CITY OF BLOOMINGTON
parks and recreation

AGENDA

City of Bloomington Board of Park Commissioners
Regular Meeting: Tuesday, December 13, 2016 4:00 – 5:30 p.m.

Council Chambers
401 N. Morton St.

CALL TO ORDER - ROLL CALL

A. CONSENT CALENDAR

A-1. Approval of Minutes of November 15, 2016
A-2. Approval of Claims Submitted November 15, 2016 – December 12, 2016
A-3. Approval of Non-Reverting Budget Amendments
A-4. Review of Business Report
A-5. Declaration of Surplus

B. PUBLIC HEARINGS/APPEARANCES

B-1.	Public Comment Period	-
B-2.	Bravo Award	-
B-3.	Parks Partner Award	-
B-4.	Staff Introductions	-

C. OTHER BUSINESS

C-1.	Review/Approval of BCTM Partnership Agreement	(Paula McDevitt)
C-2.	Review/Approval of Contract with Price Electric	(JD Boruff)
C-3.	Review/Approval of Property Acquisition adjacent to Building Trades Park	(Dave Williams)
C-4.	Review/Approval of Contract with Bluestone LLC	(Steve Cotter)
C-5.	Review Approval of Neidigh Contruction	(John Turnbull)
C-6.	Review Approval of Contract with Mader Design	(Elizabeth Tompkins)
C-7.	Review/Approval of Partnership Agreement with Mother Hubbards Cupboard	(Robin Kitowski)
C-8.	Review/Approval of Partnership Agreement with Hilltop Gardens	(Robin Kitowski)
C-9.	Review/Approval of Integrated Pest Management Plan	(Steve Cotter)

D. REPORTS

D-1.	Operations Division	-	No Report	
D-2.	Recreation Division	-	Health/Wellness Program Area Update	(Alison Miller)
D-3.	Sports Division	-	No Report	
D-4.	Administration Division	-	No Report	

ADJOURNMENT

Board packets/reports are available to the public by contacting the Department at 349-3700.

CITY OF BLOOMINGTON
parks and recreation

A-1
12-13-2016

Board of Park Commissioners
Regular Meeting
Minutes

Tuesday, November 15, 2016 Council Chambers
4:00 – 5:30 p.m. 401 N. Morton

CALL TO ORDER
The meeting was called to order by Les Coyne at 4:01 p.m.

Board Present: Les Coyne, Joe Hoffman, Kathleen Mills and Darcie Fawcett

Staff Present: Paula McDevitt, Dave Williams, Becky Higgins, Kim Clapp, Nikki Wooten, Leslie Brinson, Elizabeth Tompkins, Steve Cotter, Jon Behrman, Hsiung Marler, Greg Jacobs, and Ellen Campbell

A. CONSENT CALENDAR
A-1. Approval of Minutes of October 25, 2016 Meeting
A-2. Approval of Claims Submitted October 25, 2016 thru November 14, 206
A-3. Approval of Non-Reverting Budget Amendments
A-4. Review of Business Report
A-5. Surplus Property

Board stated a new item has been added to the consent calendar. Declaration of Surplus, this form will be completed by staff when surplus property needs to be removed from BPRD inventory.

Mr. Joe Hoffman made a motion to approve the Consent Calendar. Ms. Kathleen Mills seconded the motion. Motion unanimously carried.

B. PUBLIC HEARINGS/APPEARANCES

B-1. Public Comment Period

Mr. Dave Slaybuam approached the podium. "We have noticed there is a difference, as the police have stepped up their enforcement of good behavior rules. That, every year for the last four years approximately 20% of the arrest are in the downtown parks or on the B-Line Trail. It's not the parks fault but it still happens. We need to address that the parks are for everyone and are not for crime. We continually have to spend money from the police department, ambulance department and fire department to take care of these crimes".

The Board stated the BPRD and the BPD are working closely together on this issue. The BPRD has developed many programs, such as the trail ambassador and park ambassador programs to help deter crime. The City continues to address this matter.

B–2. Bravo Award – Lake Effect Lighting and Sound
Ms. Nikki McEachern, Community Relations Coordinator, the Bloomington Parks and Recreation Department would like to recognize Lake Effect Lighting and Sound for their services to the Skate and Scare event at the Frank Southern Ice Arena. For the past four years, Jerry L. Gatlin Jr., Spence Taylor, and Curtis Taylor have collaborated to enhance this event with special lighting effects. They contribute far more than the basic services purchased for the event. This group spends more then 40 man hours on and off site preparing for the event each year. They are a creative and

enthusiastic team that help create a memorable event. Ms. McEachern presented the November Bravo Award to Lake Effect Lighting and Sound and invited Mr. Curtis Taylor to the podium.

Mr. Curtis Taylor approached the podium. Mr. Taylor thanked the Board for giving Lake Effect Lighting the opportunity to assist with this event. We do this as a labor of love but appreciate the acknowledgement. We hope to continue this for years to come.

The Board thank Lake Effect Lighting for their service to the department and community.

B-3. Parks Partner Award – None

B-4. Staff Introduction - None

C. OTHER BUSINESS

The Mr. Joe Hoffman nominated Ms. Kathleen Mills as Vice President of the Board of Park Commissioners. Ms. Darcy Fawcett seconded the motion. The motion was unanimously carried.

*** Review/Approval of Director Appointment Resolution 16-13**
The Board recognized Ms. Paula McDevitt. Ms. McDevitt was appointed the Director of Bloomington Parks and Recreation Department.

Mr. Joe Hoffman made a motion to approve Resolution 16-13 the Appointment of Ms. Paula McDevitt as Director of Bloomington Parks and Recreation Department. Ms. Mills seconded the motion. The motion was unanimously carried.

C-1. Review/Approval of Contract Award Interpretive Ideas Interpretive Plan for Switchyard Park
Mr. Dave Williams, Operations and Development Director, to assist park users in understanding the historical use of the Switchyard Park property, the department wishes to complete an Interpretive Sign Plan. Interpretive Ideas would be used as a consulting firm to develop an interpretive theme, conduct historical research and identify the number and location of interpretive signs on the Switchyard Park property. This would be the first phase of the project. Upon completion and approval of the design plan, the department would enter into the second phase of contract services with Interpretive Ideas. The second phase would include the production of camera ready art and specification of signs and materials. The finalized plan would be forwarded to the Switchyard Park primary consultant for inclusion in the park construction drawings. Staff recommends the approval of a contract for $2,227.00 to Interpretive Ideas.

Mr. Joe Hoffman made a motion to approve the contract with Interpretive Ideas for and Interpretive Plan for the Switchyard Park. Ms. Mills seconded the motion. The motion was unanimously carried.

C-2 Review/Approval of Contract with STR Building Resources LLC
Ms. Paula McDevitt, Director, the Twin Lakes Recreation Center is experiencing a chronic water penetration, in two areas of the building. STR Building Resources is to inspect and assess the building's exterior. STR Building Resources will provide an evaluation of the building, including recommendations for the repair process. This company has previously been used by the department and is in good standings. Staff recommends the approval of a contract with STR Building Resources for $1,250.00

Mr. Joe Hoffman made a motion to approve the contract with STR Building Resources LLC for the evaluation of the Twin Lakes Recreation Center. Ms. Mills seconded the motion. The motion was unanimously carried.

C-3. Review/Approval of Partnership Agreement with Rose Hill Cemetery Roofing Projects.
Ms. Joanna Sparks, City Landscaper, due to age, storm damage and water leaks, the roof systems at Rose Hill Maintenance Shop and Rose Hill Office Garage are in need of replacement. In order to match the Rose Hill Office, Certain Teed Ltd. Lifetime Dimensional Shingles is the recommended replacement material for the Rose Hill Office Garage. The Rose Hill Maintenance Shop will be replaced with 29-gauge rib metal roofing that will be reflective in color. Three bids were solicited, with Steve's Roofing & Sheet Metal being the lowest bidder. The vendor has previously provides quality service and is in good standing. The staff recommends the approval of a contract with Steve's Roofing & Sheet Metal for the amount of $9,300.

Mr. Hoffman made a motion to approve the contract with Steve's Roofing & Sheet Metal for Roofing Projects at Rose Hill Cemetery. Ms. Mills seconded the motion. The motion was unanimously carried.

C-4. Review/Approval of Contract for Prairie Site Preparation at the Goat Farm Park

Mr. Steve Cotter, Natural Resources Manager, in response to the decline in pollinator insects population, the Bloomington Environmental Commission requested BPRD consider establishing a large block of habitat in a local park. Staff identified the northern 5 acres of the open field at the Goat Farm as a prime location for a prairie. A public meeting was held with positive feedback. The department will receive assistance with this project, through the US Fish and Wildlife Service with their provision of seed, as well as the Indiana Department of Natural Resources Fish and Wildlife Division providing herbicide. The staff recommends approval of a contract with ECO Logic LLC for $2,403.75 for the preparation of the prairie site.

Mr. Hoffman made a motion to approve the contract with ECO Logic LLC for the Preparation of Prairie Site at The Goat Farm. Ms. Mills seconded the motion. The motion was unanimously carried.

C-5. Review/Approval of Contract for Invasive Plant Control at Millers-Shower Park

Mr. Steve Cotter, Natural Resources Manager, the invasive plant species is threatening the integrity of the plant community in Millers-Shower Park. This contract would provide a remedy to the infestation through the use of selective herbicides to reduce competition from invasive species. Staff recommends the approval of a contract with ECO Logic LLC of $3,972.75 for invasive plant control.

The Board inquired if this process would solve the issue of if assistance from an expert panel would be beneficial.

Mr. Cotter believes it will take ongoing maintenance. Staff originally felt the native plants would be able to take over after a few years, this has not been the case. The invasive plant seeds are brought in by birds and other creature, and the climate change has been a factor in the invasive plants growth. Staff is working with several departments at Indiana University on their Grand Challenge Proposal – Preparing for Change which will look at similar issues. The Environmental Resource Advisor Council may also be able to provide assistance.

Mr. Hoffman made a motion to approve the contract with ECO Logic LLC for Invasive Plant Control at Millers-Showers Park. Ms. Mills seconded the motion. The motion was unanimously carried.

C-5 Review/Approval of Updates to Mobile Stage, Special Events and Alcohol Permits.

Greg Jacobs, Community Events Coordinator staff recommends the approval of the 2017 applications for special event permit, B-Line special event permit, mobile stage rentals, and alcohol guidelines. There have been no significant changes made to these forms.

Mr. Hoffman made a motion to approve the Updates to Mobile Stage, Special Events and Alcohol Permits Applications. Ms. Mills seconded the motion. The motion was unanimously carried.

C-6 Proposal to Add Food Trucks and/or Push Carts to Market.

Ms. Marcia Veldman, Program Coordinator, over the last three years, there has been a significant increase in food sales at the Market. Staff has observed long lines and limited food choices at the end of the market, diminishing the customers' experience. Due to limited space, as well as limited availability of water and electricity, additional booths cannot be added. Staff recommends adding a maximum of three food trucks and/or push carts to the Prepared Food Vendor (PFV) sales, at the Market from May-September. A similar process would be used to select the food trucks vendors as was used for the other PFV. Food tucks and push cart vendors would be required to meet the high standards for quality of food. There are three parking spaces located in 8th street and would not require any street closings.

The Board inquired what the current City regulations are for food trucks and would the regulations need to be changed.

Ms. Veldman stated at this time there is a one block radius around the Market where food trucks cannot sell during market hours. Staff has been in communication with Jason Carnes with Economic & Sustainable Development, he

supports this addition. The market can contract with food trucks with no changes required to City regulations. Park staff will need to present this proposal to Public Works due to the parking meters.

Mr. Hoffman made a motion to approve the Addition of Food Trucks and/or Push Carts to Market on and experimental basis. Ms. Mills seconded the motion. The motion was unanimously carried.

C-7 Review/Approval of 2017 Price Schedule

Ms. Paula McDevitt, Director at the October Board of Park Commissioners meeting, staff presented the 2017 Price Schedule. Staff evaluates programs annually to determine program life cycle, and the need to adjust pricing. Since the last meeting, after additional review, there is one additional request for a price change. The sports division is requesting to increase the Adult Volleyball League from $80.00 - $150.00 to $80.00 - $200.00

Mr. Hoffman made a motion to approve the 2017 Price Schedule. Ms. Mills seconded the motion. The motion was unanimously carried.

C-8 Review of Integrated Pest Management Plan

Steve Cotter, Natural Resources Manager, in 2015 a Pesticide Use Policy was created for the department and has guided the development of Integrated Pest Management (IPM) draft. An IPM is a decision making process that selects, integrates and implements pest control strategies to prevent or control pest populations. The plan relies heavily on the use of site specific information about environmental conditions, human interactions and activities and pest biology. To aid in creating the pest plan for the community, staff has reviewed IPM plans from around the nation.

The mission of the Integrated Pest Management (IP) Plan is to sustain the beauty, recreation potential, and ecological diversity of the City's parks and a recreation assets in a safe and responsible manner. The creation of a pesticide use policy will take into account the health and safety of the public and Department staff, and the impact to the environment in an effort to minimize the use of pesticides in City Parks.

Summary of IPM goals;

- Minimize use of pesticides
- Minimize the risk to human health and the environment
- Maintain landscaped areas reasonably free of weeds
- Provide healthy, high-quality areas that support native biodiversity
- Provide a model of responsible environmental stewardship
- Conduct ongoing staff training
- Establish consistent, comprehensive, and transparent documentation of pest activities and control
- Identify staff positions authorized to use pesticides
- Create a consistent public notification procedure to inform and educate the public

The plan will include; threshold of treatment, approve list of products, preventive practices, exemptions, notification procedure, record keeping, storage, property management information, plan review and public input process, staff training, and plan evaluation process as well as additional information.

The plan presented today is a draft, staff will be seeking approval at the December meeting.

Mr. Cotter recognized the following individuals for their important and thoughtful contributions to this document; Joanna Sparks, City Landscaper, J.D. Boruff, Operations Superintendent, Jon Behrman, Natural Resources Laborer, Cara Murray, Vegetation Specialist, Heidi Klotz, SPEA Service Corps Fellow and John Carter, former Park Board Commissioner.

The Board thanked Mr. Cotter and the staff for their dedication and hard work.

D. Reports

D-1. Operations Division – No Report

D-2. Recreation Division – Banneker Program Update

Erik Pearson, Program Specialist Banneker Community Center, gave an update of the 2016 Banneker programs.

Summer Food Service Program
Sponsored by the Department of Education and the USDA.
Federally funded grant filtered through state agencies, received reimbursement for each meal served
13th year participating in the Summer Food Services

Day Program – Clubs and Activities
Morning activities - cards, games, art, gym games
Drop Everything and Read – Collaboration with MCPL for Summer Reading Program
Themed Weeks – with activities based off the theme Olympic, Stars & Stripes, and game shows
Clubs and Field Trips – Chess, Nature Club, Arts/Crafts, Running Club, Animation Club, Hoosier Heights, Exotic Feline Rescue Center, Cascades Park, Olcott Park, Bowling Alley, Mother Hubbard's Cupboard.

Summer 2016 Numbers
Total number of individual participants – 145
Daily attendance average – 68
Core participant attendance average – 54 participants attended >60% of available days
Meals served – Lunch 2,867 – Breakfast 1,534

After School Program at the View
Current number of participants – 50
Current number of Volunteers – 68
Total Volunteer hours as of 10/28 – 495.5
Average hours of 1-on-1 tutoring per student as of 10/23 – 10

New Programs at Banneker
Monthly Family Events – Banneker Drive-In – 43, Not so Scary Story Time – 61, Fall Fun – 61, It's a Gingerbread Party
Night Owls – Monthly teen weekend events averaging 48 participants through October

The Board inquired how these programs were advertised.

Mr. Pearson stated the monthly family events are listed in the Parks program guide and the Pre-School Living and Learning flyer. Flyers have been sent out to Banneker's afterschool program participants. This is an area that staff has discussed and is looking at ways to advertise in the future.

Ms. Devitt stated these programs are advertised on the MCCSC website. They have a community bulletin board, this is the new format rather than passing out flyers. Providing another resource for the community. Our Kid's Craze Page and Day Camp information is located on this page. They advertise on this bulletin board for all community organizations.

D-3. Sports Division – No Report

D-4 Administrative Division – No Report

ADJOURNMENT
Meeting adjourned at 5:12 p.m.

Respectfully Submitted,

Kim Clapp

Kim Clapp,
Secretary Board of Park Commissioners

Board of Parks & Recreation Claim Register

Invoice Date Range 11/21/16 - 12/02/16

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund **200 - Parks and Recreation General**										
Department **18 - Parks & Recreation**										
Program **181000 - Administration**										
Account **52110 - Office Supplies**										
5103 - Staples Contract & Commercial, INC	3319865237	18-scissors,tape dispenser,notes,pouches	Paid by EFT # 15027		11/21/2016	11/21/2016	12/02/2016		12/02/2016	57.49
				Account **52110 - Office Supplies** Totals				Invoice Transactions 1		$57.49
Account **53210 - Telephone**										
13969 - AT&T Mobility II, LLC	261144X11192016	18-Oct Wireless Charges/Replacement	Paid by Check # 64477		11/21/2016	11/21/2016	12/02/2016		12/02/2016	74.81
				Account **53210 - Telephone** Totals				Invoice Transactions 1		$74.81
Account **53840 - Lease Payments**										
3804 - US Bank National Association For Toshiba Financial	316985332	18- Copier Lease Facilities	Paid by Check # 64531		11/21/2016	11/21/2016	12/02/2016		12/02/2016	226.00
				Account **53840 - Lease Payments** Totals				Invoice Transactions 1		$226.00
Account **53990 - Other Services and Charges**										
54631 - Toshiba Business Solutions, USA	13188438	18- Copier Excess	Paid by Check # 64528		11/21/2016	11/21/2016	12/02/2016		12/02/2016	1,287.84
54631 - Toshiba Business Solutions, USA	13188449	18- Allowance/Excess Facilities	Paid by Check # 64529		11/21/2016	11/21/2016	12/02/2016		12/02/2016	1,276.90
				Account **53990 - Other Services and Charges** Totals				Invoice Transactions 2		$2,564.74
				Program **181000 - Administration** Totals				Invoice Transactions 5		$2,923.04
Program **181100 - Marketing**										
Account **53210 - Telephone**										
13969 - AT&T Mobility II, LLC	261144X11192016	18-Oct Wireless Charges/Replacement	Paid by Check # 64477		11/21/2016	11/21/2016	12/02/2016		12/02/2016	44.75
				Account **53210 - Telephone** Totals				Invoice Transactions 1		$44.75
Account **53310 - Printing**										
53125 - Mr. Copy, INC	30954	18-Print 2015 Parks Annual Reports for	Paid by Check # 64518		11/21/2016	11/21/2016	12/02/2016		12/02/2016	52.88
				Account **53310 - Printing** Totals				Invoice Transactions 1		$52.88
Account **53320 - Advertising**										
323 - Hoosier Times, INC	149959 103116	18-October display ads and classifieds	Paid by EFT # 14943		11/21/2016	11/21/2016	12/02/2016		12/02/2016	2,465.29
				Account **53320 - Advertising** Totals				Invoice Transactions 1		$2,465.29
Account **53990 - Other Services and Charges**										
5725 - MDM Marketing, LLC (Welcomemat Services)	28420165990	18-November mailing TLRC offer for	Paid by EFT # 14980		11/21/2016	11/21/2016	12/02/2016		12/02/2016	20.24
				Account **53990 - Other Services and Charges** Totals				Invoice Transactions 1		$20.24
				Program **181100 - Marketing** Totals				Invoice Transactions 4		$2,583.16
Program **182001 - Aquatics - Bryan Pool**										
Account **53210 - Telephone**										
13969 - AT&T Mobility II, LLC	261144X11192016	18-Oct Wireless Charges/Replacement	Paid by Check # 64477		11/21/2016	11/21/2016	12/02/2016		12/02/2016	59.98
				Account **53210 - Telephone** Totals				Invoice Transactions 1		$59.98
Account **53510 - Electrical Services**										
223 - Duke Energy	3003730010111716	18-November Electric Bill	Paid by Check # 64494		11/21/2016	11/21/2016	12/02/2016		12/02/2016	470.90
				Account **53510 - Electrical Services** Totals				Invoice Transactions 1		$470.90
Account **53530 - Water and Sewer**										
208 - City Of Bloomington Utilities	14187-001 112816	18-Water/Sewer	Paid by Check # 64487		11/21/2016	11/21/2016	12/02/2016		12/02/2016	186.50
				Account **53530 - Water and Sewer** Totals				Invoice Transactions 1		$186.50
Account **53540 - Natural Gas**										
222 - Vectren	0250755166110816	18-Natural Gas Oct	Paid by Check # 64534		11/21/2016	11/21/2016	12/02/2016		12/02/2016	46.00
				Account **53540 - Natural Gas** Totals				Invoice Transactions 1		$46.00
				Program **182001 - Aquatics - Bryan Pool** Totals				Invoice Transactions 4		$763.38
Program **182002 - Aquatics - Mills Pool**										
Account **52420 - Other Supplies**										
13969 - AT&T Mobility II, LLC	261144X11192016	18-Oct Wireless Charges/Replacement	Paid by Check # 64477		11/21/2016	11/21/2016	12/02/2016		12/02/2016	29.99
				Account **52420 - Other Supplies** Totals				Invoice Transactions 1		$29.99
Account **53510 - Electrical Services**										
223 - Duke Energy	3003730010111716	18-November Electric Bill	Paid by Check # 64494		11/21/2016	11/21/2016	12/02/2016		12/02/2016	97.26
				Account **53510 - Electrical Services** Totals				Invoice Transactions 1		$97.26
Account **53530 - Water and Sewer**										
208 - City Of Bloomington Utilities	14187-001 112816	18-Water/Sewer	Paid by Check # 64487		11/21/2016	11/21/2016	12/02/2016		12/02/2016	64.20
				Account **53530 - Water and Sewer** Totals				Invoice Transactions 1		$64.20
Account **53540 - Natural Gas**										
222 - Vectren	5052408489110416	18-Natural Gas Oct	Paid by Check # 64534		11/21/2016	11/21/2016	12/02/2016		12/02/2016	46.81
				Account **53540 - Natural Gas** Totals				Invoice Transactions 1		$46.81
				Program **182002 - Aquatics - Mills Pool** Totals				Invoice Transactions 4		$238.26
Program **182500 - Frank Southern Center**										
Account **52230 - Garage and Motor Supplies**										
4283 - Accurate Cutting Technologies, INC	45128	18 FSC - Zam Blade Sharpening	Paid by EFT # 14873		11/21/2016	11/21/2016	12/02/2016		12/02/2016	65.40
				Account **52230 - Garage and Motor Supplies** Totals				Invoice Transactions 1		$65.40
Account **52340 - Other Repairs and Maintenance**										
4902 - DEEM, LLC	579991	18 FSC-Compressor Parts, V-Belt	Paid by EFT # 14912		11/21/2016	11/21/2016	12/02/2016		12/02/2016	140.83
				Account **52340 - Other Repairs and Maintenance** Totals				Invoice Transactions 1		$140.83
Account **52420 - Other Supplies**										

5387 - Creative Graphics, INC (dba Baugh Enterprises)	2393	18-Frank Southern Ice Arena wallet card	Paid by EFT # 14909	11/21/2016	11/21/2016	12/02/2016	12/02/2016	225.00
				Account **52420 - Other Supplies** Totals		Invoice Transactions 1		$225.00
Account **53510 - Electrical Services**								
223 - Duke Energy	3003730010111716	18-November Electric Bill	Paid by Check # 64494	11/21/2016	11/21/2016	12/02/2016	12/02/2016	6,209.66
				Account **53510 - Electrical Services** Totals		Invoice Transactions 1		$6,209.66
Account **53530 - Water and Sewer**								
208 - City Of Bloomington Utilities	14187-001 112816	18-Water/Sewer	Paid by Check # 64487	11/21/2016	11/21/2016	12/02/2016	12/02/2016	4,769.55
				Account **53530 - Water and Sewer** Totals		Invoice Transactions 1		$4,769.55
Account **53540 - Natural Gas**								
222 - Vectren	0250573228111516	18-Gas	Paid by Check # 64552	11/21/2016	11/21/2016	12/02/2016	12/02/2016	3,256.05
				Account **53540 - Natural Gas** Totals		Invoice Transactions 1		$3,256.05
Account **53650 - Other Repairs**								
321 - Harrell Fish, INC	W21940	18 FSC-repair wall hung sink in mens room	Paid by EFT # 14939	11/21/2016	11/21/2016	12/02/2016	12/02/2016	222.34
				Account **53650 - Other Repairs** Totals		Invoice Transactions 1		$222.34
Account **53920 - Laundry and Other Sanitation Services**								
3588 - Cintas Corporation (Cintas #529 EFT Vendor)	529537331	18 - FSC Rugs and Bathroom Cleaning	Paid by EFT # 14905	11/21/2016	11/21/2016	12/02/2016	12/02/2016	79.70
				Account **53920 - Laundry and Other Sanitation Services** Totals		Invoice Transactions 1		$79.70
				Program **182500 - Frank Southern Center** Totals		Invoice Transactions 8		$14,968.53
Program **183500 - Golf Services**								
Account **52230 - Garage and Motor Supplies**								
908 - JB Salvage (Westside Auto Parts)	33186	18 - Steel	Paid by Check # 64506	11/21/2016	11/21/2016	12/02/2016	12/02/2016	114.00
				Account **52230 - Garage and Motor Supplies** Totals		Invoice Transactions 1		$114.00
Account **52340 - Other Repairs and Maintenance**								
394 - Kleindorfer Hardware & Variety	549085	18 - Shop Supplies	Paid by EFT # 14967	11/21/2016	11/21/2016	12/02/2016	12/02/2016	181.35
6889 - Professional Golfcar Corporation	55844	18 - Cart parts	Paid by EFT # 15000	11/21/2016	11/21/2016	12/02/2016	12/02/2016	99.94
				Account **52340 - Other Repairs and Maintenance** Totals		Invoice Transactions 2		$281.29
Account **52420 - Other Supplies**								
3496 - Smith Implements, INC	P43539	18 - Weed Eater	Paid by EFT # 15023	11/21/2016	11/21/2016	12/02/2016	12/02/2016	24.00
3496 - Smith Implements, INC	P43538	18 - Weed Eater	Paid by EFT # 15023	11/21/2016	11/21/2016	12/02/2016	12/02/2016	325.45
				Account **52420 - Other Supplies** Totals		Invoice Transactions 2		$349.45
Account **53210 - Telephone**								
13969 - AT&T Mobility II, LLC	261144X11192016	18-Oct Wireless Charges/Replacement	Paid by Check # 64477	11/21/2016	11/21/2016	12/02/2016	12/02/2016	91.65
				Account **53210 - Telephone** Totals		Invoice Transactions 1		$91.65
Account **53510 - Electrical Services**								
223 - Duke Energy	3003730010111716	18-November Electric Bill	Paid by Check # 64494	11/21/2016	11/21/2016	12/02/2016	12/02/2016	949.36
				Account **53510 - Electrical Services** Totals		Invoice Transactions 1		$949.36
Account **53530 - Water and Sewer**								
208 - City Of Bloomington Utilities	14187-001 112816	18-Water/Sewer	Paid by Check # 64487	11/21/2016	11/21/2016	12/02/2016	12/02/2016	2,826.85
				Account **53530 - Water and Sewer** Totals		Invoice Transactions 1		$2,826.85
Account **53540 - Natural Gas**								
222 - Vectren	1154625513110416	18-Natural Gas Oct	Paid by Check # 64534	11/21/2016	11/21/2016	12/02/2016	12/02/2016	33.04
				Account **53540 - Natural Gas** Totals		Invoice Transactions 1		$33.04
				Program **183500 - Golf Services** Totals		Invoice Transactions 9		$4,645.64
Program **184000 - Natural Resources**								
Account **52310 - Building Materials and Supplies**								
2823 - John Naylor Trucking, LLC	18806	18-gravel	Paid by EFT # 14960	11/21/2016	11/21/2016	12/02/2016	12/02/2016	157.58
				Account **52310 - Building Materials and Supplies** Totals		Invoice Transactions 1		$157.58
Account **52340 - Other Repairs and Maintenance**								
908 - JB Salvage (Westside Auto Parts)	2686	18- griffy sign posts	Paid by Check # 64506	11/21/2016	11/21/2016	12/02/2016	12/02/2016	125.00
				Account **52340 - Other Repairs and Maintenance** Totals		Invoice Transactions 1		$125.00
Account **53210 - Telephone**								
13969 - AT&T Mobility II, LLC	261144X11192016	18-Oct Wireless Charges/Replacement	Paid by Check # 64477	11/21/2016	11/21/2016	12/02/2016	12/02/2016	29.99
				Account **53210 - Telephone** Totals		Invoice Transactions 1		$29.99
Account **53510 - Electrical Services**								
223 - Duke Energy	3003730010111716	18-November Electric Bill	Paid by Check # 64494	11/21/2016	11/21/2016	12/02/2016	12/02/2016	30.11
				Account **53510 - Electrical Services** Totals		Invoice Transactions 1		$30.11
				Program **184000 - Natural Resources** Totals		Invoice Transactions 4		$342.68
Program **184500 - Youth Services -Juke Box**								
Account **53530 - Water and Sewer**								
208 - City Of Bloomington Utilities	14187-001 112816	18-Water/Sewer	Paid by Check # 64487	11/21/2016	11/21/2016	12/02/2016	12/02/2016	71.35
				Account **53530 - Water and Sewer** Totals		Invoice Transactions 1		$71.35
				Program **184500 - Youth Services -Juke Box** Totals		Invoice Transactions 1		$71.35
Program **186500 - Community Events**								
Account **52420 - Other Supplies**								
4574 - John Deere Financial (Rural King)	D66614/62	18 - Straw Bales for Fall Programs	Paid by Check # 64508	11/21/2016	11/21/2016	12/02/2016	12/02/2016	41.94
				Account **52420 - Other Supplies** Totals		Invoice Transactions 1		$41.94
				Program **186500 - Community Events** Totals		Invoice Transactions 1		$41.94
Program **187001 - Adult Sports-Softball**								
Account **52230 - Garage and Motor Supplies**								
53038 - Mid America Sports Advantage	353755-00	18 TLSP-Part for Gator	Paid by Check # 64514	11/21/2016	11/21/2016	12/02/2016	12/02/2016	31.20
				Account **52230 - Garage and Motor Supplies** Totals		Invoice Transactions 1		$31.20
Account **53210 - Telephone**								
13969 - AT&T Mobility II, LLC	261144X11192016	18-Oct Wireless Charges/Replacement	Paid by Check # 64477	11/21/2016	11/21/2016	12/02/2016	12/02/2016	61.96

				Account **53210 - Telephone** Totals		Invoice Transactions 1		$61.96
Account **53510 - Electrical Services**								
223 - Duke Energy	3003730010111716	18-November Electric Bill	Paid by Check # 64494	11/21/2016	11/21/2016	12/02/2016	12/02/2016	1,563.68
				Account **53510 - Electrical Services** Totals		Invoice Transactions 1		$1,563.68
Account **53530 - Water and Sewer**								
208 - City Of Bloomington Utilities	14187-001 112816	18-Water/Sewer	Paid by Check # 64487	11/21/2016	11/21/2016	12/02/2016	12/02/2016	698.74
				Account **53530 - Water and Sewer** Totals		Invoice Transactions 1		$698.74
				Program **187001 - Adult Sports-Softball** Totals		Invoice Transactions 4		$2,355.58
Program **187202 - Youth Sports-Winslow**								
Account **53510 - Electrical Services**								
223 - Duke Energy	3003730010111716	18-November Electric Bill	Paid by Check # 64494	11/21/2016	11/21/2016	12/02/2016	12/02/2016	677.50
				Account **53510 - Electrical Services** Totals		Invoice Transactions 1		$677.50
Account **53530 - Water and Sewer**								
208 - City Of Bloomington Utilities	14187-001 112816	18-Water/Sewer	Paid by Check # 64487	11/21/2016	11/21/2016	12/02/2016	12/02/2016	674.24
				Account **53530 - Water and Sewer** Totals		Invoice Transactions 1		$674.24
				Program **187202 - Youth Sports-Winslow** Totals		Invoice Transactions 2		$1,351.74
Program **187208 - Youth Sports-Olcott**								
Account **53510 - Electrical Services**								
223 - Duke Energy	3003730010111716	18-November Electric Bill	Paid by Check # 64494	11/21/2016	11/21/2016	12/02/2016	12/02/2016	414.67
				Account **53510 - Electrical Services** Totals		Invoice Transactions 1		$414.67
Account **53530 - Water and Sewer**								
208 - City Of Bloomington Utilities	14187-001 112816	18-Water/Sewer	Paid by Check # 64487	11/21/2016	11/21/2016	12/02/2016	12/02/2016	370.57
				Account **53530 - Water and Sewer** Totals		Invoice Transactions 1		$370.57
				Program **187208 - Youth Sports-Olcott** Totals		Invoice Transactions 2		$785.24
Program **187500 - Banneker**								
Account **53510 - Electrical Services**								
223 - Duke Energy	3003730010111716	18-November Electric Bill	Paid by Check # 64494	11/21/2016	11/21/2016	12/02/2016	12/02/2016	493.69
				Account **53510 - Electrical Services** Totals		Invoice Transactions 1		$493.69
Account **53530 - Water and Sewer**								
208 - City Of Bloomington Utilities	14187-001 112816	18-Water/Sewer	Paid by Check # 64487	11/21/2016	11/21/2016	12/02/2016	12/02/2016	124.15
				Account **53530 - Water and Sewer** Totals		Invoice Transactions 1		$124.15
Account **53540 - Natural Gas**								
222 - Vectren	0350745006110816	18-Natural Gas Oct	Paid by Check # 64534	11/21/2016	11/21/2016	12/02/2016	12/02/2016	145.69
				Account **53540 - Natural Gas** Totals		Invoice Transactions 1		$145.69
Account **53630 - Machinery and Equipment Repairs**								
204 - State Of Indiana	14597-10262016	18- BBCC Elevator Certificate	Paid by Check # 64524	11/21/2016	11/21/2016	12/02/2016	12/02/2016	120.00
				Account **53630 - Machinery and Equipment Repairs** Totals		Invoice Transactions 1		$120.00
Account **53920 - Laundry and Other Sanitation Services**								
3588 - Cintas Corporation (Cintas #529 EFT Vendor)	529537835	18- Mat BBCC Service	Paid by EFT # 14905	11/21/2016	11/21/2016	12/02/2016	12/02/2016	53.55
				Account **53920 - Laundry and Other Sanitation Services** Totals		Invoice Transactions 1		$53.55
				Program **187500 - Banneker** Totals		Invoice Transactions 5		$937.08
Program **189000 - Operations**								
Account **52210 - Institutional Supplies**								
409 - Black Lumber Co INC	304011	18- safe step enviro blend ice melt 49- 50#	Paid by EFT # 14889	11/21/2016	11/21/2016	12/02/2016	12/02/2016	832.51
				Account **52210 - Institutional Supplies** Totals		Invoice Transactions 1		$832.51
Account **52220 - Agricultural Supplies**								
4574 - John Deere Financial (Rural King)	D68999/62	18-Grass seed mixes & straw for various turf	Paid by Check # 64508	11/21/2016	11/21/2016	12/02/2016	12/02/2016	239.78
51891 - Forest Commodities, INC	16110402	18-(4) semi-truck loads engineered wood fibar	Paid by EFT # 14932	11/21/2016	11/21/2016	12/02/2016	12/02/2016	1,715.00
51891 - Forest Commodities, INC	16110901	18-(4) semi-truck loads engineered wood fibar	Paid by EFT # 14932	11/21/2016	11/21/2016	12/02/2016	12/02/2016	1,715.00
				Account **52220 - Agricultural Supplies** Totals		Invoice Transactions 3		$3,669.78
Account **52310 - Building Materials and Supplies**								
4574 - John Deere Financial (Rural King)	D52785/62	18-(5) 4"x8' round wood posts for Schmalz Farm	Paid by Check # 64508	11/21/2016	11/21/2016	12/02/2016	12/02/2016	44.95
				Account **52310 - Building Materials and Supplies** Totals		Invoice Transactions 1		$44.95
Account **52340 - Other Repairs and Maintenance**								
5415 - Allied Wholesale Electrical Supply, LLC	5294880	18-Misc parts/supplies for irrigation & other	Paid by EFT # 14876	11/21/2016	11/21/2016	12/02/2016	12/02/2016	520.10
394 - Kleindorfer Hardware & Variety	532904	18-Misc supplies for preventive & general	Paid by EFT # 14967	11/21/2016	11/21/2016	12/02/2016	12/02/2016	51.82
3496 - Smith Implements, INC	P43029	18-Misc parts/supplies for repairs to	Paid by EFT # 15023	11/21/2016	11/21/2016	12/02/2016	12/02/2016	35.88
				Account **52340 - Other Repairs and Maintenance** Totals		Invoice Transactions 3		$607.80
Account **52420 - Other Supplies**								
13969 - AT&T Mobility II, LLC	261144X11192016	18-Oct Wireless Charges/Replacement	Paid by Check # 64477	11/21/2016	11/21/2016	12/02/2016	12/02/2016	117.49
394 - Kleindorfer Hardware & Variety	532829	18-Nylon Ties	Paid by EFT # 14967	11/21/2016	11/21/2016	12/02/2016	12/02/2016	17.99
4394 - Richardson Enterprises of Bloomington, INC (FastS)	2020 3579	18-12"x12" window sign for OPS Center Door	Paid by EFT # 15009	11/21/2016	11/21/2016	12/02/2016	12/02/2016	51.75
				Account **52420 - Other Supplies** Totals		Invoice Transactions 3		$187.23
Account **53110 - Engineering and Architectural**								
17193 - Fields Environmental, INC	1828	18- Site Assessment	Paid by EFT # 14929	11/21/2016	11/21/2016	12/02/2016	12/02/2016	2,350.00
				Account **53110 - Engineering and Architectural** Totals		Invoice Transactions 1		$2,350.00
Account **53210 - Telephone**								
13969 - AT&T Mobility II, LLC	261144X11192016	18-Oct Wireless Charges/Replacement	Paid by Check # 64477	11/21/2016	11/21/2016	12/02/2016	12/02/2016	234.41
				Account **53210 - Telephone** Totals		Invoice Transactions 1		$234.41
Account **53510 - Electrical Services**								
223 - Duke Energy	3003730010111716	18-November Electric Bill	Paid by Check # 64494	11/21/2016	11/21/2016	12/02/2016	12/02/2016	2,601.89

				Account **53510 - Electrical Services** Totals		Invoice Transactions 1		$2,601.89
Account **53530 - Water and Sewer**								
208 - City Of Bloomington Utilities	41294-001 112816	18- Water/Sewer Oct Charges Paid in Nov	Paid by Check # 64487	11/21/2016	11/21/2016	12/02/2016	12/02/2016	37.70
208 - City Of Bloomington Utilities	42122-001 112816	18- Water/Sewer Oct Charges Paid in Nov	Paid by Check # 64487	11/21/2016	11/21/2016	12/02/2016	12/02/2016	30.05
208 - City Of Bloomington Utilities	39530-002 112816	18- Water/Sewer Oct Charges Paid in Nov	Paid by Check # 64487	11/21/2016	11/21/2016	12/02/2016	12/02/2016	37.86
208 - City Of Bloomington Utilities	14187-001 112816	18-Water/Sewer	Paid by Check # 64487	11/21/2016	11/21/2016	12/02/2016	12/02/2016	1,947.17
				Account **53530 - Water and Sewer** Totals		Invoice Transactions 4		$2,052.78
Account **53540 - Natural Gas**								
222 - Vectren	0252409732110 816	18-Natural Gas Oct	Paid by Check # 64534	11/21/2016	11/21/2016	12/02/2016	12/02/2016	85.54
				Account **53540 - Natural Gas** Totals		Invoice Transactions 1		$85.54
Account **53730 - Machinery and Equipment Rental**								
2974 - MacAllister Machinery Co, INC	R67195226801	18-1 wk rental of walk-behind skid steer loader	Paid by EFT # 14978	11/21/2016	11/21/2016	12/02/2016	12/02/2016	925.25
2974 - MacAllister Machinery Co, INC	R67194519401	18-Rental of compressor for winterizing for 4wks	Paid by EFT # 14978	11/21/2016	11/21/2016	12/02/2016	12/02/2016	839.00
				Account **53730 - Machinery and Equipment Rental** Totals		Invoice Transactions 2		$1,764.25
Account **53910 - Dues and Subscriptions**								
4967 - Hippo Facility Management	12090	18-Monthly licensing fee for OPS Work Order	Paid by Check # 64502	11/21/2016	11/21/2016	12/02/2016	12/02/2016	92.70
4967 - Hippo Facility Management	11654 09012016	18-Monthly licensing fee for OPS Work Order	Paid by Check # 64502	11/21/2016	11/21/2016	12/02/2016	12/02/2016	2.90
				Account **53910 - Dues and Subscriptions** Totals		Invoice Transactions 2		$95.60
Account **53920 - Laundry and Other Sanitation Services**								
3588 - Cintas Corporation (Cintas #529 EFT Vendor)	529537834	18-Mat pick-up/exchange cleaning	Paid by EFT # 14905	11/21/2016	11/21/2016	12/02/2016	12/02/2016	16.40
				Account **53920 - Laundry and Other Sanitation Services** Totals		Invoice Transactions 1		$16.40
Account **53950 - Landfill**								
52226 - Hoosier Transfer Station-3140	3140-000012060	18- Landfill from Winslow	Paid by EFT # 14944	11/21/2016	11/21/2016	12/02/2016	12/02/2016	55.60
908 - JB Salvage (Westside Auto Parts)	4190	18-Waste Disposal	Paid by Check # 64506	11/21/2016	11/21/2016	12/02/2016	12/02/2016	225.00
2260 - Republic Services, INC	0694-001689493	18-Landfill Ops Oct Rolloff	Paid by EFT # 15007	11/21/2016	11/21/2016	12/02/2016	12/02/2016	62.48
				Account **53950 - Landfill** Totals		Invoice Transactions 3		$343.08
Account **53990 - Other Services and Charges**								
Janet Barrows	2016-00000876	18-Reimbursement for Tree	Paid by Check # 64538	11/21/2016	11/21/2016	12/02/2016	12/02/2016	1,000.00
				Account **53990 - Other Services and Charges** Totals		Invoice Transactions 1		$1,000.00
				Program **189000 - Operations** Totals		Invoice Transactions 28		$15,886.22
Program **189500 - Landscaping**								
Account **52220 - Agricultural Supplies**								
52948 - Mays Greenhouse, LLC	24423	plant material (annuals, perennials, shrubs)	Paid by EFT # 14979	11/21/2016	11/21/2016	12/02/2016	12/02/2016	17.98
				Account **52220 - Agricultural Supplies** Totals		Invoice Transactions 1		$17.98
Account **52340 - Other Repairs and Maintenance**								
53005 - Menards, INC	44868	18-irrigation supplies	Paid by Check # 64513	11/21/2016	11/21/2016	12/02/2016	12/02/2016	112.50
				Account **52340 - Other Repairs and Maintenance** Totals		Invoice Transactions 1		$112.50
Account **53530 - Water and Sewer**								
208 - City Of Bloomington Utilities	41294-001 112816	18- Water/Sewer Oct Charges Paid in Nov	Paid by Check # 64487	11/21/2016	11/21/2016	12/02/2016	12/02/2016	146.55
208 - City Of Bloomington Utilities	42122-001 112816	18- Water/Sewer Oct Charges Paid in Nov	Paid by Check # 64487	11/21/2016	11/21/2016	12/02/2016	12/02/2016	12.89
208 - City Of Bloomington Utilities	39530-002 112816	18- Water/Sewer Oct Charges Paid in Nov	Paid by Check # 64487	11/21/2016	11/21/2016	12/02/2016	12/02/2016	11.69
208 - City Of Bloomington Utilities	14187-001 112816	18-Water/Sewer	Paid by Check # 64487	11/21/2016	11/21/2016	12/02/2016	12/02/2016	369.62
				Account **53530 - Water and Sewer** Totals		Invoice Transactions 4		$540.75
				Program **189500 - Landscaping** Totals		Invoice Transactions 6		$671.23
Program **189501 - Cemeteries**								
Account **53210 - Telephone**								
13969 - AT&T Mobility II, LLC	261144X111920 16	18-Oct Wireless Charges/Replacement	Paid by Check # 64477	11/21/2016	11/21/2016	12/02/2016	12/02/2016	45.77
				Account **53210 - Telephone** Totals		Invoice Transactions 1		$45.77
Account **53510 - Electrical Services**								
223 - Duke Energy	3003730010111 716	18-November Electric Bill	Paid by Check # 64494	11/21/2016	11/21/2016	12/02/2016	12/02/2016	75.28
				Account **53510 - Electrical Services** Totals		Invoice Transactions 1		$75.28
Account **53530 - Water and Sewer**								
208 - City Of Bloomington Utilities	41294-001 112816	18- Water/Sewer Oct Charges Paid in Nov	Paid by Check # 64487	11/21/2016	11/21/2016	12/02/2016	12/02/2016	166.63
				Account **53530 - Water and Sewer** Totals		Invoice Transactions 1		$166.63
Account **53540 - Natural Gas**								
222 - Vectren	2154628249110 816	18-Natural Gas Oct	Paid by Check # 64534	11/21/2016	11/21/2016	12/02/2016	12/02/2016	30.75
222 - Vectren	2150190557110 816	18-Natural Gas Oct	Paid by Check # 64534	11/21/2016	11/21/2016	12/02/2016	12/02/2016	34.77
				Account **53540 - Natural Gas** Totals		Invoice Transactions 2		$65.52
				Program **189501 - Cemeteries** Totals		Invoice Transactions 5		$353.20
Program **189503 - Urban Forestry**								
Account **53210 - Telephone**								
13969 - AT&T Mobility II, LLC	261144X111920 16	18-Oct Wireless Charges/Replacement	Paid by Check # 64477	11/21/2016	11/21/2016	12/02/2016	12/02/2016	45.77
				Account **53210 - Telephone** Totals		Invoice Transactions 1		$45.77
Account **53530 - Water and Sewer**								
208 - City Of Bloomington Utilities	41294-001 112816	18- Water/Sewer Oct Charges Paid in Nov	Paid by Check # 64487	11/21/2016	11/21/2016	12/02/2016	12/02/2016	99.01
208 - City Of Bloomington Utilities	14187-001 112816	18-Water/Sewer	Paid by Check # 64487	11/21/2016	11/21/2016	12/02/2016	12/02/2016	12.89
				Account **53530 - Water and Sewer** Totals		Invoice Transactions 2		$111.90
				Program **189503 - Urban Forestry** Totals		Invoice Transactions 3		$157.67
				Department **18 - Parks & Recreation** Totals		Invoice Transactions 95		$49,075.94

			Fund **200 - Parks and Recreation General** Totals			Invoice Transactions 95		$49,075.94
Fund **201 - Parks and Rec Non Reverting**								
Department **18 - Parks & Recreation**								
Program **181001 - Health & Wellness**								
Account **53990 - Other Services and Charges**								
4549 - Kroger Limited Partnership I	206556	18-Health Snacks for Trick or Treat Trail	Paid by Check # 64510	11/21/2016	11/21/2016	12/02/2016	12/02/2016	49.94
			Account **53990 - Other Services and Charges** Totals			Invoice Transactions 1		$49.94
			Program **181001 - Health & Wellness** Totals			Invoice Transactions 1		$49.94
Program **182500 - Frank Southern Center**								
Account **53310 - Printing**								
818 - Everywhere Signs, LLC	49824	18-five dasherboards for Bloomington Blades	Paid by EFT # 14923	11/21/2016	11/21/2016	12/02/2016	12/02/2016	825.00
			Account **53310 - Printing** Totals			Invoice Transactions 1		$825.00
Account **53940 - Temporary Contractual Employee**								
5524 - Patrick Gorniak	111316	18-Hockey Official	Paid by EFT # 14935	11/21/2016	11/21/2016	12/02/2016	12/02/2016	240.00
			Account **53940 - Temporary Contractual Employee** Totals			Invoice Transactions 1		$240.00
			Program **182500 - Frank Southern Center** Totals			Invoice Transactions 2		$1,065.00
Program **182501 - Frank Southern Center Concession**								
Account **52330 - Street , Alley, and Sewer Material**								
50357 - Arrow Hockey and Sport Corp	0102880-IN	18 - FSC Pro Shop Supplies	Paid by Check # 64474	11/21/2016	11/21/2016	12/02/2016	12/02/2016	752.75
4610 - Hopscotch Coffee, LLC	1649	18 FSC Concessions	Paid by EFT # 14945	11/21/2016	11/21/2016	12/02/2016	12/02/2016	95.00
485 - Sam's Club	3798	18 - FSC Concessions Supplies	Paid by Check # 64521	11/21/2016	11/21/2016	12/02/2016	12/02/2016	75.10
485 - Sam's Club	1017	18 - FSC Concessions Supplies	Paid by Check # 64521	11/21/2016	11/21/2016	12/02/2016	12/02/2016	245.34
			Account **52330 - Street , Alley, and Sewer Material** Totals			Invoice Transactions 4		$1,168.19
			Program **182501 - Frank Southern Center Concession** Totals			Invoice Transactions 4		$1,168.19
Program **183500 - Golf Services**								
Account **52330 - Street , Alley, and Sewer Material**								
485 - Sam's Club	5641	18 - Snack Bar Items	Paid by Check # 64521	11/21/2016	11/21/2016	12/02/2016	12/02/2016	33.40
			Account **52330 - Street , Alley, and Sewer Material** Totals			Invoice Transactions 1		$33.40
			Program **183500 - Golf Services** Totals			Invoice Transactions 1		$33.40
Program **183501 - Golf Course - Pro Shop**								
Account **52330 - Street , Alley, and Sewer Material**								
50914 - Callaway Golf Sales Company	927133628	18 - Merchandise	Paid by Check # 64482	11/21/2016	11/21/2016	12/02/2016	12/02/2016	122.75
50914 - Callaway Golf Sales Company	927202583	18 - Merchandise	Paid by Check # 64482	11/21/2016	11/21/2016	12/02/2016	12/02/2016	92.12
651 - Engraving & Stamp Center, INC	25637	18 - City Wall Plaques	Paid by EFT # 14921	11/21/2016	11/21/2016	12/02/2016	12/02/2016	52.12
			Account **52330 - Street , Alley, and Sewer Material** Totals			Invoice Transactions 3		$266.99
			Program **183501 - Golf Course - Pro Shop** Totals			Invoice Transactions 3		$266.99
Program **184500 - Youth Services -Juke Box**								
Account **53540 - Natural Gas**								
222 - Vectren	7953530485110816	18-Natural Gas Oct	Paid by Check # 64534	11/21/2016	11/21/2016	12/02/2016	12/02/2016	66.41
			Account **53540 - Natural Gas** Totals			Invoice Transactions 1		$66.41
			Program **184500 - Youth Services -Juke Box** Totals			Invoice Transactions 1		$66.41
Program **184501 - Youth Services-Kid City Camps**								
Account **52420 - Other Supplies**								
4549 - Kroger Limited Partnership I	485338	18-Kid City Winter Break Day Snack and Supplies	Paid by Check # 64510	11/21/2016	11/21/2016	12/02/2016	12/02/2016	6.99
4549 - Kroger Limited Partnership I	001214	18-Kid City Winter Break Day Snack and Supplies	Paid by Check # 64510	11/21/2016	11/21/2016	12/02/2016	12/02/2016	19.95
485 - Sam's Club	5670	18-Sam's Club Kid City Summer Camp	Paid by Check # 64521	11/21/2016	11/21/2016	12/02/2016	12/02/2016	48.71
			Account **52420 - Other Supplies** Totals			Invoice Transactions 3		$75.65
Account **53210 - Telephone**								
13969 - AT&T Mobility II, LLC	261144X11192016	18-Oct Wireless Charges/Replacement	Paid by Check # 64477	11/21/2016	11/21/2016	12/02/2016	12/02/2016	61.96
			Account **53210 - Telephone** Totals			Invoice Transactions 1		$61.96
			Program **184501 - Youth Services-Kid City Camps** Totals			Invoice Transactions 4		$137.61
Program **185000 - Twin Lakes Recreation Center**								
Account **43240 - Season Passes/Memberships**								
Andrew Schaefer	2016-00000875	18-Refunds	Paid by Check # 64541	11/21/2016	11/21/2016	12/02/2016	12/02/2016	90.00
			Account **43240 - Season Passes/Memberships** Totals			Invoice Transactions 1		$90.00
Account **52310 - Building Materials and Supplies**								
395 - Kirby Risk Corp	S108876780.001	18 - building supplies	Paid by EFT # 14966	11/21/2016	11/21/2016	12/02/2016	12/02/2016	193.38
			Account **52310 - Building Materials and Supplies** Totals			Invoice Transactions 1		$193.38
Account **53310 - Printing**								
818 - Everywhere Signs, LLC	49377	18-American Mortgage banner for TLRC	Paid by EFT # 14923	11/21/2016	11/21/2016	12/02/2016	12/02/2016	256.00
			Account **53310 - Printing** Totals			Invoice Transactions 1		$256.00
Account **53510 - Electrical Services**								
223 - Duke Energy	3003730010111716	18-November Electric Bill	Paid by Check # 64494	11/21/2016	11/21/2016	12/02/2016	12/02/2016	7,686.71
			Account **53510 - Electrical Services** Totals			Invoice Transactions 1		$7,686.71
Account **53530 - Water and Sewer**								
208 - City Of Bloomington Utilities	39530-002 112816	18- Water/Sewer Oct Charges Paid in Nov	Paid by Check # 64487	11/21/2016	11/21/2016	12/02/2016	12/02/2016	409.90
			Account **53530 - Water and Sewer** Totals			Invoice Transactions 1		$409.90
Account **53540 - Natural Gas**								
222 - Vectren	0252765623110816	18-Natural Gas Oct	Paid by Check # 64534	11/21/2016	11/21/2016	12/02/2016	12/02/2016	119.91
			Account **53540 - Natural Gas** Totals			Invoice Transactions 1		$119.91
Account **53840 - Lease Payments**								
3804 - US Bank National Association For Toshiba Financial	316735414	18- Copier Lease TLRC	Paid by Check # 64531	11/21/2016	11/21/2016	12/02/2016	12/02/2016	174.47
			Account **53840 - Lease Payments** Totals			Invoice Transactions 1		$174.47

Account **53940 - Temporary Contractual Employee**								
5520 - Deanna Conrad	111616	18-TLRC Fitness Specialist	Paid by EFT # 14908	11/21/2016	11/21/2016	12/02/2016	12/02/2016	195.00
			Account **53940 - Temporary Contractual Employee** Totals			Invoice Transactions 1		$195.00
Account **53950 - Landfill**								
60 - Monroe County Solid Waste Management District	HHW 57	18 - Hadardous Waste Disposal	Paid by Check # 64517	11/21/2016	11/21/2016	12/02/2016	12/02/2016	19.00
			Account **53950 - Landfill** Totals			Invoice Transactions 1		$19.00
Account **53990 - Other Services and Charges**								
5017 - John W Lasher (The Production House)	SIM20160147	18-TLRC promo videos Boot Camp Pickleball	Paid by EFT # 14970	11/21/2016	11/21/2016	12/02/2016	12/02/2016	1,100.00
			Account **53990 - Other Services and Charges** Totals			Invoice Transactions 1		$1,100.00
			Program **185000 - Twin Lakes Recreation Center** Totals			Invoice Transactions 10		$10,244.37
Program **185002 - TLRC-Health & Wellness**								
Account **53940 - Temporary Contractual Employee**								
5274 - Catherine T Gossett	111716	18-TLRC Fitness Specialist	Paid by EFT # 14936	11/21/2016	11/21/2016	12/02/2016	12/02/2016	174.25
1336 - Kristy L LeVert	111716	18-TLRC Fitness Specialist	Paid by EFT # 14973	11/21/2016	11/21/2016	12/02/2016	12/02/2016	100.00
5007 - Emeline P O'Connor	111716	18-TLRC Fitness Specialist	Paid by EFT # 14992	11/21/2016	11/21/2016	12/02/2016	12/02/2016	67.50
14093 - Allana Radecki	111616	18-TLRC Fitness Specialist	Paid by EFT # 15003	11/21/2016	11/21/2016	12/02/2016	12/02/2016	187.50
5621 - Natasha Radford	111516	18-TLRC Fitness Specialist	Paid by EFT # 15004	11/21/2016	11/21/2016	12/02/2016	12/02/2016	117.00
1973 - Megan M Schwartz	111916	18-TLRC Fitness Specialist	Paid by EFT # 15018	11/21/2016	11/21/2016	12/02/2016	12/02/2016	300.00
5457 - Krista Wilhelmsen	111216	18-TLRC Fitness Specialist	Paid by EFT # 15050	11/21/2016	11/21/2016	12/02/2016	12/02/2016	25.00
3684 - Angela Williams	111716	18-TLRC Fitness Specialist	Paid by EFT # 15051	11/21/2016	11/21/2016	12/02/2016	12/02/2016	62.50
5731 - Alison Wohlers	111716	18-TLRC Fitness Specialist	Paid by EFT # 15053	11/21/2016	11/21/2016	12/02/2016	12/02/2016	63.75
			Account **53940 - Temporary Contractual Employee** Totals			Invoice Transactions 9		$1,097.50
			Program **185002 - TLRC-Health & Wellness** Totals			Invoice Transactions 9		$1,097.50
Program **185003 - TLRC-Basketball**								
Account **52430 - Uniforms and Tools**								
4725 - Team Pride Athletic Apparel, LLC	14299	18-2016 BYB Season II Uniforms	Paid by EFT # 15034	11/21/2016	11/21/2016	12/02/2016	12/02/2016	5,285.76
			Account **52430 - Uniforms and Tools** Totals			Invoice Transactions 1		$5,285.76
Account **53940 - Temporary Contractual Employee**								
5377 - James D Acton	110316	18-Basketball Official	Paid by EFT # 14874	11/21/2016	11/21/2016	12/02/2016	12/02/2016	36.00
4445 - Nicholas Michael Filipek	110916	18-Basketball Official	Paid by EFT # 14930	11/21/2016	11/21/2016	12/02/2016	12/02/2016	162.00
3571 - Joseph R Hardy	111019	18-Basketball Official	Paid by EFT # 14938	11/21/2016	11/21/2016	12/02/2016	12/02/2016	252.00
5394 - Bart J Hill	110816	18-Basketball Official	Paid by EFT # 14940	11/21/2016	11/21/2016	12/02/2016	12/02/2016	234.00
4315 - Timothy Scott Hudson	110916	18-Basketball Official	Paid by EFT # 14946	11/21/2016	11/21/2016	12/02/2016	12/02/2016	180.00
5736 - John Justis	110916	18-Basketball Official	Paid by EFT # 14961	11/21/2016	11/21/2016	12/02/2016	12/02/2016	162.00
4318 - Rodney L Kates	110716	18-Basketball Official	Paid by EFT # 14963	11/21/2016	11/21/2016	12/02/2016	12/02/2016	36.00
5795 - Heath Kohlmeier	111016	18-Basketball Official	Paid by EFT # 14968	11/21/2016	11/21/2016	12/02/2016	12/02/2016	180.00
3732 - Robert Lyndon Phelps	110716	18-Basketball Official	Paid by EFT # 14997	11/21/2016	11/21/2016	12/02/2016	12/02/2016	36.00
5773 - David W Schlegel	110716	18-Basketball Official	Paid by EFT # 15015	11/21/2016	11/21/2016	12/02/2016	12/02/2016	18.00
4986 - Kyler Schrougham	111016	18-Basketball Official	Paid by EFT # 15017	11/21/2016	11/21/2016	12/02/2016	12/02/2016	252.00
5004 - Jacob Spencer	110816	18-Basketball Official	Paid by EFT # 15026	11/21/2016	11/21/2016	12/02/2016	12/02/2016	72.00
4939 - Charles W Stone	110916	18-Basketball Official	Paid by EFT # 15030	11/21/2016	11/21/2016	12/02/2016	12/02/2016	144.00
679 - Brett Williamson	111216	18-Schedule Coordinator for officials	Paid by EFT # 15052	11/21/2016	11/21/2016	12/02/2016	12/02/2016	1,000.00
			Account **53940 - Temporary Contractual Employee** Totals			Invoice Transactions 14		$2,764.00
			Program **185003 - TLRC-Basketball** Totals			Invoice Transactions 15		$8,049.76
Program **185006 - TLRC-Concessions**								
Account **52330 - Street , Alley, and Sewer Material**								
485 - Sam's Club	7348	18 - concession supplies	Paid by Check # 64521	11/21/2016	11/21/2016	12/02/2016	12/02/2016	175.72
21145 - Sysco Corporation	138002945	18 - concessions supplies	Paid by EFT # 15032	11/21/2016	11/21/2016	12/02/2016	12/02/2016	557.47
			Account **52330 - Street , Alley, and Sewer Material** Totals			Invoice Transactions 2		$733.19
			Program **185006 - TLRC-Concessions** Totals			Invoice Transactions 2		$733.19
Program **186500 - Community Events**								
Account **52420 - Other Supplies**								
4549 - Kroger Limited Partnership I	196986	18-Pumpkins, glue sticks for Pumpkin Launch	Paid by Check # 64510	11/21/2016	11/21/2016	12/02/2016	12/02/2016	43.29
485 - Sam's Club	1848	18 - Candycanes for Holiday Market	Paid by Check # 64521	11/21/2016	11/21/2016	12/02/2016	12/02/2016	14.98
			Account **52420 - Other Supplies** Totals			Invoice Transactions 2		$58.27
Account **53210 - Telephone**								
13969 - AT&T Mobility II, LLC	261144X111920 16	18-Oct Wireless Charges/Replacement	Paid by Check # 64477	11/21/2016	11/21/2016	12/02/2016	12/02/2016	45.77
			Account **53210 - Telephone** Totals			Invoice Transactions 1		$45.77
Account **53990 - Other Services and Charges**								
4120 - Daniel G Bilger	102616	18 Entertainment for Pumpkin Launch	Paid by EFT # 14887	11/21/2016	11/21/2016	12/02/2016	12/02/2016	300.00
9111 - Monroe County Fair Association	110916	18-Partner Revenue Split from Pumpkin	Paid by Check # 64516	11/21/2016	11/21/2016	12/02/2016	12/02/2016	529.00
55092 - WonderLab Museum of Science, Health & Technology	110916	18 - Partner revenue split from Pumpkin	Paid by EFT # 15054	11/21/2016	11/21/2016	12/02/2016	12/02/2016	529.00
			Account **53990 - Other Services and Charges** Totals			Invoice Transactions 3		$1,358.00
			Program **186500 - Community Events** Totals			Invoice Transactions 6		$1,462.04

Program **186502 - Community Events-Gardens**
Account **52420 - Other Supplies**

4108 - Shu Jou Chang	102916001	18 - FM chestnuts for roasting at Holiday	Paid by EFT # 14903	11/21/2016	11/21/2016	12/02/2016	12/02/2016	87.75
4574 - John Deere Financial (Rural King)	D60640/62	18 - CGP garden supplies	Paid by Check # 64508	11/21/2016	11/21/2016	12/02/2016	12/02/2016	55.92
				Account **52420 - Other Supplies** Totals		Invoice Transactions 2		$143.67
			Program **186502 - Community Events-Gardens** Totals			Invoice Transactions 2		$143.67

Program **186503 - Community Events-Farmers' Market**
Account **47230 - Gift Certificate**

17532 - Kimberley Beesley-Shatto	824	Market Bucks and Gift Certificates	Paid by EFT # 14885	11/21/2016	11/21/2016	12/02/2016	12/02/2016	25.00
12418 - Teresa A Birtles	825	Market Bucks and Gift Certificates	Paid by EFT # 14888	11/21/2016	11/21/2016	12/02/2016	12/02/2016	50.00
4360 - Earth Song Farm, LLC	820	Market Bucks and Gift Certificates	Paid by EFT # 14917	11/21/2016	11/21/2016	12/02/2016	12/02/2016	25.00
18520 - Kevin L Graber	818	Market Bucks and Gift Certificates	Paid by EFT # 14937	11/21/2016	11/21/2016	12/02/2016	12/02/2016	30.00
4426 - Kettle Of Corn, LLC	803	Market Bucks and Gift Certificates	Paid by EFT # 14964	11/21/2016	11/21/2016	12/02/2016	12/02/2016	25.00
12686 - Steven R Love	801	Market Bucks and Gift Certificates	Paid by EFT # 14977	11/21/2016	11/21/2016	12/02/2016	12/02/2016	5.00
4347 - Daniel E McCullough	813	Market Bucks and Gift Certificates	Paid by Check # 64511	11/21/2016	11/21/2016	12/02/2016	12/02/2016	5.00
12409 - Jeffrey A Padgett	812	Market Bucks and Gift Certificates	Paid by EFT # 14993	11/21/2016	11/21/2016	12/02/2016	12/02/2016	45.00
12405 - Titus Raber	811	Market Bucks and Gift Certificates	Paid by EFT # 15002	11/21/2016	11/21/2016	12/02/2016	12/02/2016	45.00
12430 - Luke Rhodes	804	Market Bucks and Gift Certificates	Paid by EFT # 15008	11/21/2016	11/21/2016	12/02/2016	12/02/2016	10.00
54040 - Scholars Inn Bakehouse	806	Market Bucks and Gift Certificates	Paid by EFT # 15016	11/21/2016	11/21/2016	12/02/2016	12/02/2016	20.00
12435 - Vernon Sigman	815	Market Bucks and Gift Certificates	Paid by Check # 64522	11/21/2016	11/21/2016	12/02/2016	12/02/2016	5.00
12425 - David W Widner	802	Market Bucks and Gift Certificates	Paid by Check # 64537	11/21/2016	11/21/2016	12/02/2016	12/02/2016	5.00
				Account **47230 - Gift Certificate** Totals		Invoice Transactions 13		$295.00

Account **47240 - EBT Market Bucks**

17532 - Kimberley Beesley-Shatto	824	Market Bucks and Gift Certificates	Paid by EFT # 14885	11/21/2016	11/21/2016	12/02/2016	12/02/2016	33.00
12418 - Teresa A Birtles	825	Market Bucks and Gift Certificates	Paid by EFT # 14888	11/21/2016	11/21/2016	12/02/2016	12/02/2016	159.00
12406 - Blue Hour Farm	807	Market Bucks	Paid by EFT # 14893	11/21/2016	11/21/2016	12/02/2016	12/02/2016	21.00
3960 - Cortland V Carrington	816	Market Bucks	Paid by EFT # 14900	11/21/2016	11/21/2016	12/02/2016	12/02/2016	18.00
5516 - Sandra Drake	810	Market Bucks	Paid by EFT # 14913	11/21/2016	11/21/2016	12/02/2016	12/02/2016	6.00
4360 - Earth Song Farm, LLC	820	Market Bucks and Gift Certificates	Paid by EFT # 14917	11/21/2016	11/21/2016	12/02/2016	12/02/2016	123.00
18520 - Kevin L Graber	818	Market Bucks and Gift Certificates	Paid by EFT # 14937	11/21/2016	11/21/2016	12/02/2016	12/02/2016	318.00
4426 - Kettle Of Corn, LLC	803	Market Bucks and Gift Certificates	Paid by EFT # 14964	11/21/2016	11/21/2016	12/02/2016	12/02/2016	42.00
5200 - Chester L Lehman	814	Market Bucks	Paid by EFT # 14971	11/21/2016	11/21/2016	12/02/2016	12/02/2016	123.00
12686 - Steven R Love	801	Market Bucks and Gift Certificates	Paid by EFT # 14977	11/21/2016	11/21/2016	12/02/2016	12/02/2016	336.00
4347 - Daniel E McCullough	813	Market Bucks and Gift Certificates	Paid by Check # 64511	11/21/2016	11/21/2016	12/02/2016	12/02/2016	3.00
17671 - John A McMahan	819	Market Bucks	Paid by Check # 64512	11/21/2016	11/21/2016	12/02/2016	12/02/2016	21.00
12409 - Jeffrey A Padgett	812	Market Bucks and Gift Certificates	Paid by EFT # 14993	11/21/2016	11/21/2016	12/02/2016	12/02/2016	111.00
12405 - Titus Raber	811	Market Bucks and Gift Certificates	Paid by EFT # 15002	11/21/2016	11/21/2016	12/02/2016	12/02/2016	198.00
12430 - Luke Rhodes	809	Market Bucks	Paid by EFT # 15008	11/21/2016	11/21/2016	12/02/2016	12/02/2016	18.00
12430 - Luke Rhodes	804	Market Bucks and Gift Certificates	Paid by EFT # 15008	11/21/2016	11/21/2016	12/02/2016	12/02/2016	51.00
12430 - Luke Rhodes	817	Market Bucks	Paid by EFT # 15008	11/21/2016	11/21/2016	12/02/2016	12/02/2016	141.00
54040 - Scholars Inn Bakehouse	806	Market Bucks and Gift Certificates	Paid by EFT # 15016	11/21/2016	11/21/2016	12/02/2016	12/02/2016	6.00
54040 - Scholars Inn Bakehouse	822	Market Bucks	Paid by EFT # 15016	11/21/2016	11/21/2016	12/02/2016	12/02/2016	9.00
12435 - Vernon Sigman	815	Market Bucks and Gift Certificates	Paid by Check # 64522	11/21/2016	11/21/2016	12/02/2016	12/02/2016	144.00
12404 - Mark E Stoll	805	Market Bucks	Paid by EFT # 15029	11/21/2016	11/21/2016	12/02/2016	12/02/2016	24.00
12426 - David Thomas Sturgill	808	Market Bucks	Paid by EFT # 15031	11/21/2016	11/21/2016	12/02/2016	12/02/2016	39.00
12426 - David Thomas Sturgill	821	Market Bucks	Paid by EFT # 15031	11/21/2016	11/21/2016	12/02/2016	12/02/2016	39.00
12425 - David W Widner	802	Market Bucks and Gift Certificates	Paid by Check # 64537	11/21/2016	11/21/2016	12/02/2016	12/02/2016	21.00
12425 - David W Widner	823	Market Bucks	Paid by Check # 64537	11/21/2016	11/21/2016	12/02/2016	12/02/2016	6.00
				Account **47240 - EBT Market Bucks** Totals		Invoice Transactions 25		$2,010.00

Account **52420 - Other Supplies**

5668 - Red Frazier Bison, LLP	0037	18 - Market - food for fall tour	Paid by EFT # 15005	11/21/2016	11/21/2016	12/02/2016	12/02/2016	215.00
				Account **52420 - Other Supplies** Totals		Invoice Transactions 1		$215.00

Account **53210 - Telephone**

13969 - AT&T Mobility II, LLC	261144X111920 16	18-Oct Wireless Charges/Replacement	Paid by Check # 64477	11/21/2016	11/21/2016	12/02/2016	12/02/2016	45.77
				Account **53210 - Telephone** Totals		Invoice Transactions 1		$45.77

Account **53940 - Temporary Contractual Employee**

3875 - Sandra Salinas-Kobylka	111216	18 - market - Contractual Cleaning	Paid by EFT # 15013	11/21/2016	11/21/2016	12/02/2016	12/02/2016	130.00
			Account **53940 - Temporary Contractual Employee** Totals			Invoice Transactions 1		$130.00

			Program **186503 - Community Events-Farmers' Market** Totals			Invoice Transactions 41		$2,695.77
Program **187001 - Adult Sports-Softball**								
Account **53940 - Temporary Contractual Employee**								
17539 - Jennifer P Bradley	110416	18-Adult Softball	Paid by EFT # 14896	11/21/2016	11/21/2016	12/02/2016	12/02/2016	144.00
569 - Carolyn J Browning	110716	18-Adult Softball Umpire	Paid by EFT # 14898	11/21/2016	11/21/2016	12/02/2016	12/02/2016	36.00
5196 - Benjamin D Davenport	110316	18-Adult Softball Umpire	Paid by EFT # 14911	11/21/2016	11/21/2016	12/02/2016	12/02/2016	108.00
590 - Leisa M Farmer	110216	18-Adult Softball Umpire	Paid by EFT # 14926	11/21/2016	11/21/2016	12/02/2016	12/02/2016	90.00
1626 - Tresa R Fredericks	110316	18-Adult Softball Umpire	Paid by EFT # 14933	11/21/2016	11/21/2016	12/02/2016	12/02/2016	95.00
5602 - Chelsea Huff	110416	18-Adult Softball Umpire	Paid by EFT # 14947	11/21/2016	11/21/2016	12/02/2016	12/02/2016	72.00
4318 - Rodney L Kates	110416	18-Adult Softball Umpire	Paid by EFT # 14963	11/21/2016	11/21/2016	12/02/2016	12/02/2016	76.00
557 - Vicki Lynn Minder	110416	18-Adult Softball Umpire	Paid by EFT # 14985	11/21/2016	11/21/2016	12/02/2016	12/02/2016	198.00
4939 - Charles W Stone	110416	18-Adult Softball Umpire	Paid by EFT # 15030	11/21/2016	11/21/2016	12/02/2016	12/02/2016	76.00
1024 - Donald E Wertz	110316	18-Adult Softball Umpire	Paid by EFT # 15046	11/21/2016	11/21/2016	12/02/2016	12/02/2016	171.00
			Account **53940 - Temporary Contractual Employee** Totals			Invoice Transactions 10		$1,066.00
			Program **187001 - Adult Sports-Softball** Totals			Invoice Transactions 10		$1,066.00
Program **187006 - Adult Sports-Concessions**								
Account **52330 - Street , Alley, and Sewer Material**								
485 - Sam's Club	4421	18 TLSP - Concessions for Resale	Paid by Check # 64521	11/21/2016	11/21/2016	12/02/2016	12/02/2016	27.84
			Account **52330 - Street , Alley, and Sewer Material** Totals			Invoice Transactions 1		$27.84
			Program **187006 - Adult Sports-Concessions** Totals			Invoice Transactions 1		$27.84
Program **187503 - Banneker-Classes**								
Account **52420 - Other Supplies**								
485 - Sam's Club	1165 110316	18- BBCC Staff Meeting/ Kitchen Supplies	Paid by Check # 64521	11/21/2016	11/21/2016	12/02/2016	12/02/2016	91.14
485 - Sam's Club	2614	18- BBCC Family Event	Paid by Check # 64521	11/21/2016	11/21/2016	12/02/2016	12/02/2016	42.50
5759 - The Monster Mural, LLC	6302	18- BBCC Mural Sheets	Paid by EFT # 15036	11/21/2016	11/21/2016	12/02/2016	12/02/2016	93.00
			Account **52420 - Other Supplies** Totals			Invoice Transactions 3		$226.64
			Program **187503 - Banneker-Classes** Totals			Invoice Transactions 3		$226.64
Program **187504 - Banneker-Youth Basketball**								
Account **53990 - Other Services and Charges**								
4635 - Avers Pizza, INC	4288	18- BBCC Night Owls	Paid by Check # 64478	11/21/2016	11/21/2016	12/02/2016	12/02/2016	132.35
			Account **53990 - Other Services and Charges** Totals			Invoice Transactions 1		$132.35
			Program **187504 - Banneker-Youth Basketball** Totals			Invoice Transactions 1		$132.35
Program **189000 - Operations**								
Account **52420 - Other Supplies**								
5769 - Lester Recreation Designs, LLC	16-10-12	18-6' River View recycled plastic bench	Paid by EFT # 14972	11/21/2016	11/21/2016	12/02/2016	12/02/2016	1,090.00
			Account **52420 - Other Supplies** Totals			Invoice Transactions 1		$1,090.00
			Program **189000 - Operations** Totals			Invoice Transactions 1		$1,090.00
Program **189003 - Operations-Open Shelters**								
Account **52420 - Other Supplies**								
4394 - Richardson Enterprises of Bloomington, INC (FastS)	2020 3520	18-40"x18' .080 aluminum replacement	Paid by EFT # 15009	11/21/2016	11/21/2016	12/02/2016	12/02/2016	1,030.56
			Account **52420 - Other Supplies** Totals			Invoice Transactions 1		$1,030.56
Account **53990 - Other Services and Charges**								
4394 - Richardson Enterprises of Bloomington, INC (FastS)	2020 3520	18-40"x18' .080 aluminum replacement	Paid by EFT # 15009	11/21/2016	11/21/2016	12/02/2016	12/02/2016	425.02
			Account **53990 - Other Services and Charges** Totals			Invoice Transactions 1		$425.02
			Program **189003 - Operations-Open Shelters** Totals			Invoice Transactions 2		$1,455.58
Program **189006 - Switchyard Property**								
Account **53510 - Electrical Services**								
223 - Duke Energy	3003730010111 716	18-November Electric Bill	Paid by Check # 64494	11/21/2016	11/21/2016	12/02/2016	12/02/2016	41.61
			Account **53510 - Electrical Services** Totals			Invoice Transactions 1		$41.61
Account **53530 - Water and Sewer**								
208 - City Of Bloomington Utilities	39530-002 112816	18- Water/Sewer Oct Charges Paid in Nov	Paid by Check # 64487	11/21/2016	11/21/2016	12/02/2016	12/02/2016	82.56
			Account **53530 - Water and Sewer** Totals			Invoice Transactions 1		$82.56
Account **53540 - Natural Gas**								
222 - Vectren	2154079038110 816	18-Natural Gas Oct	Paid by Check # 64534	11/21/2016	11/21/2016	12/02/2016	12/02/2016	14.44
			Account **53540 - Natural Gas** Totals			Invoice Transactions 1		$14.44
			Program **189006 - Switchyard Property** Totals			Invoice Transactions 3		$138.61
Program **G15012 - 2015 Leonard Springs Nature Days**								
Account **52420 - Other Supplies**								
5265 - Ariens Specialty Brands, LLC (Ben Meadows)	S102981018	18-lsnd binoculars	Paid by EFT # 14880	11/21/2016	11/21/2016	12/02/2016	12/02/2016	300.00
5265 - Ariens Specialty Brands, LLC (Ben Meadows)	S102986915	18-lsnd binoculars	Paid by EFT # 14880	11/21/2016	11/21/2016	12/02/2016	12/02/2016	25.00
5265 - Ariens Specialty Brands, LLC (Ben Meadows)	S102962121	18-lsnd binoculars	Paid by EFT # 14880	11/21/2016	11/21/2016	12/02/2016	12/02/2016	440.88
			Account **52420 - Other Supplies** Totals			Invoice Transactions 3		$765.88
			Program **G15012 - 2015 Leonard Springs Nature Days** Totals			Invoice Transactions 3		$765.88
Program **G16010 - Wapehani Mitigation for I69**								
Account **52310 - Building Materials and Supplies**								
5719 - JJ's Concrete Construction, LLC	29203	18-Precast concrete box culvert for Wapehani	Paid by EFT # 14959	11/21/2016	11/21/2016	12/02/2016	12/02/2016	17,565.36
			Account **52310 - Building Materials and Supplies** Totals			Invoice Transactions 1		$17,565.36
			Program **G16010 - Wapehani Mitigation for I69** Totals			Invoice Transactions 1		$17,565.36
			Department **18 - Parks & Recreation** Totals			Invoice Transactions 126		$49,682.10
			Fund **201 - Parks and Rec Non Reverting** Totals			Invoice Transactions 126		$49,682.10
			Grand Totals			Invoice Transactions 221		$98,758.04

REGISTER OF SPECIAL CLAIMS

Board:Parks & Recreation

Date:	Type of Claim	FUND	Description	Bank Transfer	Amount
	Bank Fees				
12/2/2016	Claims				98,758.04
11/18/2016	Sales Tax				3,759.73
	Special Utility Claims				
					102,517.77

ALLOWANCE OF CLAIMS

We have examined the claims listed on the foregoing register of claims, consisting of claims, and except for the claims not allowed as shown on the register, such claims are hereby allowed in the total amount of $ 102,517.77

Dated this _____ day of _____ year of 20_____.

_____ _____ _____

_____ _____ _____

I herby certify that each of the above listed voucher(s) or bill(s) is (are) true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Fiscal Office_____

Payroll Register - Board of Park Commissioners

Check Date Range 11/23/16 - 11/23/16
Detail Listing

Employee	Check Date	Gross	Imputed Income	EIC	Federal	FICA	Medicare	State	Other	Deductions	Net Pay
Department **Parks - Parks & Recreation**											
1444 Adhanom, Nyat O	11/23/2016	286.50		.00	20.00	17.75	4.15	9.45	3.85	.00	231.30
			.00	.00	286.50	286.50	286.50	286.50	286.50		
		$286.50		$0.00	$20.00	$17.75	$4.15	$9.45	$3.85	$0.00	$231.30
			$0.00	$0.00	$286.50	$286.50	$286.50	$286.50	$286.50		
618 Aybar, Madeline S	11/23/2016	158.34		.00	7.18	9.82	2.29	5.23	2.13	.00	131.69
			.00	.00	158.34	158.34	158.34	158.34	158.34		
		$158.34		$0.00	$7.18	$9.82	$2.29	$5.23	$2.13	$0.00	$131.69
			$0.00	$0.00	$158.34	$158.34	$158.34	$158.34	$158.34		
655 Barber, Jennifer C	11/23/2016	322.88		.00	.00	20.02	4.69	4.31	1.76	.00	292.10
			.00	.00	322.88	322.88	322.88	322.88	322.88		
		$322.88		$0.00	$0.00	$20.02	$4.69	$4.31	$1.76	$0.00	$292.10
			$0.00	$0.00	$322.88	$322.88	$322.88	$322.88	$322.88		
10000 Barnes, John L 1558	11/23/2016	1,572.80		.00	151.73	97.85	22.88	52.08	21.23	44.41	1,182.62
			.00	.00	1,578.23	1,578.23	1,578.23	1,578.23	1,578.23		
		$1,572.80		$0.00	$151.73	$97.85	$22.88	$52.08	$21.23	$44.41	$1,182.62
			$0.00	$0.00	$1,578.23	$1,578.23	$1,578.23	$1,578.23	$1,578.23		
1060 Beavers, Blair E	11/23/2016	167.12		.00	8.06	10.36	2.42	5.52	2.25	.00	138.51
			.00	.00	167.12	167.12	167.12	167.12	167.12		
		$167.12		$0.00	$8.06	$10.36	$2.42	$5.52	$2.25	$0.00	$138.51
			$0.00	$0.00	$167.12	$167.12	$167.12	$167.12	$167.12		
1209 Beebe, Kelzie E	11/23/2016	75.60		.00	.00	4.69	1.11	1.23	.50	.00	68.07
			.00	.00	75.60	75.60	75.60	75.60	75.60		
		$75.60		$0.00	$0.00	$4.69	$1.11	$1.23	$0.50	$0.00	$68.07
			$0.00	$0.00	$75.60	$75.60	$75.60	$75.60	$75.60		
33 Behrman, Joachim F	11/23/2016	1,416.80		.00	159.07	88.15	20.62	45.65	18.60	44.41	1,040.30
			.00	.00	1,421.69	1,421.69	1,421.69	1,421.69	1,421.69		
		$1,416.80		$0.00	$159.07	$88.15	$20.62	$45.65	$18.60	$44.41	$1,040.30
			$0.00	$0.00	$1,421.69	$1,421.69	$1,421.69	$1,421.69	$1,421.69		
865 Berzins, Angela M	11/23/2016	16.38		.00	.00	1.03	.24	.00	.00	.00	15.11
			.00	.00	16.38	16.38	16.38	16.38	16.38		
		$16.38		$0.00	$0.00	$1.03	$0.24	$0.00	$0.00	$0.00	$15.11
			$0.00	$0.00	$16.38	$16.38	$16.38	$16.38	$16.38		

Payroll Register - Board of Park Commissioners

Check Date Range 11/23/16 - 11/23/16
Detail Listing

Employee	Check Date	Gross	Imputed Income	EIC	Federal	FICA	Medicare	State	Other	Deductions	Net Pay
Department **Parks - Parks & Recreation**											
10000 Bond, Theresa L	11/23/2016	784.00		.00	86.78	48.61	11.38	25.87	10.54	.00	600.82
1155			.00	.00	784.00	784.00	784.00	784.00	784.00		
		$784.00		$0.00	$86.78	$48.61	$11.38	$25.87	$10.54	$0.00	$600.82
			$0.00	$0.00	$784.00	$784.00	$784.00	$784.00	$784.00		
10000 Boruff, James D	11/23/2016	2,113.50		.00	131.46	120.31	28.14	60.50	25.70	234.76	1,512.63
2331			.00	.00	1,910.40	1,940.40	1,940.40	1,910.40	1,910.40		
		$2,113.50		$0.00	$131.46	$120.31	$28.14	$60.50	$25.70	$234.76	$1,512.63
			$0.00	$0.00	$1,910.40	$1,940.40	$1,940.40	$1,910.40	$1,910.40		
835 Brandon, Andrew L	11/23/2016	324.06		.00	23.75	20.09	4.71	10.69	4.36	.00	260.46
			.00	.00	324.06	324.06	324.06	324.06	324.06		
		$324.06		$0.00	$23.75	$20.09	$4.71	$10.69	$4.36	$0.00	$260.46
			$0.00	$0.00	$324.06	$324.06	$324.06	$324.06	$324.06		
10000 Brinson, Leslie A	11/23/2016	1,706.02		.00	137.23	91.85	21.48	48.89	19.93	287.08	1,099.56
1682			.00	.00	1,481.52	1,481.52	1,481.52	1,481.52	1,481.52		
		$1,706.02		$0.00	$137.23	$91.85	$21.48	$48.89	$19.93	$287.08	$1,099.56
			$0.00	$0.00	$1,481.52	$1,481.52	$1,481.52	$1,481.52	$1,481.52		
1453 Brock, Hannah M	11/23/2016	188.28		.00	.00	11.67	2.73	6.21	2.53	.00	165.14
			.00	.00	188.28	188.28	188.28	188.28	188.28		
		$188.28		$0.00	$0.00	$11.67	$2.73	$6.21	$2.53	$0.00	$165.14
			$0.00	$0.00	$188.28	$188.28	$188.28	$188.28	$188.28		
1483 Brown, Edward F IV	11/23/2016	222.96		.00	.00	13.82	3.23	6.09	2.48	.00	197.34
			.00	.00	222.96	222.96	222.96	222.96	222.96		
		$222.96		$0.00	$0.00	$13.82	$3.23	$6.09	$2.48	$0.00	$197.34
			$0.00	$0.00	$222.96	$222.96	$222.96	$222.96	$222.96		
960 Brown, Roger D	11/23/2016	784.00		.00	86.78	48.61	11.38	25.87	10.54	.00	600.82
			.00	.00	784.00	784.00	784.00	784.00	784.00		
		$784.00		$0.00	$86.78	$48.61	$11.38	$25.87	$10.54	$0.00	$600.82
			$0.00	$0.00	$784.00	$784.00	$784.00	$784.00	$784.00		
1218 Brunelle, Autumn M	11/23/2016	351.23		.00	10.89	21.78	5.08	11.59	4.72	.00	297.17
			.00	.00	351.23	351.23	351.23	351.23	351.23		
		$351.23		$0.00	$10.89	$21.78	$5.08	$11.59	$4.72	$0.00	$297.17
			$0.00	$0.00	$351.23	$351.23	$351.23	$351.23	$351.23		

Payroll Register - Board of Park Commissioners

Check Date Range 11/23/16 - 11/23/16
Detail Listing

Employee	Check Date	Gross	Imputed Income	EIC	Federal	FICA	Medicare	State	Other	Deductions	Net Pay
Department **Parks - Parks & Recreation**											
1512 Burchfield, Michael R	11/23/2016	412.50		.00	17.02	25.58	5.98	12.34	5.03	.00	346.55
			.00	.00	412.50	412.50	412.50	412.50	412.50		
		$412.50		$0.00	$17.02	$25.58	$5.98	$12.34	$5.03	$0.00	$346.55
			$0.00	$0.00	$412.50	$412.50	$412.50	$412.50	$412.50		
443 Burdeshaw, Jeffrey A	11/23/2016	455.80		.00	21.35	28.26	6.60	13.77	5.61	.00	380.21
			.00	.00	455.80	455.80	455.80	455.80	455.80		
		$455.80		$0.00	$21.35	$28.26	$6.60	$13.77	$5.61	$0.00	$380.21
			$0.00	$0.00	$455.80	$455.80	$455.80	$455.80	$455.80		
1475 Burks, Lucas S	11/23/2016	60.90		.00	.00	3.78	.87	.74	.30	.00	55.21
			.00	.00	60.90	60.90	60.90	60.90	60.90		
		$60.90		$0.00	$0.00	$3.78	$0.87	$0.74	$0.30	$0.00	$55.21
			$0.00	$0.00	$60.90	$60.90	$60.90	$60.90	$60.90		
986 Burris, Chelsea N	11/23/2016	1,569.24		.00	158.95	86.03	20.12	49.52	18.15	191.58	1,044.89
			.00	.00	1,387.57	1,387.57	1,387.57	1,387.57	1,387.57		
		$1,569.24		$0.00	$158.95	$86.03	$20.12	$49.52	$18.15	$191.58	$1,044.89
			$0.00	$0.00	$1,387.57	$1,387.57	$1,387.57	$1,387.57	$1,387.57		
1510 Calvert, Kyle P	11/23/2016	120.00		.00	.00	7.44	1.74	1.42	.58	.00	108.82
			.00	.00	120.00	120.00	120.00	120.00	120.00		
		$120.00		$0.00	$0.00	$7.44	$1.74	$1.42	$0.58	$0.00	$108.82
			$0.00	$0.00	$120.00	$120.00	$120.00	$120.00	$120.00		
10000 2286 Campanella, Jennifer J	11/23/2016	168.00		.00	.00	10.42	2.44	1.74	.71	.00	152.69
			.00	.00	168.00	168.00	168.00	168.00	168.00		
		$168.00		$0.00	$0.00	$10.42	$2.44	$1.74	$0.71	$0.00	$152.69
			$0.00	$0.00	$168.00	$168.00	$168.00	$168.00	$168.00		
10000 2727 Campbell, Ellen M	11/23/2016	1,353.18		.00	129.08	75.75	17.71	39.05	15.92	152.67	923.00
			.00	.00	1,221.78	1,221.78	1,221.78	1,221.78	1,221.78		
		$1,353.18		$0.00	$129.08	$75.75	$17.71	$39.05	$15.92	$152.67	$923.00
			$0.00	$0.00	$1,221.78	$1,221.78	$1,221.78	$1,221.78	$1,221.78		
1149 Campbell, Kelsey L	11/23/2016	32.80		.00	.00	2.03	.48	1.08	.41	.00	28.80
			.00	.00	32.80	32.80	32.80	32.80	32.80		
		$32.80		$0.00	$0.00	$2.03	$0.48	$1.08	$0.41	$0.00	$28.80
			$0.00	$0.00	$32.80	$32.80	$32.80	$32.80	$32.80		

Payroll Register - Board of Park Commissioners

Check Date Range 11/23/16 - 11/23/16
Detail Listing

Employee	Check Date	Gross	Imputed Income	EIC	Federal	FICA	Medicare	State	Other	Deductions	Net Pay
Department **Parks - Parks & Recreation**											
1179 Carpenter, Joey T	11/23/2016	95.41		.00	.00	5.92	1.38	1.88	.77	.00	85.46
			.00	.00	95.41	95.41	95.41	95.41	95.41		
		$95.41		$0.00	$0.00	$5.92	$1.38	$1.88	$0.77	$0.00	$85.46
			$0.00	$0.00	$95.41	$95.41	$95.41	$95.41	$95.41		
974 Carter, David A	11/23/2016	60.00		.00	.00	3.72	.87	1.98	.81	.00	52.62
			.00	.00	60.00	60.00	60.00	60.00	60.00		
		$60.00		$0.00	$0.00	$3.72	$0.87	$1.98	$0.81	$0.00	$52.62
			$0.00	$0.00	$60.00	$60.00	$60.00	$60.00	$60.00		
1491 Chiba, Samuel H	11/23/2016	140.40		.00	.00	8.70	2.04	3.36	1.37	.00	124.93
			.00	.00	140.40	140.40	140.40	140.40	140.40		
		$140.40		$0.00	$0.00	$8.70	$2.04	$3.36	$1.37	$0.00	$124.93
			$0.00	$0.00	$140.40	$140.40	$140.40	$140.40	$140.40		
935 Christie, Chaun W	11/23/2016	151.20		.00	.00	9.37	2.19	4.99	2.03	.00	132.62
			.00	.00	151.20	151.20	151.20	151.20	151.20		
		$151.20		$0.00	$0.00	$9.37	$2.19	$4.99	$2.03	$0.00	$132.62
			$0.00	$0.00	$151.20	$151.20	$151.20	$151.20	$151.20		
916 Clapp, Kimberly J	11/23/2016	1,463.23		.00	191.68	87.83	20.54	46.75	33.94	51.65	1,030.84
			.00	.00	1,416.63	1,416.63	1,416.63	1,416.63	1,416.63		
		$1,463.23		$0.00	$191.68	$87.83	$20.54	$46.75	$33.94	$51.65	$1,030.84
			$0.00	$0.00	$1,416.63	$1,416.63	$1,416.63	$1,416.63	$1,416.63		
1461 Clausman, Leah R	11/23/2016	32.76		.00	.00	2.03	.48	.00	.00	.00	30.25
			.00	.00	32.76	32.76	32.76	32.76	32.76		
		$32.76		$0.00	$0.00	$2.03	$0.48	$0.00	$0.00	$0.00	$30.25
			$0.00	$0.00	$32.76	$32.76	$32.76	$32.76	$32.76		
843 Clausman, Rachel E	11/23/2016	30.03		.00	.00	1.85	.45	.00	.00	.00	27.73
			.00	.00	30.03	30.03	30.03	30.03	30.03		
		$30.03		$0.00	$0.00	$1.85	$0.45	$0.00	$0.00	$0.00	$27.73
			$0.00	$0.00	$30.03	$30.03	$30.03	$30.03	$30.03		
1462 Clemons, A'Nell B	11/23/2016	172.20		.00	8.57	10.68	2.50	5.68	2.32	.00	142.45
			.00	.00	172.20	172.20	172.20	172.20	172.20		
		$172.20		$0.00	$8.57	$10.68	$2.50	$5.68	$2.32	$0.00	$142.45
			$0.00	$0.00	$172.20	$172.20	$172.20	$172.20	$172.20		

Payroll Register - Board of Park Commissioners

Check Date Range 11/23/16 - 11/23/16
Detail Listing

Employee	Check Date	Gross	Imputed Income	EIC	Federal	FICA	Medicare	State	Other	Deductions	Net Pay
Department **Parks - Parks & Recreation**											
1490 Clouse, Morgan E	11/23/2016	109.20		.00	2.27	6.78	1.58	3.60	1.47	.00	93.50
			.00	.00	109.20	109.20	109.20	109.20	109.20		
		$109.20		$0.00	$2.27	$6.78	$1.58	$3.60	$1.47	$0.00	$93.50
			$0.00	$0.00	$109.20	$109.20	$109.20	$109.20	$109.20		
849 Conrad, Sara M	11/23/2016	223.86		.00	.00	13.88	3.25	4.85	1.98	.00	199.90
			.00	.00	223.86	223.86	223.86	223.86	223.86		
		$223.86		$0.00	$0.00	$13.88	$3.25	$4.85	$1.98	$0.00	$199.90
			$0.00	$0.00	$223.86	$223.86	$223.86	$223.86	$223.86		
10000 Cotter, Steve E 0123	11/23/2016	1,997.08		.00	178.70	118.65	27.75	61.89	25.22	90.17	1,494.70
			.00	.00	1,913.80	1,913.80	1,913.80	1,913.80	1,913.80		
		$1,997.08		$0.00	$178.70	$118.65	$27.75	$61.89	$25.22	$90.17	$1,494.70
			$0.00	$0.00	$1,913.80	$1,913.80	$1,913.80	$1,913.80	$1,913.80		
47 Cowden, Jackson D	11/23/2016	501.00		.00	.00	31.07	7.26	16.53	6.74	.00	439.40
			.00	.00	501.00	501.00	501.00	501.00	501.00		
		$501.00		$0.00	$0.00	$31.07	$7.26	$16.53	$6.74	$0.00	$439.40
			$0.00	$0.00	$501.00	$501.00	$501.00	$501.00	$501.00		
1230 Cox, John A	11/23/2016	676.81		.00	19.22	41.96	9.81	19.80	7.50	.00	578.52
			.00	.00	676.81	676.81	676.81	676.81	676.81		
		$676.81		$0.00	$19.22	$41.96	$9.81	$19.80	$7.50	$0.00	$578.52
			$0.00	$0.00	$676.81	$676.81	$676.81	$676.81	$676.81		
177 Craig, Aaron R	11/23/2016	2,029.97		.00	167.96	113.85	26.62	55.65	22.68	350.54	1,292.67
			.00	.00	1,686.43	1,836.43	1,836.43	1,686.43	1,686.43		
		$2,029.97		$0.00	$167.96	$113.85	$26.62	$55.65	$22.68	$350.54	$1,292.67
			$0.00	$0.00	$1,686.43	$1,836.43	$1,836.43	$1,686.43	$1,686.43		
375 Crawford, Alexis D	11/23/2016	221.85		.00	13.53	13.75	3.22	7.32	2.98	.00	181.05
			.00	.00	221.85	221.85	221.85	221.85	221.85		
		$221.85		$0.00	$13.53	$13.75	$3.22	$7.32	$2.98	$0.00	$181.05
			$0.00	$0.00	$221.85	$221.85	$221.85	$221.85	$221.85		
207 Crawford, Brittany R	11/23/2016	386.28		.00	29.97	23.95	5.60	12.75	5.20	.00	308.81
			.00	.00	386.28	386.28	386.28	386.28	386.28		
		$386.28		$0.00	$29.97	$23.95	$5.60	$12.75	$5.20	$0.00	$308.81
			$0.00	$0.00	$386.28	$386.28	$386.28	$386.28	$386.28		

Payroll Register - Board of Park Commissioners

Check Date Range 11/23/16 - 11/23/16
Detail Listing

Employee	Check Date	Gross	Imputed Income	EIC	Federal	FICA	Medicare	State	Other	Deductions	Net Pay
Department **Parks - Parks & Recreation**											
1463 Creech, Chandler S	11/23/2016	214.38		.00	12.78	13.30	3.11	7.07	2.88	.00	175.24
			.00	.00	214.38	214.38	214.38	214.38	214.38		
		$214.38		$0.00	$12.78	$13.30	$3.11	$7.07	$2.88	$0.00	$175.24
			$0.00	$0.00	$214.38	$214.38	$214.38	$214.38	$214.38		
1141 Crim, Randi R	11/23/2016	198.00		.00	16.15	12.28	2.87	6.53	2.66	.00	157.51
			.00	.00	198.00	198.00	198.00	198.00	198.00		
		$198.00		$0.00	$16.15	$12.28	$2.87	$6.53	$2.66	$0.00	$157.51
			$0.00	$0.00	$198.00	$198.00	$198.00	$198.00	$198.00		
611 Cutshall, Ryan C	11/23/2016	90.30		.00	.00	5.60	1.31	1.71	.70	.00	80.98
			.00	.00	90.30	90.30	90.30	90.30	90.30		
		$90.30		$0.00	$0.00	$5.60	$1.31	$1.71	$0.70	$0.00	$80.98
			$0.00	$0.00	$90.30	$90.30	$90.30	$90.30	$90.30		
1481 Cutshall, Trevor O	11/23/2016	87.29		.00	.08	5.41	1.26	2.88	1.17	.00	76.49
			.00	.00	87.29	87.29	87.29	87.29	87.29		
		$87.29		$0.00	$0.08	$5.41	$1.26	$2.88	$1.17	$0.00	$76.49
			$0.00	$0.00	$87.29	$87.29	$87.29	$87.29	$87.29		
1220 Cyr, Audrey L	11/23/2016	108.12		.00	.00	6.70	1.57	1.03	.42	.00	98.40
			.00	.00	108.12	108.12	108.12	108.12	108.12		
		$108.12		$0.00	$0.00	$6.70	$1.57	$1.03	$0.42	$0.00	$98.40
			$0.00	$0.00	$108.12	$108.12	$108.12	$108.12	$108.12		
1458 Dawes, Jonathan M	11/23/2016	159.90		.00	.00	9.91	2.32	4.01	1.63	.00	142.03
			.00	.00	159.90	159.90	159.90	159.90	159.90		
		$159.90		$0.00	$0.00	$9.91	$2.32	$4.01	$1.63	$0.00	$142.03
			$0.00	$0.00	$159.90	$159.90	$159.90	$159.90	$159.90		
1279 Donovan, Timothy Jr	11/23/2016	784.00		.00	63.42	48.61	11.37	24.60	10.03	.00	625.97
			.00	.00	784.00	784.00	784.00	784.00	784.00		
		$784.00		$0.00	$63.42	$48.61	$11.37	$24.60	$10.03	$0.00	$625.97
			$0.00	$0.00	$784.00	$784.00	$784.00	$784.00	$784.00		
1464 Droste, Hannah K	11/23/2016	68.25		.00	.00	4.23	1.00	2.25	.92	.00	59.85
			.00	.00	68.25	68.25	68.25	68.25	68.25		
		$68.25		$0.00	$0.00	$4.23	$1.00	$2.25	$0.92	$0.00	$59.85
			$0.00	$0.00	$68.25	$68.25	$68.25	$68.25	$68.25		

Payroll Register - Board of Park Commissioners

Check Date Range 11/23/16 - 11/23/16
Detail Listing

Employee	Check Date	Gross	Imputed Income	EIC	Federal	FICA	Medicare	State	Other	Deductions	Net Pay
Department **Parks - Parks & Recreation**											
10000 Dunbar, Barbara 0156	11/23/2016	1,670.21		.00	161.16	94.53	22.10	46.11	18.79	234.56	1,092.96
			.00	.00	1,435.65	1,524.65	1,524.65	1,435.65	1,435.65		
		$1,670.21		$0.00	$161.16	$94.53	$22.10	$46.11	$18.79	$234.56	$1,092.96
			$0.00	$0.00	$1,435.65	$1,524.65	$1,524.65	$1,435.65	$1,435.65		
10000 Eads, Daren S 0162	11/23/2016	1,888.71		.00	151.23	103.84	24.29	51.97	21.18	363.71	1,172.49
			.00	.00	1,574.84	1,674.84	1,674.84	1,574.84	1,574.84		
		$1,888.71		$0.00	$151.23	$103.84	$24.29	$51.97	$21.18	$363.71	$1,172.49
			$0.00	$0.00	$1,574.84	$1,674.84	$1,674.84	$1,574.84	$1,574.84		
1224 Erickson, Dakota S	11/23/2016	99.47		.00	1.29	6.17	1.44	3.28	1.34	.00	85.95
			.00	.00	99.47	99.47	99.47	99.47	99.47		
		$99.47		$0.00	$1.29	$6.17	$1.44	$3.28	$1.34	$0.00	$85.95
			$0.00	$0.00	$99.47	$99.47	$99.47	$99.47	$99.47		
679 Farr, Michael	11/23/2016	777.88		.00	67.50	48.22	11.28	24.40	9.95	224.00	392.53
			.00	.00	777.88	777.88	777.88	777.88	777.88		
		$777.88		$0.00	$67.50	$48.22	$11.28	$24.40	$9.95	$224.00	$392.53
			$0.00	$0.00	$777.88	$777.88	$777.88	$777.88	$777.88		
1451 Ferstead, Amanda T	11/23/2016	197.90		.00	.00	12.27	2.86	6.53	2.66	.00	173.58
			.00	.00	197.90	197.90	197.90	197.90	197.90		
		$197.90		$0.00	$0.00	$12.27	$2.86	$6.53	$2.66	$0.00	$173.58
			$0.00	$0.00	$197.90	$197.90	$197.90	$197.90	$197.90		
1495 Ferstead, Nora	11/23/2016	139.34		.00	.00	8.64	2.02	3.33	1.36	.00	123.99
			.00	.00	139.34	139.34	139.34	139.34	139.34		
		$139.34		$0.00	$0.00	$8.64	$2.02	$3.33	$1.36	$0.00	$123.99
			$0.00	$0.00	$139.34	$139.34	$139.34	$139.34	$139.34		
938 Flake, Benjamin K	11/23/2016	598.87		.00	35.66	37.13	8.67	19.76	7.49	.00	490.16
			.00	.00	598.87	598.87	598.87	598.87	598.87		
		$598.87		$0.00	$35.66	$37.13	$8.67	$19.76	$7.49	$0.00	$490.16
			$0.00	$0.00	$598.87	$598.87	$598.87	$598.87	$598.87		
10000 Foddrill, Donald 0192	11/23/2016	1,592.00		.00	176.42	95.31	22.29	49.46	19.22	102.87	1,126.43
			.00	.00	1,537.32	1,537.32	1,537.32	1,537.32	1,537.32		
		$1,592.00		$0.00	$176.42	$95.31	$22.29	$49.46	$19.22	$102.87	$1,126.43
			$0.00	$0.00	$1,537.32	$1,537.32	$1,537.32	$1,537.32	$1,537.32		

Payroll Register - Board of Park Commissioners

Check Date Range 11/23/16 - 11/23/16
Detail Listing

Employee	Check Date	Gross	Imputed Income	EIC	Federal	FICA	Medicare	State	Other	Deductions	Net Pay
Department **Parks - Parks & Recreation**											
859 Foote, Justin M	11/23/2016	462.14		.00	6.41	28.66	6.70	13.98	5.70	.00	400.69
			.00	.00	462.14	462.14	462.14	462.14	462.14		
		$462.14		$0.00	$6.41	$28.66	$6.70	$13.98	$5.70	$0.00	$400.69
			$0.00	$0.00	$462.14	$462.14	$462.14	$462.14	$462.14		
613 Forrest, Regina (Gina) L	11/23/2016	53.82		.00	.00	3.35	.78	1.78	.72	.00	47.19
			.00	.00	53.82	53.82	53.82	53.82	53.82		
		$53.82		$0.00	$0.00	$3.35	$0.78	$1.78	$0.72	$0.00	$47.19
			$0.00	$0.00	$53.82	$53.82	$53.82	$53.82	$53.82		
1155 Forrester, Christopher A	11/23/2016	103.74		.00	1.72	6.43	1.50	3.42	1.40	.00	89.27
			.00	.00	103.74	103.74	103.74	103.74	103.74		
		$103.74		$0.00	$1.72	$6.43	$1.50	$3.42	$1.40	$0.00	$89.27
			$0.00	$0.00	$103.74	$103.74	$103.74	$103.74	$103.74		
100000195 Fox, David M	11/23/2016	1,492.80		.00	132.17	81.49	19.06	43.38	17.68	241.32	957.70
			.00	.00	1,314.47	1,314.47	1,314.47	1,314.47	1,314.47		
		$1,492.80		$0.00	$132.17	$81.49	$19.06	$43.38	$17.68	$241.32	$957.70
			$0.00	$0.00	$1,314.47	$1,314.47	$1,314.47	$1,314.47	$1,314.47		
100003791 Fridley, Robert R	11/23/2016	777.88		.00	85.86	48.24	11.29	25.67	10.46	.00	596.36
			.00	.00	777.88	777.88	777.88	777.88	777.88		
		$777.88		$0.00	$85.86	$48.24	$11.29	$25.67	$10.46	$0.00	$596.36
			$0.00	$0.00	$777.88	$777.88	$777.88	$777.88	$777.88		
1350 Gall, Emily L	11/23/2016	765.63		.00	89.03	47.47	11.10	35.27	15.30	.00	567.46
			.00	.00	765.63	765.63	765.63	765.63	765.63		
		$765.63		$0.00	$89.03	$47.47	$11.10	$35.27	$15.30	$0.00	$567.46
			$0.00	$0.00	$765.63	$765.63	$765.63	$765.63	$765.63		
918 Garner, Tiasia M	11/23/2016	291.36		.00	20.48	18.06	4.22	9.62	3.92	.00	235.06
			.00	.00	291.36	291.36	291.36	291.36	291.36		
		$291.36		$0.00	$20.48	$18.06	$4.22	$9.62	$3.92	$0.00	$235.06
			$0.00	$0.00	$291.36	$291.36	$291.36	$291.36	$291.36		
1255 Gillum, William C	11/23/2016	154.88		.00	6.83	9.60	2.25	5.11	2.08	.00	129.01
			.00	.00	154.88	154.88	154.88	154.88	154.88		
		$154.88		$0.00	$6.83	$9.60	$2.25	$5.11	$2.08	$0.00	$129.01
			$0.00	$0.00	$154.88	$154.88	$154.88	$154.88	$154.88		

Payroll Register - Board of Park Commissioners

Check Date Range 11/23/16 - 11/23/16
Detail Listing

Employee	Check Date	Gross	Imputed Income	EIC	Federal	FICA	Medicare	State	Other	Deductions	Net Pay
Department **Parks - Parks & Recreation**											
10000 Gilstrap, Curtis L	11/23/2016	1,636.80		.00	213.09	98.55	23.05	52.45	21.38	91.36	1,136.92
0208			.00	.00	1,589.48	1,589.48	1,589.48	1,589.48	1,589.48		
		$1,636.80		$0.00	$213.09	$98.55	$23.05	$52.45	$21.38	$91.36	$1,136.92
			$0.00	$0.00	$1,589.48	$1,589.48	$1,589.48	$1,589.48	$1,589.48		
58 Gingles, Pauline	11/23/2016	372.68		.00	13.04	23.12	5.40	11.03	4.50	25.00	290.59
			.00	.00	372.68	372.68	372.68	372.68	372.68		
		$372.68		$0.00	$13.04	$23.12	$5.40	$11.03	$4.50	$25.00	$290.59
			$0.00	$0.00	$372.68	$372.68	$372.68	$372.68	$372.68		
1480 Grande, Kaitlyn E	11/23/2016	62.80		.00	.00	3.90	.91	2.07	.94	.00	54.98
			.00	.00	62.80	62.80	62.80	62.80	62.80		
		$62.80		$0.00	$0.00	$3.90	$0.91	$2.07	$0.94	$0.00	$54.98
			$0.00	$0.00	$62.80	$62.80	$62.80	$62.80	$62.80		
1437 Grynheim, Leah K	11/23/2016	53.30		.00	.00	3.30	.78	1.76	.94	.00	46.52
			.00	.00	53.30	53.30	53.30	53.30	53.30		
		$53.30		$0.00	$0.00	$3.30	$0.78	$1.76	$0.94	$0.00	$46.52
			$0.00	$0.00	$53.30	$53.30	$53.30	$53.30	$53.30		
1227 Gulden, Samantha K	11/23/2016	91.26		.00	.47	5.66	1.31	3.01	1.55	.00	79.26
			.00	.00	91.26	91.26	91.26	91.26	91.26		
		$91.26		$0.00	$0.47	$5.66	$1.31	$3.01	$1.55	$0.00	$79.26
			$0.00	$0.00	$91.26	$91.26	$91.26	$91.26	$91.26		
10000 Haag, Lynsie N	11/23/2016	1,286.71		.00	58.56	76.01	17.77	39.19	15.97	72.18	1,007.03
3368			.00	.00	1,225.98	1,225.98	1,225.98	1,225.98	1,225.98		
		$1,286.71		$0.00	$58.56	$76.01	$17.77	$39.19	$15.97	$72.18	$1,007.03
			$0.00	$0.00	$1,225.98	$1,225.98	$1,225.98	$1,225.98	$1,225.98		
1168 Hadley, Alex S	11/23/2016	74.20		.00	.00	4.60	1.08	2.45	1.00	.00	65.07
			.00	.00	74.20	74.20	74.20	74.20	74.20		
		$74.20		$0.00	$0.00	$4.60	$1.08	$2.45	$1.00	$0.00	$65.07
			$0.00	$0.00	$74.20	$74.20	$74.20	$74.20	$74.20		
1506 Halaburda, Meghan E	11/23/2016	84.63		.00	.00	5.25	1.23	2.79	1.14	.00	74.22
			.00	.00	84.63	84.63	84.63	84.63	84.63		
		$84.63		$0.00	$0.00	$5.25	$1.23	$2.79	$1.14	$0.00	$74.22
			$0.00	$0.00	$84.63	$84.63	$84.63	$84.63	$84.63		

Payroll Register - Board of Park Commissioners

Check Date Range 11/23/16 - 11/23/16
Detail Listing

Employee	Check Date	Gross	Imputed Income	EIC	Federal	FICA	Medicare	State	Other	Deductions	Net Pay
Department **Parks - Parks & Recreation**											
1131 Hall, Tiffany L	11/23/2016	821.40		.00	65.64	39.87	9.32	21.22	8.65	180.76	495.94
			.00	.00	643.07	643.07	643.07	643.07	643.07		
		$821.40		$0.00	$65.64	$39.87	$9.32	$21.22	$8.65	$180.76	$495.94
			$0.00	$0.00	$643.07	$643.07	$643.07	$643.07	$643.07		
1474 Hardy, Carrie S	11/23/2016	106.60		.00	2.01	6.61	1.54	3.52	1.07	.00	91.85
			.00	.00	106.60	106.60	106.60	106.60	106.60		
		$106.60		$0.00	$2.01	$6.61	$1.54	$3.52	$1.07	$0.00	$91.85
			$0.00	$0.00	$106.60	$106.60	$106.60	$106.60	$106.60		
681 Harrington, Douglas N	11/23/2016	40.08		.00	.00	2.47	.58	1.32	.54	.00	35.17
			.00	.00	40.08	40.08	40.08	40.08	40.08		
		$40.08		$0.00	$0.00	$2.47	$0.58	$1.32	$0.54	$0.00	$35.17
			$0.00	$0.00	$40.08	$40.08	$40.08	$40.08	$40.08		
10000 2844 Hendrickson, William E	11/23/2016	784.00		.00	86.78	48.61	11.37	25.87	10.54	.00	600.83
			.00	.00	784.00	784.00	784.00	784.00	784.00		
		$784.00		$0.00	$86.78	$48.61	$11.37	$25.87	$10.54	$0.00	$600.83
			$0.00	$0.00	$784.00	$784.00	$784.00	$784.00	$784.00		
10000 0800 Henry, Doak M	11/23/2016	505.54		.00	45.01	31.33	7.33	16.68	6.80	.00	398.39
			.00	.00	505.54	505.54	505.54	505.54	505.54		
		$505.54		$0.00	$45.01	$31.33	$7.33	$16.68	$6.80	$0.00	$398.39
			$0.00	$0.00	$505.54	$505.54	$505.54	$505.54	$505.54		
1356 Hershberger, James Andrew N	11/23/2016	226.84		.00	14.03	14.07	3.30	7.49	3.05	.00	184.90
			.00	.00	226.84	226.84	226.84	226.84	226.84		
		$226.84		$0.00	$14.03	$14.07	$3.30	$7.49	$3.05	$0.00	$184.90
			$0.00	$0.00	$226.84	$226.84	$226.84	$226.84	$226.84		
10000 0059 Higgins, Rebecca R	11/23/2016	2,157.38		.00	311.51	122.96	28.76	89.17	26.16	181.67	1,397.15
			.00	.00	1,983.15	1,983.15	1,983.15	1,983.15	1,983.15		
		$2,157.38		$0.00	$311.51	$122.96	$28.76	$89.17	$26.16	$181.67	$1,397.15
			$0.00	$0.00	$1,983.15	$1,983.15	$1,983.15	$1,983.15	$1,983.15		
1465 Hill, Renee	11/23/2016	170.34		.00	.00	10.56	2.47	5.62	2.29	.00	149.40
			.00	.00	170.34	170.34	170.34	170.34	170.34		
		$170.34		$0.00	$0.00	$10.56	$2.47	$5.62	$2.29	$0.00	$149.40
			$0.00	$0.00	$170.34	$170.34	$170.34	$170.34	$170.34		

Payroll Register - Board of Park Commissioners

Check Date Range 11/23/16 - 11/23/16
Detail Listing

Employee	Check Date	Gross	Imputed Income	EIC	Federal	FICA	Medicare	State	Other	Deductions	Net Pay
Department **Parks - Parks & Recreation**											
10000 Hollingsworth, Michael W 3296	11/23/2016	1,555.20		.00	165.84	90.95	21.27	47.14	19.21	113.67	1,097.12
			.00	.00	1,466.81	1,466.81	1,466.81	1,466.81	1,466.81		
		$1,555.20		$0.00	$165.84	$90.95	$21.27	$47.14	$19.21	$113.67	$1,097.12
			$0.00	$0.00	$1,466.81	$1,466.81	$1,466.81	$1,466.81	$1,466.81		
1466 Hughes, Hannah G	11/23/2016	106.47		.00	1.99	6.60	1.54	3.51	1.43	.00	91.40
			.00	.00	106.47	106.47	106.47	106.47	106.47		
		$106.47		$0.00	$1.99	$6.60	$1.54	$3.51	$1.43	$0.00	$91.40
			$0.00	$0.00	$106.47	$106.47	$106.47	$106.47	$106.47		
10000 Huss, Lee E 0273	11/23/2016	2,205.74		.00	200.27	137.22	32.10	71.77	28.77	66.17	1,669.44
			.00	.00	2,213.35	2,213.35	2,213.35	2,213.35	2,213.35		
		$2,205.74		$0.00	$200.27	$137.22	$32.10	$71.77	$28.77	$66.17	$1,669.44
			$0.00	$0.00	$2,213.35	$2,213.35	$2,213.35	$2,213.35	$2,213.35		
10000 Jacobs, Gregory D 2092	11/23/2016	1,583.65		.00	153.97	95.69	22.38	49.67	20.24	40.17	1,201.53
			.00	.00	1,543.48	1,543.48	1,543.48	1,543.48	1,543.48		
		$1,583.65		$0.00	$153.97	$95.69	$22.38	$49.67	$20.24	$40.17	$1,201.53
			$0.00	$0.00	$1,543.48	$1,543.48	$1,543.48	$1,543.48	$1,543.48		
1338 Jenkins, Brina A	11/23/2016	100.09		.00	1.36	6.21	1.45	3.30	1.35	.00	86.42
			.00	.00	100.09	100.09	100.09	100.09	100.09		
		$100.09		$0.00	$1.36	$6.21	$1.45	$3.30	$1.35	$0.00	$86.42
			$0.00	$0.00	$100.09	$100.09	$100.09	$100.09	$100.09		
1418 Jensen, Alyssa F	11/23/2016	360.50		.00	27.40	22.35	5.23	11.90	4.85	.00	288.77
			.00	.00	360.50	360.50	360.50	360.50	360.50		
		$360.50		$0.00	$27.40	$22.35	$5.23	$11.90	$4.85	$0.00	$288.77
			$0.00	$0.00	$360.50	$360.50	$360.50	$360.50	$360.50		
1297 Jones, Hanna M	11/23/2016	126.00		.00	.00	7.80	1.83	2.89	1.18	.00	112.30
			.00	.00	126.00	126.00	126.00	126.00	126.00		
		$126.00		$0.00	$0.00	$7.80	$1.83	$2.89	$1.18	$0.00	$112.30
			$0.00	$0.00	$126.00	$126.00	$126.00	$126.00	$126.00		
1502 Jones, Trenisha	11/23/2016	58.76		.00	.00	3.64	.85	.67	.27	.00	53.33
			.00	.00	58.76	58.76	58.76	58.76	58.76		
		$58.76		$0.00	$0.00	$3.64	$0.85	$0.67	$0.27	$0.00	$53.33
			$0.00	$0.00	$58.76	$58.76	$58.76	$58.76	$58.76		

Payroll Register - Board of Park Commissioners

Check Date Range 11/23/16 - 11/23/16
Detail Listing

Employee	Check Date	Gross	Imputed Income	EIC	Federal	FICA	Medicare	State	Other	Deductions	Net Pay
Department **Parks - Parks & Recreation**											
1450 Katz, Brady M	11/23/2016	56.48		.00	.00	3.50	.82	.59	.24	.00	51.33
			.00	.00	56.48	56.48	56.48	56.48	56.48		
		$56.48		$0.00	$0.00	$3.50	$0.82	$0.59	$0.24	$0.00	$51.33
			$0.00	$0.00	$56.48	$56.48	$56.48	$56.48	$56.48		
855 Kehoe, Ivy N	11/23/2016	171.99		.00	8.55	10.66	2.49	5.68	2.31	.00	142.30
			.00	.00	171.99	171.99	171.99	171.99	171.99		
		$171.99		$0.00	$8.55	$10.66	$2.49	$5.68	$2.31	$0.00	$142.30
			$0.00	$0.00	$171.99	$171.99	$171.99	$171.99	$171.99		
10000 3369 Kerr, William C	11/23/2016	1,555.20		.00	89.30	81.70	19.11	40.95	16.69	421.26	886.19
			.00	.00	1,317.80	1,317.80	1,317.80	1,317.80	1,317.80		
		$1,555.20		$0.00	$89.30	$81.70	$19.11	$40.95	$16.69	$421.26	$886.19
			$0.00	$0.00	$1,317.80	$1,317.80	$1,317.80	$1,317.80	$1,317.80		
10000 1031 Kitowski, Robin	11/23/2016	1,346.41		.00	75.90	76.17	17.81	39.27	16.52	131.83	988.91
			.00	.00	1,228.45	1,228.45	1,228.45	1,228.45	1,228.45		
		$1,346.41		$0.00	$75.90	$76.17	$17.81	$39.27	$16.52	$131.83	$988.91
			$0.00	$0.00	$1,228.45	$1,228.45	$1,228.45	$1,228.45	$1,228.45		
10000 0719 Kluesner, Daniel Alan	11/23/2016	1,519.21		.00	163.80	80.44	18.81	42.82	17.45	246.64	949.25
			.00	.00	1,297.47	1,297.47	1,297.47	1,297.47	1,297.47		
		$1,519.21		$0.00	$163.80	$80.44	$18.81	$42.82	$17.45	$246.64	$949.25
			$0.00	$0.00	$1,297.47	$1,297.47	$1,297.47	$1,297.47	$1,297.47		
10000 3346 Knudsen, William L	11/23/2016	650.72		.00	91.79	40.34	9.44	21.47	8.75	.00	478.93
			.00	.00	650.72	650.72	650.72	650.72	650.72		
		$650.72		$0.00	$91.79	$40.34	$9.44	$21.47	$8.75	$0.00	$478.93
			$0.00	$0.00	$650.72	$650.72	$650.72	$650.72	$650.72		
973 Kogler, Katherine M	11/23/2016	661.32		.00	17.67	41.00	9.60	21.82	8.89	.00	562.34
			.00	.00	661.32	661.32	661.32	661.32	661.32		
		$661.32		$0.00	$17.67	$41.00	$9.60	$21.82	$8.89	$0.00	$562.34
			$0.00	$0.00	$661.32	$661.32	$661.32	$661.32	$661.32		
911 Labis, Kolynn M	11/23/2016	413.40		.00	32.69	25.63	6.00	13.64	5.56	.00	329.88
			.00	.00	413.40	413.40	413.40	413.40	413.40		
		$413.40		$0.00	$32.69	$25.63	$6.00	$13.64	$5.56	$0.00	$329.88
			$0.00	$0.00	$413.40	$413.40	$413.40	$413.40	$413.40		

Payroll Register - Board of Park Commissioners

Check Date Range 11/23/16 - 11/23/16
Detail Listing

Employee	Check Date	Gross	Imputed Income	EIC	Federal	FICA	Medicare	State	Other	Deductions	Net Pay
Department **Parks - Parks & Recreation**											
1236 Lake, Billie J	11/23/2016	239.54		.00	.00	14.84	3.47	6.64	2.70	.00	211.89
			.00	.00	239.54	239.54	239.54	239.54	239.54		
		$239.54		$0.00	$0.00	$14.84	$3.47	$6.64	$2.70	$0.00	$211.89
			$0.00	$0.00	$239.54	$239.54	$239.54	$239.54	$239.54		
10000 0299 Lamb, Chris J	11/23/2016	1,610.40		.00	193.17	92.58	21.65	49.28	20.08	156.35	1,077.29
			.00	.00	1,493.27	1,493.27	1,493.27	1,493.27	1,493.27		
		$1,610.40		$0.00	$193.17	$92.58	$21.65	$49.28	$20.08	$156.35	$1,077.29
			$0.00	$0.00	$1,493.27	$1,493.27	$1,493.27	$1,493.27	$1,493.27		
470 Lavender, Jai D	11/23/2016	557.39		.00	31.51	34.56	8.07	17.12	6.98	.00	459.15
			.00	.00	557.39	557.39	557.39	557.39	557.39		
		$557.39		$0.00	$31.51	$34.56	$8.07	$17.12	$6.98	$0.00	$459.15
			$0.00	$0.00	$557.39	$557.39	$557.39	$557.39	$557.39		
10000 3600 Lavender, Matthew E	11/23/2016	225.55		.00	23.90	13.98	3.27	12.44	3.03	.00	168.93
			.00	.00	225.55	225.55	225.55	225.55	225.55		
		$225.55		$0.00	$23.90	$13.98	$3.27	$12.44	$3.03	$0.00	$168.93
			$0.00	$0.00	$225.55	$225.55	$225.55	$225.55	$225.55		
1503 Luce, Grace E	11/23/2016	183.10		.00	9.66	11.35	2.65	6.04	2.46	.00	150.94
			.00	.00	183.10	183.10	183.10	183.10	183.10		
		$183.10		$0.00	$9.66	$11.35	$2.65	$6.04	$2.46	$0.00	$150.94
			$0.00	$0.00	$183.10	$183.10	$183.10	$183.10	$183.10		
1476 Madden, Savannah M	11/23/2016	45.14		.00	.00	2.81	.65	1.49	.80	.00	39.39
			.00	.00	45.14	45.14	45.14	45.14	45.14		
		$45.14		$0.00	$0.00	$2.81	$0.65	$1.49	$0.80	$0.00	$39.39
			$0.00	$0.00	$45.14	$45.14	$45.14	$45.14	$45.14		
1243 Maloney, Laura J	11/23/2016	102.96		.00	.00	6.38	1.49	2.13	1.14	.00	91.82
			.00	.00	102.96	102.96	102.96	102.96	102.96		
		$102.96		$0.00	$0.00	$6.38	$1.49	$2.13	$1.14	$0.00	$91.82
			$0.00	$0.00	$102.96	$102.96	$102.96	$102.96	$102.96		
203 Manning, Deiran A	11/23/2016	90.71		.00	.42	5.62	1.33	2.99	1.22	.00	79.13
			.00	.00	90.71	90.71	90.71	90.71	90.71		
		$90.71		$0.00	$0.42	$5.62	$1.33	$2.99	$1.22	$0.00	$79.13
			$0.00	$0.00	$90.71	$90.71	$90.71	$90.71	$90.71		

Payroll Register - Board of Park Commissioners

Check Date Range 11/23/16 - 11/23/16
Detail Listing

Employee	Check Date	Gross	Imputed Income	EIC	Federal	FICA	Medicare	State	Other	Deductions	Net Pay
Department **Parks - Parks & Recreation**											
1165 Marler, Kwang Hsiung	11/23/2016	1,884.61		.00	234.67	113.56	26.56	60.44	24.63	53.05	1,371.70
			.00	.00	1,831.56	1,831.56	1,831.56	1,831.56	1,831.56		
		$1,884.61		$0.00	$234.67	$113.56	$26.56	$60.44	$24.63	$53.05	$1,371.70
			$0.00	$0.00	$1,831.56	$1,831.56	$1,831.56	$1,831.56	$1,831.56		
10000 0796 Martin, Newton P	11/23/2016	760.32		.00	108.23	47.15	11.01	25.09	10.23	.00	558.61
			.00	.00	760.32	760.32	760.32	760.32	760.32		
		$760.32		$0.00	$108.23	$47.15	$11.01	$25.09	$10.23	$0.00	$558.61
			$0.00	$0.00	$760.32	$760.32	$760.32	$760.32	$760.32		
10000 0333 McDevitt, Paula M	11/23/2016	3,794.41		.00	502.16	235.25	55.02	123.95	50.52	28.29	2,799.22
			.00	.00	3,794.41	3,794.41	3,794.41	3,794.41	3,794.41		
		$3,794.41		$0.00	$502.16	$235.25	$55.02	$123.95	$50.52	$28.29	$2,799.22
			$0.00	$0.00	$3,794.41	$3,794.41	$3,794.41	$3,794.41	$3,794.41		
463 McEachern, Nicole C	11/23/2016	1,538.46		.00	174.73	91.65	21.44	45.22	18.43	172.73	1,014.26
			.00	.00	1,370.29	1,478.29	1,478.29	1,370.29	1,370.29		
		$1,538.46		$0.00	$174.73	$91.65	$21.44	$45.22	$18.43	$172.73	$1,014.26
			$0.00	$0.00	$1,370.29	$1,478.29	$1,478.29	$1,370.29	$1,370.29		
1263 McGarry, Kessler G	11/23/2016	271.80		.00	2.95	16.85	3.94	7.70	3.14	.00	237.22
			.00	.00	271.80	271.80	271.80	271.80	271.80		
		$271.80		$0.00	$2.95	$16.85	$3.94	$7.70	$3.14	$0.00	$237.22
			$0.00	$0.00	$271.80	$271.80	$271.80	$271.80	$271.80		
10000 0330 McGlothlin, Brenda S	11/23/2016	986.40		.00	65.76	61.16	14.30	32.55	13.27	.00	799.36
			.00	.00	986.40	986.40	986.40	986.40	986.40		
		$986.40		$0.00	$65.76	$61.16	$14.30	$32.55	$13.27	$0.00	$799.36
			$0.00	$0.00	$986.40	$986.40	$986.40	$986.40	$986.40		
1042 Meacham, Bart C	11/23/2016	231.08		.00	.00	14.33	3.35	6.36	2.59	.00	204.45
			.00	.00	231.08	231.08	231.08	231.08	231.08		
		$231.08		$0.00	$0.00	$14.33	$3.35	$6.36	$2.59	$0.00	$204.45
			$0.00	$0.00	$231.08	$231.08	$231.08	$231.08	$231.08		
96 Miller, Alison M	11/23/2016	1,591.81		.00	97.02	95.74	22.39	45.19	18.42	231.25	1,081.80
			.00	.00	1,369.25	1,544.25	1,544.25	1,369.25	1,369.25		
		$1,591.81		$0.00	$97.02	$95.74	$22.39	$45.19	$18.42	$231.25	$1,081.80
			$0.00	$0.00	$1,369.25	$1,544.25	$1,544.25	$1,369.25	$1,369.25		

Payroll Register - Board of Park Commissioners

Check Date Range 11/23/16 - 11/23/16
Detail Listing

Employee	Check Date	Gross	Imputed Income	EIC	Federal	FICA	Medicare	State	Other	Deductions	Net Pay
Department **Parks - Parks & Recreation**											
1445 Mominee, Brett A	11/23/2016	396.65		.00	.00	24.58	5.75	11.82	4.82	.00	349.68
			.00	.00	396.65	396.65	396.65	396.65	396.65		
		$396.65		$0.00	$0.00	$24.58	$5.75	$11.82	$4.82	$0.00	$349.68
			$0.00	$0.00	$396.65	$396.65	$396.65	$396.65	$396.65		
1511 Mooney, Bryan P	11/23/2016	320.64		.00	23.41	19.88	4.65	10.58	4.31	.00	257.81
			.00	.00	320.64	320.64	320.64	320.64	320.64		
		$320.64		$0.00	$23.41	$19.88	$4.65	$10.58	$4.31	$0.00	$257.81
			$0.00	$0.00	$320.64	$320.64	$320.64	$320.64	$320.64		
1433 Murray, Cara	11/23/2016	366.00		.00	12.37	22.68	5.30	12.08	4.92	.00	308.65
			.00	.00	366.00	366.00	366.00	366.00	366.00		
		$366.00		$0.00	$12.37	$22.68	$5.30	$12.08	$4.92	$0.00	$308.65
			$0.00	$0.00	$366.00	$366.00	$366.00	$366.00	$366.00		
10000 Neely, Lesilyn S 0361	11/23/2016	1,406.41		.00	113.69	82.12	19.20	43.71	17.82	86.65	1,043.22
			.00	.00	1,324.61	1,324.61	1,324.61	1,324.61	1,324.61		
		$1,406.41		$0.00	$113.69	$82.12	$19.20	$43.71	$17.82	$86.65	$1,043.22
			$0.00	$0.00	$1,324.61	$1,324.61	$1,324.61	$1,324.61	$1,324.61		
696 Nelson, John C	11/23/2016	771.75		.00	61.58	47.85	11.19	24.20	9.86	105.00	512.07
			.00	.00	771.75	771.75	771.75	771.75	771.75		
		$771.75		$0.00	$61.58	$47.85	$11.19	$24.20	$9.86	$105.00	$512.07
			$0.00	$0.00	$771.75	$771.75	$771.75	$771.75	$771.75		
10000 Nelson, Kelly M 2366	11/23/2016	145.18		.00	.00	9.00	2.11	4.79	1.95	.00	127.33
			.00	.00	145.18	145.18	145.18	145.18	145.18		
		$145.18		$0.00	$0.00	$9.00	$2.11	$4.79	$1.95	$0.00	$127.33
			$0.00	$0.00	$145.18	$145.18	$145.18	$145.18	$145.18		
195 Nelson, Peter M	11/23/2016	238.51		.00	20.00	14.80	3.45	6.60	2.69	.00	190.97
			.00	.00	238.51	238.51	238.51	238.51	238.51		
		$238.51		$0.00	$20.00	$14.80	$3.45	$6.60	$2.69	$0.00	$190.97
			$0.00	$0.00	$238.51	$238.51	$238.51	$238.51	$238.51		
1359 O'Hair, Alexandrea RL	11/23/2016	250.32		.00	.00	15.52	3.62	6.99	2.12	.00	222.07
			.00	.00	250.32	250.32	250.32	250.32	250.32		
		$250.32		$0.00	$0.00	$15.52	$3.62	$6.99	$2.12	$0.00	$222.07
			$0.00	$0.00	$250.32	$250.32	$250.32	$250.32	$250.32		

Payroll Register - Board of Park Commissioners

Check Date Range 11/23/16 - 11/23/16
Detail Listing

Employee	Check Date	Gross	Imputed Income	EIC	Federal	FICA	Medicare	State	Other	Deductions	Net Pay
Department **Parks - Parks & Recreation**											
1454 Orto, Timothy W	11/23/2016	599.04		.00	20.10	37.14	8.69	18.50	7.54	.00	507.07
			.00	.00	599.04	599.04	599.04	599.04	599.04		
		$599.04		$0.00	$20.10	$37.14	$8.69	$18.50	$7.54	$0.00	$507.07
			$0.00	$0.00	$599.04	$599.04	$599.04	$599.04	$599.04		
10000 Owen, Olan D 2447	11/23/2016	497.76		.00	103.85	30.86	7.22	16.43	6.70	.00	332.70
			.00	.00	497.76	497.76	497.76	497.76	497.76		
		$497.76		$0.00	$103.85	$30.86	$7.22	$16.43	$6.70	$0.00	$332.70
			$0.00	$0.00	$497.76	$497.76	$497.76	$497.76	$497.76		
844 Parkes, Christa M	11/23/2016	35.49		.00	.00	2.20	.51	1.17	.48	.00	31.13
			.00	.00	35.49	35.49	35.49	35.49	35.49		
		$35.49		$0.00	$0.00	$2.20	$0.51	$1.17	$0.48	$0.00	$31.13
			$0.00	$0.00	$35.49	$35.49	$35.49	$35.49	$35.49		
1489 Pasternak, Markie R	11/23/2016	30.03		.00	.00	1.86	.43	.99	.40	.00	26.35
			.00	.00	30.03	30.03	30.03	30.03	30.03		
		$30.03		$0.00	$0.00	$1.86	$0.43	$0.99	$0.40	$0.00	$26.35
			$0.00	$0.00	$30.03	$30.03	$30.03	$30.03	$30.03		
366 Pearson, Erik W	11/23/2016	1,261.11		.00	127.68	75.16	17.58	40.01	16.31	53.38	930.99
			.00	.00	1,212.41	1,212.41	1,212.41	1,212.41	1,212.41		
		$1,261.11		$0.00	$127.68	$75.16	$17.58	$40.01	$16.31	$53.38	$930.99
			$0.00	$0.00	$1,212.41	$1,212.41	$1,212.41	$1,212.41	$1,212.41		
10000 Pedersen, Scott 1021	11/23/2016	1,538.46		.00	110.19	81.32	19.02	40.03	16.83	300.00	971.07
			.00	.00	1,251.57	1,311.57	1,311.57	1,251.57	1,251.57		
		$1,538.46		$0.00	$110.19	$81.32	$19.02	$40.03	$16.83	$300.00	$971.07
			$0.00	$0.00	$1,251.57	$1,311.57	$1,311.57	$1,251.57	$1,251.57		
846 Perry, Caitlin C	11/23/2016	46.41		.00	.00	2.89	.66	1.53	.62	.00	40.71
			.00	.00	46.41	46.41	46.41	46.41	46.41		
		$46.41		$0.00	$0.00	$2.89	$0.66	$1.53	$0.62	$0.00	$40.71
			$0.00	$0.00	$46.41	$46.41	$46.41	$46.41	$46.41		
1428 Philbeck, Ethan J	11/23/2016	802.14		.00	66.14	49.73	11.63	25.20	10.27	.00	639.17
			.00	.00	802.14	802.14	802.14	802.14	802.14		
		$802.14		$0.00	$66.14	$49.73	$11.63	$25.20	$10.27	$0.00	$639.17
			$0.00	$0.00	$802.14	$802.14	$802.14	$802.14	$802.14		

Payroll Register - Board of Park Commissioners

Check Date Range 11/23/16 - 11/23/16
Detail Listing

Employee	Check Date	Gross	Imputed Income	EIC	Federal	FICA	Medicare	State	Other	Deductions	Net Pay
Department **Parks - Parks & Recreation**											
10000 Prince, Kevin L 0748	11/23/2016	1,555.20		.00	172.47	93.69	21.91	49.86	41.10	82.98	1,093.19
			.00	.00	1,511.04	1,511.04	1,511.04	1,511.04	1,511.04		
		$1,555.20		$0.00	$172.47	$93.69	$21.91	$49.86	$41.10	$82.98	$1,093.19
			$0.00	$0.00	$1,511.04	$1,511.04	$1,511.04	$1,511.04	$1,511.04		
961 Raburn, Samantha A	11/23/2016	642.88		.00	65.61	39.85	9.32	21.22	8.65	.00	498.23
			.00	.00	642.88	642.88	642.88	642.88	642.88		
		$642.88		$0.00	$65.61	$39.85	$9.32	$21.22	$8.65	$0.00	$498.23
			$0.00	$0.00	$642.88	$642.88	$642.88	$642.88	$642.88		
10000 Ramey, Julie A 1710	11/23/2016	2,094.34		.00	169.37	130.30	30.47	59.83	50.36	252.07	1,401.94
			.00	.00	1,851.57	2,101.57	2,101.57	1,851.57	1,851.57		
		$2,094.34		$0.00	$169.37	$130.30	$30.47	$59.83	$50.36	$252.07	$1,401.94
			$0.00	$0.00	$1,851.57	$2,101.57	$2,101.57	$1,851.57	$1,851.57		
10000 Ream, William J 3618	11/23/2016	1,629.83		.00	183.18	98.11	22.94	50.95	20.77	53.05	1,200.83
			.00	.00	1,582.40	1,582.40	1,582.40	1,582.40	1,582.40		
		$1,629.83		$0.00	$183.18	$98.11	$22.94	$50.95	$20.77	$53.05	$1,200.83
			$0.00	$0.00	$1,582.40	$1,582.40	$1,582.40	$1,582.40	$1,582.40		
1156 Ren, Clarissa C	11/23/2016	81.90		.00	.00	5.08	1.19	2.70	1.10	.00	71.83
			.00	.00	81.90	81.90	81.90	81.90	81.90		
		$81.90		$0.00	$0.00	$5.08	$1.19	$2.70	$1.10	$0.00	$71.83
			$0.00	$0.00	$81.90	$81.90	$81.90	$81.90	$81.90		
10000 Reschke, Samantha V 2689	11/23/2016	136.50		.00	.00	8.46	1.98	4.50	1.84	.00	119.72
			.00	.00	136.50	136.50	136.50	136.50	136.50		
		$136.50		$0.00	$0.00	$8.46	$1.98	$4.50	$1.84	$0.00	$119.72
			$0.00	$0.00	$136.50	$136.50	$136.50	$136.50	$136.50		
10000 Retzlaff, Carl D 0406	11/23/2016	1,643.20		.00	149.11	86.43	20.21	46.00	17.43	269.15	1,054.87
			.00	.00	1,394.05	1,394.05	1,394.05	1,394.05	1,394.05		
		$1,643.20		$0.00	$149.11	$86.43	$20.21	$46.00	$17.43	$269.15	$1,054.87
			$0.00	$0.00	$1,394.05	$1,394.05	$1,394.05	$1,394.05	$1,394.05		

Payroll Register - Board of Park Commissioners

Check Date Range 11/23/16 - 11/23/16
Detail Listing

Employee	Check Date	Gross	Imputed Income	EIC	Federal	FICA	Medicare	State	Other	Deductions	Net Pay
Department **Parks - Parks & Recreation**											
10000 Richardson, James B	11/23/2016	1,454.40		.00	163.67	87.98	20.57	50.56	28.57	44.26	1,058.79
3209			.00	.00	1,418.99	1,418.99	1,418.99	1,418.99	1,418.99		
		$1,454.40		$0.00	$163.67	$87.98	$20.57	$50.56	$28.57	$44.26	$1,058.79
			$0.00	$0.00	$1,418.99	$1,418.99	$1,418.99	$1,418.99	$1,418.99		
10000 Ritter, Crystal L	11/23/2016	115.90		.00	1.00	7.19	1.68	4.56	1.04	.00	100.43
3485			.00	.00	115.90	115.90	115.90	115.90	115.90		
		$115.90		$0.00	$1.00	$7.19	$1.68	$4.56	$1.04	$0.00	$100.43
			$0.00	$0.00	$115.90	$115.90	$115.90	$115.90	$115.90		
10000 Robertson, Dennis	11/23/2016	1,634.40		.00	185.16	101.33	23.69	53.94	20.43	47.30	1,202.55
0632			.00	.00	1,634.40	1,634.40	1,634.40	1,634.40	1,634.40		
		$1,634.40		$0.00	$185.16	$101.33	$23.69	$53.94	$20.43	$47.30	$1,202.55
			$0.00	$0.00	$1,634.40	$1,634.40	$1,634.40	$1,634.40	$1,634.40		
1477 Robinson, Russell A	11/23/2016	387.08		.00	30.05	24.00	5.61	12.77	5.21	.00	309.44
			.00	.00	387.08	387.08	387.08	387.08	387.08		
		$387.08		$0.00	$30.05	$24.00	$5.61	$12.77	$5.21	$0.00	$309.44
			$0.00	$0.00	$387.08	$387.08	$387.08	$387.08	$387.08		
10000 Rollins, Nancy J	11/23/2016	790.13		.00	87.70	48.99	11.46	26.07	9.88	.00	606.03
1154			.00	.00	790.13	790.13	790.13	790.13	790.13		
		$790.13		$0.00	$87.70	$48.99	$11.46	$26.07	$9.88	$0.00	$606.03
			$0.00	$0.00	$790.13	$790.13	$790.13	$790.13	$790.13		
10000 Ruble, Dareal W	11/23/2016	419.99		.00	17.77	26.03	6.10	12.59	5.13	186.00	166.37
2196			.00	.00	419.99	419.99	419.99	419.99	419.99		
		$419.99		$0.00	$17.77	$26.03	$6.10	$12.59	$5.13	$186.00	$166.37
			$0.00	$0.00	$419.99	$419.99	$419.99	$419.99	$419.99		
690 Salisbury, James D	11/23/2016	1,416.80		.00	15.82	88.15	20.62	43.11	17.57	36.84	1,194.69
			.00	.00	1,421.69	1,421.69	1,421.69	1,421.69	1,421.69		
		$1,416.80		$0.00	$15.82	$88.15	$20.62	$43.11	$17.57	$36.84	$1,194.69
			$0.00	$0.00	$1,421.69	$1,421.69	$1,421.69	$1,421.69	$1,421.69		

Payroll Register - Board of Park Commissioners

Check Date Range 11/23/16 - 11/23/16
Detail Listing

Employee	Check Date	Gross	Imputed Income	EIC	Federal	FICA	Medicare	State	Other	Deductions	Net Pay
Department **Parks - Parks & Recreation**											
553 Scholtz, Emily L	11/23/2016	257.22		.00	1.49	15.95	3.72	7.22	2.94	.00	225.90
			.00	.00	257.22	257.22	257.22	257.22	257.22		
		$257.22		$0.00	$1.49	$15.95	$3.72	$7.22	$2.94	$0.00	$225.90
			$0.00	$0.00	$257.22	$257.22	$257.22	$257.22	$257.22		
10000 Serriere, Jean-Luc 1427	11/23/2016	918.00		.00	60.15	56.91	13.31	29.02	11.83	.00	746.78
			.00	.00	918.00	918.00	918.00	918.00	918.00		
		$918.00		$0.00	$60.15	$56.91	$13.31	$29.02	$11.83	$0.00	$746.78
			$0.00	$0.00	$918.00	$918.00	$918.00	$918.00	$918.00		
1344 Sherfick, Sage H	11/23/2016	70.65		.00	.00	4.37	1.01	1.06	.43	.00	63.78
			.00	.00	70.65	70.65	70.65	70.65	70.65		
		$70.65		$0.00	$0.00	$4.37	$1.01	$1.06	$0.43	$0.00	$63.78
			$0.00	$0.00	$70.65	$70.65	$70.65	$70.65	$70.65		
10000 Shoufler, Teddie L 2876	11/23/2016	15.70		.00	.00	.98	.24	.00	.00	.00	14.48
			.00	.00	15.70	15.70	15.70	15.70	15.70		
		$15.70		$0.00	$0.00	$0.98	$0.24	$0.00	$0.00	$0.00	$14.48
			$0.00	$0.00	$15.70	$15.70	$15.70	$15.70	$15.70		
10000 Shrake, Amy M 2028	11/23/2016	1,710.50		.00	191.49	93.75	21.92	48.91	19.93	245.59	1,088.91
			.00	.00	1,482.06	1,512.06	1,512.06	1,482.06	1,482.06		
		$1,710.50		$0.00	$191.49	$93.75	$21.92	$48.91	$19.93	$245.59	$1,088.91
			$0.00	$0.00	$1,482.06	$1,512.06	$1,512.06	$1,482.06	$1,482.06		
400 Silvers, Madison A	11/23/2016	86.10		.00	.00	5.34	1.25	2.84	1.16	.00	75.51
			.00	.00	86.10	86.10	86.10	86.10	86.10		
		$86.10		$0.00	$0.00	$5.34	$1.25	$2.84	$1.16	$0.00	$75.51
			$0.00	$0.00	$86.10	$86.10	$86.10	$86.10	$86.10		
10000 Sims, Jason 2630	11/23/2016	1,542.84		.00	105.49	88.39	20.67	45.78	18.66	125.74	1,138.11
			.00	.00	1,425.72	1,425.72	1,425.72	1,425.72	1,425.72		
		$1,542.84		$0.00	$105.49	$88.39	$20.67	$45.78	$18.66	$125.74	$1,138.11
			$0.00	$0.00	$1,425.72	$1,425.72	$1,425.72	$1,425.72	$1,425.72		
1299 Slothower, Peter E	11/23/2016	99.00		.00	.00	6.15	1.43	2.00	.81	.00	88.61
			.00	.00	99.00	99.00	99.00	99.00	99.00		
		$99.00		$0.00	$0.00	$6.15	$1.43	$2.00	$0.81	$0.00	$88.61
			$0.00	$0.00	$99.00	$99.00	$99.00	$99.00	$99.00		

Payroll Register - Board of Park Commissioners

Check Date Range 11/23/16 - 11/23/16
Detail Listing

Employee	Check Date	Gross	Imputed Income	EIC	Federal	FICA	Medicare	State	Other	Deductions	Net Pay
Department **Parks - Parks & Recreation**											
1467 Small, Chloe M	11/23/2016	111.93		.00	.00	6.94	1.62	2.42	.99	.00	99.96
			.00	.00	111.93	111.93	111.93	111.93	111.93		
		$111.93		$0.00	$0.00	$6.94	$1.62	$2.42	$0.99	$0.00	$99.96
			$0.00	$0.00	$111.93	$111.93	$111.93	$111.93	$111.93		
1172 Smith, Chrisjaan L	11/23/2016	395.91		.00	15.36	24.55	5.74	11.80	4.81	.00	333.65
			.00	.00	395.91	395.91	395.91	395.91	395.91		
		$395.91		$0.00	$15.36	$24.55	$5.74	$11.80	$4.81	$0.00	$333.65
			$0.00	$0.00	$395.91	$395.91	$395.91	$395.91	$395.91		
34 Smith, Christopher L	11/23/2016	784.00		.00	63.42	48.61	11.37	24.60	10.03	208.00	417.97
			.00	.00	784.00	784.00	784.00	784.00	784.00		
		$784.00		$0.00	$63.42	$48.61	$11.37	$24.60	$10.03	$208.00	$417.97
			$0.00	$0.00	$784.00	$784.00	$784.00	$784.00	$784.00		
685 Smith, Haskell D	11/23/2016	1,416.80		.00	153.55	85.86	20.08	44.43	18.11	55.07	1,039.70
			.00	.00	1,384.91	1,384.91	1,384.91	1,384.91	1,384.91		
		$1,416.80		$0.00	$153.55	$85.86	$20.08	$44.43	$18.11	$55.07	$1,039.70
			$0.00	$0.00	$1,384.91	$1,384.91	$1,384.91	$1,384.91	$1,384.91		
686 Snyder, Justin M	11/23/2016	784.00		.00	86.78	48.60	11.37	25.87	13.72	.00	597.66
			.00	.00	784.00	784.00	784.00	784.00	784.00		
		$784.00		$0.00	$86.78	$48.60	$11.37	$25.87	$13.72	$0.00	$597.66
			$0.00	$0.00	$784.00	$784.00	$784.00	$784.00	$784.00		
1504 Sobczak, Riley C	11/23/2016	117.60		.00	3.11	7.29	1.71	3.88	1.58	.00	100.03
			.00	.00	117.60	117.60	117.60	117.60	117.60		
		$117.60		$0.00	$3.11	$7.29	$1.71	$3.88	$1.58	$0.00	$100.03
			$0.00	$0.00	$117.60	$117.60	$117.60	$117.60	$117.60		
451 Sparks, Joanna L	11/23/2016	1,608.45		.00	153.11	85.68	20.04	44.33	32.18	239.71	1,033.40
			.00	.00	1,381.94	1,381.94	1,381.94	1,381.94	1,381.94		
		$1,608.45		$0.00	$153.11	$85.68	$20.04	$44.33	$32.18	$239.71	$1,033.40
			$0.00	$0.00	$1,381.94	$1,381.94	$1,381.94	$1,381.94	$1,381.94		
10000 Stark, Megan M 3460	11/23/2016	1,571.41		.00	174.91	94.69	22.15	50.40	20.54	55.79	1,152.93
			.00	.00	1,527.30	1,527.30	1,527.30	1,527.30	1,527.30		
		$1,571.41		$0.00	$174.91	$94.69	$22.15	$50.40	$20.54	$55.79	$1,152.93
			$0.00	$0.00	$1,527.30	$1,527.30	$1,527.30	$1,527.30	$1,527.30		

Payroll Register - Board of Park Commissioners

Check Date Range 11/23/16 - 11/23/16
Detail Listing

Employee	Check Date	Gross	Imputed Income	EIC	Federal	FICA	Medicare	State	Other	Deductions	Net Pay
Department **Parks - Parks & Recreation**											
10000 Sterner, Mark	11/23/2016	2,208.60		.00	206.74	122.87	28.74	64.18	26.16	274.10	1,485.81
0466			.00	.00	1,944.95	1,981.71	1,981.71	1,944.95	1,944.95		
		$2,208.60		$0.00	$206.74	$122.87	$28.74	$64.18	$26.16	$274.10	$1,485.81
			$0.00	$0.00	$1,944.95	$1,981.71	$1,981.71	$1,944.95	$1,944.95		
756 Stierwalt, Angie D	11/23/2016	265.50		.00	17.90	16.46	3.85	8.76	3.57	.00	214.96
			.00	.00	265.50	265.50	265.50	265.50	265.50		
		$265.50		$0.00	$17.90	$16.46	$3.85	$8.76	$3.57	$0.00	$214.96
			$0.00	$0.00	$265.50	$265.50	$265.50	$265.50	$265.50		
1478 Strong, Leif D	11/23/2016	276.71		.00	3.44	17.16	4.01	7.86	3.20	.00	241.04
			.00	.00	276.71	276.71	276.71	276.71	276.71		
		$276.71		$0.00	$3.44	$17.16	$4.01	$7.86	$3.20	$0.00	$241.04
			$0.00	$0.00	$276.71	$276.71	$276.71	$276.71	$276.71		
842 Struyf, Nicholas K	11/23/2016	217.50		.00	13.10	13.49	3.15	7.18	2.93	.00	177.65
			.00	.00	217.50	217.50	217.50	217.50	217.50		
		$217.50		$0.00	$13.10	$13.49	$3.15	$7.18	$2.93	$0.00	$177.65
			$0.00	$0.00	$217.50	$217.50	$217.50	$217.50	$217.50		
10000 Sturgeon, Tyler	11/23/2016	451.09		.00	20.88	27.97	6.54	14.89	6.07	.00	374.74
3679			.00	.00	451.09	451.09	451.09	451.09	451.09		
		$451.09		$0.00	$20.88	$27.97	$6.54	$14.89	$6.07	$0.00	$374.74
			$0.00	$0.00	$451.09	$451.09	$451.09	$451.09	$451.09		
1360 Taylor, James F	11/23/2016	41.00		.00	.00	2.54	.59	1.35	.55	.00	35.97
			.00	.00	41.00	41.00	41.00	41.00	41.00		
		$41.00		$0.00	$0.00	$2.54	$0.59	$1.35	$0.55	$0.00	$35.97
			$0.00	$0.00	$41.00	$41.00	$41.00	$41.00	$41.00		
1468 Taylor, Robert C	11/23/2016	24.00		.00	.00	1.49	.35	.79	.32	.00	21.05
			.00	.00	24.00	24.00	24.00	24.00	24.00		
		$24.00		$0.00	$0.00	$1.49	$0.35	$0.79	$0.32	$0.00	$21.05
			$0.00	$0.00	$24.00	$24.00	$24.00	$24.00	$24.00		
1469 Tharp, Annika E	11/23/2016	49.14		.00	.00	3.06	.71	.35	.14	.00	44.88
			.00	.00	49.14	49.14	49.14	49.14	49.14		
		$49.14		$0.00	$0.00	$3.06	$0.71	$0.35	$0.14	$0.00	$44.88
			$0.00	$0.00	$49.14	$49.14	$49.14	$49.14	$49.14		

Payroll Register - Board of Park Commissioners

Check Date Range 11/23/16 - 11/23/16
Detail Listing

Employee	Check Date	Gross	Imputed Income	EIC	Federal	FICA	Medicare	State	Other	Deductions	Net Pay
Department **Parks - Parks & Recreation**											
79 Thomas, Terrance T	11/23/2016	1,261.46		.00	150.44	74.92	17.52	38.61	16.25	53.05	910.67
			.00	.00	1,208.41	1,208.41	1,208.41	1,208.41	1,208.41		
		$1,261.46		$0.00	$150.44	$74.92	$17.52	$38.61	$16.25	$53.05	$910.67
			$0.00	$0.00	$1,208.41	$1,208.41	$1,208.41	$1,208.41	$1,208.41		
10000 0482 Thrasher, Mark	11/23/2016	2,001.55		.00	310.63	132.40	30.97	69.20	28.20	53.05	1,377.10
			.00	.00	2,135.41	2,135.41	2,135.41	2,135.41	2,135.41		
		$2,001.55		$0.00	$310.63	$132.40	$30.97	$69.20	$28.20	$53.05	$1,377.10
			$0.00	$0.00	$2,135.41	$2,135.41	$2,135.41	$2,135.41	$2,135.41		
10000 2646 Tompkins, Elizabeth A	11/23/2016	1,608.38		.00	168.24	91.93	21.50	57.11	19.43	130.33	1,119.84
			.00	.00	1,482.82	1,482.82	1,482.82	1,482.82	1,482.82		
		$1,608.38		$0.00	$168.24	$91.93	$21.50	$57.11	$19.43	$130.33	$1,119.84
			$0.00	$0.00	$1,482.82	$1,482.82	$1,482.82	$1,482.82	$1,482.82		
10000 0489 Turnbull, John D	11/23/2016	2,474.41		.00	248.86	146.36	34.23	72.51	29.55	238.76	1,704.14
			.00	.00	2,235.65	2,360.65	2,360.65	2,235.65	2,235.65		
		$2,474.41		$0.00	$248.86	$146.36	$34.23	$72.51	$29.55	$238.76	$1,704.14
			$0.00	$0.00	$2,235.65	$2,360.65	$2,360.65	$2,235.65	$2,235.65		
10000 0490 Turpin, Robbie J	11/23/2016	1,699.20		.00	253.72	102.42	23.95	64.52	22.22	73.05	1,159.32
			.00	.00	1,652.01	1,652.01	1,652.01	1,652.01	1,652.01		
		$1,699.20		$0.00	$253.72	$102.42	$23.95	$64.52	$22.22	$73.05	$1,159.32
			$0.00	$0.00	$1,652.01	$1,652.01	$1,652.01	$1,652.01	$1,652.01		
10000 0491 Tuttle, Angela D	11/23/2016	1,981.86		.00	191.16	120.01	28.07	53.98	22.00	370.87	1,195.77
			.00	.00	1,635.65	1,935.65	1,935.65	1,635.65	1,635.65		
		$1,981.86		$0.00	$191.16	$120.01	$28.07	$53.98	$22.00	$370.87	$1,195.77
			$0.00	$0.00	$1,635.65	$1,935.65	$1,935.65	$1,635.65	$1,635.65		
10000 0495 Veldman, Marcia	11/23/2016	1,307.50		.00	129.63	75.97	17.77	39.17	15.96	88.65	940.35
			.00	.00	1,225.40	1,225.40	1,225.40	1,225.40	1,225.40		
		$1,307.50		$0.00	$129.63	$75.97	$17.77	$39.17	$15.96	$88.65	$940.35
			$0.00	$0.00	$1,225.40	$1,225.40	$1,225.40	$1,225.40	$1,225.40		

Payroll Register - Board of Park Commissioners

Check Date Range 11/23/16 - 11/23/16
Detail Listing

Employee	Check Date	Gross	Imputed Income	EIC	Federal	FICA	Medicare	State	Other	Deductions	Net Pay
Department **Parks - Parks & Recreation**											
1470 Vreeken, Kaitlyn E	11/23/2016	81.90		.00	.00	5.08	1.19	1.43	.58	.00	73.62
			.00	.00	81.90	81.90	81.90	81.90	81.90		
		$81.90		$0.00	$0.00	$5.08	$1.19	$1.43	$0.58	$0.00	$73.62
			$0.00	$0.00	$81.90	$81.90	$81.90	$81.90	$81.90		
1081 Welp, Adrienne N	11/23/2016	249.90		.00	16.34	15.50	3.63	8.25	3.36	.00	202.82
			.00	.00	249.90	249.90	249.90	249.90	249.90		
		$249.90		$0.00	$16.34	$15.50	$3.63	$8.25	$3.36	$0.00	$202.82
			$0.00	$0.00	$249.90	$249.90	$249.90	$249.90	$249.90		
1333 Wessel, Matt N	11/23/2016	73.80		.00	.00	4.59	1.07	1.17	.48	.00	66.49
			.00	.00	73.80	73.80	73.80	73.80	73.80		
		$73.80		$0.00	$0.00	$4.59	$1.07	$1.17	$0.48	$0.00	$66.49
			$0.00	$0.00	$73.80	$73.80	$73.80	$73.80	$73.80		
10000 Wieckert, Dianne 1131	11/23/2016	409.50		.00	16.72	25.40	5.94	12.24	4.99	.00	344.21
			.00	.00	409.50	409.50	409.50	409.50	409.50		
		$409.50		$0.00	$16.72	$25.40	$5.94	$12.24	$4.99	$0.00	$344.21
			$0.00	$0.00	$409.50	$409.50	$409.50	$409.50	$409.50		
1259 Wildt, Jordan A	11/23/2016	468.00		.00	39.38	29.03	6.79	15.44	4.68	.00	372.68
			.00	.00	468.00	468.00	468.00	468.00	468.00		
		$468.00		$0.00	$39.38	$29.03	$6.79	$15.44	$4.68	$0.00	$372.68
			$0.00	$0.00	$468.00	$468.00	$468.00	$468.00	$468.00		
10000 Williams, David K 0517	11/23/2016	2,892.62		.00	299.14	168.08	39.31	83.24	33.93	347.67	1,921.25
			.00	.00	2,560.95	2,710.95	2,710.95	2,560.95	2,560.95		
		$2,892.62		$0.00	$299.14	$168.08	$39.31	$83.24	$33.93	$347.67	$1,921.25
			$0.00	$0.00	$2,560.95	$2,710.95	$2,710.95	$2,560.95	$2,560.95		
57 Wilson, Matthew R	11/23/2016	663.68		.00	68.73	41.15	9.62	21.90	8.93	.00	513.35
			.00	.00	663.68	663.68	663.68	663.68	663.68		
		$663.68		$0.00	$68.73	$41.15	$9.62	$21.90	$8.93	$0.00	$513.35
			$0.00	$0.00	$663.68	$663.68	$663.68	$663.68	$663.68		
1387 Wise, Samuel K	11/23/2016	145.23		.00	5.87	9.00	2.11	3.52	1.44	.00	123.29
			.00	.00	145.23	145.23	145.23	145.23	145.23		
		$145.23		$0.00	$5.87	$9.00	$2.11	$3.52	$1.44	$0.00	$123.29
			$0.00	$0.00	$145.23	$145.23	$145.23	$145.23	$145.23		
Department **Parks - Parks & Recreation**		$125,841.51		$0.00	$11,143.97	$7,483.84	$1,750.19	$3,881.88	$1,641.75	$8,902.22	$91,037.66

Payroll Register - Board of Park Commissioners

Check Date Range 11/23/16 - 11/23/16
Detail Listing

Employee	Check Date	Gross	Imputed Income	EIC	Federal	FICA	Medicare	State	Other	Deductions	Net Pay
			$0.00	$0.00	$119,102.91	$120,706.67	$120,706.67	$119,102.91	$119,102.91		
	Grand Totals	$125,841.51		$0.00	$11,143.97	$7,483.84	$1,750.19	$3,881.88	$1,641.75	$8,902.22	$91,037.66
			$0.00	$0.00	$119,102.91	$120,706.67	$120,706.67	$119,102.91	$119,102.91		

***** Multiple Taxes or Deductions Exist.

Payroll Register - Board of Park Commissioners

Check Date Range 12/09/16 - 12/09/16
Detail Listing

Employee	Check Date	Gross	Imputed Income	EIC	Federal	FICA	Medicare	State	Other	Deductions	Net Pay
Department **Parks - Parks & Recreation**											
1444 Adhanom, Nyat O	12/09/2016	100.20		.00	1.37	6.22	1.45	3.31	1.35	.00	86.50
			.00	.00	100.20	100.20	100.20	100.20	100.20		
		$100.20		$0.00	$1.37	$6.22	$1.45	$3.31	$1.35	$0.00	$86.50
			$0.00	$0.00	$100.20	$100.20	$100.20	$100.20	$100.20		
618 Aybar, Madeline S	12/09/2016	46.41		.00	.00	2.87	.67	1.53	.62	.00	40.72
			.00	.00	46.41	46.41	46.41	46.41	46.41		
		$46.41		$0.00	$0.00	$2.87	$0.67	$1.53	$0.62	$0.00	$40.72
			$0.00	$0.00	$46.41	$46.41	$46.41	$46.41	$46.41		
655 Barber, Jennifer C	12/09/2016	228.38		.00	.00	14.16	3.31	1.19	.49	.00	209.23
			.00	.00	228.38	228.38	228.38	228.38	228.38		
		$228.38		$0.00	$0.00	$14.16	$3.31	$1.19	$0.49	$0.00	$209.23
			$0.00	$0.00	$228.38	$228.38	$228.38	$228.38	$228.38		
10000 Barnes, John L 1558	12/09/2016	1,572.80		.00	151.73	97.85	22.89	52.08	21.23	44.41	1,182.61
			.00	.00	1,578.23	1,578.23	1,578.23	1,578.23	1,578.23		
		$1,572.80		$0.00	$151.73	$97.85	$22.89	$52.08	$21.23	$44.41	$1,182.61
			$0.00	$0.00	$1,578.23	$1,578.23	$1,578.23	$1,578.23	$1,578.23		
1209 Beebe, Kelzie E	12/09/2016	50.40		.00	.00	3.12	.72	.39	.16	.00	46.01
			.00	.00	50.40	50.40	50.40	50.40	50.40		
		$50.40		$0.00	$0.00	$3.12	$0.72	$0.39	$0.16	$0.00	$46.01
			$0.00	$0.00	$50.40	$50.40	$50.40	$50.40	$50.40		
33 Behrman, Joachim F	12/09/2016	1,416.80		.00	159.07	88.14	20.61	45.65	18.60	44.41	1,040.32
			.00	.00	1,421.69	1,421.69	1,421.69	1,421.69	1,421.69		
		$1,416.80		$0.00	$159.07	$88.14	$20.61	$45.65	$18.60	$44.41	$1,040.32
			$0.00	$0.00	$1,421.69	$1,421.69	$1,421.69	$1,421.69	$1,421.69		
10000 Bond, Theresa L 1155	12/09/2016	588.00		.00	57.38	36.46	8.52	19.40	7.91	.00	458.33
			.00	.00	588.00	588.00	588.00	588.00	588.00		
		$588.00		$0.00	$57.38	$36.46	$8.52	$19.40	$7.91	$0.00	$458.33
			$0.00	$0.00	$588.00	$588.00	$588.00	$588.00	$588.00		
10000 Boruff, James D 2331	12/09/2016	2,113.50		.00	131.46	120.30	28.13	60.50	25.70	234.76	1,512.65
			.00	.00	1,910.40	1,940.40	1,940.40	1,910.40	1,910.40		
		$2,113.50		$0.00	$131.46	$120.30	$28.13	$60.50	$25.70	$234.76	$1,512.65
			$0.00	$0.00	$1,910.40	$1,940.40	$1,940.40	$1,910.40	$1,910.40		

Payroll Register - Board of Park Commissioners

Check Date Range 12/09/16 - 12/09/16
Detail Listing

Employee	Check Date	Gross	Imputed Income	EIC	Federal	FICA	Medicare	State	Other	Deductions	Net Pay
Department **Parks - Parks & Recreation**											
835 Brandon, Andrew L	12/09/2016	160.74		.00	7.42	9.97	2.33	5.30	2.16	.00	133.56
			.00	.00	160.74	160.74	160.74	160.74	160.74		
		$160.74		$0.00	$7.42	$9.97	$2.33	$5.30	$2.16	$0.00	$133.56
			$0.00	$0.00	$160.74	$160.74	$160.74	$160.74	$160.74		
10000 Brinson, Leslie A	12/09/2016	1,706.02		.00	137.23	91.85	21.48	48.89	19.93	287.08	1,099.56
1682											
			.00	.00	1,481.52	1,481.52	1,481.52	1,481.52	1,481.52		
		$1,706.02		$0.00	$137.23	$91.85	$21.48	$48.89	$19.93	$287.08	$1,099.56
			$0.00	$0.00	$1,481.52	$1,481.52	$1,481.52	$1,481.52	$1,481.52		
1453 Brock, Hannah M	12/09/2016	89.04		.00	.00	5.52	1.29	2.94	1.20	.00	78.09
			.00	.00	89.04	89.04	89.04	89.04	89.04		
		$89.04		$0.00	$0.00	$5.52	$1.29	$2.94	$1.20	$0.00	$78.09
			$0.00	$0.00	$89.04	$89.04	$89.04	$89.04	$89.04		
1483 Brown, Edward F IV	12/09/2016	238.51		.00	.00	14.79	3.46	6.60	2.69	.00	210.97
			.00	.00	238.51	238.51	238.51	238.51	238.51		
		$238.51		$0.00	$0.00	$14.79	$3.46	$6.60	$2.69	$0.00	$210.97
			$0.00	$0.00	$238.51	$238.51	$238.51	$238.51	$238.51		
960 Brown, Roger D	12/09/2016	686.00		.00	72.08	42.53	9.94	22.64	9.23	.00	529.58
			.00	.00	686.00	686.00	686.00	686.00	686.00		
		$686.00		$0.00	$72.08	$42.53	$9.94	$22.64	$9.23	$0.00	$529.58
			$0.00	$0.00	$686.00	$686.00	$686.00	$686.00	$686.00		
1512 Burchfield, Michael R	12/09/2016	437.50		.00	19.52	27.13	6.34	13.17	5.37	.00	365.97
			.00	.00	437.50	437.50	437.50	437.50	437.50		
		$437.50		$0.00	$19.52	$27.13	$6.34	$13.17	$5.37	$0.00	$365.97
			$0.00	$0.00	$437.50	$437.50	$437.50	$437.50	$437.50		
443 Burdeshaw, Jeffrey A	12/09/2016	456.32		.00	21.40	28.29	6.62	13.79	5.62	.00	380.60
			.00	.00	456.32	456.32	456.32	456.32	456.32		
		$456.32		$0.00	$21.40	$28.29	$6.62	$13.79	$5.62	$0.00	$380.60
			$0.00	$0.00	$456.32	$456.32	$456.32	$456.32	$456.32		
1475 Burks, Lucas S	12/09/2016	127.89		.00	4.14	7.93	1.86	2.95	1.20	.00	109.81
			.00	.00	127.89	127.89	127.89	127.89	127.89		
		$127.89		$0.00	$4.14	$7.93	$1.86	$2.95	$1.20	$0.00	$109.81
			$0.00	$0.00	$127.89	$127.89	$127.89	$127.89	$127.89		

Payroll Register - Board of Park Commissioners

Check Date Range 12/09/16 - 12/09/16
Detail Listing

Employee	Check Date	Gross	Imputed Income	EIC	Federal	FICA	Medicare	State	Other	Deductions	Net Pay
Department **Parks - Parks & Recreation**											
986 Burris, Chelsea N	12/09/2016	1,569.24		.00	158.95	86.03	20.12	49.52	18.15	191.58	1,044.89
			.00	.00	1,387.57	1,387.57	1,387.57	1,387.57	1,387.57		
		$1,569.24		$0.00	$158.95	$86.03	$20.12	$49.52	$18.15	$191.58	$1,044.89
			$0.00	$0.00	$1,387.57	$1,387.57	$1,387.57	$1,387.57	$1,387.57		
1510 Calvert, Kyle P	12/09/2016	24.00		.00	.00	1.49	.35	.00	.00	.00	22.16
			.00	.00	24.00	24.00	24.00	24.00	24.00		
		$24.00		$0.00	$0.00	$1.49	$0.35	$0.00	$0.00	$0.00	$22.16
			$0.00	$0.00	$24.00	$24.00	$24.00	$24.00	$24.00		
10000 2286 Campanella, Jennifer J	12/09/2016	140.00		.00	.00	8.67	2.02	.81	.33	.00	128.17
			.00	.00	140.00	140.00	140.00	140.00	140.00		
		$140.00		$0.00	$0.00	$8.67	$2.02	$0.81	$0.33	$0.00	$128.17
			$0.00	$0.00	$140.00	$140.00	$140.00	$140.00	$140.00		
10000 2727 Campbell, Ellen M	12/09/2016	1,353.18		.00	129.08	75.75	17.72	39.05	15.92	152.67	922.99
			.00	.00	1,221.78	1,221.78	1,221.78	1,221.78	1,221.78		
		$1,353.18		$0.00	$129.08	$75.75	$17.72	$39.05	$15.92	$152.67	$922.99
			$0.00	$0.00	$1,221.78	$1,221.78	$1,221.78	$1,221.78	$1,221.78		
1179 Carpenter, Joey T	12/09/2016	54.81		.00	.00	3.40	.79	.54	.22	.00	49.86
			.00	.00	54.81	54.81	54.81	54.81	54.81		
		$54.81		$0.00	$0.00	$3.40	$0.79	$0.54	$0.22	$0.00	$49.86
			$0.00	$0.00	$54.81	$54.81	$54.81	$54.81	$54.81		
1491 Chiba, Samuel H	12/09/2016	117.00		.00	.00	7.26	1.70	2.59	1.06	.00	104.39
			.00	.00	117.00	117.00	117.00	117.00	117.00		
		$117.00		$0.00	$0.00	$7.26	$1.70	$2.59	$1.06	$0.00	$104.39
			$0.00	$0.00	$117.00	$117.00	$117.00	$117.00	$117.00		
935 Christie, Chaun W	12/09/2016	79.80		.00	.00	4.96	1.16	2.63	1.07	.00	69.98
			.00	.00	79.80	79.80	79.80	79.80	79.80		
		$79.80		$0.00	$0.00	$4.96	$1.16	$2.63	$1.07	$0.00	$69.98
			$0.00	$0.00	$79.80	$79.80	$79.80	$79.80	$79.80		
916 Clapp, Kimberly J	12/09/2016	1,463.23		.00	191.68	87.83	20.54	46.75	33.94	51.65	1,030.84
			.00	.00	1,416.63	1,416.63	1,416.63	1,416.63	1,416.63		
		$1,463.23		$0.00	$191.68	$87.83	$20.54	$46.75	$33.94	$51.65	$1,030.84
			$0.00	$0.00	$1,416.63	$1,416.63	$1,416.63	$1,416.63	$1,416.63		

Payroll Register - Board of Park Commissioners

Check Date Range 12/09/16 - 12/09/16
Detail Listing

Employee	Check Date	Gross	Imputed Income	EIC	Federal	FICA	Medicare	State	Other	Deductions	Net Pay
Department **Parks - Parks & Recreation**											
1494 Clausman, Hannah M	12/09/2016	71.75		.00	.00	4.45	1.04	1.10	.45	.00	64.71
			.00	.00	71.75	71.75	71.75	71.75	71.75		
		$71.75		$0.00	$0.00	$4.45	$1.04	$1.10	$0.45	$0.00	$64.71
			$0.00	$0.00	$71.75	$71.75	$71.75	$71.75	$71.75		
1461 Clausman, Leah R	12/09/2016	16.38		.00	.00	1.02	.24	.00	.00	.00	15.12
			.00	.00	16.38	16.38	16.38	16.38	16.38		
		$16.38		$0.00	$0.00	$1.02	$0.24	$0.00	$0.00	$0.00	$15.12
			$0.00	$0.00	$16.38	$16.38	$16.38	$16.38	$16.38		
843 Clausman, Rachel E	12/09/2016	16.38		.00	.00	1.03	.23	.00	.00	.00	15.12
			.00	.00	16.38	16.38	16.38	16.38	16.38		
		$16.38		$0.00	$0.00	$1.03	$0.23	$0.00	$0.00	$0.00	$15.12
			$0.00	$0.00	$16.38	$16.38	$16.38	$16.38	$16.38		
1462 Clemons, A'Nell B	12/09/2016	129.15		.00	4.26	8.01	1.86	4.26	1.74	.00	109.02
			.00	.00	129.15	129.15	129.15	129.15	129.15		
		$129.15		$0.00	$4.26	$8.01	$1.86	$4.26	$1.74	$0.00	$109.02
			$0.00	$0.00	$129.15	$129.15	$129.15	$129.15	$129.15		
1490 Clouse, Morgan E	12/09/2016	13.65		.00	.00	.85	.20	.45	.18	.00	11.97
			.00	.00	13.65	13.65	13.65	13.65	13.65		
		$13.65		$0.00	$0.00	$0.85	$0.20	$0.45	$0.18	$0.00	$11.97
			$0.00	$0.00	$13.65	$13.65	$13.65	$13.65	$13.65		
849 Conrad, Sara M	12/09/2016	95.55		.00	.00	5.92	1.38	.61	.25	.00	87.39
			.00	.00	95.55	95.55	95.55	95.55	95.55		
		$95.55		$0.00	$0.00	$5.92	$1.38	$0.61	$0.25	$0.00	$87.39
			$0.00	$0.00	$95.55	$95.55	$95.55	$95.55	$95.55		
10000 Cotter, Steve E 0123	12/09/2016	1,997.09		.00	178.71	118.66	27.75	61.89	25.22	90.17	1,494.69
			.00	.00	1,913.81	1,913.81	1,913.81	1,913.81	1,913.81		
		$1,997.09		$0.00	$178.71	$118.66	$27.75	$61.89	$25.22	$90.17	$1,494.69
			$0.00	$0.00	$1,913.81	$1,913.81	$1,913.81	$1,913.81	$1,913.81		
47 Cowden, Jackson D	12/09/2016	408.32		.00	.00	25.32	5.92	13.47	5.49	.00	358.12
			.00	.00	408.32	408.32	408.32	408.32	408.32		
		$408.32		$0.00	$0.00	$25.32	$5.92	$13.47	$5.49	$0.00	$358.12
			$0.00	$0.00	$408.32	$408.32	$408.32	$408.32	$408.32		

Payroll Register - Board of Park Commissioners

Check Date Range 12/09/16 - 12/09/16
Detail Listing

Employee	Check Date	Gross	Imputed Income	EIC	Federal	FICA	Medicare	State	Other	Deductions	Net Pay
Department **Parks - Parks & Recreation**											
1230 Cox, John A	12/09/2016	603.31		.00	11.87	37.41	8.75	17.37	6.58	.00	521.33
			.00	.00	603.31	603.31	603.31	603.31	603.31		
		$603.31		$0.00	$11.87	$37.41	$8.75	$17.37	$6.58	$0.00	$521.33
			$0.00	$0.00	$603.31	$603.31	$603.31	$603.31	$603.31		
177 Craig, Aaron R	12/09/2016	2,029.97		.00	167.96	113.86	26.63	55.65	22.68	350.54	1,292.65
			.00	.00	1,686.43	1,836.43	1,836.43	1,686.43	1,686.43		
		$2,029.97		$0.00	$167.96	$113.86	$26.63	$55.65	$22.68	$350.54	$1,292.65
			$0.00	$0.00	$1,686.43	$1,836.43	$1,836.43	$1,686.43	$1,686.43		
375 Crawford, Alexis D	12/09/2016	128.33		.00	4.18	7.96	1.86	4.24	1.73	.00	108.36
			.00	.00	128.33	128.33	128.33	128.33	128.33		
		$128.33		$0.00	$4.18	$7.96	$1.86	$4.24	$1.73	$0.00	$108.36
			$0.00	$0.00	$128.33	$128.33	$128.33	$128.33	$128.33		
207 Crawford, Brittany R	12/09/2016	368.14		.00	28.16	22.82	5.34	12.15	4.95	.00	294.72
			.00	.00	368.14	368.14	368.14	368.14	368.14		
		$368.14		$0.00	$28.16	$22.82	$5.34	$12.15	$4.95	$0.00	$294.72
			$0.00	$0.00	$368.14	$368.14	$368.14	$368.14	$368.14		
1463 Creech, Chandler S	12/09/2016	156.19		.00	6.97	9.68	2.25	5.15	2.10	.00	130.04
			.00	.00	156.19	156.19	156.19	156.19	156.19		
		$156.19		$0.00	$6.97	$9.68	$2.25	$5.15	$2.10	$0.00	$130.04
			$0.00	$0.00	$156.19	$156.19	$156.19	$156.19	$156.19		
1141 Crim, Randi R	12/09/2016	126.00		.00	8.95	7.81	1.83	4.16	1.69	.00	101.56
			.00	.00	126.00	126.00	126.00	126.00	126.00		
		$126.00		$0.00	$8.95	$7.81	$1.83	$4.16	$1.69	$0.00	$101.56
			$0.00	$0.00	$126.00	$126.00	$126.00	$126.00	$126.00		
611 Cutshall, Ryan C	12/09/2016	165.90		.00	.00	10.29	2.41	4.21	1.71	.00	147.28
			.00	.00	165.90	165.90	165.90	165.90	165.90		
		$165.90		$0.00	$0.00	$10.29	$2.41	$4.21	$1.71	$0.00	$147.28
			$0.00	$0.00	$165.90	$165.90	$165.90	$165.90	$165.90		
1481 Cutshall, Trevor O	12/09/2016	144.13		.00	5.76	8.95	2.09	4.76	1.94	.00	120.63
			.00	.00	144.13	144.13	144.13	144.13	144.13		
		$144.13		$0.00	$5.76	$8.95	$2.09	$4.76	$1.94	$0.00	$120.63
			$0.00	$0.00	$144.13	$144.13	$144.13	$144.13	$144.13		

Payroll Register - Board of Park Commissioners

Check Date Range 12/09/16 - 12/09/16
Detail Listing

Employee	Check Date	Gross	Imputed Income	EIC	Federal	FICA	Medicare	State	Other	Deductions	Net Pay
Department **Parks - Parks & Recreation**											
1458 Dawes, Jonathan M	12/09/2016	69.70		.00	.00	4.32	1.00	1.03	.42	.00	62.93
			.00	.00	69.70	69.70	69.70	69.70	69.70		
		$69.70		$0.00	$0.00	$4.32	$1.00	$1.03	$0.42	$0.00	$62.93
			$0.00	$0.00	$69.70	$69.70	$69.70	$69.70	$69.70		
1279 Donovan, Timothy Jr	12/09/2016	649.25		.00	43.20	40.25	9.41	20.16	8.22	.00	528.01
			.00	.00	649.25	649.25	649.25	649.25	649.25		
		$649.25		$0.00	$43.20	$40.25	$9.41	$20.16	$8.22	$0.00	$528.01
			$0.00	$0.00	$649.25	$649.25	$649.25	$649.25	$649.25		
1464 Droste, Hannah K	12/09/2016	49.14		.00	.00	3.05	.71	1.62	.66	.00	43.10
			.00	.00	49.14	49.14	49.14	49.14	49.14		
		$49.14		$0.00	$0.00	$3.05	$0.71	$1.62	$0.66	$0.00	$43.10
			$0.00	$0.00	$49.14	$49.14	$49.14	$49.14	$49.14		
1386 Dugan, Kyle S	12/09/2016	77.90		.00	.00	4.83	1.13	2.57	1.05	.00	68.32
			.00	.00	77.90	77.90	77.90	77.90	77.90		
		$77.90		$0.00	$0.00	$4.83	$1.13	$2.57	$1.05	$0.00	$68.32
			$0.00	$0.00	$77.90	$77.90	$77.90	$77.90	$77.90		
10000 0156 Dunbar, Barbara	12/09/2016	1,670.20		.00	161.16	94.53	22.11	46.11	18.79	234.56	1,092.94
			.00	.00	1,435.64	1,524.64	1,524.64	1,435.64	1,435.64		
		$1,670.20		$0.00	$161.16	$94.53	$22.11	$46.11	$18.79	$234.56	$1,092.94
			$0.00	$0.00	$1,435.64	$1,524.64	$1,524.64	$1,435.64	$1,435.64		
10000 0162 Eads, Daren S	12/09/2016	1,888.71		.00	151.23	103.84	24.28	51.97	21.18	363.71	1,172.50
			.00	.00	1,574.84	1,674.84	1,674.84	1,574.84	1,574.84		
		$1,888.71		$0.00	$151.23	$103.84	$24.28	$51.97	$21.18	$363.71	$1,172.50
			$0.00	$0.00	$1,574.84	$1,674.84	$1,674.84	$1,574.84	$1,574.84		
1224 Erickson, Dakota S	12/09/2016	168.49		.00	8.20	10.45	2.44	5.56	2.27	.00	139.57
			.00	.00	168.49	168.49	168.49	168.49	168.49		
		$168.49		$0.00	$8.20	$10.45	$2.44	$5.56	$2.27	$0.00	$139.57
			$0.00	$0.00	$168.49	$168.49	$168.49	$168.49	$168.49		
679 Farr, Michael	12/09/2016	588.00		.00	39.57	36.46	8.53	18.13	7.39	224.00	253.92
			.00	.00	588.00	588.00	588.00	588.00	588.00		
		$588.00		$0.00	$39.57	$36.46	$8.53	$18.13	$7.39	$224.00	$253.92
			$0.00	$0.00	$588.00	$588.00	$588.00	$588.00	$588.00		

Payroll Register - Board of Park Commissioners

Check Date Range 12/09/16 - 12/09/16
Detail Listing

Employee	Check Date	Gross	Imputed Income	EIC	Federal	FICA	Medicare	State	Other	Deductions	Net Pay
Department **Parks - Parks & Recreation**											
1451 Ferstead, Amanda T	12/09/2016	117.74		.00	.00	7.30	1.71	3.89	1.58	.00	103.26
			.00	.00	117.74	117.74	117.74	117.74	117.74		
		$117.74		$0.00	$0.00	$7.30	$1.71	$3.89	$1.58	$0.00	$103.26
			$0.00	$0.00	$117.74	$117.74	$117.74	$117.74	$117.74		
1495 Ferstead, Nora	12/09/2016	49.06		.00	.00	3.04	.71	.35	.14	.00	44.82
			.00	.00	49.06	49.06	49.06	49.06	49.06		
		$49.06		$0.00	$0.00	$3.04	$0.71	$0.35	$0.14	$0.00	$44.82
			$0.00	$0.00	$49.06	$49.06	$49.06	$49.06	$49.06		
938 Flake, Benjamin K	12/09/2016	365.54		.00	12.32	22.66	5.31	12.06	4.57	.00	308.62
			.00	.00	365.54	365.54	365.54	365.54	365.54		
		$365.54		$0.00	$12.32	$22.66	$5.31	$12.06	$4.57	$0.00	$308.62
			$0.00	$0.00	$365.54	$365.54	$365.54	$365.54	$365.54		
100000192 Foddrill, Donald	12/09/2016	1,592.00		.00	176.42	95.31	22.29	49.46	19.22	102.87	1,126.43
			.00	.00	1,537.32	1,537.32	1,537.32	1,537.32	1,537.32		
		$1,592.00		$0.00	$176.42	$95.31	$22.29	$49.46	$19.22	$102.87	$1,126.43
			$0.00	$0.00	$1,537.32	$1,537.32	$1,537.32	$1,537.32	$1,537.32		
859 Foote, Justin M	12/09/2016	337.26		.00	.00	20.91	4.89	9.86	4.02	.00	297.58
			.00	.00	337.26	337.26	337.26	337.26	337.26		
		$337.26		$0.00	$0.00	$20.91	$4.89	$9.86	$4.02	$0.00	$297.58
			$0.00	$0.00	$337.26	$337.26	$337.26	$337.26	$337.26		
613 Forrest, Regina (Gina) L	12/09/2016	173.16		.00	8.66	10.73	2.51	5.71	2.33	.00	143.22
			.00	.00	173.16	173.16	173.16	173.16	173.16		
		$173.16		$0.00	$8.66	$10.73	$2.51	$5.71	$2.33	$0.00	$143.22
			$0.00	$0.00	$173.16	$173.16	$173.16	$173.16	$173.16		
1155 Forrester, Christopher A	12/09/2016	54.60		.00	.00	3.39	.80	1.80	.73	.00	47.88
			.00	.00	54.60	54.60	54.60	54.60	54.60		
		$54.60		$0.00	$0.00	$3.39	$0.80	$1.80	$0.73	$0.00	$47.88
			$0.00	$0.00	$54.60	$54.60	$54.60	$54.60	$54.60		
100000195 Fox, David M	12/09/2016	1,492.80		.00	132.17	81.50	19.06	43.38	17.68	241.32	957.69
			.00	.00	1,314.47	1,314.47	1,314.47	1,314.47	1,314.47		
		$1,492.80		$0.00	$132.17	$81.50	$19.06	$43.38	$17.68	$241.32	$957.69
			$0.00	$0.00	$1,314.47	$1,314.47	$1,314.47	$1,314.47	$1,314.47		

Payroll Register - Board of Park Commissioners

Check Date Range 12/09/16 - 12/09/16
Detail Listing

Employee	Check Date	Gross	Imputed Income	EIC	Federal	FICA	Medicare	State	Other	Deductions	Net Pay
Department **Parks - Parks & Recreation**											
10000 Fridley, Robert R	12/09/2016	686.00		.00	72.08	42.52	9.95	22.64	9.23	.00	529.58
3791			.00	.00	686.00	686.00	686.00	686.00	686.00		
		$686.00		$0.00	$72.08	$42.52	$9.95	$22.64	$9.23	$0.00	$529.58
			$0.00	$0.00	$686.00	$686.00	$686.00	$686.00	$686.00		
1350 Gall, Emily L	12/09/2016	551.25		.00	56.87	34.18	7.99	28.19	12.41	.00	411.61
			.00	.00	551.25	551.25	551.25	551.25	551.25		
		$551.25		$0.00	$56.87	$34.18	$7.99	$28.19	$12.41	$0.00	$411.61
			$0.00	$0.00	$551.25	$551.25	$551.25	$551.25	$551.25		
918 Garner, Tiasia M	12/09/2016	150.30		.00	6.38	9.33	2.18	4.96	2.02	.00	125.43
			.00	.00	150.30	150.30	150.30	150.30	150.30		
		$150.30		$0.00	$6.38	$9.33	$2.18	$4.96	$2.02	$0.00	$125.43
			$0.00	$0.00	$150.30	$150.30	$150.30	$150.30	$150.30		
10000 Gilstrap, Curtis L	12/09/2016	1,636.80		.00	213.09	98.55	23.04	52.45	21.38	91.36	1,136.93
0208			.00	.00	1,589.48	1,589.48	1,589.48	1,589.48	1,589.48		
		$1,636.80		$0.00	$213.09	$98.55	$23.04	$52.45	$21.38	$91.36	$1,136.93
			$0.00	$0.00	$1,589.48	$1,589.48	$1,589.48	$1,589.48	$1,589.48		
58 Gingles, Pauline	12/09/2016	440.44		.00	19.81	27.30	6.40	13.27	5.41	25.00	343.25
			.00	.00	440.44	440.44	440.44	440.44	440.44		
		$440.44		$0.00	$19.81	$27.30	$6.40	$13.27	$5.41	$25.00	$343.25
			$0.00	$0.00	$440.44	$440.44	$440.44	$440.44	$440.44		
1497 Gorniak, Patrick T	12/09/2016	160.74		.00	7.42	9.97	2.33	5.30	2.16	.00	133.56
			.00	.00	160.74	160.74	160.74	160.74	160.74		
		$160.74		$0.00	$7.42	$9.97	$2.33	$5.30	$2.16	$0.00	$133.56
			$0.00	$0.00	$160.74	$160.74	$160.74	$160.74	$160.74		
1227 Gulden, Samantha K	12/09/2016	72.54		.00	.00	4.50	1.06	2.39	1.23	.00	63.36
			.00	.00	72.54	72.54	72.54	72.54	72.54		
		$72.54		$0.00	$0.00	$4.50	$1.06	$2.39	$1.23	$0.00	$63.36
			$0.00	$0.00	$72.54	$72.54	$72.54	$72.54	$72.54		
10000 Haag, Lynsie N	12/09/2016	1,286.71		.00	58.56	76.01	17.78	39.19	15.97	72.18	1,007.02
3368			.00	.00	1,225.98	1,225.98	1,225.98	1,225.98	1,225.98		
		$1,286.71		$0.00	$58.56	$76.01	$17.78	$39.19	$15.97	$72.18	$1,007.02
			$0.00	$0.00	$1,225.98	$1,225.98	$1,225.98	$1,225.98	$1,225.98		

Payroll Register - Board of Park Commissioners

Check Date Range 12/09/16 - 12/09/16
Detail Listing

Employee	Check Date	Gross	Imputed Income	EIC	Federal	FICA	Medicare	State	Other	Deductions	Net Pay
Department **Parks - Parks & Recreation**											
1168 Hadley, Alex S	12/09/2016	29.68		.00	.00	1.84	.42	.98	.40	.00	26.04
			.00	.00	29.68	29.68	29.68	29.68	29.68		
		$29.68		$0.00	$0.00	$1.84	$0.42	$0.98	$0.40	$0.00	$26.04
			$0.00	$0.00	$29.68	$29.68	$29.68	$29.68	$29.68		
1506 Halaburda, Meghan E	12/09/2016	49.14		.00	.00	3.05	.71	1.62	.66	.00	43.10
			.00	.00	49.14	49.14	49.14	49.14	49.14		
		$49.14		$0.00	$0.00	$3.05	$0.71	$1.62	$0.66	$0.00	$43.10
			$0.00	$0.00	$49.14	$49.14	$49.14	$49.14	$49.14		
1131 Hall, Tiffany L	12/09/2016	821.40		.00	65.64	39.87	9.33	21.22	8.65	180.76	495.93
			.00	.00	643.07	643.07	643.07	643.07	643.07		
		$821.40		$0.00	$65.64	$39.87	$9.33	$21.22	$8.65	$180.76	$495.93
			$0.00	$0.00	$643.07	$643.07	$643.07	$643.07	$643.07		
1474 Hardy, Carrie S	12/09/2016	57.40		.00	.00	3.56	.83	1.89	.57	.00	50.55
			.00	.00	57.40	57.40	57.40	57.40	57.40		
		$57.40		$0.00	$0.00	$3.56	$0.83	$1.89	$0.57	$0.00	$50.55
			$0.00	$0.00	$57.40	$57.40	$57.40	$57.40	$57.40		
10000 2844 Hendrickson, William E	12/09/2016	784.00		.00	86.78	48.61	11.37	25.87	10.54	.00	600.83
			.00	.00	784.00	784.00	784.00	784.00	784.00		
		$784.00		$0.00	$86.78	$48.61	$11.37	$25.87	$10.54	$0.00	$600.83
			$0.00	$0.00	$784.00	$784.00	$784.00	$784.00	$784.00		
10000 0800 Henry, Doak M	12/09/2016	508.13		.00	45.40	31.51	7.37	16.77	6.83	.00	400.25
			.00	.00	508.13	508.13	508.13	508.13	508.13		
		$508.13		$0.00	$45.40	$31.51	$7.37	$16.77	$6.83	$0.00	$400.25
			$0.00	$0.00	$508.13	$508.13	$508.13	$508.13	$508.13		
1356 Hershberger, James Andrew N	12/09/2016	209.09		.00	12.26	12.96	3.03	6.90	2.81	.00	171.13
			.00	.00	209.09	209.09	209.09	209.09	209.09		
		$209.09		$0.00	$12.26	$12.96	$3.03	$6.90	$2.81	$0.00	$171.13
			$0.00	$0.00	$209.09	$209.09	$209.09	$209.09	$209.09		
10000 0059 Higgins, Rebecca R	12/09/2016	2,157.39		.00	311.51	122.95	28.75	89.18	26.16	181.67	1,397.17
			.00	.00	1,983.16	1,983.16	1,983.16	1,983.16	1,983.16		
		$2,157.39		$0.00	$311.51	$122.95	$28.75	$89.18	$26.16	$181.67	$1,397.17
			$0.00	$0.00	$1,983.16	$1,983.16	$1,983.16	$1,983.16	$1,983.16		

Payroll Register - Board of Park Commissioners

Check Date Range 12/09/16 - 12/09/16
Detail Listing

Employee	Check Date	Gross	Imputed Income	EIC	Federal	FICA	Medicare	State	Other	Deductions	Net Pay
Department **Parks - Parks & Recreation**											
1465 Hill, Renee	12/09/2016	62.63		.00	.00	3.88	.91	2.07	.84	.00	54.93
			.00	.00	62.63	62.63	62.63	62.63	62.63		
		$62.63		$0.00	$0.00	$3.88	$0.91	$2.07	$0.84	$0.00	$54.93
			$0.00	$0.00	$62.63	$62.63	$62.63	$62.63	$62.63		
10000 3296 Hollingsworth, Michael W	12/09/2016	1,555.20		.00	165.84	90.94	21.27	47.14	19.21	113.67	1,097.13
			.00	.00	1,466.81	1,466.81	1,466.81	1,466.81	1,466.81		
		$1,555.20		$0.00	$165.84	$90.94	$21.27	$47.14	$19.21	$113.67	$1,097.13
			$0.00	$0.00	$1,466.81	$1,466.81	$1,466.81	$1,466.81	$1,466.81		
1115 Holloway, Vincent T	12/09/2016	142.50		.00	.00	8.85	2.07	3.43	1.40	.00	126.75
			.00	.00	142.50	142.50	142.50	142.50	142.50		
		$142.50		$0.00	$0.00	$8.85	$2.07	$3.43	$1.40	$0.00	$126.75
			$0.00	$0.00	$142.50	$142.50	$142.50	$142.50	$142.50		
1466 Hughes, Hannah G	12/09/2016	62.79		.00	.00	3.89	.91	2.07	.84	.00	55.08
			.00	.00	62.79	62.79	62.79	62.79	62.79		
		$62.79		$0.00	$0.00	$3.89	$0.91	$2.07	$0.84	$0.00	$55.08
			$0.00	$0.00	$62.79	$62.79	$62.79	$62.79	$62.79		
10000 0273 Huss, Lee E	12/09/2016	2,205.74		.00	200.27	137.23	32.09	71.77	28.77	66.17	1,669.44
			.00	.00	2,213.35	2,213.35	2,213.35	2,213.35	2,213.35		
		$2,205.74		$0.00	$200.27	$137.23	$32.09	$71.77	$28.77	$66.17	$1,669.44
			$0.00	$0.00	$2,213.35	$2,213.35	$2,213.35	$2,213.35	$2,213.35		
10000 2092 Jacobs, Gregory D	12/09/2016	1,583.65		.00	153.97	95.70	22.38	49.67	20.24	40.17	1,201.52
			.00	.00	1,543.48	1,543.48	1,543.48	1,543.48	1,543.48		
		$1,583.65		$0.00	$153.97	$95.70	$22.38	$49.67	$20.24	$40.17	$1,201.52
			$0.00	$0.00	$1,543.48	$1,543.48	$1,543.48	$1,543.48	$1,543.48		
1338 Jenkins, Brina A	12/09/2016	49.06		.00	.00	3.04	.71	1.62	.66	.00	43.03
			.00	.00	49.06	49.06	49.06	49.06	49.06		
		$49.06		$0.00	$0.00	$3.04	$0.71	$1.62	$0.66	$0.00	$43.03
			$0.00	$0.00	$49.06	$49.06	$49.06	$49.06	$49.06		
1418 Jensen, Alyssa F	12/09/2016	109.98		.00	2.34	6.82	1.58	3.63	1.48	.00	94.13
			.00	.00	109.98	109.98	109.98	109.98	109.98		
		$109.98		$0.00	$2.34	$6.82	$1.58	$3.63	$1.48	$0.00	$94.13
			$0.00	$0.00	$109.98	$109.98	$109.98	$109.98	$109.98		

Payroll Register - Board of Park Commissioners

Check Date Range 12/09/16 - 12/09/16
Detail Listing

Employee	Check Date	Gross	Imputed Income	EIC	Federal	FICA	Medicare	State	Other	Deductions	Net Pay
Department **Parks - Parks & Recreation**											
1297 Jones, Hanna M	12/09/2016	44.10		.00	.00	2.74	.64	.19	.08	.00	40.45
			.00	.00	44.10	44.10	44.10	44.10	44.10		
		$44.10		$0.00	$0.00	$2.74	$0.64	$0.19	$0.08	$0.00	$40.45
			$0.00	$0.00	$44.10	$44.10	$44.10	$44.10	$44.10		
1502 Jones, Trenisha	12/09/2016	86.77		.00	.00	5.38	1.27	1.59	.65	.00	77.88
			.00	.00	86.77	86.77	86.77	86.77	86.77		
		$86.77		$0.00	$0.00	$5.38	$1.27	$1.59	$0.65	$0.00	$77.88
			$0.00	$0.00	$86.77	$86.77	$86.77	$86.77	$86.77		
1450 Katz, Brady M	12/09/2016	24.36		.00	.00	1.51	.35	.00	.00	.00	22.50
			.00	.00	24.36	24.36	24.36	24.36	24.36		
		$24.36		$0.00	$0.00	$1.51	$0.35	$0.00	$0.00	$0.00	$22.50
			$0.00	$0.00	$24.36	$24.36	$24.36	$24.36	$24.36		
855 Kehoe, Ivy N	12/09/2016	81.90		.00	.00	5.08	1.19	2.70	1.10	.00	71.83
			.00	.00	81.90	81.90	81.90	81.90	81.90		
		$81.90		$0.00	$0.00	$5.08	$1.19	$2.70	$1.10	$0.00	$71.83
			$0.00	$0.00	$81.90	$81.90	$81.90	$81.90	$81.90		
10000 Kenner, Alex 3412	12/09/2016	360.00		.00	3.12	22.32	5.23	10.61	4.32	.00	314.40
			.00	.00	360.00	360.00	360.00	360.00	360.00		
		$360.00		$0.00	$3.12	$22.32	$5.23	$10.61	$4.32	$0.00	$314.40
			$0.00	$0.00	$360.00	$360.00	$360.00	$360.00	$360.00		
10000 Kerr, William C 3369	12/09/2016	1,555.20		.00	89.30	81.71	19.11	40.95	16.69	421.26	886.18
			.00	.00	1,317.80	1,317.80	1,317.80	1,317.80	1,317.80		
		$1,555.20		$0.00	$89.30	$81.71	$19.11	$40.95	$16.69	$421.26	$886.18
			$0.00	$0.00	$1,317.80	$1,317.80	$1,317.80	$1,317.80	$1,317.80		
10000 Kitowski, Robin 1031	12/09/2016	1,346.41		.00	75.90	76.16	17.81	39.27	16.52	131.83	988.92
			.00	.00	1,228.45	1,228.45	1,228.45	1,228.45	1,228.45		
		$1,346.41		$0.00	$75.90	$76.16	$17.81	$39.27	$16.52	$131.83	$988.92
			$0.00	$0.00	$1,228.45	$1,228.45	$1,228.45	$1,228.45	$1,228.45		
10000 Kluesner, Daniel Alan 0719	12/09/2016	1,519.20		.00	163.80	80.44	18.81	42.82	17.45	246.64	949.24
			.00	.00	1,297.46	1,297.46	1,297.46	1,297.46	1,297.46		
		$1,519.20		$0.00	$163.80	$80.44	$18.81	$42.82	$17.45	$246.64	$949.24
			$0.00	$0.00	$1,297.46	$1,297.46	$1,297.46	$1,297.46	$1,297.46		

Payroll Register - Board of Park Commissioners

Check Date Range 12/09/16 - 12/09/16
Detail Listing

Employee	Check Date	Gross	Imputed Income	EIC	Federal	FICA	Medicare	State	Other	Deductions	Net Pay
Department **Parks - Parks & Recreation**											
10000 Knudsen, William L	12/09/2016	440.73		.00	60.42	27.33	6.39	14.54	5.93	.00	326.12
3346			.00	.00	440.73	440.73	440.73	440.73	440.73		
		$440.73		$0.00	$60.42	$27.33	$6.39	$14.54	$5.93	$0.00	$326.12
			$0.00	$0.00	$440.73	$440.73	$440.73	$440.73	$440.73		
911 Labis, Kolynn M	12/09/2016	320.12		.00	23.36	19.85	4.64	10.56	4.31	.00	257.40
			.00	.00	320.12	320.12	320.12	320.12	320.12		
		$320.12		$0.00	$23.36	$19.85	$4.64	$10.56	$4.31	$0.00	$257.40
			$0.00	$0.00	$320.12	$320.12	$320.12	$320.12	$320.12		
1236 Lake, Billie J	12/09/2016	164.43		.00	.00	10.19	2.38	4.16	1.69	.00	146.01
			.00	.00	164.43	164.43	164.43	164.43	164.43		
		$164.43		$0.00	$0.00	$10.19	$2.38	$4.16	$1.69	$0.00	$146.01
			$0.00	$0.00	$164.43	$164.43	$164.43	$164.43	$164.43		
10000 Lamb, Chris J	12/09/2016	1,610.40		.00	193.17	92.59	21.65	49.28	20.08	156.35	1,077.28
0299			.00	.00	1,493.27	1,493.27	1,493.27	1,493.27	1,493.27		
		$1,610.40		$0.00	$193.17	$92.59	$21.65	$49.28	$20.08	$156.35	$1,077.28
			$0.00	$0.00	$1,493.27	$1,493.27	$1,493.27	$1,493.27	$1,493.27		
470 Lavender, Jai D	12/09/2016	378.51		.00	13.62	23.47	5.50	11.22	4.57	.00	320.13
			.00	.00	378.51	378.51	378.51	378.51	378.51		
		$378.51		$0.00	$13.62	$23.47	$5.50	$11.22	$4.57	$0.00	$320.13
			$0.00	$0.00	$378.51	$378.51	$378.51	$378.51	$378.51		
10000 Lavender, Matthew E	12/09/2016	101.11		.00	11.46	6.27	1.47	8.34	1.36	.00	72.21
3600			.00	.00	101.11	101.11	101.11	101.11	101.11		
		$101.11		$0.00	$11.46	$6.27	$1.47	$8.34	$1.36	$0.00	$72.21
			$0.00	$0.00	$101.11	$101.11	$101.11	$101.11	$101.11		
1503 Luce, Grace E	12/09/2016	87.91		.00	.14	5.45	1.27	2.90	1.18	.00	76.97
			.00	.00	87.91	87.91	87.91	87.91	87.91		
		$87.91		$0.00	$0.14	$5.45	$1.27	$2.90	$1.18	$0.00	$76.97
			$0.00	$0.00	$87.91	$87.91	$87.91	$87.91	$87.91		
203 Manning, Deiran A	12/09/2016	121.09		.00	3.46	7.52	1.75	4.00	1.63	.00	102.73
			.00	.00	121.09	121.09	121.09	121.09	121.09		
		$121.09		$0.00	$3.46	$7.52	$1.75	$4.00	$1.63	$0.00	$102.73
			$0.00	$0.00	$121.09	$121.09	$121.09	$121.09	$121.09		

Payroll Register - Board of Park Commissioners

Check Date Range 12/09/16 - 12/09/16
Detail Listing

Employee	Check Date	Gross	Imputed Income	EIC	Federal	FICA	Medicare	State	Other	Deductions	Net Pay
Department **Parks - Parks & Recreation**											
1165 Marler, Kwang Hsiung	12/09/2016	1,884.61		.00	234.67	113.56	26.55	60.44	24.63	53.05	1,371.71
			.00	.00	1,831.56	1,831.56	1,831.56	1,831.56	1,831.56		
		$1,884.61		$0.00	$234.67	$113.56	$26.55	$60.44	$24.63	$53.05	$1,371.71
			$0.00	$0.00	$1,831.56	$1,831.56	$1,831.56	$1,831.56	$1,831.56		
10000 0796 Martin, Newton P	12/09/2016	641.52		.00	90.41	39.77	9.31	21.17	8.63	.00	472.23
			.00	.00	641.52	641.52	641.52	641.52	641.52		
		$641.52		$0.00	$90.41	$39.77	$9.31	$21.17	$8.63	$0.00	$472.23
			$0.00	$0.00	$641.52	$641.52	$641.52	$641.52	$641.52		
10000 0333 McDevitt, Paula M	12/09/2016	3,519.24		.00	433.37	218.20	51.03	114.87	46.82	28.29	2,626.66
			.00	.00	3,519.24	3,519.24	3,519.24	3,519.24	3,519.24		
		$3,519.24		$0.00	$433.37	$218.20	$51.03	$114.87	$46.82	$28.29	$2,626.66
			$0.00	$0.00	$3,519.24	$3,519.24	$3,519.24	$3,519.24	$3,519.24		
463 McEachern, Nicole C	12/09/2016	1,538.46		.00	174.73	91.65	21.43	45.22	18.43	172.73	1,014.27
			.00	.00	1,370.29	1,478.29	1,478.29	1,370.29	1,370.29		
		$1,538.46		$0.00	$174.73	$91.65	$21.43	$45.22	$18.43	$172.73	$1,014.27
			$0.00	$0.00	$1,370.29	$1,478.29	$1,478.29	$1,370.29	$1,370.29		
1263 McGarry, Kessler G	12/09/2016	112.32		.00	.00	6.96	1.63	2.44	.99	.00	100.30
			.00	.00	112.32	112.32	112.32	112.32	112.32		
		$112.32		$0.00	$0.00	$6.96	$1.63	$2.44	$0.99	$0.00	$100.30
			$0.00	$0.00	$112.32	$112.32	$112.32	$112.32	$112.32		
10000 0330 McGlothlin, Brenda S	12/09/2016	986.40		.00	65.76	61.15	14.31	32.55	13.27	.00	799.36
			.00	.00	986.40	986.40	986.40	986.40	986.40		
		$986.40		$0.00	$65.76	$61.15	$14.31	$32.55	$13.27	$0.00	$799.36
			$0.00	$0.00	$986.40	$986.40	$986.40	$986.40	$986.40		
1042 Meacham, Bart C	12/09/2016	275.10		.00	.00	17.05	3.99	7.81	3.18	.00	243.07
			.00	.00	275.10	275.10	275.10	275.10	275.10		
		$275.10		$0.00	$0.00	$17.05	$3.99	$7.81	$3.18	$0.00	$243.07
			$0.00	$0.00	$275.10	$275.10	$275.10	$275.10	$275.10		
96 Miller, Alison M	12/09/2016	1,591.81		.00	97.02	95.74	22.39	45.19	18.42	231.25	1,081.80
			.00	.00	1,369.25	1,544.25	1,544.25	1,369.25	1,369.25		
		$1,591.81		$0.00	$97.02	$95.74	$22.39	$45.19	$18.42	$231.25	$1,081.80
			$0.00	$0.00	$1,369.25	$1,544.25	$1,544.25	$1,369.25	$1,369.25		

Payroll Register - Board of Park Commissioners

Check Date Range 12/09/16 - 12/09/16
Detail Listing

Employee	Check Date	Gross	Imputed Income	EIC	Federal	FICA	Medicare	State	Other	Deductions	Net Pay
Department **Parks - Parks & Recreation**											
1445 Mominee, Brett A	12/09/2016	241.10		.00	.00	14.96	3.50	6.69	2.73	.00	213.22
			.00	.00	241.10	241.10	241.10	241.10	241.10		
		$241.10		$0.00	$0.00	$14.96	$3.50	$6.69	$2.73	$0.00	$213.22
			$0.00	$0.00	$241.10	$241.10	$241.10	$241.10	$241.10		
1511 Mooney, Bryan P	12/09/2016	109.20		.00	2.27	6.77	1.58	3.60	1.47	.00	93.51
			.00	.00	109.20	109.20	109.20	109.20	109.20		
		$109.20		$0.00	$2.27	$6.77	$1.58	$3.60	$1.47	$0.00	$93.51
			$0.00	$0.00	$109.20	$109.20	$109.20	$109.20	$109.20		
1433 Murray, Cara	12/09/2016	201.00		.00	.00	12.47	2.91	6.63	2.70	.00	176.29
			.00	.00	201.00	201.00	201.00	201.00	201.00		
		$201.00		$0.00	$0.00	$12.47	$2.91	$6.63	$2.70	$0.00	$176.29
			$0.00	$0.00	$201.00	$201.00	$201.00	$201.00	$201.00		
10000 0361 Neely, Lesilyn S	12/09/2016	1,406.41		.00	113.69	82.13	19.21	43.71	17.82	86.65	1,043.20
			.00	.00	1,324.61	1,324.61	1,324.61	1,324.61	1,324.61		
		$1,406.41		$0.00	$113.69	$82.13	$19.21	$43.71	$17.82	$86.65	$1,043.20
			$0.00	$0.00	$1,324.61	$1,324.61	$1,324.61	$1,324.61	$1,324.61		
696 Nelson, John C	12/09/2016	392.00		.00	14.97	24.30	5.68	11.67	4.76	80.00	250.62
			.00	.00	392.00	392.00	392.00	392.00	392.00		
		$392.00		$0.00	$14.97	$24.30	$5.68	$11.67	$4.76	$80.00	$250.62
			$0.00	$0.00	$392.00	$392.00	$392.00	$392.00	$392.00		
10000 2366 Nelson, Kelly M	12/09/2016	277.40		.00	.00	17.20	4.02	9.15	3.73	.00	243.30
			.00	.00	277.40	277.40	277.40	277.40	277.40		
		$277.40		$0.00	$0.00	$17.20	$4.02	$9.15	$3.73	$0.00	$243.30
			$0.00	$0.00	$277.40	$277.40	$277.40	$277.40	$277.40		
195 Nelson, Peter M	12/09/2016	173.70		.00	20.00	10.76	2.52	4.46	1.82	.00	134.14
			.00	.00	173.70	173.70	173.70	173.70	173.70		
		$173.70		$0.00	$20.00	$10.76	$2.52	$4.46	$1.82	$0.00	$134.14
			$0.00	$0.00	$173.70	$173.70	$173.70	$173.70	$173.70		
883 Nickelson, Joshua B	12/09/2016	124.63		.00	30.00	7.74	1.81	34.11	21.68	.00	29.29
			.00	.00	124.63	124.63	124.63	124.63	124.63		
		$124.63		$0.00	$30.00	$7.74	$1.81	$34.11	$21.68	$0.00	$29.29
			$0.00	$0.00	$124.63	$124.63	$124.63	$124.63	$124.63		

Payroll Register - Board of Park Commissioners

Check Date Range 12/09/16 - 12/09/16
Detail Listing

Employee	Check Date	Gross	Imputed Income	EIC	Federal	FICA	Medicare	State	Other	Deductions	Net Pay
Department **Parks - Parks & Recreation**											
1359 O'Hair, Alexandrea RL	12/09/2016	298.52		.00	.00	18.51	4.33	8.58	2.60	.00	264.50
			.00	.00	298.52	298.52	298.52	298.52	298.52		
		$298.52		$0.00	$0.00	$18.51	$4.33	$8.58	$2.60	$0.00	$264.50
			$0.00	$0.00	$298.52	$298.52	$298.52	$298.52	$298.52		
1454 Orto, Timothy W	12/09/2016	486.72		.00	8.86	30.18	7.05	14.79	6.03	.00	419.81
			.00	.00	486.72	486.72	486.72	486.72	486.72		
		$486.72		$0.00	$8.86	$30.18	$7.05	$14.79	$6.03	$0.00	$419.81
			$0.00	$0.00	$486.72	$486.72	$486.72	$486.72	$486.72		
1489 Pasternak, Markie R	12/09/2016	19.11		.00	.00	1.19	.28	.63	.26	.00	16.75
			.00	.00	19.11	19.11	19.11	19.11	19.11		
		$19.11		$0.00	$0.00	$1.19	$0.28	$0.63	$0.26	$0.00	$16.75
			$0.00	$0.00	$19.11	$19.11	$19.11	$19.11	$19.11		
366 Pearson, Erik W	12/09/2016	1,261.11		.00	127.68	75.17	17.58	40.01	16.31	53.38	930.98
			.00	.00	1,212.41	1,212.41	1,212.41	1,212.41	1,212.41		
		$1,261.11		$0.00	$127.68	$75.17	$17.58	$40.01	$16.31	$53.38	$930.98
			$0.00	$0.00	$1,212.41	$1,212.41	$1,212.41	$1,212.41	$1,212.41		
10000 Pedersen, Scott 1021	12/09/2016	1,538.46		.00	110.19	81.31	19.02	40.03	16.83	300.00	971.08
			.00	.00	1,251.57	1,311.57	1,311.57	1,251.57	1,251.57		
		$1,538.46		$0.00	$110.19	$81.31	$19.02	$40.03	$16.83	$300.00	$971.08
			$0.00	$0.00	$1,251.57	$1,311.57	$1,311.57	$1,251.57	$1,251.57		
1428 Philbeck, Ethan J	12/09/2016	802.14		.00	66.14	49.73	11.63	25.20	10.27	.00	639.17
			.00	.00	802.14	802.14	802.14	802.14	802.14		
		$802.14		$0.00	$66.14	$49.73	$11.63	$25.20	$10.27	$0.00	$639.17
			$0.00	$0.00	$802.14	$802.14	$802.14	$802.14	$802.14		
1479 Pieczynski, Megan K	12/09/2016	25.51		.00	.00	1.58	.37	.84	.34	.00	22.38
			.00	.00	25.51	25.51	25.51	25.51	25.51		
		$25.51		$0.00	$0.00	$1.58	$0.37	$0.84	$0.34	$0.00	$22.38
			$0.00	$0.00	$25.51	$25.51	$25.51	$25.51	$25.51		
10000 Prince, Kevin L 0748	12/09/2016	1,555.20		.00	172.47	93.68	21.91	49.86	41.10	82.98	1,093.20
			.00	.00	1,511.04	1,511.04	1,511.04	1,511.04	1,511.04		
		$1,555.20		$0.00	$172.47	$93.68	$21.91	$49.86	$41.10	$82.98	$1,093.20
			$0.00	$0.00	$1,511.04	$1,511.04	$1,511.04	$1,511.04	$1,511.04		

Payroll Register - Board of Park Commissioners

Check Date Range 12/09/16 - 12/09/16
Detail Listing

Employee	Check Date	Gross	Imputed Income	EIC	Federal	FICA	Medicare	State	Other	Deductions	Net Pay
Department **Parks - Parks & Recreation**											
961 Raburn, Samantha A	12/09/2016	91.84		.00	.53	5.69	1.33	3.03	1.24	.00	80.02
			.00	.00	91.84	91.84	91.84	91.84	91.84		
		$91.84		$0.00	$0.53	$5.69	$1.33	$3.03	$1.24	$0.00	$80.02
			$0.00	$0.00	$91.84	$91.84	$91.84	$91.84	$91.84		
10000 1710 Ramey, Julie A	12/09/2016	2,094.34		.00	169.37	130.29	30.48	59.83	50.36	252.07	1,401.94
			.00	.00	1,851.57	2,101.57	2,101.57	1,851.57	1,851.57		
		$2,094.34		$0.00	$169.37	$130.29	$30.48	$59.83	$50.36	$252.07	$1,401.94
			$0.00	$0.00	$1,851.57	$2,101.57	$2,101.57	$1,851.57	$1,851.57		
10000 3618 Ream, William J	12/09/2016	1,629.83		.00	183.18	98.11	22.95	50.95	20.77	53.05	1,200.82
			.00	.00	1,582.40	1,582.40	1,582.40	1,582.40	1,582.40		
		$1,629.83		$0.00	$183.18	$98.11	$22.95	$50.95	$20.77	$53.05	$1,200.82
			$0.00	$0.00	$1,582.40	$1,582.40	$1,582.40	$1,582.40	$1,582.40		
1156 Ren, Clarissa C	12/09/2016	30.03		.00	.00	1.86	.43	.99	.40	.00	26.35
			.00	.00	30.03	30.03	30.03	30.03	30.03		
		$30.03		$0.00	$0.00	$1.86	$0.43	$0.99	$0.40	$0.00	$26.35
			$0.00	$0.00	$30.03	$30.03	$30.03	$30.03	$30.03		
10000 2689 Reschke, Samantha V	12/09/2016	60.90		.00	.00	3.78	.88	2.01	.82	.00	53.41
			.00	.00	60.90	60.90	60.90	60.90	60.90		
		$60.90		$0.00	$0.00	$3.78	$0.88	$2.01	$0.82	$0.00	$53.41
			$0.00	$0.00	$60.90	$60.90	$60.90	$60.90	$60.90		
10000 0406 Retzlaff, Carl D	12/09/2016	1,643.20		.00	149.11	86.43	20.22	46.00	17.43	269.15	1,054.86
			.00	.00	1,394.05	1,394.05	1,394.05	1,394.05	1,394.05		
		$1,643.20		$0.00	$149.11	$86.43	$20.22	$46.00	$17.43	$269.15	$1,054.86
			$0.00	$0.00	$1,394.05	$1,394.05	$1,394.05	$1,394.05	$1,394.05		
10000 3209 Richardson, James B	12/09/2016	1,454.40		.00	163.67	87.97	20.58	50.56	28.57	44.26	1,058.79
			.00	.00	1,418.99	1,418.99	1,418.99	1,418.99	1,418.99		
		$1,454.40		$0.00	$163.67	$87.97	$20.58	$50.56	$28.57	$44.26	$1,058.79
			$0.00	$0.00	$1,418.99	$1,418.99	$1,418.99	$1,418.99	$1,418.99		

Payroll Register - Board of Park Commissioners

Check Date Range 12/09/16 - 12/09/16
Detail Listing

Employee	Check Date	Gross	Imputed Income	EIC	Federal	FICA	Medicare	State	Other	Deductions	Net Pay
Department **Parks - Parks & Recreation**											
10000 Robertson, Dennis 0632	12/09/2016	1,634.40		.00	185.16	101.34	23.70	53.94	20.43	47.30	1,202.53
			.00	.00	1,634.40	1,634.40	1,634.40	1,634.40	1,634.40		
		$1,634.40		$0.00	$185.16	$101.34	$23.70	$53.94	$20.43	$47.30	$1,202.53
			$0.00	$0.00	$1,634.40	$1,634.40	$1,634.40	$1,634.40	$1,634.40		
1477 Robinson, Russell A	12/09/2016	366.39		.00	27.99	22.72	5.31	12.09	4.93	.00	293.35
			.00	.00	366.39	366.39	366.39	366.39	366.39		
		$366.39		$0.00	$27.99	$22.72	$5.31	$12.09	$4.93	$0.00	$293.35
			$0.00	$0.00	$366.39	$366.39	$366.39	$366.39	$366.39		
10000 Rollins, Nancy J 1154	12/09/2016	796.25		.00	88.62	49.37	11.55	26.28	9.95	.00	610.48
			.00	.00	796.25	796.25	796.25	796.25	796.25		
		$796.25		$0.00	$88.62	$49.37	$11.55	$26.28	$9.95	$0.00	$610.48
			$0.00	$0.00	$796.25	$796.25	$796.25	$796.25	$796.25		
690 Salisbury, James D	12/09/2016	1,416.81		.00	15.82	88.15	20.61	43.11	17.57	36.84	1,194.71
			.00	.00	1,421.70	1,421.70	1,421.70	1,421.70	1,421.70		
		$1,416.81		$0.00	$15.82	$88.15	$20.61	$43.11	$17.57	$36.84	$1,194.71
			$0.00	$0.00	$1,421.70	$1,421.70	$1,421.70	$1,421.70	$1,421.70		
553 Scholtz, Emily L	12/09/2016	241.92		.00	.00	15.00	3.51	6.71	2.74	.00	213.96
			.00	.00	241.92	241.92	241.92	241.92	241.92		
		$241.92		$0.00	$0.00	$15.00	$3.51	$6.71	$2.74	$0.00	$213.96
			$0.00	$0.00	$241.92	$241.92	$241.92	$241.92	$241.92		
10000 Serriere, Jean-Luc 1427	12/09/2016	759.00		.00	36.30	47.06	11.01	23.78	9.69	.00	631.16
			.00	.00	759.00	759.00	759.00	759.00	759.00		
		$759.00		$0.00	$36.30	$47.06	$11.01	$23.78	$9.69	$0.00	$631.16
			$0.00	$0.00	$759.00	$759.00	$759.00	$759.00	$759.00		
10000 Shrake, Amy M 2028	12/09/2016	1,710.50		.00	191.49	93.74	21.93	48.91	19.93	245.59	1,088.91
			.00	.00	1,482.06	1,512.06	1,512.06	1,482.06	1,482.06		
		$1,710.50		$0.00	$191.49	$93.74	$21.93	$48.91	$19.93	$245.59	$1,088.91
			$0.00	$0.00	$1,482.06	$1,512.06	$1,512.06	$1,482.06	$1,482.06		
400 Silvers, Madison A	12/09/2016	252.00		.00	16.55	15.62	3.65	8.32	3.39	.00	204.47
			.00	.00	252.00	252.00	252.00	252.00	252.00		
		$252.00		$0.00	$16.55	$15.62	$3.65	$8.32	$3.39	$0.00	$204.47
			$0.00	$0.00	$252.00	$252.00	$252.00	$252.00	$252.00		

Payroll Register - Board of Park Commissioners

Check Date Range 12/09/16 - 12/09/16
Detail Listing

Employee	Check Date	Gross	Imputed Income	EIC	Federal	FICA	Medicare	State	Other	Deductions	Net Pay
Department **Parks - Parks & Recreation**											
10000 Sims, Jason	12/09/2016	1,542.83		.00	105.49	88.40	20.67	45.78	18.66	125.74	1,138.09
2630			.00	.00	1,425.71	1,425.71	1,425.71	1,425.71	1,425.71		
		$1,542.83		$0.00	$105.49	$88.40	$20.67	$45.78	$18.66	$125.74	$1,138.09
			$0.00	$0.00	$1,425.71	$1,425.71	$1,425.71	$1,425.71	$1,425.71		
1299 Slothower, Peter E	12/09/2016	105.00		.00	.00	6.50	1.52	2.20	.90	.00	93.88
			.00	.00	105.00	105.00	105.00	105.00	105.00		
		$105.00		$0.00	$0.00	$6.50	$1.52	$2.20	$0.90	$0.00	$93.88
			$0.00	$0.00	$105.00	$105.00	$105.00	$105.00	$105.00		
1467 Small, Chloe M	12/09/2016	57.33		.00	.00	3.55	.83	.62	.25	.00	52.08
			.00	.00	57.33	57.33	57.33	57.33	57.33		
		$57.33		$0.00	$0.00	$3.55	$0.83	$0.62	$0.25	$0.00	$52.08
			$0.00	$0.00	$57.33	$57.33	$57.33	$57.33	$57.33		
1172 Smith, Chrisjaan L	12/09/2016	477.17		.00	23.49	29.58	6.92	14.48	5.90	.00	396.80
			.00	.00	477.17	477.17	477.17	477.17	477.17		
		$477.17		$0.00	$23.49	$29.58	$6.92	$14.48	$5.90	$0.00	$396.80
			$0.00	$0.00	$477.17	$477.17	$477.17	$477.17	$477.17		
34 Smith, Christopher L	12/09/2016	774.81		.00	62.04	48.04	11.23	24.30	9.90	208.00	411.30
			.00	.00	774.81	774.81	774.81	774.81	774.81		
		$774.81		$0.00	$62.04	$48.04	$11.23	$24.30	$9.90	$208.00	$411.30
			$0.00	$0.00	$774.81	$774.81	$774.81	$774.81	$774.81		
685 Smith, Haskell D	12/09/2016	1,523.07		.00	169.49	92.46	21.62	47.94	19.54	55.07	1,116.95
			.00	.00	1,491.18	1,491.18	1,491.18	1,491.18	1,491.18		
		$1,523.07		$0.00	$169.49	$92.46	$21.62	$47.94	$19.54	$55.07	$1,116.95
			$0.00	$0.00	$1,491.18	$1,491.18	$1,491.18	$1,491.18	$1,491.18		
686 Snyder, Justin M	12/09/2016	686.00		.00	72.08	42.53	9.95	22.64	12.01	.00	526.79
			.00	.00	686.00	686.00	686.00	686.00	686.00		
		$686.00		$0.00	$72.08	$42.53	$9.95	$22.64	$12.01	$0.00	$526.79
			$0.00	$0.00	$686.00	$686.00	$686.00	$686.00	$686.00		
1504 Sobczak, Riley C	12/09/2016	117.60		.00	3.11	7.29	1.71	3.88	1.58	.00	100.03
			.00	.00	117.60	117.60	117.60	117.60	117.60		
		$117.60		$0.00	$3.11	$7.29	$1.71	$3.88	$1.58	$0.00	$100.03
			$0.00	$0.00	$117.60	$117.60	$117.60	$117.60	$117.60		

Payroll Register - Board of Park Commissioners

Check Date Range 12/09/16 - 12/09/16
Detail Listing

Employee	Check Date	Gross	Imputed Income	EIC	Federal	FICA	Medicare	State	Other	Deductions	Net Pay
Department **Parks - Parks & Recreation**											
1482 Solomon, Jenna	12/09/2016	81.90		.00	.00	5.07	1.19	2.70	1.10	.00	71.84
			.00	.00	81.90	81.90	81.90	81.90	81.90		
		$81.90		$0.00	$0.00	$5.07	$1.19	$2.70	$1.10	$0.00	$71.84
			$0.00	$0.00	$81.90	$81.90	$81.90	$81.90	$81.90		
451 Sparks, Joanna L	12/09/2016	1,608.46		.00	183.11	98.08	22.94	50.94	36.97	39.71	1,176.71
			.00	.00	1,581.95	1,581.95	1,581.95	1,581.95	1,581.95		
		$1,608.46		$0.00	$183.11	$98.08	$22.94	$50.94	$36.97	$39.71	$1,176.71
			$0.00	$0.00	$1,581.95	$1,581.95	$1,581.95	$1,581.95	$1,581.95		
10000 3460 Stark, Megan M	12/09/2016	1,571.41		.00	174.91	94.69	22.14	50.40	20.54	55.79	1,152.94
			.00	.00	1,527.30	1,527.30	1,527.30	1,527.30	1,527.30		
		$1,571.41		$0.00	$174.91	$94.69	$22.14	$50.40	$20.54	$55.79	$1,152.94
			$0.00	$0.00	$1,527.30	$1,527.30	$1,527.30	$1,527.30	$1,527.30		
10000 0466 Sterner, Mark	12/09/2016	2,208.60		.00	206.74	122.86	28.73	64.18	26.16	274.10	1,485.83
			.00	.00	1,944.95	1,981.71	1,981.71	1,944.95	1,944.95		
		$2,208.60		$0.00	$206.74	$122.86	$28.73	$64.18	$26.16	$274.10	$1,485.83
			$0.00	$0.00	$1,944.95	$1,981.71	$1,981.71	$1,944.95	$1,944.95		
509 Stetkevych, Khalid A	12/09/2016	67.76		.00	.00	4.20	.99	2.24	.91	.00	59.42
			.00	.00	67.76	67.76	67.76	67.76	67.76		
		$67.76		$0.00	$0.00	$4.20	$0.99	$2.24	$0.91	$0.00	$59.42
			$0.00	$0.00	$67.76	$67.76	$67.76	$67.76	$67.76		
756 Stierwalt, Angie D	12/09/2016	229.50		.00	14.30	14.23	3.33	7.57	3.09	.00	186.98
			.00	.00	229.50	229.50	229.50	229.50	229.50		
		$229.50		$0.00	$14.30	$14.23	$3.33	$7.57	$3.09	$0.00	$186.98
			$0.00	$0.00	$229.50	$229.50	$229.50	$229.50	$229.50		
1478 Strong, Leif D	12/09/2016	162.89		.00	.00	10.10	2.36	4.11	1.67	.00	144.65
			.00	.00	162.89	162.89	162.89	162.89	162.89		
		$162.89		$0.00	$0.00	$10.10	$2.36	$4.11	$1.67	$0.00	$144.65
			$0.00	$0.00	$162.89	$162.89	$162.89	$162.89	$162.89		
842 Struyf, Nicholas K	12/09/2016	90.00		.00	.35	5.57	1.31	2.97	1.21	.00	78.59
			.00	.00	90.00	90.00	90.00	90.00	90.00		
		$90.00		$0.00	$0.35	$5.57	$1.31	$2.97	$1.21	$0.00	$78.59
			$0.00	$0.00	$90.00	$90.00	$90.00	$90.00	$90.00		

Payroll Register - Board of Park Commissioners

Check Date Range 12/09/16 - 12/09/16
Detail Listing

Employee	Check Date	Gross	Imputed Income	EIC	Federal	FICA	Medicare	State	Other	Deductions	Net Pay
Department **Parks - Parks & Recreation**											
10000 Sturgeon, Tyler	12/09/2016	82.96		.00	.00	5.14	1.20	2.74	1.12	.00	72.76
3679			.00	.00	82.96	82.96	82.96	82.96	82.96		
		$82.96		$0.00	$0.00	$5.14	$1.20	$2.74	$1.12	$0.00	$72.76
			$0.00	$0.00	$82.96	$82.96	$82.96	$82.96	$82.96		
1360 Taylor, James F	12/09/2016	145.55		.00	5.90	9.03	2.11	4.80	1.96	.00	121.75
			.00	.00	145.55	145.55	145.55	145.55	145.55		
		$145.55		$0.00	$5.90	$9.03	$2.11	$4.80	$1.96	$0.00	$121.75
			$0.00	$0.00	$145.55	$145.55	$145.55	$145.55	$145.55		
1468 Taylor, Robert C	12/09/2016	24.00		.00	.00	1.48	.34	.79	.32	.00	21.07
			.00	.00	24.00	24.00	24.00	24.00	24.00		
		$24.00		$0.00	$0.00	$1.48	$0.34	$0.79	$0.32	$0.00	$21.07
			$0.00	$0.00	$24.00	$24.00	$24.00	$24.00	$24.00		
1469 Tharp, Annika E	12/09/2016	49.14		.00	.00	3.04	.71	.35	.14	.00	44.90
			.00	.00	49.14	49.14	49.14	49.14	49.14		
		$49.14		$0.00	$0.00	$3.04	$0.71	$0.35	$0.14	$0.00	$44.90
			$0.00	$0.00	$49.14	$49.14	$49.14	$49.14	$49.14		
79 Thomas, Terrance T	12/09/2016	1,261.46		.00	150.44	74.92	17.52	38.61	16.25	53.05	910.67
			.00	.00	1,208.41	1,208.41	1,208.41	1,208.41	1,208.41		
		$1,261.46		$0.00	$150.44	$74.92	$17.52	$38.61	$16.25	$53.05	$910.67
			$0.00	$0.00	$1,208.41	$1,208.41	$1,208.41	$1,208.41	$1,208.41		
10000 Thrasher, Mark	12/09/2016	2,001.55		.00	265.63	121.23	28.35	63.26	25.78	53.05	1,444.25
0482			.00	.00	1,955.41	1,955.41	1,955.41	1,955.41	1,955.41		
		$2,001.55		$0.00	$265.63	$121.23	$28.35	$63.26	$25.78	$53.05	$1,444.25
			$0.00	$0.00	$1,955.41	$1,955.41	$1,955.41	$1,955.41	$1,955.41		
10000 Tompkins, Elizabeth A	12/09/2016	1,608.39		.00	168.24	91.95	21.50	57.11	19.43	130.33	1,119.83
2646			.00	.00	1,482.83	1,482.83	1,482.83	1,482.83	1,482.83		
		$1,608.39		$0.00	$168.24	$91.95	$21.50	$57.11	$19.43	$130.33	$1,119.83
			$0.00	$0.00	$1,482.83	$1,482.83	$1,482.83	$1,482.83	$1,482.83		
10000 Turnbull, John D	12/09/2016	2,474.41		.00	248.86	146.36	34.23	72.51	29.55	238.76	1,704.14
0489			.00	.00	2,235.65	2,360.65	2,360.65	2,235.65	2,235.65		
		$2,474.41		$0.00	$248.86	$146.36	$34.23	$72.51	$29.55	$238.76	$1,704.14
			$0.00	$0.00	$2,235.65	$2,360.65	$2,360.65	$2,235.65	$2,235.65		

Payroll Register - Board of Park Commissioners

Check Date Range 12/09/16 - 12/09/16
Detail Listing

Employee	Check Date	Gross	Imputed Income	EIC	Federal	FICA	Medicare	State	Other	Deductions	Net Pay
Department **Parks - Parks & Recreation**											
10000 Turpin, Robbie J 0490	12/09/2016	1,699.20		.00	253.72	102.43	23.96	64.52	22.22	73.05	1,159.30
			.00	.00	1,652.01	1,652.01	1,652.01	1,652.01	1,652.01		
		$1,699.20		$0.00	$253.72	$102.43	$23.96	$64.52	$22.22	$73.05	$1,159.30
			$0.00	$0.00	$1,652.01	$1,652.01	$1,652.01	$1,652.01	$1,652.01		
10000 Tuttle, Angela D 0491	12/09/2016	1,981.86		.00	191.16	120.01	28.07	53.98	22.00	370.87	1,195.77
			.00	.00	1,635.65	1,935.65	1,935.65	1,635.65	1,635.65		
		$1,981.86		$0.00	$191.16	$120.01	$28.07	$53.98	$22.00	$370.87	$1,195.77
			$0.00	$0.00	$1,635.65	$1,935.65	$1,935.65	$1,635.65	$1,635.65		
1137 Valdez, Darrelyn	12/09/2016	25.00		.00	.00	1.55	.37	.00	.00	.00	23.08
			.00	.00	25.00	25.00	25.00	25.00	25.00		
		$25.00		$0.00	$0.00	$1.55	$0.37	$0.00	$0.00	$0.00	$23.08
			$0.00	$0.00	$25.00	$25.00	$25.00	$25.00	$25.00		
10000 Veldman, Marcia 0495	12/09/2016	1,307.50		.00	129.63	75.97	17.77	39.17	15.96	88.65	940.35
			.00	.00	1,225.40	1,225.40	1,225.40	1,225.40	1,225.40		
		$1,307.50		$0.00	$129.63	$75.97	$17.77	$39.17	$15.96	$88.65	$940.35
			$0.00	$0.00	$1,225.40	$1,225.40	$1,225.40	$1,225.40	$1,225.40		
1470 Vreeken, Kaitlyn E	12/09/2016	57.33		.00	.00	3.55	.83	.62	.25	.00	52.08
			.00	.00	57.33	57.33	57.33	57.33	57.33		
		$57.33		$0.00	$0.00	$3.55	$0.83	$0.62	$0.25	$0.00	$52.08
			$0.00	$0.00	$57.33	$57.33	$57.33	$57.33	$57.33		
1181 Wade, Jenny K.	12/09/2016	26.39		.00	.00	1.64	.38	.87	.36	.00	23.14
			.00	.00	26.39	26.39	26.39	26.39	26.39		
		$26.39		$0.00	$0.00	$1.64	$0.38	$0.87	$0.36	$0.00	$23.14
			$0.00	$0.00	$26.39	$26.39	$26.39	$26.39	$26.39		
1081 Welp, Adrienne N	12/09/2016	210.00		.00	12.35	13.02	3.05	6.93	2.82	.00	171.83
			.00	.00	210.00	210.00	210.00	210.00	210.00		
		$210.00		$0.00	$12.35	$13.02	$3.05	$6.93	$2.82	$0.00	$171.83
			$0.00	$0.00	$210.00	$210.00	$210.00	$210.00	$210.00		
10000 Wieckert, Dianne 1131	12/09/2016	308.75		.00	6.64	19.13	4.48	8.92	3.64	.00	265.94
			.00	.00	308.75	308.75	308.75	308.75	308.75		
		$308.75		$0.00	$6.64	$19.13	$4.48	$8.92	$3.64	$0.00	$265.94
			$0.00	$0.00	$308.75	$308.75	$308.75	$308.75	$308.75		

Payroll Register - Board of Park Commissioners

Check Date Range 12/09/16 - 12/09/16
Detail Listing

Employee	Check Date	Gross	Imputed Income	EIC	Federal	FICA	Medicare	State	Other	Deductions	Net Pay
Department **Parks - Parks & Recreation**											
1259 Wildt, Jordan A	12/09/2016	210.60		.00	12.41	13.05	3.04	6.95	2.11	.00	173.04
			.00	.00	210.60	210.60	210.60	210.60	210.60		
		$210.60		$0.00	$12.41	$13.05	$3.04	$6.95	$2.11	$0.00	$173.04
			$0.00	$0.00	$210.60	$210.60	$210.60	$210.60	$210.60		
10000 Williams, David K 0517	12/09/2016	2,892.62		.00	299.14	168.08	39.31	83.24	33.93	347.67	1,921.25
			.00	.00	2,560.95	2,710.95	2,710.95	2,560.95	2,560.95		
		$2,892.62		$0.00	$299.14	$168.08	$39.31	$83.24	$33.93	$347.67	$1,921.25
			$0.00	$0.00	$2,560.95	$2,710.95	$2,710.95	$2,560.95	$2,560.95		
57 Wilson, Matthew R	12/09/2016	539.24		.00	50.07	33.42	7.82	17.80	7.25	.00	422.88
			.00	.00	539.24	539.24	539.24	539.24	539.24		
		$539.24		$0.00	$50.07	$33.42	$7.82	$17.80	$7.25	$0.00	$422.88
			$0.00	$0.00	$539.24	$539.24	$539.24	$539.24	$539.24		
1387 Wise, Samuel K	12/09/2016	60.84		.00	.00	3.77	.88	.74	.30	.00	55.15
			.00	.00	60.84	60.84	60.84	60.84	60.84		
		$60.84		$0.00	$0.00	$3.77	$0.88	$0.74	$0.30	$0.00	$55.15
			$0.00	$0.00	$60.84	$60.84	$60.84	$60.84	$60.84		
Department **Parks - Parks & Recreation**		$116,162.96		$0.00	$10,307.55	$6,885.01	$1,610.15	$3,599.72	$1,537.36	$8,491.22	$83,731.95
			$0.00	$0.00	$109,444.36	$111,048.12	$111,048.12	$109,444.36	$109,444.36		
	Grand Totals	$116,162.96		$0.00	$10,307.55	$6,885.01	$1,610.15	$3,599.72	$1,537.36	$8,491.22	$83,731.95
			$0.00	$0.00	$109,444.36	$111,048.12	$111,048.12	$109,444.36	$109,444.36		

***** Multiple Taxes or Deductions Exist.

Journal Edit Listing

Sort By Entry

Department	Number	Journal Type	Sub Ledger	G/L Date	Description	Source	Reference	Reclassification Journal Type
Parks - Parks & Recreation	2016-00017075	BA	GL	12/06/2016	Budget Amendment-Nat. Res's.			

G/L Date	*G/L Account Number*	*Account Description*	*Description*	*Source*	*Debit Amount*	*Credit Amount*
12/06/2016	201-18-G16004-51120	Salaries and Wages - Temporary	Budget Amendment-Nat. Res's.		1,131.76	.00
12/06/2016	201-18-G16004-51210	FICA	Budget Amendment-Nat. Res's.		91.88	.00
				Number of Entries: 2	$1,223.64	$.00

Journal Edit Listing

Sort By Entry

Department	Number	Journal Type	Sub Ledger	G/L Date	Description	Source	Reference	Reclassification Journal Type
Parks - Parks & Recreation	2016-00017181	BA	GL	12/07/2016	Round 1 Aquatics			

G/L Date	G/L Account Number	Account Description	Description	Source	Debit Amount	Credit Amount
12/07/2016	201-18-182001-51120	Salaries and Wages - Temporary	Round 1 Aquatics		.00	1,000.00
12/07/2016	201-18-182002-51120	Salaries and Wages - Temporary	Round 1 Aquatics		700.00	.00
12/07/2016	201-18-182002-51210	FICA	Round 1 Aquatics		100.00	.00
12/07/2016	201-18-182003-51120	Salaries and Wages - Temporary	Round 1 Aquatics		100.00	.00
12/07/2016	201-18-182003-51210	FICA	Round 1 Aquatics		100.00	.00
12/07/2016	201-18-182001-52340	Other Repairs and Maintenance	Round 1 Aquatics		.00	800.00
12/07/2016	201-18-182001-52310	Building Materials and Supplies	Round 1 Aquatics		800.00	.00
12/07/2016	201-18-182001-52420	Other Supplies	Round 1 Aquatics		.00	500.00
12/07/2016	201-18-182001-52430	Uniforms and Tools	Round 1 Aquatics		400.00	.00
12/07/2016	201-18-182001-53140	Exterminator Services	Round 1 Aquatics		100.00	.00
12/07/2016	201-18-182001-53320	Advertising	Round 1 Aquatics		.00	600.00
12/07/2016	201-18-182001-53310	Printing	Round 1 Aquatics		600.00	.00
12/07/2016	201-18-182002-52210	Institutional Supplies	Round 1 Aquatics		1,500.00	.00
12/07/2016	201-18-182002-52220	Agricultural Supplies	Round 1 Aquatics		600.00	.00
12/07/2016	201-18-182002-52310	Building Materials and Supplies	Round 1 Aquatics		100.00	.00
12/07/2016	201-18-182002-52420	Other Supplies	Round 1 Aquatics		2,000.00	.00
12/07/2016	201-18-182002-52430	Uniforms and Tools	Round 1 Aquatics		600.00	.00
12/07/2016	201-18-182002-53630	Machinery and Equipment Repairs	Round 1 Aquatics		.00	200.00
12/07/2016	201-18-182003-53830	Bank Charges	Round 1 Aquatics		200.00	.00
12/07/2016	201-18-182003-51120	Salaries and Wages - Temporary	Round 1 Aquatics		100.00	.00
12/07/2016	201-18-182003-51210	FICA	Round 1 Aquatics		10.00	.00
12/07/2016	201-18-182003-53990	Other Services and Charges	Round 1 Aquatics		1,000.00	.00
12/07/2016	201-18-182006-53830	Bank Charges	Round 1 Aquatics		250.00	.00
				Number of Entries: 23	$9,260.00	$3,100.00

Journal Edit Listing

Sort By Entry

Department	Number	Journal Type	Sub Ledger	G/L Date	Description	Source	Reference	Reclassification Journal Type
Parks - Parks & Recreation	2016-00017084	BA	GL	12/06/2016	Budget Amendment			

G/L Date	*G/L Account Number*	*Account Description*	*Description*	*Source*	*Debit Amount*	*Credit Amount*
12/06/2016	201-18-G15012-52420	Other Supplies	Budget Amendment		771.24	.00
12/06/2016	201-18-G16017-52420	Other Supplies	Budget Amendment		512.08	.00
				Number of Entries: 2	$1,283.32	$.00

Journal Edit Listing

Sort By Entry

Department	Number	Journal Type	Sub Ledger	G/L Date	Description	Source	Reference	Reclassification Journal Type
Parks - Parks & Recreation	2016-00015992	BA	GL	11/14/2016	Budget Adjustment			

G/L Date	*G/L Account Number*	*Account Description*	*Description*	*Source*	*Debit Amount*	*Credit Amount*
11/14/2016	201-18-186500-53650	Other Repairs	Budget Adjustment		100.00	.00
11/14/2016	201-18-186500-53990	Other Services and Charges	Budget Adjustment		4,100.00	.00
11/14/2016	201-18-186502-52420	Other Supplies	Budget Adjustment		5,450.00	.00
11/14/2016	201-18-186503-53650	Other Repairs	Budget Adjustment		70.00	.00
				Number of Entries: 4	$9,720.00	$.00

Journal Edit Listing

Sort By Entry

Department	Number	Journal Type	Sub Ledger	G/L Date	Description	Source	Reference	Reclassification Journal Type
Parks - Parks & Recreation	2016-00016976	BA	GL	12/02/2016	Budget Amendment			

G/L Date	*G/L Account Number*	*Account Description*	*Description*	*Source*	*Debit Amount*	*Credit Amount*
12/02/2016	201-18-187503-51120	Salaries and Wages - Temporary	Budget Amendment		8,000.00	.00
12/02/2016	201-18-187503-51210	FICA	Budget Amendment		450.00	.00
12/02/2016	201-18-G16021-51120	Salaries and Wages - Temporary	Budget Amendment		18,350.00	.00
12/02/2016	201-18-G16021-51210	FICA	Budget Amendment		1,400.00	.00
				Number of Entries: 4	$28,200.00	$.00

Journal Edit Listing

Sort By Entry

Department	Number	Journal Type	Sub Ledger	G/L Date	Description	Source	Reference	Reclassification Journal Type
Parks - Parks & Recreation	2016-00017215	BA	GL	12/08/2016	NR budget adjustment to cover negative balances			

G/L Date	G/L Account Number	Account Description	Description	Source	Debit Amount	Credit Amount
12/08/2016	201-18-187504-52420	Other Supplies	NR budget adjustment to cover negative balances		135.00	.00
12/08/2016	201-18-187504-52430	Uniforms and Tools	NR budget adjustment to cover negative balances		400.00	.00
12/08/2016	201-18-187504-53830	Bank Charges	NR budget adjustment to cover negative balances		320.00	.00
12/08/2016	201-18-187504-53940	Temporary Contractual Employee	NR budget adjustment to cover negative balances		450.00	.00
12/08/2016	201-18-187504-53990	Other Services and Charges	NR budget adjustment to cover negative balances		390.00	.00
12/08/2016	201-18-G16007-53990	Other Services and Charges	NR budget adjustment to cover negative balances		13,734.00	.00
12/08/2016	201-18-G16015-52420	Other Supplies	NR budget adjustment to cover negative balances		50.00	.00
				Number of Entries: 7	$15,479.00	$.00

Journal Edit Listing

Sort By Entry

Department	Number	Journal Type	Sub Ledger	G/L Date	Description	Source	Reference	Reclassification Journal Type
Parks - Parks & Recreation	2016-00016272	BA	GL	11/18/2016	Budget Adjustment			

G/L Date	*G/L Account Number*	*Account Description*	*Description*	*Source*	*Debit Amount*	*Credit Amount*
11/18/2016	201-18-186500-53910	Dues and Subscriptions	Budget Adjustment		226.00	.00
				Number of Entries: 1	$226.00	$.00

Journal Edit Listing

Sort By Entry

Department	Number	Journal Type	Sub Ledger	G/L Date	Description	Source	Reference	Reclassification Journal Type
Parks - Parks & Recreation	2016-00015967	BA	GL	11/14/2016	Budget Adjustment			

G/L Date	*G/L Account Number*	*Account Description*	*Description*	*Source*	*Debit Amount*	*Credit Amount*
11/14/2016	201-18-184501-53650	Other Repairs	Budget Adjustment		925.00	.00
				Number of Entries: 1	$925.00	$.00

Journal Edit Listing

Sort By Entry

Department	Number	Journal Type	Sub Ledger	G/L Date	Description	Source	Reference	Reclassification Journal Type
Parks - Parks & Recreation	2016-00017186	BA	GL	12/07/2016	Round 1 Winslow NR			

G/L Date	G/L Account Number	Account Description	Description	Source	Debit Amount	Credit Amount
12/07/2016	201-18-187202-53310	Printing	Round 1 Winslow NR		500.00	.00
12/07/2016	201-18-187202-51220	PERF	Round 1 Winslow NR		700.00	.00
12/07/2016	201-18-187202-51210	FICA	Round 1 Winslow NR		500.00	.00
12/07/2016	201-18-187202-51120	Salaries and Wages - Temporary	Round 1 Winslow NR		500.00	.00
12/07/2016	201-18-187202-51110	Salaries and Wages - Regular	Round 1 Winslow NR		6,000.00	.00
12/07/2016	201-18-187006-53910	Dues and Subscriptions	Round 1 Winslow NR		600.00	.00
12/07/2016	201-18-187006-51130	Salaries and Wages- Overtime	Round 1 Winslow NR		250.00	.00
12/07/2016	201-18-187002-53830	Bank Charges	Round 1 Winslow NR		90.00	.00
12/07/2016	201-18-187002-51220	PERF	Round 1 Winslow NR		700.00	.00
12/07/2016	201-18-187002-51210	FICA	Round 1 Winslow NR		200.00	.00
12/07/2016	201-18-187002-51110	Salaries and Wages - Regular	Round 1 Winslow NR		4,000.00	.00
12/07/2016	201-18-187001-53910	Dues and Subscriptions	Round 1 Winslow NR		2,000.00	.00
12/07/2016	201-18-187001-53310	Printing	Round 1 Winslow NR		1,500.00	.00
12/07/2016	201-18-187001-53240	Freight / Other	Round 1 Winslow NR		50.00	.00
12/07/2016	201-18-187001-53160	Instruction	Round 1 Winslow NR		225.00	.00
12/07/2016	201-18-187001-52230	Garage and Motor Supplies	Round 1 Winslow NR		60.00	.00
12/07/2016	201-18-187001-51130	Salaries and Wages- Overtime	Round 1 Winslow NR		2,000.00	.00
				Number of Entries: 17	$19,875.00	$.00

Journal Edit Listing

Sort By Entry

Department	Number	Journal Type	Sub Ledger	G/L Date	Description	Source	Reference	Reclassification Journal Type
Parks - Parks & Recreation	2016-00015991	BA	GL	11/14/2016	Budget Adjustment			

G/L Date	*G/L Account Number*	*Account Description*	*Description*	*Source*	*Debit Amount*	*Credit Amount*
11/14/2016	201-18-185000-53610	Building Repairs	Budget Adjustment		12,638.00	.00
				Number of Entries: 1	$12,638.00	$.00

REVENUES AND EXPENSES: COMPARISON REPORT								
Expenses	**2015**	**2015**	**2015**	**2015**	**2016**	**2016**	**2016**	
November 2016	**Total**	**Actual**	**Expenses**	**% of Expenses**	**Total**	**Expenses**	**% of Expenses**	
	Expense	**Expenses**	**as of**	**Spent**	**Expense**	**as of**	**Spent**	**%**
	Budget	**for Year**	**November**	**to date**	**Budget**	**November**	**to date**	**change**
General Fund								
Administration	654,346	646,511	602,635	93.21%	648,362	745,665	92.95%	**23.73%**
Health & Wellness	81,604	81,235	75,023	0.00%	102,982	66,775	72.85%	**-10.99%**
Community Relations	366,807	341,330	301,466	88.32%	398,972	311,294	75.56%	**3.26%**
Aquatics	341,575	313,483	299,310	95.48%	336,870	288,014	85.50%	**-3.77%**
Frank Southern Center	292,837	317,453	250,514	78.91%	346,391	247,176	71.36%	**-1.33%**
Rhino's After School	22,110	22,103	21,650	97.95%	0	227	0.00%	**-98.95%**
Golf Services	1,003,235	897,237	863,427	96.23%	936,904	807,274	86.16%	**-6.50%**
Natural Resources	274,357	287,281	266,675	92.83%	354,730	298,875	84.25%	**12.07%**
Youth Programs	42,876	39,937	34,886	87.35%	38,520	35,125	91.19%	**0.69%**
TLRC	326,521	325,413	306,145	94.08%	336,170	267,584	79.60%	**-12.60%**
BACC	2,277	2,274	2,123	93.36%	0	76	0.00%	**-96.44%**
Community Events	355,766	337,968	307,749	91.06%	355,578	300,297	84.45%	**-2.42%**
Adult Sports	285,512	261,633	251,332	96.06%	297,187	247,316	83.22%	**-1.60%**
Youth Sports	276,135	238,988	225,338	94.29%	282,128	222,729	78.95%	**-1.16%**
BBCC	244,809	240,262	226,583	94.31%	277,467	247,663	89.26%	**9.30%**
Inclusive Recreation	93,776	86,427	81,946	94.82%	94,372	66,123	70.07%	**-19.31%**
Operations	1,481,753	1,308,502	1,210,672	92.52%	1,397,965	1,257,103	89.92%	**3.84%**
Landscaping	238,789	203,143	185,008	91.07%	279,879	212,112	75.79%	**14.65%**
Cemeteries	163,394	143,681	136,891	95.27%	181,065	148,072	81.78%	**8.17%**
Urban Forestry	261,016	290,010	264,534	91.22%	359,388	292,593	81.41%	**10.61%**
General Fund total:	***6,809,495***	***6,384,871***	***5,913,905***	92.62%	***7,024,932***	***6,062,093***	86.29%	**2.51%**
Non-Reverting Fund								
Administration	28,000	63,960	63,821	99.78%	24,500	7,210	29.43%	**-88.70%**
Health & Wellness	2,290	1,847	1,296	70.16%	2,596	718	27.67%	**-44.56%**
Community Relations	0	0	0	0.00%	0	82	0.00%	**0.00%**
Aquatics	82,654	56,651	56,068	98.97%	74,491	60,656	81.43%	**8.18%**
Frank Southern Center	85,794	151,228	138,513	91.59%	63,230	60,738	96.06%	**-56.15%**
Golf Services	135,689	110,983	109,170	98.37%	125,465	105,038	83.72%	**-3.79%**
Natural Resources	13,422	16,491	16,491	100.00%	15,992	20,564	128.59%	**24.69%**
Youth Programs	135,741	152,365	148,507	97.47%	151,153	169,084	111.86%	**13.86%**
*TLRC - day to day	433,657	409,901	372,124	90.78%	419,054	363,424	86.72%	**-2.34%**
Community Events	169,584	156,391	141,785	90.66%	180,489	146,733	81.30%	**3.49%**
Adult Sports	221,830	202,283	195,703	96.75%	282,621	212,348	75.14%	**8.51%**
Youth Sports	26,311	17,764	16,741	94.24%	18,356	44,279	241.22%	**164.49%**
BBCC	12,973	32,434	29,011	89.44%	21,963	55,734	253.76%	**92.11%**
Inclusive Recreation	0	0	0	0.00%	0	0	0.00%	**0.00%**
Operations	21,869	8,704	8,681	99.73%	28,000	3,075	10.98%	**100.00%**
Dog Park	0	0	0	0.00%	0	0	0.00%	**0.00%**
Switchyard	11,500	10,670	7,512	70.41%	14,800	7,255	49.02%	**0.00%**
Landscaping (CCC Prop.)		0	0	0.00%	0	0	0.00%	**0.00%**
Cemeteries		0	0	0.00%	0	0	0.00%	**0.00%**
Urban Forestry	0	5,292	5,147	97.26%	2,800	9,816	350.57%	**0.00%**
N-R Fund subtotal:	***1,381,314***	***1,396,964***	***1,310,570***	93.82%	***1,425,511***	***1,266,753***	88.86%	**-3.34%**
TLRC - bond	543,560	543,560	543,560	100.00%	539,104	539,104	100.00%	**0.00%**
N-R Fund total:	***1,924,874***	***1,940,524***	***1,854,130***	95.55%	***1,964,615***	***1,805,857***	91.92%	**-2.60%**
Other Misc Funds								
MCCSC 21st Com Learn Cnt G	57,322	45,660	41,459		29,950	35,569		
G14004 Tree Planting		12,500						
G14006 Out-of School Prg.		12,961	12,640			62		
G15008 Summer Food Prg.		12,601	12,601		11,115	13,734		
G15009 Nature Days S/Star		4,340	4,340					
Griffy Lake Nature Day				0.00%	0	4,435	0.00%	**0.00%**
Wapehani I-69 Mitigation				0.00%	0	25,090	0.00%	**0.00%**
Leonard Springs Nature		524	514	98.07%	0	4,748	0.00%	**0.00%**
Banneker Nature Day						3,934		
DNR Grant			12,500	0.00%	0		0.00%	**0.00%**
Kaboom Play						49		
Other Misc Funds total:	***57,322***	***88,586***	***84,054***	94.88%	***41,065***	***87,622***	213.37%	**0.00%**
TOTAL ALL FUNDS	**8,791,691**	**8,413,981**	**7,852,089**	**93.32%**	**9,030,612**	**7,955,572**	88.10%	**1.32%**
*NR BACC/Project School has been combined with TLRC								

REVENUES AND EXPENSES: COMPARISON REPORT								
Revenues November 2016								
	2015	2015	2015	2015	2016	2016	2016	
	Projected	Actual	Revenue	% of Revenue	Projected	Revenue	% of Revenue	
	Revenue	Revenue	as of	Collected	Revenue	as of	Collected	**%**
	Budget	for year	November	to date	for year	November	to date	**change**
General Fund								
Taxes/Misc Revenue	5,687,747	5,679,137	5,687,747	100.15%	5,690,177	5,820,314	102.29%	**2.33%**
Administration	1,000	3,034	2,810	92.62%	1,000	1,095	109.53%	**-61.02%**
Community Relations	0	0	0	0.00%	0	0	0.00%	**0.00%**
Aquatics	145,000	151,859	151,859	100.00%	142,000	172,401	121.41%	**13.53%**
Frank Southern	188,000	197,897	144,836	73.19%	188,000	149,407	79.47%	**3.16%**
Golf Services	569,000	566,931	555,567	98.00%	561,000	523,481	93.31%	**-5.78%**
Natural Resources	0	44	44	100.00%	0	0	0.00%	**0.00%**
Youth Services		56	56	100.00%	0	-237	0.00%	**0.00%**
Community Events	9,075	9,520	9,520	100.00%	10,125	11,545	114.02%	**21.27%**
Adult Sports	87,000	80,124	80,124	100.00%	79,000	72,075	91.23%	**-10.05%**
Youth Sports	49,000	32,413	32,479	100.20%	40,000	28,781	71.95%	**0.00%**
BBCC	9,000	14,591	9,286	63.65%	10,000	11,186	111.86%	**20.46%**
Operations	0	0	0	0.00%	0	1,622	0.00%	**0.00%**
Landscaping	0	980	980	100.00%	0	0	0.00%	**0.00%**
Cemeteries	22,800	32,870	30,095	91.56%	27,300	32,625	119.51%	**8.41%**
Urban Forestry		0	0	0.00%	0	0	0.00%	**0.00%**
Subtotal Program Rev	***1,079,875***	***1,090,318***	***1,017,656***	***93.34%***	***1,058,425***	***1,003,982***	***94.86%***	***-1.34%***
General Fund Total	***6,767,622***	***6,769,455***	***6,705,403***	***99.05%***	***6,748,602***	***6,824,296***	***101.12%***	***1.77%***
Non-Reverting Fund								
Administration	41,550	69,475	60,541	87.14%	41,550	31,949	76.89%	**-47.23%**
Health & Wellness	3,550	2,682	2,443	91.09%	3,550	1,242	34.99%	**-49.16%**
Community Relations	2,000	2,300	2,300	100.00%	2,000	2,000	100.00%	**0.00%**
Aquatics	107,601	122,345	122,119	99.82%	117,000	120,423	102.93%	**-1.39%**
Frank Southern	99,500	145,812	123,195	84.49%	129,000	114,058	88.42%	**-7.42%**
Rhino's After School		0	0	0.00%	0	0	0.00%	**0.00%**
Golf Services	168,000	142,385	137,126	96.31%	153,000	131,070	85.67%	**-4.42%**
Natural Resources	45,500	67,017	61,888	92.35%	59,200	77,751	131.34%	**25.63%**
Youth Programs	163,300	191,445	187,020	97.69%	158,400	200,503	126.58%	**7.21%**
*TLRC -Operational	922,638	769,206	686,462	89.24%	770,229	654,416	84.96%	**-4.67%**
Community Events	155,130	206,325	186,126	90.21%	171,656	186,540	108.67%	**0.22%**
Adult Sports	248,500	209,727	209,685	99.98%	281,000	251,407	89.47%	**19.90%**
Youth Sports	27,250	28,071	27,850	99.21%	26,800	23,578	87.98%	**-15.34%**
BBCC	84,680	46,421	45,276	97.53%	27,620	45,532	164.85%	**0.57%**
Operations	33,000	35,183	34,792	98.89%	30,700	130,111	423.81%	**273.97%**
Dog Park	0	800	800	100.00%	400	0	0.00%	**-100.00%**
Switchyard (CCC Propt)	78,000	78,983	75,733	95.89%	82,800	65,886	79.57%	**-13.00%**
Landscaping	0	0	0	0.00%	0	0	0.00%	**0.00%**
Cemeteries		0	0	0.00%	0	0	0.00%	**0.00%**
Urban Forestery		8,920	8,584	96.23%	8,900	10,439	117.29%	**21.62%**
N-R Fund subtotal:	***2,180,199***	***2,127,097***	***1,971,940***	***92.71%***	***2,063,805***	***2,046,905***	***99.18%***	***3.80%***
Other Misc Funds								
G14006 Out-of-School Prg		5,000	5,000					
G14007 MCCSC 21st Com		29,241	23,651		60,000	15,873		
G14009 Summer Food Grant		14,871	14,871		13,744	16,145		
G14004 Tree Planting		12,500						
Kaboom Play Everywhere						500		
Urban Forestry EAB			12,500					
Wapehani Mitigation I69						10,187		
G15008 Leonard Spring		15,000	15,000					
G15009 Nature Days		4,340	4,340			4,484		
(902) Rose Hill Trust		146	134			149		
Banneker Nature Days						3,934		
Other Misc Funds total:	***0***	***81,098***	***75,496***		***73,744***	***51,273***		
TOTAL ALL FUNDS	**8,947,821**	**8,977,651**	**8,752,839**	**97.50%**	**8,886,151**	**8,922,473**	**100.41%**	**1.94%**
*BACC/Project School has been combined with TLRC								

	Non-Reverting Cash Balances	1	2	3	4	5	6	7
		Beginning	Revenue	Other	Expenses	Expenses	Current Year ONLY	Accumulated
		Balance	as of	Misc.	as of	from	Revenue	Balance
		1/1/2016	12/2/2016	revenue	12/2/2016	RESERVE *	Expense	
							Over/Under	
						see explanation below*	(does not include expenses taken from RESERVE)	THIS IS THE TOTAL ACCUMULATED AMOUNT
181000	Administration	134,780.39	31,948.75		7,210.49		**24,738.26**	159,518.65
181001	Health & Wellness	4,829.42	1,242.60		768.25		**474.35**	5,303.77
181100	Community Relations	31,378.89	2,000.00		82.00		**1,918.00**	33,296.89
182001	Aquatics	255,818.81	120,423.03		60,655.58		**59,767.45**	315,586.26
182500	Frank Southern Center	71,569.39	114,057.85		62,971.56		**51,086.29**	122,655.68
183500	Golf Course	97,378.71	131,069.68		105,338.00		**25,731.68**	123,110.39
184000	Natural Resources	144,386.08	77,751.21		20,563.91		**57,187.30**	201,573.38
184500	Allison Jukebox	114,115.65	200,503.16		169,287.74		**31,215.42**	145,331.07
*185000	TLRC	34,721.22	573,544.66		922,562.61		**(349,017.95)**	(314,296.73)
**185009	TLRC Reserve	384,705.40	80,781.25		0.00		**80,781.25**	465,486.65
186500	Community Events	396,484.34	184,234.66		148,729.37		**35,505.29**	431,989.63
187001	Adult Sports	82,810.59	251,406.91		244,505.59		**6,901.32**	89,711.91
187202	Youth Sports	87,933.77	23,578.20		13,215.14		**10,363.06**	98,296.83
187209	Skate Park	543.88	0.00		0.00		**0.00**	543.88
187500	Benjamin Banneker Comm Cente	36,821.47	45,532.18		56,092.60		**(10,560.42)**	26,261.05
189000	Operations	21,405.47	130,110.71		5,620.12		**124,490.59**	145,896.06
189005	Dog Park	5,993.79	0.00		0.00		**0.00**	5,993.79
189006	Switchyard Property	125,945.62	65,886.00		7,394.08		**58,491.92**	184,437.54
189500	Landscaping	12,704.36	0.00		0.00		**0.00**	12,704.36
189501	Cemeteries	1,497.00	0.00		0.00		**0.00**	1,497.00
189503	Urban Forestry	5,680.91	10,439.25		9,815.89		**623.36**	6,304.27
10002.01	Change Fund	(100.00)	0.00		0.00		**0.00**	(100.00)
201-24105	Deposits	200.00	0.00		0.00		**0.00**	200.00
	TOTALS	**2,051,605.16**	**2,044,510.10**	**0.00**	**1,834,812.93**	**0.00**	**209,697.17**	**2,261,302.33**
								209,697.17
								INCREASE/DECREASE FOR THE CURRENT

*combined TLRC Fitness 5002 with all other TLRC programs

**Project School Revenue moved to TLRC Reserve

**$9,600 for BBC wall design fees - 2016 expense

Bloomington Parks and Recreation Surplus Declaration Form

Date	Area/Staff	Quantity/Item	Means of Disposal
22-Nov	CGP Robin Kitowski	160 tomato cages, broken beyond use	recycle at metal scrappers
1-Dec	Operations- Joanna Sparks	truck mounted salt spreader, not repairable	JB Salvage
5-Dec	Administration-Julie Ramey	2 Holiday Market posters from Bline kiosk	recycle
6-Dec	Urban Forestry/Lee Huss	obsolete 48" tree grates (9) and guards (25)	JB Salvage

CITY OF BLOOMINGTON
parks and recreation

STAFF REPORT

Agenda Item: C-1 Date: 12-13-16

Administrator Review\Approval PM

TO: Board of Park Commissioners
FROM: Paula McDevitt, Administrator
DATE: December 8, 2016
SUBJECT: **REVIEW/APPROVAL OF 2017 MANAGEMENT/PARTNERSHIP AGREEMENT WITH BCT MANAGEMENT, INC.**

Recommendation
It is recommended that the Board approve the 2017 Management Agreement with BCTM, Inc. to manage the Buskirk-Chumley Theater for the benefit of the community.

Background
Since its renovation in 1999, the Buskirk-Chumley Theater ("Theater"), a performing arts venue at 114 E. Kirkwood, has become a key contributor to the economic and cultural vitality of downtown Bloomington and one of the many attractions to draw people to the downtown business district.

The attached agreement reflects discussions between City staff and BCT Management, Inc. staff and Board members.

Funding
Funding will be provided in the 2017 City Council budget to assist BCTM, Inc. with duties related to their operation of the Theater as stated below:

"The City shall, for the term of this Agreement, provide Fifty Thousand Dollars ($50,000.00) to support the operations at the BCT ("Operations Funding"). The Operations Funding shall be paid in four (4) quarterly payments of Twelve Thousand Five Hundred Dollars ($12,500.00)."

In addition, continuation of $74,000 in funding for building related improvements, from the City's Consolidated TIF fund, will continue in 2017. Staff received final approval from the Redevelopment Commission on December 5, 2016 for funding of building related expenses listed in the agreement for the period of January 1, 2017-December 31, 2017.

The total support for the Theater in 2017 will be $124,000.

Financial Oversight
The City has added a requirement for the use of TIF funds as follows:
"BCTM requests to use Tax Increment Funding shall be compliant, where applicable, with Indiana Code 5-22-8 *et seq.* With respect to requests to use Tax Increment Funding, BCTM shall make diligent efforts to follow the City's procurement methods, as set by the City Controller, including—where applicable—obtaining three (3) quotes. Requests for Tax Increment Funding shall include: (1) the names of the persons or companies that provided quotes, (2) the amounts of the quotes, (3) BCTM's preference of quote, and (4) an explanation for BCTM's preference of quote."

Organizational Information
"Once per calendar year, BCTM shall provide financial reports which have been reviewed or audited by a Certified Professional Accountant, as defined by the Financial Standards Accounting Board (FASB). The financial reports shall include progress reports on fundraising, including the amount of funds received through fundraising, the number of donors of funds, and the steps taken to generate funds. Said reports shall be delivered to the City not later than October 31, 2017."

Changes from the previous 1-year agreement include:

- BCTM will submit 2017 annual goals to the City by January 31, 2017. The 2018 BCTM goals will be submitted to the City by July 1, 2017 following the City's format for annual goals.

- The City shall have the right to use the BCT, with no rental fee, for up to five (5) days each calendar year, which dates will be coordinated with BCTM in advance. Specific dates for three (3) uses include: Martin Luther King Celebration on January 16, 2017, State of the City on February 16, 2017 and Be More Awards on March 28, 2017. Two (2) additional dates for other City events will be mutually agreed upon by the City and BCTM. A day of use is defined as the time between 8:00 a.m. and 12:00 a.m. (midnight) on the day of the rental. Additional hours may be added to a day of use with BCTM approval.

RESPECTFULLY SUBMITTED,

Paula McDevitt

Paula McDevitt, Administrator

CITY OF BLOOMINGTON
parks and recreation

PARTNERSHIP AGREEMENT

This Agreement, made and entered into this_____, 2016 by and between the **City of Bloomington, Indiana ("City") by its Mayor, Board of Park Commissioners ("Parks Board"), and Redevelopment Commission ("Commission")** and **BCT Management, Inc.,** an Indiana non-profit corporation ("BCTM"),

WITNESSETH:

WHEREAS, the Buskirk-Chumley Theater ("BCT") is a performing arts facility in downtown Bloomington, Monroe County, Indiana, that is owned by the Parks Board; and,

WHEREAS, BCTM has managed the BCT since 2001 pursuant to an agreement with the City, and the City wishes to enter into this Partnership Agreement ("Agreement") with BCTM to manage and operate the BCT; and,

WHEREAS, BCTM is an Indiana non-profit corporation which has the capacity and commitment to manage the BCT as an accessible and affordable community resource; and,

WHEREAS, the previous Management Agreement between the City and BCTM is set to expire on December 31, 2016; and,

WHEREAS, the City has determined that it is in the public interest to enter into a new Agreement with BCTM for the management of the BCT for the period of January 1, 2017 through December 31, 2017, with the intent to continue the parties' successful relationship into the future; and

WHEREAS, the City may from time to time develop partnerships with non-City organizations in order to promote such entertainment services; and,

WHEREAS, it is in the public interest that such partnership continue;

NOW, THEREFORE, in consideration of the mutual covenants, terms and conditions in this Agreement, the City and BCTM agree as follows:

1. PURPOSE OF AGREEMENT

The purpose of this Agreement is to outline a program partnership, which will provide entertainment to the public at the BCT.

2. DURATION OF AGREEMENT

This Agreement shall be in full force and effect from January 1, 2017 to December 31, 2017, unless early termination occurs as described in paragraph 6(j), below.

3. FUNDING

The City shall, for the term of this Agreement, provide Fifty Thousand Dollars ($50,000.00) to support the operations at the BCT ("Operations Funding"). The Operations Funding shall be paid in four (4) quarterly payments of Twelve Thousand Five Hundred Dollars ($12,500.00).

The Redevelopment Commission shall, for the term of this Agreement, provide up to Seventy-Four Thousand Dollars ($74,000.00) from the Consolidated TIF ("Tax Increment Funding"). The Tax Increment Funding may be used only for purposes permitted by Indiana Code § 36-7-14-39. The Tax Increment Funding will only be provided after: (1) BCTM has followed the City's procurement process, as set forth in its Financial Policies Manual, to obtain bids or quotes for a desired purchase, (2) the BCTM has made a request for Tax Increment Funding, (3) the City—through the Director of Parks and Recreation or her designee—has approved the request for Tax Increment Funding, and (4) the Redevelopment Commission has approved the request for Tax Increment Funding via resolution. No Project Review and Approval Form shall be necessary for the expenditure of Tax Increment Funding under this Agreement. The City and BCTM shall cooperate on selecting priorities for the Tax Increment Funding.

4. BCTM

The goal of BCTM is to provide a world-class entertainment schedule at the BCT for the Bloomington area community, including residents of Monroe County and surrounding counties and visitors. Except as provided in this Agreement, BCTM shall have the exclusive authority to operate and manage the BCT under this Agreement. BCTM agrees to:

a. Programming:

i. BCTM shall manage the BCT in a professional manner and utilize its best efforts to preserve and expand the BCT's role as a high quality, accessible community resource, and to schedule and promote a diverse program of local, regional, and national artists and events, so as to serve a broad segment of the community and a wide variety of interests and audiences. BCTM shall maintain and administer booking procedures and rental rates

that give performers, renters, and other users a fair and reasonable opportunity to use the facility.

ii. BCTM shall use the BCT premises only for operation of the BCT as a venue for presenting arts and entertainment events, private events, educational programs, community events and other programs and events benefiting the public. The BCT premises may be used and occupied only for the uses described in this Agreement. BCTM shall not permit any nuisance to be maintained or permitted on the premises, nor any disturbance, noise, or other annoyance that interferes with the reasonable comfort and quiet enjoyment of persons occupying adjacent properties. If BCTM fails to remedy the nuisance, then the City shall have the right to enter on the premises to remedy the nuisance. However, the City's failure to assert its right to remedy a nuisance shall not impose an affirmative duty on the City so that it assumes liability for the nuisance. Regardless of any entry or non-entry onto the premises by the City for the purpose of remedying a nuisance, BCTM shall remain solely liable for any and all liability resulting to any persons from any nuisance maintained or permitted on the premises.

b. Management Obligation: BCTM shall manage the BCT as follows:

i. BCTM agrees to maintain its principal and only corporate office with regular office hours on the BCT premises.

ii. As an independent contractor, and at its sole cost and expense, BCTM shall employ an Executive Director, Technical Director, and such other personnel as necessary in its sole opinion to the operation of the BCT in conformance with the terms of this Agreement. BCTM and its personnel, agents, volunteers, contractors or sub-contractors shall in no event be construed to be, or represent themselves to be employees of the City.

iii. BCTM shall use the BCT premises only for operation of the BCT as a venue for presenting arts and entertainment events, private events, educational programs, community events and other programs and events benefiting the public. The BCT premises may be used and occupied only for the uses described in this Agreement.

iv. BCTM shall be solely liable and responsible for any and all operating expenses incurred and contracts and agreements entered into in the course of its operation and management of the BCT, provided, however, that BCTM does not assume, and shall not be liable for, any financial obligations of the City regarding the BCT. However, expenses such as property taxes charged directly to the City that stem from BCTM's operation, contracts and agreements with third parties must be reimbursed by BCTM to the City. The BCT shall also take responsibility for all

expenses related to the Alcoholic Beverages permit the City obtained for BCTM.

v. BCTM shall operate the BCT as a venue for presentation of BCT programming, and BCTM may, at its sole discretion, produce and promote its own events at the BCT. BCTM shall have the authority to make all scheduling decisions for the BCT, and at its sole discretion, set rental rates for the BCT. BCTM shall keep the City informed regarding its rental rates for the BCT, and shall advise the City of any proposed change to the rates at least ten (10) business days prior to the effective date of the change.

vi. The City's logo and/or such other acknowledgement of the City's support that the City deems appropriate, in its sole discretion, shall be displayed in the BCT and on the BCTM website. An announcement of the City's support of the BCT shall be made prior to all performances.

vii. BCTM shall be solely responsible for obtaining and maintaining any licenses or permits required by any governmental entity in connection with the operation of the BCT. BCTM shall not enter into any contracts or agreements that authorize or allow for violation of any City ordinance.

c. Sale of Alcoholic Beverages:

i. The City, as owner of the BCT, has obtained on BCTM's behalf an Alcoholic Beverages permit for the premises and shall retain rights to this permit because it has applied for an alcoholic beverage permit (liquor, beer and wine retailer for a Civic Center, license type 219) on behalf of the BCTM pursuant to Indiana Code § 7.1-3-1-25. This permit, granted in 2011 and renewable on an annual basis, is not part of the regular Alcoholic Beverage permits that are granted following a quota system, and can only be obtained when the City applies for it. If granted, such a permit is particular to the circumstances of the location in that the building must be owned by the City, and that it must be open for specific purposes.

ii. BCTM agrees to be in compliance with all laws, federal, state and local, that apply to this alcoholic beverages permit, which is only to be used at the current BCT Premises. It agrees that its obligations to indemnify the City under this Agreement extend to its actions under the laws applicable to this permit, including, without limitation, any penalties for violations of the permit or its requirements.

iii. BCTM shall, at its own expense during the duration of this Agreement, maintain liquor liability insurance in compliance with Section 6(h) of this Agreement, and carry the financial cost for application and renewals, or any other expense related to the permit.

iv. BCTM agrees that, in the event of termination of this Agreement for any reason, or if BCTM determines it cannot or will not start or continue to perform its rights and obligations under the alcoholic beverages permit, BCTM will, at the option of the City exercised in writing, either surrender BCTM's Alcoholic Beverages permit for the BCT's location, or take all necessary or desirable lawful steps requested by the City to transfer the alcoholic beverages permit for the BCT to another prospective permittee to be designated by the City, and approved of by the Indiana Alcohol and Tobacco Commission. Such steps may include, but are not limited to, having BCTM officers and/or directors execute lawful documents at the request of the City. In the event of such surrender or transfer upon termination of this Agreement BCTM will not be entitled to any monetary payment or other compensation for complying with this Agreement.

d. BCTM's Responsibility for Maintenance, Repair and Utilities

i. BCTM shall keep the BCT premises, including the auditorium, entrances, eastern portion of the storefront retail space, offices, rest rooms, and adjacent sidewalks in a clean, safe, and operable condition and in compliance with all applicable statutes and ordinances.

ii. In the event that BCTM enters into a lease of the western portion of the storefront retail space as described in paragraph 6.a.iii., below, the lease shall require the tenant to maintain the premises in a clean and safe condition and in compliance with all applicable statutes and ordinances. In the event that BCTM does not enter into a lease of the western portion of the storefront retail space, BCTM shall maintain the western portion of the storefront retail space, as required by paragraph 4.d.i., above.

iii. BCTM shall be responsible and liable for any injury or damage done to the BCT premises by BCTM or BCTM's employees, invitees, or any other occupant or other person whom BCTM permits to be in or about the BCT premises.

iv. BCTM shall be responsible for minor maintenance and repair of the interior of the building, as detailed in *Exhibit A*, Section 1.

v. BCTM shall be responsible for the minor repair and maintenance of BCT equipment and furnishings listed in *Exhibit B*, Sections 1 & 2.

vi. BCTM shall maintain all premises, equipment and furnishings in such condition, order, and repair as the same were in at the commencement of this Agreement or may be installed during the term of this Agreement, reasonable wear and tear excepted. In the event BCTM fails to undertake any repair or maintenance under their responsibility after thirty (30) days notice in writing from the City, the City may undertake the repair or

maintenance, and BCTM shall be obligated to pay within thirty (30) days after invoice the full amount of any such expense paid by the City. The City agrees to reimburse BCTM for unexpected emergency repairs; however, BCTM will make all reasonable efforts to contact City and obtain City approval before commencing the repairs.

vii. BCTM requests to use Tax Increment Funding shall be compliant, with applicable state law, including Indiana Code 5-22-8 *et seq.* With respect to requests to use Tax Increment Funding, BCTM shall make diligent efforts to follow the City's procurement methods, as set by the City Controller, including—where applicable—obtaining three (3) quotes. Requests for Tax Increment Funding shall include: (1) the names of the persons or companies that provided quotes, (2) the amounts of the quotes, (3) BCTM's preference of quote, and (4) an explanation for BCTM's preference of quote.

viii. BCTM shall not cause or permit any alterations, additions, or changes of or upon any part of the BCT premises without first obtaining written consent of the City. If any alterations, additions, or changes to the BCT premises are made by BCTM and met with the City's consent under this sub-paragraph, they shall be made at BCTM's expense and in a good and workmanlike manner, in accordance with all applicable laws, and shall become the property of the City as owner of the BCT.

ix. The City shall provide BCTM with a list of acceptable vendors with which BCTM might contact for emergency and/or after-hours repair. BCTM shall immediately communicate with the Director of Parks and Recreation on the day following the occurrence of emergency repair describing the nature of, and the manner in which BCTM handled, the repair.

x. BCTM shall pay all bills and charges for water, sanitary and storm sewer, electricity, gas, and other utilities that may be assessed or charged against any occupant of the BCT Premises during the term of this Agreement.

xi. BCTM shall not permit any lawful mechanic's or other liens to accrue against the BCT Premises by reason of labor, services or materials claimed to have been performed or furnished to or for BCTM. BCTM shall cause any lien filed against the BCT Premises as a result of the action or inaction of BCTM to be discharged and released within ninety (90) days of the date of filing. In the event the lien is not discharged and released within that time period and BCTM continues to desire to contest the lien, BCTM shall post a surety bond or letter of credit in an amount reasonably anticipated to be necessary to satisfy the lien.

e. Organizational Information: BCTM shall share financial information with City.

i. Once per calendar year, BCTM shall provide financial reports which have been reviewed or audited by a Certified Professional Accountant, as defined by the Financial Standards Accounting Board (FASB). The financial reports shall include progress reports on fundraising, including the amount of funds received through fundraising, the number of donors of funds, and the steps taken to generate funds. Said reports shall be delivered to the City not later than October 31, 2017.

ii. BCTM shall provide an annual written report of BCT operations to the City, which shall be delivered to the City no later than April 15, 2018. The annual report shall be comprehensive and shall address all relevant topics, including, but not limited to, a listing of all programs and events held in the BCT during 2017, income and expenses related to the BCT property for 2017, and updates on the preventative maintenance BCTM undertook in 2017.

iii. BCTM shall provide a copy of its timely filed IRS Form 990, Return of Organization Exempt From Income Tax Form. The Form 990 shall be provided to the City within thirty (30) days of when it is filed with the Internal Revenue Service.

iv. BCTM will remain compliant with all returns and payments associated with all applicable taxes—including payroll taxes. BCTM will provide the City with a copy of all returns filed with and payments made to all taxing entities within thirty (30) days of filing and payment.

v. BCTM shall provide a copy of all filings with the Indiana Secretary of State's Office. These filings shall be provided to the City within thirty (30) days of when they are filed with the Indiana Secretary of State's Office.

vi. The City shall set a meeting after April 15, 2018 and prior to May 30, 2018 for BCTM to present the annual report to the Administrator of the City's Parks and Recreation Department and to respond to questions. BCTM shall designate a voting member of its Board and send him/her to the City's meeting.

vii. During the year and in addition to the annual report, BCTM representatives shall provide to the City such information as may be requested by the City concerning BCT operations and events.

viii. The City may, upon one (1) week's notice, inspect the BCT's books and records maintained by BCTM.

ix. The City shall have one (1) non-voting representative on the BCTM Board of Directors. The Mayor shall designate this representative, who shall be subject to removal by the Mayor at anytime for any reason.

x. BCTM shall provide BCT participation data to the City on a quarterly basis to the City no more than fifteen days after the end of each quarter. This data will be used in the Bloomington Parks and Recreation annual report.

xi. BCTM will submit 2017 annual goals to the City by January 31, 2017. The 2018 BCTM goals will be submitted to the City by July 1, 2017 following the City's format for annual goals.

f. Inventory List and Disposal of Surplus Property:

i. BCTM shall provide an updated inventory of all equipment and furnishings to the City on or before December 31, 2017. The inventory shall include the funding source or sources for all equipment and furnishings purchased. At the end of this Agreement, prior to renewal, the City shall have the responsibility to conduct an inventory of City owned assets to ensure their presence on-site. BCTM shall be held accountable for any missing City owned assets.

ii. BCTM shall inform the City when it desires to dispose of Surplus property in writing, and the City shall, at its earliest convenience, comply with disposal of Surplus property policies as provided by statute and the City's Financial Policies Manual (including the Controller and Corporation Counsel's review of the request, and the submission of the request to the appropriate board). Revenue generated by the sale of Surplus property will be credited to the department from which such personal property is sold, pursuant to Bloomington Municipal Code 2.52.020.

5. CITY OF BLOOMINGTON

The goal of City is to provide entertainment and cultural opportunities to Bloomington area community, including residents of Monroe County and surrounding counties and visitors. City agrees to provide:

a. Programming and Premises:

i. The City's one (1) non-voting representative will serve on the BCTM Board of Directors.

ii. The City, as owner of the BCT, shall retain decision-making authority regarding signage to be affixed to the BCT premises. The City shall also retain the right to display and distribute promotional materials regarding City programs in the lobby of the BCT in such a way that does not interfere with BCTM's use of the BCT and ability to manage and promote events at the BCT.

iii. Any matters related to the BCT Premises that are not specifically addressed in this Agreement shall be decided by the City pursuant to its authority as owner of the BCT.

iv. Ownership of the equipment and furnishings inside the building necessary to its functionality as a Theater is as detailed in *Exhibit B*, Sections 1 & 2.

v. The City will consult with BCTM during the term of this Agreement regarding replacements, upgrades and major repairs to equipment and furnishings; however, all decisions regarding the same shall be made in the City's discretion.

vi. The City shall be responsible for maintenance and repair of the building and the marquee as detailed in *Exhibit B*, Section 2 of this Agreement.

vii. The City shall be responsible for addressing BCTM requests to the City for Tax Increment Funding, as detailed in paragraph 5.b.ii of this Agreement, in a timely manner.

viii. The City reserves the right to make any structural, roof and major mechanical repairs it deems necessary, and agrees to make all reasonable efforts to work with BCTM in planning and scheduling such repairs as to minimize or avoid interruption of use of the BCT.

ix. The City or its agent shall have the right to enter upon the BCT Premises to inspect the same during the BCT's business hours, or at any other reasonable time as the parties shall agree.

x. The City shall have the right to use the BCT, with no rental fee, for up to five (5) days each calendar year, which dates will be coordinated with BCTM in advance. Specific dates for three (3) uses include: Martin Luther King Celebration on January 16, 2017, State of the City on February 16, 2017 and Be More Awards on March 28, 2017. Two (2) additional dates for other City events will be mutually agreed upon by the City and BCTM. A day of use is defined as the time between 8:00 a.m. and 12:00 a.m. (midnight) on the day of the rental. Additional hours may be added to a day of use with BCTM approval.

b. Payments:

i. The City shall provide Fifty Thousand Dollars ($50,000.00) as Operations Funding for the BCTM.

ii. The Redevelopment Commission shall provide up to Seventy Four Thousand Dollars ($74,000.00) from the Consolidated TIF ("Tax Increment Funding"). The Tax Increment Funding may be used only for purposes permitted by Indiana Code § 36-7-14-39. The Tax Increment Funding will only be provided after: (1) BCTM has followed the City's procurement process, as set forth in its Financial Policies Manual, to obtain bids or quotes for a desired purchase, (2) the BCTM has made a request for Tax Increment Funding, (3) the City—through the Director of Parks and Recreation or her designee—has approved the request for Tax Increment Funding, and (4) the Redevelopment Commission has approved the request for Tax Increment Funding via resolution. No Project Review and Approval Form shall be necessary for the expenditure of Tax Increment Funding under this Agreement.

6. TERMS MUTUALLY AGREED TO BY ALL PARTNERS TO THIS AGREEMENT

a. ASSIGNMENT AND LEASING:

i. BCTM may not assign this Agreement or its obligations under this Agreement.

ii. Upon the termination of this Agreement, whether such termination shall occur by expiration of the term or in any other manner whatsoever, BCTM agrees to surrender immediate possession of the BCT Premises in the same condition of cleanliness, repair, and sightliness as of the first day of possession under its first Management Agreement, and agrees to clean the BCT Premises thoroughly or, if BCTM should fail to clean the premises thoroughly, to pay the City for the cleaning necessary to restore the premises to such condition, loss by fire or by the elements and reasonable wear and tear excepted. If BCTM shall remain in possession of all or any part of the BCT Premises after expiration of the term of this Agreement, with the consent of the City, then this Agreement shall continue in effect from month-to-month until terminated in writing by either party.

iii. BCTM shall have the right to lease or subcontract for management of the western portion of the storefront retail space on Kirkwood Avenue, as provided in this Agreement. Such lease or subcontract shall be subject to the prior consent of the City, but such consent shall not be unreasonably withheld. BCTM acknowledges that a lease of the western portions of the storefront retail space is subject to statutory requirements regarding leasing of municipally-owned property, and includes a duty to get

reimbursed for any property taxes associated with such a lease or subcontract, and the terms of and method of procuring any such lease or subcontract must be approved by the Mayor or his designee. Any and all revenues received by BCTM from the management or rental of the western portion of the storefront retail space shall be applied to offset associated costs of management and maintenance of the BCT.

If BCTM and the City's contractual relationship is terminated for any reason during the term of the storefront retail lease or subcontract, the City will honor the remaining term of the storefront retail lease or subcontract. A copy of the storefront retail lease or subcontract shall be provided to the City.

iv. The City expressly retains the right to lease or contract separately for management of the eastern portion of the retail space along Kirkwood Avenue, but does not anticipate that will happen as long as the existing partnership with Downtown Business Inc., the Monroe County Convention and Visitor's Bureau and BCTM continues.

b. INDEMNIFICATION AND RELEASE

i. BCTM shall indemnify, defend, and hold the City harmless from any contractual claim, demand, action, liability, or responsibility arising directly or indirectly from its management, operation, occupancy, use, or possession of the BCT under this Agreement. BCTM shall indemnify, defend and hold the City harmless from and against any claim, demand, liability, proceeding, damages, loss, and costs, including attorney's fees, arising from personal injury, death, or property damage connected, directly or indirectly, with this Agreement or BCTM's occupancy, control, or use of the BCT Premises and personal property, including without limitation, any liability that the City might have to any person, including BCTM and any lessee, and/or its employees and invitees, in or about the BCT Premises with the consent, license, or invitation, express or implied, of BCTM or any lessee. BCTM agrees that its obligations to indemnify the City under this Agreement extend to its actions under the laws applicable to its Alcoholic Beverages permit, including, without limitation, any penalties for violations of the permit or its requirements.

ii. If the City shall, without fault, become a party to litigation commenced by or against BCTM, then BCTM shall indemnify and hold the City harmless from such litigation. The indemnification provided in this paragraph shall include the City's attorney's fees and costs in connection with any such claim, action, or proceedings. BCTM does hereby release the City from all liability for any accident, damage, or injury caused to person or property on or about the BCT Premises. The City shall remain liable for its own gross negligence and the gross negligence of its agents and

employees, and in such case, the indemnification, hold harmless, and release provisions provided herein shall not apply.

c. **Risk of Loss:** In the event that the BCT Premises sustains damage of any nature, any and all property insurance proceeds arising from the loss shall be applied to restore the BCT Premises. In the event that the BCT Premises are destroyed and cannot be restored within one hundred eighty (180) days, then this Agreement may be terminated by either party without further obligation. All property of BCTM, its agents and employees, kept, stored or maintained within the BCT Premises shall be at BCTM's exclusive risk.

d. **E-VERIFY:** Pursuant to Indiana Code § 22-5-1.7-11(a) BCTM shall enroll in and verify the work eligibility status of all newly hired employees through the E-Verify program. BCTM is not required to continue this verification if the E-Verify program no longer exists. BCTM shall sign an affidavit affirming that they participate in the E-Verify program and that they do not currently knowingly employ an unauthorized alien. The affidavit is attached to and incorporated into this Agreement as *Exhibit C.*

e. **Nuisance:** BCTM shall not permit any nuisance to be maintained or permitted on the premises, nor any disturbance, noise, or other annoyance that interferes with the reasonable comfort and quiet enjoyment of persons occupying adjacent properties. If BCTM fails to remedy the nuisance, then the City shall have the right to enter on the premises to remedy the nuisance. However, the City's failure to assert its right to remedy a nuisance shall not impose an affirmative duty on the City so that it assumes liability for the nuisance. Regardless of any entry or non-entry onto the premises by the City for the purpose of remedying a nuisance, BCTM shall remain solely liable for any and all liability resulting to any persons from any nuisance maintained or permitted on the premises.

f. **Firearms Policy:** Pursuant to Indiana Code §§ 35-47-11.1-2 and -3, the City is prohibited from enforcing its former policy on firearms in public parks and city facilities as of July 1, 2011. However, pursuant to Indiana Code § 35-47-11.1-4(10), BCTM may develop and implement, at its own discretion, rules of conduct or admission regarding the carrying and storage of firearms, upon which attendance at and participation in its activities is conditioned. If BCTM develops such a policy for its activities, the City may implement and enforce it. If BCTM wishes to develop such a policy, it shall provide a copy of the policy to the City within thirty (30) days of the adoption of such policy, with such policy to be incorporated into this Agreement as *Exhibit D.*

g. **Non-Waiver:** Failure on the part of either the City or BCTM to exercise any right or remedy under this Agreement shall not constitute a waiver thereof as to any default or future default or breach by the other party. No waiver of any default shall be effective unless in writing.

h. **Insurance:** BCTM shall, at its own expense during the term of this Agreement, maintain in full force and effect for the mutual benefit and protection of both BCTM and the City, as additional insured, General Liability Insurance, in an amount and with an insurance

company approved by City, against claims of bodily injury, death, or damage to the property of third parties occurring in or about the BCT premises. The minimum limits of liability of such General Liability Insurance shall be One Million Dollars ($1,000,000.00) per occurrence, Two Million Dollars ($2,000,000) in the aggregate, and One Hundred Thousand Dollars ($100,000.00) with respect to property damage/fire legal liability. BCTM shall, at its own expense during the term of this Agreement, maintain and keep in full force and effect for the mutual benefit and protection of both BCTM and the City, as additional insured, Fire and Extended Casualty Insurance coverage upon those contents, furnishings, and personal property owned or maintained by BCTM, as indicated in this Agreement or otherwise. BCTM shall provide the City with an All Risk/Special Form regarding such contents, furnishings and personal property. BCTM shall maintain Workers Compensation Insurance in accordance with the statutory requirements of Title 22 of the Indiana Code. BCTM shall provide to the City certificates of insurance evidencing the insurance required pursuant to this paragraph. All policies of insurance on which the City is named as additional insured shall require that the City be provided a minimum of thirty (30) days notice in writing of any intended cancellation.

In addition, BCTM shall, at its own expense during the duration of this Agreement, maintain liquor liability insurance with an insurance agency approved by the City. BCTM's liquor liability insurance shall name the City as an additional insured. BCTM shall maintain liquor liability insurance with limits no less than One Million Dollars ($1,000,000) per occurrence and Two Million Dollars ($2,000,000) in the aggregate. Additionally, BCTM's liquor liability insurance policy shall require that the City be provided at least thirty (30) days notice in writing of any intended cancellation. BCTM shall provide the City with insurance certificates evidencing the required liquor liability coverage.

i. **Notice:** Notice regarding any significant concerns and/or breaches of this Agreement shall be given to contacts as follows:

City of Bloomington Legal Department
P.O. Box 100
401 N. Morton Street, Suite 220
Bloomington, IN 47404

Any notice given to BCTM under this Agreement shall be addressed to:
BCT Management, Inc.
Buskirk-Chumley Theater
114 E Kirkwood Ave
Bloomington, Indiana 47408

All notices under this Agreement shall be in writing and shall be delivered personally or sent by Certified Mail, Return Receipt Requested to the above-described addresses, provided that each party by like notice may designate any further or different address to which subsequent notices may be sent.

j. Termination: Either party may terminate this Agreement upon giving written notice of the intention to do so six (6) months prior to the intended date of termination.

If BCTM and the City's contractual relationship is terminated for any reason during the term of a rental agreement that BCTM has with a third-party for use of the Theater, the City will honor the remaining term of the rental agreement. A copy of any third-party rental agreement shall be provided to the City.

k. Default:

i. **By City:** If the City should fail to perform any of the covenants, agreements, or conditions of this Agreement, on its part to be kept and performed, and such default is not cured within thirty (30) days after written notice is given to the City by BCTM by Certified Mail Return Receipt Requested setting forth the nature of such default, this Agreement may be terminated by BCTM before expiration of its term. The parties agree to meet within five (5) days after a written notice of default has been given by BCTM and to endeavor to resolve any dispute concerning the alleged default by direct negotiations.

ii. **By BCTM:** If BCTM should fail to perform any of the covenants, agreements or conditions of this Agreement, on its part to be kept and performed, and such default is not cured within thirty (30) days after written notice is given to BCTM by the City by Certified Mail, Return Receipt Requested setting forth the nature of such default; or if BCTM shall make an assignment for the benefit of creditors; or if the interest of BCTM hereunder shall be sold under execution or other legal process; or if BCTM shall be placed in the hands of a receiver; then, in any of such events, it shall be lawful for the City, without notice or process of law, to enter upon and take possession of the BCT Premises, and thereupon this Agreement and everything herein contained on the part of the City to be done and performed shall cease, terminate, and be utterly void, all at the option of the City; without prejudice, however, to the right of the City to recover from BCTM, and without such action being deemed a surrender of this Agreement or a termination of BCTM's liabilities, undertakings, and responsibilities under this Agreement.

l. Successors: The provisions, covenants and conditions of this Agreement shall bind and inure to the benefit of the legal representatives, successors and permitted assigns of the parties.

m. Choice of Law and Venue: This Agreement shall be governed and construed in accordance with the laws of the State of Indiana. The venue for any legal proceeding instituted under this Agreement shall be Monroe County, Indiana.

IN WITNESS WHEREOF, the parties have signed this Agreement on the date first set forth.

City of Bloomington, Indiana

By: _____

Paula McDevitt, Director

By: _____

Philippa M. Guthrie, Corporation Counsel

BCT Management, Inc.

By:_____

Kevin Robling, President

Redevelopment Commission

By: _____

Donald Griffin, President

Board of Park Commissioners

By:_____

Les Coyne, President

Board of Public Works

By:_____

Kyla Cox Deckard, President

Exhibit A

1. BCT Management, Inc. (BCTM) shall be responsible for:

- Minor repair and maintenance building interior – walls, floors, floor coverings, ceilings, toilets, sinks, toilet paper dispensers, paper towel dispenses, soap dispensers, water fountains, lighting fixtures, railings, interior doors, interior door glass
- Minor repair and maintenance of all stage equipment and soft goods
- Minor repair and maintenance of theater seats, free-standing chairs, tables, desks, counters, and other furniture
- Repair and maintenance of the Theater's mechanical systems– electrical, plumbing, and HVAC (including annual service contract for HVAC system)
- Repair and maintenance of the Theater's fire alarm and sprinkler system, (including annual service contract for the alarm system) and fire extinguishers
- Repair, maintenance, replacement and purchase of BCTM – owned office equipment and furniture necessary for BCTM business operation, not directly related to BCT's operation as a Theater, and not intended for City ownership
- Repair and maintenance of the western portion of the storefront retail space, including the mechanical systems (electrical, plumbing, and HVAC) associated with that space.
- An annual report on such repair and maintenance as well as preventative maintenance

2. The City of Bloomington shall be responsible for:

- Repairs and maintenance of the Theater's exterior structure, including doors, door locks, windows and window locks (where applicable)
- Repairs and maintenance of the Marquee
- Replacement of mechanical systems (electrical, plumbing, and HVAC) other than those referenced in *Exhibit A*, Section 1.
- Replacement of existing City property within BCT – floors, floor covering, fixed seats, free-standing seats, sound system, lighting system, microphones, box office equipment, soft goods, rigging, stage extension, piano, and any other items listed on the property and equipment inventory

Exhibit B

Buskirk-Chumley Theater Equipment Furnishings Inventory as of October 1, 2016

See attached Excel spreadsheets – Exhibit B BCT Equipment & Facility Item List 2016

- **Section 1 - BCT Facility Items**
- **Section 2 - BCT Stage Equipment Items**
- **Section 3 - Surplus Equipment Tracking**

Exhibit C

STATE OF INDIANA)
)
COUNTY OF MONROE)

AFFIDAVIT

The undersigned, being duly sworn, hereby affirms and says that:

1. The undersigned is the _____ of _____.
(job title) (company name)

2. BCT Management, Inc., employer of the undersigned, has contracted with the City of Bloomington to provide services;

3. BCT Management, Inc., employer of the undersigned, is enrolled in and participates in the State of Indiana E-Verify program.

4. The undersigned is authorized by his/her employer, BCT Management, Inc., to sign affidavits on its behalf.

5. The undersigned states that, to the best of his/her knowledge and belief, BCT Management, Inc. does not knowingly employ an "unauthorized alien," as defined at 8 U.S.C. §1324a. (h)(3), and, BCT Management, Inc. is enrolled and participating in E-verify to check the eligibility status of all its newly hired employees, and requires the same from its sub-contractors who work under this Agreement.

_____ _____
Signature Date

_____
Printed name

STATE OF INDIANA)
)
COUNTY OF MONROE)

Before me, a Notary Public in and for said County and State, personally appeared _____ and acknowledged the execution of the foregoing this ___ day of _____, 2015.

My Commission Expires: _____ _____
Signature of Notary Public

County of Residence: _____ _____
Printed Name of Notary Public

Exhibit D

BCTM Firearms Policy

CITY OF BLOOMINGTON
parks and recreation

STAFF REPORT

Agenda Item: C-2
Date: 11/30/2016

Administrator
Review\Approval
PM

TO: **Board of Park Commissioners**
FROM: **JD Boruff, Operations Superintendent**
DATE: **11/28/16**
SUBJECT: **Building Trades Park Lighting Contract**

Recommendation

Staff recommends approval for the contractual installation of 3 lights, 2 light poles, and associated wiring and concrete work at Building Trades Park.

Background

The need has arisen for additional lighting at the shelter and boardwalk areas of Building Trades Park. The lowest estimate is from Price Electric for $ 5,150.00. Funding will come from the Operations Division Budget.

The project will consist of the following:

1. 3 lights
2. 2 light poles
3. 2 lights installed on shelters (1 on each).
4. Installation of required conduit and wiring.
5. Required concrete cutting and patching.

RESPECTFULLY SUBMITTED,

J. D. Boruff
Operations Superintendent

AGREEMENT
BETWEEN
CITY OF BLOOMINGTON
PARKS AND RECREATION DEPARTMENT
AND
Price Electric, Inc.
FOR
Installation of lighting at Building Trades Park

THIS AGREEMENT, executed by and between the City of Bloomington, Indiana, Parks and Recreation Department through the its Board of Parks Commissioners (hereinafter City), and Price Electric, Inc., (hereinafter Contractor);

WITNESSETH THAT:

WHEREAS, City desires to retain Contractor's services for SCOPE OF WORK (more particularly described in Attachment A, "Scope of Work"); and

WHEREAS, Contractor is capable of performing work as per his/her Quote; and

WHEREAS, in accordance with Indiana Code 5-16-13 *et seq*., incorporated herein by reference, Contractor is a Tier 1 or General Contractor for this project; and

WHEREAS, Contractor, based upon his/her Quote, was determined to be the most advantageous to the City for the said project.

NOW, THEREFORE, in consideration of the mutual promises hereinafter enumerated, the parties agree as follows:

ARTICLE 1. TERM

1.01 This Agreement shall be in effect upon execution of this Agreement by all parties. In accordance with Indiana Code 5-16-13 *et seq*., incorporated herein by reference, Contractor is a Tier 1 contractor or general contractor for this project.

ARTICLE 2. SERVICES

2.01 Contractor shall complete all work required under this Agreement by March 31, 2017, unless the parties mutually agree to a later completion date. Substantial Completion shall mean completion of all work.

2.02 It is hereby understood by both parties that time is of the essence in this Agreement. Failure of Contractor to complete all work as herein provided will result in monetary damages to City. It is hereby agreed that City will be damaged for every day the work has not been performed in the manner herein provided and that the measure of those damages shall be determined by reference Section 12.00 of the General Conditions for Each Day of Overrun in Contract Time. Contractor

agrees to pay City said damages or, in the alternative, City, at its sole discretion, may withhold monies otherwise due Contractor. It is expressly understood by the parties hereto that these damages relate to the time of performance and do not limit City's other remedies under this Agreement, or as provided by applicable law, for other damages.

2.03 Contractor agrees that no charges or claims for damages shall be made by him for any delays or hindrances, from any cause whatsoever during the progress of any portion of the services specified in the Agreement. Such delays or hindrances, if any, may be compensated for by an extension of time for a reasonable period as may be mutually agreed upon between the parties, it being understood, however, that permitting Contractor to proceed to complete any service, or any part of the services / project, after the date to which the time of completion may have been extended, shall in no way operate as a waiver on the part of City of any of its rights herein.

ARTICLE 3. COMPENSATION

3.01 Contractor shall provide services as specified in Attachment A, "Scope of Work", attached hereto and incorporated into this Agreement.

3.02 Upon the submittal of approved claims, City shall compensate Contractor in a lump sum not to exceed Five Thousand One Hundred Fifty Dollars ($ 5,150.00). City may withhold payment, in whole or in part, to the extent necessary to protect itself from a loss on account of any of the following:

- Defective work.
- Evidence indicating the probable filing of claims by other parties against Contractor which may adversely affect City.
- Failure of Contractor to make payments due to subcontractors, material suppliers or employees.
- Damage to City or a third party.

3.03 The submission of any request for payment shall be deemed a waiver and release by Contractor of all liens and claims with respect to the work and period to which such payment request pertains except as specifically reserved and noted on such request.

3.04 Contractor shall maintain proper account records for the scope of all services of this Agreement and provide an accounting for all charges and expenditures as may be necessary for audit purposes. All such records shall be subject to inspection and examination by City's representatives at reasonable business hours.

3.05 For projects utilizing federal funding the Contractor shall submit time sheets (WH-347) for his own and all subcontracted employees, to City Engineer or his representative for approval and review, including review for compliance with Davis Bacon requirements, if federal funds are used.

3.06 **Superintendent of Operations.** The Superintendent of Operations for the Parks & Recreation Department, or his representative, shall act as the City's representative and assume all duties and responsibilities and have all the rights and authority assigned to the Superintendent of

Operations for the Parks & Recreation Department in the Contract Documents in connection with completion of the Work in accordance with the Contract Documents.

ARTICLE 4. GENERAL PROVISIONS

4.01 Contractor agrees to indemnify and hold harmless City and its officers, agents, officials and employees for any and all damages, claims, actions, costs, (including, but not limited to, attorney's fees, court costs and costs of investigation), causes of action, judgments and claims by anyone for damage to property, injury or death to persons resulting from the collapse or failure of any trenches, ditches or other excavations constructed under or associated with this contract, judgments and liens arising out of any negligent act or omission by Contractor or any of its officers, agents, officials, employees, or subcontractors or any defect in materials or workmanship of any supply, materials, mechanism or other product or service which it or any of its officers, agents, officials, employees, or subcontractors has supplied to City or has used in connection with this Agreement and regardless of whether or not it is caused in part by a party indemnified herein under. Such indemnity shall include attorney's fees and all costs and other expenses arising there from or incurred in connection therewith and shall not be limited by reason of the enumeration of any insurance coverage required herein.

4.02 Abandonment, Default and Termination

4.02.01 City shall have the right to abandon the work contracted for in this Agreement without penalty. If City abandons the work described herein, Contractor shall deliver to City all surveys, notes, drawings, specifications and estimates completed or partially completed and these shall become the property of City. The earned value of the work performed shall be based upon an estimate of the proportion between the work performed by Contractor under this Agreement and the work which Contractor was obligated to perform under this Agreement. This proportion shall be mutually agreed upon by City and Contractor. The payment made to Contractor shall be paid as a final payment in full settlement of his services hereunder.

4.02.02 If Contractor defaults or fails to fulfill in a timely and proper manner the obligations pursuant to this Agreement, City may, after seven (7) days' written notice has been delivered to Contractor, and without prejudice to any other remedy it may have, make good such deficiencies and may deduct the cost thereof from the payment then or thereafter due to Contractor. In the alternative, City, at its option, may terminate this Agreement and take possession of the site and of all materials, equipment, tools and construction equipment and machinery thereon owned by Contractor, and may finish the project by whatever method it may deem expedient, and if the such action exceeds the unpaid balance of the sum amount, Contractor or his surety, shall pay the difference to City.

4.02.03 **Default**: If Contractor breaches this Agreement or fails to perform the work in an acceptable manner, he shall be considered in default. Any one or more of the following will be considered a default:

- Failure to begin the work under this Agreement within the time specified.

- Failure to perform the work with sufficient supervision, workmen, equipment and materials to insure prompt completion of said work within the time limits allowed.
- Unsuitable performance of the work as determined by the Superintendent of Operations for the Parks & Recreation Department or his representative.
- Neglecting or refusing to remove defective materials or failure to perform anew such work as shall have been rejected.
- Discontinuing the prosecution of the work or any part of it.
- Inability to finance the work adequately.
- If, for any other reason, Contractor breaches this Agreement or fails to carry on the work in an acceptable manner.

4.02.04 City shall send Contractor a written notice of default. If Contractor, or his Surety, within a period of ten (10) days after such notice, fails to remedy the default, then City shall have full power and authority, without violation of the Contract, to take the prosecution of the work out of the hands of said Contractor, to appropriate or use any or all materials and equipment on the ground as may be suitable and acceptable, and may, at its option, turn the work over to the Surety, or enter into an agreement with another Contractor for the completion of the Agreement according to the terms and provisions thereof, or City may use such other methods as, in its opinion, shall be required for the completion of said Contract in an acceptable manner.

4.02.05 All cost of completing the work under the Contract shall be deducted from the monies due or which may become due to said Contractor. In case the expenses so incurred by City shall be less than the sum which would have been payable under the Contract if it had been completed by said Contractor, Contractor shall be entitled to receive the difference. However, in case such expense shall exceed the sum which would have been payable under the Contract, Contractor and his Surety will be liable and shall pay to City the amount of said excess. By taking over the prosecution of the work, City does not forfeit the right to recover damages from Contractor or his Surety for his failure to complete the work in the time specified.

4.02.06 Notwithstanding any other provision of this Agreement, if funds for the continued fulfillment of the Agreement by City are at any time not forthcoming or are insufficient, through failure of any entity to appropriate the funds or otherwise, then City shall have the right to terminate this Agreement without penalty by giving prior written notice documenting the lack of funding in which instance, unless otherwise agreed to by the parties, this Agreement shall terminate and become null and void.

4.02.07 City agrees that it will make its best effort to obtain sufficient funds, including but not limited to, including in its budget for each fiscal period during the term hereof a request for sufficient funds to meet its obligations hereunder in full.

4.03 Successors and Assigns

4.03.01 Both parties agree that for the purpose of this Agreement, Contractor shall be an Independent Contractor and not an employee of City.

4.03.02 No portion of this Agreement shall be sublet, assigned, transferred or otherwise disposed of by Contractor except with the written consent of City being first obtained. Consent to sublet, assign, transfer, or otherwise dispose of any portion of this Agreement shall not be construed to relieve Contractor of any responsibility of the fulfillment of this Agreement.

4.04 Extent of Agreement: Integration

4.04.01 This Agreement consists of the following parts, each of which is as fully a part of this Agreement as if set out herein:

1. This Agreement and its Attachments.
2. All Written Amendments and other documents amending, modifying, or supplementing the Contract Documents which may be delivered or issued after the Effective Date of the Agreement and are not attached hereto.
3. Contractors Proposal
4. The Special Conditions.
5. All plans as provided for the work that is to be completed.
6. The Supplementary Conditions.
7. The General Conditions.
8. The Specifications.
9. The current Indiana Department of Transportation Standard Specifications and the latest addenda.
10. Contractor's submittals.
11. Request for Taxpayer Identification number and certification: Substitute W-9.

4.04.02 In resolving conflicts, errors, discrepancies and disputes concerning the Scope of Work to be performed by Contractor, and other rights and obligations of City and Contractor, the document expressing the greater quantity, quality or other scope of work in question, or imposing the greater obligation upon Contractor and affording the greater right or remedy to City shall govern; otherwise the documents shall be given precedence in the order as enumerated above.

4.05 Insurance

4.05.01 Contractor shall, as a prerequisite to this Agreement, purchase and thereafter maintain such insurance as will protect him from the claims set forth below which may arise out of or result from Contractor's operations under this Agreement, whether such operations be by Contractor or by any subcontractors or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable:

Coverage		Limits
A.	Worker's Compensation & Disability	Statutory Requirements
B.	Employer's Liability Bodily Injury by Accident	$100,000 each accident
	Bodily Injury by Disease	$500,000 policy limit
	Bodily Injury by Disease	$100,000 each employee

C. Commercial General Liability (Occurrence Basis) Bodily Injury, personal injury, property damage, contractual liability, products-completed operations, General Aggregate Limit (other than Products/Completed Operations)	$1,000,000 per occurrence and $2,000,000 in the aggregate
Products/Completed Operation	$1,000,000
Personal & Advertising Injury Limit	$1,000,000
Each Occurrence Limit	$1,000,000
Fire Damage (any one fire)	$50,000
D. Comprehensive Auto Liability (single limit, owned, hired and non-owned)	$1,000,000 each accident
Bodily injury and property damage	
E. Umbrella Excess Liability	$5,000,000 each occurrence and aggregate
The Deductible on the Umbrella Liability shall not be more than	$10,000

4.05.02 Contractor's comprehensive general liability insurance shall also provide coverage for the following:

- Premises and operations;
- Contractual liability insurance as applicable to any hold-harmless agreements;
- Completed operations and products; which also must be maintained for a minimum period of two (2) years after final payment and Contractor shall continue to provide evidence of such coverage to City on an annual basis during the aforementioned period;
- Broad form property damage - including completed operations;
- Fellow employee claims under Personal Injury; and
- Independent Contractors.

4.05.03 With the prior written approval of City, Contractor may substitute different types or amounts of coverage for those specified as long as the total amount of required protection is not reduced.

4.05.04 Certificates of Insurance showing such coverage then in force (but not less than the amount shown above) shall be on file with City prior to commencement of work. These Certificates shall contain a provision that coverage afforded under the policies will not be canceled or non-renewed until at least sixty (60) days' prior written notice has been received by City. The City shall be named as an additional insured on the Commercial General Liability, Automobile Liability, and Umbrella Excess Liability policies. The Contractor shall agree to a waiver of subrogation on its Worker's Compensation policy.

4.06 **Necessary Documentation** Contractor certifies that it will furnish City any and all documentation, certification, authorization, license, permit or registration required by the laws or rules and regulations of the City of Bloomington, the State of Indiana and the United States. Contractor further certifies that it is now and will maintain in good standing with such

governmental agencies and that it will keep its license, permit registration, authorization or certification in force during the term of this Agreement.

4.07 **Applicable Laws** Contractor agrees to comply with all federal, state, and local laws, rules and regulations applicable to Contractor in performing work pursuant to this Agreement, including, but not limited to, discrimination in employment, prevailing wage laws, conflicts of interest, public notice, accounting records and requirements. This Agreement shall be governed by the laws of the United States, and the State of Indiana, and by all Municipal Ordinances and Codes of the City of Bloomington. Venue of any disputes arising under this Agreement shall be in the Monroe Circuit Court, Monroe County, Indiana.

4.08 **Non-Discrimination**

4.08.01 Contractor and subcontractors shall not discriminate against any employee or applicant for employment, to be employed in the performance of this Agreement, with respect to hire, tenure, terms, training, conditions or privileges of employment, because of race, sex, color, religion, national origin, ancestry, disability, sexual orientation, gender identity, veteran status or housing status. Breach of this covenant may be regarded as a material breach of the Agreement.

4.08.02 Contractor certifies for itself and all its subcontractors compliance with existing laws of the State of Indiana and the United States regarding:

Prohibition of discrimination in employment practices on the basis of race, sex, color, religion, national origin, ancestry, disability, sexual orientation, gender identity, veteran status, housing status, or any other legally protected classification;

The utilization of Minority and Women Business Enterprises. Contractor further certifies that it:

a. Has formulated its own Affirmation Action plan for the recruitment, training and employment of minorities and women, including goals and timetable; which has been approved by the City's Contract Compliance Officer.

b. Encourages the use of small business, minority-owned business and women-owned business in its operations.

4.08.03 FURTHER, PURSUANT TO INDIANA CODE 5-16-6-1, Contractor AGREES:

A) That in the hiring of employees for the performance of work under this Agreement or any sub agreement hereunder, no contractor, or subcontractor, nor any person acting on behalf of such Contractor or subcontractor, shall by reason of race, sex, color, religion, national origin, ancestry, or any other legally protected classification, discriminate against any citizen of the State of Indiana who is qualified and available to perform the work to which the employment relates.

B) That no contractor, subcontractor, or any person on their behalf, shall, in any manner, discriminate against or intimidate any employee hired for performance of work under this Agreement on account of race, religion, color, sex, national origin, ancestry, or any other legally protected classification.

C) That there may be deducted from the amount payable to Contractor, by City, under this Agreement, penalty of Five Dollars ($5.00) for each person for each calendar day during which such person was discriminated against or intimidated in violation of the provisions of this Agreement. Any such person discriminated against retains the right to file a discrimination complaint with the appropriate civil rights agency or court.

D) That this Agreement may be canceled or terminated by City and all money due or to become hereunder may be forfeited, for a second or any subsequent violations of the terms or conditions under this section of the Agreement.

4.09 Workmanship and Quality of Materials

4.09.01 Contractor shall guarantee the work for a period of one (1) year from the date of substantial completion. Failure of any portion of the work within one (1) year due to improper construction, materials of construction, or design may result in a refund to City of the purchase price of that portion which failed or may result in the forfeiture of Contractor's Performance Bond.

4.09.02 OR EQUAL: Wherever in any of the Agreement Documents an article, material or equipment is defined by describing a proprietary product, or by using the name of a manufacturer or vender, the term "Or Equal" or the term "The Equivalent" if not inserted, shall be implied, and it is done for the express purpose of establishing a basis of durability and efficiency and not for the purpose of limiting completion. Whenever material or equipment is submitted for approval as being equal to that specified, the submittal shall include sufficient information and data to demonstrate that the material or equipment conforms to the Contract requirements. The decision as to whether or not such material or equipment is equal to that specified shall be made by the Superintendent of Operations for the Parks & Recreation Department. The approval by the Superintendent of Operations for the Parks & Recreation Department of alternate material or equipment as being equivalent to that specified, shall not in any way relieve Contractor of responsibility for failure of the material or equipment due to faulty design, material, or workmanship, to perform the function required by the Contract Documents. Specifications as determined by other entities within the City of Bloomington such as City Utilities shall only be substituted or changed by their approval which shall be submitted in writing to the Superintendent of Operations for the Parks & Recreation Department.

4.09.03 City shall be the sole judge of the sufficiency of workmanship and quality of materials. Disputes shall be resolved by the Director of Parks and Recreation and are not subject to arbitration.

4.10 Safety. Contractor shall be responsible for the safety of employees at all times and shall provide all equipment necessary to insure their safety. Contractor shall ensure the enforcement of all applicable safety rules, regulations, ordinances and laws, whether federal, state or local.

Contractor's Superintendent of Safety shall make daily inspections upon the arrival and leaving of the site at the close of each workday.

4.10.01 Contractor is required to comply with IOSHA regulations 29 C.F.R 1926, Subpart P, Excavations for all trenches of at least five (5) feet in depth. All cost for trench safety systems shall be the responsibility of the Contractor and included in the cost of the principal work with which the safety systems are associated. Contractor shall sign an affidavit, attached as Attachment D, affirming that Contractor shall maintain compliance with IOSHA requirements for excavations of at least five (5) in depth.

4.11 Amendments/Changes

4.11.01 Except as provided in Paragraph 4.11.02, this Agreement may be amended only by written instrument signed by both City and Contractor.

4.11.02 Without invalidating the Agreement and without notice to any surety, City may, at any time or from time to time, order, in writing, additions, deletions, or revisions in the work. Upon receipt of any such document, Contractor shall promptly proceed with the work involved, which will be performed under the applicable conditions of the Agreement Documents.

4.11.03 If Contractor believes that any direction of City under paragraph 4.11.02, or any other event or condition, will result in an increase in the Contract time or price, he shall file written notice with City no later than twenty (20) calendar days after the occurrence of the event giving rise to the claim and stating the general nature of the claim with supporting data. No claim for any adjustment of the Contract time or price will be valid if not submitted in accordance with this Paragraph.

4.11.04 Contractor shall carry on the work and adhere to the progress schedule during all disputes or disagreements with City. No work shall be delayed or postponed pending resolution of any dispute or disagreement except as Contractor and City may otherwise agree in writing.

4.12 Payment of Subcontractors Contractor shall pay all subcontractors, laborers, material suppliers and those performing services to Contractor on the project under this Agreement. City may, as a condition precedent to any payment hereunder, require Contractor to submit satisfactory evidence of payments of any and all claims of subcontractors, laborers, material suppliers, and those furnishing services to Contractor. Upon receipt of a lawful claim, City shall withhold money due to Contractor in a sufficient amount to pay the subcontractors, laborers, material suppliers, and those furnishing services to Contractor.

4.13 Written Notice Written notice shall be considered as served when delivered in person or sent by mail to the individual, firm, or corporation, or to the last business address of such known to Contractor who serves the Notice. Notice shall be sent as follows:

TO City: **TO Contractor:**

City of Bloomington	Price Electric, Inc.
Attn: J. D. Boruff, Superintendent of Operations	Attn: Karyn Barrett
401 N. Morton, Suite 250	724 Thornton Drive
Bloomington, Indiana 47402	Bloomington, Indiana 47401

4.14 **Severability and Waiver** In the event that any clause or provision of this Agreement is held to be invalid by any court of competent jurisdiction, the invalidity of such clause or provision shall not affect any other provision of this Agreement. Failure of either party to insist on strict compliance with any provision of this Agreement shall not constitute waiver of that party's right to demand later compliance with the same or other provisions of this Agreement.

4.15 **Notice to Proceed** Contractor shall not begin the work pursuant to the "Scope of Work" of this Agreement until it receives an official written Notice to Proceed from the City. Contractor shall start active and continuous work on the Agreement within fifteen (15) calendar days after the date of the Notice to Proceed. In no case shall work begin prior to the date of the Notice to Proceed. If a delayed starting date is indicated in the proposal, the fifteen (15) calendar day limitation will be waived. Work day charges will then begin on a date mutually agreed upon, but not later than the delayed starting date specified. In the event that any Agreement is canceled after an award has been made but prior to the issuing of the Notice to Proceed, no reimbursement will be made for any expenses accrued relative to this contract during that period.

4.16 **Steel or Foundry Products**

4.16.01 To comply with Indiana Code 5-16-8, affecting all contracts for the construction, reconstruction, alteration, repair, improvement or maintenance of public works, the following provision shall be added: If steel or foundry products are to be utilized or supplied in the performance of any contract or subcontract, only domestic steel or foundry products shall be used. Should City feel that the cost of domestic steel or foundry products is unreasonable; City will notify Contractor in writing of this fact.

4.16.02 Domestic Steel products are defined as follows:

> "Products rolled, formed, shaped, drawn, extruded, forged, cast, fabricated or otherwise similarly processed, or processed by a combination of two (2) or more of such operations, from steel made in the United States by open hearth, basic oxygen, electric furnace, Bessemer or other steel making process."

4.16.03 Domestic Foundry products are defined as follows:

> "Products cast from ferrous and nonferrous metals by foundries in the United States."

4.16.04 The United States is defined to include all territory subject to the jurisdiction of the United States.

4.16.05 City may not authorize or make any payment to Contractor unless City is satisfied that Contractor has fully complied with this provision.

4.17 Verification of Employees' Immigration Status

Contractor is required to enroll in and verify the work eligibility status of all newly-hired employees through the E-Verify program. (This is not required if the E-Verify program no longer exists). Contractor shall sign an affidavit, attached as Attachment B, affirming that Contractor does not knowingly employ an unauthorized alien. "Unauthorized alien" is defined at 8 U.S. Code 1324a(h)(3) as a person who is not a U.S. citizen or U.S. national and is not lawfully admitted for permanent residence or authorized to work in the U.S. under 8 U.S. Code Chapter 12 or by the U.S. Attorney General.

Contractor and any of its subcontractors may not knowingly employ or contract with an unauthorized alien, or retain an employee or contract with a person that the Contractor or any of its subcontractors learns is an unauthorized alien. If the City obtains information that the Contractor or any of its subcontractors employs or retains an employee who is an unauthorized alien, the City shall notify the Contractor or its subcontractors of the Agreement violation and require that the violation be remedied within thirty (30) calendar days of the date of notice. If the Contractor or any of its subcontractors verify the work eligibility status of the employee in question through the E-Verify program, there is a rebuttable presumption that the Contractor or its subcontractor did not knowingly employ an unauthorized alien. If the Contractor or its subcontractor fails to remedy the violation within the thirty (30) calendar day period, the City shall terminate the Agreement, unless the City determines that terminating the Agreement would be detrimental to the public interest or public property, in which case the City may allow the Agreement to remain in effect until the City procures a new contractor. If the City terminates the Agreement, the Contractor or its subcontractor is liable to the City for actual damages.

Contractor shall require any subcontractors performing work under this Agreement to certify to the Contractor that, at the time of certification, the subcontractor does not knowingly employ or contract with an unauthorized alien and the subcontractor has enrolled in and is participating in the E-Verify program. Contractor shall maintain on file all subcontractors' certifications throughout the term of this Agreement with the City.

4.18 Non-Collusion

Consultant is required to certify that it has not, nor has any other member, representative, or agent of Consultant, entered into any combination, collusion or agreement with any person relative to the price to be offered by any person nor prevented any person from making an offer nor induced anyone to refrain from making an offer and that this offer is made without reference to any other offer. Consultant shall sign an affidavit, attached hereto as Attachment C, affirming that Consultant has not engaged in any collusive conduct. Attachment C is attached hereto and incorporated by reference as though fully set forth.

IN WITNESS WHEREOF, the parties of this Agreement have hereunto set their hands.

DATE: _____

City of Bloomington	**Contractor**
BY:	BY:
_____	_____
Leslie J. Coyne, President, Board of Park Commissioners	Contractor Representative
_____	_____
Paula McDevitt, Director, Parks and Recreation Department	Printed Name
_____	_____
Philippa M. Guthrie, Corporation Counsel	Title of Contractor Representative

ATTACHMENT A

"SCOPE OF WORK"

This project shall include, but is not limited to the SCOPE OF WORK. Locations provided on drawing that is attached to this contract. The contractor shall construct and/or provide the following:

1. 3 LED lights mounted on 2 poles
2. Any required trenching and backfill
3. 2 LED lights mounted to Shelter houses
4. Any required concrete cutting and patching
5. All required conduit, wiring, controls, devices, wiring, and hardware.

ATTACHMENT B

"E-Verify AFFIDAVIT"

STATE OF INDIANA)
) SS:
COUNTY OF _____)

AFFIDAVIT

The undersigned, being duly sworn, hereby affirms and says that:

1. The undersigned is the _____ of _____.
   (job title) (company name)
2. The company named herein that employs the undersigned:
   i. has contracted with or seeking to contract with the City of Bloomington to provide services; **OR**
   ii. is a subcontractor on a contract to provide services to the City of Bloomington.

3. The undersigned hereby states that, to the best of his/her knowledge and belief, the company named herein does not knowingly employ an "unauthorized alien," as defined at 8 United States Code 1324a(h)(3).

4. The undersigned herby states that, to the best of his/her belief, the company named herein is enrolled in and participates in the E-verify program.

_____
Signature

_____
Printed Name

STATE OF INDIANA)
) SS:
COUNTY OF _____)

Before me, a Notary Public in and for said County and State, personally appeared _____ and acknowledged the execution of the foregoing this _____ day of _____, 20____.

_____My Commission Expires: _____
Notary Public's Signature

_____County of Residence: _____
Printed Name of Notary Public

ATTACHMENT C

NON-COLLUSION AFFIDAVIT

STATE OF _____)
) SS:
COUNTY OF _____)

AFFIDAVIT

The undersigned offeror or agent, being duly sworn on oath, says that he has not, nor has any other member, representative, or agent of the firm, company, corporation or partnership represented by him, entered into any combination, collusion or agreement with any person relative to the price to be offered by any person nor to prevent any person from making an offer nor to induce anyone to refrain from making an offer and that this offer is made without reference to any other offer.

OATH AND AFFIRMATION

I affirm under the penalties of perjury that the foregoing facts and information are true and correct to the best of my knowledge and belief.

Dated this _____ day of _____, 2016.

Contractor

By:

_____

_____

STATE OF _____)
) SS:
COUNTY OF _____)

Before me, a Notary Public in and for said County and State, personally appeared _____ and acknowledged the execution of the foregoing this _____ day of _____, 20____.

_____ _____
Printed Name of Notary Public Notary Public's Signature

My Commission Expires: _____ County of Residence: _____

ATTACHMENT D

BIDDER'S AFFIDAVIT IN COMPLIANCE WITH INDIANA CODE 36-1-12-20
TRENCH SAFETY SYSTEMS;
COST RECOVERY

STATE OF INDIANA)
) SS:
COUNTY OF _____)

AFFIDAVIT

The undersigned, being duly sworn, hereby affirms and says that:

1. The undersigned is the _____ of
(job title)
_____.
(company name)

2. The undersigned is duly authorized and has full authority to execute this Bidder's Affidavit.

3. The company named herein that employs the undersigned:
   i. has contracted with or seeking to contract with the City of Bloomington to provide services; **OR**
   ii. is a subcontractor on a contract to provide services to the City of Bloomington.

4. By submission of this Bid and subsequent execution of a Contract, the undersigned Bidder certifies that as successful Bidder (Contractor) all trench excavation done within his/her control (by his/her own forces or by his/her Subcontractors) shall be accomplished in strict adherence with OSHA trench safety standards contained in 29 C.F.R. 1926, Subpart P, including all subsequent revisions or updates to these standards as adopted by the United States Department of Labor.

5. The undersigned Bidder certifies that as successful Bidder (Contractor) he/she has obtained or will obtain identical certification from any proposed Subcontractors that will perform trench excavation prior to award of the subcontracts and that he/she will retain such certifications in a file for a period of not less than three (3) years following final acceptance.

6. The Bidder acknowledges that included in the various items listed in the Schedule of Bid Prices and in the Total Amount of Bid Prices are costs for complying with I.C. 36-1-12-20. The Bidder further identifies the costs to be summarized below*:

	Trench Safety Measure	**Units of Measure**	**Unit Cost**	**Unit Quantity**	**Extended Cost**
A.					
B.					
C.					
D.					
				Total	**$_____**

Method of Compliance (Specify) _____

_____

Date: _____, 20_____

_____
Signature

_____
Printed Name

STATE OF INDIANA)
) SS:
COUNTY OF _____)

Before me, a Notary Public in and for said County and State, personally appeared _____ and acknowledged the execution of the foregoing this _____ day of _____, 20_____.

My Commission Expires: _____ _____
Signature of Notary Public

County of Residence: _____ _____
Printed Name of Notary Public

*Bidders: Add extra sheet(s), if needed.

If Bidder fails to complete and execute this sworn affidavit, his/her Bid may be declared nonresponsive and rejected by the **CITY OF BLOOMINGTON**.

CITY OF BLOOMINGTON
parks and recreation

STAFF REPORT

Agenda Item: C-3
Date: 12/13/2016

Administrator
Review\Approval
PM

TO: Board of Park Commissioners
FROM: Dave Williams, Operations Director
DATE: December 13, 2016
SUBJECT: **REVIEW/APPROVAL OF PROPERTY ACQUISITION ADJOINING BUILDING TRADES PARK**

Recommendation

Staff recommends approval for the acquisition of residential property located at 717 W. Howe St. as an addition to Building Trades Park. (see attached aerial map with location)

Background

This .9 acre residential lot was offered for sale to the department by the property owners in 2015. Purchase is desired so that the future use and condition of this parcel can be secured and controlled by the department and additional greenspace can be added to Building Trades Park. The site contains a residential home, carport, and detached garage. Permission was granted by the Historic Commission to demolish all structures on the site and restore it to greenspace. The Prospect Hill Neighborhood Association also supports the property acquisition and restoring the site as an addition to the park.

The Redevelopment Commission has approved acquisition of the property and will provide TIF funding for the appraisals, Title Search, Phase one environmental assessment, property purchase, and site restoration. With Park Board approval, an offer to purchase would be extended to the owners later this month with a closing anticipated in January. Following acquisition, the department will solicit bids for demolition and site restoration workto be completed by Spring 2017.

RESPECTFULLY SUBMITTED,

Dave Williams, Operations Director

Perry
40 m
100 ft

CITY OF BLOOMINGTON
parks and recreation

STAFF REPORT

Agenda Item: C-4
Date: 12/13/2016

Administrator
Review\Approval
PM

TO: Board of Park Commissioners
FROM: Steve Cotter, Natural Resources Manager
DATE: **December 13, 2016**
SUBJECT: **Hazardous Ash Tree Removal Contract Approval**

Recommendation

Staff recommends approval of this contract

Background

The emerald ash borer is an invasive beetle that is decimating ash tree populations throughout the eastern United States. The Emerald Ash Borer Management Plan for City of Bloomington Street Trees calls for the removal of 172 ash trees of the 775 street trees that were present in 2015. Over 150 ash trees have been removed from tree plots to date. This contract calls for the removal of 8 street trees, 5 trees at Griffy Lake Nature Preserve and a large number of dead and dying trees within 40 feet of the access road, and adjacent to the stairway, at Leonard Springs Nature Park. The trees at Griffy are adjacent to the boathouse and restrooms. The trees along the road at Leonard Springs pose a threat to park visitors including hundreds of MCCSC students that attend Leonard Springs Nature Days at the park each spring and fall. The street and park trees marked for removal in this contract are likely to cause property damage, personal injury or worse if they are not removed.

RESPECTFULLY SUBMITTED,

Steve Cotter
Natural Resources Manager

AGREEMENT
BETWEEN
CITY OF BLOOMINGTON
PARKS AND RECREATION DEPARTMENT
AND
BLUESTONE LLC
FOR
HAZARDOUS ASH TREE REMOVAL

THIS AGREEMENT, executed by and between the City of Bloomington, Indiana, Parks and Recreation Department through the its Board of Parks Commissioners (hereinafter City), and Bluestone LLC, (hereinafter Contractor);

WITNESSETH THAT:

WHEREAS, City desires to retain Contractor's services for Scope of Work (more particularly described in Attachment A, "Scope of Work"); and

WHEREAS, Contractor is capable of performing work as per his/her proposal (Attachment D); and

WHEREAS, in accordance with Indiana Code 5-16-13 *et seq.*, incorporated herein by reference, Contractor is a Tier 1 or General Contractor for this project; and

WHEREAS, Contractor based upon his/ her proposal, was determined to be the most advantageous to the City for the said project.

NOW, THEREFORE, in consideration of the mutual promises hereinafter enumerated, the parties agree as follows:

ARTICLE 1. TERM

1.01 This Agreement shall be in effect upon execution of this Agreement by all parties. In accordance with Indiana Code 5-16-13 *et seq.*, incorporated herein by reference, Contractor is a Tier 1 contractor or general contractor for this project.

ARTICLE 2. SERVICES

2.01 Contractor shall complete all work required under this Agreement no later than March 31, 2017, unless the parties mutually agree to a later completion date. Substantial Completion shall mean completion of all work.

2.02 It is hereby understood by both parties that time is of the essence in this Agreement. Failure of Contractor to complete all work as herein provided will result in monetary damages to City. It is hereby agreed that City will be damaged for every day the work has not been performed in the manner herein provided and that the measure of those damages shall be determined by reference

Section 12.00 of the General Conditions for Each Day of Overrun in Contract Time. Contractor agrees to pay City said damages or, in the alternative, City, at its sole discretion, may withhold monies otherwise due Contractor. It is expressly understood by the parties hereto that these damages relate to the time of performance and do not limit City's other remedies under this Agreement, or as provided by applicable law, for other damages.

2.03 Contractor agrees that no charges or claims for damages shall be made by him for any delays or hindrances, from any cause whatsoever during the progress of any portion of the services specified in the Agreement. Such delays or hindrances, if any, may be compensated for by an extension of time for a reasonable period as may be mutually agreed upon between the parties, it being understood, however, that permitting Contractor to proceed to complete any service, or any part of the services / project, after the date to which the time of completion may have been extended, shall in no way operate as a waiver on the part of City of any of its rights herein.

ARTICLE 3. COMPENSATION

3.01 Contractor shall provide services as specified in Attachment A, "Scope of Work", attached hereto and incorporated into this Agreement.

3.02 Upon the submittal of approved claims, City shall compensate Contractor in a lump sum not to exceed Twenty Two Thousand Nine Hundred Seventy Five Dollars ($22,975). This amount shall include all reimbursable services.

Contractor shall submit an invoice to the City upon completion of the services described in the Scope of Work. Payment will be remitted to Contractor within Forty Five (45) days of receipt of invoice. The invoice shall be sent to:

Steve Cotter, Natural Resources Manager
401 N. Morton, Suite 250
Bloomington, IN 47404

Additional services not set forth in Scope of Work, changes in work, or incurred expenses in excess of amounts provided herein must be authorized in writing by the City prior to such work being performed or such expenses incurred. The City shall not make payment for any unauthorized work or expenses.

City may withhold payment, in whole or in part, to the extent necessary to protect itself from a loss on account of any of the following:

- Defective work.
- Evidence indicating the probable filing of claims by other parties against Contractor which may adversely affect City.
- Failure of Contractor to make payments due to subcontractors, material suppliers or employees.
- Damage to City or a third party.

3.03 The submission of any request for payment shall be deemed a waiver and release by Contractor of all liens and claims with respect to the work and period to which such payment request pertains except as specifically reserved and noted on such request.

3.04 Contractor shall maintain proper account records for the scope of all services of this Agreement and provide an accounting for all charges and expenditures as may be necessary for audit purposes. All such records shall be subject to inspection and examination by City's representatives at reasonable business hours.

3.05 For projects utilizing federal funding the Contractor shall submit time sheets (WH-347) for his own and all subcontracted employees, to the Director of Operations or his representative for approval and review, including review for compliance with Davis Bacon requirements, if federal funds are used.

3.06 **Director of Operations.** The Director of Operations or his representative shall act as the City's representative and assume all duties and responsibilities and have all the rights and authority assigned to the Contractor in the Contract Documents in connection with completion of the Work in accordance with the Contract Documents.

ARTICLE 4. GENERAL PROVISIONS

4.01 Contractor agrees to indemnify and hold harmless City and its officers, agents, officials and employees for any and all claims, actions, causes of action, judgments and liens arising out of any negligent act or omission by Contractor or any of its officers, agents, officials, employees, or subcontractors or any defect in materials or workmanship of any supply, materials, mechanism or other product or service which it or any of its officers, agents, officials, employees, or subcontractors has supplied to City or has used in connection with this Agreement and regardless of whether or not it is caused in part by a party indemnified herein under. Such indemnity shall include attorney's fees and all costs and other expenses arising there from or incurred in connection therewith and shall not be limited by reason of the enumeration of any insurance coverage required herein.

4.02 Abandonment, Default and Termination

4.02.01 City shall have the right to abandon the work contracted for in this Agreement without penalty. If City abandons the work described herein, Contractor shall deliver to City all surveys, notes, drawings, specifications and estimates completed or partially completed and these shall become the property of City. The earned value of the work performed shall be based upon an estimate of the proportion between the work performed by Contractor under this Agreement and the work which Contractor was obligated to perform under this Agreement. This proportion shall be mutually agreed upon by City and Contractor. The payment made to Contractor shall be paid as a final payment in full settlement of his services hereunder.

4.02.02 If Contractor defaults or fails to fulfill in a timely and proper manner the obligations pursuant to this Agreement, City may, after seven (7) days' written notice has been delivered to Contractor, and without prejudice to any other remedy it may have, make good such deficiencies

and may deduct the cost thereof from the payment then or thereafter due to Contractor. In the alternative, City, at its option, may terminate this Agreement and take possession of the site and of all materials, equipment, tools and construction equipment and machinery thereon owned by Contractor, and may finish the project by whatever method it may deem expedient, and if the such action exceeds the unpaid balance of the sum amount, Contractor or his surety, shall pay the difference to City.

4.02.03 **Default**: If Contractor breaches this Agreement or fails to perform the work in an acceptable manner, he shall be considered in default. Any one or more of the following will be considered a default:

- Failure to begin the work under this Agreement within the time specified.
- Failure to perform the work with sufficient supervision, workmen, equipment and materials to insure prompt completion of said work within the time limits allowed.
- Unsuitable performance of the work as determined by Parks and Recreation natural resources manager or his representative.
- Neglecting or refusing to remove defective materials or failure to perform anew such work as shall have been rejected.
- Discontinuing the prosecution of the work or any part of it.
- Inability to finance the work adequately.
- If, for any other reason, Contractor breaches this Agreement or fails to carry on the work in an acceptable manner.

4.02.04 City shall send Contractor a written notice of default. If Contractor, or his Surety, within a period of ten (10) days after such notice, fails to remedy the default, then City shall have full power and authority, without violation of the Contract, to take the prosecution of the work out of the hands of said Contractor, to appropriate or use any or all materials and equipment on the ground as may be suitable and acceptable, and may, at its option, turn the work over to the Surety, or enter into an agreement with another Contractor for the completion of the Agreement according to the terms and provisions thereof, or City may use such other methods as, in its opinion, shall be required for the completion of said Contract in an acceptable manner.

4.02.05 All cost of completing the work under the Contract shall be deducted from the monies due or which may become due to said Contractor. In case the expenses so incurred by City shall be less than the sum which would have been payable under the Contract if it had been completed by said Contractor, Contractor shall be entitled to receive the difference. However, in case such expense shall exceed the sum which would have been payable under the Contract, Contractor and his Surety will be liable and shall pay to City the amount of said excess. By taking over the prosecution of the work, City does not forfeit the right to recover damages from Contractor or his Surety for his failure to complete the work in the time specified.

4.02.06 Notwithstanding any other provision of this Agreement, if funds for the continued fulfillment of the Agreement by City are at any time not forthcoming or are insufficient, through failure of any entity to appropriate the funds or otherwise, then City shall have the right to terminate this Agreement without penalty by giving prior written notice documenting the lack of funding in

which instance, unless otherwise agreed to by the parties, this Agreement shall terminate and become null and void.

4.02.07 City agrees that it will make its best effort to obtain sufficient funds, including but not limited to, including in its budget for each fiscal period during the term hereof a request for sufficient funds to meet its obligations hereunder in full.

4.03 Successors and Assigns

4.03.01 Both parties agree that for the purpose of this Agreement, Contractor shall be an Independent Contractor and not an employee of City.

4.03.02 No portion of this Agreement shall be sublet, assigned, transferred or otherwise disposed of by Contractor except with the written consent of City being first obtained. Consent to sublet, assign, transfer, or otherwise dispose of any portion of this Agreement shall not be construed to relieve Contractor of any responsibility of the fulfillment of this Agreement.

4.04 Extent of Agreement: Integration

4.04.01 This Agreement consists of the following parts, each of which is as fully a part of this Agreement as if set out herein:

1. This Agreement and its Attachments.
2. All Written Amendments and other documents amending, modifying, or supplementing the Contract Documents which may be delivered or issued after the Effective Date of the Agreement and are not attached hereto.
3. Contractor's proposal.
4. The Special Conditions.
5. All plans as provided for the work that is to be completed.
6. The Supplementary Conditions.
7. The General Conditions.
8. The Specifications.
9. The current Indiana Department of Transportation Standard Specifications and the latest addenda.
10. Contractor's submittals.
11. Request for Taxpayer Identification number and certification: Substitute W-9.

4.04.02 In resolving conflicts, errors, discrepancies and disputes concerning the Scope of Work to be performed by Contractor, and other rights and obligations of City and Contractor, the document expressing the greater quantity, quality or other scope of work in question, or imposing the greater obligation upon Contractor and affording the greater right or remedy to City shall govern; otherwise the documents shall be given precedence in the order as enumerated above.

4.05 Insurance

4.05.01 Contractor shall, as a prerequisite to this Agreement, purchase and thereafter maintain such insurance as will protect him from the claims set forth below which may arise out of or result from Contractor's operations under this Agreement, whether such operations be by Contractor or by any Sub-Contractors or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable:

Coverage	Limits
A. Worker's Compensation & Disability	Statutory Requirements
B. Employer's Liability Bodily Injury by Accident	$100,000 each accident
Bodily Injury by Disease	$500,000 policy limit
Bodily Injury by Disease	$100,000 each employee
C. Commercial General Liability (Occurrence Basis) Bodily Injury, personal injury, property damage, contractual liability, products-completed operations, General Aggregate Limit (other than Products/Completed Operations)	$1,000,000 per occurrence and $2,000,000 in the aggregate
Products/Completed Operation	$1,000,000
Personal & Advertising Injury Limit	$1,000,000
Each Occurrence Limit	$1,000,000
Fire Damage (any one fire)	$50,000
D. Comprehensive Auto Liability (single limit, owned, hired and non-owned) Bodily injury and property damage	$1,000,000 each accident
E. Umbrella Excess Liability	$5,000,000 each occurrence and aggregate
The Deductible on the Umbrella Liability shall not be more than	$10,000

4.05.02 Contractor's comprehensive general liability insurance shall also provide coverage for the following:

- Premises and operations;
- Contractual liability insurance as applicable to any hold-harmless agreements;
- Completed operations and products; which also must be maintained for a minimum period of two (2) years after final payment and Contractor shall continue to provide evidence of such coverage to City on an annual basis during the aforementioned period;
- Broad form property damage - including completed operations;
- Fellow employee claims under Personal Injury; and
- Independent Contractors.

4.05.03 With the prior written approval of City, Contractor may substitute different types or amounts of coverage for those specified as long as the total amount of required protection is not reduced.

4.05.04 Certificates of Insurance showing such coverage then in force (but not less than the amount shown above) shall be on file with City prior to commencement of work. These Certificates shall contain a provision that coverage afforded under the policies will not be canceled or non-renewed until at least sixty (60) days' prior written notice has been received by City. The City shall be named as an additional insured on the Commercial General Liability, Automobile Liability, and Umbrella Excess Liability policies. The Contractor shall agree to a waiver of subrogation on its Worker's Compensation policy.

4.06 Necessary Documentation Contractor certifies that it will furnish City any and all documentation, certification, authorization, license, permit or registration required by the laws or rules and regulations of the City of Bloomington, the State of Indiana and the United States. Contractor further certifies that it is now and will maintain in good standing with such governmental agencies and that it will keep its license, permit registration, authorization or certification in force during the term of this Agreement.

4.07 Applicable Laws Contractor agrees to comply with all federal, state, and local laws, rules and regulations applicable to Contractor in performing work pursuant to this Agreement, including, but not limited to, discrimination in employment, prevailing wage laws, conflicts of interest, public notice, accounting records and requirements. This Agreement shall be governed by the laws of the United States, and the State of Indiana, and by all Municipal Ordinances and Codes of the City of Bloomington. Venue of any disputes arising under this Agreement shall be in the Monroe Circuit Court, Monroe County, Indiana.

4.08 Non-Discrimination

4.08.01 Contractor and subcontractors shall not discriminate against any employee or applicant for employment, to be employed in the performance of this Agreement, with respect to hire, tenure, terms, training, conditions or privileges of employment, because of race, sex, color, religion, national origin, ancestry, disability, sexual orientation, gender identity, veteran status or housing status. Breach of this covenant may be regarded as a material breach of the Agreement.

4.08.02 Contractor certifies for itself and all its subcontractors compliance with existing laws of the State of Indiana and the United States regarding:

> Prohibition of discrimination in employment practices on the basis of race, sex, color, religion, national origin, ancestry, disability, sexual orientation, gender identity, veteran status, housing status, or any other legally protected classification;
>
> The utilization of Minority and Women Business Enterprises. Contractor further certifies that it:

a. Has formulated its own Affirmation Action plan for the recruitment, training and employment of minorities and women, including goals and timetable; which has been approved by the City's Contract Compliance Officer.

b. Encourages the use of small business, minority-owned business and women-owned business in its operations.

4.08.03 FURTHER, PURSUANT TO INDIANA CODE 5-16-6-1, Contractor AGREES:

A) That in the hiring of employees for the performance of work under this Agreement or any sub agreement hereunder, no contractor, or subcontractor, nor any person acting on behalf of such Contractor or subcontractor, shall by reason of race, sex, color, religion, national origin, ancestry, or any other legally protected classification, discriminate against any citizen of the State of Indiana who is qualified and available to perform the work to which the employment relates.

B) That no contractor, subcontractor, or any person on their behalf, shall, in any manner, discriminate against or intimidate any employee hired for performance of work under this Agreement on account of race, religion, color, sex, national origin, ancestry, or any other legally protected classification.

C) That there may be deducted from the amount payable to Contractor, by City, under this Agreement, penalty of Five Dollars ($5.00) for each person for each calendar day during which such person was discriminated against or intimidated in violation of the provisions of this Agreement. Any such person discriminated against retains the right to file a discrimination complaint with the appropriate civil rights agency or court.

D) That this Agreement may be canceled or terminated by City and all money due or to become hereunder may be forfeited, for a second or any subsequent violations of the terms or conditions under this section of the Agreement.

4.09 Workmanship and Quality of Materials

4.09.01 Contractor shall guarantee the work for a period of one (1) year from the date of substantial completion. Failure of any portion of the work within one (1) year due to improper construction, materials of construction, or design may result in a refund to City of the purchase price of that portion which failed or may result in the forfeiture of Contractor's Performance Bond.

4.09.02 OR EQUAL: Wherever in any of the Agreement Documents an article, material or equipment is defined by describing a proprietary product, or by using the name of a manufacturer or vender, the term "Or Equal" or the term "The Equivalent" if not inserted, shall be implied, and it is done for the express purpose of establishing a basis of durability and efficiency and not for the purpose of limiting completion. Whenever material or equipment is submitted for approval as being equal to that specified, the submittal shall include sufficient information and data to demonstrate that the material or equipment conforms to the Contract requirements. The decision as to whether or not such material or equipment is equal to that specified shall be made by the

Parks and Recreation natural resources manager. The approval by the Parks and Recreation natural resources manager of alternate material or equipment as being equivalent to that specified, shall not in any way relieve Contractor of responsibility for failure of the material or equipment due to faulty design, material, or workmanship, to perform the function required by the Contract Documents. Specifications as determined by other entities within the City of Bloomington such as City Utilities shall only be substituted or changed by their approval which shall be submitted in writing to the Parks and Recreation natural resources manager.

4.09.03 City shall be the sole judge of the sufficiency of workmanship and quality of materials. Disputes shall be resolved by the Director of Parks and Recreation and are not subject to arbitration.

4.10 **Safety**. Contractor shall be responsible for the safety of employees at all times and shall provide all equipment necessary to insure their safety. Contractor shall ensure the enforcement of all applicable safety rules, regulations, ordinances and laws, whether federal, state or local. Contractor's Superintendent of Safety shall make daily inspections upon the arrival and leaving of the site at the close of each workday.

4.11 Amendments/Changes

4.11.01 Except as provided in Paragraph 4.11.02, this Agreement may be amended only by written instrument signed by both City and Contractor.

4.11.02 Without invalidating the Agreement and without notice to any surety, City may, at any time or from time to time, order, in writing, additions, deletions, or revisions in the work. Upon receipt of any such document, Contractor shall promptly proceed with the work involved, which will be performed under the applicable conditions of the Agreement Documents.

4.11.03 If Contractor believes that any direction of City under paragraph 4.11.02, or any other event or condition, will result in an increase in the Contract time or price, he shall file written notice with City no later than twenty (20) calendar days after the occurrence of the event giving rise to the claim and stating the general nature of the claim with supporting data. No claim for any adjustment of the Contract time or price will be valid if not submitted in accordance with this Paragraph.

4.11.04 Contractor shall carry on the work and adhere to the progress schedule during all disputes or disagreements with City. No work shall be delayed or postponed pending resolution of any dispute or disagreement except as Contractor and City may otherwise agree in writing.

4.12 **Payment of Subcontractors** Contractor shall pay all subcontractors, laborers, material suppliers and those performing services to Contractor on the project under this Agreement. City may, as a condition precedent to any payment hereunder, require Contractor to submit satisfactory evidence of payments of any and all claims of subcontractors, laborers, material suppliers, and those furnishing services to Contractor. Upon receipt of a lawful claim, City shall withhold money due to Contractor in a sufficient amount to pay the subcontractors, laborers, material suppliers, and those furnishing services to Contractor.

4.13 **Written Notice** Written notice shall be considered as served when delivered in person or sent by mail to the individual, firm, or corporation, or to the last business address of such known to Contractor who serves the Notice. Notice shall be sent as follows:

To City: **To Contractor:**

City of Bloomington		Bluestone LLC
Attn: Steve Cotter, Natural Resources Mgr.		Attn: Jerad Oren, Owner
401 N. Morton, Suite 250		4011 S. Walnut St. Pike
Bloomington, Indiana 47402		Bloomington, IN 47401

4.14 **Severability and Waiver** In the event that any clause or provision of this Agreement is held to be invalid by any court of competent jurisdiction, the invalidity of such clause or provision shall not affect any other provision of this Agreement. Failure of either party to insist on strict compliance with any provision of this Agreement shall not constitute waiver of that party's right to demand later compliance with the same or other provisions of this Agreement.

4.15 **Notice to Proceed** Contractor shall not begin the work pursuant to the "Scope of Work" of this Agreement until it receives an official written Notice to Proceed from the City. Contractor shall start active and continuous work on the Agreement within fifteen (15) calendar days after the date of the Notice to Proceed. In no case shall work begin prior to the date of the Notice to Proceed. If a delayed starting date is indicated in the proposal, the fifteen (15) calendar day limitation will be waived. Work day charges will then begin on a date mutually agreed upon, but not later than the delayed starting date specified. In the event that any Agreement is canceled after an award has been made but prior to the issuing of the Notice to Proceed, no reimbursement will be made for any expenses accrued relative to this contract during that period.

4.16 **Verification of Employees' Immigration Status**

Contractor is required to enroll in and verify the work eligibility status of all newly-hired employees through the E-Verify program. (This is not required if the E-Verify program no longer exists). Contractor shall sign an affidavit, attached as Attachment B, affirming that Contractor does not knowingly employ an unauthorized alien. "Unauthorized alien" is defined at 8 U.S. Code 1324a(h)(3) as a person who is not a U.S. citizen or U.S. national and is not lawfully admitted for permanent residence or authorized to work in the U.S. under 8 U.S. Code Chapter 12 or by the U.S. Attorney General.

Contractor and any of its subcontractors may not knowingly employ or contract with an unauthorized alien, or retain an employee or contract with a person that the Contractor or any of its subcontractors learns is an unauthorized alien. If the City obtains information that the Contractor or any of its subcontractors employs or retains an employee who is an unauthorized alien, the City shall notify the Contractor or its subcontractors of the Agreement violation and require that the violation be remedied within thirty (30) calendar days of the date of notice. If the Contractor or any of its subcontractors verify the work eligibility status of the employee in question through the E-Verify program, there is a rebuttable presumption that the Contractor or its

subcontractor did not knowingly employ an unauthorized alien. If the Contractor or its subcontractor fails to remedy the violation within the thirty (30) calendar day period, the City shall terminate the Agreement, unless the City determines that terminating the Agreement would be detrimental to the public interest or public property, in which case the City may allow the Agreement to remain in effect until the City procures a new contractor. If the City terminates the Agreement, the Contractor or its subcontractor is liable to the City for actual damages.

Contractor shall require any subcontractors performing work under this Agreement to certify to the Contractor that, at the time of certification, the subcontractor does not knowingly employ or contract with an unauthorized alien and the subcontractor has enrolled in and is participating in the E-Verify program. Contractor shall maintain on file all subcontractors' certifications throughout the term of this Agreement with the City.

4.17 Non-Collusion

Consultant is required to certify that it has not, nor has any other member, representative, or agent of Consultant, entered into any combination, collusion or agreement with any person relative to the price to be offered by any person nor prevented any person from making an offer nor induced anyone to refrain from making an offer and that this offer is made without reference to any other offer. Consultant shall sign an affidavit, attached hereto as Attachment C, affirming that Consultant has not engaged in any collusive conduct. Attachment C is attached hereto and incorporated by reference as though fully set forth.

IN WITNESS WHEREOF, the parties of this Agreement have hereunto set their hands.

DATE: _____

City of Bloomington	Contractor
BY:	BY:
_____	_____
Leslie J. Coyne, President, Board of Park Commissioners	Jerad Oren, Owner
_____	_____
Paula McDevitt, Director, Parks & Recreation Department	Printed Name
_____	
Philippa M. Guthrie, Corporation Counsel	

ATTACHMENT A

"Scope of Work"

This project shall include, but is not limited to the Scope of Work

Hazardous Ash Tree Removal

2300 E. Rogers Rd.
Remove ash tree and all debris $1,300.00

2400 block of East Rogers Road. Remove marked Ash trees and all debris $2,400.00

704 W. Graham Drive, remove ash tree and all debris $1,600.00

1302 N. Kinser Pike, remove ash tree and all debris $1,600.00

Near S. Sare Road and S. Mill Stone Way on east side of Sare Road. 34"
Remove dead ash tree and all debris, cut stump low $1,675.00

1050 N. Oolitic, trees in Alley. 62" multi-stem
Remove ash tree and all debris, Cut stump low $2,400.00

Across from 1702 S. High St., 26"
Remove ash tree and all debris, cut stump low $1,600.00

212 S. Indiana Ave., 36"
Remove ash tree in city right-of-way and all debris, cut stump low $2,400.00

Griffy Lake boathouse:
Remove five clusters of dead ash trees at Griffy Lake boathouse remove all wood and debris cut stumps low. $1,000.00

Leonard Springs Park:
Take down dead ash trees endangering path at a distance of 40 feet from edge of roadway on both sides and metal railing at Leonard Springs Park. Leave all the wood in debris. Cut down wood in smaller pieces in a safe manner. Leave wood stems at a height where they would fall no closer than feet 3 feet from the road. $7,000

ATTACHMENT B

"E-Verify AFFIDAVIT"

STATE OF INDIANA)
) SS:
COUNTY OF _____)

AFFIDAVIT

The undersigned, being duly sworn, hereby affirms and says that:

1. The undersigned is the _____ of _____.
   (job title) (company name)
2. The company named herein that employs the undersigned:
   i. has contracted with or seeking to contract with the City of Bloomington to provide services; **OR**
   ii. is a subcontractor on a contract to provide services to the City of Bloomington.

3. The undersigned hereby states that, to the best of his/her knowledge and belief, the company named herein does not knowingly employ an "unauthorized alien," as defined at 8 United States Code 1324a(h)(3).

4. The undersigned herby states that, to the best of his/her belief, the company named herein is enrolled in and participates in the E-verify program.

_____
Signature

_____
Printed Name

STATE OF INDIANA)
) SS:
COUNTY OF _____)

Before me, a Notary Public in and for said County and State, personally appeared _____ and acknowledged the execution of the foregoing this _____ day of _____, 20____.

_____ _____
Printed Name of Notary Public Notary Public's Signature

My Commission Expires: _____ County of Residence: _____

ATTACHMENT C

STATE OF _____)
) SS:
COUNTY OF _____)

NON-COLLUSION AFFIDAVIT

The undersigned offeror or agent, being duly sworn on oath, says that he has not, nor has any other member, representative, or agent of the firm, company, corporation or partnership represented by him, entered into any combination, collusion or agreement with any person relative to the price to be offered by any person nor to prevent any person from making an offer nor to induce anyone to refrain from making an offer and that this offer is made without reference to any other offer.

OATH AND AFFIRMATION

I affirm under the penalties of perjury that the foregoing facts and information are true and correct to the best of my knowledge and belief.

Dated this _____ day of _____, 2016.

Contractor

By:
_____

_____

STATE OF _____)
) SS:
COUNTY OF _____)

Before me, a Notary Public in and for said County and State, personally appeared _____ and acknowledged the execution of the foregoing this _____ day of _____, 20____.

_____ _____
Printed Name of Notary Public Notary Public's Signature

My Commission Expires: _____ County of Residence: _____

Bluestone, LLC

Estimate

Estimate No: 1735
Date: November 28, 2016

4011 S. Walnut St. Pike
Bloomington, IN 47401

812-671-0053

bluestonebloomington@gmail.com
www.bluestonetree.com

For: City Of Bloomington Parks Dept.
301 N. Morton St.
Bloomington, IN

Description	Quantity	Rate	Amount
2300 E. Rogers Rd. Remove Ashtree and all debris	1	$1,300.00	$1,300.00
2400 block of East Rogers Road. Remove marked Ash trees and all debris	1	$2,400.00	$2,400.00
704 W. Graham Drive, remove Ashtree and all debris	1	$1,600.00	$1,600.00
1302 N. Kinser Pike, remove Ashtree and all debris	1	$1,600.00	$1,600.00
Location #1 Near S. Sare Road and S. Mill Stone Way on east side of Sare Road. 34" Remove dead Ashtree and all debris, cut stump low	1	$1,675.00	$1,675.00
Location #2 1050 N. Oolitic, trees in Alley. 62" multi-stem Remove ash tree and all debris, Cut stump low	1	$2,400.00	$2,400.00
Location #3 Across from 1702 S. High St., 26" Remove ash tree and all debris, cut stump low	1	$1,600.00	$1,600.00
Location #4 212 S. Indiana Ave., 36" Remove ash tree in city right-of-way and all debris, cut stump low	1	$2,400.00	$2,400.00
Lake Griffey boathouse: Remove five clusters of dead Ashtree's at Lake Griffey boathouse remove all wood and debris cut stumps low.	1	$1,000.00	$1,000.00
Leonard Springs Park: Take down dead Ashtree's endangering path at a distance of 40 feet from edge of roadway on both sides and metal railing at Leonard Springs Park. Leave all the wood in debris. Cut down wood in smaller pieces in a safe manner. Leave wood stems at a height where they would fall no closer than feet 3 feet from the road.	1	$7,000.00	$7,000.00

* Indicates non-taxable item

Subtotal	$22,975.00
TAX (0.00%)	$0.00
Total	**$22,975.00**

Bluestone, LLC

Estimate

Estimate No: 1735
Date: November 28, 2016

4011 S. Walnut St. Pike
Bloomington, IN 47401

812-671-0053

bluestonebloomington@gmail.com
www.bluestonetree.com

For: City Of Bloomington Parks Dept.
301 N. Morton St.
Bloomington, IN

Description	Quantity	Rate	Amount
2300 E. Rogers Rd. Remove Ashtree and all debris	1	$1,300.00	$1,300.00
2400 block of East Rogers Road. Remove marked Ash trees and all debris	1	$2,400.00	$2,400.00
704 W. Graham Drive, remove Ashtree and all debris	1	$1,600.00	$1,600.00
1302 N. Kinser Pike, remove Ashtree and all debris	1	$1,600.00	$1,600.00
Location #1 Near S. Sare Road and S. Mill Stone Way on east side of Sare Road. 34" Remove dead Ashtree and all debris, cut stump low	1	$1,675.00	$1,675.00
Location #2 1050 N. Oolitic, trees in Alley. 62" multi-stem Remove ash tree and all debris, Cut stump low	1	$2,400.00	$2,400.00
Location #3 Across from 1702 S. High St., 26" Remove ash tree and all debris, cut stump low	1	$1,600.00	$1,600.00
Location #4 212 S. Indiana Ave., 36" Remove ash tree in city right-of-way and all debris, cut stump low	1	$2,400.00	$2,400.00
Lake Griffey boathouse: Remove five clusters of dead Ashtree's at Lake Griffey boathouse remove all wood and debris cut stumps low.	1	$1,000.00	$1,000.00
Leonard Springs Park: Take down dead Ashtree's endangering path at a distance of 40 feet from edge of roadway on both sides and metal railing at Leonard Springs Park. Leave all the wood in debris. Cut down wood in smaller pieces in a safe manner. Leave wood stems at a height where they would fall no closer than feet 3 feet from the road.	1	$7,000.00	$7,000.00

* Indicates non-taxable item

Subtotal	$22,975.00
TAX (0.00%)	$0.00
Total	**$22,975.00**

CITY OF BLOOMINGTON
parks and recreation

STAFF REPORT

Agenda Item: C-5
Date: 12/13/2016

Administrator
Review\Approval
PM

TO: Board of Parks Commissioners
FROM: **John Turnbull**
DATE: **December 6, 2016**
SUBJECT: **REVIEW/APPROVAL OF CONTRACT WITH NEIDIGH CONSTRUCTION FOR RESTROOM DOOR AT WINSLOW SPORTS PARK**

Recommendation
Staff recommends the approval of this contract.

Background
The north concessions building (junior side) is original block with original doors from 1977. The building has undergone some remodeling but the exterior doors and frames remain the same.

The handicapped door and frame has badly rusted over the years. We would like to replace it with a door that was previously specified by an architect (made by Special-Lite) on two rehab projects we did years ago. The Winslow Babe Ruth building and Lower Cascades Ballfields. We are very happy with them and the life span far exceeds any door we have ever had. This is an expensive door because it is commercial grade that requires tear out of the old door frame, is virtually graffiti resistant, vandalism resistant with recessed pulls and guarded locks, and a threshold that allows no penetration. It does not really look like a door and previously installed ones show no wear or depreciation.

We solicited quotes from several construction or door installers and received two quotes. It is our indication that others do not have the experience with this manufacturer and did not want to quote one door. Tommy D's quoted $5,495.80 which is $212.20 cheaper. However, since the quote is so close we have selected Neidigh because they installed approximately seven of these doors in our other facilities and thus have a nice track record.

RESPECTFULLY SUBMITTED,

John Turnbull, Division Director Sports

AGREEMENT
BETWEEN
CITY OF BLOOMINGTON
PARKS AND RECREATION DEPARTMENT
AND
NEIDIGH CONSTRUCTION CORPORTATION
FOR

WINSLOW BATHROOM DOOR REPLACEMENT

THIS AGREEMENT, executed by and between the City of Bloomington, Indiana, Parks and Recreation Department through the its Board of Parks Commissioners (hereinafter City), and Neidigh Construction Corporation, (hereinafter Contractor);

WITNESSETH THAT:

WHEREAS, City desires to retain Contractor's services for **SCOPE OF WORK** (more particularly described in Attachment A, "Scope of Work") and

WHEREAS, Contractor is capable of performing work as per his/her proposal; and

WHEREAS, in accordance with Indiana Code 5-16-13 *et seq.*, incorporated herein by reference, Contractor is a Tier 1 or General Contractor for this project; and

WHEREAS, Contractor, based upon his/her proposal, was determined to be the most advantageous to the City for the said project.

NOW, THEREFORE, in consideration of the mutual promises hereinafter enumerated, the parties agree as follows:

ARTICLE 1. TERM

1.01 This Agreement shall be in effect upon execution of this Agreement by all parties. In accordance with Indiana Code 5-16-13 *et seq.*, incorporated herein by reference, Contractor is a Tier 1 contractor or general contractor for this project.

ARTICLE 2. SERVICES

2.01 Contractor shall complete all work required under this Agreement by February 28, 2017, unless the parties mutually agree to a later completion date. Substantial Completion shall mean completion of all work.

2.02 Contractor agrees that no charges or claims for damages shall be made by him for any delays or hindrances, from any cause whatsoever during the progress of any portion of the services specified in the Agreement. Such delays or hindrances, if any, may be compensated for by an extension of time for a reasonable period as may be mutually agreed upon between the parties, it

being understood, however, that permitting Contractor to proceed to complete any service, or any part of the services / project, after the date to which the time of completion may have been extended, shall in no way operate as a waiver on the part of City of any of its rights herein.

ARTICLE 3. COMPENSATION

3.01 Contractor shall provide services as specified in Attachment A, "Scope of Work", attached hereto and incorporated into this Agreement.

3.02 Upon the submittal of approved claims, City shall compensate Contractor in a lump sum not to exceed Five Thousand, Seven Hundred and Eight Dollars ($5,708.00). City may withhold payment, in whole or in part, to the extent necessary to protect itself from a loss on account of any of the following:

- Defective work.
- Evidence indicating the probable filing of claims by other parties against Contractor which may adversely affect City.
- Failure of Contractor to make payments due to subcontractors, material suppliers or employees.
- Damage to City or a third party.

3.03 The submission of any request for payment shall be deemed a waiver and release by Contractor of all liens and claims with respect to the work and period to which such payment request pertains except as specifically reserved and noted on such request.

3.04 Contractor shall maintain proper account records for the scope of all services of this Agreement and provide an accounting for all charges and expenditures as may be necessary for audit purposes. All such records shall be subject to inspection and examination by City's representatives at reasonable business hours.

3.05 For projects utilizing federal funding the Contractor shall submit time sheets (WH-347) for his own and all subcontracted employees, to the Sports Facility/Program Manager or her representative for approval and review, including review for compliance with Davis Bacon requirements, if federal funds are used.

3.06 **Sports Facility/Program Manager.** The Sports Facility/Program Manager or her representative shall act as the City's representative and assume all duties and responsibilities and have all the rights and authority assigned to the Sports Facility/Program Manager in the Contract Documents in connection with completion of the Work in accordance with the Contract Documents.

ARTICLE 4. GENERAL PROVISIONS

4.01 Contractor agrees to indemnify and hold harmless City and its officers, agents, officials and employees for any and all claims, actions, causes of action, judgments and liens arising out of any negligent act or omission by Contractor or any of its officers, agents, officials, employees, or

subcontractors or any defect in materials or workmanship of any supply, materials, mechanism or other product or service which it or any of its officers, agents, officials, employees, or subcontractors has supplied to City or has used in connection with this Agreement and regardless of whether or not it is caused in part by a party indemnified herein under. Such indemnity shall include attorney's fees and all costs and other expenses arising there from or incurred in connection therewith and shall not be limited by reason of the enumeration of any insurance coverage required herein.

Contractor shall indemnify and hold harmless City and its officers, agents, officials and employees for any and all damages, actions, costs, (including, but not limited to, attorney's fees, court costs and costs of investigation) judgments and claims by anyone for damage to property, injury or death to persons resulting from the collapse or failure of any trenches, ditches or other excavations constructed under or associated with this contract.

4.02 Abandonment, Default and Termination

4.02.01 City shall have the right to abandon the work contracted for in this Agreement without penalty. If City abandons the work described herein, Contractor shall deliver to City all surveys, notes, drawings, specifications and estimates completed or partially completed and these shall become the property of City. The earned value of the work performed shall be based upon an estimate of the proportion between the work performed by Contractor under this Agreement and the work which Contractor was obligated to perform under this Agreement. This proportion shall be mutually agreed upon by City and Contractor. The payment made to Contractor shall be paid as a final payment in full settlement of his services hereunder.

4.02.02 If Contractor defaults or fails to fulfill in a timely and proper manner the obligations pursuant to this Agreement, City may, after seven (7) days' written notice has been delivered to Contractor, and without prejudice to any other remedy it may have, make good such deficiencies and may deduct the cost thereof from the payment then or thereafter due to Contractor. In the alternative, City, at its option, may terminate this Agreement and take possession of the site and of all materials, equipment, tools and construction equipment and machinery thereon owned by Contractor, and may finish the project by whatever method it may deem expedient, and if the such action exceeds the unpaid balance of the sum amount, Contractor or his surety, shall pay the difference to City.

4.02.03 **Default**: If Contractor breaches this Agreement or fails to perform the work in an acceptable manner, he shall be considered in default. Any one or more of the following will be considered a default:

- Failure to begin the work under this Agreement within the time specified.
- Failure to perform the work with sufficient supervision, workmen, equipment and materials to insure prompt completion of said work within the time limits allowed.
- Unsuitable performance of the work as determined by the Sports Facility/Program Manageror her representative.
- Neglecting or refusing to remove defective materials or failure to perform anew such work as shall have been rejected.

- Discontinuing the prosecution of the work or any part of it.
- Inability to finance the work adequately.
- If, for any other reason, Contractor breaches this Agreement or fails to carry on the work in an acceptable manner.

4.02.04 City shall send Contractor a written notice of default. If Contractor, or his Surety, within a period of ten (10) days after such notice, fails to remedy the default, then City shall have full power and authority, without violation of the Contract, to take the prosecution of the work out of the hands of said Contractor, to appropriate or use any or all materials and equipment on the ground as may be suitable and acceptable, and may, at its option, turn the work over to the Surety, or enter into an agreement with another Contractor for the completion of the Agreement according to the terms and provisions thereof, or City may use such other methods as, in its opinion, shall be required for the completion of said Contract in an acceptable manner.

4.02.05 All cost of completing the work under the Contract shall be deducted from the monies due or which may become due to said Contractor. In case the expenses so incurred by City shall be less than the sum which would have been payable under the Contract if it had been completed by said Contractor, Contractor shall be entitled to receive the difference. However, in case such expense shall exceed the sum which would have been payable under the Contract, Contractor and his Surety will be liable and shall pay to City the amount of said excess. By taking over the prosecution of the work, City does not forfeit the right to recover damages from Contractor or his Surety for his failure to complete the work in the time specified.

4.02.06 Notwithstanding any other provision of this Agreement, if funds for the continued fulfillment of the Agreement by City are at any time not forthcoming or are insufficient, through failure of any entity to appropriate the funds or otherwise, then City shall have the right to terminate this Agreement without penalty by giving prior written notice documenting the lack of funding in which instance, unless otherwise agreed to by the parties, this Agreement shall terminate and become null and void.

4.02.07 City agrees that it will make its best effort to obtain sufficient funds, including but not limited to, including in its budget for each fiscal period during the term hereof a request for sufficient funds to meet its obligations hereunder in full.

4.03 Successors and Assigns

4.03.01 Both parties agree that for the purpose of this Agreement, Contractor shall be an Independent Contractor and not an employee of City.

4.03.02 No portion of this Agreement shall be sublet, assigned, transferred or otherwise disposed of by Contractor except with the written consent of City being first obtained. Consent to sublet, assign, transfer, or otherwise dispose of any portion of this Agreement shall not be construed to relieve Contractor of any responsibility of the fulfillment of this Agreement.

4.04 Extent of Agreement: Integration

4.04.01 This Agreement consists of the following parts, each of which is as fully a part of this Agreement as if set out herein:

1. This Agreement and its Attachments.
2. All Written Amendments and other documents amending, modifying, or supplementing the Contract Documents which may be delivered or issued after the Effective Date of the Agreement and are not attached hereto.
3. All Addenda to the Quote Documents.
4. All plans as provided for the work that is to be completed.
5. The Supplementary Conditions.
6. The Specifications.
7. Contractor's proposal.
8. Request for Taxpayer Identification number and certification: Substitute W-9.

4.04.02 In resolving conflicts, errors, discrepancies and disputes concerning the Scope of Work to be performed by Contractor, and other rights and obligations of City and Contractor, the document expressing the greater quantity, quality or other scope of work in question, or imposing the greater obligation upon Contractor and affording the greater right or remedy to City shall govern; otherwise the documents shall be given precedence in the order as enumerated above.

4.05 Insurance

4.05.01 Contractor shall, as a prerequisite to this Agreement, purchase and thereafter maintain such insurance as will protect him from the claims set forth below which may arise out of or result from Contractor's operations under this Agreement, whether such operations be by Contractor or by any subcontractors or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable:

Coverage		Limits
A.	Worker's Compensation & Disability	Statutory Requirements
B.	Employer's Liability Bodily Injury by Accident	$100,000 each accident
	Bodily Injury by Disease	$500,000 policy limit
	Bodily Injury by Disease	$100,000 each employee
C.	Commercial General Liability (Occurrence Basis) Bodily Injury, personal injury, property damage, contractual liability, products-completed operations, General Aggregate Limit (other than Products/Completed Operations)	$1,000,000 per occurrence and $2,000,000 in the aggregate
	Products/Completed Operation	$1,000,000
	Personal & Advertising Injury Limit	$1,000,000
	Each Occurrence Limit	$1,000,000
	Fire Damage (any one fire)	$50,000
D.	Comprehensive Auto Liability (single limit, owned, hired and non-owned)	$1,000,000 each accident
	Bodily injury and property damage	

E.	Umbrella Excess Liability	$5,000,000 each occurrence and aggregate
	The Deductible on the Umbrella Liability shall not be more than	$10,000

4.05.02 Contractor's comprehensive general liability insurance shall also provide coverage for the following:

- Premises and operations;
- Contractual liability insurance as applicable to any hold-harmless agreements;
- Completed operations and products; which also must be maintained for a minimum period of two (2) years after final payment and Contractor shall continue to provide evidence of such coverage to City on an annual basis during the aforementioned period;
- Broad form property damage - including completed operations;
- Fellow employee claims under Personal Injury; and
- Independent Contractors.

4.05.03 With the prior written approval of City, Contractor may substitute different types or amounts of coverage for those specified as long as the total amount of required protection is not reduced.

4.05.04 Certificates of Insurance showing such coverage then in force (but not less than the amount shown above) shall be on file with City prior to commencement of work. These Certificates shall contain a provision that coverage afforded under the policies will not be canceled or non-renewed until at least sixty (60) days' prior written notice has been received by City. The City shall be named as an additional insured on the Commercial General Liability, Automobile Liability, and Umbrella Excess Liability policies. The Contractor shall agree to a waiver of subrogation on its Worker's Compensation policy.

4.06 **Necessary Documentation** Contractor certifies that it will furnish City any and all documentation, certification, authorization, license, permit or registration required by the laws or rules and regulations of the City of Bloomington, the State of Indiana and the United States. Contractor further certifies that it is now and will maintain in good standing with such governmental agencies and that it will keep its license, permit registration, authorization or certification in force during the term of this Agreement.

4.07 **Applicable Laws** Contractor agrees to comply with all federal, state, and local laws, rules and regulations applicable to Contractor in performing work pursuant to this Agreement, including, but not limited to, discrimination in employment, prevailing wage laws, conflicts of interest, public notice, accounting records and requirements. This Agreement shall be governed by the laws of the United States, and the State of Indiana, and by all Municipal Ordinances and Codes of the City of Bloomington. Venue of any disputes arising under this Agreement shall be in the Monroe Circuit Court, Monroe County, Indiana.

4.08 Non-Discrimination

4.08.01 Contractor and subcontractors shall not discriminate against any employee or applicant for employment, to be employed in the performance of this Agreement, with respect to hire, tenure, terms, training, conditions or privileges of employment, because of race, sex, color, religion, national origin, ancestry, disability, sexual orientation, gender identity, veteran status or housing status. Breach of this covenant may be regarded as a material breach of the Agreement.

4.08.02 Contractor certifies for itself and all its subcontractors compliance with existing laws of the State of Indiana and the United States regarding:

Prohibition of discrimination in employment practices on the basis of race, sex, color, religion, national origin, ancestry, disability, sexual orientation, gender identity, veteran status, housing status, or any other legally protected classification;

The utilization of Minority and Women Business Enterprises. Contractor further certifies that it:

a. Has formulated its own Affirmation Action plan for the recruitment, training and employment of minorities and women, including goals and timetable; which has been approved by the City's Contract Compliance Officer.

b. Encourages the use of small business, minority-owned business and women-owned business in its operations.

4.08.03 FURTHER, PURSUANT TO INDIANA CODE 5-16-6-1, Contractor AGREES:

A) That in the hiring of employees for the performance of work under this Agreement or any sub agreement hereunder, no contractor, or subcontractor, nor any person acting on behalf of such Contractor or subcontractor, shall by reason of race, sex, color, religion, national origin, ancestry, or any other legally protected classification, discriminate against any citizen of the State of Indiana who is qualified and available to perform the work to which the employment relates.

B) That no contractor, subcontractor, or any person on their behalf, shall, in any manner, discriminate against or intimidate any employee hired for performance of work under this Agreement on account of race, religion, color, sex, national origin, ancestry, or any other legally protected classification.

C) That there may be deducted from the amount payable to Contractor, by City, under this Agreement, penalty of Five Dollars ($5.00) for each person for each calendar day during which such person was discriminated against or intimidated in violation of the provisions of this Agreement. Any such person discriminated against retains the right to file a discrimination complaint with the appropriate civil rights agency or court.

D) That this Agreement may be canceled or terminated by City and all money due or to become hereunder may be forfeited, for a second or any subsequent violations of the terms or conditions under this section of the Agreement.

4.09 Workmanship and Quality of Materials

4.09.01 Contractor shall guarantee the work for a period of one (1) year from the date of substantial completion. Failure of any portion of the work within one (1) year due to improper construction, materials of construction, or design may result in a refund to City of the purchase price of that portion which failed or may result in the forfeiture of Contractor's Performance Bond.

4.09.02 OR EQUAL: Wherever in any of the Agreement Documents an article, material or equipment is defined by describing a proprietary product, or by using the name of a manufacturer or vender, the term "Or Equal" or the term "The Equivalent" if not inserted, shall be implied, and it is done for the express purpose of establishing a basis of durability and efficiency and not for the purpose of limiting completion. Whenever material or equipment is submitted for approval as being equal to that specified, the submittal shall include sufficient information and data to demonstrate that the material or equipment conforms to the Contract requirements. The decision as to whether or not such material or equipment is equal to that specified shall be made by the Sports Facility/Program Manager. The approval by the Sports Facility/Program Manager of alternate material or equipment as being equivalent to that specified, shall not in any way relieve Contractor of responsibility for failure of the material or equipment due to faulty design, material, or workmanship, to perform the function required by the Contract Documents. Specifications as determined by other entities within the City of Bloomington such as City Utilities shall only be substituted or changed by their approval which shall be submitted in writing to the Sports Facility/Program Manager.

4.09.03 City shall be the sole judge of the sufficiency of workmanship and quality of materials. Disputes shall be resolved by the Director of Parks and Recreation and are not subject to arbitration.

4.10 Safety. Contractor shall be responsible for the safety of employees at all times and shall provide all equipment necessary to insure their safety. Contractor shall ensure the enforcement of all applicable safety rules, regulations, ordinances and laws, whether federal, state or local. Contractor's Superintendent of Safety shall make daily inspections upon the arrival and leaving of the site at the close of each workday.

4.11 Amendments/Changes

4.11.01 Except as provided in Paragraph 4.11.02, this Agreement may be amended only by written instrument signed by both City and Contractor.

4.11.02 Without invalidating the Agreement and without notice to any surety, City may, at any time or from time to time, order, in writing, additions, deletions, or revisions in the work. Upon

receipt of any such document, Contractor shall promptly proceed with the work involved, which will be performed under the applicable conditions of the Agreement Documents.

4.11.03 If Contractor believes that any direction of City under paragraph 4.11.02, or any other event or condition, will result in an increase in the Contract time or price, he shall file written notice with City no later than twenty (20) calendar days after the occurrence of the event giving rise to the claim and stating the general nature of the claim with supporting data. No claim for any adjustment of the Contract time or price will be valid if not submitted in accordance with this Paragraph.

4.11.04 Contractor shall carry on the work and adhere to the progress schedule during all disputes or disagreements with City. No work shall be delayed or postponed pending resolution of any dispute or disagreement except as Contractor and City may otherwise agree in writing.

4.12 Payment of Subcontractors Contractor shall pay all subcontractors, laborers, material suppliers and those performing services to Contractor on the project under this Agreement. City may, as a condition precedent to any payment hereunder, require Contractor to submit satisfactory evidence of payments of any and all claims of subcontractors, laborers, material suppliers, and those furnishing services to Contractor. Upon receipt of a lawful claim, City shall withhold money due to Contractor in a sufficient amount to pay the subcontractors, laborers, material suppliers, and those furnishing services to Contractor.

4.13 Written Notice Written notice shall be considered as served when delivered in person or sent by mail to the individual, firm, or corporation, or to the last business address of such known to Contractor who serves the Notice. Notice shall be sent as follows:

TO City:		TO Contractor:
City of Bloomington		Neidigh Construction Corporation
Attn: Dee Tuttle, Sports Facility/Prog. Mgr		Ken Kimmel
401 N. Morton, Suite 250		2220 West Vernal Pike
Bloomington, Indiana 47402		Bloomington, IN 47404

4.14 Severability and Waiver In the event that any clause or provision of this Agreement is held to be invalid by any court of competent jurisdiction, the invalidity of such clause or provision shall not affect any other provision of this Agreement. Failure of either party to insist on strict compliance with any provision of this Agreement shall not constitute waiver of that party's right to demand later compliance with the same or other provisions of this Agreement.

4.15 Notice to Proceed Contractor shall not begin the work pursuant to the "Scope of Work" of this Agreement until it receives an official written Notice to Proceed from the City. Contractor shall start active and continuous work on the Agreement within fifteen (15) calendar days after the date of the Notice to Proceed. In no case shall work begin prior to the date of the Notice to Proceed. If a delayed starting date is indicated in the proposal, the fifteen (15) calendar day limitation will be waived. Work day charges will then begin on a date mutually agreed upon, but not later than the delayed starting date specified. In the event that any Agreement is canceled after an award has

been made but prior to the issuing of the Notice to Proceed, no reimbursement will be made for any expenses accrued relative to this contract during that period.

4.16 Verification of Employees' Immigration Status

Contractor is required to enroll in and verify the work eligibility status of all newly-hired employees through the E-Verify program. (This is not required if the E-Verify program no longer exists). Contractor shall sign an affidavit, attached as Attachment B, affirming that Contractor does not knowingly employ an unauthorized alien. "Unauthorized alien" is defined at 8 U.S. Code 1324a(h)(3) as a person who is not a U.S. citizen or U.S. national and is not lawfully admitted for permanent residence or authorized to work in the U.S. under 8 U.S. Code Chapter 12 or by the U.S. Attorney General.

Contractor and any of its subcontractors may not knowingly employ or contract with an unauthorized alien, or retain an employee or contract with a person that the Contractor or any of its subcontractors learns is an unauthorized alien. If the City obtains information that the Contractor or any of its subcontractors employs or retains an employee who is an unauthorized alien, the City shall notify the Contractor or its subcontractors of the Agreement violation and require that the violation be remedied within thirty (30) calendar days of the date of notice. If the Contractor or any of its subcontractors verify the work eligibility status of the employee in question through the E-Verify program, there is a rebuttable presumption that the Contractor or its subcontractor did not knowingly employ an unauthorized alien. If the Contractor or its subcontractor fails to remedy the violation within the thirty (30) calendar day period, the City shall terminate the Agreement, unless the City determines that terminating the Agreement would be detrimental to the public interest or public property, in which case the City may allow the Agreement to remain in effect until the City procures a new contractor. If the City terminates the Agreement, the Contractor or its subcontractor is liable to the City for actual damages.

Contractor shall require any subcontractors performing work under this Agreement to certify to the Contractor that, at the time of certification, the subcontractor does not knowingly employ or contract with an unauthorized alien and the subcontractor has enrolled in and is participating in the E-Verify program. Contractor shall maintain on file all subcontractors' certifications throughout the term of this Agreement with the City.

4.17 Non-Collusion

Consultant is required to certify that it has not, nor has any other member, representative, or agent of Consultant, entered into any combination, collusion or agreement with any person relative to the price to be offered by any person nor prevented any person from making an offer nor induced anyone to refrain from making an offer and that this offer is made without reference to any other offer. Consultant shall sign an affidavit, attached hereto as Attachment C, affirming that Consultant has not engaged in any collusive conduct. Attachment C is attached hereto and incorporated by reference as though fully set forth.

IN WITNESS WHEREOF, the parties of this Agreement have hereunto set their hands.

DATE: _____

City of Bloomington	Contractor
BY:	BY:
_____	_____
Leslie J. Coyne, President, Board of Park Commissioners	Contractor Representative
_____	_____
Paula McDevitt, Director, Parks & Recreation Department	Printed Name
_____	_____
Philippa M. Guthrie, Corporation Counsel	Title of Contractor Representative

ATTACHMENT A

"SCOPE OF WORK"

Winslow Bathroom Door Replacement

This project shall include, but is not limited to the SCOPE OF WORK

Aluminum frame and door by Special-Lite with:

- Continuous hinge
- Lockset
- Door closer
- Lock guard
- Threshold
- Door sweep
- Recessed door pull
- Labor and materials and project management to complete the job.

ATTACHMENT B

"E-Verify AFFIDAVIT"

STATE OF INDIANA)
) SS:
COUNTY OF _____)

AFFIDAVIT

The undersigned, being duly sworn, hereby affirms and says that:

1. The undersigned is the _____ of _____.
   (job title) (company name)
2. The company named herein that employs the undersigned:
   i. has contracted with or seeking to contract with the City of Bloomington to provide services; **OR**
   ii. is a subcontractor on a contract to provide services to the City of Bloomington.

3. The undersigned hereby states that, to the best of his/her knowledge and belief, the company named herein does not knowingly employ an "unauthorized alien," as defined at 8 United States Code 1324a(h)(3).

4. The undersigned herby states that, to the best of his/her belief, the company named herein is enrolled in and participates in the E-verify program.

_____
Signature

_____
Printed Name

STATE OF INDIANA)
) SS:
COUNTY OF _____)

Before me, a Notary Public in and for said County and State, personally appeared _____ and acknowledged the execution of the foregoing this _____ day of _____, 20____.

_____ My Commission Expires: _____
Notary Public's Signature

_____ County of Residence: _____
Printed Name of Notary Public

ATTACHMENT C

STATE OF _____)
) SS:
COUNTY OF _____)

NON-COLLUSION AFFIDAVIT

The undersigned offeror or agent, being duly sworn on oath, says that he has not, nor has any other member, representative, or agent of the firm, company, corporation or partnership represented by him, entered into any combination, collusion or agreement with any person relative to the price to be offered by any person nor to prevent any person from making an offer nor to induce anyone to refrain from making an offer and that this offer is made without reference to any other offer.

OATH AND AFFIRMATION

I affirm under the penalties of perjury that the foregoing facts and information are true and correct to the best of my knowledge and belief.

Dated this _____ day of _____, 2016.

Contractor

By:
_____

_____

STATE OF _____)
) SS:
COUNTY OF _____)

Before me, a Notary Public in and for said County and State, personally appeared _____ and acknowledged the execution of the foregoing this _____ day of _____, 20____.

_____ _____
Printed Name of Notary Public Notary Public's Signature

My Commission Expires: _____ County of Residence: _____

CITY OF BLOOMINGTON
parks and recreation

STAFF REPORT

Agenda Item:C-6
Date: 12/13/2016

Administrator
Review\Approval
PM

TO: Board of Parks Commissioners
FROM: Elizabeth Tompkins, Natural Resources Coordinator
DATE: December 14, 2016
SUBJECT: **REVIEW/APPROVAL OF AGREEMENT WITH MADER DESIGN**

Background
A concept plan was created in 2011 by Mader Design to redesign the boathouse area at Griffy Lake. Now, due to some needed repairs of the boardwalk, is an ideal time to implement some of the changes outlined in the concept plan. Before bids can be sought for construction, construction plans are needed. This contract will provide the needed plans.

Recommendation
Staff recommends the approval of the agreement with Mader Design to provide construction plans for the redesign and repair of the Griffy Lake Boathouse boardwalk.

RESPECTFULLY SUBMITTED,

_____
Elizabeth Tompkins, Natural Resources Coordinator

AGREEMENT

BETWEEN

CITY OF BLOOMINGTON

PARKS AND RECREATION

AND

MADER DESIGN

FOR

GRIFFY LAKE BOARDWALK CONSTRUCTION PLAN

This Agreement, entered into on this _____day of _____, 2016, by and between the City of Bloomington Department of Parks and Recreation (hereinafter referred to as "Department"), and Mader Design (hereinafter referred to as "Consultant"),

WITNESSETH:

WHEREAS, the Department wishes to complete construction documents for the rehabilitation of the boardwalk and picnic area at the Griffy Lake boathouse ("Services"); and

WHEREAS, it is in the public interest that these be performed; and

WHEREAS, Consultant is willing and able to provide these Services to the Department per the Project Scope in its proposal, Exhibit C. Exhibit C is attached hereto and incorporated into this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants herein contained, the parties hereto agree as follows:

Article 1. <u>Scope of Services</u>:

Consultant shall develop construction documents for the redesign and rehabilitation of the Griffy Lake boardwalk.

Consultant shall diligently pursue its Services under this Agreement and shall complete the Services described in this Agreement in a timely manner consistent with the Standard of Care identified in Article 2.

Consultant shall complete all work required under this Agreement on or before April 30, 2017 unless the parties mutually agree to a later completion date. Substantial Completion shall mean completion of all work.

In the performance of Consultant's work, Consultant agrees to maintain such coordination with the Department as may be requested and desirable, including primary coordination with Natural Resources Coordinator as Project Manager. Consultant agrees that any information or documents, including digital GIS information, supplied by the Department pursuant to Article 3, below, shall be used by Consultant for this project only, and shall not be reused or reassigned for any purpose.

Article 2. Standard of Care: Consultant shall be responsible for completion of the Services in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances. The Department shall be the sole judge of the adequacy of Consultant's work in meeting such standards, however, the Department shall not unreasonably withhold its approval as to the adequacy of such performance. Upon notice to the Consultant and by mutual agreement between the parties, the Consultant will without additional compensation, correct those Services not meeting such a standard.

Article 3. Responsibilities of the Department: The Department shall provide all necessary information regarding requirements for the Services. The Department shall furnish such information as expeditiously as is necessary for the orderly progress of the work, and Consultant shall be entitled to rely upon the accuracy and completeness of such information. The Department shall designate Natural Resources Coordinator to act on its behalf with respect to this Agreement.

Article 4. Compensation: The Department shall pay Consultant for all fees and expenses an amount not to exceed Six Thousand Seven Hundred Fifty Dollars ($6,750).

The invoice shall be sent to:

Elizabeth Tompkins
City of Bloomington
401 N. Morton, Suite 250
Bloomington, Indiana 47404
Invoices may be sent via first class mail postage prepaid or via email.
Payment will be remitted to Consultant within forty-five (45) days of receipt of invoice.

Additional Services not set forth in Article 1, or changes in Services must be authorized in writing by the Department or its designated project coordinator prior to such work being performed, or expenses incurred. The Department shall not make payment for any unauthorized work or expenses.

Article 5. Appropriation of Funds: Notwithstanding any other provision of this Agreement, if funds for the continued fulfillment of this Agreement by the Department are at any time not forthcoming or are insufficient, through failure of any entity, including the Department itself, to appropriate funds or otherwise, then the Department shall have the right to terminate this Agreement without penalty.

Article 6. Termination: In the event of a party's substantial failure to perform in accordance with the terms of this Agreement, the other party shall have the right to terminate the Agreement upon written notice. The nonperforming party shall have fourteen (14) calendar days from the receipt of the termination notice to cure or to submit a plan for cure acceptable to the other party.

The Department may terminate or suspend performance of this Agreement at the Department's prerogative at any time upon written notice to the Consultant. The Consultant shall terminate or suspend performance of the Services on a schedule acceptable to the Department and the Department shall pay the Consultant for all the Services performed up to the date that written notice is received, plus reasonable termination or suspension expenses. Upon restart, an equitable adjustment shall be made to the Consultant compensation and the schedule of Services. Upon termination or suspension of this Agreement, all finished or unfinished reports, drawings, collections of data and other documents generated by the Consultant in connection with this Agreement shall become the property of the Department, as set forth in Article 10 herein.

Article 7. Identity of the Consultant: Consultant acknowledges that one of the primary reasons for its selection by the Department to perform the duties described in this Agreement is the qualification and experience of Consultant. Consultant thus agrees that the Services to be done pursuant to this Agreement shall be performed by Consultant. Consultant shall not subcontract any part of the Services without the prior written permission of the Department. The Department reserves the right to reject any of the Consultant's personnel or proposed outside professional sub-consultants, and the Department reserves the right to request that acceptable replacement personnel be assigned to the project.

Article 8. Opinions of Probable Cost: All opinions of probable construction cost to be provided by Consultant shall represent the best judgment of Consultant based upon the information currently available and upon Consultant's background and experience with respect to projects of this nature. It is recognized, however, that neither Consultant nor the Department has control over the cost of labor, materials or equipment, over contractors' method of determining costs for Services, or over competitive bidding, market or negotiating conditions. Accordingly, Department cannot and does not warrant or represent that the proposals or construction bids received will not vary from the cost estimates provided pursuant to this Agreement.

Article 9. Reuse of Instruments of Service: All documents, including but not limited to, drawings, specifications and computer software prepared by Consultant pursuant to this Agreement are instruments of Service in respect to this project. They are not intended or represented to be suitable for reuse by the Department or others on modifications or extensions of this project or on any other project. The Department may elect to reuse such documents; however any reuse or modification without prior written authorization of the Consultant will be at the Department's sole risk and without liability or legal exposure to the Consultant. The Department shall indemnify, defend, and hold harmless the Consultant against all judgments, losses, claims, damages, injuries and expenses arising out of or resulting from such unauthorized reuse or modification. Any verification or adaptation of documents by the Consultant will entitle

the Consultant to additional compensation at rates to be agreed upon by the Department and the Consultant.

Article 10. Ownership of Documents and Intellectual Property: All documents, drawings and specifications, including digital format files, prepared by Consultant and furnished to the Department as part of the Services shall become the property of the Department. Consultant shall retain its ownership rights in its design, drawing details, specifications, data bases, computer software and other proprietary property. Intellectual property developed, utilized or modified in the performance of the Services shall remain the property of the Consultant.

Article 11. Independent Contractor Status: During the entire term of this Agreement, Consultant shall be an independent contractor, and in no event shall any of its personnel, agents or sub-contractors be construed to be, or represent themselves to be, employees of the Department. Contractor shall be solely responsible for the payment and reporting of all employee and employer taxes, including social security, unemployment, and any other federal, state, or local taxes required to be withheld from employees or payable on behalf of employees.

Article 12. Indemnification: To the fullest extent permitted by law, Consultant shall indemnify and hold harmless the City of Bloomington, the Department, and the officers, agents and employees of the City and the Department from any and all claims, demands, damages, costs, expenses or other liability arising out of bodily injury or property damage (collectively "Claims") but only to the extent that such Claims are found on a comparative basis of fault to be caused by any negligent act or omission of Consultant or Consultant's officers, directors, partners, employees, or sub-consultants in the performance of services under this Agreement.

Article 13. Insurance: During the performance of any and all Services under this Agreement, Consultant shall maintain the following insurance in full force and effect:

a. General Liability Insurance, with a minimum combined single limit of $1,000,000 for each occurrence and $2,000,000 in the aggregate.

b. Automobile Liability Insurance, with a minimum combined single limit of $1,000,000 for each person and $1,000,000 for each accident.

c. Professional Liability Insurance (“Errors and Omissions Insurance”) with a minimum limit of $2,000,000 annual aggregate.

d. Workers’ Compensation Insurance in accordance with the statutory requirements of Title 22 of the Indiana Code.

All insurance policies shall be issued by an insurance company authorized to issue such insurance in the State of Indiana. The City of Bloomington, the Department, and the officers, employees and agents of each shall be named as insured under the General Liability, Automobile, and Worker’s Compensation policies, and such policies shall stipulate that the insurance will

operate as primary insurance and that no other insurance affected by the City will be called upon to contribute to a loss hereunder.

Consultant shall provide evidence of each insurance policy to the Department prior to the commencement of work under the Agreement. Approval of the insurance by the Department shall not relieve or decrease the extent to which Consultant may be held responsible for payment of damages resulting from Service or operations performed pursuant to this Agreement. If Consultant fails or refuses to procure or maintain the insurance required by these provisions, or fails or refuses to furnish the Department required proof that the insurance has been procured and is in force and paid for, Department shall have the right at Department's election to forthwith terminate the Agreement.

Article 14. Conflict of Interest: Consultant declares that it has no present interest, nor shall it acquire any interest, direct or indirect, which would conflict with the performance of Services required under this Agreement. The Consultant agrees that no person having any such interest shall be employed in the performance of this Agreement.

Article 15. Waiver: No failure of either party to enforce a term of this Agreement against the other shall be construed as a waiver of that term, nor shall it in any way affect the party's right to enforce that term. No waiver by any party of any term of this Agreement shall be considered to be a waiver of any other term or breach thereof.

Article 16. Severability: The invalidity, illegality or unenforceability of any provision of this Agreement or the occurrence of any event rendering any portion or provision of this Agreement void shall in no way affect the validity or enforceability of any other portion or provision of this Agreement. Any void provision shall be deemed severed from this Agreement, and the balance of the Agreement shall be construed and enforced as if it did not contain the particular provision to be held void. The parties further agree to amend this Agreement to replace any stricken provision with a valid provision that comes as close as possible to the intent of the stricken provision. The provisions of this Article shall not prevent this entire Agreement from being void should a provision which is of the essence of this Agreement be determined void.

Article 17. Assignment: Neither the Department nor the Consultant shall assign any rights or duties under this Agreement without the prior written consent of the other party; provided, however, Consultant may assign its rights to payment without the Department's consent. Unless otherwise stated in the written consent to an assignment, no assignment will release or discharge the assignor from any obligation under this Agreement.

Article 18. Third Party Rights: Nothing in this Agreement shall be construed to give any rights or benefits to anyone other than the Department and the Consultant.

Article 19. Governing Law and Venue: This Agreement shall be governed by the laws of the State of Indiana. Venue of any disputes arising under this Agreement shall be in the Monroe Circuit Court, Monroe County, Indiana.

Article 20. Non-Discrimination: Consultant shall comply with City of Bloomington Ordinance 2.21.020 and all other federal, state and local laws and regulations governing non-discrimination in employment.

Article 21. Compliance with Laws: In performing the Services under this Agreement, Consultant shall comply with any and all applicable federal, state and local statutes, ordinances, plans and regulations, including any and all regulations for protection of the environment. When appropriate, Consultant shall advise Department of any and all applicable regulations and approvals required by the Federal Environmental Management Agency (FEMA). Where such statutes, ordinances, plans or regulations of any public authority having any jurisdiction on the project are in conflict, Consultant shall proceed using its best judgment only after attempting to resolve any such conflict between such governmental agencies, and shall notify the Department in a timely manner of the conflict, attempts of resolution, and planned course of action.

Article 22. E-Verify. Consultant is required to enroll in and verify the work eligibility status of all newly-hired employees through the E-Verify program. (This is not required if the E-Verify program no longer exists). Consultant shall sign an affidavit, attached as Exhibit A, affirming that Consultant does not knowingly employ an unauthorized alien. "Unauthorized alien" is defined at 8 U.S. Code 1324a(h)(3) as a person who is not a U.S. citizen or U.S. national and is not lawfully admitted for permanent residence or authorized to work in the U.S. under 8 U.S. Code chapter 12 or by the U.S. Attorney General.

Consultant and any subcontractors may not knowingly employ or contract with an unauthorized alien, or retain an employee or contract with a person that the Consultant or subcontractor subsequently learns is an unauthorized alien. If the City obtains information that the Consultant or subcontractor employs or retains an employee who is an unauthorized alien, the City shall notify the Consultant or subcontractor of the contract violation and require that the violation be remedied within 30 days of the date of notice. If the Consultant or subcontractor verified the work eligibility status of the employee in question through the E-Verify program, there is a rebuttable presumption that the Consultant or subcontractor did not knowingly employ an unauthorized alien. If the Consultant or subcontractor fails to remedy the violation within the 30 day period, the City shall terminate the contract, unless the City Commission or department that entered into the contract determines that terminating the contract would be detrimental to the public interest or public property, in which case the City may allow the contract to remain in effect until the City procures a new Consultant. If the City terminates the contract, the Consultant or subcontractor is liable to the City for actual damages.

Consultant shall require any subcontractors performing work under this contract to certify to the Consultant that, at the time of certification, the subcontractor does not knowingly employ or contract with an unauthorized alien and the subcontractor has enrolled in and is participating in the E-Verify program. Consultant shall maintain on file all subcontractors' certifications throughout the term of the contract with the City.

Article 23. Notices: Any notice required by this Agreement shall be made in writing to the addresses specified below:

Department:	**Consultant:**
Elizabeth Tompkins City of Bloomington 401 N. Morton, Suite 250 Bloomington, IN 47402	Mader Design Attn: Jeff Mader 7506 Madison Avenue Indianapolis, IN 46227

Nothing contained in this Article shall be construed to restrict the transmission of routine communications between representatives of the Department and the Consultant.

Article 24. Intent to be Bound: The Department and the Consultant each bind itself and its successors, executors, administrators, permitted assigns, legal representatives and, in the case of a partnership, its partners to the other party to this Agreement, and to the successors, executors, administrators, permitted assigns, legal representatives and partners of such other party in respect to all provisions of this Agreement.

Article 25. Integration and Modification: This Agreement, including all Exhibits incorporated by reference, represents the entire and integrated agreement between the Department and the Consultant. It supersedes all prior and contemporaneous communications, representations and agreements, whether oral or written, relating to the subject matter of this Agreement.

This Agreement may be modified only by a written amendment signed by both parties hereto.

Article 26. Non-Collusion: Consultant is required to certify that it has not, nor has any other member, representative, or agent of Consultant, entered into any combination, collusion or agreement with any person relative to the price to be offered by any person nor prevented any person from making an offer nor induced anyone to refrain from making an offer and that this offer is made without reference to any other offer. Consultant shall sign an affidavit, attached hereto as Exhibit B, affirming that Consultant has not engaged in any collusive conduct. Exhibit B is attached hereto and incorporated by reference as though fully set forth.

IN WITNESS WHEREOF, the parties of this Agreement have hereunto set their hands.

DATE:_____

CITY OF BLOOMINGTON **CONTRACTOR**

_____ _____

Philippa M. Guthrie, Corporation Counsel Jeff Mader, Mader Design

CITY OF BLOOMINGTON PARKS AND RECREATION

_____

Paula McDevitt, Director

_____

Leslie J. Coyne, President, Board of Park Commissioners

EXHIBIT A

STATE OF INDIANA)
)SS:
COUNTY OF _____)

E-VERIFY AFFIDAVIT

The undersigned, being duly sworn, hereby affirms and says that:

1. The undersigned is the _____of _____.
   (job title) (company name)
2. The company named herein that employs the undersigned:
   i. has contracted with or seeking to contract with the City of Bloomington to provide services; **OR**
   ii. is a subcontractor on a contract to provide services to the City of Bloomington.

3. The undersigned hereby states that, to the best of his/her knowledge and belief, the company named herein does not knowingly employ an "unauthorized alien," as defined at 8 United States Code 1324a(h)(3).
4. The undersigned herby states that, to the best of his/her belief, the company named herein is enrolled in and participates in the E-verify program.

_____
Signature

_____
Printed Name

STATE OF INDIANA)
)SS:
COUNTY OF _____)

Before me, a Notary Public in and for said County and State, personally appeared _____ and acknowledged the execution of the foregoing this _____ day of _____, 20____.

_____
Notary Public's Signature

_____
Printed Name of Notary Public
My Commission Expires: _____
County of Residence: _____

EXHIBIT B

STATE OF _____)
) SS:
COUNTY OF _____)

NON-COLLUSION AFFIDAVIT

The undersigned offeror or agent, being duly sworn on oath, says that he has not, nor has any other member, representative, or agent of the firm, company, corporation or partnership represented by him, entered into any combination, collusion or agreement with any person relative to the price to be offered by any person nor to prevent any person from making an offer nor to induce anyone to refrain from making an offer and that this offer is made without reference to any other offer.

OATH AND AFFIRMATION

I affirm under the penalties of perjury that the foregoing facts and information are true and correct to the best of my knowledge and belief.

Dated this _____ day of _____, 2016.

INTERPRETIVE IDEAS

By: _____

_____

STATE OF _____)
) SS:
COUNTY OF _____)

Before me, a Notary Public in and for said County and State, personally appeared _____ and acknowledged the execution of the foregoing this _____ day of _____, 20____.

_____
Notary Public's Signature

_____
Printed Name of Notary Public
My Commission Expires: _____
County of Residence: _____

EXHIBIT C

mader design
integrating people and nature®
7506 s. madison ave., indianapolis, in 46227
p: 317.889.1775 f: 317.862.5521
www.maderdesignllc.com

November 23, 2016

Elizabeth Tompkins
City of Bloomington Parks and Recreation Department
401 N. Morton St. Suite 250
PO Box 848
Bloomington, IN 47402

RE: Letter of Agreement
Landscape Design Services – Griffy Lake Boardwalk

Dear Elizabeth,

Thank you for the opportunity to submit this Letter of Agreement for the landscape assessment and design for the proposed boardwalk updates at Griffy Lake in Bloomington, Indiana between Bloomington Parks & Recreation (Client) and Mader Design LLC (Landscape Architect).

Assumptions

1. Scope is based on phone discussions and emails with Client, and prior concept planning efforts, including the final concept plan dated May 19, 2011.
2. Information provided by Client is complete and accurate and assumed to be true for the purposes of the Project. Client shall be available to answer questions and provide design input throughout the Project process.
3. Drawing shall be submitted to Client as digital PDF formats. Large format printing shall be by Client or others, or shall be a reimbursable expense.
4. Base drawings in CAD format shall be provided by Client for our use. If a Survey is available for the site, that would be beneficial, but if not, we can work with GIS information provided previously. Utilizing GIS information will require some field coordination on behalf of the selected contractor to confirm elevations and dimensions fit with existing conditions.
5. Landscape Architect shall not be responsible for determining if any areas on site are environmentally sensitive (i.e. underground tanks, asbestos materials, etc.) or may require special environmental permitting.
6. Construction Documents shall be basic in nature, providing design intent and specific guidelines for construction while allowing some flexibility for the Contractor and Client to make adjustments on site during the construction of the Project. Documents shall be prepared ta level that allows a local, competent contractor experienced with this construction type to provide quotes/bids to provide materials and construct deck/boardwalk. Documents shall include a rough carpentry specification indicating materials and construction guidelines.
7. Detailed Construction Cost Estimating is not anticipated but broad scope budgeting can be provided if requested.
8. Regulatory submissions and approvals are not anticipated in this scope of work. If required for local, county, state, IDEM, IDNR, or other agency, they shall be coordinated by Client's project manager or as Additional Services which may require additional subconsultants.
9. Bidding and Construction Phase Services are not anticipated in this scope of work, but assistance can be provided as Additional Services at the request of the Client.
10. The following services are not included in the Scope of Work and Fee for Basic Services, but can be provided as Additional Services:
    - Civil Engineering, detailed grading, drainage, or utilities, including coordination with and submissions to regulatory agencies, including site reviews, erosion control/SWPPP, etc.
    - Land Surveying services or detailed field investigations.
    - Obtaining Improvement Location and/or Building Permits.

Project Scope

The project is for the removal of the existing picnic decking and implementation of a new boardwalk system and gathering area at the Griffy Lake Boat Launch area.

Mader Design shall provide professional landscape architectural services to provide:

1. Two meetings with Client during the design process.
2. Update conceptual drawings for the boardwalks and deck areas and begin typical details for review and comment by Client.
3. Research methods of decking construction/anchoring appropriate for this site, understanding that existing deck is a 'floating' deck without piers or anchors. Discuss options with Client. Discuss decking and related materials with Owner to confirm desired construction materials.
4. Update and refine conceptual drawings per Client input and continue development of typical details.
5. Refine site layout drawing to basic Construction Document level with enough information to allow Client to solicit construction quotes/bids and allow a competent local contractor to construct proposed site improvements based on design intent provided in drawings. Typical Construction Details shall be provided along with recommended guidelines for Construction. Decking/Carpentry specification shall be provided.
6. Provide drawings in PDF format to Client for use in soliciting quotes/bids, and Client's coordination of construction activities. Deliverables are anticipated to include Demolition Plan, Site Layout Plan, Typical Framing plan, Typical Details, Carpentry/Decking written Specification. Drawings shall be produced at 11x17 size.

Schedule

We are anticipating design work to be completed in Spring 2017, but will work with you to develop a mutually agreeable project schedule.

Professional Fees

Landscape Architecture Services shall be a lump sum of **$6,750,** inclusive of expenses such as mileage and incidental in-house printing. Extensive printing or other expenses incurred for the benefit of the project shall be confirmed with Client and invoiced as Reimbursable Expenses.

Invoices shall be provided monthly based on percent complete.

Additional Services: In the event the scope of work as described in this Agreement changes to a degree that will alter the fee, the Client shall be notified in writing and a revised fee will be documented and a completion time and compensation amount will be submitted for approval. For services not included in this Agreement, Additional Compensation shall be a negotiated lump sum or computed using the hourly rates indicated in the attached Terms & Conditions.

Please keep one copy of this Letter of Agreement for your records, and return one signed copy to our office. We will begin work on the project upon receipt of this executed Agreement or written Notice to Proceed.

Mader Design LLC appreciates the opportunity to be of service for this exciting project. Please let me know if you have any further questions.

Sincerely,
Mader Design LLC

Jeffrey R. Mader, ASLA, LEED AP
Principal/Owner

Accepted by:

_____

Print: Date
Bloomington Parks & Recreation

Mader Design LLC - Terms & Conditions of Professional Services

STANDARD TERMS AND CONDITIONS form an integral part of the Agreement for Design and Construction Documents for the Project as provided by Mader Design**.**

1. ACCESS TO THE SITE: Unless otherwise stated, Mader Design LLC (Landscape Architect) will have access to the site for activities necessary for the performance of the services. The Landscape Architect will take precautions to minimize damage from these activities, but has not included in the project fee the cost of restoration of any resulting damage. The Landscape Architect has not been retained or compensated to provide design and construction observation services related to the Contractor's safety precautions or means, methods, techniques, sequences or procedures for the Contractor to perform his work. The Client understands that the Landscape Architect is not responsible, in any way, for the means, methods, techniques, sequences, procedures or scheduling of construction, for job site safety, and will not be responsible for any losses or injuries that occur at the project site.

2. INSURANCE: The Landscape Architect shall secure and endeavor to maintain such insurance as will protect the Client from claims of negligence, bodily injury, death, or property damage that may arise out of the performance of the Landscape Architects' services in the Construction Document portion of the Work.

3. RISK ALLOCATION: In recognition of the relative risks, rewards and benefits of the Project to both the Client and the Landscape Architect, the risks have been allocated such that the Client agrees that, to the fullest extent permitted by law, the Landscape Architect's total liability to the Client for any and all injuries, claims, losses, expenses, damages, or claim expenses, including attorney's fees, arising out of this Agreement, from any cause or causes, shall not exceed the total amount of the Landscape Architect's fee for any claim arising out of the Landscape Architect's negligence in preparing Construction Documents.

4. TERMINATION OF SERVICES: This Agreement may be terminated by the Client or by the Landscape Architect upon not less than seven days written notice should the other party fail to substantially perform in accordance with the terms of this Agreement through no fault of the party initiating the termination. If this Agreement is terminated by the Client, the Landscape Architect shall be paid for services performed to the termination notice date, including reimbursable expenses due plus termination expenses. Termination expenses are defined as reimbursable expenses directly attributable to termination, plus 15% of the total compensation earned to the time of termination to account for the Landscape Architect's rescheduling adjustments, reassignment of personnel and related costs incurred due to termination.

5. REIMBURSABLE EXPENSES: Reimbursable expenses shall be limited to the following: (a) expenses of printing, reproduction, postage and handling of drawings and specifications. (b) mileage expenses at the current U.S. IRS allowance. (c) costs incurred by submitting for regulatory approvals from applicable jurisdictions. (d) long-distance phone expenses. (e) overnight and express mail and courier fees. All reimbursable expenses shall be billed at 1.10 the actual cost incurred by the Landscape Architect for administration of such items.

6. DISPUTE RESOLUTION: All claims, counterclaims, disputes and other matters in question between the parties hereto arising out of or relating to this Agreement, or breach thereof, shall be presented to non-binding mediation, subject to the parties agreeing on a mediator.

7. OWNERSHIP OF DOCUMENTS: It is understood by and between the parties to this Agreement that all Drawings, Specifications and other work or products of the Landscape Architect for this Project shall remain the property of the Landscape Architect and are instruments of service for this Project only and shall apply to this particular Project only. Any reuse of the instruments of service of the Landscape Architect by the Client for any extensions of the Project or for any other project without the written permission of the Landscape Architect shall be at the Client's sole risk, and the Client agrees to defend, indemnify and hold harmless the Landscape Architect from any claims, damages or expenses, including attorneys fees, arising out of unauthorized reuse of the Landscape Architect's instruments of service by the Client or by others acting through or on behalf of the Client. Any reuse or adaptation of the Landscape Architect's instruments of service on other projects shall entitle the Landscape Architect to additional compensation in an amount to be agreed upon by the Client and the Landscape Architect.

8. APPLICABLE LAW: Unless otherwise specified within this Agreement, this Agreement shall be governed by the law of the State of Indiana. In the event any provisions of this Agreement shall be held to be invalid or unenforceable, the remaining provisions shall be valid and binding on both parties. One or more waivers by either party of any provision, term, condition or covenant shall not be construed by the other party as a waiver of a subsequent breech of the same by the other party.

9. PAYMENT TO THE LANDSCAPE ARCHITECT: Fees for services shall be as provided in this Agreement. Progress payments shall be made in proportion to services rendered and as indicated within this Agreement and shall be due and owing within thirty days. Past due amounts include a charge of 1-1/2% per month for interest from the thirtieth day. Client shall reimburse all of Landscape Architect's cost and expense (including reasonable attorneys' fees) incurred in connection with collecting any past due amount owed under this agreement. If the Client fails to make monthly payments due the Landscape Architect, the Landscape Architect may, after giving seven days written notice to the Client, suspend services under this Agreement and retain all work products deliverable to the Client until full payment. The project completion date shall be automatically extended by the number of days services are suspended. No deductions shall be made from the Landscape Architect's compensation on account of penalty, liquidated damages or other sums withheld from payment(s) to Contractors or based on Contractors performance.

10. EXTENT OF AGREEMENT: This Agreement with attached Terms represents the entire understanding between the Client and the Landscape Architect and supersedes all prior negotiations, representations, or agreements, whether written or oral. This Agreement may be amended only in writing signed by both the Client and the Landscape Architect.

11. OPINION OF CONSTRUCTION COSTS: Any opinion of construction cost prepared by the Landscape Architect represents his judgment as a design professional and is supplied for the general guidance of the Client. Since the Landscape Architect has no control over the cost of labor and material, or over competitive bidding or market conditions, the Landscape Architect does not guarantee the accuracy of such opinions as compared to Contractor bids or actual cost to the Client.

12. CHANGES IN SCOPE OF SERVICES: In the event the scope of work as described in this Agreement changes to a degree that will alter the fee, the Client shall be notified in writing and a revised fee will be documented and a completion time and compensation amount will be submitted for approval. For services not included in this Agreement, Additional Compensation shall be computed using the following hourly rates of $150 for Principal, $110 for Landscape Architect, $90 for Graduate Landscape Architect, and $70 for Administrator or Intern. Rates indicated are in effect through December 31, 2016, after which time they will increase in relationship to salary increases.

13. EXISTING OR HIDDEN CONDITIONS: A condition is hidden if it is concealed by existing finishes or features or if it cannot be investigated by reasonable visual observation. If the Landscape Architect has reason to believe that such a condition may exist, the Landscape Architect will notify the Client, who shall then authorize and pay for all costs associated with the investigation of such condition and, if necessary, all costs necessary to correct said condition.

14. CONSTRUCTION PHASE SERVICES: Should the Client authorize construction installation based on the plans provided under this Agreement without project observation or review of Contractor's performance or any construction phase services by the Landscape Architect, the Client assumes all responsibility for interpretation of these documents and for construction observation and/or supervision and waives any claims against the Landscape Architect that may be in any way connected thereto.

Notes:
1. Adjust layout on site as appropriate.

2. Provide 4x4 curbs along edges of boardwalks. Install on 2x4 (2' long) spacers placed 8' o.c. and fasten to decking and substructure.

3. Boardwalks are shown at 5' wide. Width may be adjusted to meet site requirements, however, maintain consistent width throughout.

4. Maximum longitudinal slope 4.5%, maximum cross slope 1.5%. Attempt to follow grade wherever possible. If deck/boardwalk exceeds 24" above adjacent grade, provide handrails with a maximum opening of 3½" at 36" tall. If over 30" provide guardrails at 42" tall.

Griffy Lake

Accessibility Study

Bloomington, Indiana

May 19, 2011

CITY OF BLOOMINGTON parks and recreation

mader design
integrating people and nature®

CITY OF BLOOMINGTON
parks and recreation

STAFF REPORT

Agenda Item:C-7
Date: 12/13/2016

Administrator
Review\Approval
PM

TO: Board of Park Commissioners
FROM: Robin Kitowski, Community Events Program Specialist
DATE: December 13, 2016

SUBJECT: REVIEW APPROVAL OF MOTHER HUBBARD'S CUPBOARD COOPERATION SERVICES & RENTAL AGREEMENT PROGRAM PARTNERSHIP

Recommendation

Staff recommends approval of a Cooperation Services and Rental Program Partnership between the Department and Mother Hubbard's Cupboard (MHC) for the purpose of continuing to manage educational, community gardening programs at Rev. Ernest D. Butler Park Community Garden (BPCG).

Background

The Community Gardening Program and Mother Hubbard's Cupboard intend to continue collaboration at BPCG where MHC gardening outreach and education activities take place. These efforts support involvement in community gardening opportunities for low-income Bloomington residents, produce food to be distributed to area residents via the MHC food resource center, and allows for participating gardeners to acquire fresh, locally produced, nutrient dense food. MHC and BPRD have enjoyed partnering in community gardening programming since 2004.

In 2016, Mother Hubbard's Cupboard brought 121 volunteers and interns together to grow 1,060 pounds of produce at the Butler Park gardens. Produce grown at this site went to support the Hub's garden and nutrition education programs such as Kids Cook and weekly demonstrations in the pantry, as well as to feed families in Crestmont, via the Bike Cart Produce Delivery, as well as pantry patrons directly. Connecting community members with empowering knowledge around food cultivation and building food literacy are central goals in MHC's garden program, and the Butler Park Garden provides an ideal space in which to carry out these aims. Many groups came to connect with Mother Hubbard's Cupboard and their mission through working and learning in this garden, including: The Crestmont Boys and Girls Club, The Banneker Center Youth Program, Boy Scouts and various church, university and corporate groups.

By providing gardening opportunities and services offered at BPCG, MHC and the CGP will continue to address local food security in our community, particularly with the needs of youth and low-income residents in mind.

RESPECTFULLY SUBMITTED,

Robin E. Kitowski

_____

CITY OF BLOOMINGTON
parks and recreation

COOPERATION SERVICES & RENTAL AGREEMENT
PROGRAM PARTNERSHIP

Partner(s):

This Agreement is made and entered into this_____day of_____, 2017, by and between the Bloomington Parks and Recreation Department by its Board of Parks Commissioners ("BPRD") and Mother Hubbard's Cupboard by its Board of Directors ("MHC").

WHEREAS, BPRD is committed to offering and promoting educational, community gardening opportunities and fresh, local produce to low-income Bloomington residents; and,

WHEREAS, BPRD may from time to time develop partnerships with non-City organizations in order to promote such services addressing local food security; and,

WHEREAS, MHC operates a food pantry and community gardening program providing outreach educational, community gardening programs and fresh, local produce to low-income Bloomington residents; and,

WHEREAS, BPRD has partnered with MHC in past years in order to assist MHC in carrying out its mission, and the parties desire to continue their partnership; and,

WHEREAS, it is in the public interest that such partnership continue;

NOW THEREFORE, in consideration of the terms and conditions set forth in this Agreement, the parties agree as follows:

1. PURPOSE OF AGREEMENT

The purpose of this Agreement is to outline a program partnership to develop and manage educational, community gardening programs by renting out space at Rev. Ernest D. Butler Park ("Butler Park") to MHC which will allow community gardening opportunities for low-income Bloomington residents, produce food to be distributed to low-income Bloomington residents in need, and provide venues for gardening education geared towards youth and low-income Bloomington residents.

2. DURATION OF AGREEMENT

This Agreement shall begin on the date first set forth, and run through December 31, 2017, unless early termination occurs as described in paragraph 8, below.

3. BLOOMINGTON PARKS AND RECREATION

The goal of BPRD is to provide space for safe, educational, community gardening and food production environments for low-income Bloomington residents. BPRD agrees to:

i. Staff/Communication:

a. Provide one staff person to attend periodic meetings (on a date and at a location which is mutually determined) to discuss the responsibilities of both parties per this Agreement.

b. Meet MHC garden interns prior to April 30, 2017 and as needed throughout the season.

c. Promote the Butler Park gardens in its Program Guide on its Web site, in its community gardening program brochure and newsletter, and field questions from interested gardeners.

d. Rent out space to MHC for its gardening programming.

ii. Butler Park Community Garden ("BPCG"):

a. Provide for rent approximately 5,000 sq. ft. (per site design) of BPCG for MHC to implement its community gardening program.

b. Develop and coordinate all aspects of the forty BPCG rental plots (per site design).

c. Maintain the deer fencing, garden sign, two storage sheds, compost bins, soil amendment bins, entry steps and ramp, perennial fruit and nut tree plantings, waterline and spigots.

d. Utilize (and require participating rental plot gardeners to utilize) organic growing practices, including organic pest and disease management.

e. Provide wood chips for MHC to utilize in maintaining its rented area within BPCG.

f. Provide a 16' x 20' storage shed as part of this rental agreement solely for MHC to utilize in the implementation of its community gardening program at BPCG.

g. Manage the composting system, turf around the deer fence perimeter and all grass paths within BPCG.

4. MOTHER HUBBARD'S CUPBOARD

The goal of MHC is to provide safe, educational, community gardening and food production environments for low-income Bloomington residents through this service and rental agreement. MHC agrees to:

i. Staff/Communication:

a. Provide one staff person to attend periodic meetings (on a date and at a location which is mutually determined) to discuss the responsibilities of both parties per this Agreement.

b. Communicate with MHC garden interns (and ensure adherence to) all responsibilities of both parties per this Agreement.

c. Coordinate a meeting prior to April 30, 2017 and as needed throughout the season for MHC garden interns to meet BPRD staff.

d. Promote the Butler Park gardens in its food pantry, on its Web site and in its newsletter, and field questions from interested gardeners.

e. Communicate with gardeners participating in its community gardening program via email, phone and newsletters.

f. All staff to staff communications between partners regarding operations, best practices, or other advice shall take place in private whether in-person, by email or phone.

g. MHC will return this Agreement with all required signatures, along with notarized Exhibit A, and proof of current insurance to BPRD no later than January 31, 2017.

ii. Butler Park Community Garden ("BPCG"):

a. Rent and utilize approximately 5,000 sq. ft. (per site design) of BPCG to implement its community gardening program.

b. Coordinate the following on-going aspects of the on-site management of the MHC community gardening program at BPCG, including: planting, tending and harvesting of all crops, maintaining general orderliness and removal of trash, weeding and mulching greenhouse area and youth education garden plots, ensuring all plantings are within the designated spaces, and maintain any garden amendments/materials stockpiled outside the fenced perimeter in an organized manner and according to best practices.

c. Utilize organic growing practices, including organic pest and disease management, in BPCG.

d. Coordinate, with assistance from BPRD staff, cover cropping and additional soil amending for the MHC rented garden area in BPCG.

e. Maintain the 8' x 10' wooden arbor in the area immediately north of the greenhouse for the purpose of creating shade and supporting vining growth.

f. Oversee and maintain the 16' x 30' greenhouse which will be utilized solely by MHC as part of this rental agreement to start plants for its community gardening program and for hosting MHC gardening classes.

g. Collaborate with BPRD in designing, installing, funding and maintaining perennial plantings throughout BPCG.

h. Be responsible for removal of the greenhouse in case of termination of this Agreement as described in paragraph 8, below within one month of termination date or BPRD will assume control of the greenhouse.

i. MHC will apprise CGP staff, in writing, of the seasonal timetable of MHC program activities at BPCG and notify the staff of any changes within two weeks.

6. TERMS MUTUALLY AGREED TO BY BOTH PARTNERS IN THIS AGREEMENT

The intent of this rental and service Agreement is to document a mutually beneficial partnership between Mother Hubbard's Cupboard and the Bloomington Parks and Recreation Department.

The staff and personnel involved in this Agreement will at all times represent both parties to this Agreement in a professional manner, and reflect the commitment of both parties to quality services and customer satisfaction.

The commitment and/or rental of personnel, facilities, supplies/materials and payments will be honored according to the timetable agreed upon by both partners.

Pursuant to Ind. Code 22-5-1.7-11(a), which was adopted on July 1, 2011, BPRD and Mother Hubbard's Cupboard shall enroll in and verify the work eligibility status of all newly hired employees through the E-Verify program. Mother Hubbard's Cupboard is not required to continue this verification if the E-Verify program no longer exists. Mother Hubbard's Cupboard shall sign an affidavit affirming that it does not currently knowingly employ an unauthorized alien. The affidavit is attached to and incorporated into this Agreement as *Exhibit A*.

The possession of alcoholic beverages, drugs and other illegal controlled substances, fireworks, air rifles, paintball guns, bow and arrows, cross bows, swords, and pellet guns is strictly prohibited in any park or park facility. Moreover, pursuant to Bloomington Municipal Code 14.20.020, the discharge of a firearm is strictly prohibited within the City's jurisdiction. Amplified music, or the promotion or sale of any article is expressly prohibited without a Special Use Permit.

Pursuant to Indiana Code 35-47-11.1-2 and 3, the City is prohibited from enforcing its former policy on firearms in public parks and city facilities as of July 1, 2011. However, per Indiana Code 35-47-11.1-4(10), a person or organization who rents space in a Parks facility may develop and implement, at its own discretion, rules of conduct or admission regarding the possession, carrying, and storage of firearms, upon which attendance at and participation in its activities is conditioned. If a person or organization who rents space in a Parks facility develops such a policy for its activities, it will be responsible for implementation and enforcement of such a policy, and it shall provide a copy of the policy to the City which shall be attached to this Agreement as *Exhibit B*.

7. INSURANCE AND INDEMNITY

MHC shall maintain comprehensive general liability insurance, which shall include premises, operations and product liability. Coverage shall be in the amount of one million dollars ($1,000,000) per occurrence and two million dollars ($2,000,000) in the aggregate. The policy shall name the City of Bloomington and MHC as insured parties, and MHC shall provide BPRD with a certificate of insurance prior to the commencement of operations under this Partnership Agreement. MHC and its insurer shall notify BPRD within ten (10) days of any insurance cancellation.

MHC agrees to release, hold harmless, indemnify and defend the City of Bloomington, its Parks and Recreation Department, and its employees, officers and agents from any and all claims or causes of action that may arise from its reckless, negligent or intentional acts or failure to act in performance of this Agreement. This includes claims for personal injury, property damage, and/or any other type ofm claim which may arise from these activities, whether such claims may be brought by the parties or any third-party, even if arising from the negligence of releasees.

8. NOTICE AND AGREEMENT REPRESENTATIVES & TERMINATION

a. Notice regarding any significant concerns and/or breaches of this Agreement shall be given to contacts as follows:

Bloomington Parks & Recreation	Mother Hubbard's Cupboard
Paula McDevitt	Amanda Nickey
P. O. Box 848	1100 W. Allen St.
Bloomington, IN 47402	Bloomington, IN 47403
812-349-3700	812-355-6843

b. Agreement representatives for the day-to-day operations and implementation of this Agreement shall be:

Bloomington Parks & Recreation	Mother Hubbard's Cupboard
Robin Hobson	Kendra Brewer
P. O. Box 848	1100 W. Allen St.
Bloomington, IN 47402	Bloomington, IN 47403
812-349-3704	812-355-6843

Either BPRD or MHC may terminate this Agreement upon giving written notice of the intention to do so one (1) month prior to the intended date of termination.

IN WITNESS WHEREOF, the parties have signed this Agreement on the date first set forth.

BLOOMINGTON PARKS AND
RECREATION DEPARTMENT
Board of Park Commissioners

_____
Leslie J. Coyne, President

Attest:_____
Paula McDevitt, Administrator

MOTHER HUBBARD'S CUPBOARD
Board of Directors

_____
Tom Tarzian, Chairman

Attest:_____
Amanda Nickey, President and CEO

_____
Philippa M. Guthrie, Corporation Counsel

EXHIBIT A

STATE OF INDIANA)
)
COUNTY OF MONROE)

AFFIDAVIT

The undersigned, being duly sworn, hereby affirms and says that:

1. The undersigned is the _____ of Mother Hubbard's Cupboard

2. Mother Hubbard's Cupboard has contracted with the City of Bloomington to provide services;

3. Mother Hubbard's Cupboard is enrolled in and participates in the E-Verify program.

4. The undersigned is authorized by Mother Hubbard's Cupboard, to sign affidavits on its behalf.

5. The undersigned states that, to the best of his/her knowledge and belief, Mother Hubbard's Cupboard, does not knowingly employ an "unauthorized alien," as defined at 8 U.S.C. §1324a. (h)(3), and participates in E-verify to check the eligibility status of all its newly hired employees, and requires the same from its sub-contractors who work under this Agreement.

_____ _____
Signature Date

_____
Printed name & Title with Mother Hubbard's Cupboard

STATE OF INDIANA)
)
COUNTY OF MONROE)

Before me, a Notary Public in and for said County and State, personally appeared _____ and acknowledged the execution of the foregoing this ___ day of _____, 2017.

_____
Notary Public

_____
Printed name

Residing in _____ County

My Commission Expires:_____

CITY OF BLOOMINGTON
parks and recreation

STAFF REPORT

Agenda Item: C-8
Date: 12/13/2016

Administrator
Review\Approval
PM

TO: Board of Park Commissioners
FROM: Robin Kitowski, Community Events Specialist
DATE: December 13, 2106
SUBJECT: **REVIEW/APPROVAL OF PATNERSHIP AGREEMENT WITH THE TRUSTEES OF INDIANA UNIVERSITY (HILLTOP GARDENS AT INDIANA UNIVERSITY) UPDATE**

Recommendation
Staff recommends the approval of the partnership between the Trustees of Indiana University and BPRD for the purpose of providing for collaborative programming and sharing of resources to better serve the community with educational opportunities presented around a variety of gardening topics.

Background
BPRD offers a varied roster of popular class offerings to area adults at Hilltop Gardens at Indiana University, including topics such as Landscaping with Native Plants, Getting Started with Backyard Chickens, and a beginning gardeners' series new in 2017. In addition, classes on cultivating specific orcharding skills offered through BPRD in cooperation with partner organization, the Bloomington Community Orchard, continue to draw numerous participants to the Hilltop venue in each of the three Program Guide seasons in the year.

Hilltop's role in helping to cross-promote these highly-valued events increases the reach of our programming. Staff appreciate and enjoy working with Hilltop personnel and feel fortunate to be able to bring the gardening and orchard classes to area citizens in partnership with this long-serving, dedicated, horticultural facility.

RESPECTFULLY SUBMITTED,

Robin E. Kitowski

COOPERATION SERVICES AGREEMENT
PROGRAM/ FACILITY PARTNERSHIP

Partner(s):

This Agreement is made and entered into this___day of _____, 2016 by and between the City of Bloomington Parks & Recreation Department ("BPRD"), and The Trustees of Indiana University, which operates Hilltop Gardens at Indiana University ("Hilltop").

WHEREAS, the BPRD and Hilltop desire to cooperate in providing gardening classes; and,

WHEREAS, Hilltop is dedicated to reaching out into the community to promote garden programs and classes for the general public; and,

WHEREAS, the BPRD would like to expand gardening class offerings to incorporate more hands-on experience; and,

WHEREAS, the BPRD is authorized to plan and develop partnerships and contractual arrangements with non-city organizations to ensure delivery of services;

NOW THEREFORE, the partners do mutually agree as follows:

Purpose of Agreement:

The purpose of this Agreement is to establish a partnership which will provide for collaborative programming and a sharing of resources to better serve the community.

1.0 Duration of Agreement:

The term of this Agreement shall begin February 1, 2017 and run through December 31, 2017. The partners may agree to renew or extend the term of this Agreement in writing only.

2.0 Bloomington Parks & Recreation Department Agrees to:

a. Maintain close communication with Hilltop staff, and bring any related facility issues to their attention.

b. Assist with the distribution of promotional materials produced by BPRD, including flyers and registration information.

c. Register all program participants, collect class charges and fees through the BPRD, maintain a database of registrant information, and distribute class information to participants.

d. Provide program publicity by publishing information in the BPRD's seasonal program brochure and on its website.

e. Provide and pay instructors to teach gardening classes for the Community Garden Program (CGP) offered at Hilltop Gardens.

f. Provide a site supervisor for all CGP programs.

3.0 Hilltop Gardens at Indiana University Agree to:

a. Maintain close contact with BPRD staff, and address with them any related facility issues.

b. Assist with identifying potential instructors and coordinating class schedules for CGP.

c. Assist with the distribution of promotional materials, including flyers and registration information.

d. Provide program publicity on CGP programs on the Hilltop Gardens website.

e. Provide the facility where the classes will be taught, and the appropriate garden area for seed starting, planting, maintenance and other class and event activities.

f. Coordinate with BPRD the provision of any gardening tools necessary for class use, which include, but are not limited to, wheelbarrows, shovels, and rakes.

g. Provide a safe, clean, and accessible facility that includes trash removal and restroom cleaning.

h. Provide the BPRD staff with means to access and lock the facility. In the event this Agreement is terminated by either party, the method of access will be released back to Hilltop within 30 days of termination.

4.0 Agreement Terms Mutually Agreed to By Both Partners:

a. All marketing/promotional materials and public relations information will be shared between both partners involved **prior to** any advertising.

b. BPRD and Hilltop staff will coordinate class schedules for the CGP.

c. The staff and personnel involved in this Agreement will at all times represent themselves to this Agreement in a professional manner, and reflect the commitment of both partners to quality services and customer satisfaction

d. Both partners agree that the following policies will apply to all activities undertaken at Hilltop pursuant to this Agreement:

    1. Indiana University Bloomington campus firearm policy, which prohibits introducing, possessing, using, buying, or selling unauthorized weapons in university facilities and at university activities regardless of whether the owner has a valid state permit to carry the firearm.

2. Indiana University Bloomington campus prohibitions of smoking and the consumption of alcoholic beverages shall apply to all participants in and visitors to gardening classes.

3. Indiana University Bloomington campus tobacco policy, which prohibits the use or sale of tobacco on university-owned, -operated, and -leased property as well as in university-owned, -operated, and –leased vehicles.

4. Indiana University Bloomington campus substance-free policy, which prohibits the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance or alcohol on university property or while conducting university business off university property.

5. Pursuant to Ind. Code 22-5-1.7-11(a), BPRD and Hilltop shall enroll in and verify the work eligibility status of all newly hired employees through the E-Verify program. None of the Partners to this Agreement are required to continue this verification if the E-Verify program no longer exists.

g. The Parties acknowledge and agree that, as of the execution date of this MOU, BRPD is planning only programming for adult participants at Hilltop. BPRD acknowledges that the University has adopted a policy entitled Programs Involving Children, a copy of which is attached ("PIC Policy"). Additional resources and information concerning the Policy, may be found at: http://policies.iu.edu/policies/categories/administration-operations/public-safety-institutional-assurance/PS-01.shtml BPRD agrees that if it adds programming that is directed at youth participation, including one-off events, it will comply with the PIC policy.

5.0 Insurance

The Trustees of Indiana University and City of Bloomington Parks & Recreation Department shall furnish each other with a certificate of insurance upon execution of this partnership Agreement. Each party will maintain comprehensive general liability insurance.

6.0 Termination

a. Termination by mutual agreement: The partners may terminate this Agreement prior to December 31, 2017 by mutual written agreement only.

b. In the event that one of the partners to this Agreement breaches any of its terms and conditions, the other party shall serve written notice of the breach to the other party by certified mail. The offending party shall then have ten (10) days from the date of mailing in which to cure the breach. If the breach is not cured within ten days, the non-breaching party may, at its option and in writing, unilaterally terminate this Agreement.

7.0 Notice

a. Notice regarding any significant concerns or issues of non-compliance shall be given to:

Bloomington Parks & Recreation
Robin Kitowski
401 N. Morton, Suite 250
Bloomington, IN 47402
hobsonr@bloomington.in.gov
812-349-3704

Hilltop Gardens at Indiana University
Mia Williams
Indiana University
Service Building, 1800 N. Range Road
Bloomington, IN 47405
812-855-1266

b. Representatives for the day-to-day operational implementation of this Agreement are:

Bloomington Parks & Recreation
Robin Kitowski
812-349-3704
hobsonr@bloomington.in.gov
Community Gardening Program

Hilltop Gardens at Indiana University
Lea Woodard
812-855-8808
lemawood@indiana.edu

IN WITNESS WHEREOF, the partners have signed this Agreement on the date first set forth.

BLOOMINGTON PARKS AND RECREATION DEPARTMNT

_____
Leslie Coyne, President
Board of Park Commissioners

_____
Paula McDevitt, Director
Bloomington Parks and Recreation

_____
Philippa M. Guthrie
Corporation Counsel

THE TRUSTEES OF INDIANA UNIVERSITY

_____
Donald S. Lukes
Treasurer

_____
Mia Williams
University Landscape Architect

Programs Involving Children

PS-01

About This Policy

Effective Date:
04-30-2012

Last Updated:
08-14-2015

Responsible University Office:
Office of Public Safety & Institutional Assurance

Responsible University Administrator:
Executive Vice President for University Academic Affairs

Policy Contact:
IU Office of Public Safety
iupic@iu.edu

Related Information

* Programs Involving Children Additional Guidance
* Child Abuse: Recognition and Reporting - Training Information
* Sexual Abuse Prevention - Training Information
* IC 31-33-5 Duty to Report Child Abuse or Neglect
* IC 10-13-3 Criminal History Information
* IC 11-8-8 Sex Offender Registration
* IU Whistleblower Policy
* IU Policy - Minors in Hazardous Work Areas
* IU Policy - Background Checks for Employees
* IU Policy - CDL Requirements
* IU Policy - Driving Privileges
* IU Policy - Operation of University Vehicles
* IU Policy - Who Can Use University Vehicles
* COPPA - Children's Online Privacy Protection Act

Related Forms

* National Sex Offender Registry
* Register Programs Involving Children
* Consent for Background Check
* Volunteer Form

Scope
Policy Statement
Reason For Policy
Procedure
Definitions
Sanctions
Additional Contacts
History

Back to top

Scope

All academic, including faculty; staff; hourly employees; students; and volunteers at Indiana University. All university units. External organizations using Indiana University facilities for programs that include children.

Back to top

Policy Statement

The following provision applies to all faculty and academic staff, staff, students and volunteers.

1. **Notification:**

    a. Indiana state law requires **any person** who has reason to believe that a child is a victim of child abuse or neglect has an affirmative duty to make an oral report to Department of Child Services (DPS) **1-800-800-5556** or to their local law enforcement or to the IU Police department. Failure to report may result in criminal charges.

    b. In addition to notifying DPS and/or local law enforcement, state law and the university also require that faculty, staff, students, volunteers, and other university personnel report any suspected abuse or neglect of minors on Indiana University property or as part of an Indiana University program, to the IU Superintendent of Public Safety.

    c. Indiana University law enforcement and the Superintendent of Public Safety have the obligation to report any suspected abuse or neglect to DPS, which will conduct an investigation.

The following provisions apply to all programs serving children.

2. **Background checks:**

    Programs must ensure that all faculty and academic staff, staff, students, volunteers, or other personnel who will work with children have been subject to a criminal background check which includes a sex offender registry check within the last five years. The background and sex offender registry checks must be repeated at least every five years thereafter. Individual programs or units may require more frequent updates.

    A program may not allow the participation in the program of any academic, faculty, staff, hourly employee, student, volunteer or other personnel whose criminal background check and/or sex offender registry check includes a record of sexually based offenses or crimes against children. If criminal background checks include a record of other offenses, programs should consult the appropriate office (campus Human Resources office, academic affairs, or the University Superintendent of Public Safety) to determine if those offenses should preclude participation.

Programs or individuals for whom complete background checks are infeasible (for example, host families in foreign countries) must perform checks to the fullest extent feasible and adopt other measures to prevent child abuse and facilitate the reporting of abuse.

Programs that are discrete, occasional events for which a large number of volunteers are essential, may elect to adopt measures and safeguards instead of background checks for the one-time volunteers (for example, Science Olympiads, children's reading/activity days). The measures adopted must include:

a. requirement that the volunteers be working in public places, not alone with children and;
b. be supervised by a background-checked person and;
c. programs must compile the names and addresses of the volunteers prior to the event and check the names against the sex offender registry and;
d. volunteers must then present photo identification to be checked at the event and;
e. programs adopting this method must have the approval of the Superintendent of Public Safety.

When IU students are participating in an external program or organization that involves children as a service learning activity or as part of an IU club or unit, the IU unit shall ascertain whether the external entity has its own policy on background checks, and if so, follow that policy. If there is no policy in place at the external entity, the parties shall work cooperatively to decide if the IU policy should apply to the particular event.

External groups using IU facilities must complete required background checks with a national criminal database and sex offender registry check.

3. **Program information:**

Units sponsoring programs that include children, and units responsible for university facilities that are used by programs including children, must maintain an up-to-date list of those programs. Such list should include each program's dates, times, locations, attendance (age range and number of participants), and a program contact, so that in the event of an emergency, consideration may be given to the possible presence of minors, and the appropriate course of action to address their health and safety.
At least 14 days prior to the start of a new program, the responsible university unit must also register this information with the University Superintendent of Public Safety by filling out the online form located on One.IU. For programs at IU run by external organizations, the IU unit responsible for the facility must ensure that the program information is submitted online. Research programs involving children that are approved through the Indiana University Institutional Review Board (IRB) process do not need to register on the Protect IU form. However, research involving children must still follow the other policy requirements regarding reporting, background checks, and program procedures.

4. Programs that include or serve children shall have in place, enforce, and make available rules and procedures that address the following areas, if they are applicable to the program:

- Transportation – including the transportation of children at the beginning and end of the program, to and from the program, and within the program, whether by parents, guardians, staff or others. University programs must also comply with IU policies regarding drivers and vehicles.
- Plans for weather emergencies, if the program is not inside a university facility where such plans are in place.
- Appropriate levels of access to and supervision of children.
- Appropriate physical contact and communication with children by personnel based on the age of children and the nature of the program activities.
- Appropriate forms including permission forms, medical contact information and liability waivers. Forms should be safeguarded and readily available.
- First aid and medical treatment as well as dispensing of medication. Program personnel must have appropriate training.

5. Programs including overnight stays or use of university residences by children shall have the following additional rules and procedures in place:

- Identification to be worn by staff members, and participants if appropriate.
- Curfews.
- Code of conduct for participants.
- Substance-free housing and facilities.
- Residential supervision.

6. Contractual agreements concerning personnel or facilities related to programs including children must include compliance with this policy as a term of the contract. When appropriate, such contracts shall also include an indemnification provision in which Indiana University is held harmless for the acts or omissions of other program participants or third party employees or agents.

7. Academic and administrative supervisors are responsible for ensuring that programs are in compliance.

8. This policy supplements and does not supersede any other legal requirements, for example, child care or teacher licensure.

Back to top

Reason For Policy

Indiana University, as part of its educational mission, has many university programs that include children. The university also allows external organizations to use university facilities for programs including children. This policy has three principles:

1. The protection and safety of children in these programs should be the highest priority of the university and of organizations administering these programs.
2. The university and members of the university community must comply with federal and state law requirements regarding reporting of abuse and neglect of children.
3. The policy must be flexible to accommodate the wide variety of programs involving children.

Back to top

Procedure

Reporting suspected abuse or neglect:

In an emergency or if you see a crime in progress, always call 911 immediately.

Anyone who has reason to believe that a child is a victim of abuse must report it immediately to Deparment of Child Services or local law enforcement (Indiana Code § 31-33-5). To comply with the state law, oral reports may be made to either:

- The anonymous Indiana Child Abuse and Neglect Hotline. **Dial 1-800-800-5556**.
- The IU Police Department on any campus, or the local community police. **Dial 911**, or dial the local IUPD campus number or local community police department number.

Internal procedures following report of abuse or neglect:

State law requires that suspected cases of abuse or neglect on Indiana University property or as part of an Indiana University program must also be reported to a designated agent at the institution (IC 31-33-5). The designated agent at Indiana University is the Superintendent of Public Safety.

When the University Superintendent of Public Safety receives a report and conveys that report to DPS the following people should be also notified of the report and involved, when appropriate, in the internal evaluation:

- Campus police department;
- Campus provost or chancellor;
- Office of the VP and General Counsel;

- If staff or hourly employees involved – University Human Resource Services;
- If students involved – Dean of Students or the campus VCAA, as well as the head of the student's department or school;
- If academic – Vice provost or vice chancellor of academic affairs (VCAA) and dean;
- Parents or guardians of child, unless under the circumstances they are the alleged abuser.

If the situation warrants, the alleged abuser may be immediately suspended pursuant to the applicable procedures, pending an investigation.

The university shall cooperate with any external investigation conducted by Department of Child Services or local law enforcement. The University Superintendent of Public Safety, in consultation with the Office of the VP and General Counsel, UHRS (if staff or hourly employee), Dean of Students and/or VCAA (if student), and VCAA (if academic), will conduct its own internal evaluation to determine if sanctions are warranted, up to and including dismissal. Legal prohibitions regarding physical presence on campus/trespassing may also be pursued. University administrators shall follow the appropriate procedures in determining and issuing any sanction (IU Academic Handbook, campus based Academic Handbooks, UHRS employee policies, Code of Student Rights and Responsibilities). If alleged abuser is one of the university officials identified herein, the Superintendent of Public Safety shall report and consult with their superior, or in any instance, the Provost/ Chancellor, or the President, or the Board of Trustees if necessary.

The IU Office of the Superintendent of Public Safety shall maintain a report of each allegation, together with a summary of the internal evaluation, the findings and sanctions, if any, that are imposed.

If the alleged abuser is not a member of the Indiana University community, but is present at IU through a third party vendor or other external entity authorized to be on campus, that external entity will also be notified that the alleged abuser will no longer be permitted on campus/facilities owned by IU.

For any questions about reporting suspected abuse or neglect as well as IU procedures, contact the Superintendent of Public Safety whose contact information is included below.
IU has partnered with Riley Hospital for Children at IU Health to provide training resources to help prevent sexual abuse and assist in recognizing the signs of child abuse and understanding your reporting obligations.

Background checks:

Indiana University programs must use GIS, the university-designated vendor to complete background checks for anyone in an employee relationship- staff, faculty, academic, or temporary (formerly known as hourly). IU programs that require background checks for students (that are not also employees) or volunteers may use GIS or require those students or volunteers to pay for their own check using the IU designated vendor, Backgroundchecks.com. More information about the background checks procedures is available here. https://protect.iu.edu/police-safety/policies/programs-children/background-checks.html

In determining whether a required check has been run within the last five years, a previous check that was run as Limited Check must be repeated as a Standard Check. The Limited Check is no longer available as an option.

Submitting program information:
Programs including children must complete an online information form at least 14 days prior to the start of the program. The form can be found on One.IU. A link to the form can also be found on protect.iu.edu.

Recurring programs must submit/update the form at least once each year.

Program information is submitted for registration purposes only, no approval will be received by the registering unit. Information on the programs may be used for audit purposes or by the school, campus or unit responsible for the program. Contact the IU Office of Public Safety for more information.

In addition to the other policy requirements, it is important for programs to thoroughly think through their program activities and ensure they are providing a safe environment for children and others with appropriate rules and procedures. Further guidance and examples in formulating rules and procedures for your program are available at: https://protect.iu.edu/police-safety/policies/programs-children/policies.html

Back to top

Definitions

Child/Minor – A child or minor for the purposes of these provisions shall be any person under the age of eighteen (18).

Programs – The term "program" includes ongoing or planned events that are designed to include children such as camps, lessons, workshops, clubs, teams, projects, practices, tours, or open-houses, research activities, recruiting activities, clinical settings.

The term "programs" does not include: 1) Single performances or events open to the general public that are not targeted toward children (such as varsity athletic competitions, plays, concerts). 2) Regularly scheduled classes or activities designed primarily for enrolled students who are age 17 and above.

NOTE: This definition may not capture certain circumstances in which minors are present on campus, and further consideration will be given as to whether they fall within the scope of the policy.

NOTE: This definition does not include the placement of students, for academic credit and/or clinical or student teaching requirements, with external entities. Rather, when schools and/or departments place students at external entities for such purposes, students must be informed of their obligation to comply with the external entity's own policies and procedures, including those regarding background checks and working with minors.

Indiana University Property – Buildings, grounds, and land that are owned by Indiana University or controlled by Indiana University via leases or other formal contractual arrangements to house ongoing IU operations.

Back to top

Sanctions

Programs in violation of this policy may be denied permission to continue operation at Indiana University.

Any violations of university policies by an individual will be dealt with in accordance with applicable university policies and procedures, which may include disciplinary actions up to and including termination from the university. Legal prohibitions regarding physical presence on campus/trespassing may also be pursued.

Suspected violations of law will be referred to law enforcement and may result in criminal penalties.

Back to top

Additional Contacts

Subject	*Contact*	*Phone*	*Email*
Interim Superintendent of Public Safety	Bob True	317-274-4860	police@iupui.edu
IU Office of Public Safety	Kasey Hayes	317-274-4230	iupic@iu.edu
Insurance, Loss Control & Claims	Larry Stephens, Director	812-855-9758	stephenl@iu.edu
Envir. Health & Safety	Mike Jenson, Director	812-855-3231	mjenson@indiana.edu
Emer. Management	Diane Mack, Director	317-274-8108	dimack@iu.edu
UHRS (GIS)	Scott Shimoda, HR Policy Consultant	812-855-2015	hr@iu.edu
UHRS	Rob Springston, Univ. Director	812-855-1995	rsprings@iu.edu

	of Employee Relations		
IUB Police	Laury Flint, Chief of Police	812-855-4111	iupd@indiana.edu
IUPUI Police	Robert L. True, Chief of Police	317-274-7911	police@iupui.edu
IUE Police	Burton Cole, Chief of Police	765-973-8429	iuepd@indiana.edu
IUK Police	Jerry Williams, Chief of Police	765-455-9432	jerlwill@iuk.edu
IUN Police	Patricia Nowak, Chief of Police	219-980-6501	nowakpat@iun.edu
IUS Police	Charles Edelen, Chief of Police	812-941-2400	cedelen@ius.edu
IUSB Police	Morrie DeGeyter, Interim Chief of Police	574-520-4499	iupdsb@iusb.edu
IU Child Protection Program	Roberta Hibbard, MD IU School of Medicine	317-944-5000	iucpp@iupui.edu

Back to top

History

This policy was established in 2012 as an interim policy, but in effect. A final and updated version was made effective in 2013. The policy was updated in April, 2014 with additional resources and changes to background check procedures and again in July, 2014 with minor revisions to the internal reporting procedures.

Policy was updated in August 2015 regarding research programs that are approved through the IU IRB process.

CITY OF BLOOMINGTON
parks and recreation

STAFF REPORT

Agenda Item:C-9
Date: 12/13/2016

Administrator
Review\Approval
PM

TO: Board of Park Commissioners
FROM: Steve Cotter, Natural Resources Manager
DATE: **December 13, 2016**
SUBJECT: **Integrated Pest Management Plan Review and Approval**

Recommendation

Staff recommends approval of the Integrated Pest Management Plan

Background

This plan was created to direct pest management activities within the Department. Staff from each division have contributed to the development of the plan and are committed to working to minimize the use of pesticides in all parks. The Plan calls for setting pest threshold levels that will determine whether or not pesticides will be used for specific pest problems, and lays out criteria for the selection of the least toxic pesticides. The Plan also identifies pesticides approved for use in parks and facilities, and establishes pesticide-free areas. Notification procedures, recordkeeping, safety and storage requirements are also detailed in the Plan. The Plan will be reviewed by the Environmental Resources Advisory Council on an annual basis. Staff will continuously seek safer pest control options to address pest-related issues in parks.

RESPECTFULLY SUBMITTED,

Steve Cotter
Natural Resources Manager

Bloomington Parks and Recreation Integrated Pest Management (IPM) Plan

DRAFT

Table of Contents

I. **Integrated Pest Management Plan Mission Statement**

II. IPM Goals

III. Description and Scope of IPM

IV. Program Components

a. Threshold levels of treatment

b. Criteria for selection and use of pesticides

i. Approved use products

ii. Evaluation of list

~~iii. Preventative Practices~~

c. Exemptions

d. Notification of Pesticide Application

e. Recordkeeping

f. Storage

V. **Property Management Information**

VI. IPM Plan Review and Public Input

VII. **Staff training**

a. Certifications

b. Safety measures and emergency/spill response

c. Annual staff orientation

~~VIII. **Plan evaluation**~~

~~IX.~~VIII. **Appendix**

a. Licensed/Approved Applicator List (by position)

b. Definitions

c. Pesticide Use Policy

d. Pesticide Information (by Parks and Recreation Department Divisions)

i. Pesticide Product list

ii. Category I and II products

iii. IISC Information

e. Invasive Species Treated Outside IISC List

f. ~~Acknowledgements~~Example Notification Signage

~~f.~~g. Acknowledgements

DRAFT

I. Integrated Pest Management (IPM) Plan Mission Statement

It is the mission of the City of Bloomington Parks and Recreation Department's IPM Plan to sustain the beauty, recreation potential, and ecological diversity of the City's parks and recreation assets in a safe and responsible manner. ~~The creation of~~ This plan~~a pesticide use policy will~~ takes into account the health and safety of the public and Department staff, and the impact to the environment in an effort to minimize the use of pesticides in City parks.

II. IPM Goals

- Minimize use of pesticides ~~through~~ by adhering to common sense principles of IPM, to the point of no pesticide use whenever possible and practical.
- Minimize the risk to human health and the environment by encouraging the use of non-chemical controls as alternatives. When chemical treatments are deemed necessary, such treatments will be ~~undergone~~ used carefully to reduce non-target adverse effects on public, staff, and natural resources.
- Maintain landscaped areas reasonably free of weeds to preserve the function and aesthetic appearance of public areas and City facilities.
- Provide healthy, high-quality and sustainable facilities, parks, and public spaces that support native biodiversity.
- Provide a model of responsible environmental stewardship for the community.
- Conduct ongoing staff training to address risk and safety factors (e.g. use of protective equipment, product labels, and weather conditions), innovative pest control methods, and other pest management practices. Training will include education about the flora and fauna that are targets for preservation and eradication.
- Establish consistent, comprehensive, and transparent documentation of pest activities and control actions throughout the Parks and Recreation Department. ~~Recorded~~ Collected data will be used to determine the effectiveness of control methods.
- Identify staff positions authorized to use pesticides via an up-to-date list of licensed pesticide applicators.
- Create a consistent public notification procedure to inform and educate the public about when, where, and what type of pesticides are applied.

III. Description and Scope of IPM

DRAFT

IPM is a decision-making process which selects, integrates, and implements pest control strategies to prevent or control pest populations. IPM relies on the use of site-specific information about environmental conditions, ~~human interaction and activities~~visitor use, and pest biology and behavior to prevent or control pests that interfere with the purpose and use of a particular site. In choosing control strategies, impacts to human health, the environment, and non-target organisms are considered.

This IPM Plan applies to all pest control activities and pesticide use in buildings and facilities; grounds and open spaces; and other property owned or managed by the City of Bloomington Parks and Recreation Department.~~, as well as all pest control activities and pesticide use conducted by City staff or contractors.~~ All~~City~~ employees and contractors hired by the City are required to adhere to this plan.

IV. Program Components

- **Threshold levels**

An acceptable threshold level of treatment for each target pest and site will be established to determine if treatment is warranted. Each Division (~~i.e.~~ Operations ~~and Development~~, Sports, Recreation Services) will establish threshold levels for common pests on each property they manage. In some instances, treatment may be required by federal or state law. The assessment will be based on the following:

1. The tolerable levels of environmental, aesthetic and/or economic ~~damage~~ impacts as a result of the pest population(s) and the tolerable level of risk to human health as a result of the pest population(s);

OR

2. The size or density of the pest population that must be present to cause unacceptable environmental, aesthetic and/or economic damage; and the size, density and type of pest population that must be present to create a human health risk.

Action thresholds will be guided by the official invasive species list of the Indiana Invasive Species Council (IISC) and accumulated knowledge and experience in treating pests on each property. The ranking system used in the IISC lists will direct management efforts, with a focus on high-priority invasive species specific to the City of Bloomington. ~~A list of invasive species managed in Bloomington, but not on the IISC list, can be found in the Appendix. Pesticides will not be applied unless and until the threshold has been exceeded.~~

Areas that experience a high volume of visitors will remain primarily ~~herbicide~~pesticide-free. Preventative, best management practices will be used to

DRAFT

maintain property function and visitor safety. Exemptions may be granted, if necessary, for pests that threaten visitor safety and hinder the function of the area, such as stinging insects. The presence of stinging insects in particular presents a low threshold for pesticide treatment due to their impact on visitor safety. All exemptions for treatments will go through the approval process outlined below. Established ~~herbicide~~pesticide-free areas include, but are not limited to:

1. ~~-~~Playgrounds – No pesticides will be applied inside or within 25 feet of the boundary of playgrounds.
2. ~~-~~Dog Parks – No pesticides will be applied inside or within 25 feet of the outside perimeter of dog parks.
3. Shelters – No pesticides will be applied inside or within 25 feet of shelter facilities.
4. Swimming/Wading Pools – No pesticides will be applied inside or within 25 feet of an outdoor pool during the season it is open to the public.

- **Criteria for Selection and Use of Pesticides**

The Parks and Recreation Department shall maintain landscaped areas reasonably free of pests and weeds to preserve the function and aesthetic appearance of public areas. Eliminating all weeds and pests from parks is not a goal of this plan.

Pesticides shall be used only after other non-pesticide means of control have been tried, or have been determined to be ineffective or cost prohibitive. Preventative practices will play a significant role in controlling pests prior to the use of pesticides, including best management practices such as planting native competitors to invasive species, and adjusting the mowing schedule to discourage invasive growth. Application of pesticides shall comply with the provisions of this plan as well as state and federal law.

The selection and use criteria for pesticides shall conform to standard IPM principles. Upon determining that any treatment is necessary, the Department ~~should~~ will use the~~those~~ following criteria to help select the appropriate IPM treatment strategy:

a) Least-disruptive of natural controls
b) Least-hazardous to human health
c) Least-toxic to non-target organisms
d) Least-damaging to the general environment
e) Most likely to produce a permanent reduction in the environment's ability to support target pests

DRAFT

f) Cost-effectiveness ~~in the short- and long-term~~

The products currently in use that are not in toxicity category I or II (signal word Danger or Caution) as determined by the EPA will constitute the Approved Use List, and newly approved chemicals will~~should~~ be guided by the EPA safer choice standard. All chemicals on the list will be subject to the annual review process outlined in ~~a later section~~Section V. A full list of approved chemicals can be found in the appendix.

- **Exemption Process**

Exemptions to the Approved Use List will take into consideration public input through the Environmental Resources Advisory Council (ERAC) and advice from the Purdue Extension. Park Board meetings and ERAC meetings will serve as opportunities for public input into the IPM plan. All exemptions must be approved by both the Parks Director and the Risk Manager.

To obtain an exemption, the applicator shall submit a written request to the Director and Risk Manager for approval. The Director and Risk Manager shall approve such requests only if the applicator has documented in writing a compelling need to use the pesticide, a good faith effort to find alternatives to the particular pesticide, and that effective alternatives to the particular pesticide do not exist for the proposed use.

The applicator needs to document that non-toxic methods of pest control, such as cultural controls, physical/mechanical controls, and biological controls have been shown to be ineffective and monitoring has indicated that the pest will cause unacceptable health or safety hazards, or an unacceptable negative impact on the property.

Exemptions shall be granted on a case by case basis and shall apply to a specific pest problem, with the selection and application of such pesticides conforming to the spirit and intent of this policy. The use of toxicity category I or~~and~~ II chemicals will require an exemption ~~upon the enforcement of~~from the IPM Plan.

All applications of exempted treatments will be documented through the same standards as treatments used from the Approved List. Exemptions will be reviewed annually in conjunction with the annual review of the IPM plan.

- Emergency Response

DRAFT

Exceptions to the exemption process outlined above will be allowed in the event of an emergency if a rapid response to a pest problem is required and no treatment options are on the Approved List. Treatments can be exempted by either the Risk Manager or the Parks Director without the standard written process.

~~There exist two possible exceptions to the exemption process outlined above, both in the event of an emergency. The first exception would be in the event of the need for a rapid response to a pest problem, and regard the use of a treatment not on the Approved List. In this case the treatment can be exempted by either the Risk Manager or the Parks Director without the standard written process. The second exception would be an exemption for the notification process. If a treatment needs to occur quickly and cannot go through the typical 3-5 day notification period prior to application, the treatment can be exempted by the Risk Manager or the Parks Director. An example of such a need would be the presence of stinging insects in a highly accessed area.~~

- **Notification of Pesticide Applications**

The Parks and Recreation Department will notify citizens and employees of all pesticide applications conducted on City Parks Properties. All locations that are treated will be subject to the notification procedures outlined in this plan.

Park properties will include designated notification areas at the closest entry point(s) to the treatment area. Prominent signs will be posted before spraying occurs, and will remain for at least 48 hours after application. Individual treatment areas will be flagged as treatment occurs and will remain in place a minimum of 48 hours after treatment.

Signs shall contain the name and active ingredient of the pesticide products, the target pest, the date of pesticide use, the signal word indicating the toxicity category of the pesticide product, and the date for re-entry, if any is required, to the area treated. Signs will also describe what is being done as part of the treatment, the goal of the treatment, and why the treatment is warranted. Signs shall be of a standardized design that are easily recognizable to the public and workers.

An up-to-date list of all pesticide treatments conducted in park properties will be available on the Department website.

- **Record Keeping of Pesticide Applications**

DRAFT

Each division shall keep accurate records of all treatments used and the results. Information on all treatments (including non-chemical ones) shall include how, when, where and why the treatment was applied and the name of the applicator. Chemical applicators ~~specifically~~ will record: site of application, date of application, target pest, name of the product and active ingredient of the pesticide(s) applied, amount of product applied, and the pesticide signal word. In addition, IPM records shall include a list of all exemptions granted, as well as the written justifications developed for the consideration of those exemptions.

This information will be entered into a database for departmental use, available to the public upon request, and application information will serve as the basis for the Annual IPM review. The internal IPM working group will review pest management treatments to evaluate the successes and failures of the IPM program, and to plan more efficient and effective pest management strategies. The Parks Department shall ~~strive to~~ make this information available in a prompt and efficient manner. ~~with the understanding that its provision is a critical component of a successful IPM program.~~

- **Storage**

  All liquids will be kept in secondary containment and all chemicals will be kept in a climate controlled facility. Keys to storage will only be available only to licensed applicators. Pesticide storage will comply with the label, as required by law.

V. Property Management Information

The Parks Department will develop site-specific building and landscape maintenance plans for all sites, which will incorporate pest prevention and control measures. These plans will specify site assessment, testing and the timing and/or type of maintenance practices; monitor conditions and pest populations; establish pest thresholds; recommend educating users or modifying user behavior ~~(including modifying public access, traffic or use patterns)~~; define record-keeping requirements and evaluation criteria; solve problems using expert assistance and resources; and, if ~~determined to be~~ necessary, identify the conditions for use of pesticides. The property management plans will detail the preventative practices implemented in the maintenance of each area. Plans will be reviewed by the same procedure outlined for the review of the IPM plan.

VI. IPM Plan Review and Public Input

DRAFT

The Integrated Pest Management plan will be reviewed on an annual basis by the IPM working group, including the approved use pesticide list. The group will look for safer alternatives to chemicals annually, and any modifications to the plan will incorporate feedback~~ internally~~ from the IPM working group ~~and externally from~~ ,the Environmental Resources Advisory Council (ERAC) and the Parks Board. The public will have opportunities to ~~voice their~~give input through the regularly held ERAC and Parks Board meetings. The IPM working group will also seek advice from the Purdue Extension Office ~~and take it into consideration~~ when revising the plan.

VII. Staff Training

IPM training will be done on an annual basis and include all full and part-time employees with pest control duties. To~~pics~~ will include~~ but are not limited to~~:

- Principles of an Integrated Pest Management Program, including the establishment of thresholds.
- ~~Toxicology of commonly used pesticides~~
- ~~General introduction to the evaluation of a~~Alternative strategic control options
- Monitoring protocols for different pest problems, including record keeping
- General introduction to identification of plant diseases and common pest problems
- Procedures for developing site-specific IPM implementation plans
- Risks and proper use of pesticides
- Safety m~~M~~easures and e~~E~~mergency r~~R~~esponse
- ~~Proper application and p~~Preparation of chemicals and application techniques, according to the label

Acknowledgements

The Parks Department would like to acknowledge the ~~impact~~influence of several cities' pest management plans on~~in~~ the creation of ~~our own~~this IPM plan. These cities include: Boulder, CO, Lawrence, KS, Newton, MA, Madison, WI, Newport, OR, Portland, OR, San Rafael, CA, and Santa Cruz, CA.

VIII. ~~Appendices~~Appendix

Appendix A

Parks Department Licensed Applicator List (by position)

1. City Landscaper
2. Natural Resources Laborer
3. Urban Forester

DRAFT

4. Golf Course Superintendent
5. Sports Working Foreman
6. Sports Laborer I

Appendix B

Definitions

1. *Integrated Pest Management (IPM)*: a decision making process which selects, integrates, and implements pest control strategies to prevent or control pest populations. IPM relies on the use of site-specific information about environmental conditions and the dynamics of human characteristics and activities, as well as pest biology and behavior to prevent or control pests that interfere with the purpose and use of a particular site. In choosing control strategies, minimal impacts to human health, the environment, and non-target organisms are considered.
2. *Biological Controls*: Parasites, pathogens, and predators that assist in managing pest populations and reducing their damage.
3. *Cultural Controls* - practices that can reduce pests by making the environment less favorable, such as improved sanitation or horticultural practices.
4. *Mechanical/Physical Controls*: direct measures that either kill the pest, make the environment unsuitable for their entry, dispersal, or survival, or physically keep pests from places where they're not wanted.
5. *Pesticide*: any substance or mixture of substances intended for destroying or repelling any pest. This includes without limitation fungicides, insecticides, nematicides, herbicides, and rodenticides and any substance or mixture of substances intended for use as a plant regulator, defoliant, or desiccant.
6. *Pest:* any insect, rodent, nematode, fungus, weed, or any other form of terrestrial or aquatic plant or animal life or virus, bacteria, or other micro-organism (except viruses, bacteria, or other micro-organisms on or in living man or other living animals) that imposes an economic, social, or environmental cost.
7. *Reasonable Alternative:* a feasible option for pest control which takes into account the economic, social, and environmental costs and benefits of the proposed choices.
8. *Toxicity Categories I-III Pesticide Products:* any pesticide products that meet United States Environmental Protection Agency criteria for Toxicity Category I-III under Section 156.10 of Part 156 of Title 40 of the Code of Federal Regulations.

DRAFT

9. *Prevention through hygiene:* a technique to prevent the spread of invasive species by adhering to standards of cleanliness and clean up of persons and equipment in the workplace.
10. *Threshold level:* The point at which the size or effect of the pest population is no longer acceptable and warrants management under the protocol set forth in the IPM plan.
11. *Invasive species:* a species that is not native to the local ecosystem and whose introduction causes or is likely to cause economic or environmental harm or harm to human health.
12. *Biodiversity*: the variety of life in the world or in a particular habitat or ecosystem.

DRAFT

Appendix C
Department Pesticide Use Policy

POLICY RE: Pesticide Use Policy

Vision
The City of Bloomington Parks and Recreation Department is committed to continuously improve environmental management practices and to become a world-class model of environmental performance and stewardship.

Mission
It is the mission of the City of Bloomington Parks and Recreation Department to sustain the beauty, recreation potential, and ecological diversity of the City's parks and recreation assets in a safe and responsible manner. The creation of a pesticide use policy will take into account the health and safety of the public and Department staff, and the impact to the environment in an effort to minimize the use of pesticide products in City parks.

Position Statement

The Bloomington Parks and Recreation Department is committed to the ongoing development and implementation of sustainable vegetation management practices. Pests that are harmful to the health, function, or aesthetic value of City assets will be managed utilizing the least toxic and most effective methods available. The Department's pesticide use policy will reflect these goals while focusing on the health and safety of the public and Department staff, protection of the environment and the overall minimization of pesticide usage.

Overarching Management Strategies

The Department will employ the following vegetation management strategies where applicable to the asset being managed and where feasible:

- Improve soil health (healthy soil = healthy plants = lowered pest pressure)
- Monitor and prevent weed expansion (remove before plant can disperse seed)
- Remove invasive plants (prevent spread of undesirable species)
- Install native plants (increased plant resilience and lower irrigation needs)
- Prioritize landscaped areas/styles (lessen the need for vegetation control)
- Minimize use of pesticides and fertilizers (less vegetation = lower maintenance)
- Mechanical weed control (i.e. hand pulling, propane torches, etc.)
- Other strategies as they evolve (continuing research on Best Practices and staff education)

This policy will guide the development of the Department's Integrated Pest Management Plan.

December 15, 2015

Appendix D

Pesticide Information (by Parks and Recreation Department Divisions)

- Pesticide Product List

DRAFT

Product	Active Ingredient(s)	Type	EPA Toxicity	Frequency	Application	Quantity On Hand
Golf Course						
Dylox 6.2 - **Bayer**	Trichlorfon, Dimethyl Phosphonate 6.2%	Granular Insecticide	IV	As needed	worm infestation greens	250lbs
Mefenoxam 2AQ-**Quali-pro**	Mefenoxam 22.5%	Fungicide	II		extreme heat/greens/pythium	40oz
Drive XLR8-**BASF**	Dimethylamine Salt of quinclorac 18.92%	Herbicide	III	spring	post emergent weeds	8oz
Speedzone-**PBI Gordon**	Carfentrazone 0.62%, 2,4-D 28.57%, MCPP 5.88%, Dicamba 1.71%	Herbicide	III (IV)	spring	post emergent weeds	5 gallons
Millennium Ultra 2 **Nufarm US**	2,4-D 27.32%, Clopyralid 2.54%, Dicamba 4.65%	Herbicide	I	spring	post emergent weeds	3 gallons
Secure-**Syngenta**	Fluazinam 40%	Fungicide	II	rare use	greens brown patch	2.5 gallons
Prostar 70WG-**Bayer**	Flutolanil 70%	Fungicide	III (IV)	rare use	greens brown patch	18lbs
*Dimension 2EW-**Dow***	Dithyopir 24%	Herbicide	II	spring/fall	crab grass	16 gallons
TM462-**Armor Tech**	Thiophanate-Methyl 46.2%	Fungicide	III (IV)	rare use	greens brown patch	8.5 gallons
Razor Pro-**Nufarm US**	Glyphosate 41%	Herbicide	III (IV)	as needed	generic all weeds	2 gallons
Bueno 6-**Drexel**	monosodium acid methanearsonate 47.6%	Herbicide	III (IV)	very rare use	weeds	3 quarts
Insignia-**BASF**	Pyraclostrobin 20%	Fungicide	III (IV)	rare use	dollar spot on greens	0.5lbs
Oxadiazon& 10-3-10 Fertilizer-**Quali Pro**	Oxadiazon 34.4%	Herbicide	III (IV)	spring/fall if needed	crab grass	(225) - 50lbs bags
Dithiopyr Dimension & 10-3-10-**Dow**	Dithyopir 0.125%	Herbicide	III (IV)	as needed	on greens	300lbs
CLT 720-**Armortech**	Chlorothalonil 54%	Fungicide	II	as needed	dollar spot on greens/fwys/tees	135 gallons
*Provaunt-**DuPont***	Indoxacarb 30%	Insecticide	III (IV)	rare use	cut worms on greens	16.5oz
Tourney- **Valent**	Metconazole 50%	Fungicide	III (IV)	as needed	dollar spot on greens/fwys/tees	290oz
Curalan-**BASF**	Vinclozolin 50%	Fungicide	III (IV)	rare use	dollar spot on greens	63.25lbs
Trimmit-**Syngenta**	Paclobutrazol 22.3%	Growth Regulator	III (IV)	rare use	on greens to slow non-bent grass	12oz
Twin Lakes, Winslow and Olcott Ball fields						

DRAFT

15-0-8 Millennium Ultra	2,4-D 0.69%, Clopyralid 0.09%, Dicamba 0.086%	Fertilizer	III (IV)		standard turf maintenance	(80)- 50lb bags
13-0-5 with Dimension	Dithiopyr, Pyridinedicarbothioate 0.15%	Fertilizer	III (IV)		standard turf maintenance	(80)- 50lb bags
22-0-8 with Grub Control	Imidacloprid 0.2%	Fertilizer	III (IV)		standard turf maintenance/grub control	(80)- 50lb bags
Glystar Pro	Glyphosate 41%	Herbicide	III (IV)		fence row treatments	5 gallons
SureGuard	Flumioxazin 51%	Herbicide	III (IV)	speciflc week treatment		1lb
ProSedge	halosulfuron-methyl 75%	Herbicide	III (IV)	speciflc week treatment		2oz
Round Up	Glyphosate 41%	Herbicide	III (IV)		fence row treatments	5 gallons
Natural Resources				(Griffy, Leonard Springs, Wapahani Park. Total area in these parks exceeds 1,200 acres)		
Round Up	Glyphosate 41%	Herbicide	III (IV)		selective invasive specie management	7.5 gallons
Clopyralid	Clopyralid 40.9%	Herbicide	III (IV)		limited use for very difficult invasives	2.5 gallons
Triclopyr	Triclopyr 60.45%	Herbicide	III (IV)		limited use for very difficult invasives	2.5 gallons
Clethodim	Clethodim 26.4%	Herbicide	II		used for invasive grass species	.33 gallon
Operations						
Round Up	Glyphosate 41%	Herbicide	III (IV)		managing weeds in cracked surfaces and along fence rows in lieu of using gas powered string trimmers.	6 gallons
Urban Forestry						
Roundup	Glyphosate 41%	Herbicide	III (IV)		managing weeds in tree grates.	2 quarts
Tordon RTU	Picloram 5.4%, 2,4-D, triisopropanolamine 20.9%	Herbicide	III (IV)		on cut stumps to prevent re-sprouting of suckers	2 quarts
Tree Age	Emameectin benzoate 4%	Insecticide	II		injected into ash trees to treat for Emerald Ash Borer	? New in 2015

~~**Notes:**~~

DRAFT

~~**Golf Course**:~~
~~Products applied at Cascades Golf Course are standard golf course maintenance products.~~
~~This facility competes with others in the market. Customer expectations require high quality turf conditions.~~
~~Revenue generation would be significantly impacted if conditions were not maintained to expected standards.~~
~~Applications are applied by a Certified Pesticide Applicator.~~
~~Signage is posted on treatment days.~~
~~Parts of the course (9-holes at a time) is closed when treatments are applied.~~

~~**Sport Facilities:**~~
~~Products applied at these facilities are used to maintain safe, quality turf conditions expected by fee paying users.~~
~~This facility competes with others in the market. Customer expectations require high quality turf conditions.~~
~~Revenue generation would be significantly impacted if conditions were not maintained to expected standards.~~

~~**Operations:**~~
~~Parks are not fertilized or treated with other chemicals with the exception of weed control along fence rows.~~
~~Residential grade Round Up is used, and applied in precise locations, for select fence row treatment.~~
~~Have discontinued use of Round Up for weed control in parking lots, sidewalks and curbs in some parks where public participation is high and concerns have been expressed. (Bryan Park)~~
~~Have used vinegar, weed torches for weed control. Not cost effective due to need to constantly retreat.~~

~~**Landscaping/Public Medians**~~
~~Safety is a big part of justification for using Round Up by this unit. Crews work in medians such as College Mall Road and W. 3rd St. and are within inches of vehicle traffic.~~

~~**Natural Resources:**~~
~~Limited chemical use to control aggressive non-native species in natural areas.~~
~~Round Up is used as an essential control for invasive species. This method also used by Nature Conservancy.~~
~~All treated areas are posted/flagged and are not in areas hiked by public~~

DRAFT

- The following have been used but as of Jan 2017 use will require an exemption through the process outlined in this plan:

Mefenoxam 2AQ-**Quali-pro**	Mefenoxam 22.5%	Fungicide	II
Millennium Ultra 2 Nufarm US	2,4-D 27.32%, Clopyralid 2.54%, Dicamba 4.65%	Herbicide	I
Secure-Syngenta	Fluazinam 40%	Fungicide	II
Dimension 2EW-Dow	Dithyopir 24%	Herbicide	II
CLT 720-Armortech	Chlorothalonil 54%	Fungicide	II
Clethodim	Clethodim 26.4%	Herbicide	II
Tree Age	Emameectin benzoate 4%	Insecticide	II

Appendix E

- Information on the Indiana Invasive Species Council can be found online, as well as the Official IISC invasive species list.
  - **Indiana Invasive Plant List**
    - Approved by Indiana Invasive Species Council 10/11/2013
    - *For more information, go to http://www.entm.purdue.edu/iisc/invasiveplants.php*
    -

Common Name	Latin Name	Rank	Common Name	Latin Name	Rank
Aquatic			poison hemlock	*Conium maculatum*	*H*
anchored water hyacinth	*Eichhornia azurea*	*H*	Queen Anne's lace	*Daucus carota*	*M*
arrowhead	*Sagittaria sagittifolia*	*FN*	St. John's wort	*Hypericum perforatum*	*L*
Asian marshweed	*Limnophila sessiliflora*	*H*	spiny plumeless thistle	*Carduus acanthoides*	*H*
Brazilian elodea	*Egeria densa*	*H*	spreading hedge parsley	*Torilis arvensis*	*C*
brittle naiad	*Najas minor*	*H*	spotted knapweed	*Centaurea stoebe*	*H*
caulerpa	*Caulerpa taxifolia*	*FN*	striate lespedeza	*Kummerowia striata*	*M*
Chinese waterspinach	*Ipomoea aquatic*	*H*	white sweet clover	*Melilotus alba*	*M*
curly-leaved pondweed	*Potamogeton crispus*	*H*	wild parsnip	*Pastinaca sativa*	*M*
duck lettuce	*Ottelia alismoides*	*H*	yellow sweet clover	*Melilotus officinalis*	*M*
Eurasian watermilfoil	*Myriophyllum spicatum*	*H*	**Shrub**		
European frogbit	*Hydrocharis morsus-ranae*	*H*	Amur honeysuckle	*Lonicera maacki*	*H*
exotic bur-reed	*Sparganium erectum*	*FN*	Amur privet	*Ligustrum amurense*	*C*
flowering rush	*Butomus umbellatus*	*H*	autumn olive	*Elaeagnus umbellata*	*H*
giant salvinia	*Salvinia auriculata*	*FN*	Bell's honeysuckle	*Lonicera x bella*	*H*
giant salvinia	*Salvinia biloba*	*FN*	bicolor lespedeza	*Lespedeza bicolor*	*M*
giant salvinia	*Salvinia herzogii*	*FN*	blunt leaved privet	*Ligustrum obtusifolium*	*H*
giant salvinia	*Salvinia molesta*	*FN*	burning bush	*Euonymus alatus*	*M*
heartshape	*Monochoria vaginalis*	*FN*	California privet	*Ligustrum ovalifolium*	*C*
hydrilla	*Hydrilla verticillata*	*H*	Chinese privet	*Ligustrum sinense*	*C*
miramar weed	*Hygrophilia polysperma*	*H*	common barberry	*Berberis vulgaris*	*C*
monochoria	*Monochoria hastata*	*FN*	common buckthorn	*Rhamnus cathartica*	*H*
mosquito fern	*Azolla pinnata*	*FN*	common privet	*Ligustrum vulgare*	*C*
narrow-leaved cattail	*Typha angustifolia*	*H*	glossy buckthorn	*Frangula alnus*	*H*
oxygen weed	*Lagarosiphon major*	*FN*	highbush cranberry	*Viburnum opulus v. opulus*	*C*
parrotfeather	*Myriophyllum aquaticum*	*H*	Japanese barberry	*Berberis thunbergii*	*H*
purple loosestrife	*Lythrum salicaria*	*H*	Japanese meadowsweet	*Spiraea japonica*	*C*
water chestnut	*Trapa natans*	*H*	jetbead	*Rhodotypos scandens*	*C*
yellow floating hearts	*Nymphoides peltata*	*H*	Morrow's honeysuckle	*Lonicera morrowii*	*H*
yellow iris	*Iris pseudacorus*	*H*	multiflora rose	*Rosa multiflora*	*H*
Grass			porcelain berry	*Ampelopsis brevipedunculata*	*C*
Chinese maiden grass	*Miscanthus sinensis*	*M*	Russian olive	*Elaeagnus angustifolia*	*M*
common reed	*Phragmites australis*	*H*	sericea lespedeza	*Lespedeza cuneata*	*H*
giant reed	*Arundo donax*	*C*	Tatarian honeysuckle	*Lonicera tatarica*	*H*
Japanese stiltgrass	*Microstegium vimineum*	*H*	wine raspberry	*Rubus phoenicolasius*	*C*
Johnson grass	*Sorghum halepense*	*H*	**Tree**		
lyme grass	*Leymus arenarius*	*C*	Amur cork tree	*Phellodendron amurense*	*H*
miscanthus hybrid	*Miscanthus x gigantea*	*C*	black alder	*Alnus glutinosa*	*H*
reed canarygrass	*Phalaris arundinacea*	*H*	callery pear	*Pyrus calleryana*	*H*

small carpgrass	*Arthraxon hispidus*	*H*	Norway maple	*Acer platanoides*	*H*
tall fescue	*Schedonorus arundinaceus*	*M*	princess tree	*Paulownia tomentosa*	*C*
Herbaceous			sawtooth oak	*Quercus acutissima*	*C*
bouncing bet	*Saponaria officinalis*	*M*	Siberian elm	*Ulmus pumila*	*M*
bull thistle	*Cirsium vulgare*	*H*	tree of heaven	*Ailanthus altissima*	*H*
Canada thistle	*Cirsium arvense*	*H*	white mulberry	*Morus alba*	*H*
common teasel	*Dipsacus fullonum*	*H*	**Vine**		
crown vetch	*Coronilla varia*	*H*	Asian bittersweet	*Celastrus orbiculatus*	*H*
cut-leaved teasel	*Dipsacus laciniatus*	*H*	black swallow-wort	*Cynanchum louiseae*	*H*
dame's rocket	*Hesperis matronalis*	*H*	Chinese yam	*Dioscorea polystachya*	*H*
garlic mustard	*Alliaria petiolata*	*H*	creeping Charlie	*Glechoma hederacea*	*M*
giant hogweed	*Heracleum mantegazzianum*	*M*	English ivy	*Hedera helix*	*M*
goatsrue	*Galega officinalis*	*M*	field bindweed	*Convolvulus arvensis*	*H*
hybrid cattail	*Typha x glauca*	*C*	Japanese honeysuckle	*Lonicera japonica*	*H*
Japanese chaff flower	*Achyranthes japonica*	*H*	Japanese hops	*Humulus japonicus*	*H*
Japanese hedge parsley	*Torilis japonica*	*C*	kudzu	*Pueraria montana*	*H*
Japanese knotweed	*Fallopia japonica*	*H*	large-leaved periwinkle	*Vinca major*	*C*
Korean lespedeza	*Kummerowia stipulacea*	*M*	mile-a-minute vine	*Polygonum perfoliatum*	*H*
leafy spurge	*Euphorbia esula*	*H*	pale swallow-wort	*Cynanchum rossicum*	*H*
lesser celandine	*Ranunculus ficaria*	*C*	periwinkle	*Vinca minor*	*M*
mugwort	*Artemisia vulgaris*	*H*	sweet autumn clematis	*Clematis terniflora*	*C*
musk thistle	*Carduus nutans*	*H*	vetch	*Viccia cracca*	*M*
narrowleaf bittercress	*Cardamine impatiens*	*M*	wintercreeper	*Euonymus fortunei*	*H*
pepperweed	*Lepidium latifolium*	*H*	wisteria	*Wisteria sinensis*	*C*

-
- Ranks: H=High, M=Medium, L=Low, C=Caution, FN = Federal Noxious Aquatic List

- ~~Invasives Treated Outside IISC List~~
  ~~The Parks and Recreation Department treats two species as invasive although they are not on the IISC list. These two species are the callery pear and the Norway maple.~~

~~Acknowledgements~~

~~The Parks Department would like to acknowledge the impact of several cities' pest management plans in the creation of our own IPM plan. These cities include: Boulder, CO, Lawrence, KS, Newton, MA, Madison, WI, Newport, OR, Portland, OR, San Rafael, CA, and Santa Cruz, CA.~~

DRAFT

Appendix F
Example Notification Signage

NOTICE

PESTICIDE APPLICATION

Bloomington Parks and Recreation has contracted Eco Logic LLC to apply herbicides to this area. The goal of this application is to prepare the site for installation of a native grass and wildflower planting in spring of 2017. The presence of several invasive and non-native species on the site would prevent the establishment of the native plants unless the invasives are removed prior to installation. The flood prone nature of the site does not allow for other control methods such as tilling due to the threat of erosion.

Target Pests:

Pesticide 1 Name:
Active Ingredient:
EPA Registration Number:

Pesticide 2 Name:
Active Ingredient:
EPA Registration Number:

Date Treated: _____
OK to enter after: _____

For Questions contact: Steve Cotter
(812)349-3736
cotters@bloomington.in.gov

CITY OF BLOOMINGTON
parks and recreation

DRAFT

DRAFT

Bloomington Parks and Recreation Integrated Pest Management (IPM) Plan

DRAFT

Table of Contents

I. **Integrated Pest Management Plan Mission Statement**

II. IPM Goals

III. Description and Scope of IPM

IV. Program Components

- a. Threshold levels of treatment
- b. Criteria for selection and use of pesticides
  - i. Approved use products
  - ii. Evaluation of pesticides
- c. Exemptions
- d. Notification of Pesticide Application
- e. Recordkeeping
- f. Storage

V. **Property Management Information**

VI. IPM Plan Review and Public Input

VII. **Staff training**

- a. Certifications
- b. Safety measures and emergency/spill response
- c. Annual staff orientation

VIII. **Plan evaluation**

IX. Appendix

- a. Licensed/Approved Applicator List (by position)
- b. Definitions
- c. Pesticide Use Policy
- d. Pesticide Information (by Parks and Recreation Department Divisions)
  - i. Pesticide Product list
  - ii. Category I and II products
  - iii. IISC Information
- e. Invasive Species Treated Outside IISC List
- f. Example Notification Signage
- g. Acknowledgements

DRAFT

I. Integrated Pest Management (IPM) Plan Mission Statement

It is the mission of the City of Bloomington Parks and Recreation Department's IPM Plan to sustain the beauty, recreation potential, and ecological diversity of the City's parks and recreation assets in a safe and responsible manner. This plan will takes into account the health and safety of the public and Department staff, and the impact to the environment in an effort to minimize the use of pesticides in City parks.

II. IPM Goals

- Minimize the use of pesticides by adhering to common sense principles of IPM, to the point of no pesticide use whenever possible and practical.
- Minimize the risk to human health and the environment by encouraging the use of non-chemical controls as alternatives. When chemical treatments are deemed necessary, such treatments will be used carefully to reduce non-target adverse effects on public, staff, and natural resources.
- Maintain landscaped areas reasonably free of weeds to preserve the function and aesthetic appearance of public areas and City facilities.
- Provide healthy, high-quality and sustainable facilities, parks, and public spaces that support native biodiversity.
- Provide a model of responsible environmental stewardship for the community.
- Conduct ongoing staff training to address risk and safety factors (e.g. use of protective equipment, product labels, and weather conditions), innovative pest control methods, and other pest management practices. Training will include education about the flora and fauna that are targets for preservation and eradication.
- Establish consistent, comprehensive, and transparent documentation of pest activities and control actions throughout the Parks and Recreation Department. Collected data will be used to determine the effectiveness of control methods.
- Identify staff positions authorized to use pesticides via an up-to-date list of licensed pesticide applicators.
- Create a consistent public notification procedure to inform and educate the public about when, where, and what type of pesticides are applied.

III. Description and Scope of IPM

IPM is a decision-making process which selects, integrates, and implements pest control strategies to prevent or control pest populations. IPM relies on the use of site-specific information about environmental conditions, visitor use, and pest biology and behavior to prevent or control pests that interfere with the purpose and use of a particular site. In choosing control strategies, impacts to human health, the environment, and non-target organisms are considered.

This IPM Plan applies to all pest control activities and pesticide use in buildings and facilities grounds and open spaces, ballfields, the golf course, and other property owned or managed by

DRAFT

the City of Bloomington Parks and Recreation Department. All employees and contractors hired by the City are required to adhere to this plan.

IV. Program Components

- **Threshold levels**

An acceptable threshold level of treatment for each target pest and site will be established to determine if treatment is warranted. Each Division (Operations, Sports, Recreation Services) will establish threshold levels for common pests on each property they manage. In some instances, treatment may be required by federal or state law. The assessment will be based on the following:

1. The tolerable levels of environmental, aesthetic and/or economic impacts as a result of the pest population(s) and the tolerable level of risk to human health as a result of the pest population(s);

OR

2. The size or density of the pest population that must be present to cause unacceptable environmental, aesthetic and/or economic impacts; and the size, density and type of pest population that must be present to create a human health risk.

Action thresholds will be guided by the official invasive species list of the Indiana Invasive Species Council (IISC) and accumulated knowledge and experience in treating pests on each property. The ranking system used in the IISC lists will direct management efforts, with a focus on high-priority invasive species specific to the City of Bloomington.

Areas that experience a high volume of visitors will remain primarily pesticide-free. Preventative, best management practices will be used to maintain property function and visitor safety. Exemptions may be granted, if necessary, for pests that threaten visitor safety and hinder the function of the area, such as stinging insects. The presence of stinging insects in particular presents a low threshold for pesticide treatment due to their impact on visitor safety. All exemptions for treatments will go through the approval process outlined below.
Established pesticide-free areas include, but are not limited to:

1. Playgrounds – No pesticides will be applied inside or within 25 feet of the boundary of playgrounds.
2. Dog Parks – No pesticides will be applied inside or within 25 feet of the outside perimeter of dog parks.
3. Shelters – No pesticides will be applied inside or within 25 feet of shelter facilities.
4. Swimming/Wading Pools – No pesticides will be applied inside or within 25 feet of an outdoor pool during the season it is open to the public.

DRAFT

- **Criteria for Selection and Use of Pesticides**

The Parks and Recreation Department shall maintain landscaped areas reasonably free of pests and weeds to preserve the function and aesthetic appearance of public areas. Eliminating all weeds and pests from parks is not a goal of this plan.

Pesticides shall be used only after other non-pesticide means of control have been attempted or have been determined to be ineffective or cost prohibitive. Preventative practices will play a significant role in controlling pests prior to the use of pesticides, including best management practices such as planting native competitors to invasive species, and adjusting the mowing schedule to discourage invasive growth. Application of pesticides shall comply with the provisions of this plan as well as state and federal law.

The selection and use criteria for pesticides shall conform to standard IPM principles. Upon determining that any treatment is necessary, the Department will use the following criteria to help select the appropriate IPM treatment strategy:

a) Least-disruptive of natural controls
b) Least-hazardous to human health
c) Least-toxic to non-target organisms
d) Least-damaging to the environment
e) Most likely to produce a permanent reduction in the site's ability to support target pests
f) Cost-effectiveness

The products currently in use that are not in toxicity category I or II (signal word Danger or Caution) as determined by the EPA will constitute the Approved Use List, and newly approved chemicals will be guided by the EPA safer choice standard. All chemicals on the list will be subject to the annual review process outlined in Section V. A full list of approved chemicals can be found in the appendix.

- **Exemption Process**

Exemptions to the Approved Use List will take into consideration public input through the Environmental Resources Advisory Council (ERAC) and advice from the Purdue Extension. Park Board meetings and ERAC meetings will serve as opportunities for public input into the IPM plan. All exemptions must be approved by both the Parks Director and the Risk Manager.

To obtain an exemption, the applicator shall submit a written request to the Director and Risk Manager for approval. The Director and Risk Manager shall approve such requests only if the applicator has documented in writing a compelling need to use the pesticide, a good faith effort to find alternatives to the particular pesticide, and that effective alternatives to the particular pesticide do not exist for the proposed use.

The applicator needs to document that non-toxic methods of pest control, such as cultural controls, physical/mechanical controls, and biological controls have been shown to be

ineffective and monitoring has indicated that the pest will cause unacceptable health or safety hazards, or an unacceptable negative impact on the property.

Exemptions shall be granted on a case by case basis and shall apply to a specific pest problem, with the selection and application of such pesticides conforming to the spirit and intent of this policy. The use of toxicity category I or II chemicals will require an exemption from the IPM Plan.

All applications of exempted treatments will be documented through the same standards as treatments used from the Approved List. Exemptions will be reviewed annually in conjunction with the annual review of the IPM plan.

- Emergency Response

  Exceptions to the exemption process outlined above will be allowed in the event of an emergency if a rapid response to a pest problem is required and no treatment options are on the Approved List. Treatments can be exempted by either the Risk Manager or the Parks Director without the standard written process.

- **Notification of Pesticide Applications**

The Parks and Recreation Department will notify citizens and employees of all pesticide applications conducted on City Parks Properties. All locations that are treated will be subject to the notification procedures outlined in this plan.

Park properties will include designated notification areas at the closest entry point(s) to the treatment area. Prominent signs will be posted before spraying occurs, and will remain for at least 48 hours after application. Individual treatment areas will be flagged as treatment occurs and will remain in place a minimum of 48 hours after treatment.

Signs shall contain the name and active ingredient of the pesticide products, the target pest, the date of pesticide use, the signal word indicating the toxicity category of the pesticide product, and the date for re-entry, if any is required, to the area treated. Signs will also describe what is being done as part of the treatment, the goal of the treatment, and why the treatment is warranted. Signs shall be of a standardized design that are easily recognizable to the public and workers.

An up-to-date list of all pesticide treatments conducted in park properties will be available on the Department website.

- **Record Keeping of Pesticide Applications**

Each division shall keep accurate records of all treatments used and the results. Information on all treatments (including non-chemical ones) shall include how, when, where and why the treatment was applied and the name of the applicator. Chemical

applicators will record: site of application, date of application, target pest, name of the product and active ingredient of the pesticide(s) applied, amount of product applied, and the pesticide signal word. In addition, IPM records shall include a list of all exemptions granted, as well as the written justifications developed for the consideration of those exemptions.

This information will be entered into a database for departmental use, available to the public upon request, and application information will serve as the basis for the Annual IPM review. The internal IPM working group will review pest management treatments to evaluate the successes and failures of the IPM program, and to plan more efficient and effective pest management strategies. The Parks Department shall make this information available to the public in a prompt and efficient manner.

- **Storage**

  All liquids will be kept in secondary containment and all chemicals will be kept in a climate controlled facility. Keys to storage will only be available only to licensed applicators. Pesticide storage will comply with the label, as required by law.

V. Property Management Information

The Parks Department will develop site-specific building and landscape maintenance plans for all sites, which will incorporate pest prevention and control measures. These plans will specify site assessment, testing and the timing and/or type of maintenance practices; monitor conditions and pest populations; establish pest thresholds; recommend educating users or modifying user behavior; define record-keeping requirements and evaluation criteria; solve problems using expert assistance and resources; and, if necessary, identify the conditions for use of pesticides. The property management plans will detail the preventative practices implemented in the maintenance of each area. Plans will be reviewed by the same procedure outlined for the review of the IPM plan.

VI. IPM Plan Review and Public Input

The Integrated Pest Management plan will be reviewed on an annual basis by the IPM working group, including the approved use pesticide list. The group will look for safer alternatives to chemicals annually, and any modifications to the plan or list will incorporate feedback from the IPM working group, the Environmental Resources Advisory Council (ERAC) and the Parks Board. The public will have opportunities to give input through regularly held ERAC and Parks Board meetings. The IPM working group will also seek advice from experts at the Purdue Extension Office when revising the plan.

VII. Staff Training

IPM training will be done on an annual basis and include all full and part-time employees with pest control duties. Trainings will include:

- Principles of an Integrated Pest Management Program, including the establishment of thresholds.
- Alternative strategic control options
- Monitoring protocols for different pest problems, including record keeping
- General introduction to identification of plant diseases and common pest problems
- Procedures for developing site-specific IPM implementation plans
- Risks and proper use of pesticides
- Safety measures and emergency response
- Preparation of chemicals and application techniques, according to the labels

Acknowledgements

The Parks Department would like to acknowledge the influence of several cities' pest management plans on the creation of this IPM plan. These cities include: Boulder, CO, Lawrence, KS, Newton, MA, Madison, WI, Newport, OR, Portland, OR, San Rafael, CA, and Santa Cruz, CA.

VIII. Appendix

Appendix A
Parks Department Licensed Applicator Position List

1. City Landscaper
2. Natural Resources Laborer
3. Urban Forester
4. Golf Course Superintendent
5. Sports Working Foreman
6. Sports Laborer I

Appendix B
Definitions

1. *Integrated Pest Management (IPM)*: a decision making process which selects, integrates, and implements pest control strategies to prevent or control pest populations. IPM relies on the use of site-specific information about environmental conditions and the dynamics of human characteristics and activities, as well as pest biology and behavior to prevent or control pests that interfere with the purpose and use of a particular site. In choosing control strategies, minimal impacts to human health, the environment, and non-target organisms are considered.
2. *Biological Controls*: Parasites, pathogens, and predators that assist in managing pest populations and reducing their damage.
3. *Cultural Controls* - practices that can reduce pests by making the environment less favorable, such as improved sanitation or horticultural practices.

DRAFT

4. *Mechanical/Physical Controls*: direct measures that either kill the pest, make the environment unsuitable for their entry, dispersal, or survival, or physically keep pests from places where they're not wanted.
5. *Pesticide*: any substance or mixture of substances intended for destroying or repelling any pest. This includes without limitation fungicides, insecticides, nematicides, herbicides, and rodenticides and any substance or mixture of substances intended for use as a plant regulator, defoliant, or desiccant.
6. *Pest:* any insect, rodent, nematode, fungus, weed, or any other form of terrestrial or aquatic plant or animal life or virus, bacteria, or other micro-organism (except viruses, bacteria, or other micro-organisms on or in living man or other living animals) that imposes an economic, social, or environmental cost.
7. *Reasonable Alternative:* a feasible option for pest control which takes into account the economic, social, and environmental costs and benefits of the proposed choices.
8. *Toxicity Categories I-IV Pesticide Products:* any pesticide products that meet United States Environmental Protection Agency criteria for Toxicity Category I-IV under Section 156.10 of Part 156 of Title 40 of the Code of Federal Regulations. Each category has a signal word associated with it on the label. Category I is Danger, Category II is Warning, Category III is Caution, and Category IV had no signal word requirement, but may use the standard for Category III if desired.
9. *Prevention through hygiene:* a technique to prevent the spread of invasive species by adhering to standards of cleanliness and cleanup of persons and equipment in the workplace.
10. *Threshold level:* The point at which the size or effect of the pest population is no longer acceptable and warrants management under the protocol set forth in the IPM plan.
11. *Invasive species:* a species that is not native to the local ecosystem and whose introduction causes or is likely to cause economic or environmental harm or harm to human health.
12. *Biodiversity*: the variety of life in the world or in a particular habitat or ecosystem.

Appendix C
<u>Department Pesticide Use Policy</u>

POLICY RE: Pesticide Use Policy

Vision
The City of Bloomington Parks and Recreation Department is committed to continuously improve environmental management practices and to become a world-class model of environmental performance and stewardship.

Mission
It is the mission of the City of Bloomington Parks and Recreation Department to sustain the beauty, recreation potential, and ecological diversity of the City's parks and recreation assets in a safe and

responsible manner. The creation of a pesticide use policy will take into account the health and safety of the public and Department staff, and the impact to the environment in an effort to minimize the use of pesticide products in City parks.

Position Statement

The Bloomington Parks and Recreation Department is committed to the ongoing development and implementation of sustainable vegetation management practices. Pests that are harmful to the health, function, or aesthetic value of City assets will be managed utilizing the least toxic and most effective methods available. The Department's pesticide use policy will reflect these goals while focusing on the health and safety of the public and Department staff, protection of the environment and the overall minimization of pesticide usage.

Overarching Management Strategies

The Department will employ the following vegetation management strategies where applicable to the asset being managed and where feasible:

- Improve soil health (healthy soil = healthy plants = lowered pest pressure)
- Monitor and prevent weed expansion (remove before plant can disperse seed)
- Remove invasive plants (prevent spread of undesirable species)
- Install native plants (increased plant resilience and lower irrigation needs)
- Prioritize landscaped areas/styles (lessen the need for vegetation control)
- Minimize use of pesticides and fertilizers (less vegetation = lower maintenance)
- Mechanical weed control (i.e. hand pulling, propane torches, etc.)
- Other strategies as they evolve (continuing research on Best Practices and staff education)

This policy will guide the development of the Department's Integrated Pest Management Plan.

December 15, 2015

DRAFT

Appendix D
Pesticide Information (By Parks and Recreation Department Divisions)

- Pesticide Product List

Product	Active Ingredient(s)	Type	EPA Toxicity	Frequency	Application	Quantity On Hand
Golf Course						
Acelepryn- **Syngenta**	Chlorantraniliprole 18.4%	Insecticide	IV	As needed	early in the season for grubs	
Dylox 6.2 - **Bayer**	Trichlorfon, Dimethyl Phosphonate 6.2%	Granular Insecticide	IV	As needed	worm infestation greens	250lbs
Bueno 6-**Drexel**	monosodium acid methanearsonate 47.6%	Herbicide	III	very rare use	weeds	3 quarts
Carbaryl 4L	carbaryl 43.4%	Pesticide	III	rare use	yellow jackets	
CLT 720-**Armortech**	Chlorothalonil 54%	Fungicide	II	as needed	dollar spot on greens/fwys/tees	135 gallons
Conserve	Spinosad 11.6%	Herbicide	IV	as needed	spray on greens	
Curalan-**BASF**	Vinclozolin 50%	Fungicide	III	rare use	dollar spot on greens	63.25lbs
Dimension 2EW-***Dow***	Dithyopir 24%	Herbicide	II	spring/fall	crab grass	16 gallons
Dithiopyr Dimension & 10-3-10-**Dow**	Dithyopir 0.125%	Herbicide	III	as needed	on greens	300lbs
Drive XLR8-**BASF**	8-Quinolinecarboxylic aicd, 3,7-dichloro- 18.92%	Herbicide	III	spring	post emergent weeds	8oz
Insignia-**BASF**	Pyraclostrobin 20%	Fungicide	III	rare use	dollar spot on greens	0.5lbs
Mefenoxam 2AQ-**Quali-pro**	Mefenoxam 22.5%	Fungicide	II		extreme heat/greens/pythium	40oz
Merit	Imidicloprid 0.5%	Insecticide	III	as needed	Turfgrass	
Millennium Ultra 2 **Nufarm US**	2,4-D 27.32%, Clopyralid 2.54%, Dicamba 4.65%	Herbicide	I	spring	post emergent weeds	3 gallons
Oxadiazon& 10-3-10 Fertilizer-**Quali Pro**	Oxadiazon 34.4%	Herbicide	III	spring/fall if needed	crab grass	(225) - 50lbs bags
Pentathlon DF	Mancozeb 75%	Algicide	III	as needed	greens when they are wet and prone to algae	
Prosedge	Halosulfuron 75%	Herbicide	III	as needed	nutsedge	
Prostar 70WG-**Bayer**	Flutolanil 70%	Fungicide	III	rare use	greens brown patch	18lbs
Razor Pro-**Nufarm US**	Glyphosate 41%	Herbicide	III	as needed	generic all weeds	2 gallons
Secure-**Syngenta**	Fluazinam 40%	Fungicide	II	rare use	greens brown patch	2.5 gallons
Speedzone-**PBI Gordon**	2,4-D 28.57%, MCPP 5.88%, Dicamba 1.71%, Carfentrazone 0.62%,	Herbicide	III	spring	post emergent weeds	5 gallons

DRAFT

Spotrete	Thiran 44%	Fungicide	III	as neeeded	dollar spot/brown patch, animal repellant	
Talprid	Bromethalin 0.025%	Mole bait	III	as needed	bait for moles	
TM462-**Armor Tech**	Thiophanate-Methyl 46.2%	Fungicide	III	rare use	greens brown patch	8.5 gallons
Tourney- **Valent**	Metconazole 50%	Fungicide	III	as needed	dollar spot on greens/fwys/tees	290oz
Trimmit-**Syngenta**	Paclobutrazol 22.3%	Growth Regulator	III	rare use	on greens to slow non-bent grass	12oz
Twin Lakes, Winslow and Olcott Ball fields	-					
15-0-8 Millennium Ultra	2,4-D 0.69%, Clopyralid 0.09%, Dicamba 0.086%	Fertilizer	III		standard turf maintenance	(80)- 50lb bags
13-0-5 with Dimension	Dithiopyr, Pyridinedicarbothioate 0.15%	Fertilizer	III		standard turf maintenance	(80)- 50lb bags
22-0-8 with Grub Control	Imidacloprid 0.2%	Fertilizer	III		standard turf maintenance/grub control	(80)- 50lb bags
Acelepryn- **Syngenta**	Chlorantraniliprole 18.4%	Insecticide	IV	As needed	early in the season for grubs	
Glystar Pro	Glyphosate 41%	Herbicide	III		fence row treatments	5 gallons
SureGuard	Flumioxazin 51%	Herbicide	III	speciflc week treatment		1lb
ProSedge	halosulfuron-methyl 75%	Herbicide	III	speciflc week treatment		2oz
Glyphosate	Glyphosate 41%	Herbicide	III		fence row treatments	5 gallons
Natural Resources				(Griffy, Leonard Springs, Wapahani Park. Total area in these parks exceeds 1,200 acres)		
Clethodim	Clethodim 26.4%	Herbicide	II		used for invasive grass species	.33 gallon
Clopyralid	Clopyralid 40.9%	Herbicide	III		limited use for very difficult invasives	2.5 gallons
Glyphosate	Glyphosate 41%	Herbicide	III		selective invasive specie management	7.5 gallons
Triclopyr	Triclopyr 60.45%	Herbicide	III		limited use for very difficult invasives	2.5 gallons

DRAFT

Operations						
Glyphosate	Glyphosate 41%	Herbicide	III		managing weeds in cracked surfaces and along fence rows in lieu of using gas powered string trimmers.	6 gallons
Urban Forestry						
Glyphosate	Glyphosate 41%	Herbicide	III		managing weeds in tree grates.	2 quarts
Tordon RTU	Picloram 5.4%, 2,4-D, triisopropanolamine 20.9%	Herbicide	III		on cut stumps to prevent re-sprouting of suckers	2 quarts
Tree Age	Emameectin benzoate 4%	Insecticide	II		injected into ash trees to treat for Emerald Ash Borer	? New in 2015

Neonicotinoid	Will not be repurchased

DRAFT

- The following have been used but as of Jan 2017 use will require an exemption through the process outlined in this plan:

Mefenoxam 2AQ-**Quali-pro**	Mefenoxam 22.5%	Fungicide	II
Millennium Ultra 2 Nufarm US	2,4-D 27.32%, Clopyralid 2.54%, Dicamba 4.65%	Herbicide	I
CLT 720-Armortech	Chlorothalonil 54%	Fungicide	II
Clethodim	Clethodim 26.4%	Herbicide	II
Tree Age	Emameectin benzoate 4%	Insecticide	II

Appendix E

- Information on the Indiana Invasive Species Council can be found online, as well as the Official IISC invasive species list.
    - **Indiana Invasive Plant List**
    - Approved by Indiana Invasive Species Council 10/11/2013
    - *For more information, go to http://www.entm.purdue.edu/iisc/invasiveplants.php*
    -

Common Name	Latin Name	Rank	Common Name	Latin Name	Rank
Aquatic			poison hemlock	*Conium maculatum*	*H*
anchored water hyacinth	*Eichhornia azurea*	*H*	Queen Anne's lace	*Daucus carota*	*M*
arrowhead	*Sagittaria sagittifolia*	*FN*	St. John's wort	*Hypericum perforatum*	*L*
Asian marshweed	*Limnophila sessiliflora*	*H*	spiny plumeless thistle	*Carduus acanthoides*	*H*
Brazilian elodea	*Egeria densa*	*H*	spreading hedge parsley	*Torilis arvensis*	*C*
brittle naiad	*Najas minor*	*H*	spotted knapweed	*Centaurea stoebe*	*H*
caulerpa	*Caulerpa taxifolia*	*FN*	striate lespedeza	*Kummerowia striata*	*M*
Chinese waterspinach	*Ipomoea aquatic*	*H*	white sweet clover	*Melilotus alba*	*M*
curly-leaved pondweed	*Potamogeton crispus*	*H*	wild parsnip	*Pastinaca sativa*	*M*
duck lettuce	*Ottelia alismoides*	*H*	yellow sweet clover	*Melilotus officinalis*	*M*
Eurasian watermilfoil	*Myriophyllum spicatum*	*H*	**Shrub**		
European frogbit	*Hydrocharis morsus-ranae*	*H*	Amur honeysuckle	*Lonicera maacki*	*H*
exotic bur-reed	*Sparganium erectum*	*FN*	Amur privet	*Ligustrum amurense*	*C*
flowering rush	*Butomus umbellatus*	*H*	autumn olive	*Elaeagnus umbellata*	*H*
giant salvinia	*Salvinia auriculata*	*FN*	Bell's honeysuckle	*Lonicera x bella*	*H*
giant salvinia	*Salvinia biloba*	*FN*	bicolor lespedeza	*Lespedeza bicolor*	*M*
giant salvinia	*Salvinia herzogii*	*FN*	blunt leaved privet	*Ligustrum obtusifolium*	*H*
giant salvinia	*Salvinia molesta*	*FN*	burning bush	*Euonymus alatus*	*M*
heartshape	*Monochoria vaginalis*	*FN*	California privet	*Ligustrum ovalifolium*	*C*
hydrilla	*Hydrilla verticillata*	*H*	Chinese privet	*Ligustrum sinense*	*C*
miramar weed	*Hygrophilia polysperma*	*H*	common barberry	*Berberis vulgaris*	*C*
monochoria	*Monochoria hastata*	*FN*	common buckthorn	*Rhamnus cathartica*	*H*
mosquito fern	*Azolla pinnata*	*FN*	common privet	*Ligustrum vulgare*	*C*
narrow-leaved cattail	*Typha angustifolia*	*H*	glossy buckthorn	*Frangula alnus*	*H*
oxygen weed	*Lagarosiphon major*	*FN*	highbush cranberry	*Viburnum opulus v. opulus*	*C*
parrotfeather	*Myriophyllum aquaticum*	*H*	Japanese barberry	*Berberis thunbergii*	*H*
purple loosestrife	*Lythrum salicaria*	*H*	Japanese meadowsweet	*Spiraea japonica*	*C*
water chestnut	*Trapa natans*	*H*	jetbead	*Rhodotypos scandens*	*C*
yellow floating hearts	*Nymphoides peltata*	*H*	Morrow's honeysuckle	*Lonicera morrowii*	*H*
yellow iris	*Iris pseudacorus*	*H*	multiflora rose	*Rosa multiflora*	*H*
Grass			porcelain berry	*Ampelopsis brevipedunculata*	*C*
Chinese maiden grass	*Miscanthus sinensis*	*M*	Russian olive	*Elaeagnus angustifolia*	*M*
common reed	*Phragmites australis*	*H*	sericea lespedeza	*Lespedeza cuneata*	*H*
giant reed	*Arundo donax*	*C*	Tatarian honeysuckle	*Lonicera tatarica*	*H*
Japanese stiltgrass	*Microstegium vimineum*	*H*	wine raspberry	*Rubus phoenicolasius*	*C*
Johnson grass	*Sorghum halepense*	*H*	**Tree**		
lyme grass	*Leymus arenarius*	*C*	Amur cork tree	*Phellodendron amurense*	*H*
miscanthus hybrid	*Miscanthus x gigantea*	*C*	black alder	*Alnus glutinosa*	*H*
reed canarygrass	*Phalaris arundinacea*	*H*	callery pear	*Pyrus calleryana*	*H*
small carpgrass	*Arthraxon hispidus*	*H*	Norway maple	*Acer platanoides*	*H*
tall fescue	*Schedonorus arundinaceus*	*M*	princess tree	*Paulownia tomentosa*	*C*
Herbaceous			sawtooth oak	*Quercus acutissima*	*C*

bouncing bet	*Saponaria officinalis*	*M*	Siberian elm	*Ulmus pumila*	*M*
bull thistle	*Cirsium vulgare*	*H*	tree of heaven	*Ailanthus altissima*	*H*
Canada thistle	*Cirsium arvense*	*H*	white mulberry	*Morus alba*	*H*
common teasel	*Dipsacus fullonum*	*H*	**Vine**		
crown vetch	*Coronilla varia*	*H*	Asian bittersweet	*Celastrus orbiculatus*	*H*
cut-leaved teasel	*Dipsacus laciniatus*	*H*	black swallow-wort	*Cynanchum louiseae*	*H*
dame's rocket	*Hesperis matronalis*	*H*	Chinese yam	*Dioscorea polystachya*	*H*
garlic mustard	*Alliaria petiolata*	*H*	creeping Charlie	*Glechoma hederacea*	*M*
giant hogweed	*Heracleum mantegazzianum*	*M*	English ivy	*Hedera helix*	*M*
goatsrue	*Galega officinalis*	*M*	field bindweed	*Convolvulus arvensis*	*H*
hybrid cattail	*Typha x glauca*	*C*	Japanese honeysuckle	*Lonicera japonica*	*H*
Japanese chaff flower	*Achyranthes japonica*	*H*	Japanese hops	*Humulus japonicus*	*H*
Japanese hedge parsley	*Torilis japonica*	*C*	kudzu	*Pueraria montana*	*H*
Japanese knotweed	*Fallopia japonica*	*H*	large-leaved periwinkle	*Vinca major*	*C*
Korean lespedeza	*Kummerowia stipulacea*	*M*	mile-a-minute vine	*Polygonum perfoliatum*	*H*
leafy spurge	*Euphorbia esula*	*H*	pale swallow-wort	*Cynanchum rossicum*	*H*
lesser celandine	*Ranunculus ficaria*	*C*	periwinkle	*Vinca minor*	*M*
mugwort	*Artemisia vulgaris*	*H*	sweet autumn clematis	*Clematis terniflora*	*C*
musk thistle	*Carduus nutans*	*H*	vetch	*Viccia cracca*	*M*
narrowleaf bittercress	*Cardamine impatiens*	*M*	wintercreeper	*Euonymus fortunei*	*H*
pepperweed	*Lepidium latifolium*	*H*	wisteria	*Wisteria sinensis*	*C*

-
- Ranks: H=High, M=Medium, L=Low, C=Caution, FN = Federal Noxious Aquatic List

DRAFT

Appendix F
Example Notification Signage

NOTICE

PESTICIDE APPLICATION

Bloomington Parks and Recreation has contracted Eco Logic LLC to apply herbicides to this area. The goal of this application is to prepare the site for installation of a native grass and wildflower planting in spring of 2017. The presence of several invasive and non-native species on the site would prevent the establishment of the native plants unless the invasives are removed prior to installation. The flood prone nature of the site does not allow for other control methods such as tilling due to the threat of erosion.

Target Pests:
Pesticide 1 Name:
Active Ingredient:
EPA Registration Number:

Pesticide 2 Name:
Active Ingredient:
EPA Registration Number:

Date Treated: _____
OK to enter after: _____

For Questions contact: Steve Cotter
(812)349-3736
cotters@bloomington.in.gov

CITY OF BLOOMINGTON
parks and recreation

DRAFT

CITY OF BLOOMINGTON
parks and recreation

STAFF REPORT

Agenda Item: D-2
Date: 12/13/2016

Administrator
Review\Approval
PM

TO: Board of Park Commissioners
FROM: Alison Miller, Health and Wellness Coordinator
DATE: December 13, 2016
SUBJECT: **Health/Wellness Annual Overview**

Background:
The Health/Wellness Coordinator position is responsible for the administration, development, training, direction, and evaluation of strategies to promote health and wellness within the community. Alison Miller has served in this role since September 2014.

2016 Highlights:

- Get Onboard Active Living: Physical Activity/Field Trip Coordinator. Cohorts 17 (January-April), 18 (May-August), 19 (September-November). Impacting 24 families (72 individuals). GOAL is a partnership with IU Health Bloomington (Community Health, Riley Physicians), IU School of Public Health, IU School of Nursing, MCCSC, RBBCSC, Monroe County YMCA, and City of Bloomington Parks and Recreation Department.
- Active Living Coalition: The March 2016 Coalitions to Communities event brought together coalition and community leaders on a local and statewide level to discuss community wellness. The 9th Annual Active Living Coalition Health Fair was held in May at the Bloomington Community Farmers' Market. The 2016 health fair had about 100 attendees and 23 vendors.
- Rigamajig: Children's Expo, Banneker after school club, Kid City Break Days, Trick or Treat Trail, Play Day, Healthy Valentine's Day, Hoosiers Outrun Cancer, schools can also borrow the Rigamajig (over 1000 participants total).
- Bryan Park Kids Triathlon-A non-competitive swim/bike/run event for children ages 5-10. This year we had 24 participants register and successfully complete the event.
- Banneker Running Club-8 week summer program, on average 25 participants each week and 2500 steps each running club session (recorded with a pedometer). At the end of 8 weeks, the kids all completed a 2-mile run and were awarded with a trophy and a pedometer.
- Wednesday Walking School Bus -Partnership with MCCSC, IU Health Bloomington Community Health. Last year we conducted the program at Child's Elementary School and had on average 20 children each week for 9 weeks. This year we conducted the program at Highland Park Elementary School where we have had on average 18

participants each week for 9 weeks.

- Bloomington Walking Club-The Walking Club meets weekly (Thursdays, April-October). We have an email contact list consisting of 67 participants and on average we have about 10 participants attend weekly.
- KaBoom Playful City USA 9th Year in a Row!

RESPECTFULLY SUBMITTED,

_____

Alison Miller
Health and Wellness Coordinator