The Board of Public Works meeting was held on Tuesday, July 25, 2017 at 5:30 pm in the Council Chambers of City Hall at Showers, 401 N. Morton Street, Bloomington, Indiana, with Kyla Cox Deckard presiding.

REGULAR MEETING OF THE BOARD OF PUBLIC WORKS

ROLL CALL

Present: Kyla Cox Deckard
Kelly Boatman

City Staff: Norman Mosier – Housing and Neighborhood Development
Michael Arnold – Housing and Neighborhood Development
Chris Wheeler – City Legal
Sean Starowitz – Economic and Sustainable Development
Rick Alexander – Planning and Transportation
Sara Gomez – Planning and Transportation
Daniel Backler – Planning and Transportation
Andrew Cibor – Planning and Transportation
Neil Kopper – Planning and Transportation
Mike Rouker – City Legal
Adam Wason – Public Works
Jackie Moore – City Legal
Christina Smith – Public Works
Valerie Hosea – Public Works

MESSAGES FROM BOARD MEMBERS

Cox Deckard commended the Animal Care and Control Department for their recent work rescuing a distressed kitten. She encouraged residents to visit the Shelter when considering adding a pet to their family.

PETITIONS & REMONSTRANCES

None

TITLE VI VIOLATIONS

Permission to Abate Property 1912 S. Rogers St.

Norman Mosier, with Housing and Neighborhood Development, presented the request to Abate Property at 1912 S. Rogers St. See meeting packet for further details.

Boatman asked how many notices were given.

Mosier said staff provided three notices and an initial citation with fines. He is unsure if the resident has paid the fines.

Cox Deckard asked if staff is certain the resident received the notices.

Mosier confirmed. The resident's vehicle is often in the driveway.

Boatman made a motion to approve the request to Abate Property at 1912 S. Rogers St. Cox Deckard seconded. The motion passed. Abatement approved.

CONSENT AGENDA

1. Approval of Minutes-July 11, 2017
2. Resolution 2017-58: Use of City Streets for Banneker Block Party (Friday, 7/28)
3. Resolution 2017-59: Use of City Streets for Lotus (9/28/17-10/1/17)
4. Noise Permit Request for Lighthouse Community Church Back to School Bash (Saturday, 8/5)
5. Approval of Payroll Register for 7/21/17 in the amount of $392,503.95

Boatman made a motion to approve the items on the Consent Agenda. Cox Deckard seconded. The motion passed. Consent Agenda approved.

NEW BUSINESS

Resolution 2017-62: Authorization of Notice by Publication Unsafe Property at 1633 S. Pinestone Ct.

Michael Arnold, with Housing and Neighborhood Development, presented Resolution 2017-62: Authorization of Notice by Publication for Unsafe Property at 1633 S. Pinestone Ct. See meeting packet for further details.

Arnold explained this property had been scheduled for abatement previously. However, the required work had been completed before the abatement was scheduled.

Boatman made a motion to approve Resolution 2017-62: Authorization of Notice by Publication for Unsafe Property at 1633 S. Pinestone Ct. and Resolution 2017-63: Request to Uphold Order to Repair Unsafe Structure at 1633 S. Pinestone Ct., and the request for a warrant of entry. Cox Deckard seconded. The motion passed. Resolution 2017-62 and 2017-63 approved. Warrant of Entry approved.

Resolution 2017-63: Request to Uphold Order to Repair Unsafe Structure at 1633 S. Pinestone Ct.

This item was addressed with the agenda item above.

Resolution 2017-60: Use of City Streets for Nick's English Hut 90th Anniversary Celebration (Saturday, 8/12)

Sean Starowitz, with Economic and Sustainable Development, presented Resolution 2017-60: Use of City Streets for Nick's English Hut 90th Anniversary Celebration (Saturday, 8/12). See meeting packet for further details.

Susan Bright, with Nick's English Hut, explained this will be a street festival celebrating the restaurant's 90th anniversary. She discussed details of the map. She explained that the Trinity Church will have an event between 12:30 p.m. and 1:30 p.m. and asked that the live stage setup occur after those times.

Bright added that Which Which was concerned about food truck placement. However, no food trucks will be present.

Adam Wason, with Public Works, explained staff has coordinated with the Bloomington Police Department and made adjustments accordingly.

Boatman asked how many people are expected.

Bright estimated 1,500 people. She explained this event is free, and the entrance should have no lines. Security will be sure to keep lines moving.

Wason added that staff will continue to coordinate with the Fire and Police Departments to meet all ingress and egress standards.

Cox Deckard asked if the alley is still closed from the Dunn St. side to the cross alley. She was concerned about vehicles attempting to access the cross alley.

Bright explained Nick's staff has experience with keeping event areas clear of lines. Pedestrian traffic from their event would not extend outside of their event.

Boatman made a motion to approve Resolution 2017-60: Use of City Streets for Nick's English Hut 90th Anniversary Celebration (Saturday, 8/12). Cox Deckard seconded. The motion passed. Resolution 2017-60 approved.

Approve the INDOT Inventory of City Streets

Rick Alexander, with Planning and Transportation, presented the INDOT Inventory of City Streets. See meeting packet for further details.

Cox Deckard asked if the alleyways are included.

Alexander said they are not.

Boatman asked if the submittal is electronic.

Alexander confirmed. However, staff will need to include the meeting minutes with the electronic submittal.

Boatman made a motion to approve the INDOT Inventory of City Streets. Cox Deckard seconded. The motion passed. Inventory approved.

Approve the Memorandum of Understanding with Weddle Brothers to Use the Public Right of Way at Kirkwood and Lincoln During Construction of the Graduate Hotel

Andrew Cibor, with Planning and Transportation, presented the Memorandum of Understanding with Weddle Brothers to Use the Public Right of Way at Kirkwood and Lincoln During Construction of the Graduate Hotel. See meeting packet for further details.

Wason commended Cibor and City staff for their efforts in the coordination for this project.

Cox Deckard asked Cibor to give details about the impacted area.

Discussion about details of the map ensued.

Boatman asked where deliveries will exit.

Cibor explained they would pull in and back out on Lincoln St. Flaggers would be in use to ease this process.

Boatman asked about the tree removal.

Cibor explained trees may be removed based on impact and potential traffic disruption.

Cox Deckard summarized the main impacts for the public to be: restricted sidewalk and walkway use on Kirkwood and Lincoln; unavailable parking spaces on Kirkwood, and delays on Lincoln from flagging. She added that the alleyway that runs between this property and the First United Methodist Church property will be inaccessible at times.

Cibor confirmed. He explained there may be some short term requests for utility connections.

Cibor explained the contractor will be responsible for coordinating with the surrounding businesses.

Boatman asked if there were any unresolved staff level issues.

Cibor said there are not.

Wason added that there is opportunity for bi-weekly meetings with the contractor and crews.

Cox Deckard asked if there are any unresolved staff level issues among the contractor's staff.

Kelly Abel, with Weddle Brothers, explained they will need to meet with City staff about ways to minimize the impact on events that have been previously approved.

Boatman asked if the walkway on the south side of Kirkwood will need to be closed, and if the distance was adequate.

Abel explained there is a good distance between the building line and the site enclosure.

Cox Deckard asked if there were any responses to the notices that were given to the surrounding residents or businesses.

Abel said there were no responses. He explained that his staff has agreed to have a weekly progress meeting with the First United Methodist Church staff.

Randy Lloyd, with the Greater Bloomington Chamber of Commerce, expressed his support of the request for use of the right of way.

Boatman requested that staff provide the Board enough time for proper consideration in the future.

Boatman made a motion to approve the Memorandum of Understanding with Weddle Brothers to Use the Public Right of Way at Kirkwood and Lincoln During Construction of the Graduate Hotel. Cox Deckard seconded. The motion passed. Memorandum approved.

Approve the Design Contract Amendment #2 for Preliminary Engineering Services for the Pedestrian Safety and Accessibility at Signalized Intersections Project with AECOM

Neil Kopper, with Planning and Transportation, presented the Design Contract Amendment #2 for Preliminary Engineering Services for the Pedestrian Safety and Accessibility at Signalized Intersections Project with AECOM. See meeting packet for further details.

Boatman asked about the funding for right-of-way services task.

Kopper explained there is more than enough funding for that task, and $8,200 of it would be shifted from the Real Estate Service to the Design Services for use with the amended project. There is not a request for additional funding.

Boatman made a motion to approve the Design Contract Amendment #2 for Preliminary Engineering Services for the Pedestrian Safety and Accessibility at Signalized Intersections Project with AECOM. Cox Deckard seconded. The motion passed. Amendment approved.

Award Contract for the Fire Apparatus Pumper

Mike Rouker, with City Legal, presented the Contract for the Fire Apparatus Pumper Truck. See meeting packet for

further details.

Truck

Boatman made a motion approve the Contract for the Fire Apparatus Pumper Truck. Cox Deckard seconded. The motion passed. Contract approved.

Resolution 2017-61: Sanitation Modernization Fee Schedule

Wason presented Resolution 2017-61: Sanitation Modernization Fee Schedule. See meeting packet for further details.

He thanked Thomas Uher for his efforts with this project.

Boatman asked if yard waste will require stickers.

Wason said they will not. Sanitation crews will possess a Radio-Frequency Identification (RFID) computer system to tally the number of bags used per property. Sticker sales will be cut off upon the implementation of the modernized sanitation program in October. Everyone will receive their new carts in September.

Boatman asked if stolen carts will be a problem.

Wason explained staff anticipates some cart theft. However, each cart is chipped and will be identifiable in the RFID system.

Boatman commented that some residents may benefit from this fee schedule, and others may not.

Wason explained that when this fee schedule is compared to that of other cities, it is fairly low.

Cox Deckard provided a brief recap of the Sanitation Modernization program process. She asked if any pick up days will change.

Wason explained the majority of residents will not experience a change. Crews will try to pick up large items on the normal pickup day for residents for a $10 fee per item. The Economic and Sustainable Development Department provides information about reuse for items on their website.

Cox Deckard asked when additional pickups occur.

Wason said they will only occur on Fridays. Cart lids need to be closed.

Cox Deckard commented that the educational materials will provide more information to residents, including proper placement of carts.

Wason explained materials will be mailed and also provided with the delivery of the carts. This fee will be monthly and added to residents' water bills.

Cox Deckard expressed her appreciation of staff's attempt to stick to the pay-as-you-throw program by allowing citizens to select the size of their waste carts.

Wason explained staff has committed to study ways to implement a system where residents will only pay for waste services on the weeks when they need to dispose of their trash.

Cox Deckard commended the Sanitation crews for their work in the community. She asked when the rates will return to Council for review.

Wason said they would return for review by year three.

Cox Deckard asked if the Board would ever review a change of rate within the scale.

Wason explained the Board does have the authority to do so, if necessary.

Cox Deckard asked who would decide the rates when they return for Council review.

Wason said the Council would.

Boatman asked what color the carts are.

Wason said they will be gray with a gray lid for solid waste, and a yellow lid for recycling. Having color differentiation is important for drivers when performing pickups at 4:30 a.m.

Boatman made a motion to approve Resolution 2017-61: Sanitation Modernization Fee Schedule. Cox Deckard seconded. The motion passed. Resolution 2017-61 approved.

STAFF REPORTS & OTHER BUSINESS

Wason provided the following announcements:

- He thanked Rick Alexander for his years of work with the City. He will retire on July 28th.
- The Animal Shelter has seen an influx in animal intake over the summer. He encouraged residents to seek rescued animals when acquiring new pets. Boatman reminded residents about the opportunity to participate in the foster program for animals.
- He reminded residents to be mindful of road construction workers when driving.

APPROVAL OF CLAIMS

Boatman moved to approve the Claims Register for 7/14/17 – 7/28/17 in the amount of $984,337.33. Cox Deckard seconded the motion. The motion passed. Claims approved.

Boatman clarified that her intention in the motion for the Fire Apparatus Pumper Truck was to award the contract to Fire Service, Inc.

ADJOURNMENT

Cox Deckard called for adjournment. Meeting adjourned at 7:03 p.m.

Accepted by:

Kyla Cox Deckard, President

Kelly Boatman, Vice-president

Dana Palazzo, Secretary

Date: 8/8/17

Attest to: Christina Smith