

**HEARING OFFICER –Kelly Conference Room #155  
June 28, 2017 @ 2:00 p.m. – Record of Meeting**

The Hearing Officer meeting was held on Wednesday, June 28, 2017 in the Kelly Conference Room #155. Hearing Officer present: Beth Rosenbarger.

**REPORTS RESOLUTIONS AND COMMUNICATIONS:** None at this time.

**PETITIONS:**

- CU-16-17      **Shauna Burton**  
1009 S. Madison St.  
Request: Conditional use approval for a home occupation.  
*Case Manager: Amelia Lewis*

Amelia Lewis, Zoning and Long Range Planner, presented the staff report.

Beth Rosenbarger, Hearing Officer, said she had two questions for Lewis. She asked if the driveway Lewis referred to was a driveway within the platted alley she saw indicated on a map.

Lewis confirmed that the driveway was in the platted alley.

Rosenbarger said that she understood that the petitioner contacted the neighborhood association, but she asked if the petitioner had issued the required notice.

Lewis said that the petitioner had issued notice to the adjacent properties that are either within 300 feet or two properties deep.

Rosenbarger asked if staff or the petitioner knew where the bike rack was located.

Lewis said she believed it was closer to the house as opposed to by the sidewalk.

Shauna Burton, the petitioner, said that the bike rack is on her front porch.

Rosenbarger asked if the petitioner was present and had anything to add.

Burton said she did not have anything to add.

Rosenbarger stated that she had visited the site earlier that day to look at the sidewalk and the alley. She said both looked good.

*There was no one present from the public for comment.*

**\*\*Rosenbarger approved the case with the conditions listed in the staff report.**

Meeting adjourned.