City of Bloomington
Common Council

Legislative Packet

Week of: 14-18 August 2017

Departmental Budget Hearings
6:00 pm
Monday, 14 August – Thursday, 17 August
schedule enclosed

Office of the Common Council
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City of Bloomington Indiana

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To: **Council Members**
From: **Council Office**
Re: **Weekly Packet Memo**
Date: **August 11, 2017**

Packet Related Material

Memo
Calendar

Material for Departmental Budget Hearings – Monday, August 14th – Thursday, August 17th:

- **2018 Budget Materials (are online at http://bloomington.in.gov/budget)**
  - **City and Departmental Budget Materials** are set forth in order of presentation at the hearings and include the:
    - **Financial Overview** from Jeff Underwood
    - **Departmental Budgets** – with a(n):
      - **Memo –** with a(n):
        - brief statement of "why we (the department) exist,"
        - update on 2017 Goals;
        - overview of Activities and Goals for 2018; and
        - description of changes in the four budget categories; and
      - **Organizational Chart**; and
      - **Budget Worksheet Report**
    - ***Note: PowerPoint Presentations** will be displayed when department heads explain their budgets and should be delivered via email the day of the presentations;*

  - **Hard copies -** A hard copy of this material will be available in the Clerk/Council Office for inspection by the public.
    - ***Offer to Council Members:** Please let me know if you want a hard copy of any or all of this material.*

- **Schedule for Budget-Related Hearings and Other Meetings of the Common Council to be Held from Mid-August to Early October 2017;**

- **Note Sheet for Departmental Budget Hearings - *Blank***
    - This sheet lists the name of the presenter and also provides some space to record the vote, times, and highlights/questions for each presentation
- **Vote Sheet for Departmental Budget Hearings - *Blank***
    - A completed version of this form will be distributed after the hearings

Memo

Departmental Budget Hearings will be Held Next Week –
Monday through Thursday, at 6 p.m.
in the Council Chambers

The Departmental Budget Hearings will be held next week from Monday through Thursday. These hearing begin at 6:00 pm in the Council Chambers.

The following Council members chair the meetings on the following nights:

- Monday – Cm. Piedmont-Smith
- Tuesday – Cm. Rollo
- Wednesday – Cm. Ruff
- Thursday – Cm. Sturbaum

Please see the list of budget materials (above) to learn how and when you may view or obtain them.

SCHEDULE
FOR BUDGET-RELATED HEARINGS AND
OTHER MEETINGS OF THE COMMON COUNCIL
TO BE HELD IN MID-AUGUST, SEPTEMBER & EARLY OCTOBER OF 2017
SHOWERS BUILDING – 401 NORTH MORTION

August

Monday, August 14, 2017 Chair: Piedmont-Smith 6:00 pm
Departmental Hearings (2018 Budget)
Overview – General and Financial
Compensation and Health Insurance
Human Resources *(Unless otherwise indicated by a parenthesis, the budget materials for the following departmental budgets pertain to appropriations from the General Fund.)*
Legal *(Also includes Risk Management and Human Rights as programs with the Risk Management program appropriated via the Risk Management Fund.)*
Information and Technology Services
(Includes the Telecommunications and Electronic Map Generation Non-Reverting funds.)
City Council
City Clerk
Controller *(Includes Bond [including Redevelopment], Lease, Special Non-Reverting Improvement [Westside], and Vehicle Replacement funds.)*
Office of the Mayor

Tuesday, August 15, 2017 Chair: Rollo 6:00 pm
Departmental Hearings (2018 Budget)
Police Department *(Also includes Board of Public Safety as a program and the Parking Meter, Police Education and Dispatch Training funds.)*
Police Pension *(Includes Police Pension Fund.)*
Fire Department *(Also includes Board of Public Safety as a program)*
Fire Pension *(Includes Fire Pension Fund.)*
Public Transit *(In separate fund; appropriations approved by the Council.)*
Utilities *(Includes the Water, Waste Water, and Storm Water funds.)*

Wednesday, August 16, 2017 Chair: Ruff 6:00 pm
Bloomington Housing Authority
(Overview of programs – Budget is reviewed by board and is not included in the Budget Book)
Departmental Hearings (2018 Budget)
Housing and Neighborhood Development
Economic and Sustainable Development *(Includes Bloomington Investment Incentive Fund [BIIF].)*
Community and Family Resources
Parks and Recreation *(Parks General Fund)*

Thursday, August 17, 2017 Chair: Sturbaum 6:00 pm
Departmental Hearings (2018 Budget)
Planning and Transportation *(Includes Alternative Transportation [shared with Police] and Cumulative Capital Development [shared with Public Works] funds.)*
Public Works
- Public Works General *(Includes Cumulative Capital Development [shared with Planning and Transportation] and Cumulative Capital Improvement funds.)*
- Animal Control
- Fleet Maintenance *(Includes Fleet Maintenance Fund.)*
- Traffic Control & Streets *(Includes Local Road and Street & Motor Vehicle funds.)*
- Sanitation *(Includes Solid Waste Fund)*
- Facilities *(Includes Parking Facilities Fund.)*

Council Comment on Budget Hearings

Wednesday, August 23, 2017 Presiding: Sandberg 6:30 pm
Common Council Regular Session

Friday, August 25, 2017 12:00 pm
Staff/Council Internal Work Session (Council Library)

Tuesday, August 29, 2017 Presiding: Sandberg 6:30 pm
Council Special Session *(* Please see Notes at end of this Schedule)*
First in a Series of Meetings at One Long Special Session to Consider Adoption of the Comprehensive Plan (Res 17-28) – Topic(s) for this Evening:
Presentation, Discussion and Public Comment on Chapter 4 (Downtown)

Wednesday, August 30, 2017 Chair: Volan 6:30 pm
Common Council Committee of the Whole

September

Wednesday, September 6, 2017 Presiding: Sandberg 6:30 p.m.
Common Council Regular Session

Friday, September 8, 2017
Staff/Council Internal Work Session (Council Library)

Tuesday, September 12, 2017 Presiding: Sandberg 6:30 pm
Council Special Session
Second in a Series of Meetings at One Long Special Session to Consider Adoption of the Comprehensive Plan (Res 17-28) – Topic(s) for this Evening:
Consideration of Amendments to Chapter 4 (Downtown) and
Presentation, Discussion, and Public Comment on Chapter 6 (Transportation) and Chapter 7 (Land Use)

Wednesday, September 13, 2017 Chair: Chopra ** 6:30 p.m.
Common Council Committee of the Whole

Tuesday, September 19, 2017 Presiding: Sandberg 6:30 p.m.
Common Council Regular Session

Monday, September 25, 2017 Presiding: Sandberg 6:30 pm
Council Special Session
Third in a Series of Meetings at One Long Special Session to Consider Adoption of the Comprehensive Plan (Res 17-28) – Topic(s) for this Evening:
Consideration of Amendments to Chapter 6 (Transportation) and Chapter 7 (Land Use) and
Presentation, Discussion, and Public Comment on Chapter 5 (Housing and Neighborhoods)

Wednesday, September 27, 2017 Presiding: Sandberg 6:30 p.m.
Common Council Special Session
Introduction of Budget-Related Legislation
(Immediately Followed By)
Chair: Granger **
Common Council Committee of the Whole
Discussion and Public Hearing on Budget-Related Legislation

October

Wednesday, October 4, 2017 Chair: Piedmont-Smith ** 6:30 p.m.
Common Council Committee of the Whole

Friday, October 6, 2017 12:00 pm
Staff/Council Internal Work Session (Council Library)

Tuesday, October 10, 2017 Presiding: Sandberg 6:30 pm
Council Special Session
Fourth in a Series of Meetings at One Long Special Session to Consider Adoption of the Comprehensive Plan (Res 17-28) – Topic(s) for this Evening:
Consideration of Amendments to Chapter 5 (Housing and Neighborhoods) and
Presentation, Discussion, and Public Comment on Chapter 3 (Environment)

Wednesday, October 11, 2017 Presiding: Sandberg 6:30 p.m.
Common Council Special Session
Second Reading and Adoption Hearing on Budget-Related Ordinances

(The Council intends to hold the remaining meetings in October according to its posted Annual Schedule and Schedule for Consideration of the Comprehensive Plan [Res 17-28].)

Note on Time and Location:
Departmental Budget Hearings start at 6:00 pm; all the Regular and one Special Sessions start at 6:30 pm; and, all Committees of the Whole start either at 6:30 pm or immediately after the preceding Regular or Special Session (as indicated in the above schedule).
These meetings will be held in the City Council Chambers (Room 115), 401 North Morton Street.

Staff/Council Internal Work Sessions start at 12:00 p.m. and will be held in the Council Library (Room 110) unless relocated to another room (most likely the McCloskey Room [Room 135]) in order to accommodate the number of attendees.

**** The Chairpersons for the Committees of the Whole rotate in alphabetical order. The order may change once the vacancy left with Cm. Mayer's retirement is filled (at a Caucus on August 21st).***

***** The series of meetings to consider the Comprehensive Plan (Res 17-28) that are part of one Special Session are subject to change by motions made by the Council at one of those meetings or at a Regular Session or another Special Session.***

All of these meetings are open for the public to attend, observe, and record what transpires.

Dated and Posted: August 11, 2017

NOTE SHEET FOR BUDGET-RELATED MEETINGS HELD IN 2017 FOR THE CITY'S 2018 BUDGET

AUGUST DEPARTMENTAL BUDGET HEARINGS – IN ORDER OF PRESENTATION

Monday, August 14, 2017	**Chair:**	**Piedmont-Smith**	**6:00**
Department/Speaker	**Time**	**Vote**	**Notes**

Absent: _____

General Overview
Mayor John Hamilton

Financial Overview
Jeff Underwood

Compensation and Health Insurance
Caroline Shaw

Note: Unless otherwise indicated by a parenthesis, the budget materials for the following departmental budgets pertain to appropriations from the General Fund.

Human Resources
Caroline Shaw

Legal
(Includes Risk Management and Human Rights as Programs and the Risk Management Fund)
Philippa Guthrie

Information & Technology Services *(Includes Telecommunications Non-Reverting and Map Generation Non-Reverting funds)*

Rick Dietz

Common Council
Daniel Sherman

City Clerk
Nicole Bolden

Controller
(Also includes Bond [including Redevelopment], Lease, Special Non-Reverting Improvement [Westside], and Vehicle Replacement funds.)
Jeff Underwood

Office of the Mayor
Mick Renneisen, Deputy Mayor

Recess:

Tuesday, August 15, 2017 **Chair** **Rollo** **6:00 pm** **Absent:**

Department/Speaker	**Time**	**Vote**	**Notes**
Police Department *(Includes Parking Meter, Police Education, Dispatch Training, and Wireless Emergency funds.)* Mike Diekhoff			
Police Pension *(includes Police Pension Fund)* Jeff Underwood			
Fire Department Jason Moore			

Fire Pension
(includes Fire Pension Fund)
Jeff Underwood

Public Transit
(Note: Transit funds are separate from City funds)
Lew May

Utilities
(includes Water, Waste Water, and Storm Water funds)
Vic Kelson

Recess:

Wednesday, August 16, 2017 **Chair:** **Ruff** **6:00 pm** **Absent:**

Department/Speaker	Time	Vote	Notes
Bloomington Housing Authority			
Amber Gress, Exec. Dir.		*None*	
Note: Ms. Gress will provide an overview of programs. The budget, however, is reviewed by board and is not included in the City's Budget Book.			
Housing & Neighborhood Development			
Doris Sims			
Economic and Sustainable Development			
(Includes Bloomington Investment Incentive Fund [BIIF].)			
Alex Crowley			
Community and Family Resources			
Beverly Calender-Anderson			
Parks and Recreation			
(includes the Parks General Fund)			
Paula McDevitt			

Recess:

Thursday, August 17, 2017 **Chair:** **Sturbaum** **6:00 pm** **Absent:** _____

Department/Speaker	Time	Vote	Notes
Planning and Transportation *(Includes Alternative Transportation and Cumulative Capital Development funds.)* Terri Porter			
Public Works – General *(Includes Cumulative Capital Development and Cumulative Capital Improvement funds.)* Adam Wason			
Animal Control Adam Wason			
Fleet Maintenance *(includes Fleet Maintenance Fund.)* Adam Wason			
Traffic Control and Streets *(includes Local Road and Street, and Motor Vehicle funds)* Adam Wason			
Sanitation (and Recycling) *(also includes Solid Waste Fund)* Adam Wason			
Facilities *(includes Parking Facilities Fund)* Adam Wason			

Council Comment on the Entire Budget

Adjourn:

SEPTEMBER AND OCTOBER BUDGET MEETINGS

Wednesday, September 27, 2017 Presiding Sandberg 6:30 pm Absent:
Common Council Special Session

(*Immediately followed by)*
Committee of the Whole Chair: *(TBD)*
Discussion of Budget Related Ordinances
(Including Public Hearing on Proposed Budget for 2018)

Wednesday, October 11, 2017 Presiding Ruff 6:30pm Absent:
Common Council Special Session
Second Reading of Budget Related Ordinances
(Including Adoption Hearing on Proposed Budget for 2018)

Note: These meetings are in addition to non-budget related meetings held during August, September and October.

Voting Record for August 2017 Budget Hearings Regarding the 2018 Budget

Y-Yes; N- No; P- Pass; A- Absent

	Sturbaum	Ruff	Chopra	Granger (VP)	Sandberg (P)	(Vacant) (Parl-n)	Piedmont-Smith	Volan	Rollo	Vote Tally
8/14										
Human Resources										
Legal [1]										
Information & Tech Services [2]										
City Council										
City Clerk										
Controller [3]										
Mayor's Office										
8/15										
Police Department [4]										
Police Pension [5]										
Fire Department										
Fire Pension [6]										
Public Transit[7]										
Utilities [8]										
8/16										
Housing and Neighborhood Development										
Economic and Sustainable Development Department[9]										
Community & Family Resources										
Parks & Recreation[10]										
8/17										
Planning & Transportation[11]										
Public Works General[12]										
Animal Control										
Fleet Maintenance [13]										
Traffic Control & Streets [14]										
Sanitation (and Recycling) [15]										
Facilities [16]										

1 Legal - Includes Risk Management and Human Rights as programs with Risk Management appropriated via the Risk Management Fund [800]).
2 ITS - Includes Telecommunications [401] and Electronic Map Generation [409] Non-Reverting funds
3 Controller – Includes following funds – Non-Reverting Improvement Fund I [405], Lease Funds (including BMFC – Showers [508] and 1998 Street Lease [511]; Bond Funds (including Redevelopment [514], 1998 Street Bond II [513], Golf Course Bond [512] & 2001 Parks Bond [516]); and Vehicle Replacement [610] funds.
4 Police – Includes Parking Meter [455], Police Education [350] and Dispatch Training [356] Funds
5 Police Pension – In separate Police Pension Fund [900].
6 Fire Pension – In separate Fire Pension Fund [901]
7 Transit located in non-City funds.
8 Utilities – Includes Water [009], Wastewater [010] & Storm Water [011] Funds
9 ESD – Bloomington Investment Incentive Fund [251]
10 Parks & Recreation – funded from Parks General Fund [200]
11 Planning and Transportation – Includes Alternative Transportation [454] (shared with Police) and Cumulative Capital Development [601] (shared with Public Works - General) funds
12 Public Works General – Includes Cumulative Capital Development [601] and Cumulative Capital Improvement [600] funds`
13 Fleet Maintenance – Includes Fleet Maintenance [802]
14 Traffic Control & Streets – Includes Local Road and Street [450], and Motor Vehicle Highway [451] funds
15 Sanitation and Recycling – Includes Solid Waste Fund (730)
16 Facilities – Includes Parking Facilities Fund [452]

City of Bloomington
Office of the Common Council

To Council Members
From Council Office
Re Weekly Calendar – 14-19 August 2017

Monday, 14 August

5:00 pm Redevelopment Commission, McCloskey
5:30 pm Bicycle and Pedestrian Safety Commission, Hooker Conference Room
5:30 pm Plan Commission, Utilities Dept. Board Room, 600 E. Miller Dr.
6:00 pm City of Bloomington Commission on Sustainability – Work Session, Dunlap
6:00 pm Common Council – Departmental Budget Hearings, Chambers

Tuesday, 15 August

4:00 pm Bloomington Community Farmers' Market, Madison St. between 6th and 7th St.
4:00 pm Board of Public Safety, McCloskey
5:30 pm Animal Control Commission, Kelly
5:30 pm Commission on the Status of Children and Youth, Hooker Conference Room
6:00 pm Common Council – Departmental Budget Hearings, Chambers

Wednesday, 16 August

9:30 am Tree Commission, North Shelter – 1001 S. Henderson St.
9:30 am Emergency Management Advisory Council, Chambers
2:30 pm Affordable Care Act Committee, McCloskey
4:00 pm Board of Housing Quality Appeals, McCloskey
4:15 pm Economic Development Commission, Hooker Conference Room
6:00 pm Council on Neighborhood Associations, Hooker Conference Room
6:00 pm Common Council – Departmental Budget Hearings, Chambers

Thursday, 17 August

8:00 am Bloomington Housing Authority Board of Commissioners, 1007 N. Summit, Community Room
5:15 pm Solid Waste Management District – Citizens' Advisory Committee, McCloskey
6:00 pm Common Council – Departmental Budget Hearings, Chambers
7:00 pm Environmental Commission, McCloskey

Friday, 18 August

12:00 pm Domestic Violence Task Force, McCloskey

Saturday, 19 August

8:00 am Bloomington Community Farmers' Market, 401 N. Morton St.

*Auxiliary aids for people with disabilities are available upon request with adequate notice. Please contact the applicable board or commission or call (812) 349-3400.

Posted and Distributed: Friday, 11 August 2017