AGENDA
UTILITIES SERVICE BOARD MEETING

Utilities Service Board Room
City of Bloomington Utilities
600 E. Miller Dr.
Bloomington, Indiana 47402

Sam Frank, President
Jim Sherman, Vice President
Jason Banach
Amanda Burnham
Jeff Ehman
Julie Roberts
Jim Sims
Terri Porter, ex-officio

September 5, 2017
5:00 P.M. Regular Meeting

III. Call to order

IV. Approval of the minutes of previous meeting (Aug 21)

V. Approval of the claims

VI. Public Bid Opening for Dillman Road WWTP Effluent Filter Improvements project - Mike Hicks

VII. Resolution Approving Energy Savings Contract – Chris Wheeler

VIII. Subcommittee reports

IX. Resolution Regarding Unclaimed Customer Credit Balances – Efrat Feferman

X. Old business

XI. New business

XII. Staff reports

XIII. Petitions and communications*

XIV. Adjournment

* Brief public comment will be limited to 5 minutes per person.

UTILITIES SERVICE BOARD MEETING

August 21, 2017

Utilities Service Board meetings are recorded electronically or stenographically and are available during regular business hours in the office of the Director of Utilities.

Board President Frank called the regular meeting of the Utilities Service Board to order at 5:10 p.m. The meeting was held in the Utilities Service Board room at the City of Bloomington Utilities Administrative Building in Bloomington, Indiana.

Board members present: Sam Frank, Jason Banach, Amanda Burnham, and Julie Roberts.

Staff members present: Chris Wheeler, Phil Peden, Tom Axsom, Jon Callahan, John Langley, Michelle Waldon, Cindy Shaw, Robin Guyton, Holly McLauchlin, Efrat Feferman, and Vic Kelson.

MINUTES

Board Member Burnham moved and Board Member Roberts seconded the motion to approve the minutes of the August 7th meeting. Motion carried, 4 ayes, 3 members absent (Sherman, Ehman, and Sims).

CLAIMS

Burnham moved and Roberts seconded the motion to approve the standard claims as follows:

> ***Vendor invoices submitted included $245,898.13 from the Water Utility; $93,955.10 from the Wastewater Utility; and $6,914.22 from the Stormwater Utility. Total Claims approved, $346,767.45.***

Motion carried, 4 ayes, 3 members absent (Sherman, Ehman, and Sims).

Board asked about payment to Crowe Horwath. CBU Assistant Director (Finance) Efrat Feferman stated this was the payment for the second phase of an $80,000 contract. The bulk of that contract has been paid, although there will still be smaller invoices related to closing bonds and the miscellaneous fee study.

Burnham moved and Roberts seconded the motion to approve the utility claims as follows:

> ***Utility invoices submitted included $4,375.95 from the Water Utility; $29,727.06 from the Wastewater Utility; and $0.00 from the Stormwater Utility. Total Claims approved, $34,103.01.***

Motion carried, 4 ayes, 3 members absent (Sherman, Ehman, and Sims).

Burnham moved and Roberts seconded the motion to approve the ACH payment as follows:

> ***Utility invoices submitted included $200,834.62 from the Water Utility; $0.00 from the Wastewater Utility; and $0.00 from the Stormwater Utility. Total Claims approved, $200,834.62.***

Motion carried, 4 ayes, 3 members absent (Sherman, Ehman, and Sims).

Burnham moved and Roberts seconded the motion to approve the wire transfers and fees for the month of July in the amount of $385,247.90.

Motion carried, 4 ayes, 3 members absent (Sherman, Ehman, and Sims).

Burnham moved and Roberts seconded the motion to approve the customer refunds as follows:

> ***Customer refunds submitted included $33.28 from the Water Utility; $2,534.83 from the Wastewater Utility; and $0.00 from the Stormwater Utility. Total Claims approved, $2,568.11.***

Motion carried, 4 ayes, 3 members absent (Sherman, Ehman, and Sims).

Board asked why no reasons were listed for this set of refunds. Feferman explained that these refunds were from closed accounts with a balance which is normal for this time of year with student housing turnovers.

Burnham moved and Roberts seconded the motion to approve a second set of customer refunds as follows:

> ***Customer refunds submitted included $.97 from the Water Utility; $1,543.92 from the Wastewater Utility; and $0.00 from the Stormwater Utility. Total Claims approved, $1,544.89.***

Motion carried, 4 ayes, 3 members absent (Sherman, Ehman, and Sims).

CUSTOMER APPEAL OF WATER BILL

Roberts moved and Burnham seconded the motion to deny the appeal of the Olive St property. Motion carried, 4 ayes, 3 members absent (Sherman, Ehman, and Sims).

Roberts moved and Burnham seconded the motion to deny the appeal of the Bryan St property. Motion carried, 4 ayes, 3 members absent (Sherman, Ehman, and Sims).

Feferman presented a request for appeal from Stan Garus, a property owner and customer of CBU. Feferman said that this customer's request had gone through the internal departments and had been most recently denied by Director Vic Kelson. Staff involved were present to answer any questions. Written material from staff and a packet of materials from the customer were given to each Board member present. Board invited Customer Garus to present his case.

Garus said that he has 2 properties for which he would like a reduction in the water bill. At 124 N Bryan a pipe burst over the winter resulting in water loss of 20 gallons per minute. CBU had already waived the sewer portion of that bill but Garus argues that since the water was not used for its designed purpose, he would like a reduction of the bill and will work out a payment plan for the reduced bill. He also says that CBU should have been more helpful in a timely detection of the leak.

At 1521 S Olive St, Mr. Garus's house was broken into and the perpetrator turned on the water from the valve, used water, and also ran an outside faucet maliciously. Mr. Garus had turned it

off due to a leak. Mr. Garus is not sure if the person lived there for days or weeks; the police are investigating. Mr. Garus says two of his properties were broken into 3 times this year.

Feferman recommends a denial of any further relief on both properties. CBU has written off over $7,000 at 1521 S Olive St. The bill was high because the leak had gone on for a lengthy time without being addressed. CBU alerted Garus about leak when a tenant had water in the tenant's name. In addition to writing off the sewer portion during the leak, CBU wrote off the tenant's water bill after her account was closed. At 124 N Bryan, CBU again adjusted sewer portion which was over $1, 000. It is not CBU policy to adjust water unless an error occurred in reading the meter, which is not the case here.

Garus pointed out that the $7,000 write-off was to his tenant who refused to turn off water at the valve. Feferman stated that CBU does not get into landlord-tenant disputes.

Board expressed empathy with the situation, particularly crime at the property, but agrees with staff that CBU has followed their policy and excused as much of each bill as is reasonable and in accordance with current policy. Other CBU ratepayers should not have to absorb the remaining cost. Improved leak detection is planned for future capital investments.

Feferman reminded Garus that next step would be to appeal to the IURC and CBU would provide contact information if Garus disagreed with Board's decision.

REQUEST FOR APPROVAL OF AGREEMENT WITH GROOMER CONSTRUCTION

Burnham moved and Roberts seconded the motion to approve contract; motion carried, 4 ayes, 3 members absent (Sherman, Ehman, and Sims).

CBU Engineer Phil Peden presented a contract with Groomer as a result of bid opening at last meeting. Groomer was the lowest bid for 14 curb replacement ramps on West 3rd St. Board approved.

REQUEST FOR APPROVAL OF ISOLUX ASSIGNMENT LETTER REGARDING I69 PROJECT

Burnham moved and Roberts seconded the motion to approve contract; motion carried, 4 ayes, 3 members absent (Sherman, Ehman, and Sims).

City attorney Chris Wheeler presented a letter from Isolux which assigns all of their contracts with CBU to INDOT. All obligations from original agreements, including payment for services rendered from CBU employees, remains the same. INDOT has different software so submitting invoices will be different. There are currently 2 months of outstanding invoices totaling just over $5,000; INDOT has indicated they will reimburse CBU for those invoices. Wheeler also commented that some issues that CBU has been negotiating with Isolux which are not yet in a written contract, such as certain utility relocations, will be resolved with INDOT and CBU employees will reimbursed for the time spent in negotiations which is about $6,500. Board approved letter.

FINDING OF AN EMERGENCY FOR MOLD REMEDIATION WITH FIELDS ENVIRONMENTAL

Board Member Banach moved and Roberts seconded the motion to approve contract with $50,000 not to exceed limit; motion carried, 4 ayes, 3 members absent (Sherman, Ehman, and Sims).

Wheeler said that mold was discovered at Blucher Poole and was inspected by Fields Environmental Group. The mold could present some hazard to workforce at the plant so CBU is asking the Board to declare this an emergency which, under Indiana code 5, relieves CBU from some obligation to go through contracting protocol. Fields would act as a general contractor to expedite remediation including ductwork, exhaust fans, carpeting, surfaces, HEPA filters, drywall, and HVAC system. Cindy Shaw from CBU Purchasing spoke to the flexibility to go with different options as the extent of the problem was discovered. CBU Deputy Director John Langley said Fields has been reasonable in the past with expenses.

The Board agreed that any risk to staff health is an emergency and wanted to ensure staff working in the building were safe. Langley said the risk happens when the mold is disturbed during remediation work. The Board expressed concern over the idea of not having any ideas how much this could cost and the full extent of work to be done. Board asked if a vote could be done over email but a vote outside of a public meeting is not allowed. Wheeler suggested approving a contract for identification and mitigation not to exceed a price the Board felt comfortable with. The Board agreed to this and set the limit at $50,000 for the initial work; a full contract for long-term solutions is expected at a future meeting.

RATIFICATION OF ESG CONTRACT

Kelson stated that contract is in development at City Hall and will be tabled for the next meeting.

OLD BUSINESS: N/A

NEW BUSINESS: N/A

SUBCOMMITTEE REPORTS: N/A

STAFF REPORTS: Kelson said the 2018 budget presentation to Council was last Tuesday and there were many good questions and CBU appreciates support from board. Photovoltaic power generation contract still in development. On 9/5, the level of Lake Lemon will be lowered as agreed by the Lake Lemon Conservancy District to allow the Indiana Railway to repair the trestle. It is anticipated that 2 inches will come down per day; 3 feet in total to do work. The work should go quickly, especially if the weather remains warm and dry. Flyers for a staff picnic, 50th Anniversary shirts, and the 50th Anniversary event were distributed. Frank invited everyone to join CBU at the farmer's market on September 16th from 9am to 1pm, say hello, and celebrate 50 years of reliable drinking water thanks to the Monroe Water Treatment Plant.

PETITIONS AND COMMUNICATIONS: N/A

ADJOURNMENT: The meeting was adjourned at 5:55 p.m.

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Samuel K. Frank, President

UTILITIES SERVICE BOARD MOTION
MEETING ON SEPTEMBER 05, 2017

To:	Utilities Service Board	From:	Kim Robertson
Dept.		Dept.	Accounts Payable
Sub:	Claims list filed: 08/30/17	Date:	08/30/17
	USB: 09/05/2017		
	For Period: 08/05/17-08/18/17	**Paydate:**	**09/08/17**
	G/L Date: **09/08/17**		

Utilities Department invoices filed with the City Controller August 30, 2017 and signed by the Utilities Service Board for payment September 08, 2017 as in accordance with the Utilities Service Board Resolution of August 7, 1973, be hereby approved and entered into the minutes of today's meeting. A copy of the list is filed, with any exceptions noted, is hereby attached and made a part of these proceedings.

Water Operations & Maintenance	141,154.05
Water Construction	38,185.51
Water Meter Deposit	0.00
Water Sinking	0.00
Water Hydrant Meter Rental	0.00
Total of Water Utilities as per the invoice list:	$179,339.56
Wastewater Operations & Maintenance	78,855.72
Wastewater Construction	0.00
Wastewater Sinking	0.00
Total of Wastewater Utilities as per the invoice list:	$78,855.72
Stormwater	11,350.39
Stormwater Construction	0.00
Total of Stormwater Utility as per the invoice list:	$11,350.39
Total Water Utility:	**$179,339.56**
Total Wastewater Utility:	**$78,855.72**
Total Stormwater Utility:	**$11,350.39**
TOTAL WATER, WASTEWATER & STORMWATER UTILITIES	**$269,545.67**

City of Bloomington Utilities
Accounts Payable by G/L Distribution Report
Paydate: 09/08/17

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Stormwater O&M
ADS, LLC (Hydra-Stop)	31864	TD17-329 Cutter, 4" side tap; cutter, 6" side tap	1,609.33	643.73		885.13	80.47
Aecom Technical Services	37953960	W17-4102 - Dyer tank environmental services - 07/15-08/11/17-ENG	3,638.50	3,638.50			
American Water Works Association, Indiana Chapter	12349	PUR17-379 Registration AWWA SE/SW fall mtg-B.Schroeder, J. Fleig	50.00	50.00			
Barry Company, INC	624913	Elkay water cooler and replacement filter - MN	1,119.83	1,119.83			
BBC Pump And Equipment Company, INC	30042624	TD17-330 Pump carriers (2) Part#H08423-000-5	1,169.12			1,169.12	
BBC Pump And Equipment Company, INC	30042633	Credit memo for returned lifting bail SST - LS, TD	(80.00)			(80.00)	
Black Lumber Co INC	333921	W17-4103 - Screws, drill bit, 6 rebar for Woodyard Road - TD	78.51	78.51			
Black Lumber Co INC	334022	W17-4103 - 3 Pieces of plywood for Woodyard Road - TD	80.67	80.67			
Black Lumber Co INC	334416	3 Paint brushes for fire hydrants - TD	23.97	23.97			
Black Lumber Co INC	335302	Drill combo kit - PUR	269.97	107.99		161.98	
Black Lumber Co INC	335332	Paint rollers, 4" wire brush to paint gate @ pumps - SC, TD	24.97	9.99		14.98	
Black Lumber Co INC	335723	Flat scraper blade, 3" scraper blade - PUR	21.98	8.79		13.19	
Bloomington Sandwich Co, LLC	DR17-110	Sandwiches and salad for LMC meeting - DR	137.11			137.11	
Brehob Corporation	702693	DM17-083 Annual inspection on cranes and hoist	599.00			599.00	
Brenntag Mid-South, INC	BMS678292	Robin 120 Polymer - 4,600 @ .9090 delivered 06/13/17 - MN	4,181.40	4,181.40			
Cassady Electrical Contractors, INC	12973	Generator relay switch, services to install switch - MN	19,640.00	19,640.00			
Chemtrade Chemicals Corporation	92166041	Alum - 11.247 @ 424.00 delivered 08/10/17 - MN	4,768.73	4,768.73			
Chemtrade Chemicals Corporation	92171076	Alum - 11.162 @ 424.00 delivered 08/18/17 - MN	4,732.69	4,732.69			
Chemtrade Chemicals Corporation	92173334	Alum - 11.167 @ 424.00 delivered 08/22/17 - MN	4,734.81	4,734.81			
Cintas First Aid & Safety # 388	5008609328	Restock first aid cabinet @ Dillman - 08/16/17 - DR	432.61			432.61	
City Of Bloomington	07/31/17 Fuel	Fuel charges for all utilities vehicles - July 2017 - ACCT	10,736.30	3,640.86		7,095.44	
City Of Bloomington	08/31/17Set rate	Set rate for utilities vehicles parts & repairs-July 2017-ACCT	27,594.92	8,388.86		19,206.06	
Cosner's Ice Company	150003420	114 bags of ice delivered 08/11/17 - TD	165.30	66.12		90.92	8.26
Creative Graphics, INC (dba Baugh Enterprises)	3395	Canvas bags, 3-step can lids, magnets for promotion-DIR	1,561.26			1,561.26	
Creative Graphics, INC (dba Baugh Enterprises)	3411	Printing and mailing water/wastewater bills - August 2017 - ACCT	10,447.98	4,179.19		6,268.79	
Crowe Horwath LLP	706-2104806	ACCT17-088 Professional svcs for issuance of Water Revenue Bonds	38,185.51		38,185.51		
Eurofins Eaton Analytical, INC	S281569	TTHM & HAA5 analysis - DL17-059 - LAB, DR	1,710.00	1,710.00			
Everett J Prescott, INC	5247209	TD17-234 Onmi mtr, dismantel joint, FLG check valve, gasket kit	12,297.09	4,918.84		7,378.25	

Everett J Prescott, INC	5253919	TD17-254 Replacement registers for 3/4" SRII meters (25)	2,057.40	822.96		1,234.44	
Everett J Prescott, INC	5262233	TD17-254 Measuring chambers, iron&plastic bottoms, rubber gasket	4,176.80	1,670.72		2,506.08	
Fastenal Company	INBLM199557	Restock supplies in machine - 07/05/17 - PUR	196.45	88.92		107.53	
Fastenal Company	INBLM200434	Restock supplies in machine - 08/15/17 - PUR	209.98	98.97		111.01	
Fastenal Company	INBLM200435	Restock supplies in machine - 08/15/17 - PUR	183.84	81.80		102.04	
Fastenal Company	INBLM200557	Misc flavors of sqwincher packets - TD, PUR	165.45	66.18		99.27	
Fisher Scientific Company, LLC	3737881	Buffer solution PH 10.00 color coded blue - BP	196.16			196.16	
Fisher Scientific Company, LLC	5034006	10 pk Glass filters 70mm - LAB, BP	1,564.00			1,564.00	
GE Analytical Instruments, INC	98881612	MN17-220-A Analyzer start up and training	1,850.00	1,850.00			
Goldstreet Design Agency, INC	1292	ADMIN17-004 Backflow prevention bruchures & bill inserts	3,783.50	1,513.40		2,270.10	
Gripp, INC	334674	S14-5805 - Wastewater flow monitoring - ENG	4,576.83			4,576.83	
HACH Company	10545442	MN17-279 Flow meter for turbidity meters in the lab	487.67	487.67			
Harrell Fish, INC	W28491	S16-6000-BP17-150 Test new backflow preventer	184.00			184.00	
HD Supply Facilities Maintenance - (USA Bluebook)	332269	DR17-106 Sensor extension cable; Sensor Peek Body	939.54			939.54	
HD Supply Facilities Maintenance - (USA Bluebook)	332455	MN17-328 Wind socks (2)	198.62	198.62			
HD Supply Facilities Maintenance - (USA Bluebook)	333636	MN17-330 Chemical building signs	384.32	384.32			
HD Supply Facilities Maintenance - (USA Bluebook)	337337	MN17-330 Chemical building signs	24.75	24.75			
HD Supply Facilities Maintenance - (USA Bluebook)	338802	DR17-111 Sensor peek body, skimming pole, algae brushes	1,048.21			1,048.21	
HD Supply Waterworks, LTD	H416085	PUR17-293 2"x8' galvanized threaded pipe, male IP X male IP	991.60			991.60	
HD Supply Waterworks, LTD	H421286	PUR17-300 Orange, yellow, hot pink, red marking paint	133.92	53.57		80.35	
HD Supply Waterworks, LTD	H431809	PUR17-307 (2)1" tracer wire nuts for 1" flare-t0-1" CTS adaptors	238.40	95.36		143.04	
HD Supply Waterworks, LTD	H433975	PUR17-308 Anchor couplers,split mega-lugs,bell joint leak clamp	2,716.57	2,716.57			
HD Supply Waterworks, LTD	H437814	PUR17-310 Valve box inserts (8)	304.00	121.60		182.40	
HD Supply Waterworks, LTD	H491832	PUR17-327 3/4" and 1" poly stiffeners	303.69	121.48		182.21	
Headco Industries, INC (Bearing Headquarters)	5252419	DM17-094 Punch straps, Sealmaster bearing, KB88 lube	347.18			347.18	
HP Products Corporation	I3144760	3 Microfiber tube wet mop large, 1 window cleaning kit - MN	127.20	127.20			
Indiana University Health Bloomington, INC	00053195-00	Vaccine Hep B, Admin toxoid single for 1 TD employee-08/03/17-TD	93.00	37.20		55.80	
Irving Materials, INC	10440894	Concrete - Storm @ 1115 Longwood Dr - SW, TD	414.50				414.50
Irving Materials, INC	10442673	W17-4103 - Concrete - 4611 Woodyard Rd - TD	705.00	705.00			
Irving Materials, INC	10442674	S16-6000 - Concrete - 5555 N Bottom Rd - TD	418.00			418.00	

Irving Materials, INC	10443529	Concrete - Water line @ 6th & Adams - TD	943.50	943.50			
Irving Materials, INC	10443530	Concrete - Storm @ 2906 E Buick Caddillac Blvd - SW, TD	270.75				270.75
Irving Materials, INC	10443531	W17-4103 - Concrete - N Smith Pike & W Woodyard Rd - TD	334.00	334.00			
Irving Materials, INC	10446057	Concrete - Water line @ Ballentine & Sheridan - TD	358.50	358.50			
Irving Materials, INC	10446819	Concrete - Water line @ 3215 S Market Pl - TD	219.00	219.00			
Irving Materials, INC	10447724	Concrete - Water line @ 1002 E Heather Dr - TD	1,360.50	1,360.50			
Irving Materials, INC	10449439	W17-4103 - Concrete - W Woodyard Rd & Loesch Rd - TD	309.00	309.00			
Irving Materials, INC	10449440	Concrete - Water line @ 1606 High St - TD	426.00	426.00			
J&S Locksmith Shop, INC	170238	Pack of 30 cam lock nuts - SC	29.95	11.98		17.97	
JCI Jones Chemicals, INC	730409	Sodium hypochlorite - 4,584 @ .7500 delivered 08/09/17 - MN	3,438.00	3,438.00			
JCI Jones Chemicals, INC	730662	Sodium hydroxide - 11.8180 @ 524.00 delivered 08/11/17 - MN	6,192.63	6,192.63			
JCI Jones Chemicals, INC	731269	Sodium hypochlorite - 4,465 @ .7500 delivered 08/16/17 - MN	3,348.75	3,348.75			
JCI Jones Chemicals, INC	731538	Sodium hydroxide - 11.7400 @ 524.00 delivered 08/18/17 - MN	6,151.76	6,151.76			
John Deere Financial (Rural King)	JRNL#28755/62	Welding rods for truck #631 - TD	19.99			19.99	
John Deere Financial (Rural King)	JRNL#H21356/62	5 50 lb bags of grass seed - SW, TD	264.95	105.98		145.72	13.25
John Deere Financial (Rural King)	JRNL#H28167/62	Hitch pins, top link, silver spray paint for tractor #718 - TD	45.41			45.41	
John Deere Financial (Rural King)	JRNL#H28714/62	Welding rods for truck #631 - TD	19.99			19.99	
Joseph G. Pollard Co., INC (Pollardwater)	0084404	DM17-093 PVC SXT Ball valve; Part #HTB1100STZ	76.70			76.70	
KCI Technologies, INC	572633	D16-86 - Weimer Dam Evaluation & Design thru 05/31/17 - ENG	8,799.72				8,799.72
KCI Technologies, INC	574981	D16-86 - Weimer Dam Evaluation & Design thru 06/30/17 - ENG	557.44				557.44
Kroger Limited Partnership I	011176	Hand sanitizer & tissue - SC	24.34	9.74		14.60	
Lawson Products, INC	9305125650	Air freshener, drill bit, lube misc screws, elbows, tees - BP	351.05			351.05	
Layne Christensen Company	45742	ADMIN17-076 Rebuild high service pump #2	14,150.00	14,150.00			
Layne Christensen Company	45742-B	ADMIN17-076 Labor & equip to move HS#1 motor to HS#2 pump	463.50	463.50			
Mark Osborne (Control Freaks Consulting)	92Inv-DM17-096	DM17-096 Rate setter valve, lift pump#2, bar screen conveyor	840.00			840.00	
Mark Osborne (Control Freaks Consulting)	94Inv-ENG17-064	ENG17-064 SCADA configuration for new LSP-4 VFD	1,050.00	1,050.00			
Mark Osborne (Control Freaks Consulting)	95Inv-ENG17-065	ENG17-065 South central booster PLC input card battery replace	375.00	375.00			
Menards, INC	70517	3.0hp wet/dry vac, motor pro glove, 18" funnel - MN	69.95	69.95			
Menards, INC	70806	Sponges, handle, squeegees, taping knife, spackle - MN	95.36	95.36			
Menards, INC	71048	Adhesion primer, angle square, drywall ancor, oak board - MN	61.78	61.78			
Menards, INC	71077	Yellow paint, light bulbs, green tape - DR	95.86			95.86	

Menards, INC	71282	Pliers, glass tile, paint, floor finish, brush, liners - MN	325.05	325.05			
Menards, INC	71366	Glass tiles, PL QC Caps, tile cutters - MN	117.24	117.24			
Milestone Contractors, LP	111080	D17-91 - Asphalt - Water line - 7/27-7/28/2017 - SW, TD	4,026.72	3,885.12			141.60
Milestone Contractors, LP	111107	D17-91 - Asphalt - 7/20/2017 - SW, TD	380.64				380.64
Monroe County Government	082017-COBU	Misc copies made - 07/17-07/28/17 - ENG	38.00	15.20		22.80	
Mosaic Global Sales, LLC	97697282	Hydro Fluorosilicic Acid - 19.680 @ 364.00 delivered 08/17/17-MN	7,163.52	7,163.52			
Rogers Group, INC	0071160424	W17-4103 - #11 Stone, Fill , Rip Rap - Storm - 8/1-8/3/17 - TD	496.58	429.62			66.96
Rogers Group, INC	0071160573	W17-4105 - Misc stone - Storm - 8/7-8/11/2017 - SW, TD	2,596.65	1,988.14			608.51
Sal Chemical Co., INC	171959	Aqua ammonia - 19,420 @ .1600 delivered 08/11/17 - MN	3,107.20	3,107.20			
Shambaugh & Son, LP (Precision Controls of Indy)	16478031	DR17-101 Work on backwash & limit switch on valve acuator	312.00			312.00	
Shambaugh & Son, LP (Precision Controls of Indy)	16480340	MN17-71 PLC-7 issues; check finished water PH analyzer	416.00	416.00			
Shambaugh & Son, LP (Precision Controls of Indy)	16480343	MN17-157 Chemical pumps electrical and SCADA issue	1,872.00	1,872.00			
Shambaugh & Son, LP (Precision Controls of Indy)	16480344	MN17-024 SCADA issue sod hyprochloride pump#6	416.00	416.00			
Shambaugh & Son, LP (Precision Controls of Indy)	16480346	BP17-81 Repair-electrical problem with SCADA - 4hrs@$104 per hr	416.00			416.00	
Shambaugh & Son, LP (Precision Controls of Indy)	16480524	DM17-062 Rezeroed clarifier #3 flow meter; polymer pump#2	416.00			416.00	
South Central Community Action Program INC	2017-07	Admin expenses for Assistance Program - July 2017 - ACCT	124.04	49.62		68.22	6.20
South Central GWB Company, INC	S3203758.001	24 Air filters for air handling unit @ Blucher LS - BP	98.76			98.76	
Southside Rental Center, INC	01-214322-01	Propane for forklifts - 08/11/17 - SC	92.82	37.13		55.69	
Staples Contract & Commercial, INC	3346219102	D batteries, clipboard, notebooks, binders - MN	131.20	131.20			
Staples Contract & Commercial, INC	3347607985	Copy paper, pens, post-its - MN	92.12	92.12			
Staples Contract & Commercial, INC	3347607991	One-step folding ladder - MN	22.75	22.75			
Staples Contract & Commercial, INC	3347607993	Post-it notes - MN	5.77	5.77			
Staples Contract & Commercial, INC	3347607996	Yellow expressions tape - MN	3.86	3.86			
Staples Contract & Commercial, INC	3347607999	Yellow expressions tape - MN	22.74	22.74			
Staples Contract & Commercial, INC	3347608003	3 Sheet protectors - MN	21.87	21.87			
Staples Contract & Commercial, INC	3347846506	Address labels, sanitizer, regist roll, flag "Sign Here" - ACCT	46.64	18.65		27.99	
Staples Contract & Commercial, INC	3347846537	Dymo Clear D1 Labels, C & AAA batteries, clock - DR	62.52			62.52	
Staples Contract & Commercial, INC	3347846538	2 Dymo white D1 labels - DR	31.40			31.40	
Staples Contract & Commercial, INC	3348584065	Little giant safety step ladder - MN	118.52	118.52			
Staples Contract & Commercial, INC	3348721761	Binders, sanitizer, duster, organizers, pens, notebooks - ENG	104.55	41.82		62.73	

Staples Contract & Commercial, INC	3348721790	Address labels - TD	20.04	8.02		11.02	1.00
Staples Contract & Commercial, INC	3349306888	5 Phone message books - COMM, TD	21.75	8.70		11.96	1.09
Staples Contract & Commercial, INC	3349807849	Rubbermaid trash can - MN	290.23	290.23			
Tom Spencer Concrete Products, INC	6785	W17-4105 PUR17-320 Flat-top manhole with grommets for 8" dip (2)	1,944.00	1,944.00			
United States Postal Service	487406 08/16/17	Replenish postage due account - PD95216-000 - Box 1216-ACCT	500.00	200.00		300.00	
Varidesk, LLC	IVC-2-377585	Varidesk Pro Plus 36 for J. Fleig - ENG, DIR	395.00	158.00		237.00	
Virtuoso Sourcing Group, LLC	23641	Collection agency fee - 08/15/17 - AR	16.06	6.42		9.64	
Virtuoso Sourcing Group, LLC	23642	Collection agency fee - 08/01-08/08/17 - AR	59.78	23.91		35.87	
W.W. Grainger, INC	9515304922	ENG17-058 Jameson water service line tracer unit	559.68	559.68			
W.W. Grainger, INC	9523367028	PUR17-368 Sani Professional 300 Disinfecting Wipes, 6PK	278.13	111.25		166.88	
William Chasteen (Monroe Tuff Jon)	PT12241	W17-4103 - Portable toilet rental - 06/05-07/04/17 - TD	78.00	78.00			
Young Trucking, INC	93771	Hauling sludge from Blucher Poole - 08/04/17 - BP, ENV	597.68			597.68	
Young Trucking, INC	93861	Hauling sludge from Blucher Poole - 08/09-08/11/17 - BP, ENV	1,328.28			1,328.28	
Young Trucking, INC	93862	Hauling sludge from Dillman WWTP - 08/09-08/10/17 - DR, ENV	10,682.36			10,682.36	
			269,545.67	141,154.05	38,185.51	78,855.72	11,350.39

UTILITIES SERVICE BOARD MOTION
MEETING ON SEPTEMBER 05, 2017
UTILITY BILLS

To:	Utilities Service Board	From:	Kim Robertson
Dept.		Dept.	Accounts Payable
Sub:	Claims list filed: 08/28/17	Date:	08/28/17
	USB: 9/5/2017		
	For Period: 08/15/17 - 08/28/17	**Paydate:**	**08/29/17**
	G/L Date: **08/29/17**		

Utilities Department invoices filed with the City Controller September 28, 2017 and signed by the Utilities Service Board for payment September 29, 2017 as in accordance with the Utilities Service Board Resolution of August 7, 1973, be hereby approved and entered into the minutes of today's meeting. A copy of the list is filed, with any exceptions noted, is hereby attached and made a part of these proceedings.

Water Operations & Maintenance	4,851.33
Water Construction	0.00
Water Meter Deposit	0.00
Water Sinking	0.00
Water Hydrant Meter Rental	0.00
Total of Water Utilities as per the invoice list:	$4,851.33
Wastewater Operations & Maintenance	6,638.66
Wastewater Construction	0.00
Wastewater Sinking	0.00
Total of Wastewater Utilities as per the invoice list:	$6,638.66
Stormwater	0.00
Stormwater Construction	0.00
Total of Stormwater Utility as per the invoice list:	$0.00
Total Water Utility:	**$4,851.33**
Total Wastewater Utility:	**$6,638.66**
Total Stormwater Utility:	**$0.00**
TOTAL WATER, WASTEWATER & STORMWATER UTILITIES	**$11,489.99**

City of Bloomington Utilities
Accounts Payable by G/L Distribution Report
Paydate: 08/29/17

Utility Bills

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Wastewater O&M
AT&T	8123347689 08/17	Service - Utilities - 08/07-09/06/17 - SC	137.85	55.14	82.71
AT&T	850788637 08/17	Long distance charges - July 2017 - BP, DR, MN	6.77	1.64	5.13
AT&T Mobility II, LLC	06566672 08/17	Service-All depts-07/12-08/11/17-287268772596x08192017-SC	2,011.05	677.24	1,333.81
AT&T Mobility II, LLC	8123600681 08/17	Service - D Steury - 07/12-08/11/17 - 287273058032x08192017 - MN	89.00	89.00	
City Of Bloomington Utilities	07/31/17	Service - 07/03-07/31/17 - BP, DR, LS, SC	2,961.80	247.85	2,713.95
DirecTV, LLC	32099790705	Service - Blucher Poole - 08/10-09/09/17 - BP	61.99		61.99
DirecTV, LLC	32114576137	Service - Dillman WWTP - 08/12-09/11/17 - DR	57.99		57.99
DirecTV, LLC	32116309245	Service - Monroe WTP - 08/12-09/11/17 - MN	57.99	57.99	
Duke Energy	08/29/17	Service - July - August 2017 - LS, BS, GR, SC, TD	2,942.60	2,074.73	867.87
Duke Energy	41003538018 8/17	Service - 06/15-08/08/17 - BS, TD, LS	3,066.37	1,551.16	1,515.21
Smithville Telephone Co Inc	8128241616 08/17	Service - SE Pumping Station - 07/20-08/19/17 - BS	96.58	96.58	
		Grand total:	11,489.99	4,851.33	6,638.66

WIRE TRANSFERS, FEES & PAYROLL FOR THE MONTH OF AUGUST, 2017

INDIANA DEPARTMENT OF REVENUE (SALES TAX - JULY, 2017)	$0.00
INDIANA DEPARTMENT OF REVENUE - RECEIPTS TAX 2ND QUARTER UTILITY RECEIPTS TAX	$0.00
NPC CHARGE CARD FEES - JULY, 2017	$0.00
FIRST FINANCIAL ACCOUNT ANALYSIS FEES - JULY, 2017	$0.00
GROSS PAYROLL 9/1/2017	$295,566.57
FICA TAX 9/1/2017	$21,278.15
TOTAL	**$316,844.72**

UTILITIES SERVICE BOARD MOTION
MEETING ON SEPTEMBER 05, 2017

CUSTOMER REFUNDS

To:	Utilities Service Board	From:	Kim Robertson
Dept.		Dept.	Accounts Payable
Sub:	Claims list filed: 08/25/17	Date:	08/28/17
	USB: 09/05/2017		
	For Period: 08/12/17 - 08/25/17	**Paydate:**	**09/08/17**
	G/L Date: **09/08/17**		

Utilities Department customer refunds filed with the City Controller August 25, 2017 and signed by the Utilities Service Board for payment September 08, 2017 as in accordance with the Utilities Service Board Resolution of August 7, 1973, be hereby approved and entered into the minutes of today's meeting. A copy of the list is filed, with any exceptions noted, is hereby attached and made a part of these proceedings.

Water Operations & Maintenance	153.61
Water Construction	0.00
Water Meter Deposit	0.00
Water Sinking	0.00
Water Hydrant Meter Rental	0.00
Total of Water Utilities as per the invoice list:	$153.61
Wastewater Operations & Maintenance	2,800.44
Wastewater Construction	0.00
Wastewater Sinking	0.00
Total of Wastewater Utilities as per the invoice list:	$2,800.44
Stormwater	0.00
Stormwater Construction	0.00
Total of Stormwater Utility as per the invoice list:	$0.00
Total Water Utility:	**$153.61**
Total Wastewater Utility:	**$2,800.44**
Total Stormwater Utility:	**$0.00**
TOTAL WATER, WASTEWATER & STORMWATER UTILITIES	**$2,954.05**

City of Bloomington Utilities
Accounts Payable by G/L Distribution Report
Paydate: 09/08/17

Vendor	Invoice No.	Invoice Description	Invoice Amount	Check No.	Reason for refund	Water Funds	Wastewater Funds	Stormwater Funds
Alyssa Angel Aungst	16559-026	Customer refund	$87.58	24906	Overpayments since March 2017 bill		$87.58	
Cheri Banet	10937-017	Customer refund	$8.63	24907	Meter read adjustment in July 2017		$8.63	
Reid M Bowers	33058-021	Customer refund	$78.81	24908	Overpayments since May 2017 bill		$78.81	
Katherine Stewart Clarke	6231-021	Customer refund	$26.19	24909	Overpayment on Aug 2017 bill		$26.19	
Jacob Allan Cushing	26366-023	Customer refund	$55.00	24910	Overpayment on July 2017 bill		$55.00	
Fierst Rentals	21347-022	Customer refund	$20.27	24911	Overpayments since Dec. 2016 bill		$20.27	
Langley Development Inc	45017-001	Customer refund	$1,748.98	24912	Overpayment on connection bill in June 2017		$1,748.98	
Peter G Remillard	6098-001	Customer refund	$153.61	24913	Overpayments on each bill since Sept 2015	$153.61		
Susanna R Standridge	16626-026	Customer refund	$123.30	24914	Duplicate payment on July 2017 bill		$123.30	
Xiao Su	21609-026	Customer refund	$602.13	24915	Leak adjustment in July 2017		$602.13	
Liam Frank White	8831-020	Customer refund	$18.19	24916	Duplicate payment on July 2017 bill		$18.19	
Christopher Glen Williams	3034-014	Customer refund	$31.36	24917	Duplicate payment on Move out bill in July 2017		$31.36	
			$2,954.05			$153.61	$2,800.44	$0.00
			$2,954.05					

ADVERTISEMENT FOR BIDDERS

NOTICE IS HEREBY GIVEN THAT THE UTILITIES SERVICE BOARD OF THE CITY OF BLOOMINGTON, INDIANA WILL RECEIVE SEALED BIDS FOR THE BELOW-DESCRIBED WORK AT THE LOCATION INDICATED.

DILLMAN ROAD WWTP
EFFLUENT FILTER IMPROVEMENTS

The work includes replacing the existing pneumatically actuated filter valves with new valves and electric actuators, replacement of the existing service and backwash pumps with new pumps and VFDs for the service water pumps, replacement of the existing venturi flow meters with new meters, replacement of two Dresser couplings, demolition of the existing compressed air system and filter control consoles, electrical and instrumentation and control work to support the new electric actuators, and all other related work and appurtenances necessary to complete the work shown on the Drawings and described in the Specifications.

Sealed bids shall be received by the Utilities Department, at 600 E. Miller Drive, Bloomington, Indiana, 47401, at or before 4:45 PM local time on September 5, 2017. Bids will be publicly opened and read aloud by the Utilities Service Board at 5:00 PM local time on September 5, 2017 at its meeting in the Board Room, Utilities Building, 600 E. Miller Drive, Bloomington, Indiana. Any bids received after the designated time will be returned unopened. Bids will be reviewed and the award may be made at the September 18, 2017 meeting or a subsequent meeting of the Utilities Service Board.

Each Bidder shall file with his or her sealed bid: (1) a properly executed Non-collusion Affidavit as required by the laws of the State of Indiana; (2) a Questionnaire Form 96 of the State Board of Accounts; (3) a cashier's check or certified check drawn on an acceptable bank or a Bid bond equal to five (5) percent of the total amount of bid; (4) a properly executed Trench Safety Systems Affidavit, if project may require creation of a trench of at least five (5) feet in depth; and (5) a properly executed Employee Drug Testing Program Affidavit for a public works project estimated to cost at least $150,000. For projects utilizing Federal funding Wage rates shall be in compliance with Davis Bacon. For bids of $100,000.00 or more, the successful bidder shall furnish performance and payment bonds for one hundred percent (100%) of the contract amount prior to the execution of the contract, and said bonds shall remain in effect for a period of one (1) year after final acceptance of the work.

Each Bidder must ensure that to the greatest extent feasible, opportunities for training and employment should be given to lower income residents of the project area and purchases and/or contract for work in connection with the project should be awarded to small business concerns which are located in, or owned in substantial part, by persons residing in the area of the project.

The City of Bloomington is an equal opportunity employer, and Bidder shall meet all requirements for equal employment under Title VII of the 1964 Civil Rights Act as amended and under the Bloomington Human Rights Ordinance, as amended.

Each Bidder for proposals over $10,000.00 shall submit and have approved by the City of Bloomington Contract Compliance Officer, Barbara McKinney, his/her written Affirmative Action Plan at least twenty-four (24) hours prior to the deadline for submission of bid. Bids received that do not

have an approved Affirmative Action Plan may be returned unopened. Each Bidder must insure that all employees and applicants for employment are not discriminated against because of race, religion, color, sex, national origin, ancestry, disability, sexual orientation, gender identity, veteran status or housing status. All the protected classes must be included in your Affirmative Action Plan for it to be acceptable. In addition to other requirements, your plan MUST include a workforce breakdown, an internal grievance procedure, a non-retaliation statement, designation of a person by name or position who is responsible for implementation of the Plan, applicability to both applicants and employees, recruitment of minorities, equal access to training programs, and an explanation of your method of communicating the operations of your affirmative action plan to employees and prospective applicants. Barbara McKinney, Contract Compliance Officer, may be contacted at (812) 349-3429, 8:00 a.m. to 5:00 p.m. Monday through Friday.

In accordance with Indiana Code 4-13-18-5, each Contractor that submits a bid for a public works project that is estimated to cost $150,000 or more shall submit with his/her bid a written plan for an employee drug testing program to test the employees of the Contractor and Subcontractors for drugs.

If the project may require creation of a trench of at least five (5) in depth, the low bidder shall be required to submit a trench safety plan to the project engineer at least ten (10) days prior to beginning work on the project.

The contract documents, including specifications, are on file at the Bloomington Utility Office, 600 East Miller Drive. Copies of the Drawings and Specifications are also on file at Wessler Engineering, 6219 South East Street, Indianapolis, Indiana 46227, Telephone (317) 788-4551. Drawings and Specifications may be obtained from Wessler Engineering, Inc. (www.wesslerengineering.com/planroom/) for a non-refundable fee. A complete digital set of bidding documents is available for $100. A complete hard copy set of bidding documents is available for $150.

An up-to-date Planholders List may also be viewed at www.wesslerengineering.com/planroom/

The Utility Service Board reserves the right to waive any informality and to accept or reject any or all bids submitted. Bids may be held by the Utility Service Board for a period not-to-exceed sixty (60) days from the date of the opening of Bids for the purpose of reviewing the Bids and investigating the qualifications of the Bidders prior to awarding the contract.

Utilities Service Board, City of Bloomington, Indiana
Samuel K. Frank, President

UTILITIES SERVICE BOARD
CITY OF BLOOMINGTON, INDIANA
RESOLUTION 2017-3

WHEREAS, on or about June 20, 2016, the City of Bloomington issued a Request for Qualifications for guaranteed energy savings contract services to, among other things, achieve the goal of providing solar power throughout City Government; and

WHEREAS, on or about November 9, 2016, the City issued a Request for Proposal for Guaranteed Energy Contract Services for the implementation of, among other things, one or more Guaranteed Savings Contracts regarding the construction and/or installation of energy related upgrades, including renewable energy resources such as solar power to facilities owned by the City and operated by its Municipal and Utilities Departments; and

WHEREAS, on or about February 14, 2017, the City expressed its desire to work with Energy Systems Group, LLC, an Indiana limited liability company (hereinafter "ESG") with the intended goal of approval from the Bloomington Common Council to approve a Guaranteed Service Contract under Indiana Code 36-1-12.5 to implement City-wide upgrades to energy related contracting services including, among other things, solar power (photovoltaic systems or "PV" for short); and

WHEREAS, the 120th Indiana General Assembly passed Senate Enrolled Act 309 ("SEA 309"), which reduces certain financial incentives available to the City in connection with the installation of PV systems that are not fully implemented by December 31, 2017; and

WHEREAS, in light of SEA 309, the City requested that ESG immediately undertake to design, develop, and install, for completion before December 31, 2017, all PV Systems without waiting; and

WHEREAS, the City and ESG have entered into a Guaranteed Savings Contract for ESG to design, develop and install all PV Systems before December 31, 2017; and

WHEREAS, the Utilities Service Board finds the City's solarizing initiative to be beneficial for its customer base and finds the timely entered Guaranteed Savings Contract prudent given recent legislation.

NOW, THEREFORE, BE IT RESOLVED THAT:

The City of Bloomington Utilities Service Board hereby supports the City of Bloomington's solarizing initiative and hereby approves of the Guaranteed Savings Contract by and between the City of Bloomington and ESG.

SO ADOPTED by the Utilities Service Board at its regularly scheduled meeting of September 5, 2017.

Sam K. Frank, President	Jeff Ehman, Member
Steven J. Sherman, Vice President	Julie Roberts, Member
Jason Banach, Member	Amanda Burnham, Member

Attest:

Holly McLauchlin, Secretary
Utilities Service Board

UTILITIES SERVICE BOARD
CITY OF BLOOMINGTON, INDIANA
RESOLUTION 2017-4

Regarding Unclaimed Customer Credit Balances

WHEREAS, pursuant to Indiana Code 36-9-23-28.5 an overpayment of sewer fees that remains unclaimed by a payor for more than seven (7) years after the termination of the service for which the overpayment was made becomes the property of the municipality; and

WHEREAS, there is no comparable provision in the Indiana Code for overpayment of water fees; and

WHEREAS, the City of Bloomington Utilities Service Board is authorized pursuant to Indiana Code 8-1.5-3-4(11) to adopt rules and policies for the safe, economical and efficient management of each utility; and,

WHEREAS, the City of Bloomington Utilities Service Board is of the opinion that the rationale which underlies the Indiana Legislature's adoption of such a fee overpayment policy for the Sewer Utility also applies to the Water Utility and that a comparable policy should be adopted for the Water Utility to promote economical and efficient management of the Water Utility;

NOW, THEREFORE, BE IT RESOLVED THAT:

The City of Bloomington Utilities Service Board hereby adopts the following policy for the Water Utility:

> "Any overpayment of water fees that remains unclaimed by a payor for more than seven (7) years after the termination of the service for which the overpayment was made becomes the property of the Water Utility."

SO ADOPTED by the Utilities Service Board at its regularly scheduled meeting of September 5, 2017.

Sam K. Frank, President	Jeff Ehman, Member
Steven J. Sherman, Vice President	Julie Roberts, Member
Jason Banach, Member	Amanda Burnham, Member

Attest:

Holly McLauchlin, Secretary
Utilities Service Board