The Board of Public Works meeting was held on Tuesday, August 8, 2017 at 5:35 pm in the Council Chambers of City Hall at Showers, 401 N. Morton Street, Bloomington, Indiana, with Kyla Cox Deckard presiding.

REGULAR MEETING OF THE BOARD OF PUBLIC WORKS

ROLL CALL

Present: Kyla Cox Deckard
Kelly Boatman
Dana Palazzo

City Staff: John Hewett – Housing and Neighborhood Development
Chris Wheeler – City Legal
Sean Starowitz – Economic and Sustainable Development
Dan Backler – Planning and Transportation
Andrew Cibor – Planning and Transportation
Neil Kopper – Planning and Transportation
Jason Moore – Bloomington Fire Department
Jayme Washel – Bloomington Fire Department
Jackie Moore – City Legal
Christina Smith – Public Works
Valerie Hosea – Public Works

MESSAGES FROM BOARD MEMBERS

None

PETITIONS & REMONSTRANCES

None

TITLE VI VIOLATIONS

Emergency Order to Vacate 600 E. Hillside (Park South)

John Hewett, with Housing and Neighborhood Development, announced that at 3:15 p.m. this afternoon, the property was deemed compliant and the order was lifted.

Chris Wheeler, with City Legal, presented the request to Abate the Property at 3807 E. 3rd St. See meeting packet for further details.

Permission to Abate the Property at 3807 E. 3rd St.

Boatman asked if there has been any response from the owner

Wheeler said there was not. He explained that every certified letter sent to the last known address for the property owner has been returned. The ordinance allows compliance officers to then provide notice in other ways including posting on the doors of the property.

Palazzo made a motion to approve the request to Abate the Property at 3807 E. 3rd St. Boatman seconded. The motion passed. Abatement approved.

Hewett presented the request to Abate the Property at 2414 S. Milton Dr. See meeting packet for further details.

Permission to Abate the Property at 2414 S. Milton Dr.

Cox Deckard asked if these notices have been received.

Hewett confirmed.

Boatman made a motion to approve the request to Abate the Property at 2414 S. Milton Dr. Palazzo seconded. The motion passed. Abatement approved.

CONSENT AGENDA

1. Approval of Minutes-August 8, 2017
2. Resolution 2017-72: Use of City Street for Susie Street Block Party (Sunday, 8/27)
3. Resolution 2017-73: Use of City Street for First United Methodist Church Annual Picnic (Sunday 9/10)
4. Resolution 2017-74: Use of City Street for Buskirk-Chumley Red Carpet Event (Sunday 9/17)
5. Resolution 2017-75: Use of City Street for Breast Cancer Awareness Walk (Saturday, 10/21)
6. Resolution 2017-76: Use of City Street for Jill Behrman 5K Color the Campus Run Walk (Saturday, 10/21)
7. Resolution 2017-77: Use of City Street for IU Fall Cycling Series Street Sprints (Saturday, 10/21)
8. Amend Resolution 2017-59: Use of City Streets for Lotus

Festival (9/28/17-10/1/17)

9. Amend Resolution 2017-64: Use of City Streets for Bloomingfoods Vendor Fair 2017 (Saturday, 9/9, Rain date 9/16)
10. Noise Permit Request for Cry Out in the Park (Sunday 9/3)
11. Approval of Payroll Register for 8/18/17 in the amount of $380,081.89.

Palazzo made a motion to approve the items on the Consent Agenda. Boatman seconded. The motion passed. Consent Agenda approved.

NEW BUSINESS

Approve Request to Extend Temporary Closure of Fess Ave. from Indiana University for Mathers Museum Construction

Daniel Backler, with Planning and Transportation, presented the Request to Extend Temporary Closure of Fess Ave. from Indiana University for Mathers Museum construction. See meeting packet for further details.

Boatman asked if the extension was due to a delay with the start of the project.

Backler confirmed.

Boatman made a motion to approve the Request to Extend Temporary Closure of Fess Ave. from Indiana University for Mathers Museum Construction. Palazzo seconded. The motion passed. Closure extension approved.

Resolution 2017-78: Request to Encroach into Public Right of Way with Seating Deck at 110 N. Walnut St.

Frank Perrelle, with Opie Taylor's, presented Resolution 2017-78: Request to Encroach into Public Right of Way with Seating Deck at 110 N. Walnut St. See meeting packet for further details.

Backler added that the deck meets all required specifications.

Boatman asked if there are any other encroachments on that side of Walnut St.

Perrelle said Malibu Grill encroaches. However, all spacing requirements will be met. The slope in that area was factored into the design of the deck.

Discussion about what structures require encroachments ensued.

Palazzo made a motion to approve Resolution 2017-78: Request to Encroach into Public Right of Way with Seating Deck at 110 N. Walnut St. Boatman seconded. The motion passed. Resolution 2017-78 approved.

Approve Contract for Sare Rd. Multiuse Path and Intersection Improvements INDOT-LPA Project Coordination

Neil Kopper, with Planning and Transportation, presented the Contract for Sare Rd. Multiuse Path and Intersection Improvements INDOT-LPA Project Coordination. See meeting packet for further details.

Boatman made a motion to approve the Contract for Sare Rd. Multiuse Path and Intersection Improvements INDOT-LPA Project Coordination. Palazzo seconded. The motion passed. Contract approved.

Approve School Zone Enhancements INDOT-LPA Project Coordination Contract

Kopper presented the School Zone Enhancements INDOT-LPA Project Coordination Contract. See meeting packet for further details.

Boatman asked Kopper to provide an overview of the enhancements.

Kopper explained signs would be updated and become more enforceable. He also explained that school zone lengths would be limited to where children are crossing and times when they are present. These changes would be implemented for schools within City limits.

Palazzo made a motion to approve the School Zone Enhancements INDOT-LPA Project Coordination Contract. Boatman seconded. The motion passed. Contract approved.

Resolution 2017-79: Approve Special Purchase for Air Filtration System for All City Fire Stations

Jason Moore, with the Bloomington Fire Department, presented Resolution 2017-79: Approve Special Purchase for Air Filtration System for All City Fire Stations. See meeting packet for further details.

Palazzo asked why the price was so reasonable.

Moore explained most systems are more expensive because they require more power.

Boatman made a motion approve Resolution 2017-79: Approve Special Purchase for Air Filtration System for All City Fire Stations. Palazzo seconded. The motion passed. Resolution 2017-79 approved.

Approve Agreement with Fish Window Cleaning for Interior and Exterior Window Cleaning Services for the Morton, Walnut, and 4th St. Parking Garages

Smith presented the Agreement with Fish Window Cleaning for Interior and Exterior Window Cleaning Services for the Morton, Walnut, and 4th St. Parking Garages. See meeting packet for further details.

Boatman asked if the agreement is for a certain term.

Smith explained it is a one-time service.

Palazzo made a motion to approve the Agreement with Fish Window Cleaning for Interior and Exterior Window Cleaning Services for the Morton, Walnut, and 4th St. Parking Garages. Boatman seconded. The motion passed. Agreement approved.

Approve Consulting Contract with Jane St. John, LLC, for Economic and Sustainable Development Special Projects

Sean Starowitz with Economic and Sustainable Development, presented the Consulting Contract with Jane St. John, LLC, for Economic and Sustainable Development Special Projects. See meeting packet for further details.

Palazzo asked about the duration of the contract, as mentioned in "Exhibit A."

Starowitz explained the dates mentioned address the completion date of the project overall. They're hoping to have hired another sustainability coordinator before that time.

Palazzo asked Starowitz to clarify the third paragraph of the overview of "Exhibit A."

Starowitz explained this addresses the flexibility staff would need for implementation of the programs.

Discussion about the routing of the contract's approvals ensued.

Palazzo asked how this vendor was chosen.

Starowitz explained she has experience working with the City.

Cox Deckard asked if the City has used this consultant recently.

Starowitz said staff will follow-up with the Board at a subsequent meeting.

Cox Deckard asked when the work would start.

Starowitz said it would begin as soon as the contract is signed.

Palazzo asked if a vendor's contract would come to the Board when there is a conflict of interest.

Jackie Moore, with City Legal, explained the conflict has nothing to do with the fact that this consultant was selected. In this case, the consultant is the spouse of a City employee. The mayor would have to waive it, and has done so.

Cox Deckard asked if the City employee (the spouse) was involved in the decisions of the project.

Starowitz said he was not.

Cox Deckard asked what the consultant's hourly pay would be.

Boatman estimated $101 per hour.

Boatman asked if Alex Crowley will oversee the project.

Starowitz confirmed.

Boatman asked if the consultant's paychecks would appear on the claims register.

Starowitz confirmed.

Cox Deckard asked if the consultant will be working part-time.

Starowitz confirmed.

Discussion about the details of compensation ensued.

Boatman noted that the contract mentions the consultant will be paid $85 per hour, not to exceed $39,950.

Cox Deckard requested further clarification of "Article 4" regarding the compensation of Jane St. John, LLC, as the listed amounts differed.

Boatman requested further clarification regarding the scope of work extending beyond the expiration of the contract.

Cox Deckard made a motion to table the discussion for the Consulting Contract with Jane St. John, LLC, for Economic and Sustainable Development Special Projects. Palazzo seconded. The motion passed. Contract tabled.

STAFF REPORTS & OTHER BUSINESS

Smith provided the following announcements:

- The following businesses will receive Outdoor Seating Permits: Opie Taylors (110 N. Walnut St.), Swing-In Pizza (1280 N. College Ave., Suite 3), Michael's Uptown Café (102 E. Kirkwood Ave.), Relish (204 N. Morton St.), The Village Deli Inc. (409 E. Kirkwood Ave.), The Tap (101 N. College Ave.), and Scotty's Brewhouse (302 N. Walnut St.),

APPROVAL OF CLAIMS

Palazzo moved to approve the Claims Register for 7/14/17 – 8/25/17 in the amount of $376,630.77. Cox Deckard seconded the motion. The motion passed. Claims approved.

ADJOURNMENT

Cox Deckard called for adjournment. Meeting adjourned at 6:45 p.m.

Accepted by:

Kyla Cox Deckard, President

Kelly Boatman, Vice-president

Dana Palazzo

Dana Palazzo, Secretary

Date: September 5, 2017 Attest to: Valerie Olsen