UTILITIES SERVICE BOARD MEETING

October 2, 2017

Utilities Service Board meetings are recorded electronically or stenographically and are available during regular business hours in the office of the Director of Utilities.

Board President Frank called the regular meeting of the Utilities Service Board to order at 5:03 p.m. The meeting was held in the Utilities Service Board room at the City of Bloomington Utilities Administrative Building in Bloomington, Indiana.

Board members present: Sam Frank, Jim Sherman, Jason Banach, Amanda Burnham, and Julie Roberts.

Staff members present: Tamara Roberts, Brad Schroeder, Jon Callahan, Michelle Waldon, Tom Axsom, John Langley, Chris Wheeler, Holly McLauchlin, and Vic Kelson.

MINUTES

Board Vice President Sherman moved and Board Member Roberts seconded the motion to approve the minutes of the September 21st meeting. Motion carried, 5 ayes (1 member absent: Ehman).

CLAIMS

Sherman moved and Roberts seconded the motion to approve the standard claims as follows:

> ***Vendor invoices submitted included $359,049.70 from the Water Utility; $79,590.42 from the Wastewater Utility; and $792.68 from the Stormwater Utility. Total Claims approved, $439,432.80.***

Motion carried, 5 ayes (1 member absent: Ehman).

Sherman moved and Roberts seconded the motion to approve the utility claims as follows:

> ***Utility invoices submitted included $5,504.77 from the Water Utility; $5,543.84 from the Wastewater Utility; and $0.00 from the Stormwater Utility. Total Claims approved, $11,048.61.***

Motion carried, 5 ayes (1 member absent: Ehman).

Sherman moved and Roberts seconded the motion to approve the wire transfers and fees for the month of September in the amount of $319,534.25.

Motion carried, 5 ayes (1 member absent: Ehman).

Sherman moved and Roberts seconded the motion to approve the customer refunds as follows:

> ***Customer refunds submitted included $47.70 from the Water Utility; $115.16 from the Wastewater Utility; and $0.00 from the Stormwater Utility. Total Claims approved, $162.86.***

Motion carried, 5 ayes (1 member absent: Ehman).

REQUEST FOR APPROVAL OF AB BIOTECHNOLOGIES PERMIT

Sherman moved and Roberts seconded the motion to approve permit; motion carried, 5 ayes (1 member absent: Ehman).

CBU Pretreatment Coordinator Roberts presented an Industrial Waste permit for AB Biotechnologies. This company currently has a location on the west side, but they are building a new pharmaceutical manufacturing facility that will begin operations late this year or early 2018. It will have a maximum of 5,000 gallons effluent per day. In the first 90 days, they are required to do baseline monitoring and then ongoing monitoring. Board said permit looked straightforward and approved.

OLD BUSINESS: N/A

NEW BUSINESS: N/A

SUBCOMMITTEE REPORTS: Planning & Property subcommittee met Thursday 9/28. They reviewed CBU's Real Estate Assets which have been compiled by CBU Engineering Project Coordinator Mike Carter. The review will continue at the next P&P meeting with the goal of cleaning up data, answering questions, and addressing concerns related to real estate. Board expressed gratitude for Carter's extensive research to put together the information.

The subcommittee also reviewed a request for a sewer extension into a new development proposed for the west side. It is partly in "Area A" and partly in "Area B". Board asked staff to review what has been done in the past and tabled until next meeting.

STAFF REPORTS: CBU Director Kelson reported that CBU participated in a City-wide neighborhood clean-up the past Saturday called "Taking it to the Streets" which involved many City Departments. He also reported that the work on the trestle at Lake Lemon will likely finish this week. CBU has received no complaints since work began. Board asked for an update on hiring an Assistant Director (Finance). Kelson said the position has been advertised as open until filled. The interview committee reviews applications as they come in and will be conducting interviews over the next few weeks.

PETITIONS AND COMMUNICATIONS: N/A

ADJOURNMENT: The meeting was adjourned at 5:12 p.m.

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Samuel K. Frank, President