

UTILITIES SERVICE BOARD MEETING

October 30, 2017

Utilities Service Board meetings are recorded electronically or stenographically and are available during regular business hours in the office of the Director of Utilities.

Board President Frank called the regular meeting of the Utilities Service Board to order at 5:00 p.m. The meeting was held in the Utilities Service Board room at the City of Bloomington Utilities Administrative Building in Bloomington, Indiana.

Board members present: Sam Frank, Jim Sherman, Amanda Burnham, Jean Capler, and Julie Roberts.

Staff members present: Nolan Hendon, Phil Peden, Brad Schroeder, Mike Hicks, Jon Callahan, John Langley, Michelle Waldon, Cindy Shaw, Tom Axsom, Chris Wheeler, Holly McLaughlin, and Vic Kelson.

MINUTES

Board Vice President Sherman moved and Board Member Burnham seconded the motion to approve the minutes of the October 16th meeting. Motion carried, 5 ayes (2 members absent: Ehman and Banach).

CLAIMS

Sherman moved and Burnham seconded the motion to approve the standard claims as follows:

Vendor invoices submitted included \$240,301.65 from the Water Utility; \$575,933.95 from the Wastewater Utility; and \$22,895.18 from the Stormwater Utility. Total Claims approved, \$839,130.78

Motion carried, 5 ayes (2 members absent: Ehman and Banach).

CBU Finance Manager Waldon brought to the Board's attention claims that were allocated incorrectly and said the allocations would be corrected. The dollar amount stays the same.

Sherman moved and Burnham seconded the motion to approve the utility claims as follows:

Utility invoices submitted included \$7,684.91 from the Water Utility; \$46,784.72 from the Wastewater Utility; and \$0.00 from the Stormwater Utility. Total Claims approved, \$54,469.63.

Motion carried, 5 ayes (2 members absent: Ehman and Banach).

Sherman moved and Burnham seconded the motion to approve the wire transfers and fees in the amount of \$329,278.40.

Motion carried, 5 ayes (2 members absent: Ehman and Banach).

Sherman moved and Burnham seconded the motion to approve the customer refunds as follows:

Customer refunds submitted included \$17.17 from the Water Utility; \$18.91 from the Wastewater Utility; and \$191.64 from the Stormwater Utility. Total Claims approved, \$208.81.

Motion carried, 5 ayes (2 members absent: Ehman and Banach).

REQUEST APPROVAL OF AGREEMENT FOR THE DILLMAN WWTP EFFLUENT FILTER IMPROVEMENTS

Sherman moved and Burnham seconded the motion to approve agreement; motion carried, 5 ayes (2 members absent: Ehman and Banach).

CBU Engineer Hicks presented agreement with Kokosing, the company selected through bidding process. Board checked to ensure agreement had been through Legal, Controller, and Mayor's office, which it had, although after the packet was released the previous Thursday.

REQUEST APPROVAL OF 2017-18 CIPP LINING PROJECT AGREEMENT

Sherman moved and Burnham seconded the motion to approve agreement; motion carried, 5 ayes (2 members absent: Ehman and Banach).

CBU Engineer Peden presented agreement with Layne Inliner, the company selected through bidding process. Layne was previously Reynolds, which CBU has worked with successfully in the past. The 2017 portion of the contract focuses on locations that cannot be replaced with traditional methods, such as heavily trafficked intersections. 2018 portion is in Blue Ridge neighborhood which is in need of pipe rehab. There are 25,000 ft. total lined pipes, mostly 8". Contract is not to exceed \$710,478.50 which is under Engineering Department estimate.

REQUEST APPROVAL OF LEASE-PURCHASE AGREEMENT FOR SOLAR INSTALLATIONS

Sherman moved and Burnham seconded the motion to approve agreement; motion carried, 5 ayes (2 members absent: Ehman and Banach).

Wheeler of the City Legal Department requested the Board support effort being made by City for solar installations throughout the city, about ½ of which are at CBU locations. A staff report prepared by Thomas Cameron of the City Legal Dept. spells out methods by which lease is paid compared to the energy savings. Outside legal groups have worked with City Legal and the Controller's office to prepare lease agreement. Board asked what the expected lifespan of the solar panels is. CBU Energy Manager Hendon replied that the lifespan of maximum efficiency is 30 years. Board pointed out that savings begin just as panels begin to lose efficacy, although another Board member pointed out that the savings could be interpreted differently. Board says even if the project is savings neutral, it is a worthwhile effort. ESG subcontractors PSG will install the panels. Board asked if the deadline for maximum net metering would be met. Hendon says where net metering is a factor, the service center for instance, panels will be installed before 2018.

At the plants where all the energy will be used by the facility where the panel is housed, net metering is not a factor so ESG has been released from that deadline.

REQUEST APPROVAL OF RESOLUTION 2017-17

Sherman moved and Burnham seconded the motion to approve agreement; motion carried, 5 ayes (2 members absent: Ehman and Banach).

Wheeler presented a resolution that two ordinances be presented to City Council. The ordinances are for non-recurring rates and fees for water and wastewater. CBU is attempting to adjust the rates to according to the Crowe Horwath report that was previously presented to and approved by the USB. On Nov. 1 is the first reading, Nov. 8 is public hearing, and Nov. 15 is the vote. CBU Director Kelson, Waldon, and Wheeler as well as representatives from Crowe Horwath plan to be at the public hearing to answer questions. Board asked to ensure that it was made clear that the improvements must be made, whether from these fee increases or later rate increases. Board members are also welcome to make comments at City Council meeting.

REQUEST APPROVAL OF BLUCHER POOLE MOLD REMEDIATION HVAC DEMO

Sherman moved and Burnham seconded the motion to approve agreement; motion carried, 5 ayes (2 members absent: Ehman and Banach).

Shaw from CBU Purchasing presented agreement with Fields for demolition of HVAC components and containment of mold. The not to exceed amount is \$15,926.13. Although the amount is under \$50,000, the agreement was brought to the Board because it is part of a larger project and because it is a project on which CBU feels the Board should be kept updated.

REQUEST APPROVAL OF BLUCHER POOLE MOLD REMEDIATION HVAC INSTALL

Sherman moved and Burnham seconded the motion to approve agreement; motion carried, 5 ayes (2 members absent: Ehman and Banach).

Shaw presented an agreement to install new HVAC components at Blucher to replace what Fields removes. The contractor is HFI and the amount is \$27,287.00.

OLD BUSINESS: N/A

NEW BUSINESS: N/A

SUBCOMMITTEE REPORTS: N/A

STAFF REPORTS: CBU Director Kelson reported that the Labor Management Council annual retreat occurred the previous Friday and went well. Interviews for Assistant Director of Finance continue.

PETITIONS AND COMMUNICATIONS: Sherman said he feels the coverage in the Herald Times blames CBU for the incident in which a child fell in hole where a storm grate was out of place. Kelson said Engineering and T&D both worked to remedy the situation and he feels the reporting was fair. Board member Roberts reminded the other members that on Nov. 16th at 11am Kelson was leading a Monroe Water Treatment Plant tour for USB members.

ADJOURNMENT: The meeting was adjourned at 5:35 p.m.

Samuel K. Frank, President