

UTILITIES SERVICE BOARD MEETING

December 22, 2017

Utilities Service Board meetings are recorded electronically and are available during regular business hours in the office of the Director of Utilities.

Board President Frank called the regular meeting of the Utilities Service Board to order at 12:00 p.m. The meeting was held in the Utilities Service Board room at the City of Bloomington Utilities Service Center 600 East Miller Drive, Bloomington, Indiana.

Board members present: Sam Frank, Jean Capler, Jeff Ehman, and Julie Roberts.

Staff members present: Jane Fleig, Michael Hicks, Brad Schroeder, John Langley, Michelle Waldon, Cindy Shaw, Chris Wheeler, Laura Pettit, Holly McLauchlin, and Vic Kelson.

MINUTES

Board member Roberts moved and board member Capler seconded the motion to approve the minutes of the December 11th meeting. Motion carried, 4 ayes (3 members absent: Sherman, Burnham, and Banach).

CLAIMS

Capler moved and Roberts seconded the motion to approve the standard claims as follows:

Vendor invoices submitted included \$361,191.27 from the Water Utility, \$313,974.42 from the Wastewater Utility, and \$2,735.01 from the Stormwater Utility. Total Claims approved: \$677,900.70.

Motion carried, 4 ayes (3 members absent: Sherman, Burnham, and Banach).

Capler moved and Roberts seconded the motion to approve the ACH claims as follows:

Invoices submitted included \$1,590,311.71 from the Water Utility, \$5,704,635.85 from the Wastewater Utility, and \$0.00 from the Stormwater Utility. Total Claims approved: \$7,294,947.56.

Motion carried, 4 ayes (3 members absent: Sherman, Burnham, and Banach).

Capler moved and Roberts seconded the motion to approve the utility claims as follows:

Utility invoices submitted included \$5,946.99 from the Water Utility, \$15,020.22 from the Wastewater Utility, and \$0.00 from the Stormwater Utility. Total Claims approved: \$20,967.21.

Motion carried, 4 ayes (3 members absent: Sherman, Burnham, and Banach).

Capler moved and Roberts seconded the motion to approve the customer refunds as follows:

Customer refunds submitted included \$328.15 from the Water Utility, \$562.64 from the Wastewater Utility, and \$0.00 from the Stormwater Utility. Total Claims approved: \$890.79.

Motion carried, 4 ayes (3 members absent: Sherman, Burnham, and Banach).

REQUEST APPROVAL OF RESOLUTION TO AWARD BLUCHER POOLE WWTP SCREENING EQUIPMENT REPLACEMENT PROJECT

Capler moved and Roberts seconded the motion to approve resolution; motion carried, 4 ayes (3 members absent: Sherman, Burnham, and Banach).

CBU Engineer Hicks presented resolution 2017-8 to award contract for replacing the mechanical screening equipment at Blucher Poole WWTP to Ottenweller Contracting. Five bids were received; the lowest responsible and responsive bidder is Ottenweller. CBU has not worked with them before so Hicks checked references such as Citizens Indianapolis and Fort Wayne wastewater; references were positive. Board asked if Ottenweller had an Affirmative Action plan and Hicks confirmed they did. The equipment will arrive within 3.5 months, then Ottenweller will have 210 days to complete the work. While the mechanical screen is inoperative, wastewater will go through a manual screen that is cleaned daily by employees.

REQUEST APPROVAL OF CONSULTING SERVICE AGREEMENT FOR I69 UNIT 4

Capler moved and Roberts seconded the motion to approve agreement; motion carried, 4 ayes (3 members absent: Sherman, Burnham, and Banach).

Wheeler, City Legal, presented a contract with GRW for engineering consulting to determine if CBU should accept or modify terms proposed by INDOT for completion of I69 Unit 4. GRW has already been involved in previous work related to I69. This contract is for \$20,000.00 which is reimbursable through federal funding, but could be paid by water and wastewater funds if needed. There is some discussion between CBU and INDOT about "relocated infrastructure" vs. "betterment of infrastructure"; one is reimbursable, the other is not.

REQUEST APPROVAL OF AGREEMENT FOR AMMONIA LINE REPAIR AT MWTP

Capler moved and Roberts seconded the motion to approve agreement pending approval from Controller's office; motion carried, 4 ayes (3 members absent: Sherman, Burnham, and Banach).

CBU Director Kelson presented an agreement with HFI to repair a leaking ammonia line at the Monroe Water Treatment Plant. The ammonia is part of the water disinfection process and critical to operations. The line is made of a special plastic, is difficult to reach, and requires many safety precautions. The agreement is still being reviewed by the City Controller.

REQUEST APPROVAL OF AGREEMENT FOR BLUCHER POOLE CEILING REPAIR

Capler moved and Roberts seconded the motion to approve agreement; motion carried, 4 ayes (3 members absent: Sherman, Burnham, and Banach).

Kelson presented an agreement with HFI to replace the ceiling and repair drywall at Blucher Poole WWTP where moldy ductwork was removed and replaced. The lab at BP is temporarily housed in the garage. The floors will be the next and last phase of the mold remediation project.

OLD BUSINESS: None.

NEW BUSINESS: None.

SUBCOMMITTEE REPORTS: Planning and Property subcommittee reported about a petition for a sewer extension into Area B. This is the second review; the item had previously been tabled for consideration related to the long term plan. Because the site is in the Blucher basin and not Dillman (which is nearing capacity), and because it is the second phase of a development which is already served by CBU sewer, and because the surrounding area cannot be feasibly served by CBU sewer, the subcommittee recommends approval of the petition. Frank thanked petitioners for being patient and the petitioners asked for a "will serve" letter which CBU will provide.

Roberts moved and Capler seconded the motion to accept subcommittee's recommendation; motion carried, 4 ayes (3 members absent: Sherman, Burnham, and Banach).

STAFF REPORTS: None.

PETITIONS AND COMMUNICATIONS: Frank thanked all CBU crew for a safe and productive year and wished everyone a good holiday season.

ADJOURNMENT: The meeting was adjourned at 12:20 p.m.

Samuel K. Frank, President