

**AGENDA**  
**UTILITIES SERVICE BOARD MEETING**

Utilities Service Board Room  
City of Bloomington Utilities  
600 E. Miller Dr.  
Bloomington, Indiana 47402

Julie Roberts, President  
Jim Sherman, Vice President  
Jason Banach  
Amanda Burnham  
Jean Capler  
Jeff Ehman  
Sam Frank  
Terri Porter, ex-officio  
Jim Sims, ex-officio

**March 5, 2018**

**5:00 P.M. Regular Meeting**

- I. Call to order
- II. Approval of the minutes of previous meeting (Feb 19)
- III. Approval of the claims
  - a. Standard Invoices
  - b. Utility Bills
  - c. Wire Transfers
  - d. Customer Refunds
- IV. Approval of Consent Agenda
  - a. Bloom Environmental – Mold Removal at Blucher Poole - \$1,420.00
- V. Request Approval of Agreement with Linko Technology, Inc - Tamara Roberts
- VI. Request Approval of Services Agreement with Toric Engineering - Chris Wheeler
- VII. Old business
- VIII. New business
- IX. Subcommittee reports
- X. Staff reports
- XI. Petitions and communications\*
- XII. Adjournment

\* Brief public comment will be limited to 5 minutes per person.

# UTILITIES SERVICE BOARD MEETING

February 19, 2018

**Utilities Service Board meetings are recorded electronically and are available during regular business hours in the office of the Director of Utilities.**

Board member Frank called the regular meeting of the Utilities Service Board to order at 5:00 p.m. The meeting was held in the Utilities Service Board room at the City of Bloomington Utilities Service Center 600 East Miller Drive, Bloomington, Indiana.

Board members present: Amanda Burnham, Jason Banach, Jean Capler, Jeff Ehman, Sam Frank and Jim Sims, ex-officio.

Staff members present: Phil Peden, Tom Axsom, Brad Schroeder, John Langley, Michelle Waldon, Cindy Shaw, Chris Wheeler, Holly McLaughlin, Laura Pettit, and Vic Kelson.

## MINUTES

**Board member Burnham moved and Board member Ehman seconded the motion to approve the minutes of the February 5<sup>th</sup> meeting. Motion carried, 5 ayes (2 members absent: Roberts and Sherman).** Board asked about a note in the "New Business" which stated that the subcommittees were appointed. Board clarified that new subcommittees for 2018 had not yet been appointed, it was simply mentioned that subcommittee appointments did not need a formal vote from the board.

## CLAIMS

**Burnham moved and Ehman seconded the motion to approve standard claims as follows:**

Vendor invoices submitted included \$537,709.50 from the Water Utility, \$1,779,760.23 from the Wastewater Utility, and \$73,624.74 from the Stormwater Utility. Total Claims approved: \$2,391,094.47.

**Motion carried, 5 ayes (2 members absent: Roberts and Sherman).**

Board asked is the invoice paid to Creative Graphics/Baugh Enterprises was shared since the billing for Utilities and Sanitation is now combined. CBU Assistant Director for Finance Pettit said that cost sharing was included in the interlocal agreement. Board asked for an update on Griffy demolition. CBU Assistant Director Schroeder said that Fields Environmental had been acquired by VET Environmental so that is why the invoices are now being paid to VET. VET is writing the scope of work documents to present to bidders for asbestos removal in the next 2 months and complete demo in late summer or Fall.

**Burnham moved and Ehman seconded the motion to approve the ACH claims as follows:**

Vendor invoices submitted included \$200,395.09 from the Water Utility; \$0.00 from the Wastewater Utility; and \$0.00 from the Stormwater Utility. Total Claims approved, \$200,395.09.

**Motion carried, 5 ayes (2 members absent: Roberts and Sherman).**

**Burnham moved and Ehman seconded the motion to approve the utility claims as follows:**

Utility invoices submitted included \$114,605.09 from the Water Utility, \$117,820.14 from the Wastewater Utility, and \$0.00 from the Stormwater Utility. Total Claims approved: \$232,425.23.

**Motion carried, 5 ayes (2 members absent: Roberts and Sherman).**

**Burnham moved and Ehman seconded the motion to approve the wire transfers and fees in the amount of \$413,264.92.**

**Motion carried, 5 ayes (2 members absent: Roberts and Sherman).**

**Burnham moved and Ehman seconded the motion to approve customer refunds as follows:**

Invoices submitted included \$203.55 from the Water Utility, \$1,730.32 from the Wastewater Utility, and \$0.00 from the Stormwater Utility. Total Claims approved: \$1,933.87.

**Motion carried, 5 ayes (2 members absent: Roberts and Sherman).**

**REQUEST APPROVAL OF MOU FOR NEW WATERLINE AT TAPP & ROCKPORT**

***Burnham moved and Ehman seconded the motion to approve agreement; motion carried, 7 ayes.***

Chris Wheeler, City Legal, presented a memorandum of understanding between CBU and the City Planning & Transportation department for payment of costs for installation of water utilities at the intersection of Tapp Rd and Rockport Rd. Improvements are being done at that intersection and CBU is installing 418ft of new waterline. The pipe costs \$99,870.00, paid by CBU. Other costs related to relocating are paid by INDOT as part of the I69 agreement.

**OLD BUSINESS:** None.

**NEW BUSINESS:** Meeting packet included a list of proposed subcommittees for 2018. Frank said it was a good opportunity for each board member to chair a subcommittee. There were no objections or further comments.

**SUBCOMMITTEE REPORTS:** A Rules & Regs subcommittee meeting was planned for March 5<sup>th</sup> at 4:30.

**STAFF REPORTS:** CBU Director Kelson said there will be new hire announcements this week. Ehman liked the staff photo on his coaster and said photos like that would be good for the employment web page.

**PETITIONS AND COMMUNICATIONS:** None.

**ADJOURNMENT:** The meeting was adjourned at 5:11 p.m.

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Julie Roberts, President

**UTILITIES SERVICE BOARD MOTION  
MEETING ON MARCH 05, 2018**

To: Utilities Service Board	From: Kim Robertson
Dept.	Dept. Accounts Payable
Sub: Claims list filed: 03/01/18	Date: 03/01/18
USB: 3/5/2018	
For Period: 02/03/18 - 02/16/18	Paydate: 03/09/18
G/L Date: 03/09/18	

Utilities Department invoices filed with the City Controller March 01, 2018 and signed by the Utilities Service Board for payment March 09, 2018 as in accordance with the Utilities Service Board Resolution of August 7, 1973, be hereby approved and entered into the minutes of today's meeting. A copy of the list is filed, with any exceptions noted, is hereby attached and made a part of these proceedings.

Water Operations & Maintenance	169,226.61
Water Construction	11,523.51
Water Meter Deposit	0.00
Water Sinking	0.00
Water Hydrant Meter Rental	0.00
Total of Water Utilities as per the invoice list:	\$180,750.12
Wastewater Operations & Maintenance	224,062.09
Wastewater Construction	537,028.00
Wastewater Sinking	0.00
Total of Wastewater Utilities as per the invoice list:	\$761,090.09
Stormwater	814.70
Stormwater Construction	0.00
Total of Stormwater Utility as per the invoice list:	\$814.70
<b>Total Water Utility:</b>	<b>\$180,750.12</b>
<b>Total Wastewater Utility:</b>	<b>\$761,090.09</b>
<b>Total Stormwater Utility:</b>	<b>\$814.70</b>
<b>TOTAL WATER, WASTEWATER &amp; STORMWATER UTILITIES</b>	<b>\$942,654.91</b>

City of Bloomington Utilities  
Accounts Payable by G/L Distribution Report  
Paydate: 03/09/18

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Wastewater Construction	Stormwater O&M
Alliance Of Indiana Rural Water	ADMIN18-021	ADMIN18-021 CBU Annual Membership 2018	550.00	220.00		330.00		
All-Phase Electric Supply, INC	0740-574085	480v Unit heater, mounting bracket, voltage THMST @ West BS - TD	1,575.30	1,575.30				
American Pump Repair & Service, INC	75440	ENG17-068 Custom fabricated static influent screen + install	7,300.00			7,300.00		
American Water Works Association	7001480523	PUR18-074 Membership renewal 5/1/18-4/30/19 - C. Shaw	90.00	36.00		54.00		
Aramark Uniform & Career Apparel Group, INC	20644072	PUR18-079 Protective winter clothing for T&D/MS staff	321.77	128.71		193.06		
Asher Group, INC	109184	MN18-002 Running boards for new maintenance truck	685.08	685.08				
B&H Electric and Supply, INC	0315377	MN18-007 TPI Heater w/control; Item# HF2B5103CA2N	572.25	572.25				
B&H Electric and Supply, INC	0315378	MN18-006 Heater & control for chemical building	572.25	572.25				
B&H Electric and Supply, INC	0315379	MN18-008 Heater & control; 8" bent nose-HL-Insulated	629.99	629.99				
BBC Pump And Equipment Company, INC	30045800	DM18-009 Tsurumi pump used to pump clarifiers out	2,238.00			2,238.00		
Biochem, INC	16549	Sulflight for corrosion & odor control - BP	6,892.81			6,892.81		
Brehob Corporation	713641	BP18-013 Semi-annual air compressor (3) maintenance	946.09			946.09		
Brehob Corporation	713642	MN18-050 Hankison activated alumina desiccant 1/8 ball size	512.00	512.00				
Brehob Corporation	713702	MN18-054 Hankison Element w/conversion air filters	624.92	624.92				
Brehob Corporation	713900	MN18-068 Element filter for air compressor; E5-36-13	492.78	492.78				
Building Associates, INC	13932	S17-6110 ADMIN18-025 Ceiling @ BP mold remediation	11,870.00			11,870.00		
California State University, Sacramento	0000006359	MN18-52-1 Water Trtmt Plant Op Specialist Cert - DG, SI, JW	2,736.00	2,736.00				
Chemtrade Chemicals Corporation	92303712	Alum - 11.445 @ 434.00 delivered 02/13/18 - MN	4,967.13	4,967.13				
Chemtrade Chemicals Corporation	92306620	Alum - 10.678 @ 434.00 delivered 02/16/18 - MN	4,634.25	4,634.25				
Chemtrade Chemicals Corporation	92308504	Alum - 11.265 @ 434.00 delivered 02/20/18 - MN	4,889.01	4,889.01				
Cintas First Aid & Safety #2	5010042393	Restock first aid cabinet @ Dillman - 02/21/18 - DR	108.09			108.09		
City Of Bloomington	01/31/18 Fuel	Fuel charges for all utilities vehicles - Jan 2018 - ACCT	13,094.06	4,419.82		8,674.24		
City Of Bloomington	02/28/18set rate	Set rate for monthly vehicle parts & repairs - Feb 2018 - ACCT	33,021.67	10,038.58		22,983.09		
Commercial Service Of Bloomington, INC	J27753	Replacement of two hanging heaters @ Monroe WTP - MN, PUR	13,334.92	13,334.92				

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Commercial Service Of Bloomington, INC	S143757	Repair heater in belt press building - BP	663.13			663.13		
Commercial Service Of Bloomington, INC	S143788	Replaced filters @ Service Center per Maint Agreement - SC	325.00	130.00		195.00		
Core & Main, LP	I419613	PUR18-068 Valve box inserts (1); MJ gaskets 8" (100)	780.00	312.00		468.00		
Creative Graphics, INC (dba Baugh Enterprises)	4131	Printing and mailing of Feb 2018 Water/Wastewater bills-ACCT	11,291.08	4,516.43		6,774.65		
Creative Graphics, INC (dba Baugh Enterprises)	4145	5,000 #10 Window Envelopes- PO Box 2500 - AR, PUR	298.00	119.20		178.80		
Creative Graphics, INC (dba Baugh Enterprises)	4189	1,000 Time-off request slips - DR	185.00			185.00		
Crowe Horwath LLP	706-2141438	ACCT18-012-Professional misc services rendered - ACCT	36,755.90	21,594.20		15,161.70		
Delphi Signs & Graphics	14872	PUR18-078 Board Room signage over doorway in front hall	95.00	38.00		57.00		
Eurofins Eaton Analytical, INC	S294143	Dissolved & total organic carbon, SUVA, UV testing - MN	185.00	185.00				
Everett J Prescott, INC	5342566	TD17-507 Meter pit risers, various sizes, 117 total	4,570.00	1,828.00		2,742.00		
Fastenal Company	INBLM203936	Restock supplies in machine - 02/09/18 - PUR	179.24	77.37		101.87		
Fastenal Company	INBLM204063	Restock supplies in machine - 02/16/18 - PUR	226.61	112.34		114.27		
First Financial Bank, N.A.	02/06/18 #6	S17-6105-Retainage-S.C. Interceptor Sewer to 02/02/18-ENG	46,551.42				46,551.42	
Freedom Business Solutions, LLC	10410	Printer repair for Meter Service Printer - MS, ACCT	90.00	36.00		54.00		
Graceland College Center Professional Development	2157892	MN18-060 One yr subscription mgmt seminars online; textbooks-DG	199.95	199.95				
Graceland College Center Professional Development	8028785	MN18-060 One yr subscription mgmt seminars online; textbooks-DG	199.00	199.00				
Greeley And Hansen, LLC	INV-0000522819	S16-6002 South Central Interceptor Sewer to 02/02/18 - ENG	7,270.53			7,270.53		
GRW Engineers, INC	0049310	S18-6200 - Engineering Svc for I69 Relocation 12/21-01/27/18-ENG	12,045.31			12,045.31		
HACH Company	10832007	MN18-069 Ammonia monochloramine reagent set	1,054.71	1,054.71				
Harrell Fish, INC	J001444	S17-6110-Flex duct & air return flex duct completed - BP, ENV	2,728.70			2,728.70		
Harrell Fish, INC	W33179	DS18-002 Repair belt/filter press bldg heater units	769.51			769.51		
Harrell Fish, INC	W33409	ADMIN17-228 Routine HVAC cassette cleaning @SC in Meter Svc. Lab	344.00	137.60		206.40		

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Harrell Fish, INC	W33411	ADMIN18-026 Plumbing leak repair @BP; Materials + Labor	2,643.55			2,643.55		
HD Supply Facilities Maintenance - (USA Bluebook)	459173	DM17-145 Pressure gauges, vacuum gauges, level transducer	707.09			707.09		
HD Supply Facilities Maintenance - (USA Bluebook)	465468	BP18-006 Cap membrane kit; USABB glass fiber filters, pipet	1,218.38			1,218.38		
HD Supply Facilities Maintenance - (USA Bluebook)	480237	MN18-056 Grundfos SCALA2 variable speed booster pump 115V	1,019.75	1,019.75				
HD Supply Facilities Maintenance - (USA Bluebook)	484658	TD18-52 AMT 1' dewatering pump; Briggs&Stratton engine	476.45	190.58		262.05		23.82
Headco Industries, INC (Bearing Headquarters)	5306930	DM18-011 LPS Greaseless lube; LPS spray lub (12 EA)	275.56			275.56		
Headco Industries, INC (Bearing Headquarters)	5310959	DM18-018 Belts for filter bldg compressor (2) Part#5V1250	135.21			135.21		
Headco Industries, INC (Bearing Headquarters)	5312349	DM18-017 Various parts for changing the grit chain	2,235.11			2,235.11		
HNTB Corporation	8-64180-DS-001-F	Final pmt-Eng Svc Monroe WTP LSP-4 VFD to 08/25/17-ENG	2,500.00	2,500.00				
HP Products Corporation	CR00211978	Credit memo for 4 bankers boxes - PUR	(8.21)	(3.28)		(4.93)		
HP Products Corporation	I3309919	Tissue, M-fold towels, bankers file boxes - PUR	251.84	100.73		151.11		
HP Products Corporation	I3318848	4 Banker boxes - PUR	8.21	3.28		4.93		
HP Products Corporation	I3323113	MED, LG, XL Nitrile gloves, disinfectant wipes - DR	232.44			232.44		
HP Products Corporation	I3330488	Z-towels, floor finish, cleaning wipes - MN	282.68	282.68				
Indiana Chamber Of Commerce	0000322000	MN18-053 Supervising & Managing People Workshop - Levi Elkins	699.00	699.00				
Indiana University Health Bloomington, INC	00068076-00	Vaccine Hep B, Admin toxoid single - 1 Dillman employee 02/07-DR	99.00			99.00		
Indiana Water Environment Association, INC (IWEA)	2018COC	ENG18-012 Professional training - Tonía Lucas	285.00	114.00		171.00		
Industrial Service & Supply, INC	53626	Mill hose for ram jet #599 - TD	46.20			46.20		
Industrial Service & Supply, INC	53637	6" x 4" Hose adapter for ditch witch - MN	120.00	120.00				
Industrial Service & Supply, INC	53667	PVC suction hose, cam-locks, SS Clamp - MN	231.90	231.90				
Infrastructure Systems, INC	02/06/18 #6	S17-6105 - South Central Interceptor thru 02/02/18 - ENG	490,476.58				490,476.58	

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Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Wastewater Construction	Stormwater O&M
Irving Materials, INC	10517854	Concrete - Main break @ 4129 W Middle Ct - TD	727.00	727.00				
J&S Locksmith Shop, INC	176479	4 Keys made - MN	32.00	32.00				
JCI Jones Chemicals, INC	748150	Sodium hypochlorite - 4,638 @ .7960 delivered 02/13/18 - MN	3,691.85	3,691.85				
Jeffery D Todd (Todd Septic Tank Service)	6703	Sludge removal from pond - 01/24-01/30/18 - MN	5,400.00	5,400.00				
Jeffery D Todd (Todd Septic Tank Service)	6724	Pump & remove waste from pond 02/01-02/13/18 - MN	3,000.00	3,000.00				
JJ's Concrete Construction, LLC	37806	Concrete - Water line @ Franklin Drive - 2/9/18 - TD	314.00	314.00				
John Deere Financial (Rural King)	JRNL#J29726 /62	1 Pair of rubber boots used to enter clarifiers - DR	154.95			154.95		
John Deere Financial (Rural King)	JRNL#J35289 /62	1 Pair of rubber boots for truck #616 - TD	189.95	189.95				
Kevin W White	ADMIN18-015	Travel reimbursement-AWWA Conf in Indpls 01/23-01/24/18-DIR	62.00			62.00		
Kingscote Chemicals, INC	S4081	CS18-028 Bright Dyes Leak detective tablets w/o cards	89.21	35.68		53.53		
Kirby Risk Corp	S109658623.001	26 2x4 5200 5000K & 14 2x2 4100 flat panel LED-BP,ENV	2,725.00			2,725.00		
KM Repair Service, INC (Quality Repair Service)	23998	TD17-462 Hydromatic pump repair model S8L12500M4-4	10,079.00			10,079.00		
KM Repair Service, INC (Quality Repair Service)	23998-1	TD18-5 Furnish & install Impeller for Smith St. lift station	2,130.00			2,130.00		
KONE, INC	949836454	Elevator maintenance @ Dillman WWTP to 04/30/18 - DR	330.99			330.99		
Koorsen Fire & Security, INC	4332421	Quarterly alarm monitoring-Washington St storage to 05/31/18-SC	80.97	32.39		48.58		
Levi D Elkins	MN18-092	Parking reimbursement-Manager Workshop In Bigtn 02/15-02/16-MN	44.00	44.00				
Lightning Electrical Distributors, INC	2226	DM18-016 175 watt halide bulbs; part#lammh175u (24)	333.36			333.36		
Lores Tyler Steury	ADMIN18-019	Meal reimbursement-FROG Conference in Columbus 01/24/18-DIR	9.80			9.80		
M E Simpson Company, INC	31301	Leak survey of North Zone-86.8 miles @ \$185-02/01-02/07/18 - DIR	16,058.00	16,058.00				
Magid Glove and Safety MFG. Co., LLC	1371999	PUR17-429 Waterproof winter gloves, various sizes (72 prs)	585.60	234.24		351.36		
Menards, INC	87399	Jumper cables for truck #529 - SW, TD	8.76	3.50		4.82		.44
Menards, INC	87407	Pliers, wrench set, utility knife, hex keys, tool box & misc-DIR	178.10			178.10		
Menards, INC	87650	8 1x12's, nails, door rail system, rollers, misc boards - MN	152.26	152.26				



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Menards, INC	87651	Pine door - MN	154.99	154.99				
Menards, INC	87659	3-drawer cart, sockets, j-hook, hanger, shoplights - SC	229.19	91.68		137.51		
Menards, INC	87724	Knife pouch, infinikay, glue, misc boards, rail system - MN	167.35	167.35				
Monroe County Government	022018-COBU	Misc coples made - 01/05-01/31/18 - ENG	44.00	17.60		26.40		
Nalco Crossbow Water, LLC	2236022	DL18-010 DMF1 DI Express, R1009 Filter - DR	147.13			147.13		
Nalco Crossbow Water, LLC	2237448	DL18-010 DMF1, DI Express 1T Serv Exchanger-DR	137.76			137.76		
Nugent, INC (Utility Supply Company)	1237014	PUR17-492Q Shell cutter for PL-2/E5/E4	95.20	95.20				
Nugent, INC (Utility Supply Company)	1237015	PUR17-492Q Shell cutters, various sizes	1,187.36	1,187.36				
Nugent, INC (Utility Supply Company)	1240384	PUR17-497 EJIW V4880-1 Inlet frame only (3)	746.22					746.22
Nugent, INC (Utility Supply Company)	1240385	W17-4114-PUR17-531 8"Chk valve w/ wghted arm&lever; megaflange	1,908.00		1,908.00			
Pace Analytical Services, INC	1850080265	Annual sampling - Organized Living effluent - 1631 E Mercury-ENV	270.00			270.00		
Pace Analytical Services, INC	1850080453	Regulatory testing of sludge - Monroe WTP - MN, ENV	325.00	325.00				
Palmer Trucks INC	0181716-KTC	PUR17-348 2018 Kenworth T270 cab&chassis dump truck; upfit	91,838.00	36,735.20		55,102.80		
Paragon Micro, INC	793879	Dell Serial ATA DVD+/-RW Combo drive - ENG, DIR	39.99	16.00		23.99		
Paragon Micro, INC	796515	HP Laserjet Pro M402dns, add-on paper tray - MN, DIR	327.98	327.98				
Rogers Group, INC	0071163673	W17-4109, W17-4114 - Misc Stone - 1/29-2/2/18 - TD	2,795.49	466.38	2,115.51	213.60		
Safety Shoe Distributors, INC	258710	PUR18-072 Protective winter bibs - Fred Shields	85.00	34.00		51.00		
Safety Shoe Distributors, INC	258832	PUR18-072 Protective winter coat - N. Hendon	85.00	34.00		51.00		
Safety Shoe Distributors, INC	259369 CBU	PUR18-072 Winter jackets - V. Kelson; K. White; B. Prince	248.98	99.59		149.39		
Schaeffer Manufacturing Company	RW5484-INV1	1 cs moly syngard grease, 12 cans citrol - DR	245.15			245.15		
Shambaugh & Son, LP (Precision Controls of Indy)	16499744	PUR18-084 Check residual&BW pumps; corrected program; 2 hrs	208.00	208.00				
SimplexGrinnell, LP	41125021	PUR18-059 Black ribbon for time card machine (5) BP	40.00			40.00		
South Central Community Action Program INC	2017-12	Admin expense for Assistance Program - Dec 2017 - ACCT	260.27	104.11		143.15		13.01
South Central Community Action Program INC	2018-01	Admin expense for Assistance Program - Jan 2018 - ACCT	424.34	169.74		233.39		21.21
Southside Rental Center, INC	11340	Propane for forklifts - 02/22/18 - SC	138.04	55.22		82.82		
Staples Contract & Commercial, INC	3368065884	Banker boxes, uni paint markers, clipboard, kleenex - SC	300.29	120.12		180.17		
Staples Contract & Commercial, INC	3368065885	Horizontal desk organizer 5 tier black - PUR	21.74	8.70		13.04		

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Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Wastewater Construction	Stormwater O&M
Staples Contract & Commercial, INC	3368066030	Folders,mechanical pencils,G-2 gel pens,zipper folio,scale - ENG	51.99	20.80		31.19		
Staples Contract & Commercial, INC	3368573265	Polyester label tape, file tray 2/pk - MN	71.35	71.35				
Staples Contract & Commercial, INC	3369214608	12/pk Mech pencils - MN	25.42	25.42				
Staples Contract & Commercial, INC	3369214609	Utility table for the records room - MN	335.03	335.03				
Staples Contract & Commercial, INC	3369214610	6x9 Notebooks, 9,75x7.5 notebook, binder - MN	71.56	71.56				
Sunbelt Rentals, INC	75996072-0001	Saw blades for truck #630 - SW, TD	200.00	80.00		110.00		10.00
Tri-State Bearing Co, INC	1005440-00	30 Auto greaser for bar screens & equip - DR	1,126.80			1,126.80		
Tri-State Bearing Co, INC	1008313-00	Bearings for polymer pump - MN	115.32	115.32				
United Parcel Service, INC	0000430948058	Shipping charges - 01/24-01/31/18 - MN, DIR, PUR	89.12	41.48		47.64		
United Parcel Service, INC	0000430948068	Shipping charges - 02/05-02/08/18 - MS, TD, PUR	362.78	19.54		343.24		
United Rentals (North America), INC	153710289-001	Key switch for high lift - DR	140.55			140.55		
Univar USA, INC	IN073674	Hydrofluorosilicic acid - 24.0109 @ 269.00 delivered 01/29/18- MN	6,458.92	6,458.92				
Van Ausdall & Farrar, INC	295196	PUR18-082 Overage copy charges on contract #15872 05	1,679.79	671.92		1,007.87		
VET Environmental Engineering, LLC	2775	S17-6110 - Blucher mold remediation - 11/27/17-01/24/18 - BP,ENV	1,507.50			1,507.50		
VET Environmental Engineering, LLC	2800	MN18-071 Sampling at water plant & final sampling report	570.34	570.34				
Victor A Kelson	ADMIN18-017	Travel reimbursement - AWWA Conf in Indpis - 01/23-01/24/18 -DIR	89.00	89.00				
Virtuoso Sourcing Group, LLC	24508	Collection agency fee - 02/02-02/05/18 - AR	38.97	15.59		23.38		
Virtuoso Sourcing Group, LLC	24509	Collection agency fee - 02/14/18 - AR	31.56	12.62		18.94		
White River Cooperative, INC	7103398	Diesel fuel for generator @ SC Booster Station - BS, TD	927.20	927.20				
Young Plumbing & Mechanical, INC	49911	W17-4110 - 3 WMR S Nancy & S Clifton - ENG	7,500.00		7,500.00			
Young Plumbing & Mechanical, INC	50016	Water softener for caustic line - MN	2,500.00	2,500.00				
Young Trucking, INC	95964	Hauling sludge from Blucher Poole - 02/02-02/09/18 - BP, ENV	2,696.75			2,696.75		
Young Trucking, INC	95965	Hauling sludge from Dillman WWTP - 02/08/18 - DR, ENV	8,883.05			8,883.05		
Young Trucking, INC	96031	Hauling sludge from Blucher Poole - 02/13-02/16/18 - BP, ENV	2,050.88			2,050.88		
Young Trucking, INC	96032	Hauling sludge from Dillman WWTP - 02/12-02/13/18 - DR, ENV	12,882.56			12,882.56		

Grand total:

942,654.91	169,226.61	11,523.51	224,062.09	537,028.00	814.70
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**UTILITIES SERVICE BOARD MOTION  
MEETING ON MARCH 05, 2018  
UTILITY BILLS**

To:	Utilities Service Board	From:	Kim Robertson
Dept.		Dept.	Accounts Payable
Sub:	Claims list filed: 02/27/18	Date:	02/27/18
	USB: 3/5/2018	Paydate:	02/27/18
	For Period: 02/13/18 - 02/27/18		
	G/L Date: 02/27/18		

Utilities Department invoices filed with the City Controller February 27, 2018 and signed by the Utilities Service Board for payment February 27, 2018 as in accordance with the Utilities Service Board Resolution of August 7, 1973, be hereby approved and entered into the minutes of today's meeting. A copy of the list is filed, with any exceptions noted, is hereby attached and made a part of these proceedings.

Water Operations & Maintenance	8,275.95
Wastewater Operations & Maintenance	7,818.64
Stormwater	0.00
<b>Total Water Utility:</b>	<u><u>\$8,275.95</u></u>
<b>Total Wastewater Utility:</b>	<u><u>\$7,818.64</u></u>
<b>Total Stormwater Utility:</b>	<u><u>\$0.00</u></u>
<b>TOTAL WATER, WASTEWATER &amp; STORMWATER UTILITIES</b>	<u><u>\$16,094.59</u></u>

City of Bloomington Utilities  
Accounts Payable by G/L Distribution Report  
Paydate: 02/27/18

Utility Bills

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Wastewater O&M
AT&T	8123347689 02/18	Service - Utilities - 02/07-03/06/18 - SC	153.48	61.39	92.09
AT&T	02/09/18 plants	Long distance charges - January 2018 - BP	.27		.27
AT&T Mobility II, LLC	02/11/18	Service-All depts #287268772596x02192018 - 01/12-02/11/18 - SC	2,111.13	711.71	1,399.42
DirecTV, LLC	33509715655	Service - Blucher WWTP - 02/10-03/09/18 - BP	63.99		63.99
DirecTV, LLC	33521023797	Service - Dillman WWTP - 02/12-03/11/18 - DR	83.61		83.61
DirecTV, LLC	33525231985	Service - Monroe WTP - 02/12-03/11/18 - MN	83.61	83.61	
Duke Energy	02/27/18	Service - Jan - Feb 2018 - LS, BS, GR, SC, TD, WT	6,168.56	3,306.11	2,862.45
Duke Energy	02/12/18 combo	Service - 12/13-02/07/18- BS, TD, LS	5,380.37	3,138.56	2,241.81
Smithville Telephone Co Inc	8128241616 02/18	Service - SE Pumping Station - 01/20-02/19/18 - BS	97.03	97.03	
Vectren	N0814658 02/18	Service - S Central BS - 01/05-02/06/18 - BS	160.87	160.87	
Vectren	N1078457 02/18	Service - Service Center - 01/05-02/06/18- SC	1,505.19	602.08	903.11
Vectren	N1244359 02/18	Service - S Washington Storage - 01/05-02/06/18 - SC	286.48	114.59	171.89
Grand total:			<u>16,094.59</u>	<u>8,275.95</u>	<u>7,818.64</u>

WIRE TRANSFERS, FEES & PAYROLL FOR THE MONTH OF FEBRUARY, 2018

INDIANA DEPARTMENT OF REVENUE \$0.00  
(SALES TAX - JANUARY, 2017)

INDIANA DEPARTMENT OF REVENUE - RECEIPTS TAX \$0.00  
1ST QUARTER UTILITY RECEIPTS TAX

NPC \$0.00  
CHARGE CARD FEES - JANUARY, 2018

FIRST FINANCIAL \$0.00  
ACCOUNT ANALYSIS FEES - JANUARY, 2018

GROSS PAYROLL \$309,103.89

3/2/2018

FICA TAX \$22,359.65

3/2/2018

TOTAL \$331,463.54

**UTILITIES SERVICE BOARD MOTION  
MEETING ON MARCH 05, 2018  
CUSTOMER REFUNDS**

To:	Utilities Service Board	From:	Kim Robertson
Dept.		Dept.	Accounts Payable
Sub:	Claims list filed: 02/28/18	Date:	02/28/18
	USB: 03/05/2018		
	For Period: 02/10/18 - 02/27/18	<b>Paydate:</b>	<b>03/09/18</b>
	G/L Date: <b>03/09/18</b>		

Utilities Department customer refunds filed with the City Controller March 28, 2018 and signed by the Utilities Service Board for payment March 09, 2018 as in accordance with the Utilities Service Board Resolution of August 7, 1973, be hereby approved and entered into the minutes of today's meeting. A copy of the list is filed, with any exceptions noted, is hereby attached and made a part of these proceedings.

Water Operations & Maintenance	0.00
Wastewater Operations & Maintenance	488.54
Stormwater	0.00
<b>Total Water Utility:</b>	<b>\$0.00</b>
<b>Total Wastewater Utility:</b>	<b>\$488.54</b>
<b>Total Stormwater Utility:</b>	<b>\$0.00</b>
<b>TOTAL WATER, WASTEWATER &amp; STORMWATER UTILITIES</b>	<b>\$488.54</b>

**CUSTOMER REFUNDS**

City of Bloomington Utilities  
 Accounts Payable by G/L Distribution Report  
 Paydate: 03/09/18

Vendor	Invoice No.	Invoice Description	Invoice Amount	Check No.	Reason for refund	Water Funds	Wastewater Funds	Stormwater Funds
Alt and Witzig Engineering	200664-004	Customer refund	\$96.08	25256	Temp. Hydrant Meter Deposit		\$96.08	
CSU	200835-002	Customer refund	\$0.92	25257	Temp. Hydrant Meter Deposit		\$0.92	
Shamaila Jabeen	45291-005	Customer refund	\$131.81	25258	Overpayment since Jan 2018 bill		\$131.81	
Robert Wagner	13023-001	Customer refund	\$259.73	25259	Overpayment on each bill since June 2017		\$259.73	
			<u>\$488.54</u>			\$0.00	<u>\$488.54</u>	\$0.00
			<u>\$488.54</u>					



MEMORANDUM

**TO:** Controller's Office

**FROM:** Cindy Shaw, Utilities

**DATE:** ~~2/19/2018~~, 2/28/2018

**RE:** Removal of Mold Contaminated Drywall in Blucher Poole Lab and Adjacent Wall in Breakroom, and Superintendent's Office; including disposal of contaminated materials and containment

**Funding Source:** S17-6110 010-U10500

**Total Dollar Amount of Contract:** \$1,420.00

**Expiration Date of Contract:** 4/30/2018 (with no renewal period)

**Department Head Initials of Approval:** *CS*

**Due Date For Signature:** 2/16/2018 3-1-18

**Record Destruction Date (Legal Dept to fill in):** 4/30/2028

**Legal Internal Tracking Number:** 18-112

**PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS ATTORNEY:**

Christopher J. Wheeler

**ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS DEPARTMENTAL EMPLOYEE:**

Cindy Shaw

**Summary of Contract:** Contractor, Bloom Environmental, LLC will remove mold impacted drywall from behind cabinets in laboratory and adjacent wall in break room; also includes removal of mold impacted drywall in the Superintendent's office. Includes set-up of containment barrier and negative air filtration. All mold impacted drywall materials will be contained prior to removal from building and will be properly disposed of. All exposed surfaces will be cleaned with an anti-microbial treatment. Pricing does NOT include reinstallation of any building materials that will be removed unless otherwise noted.





MEMORANDUM

**TO:** Controller & Mayor  
**FROM:** Tamara Roberts  
**DATE:** March 1, 2018  
**RE:** Approval of Services Contract with Linko Technology, Inc. (cloud hosting services for our pretreatment and fog software)

Funding Source: 010-U13121

Total Dollar Amount of Contract: Not-to-exceed \$18,350.00

Expiration Date of Contract: April 1, 2020

Department Head Initials of Approval: VK

Due Date For Signature: March 1, 2018

Record Destruction Date (Legal Dept to fill in): April 1, 2030

Legal Department Internal Tracking #: 18-099

PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS ATTORNEY:

Christopher J. Wheeler

ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS DEPARTMENTAL EMPLOYEE:

Tamara Roberts

**Summary of Contract:**

Linko Systems will provide hosting services, maintenance and technical support for Pretreatment and FOG software cloud access.



MEMORANDUM

**TO:** Controller & Mayor  
**FROM:** Laura Pettit  
**DATE:** February 27, 2018  
**RE:** Approval of Toric Engineering Consultant Agreement (VFD and pump repair at Dillman Plant)

Funding Source: 010-U37130

Total Dollar Amount of Contract: Not-to-exceed \$19,269.00

Expiration Date of Contract: December 31, 2018

Department Head Initials of Approval: *VP*

Due Date For Signature: March 1, 2018

Record Destruction Date (Legal Dept to fill in): December 31, 2028

Legal Department Internal Tracking #: 18-116

PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS ATTORNEY:

Christopher J. Wheeler

ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS DEPARTMENTAL EMPLOYEE:

Laura Pettit

**Summary of Contract:**

We had a variable frequency drive (VFD) at Dillman WWTP break. This is an adjustable-speed drive used in electro-mechanical drive systems that control AC motor speed and torque by varying motor input frequency and voltage. This drive in particular was controlling a pump at the plant. We were already working to replace the secondary pump at Dillman WWTP, so when this drive broke, we were forced to act immediately. This drive/pump is critical to operations and if we continued to use it, it could have damaged multiple systems.