

UTILITIES SERVICE BOARD MEETING

February 19, 2018

Utilities Service Board meetings are recorded electronically and are available during regular business hours in the office of the Director of Utilities.

Board member Frank called the regular meeting of the Utilities Service Board to order at 5:00 p.m. The meeting was held in the Utilities Service Board room at the City of Bloomington Utilities Service Center 600 East Miller Drive, Bloomington, Indiana.

Board members present: Amanda Burnham, Jason Banach, Jean Capler, Jeff Ehman, Sam Frank and Jim Sims, ex-officio.

Staff members present: Phil Peden, Tom Axsom, Brad Schroeder, John Langley, Michelle Waldon, Cindy Shaw, Chris Wheeler, Holly McLaughlin, Laura Pettit, and Vic Kelson.

MINUTES

Board member Burnham moved and Board member Ehman seconded the motion to approve the minutes of the February 5th meeting. Motion carried, 5 ayes (2 members absent: Roberts and Sherman). Board asked about a note in the "New Business" which stated that the subcommittees were appointed. Board clarified that new subcommittees for 2018 had not yet been appointed, it was simply mentioned that subcommittee appointments did not need a formal vote from the board.

CLAIMS

Burnham moved and Ehman seconded the motion to approve standard claims as follows:

Vendor invoices submitted included \$537,709.50 from the Water Utility, \$1,779,760.23 from the Wastewater Utility, and \$73,624.74 from the Stormwater Utility. Total Claims approved: \$2,391,094.47.

Motion carried, 5 ayes (2 members absent: Roberts and Sherman).

Board asked is the invoice paid to Creative Graphics/Baugh Enterprises was shared since the billing for Utilities and Sanitation is now combined. CBU Assistant Director for Finance Pettit said that cost sharing was included in the interlocal agreement. Board asked for an update on Griffy demolition. CBU Assistant Director Schroeder said that Fields Environmental had been acquired by VET Environmental so that is why the invoices are now being paid to VET. VET is writing the scope of work documents to present to bidders for asbestos removal in the next 2 months and complete demo in late summer or Fall.

Burnham moved and Ehman seconded the motion to approve the ACH claims as follows:

Vendor invoices submitted included \$200,395.09 from the Water Utility; \$0.00 from the Wastewater Utility; and \$0.00 from the Stormwater Utility. Total Claims approved, \$200,395.09.

Motion carried, 5 ayes (2 members absent: Roberts and Sherman).

Burnham moved and Ehman seconded the motion to approve the utility claims as follows:

Utility invoices submitted included \$114,605.09 from the Water Utility, \$117,820.14 from the Wastewater Utility, and \$0.00 from the Stormwater Utility. Total Claims approved: \$232,425.23.

Motion carried, 5 ayes (2 members absent: Roberts and Sherman).

Burnham moved and Ehman seconded the motion to approve the wire transfers and fees in the amount of \$413,264.92.

Motion carried, 5 ayes (2 members absent: Roberts and Sherman).

Burnham moved and Ehman seconded the motion to approve customer refunds as follows:

Invoices submitted included \$203.55 from the Water Utility, \$1,730.32 from the Wastewater Utility, and \$0.00 from the Stormwater Utility. Total Claims approved: \$1,933.87.

Motion carried, 5 ayes (2 members absent: Roberts and Sherman).

REQUEST APPROVAL OF MOU FOR NEW WATERLINE AT TAPP & ROCKPORT

Burnham moved and Ehman seconded the motion to approve agreement; motion carried, 7 ayes.

Chris Wheeler, City Legal, presented a memorandum of understanding between CBU and the City Planning & Transportation department for payment of costs for installation of water utilities at the intersection of Tapp Rd and Rockport Rd. Improvements are being done at that intersection and CBU is installing 418ft of new waterline. The pipe costs \$99,870.00, paid by CBU. Other costs related to relocating are paid by INDOT as part of the I69 agreement.

OLD BUSINESS: None.

NEW BUSINESS: Meeting packet included a list of proposed subcommittees for 2018. Frank said it was a good opportunity for each board member to chair a subcommittee. There were no objections or further comments.

SUBCOMMITTEE REPORTS: A Rules & Regs subcommittee meeting was planned for March 5th at 4:30.

STAFF REPORTS: CBU Director Kelson said there will be new hire announcements this week. Ehman liked the staff photo on his coaster and said photos like that would be good for the employment web page.

PETITIONS AND COMMUNICATIONS: None.

ADJOURNMENT: The meeting was adjourned at 5:11 p.m.

Julie Roberts, President