

AGENDA
UTILITIES SERVICE BOARD MEETING

Utilities Service Board Room
City of Bloomington Utilities
600 E. Miller Dr.
Bloomington, Indiana 47402

Julie Roberts, President
Jim Sherman, Vice President
Jason Banach
Amanda Burnham
Jean Capler
Jeff Ehman
Sam Frank
Terri Porter, ex-officio
Jim Sims, ex-officio

March 19, 2018

5:00 P.M. Regular Meeting

- I. Call to order
- II. Approval of the minutes of previous meeting (Mar 5)
- III. Approval of the claims
 - a. Standard Invoices
 - b. ACH Claims
 - c. Utility Bills
 - d. Wire Transfers
 - e. Customer Refunds
- IV. Approval of Consent Agenda
 - a. Electric Plus – LED lights at Blucher Poole - \$745.00
- V. Public bid opening for Monroe WTP Protective Steel Coating Project - Mike Hicks
- VI. Request Approval of Gripp Engineering Consultant Agreement – Mike Hicks
- VII. Request Approval of BioConvergence/Singota Solutions permit - Tamara Roberts
- VIII. Request Approval of Precision Controls Agreement – Laura Pettit
- IX. Old business
- X. New business
- XI. Subcommittee reports
- XII. Staff reports
- XIII. Petitions and communications*
- XIV. Adjournment

* Brief public comment will be limited to 5 minutes per person.

UTILITIES SERVICE BOARD MEETING

March 5, 2018

Utilities Service Board meetings are recorded electronically and are available during regular business hours in the office of the Director of Utilities.

Board President Roberts called the regular meeting of the Utilities Service Board to order at 5:00 p.m. The meeting was held in the Utilities Service Board room at the City of Bloomington Utilities Service Center 600 East Miller Drive, Bloomington, Indiana.

Board members present: Julie Roberts, Jim Sherman, Amanda Burnham, Jason Banach, Jean Capler, and Jeff Ehman.

Staff members present: Phil Peden, Brad Schroeder, John Langley, Michelle Waldon, Chris Wheeler, Holly McLaughlin, Laura Pettit, and Vic Kelson.

MINUTES

Board Vice President Sherman moved and Board member Burnham seconded the motion to approve the minutes of the March 5th meeting. Motion carried, 6 ayes (1 member absent: Frank).

CLAIMS

Sherman moved and Burnham seconded the motion to approve standard claims as follows:

Vendor invoices submitted included \$180,750.12 from the Water Utility, \$761,090.09 from the Wastewater Utility, and \$814.70 from the Stormwater Utility. Total Claims approved: \$942,654.91.

Motion carried, 6 ayes (1 member absent: Frank).

Board asked the difference between the two companies that invoiced for mold remediation at Blucher Poole. Bloom used a negative pressure sealed environment to remove the mold in a safe way. Building Associates did cosmetic drywall work. Board asked about the invoice paid to Crowe Horwath, which is a payment for the misc. rates study for the rates which went into effect March 1st. Board asked if the invoice paid to California State University meant CBU had 3 employees with a WT5 certification; CBU Director Kelson said 3 employees were doing the online training program in preparation for the WT5 certification test.

Lastly, the Board asked how ME Simpson conducts a leak survey. CBU Asst. Dir. Of Engineering Schroeder said they clamp to two places in a pipe and use sound between the clamps to detect location and size of leaks, which T&D then goes in to fix

Sherman moved and Burnham seconded the motion to approve the utility claims as follows:

Utility invoices submitted included \$8,275.95 from the Water Utility, \$7,818.64 from the Wastewater Utility, and \$0.00 from the Stormwater Utility. Total Claims approved: \$16,094.59.

Motion carried, 6 ayes (1 member absent: Frank).

Sherman moved and Burnham seconded the motion to approve the wire transfers and fees in the amount of \$331,463.54.

Motion carried, 6 ayes (1 member absent: Frank).

Sherman moved and Burnham seconded the motion to approve customer refunds as follows:

Vendor invoices submitted included \$0.00 from the Water Utility, \$488.54 from the Wastewater Utility, and \$0.00 from the Stormwater Utility. Total Claims approved: \$488.54.

Motion carried, 6 ayes (1 member absent: Frank).

APPROVAL OF CONSENT AGENDA

Sherman moved and Burnham seconded the motion to approve consent agenda; motion carried, 6 ayes (1 member absent: Frank).

One agreement on consent agenda: Bloom Environmental – Mold Removal at Blucher Poole - \$1,420.00.

REQUEST APPROVAL OF AGREEMENT WITH LINKO TECHNOLOGY INC.

Sherman moved and Burnham seconded the motion to approve agreement; motion carried, 6 ayes (1 member absent: Frank).

Wheeler with City Legal presented a contract with Linko Technology Inc. CBU already utilizes Linko software for FOG and Pretreatment; this contract is to expand the service by adding 2 more user licenses and cloud access. It is also a bridge for a future expansion for satellite inspections. The contract is for 2 years. The price of \$18,350 is comparable to other software and the program, including the security of remote access, has been vetted by City Information Technology Services.

REQUEST APPROVAL OF SERVICES AGREEMENT WITH TORIC ENGINEERING

Sherman moved and Burnham seconded the motion to approve agreement; motion carried, 6 ayes (1 member absent: Frank).

Wheeler presented an agreement with Toric Engineering for emergency work that was completed at Dillman Plant. While repairing an issue with a pump, an issue with the variable speed drive was noticed and needed to be fixed. Board thanked CBU Asst. Dir. Pettit for the summary in the packet which explained the process.

OLD BUSINESS: None.

NEW BUSINESS: None

SUBCOMMITTEE REPORTS: Burnham said that the Rules and Regs subcommittee met prior the the regular meeting to discuss connection fee waivers for multifamily units. Subcommittee asked staff to pull together more information and the subcommittee will meet again to draft a policy.

STAFF REPORTS: Kelson said that February DBP numbers continue came in and continue to be at about half of the maximum allowed level. Joe Potts is the new Superintendent at Blucher Poole. Kelson thanked the Board for helping to reestablish that position. Kelson also announced that Tom Axsom has accepted the position of Asst. Dir of Operations.

PETITIONS AND COMMUNICATIONS: None.

ADJOURNMENT: The meeting was adjourned at 5:15 p.m.

Julie Roberts, President

**UTILITIES SERVICE BOARD MOTION
MEETING ON MARCH 19, 2018**

To: Utilities Service Board	From: Kim Robertson
Dept.	Dept. Accounts Payable
Sub: Claims list filed: 03/15/18	Date: 03/15/18
USB: 3/19/2018	
For Period: 02/17/18 - 03/02/18	Paydate: 03/23/18
G/L Date: 03/23/18	

Utilities Department invoices filed with the City Controller March 15, 2018 and signed by the Utilities Service Board for payment March 23, 2018 as in accordance with the Utilities Service Board Resolution of August 7, 1973, be hereby approved and entered into the minutes of today's meeting. A copy of the list is filed, with any exceptions noted, is hereby attached and made a part of these proceedings.

Water Operations & Maintenance	194,834.79
Water Construction	4,944.67
Water Meter Deposit	0.00
Water Sinking	0.00
Water Hydrant Meter Rental	0.00
Total of Water Utilities as per the invoice list:	\$199,779.46
Wastewater Operations & Maintenance	110,744.39
Wastewater Construction	171,500.00
Wastewater Sinking	0.00
Total of Wastewater Utilities as per the invoice list:	\$282,244.39
Stormwater	62,104.81
Stormwater Construction	0.00
Total of Stormwater Utility as per the invoice list:	\$62,104.81
Total Water Utility:	\$199,779.46
Total Wastewater Utility:	\$282,244.39
Total Stormwater Utility:	\$62,104.81
TOTAL WATER, WASTEWATER & STORMWATER UTILITIES	\$544,128.66

City of Bloomington Utilities
Accounts Payable by G/L Distribution Report
Paydate: 03/23/18

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Wastewater Construction	Stormwater O&M
All-Phase Electric Supply, INC	0740-574886	6 Starting capacitors for lift stations - LS, TD	119.94			119.94		
All-Phase Electric Supply, INC	0740-574916	10 Starter relays for lift stations - LS, TD	269.40			269.40		
American Structurepoint, INC	104049	WS17-20501 - Fullerton Pike W/WW relocation to 01/31/18 - ENG	6,290.04	2,834.43		3,455.61		
American Water Works Association	7001531944	MN18-040 Online training for James White	360.00	360.00				
American Water Works Association, Indiana Chapter	12960	PUR18-014 Annual Conference Registrations 1/22-1/25/18	2,385.00	1,064.00		1,321.00		
Aramark Uniform & Career Apparel Group, INC	02/28/18 Supply	Weekly mats & supplies - February 2018 - LAB, MN, SC, BP, DR	1,412.16	567.33		844.83		
Aramark Uniform & Career Apparel Group, INC	02/28/18 Uniform	Uniform service - February 2018 - TD, ENG, BP, DR, PUR, MN	238.66	98.15		140.51		
Associates Four Services, LLC	1534	D18-94 - Weimer Dam Removal to 02/09/18 - ENG	55,800.00					55,800.00
ATC Group Services, LLC	2080037	Semi-annual analysis of Dillman Groundwater date - Dec 2017 - DIR	1,107.00			1,107.00		
BBC Pump And Equipment Company, INC	30046116	TD18-73 4" ceiling diaphragm gaskets (12)aka Buna seals	680.90			680.90		
Biochem, INC	16551	BioEnergizer for digestors - DR	4,348.95			4,348.95		
Black Lumber Co INC	355241	Conduit, bunjee cords, driver bits, knife, cut snips - TD, PUR	122.31	48.92		73.39		
Black Lumber Co INC	355546	3 self-tapping screws - SC	1.98	.79		1.19		
Black Lumber Co INC	355636	Nuts & bolts, drill bit - SC	23.96	9.58		14.38		
Bloomington Sandwich Co, LLC	6453	Sandwiches, sides & soda for Greeley & Hansen site visit - DR	123.26			123.26		
Bradley C Schroeder	ENG18-025	Travel reimbursement - WWETT Expo 02/23/18 - ENG	27.00	10.80		16.20		
Brenntag Mid-South, INC	BMS924703	Sodium hydroxide - 11.5331 @ 625.00 delivered 02/01/18 - MN	7,208.19	7,208.19				
Brenntag Mid-South, INC	BMS924704	Sodium hydroxide - 11.5929 @ 625.00 delivered 02/20/18 - MN	7,245.56	7,245.56				
C S X Transportation, Inc	8348161	Annual pipeline sewer crossing @ 00Q 218.18 CSX025900 - ENG	524.30			524.30		
Chemtrade Chemicals Corporation	92313252	Alum - 11.178 @ 434.00 delivered 02/23/18 - MN	4,851.25	4,851.25				
Chemtrade Chemicals Corporation	92314612	Alum - 10.687 @ 434.00 delivered 02/27/18 - MN	4,638.16	4,638.16				
Chemtrade Chemicals Corporation	92317159	Alum - 10.054 @ 434.00 delivered 03/02/18 - MN	4,363.44	4,363.44				
Complete Masonry Supplies, INC	78811	PUR18-048 Paver brick Yorktown FLSHD 4x8 (940)	651.00	260.40		390.60		
Cosner's Ice Company	118014840	87 bags of ice @ \$1.45 ea delivered on 02/23/18 - SW, TD	126.15	50.46		69.38		6.31

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Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Wastewater Construction	Stormwater O&M
Creative Graphics, INC (dba Baugh Enterprises)	4264	100,000 #9 & 100,000 #10 envelopes for water/sewer bills - AR	4,700.00	1,880.00		2,820.00		
Eco-Infrastructure Solutions, INC	9759	Repair camera on TV truck #550 - TD	815.36			815.36		
Engraving & Stamp Center, INC	29499	5 2oz refill ink (black) - AR, ACCT	20.00	8.00		12.00		
Eric Love	ENG18-022	Travel reimbursement - WWETT Expo 02/22/18 - ENG	13.00	5.20		7.80		
Eurofins Eaton Analytical, INC	S295126	Testing - SOC 525.2 analysis for drinking water - LAB, DR	260.00	260.00				
Executive Management Services, INC	225431	Monthly cleaning @ Service Center - March 2018 - SC	4,048.00	1,619.20		2,428.80		
Executive Management Services, INC	225432	Monthly cleaning @ Dillman WWTP - March 2018 - DR	1,097.00			1,097.00		
Executive Management Services, INC	225433	Monthly cleaning @ Blucher WWTP - March 2018 - BP	812.00			812.00		
Fastenal Company	INBLM204195	Restock supplies in machine - 02/23/18 - PUR	209.22	98.16		111.06		
Fastenal Company	INBLM204323	10 Couplers for repair of residuals basin - MN	20.52	20.52				
Fastenal Company	INBLM204337	Restock supplies in machine - 03/02/18 - PUR	251.83	111.06		140.77		
First Financial Bank, N.A.	1534-RETAINAGE	D18-94 - Retainage - Weimer Dam Removal to 02/09/18 - ENG	6,200.00					6,200.00
First Financial Bank, N.A.	48289-1Retainage	S17-6112-Retainage-2017-2018 Sewer CIPP Lining 1/01-2/23/18-ENG	17,150.00				17,150.00	
Fiserv Inc Attn: Consumer Lockbox 202447	BC18-005	Refund electronic payment- Trace #125200960000312 - AR	51.26			51.26		
Fisher Scientific Company, LLC	1036263	1 100ml beaker 12 pk, Orlon A211 ph meter - MN	1,007.50	1,007.50				
Fisher Scientific Company, LLC	1036312	PH probe, phenylarsine oxide - MN	1,266.24	1,266.24				
Fisher Scientific Company, LLC	1446783	1 pk 250ml beakers - MN	171.50	171.50				
Fisher Scientific Company, LLC	2540934	ph10 buffer/4 L - MN	59.49	59.49				
Fisher Scientific Company, LLC	7450141	Drying oven, Fisherbrand ISOTemp 3.75 cu ft - LAB, DR	2,718.42			2,718.42		
Fisher Scientific Company, LLC	8271762	ISOTemp Gravity oven 100L 120V - LAB, DR	2,298.58			2,298.58		
Fisher Scientific Company, LLC	8462582	Return Drying Oven, Fisherbrand ISOTemp 3.75 cu ft - LAB, DR	(1,797.37)			(1,797.37)		
Fisher Scientific Company, LLC	8528356	10G Carepac small ASTM - MN	416.78	416.78				
Fisher Scientific Company, LLC	8659595	xs204 Balance 220G x 0.1MG - MN	6,119.51	6,119.51				
Flosource, INC	79835	ENG18-014 Morin MRP rack & pinion actuator Model 045	873.32	873.32				
Frank Olsen (Broad Cove Assoc)	BCA-MK-18-1054	PUR18-046 Magikist Model PJD/C-200 Pulse Jet De-Icer	2,665.29	1,066.12		1,599.17		

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Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Wastewater Construction	Stormwater O&M
Government Utilities Technology Service, INC	021813 - CBU	GenAMap Power User Licenses 2018 - DIR	4,312.50	1,725.00		2,587.50		
Greeley And Hansen, LLC	INV-0000523544	S18-6201-Dillman WWTP Facilities Plan-Phase 2 to 02/09/18-DR,ENG	9,882.88			9,882.88		
Gregory A Nettleton	ENG18-020	Travel reimbursement - WWETT Expo 02/22/18 - ENG	13.00	5.20		7.80		
Gripp, INC	335380	Wastewater flow meter monitoring - ENG	4,576.83			4,576.83		
HACH Company	10840114	MN18-078 Standards for calibrating turbidity analyzers (6)	925.41	925.41				
HACH Company	10848060	MN18-098 Spadns 2 fluoride reagent 1L bottle (2)	107.45	107.45				
HACH Company	10849521	DL18-016 Ammonia ULR - TNT830; Part #TNT830	591.65			591.65		
Harrell Fish, INC	W33919	DM18-022 Press building furnace repair	1,331.36			1,331.36		
Harrell Fish, INC	W33976	PUR18-039 Domestic hot water lawler mixing valve at SC	108.00	43.20		64.80		
HD Supply Facilities Maintenance - (USA Bluebook)	495766	TD18-63 Meter reading tube with brush (8)	564.53	225.81		338.72		
Hoosier Times, INC	149972-417284	Ad for Annual SNC Publication 02/10/18 Order #417284 - DIR	61.22			61.22		
HP Products Corporation	CR00203631	Credit memo for returned urinal deodorizer - BP	(26.96)			(26.96)		
HP Products Corporation	I3342434	Hot cups, tissue, m-fold towels, accuwipes - SC	770.75	308.30		462.45		
HP Products Corporation	I3343830	4 cs 40x46 can liners - SC	182.00	72.80		109.20		
HP Products Corporation	I3352294	1 cs brown paper towels - SC	28.00	11.20		16.80		
Indiana Oxygen Company, INC	01729445	Acetylene, argon - LAB, DR	258.58			258.58		
Indiana Oxygen Company, INC	08487722	Monthly cylinder rental - DR	146.94			146.94		
Indiana Rural Water Association, INC	17-09130	PUR18-88 CBU Annual Membership Fee	390.00	156.00		234.00		
Indiana Underground Plant Protection Service, INC	69287	Monthly per ticket fee 1,334 @ .95 ea - 01/01-01/31/18 - TD	1,267.30	506.92		760.38		
Indiana University Health Bloomington, INC	00069453-00	Vaccine Hep B, Admin toxoid single for 1 TD employee 02/23/18-TD	99.00			99.00		
Indiana University Health Bloomington, INC	00069454-00	Drug screen DOT 5 Panel for 1 Monroe employee 02/23/18 - PUR, MN	45.00	45.00				
Industrial Service & Supply, INC	53718	Hose fitting, hose, hose repair for sewer patch kit - TD	64.70			64.70		
Industrial Service & Supply, INC	53787	Pressure gauge, poppet couplers for truck #601 - SW, TD	62.81	25.12		34.55		3.14
Interstate All Battery Center of Bloomington, INC	1903302008614	12 AA Rechargeable batteries for Sensus handhelds - MS, TD	102.60	41.04		61.56		
Irving Materials, INC	10518519	Concrete - Sewer @ 16th & Jackson - 2/15/18 - TD	484.00			484.00		

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Irving Materials, INC	10519155	Concrete - Water line @ Ramble & Rusgan - TD	614.00	614.00				
Irving Materials, INC	10520095	Concrete - Sewer @ Hillside & Lincoln - TD	494.00			494.00		
Irving Materials, INC	10520983	Concrete - Sewer @ Walnut & Hillside - TD	494.00			494.00		
Jay D Ramey	ENG18-021	Travel reimbursement - WWETT Expo 02/22/18 - ENG	13.00	5.20		7.80		
JCI Jones Chemicals, INC	749175	Sodium hypochlorite - 4,676 @ .7960 delivered 02/27/18 - MN	3,722.09	3,722.09				
Jeffery D Todd (Todd Septic Tank Service)	6761	Pump & remove waste from pond 02/17-02/27/18 - MN	5,600.00	5,600.00				
Joseph A Stephens	ENG18-026	Travel reimbursement - WWETT Expo 02/22/18 - ENG	13.00	5.20		7.80		
K&S Rolloff, INC	36592	Removal of debris from hill area - 02/16/18 - SC	476.50	190.60		285.90		
Kirby Risk Corp	S109711992.001	S17-6110-5 2x4 flat panel fixture, 2 2x2 flat panel fixture-ENV	576.01			576.01		
Kirby Risk Corp	S109717952.001	50 Phil 14T8 Pro LED/48-4000 IF G bulbs - MN	473.50	473.50				
Kirby Risk Corp	S109721577.001	50 Phil 14T8 LED bulbs - MN	473.50	473.50				
Kleindorfer Hardware & Variety	02/25/18 CBU	Misc parts & supplies - 01/26-02/21/18 - MN, TD, BP, DR, SW	1,128.04	723.85		387.85		16.34
Lancer Sales USA, INC	82298	ENG17-076 Vacuum Steam Sterilizer and 1YR preventive maintenance	39,573.00	15,829.20		23,743.80		
Lawson Products, INC	9305631043	Misc o-rings, nuts, elbows, screws, washers, ty-rap - BP	488.96			488.96		
Layne Inliner, LLC	48289-1	S17-6112 - 2017-2018 Sewer CIPP Lining 01/01-02/23/18 - ENG	154,350.00				154,350.00	
Lee Supply Corporation	6714575	DM18-019 Industrial hot water heater (80gal) for admin bldg	3,435.00			3,435.00		
Logical Concepts, INC (Omnisite)	59630	Monthly cellular fee for XR-50 Omnl-Site - 03/01-03/31/18 - ENG	1,150.00			1,150.00		
Mark Osborne (Control Freaks Consulting)	124Inv-BP18-015	BP18-015 Checked & repaired grit PLC; cleared faults	315.00			315.00		
Menards, INC	88043	Finish stain, foam brushes, tape, magnets, poly, table, 1x4 MN	386.86	386.86				
Menards, INC	88242	Clamps, temperature gun, misc boards, steel nitrile gloves - MN	195.63	195.63				
Menards, INC	88307	5 cans of flex seal, expand foam for Dillman sealing - DR, TD	4.29			4.29		
Menards, INC	88602	Wrench's, socket adapters for truck #631 - SW, TD	37.45					37.45
Menards, INC	88711	56 bags of concrete mix - TD, PUR	140.00	56.00		84.00		
Michael R Hicks	ENG18-023	Travel reimbursement - WWETT Expo 02/22/18 - ENG	97.00	38.80		58.20		

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Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Wastewater Construction	Stormwater O&M
Nolan Hunt Hendon	ADMIN18-033	Reimbursement for required MCCSC background checks #492602 - DIR	44.85	17.94		26.91		
Pacific Northwest Pollution Prevention Resource	Kevin White	ADMIN18-016 Western States Alliance FOG Forum - Kevin White	300.00			300.00		
Paragon Micro, INC	796962	Adobe Acrobat Pro 2017 License for L. Pettit - ACCT, DIR	378.99	151.60		227.39		
Paragon Micro, INC	799429	HP Color LaserJet Printer for Blucher Poole - BP, DIR	470.00			470.00		
Philip Peden	ENG18-019	Travel reimbursement - WWETT Expo 02/22/18 - ENG	27.00	10.80		16.20		
Pitney Bowes, INC	#20822235 2/2018	Reserve account postage - Jan - Feb 2018 - AR, ACCT	2,118.09	861.11		1,256.98		
Republic Services, INC	0694-002033287	Trash removal @ Dillman WWTP & Serv Cntr 03/01-03/31/18-DR, SC	560.33	48.09		512.24		
Republic Services, INC	0694-002035431	Trash removal @ Monroe WTP - 02/01-02/28/18 - MN	99.75	99.75				
Republic Services, INC	0694-002035432	Trash removal @ Blucher WWTP - 02/01-02/28/18 - BP	99.75			99.75		
Ricoh USA, INC	5052437971	Copier maintenance - 01/17-02/16/18 - DR, BP, MN, SC	120.36	33.53		86.83		
Rogers Group, INC	0071163754	W17-4114 - Misc Stone - Deckard Dr. - 2/6-2/9/18 - TD	1,262.67		1,262.67			
Rogers Group, INC	0071163832	W17-4114 - Misc Stone - Stock - 2/12-2/16/18 - TD	2,109.56	208.72	1,587.75	313.09		
Rogers Group, INC	0071163938	W17-4114 - Misc Stone - Stock - 2/19-2/23/18 - TD	978.81	121.82	674.25	182.74		
South Central Community Action Program INC	2018-02	Admin expense for Assistance Program - February 2018 - ACCT	333.46	133.38		183.40		16.68
South Central GWB Company, INC	S3269806.00 1	Parker solenoid valve - MN	494.85	494.85				
Stansifer Radio Co, INC	31283	4 Switches for TV truck #524 - SW, TD	8.36					8.36
Stansifer Radio Co, INC	31298	GMA 1.25 Buss fuses, 74-5SG800MA-C NTE for air dryer system - MN	12.22	12.22				
Staples Contract & Commercial, INC	3368066001	Hanging file folders, Extra fine tip markers - DIR	9.40	3.76		5.64		
Staples Contract & Commercial, INC	3368653098	2 USB 3pcs home & car charger set for IPHONE - TD, PUR	42.86	17.14		25.72		
Staples Contract & Commercial, INC	3368653110	Calculator, spiral memo books, calculator ribbons, tape-BC,ACCT	114.00	45.60		68.40		
Staples Contract & Commercial, INC	3368653160	Calendar, scissors, numbering machine, pens, memo books - DR	238.81			238.81		
Staples Contract & Commercial, INC	3369321459	7 .9mm Pencil lead - ENG	3.36	1.34		2.02		
Staples Contract & Commercial, INC	3369321467	Planners,pens,sharpies,pencils,folders,report cover,post-its-TD	80.60	32.24		44.33		4.03
Staples Contract & Commercial, INC	3369321476	Caslo label printer tape for CWL 300 - ACCT	49.75	19.90		29.85		

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Staples Contract & Commercial, INC	3369321477	Yellow post-its,touchscreen wipes,refill black ink,pens-BC,ACCT	53.29	21.32		31.97		
Staples Contract & Commercial, INC	3369785486	2 29x72x30 tables for loading dock/records room - MN	662.46	662.46				
Staples Contract & Commercial, INC	3369785487	Blu-ray DVD player, office shredder - MN	204.94	204.94				
Staples Contract & Commercial, INC	3369871024	Wall Clock - ENG	19.07	7.63		11.44		
Staples Contract & Commercial, INC	3369871025	Microsoft wireless mouse - ENG	24.19	9.68		14.51		
Staples Contract & Commercial, INC	3369871026	Pentel clic eraser, gel pens red, clear magnet sign holder - ENG	28.53	11.41		17.12		
Staples Contract & Commercial, INC	3370887381	Trash cans w/lid, can liners, shredder lub sheets, DVD - MN	198.23	198.23				
State Of Indiana	02/08/18-B	Correction to January 2018 invoice 1/01-01/31/18 - MN	1,279.24	1,279.24				
State Of Indiana	03/08/18 CBU	Water usage - 02/01-02/28/18 - MN	13,685.76	13,685.76				
State Of Indiana	Dan Rogers	Test fees for WT-5 for Dan Rogers MN18-091 - MN	30.00	30.00				
Suburban Laboratories, INC	152725	Annual analysis of Organized Living's Outfall 002 & 005 - ENV	944.00			944.00		
Suburban Laboratories, INC	153216	Annual sampling & analysis of Hall Signs outfalls - ENV	745.00			745.00		
Sunbelt Rentals, INC	76493852-0001	Multi-purpose saw blades for truck #629 - SW, TD	250.00	100.00		137.50		12.50
Synchrony Bank	PUR18-076	PUR18-076 Konle recyclable paper cone funnel 114-9076991 4964242	34.56	13.82		20.74		
The Indiana Rail Road Company	10-12970 revised	PUR18-108 Steel repair work to Lake Lemon viaduct tower legs	78,021.00	78,021.00				
Tom Spencer Concrete Products, INC	6906	W17-4114 PUR17-532 4'x4' flat top doghouse manhole "water"	1,420.00		1,420.00			
Troy E Powell	ENG18-024	Travel reimbursement - WWETT Expo 02/22/18 - ENG	13.00	5.20		7.80		
Tyler Technologies, INC	045-214484	Maintenance - Citizen Transparency Portal 04/01-03/31/19 - DIR	15,000.00	6,000.00		9,000.00		
United Parcel Service, INC	0000430948078	Shipping charges - 02/08-02/14/18 - MN, LAB, DR, DIR, PUR	97.52	45.98		51.54		
United Parcel Service, INC	0000430948088	Shipping charges - 02/14-02/19/18 - LAB, DIR, PUR	48.10	35.48		12.62		
Univar USA, INC	mIN074350	Aqua ammonia - 20,020 @ .1468 delivered 02/26/18 - MN	2,938.94	2,938.94				
W.W. Grainger, INC	9706615276	MN18-094 ICI drying rack, stainless steel; Part#45MP18	1,280.40	1,280.40				
Water Solutions Unlimited, INC	43821	Sodium permanganate - 550 @ 7.76 delivered 02/27/18 - MN	4,268.00	4,268.00				
Wessler Engineering, INC	31543	S17-6106 - Dillman WWTP Effluent Filter Improv to 01/31/18 - ENG	5,932.50			5,932.50		

City of Bloomington Utilities
 Accounts Payable by G/L Distribution Report
 Paydate: 03/23/18

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Wastewater Construction	Stormwater O&M
Whiffen Machine And Press Repair, INC	6962	DM18-023 SS rotary screen shaft repair; ss flanged shaft	1,412.87			1,412.87		
Xylem Water Solutions USA, INC	3556998333	MN18-062 Polyblend mixing chamber/complete replacement	2,594.57	2,594.57				
Young Trucking, INC	96090	Hauling sludge from Blucher Poole - 02/19-02/22/18 - BP, ENV	1,922.84			1,922.84		
Young Trucking, INC	96091	Hauling sludge from Dillman WWTP 02/21/18 - DR, ENV	6,095.38			6,095.38		
Grand total:			544,128.66	194,834.79	4,944.67	110,744.39	171,500.00	62,104.81

**ACH
INTERDEPARTMENTAL
MEMO**

To: Utilities Service Board
Sub: Scheduled ACH payment

From: Kim Robertson
Dept. Accounts Payable
Date: 03/19/18

G/L DATE: 03/19/18

Water Operations & Maintenance	0.00
Water Construction	0.00
Water Meter Deposit	0.00
Water Sinking	200,395.09
Water Hydrant Meter Rental	0.00
Water Debt Reserve	0.00

Total of Water Utilities as per the claims list:	<u><u>\$200,395.09</u></u>
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Wastewater Operations & Maintenance	0.00
Wastewater Construction	0.00
Wastewater Sinking	0.00
Wastewater Debt Reserve	0.00

Total of Wastewater Utilities as per the claims list:	<u><u>\$0.00</u></u>
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Stormwater	0.00
Stormwater Construction	0.00

Total of Stormwater Utility as per the claims list:	<u><u>\$0.00</u></u>
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Total Water Utility:	<u><u>\$200,395.09</u></u>
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Total Wastewater Utility:	<u><u>\$0.00</u></u>
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Total Stormwater Utility:	<u><u>\$0.00</u></u>
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TOTAL WATER, WASTEWATER & STORMWATER UTILITIES	<u><u>\$200,395.09</u></u>
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ACH - Bank of New York - 2011 SRF Loan Payment - March 2018

City of Bloomington Utilities
Accounts Payable by G/L Distribution Report
Paydate: 03/19/18

SRF Payment due March 2018

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water Sinking
Bank Of New York	ACCT18-112-3	SRF Bloomington TAS#610026-2011 SRF Loan - March 2018	200,395.09	200,395.09
Grand total:			200,395.09	200,395.09

**UTILITIES SERVICE BOARD MOTION
MEETING ON MARCH 19, 2018
UTILITY BILLS**

To:	Utilities Service Board	From:	Kim Robertson
Dept.		Dept.	Accounts Payable
Sub:	Claims list filed: 03/12/18	Date:	03/13/18
	USB: 3/19/2018		
	For Period: 02/28/18 - 03/12/18	Paydate:	03/13/18
	G/L Date: 03/13/18		

Utilities Department invoices filed with the City Controller March 12, 2018 and signed by the Utilities Service Board for payment March 13, 2018 as in accordance with the Utilities Service Board Resolution of August 7, 1973, be hereby approved and entered into the minutes of today's meeting. A copy of the list is filed, with any exceptions noted, is hereby attached and made a part of these proceedings.

Water Operations & Maintenance	102,895.08
Wastewater Operations & Maintenance	116,541.73
Stormwater	0.00
Total Water Utility:	<u><u>\$102,895.08</u></u>
Total Wastewater Utility:	<u><u>\$116,541.73</u></u>
Total Stormwater Utility:	<u><u>\$0.00</u></u>
TOTAL WATER, WASTEWATER & STORMWATER UTILITIES	<u><u>\$219,436.81</u></u>

City of Bloomington Utilities
Accounts Payable G/L Distribution Report
Paydate: 03/13/18

Utility Bills

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Wastewater O&M
AT&T	8123311353 02/18	Service - Washington St storage - 02/22-03/21/18 - SC	158.39	63.36	95.03
AT&T	8123315400 02/18	Service - Centrex main line - 02/22-03/21/18 - SC	8,049.04	3,219.62	4,829.42
AT&T Mobility II, LLC	8123600681 02/18	Service - L Elkins - 01/12-02/11/18 - MN	58.96	58.96	
Comcast Cable Communications, INC	03/02/18	Service - #8529-20-119-0490580 - Serv Cntr 03/15-04/14/18 - SC	19.06	7.62	11.44
Duke Energy	03/13/18	Service - Jan - Feb 2018 - LS, BS, TD, DR, MN	175,665.66	97,794.64	77,871.02
Smithville Telephone Co Inc	03/02/18 BP	Service - Blucher, fax, modem - 02/02-03/01/18 - BP	277.75		277.75
Smithville Telephone Co Inc	03/02/18 DR	Service - Dillman, fax - 02/02-03/01/18 - DR	243.88		243.88
Smithville Telephone Co Inc	03/02/18 MN	Service - Monroe, fax, intake, DSL - 02/02-03/01/18 - MN	235.69	235.69	
South Central Indiana REMC	2093400200 02/18	Service - Blucher Poole - 01/21-02/19/18 - BP	25,818.18		25,818.18
Utilities District of Western Indiana REMC	52184-001 03/18	Service - Fieldstone LS - 02/01-03/01/18 - LS	624.00		624.00
Utilities District of Western Indiana REMC	75843-001 03/18	Service - Stonechase LS - 02/01-03/01/18 - LS	131.00		131.00
Vectren	N0833866 03/18	Service - Blucher Poole - 01/30-02/27/18 - BP	2,481.98		2,481.98
Vectren	N1035813 03/18	Service - Monroe WTP - 02/05/03/05/18 - MN	1,515.19	1,515.19	
Vectren	N1059811 03/18	Service - Dillman WWTP - 02/02-03/02/18 - DR	4,062.31		4,062.31
Vectren	N1236302 03/18	Service - Tamarron LS - 02/01-03/01/18 - LS	95.72		95.72

Grand total:

219,436.81	102,895.08	116,541.73
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Wire Transfers, Fees, & Payroll for the FEBRUARY, 2018

Allowance of Wire Transfers, Fees, and Payroll - We have examined the transactions listed on the foregoing Register. These Wire Transfers, Fees, and Payroll are hereby allowed in the total amount of:

\$413,056.47

Dated this 19th day of March 2018

Signatures of Governing Board

WIRE TRANSFERS, FEES & PAYROLL FOR THE MONTH OF FEBRUARY, 2018

<u>INDIANA DEPARTMENT OF REVENUE</u> <u>(SALES TAX - JANUARY, 2018)</u>	<u>\$64,119.77</u>
<u>INDIANA DEPARTMENT OF REVENUE - RECEIPTS TAX</u> <u>1ST QUARTER UTILITY RECEIPTS TAX</u>	<u>\$0.00</u>
<u>NPC</u> <u>CHARGE CARD FEES - JANUARY, 2018</u>	<u>\$22,070.75</u>
<u>FIRST FINANCIAL</u> <u>ACCOUNT ANALYSIS FEES - JANUARY, 2018</u>	<u>\$1,721.33</u>
<u>GROSS PAYROLL</u> <u>3/16/2018</u>	<u>\$303,303.82</u>
<u>FICA TAX</u> <u>3/16/2018</u>	<u>\$21,840.80</u>
<u>TOTAL</u>	<u>\$413,056.47</u>

**UTILITIES SERVICE BOARD MOTION
MEETING ON MARCH 19, 2018
CUSTOMER REFUNDS**

To:	Utilities Service Board	From:	Kim Robertson
Dept.		Dept.	Accounts Payable
Sub:	Claims list filed: 03/12/18	Date:	03/12/18
	USB: 03/19/2018		
	For Period: 02/28/18 - 03/09/18	Paydate:	03/23/19
	G/L Date: 03/23/19		

Utilities Department customer refunds filed with the City Controller March 12, 2018 and signed by the Utilities Service Board for payment March 23, 2018 as in accordance with the Utilities Service Board Resolution of August 7, 1973, be hereby approved and entered into the minutes of today's meeting. A copy of the list is filed, with any exceptions noted, is hereby attached and made a part of these proceedings.

Water Operations & Maintenance	0.00
Wastewater Operations & Maintenance	1,100.83
Stormwater	0.00
Total Water Utility:	\$0.00
Total Wastewater Utility:	\$1,100.83
Total Stormwater Utility:	\$0.00
 TOTAL WATER, WASTEWATER & STORMWATER UTILITIES	 \$1,100.83

CUSTOMER REFUNDS

City of Bloomington Utilities
 Accounts Payable by G/L Distribution Report
 Paydate: 03/23/18

Vendor	Invoice No.	Invoice Description	Invoice Amount	Check No.	Reason for refund	Water Funds	Wastewater Funds	Stormwater Funds
Roy Lynn Frierson	18262-005	Customer refund	\$46.56	25283	Sewer Adjustment credit		\$46.56	
Gilliatte General Contractors	200808-003	Customer refund	\$548.58	25284	Temp. Hyd. Meter Deposit		\$548.58	
Brandon Duncan Rentals	21039-005	Customer refund	\$4.45	25282	Meter Misread Credit		\$4.45	
Baseline Communications	200369-003	Customer refund	\$501.24	25281	Temp. Hyd. Meter Deposit		\$501.24	
			<u>\$1,100.83</u>				<u>\$0.00</u>	<u>\$1,100.83</u>
			<u>\$1,100.83</u>				<u>\$0.00</u>	<u>\$0.00</u>



MEMORANDUM

TO: Controller
FROM: Cindy Shaw, Utilities
DATE: 3/7/2018
RE: Approval of Services Contract with Electric Plus, Inc., for installation of seven new LED flat panel lights and installation of smoke detectors at Blucher Poole.

Funding Source: S17-6110 U10500

Total Dollar Amount of Contract: \$745.00

Expiration Date of Contract: 3/31/2018 (no renewal)

Department Head Initials of Approval:

Due Date For Signature: 3/15/2018

Record Destruction Date (Legal Dept to fill in): 3/31/2028

PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS ATTORNEY:

Christopher J. Wheeler

ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS DEPARTMENTAL EMPLOYEE:

Cindy Shaw

Summary of Contract: Electric Plus, Inc., will install seven (7) new flat panel LED lights and reconnect/reinstall existing smoke detectors in the recently installed drop ceiling at Blucher Poole. These installations are necessary as part of the continued mold remediation/repair project at Blucher Poole.

SECTION 00 11 13
ADVERTISEMENT FOR BIDS
MONROE WATER TREATMENT PLANT
PROTECTIVE METAL COATING

NOTICE IS HEREBY GIVEN THAT THE UTILITIES SERVICE BOARD
OF THE CITY OF BLOOMINGTON, INDIANA WILL RECEIVE SEALED BIDS
FOR THE BELOW-DESCRIBED WORK AT THE LOCATION INDICATED.

Work includes the removal of existing coatings and the application of a new protective coating system on the interior and exterior metal surfaces of the Monroe Water Treatment Plant Alum Tank No. 3, an 8,000 gallon welded steel tank, application of overcoat to the exterior of Alum Tank Nos.1 and 2 which are also 8,000 gallon welded steel tanks, and application of a new protective coating system on the primed metal surfaces of new pipe support and bracing installed on the suction and discharge headers of Filter Nos. 5 and 6. All work is at the Monroe Water Treatment Plant, 7470 S. Shields Ridge Rd., Bloomington, IN 47401.

Sealed bids shall be received by the Utilities Department, at 600 E. Miller Drive, Bloomington, Indiana, 47401, at or before 5:00 PM local time on March 19, 2018. Bids will be publicly opened and read aloud by the Utilities Service Board which begins at 5:00 PM local time on March 19, 2018 at its regular meeting in the Board Room, Utilities Building, 600 E. Miller Drive, Bloomington, Indiana. Any bids received after the designated time will be returned unopened. Bids will be reviewed and the award may be made at the April 2, 2018 regular meeting or a subsequent meeting of the Utilities Service Board.

All Bids must be in accordance with the Bidding Documents on file with the Director of Utilities, City of Bloomington, 600 E. Miller Dr. Bloomington, Indiana 47401.

Copies of the Bidding Documents may be obtained from:

1. Repro Graphics, Inc. - An on-line planroom

437 N Illinois St
Indianapolis, IN 46204
T 800-718-0035
E irepro@reprographix.com

2. Dodge Data & Analytics PlanRoom - An on-line planroom

www.construction.com
For assistance call 800-393-6343 or go to: support@construction.com

Neither the Owner or Engineer has any responsibility for the accuracy, completeness or sufficiency of any bid documents obtained from any other source other than the sources listed herein or delivered directly from the Owner or Engineer. Obtaining these documents from any other source(s) may result in obtaining incomplete and inaccurate information. Obtaining these documents from any other source other than directly from the sources listed herein may also result in failure to receive addenda, corrections, or other revisions to the Bidding Documents that may be issued.

Each Bidder shall file with his or her sealed bid: (1) the executed Proposal Form; (2) the completed and executed Form 96 – Contractor's Bid For Public Work; (3) the Bid Security; (4) the completed City

of Bloomington Substitute W-9 Form; (5) the City of Bloomington Affirmative Action Plan approval memo; (6) the completed City of Bloomington Living Wage Ordinance form; (7) the executed City of Bloomington Responsible Bidder Affidavit; (8) the executed Affidavit regarding Indiana Code 4-13-18 Drug Testing of Employees of Public Works Contractors; (9) Contractor's written employee drug testing plan that complies with Indiana Code 4-13-18; (10) and the executed E-Verify Affidavit.

For bids of \$100,000.00 or more, the successful bidder shall furnish performance and payment bonds for one hundred percent (100%) of the contract amount prior to the execution of the contract, and said bonds shall remain in effect for a period of one (1) year after final acceptance of the work.

Each Bidder must ensure that to the greatest extent feasible, opportunities for training and employment should be given to lower income residents of the project area and purchases and/or contract for work in connection with the project should be awarded to small business concerns which are located in, or owned in substantial part, by persons residing in the area of the project.

The City of Bloomington is an equal opportunity employer, and Bidder shall meet all requirements for equal employment under Title VII of the 1964 Civil Rights Act as amended and under the Bloomington Human Rights Ordinance, as amended.

Each Bidder for proposals over \$10,000.00 shall submit and have approved by the City of Bloomington Contract Compliance Officer, Barbara McKinney, his/her written Affirmative Action Plan at least twenty-four (24) hours prior to the deadline for submission of bid. Bids received that do not have an approved Affirmative Action Plan may be returned unopened. Each Bidder must insure that all employees and applicants for employment are not discriminated against because of race, religion, color, sex, national origin, ancestry, disability, sexual orientation, gender identity, veteran status or housing status. All the protected classes must be included in your Affirmative Action Plan for it to be acceptable. In addition to other requirements, your plan MUST include a workforce breakdown, an internal grievance procedure, a non-retaliation statement, designation of a person by name or position who is responsible for implementation of the Plan, applicability to both applicants and employees, recruitment of minorities, equal access to training programs, and an explanation of your method of communicating the operations of your affirmative action plan to employees and prospective applicants. For Affirmative Action Plan information and approval only, contact Barbara McKinney, Contract Compliance Officer, at (812) 349-3429, 8:00 a.m. to 5:00 p.m. Monday through Friday. All other project inquires should be directed to Mike Hicks, City of Bloomington Utilities Capital Project Manager, at (812) 349-3623 or hicksm@bloomington.in.gov.

In accordance with Indiana Code 4-13-18-5, each Contractor that submits a bid for a public works project that is estimated to cost \$150,000 or more shall submit with his/her bid a written plan for an employee drug testing program to test the employees of the Contractor and Subcontractors for drugs.

The Utility Service Board reserves the right to waive any informality and to accept or reject any or all bids submitted. Bids may be held by the Utility Service Board for a period not-to-exceed sixty (60) days from the date of the opening of Bids for the purpose of reviewing the Bids and investigating the qualifications of the Bidders prior to awarding the contract.

Utilities Service Board, City of Bloomington, Indiana
Julie Roberts, President



MEMORANDUM

TO: Controller & Mayor
FROM: Phil Peden
DATE: March 12, 2018
RE: Approval of Gripp Engineering Consultant Agreement (Wastewater Flow Monitoring)

Funding Source: 010-U10500

Total Dollar Amount of Contract: Not-to-exceed \$218,934.00 *[Handwritten mark]*

Expiration Date of Contract: May 31, 2020 (no extensions)

Department Head Initials of Approval: *[Handwritten initials]*

Due Date For Signature: March 15, 2018

Record Destruction Date (Legal Dept to fill in): May 31, 2030

Legal Department Internal Tracking #: 18-116

PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS ATTORNEY:

Christopher J. Wheeler

ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS DEPARTMENTAL EMPLOYEE:

Phil Peden

Summary of Contract:

Gripp will provide monthly professional maintenance and service for 8 flow monitoring sites and 3 rain gauges. Gripp will conduct quarterly and monthly data processing and flow reports for 8 sites, including rain data reports for 3 sites. Gripp will provide wireless annual data service which enables authorized user to remotely view and download flow data for 11 sites.

BLOOMINGTON INDUSTRIAL WASTE PRETREATMENT PERMIT

UTILITIES SERVICE BOARD
AUTHORIZATION TO DISCHARGE UNDER THE
CITY OF BLOOMINGTON PRETREATMENT PROGRAM

Bioconvergence LLC, also known as Singota Solutions, in accordance with the provisions of the City of Bloomington Municipal Code (Title 10), is authorized to discharge from its pharmaceutical manufacturing plant at 4320 W. Zenith Dr, Bloomington, Indiana into the City of Bloomington wastewater treatment system. The permittee is required to comply with effluent limitations, monitoring requirements, and other conditions set forth in Parts I and II hereof.

The permit shall become effective on the date of signature of the President of the Utilities Service Board.

This permit and the authorization to discharge shall expire at midnight **March 18, 2023**. In order to receive authorization to discharge beyond the date of expiration, the permittee shall submit such information and forms as are required by the Utilities Service Board.

This permit cannot be transferred to any other owner, tenant, successor or assign.

Signed this 19th day of March, 2018, for the Utilities Service Board.

Julie Roberts, President
Utilities Service Board



MEMORANDUM

TO: Chris Wheeler, Jeff Underwood, Mayor John Hamilton
FROM: Laura Pettit
DATE: March 15, 2018
RE: Agreement between City of Bloomington Utilities and Precision Control Systems

Funding Source:

Total Dollar Amount of Contract: \$7,133.00

Expiration Date of Contract:

Department Head Initials of Approval:

Due Date for Signature:

Record Destruction Date (Legal Dept to fill in):

PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS ATTORNEY: Chris Wheeler

ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS DEPARTMENTAL EMPLOYEE: Laura Pettit

Summary of Contract:

This emergency purchase is for work that was performed by Precision Controls (formerly Control Freaks) for an issue we had at Monroe Water Treatment Plant. Precision Controls was called to fix the SCADA system, The SCADA system is what we use to monitor, gather, and process real-time data at the plant.