

# Central Emergency Dispatch Policy Board

January 23, 2018 Minutes

## Members present:

Russell Brummett      Joe Qualters  
Mike Cornman         Jayme Washel  
Laury Flint

## Attendees:

Jeff Schemmer, Central Dispatch      Kevin Patton, EFD  
Mike Rouker, City Legal                 Brad Swain, MCSO  
Jason Moore, City Fire                     Wayne Sullivan, ICFE  
Curtis Clark, BHAS                         Christina Combs, Central Dispatch  
Dustin Dillard, PCCFD                         Shane Chapman, PCCFD

Meeting called to order at 10:03 a.m. by Chairperson Joe Qualters. Qualters introduced the newest board member, Chief Laury Flint of the IU Police Department.

## AGENDA

### I. Approval of Minutes:

Russell Brummett made a motion for approval. Mike Cornman seconded the motion. Members Laury Flint & Jayme Washel abstained. Unanimously approved.

### II. Personnel Update:

Two are currently in training. There are six openings. Jeff plans to hire three with this process and once those new hires have been on for several weeks, then bring on the three.

There are several dispatchers interested in helping with the training of the new hires. An incentive will be offered to those that want to train.

Jeff sent an e-mail to City HR about the starting salary for dispatchers. Those hiring in now, will make more hourly than dispatchers with 5-years of experience. He has yet to hear back from HR.

Mike Rouker suggested to Jeff that they meet to talk about the salary issue.

### III. Committee Reports: None - no active committees.

### IV. Statistics:

- *November & December 2017* - Jeff presented stats from January – October 2017. He will have the year-end report at the March meeting. Call for the

first 10 months of 2017 compared to 2016 were up overall; however the 911 calls were down for that time period.

Over \$165,000 was spent on overtime for the year. Dispatchers used 260 sick days, too, which caused some of the overtime.

V. Old Business:

- *Locution:* The server has been installed. Looking at March 2018 to go live.
- *Smart 911:* Is active and testing is going well. Still trying to figure out how to notify people about the service. Jeff is looking into having handouts made and posting information on social media outlets. With Smart 911 you can add photos of your house, kids, pets and even a cell phone number.
- *Pulse Point:* Is on hold at the moment. IT has a security concern.

VI. New Business:

- *Equalization payment:* Table until the March meeting.
- *Paragon Micro Invoice:* New laptop for Jeff. His current laptop will become a training laptop for the shift supervisors. The laptop has been ordered, Board approval is needed for the payment.

Brummett made a motion to approve the Paragon Micro invoice of \$1,624.99. Cornman seconded the motion. Unanimously approved.

- *Motorola Purchase Order:* Replacement portable radios for dispatch. The current portable radios are over 10 years old. The purchase order is for seven radios; 5 for dispatch, 1 for Jeff & 1 for Chris. The total with programing, batteries, chargers, and the radios is \$30,586.60.

Should connectivity be lost, the dispatchers can use the portables to communicate instead of the consoles.

Brummett made a motion for approval. Washel seconded the motion. Unanimously approved.

- *Perfect Power Maintenance Invoice:* Three year service contract for the UPS units in dispatch. City IT negotiated the contract. The invoice is for \$9,600.

Cornman made a motion for approval. Brummett seconded the motion. Unanimously approved.

- *ERS-OCI Maintenance Agreement:* This contract covers everything that the Motorola contract does not. The annual maintenance is \$8,180.

Brummett made a motion for approval. Washel seconded the motion.  
Unanimously approved.

VII. Police/Sheriff/Fire/EMS: none

VIII. Public Comment: none

Meeting adjourned at 10:21 am.

The next meeting is scheduled for Tuesday, March 20, 2018 at 10:00 a.m. in the Training Room at B.P.D.