

AGENDA
UTILITIES SERVICE BOARD MEETING

Utilities Service Board Room
City of Bloomington Utilities
600 E. Miller Dr.
Bloomington, Indiana 47402

Julie Roberts, President
Jim Sherman, Vice President
Jason Banach
Amanda Burnham
Jean Capler
Jeff Ehman
Sam Frank
Terri Porter, ex-officio
Jim Sims, ex-officio

April 2, 2018

5:00 P.M. Regular Meeting

- I. Call to order
- II. Approval of the minutes of previous meeting (Mar 19)
- III. Approval of the claims
 - a. Standard Invoices
 - b. Utility Bills
 - c. Wire Transfers
 - d. Customer Refunds
- IV. Approval of Consent Agenda
 - a. Harrell-Fish Inc – Valve at Service Center - \$275.00
 - b. Crane 1 Services – Crane Inspection - \$720.00
- V. Public bid opening for Griffy WTP Regulated Asbestos Containing Materials Abatement - Mike Hicks
- VI. Public bid opening for Griffy WTP Polychlorinated Biphenyl Impacted Soil Removal - Mike Hicks
- VII. Resolution to Award the Monroe WTP Protective Steel Coating Project - Mike Hicks
- VIII. Request for approval of Agreement with Heflin Industries, Inc. for the Monroe WTP Filter Air Scour Valve Actuator Replacement or Re-build project - Mike Hicks
- IX. Old business
- X. New business
- XI. Subcommittee reports
- XII. Staff reports
- XIII. Petitions and communications*
- XIV. Adjournment

* Brief public comment will be limited to 5 minutes per person.

UTILITIES SERVICE BOARD MEETING

March 19, 2018

Utilities Service Board meetings are recorded electronically and are available during regular business hours in the office of the Director of Utilities.

Board President Roberts called the regular meeting of the Utilities Service Board to order at 5:00 p.m. The meeting was held in the Utilities Service Board room at the City of Bloomington Utilities Service Center 600 East Miller Drive, Bloomington, Indiana.

Board members present: Julie Roberts, Jim Sherman, Amanda Burnham, Jason Banach, Jean Capler, Sam Frank, and Jeff Ehman.

Staff members present: Tom Axsom, Joe Potts, Robin Guyton, Cindy Shaw, Tamara Roberts, Rachel Atz, John Langley, Michael Hicks, Michelle Waldon, Chris Wheeler, Holly McLaughlin, and Vic Kelson.

MINUTES

Board Vice President Sherman moved and Board member Capler seconded the motion to approve the minutes of the March 5th meeting. Motion carried, 7 ayes.

CLAIMS

Sherman moved and Board member Burnham seconded the motion to approve standard claims as follows:

Vendor invoices submitted included \$199,779.46 from the Water Utility, \$282,244.39 from the Wastewater Utility, and \$62,104.81 from the Stormwater Utility. Total Claims approved: \$544,128.66.

Motion carried, 7 ayes.

Board asked about the invoice paid to American Water Works Association for Annual conference fees from January. CBU Financial Manager Waldon looked into this invoice and found it was typical timeline to be invoiced and then to pay AWWA. Board also asked about the invoice paid to Indiana Railroad Company. CBU Director Kelson responded that since the railroad predated Lake Lemon, the contract states that CBU is responsible for damage to the RR trestle from Lake water levels. The amount paid was determined after negotiations with the RR and with the insurance companies. Lastly, the Board asked about the invoice to Tyler Technologies. This is a shared expense with the Civil City for a module on our New World ERP System that allows the public to drill down through financial records.

Sherman moved and Burnham seconded the motion to approve the ACH claims as follows:

Vendor invoices submitted included \$200,395.09 from the Water Utility; \$0.00 from the Wastewater Utility; and \$0.00 from the Stormwater Utility. Total Claims approved, \$200,395.09.

Motion carried, 7 ayes.

Sherman moved and Burnham seconded the motion to approve the utility claims as follows:

Utility invoices submitted included \$102,895.08 from the Water Utility, \$116,541.73 from the Wastewater Utility, and \$0.00 from the Stormwater Utility. Total Claims approved: \$219,436.81.

Motion carried, 7 ayes.

Sherman moved and Burnham seconded the motion to approve the wire transfers and fees in the amount of \$413,056.47.

Motion carried, 7 ayes.

Sherman moved and Burnham seconded the motion to approve customer refunds as follows:

Vendor invoices submitted included \$0.00 from the Water Utility, \$1,100.83 from the Wastewater Utility, and \$0.00 from the Stormwater Utility. Total Claims approved: \$1,100.83.

Motion carried, 7 ayes.

APPROVAL OF CONSENT AGENDA

Sherman moved and Burnham seconded the motion to approve consent agenda; motion carried, 7 ayes

One agreement on consent agenda: Electric Plus – LED lights at Blucher Poole - \$745.00

PUBLIC BID OPENING FOR MWTP PROTECTIVE STEEL COATING PROJECT

CBU Engineer Hicks thanked the bidders and following bids were received by the deadline and opened at the meeting:

Odle, Inc	Muncie IN	\$20,875.00
Quality Interiors, Inc	Indianapolis IN	\$28,700.00
Standard Coating Service INC	Indianapolis IN	\$77,112.37
TMI Coatings INC	St Paul MN	\$86,000.00

Engineering and Legal will complete a bid tabulation and recommend to award to lowest responsive bidder. Hicks said the estimate for this project was \$30,000.00. Hicks was not able to explain the vast difference between the bids but he will research and report back to the Board at the next meeting.

REQUEST APPROVAL OF GRIPP ENGINEERING CONSULTANT AGREEMENT

Sherman moved and Burnham seconded the motion to approve agreement; motion carried, 7 ayes

Hicks presented a contract renewal with Gripp for maintenance on eight wastewater flow meters and three rain gauges. CBU recently completed a three-year contract and were very satisfied. There are two companies that provide this service in the region; CBU contracted with the other originally but was not satisfied with their responsiveness. This contract ensures all eleven pieces of equipment are monitored monthly.

REQUEST APPROVAL OF BIOCONVERGENCE/SINGOTA SOLUTIONS PERMIT

Sherman moved and Burnham seconded the motion to approve permit; motion carried, 7 ayes

CBU Pretreatment Coordinator Roberts presented a permit for Singota which is making small batches of pharmaceuticals for drug trials. They will be installing two sampling locations because it is an existing facility but this aspect of their business is new. It is a five year contract. Board noted that reading a permit is difficult for a lay person. Roberts noted that limits and formats are informed by EPA or state regulations. If wastewater flow changes significantly, a new permit would be needed.

REQUEST APPROVAL OF PRECISION CONTROLS AGREEMENT

Sherman moved and Burnham seconded the motion to approve agreement; motion carried, 7 ayes

Wheeler with City Legal presented an agreement for \$7,133.00 with Precision Controls for work that was done at Monroe Water Treatment Plant to fix the SCADA system.

OLD BUSINESS: None

NEW BUSINESS: None

SUBCOMMITTEE REPORTS: None

STAFF REPORTS: Kelson welcomed new Blucher Poole superintendent Joe Potts. Kelson also mentioned that solar panels have been in use for two months at the Service Center and there was a 57% net reduction in electrical usage to be paid. The USEPA responded to CBU's sewer use ordinance but it still needs staff revision, Board approval, and City Council approval. There have been discussions regarding traffic delays; CBU has completed work on Country Club and now County must do a four month project to replace bridge. There are concerns about closure of Walnut and Grimes. City, County, and CBU are working with affected businesses and homeowners, MCCSC, and Bloomington Transit to have a workable plan. Atz, Water Quality Coordinator, will be leaving CBU. Kelson thanked her for professionalism and her role working with customers and educating staff. Board thanked Atz for her watchdog efforts.

PETITIONS AND COMMUNICATIONS: Customer Timothy Brown asked Board to address his recent water bill for \$3,200. Explained that there was a broken pipe under his rented house, which has been fixed. Said he would appeal to his landlord for reimbursement. CBU Collections Manager Guyton stated that she had spoken with Brown. Wheeler explained that water usage costs could not be waived per state statute. Board asked if a payment plan would be feasible and Brown said yes.

ADJOURNMENT: The meeting was adjourned at 5:37 p.m.

Julie Roberts, President

**UTILITIES SERVICE BOARD MOTION
MEETING ON APRIL 02, 2018**

<p>To: Utilities Service Board</p> <p>Dept.</p> <p>Sub: Claims list filed: 03/28/18</p> <p>USB: 4/2/2018</p> <p>For Period: 03/03/18 - 03/16/18</p> <p>G/L Date: 04/06/18</p>	<p>From: Kim Robertson</p> <p>Dept. Accounts Payable</p> <p>Date: 03/28/18</p> <p>Paydate: 04/06/18</p>
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Utilities Department invoices filed with the City Controller March 28, 2018 and signed by the Utilities Service Board for payment April 06, 2018 as in accordance with the Utilities Service Board Resolution of August 7, 1973, be hereby approved and entered into the minutes of today's meeting. A copy of the list is filed, with any exceptions noted, is hereby attached and made a part of these proceedings.

Water Operations & Maintenance	148,595.37
Water Construction	10,589.26
Water Meter Deposit	0.00
Water Sinking	0.00
Water Hydrant Meter Rental	0.00
 Total of Water Utilities as per the invoice list:	\$159,184.63
 Wastewater Operations & Maintenance	262,645.89
Wastewater Construction	0.00
Wastewater Sinking	0.00
 Total of Wastewater Utilities as per the invoice list:	\$262,645.89
 Stormwater	768.09
Stormwater Construction	0.00
 Total of Stormwater Utility as per the invoice list:	\$768.09
 Total Water Utility:	\$159,184.63
 Total Wastewater Utility:	\$262,645.89
 Total Stormwater Utility:	\$768.09
 TOTAL WATER, WASTEWATER & STORMWATER UTILITIES	\$422,598.61

City of Bloomington Utilities
Accounts Payable by G/L Distribution Report
Paydate: 04/06/18

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Stormwater O&M
Air Science USA, LLC	42202	MN18-039 Carbon filters for the ventless lab hood (4)	1,309.00	1,309.00			
All-Phase Electric Supply, INC	0740-574934	10 600V CC TD Fuse, 10 480 V G Fuse, 10 250V RK5TD Fuse - DR	187.00			187.00	
American Structurepoint, INC	104701	WS17-20501 - Fullerton Pike Phase II to 02/28/18 - ENG	973.72	685.49		288.23	
American Water Works Association	0001703631	MN18-082 Operator Training Series DVD set (WSOVID)	2,608.50	2,608.50			
Aramark Uniform & Career Apparel Group, INC	20718323	TD18-34 Yellow hi-vis 3 season jacket - Mark Raper	59.61	59.61			
Arcadis U.S., INC	0897666	W18-4206-Monroe WTP Filter Process Optimization to 03/04/18 -ENG	3,472.50	3,472.50			
B L Anderson Co., INC	P-7625	DM18-031 Marprene tubing 3/8 bore x 3/32" wall box meters (15)	366.89			366.89	
B&H Electric and Supply, INC	0316632	DM18-024 Motor repair for #4 clarifier; 2 radial bearings+labor	154.54			154.54	
Biochem, INC	16655	3 Totes of K275 KLX Polymer 6,870 @ 1.83 - DR	12,688.89			12,688.89	
Black Lumber Co INC	356400	1/2" drill for shop - SW, TD	169.97	67.99		93.48	8.50
Black Lumber Co INC	356439	Pump sprayer for truck #621 - SW, TD	29.99				29.99
Black Lumber Co INC	357361	2 boxes of staples - SW, TD	7.98				7.98
Bloomington Ford, INC	6148637/2	TD18-90 Duplicate key for truck #529	141.79				141.79
Brenntag Mid-South, INC	BMS927372	Robin 120 Polymer 4600 @ 1.0530 delivered 03/02/18 - MN	4,916.30	4,916.30			
Brenntag Mid-South, INC	BMS932653	Sodium hydroxide - 11.3520 @ 625.00 delivered 03/07/18 - MN	7,095.00	7,095.00			
Brenntag Mid-South, INC	BMS941622	Sodium hydroxide - 11.5231 @ 625.00 delivered 03/21/18 - MN	7,201.94	7,201.94			
California State University, Sacramento	755893	MN18-52 Manuals for Water Treatment Operation course-DG,SI,DW	299.00	299.00			
Chemtrade Chemicals Corporation	92320313	Alum - 11.302 @ 434.00 delivered 03/07/18 - MN	4,905.07	4,905.07			
Chemtrade Chemicals Corporation	92327502	Alum - 11.185 @ 434.00 delivered 03/16/18 - MN	4,854.29	4,854.29			
Chemtrade Chemicals Corporation	92331178	Alum - 11.264 @ 434.00 delivered 03/22/18 - MN	4,888.58	4,888.58			
Cintas First Aid & Safety #2	5010173628	Restock first aid cabinet @ Monroe - 02/26/18 - MN	81.35	81.35			
Cintas First Aid & Safety #2	5010283556	Restock first aid cabinet @ Dillman - 03/20/18 - DR	125.49			125.49	
City Of Bloomington Utilities	ACCT18-015	Replenish petty cash drawer - Rec # 1587-1589 - ACCT	150.00			150.00	
Complete Masonry Supplies, INC	78970	PUR18-054 Sakrete high strength concrete mix - 1 pallet	358.90	143.56		197.40	17.94
Core & Main, LP	H743535	Credit memo - 40 brass hex bushing no lead - DR, PUR	(126.62)			(126.62)	
Core & Main, LP	H791440	Credit memo - 40 brass flush foam control - DR, PUR	(1,153.00)			(1,153.00)	
Core & Main, LP	I424150	PUR18-066 Phoenix pipe lube qts (24); pint pipe joint compound	260.40	104.16		156.24	
Core & Main, LP	I504506	PUR18-090 4" flat flange packs (12); locking flange adaptors (8)	728.00	291.20		436.80	
Core & Main, LP	I588142	PUR18-124 Short valve boxes (8)	360.00	360.00			

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Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Stormwater O&M
Eco-Infrastructure Solutions, INC	9790	Repair camera on TV truck #550 - TD	323.12			323.12	
Engraving & Stamp Center, INC	29673	Signature stamp for Kim Trotter - AR	28.95	11.58		17.37	
Eurofins Eaton Analytical, INC	5296162	Testing - Dissolved & total organic carbon, SUVA, UV - MN	185.00	185.00			
Everett J Prescott, INC	5342185	W18-20600 & S18-2060TD18-54 3/4" IPERL meter TR/PL 5/8" LL (100)	14,500.00	5,800.00		8,700.00	
Everett J Prescott, INC	5342478	PUR18-026 Bottom liners, bottom gaskets, measuring chambers	6,110.88	2,444.35		3,666.53	
Fastenal Company	INBLM204186	Misc steel nuts & bolts, couplers for residuals basin - MN	185.13	185.13			
Fastenal Company	INBLM204362	Credit memo - Returned 6 couplers from INV#INBLM204186 - MN	(125.50)	(125.50)			
Fastenal Company	INBLM204398	6 3/4x10x2 couplers for residuals basin - MN	149.20	149.20			
Fastenal Company	INBLM204515	Restock supplies in machine - 03/09/18 - PUR	224.32	107.29		117.03	
Fastenal Company	INBLM204581	Restock first aid cabinet @ Service Center - 03/16/18 - SC	115.81	46.32		69.49	
Fastenal Company	INBLM204654	Restock supplies in machine - 03/19/18 - PUR	175.14	73.68		101.46	
Fisher Scientific Company, LLC	7444513	Ammonium peroxydisulfate 500g - LAB, DR	164.82			164.82	
Graceland College Center Professional Development	ADMIN18-038	ADMIN18-038 Conference fees - Holly McLaughlin & Debbie Miller	398.00	159.20		238.80	
Greeley And Hansen, LLC	INV-0000526100	S18-6201 - Dillman WWTP Facilities Plan to 03/09/18 - ENG	45,328.51			45,328.51	
Gripp, INC	335301	S18-6204 - Flow monitoring-Annual Wireless real time access-ENG	12,540.00			12,540.00	
Gripp, INC	335389	Teledyne ISO 2103ci wireless module replacement - ENG	2,414.00			2,414.00	
GRW Engineers, INC	0049611	S18-6200- I-69 Relocation - predesign to 02/24/18 - ENG	5,818.98			5,818.98	
HACH Company	10853109	MN18-098 Sample vials for bench turbidity meter (3)	156.00	156.00			
HD Supply Facilities Maintenance - (USA Bluebook)	499963	BP18-006-B 934-AH glass fiber filter 70mm box of 100	531.50			531.50	
HD Supply Facilities Maintenance - (USA Bluebook)	507226	DR18-019 Fill solution bottles, triode pH/ATC electrode	501.69			501.69	
HD Supply Facilities Maintenance - (USA Bluebook)	508756	Credit memo for returned USABB Glass Fiber Filters - BP-18-006-B	(425.20)			(425.20)	
Headco Industries, INC (Bearing Headquarters)	5319040	DM18-011 2517 TL Bush drum rollers (2) for rotary screen	585.92			585.92	
Hoosier Times, INC	155381 02/28/18	Ad for 2 Laborer positions, maint coordinator to 02/10/18-DIR	206.07	82.43		123.64	
HP Products Corporation	I3359591	HP Can liners for stormwater education project - SW, PUR	45.50				45.50
HP Products Corporation	I3368052	2 cs tissue, 8 cs M-fold towels - SC	344.18	137.67		206.51	
Hydra-Stop, LLC	33596	PUR18-083 4" HYDRA-STOP saddle for 4" cast line	1,065.32	1,065.32			
Indoff, INC	3081623	MN18-059 Office desk + freight for Don Gramlich	1,599.50	1,599.50			
Industrial Service & Supply, INC	53780	CamLoc, cam & groove coupling, clamps, suction hose - MN	214.06	214.06			
Industrial Service & Supply, INC	53847	PSI Gauge for Ram Jet #599 - TD	21.96			21.96	

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Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Stormwater O&M
Irving Materials, INC	10521481	Concrete - Water line @ Willis Dr - 3/2/18 - TD	602.00	602.00			
Irving Materials, INC	10522005	Concrete - Water line @ 2001 Ashwood Lane - 3/5/18 - TD	484.00	484.00			
Irving Materials, INC	10523738	Concrete - Sewer @ W 9th St & N Walnut St - 3/9/18 - TD	614.50			614.50	
Irving Materials, INC	10525157	Concrete - Water line @ N Walnut Grove St & E 17th St - TD	554.25	554.25			
Irving Materials, INC	10526273	Concrete - Main break @ 100 W Dillman Rd - TD	280.50	280.50			
J&S Locksmith Shop, INC	177180	MS193T saw replacment - MN	263.96	263.96			
J&S Locksmith Shop, INC	177522	3 Padlocks, 3 Primus cyl #520, 3 re-key - SC	384.00	153.60		230.40	
JCI Jones Chemicals, INC	750552	Sodium hypochlorite - 4,700 @ .7960 delivered 03/13/18 - MN	3,741.20	3,741.20			
JCI Jones Chemicals, INC	750838	Sodium hypochlorite - 4,209 @ .7960 delivered 03/16/18 - DR	3,350.36			3,350.36	
Jeffery D Todd (Todd Septic Tank Service)	6793	Pump and remove waste from pond - 03/03-03/13/18 - MN	4,200.00	4,200.00			
JJ's Concrete Construction, LLC	38251	W18-4200 - Concrete - 1st and Mitchel - 3/9/18 - TD	324.00		324.00		
John Deere Financial (Rural King)	JRN#J166355/62	Tarps, bungee cord, grass seed, straw - BP	22.35			22.35	
John Deere Financial (Rural King)	JRN#J71766/62	Rubber boots for Justin White #616 - TD	189.95	189.95			
John Deere Financial (Rural King)	JRN#L47069/62	1 Pair of rubber boots for Allan Frye - SW, TD	154.95	61.98		85.22	7.75
Kirk A Ludwig	2018-00000170	Plumber repair fee due to problem with water main work - AR	72.84	72.84			
Koorsen Fire & Security, INC	4352904	Annual fire extinguisher service & inspection - MN	1,145.58	1,145.58			
Koorsen Fire & Security, INC	4352924	Annual fire extinguisher service & inspection - BP	395.16			395.16	
Koorsen Fire & Security, INC	4357285	Annual fire extinguisher service & inspection - DR	3,839.57			3,839.57	
Koorsen Fire & Security, INC	4366308	Fire alarm monitoring - 04/01-06/30/18 - SC	95.97	38.39		57.58	
Mark Osborne (Control Freaks Consulting)	111Inv-MN17-484	MN17-484 Sodium thiosulfate pump/SCADA issues; 5hrs labor	525.00	525.00			
Mark Osborne (Control Freaks Consulting)	125Inv-MN18-072	MN18-072 Chemical dosing pumps/SCADA issues 1 hr labor	105.00	105.00			
Menards, INC	89066	12x8 board, tape measure, 2" screws - MN	53.62	53.62			
Menards, INC	89256	Misc boards, nails tape measure - MN	92.63	92.63			
Menards, INC	89274	6 Handheld flashlights for meter service - MS, TD	65.94	26.38		39.56	
Menards, INC	89415	Mover's dolly, mover's blanket - MN	47.64	47.64			
Menards, INC	89716	Sponges, LED bulbs, elbow, skeleton gun, loctite & misc - BP	80.59			80.59	
Menards, INC	89752	Wall anchor, washer, carpet trim nails, brace, sponge & misc -MN	45.44	45.44			
Menards, INC	90246	Black spray paint, tissue, boards - MN	66.63	66.63			
Monroe County Government	032018-COBU	IU Hospital research, misc copies - 02/08-02/28/18 - ENG	314.00	125.60		188.40	
OFS Brands, INC	1448787	PUR18-104 Desk keys - Brad Schroder; 1 set + 1 duplicate	20.00	8.00		12.00	

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Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Stormwater O&M
Pace Analytical Services, INC	1850081130	6 1631 E Mercury tests @ Dillman WWTP - ENV	540.00			540.00	
Pace Analytical Services, INC	1850081292	3 1631 E Mercury tests @ Hall Signs - ENV	270.00			270.00	
Pace Analytical Services, INC	1850081598	Regulatory sludge testing @ Monroe WTP - MN	316.00	316.00			
Paragon Micro, INC	798241	3 Dell PowerEdge computers for Blucher Poole - BP, DIR	13,019.97			13,019.97	
Paragon Micro, INC	821474	Samsung 22" LED monitor - P Chasteen - TD	167.25			167.25	
Republic Services, INC	0694-002056353	Trash removal @ Dillman & Service Cntr - 04/01-04/30/18 - DR	558.43	27.04		531.39	
Republic Services, INC	0694-002060457	Trash removal @ Monroe WTP - 03/01-03/31/18 - MN	99.75	99.75			
Republic Services, INC	0694-002060458	Trash removal @ Blucher Poole - 03/01-03/31/18 - BP	99.75			99.75	
Richardson Enterprises of Blgtn, LLC (FastSigns)	INV-5259	MN18-116 Operations daily sheet/2 yr supply	1,497.96	1,497.96			
Rogers Group, INC	0071164048	W17-4114 - Misc stone - Stock - 2/26-3/2/18 - TD	1,732.97	209.48	1,209.26	314.23	
Service Express INC	248109	CBU Portion - PowerEdge R310 Server Maint 04/01-06/30/18 - DIR	1,365.00	828.00		537.00	
Shambaugh & Son, LP (Precision Controls of Indy)	16524354	MN17-418 26 hours of SCADA and spreadsheet repair work	7,133.00	7,133.00			
Shenanigans, LLC (Rainworks)	2018-RW0067	ENG18-015 Invisible spray street art starter kit & 16oz bottle	157.47				157.47
Sigma Controls, INC	025703	PUR18-105 Rebuild on level transducer for Grimes Lift Station	459.95			459.95	
Smith Brehob & Associates, INC	146811	W18-4202 - Topographic survey - Arlington Rd water main - ENG	6,400.00		6,400.00		
Southern Indiana Parts, INC (Napa Auto Parts)	194066	Windshield washer, armor-all, transmissoin fluid & misc - SC	244.44	97.78		146.66	
Southern Indiana Parts, INC (Napa Auto Parts)	194627	SAE 150W 40 oil, oil filter - DR	78.42			78.42	
Spencer Trailers INC	TD18-48	TD18-48 Econoline 17' trailer; model#LBO721TE #42ETBFG2GJ1000119	6,445.00	2,578.00		3,544.75	322.25
Staples Contract & Commercial, INC	3368653100	2 Gaming Chairs - CS	240.54	96.22		144.32	
Staples Contract & Commercial, INC	3368653101	Credit for Invoice #3368653100 - Due to sales tax - CS	(240.54)	(96.22)		(144.32)	
Staples Contract & Commercial, INC	3368653102	2 Gaming Chairs - CS	224.80	89.92		134.88	
Staples Contract & Commercial, INC	3369871073	Dry eraser markers, file folders, vertical file cabinet - DR	110.27			110.27	
Staples Contract & Commercial, INC	3371083724	Pens, report covers, tape, stapler - BC, ACCT	119.38	47.76		71.62	
Staples Contract & Commercial, INC	3371609709	Shredder bags, eraser stick, note books, poly file folders - MN	60.78	60.78			
Staples Contract & Commercial, INC	3371609711	3 Flash drive, wireless laser mouse, paper mate pens - MN	111.61	111.61			
Staples Contract & Commercial, INC	3371609713	2 Stacking file trays, poster frame - MN	80.65	80.65			
Staples Contract & Commercial, INC	3372200279	Printer cable - MN	24.29	24.29			
State Of Indiana	000266474	W18-4204 - Misc fees - Dyer Tank remediation-02/11-02/24/18-ENG	37.50	37.50			
Sullivan-Brough, INC (Safety Wear)	3269032	Gas miser demand regulator kit for gas detectors - SW, TD	453.50	181.40		249.43	22.67

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Accounts Payable by G/L Distribution Report
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Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Stormwater O&M
Sunbelt Rentals, INC	77022595-0001	Diamond blade 16" for truck #629 - SW, TD	125.00	50.00		68.75	6.25
Synchrony Bank	435973345666	ADMIN18-034 Pocket literature rack stand for front lobby area	192.41	76.96		115.45	
Synchrony Bank	477854898546	PUR18-080 DYMO labeling tape, black on white, 1/2"Wx23'L	24.48	9.79		14.69	
Synchrony Bank	786477689678	PUR18-101 Insignia 3' USB type A-to-5-pin mini-B cable	19.97	7.99		11.98	
Toric Engineering	4676	Consulting-VFD & pump repair @ Dillman WWTP-12/13-12/14/17-PUR	16,060.00			16,060.00	
Toric Engineering	4678	Consulting-VFD & pump repair @ Dillman WWTP-08/24-09/29/17-PUR	3,209.00			3,209.00	
United Parcel Service, INC	0000430948108	Shipping charges - 03/05-03/08/18 - LS, MS, DIR, TD, PUR	122.39	39.59		82.80	
United Parcel Service, INC	0000430948118	Additional handling fee for shipment on 03/07/18 - MN	8.45	8.45			
Upholstery Decor, INC	756462	PUR18-037 Foam insulating discs (25"x2" & 21"x2") (150)	3,297.50	1,319.00		1,978.50	
Van Ausdall & Farrar, INC	6082	CS18-027 OnBase Workstation Client; Workflow Workstation Client	6,300.00	2,520.00		3,780.00	
VET Environmental Engineering, LLC	2915	W17-4113 - Griffy Plant demolition consulting 02/15-02/26/18-ENG	5,937.00	5,937.00			
Virtuoso Sourcing Group, LLC	24646	Collection agency fee - 03/06/18 - AR	10.44	4.18		6.26	
Water Solutions Unlimited, INC	43968	Sodium thiosulfate - 214 @ 4.64 delivered 03/13/18 - MN	992.96	992.96			
West Side Tractor Sales Co.	B00306	PUR17-347 2017 John Deere 710L backhoe loader (replaced #632)	138,816.32	55,526.53		83,289.79	
West Side Tractor Sales Co.	B26152	Cutting edge & accessories for John Deere 710L Backhoe-PUR, TD	407.60	163.04		244.56	
William Chasteen (Monroe Tuff Jon)	PT18108	W17-4114-Portable toilet rental-Deckard Drive-12/08-02/07/18-TD	156.00		156.00		
Young Plumbing & Mechanical, INC	50072	W17-4110 - WMR's @ 2006 E Hillside Dr - ENG	2,500.00		2,500.00		
Young Trucking, INC	96156	Hauling sludge from Blucher WWTP - 02/27/18 - BP, ENV	1,044.47			1,044.47	
Young Trucking, INC	96157	Hauling sludge from Dillman WWTP - 02/26-02/27/18 - DR, ENV	11,085.56			11,085.56	
Young Trucking, INC	96234	Hauling sludge from Blucher WWTP - 03/01-03/09/18 - BP, ENV	2,693.92			2,693.92	
Young Trucking, INC	96235	Hauling sludge from Dillman WWTP - 03/05-03/07/18 - DR, ENV	15,157.43			15,157.43	
Grand total:			422,598.61	148,595.37	10,589.26	262,645.89	768.09

**UTILITIES SERVICE BOARD MOTION
MEETING ON APRIL 02, 2018
UTILITY BILLS**

To:	Utilities Service Board	From:	Kim Robertson
Dept.		Dept.	Accounts Payable
Sub:	Claims list filed: 03/27/18	Date:	03/27/18
	USB: 4/2/2018		
	For Period: 03/13/18 - 03/27/18	Paydate:	03/27/18
	G/L Date: 03/27/18		

Utilities Department invoices filed with the City Controller March 27, 2018 and signed by the Utilities Service Board for payment March 27, 2018 as in accordance with the Utilities Service Board Resolution of August 7, 1973, be hereby approved and entered into the minutes of today's meeting. A copy of the list is filed, with any exceptions noted, is hereby attached and made a part of these proceedings.

Water Operations & Maintenance	7,396.53
Wastewater Operations & Maintenance	19,176.34
Stormwater	0.00
Total Water Utility:	<u><u>\$7,396.53</u></u>
Total Wastewater Utility:	<u><u>\$19,176.34</u></u>
Total Stormwater Utility:	<u><u>\$0.00</u></u>
TOTAL WATER, WASTEWATER & STORMWATER UTILITIES	<u><u>\$26,572.87</u></u>

City of Bloomington Utilities
Accounts Payable by G/L Distribution Report
Paydate: 03/27/18

Utility Bills

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Wastewater O&M
AT&T	850788637 03/18	Long distance charges - Blucher Main Line - February 2018 - BP	.43		.43
AT&T	8123347689 03/18	Service - Utilities - 03/07-04/06/18 - SC	153.48	61.39	92.09
AT&T Mobility II, LLC	8123600681 03/18	Service - L Elkins - 02/12-03/11/18 - MN	58.96	58.96	
AT&T Mobility II, LLC	28726877259 3/18	Service-All depts - Inv #287268772596x03192018 - 02/12-03/11/18	2,164.29	695.73	1,468.56
City Of Bloomington Utilities	02/28/18 CBU	Service - 02/01-02/28/18 - SC, LS, BP, DR	12,392.37	309.35	12,083.02
DirecTV, LLC	33735161955	Service - Blucher Poole - 03/10 - 04/09/18 - BP	68.24		68.24
DirecTV, LLC	33749146377	Service - Dillman WWTP - 03/12-04/11/18 - DR	70.99		70.99
DirecTV, LLC	33751041575	Service - Monroe WTP - 03/12-04/11/18 - MN	70.99	70.99	
Duke Energy	41003538018 3/18	Service - 01/16-03/08/18 - BS, TD, LS	5,054.59	2,651.81	2,402.78
Duke Energy	03/27/18 CBU	Service - Feb - Mar 2018 - SC, GR, TD, BS, LS, ENV	5,247.34	2,899.98	2,347.36
Smithville Telephone Co Inc	8128241616 03/18	Service - SE Pumping Station - 02/20-03/19/18 - BS	97.03	97.03	
Vectren	N0814658 03/18	Service - S Central BS - 02/06-03/06/18 - BS	122.71	122.71	
Vectren	N1078457 03/18	Service - Service Center - 02/06-03/06/18 - SC	900.86	360.34	540.52
Vectren	N1244359 03/18	Service - S Washington St Storage - 02/06-03/06/18 - SC	170.59	68.24	102.35
Grand total:			<u>26,572.87</u>	<u>7,396.53</u>	<u>19,176.34</u>

WIRE TRANSFERS, FEES & PAYROLL FOR THE MONTH OF MARCH, 2018

INDIANA DEPARTMENT OF REVENUE (SALES TAX - FEBRUARY, 2018)	\$0.00
INDIANA DEPARTMENT OF REVENUE - RECEIPTS TAX 1ST QUARTER UTILITY RECEIPTS TAX	\$0.00
NPC CHARGE CARD FEES - FEBRUARY, 2018	\$0.00
FIRST FINANCIAL ACCOUNT ANALYSIS FEES - FEBRUARY, 2018	\$0.00
GROSS PAYROLL 3/29/2018	\$292,159.41
FICA TAX 3/29/2018	\$21,010.95
TOTAL	\$313,170.36

**UTILITIES SERVICE BOARD MOTION
MEETING ON APRIL 02, 2018
CUSTOMER REFUNDS**

To:	Utilities Service Board	From:	Kim Robertson
Dept.		Dept.	Accounts Payable
Sub:	Claims list filed: 03/22/18	Date:	03/23/18
	USB: 04/02/2018		
	For Period: 03/10/18 - 03/22/18	Paydate:	04/06/18
	G/L Date: 04/06/18		

Utilities Department customer refunds filed with the City Controller March 22, 2018 and signed by the Utilities Service Board for payment April 06, 2018 as in accordance with the Utilities Service Board Resolution of August 7, 1973, be hereby approved and entered into the minutes of today's meeting. A copy of the list is filed, with any exceptions noted, is hereby attached and made a part of these proceedings.

Water Operations & Maintenance	0.00
Wastewater Operations & Maintenance	1,433.59
Stormwater	0.00
Total Water Utility:	<u><u>\$0.00</u></u>
Total Wastewater Utility:	<u><u>\$1,433.59</u></u>
Total Stormwater Utility:	<u><u>\$0.00</u></u>
 TOTAL WATER, WASTEWATER & STORMWATER UTILITIES	 <u><u><u>\$1,433.59</u></u></u>

City of Bloomington Utilities
 Accounts Payable by G/L Distribution Report
 Paydate: 04/06/18

CUSTOMER REFUNDS

Vendor	Invoice No.	Invoice Description	Invoice Amount	Check No.	Reason for refund	Water Funds	Wastewater Funds	Stormwater Funds
Derk Brewer	46512-002	Customer refund	\$29.21	25293	Leak Adjustment Refund		\$29.21	
City Flats At Renwick 450	56499-006	Customer refund	\$0.92	25294	Misread meter credits from Jan bill		\$0.92	
Riley M Keating	4525-030	Customer refund	\$284.55	25295	Leak Adjustment Refund		\$284.55	
Rod A Murphy	12025-004	Customer refund	\$165.41	25296	Overpayments since Jan 2018 bill		\$165.41	
Claude E Oldfield III	15640-011	Customer refund	\$24.04	25297	Misread meter credits from Jan bill		\$24.04	
Charlotte A Paul	16465-014	Customer refund	\$149.53	25298	Leak Adjustment Refund		\$149.53	
Renascent Inc	200156-004	Customer refund	\$332.19	25299	Temp. Hyd. Meter Deposit		\$332.19	
TRC Entertainment	6598-007	Customer refund	\$269.85	25300	Overpayment on Feb. bill		\$269.85	
Whiting Turner Contracting C	200374-006	Customer refund	\$177.89	25301	Temp. Hyd. Meter Deposit		\$177.89	
			<u>\$1,433.59</u>			<u>\$0.00</u>	<u>\$1,433.59</u>	<u>\$0.00</u>
			\$1,433.59					



MEMORANDUM

TO: Chris Wheeler, Jeff Underwood, Mayor John Hamilton
FROM: Cindy Shaw
DATE: March 29, 2018
RE: Agreement between City of Bloomington Utilities and Harrell-Fish Inc

Funding Source:

Total Dollar Amount of Contract: \$275.00

Expiration Date of Contract: March 29, 2018

Department Head Initials of Approval:

Due Date for Signature: March 29, 2018

Record Destruction Date (Legal Dept to fill in):

PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS ATTORNEY: Chris Wheeler

ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS DEPARTMENTAL EMPLOYEE: Name

Summary of Contract:

Replace mixing valve for customer service restroom at the Utilities Service Center 600 E Miller Dr. A thermostatic mixing valve (TMV) is a valve that blends hot water with cold water to ensure constant, safe temperatures, preventing scalding.

- Remove and wash existing valve to leave as a spare
- Install a new valve supplied by CBU
- Complete start up and operational check



MEMORANDUM

TO: Controller
FROM: Cindy Shaw, Utilities
DATE: 3/28/2018
RE: Annual Crane and Hoist Inspection at Monroe Water Treatment Plant

Funding Source: 009-61-900004-U62024

Total Dollar Amount of Contract: \$720.00

Expiration Date of Contract: May 31, 2018

Department Head Initials of Approval: *JK*

Due Date For Signature: March 28, 2018

Record Destruction Date (Legal Dept to fill in): 2028

Legal Tracking: 18-171

PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS ATTORNEY:

Chris Wheeler

ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS DEPARTMENTAL EMPLOYEE:

Cindy Shaw

Summary of Contract: Crane 1 Services, Inc. will perform crane and hoist inspection with preventative maintenance for all seven (7) units at Monroe Water Treatment Plant.

SECTION 00 11 13

ADVERTISEMENT FOR BIDS

GRIFFY WATER TREATMENT PLANT
3501 NORTH DUNN STREET, BLOOMINGTON, INDIANA 47408 (SITE)
REGULATED ASBESTOS CONTAINING MATERIALS (RACM) ABATEMENT

NOTICE IS HEREBY GIVEN THAT THE UTILITIES SERVICE BOARD
OF THE CITY OF BLOOMINGTON, INDIANA WILL RECEIVE SEALED BIDS
FOR THE BELOW-DESCRIBED WORK AT THE LOCATION INDICATED.

RACM abatement activities include the removal of all RACM on-Site (damaged floor tiles and associated mastic, and thermal system insulation (TSI)) prior to building demolition activities as described in the technical specification documents, hereinafter referred to as Specifications. See Attachment A Scope of Work in Section 00 52 13 Standard Form of Agreement for more details.

Sealed bids (Bids/Bid Documents) shall be received by the Utilities Department, at 600 East Miller Drive, Bloomington, Indiana, 47401, at or before 5:00 PM local time on April 2, 2018. Bids will be publicly opened and read aloud by the Utilities Service Board which begins at 5:00 PM local time on April 2, 2018 at its regular meeting in the Board Room, Utilities Building, 600 East Miller Drive, Bloomington, Indiana. Any bids received after the designated time will be returned unopened. Bids will be reviewed and the award may be made at the April 16, 2018 regular meeting or a subsequent meeting of the Utilities Service Board.

All Bids must be in accordance with the bidding documents on file with the Director of Utilities, City of Bloomington, 600 East Miller Drive, Bloomington, Indiana 47401 (Bidding Documents).

Copies of the Bidding Documents may be obtained from:

1. Repro Graphix, Inc. - An Online Planroom
Location: 437 North Illinois Street, Indianapolis, IN 46204
Telephone Number: 800-718-0035
Email Address: irepro@reprographix.com
2. Dodge Data & Analytics PlanRoom - An Online Planroom
Website: www.construction.com
Telephone Number: 800-393-6343
Email Address: support@construction.com

Neither the City of Bloomington Utilities or VET Environmental Engineering, LLC (Engineer) has any responsibility for the accuracy, completeness or sufficiency of any bidding documents obtained from any other source other than the sources listed herein. Obtaining these documents from any other source(s) may result in obtaining incomplete and inaccurate information. Obtaining these documents from any other source other than directly from the sources listed herein may also result in failure to receive addenda, corrections, or other revisions to the Bidding Documents that may be issued.

Each individual or entity who submits a Bid directly to the City of Bloomington Utilities, hereinafter referred to as Bidder, shall file with his or her sealed bid:

1. a properly executed Non-collusion Affidavit as required by the laws of the State of Indiana;
2. a Questionnaire Form 96 of the State Board of Accounts;
3. a cashier's check or certified check drawn on an acceptable bank or a Bid bond equal to five percent of the total amount of bid;
4. a properly executed Trench Safety Systems Affidavit, if the project may require creation of a trench of at least five feet in depth; and
5. a properly executed Employee Drug Testing Program Affidavit for a public works project estimated to cost at least \$150,000.

For bids of \$100,000.00 or more, the successful bidder shall furnish performance and payment bonds for 100% of the contract amount prior to the execution of the contract, and said bonds shall remain in effect for a period of one year after final acceptance of the work.

Each Bidder must ensure that to the greatest extent feasible, opportunities for training and employment should be given to lower income residents of the project area and purchases and/or contract for work in connection with the project should be awarded to small business concerns which are located in, or owned in substantial part, by persons residing in the area of the project.

The City of Bloomington Utilities is an equal opportunity employer, and Bidder shall meet all requirements for equal employment under Title VII of the 1964 Civil Rights Act as amended and under the Bloomington Human Rights Ordinance, as amended.

Each Bidder for proposals over \$10,000.00 shall submit and have approved by the City of Bloomington Contract Compliance Officer, Barbara McKinney, his/her written Affirmative Action Plan at least 24 hours prior to the deadline for submission of bid. Bids received that do not have an approved Affirmative Action Plan may be returned unopened. Each Bidder must ensure that all employees and applicants for employment are not discriminated against because of race, religion, color, sex, national origin, ancestry, disability, sexual orientation, gender identity, veteran status, or housing status. All the protected classes must be included in your Affirmative Action Plan (Plan) for it to be acceptable. In addition to other requirements, your plan MUST include a workforce breakdown, an internal grievance procedure, a non-retaliation statement, designation of a person by name or position who is responsible for implementation of the Plan, applicability to both applicants and employees, recruitment of minorities, equal access to training programs, and an explanation of your method of communicating the operations of your Plan to employees and prospective applicants. For Plan information and approval only, contact Barbara McKinney, Contract Compliance Officer, at (812) 349-3429, 8:00 a.m. to 5:00 p.m. Monday through Friday. All other project inquiries should be directed to Sara Hamidovic, VET Environmental Engineering, LLC, President & PE, at (812) 822-0400 or sara@vet-env.com.

In accordance with Indiana Code 4-13-18-5, each Contractor that submits a bid for a public works project that is estimated to cost \$150,000 or more shall submit with his/her bid a written plan for an employee drug testing program to test the employees of the Contractor and Subcontractors for drugs.

The Board reserves the right to waive any informality and to accept or reject any or all bids submitted. Bids may be held by the Board for a period not-to-exceed 60 days from the date of the opening of Bids for the purpose of reviewing the Bids and investigating the qualifications of the Bidders prior to awarding the contract.

Utilities Service Board, City of Bloomington, Indiana
Julie Roberts, President

END OF SECTION 00 11 13

SECTION 00 11 13

ADVERTISEMENT FOR BIDS

GRIFFY WATER TREATMENT PLANT
3501 NORTH DUNN STREET, BLOOMINGTON, INDIANA 47408 (SITE)
POLYCHLORINATED BIPHENYL (PCB) IMPACTED SOIL REMOVAL

NOTICE IS HEREBY GIVEN THAT THE UTILITIES SERVICE BOARD
OF THE CITY OF BLOOMINGTON, INDIANA WILL RECEIVE SEALED BIDS
FOR THE BELOW-DESCRIBED WORK AT THE LOCATION INDICATED.

PCB impacted soil removal activities include the excavation, staging, transportation, and disposal of all PCB impacted soils on-Site prior to building demolition activities as described in the technical specification documents, hereinafter referred to as Specifications. See Attachment A Scope of Work in Section 00 52 13 Standard Form of Agreement for more details.

Sealed bids (Bids/Bid Documents) shall be received by the Utilities Department, at 600 East Miller Drive, Bloomington, Indiana, 47401, at or before 5:00 PM local time on April 2, 2018. Bids will be publicly opened and read aloud by the Utilities Service Board which begins at 5:00 PM local time on April 2, 2018 at its regular meeting in the Board Room, Utilities Building, 600 East Miller Drive, Bloomington, Indiana. Any bids received after the designated time will be returned unopened. Bids will be reviewed and the award may be made at the April 16, 2018 regular meeting or a subsequent meeting of the Utilities Service Board.

All Bids must be in accordance with the bidding documents on file with the Director of Utilities, City of Bloomington, 600 East Miller Drive, Bloomington, Indiana 47401 (Bidding Documents).

Copies of the Bidding Documents may be obtained from:

1. Repro Graphix, Inc. - An Online Planroom
Location: 437 North Illinois Street, Indianapolis, IN 46204
Telephone Number: 800-718-0035
Email Address: irepro@reprographix.com
2. Dodge Data & Analytics PlanRoom - An Online Planroom
Website: www.construction.com
Telephone Number: 800-393-6343
Email Address: support@construction.com

Neither the City of Bloomington Utilities or VET Environmental Engineering, LLC (Engineer) has any responsibility for the accuracy, completeness or sufficiency of any Bidding Documents obtained from any other source other than the sources listed herein. Obtaining these documents from any other source(s) may result in obtaining incomplete and inaccurate information. Obtaining these documents from any other source other than directly from the sources listed herein may also result in failure to receive addenda, corrections, or other revisions to the Bidding Documents that may be issued.

Each individual or entity who submits a Bid directly to the City of Bloomington Utilities, hereinafter referred to as Bidder, shall file with his or her sealed bid:

1. a properly executed Non-collusion Affidavit as required by the laws of the State of Indiana;
2. a Questionnaire Form 96 of the State Board of Accounts;
3. a cashier's check or certified check drawn on an acceptable bank or a Bid bond equal to five percent of the total amount of bid;
4. a properly executed Trench Safety Systems Affidavit, if the project may require creation of a trench of at least five feet in depth; and
5. a properly executed Employee Drug Testing Program Affidavit for a public works project estimated to cost at least \$150,000.

For bids of \$100,000.00 or more, the successful bidder shall furnish performance and payment bonds for 100% of the contract amount prior to the execution of the Contract, and said bonds shall remain in effect for a period of one year after final acceptance of the Work.

Each Bidder must ensure that to the greatest extent feasible, opportunities for training and employment should be given to lower income residents of the project area and purchases and/or Contract for Work in connection with the Project should be awarded to small business concerns which are located in, or owned in substantial part, by persons residing in the area of the Project.

The City of Bloomington Utilities is an equal opportunity employer, and Bidder shall meet all requirements for equal employment under Title VII of the 1964 Civil Rights Act as amended and under the Bloomington Human Rights Ordinance, as amended.

Each Bidder for proposals over \$10,000.00 shall submit and have approved by the City of Bloomington Contract Compliance Officer, Barbara McKinney, his/her written Affirmative Action Plan at least 24 hours prior to the deadline for submission of bid. Bids received that do not have an approved Affirmative Action Plan may be returned unopened. Each Bidder must ensure that all employees and applicants for employment are not discriminated against because of race, religion, color, sex, national origin, ancestry, disability, sexual orientation, gender identity, veteran status, or housing status. All the protected classes must be included in your Affirmative Action Plan (Plan) for it to be acceptable. In addition to other requirements, your plan MUST include a workforce breakdown, an internal grievance procedure, a non-retaliation statement, designation of a person by name or position who is responsible for implementation of the Plan, applicability to both applicants and employees, recruitment of minorities, equal access to training programs, and an explanation of your method of communicating the operations of your Plan to employees and prospective applicants. For Plan information and approval only, contact Barbara McKinney, Contract Compliance Officer, at (812) 349-3429, 8:00 a.m. to 5:00 p.m. Monday through Friday. All other project inquiries should be directed to Sara Hamidovic, VET Environmental Engineering, LLC, President & PE, at (812) 822-0400 or sara@vet-env.com.

In accordance with Indiana Code 4-13-18-5, each Contractor that submits a bid for a public works project that is estimated to cost \$150,000 or more shall submit with his/her bid a written plan for an employee drug testing program to test the employees of the Contractor and Subcontractors for drugs.

The Board reserves the right to waive any informality and to accept or reject any or all bids submitted. Bids may be held by the Board for a period not-to-exceed 60 days from the date of the opening of Bids for the purpose of reviewing the Bids and investigating the qualifications of the Bidders prior to awarding the contract.

Utilities Service Board, City of Bloomington, Indiana
Julie Roberts, President

END OF SECTION 00 11 13



City of Bloomington Utilities
ENGINEERING DEPARTMENT

STAFF REPORT

To: Utilities Service Board
From: Mike Hicks
Date: March 28, 2018
Re: Bid Evaluation for Monroe WTP Protective Steel Coatings

Staff completed Bid review for the Monroe WTP Protective Steel Coatings project. CBU received and opened four Bids at the March 19, 2018, regular meeting of the USB. Please see a copy of the attached Bid Tabulation Sheet.

The apparent low bidder was Odle, Inc. However, Odle, Inc., failed to include the following four (4) required documents with their sealed bid package:

- City of Bloomington Living Wage Ordinance Form
- City of Bloomington Responsible Bidder Affidavit Form
- Employee Drug Testing Compliance Affidavit Form
- E-Verify Affidavit Form

Christopher Wheeler, Assistant City Attorney, advised that these omissions caused the bid to be the least responsive of all bids received. The next lowest bid was from Quality Interiors, Inc. Their bid was complete and all references contacted spoke favorably.

Staff recommends the project be awarded to Quality Interiors, Inc. as the most responsive and responsible bidder for the compensation amount not to exceed \$28,700.00.

Please contact me if you have questions or need additional information.

Mike Hicks
Capital Projects Manager

BID TABULATION

PROJECT:

Monroe WTP Protective Metal Coatings
 CBU Project No. W18-XXXX

DATE BIDS RECEIVED:

Monday, March 19, 2018

LOCATION:

Monroe WTP
 7470 S Shields Ridge Rd.
 Bloomington, IN 47401

			NAME, ADDRESS OF BIDDER			
			Odle, Inc. 2560 W Kilgore Ave Muncie, IN 47304	Quality Interiors, Inc. 3745 N Kitley Ave Indianapolis, IN 46226	Standard Coating Service, Inc. 511 E Troy Avenue Indianapolis, IN 46203	TMI Coatings, Inc. 3291 Terminal Dr Saint Paul, MN 55121
Line	Item Description	Unit	Bid Amount	Bid Amount	Bid Amount	Bid Amount
1	Lump Sum Base Bid	LS	\$20,875.00	\$28,700.00	\$77,112.37	\$86,000.00
2	Bidding Documents Included					
3	Proposal Form	Y or N	Y	Y	Y	Y
4	Indiana SBA Form 96	Y or N	Y	Y	Y	Y
5	Bid Security	Y or N	Y	Y	Y	Y
6	Owner Required Forms Included					
7	Affirmative Action Plan	Y or N	Y	Y	Y	Y
8	E-Verify Affidavit	Y or N	N	Y	Y	Y
9	Living Wage Ordinance Certification	Y or N	N	Y	Y	Y
10	Responsible Bidder Affidavit	Y or N	N	Y	Y	Y
11	Substitute IRS W-9	Y or N	N	Y	Y	Y

Prepared by: Mike Hicks
 Date: 3/28/2018



City of Bloomington Utilities
ENGINEERING DEPARTMENT

STAFF REPORT

To: Utilities Service Board
From: Mike Hicks
Date: March 29, 2018
Re: Agreement for Monroe WTP Air Scour Valve Actuator Replacement/Repair

Failure of the compressed air system caused oil and unfiltered air to be supplied to the valve actuators of the filter air scour system. This damaged the actuators which are critical to the filter backwash sequence. Last Saturday one of the actuators would not close and this prevented the filter from being placed back in service following a backwash.

The plant's maintenance staff evaluated the challenge of accessing the actuators and then consulted on-site with the City Risk Manager. He concluded that the work should not be done with plant staff and should be contracted.

I contacted three mechanical contractors and one delivered a proposal.

Staff recommends the project be awarded to Heflin Industries, Inc. for the compensation amount not to exceed \$35,000.00.

Please contact me if you have questions or need additional information.

Mike Hicks
Capital Projects Manager