

UTILITIES SERVICE BOARD MEETING

April 30, 2018

Utilities Service Board meetings are recorded electronically and are available during regular business hours in the office of the Director of Utilities.

Board President Roberts called the regular meeting of the Utilities Service Board to order at 5:00 p.m. The meeting was held in the Utilities Service Board room at the City of Bloomington Utilities Service Center 600 East Miller Drive, Bloomington, Indiana.

Board members present: Julie Roberts, Jim Sherman, Jason Banach, Amanda Burnham, Jean Capler, Sam Frank, Jeff Ehman, and Jim Sims, ex-officio.

Staff members present: Phil Peden, Tom Axsom, Brad Schroeder, Brandon Prince, Cindy Shaw, Michael Hicks, Michelle Waldon, Jane Fleig, John Langley, Chris Wheeler, Holly McLaughlin, Laura Pettit, and Vic Kelson.

MINUTES

Board Vice President Sherman moved and Board member Frank seconded the motion to approve the minutes of the April 16th meeting. Motion carried, 7 ayes.

CLAIMS

Sherman moved and Frank seconded the motion to approve standard claims as follows:

Vendor invoices submitted included \$111,795.66 from the Water Utility, \$994,528.11 from the Wastewater Utility, and \$321.72 from the Stormwater Utility. Total Claims approved: \$1,106,645.49.

Motion carried, 7 ayes.

Board asked for a financial update on the South Central Sewer Interceptor Project. There is \$1.2 million left of the \$6.8 million for the last 2 segments. Board also asked about a bill paid for pretreatment which was split between water and wastewater but should only have been charged to wastewater. That will be corrected. Board also asked about a copy machine overage charge, which staff said was a regular monthly charge but staff is looking into changing the contract for next year to no longer have overage charges.

Sherman moved and Frank seconded the motion to approve the utility claims as follows:

Utility invoices submitted included \$8,480.06 from the Water Utility, \$22,371.24 from the Wastewater Utility, and \$0.00 from the Stormwater Utility. Total Claims approved: \$30,851.30.

Motion carried, 7 ayes.

Sherman moved and Frank seconded the motion to approve the wire transfers and fees in the amount of \$317,022.24.

Motion carried, 7 ayes.

Sherman moved and Frank seconded the motion to approve customer refunds as follows:

Vendor invoices submitted included \$30.69 from the Water Utility, \$1,988.32 from the Wastewater Utility, \$0.00 from the Stormwater Utility, and \$0.00 from Sanitation. Total Claims approved: \$2,019.01.

Motion carried, 7 ayes.

APPROVAL OF CONSENT AGENDA

Sherman moved and Frank seconded the motion to approve consent agenda. Motion carried, 7 ayes.
One agreement on consent agenda: Wylie Floor Covering at Blucher Poole for \$24,358.73.

REQUEST APPROVAL OF CULVERT MOU BETWEEN IU AND CBU

Sherman moved and Frank seconded the motion to approve MOU; motion carried, 6 ayes (1 member abstained: Banach).

CBU Engineer Fleig presented an MOU between CBU and Indiana University regarding a box culvert at Woodlawn Ave between 7th and 8th Streets. As part of a project IU is beginning in May, this culvert will be upsized. IU wishes to retain ownership of the culvert, but since it will partially be under the road and in the City's right-of-way, the MOU clarifies who is responsible for what work should the culvert need repair in the future.

REQUEST FOR APPROVAL of PROFESSIONAL SERVICE AGREEMENT with AMERICAN STRUCTUREPOINT

Sherman moved and Frank seconded the motion to approve MOU; motion carried, 6 ayes (1 member abstained: Banach).

Fleig presented an agreement between CBU and American Structurepoint for the design of a relocation of a water main. The current main from the Jordan Street parking garage to 10th Street is 6 inches. It will be moved and upgraded to 12 inches at the same time IU is doing a road project. CBU selected American Structurepoint because they are doing the road design for IU. There is significant cost savings since they have already done the survey. The agreement is not to exceed \$67,700.00.

REQUEST APPROVAL OF MOU with PUBLIC WORKS and MONROE COUNTY

Sherman moved and Frank seconded the motion to approve MOU; motion carried, 7 ayes.

Wheeler with City Legal presented an MOU between CBU, Public Works, and Monroe County for the early completion of Bridge #73. It has a not to exceed amount of \$10,000. This is to incentivize completion of a bridge on Country Club Drive which is currently closed. There are traffic concerns and all parties would like to reduce overlap of this project with the Grimes project CBU will begin this summer. CBU will make payments of \$2,000 per day for up to five days only if CLR INC completes 25-30 days early. CBU will also be paying the Grimes contractor up to \$20,000 to incentivize the Grimes project to be shortened. Board asked if it was feasible to complete the bridge early; Director Kelson said the contractor will work diligently. CBU Engineer Peden added that the County gave \$30,000 and Public Works gave \$30,000 as well.

REQUEST FOR APPROVAL of AGREEMENT with QUALITY INTERIORS, Inc

Sherman moved and Frank seconded the motion to approve agreement; motion carried, 7 ayes.

CBU Engineer Hicks presented an agreement with Quality Interiors for protective steel coating at the Monroe Water Treatment Plant. Resolution to award bid was completed at the board meeting on April 2. An alum tank was repaired and now the bare metal needs prepped and coated. The other two alum tanks will also have an overcoat, as well as some steel piping.

REQUEST FOR APPROVAL of AGREEMENT AMENDMENT with VET ENVIRONMENTAL ENGINEERING

Sherman moved and Frank seconded the motion to approve amendment; motion carried, 7 ayes.

Hicks presented an amendment to an agreement with VET Environmental Engineering, Inc. CBU entered a contract on November 13, 2017 for Griffy plant demolition and site restoration. This amendment extends the term of contract and the amount increases \$15,290.00 to reflect adding the removal of PCB impacted soils. No bids were received from construction contractors for this task so CBU is adding it as a professional service rather than construction contract. Wetland and jurisdictional waters delineation is required by Army Corps of Engineers which adds another \$3,500.00. Total contract is now \$47,670.00. Lastly, this amendment changes the project manager due to the original contractor (Fields) being purchased by VET.

OLD BUSINESS: Board thanked staff for tabling at the City's Bicentennial Street Fair and bringing the water carts. Staff present were Kelson, McLauchlin, Michael Chase, Nolan Hendon, Edie Henderson, and Mary Ellen Potts. Board also said the public tour of the water treatment plant was well received and thanked staff, particularly Don Gramlich and Noah Campbell.

NEW BUSINESS: None.

SUBCOMMITTEE REPORTS: None.

STAFF REPORTS: Kelson said there will be more tours of the treatment plants coming up as public outreach activity. CBU met with financial consultants to begin cost of service study for sewer and stormwater. They will be able to reuse some information from the 2016 rate case. The stormwater rate study will look at completing corrective action at the Jordan River culvert. Kelson anticipates coming to the Board in the Fall with a proposal.

PETITIONS AND COMMUNICATIONS: None.

ADJOURNMENT: The meeting was adjourned at 5:27 p.m.

Julie Roberts, President