

**AGENDA
UTILITIES SERVICE BOARD MEETING**

Utilities Service Board Room
City of Bloomington Utilities
600 E. Miller Dr.
Bloomington, Indiana 47402

Julie Roberts, President
Jim Sherman, Vice President
Jason Banach
Amanda Burnham
Jean Capler
Jeff Ehman
Sam Frank
Terri Porter, ex-officio
Jim Sims, ex-officio

May 14, 2018

5:00 P.M. Regular Meeting

- I. Call to order
- II. Approval of the minutes of previous meeting (Apr 30)
- III. Approval of the claims
 - a. Standard Invoices
 - b. ACH Claims
 - c. Utility Bills
 - d. Wire Transfers
 - e. Customer Refunds
- IV. Approval of Consent Agenda
 - a. Bledsoe Riggert Cooper James - \$750.00 – Dillman Landfill mapping
 - b. C&H Lawn -\$4,655.00 – Service Center Landscaping
 - c. CWA Consulting - \$16,500.00 – Pretreatment permit review
- V. Request for approval of Professional Consulting Agreement with Core Projective – Chris Wheeler
- VI. Old business
- VII. New business
- VIII. Subcommittee reports – Property & Planning
- IX. Staff reports
- X. Petitions and communications*
- XI. Adjournment

* Brief public comment will be limited to 5 minutes per person.

UTILITIES SERVICE BOARD MEETING

April 30, 2018

Utilities Service Board meetings are recorded electronically and are available during regular business hours in the office of the Director of Utilities.

Board President Roberts called the regular meeting of the Utilities Service Board to order at 5:00 p.m. The meeting was held in the Utilities Service Board room at the City of Bloomington Utilities Service Center 600 East Miller Drive, Bloomington, Indiana.

Board members present: Julie Roberts, Jim Sherman, Jason Banach, Amanda Burnham, Jean Capler, Sam Frank, Jeff Ehman, and Jim Sims, ex-officio.

Staff members present: Phil Peden, Tom Axsom, Brad Schroeder, Brandon Prince, Cindy Shaw, Michael Hicks, Michelle Waldon, Jane Fleig, John Langley, Chris Wheeler, Holly McLaughlin, Laura Pettit, and Vic Kelson.

MINUTES

Board Vice President Sherman moved and Board member Frank seconded the motion to approve the minutes of the April 16th meeting. Motion carried, 7 ayes.

CLAIMS

Sherman moved and Frank seconded the motion to approve standard claims as follows:

Vendor invoices submitted included \$111,795.66 from the Water Utility, \$994,528.11 from the Wastewater Utility, and \$321.72 from the Stormwater Utility. Total Claims approved: \$1,106,645.49.

Motion carried, 7 ayes.

Board asked for a financial update on the South Central Sewer Interceptor Project. There is \$1.2 million left of the \$6.8 million for the last 2 segments. Board also asked about a bill paid for pretreatment which was split between water and wastewater but should only have been charged to wastewater. That will be corrected. Board also asked about a copy machine overage charge, which staff said was a regular monthly charge but staff is looking into changing the contract for next year to no longer have overage charges.

Sherman moved and Frank seconded the motion to approve the utility claims as follows:

Utility invoices submitted included \$8,480.06 from the Water Utility, \$22,371.24 from the Wastewater Utility, and \$0.00 from the Stormwater Utility. Total Claims approved: \$30,851.30.

Motion carried, 7 ayes.

Sherman moved and Frank seconded the motion to approve the wire transfers and fees in the amount of \$317,022.24.

Motion carried, 7 ayes.

Sherman moved and Frank seconded the motion to approve customer refunds as follows:

Vendor invoices submitted included \$30.69 from the Water Utility, \$1,988.32 from the Wastewater Utility, \$0.00 from the Stormwater Utility, and \$0.00 from Sanitation. Total Claims approved: \$2,019.01.

Motion carried, 7 ayes.

APPROVAL OF CONSENT AGENDA

Sherman moved and Frank seconded the motion to approve consent agenda. Motion carried, 7 ayes.

One agreement on consent agenda: Wylie Floor Covering at Blucher Poole for \$24,358.73.

REQUEST APPROVAL OF CULVERT MOU BETWEEN IU AND CBU

Sherman moved and Frank seconded the motion to approve MOU; motion carried, 6 ayes (1 member abstained: Banach).

CBU Engineer Fleig presented an MOU between CBU and Indiana University regarding a box culvert at Woodlawn Ave between 7th and 8th Streets. As part of a project IU is beginning in May, this culvert will be upsized. IU wishes to retain ownership of the culvert, but since it will partially be under the road and in CBU's right-of-way, the MOU clarifies who is responsible for what work should the culvert need repair in the future.

REQUEST FOR APPROVAL of PROFESSIONAL SERVICE AGREEMENT with AMERICAN STRUCTUREPOINT

Sherman moved and Frank seconded the motion to approve MOU; motion carried, 6 ayes (1 member abstained: Banach).

Fleig presented an agreement between CBU and American Structurepoint for the design of a relocation of a water main. The current main from the Jordan Street parking garage to 10th Street is 6 inches. It will be moved and upgraded to 12 inches at the same time IU is doing a road project. CBU selected American Structurepoint because they are doing the road design for IU. There is significant cost savings since they have already done the survey. The agreement is not to exceed \$67,700.00.

REQUEST APPROVAL OF MOU with PUBLIC WORKS and MONROE COUNTY

Sherman moved and Frank seconded the motion to approve MOU; motion carried, 7 ayes.

Wheeler with City Legal presented an MOU between CBU, Public Works, and Monroe County for the early completion of Bridge #73. It has a not to exceed amount of \$10,000. This is to incentivize completion of a bridge on Country Club Drive which is currently closed. There are traffic concerns and all parties would like to reduce overlap of this project with the Grimes project CBU will begin this summer. CBU will make payments of \$2,000 per day for up to five days only if CLR INC completes 25-30 days early. CBU will also be paying the Grimes contractor up to \$20,000 to incentivize the Grimes project to be shortened. Board asked if it was feasible to complete the bridge early; Director Kelson said the contractor will work diligently. CBU Engineer Peden added that the County gave \$30,000 and Public Works gave \$30,000 as well.

REQUEST FOR APPROVAL of AGREEMENT with QUALITY INTERIORS, Inc

Sherman moved and Frank seconded the motion to approve agreement; motion carried, 7 ayes.

CBU Engineer Hicks presented an agreement with Quality Interiors for protective steel coating at the Monroe Water Treatment Plant. Resolution to award bid was completed at the board meeting on April 2. An alum tank was repaired and now the bare metal needs prepped and coated. The other two alum tanks will also have an overcoat, as well as some steel piping.

REQUEST FOR APPROVAL of AGREEMENT AMENDMENT with VET ENVIRONMENTAL ENGINEERING

Sherman moved and Frank seconded the motion to approve amendment; motion carried, 7 ayes.

Hicks presented an amendment to an agreement with VET Environmental Engineering, Inc. CBU entered a contract on November 13, 2017 for Griffy plant demolition and site restoration. This amendment extends the term of contract and the amount increases \$15,290.00 to reflect adding the removal of PCB impacted soils. No bids were received from construction contractors for this task so CBU is adding it as a professional service rather than construction contract. Wetland and jurisdictional waters delineation is required by Army Corps of Engineers which adds another \$3,500.00. Total contract is now \$47,670.00. Lastly, this amendment changes the project manager due to the original contractor (Fields) being purchased by VET.

OLD BUSINESS: Board thanked staff for tabling at the City's Bicentennial Street Fair and bringing the water carts. Staff present were Kelson, McLauchlin, Michael Chase, Nolan Hendon, Edie Henderson, and Mary Ellen Potts. Board also said the public tour of the water treatment plant was well received and thanked staff, particularly Don Gramlich and Noah Campbell.

NEW BUSINESS: None.

SUBCOMMITTEE REPORTS: None.

STAFF REPORTS: Kelson said there will be more tours of the treatment plants coming up as public outreach activity. CBU met with financial consultants to begin cost of service study for sewer and stormwater. They will be able to reuse some information from the 2016 rate case. The stormwater rate study will look at completing corrective action at the Jordan River culvert. Kelson anticipates coming to the Board in the Fall with a proposal.

PETITIONS AND COMMUNICATIONS: None.

ADJOURNMENT: The meeting was adjourned at 5:27 p.m.

Julie Roberts, President

**UTILITIES SERVICE BOARD MOTION
MEETING ON MAY 14, 2018**

To: Utilities Service Board	From: Kim Robertson
Dept.	Dept. Accounts Payable
Sub: Claims list filed: 05/10/18	Date: 05/10/18
USB: 5/14/2018	
For Period: 04/14/18 - 04/27/18	Paydate: 05/18/18
G/L Date: 05/18/18	

Utilities Department invoices filed with the City Controller May 10, 2018 and signed by the Utilities Service Board for payment May 18, 2018 as in accordance with the Utilities Service Board Resolution of August 7, 1973, be hereby approved and entered into the minutes of today's meeting. A copy of the list is filed, with any exceptions noted, is hereby attached and made a part of these proceedings.

Water Operations & Maintenance	74,317.34
Water Construction	622.61
Water Meter Deposit	0.00
Water Sinking	0.00
Water Hydrant Meter Rental	0.00
 Total of Water Utilities as per the invoice list:	 \$74,939.95
 Wastewater Operations & Maintenance	 106,723.72
Wastewater Construction	0.00
Wastewater Sinking	0.00
 Total of Wastewater Utilities as per the invoice list:	 \$106,723.72
 Stormwater	 401.92
Stormwater Construction	0.00
 Total of Stormwater Utility as per the invoice list:	 \$401.92
 Total Water Utility:	 \$74,939.95
 Total Wastewater Utility:	 \$106,723.72
 Total Stormwater Utility:	 \$401.92
 TOTAL WATER, WASTEWATER & STORMWATER UTILITIES	 \$182,065.59

City of Bloomington Utilities
Accounts Payable by G/L Distribution Report
Paydate: 05/18/18

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Stormwater O&M
Allied Wholesale Electrical Supply, LLC	5405550	MN18-162 Parts for drying bed/geotextile bag project	39.52	39.52			
American Structurepoint, INC	105720	WS17-20501 - Fullerton Pike Phase II to 03/31/18 - ENG	1,056.37	754.64		301.73	
American Water Works Association	7001447291	MN17-460 Textbooks and training materials	250.00	250.00			
American Water Works Association	7001465405	MN18-014 Textbooks and training materials	588.50	588.50			
American Water Works Association	7001513976	MN18-081 DVD training materials for operator certification	452.50	452.50			
American Water Works Association	7001566638	ENG18-048 Field Dechlorination (PDF) #C655-18 (1)	45.00	45.00			
Arcadis U.S., INC	0904106	W18-4206 - Monroe WTP Filter Process Opt to 04/08/18 - MN, ENG	3,472.50	3,472.50			
Black Lumber Co INC	360373	Grinder & grinding wheel for meter service - MS, TD	105.95	42.38		63.57	
Black Lumber Co INC	360743	Misc nuts & bolts for truck #601 - SW, TD	3.92	1.57		2.15	.20
Black Lumber Co INC	361071	6 4x8 plywood - PUR	167.70	67.08		100.62	
Black Lumber Co INC	361687	Paint brushes, buckets, mineral spirits, paint for hydrants-TD	54.40	54.40			
Blue Chip Technologies, INC	17	DM18-033 Repair of gear box inner keyway (9)	675.00			675.00	
Blue Chip Technologies, INC	20	DM18-034 Stainless steel flange and shaft, labor & material	1,380.00			1,380.00	
Brenntag Mid-South, INC	BMS959574	Robin 120 Polymer - 4,600 @ 1.053 delivered 04/12/18 - MN	4,916.30	4,916.30			
Chemtrade Chemicals Corporation	92346518	Alum - 10.120 @ 434.00 delivered 04/12/18 - MN	4,392.08	4,392.08			
Chemtrade Chemicals Corporation	92353586	Alum - 10.849 @ 434.00 delivered 04/23/18 - MN	4,708.47	4,708.47			
Cintas First Aid & Safety #2	5007908119	Restock first aid cabinet @ Monroe - 04/24/18 - MN	57.24	57.24			
Cintas First Aid & Safety #2	5010582618	Restock first aid cabinet @ Dillman - 04/18/18 - DR	107.81			107.81	
City Of Bloomington	03/31/18 Fuel	Fuel charges for all utilities vehicles - March 2018 - ACCT	15,619.28	5,059.18		10,560.10	
City Of Bloomington	04/30/18Set rate	Set rate for utilities vehicle parts & repairs - ACCT	33,021.67	10,038.58		22,983.09	
Core & Main, LP	I598354	PUR18-126 12" flared end sections (2)	140.00				140.00
Core & Main, LP	I760607	TD18-135 Rolls of silt fence 2'x100' (3)	64.50				64.50
Crane 1 Services, INC	I08-06013	Yearly inspection on all overhead cranes @ Monroe - MN	720.00	720.00			
Creative Graphics, INC (dba Baugh Enterprises)	4497	Printing & mailing April 2018 Water/Wastewater bills - ACCT	13,438.13	5,375.25		8,062.88	
Engraving & Stamp Center, INC	29962	Signature stamp - CS	28.95	11.58		17.37	
Environmental Resource Associates	864485	E-coli samples for NPDES permit @ Dillman - LAB, DR	291.13			291.13	
Eurofins Eaton Analytical, INC	S298748	Testing - Dissolved & total organic, SUVA, UV - MN	185.00	185.00			
Eurofins Eaton Analytical, INC	S299407	Halooacetic acids & Trihalomethanes analysis - LAB, DR	1,710.00	1,710.00			
Everett J Prescott, INC	5357564	TD18-96 4" F2 meter & parts for Evolve student housing	10,082.69	4,033.08		6,049.61	
Everett J Prescott, INC	5364161	PUR18-170 Dryconn dir. bury ele conn (aqua) (100)	581.00	581.00			
Faco Waterworks, LLC	119	DM18-035 Verderflex dura hose & O ring d15 front cover	574.54			574.54	

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Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Stormwater O&M
Fastenal Company	INBLM205194	Restock supplies in cabinet - 04/16/18 - SC	177.61	79.83		97.78	
Fastenal Company	INBLM205360	Restock supplies in cabinet - 04/20/18 - SC	221.29	103.50		117.79	
Fastenal Company	INBLM205485	Restock supplies in machine - 04/27/18 - PUR	141.41	63.28		78.13	
First Financial Bank / Credit Cards	PUR18-171	PUR18-171 AWWA Annual Conf&Exp, lodging deposits for TA, LE, SI	370.74	370.74			
First Financial Bank / Credit Cards	PUR18-172	PUR18-172 AWWA ACE Conference airfare for TA, LE, SI	1,445.91	1,445.91			
Fisher Scientific Company, LLC	0829757	3 Goggles, 3 lab aprons, 3 safety glasses, lens cleaner - MN	611.11	611.11			
Fisher Scientific Company, LLC	0829758	2 Phenylarsine oxide solution - MN	707.75	707.75			
Fisher Scientific Company, LLC	1084394	Agar 500G, lauryl tryptose broth, green bile, soy broth-LAB, DR	543.47	543.47			
Fisher Scientific Company, LLC	1084396	1 cs Nalgene square wide-mouth HDPE bottles - LAB, DR	364.54			364.54	
Fisher Scientific Company, LLC	1084399	Red & yellow pH Buffer, mTEC agar modified - LAB, DR	1,235.11			1,235.11	
Fisher Scientific Company, LLC	1084400	Petri dish 60x15mm, Petri dish w/pad 47mm, Membrane filters - DR	1,262.65	1,262.65			
Fisher Scientific Company, LLC	1226472	2 Face shields - MN	117.16	117.16			
Fisher Scientific Company, LLC	1366741	Phenolphthlen - LAB, DR	43.26			43.26	
Fisher Scientific Company, LLC	1527389	IC IonPac AS18 4mm Analytical Column - LAB, DR	1,461.25	1,461.25			
Fisher Scientific Company, LLC	1978992	1 cs safety glasses - MN	240.23	240.23			
Fisher Scientific Company, LLC	2562038	Conductivity standard - LAB, DR	118.25	118.25			
Flosource, INC	81492	ENG18-043 1/4" ASCO Dual Coil 120VAC Solenoid Valve, Brass	700.00	700.00			
HACH Company	10926218	DL18-039 Chlorine standards kit, DPD; part# 26353-00	206.27	206.27			
HACH Company	10928057	DL18-036 Ammonia ULR-TNT830; LR-TNT831; HR-TNT832	1,165.51			1,165.51	
HD Supply Facilities Maintenance - (USA Bluebook)	531595	BP18-038 Lab supplies - pH buffers & two types gloves	621.46			621.46	
HD Supply Facilities Maintenance - (USA Bluebook)	547997	DL18-034 Kimwipes, Nalgene HDPE sample bottles, 1 gal.	256.13			256.13	
HD Supply Facilities Maintenance - (USA Bluebook)	547999	DL18-033 Ammonia standard 1.0ppm as N 1 Liter; part#29451	49.45			49.45	
HD Supply Facilities Maintenance - (USA Bluebook)	556870	DR18-033 Skimming pole squeezee, algae brushes, skimming net pole	698.09			698.09	
HP Products Corporation	I3392643	Toilet bowl bleach, urinal block, broom - MN	64.26	64.26			
HP Products Corporation	I3392644	10 bx Nitrile gloves (XL), 10 bx Nitrile gloves (XXL) - DR	111.80			111.80	
HP Products Corporation	I3393956	10 bx Nitrile gloves (large) - DR	55.90			55.90	
HP Products Corporation	I3400843	2 dz urinal block w/screen, dust pan - MN	46.26	46.26			
HP Products Corporation	I3400844	4 cs BigFold Z Prem paper towels - MN	225.60	225.60			
Hylant of Indianapolis, LLC	179551 - CBU	Audit for Worker's Compensation #EWC009239 - ACCT.	990.25	396.10		445.61	148.54

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Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Stormwater O&M
Hylant of Indianapolis, LLC	179657 - CBU	Audit for Worker's Compensation BLO13022120 - ACCT	101.79	40.71		45.81	15.27
Indiana Rural Water Association, INC	17-09548	ADMIN18-051 Water operator certification course- B. Elkins	90.00	90.00			
Indiana Rural Water Association, INC	17-09597	ADMIN18-051 Water operator cert. course-N Campbell, K Johnson	180.00	180.00			
Industrial Service & Supply, INC	54277	Hose bumper strap for truck #601 - SW, TD	9.33	3.73		5.13	.47
Irving Materials, INC	10534161	Concrete - Main break @ Country Club & Rogers - 04/11/18 - TD	282.00	282.00			
Irving Materials, INC	1053791.1	Concrete - Water line @ 317 S Euclid Ave - 04/19/18 - TD	817.00	817.00			
J&S Locksmith Shop, INC	178684	Rekey lock for maintenance building - MN	14.00	14.00			
JCI Jones Chemicals, INC	753521	Sodium hypochlorite - 4,115 @ .7960 delivered 04/17/18 - DR	3,275.54			3,275.54	
JCI Jones Chemicals, INC	753650	Sodium hypochlorite - 4,390 @ .7960 delivered 04/18/18 - MN	3,494.44	3,494.44			
John Deere Financial (Rural King)	13819/62	Muck boots for B Moore - TD	154.95			154.95	
Kenneth D Johnson	ADMIN18-055	Meal reimbursement @ IRWA Conf in Indpls 04/16/18 - DIR	10.00	10.00			
Kevin W White	ADMIN18-057	Travel reimbursement-Western States Alliance FOG Forum in OR-DIR	971.65			971.65	
Kirby Risk Corp	S109761290.001	8 30W LED wall pack, 2 electronic photo control for Booster - TD	611.46	611.46			
Kirby Risk Corp	S109761290.002	2 Front lens assembly for outside lights @ S.E. Booster - BS, TD	228.40	228.40			
Kirby Risk Corp	S109809749.001	2 Photo cells for Southeast Booster outside lights - BS, TD	35.94	35.94			
Kleindorfer Hardware & Variety	04/25/18 CBU	Misc parts & supplies - April 2018 - MN, TD, BP, DR, LS, SW	1,574.84	1,144.65		423.84	6.35
Logical Concepts, INC (Omnisite)	60090	Monthly cellular fee for XR-50 Omni-Site - 05/01-05/31/18 - ENG	1,150.00			1,150.00	
M E Simpson Company, INC	31572	Exercising & maint of 2 42" Pratt Butterfly Valves - ENG	4,700.00			4,700.00	
McMaster-Carr Supply Company	61580945	DM18-053 Stainless steel J-hook anchor, 1/2" dia, 16"L (16)	223.99			223.99	
Menards, INC	92651	Totes & shelving - PUR	294.18	117.67		176.51	
Menards, INC	92750	Joint plier, thread stem, tape, drive bit set for compressor-BP	165.57			165.57	
Menards, INC	92951	Coil, elbows, couplings, tees & misc parts for compressor-BP	182.93			182.93	
Menards, INC	93155	Patio screen, level, paint roller, glue, cement, sprayer - MN	313.91	313.91			
Menards, INC	93328	Misc nipples, elbows, connectors & parts for shower install-MN	161.10	161.10			
Menards, INC	93348	Red & black strand THHN, pliers, saw set & misc - BP	136.28			136.28	
Menards, INC	93323 - cbu	Shelving & LED light bulbs - SC	270.36	108.14		162.22	
Milestone Contractors, LP	115593	W17-4105, W18-4200 - Asphalt - Water & Sewer 04/11-04/12/18 -TD	1,039.12	115.26	622.61	301.25	
Nalco Crossbow Water, LLC	2244733	Carbon guard IT Carbon exchanger @ Dillman - DR	188.21			188.21	
Nalco Crossbow Water, LLC	2245189	DI Express-DMF1-Dionization water change @ Dillman - DR	152.28			152.28	
National Association of Clean Water Agencies	Vic Kelson	ADMIN18-056 2018 Pretreatment & Pollution Prevention Wkshp - VK	850.00	340.00		510.00	
Noah Campbell	ADMIN18-053	Meal reimbursement for IRWA Conf in Indpls 04/16/18-DIR	10.00	10.00			
Northern Safety Co., INC	902914021	DR18-034 Dunlop footwear men's steel toe chest waders sz 11	158.85			158.85	

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Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Stormwater O&M
Paragon Micro, INC	824829	Dell Latitude 5580, Urban briefcase, dock, 22" monitor - MN, DIR	1,798.97	1,798.97			
Perkin Elmer LLC	5304061407	DL18-037 THGA graphite tubes w/ end caps for AA	696.00			696.00	
Pitney Bowes, INC	2018-00000246	Postage for March & April - BC, ACCT	2,450.82	989.55		1,461.27	
Rapid Reproductions, INC	24131	PUR18-144 Cartridges, var colors, for T1300 plotter Engineering	490.72	196.29		294.43	
Republic Services, INC	0694-002077587	Trash removal @ Dillman WWTP - 05/01-05/31/18 - DR	558.71			558.71	
Republic Services, INC	0694-002080095	Trash removal @ Monroe WTP - 04/01-04/30/18 - MN	99.75	99.75			
Republic Services, INC	0694-002080096	Trash removal @ Blucher WWTP - 04/01-04/30/18 - BP	99.75			99.75	
Schaeffer Manufacturing Company	BS1548-INV1	Supreme synthetic plus, Moly full synthetic gear lube - BP	2,228.28			2,228.28	
South Central Community Action Program INC	2018-05	Admin expense for Assistance Program - April 2018 - ACCT	303.13	121.25		166.72	15.16
Southern Indiana Parts, INC (Napa Auto Parts)	201088	4 Filters for main air compressor - MN	55.20	55.20			
Staples Contract & Commercial, INC	3374382288	Pens, markers, HP 26x black laserjet cartridge - MN	255.19	255.19			
Staples Contract & Commercial, INC	3374565686	USB flash drives, fan, file folders, post-its - BC, ACCT	153.56	61.42		92.14	
Staples Contract & Commercial, INC	3374565687	IMAK smart glove medium - ACCT	15.80	6.32		9.48	
Staples Contract & Commercial, INC	3375157239	Expo dry-erase markers, poly binder pockets - DIR	6.22	2.49		3.73	
Staples Contract & Commercial, INC	3375157248	Tempur-pedic TP700 high back chair - SW,TD	228.57	91.43		125.71	11.43
Staples Contract & Commercial, INC	3375704133	Iris large decorative storage - MN	43.43	43.43			
Staples Contract & Commercial, INC	3375704137	ECR4Kids small storage bin with lid - MN	63.59	63.59			
Staples Contract & Commercial, INC	3375704138	9 1" Binders in 3 red, 3 white, 3 blue - MN	72.66	72.66			
Staples Contract & Commercial, INC	3375767739	3X print magnifier sheet - BC, ACCT	4.17	1.67		2.50	
Staples Contract & Commercial, INC	3375767740	Cap erasers, wedge erasers, brackets, mesh wall file - ACCT	27.56	11.02		16.54	
Staples Contract & Commercial, INC	3375767741	Neon eraser multi-pack assorted colors - ACCT	1.57	.63		.94	
Staples Contract & Commercial, INC	3376343007	Time card rack - MN	84.51	84.51			
Staples Contract & Commercial, INC	3376343008	3 Flash drives - MN	97.08	97.08			
State Of Indiana	ENG18-045	ENG18-045 Engineer license renewal-J Fleig, B Schroeder, P Peden	300.00	120.00		180.00	
Sternberg, INC	931515	TD18-147 Round spot mirrors (2) for truck #599	18.78			18.78	
Suez WTS Analytical Instruments, INC	99185138	MN18-105 TOC sample vials, 40 mL, 72/cs (6 EA)	891.78	891.78			
Synchrony Bank	458384366877	PUR18-162 1-1/4" acrylic pull handle, round mirror knobs	22.95	9.18		13.77	
Synchrony Bank	459433749848	PUR18-162 Zelta adjustable sliding window lock w/key, 2 sets	9.95	3.98		5.97	
Synchrony Bank	694976899455	PUR18-168 Bobrick 822-94 bottle cap (5); part#822-94	49.75	19.90		29.85	
The Henry P Thompson Company	442682955	BP18-043 Proprietary parts for Trojan UV disinfection system	4,763.26			4,763.26	
ULINE, INC	96407109	DR18-024 Rolling safety ladder w/20" top step; part#H-1558-20	1,712.14			1,712.14	

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Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Stormwater O&M
ULINE, INC	96690565	DR18-028 Industrial pallet truck 48"x27" yellow	455.84			455.84	
United Parcel Service, INC	0000430948168	Shipping charges - 04/20/18 - TD	158.28			158.28	
Virtuoso Sourcing Group, LLC	24878	Collection agency fee - 04/16/18 - AR	17.03	6.81		10.22	
W.W. Grainger, INC	9755544997	MN18-170 Lockout tags, danger bilingual tags, lockout stations	1,129.67	1,129.67			
W.W. Grainger, INC	9756470937	DM18-048 SCH 80 PVC parts for sodium aluminate pumps	114.86			114.86	
W.W. Grainger, INC	9759496640	MN18-144 Shower w/eye wash, floor mount, stainless steel	989.55	989.55			
W.W. Grainger, INC	9765456976	DM18-051 Red steel group lockout box Part#48LU40	139.00			139.00	
Water Solutions Unlimited, INC	44309	Sodium permanganate - 264 @ 7.76 delivered 04/23/18 - MN	2,048.64	2,048.64			
Wessler Engineering, INC	31751	S17-6106 - Dillman Effluent Filter improvements to 03/31/18-ENG	5,894.45			5,894.45	
White River Cooperative, INC	7103733	250 Gallons of diesel fuel for equipment - MN	607.50	607.50			
Xylem Water Solutions USA, INC	3556A07685	DS18-005 Panel P3 micro controller 8/95 for polyblend #1	2,151.91			2,151.91	
Young Trucking, INC	96569	Hauling sludge from Blucher Poole - 04/09-04/13/18 - BP, ENV	2,761.87			2,761.87	
Young Trucking, INC	96570	Hauling sludge from Dillman WWTP - 04/11/18 - DR, ENV	3,432.29			3,432.29	
Young Trucking, INC	96672	Hauling sludge from Blucher Poole - 04/16-04/20/18 - BP, ENV	2,513.34			2,513.34	
Young Trucking, INC	96673	Hauling sludge from Dillman WWTP - 04/18-04/19/18 - DR, ENV	7,016.52			7,016.52	
Grand total:			182,065.59	74,317.34	622.61	106,723.72	401.92

ACH
INTERDEPARTMENTAL
MEMO

To: Utilities Service Board
Sub: Scheduled ACH payment

From: Kim Robertson
Dept. Accounts Payable
Date: 05/14/18

G/L DATE: 05/14/18

Water Operations & Maintenance	0.00
Water Construction	0.00
Water Meter Deposit	0.00
Water Sinking	200,395.09
Water Hydrant Meter Rental	0.00
Water Debt Reserve	0.00

Total of Water Utilities as per the claims list:	<u><u>\$200,395.09</u></u>
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Wastewater Operations & Maintenance	0.00
Wastewater Construction	0.00
Wastewater Sinking	0.00
Wastewater Debt Reserve	0.00

Total of Wastewater Utilities as per the claims list:	<u><u>\$0.00</u></u>
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Stormwater	0.00
Stormwater Construction	0.00

Total of Stormwater Utility as per the claims list:	<u><u>\$0.00</u></u>
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Total Water Utility:	<u><u>\$200,395.09</u></u>
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Total Wastewater Utility:	<u><u>\$0.00</u></u>
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Total Stormwater Utility:	<u><u>\$0.00</u></u>
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TOTAL WATER, WASTEWATER & STORMWATER UTILITIES	<u><u>\$200,395.09</u></u>
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ACH - Bank of New York - 2011 SRF Loan Payment - May 2018

City of Bloomington Utilities
Accounts Payable by G/L Distribution Report
Paydate: 05/14/18

SRF Payment - Due May 2018

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water Sinking
Bank Of New York	ACCT18-112-5	SRF Bloomington TAS#610026-2011 SRF Loan - May 2018	200,395.09	200,395.09
Grand total:			<u>200,395.09</u>	<u>200,395.09</u>

**UTILITIES SERVICE BOARD MOTION
MEETING ON MAY 14, 2018
UTILITY BILLS**

To: Utilities Service Board
Dept.
Sub: Claims list filed: 05/04/18
USB: 5/14/2018
For Period: 04/25/18 - 05/04/18
G/L Date: 05/09/18

From: Kim Robertson
Dept. Accounts Payable
Date: 05/04/18
Paydate: 05/09/18

Utilities Department invoices filed with the City Controller May 04, 2018 and signed by the Utilities Service Board for payment May 09, 2018 as in accordance with the Utilities Service Board Resolution of August 7, 1973, be hereby approved and entered into the minutes of today's meeting. A copy of the list is filed, with any exceptions noted, is hereby attached and made a part of these proceedings.

Water Operations & Maintenance	93,737.86
Wastewater Operations & Maintenance	113,875.83
Stormwater	
Total Water Utility:	93,737.86
Total Wastewater Utility:	113,875.83
Total Stormwater Utility:	\$0.00
TOTAL WATER, WASTEWATER & STORMWATER UTILITIES	\$207,613.69

City of Bloomington Utilities
 Accounts Payable by G/L Distribution Report
 Paydate: 05/09/18

Utility Bills

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Wastewater O&M
AT&T	8123311353 04/18	Service - S Washington St Storage - 04/22-05/21/18 - SC	158.67	63.47	95.20
AT&T	8123315400 04/18	Service - Centrex main line - 04/22-05/21/18 - SC	8,909.16	3,563.66	5,345.50
Duke Energy	05/04/18	Service - March - April 2018 - LS, BS, TD, DR, MN	173,778.04	90,110.73	83,667.31
South Central Indiana REMC	2093400200 04/18	Service - Blucher Poole - 03/20-04/18/18 - BP	24,767.82		24,767.82
Grand total:			207,613.69	93,737.86	113,875.83

WIRE TRANSFERS, FEES & PAYROLL FOR THE MONTH OF APRIL, 2018

<u>INDIANA DEPARTMENT OF REVENUE</u> <u>(SALES TAX - MARCH, 2018)</u>	<u>\$0.00</u>
<u>INDIANA DEPARTMENT OF REVENUE - RECEIPTS TAX</u> <u>2ND QUARTER UTILITY RECEIPTS TAX</u>	<u>\$0.00</u>
<u>NPC</u> <u>CHARGE CARD FEES - MARCH, 2018</u>	<u>\$0.00</u>
<u>FIRST FINANCIAL</u> <u>ACCOUNT ANALYSIS FEES - MARCH, 2018</u>	<u>\$0.00</u>
<u>GROSS PAYROLL</u> <u>5/11/2018</u>	<u>\$286,275.46</u>
<u>FICA TAX</u> <u>5/11/2018</u>	<u>\$20,633.17</u>
<u>TOTAL</u>	<u>\$306,908.63</u>

**UTILITIES SERVICE BOARD MOTION
MEETING ON MAY 14, 2018
CUSTOMER REFUNDS**

<p>To: Utilities Service Board Dept. Sub: Claims list filed: 05/04/18 USB: 5/14/2018 For Period: 04/24/18 - 05/04/18 G/L Date: 05/18/18</p>	<p>From: Kim Robertson Dept. Accounts Payable Date: 05/04/18 Paydate: 05/18/18</p>
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Utilities Department invoices filed with the City Controller May 04, 2018 and signed by the Utilities Service Board for payment May 18, 2018 as in accordance with the Utilities Service Board Resolution of August 7, 1973, be hereby approved and entered into the minutes of today's meeting. A copy of the list is filed, with any exceptions noted, is hereby attached and made a part of these proceedings.

Water Operations & Maintenance	
Wastewater Operations & Maintenance	355.66
Stormwater	
Sanitation	
Total Water Utility:	\$0.00
Total Wastewater Utility:	\$355.66
Total Stormwater Utility:	\$0.00
Total Sanitation Department:	\$0.00
 TOTAL WATER, WASTEWATER & STORMWATER UTILITIES	 \$355.66

CUSTOMER REFUNDS

City of Bloomington Utilities
 Accounts Payable by G/L Distribution Report
 Paydate: 05/18/18

Vendor	Invoice No.	Invoice Description	Invoice Amount	Check No.	Reason for refund	Water Funds	Wastewater Funds	Stormwater Funds	Sanitation
Amy Alisman	44376-015	Customer refund	\$355.66	25390	Housing Authority over pays each month- customer requested it to be refunded back to her.		\$355.66		
						\$0.00	\$355.66	\$0.00	\$0.00

\$355.66
 3355.66



MEMORANDUM

TO: Controller's Office
FROM: Holly McLauchlin, Utilities
DATE: 4/27/2018
RE: Approval of Agreement with Bledsoe Riggert Cooper James

Funding Source: 010-U13121
WW O&M

Total Dollar Amount of Contract: Not to Exceed \$750.00

Expiration Date of Contract: 12/31/2018 (with no renewal period)

Department Head Initials of Approval: *VAJL*

Due Date For Signature: 5/10/2018

Record Destruction Date (Legal Dept to fill in): 2028

Legal Internal Tracking Number: 18-243

PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS ATTORNEY:

Christopher J. Wheeler

ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS DEPARTMENTAL EMPLOYEE:

Holly McLauchlin

Summary of Contract: Contractor will prepare topographical mapping of the Dillman Wastewater Treatment Plant's landfill per IDEM requirements for the same to be conducted on an annual basis.



MEMORANDUM

TO: Controller
FROM: Cindy Shaw, Utilities
DATE: 5/1/2018
RE: Landscaping for City of Bloomington Utilities Service Center for 2018

Funding Source: 009-52-900008-U63600
010-52-950008-U63600

Total Dollar Amount of Contract: \$4,655.00

Expiration Date of Contract: December 31, 2018

Department Head Initials of Approval: *MC*

Due Date For Signature: May 8, 2018

Record Destruction Date (Legal Dept to fill in):

Legal Tracking: 18-250

PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS ATTORNEY:

Chris Wheeler

ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS DEPARTMENTAL EMPLOYEE:

Cindy Shaw

Summary of Contract: Landscaping of City of Bloomington Utilities Service Center for 2018 (includes Spring Clean-Up (cutting back all grasses, clean-up landscape beds, remove all debris); seed and fertilize front lawn, mulch all common areas (includes trimming of all shrubs on City of Bloomington Utility property); shrub touch-up (usually takes place in September); hand-weeding (6 hours per month April-October); Fall Clean-Up (includes removing all leaves from landscape beds).



MEMORANDUM

TO: Mayor Hamilton, Controller's Office
FROM: Vic Kelson, Utilities
DATE: 5/3/2018
RE: Approval of Agreement with CWA Consulting Services, LLC

Funding Source: 010-U10500

Total Dollar Amount of Contract: Not to Exceed \$16,500.00

Expiration Date of Contract: 12/31/2018 (with no renewal period)

Department Head Initials of Approval:

Due Date For Signature: 5/10/2018

Record Destruction Date (Legal Dept to fill in): 2028

Legal Internal Tracking Number: 18-244

PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS ATTORNEY:

Christopher J. Wheeler

ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS DEPARTMENTAL EMPLOYEE:

Vic Kelson

Summary of Contract: Consultant will provide detailed review and analysis of Industrial Wastewater Pretreatment (IWP) Permits on an as needed basis for the remainder of 2018. This service is necessary as CBU seeks new hiring for pretreatment program director position.



MEMORANDUM

TO: Mayor, Controller
FROM: ~~Chris Shaw~~, Utilities *Holly McLauchlin & Laura Pettit*
DATE: 5/7/2018
RE: Request for Approval of Professional Consulting Agreement with Core Projective, LLC

Funding Source: Account 009-U13121- \$17,680.00/ Account 010-U13121- \$26,520.00 *[Signature]*

Total Dollar Amount of Contract: \$44,200.00

Expiration Date of Contract: December 2018

Department Head Initials of Approval: *VK*

Due Date For Signature: May 9, 2018

Record Destruction Date (Legal Dept to fill in): 12/2028

Legal Tracking: *18-248*

PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS ATTORNEY:

Chris Wheeler

ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS DEPARTMENTAL EMPLOYEE:

Holly McLauchlin

SUMMARY:

Consultant will provide professional services to manage the operation and staffing transition for the environmental programs division which includes pretreatment, water quality, environmental projects, and energy and conservation. Consultant will provide interim coverage for vacant division positions until such time as the positions are filled.