

CITY OF BLOOMINGTON  
PARKING COMMISSION  
**REGULAR MEETING**  
**PACKET MAY 2018**

Thursday, May 24, 2018  
Hooker Conference Room  
5:30 PM — 7:30 PM

**Packet Related Material**

1. Regular Meeting Agenda
2. PKG 2018-01 — *Recommendation for Changes to Title 15*
3. Memo for PKG 2018-01
4. Two page summary of proposed recommendations included in PKG 2018-01
5. Proposed Amendments to PKG 2018-01

Next Work Session Meeting: June 14, Hooker Room, City Hall, 5:30 PM

CITY OF BLOOMINGTON

PARKING COMMISSION

# REGULAR MEETING AGENDA

May 24, 2018, 5:30 PM — 7:30 PM  
Hooker Room, City Hall

**I. Call to Order**

**II. Reports from Commissioners & City Offices**

**III. Public Comment**

**IV. Discussions of Topics Not the Subject of Resolutions**

**V. Resolutions for Second Reading and Discussion**

A. Amendments to PKG 2018-01 — *Recommendation for Changes to Title 15\**

B. PKG 2018-01 — *Recommendation for Changes to Title 15\**

**VI. Resolutions for First Reading and Discussion — None**

**VII. Member Announcements**

**VIII. Commission Schedule**

**IX. Adjournment**

\*Action Requested/Public comment prior to any vote, limited to five minutes per speaker.

Auxiliary aids for people with disabilities are available upon request with advance notice.

Please call **(812) 349-3429** or e-mail [human.rights@bloomington.in.gov](mailto:human.rights@bloomington.in.gov).

## UPCOMING MEETINGS

**Next Work Session Meeting:** June 14, Hooker Conference Room, City Hall, 5:30 PM

**Next Regular Meeting:** June 28, Hooker Conference Room, City Hall, 5:30 PM

CITY OF BLOOMINGTON

# PARKING COMMISSION

## PKG Resolution 2018-01

### To Recommend to the Common Council Changes to BMC Title 15

- WHEREAS, the Common Council in November 2016 adopted Ordinance 16-22 ("Ordinance") amending Title 2 of the Bloomington Municipal Code (BMC) to create the Bloomington Parking Commission;
- WHEREAS, the Commission's primary purpose is to develop, implement, maintain and promote a comprehensive policy on parking that takes in account the entirety of, and furthers the objectives of, the City's comprehensive plan;
- WHEREAS, the Ordinance also directs the Commission to carry on educational activities in parking matters, and to supervise the preparation and publication of parking reports;
- WHEREAS, the Commission adopted **PKG Resolution 2017-2**, *To Gather All Data Necessary for an Annual Parking Report*;
- WHEREAS, in November, 2017 the Commission adopted **Resolution PKG-17-07**, *To Adopt the City of Bloomington Parking Commission's Annual Report*
- WHEREAS, the Commission has prepared a draft Ordinance recommending changes to Title 15 the City of Bloomington Municipal Code; and
- WHEREAS, the By-Laws of the Commission specify that all recommendations adopted by Commission shall be adopted and approved by a recorded roll-call vote;

NOW THEREFORE BE IT RESOLVED that the Members of the Bloomington Parking Commission hereby adopt the City of Bloomington Parking Commission's Annual Report, as amended (attached hereto as Exhibit "A"), and direct the Chair to deliver said report to the Common Council and the Office of the Mayor as specified in BMC §2.12.110.

#

APPROVED this \_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_, by the Parking Commission, at a regular meeting of the Bloomington Parking Commission at which a quorum was present and voted.

We the below-signed, do hereby certify that the above is a true and correct copy of the resolution.

X \_\_\_\_\_  
Chair, Parking Commission  
XXX, XXX Appointee

X \_\_\_\_\_  
Secretary, Parking Commission  
XXX, XXX Appointee

###

**Exhibit “A”, ORDINANCE PKG Resolution 2018-01**

**TO AMEND TITLE 15 OF THE BLOOMINGTON MUNICIPAL CODE  
ENTITLED “VEHICLES AND TRAFFIC”**

**(To Improve the Management of the City’s Parking System by Adjusting the Boundaries of Neighborhood Zones; Aligning the Hours of Enforcement of the Parking System, Reducing the Period of Free Parking Provided in Garages and Surface Lots, Adjusting Permit Fees in Neighborhood Zones and Municipal Garages and Lots; Increasing the Cost of Parking Citations and Specifying the Disposition of Revenue; and Assigning Parking Responsibilities with Parking Enforcement Manager)**

- WHEREAS, the City has adopted Ordinances to create parking controls in Residential Neighborhood Zones, Municipal Garages and Lots, and on-street parking in the downtown business district;
- WHEREAS, parking issues play a primary role in at least five of the seven guiding principles of the city's current comprehensive plan, the 2002 city Growth Policies Plan (GPP) -namely, "compact urban form," "nurture environmental integrity," "leverage public capital," "mitigate traffic," and "conserve community character";
- WHEREAS, the Common Council wishes to encourage and support the continuation of owner-occupied single-family housing in core neighborhoods;
- WHEREAS, the Common Council wishes to encourage and support a comprehensive parking policy that is financial self-sustaining and supports the goals of the Comprehensive Plan, supports the continuation of owner-occupied single-family housing in core neighborhoods, and supports vibrant commercial environment in the downtown business district;
- WHEREAS, rates in the City’s Residential Neighborhood Permit Parking Zone program have not been adjusted since 2001;
- WHEREAS, rates in the City’s Municipal Garages and Lots have not been adjusted since 2008;
- WHEREAS, in November of 2016 in the Common Council established the City of Bloomington Parking Commission whose primary purpose is to develop, implement, maintain, and promote a comprehensive policy on parking that furthers the objectives of, the city's comprehensive plan;
- WHEREAS the Parking Commission is authorized to to recommend to the common council and to appropriate city officials ways and means for achieving the city's comprehensive plan objectives through the administration of parking policies and the enforcement of parking regulations.
- WHEREAS, in November of 2017 the Parking Commission released a comprehensive report on the financial status of the City’s parking system;
- WHEREAS, the Parking Commission has reviewed and considered the work product of Desman Design Management authorized by BCC Appropriation Ordinance 17-02; and
- WHEREAS, the Parking Commission has discussed recommendations to improve the efficiency, financial health, usage mix, appropriate fees, and occupancy rate controls of the City’s parking system and now makes the following recommendations to the Common Council

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE COMMON COUNCIL OF THE CITY OF BLOOMINGTON, MONROE COUNTY, INDIANA, THAT:

**SECTION 1. Section 15.04 shall be amended to add a new Section 15.04.065 entitled “Parking Enforcement Manager” by inserting the following::**

Parking Enforcement Manager means the Director of Planning and Transportation of the City of Bloomington or any deputy of the Director designated as the Parking Enforcement Manager or designated to carry out the duties of a parking enforcement manager by the Director.

**SECTION 2. Section 15.32 entitled “Parking Controls” shall be shall be amended as follows:**

- (a) Section 15.32.070 entitled “Certain vehicles — Two hour limit” by inserting “unless authorized buy the Parking Enforcement Manager” at the end of the first sentence of the first paragraph.
- (b) Section 15.32.090 (f) and Section 15.32.090 (f) (1) entitled “Limited parking zones” and “Limited parking zones, Special Event Parking Permits” by replacing “the planning and transportation department” with “the Parking Enforcement Manager or his or her designee”.
- (c) Section 15.32.090 (f) (6) entitled “Limited parking zones, Special Event Parking Permits” by deleting the entire subsection as it appears and replacing it with the following: “The Fee for a special event parking permit shall be twenty dollars per day per vehicle parking space for parking spaces reserved by the permit.”
- (d) Section 15.32.090 (f) (7) entitled “Limited parking zones, Special Event Paring Permits” by amending the specified fee from “\$5” to “ten dollars”.
- (e) Section 15.32.180 entitled “Contractor/construction parking permit” by deleting subsections (a) and (d) as they appear and replacing them with the following and inserting subsection (e):
  - (a) Upon approval of application, the Parking Enforcement Manager may issue a temporary parking permit to allow for parking on a street to any person who, in the ordinary course of trade or business, is engaged in the construction, reconstruction, remodeling, servicing, maintenance or repair of buildings or other structures. A separate permit shall be required for each parking space needed for any vehicle, equipment or staging. Said permit shall be for a limited period of time at a specifically designated site.
  - (d) Fee. The cost for a contractor/construction parking permit shall be the hourly parking rate per vehicle parking space for each hour reserved by the permit. Beginning August 15th, 2018, the Fee for a contractor/construction parking permit shall be the greater of twenty dollars per day per vehicle parking space for parking spaces reserved by the permit or the adjusted amount as specified in subsection (e).

(e) Escalator. The Fee beginning 2019 for contractor/construction parking permits issued under this chapter shall be increased annually on August 15th by three percent or by an amount specified by the Council.

(f) Section 15.32.185 entitled “Delivery parking permits” shall be amended by deleting the subsection in its entirety.

(g) Section 15.48.010 entitled “General provisions” shall be amended by deleting subsection (b)(17) as it appears and replacing it with the following

(b) (17) Equipment or machinery, whether self-propelled or towed, parked on a public street without prior approval from the Parking Enforcement Manager and in violation of Section 15.32.060.

**SECTION 3. Section 15.64.010 entitled “Violations and penalties” shall be amended by deleting subsection**

**(d) (1) as it appears and replacing it with the following:**

(d) (1) The fine for Class D traffic violations shall be twenty dollars if paid within fourteen calendar days. The fine shall automatically increase to forty dollars if not paid within the fourteen calendar days. Beginning August 15th, 2018, The fine for Class D traffic violations shall be thirty dollars if paid within fourteen calendar days. The fine shall automatically increase to sixty dollars if not paid within the fourteen calendar days.

**SECTION 4. Section 15.37.020 entitled “Applicability” shall be amended by deleting first two paragraphs as they appear and replacing them with the following:**

The following zones are designated as Residential Neighborhood Permit Parking Zones.

Except for those streets and portions of streets designated as limited parking zones in Schedule N, it shall be unlawful to park a vehicle in any area of a Residential Neighborhood Permit Parking Zone unless a valid and appropriate permit is properly displayed. Within on-street, metered parking zones it is lawful to park without a permit, but the restrictions of Section 15.40.020 apply. Beginning August 15th, 2018, A Residential Neighborhood Permit Parking Zone permittee shall not exempt the permittee from on-street metered parking fees specified in Section 15.40.020.

**SECTION 5. Section 15.37.020 entitled “Applicability” shall be amended by deleting Old Northeast Downtown University Proximate Residential Neighborhood Permit Parking Zone 4, Zone 5, Zone 6, and Zone 7 descriptions and boundary schedules as they appear and replacing it with the following:**

Old Northeast Downtown University Proximate Residential Neighborhood Permit Parking Zone (Zone 4) shall apply to the following streets:

Street	From	To	Side of Street
East 6th	North Washington	North Indiana	North/South
East 7th Street	North Washington Street	North Woodlawn	North/South
East 8th	North Walnut	North Woodlawn	North/South
East Alice	North Grant	North Harold	North/South
East 9th	North Walnut	North Woodlawn	North/South
East 10th	North Walnut	North Woodlawn	South
North Washington	East 6th	East 12th	East/West
North Lincoln	East 6th	Railroad Tracks North of 12th Street	East/West
North Grant	East 6th	Railroad Tracks North of 12th Street	East/West
North Harold	East 8th	East 9th	East/West
North Prow	East 9th	East 10th	East/West
North Dunn	East 6th	Railroad Tracks North of 12th Street	West
East Cottage Grove	North Walnut	North Fess	North/South
East 11th	North Washington	North Woodlawn	North/South
East 12th	North Walnut	North Woodlawn	North/South
North Walnut	East 10th	East 12th	East (boundary)
North Washington	East 10th	East 12th	East/West
North Lincoln	East 10th	Railroad Tracks North of 12th Street	East/West
North Grant	East 10th	Railroad Tracks North of 12th Street	East/West
North Dunn	East 6th	Railroad Tracks North of 12th Street	West
North Fess	East 7th	Railroad Tracks North of East 12th	East/West
North Park	East 7th	East 12th	East/West
North Woodlawn	East 7th	East 12th	West (boundary)
North Indiana	East 6th	East 12th	East/West

**SECTION 6. Section 15.37.040 entitled “Eligibility” shall be amended by deleting the entire subsection as it appears and replacing it with the following:**



Each single household detached dwelling and multiple household dwelling is entitled to obtain one parking permit per motor vehicle. Each single household detached dwelling and multiple household dwelling is entitled to purchase visitor permits in a manner specified by the Parking Enforcement Manager. Appeals for additional parking and/or visitor permits shall be made in writing, with all relevant documentation attached, to the Parking Enforcement Manager or his or her designee.

**SECTION 7. Section 15.37.050 entitled “Fees” shall be amended by deleting the entire subsection as it appears and replacing it with the following:**

Upon approval of an application, the Parking Enforcement Manager or his or her designee shall issue a permit and collect a Fee according to the following rules and schedule:

- (a) Fee for Resident and Visitor Permits. Residential Neighborhood Permit Parking Zone permits and visitor permits issued under this chapter, except those issued under Sections 15.37.190 and 15.37.210, shall cost twenty-five dollars per permit. Beginning August 15th, 2018, the Fee for a Residential Neighborhood Permit Parking Zone permit and visitor permit issued under this chapter to a specific address, except those issued under Sections 15.37.190 and 15.37.210 shall be set according to the following schedule unless otherwise specified by the Council. Fees shall be increased annually on August 15th of each year.
- (b) Fee for Seniors and persons with a permanent disability. Beginning August 15th, 2018, the Fee for parking permits and visitor permits for applicants 65 years of age or older or for a person with a permanent disability who either owns a motor vehicle and has a disability parking placard or disability license plate issued by the Indiana Bureau of Motor Vehicles pursuant to I.C. 9-18.5-8-4 shall be set according to the following schedule unless otherwise specified by the Council. Annual fees shall be increased on August 15th of each year.

Schedule of Residential Neighborhood Zone Permit Fees		
Year	Resident Permit Fee	Senior & Disabled Fee
Prior to August 15th, 2018	\$25.00	Not Specified
Beginning August 15th, 2018	\$45.00	\$25.00
2019	\$46.00	\$25.00
2020	\$47.00	\$26.00
2021	\$48.00	\$27.00
2022	\$49.00	\$28.00
2023	\$50.00	\$29.00
2024	\$52.00	\$30.00

2025	\$54.00	\$31.00
2026	\$56.00	\$32.00
2027	\$58.00	\$33.00
2028	\$60.00	\$34.00

**SECTION 8. 15.37.055 entitled “Transferability of permits” shall be amended to add a new Section by inserting the following:**

A license or permit issued pursuant to this chapter shall not be transferable to another licensee or permittee. Landlords are prohibited from obtaining permits on behalf of a tenant.

**SECTION 9. Section 15.37.070 entitled “Information required on application” shall be amended by deleting the entire subsection as it appears and replacing it with the following:**

Permits will be issued only to applicants residing at, employed at an address within, or otherwise eligible for the Residential Neighborhood Permit Parking Zone. Proof of eligibility must be submitted upon making an application for a parking or visitor permit. In addition, proof of ownership or principal use of the motor vehicle must be submitted upon making application for a parking permit. Final determination of information required to obtain a Residential Neighborhood Permit Parking Zone permit and eligibility will be made by the Parking Enforcement Manager or his or her designee.

**SECTION 10. Section 15.37.080 entitled “Decal required” shall be amended by deleting the entire subsection as it appears and replacing it with the following:**

**Proof of Permit Purchase Required.** Residential Neighborhood Permit Parking Zone permits and visitor permits shall be visibly displayed in a manner determined by the Parking Enforcement Manager. A valid state-issued license plate shall be required to be affixed to a vehicle registered in the Residential Neighborhood Permit Parking Zone in a manner consistent with Indiana Vehicle Code.

**SECTION 11. Section 15.37.100 entitled “Replacement of permit” shall be amended by deleting the entire subsection as it appears and replacing it with the following:**

If the make, model or license tag number of a permitted vehicle changes during the year, an applicant may bring in the new information along with the previously issued permit to the Parking Enforcement Manager or his or her designee to obtain a replacement permit. The fee for a replacement permit will be

ten dollars. In all cases, the Parking Enforcement Manager or his or her designee shall make the final determination concerning the validity of a permit.

**SECTION 12. Section 15.37.130 entitled “Precedence of no parking zones” shall be amended by deleting the entire subsection as it appears and replacing it with the following:**

The Residential Neighborhood Permit Parking Zones do not take precedence over temporary or permanent no parking zones posted by the department of public works, department of planning and transportation or police department for tree removal, snow removal, street sweeping, or other actions deemed necessary by the city of Bloomington.

**SECTION 13. Section 15.37.140 entitled “Special exceptions” shall be amended by deleting the entire subsection as it appears and replacing it with the following:**

- (a) Application. Any person or persons requesting special exception from the Residential Neighborhood Permit Parking Zone regulations for a one-day period only may make such a request to the Parking Enforcement Manager or his or her designee and may be granted a temporary one-day permit. This is not in lieu of a service permit.
- (b) Fee. The Fee for a one-day temporary parking permit issued in a metered parking space shall be the hourly parking rate per vehicle parking space for each hour reserved by the permit.
- (c) Administrative Fee. An administrative fee of ten dollars per permit applicant shall be levied at the issuance of a permit to offset the cost of implementing, enforcing and administering the provisions of this section.

**SECTION 14. Section 15.37.170 entitled “Zone 1 provisions” shall be amended by deleting subsection in its entirety and replacing it as it appears with the following:**

- (a) Upon approval of an application, the Parking Enforcement Manager or his or her designee shall issue a permit and collect a Fee for up to ten “Zone 1” parking permits annually to the staff of Harmony School.
- (b) Fee. The Fee for a permit valid after August 15th, 2018 under this chapter shall be the equal to the Residential Neighborhood Zone Parking Permit Fee as specified in Section 15.37.050 (a).

**SECTION 15. Section 15.37.180 entitled “Business employees” shall be amended by deleting the subsection in its entirety.**

**SECTION 16. Section 15.37.190 entitled “All-zone permits” shall be amended by deleting the entire subsection as it appears and replacing it with the following:**

Upon approval of an application, the Parking Enforcement Manager or his or her designee shall issue an "all-zone" Residential Neighborhood Permit Parking Zone permit to landlords, property managers and qualified service companies, which will allow vehicles bearing this permit to park in any of the residential zones while employees are performing work in that zone and collect a Fee according to the following rules and schedule:

- (a) Eligibility. Landlords and property managers registered with the city will be allowed to purchase one sticker for every ten units or properties within the residential zones. Landlords and property managers with fewer than twenty units will be allowed a maximum of two permits. Realty companies who show property in the residential zones will be allowed a maximum of one all-zone permit per ten realtors employed by the company. Properly registered and verified service companies will be allowed a maximum of two permits per company. The Parking Enforcement Manager or his or her designee may issue additional permits if such need is shown by the permit applicant.
- (b) Fee. The costs of an all-zone permit shall be fifty-five dollars per year. Beginning August 15th, 2018, the annual Fee of an all-zone permit issued under this chapter shall be set according by the amount specified in the following schedule or an amount specified by the Council.

Schedule of “All Zone” Residential Neighborhood Permit Parking Zone Fees	
Year	“All Zone” Permit Fee per year
Prior to August 15th 2018	\$55.00
Beginning August 15th 2018	\$100.00
2019	\$103.00
2020	\$106.00
2021	\$109.00
2022	\$112.00
2023	\$115.00
2024	\$118.00
2025	\$122.00
2026	\$126.00
2027	\$130.00
2028	\$134.00

**SECTION 17. Section 15.37.200 entitled “Zone 7 fraternities and sororities” shall be amended by deleting the subsection in its entirety.**

**SECTION 18. Section 15.37.210 entitled “Kirkwood and Walnut employees” shall be amended by deleting the entire subsection as it appears and replacing it with the following:**

The Parking Enforcement Manager or his or her designee may provide up to fifty Zone 4 parking permits annually to employees of businesses on Kirkwood Avenue from Indiana to Walnut Street and on Walnut Street from Kirkwood Avenue to 12th Street.

- (a) Application. Proof of employment must be submitted upon making an application for a parking permit. In addition, proof of ownership or principal use of the motor vehicle must be submitted upon making application for a parking permit. Final determination of information required to obtain a Residential Neighborhood Permit Parking Zone permit and eligibility will be made by the Parking Enforcement Manager or his or her designee.
- (b) Limitation. Each applicant will be allowed a maximum of one Zone 4 permit per ten full-time equivalent employees employed by the company. The Parking Enforcement Manager or his or her designee may issue additional permits if such need is shown by the permit applicant.
- (c) Fee. Beginning August 15th, 2018, the Fee for parking permits issued under this chapter shall be set according by the amount specified in the following schedule or an amount specified by the Council.

Schedule of Kirkwood and Walnut Employee Permits Fees	
Prior to August 15th, 2018	\$75.00
Beginning August 15th, 2018	\$200.00
2019	\$206.00
2020	\$212.00
2021	\$218.00
2022	\$225.00
2023	\$231.00
2024	\$238.00
2025	\$245.00
2026	\$253.00
2027	\$260.00
2028	\$268.00

**SECTION 19. Section 15.37.230 entitled “Zone 4 provisions” shall be amended by deleting the subsection in its entirety.**

**SECTION 20. Schedule “U” of 15.40.010 entitled “On Street Metered Parking” shall be amended by deleting the entire schedule as it appears and replacing it with the following:**

SCHEDULE U				
On-Street Metered Parking				
Street	From	To	Side of Street	Effective Hourly Rate
Ashlynn Park Drive	Eleventh Street	Twelfth Street	East/West	\$1.00
College Avenue	Second Street	Eleventh Street	East/West	\$1.00
Dunn Street	Third Street	Seventh Street	East/West	\$1.00
Eighth Street	Rogers Street	Walnut Street	North/ South	\$1.00
Eleventh Street	300 Block of West Eleventh Street	Walnut Street	North/ South	\$1.00
Fourth Street	Rogers Street	Indiana Avenue	North/ South	\$1.00
Grant Street	Third Street	Seventh Street	East/West	\$1.00
Indiana Avenue	Third Street	Seventh Street	East/West	\$1.00
Kirkwood Avenue	Rogers Street	Indiana Avenue	North/ South	\$1.00
Lincoln Street	Third Street	Seventh Street	East/West	\$1.00
Madison Street	Third Street	Seventh Street	East/West	\$1.00
Morton Street	Kirkwood Avenue	Dead end north of Twelfth Street	East/West	\$1.00

Ninth Street	Morton Street	Walnut Street	North/ South	\$1.00
Seventh Street	Rogers Street	Indiana Avenue	North/ South	\$1.00
Sixth Street	Rogers Street	Indiana Avenue	North/ South	\$1.00
Third Street	Walnut Street	Indiana Avenue	North/ South	\$1.00
Twelfth Street	Morton Street	Ashlynn Park Drive	North/ South	\$1.00
Walnut Street	Second Street	Eleventh Street	East/West	\$1.00
Washington Street	Third Street	Seventh Street	East/West	\$1.00

**SECTION 21. Section 15.40.015 entitled “Parking meter fund, purpose and expenditures” subsection (b) shall be amended by deleting the entire subsection as it appears and replacing it with the following:**

- (a) All monies received by the City of Bloomington from fees and fines paid for the on-street parking of a vehicle by the use of a parking meter shall be deposited into this fund.

**SECTION 22. Section 15.40.020 entitled “Applicable times and charges” shall be amended by deleting the entire subsection as it appears and replacing it with the following text. Amendments to this section shall take effect August 15th, 2018.**

- (a) The monthly Fee for the use of all municipal lots and garages, and the times those charges apply, shall be set forth in Schedule V of this chapter. Annual Fee increases shall take effect on August 15th, unless otherwise specified by the Council.
- (b) The hourly Fee for the use of all municipal lots, and the times those charges apply, shall be set forth in Schedule W of this chapter.
- (c) The charge for the use of each on-street metered parking space shall be one dollar per hour between the hours of eight a.m. and nine p.m. every day, except Sundays and city holidays. Additionally, the mayor may suspend enforcement of parking meters and parking garages during the holiday season, in the event of inclement weather, or under other circumstances the mayor deems appropriate and reasonable.
- (d) The board of public works is authorized to alter or modify the hourly charge or method of payment for parking in all municipal parking lots, garages and on-street metered parking spaces in conjunction with special events and promotional activities.



(e) The following fees for parking permit leases, hang tags, replacement hang tags, garage access cards, and replacement garage access cards shall be as follows: subject to all conditions of this chapter and the applicable lease:

- 1) Hang tags (new or replacement) — ten dollars;
- 2) Garage access cards (new or replacement) — ten dollars; and
- 3) Garage access card reactivation fee — five dollars.

## SCHEDULE V

### MONTHLY PERMIT FEES FOR LOT 2, LOT 5, LOT 7, AND LOT 9\*

Year	Nonreserved permit per month	Nonreserved permit per month	Reserved space lease per month	Reserved space lease per month
	Admission Mon. - Fri. 6:00 am - 6:00 pm, Sat. & Sun 6:00 am - Noon	Admission 7 days per week 24 hours per day	Mon. - Fri. 6:00 a.m. - 6:00 p.m.	7 days per week 24 hours per day
2017	\$40.00	\$67.00	\$57.00	\$76.00
2018	\$50.00	\$95.00	\$72.00	\$110.00
2019	\$52.00	\$98.00	\$74.00	\$113.00
2020	\$54.00	\$101.00	\$76.00	\$116.00
2021	\$56.00	\$104.00	\$78.00	\$119.00
2022	\$58.00	\$107.00	\$80.00	\$123.00
2023	\$60.00	\$110.00	\$82.00	\$127.00
2024	\$62.00	\$113.00	\$84.00	\$131.00
2025	\$64.00	\$116.00	\$87.00	\$135.00
2026	\$66.00	\$119.00	\$90.00	\$139.00
2027	\$68.00	\$123.00	\$93.00	\$143.00
2028	\$70.00	\$127.00	\$96.00	\$147.00

\* No vehicle may park for a free, one-hour period of time in more than one of the aforementioned lots (Lots 2, 7, or 9) more than one time per calendar day. Violation of this chapter shall constitute a Class D Violation and are subject to the fines listed in Section 15.64.010 (d).

**SCHEDULE W**  
**HOURLY PARKING FEES\***

Municipal Lot / Garage	Parking charge per hour	Applicable times for parking charges
Lot 1— 4th and Dunn	\$1.00	8:00 a.m. — 9:00 p.m. Monday through Saturday
Lot 2* — Walnut Street Garage	\$0 For the first hour, \$0.50 Beyond first hour	24 hours per day, 6 days per week
Lot 3 — 4th & Washington	\$1.00	8:00 a.m. — 9:00 p.m. Monday through Saturday
Lot 5 — 6th and Lincoln	\$1.00	8:00 a.m. — 9:00 p.m. Monday through Saturday
Lot 6 — 3rd St./BPD lot	\$1.00	8:00 a.m. — 9:00 p.m. Monday through Saturday
Lot 7* — Morton Street Garage	\$0 For the first hour, \$0.50 Beyond first hour	24 hours per day, 7 days per week
Lot 9* — Fourth Street Garage	\$0 For the first hour, \$0.50 Beyond first hour	24 hours per day, 6 days per week

\* No vehicle may park for a free, one-hour period of time in more than one of the aforementioned lots (Lots 2, 7, or 9) more than one time per calendar day. Violation of this chapter shall constitute a Class D Violation and are subject to the fines listed in Section 15.64.010 (d).

**SECTION 23. Section 15.40.060 entitled “Violations” shall be amended by deleting subsections (b), (c), (d), and (h) in their entirety as they appear and replacing them with the following:**

- (b) No person shall park in a leased stall in any city garage or lot without a valid lease for that space. The vehicle shall indicate possession of such a lease in a manner directed by the Parking Enforcement Manager or his or her designee.
- (c) No person shall park in any city garage or lot in an area designated for non-reserved leases without a valid lease for such spaces as described in this chapter. The vehicle shall indicate possession of such a lease in a manner directed by the Parking Enforcement Manager or his or her designee.
- (d) No person shall park in any of the lots or garages described in Section 15.40.010 of this chapter unless permitted and authorized as described by the provisions of this chapter or by the Parking Enforcement Manager or his or her designee.
- (h) No person shall park a vehicle in any lot or garage described in Section 15.40.010 unless the vehicle indicates permission or authorization to park in that lot or garage in a manner directed by the Parking Enforcement Manager or his or her designee.

**SECTION 24. Section 15.48.010 entitled “General provisions” shall be amended by deleting subsection (a) (6) in its entirety as they appear and replacing it with the following:**

- (a) (6) Any vehicle parked in a leased stall in a municipal parking facility without displaying the proper permit for that stall for which the Parking Enforcement Manager or his or her designee has determined the displaying of a permit is required, or any vehicle in violation of Section 15.40.060 (j) of this code;

**SECTION 27.** If any section, sentence or provision of this resolution, or the application thereof to any person or circumstances shall be declared invalid, such invalidity shall not affect any of the other sections, sentences, provisions or applications of this resolution which can be given effect without the invalid provision or application, and to this end the provisions of this resolution are declared to be severable.

PASSED AND ADOPTED by the Common Council of the City of Bloomington, Monroe County, Indiana upon this \_\_\_\_\_ day of \_\_\_\_\_, 2018

\_\_\_\_\_  
XXX, President  
Bloomington Common Council

ATTEST:

\_\_\_\_\_  
F. NICOLE BOLDEN, Clerk  
City of Bloomington

PRESENTED by me to the Mayor of the City of Bloomington, Monroe County, Indiana, upon this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
NICOLE BOLDEN, Clerk  
City of Bloomington

SIGNED and APPROVED by me upon this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
JOHN HAMILTON, Mayor  
City of Bloomington

#### SYNOPSIS

This resolution is authored by the City of Bloomington Parking Commission and sponsored by XXX and proposes changes to the fee structure for permits issued in neighborhood zones, municipal garages and lots, aligns hours of enforcement of the city's parking garages with other components of the city's parking system, and confers administrative responsibility to the Parking Enforcement Manager.

# # #

DRAFT THREE — 2018.03.22

## MEMO

From: Jim Blickensdorf, Chairperson, Parking Commission

To: Parking Commissioners

Date: First issued March 23, 2018; updated April 24

**Re: Proposed Recommendations, Draft 3 – Explanations by Section**

The following information is presented as background and explanation of the proposed recommended changes to Title 15.

**Section 1 Amends Section 15.04 by inserting Section 15.04.065 entitled “Parking Enforcement**

**Manager”**: This section adds the definition of the Parking Enforcement Manager (PEM) to the code. The Parking Enforcement Manager is a designee of Planning and Transportation. Many of the amendments confer responsibility for parking controls from Public Works and Planning and Transportation departments to the Parking Enforcement Manager and give broad, administrative authority to the PEM to manage permit application, distribution, display, re-issue, and cancellation of permits that are no longer valid.

**Section 2. Amends Section 15.32 entitled “Parking Controls”**: Generally, this section shifts responsibility for parking controls from Planning and Transportation to the PEM, and, in sections in the Code where there is no named responsible party, confers responsibility to the Parking Enforcement Manager (PEM). Specifically:

- (a) Section 15.32.070 entitled “Certain vehicles — Two hour limit” is a general prohibition against a “truck, trailer, tractor, bus, house, trailer, semi-trailer, or other vehicle having a load capacity in excess of one ton, or a length in excess of nineteen feet, or a height in excess of six feet six inches, or a width in excess of seven feet to be parked upon the streets of the city in excess of two hours.” Many of the “lunch trucks” approved by Economic and Sustainable Development (ESD) exceed nineteen feet. There is currently no named authority who can provide relief to this general prohibition. The amendment names the PEM.
- (b) Section 15.32.090 (f) and Section 15.32.090 (f) (1) entitled “Limited parking zones” specifics that “applications for [Special Event] permits shall be submitted to the planning and transportation department at least seven days prior to the time that reserved parking spaces are needed. This amendment would cause applicants to seek approval from the PEM or his or her designee.’
- (c) Section 15.32.090 (f) (6) entitled “Limited parking zones, Special Event Parking Permits” specifies a change in Fee for Special Event permits from “the hourly parking rate per vehicle parking space for each hour reserved by the permit” to a flat fee of twenty dollars per day.

- (d) Section 15.32.090 (f) (7) entitled “Limited parking zones, Special Event Paring Permits” specifies a change in Fee “an administrative fee of \$5.00 per permit applicant shall be levied at the issuance of a permit” to ten dollars per permit.
- (e) Section 15.32.180 entitled “Contractor/construction parking permit” names the PEM as the issuing authority, increases the fee from “the hourly parking rate per vehicle parking space for each hour reserved by the permit” to a flat rate of twenty dollars per day, and escalates fees 3% per year to keep pace with the costs of inflation. From 2016 to 2017, General Fund charges to each of the parking programs increased 4.7%.
- (f) Section 15.32.185 entitled “Delivery parking permits” removes the delivery permit language from the code. During FY16, only three permits were sold under this Section.
- (g) Amends Section 15.48.010 entitled “General provisions” Confers responsibility for equipment/machinery parking from the department of public works to the PEM.

**Section 3: Amends Section 15.64.010 entitled “Violations and penalties”** by increasing the fee for a parking ticket from twenty dollars to forty dollars, effective August 15, 2018. As is currently the case, fines would double if not paid within fourteen days. Data developed by the Parking Commission demonstrates that each citation costs the City \$28.63 to issue. The average value of a citation is \$28.90 in revenue, considering that some citations currently escalate from \$20 to \$40 after fourteen days. The cost of a parking violation has not been increased since 2008.

**Section 4: Amends Section 15.37.020 entitled “Applicability”** There are approximately 150 metered on-street spaces on East 6th and East 7th Street between Washington and Indiana Ave that fall into the “combo” zone, an area in which a Zone 4 permittee may park in metered parking stall without paying the metered rate. This amendment would remove the combo-zone exception. Parking is severely constrained in this part of the downtown, and this would return 150 spaces back to the inventory to permit short-term parkers access to restaurants, shops and business in the University Village overlay. There is no analog for this type of combo-zone in any of the cities the Bloomington regularly cites as comparatives. Removal of the combo-zone also sets the stage for further redevelopment of a 7th-street corridor, pending the results of the traffic study being conducted by Toole Design Group. This change would be effective August 15, 2018 a permittee can no longer park in the combo zone without paying the meter fee. To mitigate the loss of residential zone parking spaces, additional Residential Neighborhood Zone Permit parking may be add-on one side of North Dunn Street.

**Section 5: Amends Section 15.37.020 entitled “Applicability”** by combining Residential Neighborhood Zones 4 through 7 into one Residential Neighborhood Permit Parking Zone. In general, target parking occupancy is achieved when demand is equivalent to 85-90% of the supply. Currently, occupancy rate in Zones 4-7 are:

Zone 4:	139%
Zone 5:	125%
Zone 6:	77%
Zone 7:	99%

Until 2017, the City did not know the actual number of legal parking spaces in each zone, so a measurement of zone occupancy could not be completed. At one time, this area was one zone, it was divided into multiple zones based on anecdotal evidence citing students moving cars from West to East within the zone, in order to gain a parking space closer to Indiana University. Permits are not so over-sold, that a permittee is unlikely to give up a parking space close to their residents, find a parking space in close proximity to the university, and then re-park their vehicles later in the day. Evidence of this fact was cited in Desman Design's initial findings. Combining the existing four zones back into one zone would reduce the aggregate occupancy of the combined zone 96% residential permits. Adjustment in permit pricing, addressed later in Section 7 of the ordinance have a predicted impact of reducing demand by 16%, bringing the occupancy of the combined zone into the target range of 85-90%. Although Residential Neighborhood Zone Parking permits are sold as "hunting licenses" the consumer should have some expectation of being able to legally parking within the zone, as in the case of the garage hunting licenses. Because Residential Neighborhood Zone Parking permits are over-sold, this is o the case, and many permittee cannot park legally, resulting in The only alternate method of the zones and increasing pricing to adjust demand

**Section 6: Amends Section 15.37.040 entitled "Eligibility"** by permitting the PEM to establish administrative procedures for permit application / processing. The existing code does not specifically name an entity to whom applications should be made and specifics the "planing and transportation department or designee" as the entity for appeals. This amendment specifies the PEM as the proper authority for issuance and appeals, provides additional administrative authority over the application process and issuance of permits, and confers broad authority to the PEM to apply additional safeguards to the application process.

**Section 7:Amends Section 15.37.050 entitled "Fees"** by increasing Residential Neighborhood Permit Parking Zone permits fees from twenty-five to forty-five dollars per year for most resident and visitor permits. Permits for seniors and persons with permanent disabilities who either owns a motor vehicle and has a disability parking placard or disability license plate issued by the Indiana Bureau of Motor Vehicles pursuant to I.C. 9-18.5-8-4 are remain schedule at twenty-five dollars per year. Permit Fees are scheduled to escalate approximately 3% per year in order to keep pace with inflation. In 2016, the parking commission's report demonstrated that the Neighborhood Zone program operated at a deficit of \$73,000.

Increasing fees will have two primary effects: 1) it will reduce theoretical demand by 16%, bringing most of the zones below the target 85-90% occupancy rate, and 2) will increase revenue deposited into the Alternate Transportation Fund by \$44,000, annually, and, combined with increases in fees to commercial "all-zone" Residential Neighborhood Zone program permits (addressed in Section 16) moves the Residential Neighborhood Zone program towards being revenue neutral.

**Section 8: Amends 15.37.055 entitled “Transferability of permits”** Explicitly states that landlords are prohibited from obtaining permits on behalf of their tenants. This provision is being added to prohibit landlords within the Residential Neighborhood Zones from advertising or offering “parking” as part of their leases with tenants in the zone. It also limits and clarifies the transferability of permits obtained under Section 15.37.210, permits issued to “Kirkwood and Walnut employees,” which may be purchased by business owners on behalf of the employees, and is regulated by Section 11 of the proposed ordinance, Section 15.37.100 entitled “Replacement of permit,” which would require that previously issued permits be returned to the PEM prior to reissue.

**Section 9: Amends Section 15.37.070 entitled “Information required on application”** by shifting responsibility for Residential Neighborhood Permit Parking Zone permits from the department of public works to the PEM. This section confers broad administrative authority to the PEM to develop application procedures for the issuance of a permit.

**Section 10: Amends Section 15.37.080 entitled “Decal required”** The existing code describes a specific manner in which permit shall be displayed by permittees; however, adoption of newer technologies such as radio-frequency tags or license plate recognition may make the issuance and requirements to display a permit an obsolete requirement. Rather than codify the manner of display, this section permits the PEM to establish procedures to comply with the auditing of valid permits. The language considers input from Desman Design and envisions future technologies such as pay-by-place/ license plate recognition (PBP/LPR).

**Section 11: Amends Section 15.37.100 entitled “Replacement of permit”** by shifting responsibility for the reissue of a permit from the planning and transportation department to the PEM. To accommodate future technologies and for clarity, the word “permit” is substituted for “sticker.” The Fee for a replacement permit is unchanged and remains ten dollars, consistent with many of the other administrative fees specified in Title 15.

**Section 12: Amends Section 15.37.130 entitled “Precedence of no parking zones”** by substituting “department of public works” for “street department.”

**Section 13: Amends Section 15.37.140 entitled “Special exceptions”** by shifting responsibility for 1-day permits from the planning and transportation department to the PEM, charges a fee of \$10 per application, and charges a fee if the permit is issued in a metered parking stall.

**Section 14: Amends Section 15.37.170 entitled “Zone 1 provisions”** by deleting paragraph (a) which provides “up to one hundred and fifty Zone 1 parking permits annually to residents of fraternity and sorority houses on Third Street.” In 2016, 67 permits were issued according to information provided by City legal; however, during 2017, two of the houses eligible for permits were unoccupied. The majority of houses have off-street parking. Additionally, of the ho permits provision which access of fraternities and sororities This amendment retains the provision for “up to ten “Zone 1” parking permits annually to the staff of Harmony School.” and sets the Fee for the permit equal to that of a Residential Neighborhood Zone Parking Permit Fee specified in Section 15.37.050 (a).



**Section 15: Deletes Section 15.37.180 entitled “Business employees”** BMC §15.37.210 more accurately addresses business employee parking. This section of the code does not specify a Fee, although one is charged by the controller’s office on issuance of a permit. Issuance, Fees, and Limitations are being addressed by the Commission by amending BMC §15.37.210 in Section 18 of the proposed ordinance.

**Section 16: Amends Section 15.37.190 entitled “All-zone permits”** by shifting responsibility from the planning and transportation department to the PEM. Paragraph (b) increases the fee for “all-zone” permits from \$55 to \$100 per year and specified a scheduled increase of 3% per year. The proposed Fee increase is projected to increase revenue deposited into the Alternate Transportation Fund by \$26,000 per year, and, combined with the increase in Residential Neighborhood Zone Parking permits, move the Neighborhood Zone program revenue neutral.

**Section 17: Deletes Section 15.37.200 entitled “Zone 7 fraternities and sororities”** Greek houses located in this zone have been absorbed by Informatics and other IU entities, and deleting this provision is consistent with the treatment of Greek houses on East Third Street. IU Parking operations has indicated that most of the houses affected have off-street parking and all residents of the houses are eligible to purchase IU garage permits.

**Section 18: Amends Section 15.37.210 entitled “Kirkwood and Walnut employees”** by limiting the total number of Neighborhood Zone permits sold to Employees of Kirkwood and Walnut employees both in total number and in number per business. The number per permits issued under this section to a business is one permit per ten full-time equivalents, the same standard used in issuing “all-zone” permits under Section 15.37.190. The Fee for the permit is increased from \$75 to \$200 per year, and Fees are scheduled to increase 3% per year. **Note:** An amendment to this section will be proposed that will increase the total number of permits issued, and change the specified boundaries to the “University Village Overlay” (UVO) as defined in the City’s Unified Development Ordinance (UDO).

**Section 19: Deletes Section 15.37.230 entitled “Zone 4 provisions”**. This portion of the code is obsolete.

**Section 20: Amends Schedule “U” of 15.40.010 entitled “On Street Metered Parking”** Modifies Schedule “U” — City meter locations. Schedule “U” is currently out of date and does not accurately reflect all locations of installed meters, for instance, on East 7th Street between Dunn and Indiana. **Note:** An amendment will be proposed to substitute Schedule “U” with language that reads, “Unless otherwise specified by the Council, the Parking Enforcement Manager shall determine the areas for the installation of Parking Meter devices, unless the area is otherwise identified in Schedule M “No Parking Zones,” Schedule O “Loading Zones,” Schedule P “Bus Zones” and Schedule R “Official Vehicle Zones.” The intent is to provide administrative authority to the PEM to determine the locations of parking meter installation and allow the parking department to be agile in removal/replacement/installation, as necessary and to ensure that when violations are written, violators cannot appeal the citation on the basis that the location at which the violation was issued was not codified in Schedule “U”.

**Section 21: Amends Section 15.40.015 entitled “Parking meter fund, purpose and expenditures”** by specifying that all monies, including citation revenue be deposited into the Parking Meter fund rather

than the general fund. Currently, citations from metered parking are deposited into the general fund. This amendment would cause violations to be deposited into the Parking Meter Fund, keeping parking revenues inside of the parking system.

**Section 22: Amends Section 15.40.020 entitled “Applicable times and charges.”** This is the most significant proposed changes in the Ordinance. Specifically, the amendment

- ▶ Eliminates the Non-reserved part-time (30 hour) permit based on input from Public Works;
- ▶ Increases monthly garage and surface lot permit rates;
- ▶ Reduces free parking in garages from 3 hours free to 1 hour free;
- ▶ Eliminates free parking in all municipal surface lots;
- ▶ Aligns the hours of meters, garages and lots to the same schedule;
- ▶ Retains fees for replacement of hang-tags, garage access cards and reactivation fees at the current level;
- ▶ Escalates monthly garage and surface lot permits rates 3% per year; and
- ▶ States that parkers who engage in a “one hour shuffle” commit a Class D Violation. Previously, there was no penalty specified for engaging in this behavior.

The 2016 report from the parking commission demonstrated that garages are the largest single drain on City resources with expenses outpacing revenue by \$261,000. Additionally, \$662,500 of TIF money is required every year to satisfy the debt service on the garages. Two-thirds of the spaces in the garages are allocated to monthly permittees. Because of this fact, it makes more sense to shift the burden of garage expenses from the general fund and TIF to a user fees. Garage user fees have not been adjusted in ten years.

The parking commission is proposing the following rate increases:

Year	Nonreserved permit per month	Nonreserved permit per month	Reserved space lease per month	Reserved space lease per month
	Admission Mon. - Fri. 6:00 am - 6:00 pm, Sat. & Sun 6:00 am - Noon	Admission 7 days per week 24 hours per day	Mon. - Fri. 6:00 a.m. - 6:00 p.m.	7 days per week 24 hours per day
2017	\$40.00	\$67.00	\$57.00	\$76.00
2018	\$50.00	\$95.00	\$72.00	\$110.00

The increase in Fees is projected to generate an additional \$225,000 in revenue, based on the average allocation of permits. Because of lengthy waiting list, no demand drop is anticipated, although the

allocation of spaces from 24/7 reserved may change to non-reserved spaces, according to how the Parking Garage Manager deems appropriate.

Parking in downtown and particularly East Kirkwood and the Courthouse Square is extremely constrained. The policy of free three hours of parking further constrains supply. The parking commission and Desman Design are in agreement that free parking should be eliminated. Although garage usage is traditionally reserved for long-term commuters, the commission believes that one hour of free parking in the garages should be provided for consumers who continue to use the garages for short-term transactions in the downtown.

To prohibit a 1-hour shuffle, Free parking will be limited to one garage per day, and abuse of the policy is subject to a parking citation. Although this provision may be difficult to (rigorously) enforce due to the post-pay nature of the garages, we believe it can be left to the discretion of the PEM or his or her designee to enforce, as required.

Desman Design, Public Works, and the parking commission advocate for the hours of enforcement of metered parking, surface lots and garages to be aligned, from 8 am until 9 pm, with 24/6 gated enforcement of the garages in order to study usage trends.

**Section 23: Amends Section 15.40.060 entitled “Violations”** by substituting “PEM” for “planning and transportation department.” **Note: Since the PEM is a designee of the planning and transportation department, this may be unnecessary, but was added to clarify responsibility, should a separate parking department be established.**

**Section 24: Amends Section 15.48.010 entitled “General provisions.”** Not all stalls require a permit to be displayed. The intent is to clarify this fact.

###

CITY OF BLOOMINGTON  
**PARKING COMMISSION**

## **MEMO**

From: Jim Blickensdorf, Chairperson, Parking Commission

To: Parking Commissioners

Date: April 12, 2018

**Re: Summary of Parking Commission Proposed Recommendations (version 2)**

### **Creating a Parking Enforcement Manager (Section 1)**

1. Creates a Parking Enforcement Manager (PEM) as a designee of the City's Planning & Transportation department

### **General Provisions (Sections 2, 3, 24)**

1. Transfers authority to the PEM over:
  - Trucks, trailers, tractors, busses, etc., and equipment and machinery
  - Special Event and Contractor permits
2. Deletes the delivery permit
3. PEM has authority to determine legal parking requirements in lots and garages

### **Neighborhood Zones (Sections 4-19)**

1. Deletes the "combo zone" parking exception in zones 4 & 6
2. Combines zones 4,5,6,7
3. Prohibits landlords from acquiring permits on behalf of tenants
4. Increases fees:
  - \$25 to \$45 per year for most Neighborhood Zone (NZ) applicants,
  - NZ fee for seniors and persons with disabilities remains \$25
  - Commercial all-zone permit fees increase from \$55 to \$100
  - Fee for business employees increases from \$75 to \$200
  - Expands area from downtown core to University Overlay / Courthouse Square Overlay
  - Fees escalate 3% per year
5. Provides authority to the PEM over application process, decal display, replacement and cancellation of permits, 1-day permit exceptions
6. Removes fraternity and sorority parking in zones 1 & 7

### **Surface Lots (Section 22)**

1. Eliminates free parking in municipal lots
2. Sets the enforcement hours of surface lots and garages to be the same system-wide

### **Garages (Section 22)**

1. Reduces free parking in the garages from 3 hours free to 1 hour free
2. Eliminates the non-reserved 30-hour employee permit
3. Increases fees of municipal garage and lot permits
  - 12/5 Non-reserved increase from \$40 to \$50
  - 12/5 Reserved increase from \$57 to \$72
  - 24/7 Non-reserved increase from \$67 to \$95
  - 24/7 Reserved from increase \$76 to \$125

### **Metered Parking (Section 20-22)**

1. Amends Schedule "U" to reflect the actual locations of parking meters
2. Aligns meter enforcement hours with garages and surface lots
3. Deposits citation revenue from metered parking into the Parking Meter Fund

### **Violations (Section 3, 23)**

1. Increases the overtime parking penalty from \$20 to \$30.
2. Fine escalates to \$60 after 14 days.

### **Anticipated Amendments**

1. Section 2: BMC §15.32.070, replacing "buy" with "by"
2. Section 2: BMC §15.32.180, adding back the administrative fee "no parking signs" when contractor permits are purchased
3. Section 2: BMC §15.32.180 (f), adding back PEM oversight of 14-day permits
4. Section 21: BMC §15.40.010, deleting Schedule "U" and replacing with "Unless otherwise specified by the Council, the PEM shall determine the areas for the installation of Parking Meter devices by 90-day order"
5. Section 22: BMC §15.40.015, replacing "(a)" with "(b)"
6. Section 5: Combining zones 4-7 into two Zones rather than one larger zone.
7. Section 5: Creating Zone 12, the Garden Hill Residential Neighborhood Parking zone.
8. Expand business-employee area to the reference UDO overlay districts

# MEMO

From: Jim Blickensdorf, Chairperson, Parking Commission  
To: Parking Commissioners  
Date: First issued April 18, 2018, revised April 24, 2018  
Re: **Summary of Proposed Amendments (version 2)**

## **Amendments**

The following amendments have been submitted. If you have additional amendments, please forward them to jim@grazieitaliano.com

### **Amendment 1: Scrivener's errors**

#### **Strike the second "to" in the 8th "Whereas" clause.**

WHEREAS the Parking Commission is authorized to recommend to the common council and to appropriate city officials ways and means for achieving the city's comprehensive plan objectives through the administration of parking policies and the enforcement of parking regulations.

#### **Section 2. 15.32.070, replace "buy" with "by".**

- (a) Section 15.32.070 entitled "Certain vehicles — Two hour limit" by inserting "unless authorized ~~buy~~ by the Parking Enforcement Manager" at the end of the first sentence of the first paragraph

#### **Section 22. BMC §15.40.015 replace (a) with (b)**

~~(a)~~ (b) All monies received by the City of Bloomington from fees and fines paid for the on-street parking of a vehicle by the use of a parking meter shall be deposited into this fund.

**Amendment 2. Amend the description of the Parking Enforcement Manager in Section 1, by replacing the Draft 3 text with the following:**

Parking Enforcement Manager means the Director of Planning and Transportation of the City of Bloomington, or some person designated by the Director as the Parking Enforcement Manager, or some person or persons designated by the Director to carry out certain duties of a parking enforcement manager.

**Amendment 3: Section 2. 15.32.180 replace draft 3 text with the following. This amendment adds back the administrative fee for the issuance of a contractor/construction permit which was inadvertently deleted between drafts 2 & 3 and provides the PEM oversight of 14-day permits..**

**Section 15.32.180 entitled “Contractor/construction parking permit”** by deleting subsections (a), (d), (e) and (f) as they appear and replacing them with the following:

- (a) Upon approval of application, the Parking Enforcement Manager or his or her designee may issue a temporary parking permit to allow for parking on a street to any person who, in the ordinary course of trade or business, is engaged in the construction, reconstruction, remodeling, servicing, maintenance or repair of buildings or other structures. A separate permit shall be required for each parking space needed for any vehicle, equipment or staging. Said permit shall be for a limited period of time at a specifically designated site.
- (d) Fee. The cost for a contractor/construction parking permit shall be the hourly parking rate per vehicle parking space for each hour reserved by the permit. Beginning August 15th, 2018, the Fee for a contractor/construction parking permit shall be the greater of twenty dollars per day per vehicle parking space for parking spaces reserved by the permit or the adjusted amount as specified in subsection (g).
- (e) Administrative Fee. An administrative fee of ten dollars per permit applicant shall be levied at the issuance of a permit to offset the cost of implementing, enforcing and administering the provisions of this section.
- (f) For permits lasting up to fourteen days, the Parking Enforcement Manager or his or her designee must approve the application. For permits exceeding fourteen days, the board of public works must approve the application
- (g) Escalator. The Fee beginning 2019 for contractor/construction parking permits issued under this chapter shall be increased annually on August 15th by three percent or by an amount specified by the Council.



**Amendment 4. Sections 20 & 22. To correct Schedule “U”, and to add differential pricing, reducing the effective rate of less frequently used blocks in Zone 1 through 3 to \$0.50 per hour.**

**Section 20: Replace Schedule “U” as it appears with the following:**

SCHEDULE U ON-STREET METERED PARKING					
Blockface	Maximum Rate		Blockface	Maximum Rate	
100 W 8th	\$0.50		200 E 4th	\$1.00	100 N Washington
100 W 9th	\$0.50		200 E 6th	\$1.00	100 S Lincoln
200 W 11th	\$0.50		200 E 7th	\$1.00	100 S Washington
200 W 8th	\$0.50		200 N Lincoln	\$1.00	200 E Kirkwood
200 W 9th	\$0.50		200 N Washington	\$1.00	200 S Lincoln
300 N Walnut	\$0.50		200 S Washington	\$1.00	300 E 4th
300 W 11th	\$0.50		300 E 7th	\$1.00	300 E 6th
300 W 12th	\$0.50		200 N Grant	\$1.00	300 E Kirkwood
400 N Walnut	\$0.50		400 E 7th	\$1.00	100 N Dunn
400 W 11th	\$0.50		300 N College	\$1.00	100 N Grant
400 W 8th	\$0.50		300 N Morton St	\$1.00	100 S Dunn
500 N College	\$0.50		400 N College	\$1.00	100 S Grant
500 N Morton St	\$0.50		400 N Morton St	\$1.00	100 S Indiana
500 N Walnut	\$0.50		100 N Morton St	\$1.00	200 N Dunn
600 N College	\$0.50		200 N Morton St	\$1.00	200 S Dunn
600 N Morton St	\$0.50		200 W 4th	\$1.00	200 S Grant
600 N Walnut	\$0.50		200 W 6th	\$1.00	200 S Indiana
700 N Ashlynn Pk	\$0.50		200 W 7th	\$1.00	400 E 4th
700 N Morton	\$0.50		200 W Kirkwood	\$1.00	400 E 6th
800 N Morton	\$0.50		300 W 4th	\$1.00	400 E Kirkwood
100 N Madison	\$0.50		300 W 7th	\$1.00	500 E 4th
100 S Madison	\$0.50		300 W Kirkwood	\$1.00	500 E 6th
200 N Madison	\$0.50		100 E 6th	\$1.00	500 E Kirkwood
200 S Madison	\$0.50		100 E 7th	\$1.00	700 N Walnut
300 W 6th	\$0.50		100 E Kirkwood	\$1.00	800 N Walnut
400 W 4th	\$0.50		100 N College	\$1.00	900 N Walnut
400 W 6th	\$0.50		100 N Walnut	\$1.00	1000 N Walnut
400 W 7th	\$0.50		100 S College	\$1.00	800 N College
400 W Kirkwood	\$0.50		100 S Walnut	\$1.00	900 N College
100 E 4th	\$0.50		100 W 4th	\$1.00	1000 N College
200 S College	\$0.50		100 W 6th	\$1.00	1100 N College
200 S Walnut	\$0.50		100 W 7th	\$1.00	1200 N College
300 S College	\$0.50		100 W Kirkwood	\$1.00	1300 N College
300 S Walnut	\$0.50		200 N College	\$1.00	
400 S College	\$0.50		200 N Walnut	\$1.00	
400 S Walnut	\$0.50		100 N Lincoln	\$1.00	

**Section 22: Amend Section 15.40.020 entitled “Applicable times and charges” by replacing the draft 3 text with the following:**

- (a) The monthly Fee for the use of all municipal lots and garages, and the times those charges apply, shall be set forth in Schedule V of this chapter. Annual Fee increases shall take effect on August 15th, unless otherwise specified by the Council.
- (b) The hourly Fee for the use of all municipal lots, and the times those charges apply, shall be set forth in Schedule W of this chapter.
- (c) Between the hours of eight a.m. and nine p.m. every day, except Sundays and city holidays, the Fee for the use of each on-street metered parking space shall be set forth in Schedule ‘U’.
- (d) The mayor may suspend enforcement of parking meters and parking garages during the holiday season, in the event of inclement weather, or under other circumstances the mayor deems appropriate and reasonable.
- (e) The board of public works is authorized to alter or modify the hourly charge or method of payment for parking in all municipal parking lots, garages and on-street metered parking spaces in conjunction with special events and promotional activities.
- (f) The following fees for parking permit leases, hang tags, replacement hang tags, garage access cards, and replacement garage access cards shall be as follows: subject to all conditions of this chapter and the applicable lease:
  - 1) Hang tags (new or replacement) — ten dollars;
  - 2) Garage access cards (new or replacement) — ten dollars; and
  - 3) Garage access card reactivation fee — five dollars.

**Amendment 5. Create a new residential zone identified as Zone 12, the Garden Hill Residential Neighborhood Zone by inserting the following sections into Draft 3.**

**SECTION 25. Section 15.37.020 entitled “Applicability” shall be amended to add a new Residential Neighborhood Zone 12 to be entitled as follows: Garden Hill Residential Neighborhood Zone (Zone 12):**

<b><u>Street</u></b>	<b><u>From</u></b>	<b><u>To</u></b>	<b><u>Side of Street</u></b>
Thirteenth Street	Dunn Street	Woodlawn Avenue	North/South
Fourteenth Street	Walnut Street	Woodlawn Avenue	North/South
Fifteenth Street	Walnut Street	Indiana Avenue	North/South
Sixteenth Street	Walnut Street	Dunn Street	North/South
Dunn Street	Seventeenth Street	Thirteenth Street	East/West
Fess Avenue	Seventeenth Street	Thirteenth Street	East/West
Grant Street	Seventeenth Street	Fifteenth Street	East/West
Indiana Avenue	Seventeenth Street	Thirteenth Street	East/West
Lincoln Street	Seventeenth Street	Fourteenth Street	East/West
Washington Street	Seventeenth Street	Fourteenth Street	East/West

**SECTION 26. Section 15.37.030 entitled “Hours in effect” shall be amended by deleting the subsection in its entirety as it appears and replacing it with the following:**

All zones shall be in effect from eight a.m. to five p.m. Monday through Friday. Additionally, from August 15 through May 15, Zone 12 shall be in continuous effect from eight a.m. Thursday until eight a.m. Sunday.

**Amendment 6. Combine zones 4-7 into two zones—Zones 4 & 5— with North Dunn Street as the East/West dividing line between the zones by replacing the language in Draft 3 with the following:**

**SECTION 5. Section 15.37.020 entitled “Applicability” shall be amended by deleting Old Northeast Downtown University Proximate Residential Neighborhood Permit Parking Zone 4, Zone 5, Zone 6, and Zone 7 descriptions and boundary schedules as they appear and replacing it with the following:**

High Point University Proximate Residential Neighborhood Permit Parking Zone (Zone 4) shall apply to the following streets:

Street	From	To	Side of Street
East 6th	North Washington	North Dunn	North/South
East 7th Street	North Washington Street	North Dunn	North/South
East 8th	North Walnut	North Dunn	North/South
East Alice	North Grant	North Harold	North/South
East 9th	North Walnut	North Dunn	North/South
East 10th	North Walnut	North Dunn	South
North Washington	East 6th	East 12th	East/West
North Lincoln	East 6th	Railroad Tracks North of 12th Street	East/West
North Grant	East 6th	Railroad Tracks North of 12th Street	East/West
North Harold	East 8th	East 9th	East/West
North Prow	East 9th	East 10th	East/West
North Dunn	East 6th	Railroad Tracks North of 12th Street	West
East Cottage Grove	North Walnut	North Dunn	North/South
East 11th	North Washington	North Dunn	North/South
East 12th	North Walnut	North Dunn	North/South
North Walnut	East 10th	East 12th	East (boundary)
North Washington	East 10th	East 12th	East/West
North Lincoln	East 10th	Railroad Tracks North of 12th Street	East/West
North Grant	East 10th	Railroad Tracks North of 12th Street	East/West
North Dunn	East 6th	Railroad Tracks North of 12th Street	West

**Amendment 6, continued:**

University Courts University Proximate Residential Neighborhood Permit Parking Zone (Zone 5) shall apply to the following streets:

Street	From	To	Side of Street
East 6th	North Dunn	North Indiana	North/South
East 7th Street	North Dunn	North Woodlawn	North/South
East 8th	North Dunn	North Woodlawn	North/South
East 9th	North Dunn	North Woodlawn	North/South
East 10th	North Dunn	North Woodlawn	South
North Washington	East 6th	East 12th	East/West
North Lincoln	East 6th	Railroad Tracks North of 12th Street	East/West
East Cottage Grove	North Dunn	North Fess	North/South
East 11th	North Dunn	North Woodlawn	North/South
East 12th	North Dunn	North Woodlawn	North/South
North Indiana Ave	East 7th	East 9th	West
North Indiana Ave	East 10th	East 12th	East/West
North Fess	East 7th	Railroad Tracks North of East 12th	East/West
North Park	East 7th	East 12th	East/West
North Woodlawn	East 7th	East 12th	West (boundary)

**Amendment 7. Amend Section 18, “Kirkwood and Walnut Employees” to by changing the title of the subsection to “Downtown Employees” and by changing the eligible area from “Kirkwood Avenue from Indiana to Walnut Street and on Walnut Street from Kirkwood Avenue to 12th Street” to “the University Village Overlay District”, replacing the draft 3 text with the following:**

**SECTION 18. Section 15.37.210 entitled “Kirkwood and Walnut employees” shall be amended by deleting the entire subsection as it appears and replacing it with the following and renaming the subsection “Employee Parking”:**

The Parking Enforcement Manager or his or her designee may provide up to forty Zone 4 and up to forty Zone 5 parking permits annually to businesses or employees of businesses located within the University Village Overlay District.

- (a) Application. Proof of employment must be submitted upon making an application for a parking permit. In addition, proof of ownership or principal use of the motor vehicle must be submitted upon making application for a parking permit. Final determination of information required to obtain a Residential Neighborhood Permit Parking Zone permit and eligibility will be made by the Parking Enforcement Manager or his or her designee.
- (b) Limitation. Each applicant will be allowed a maximum of one permit per ten full-time equivalent employees employed by the company. The Parking Enforcement Manager or his or her designee may issue additional permits if such need is shown by the permit applicant.
- (c) Fee. Beginning August 15th, 2018, the Fee for parking permits issued under this chapter shall be set according by the amount specified in the following schedule or an amount specified by the Council.

