

**AGENDA
UTILITIES SERVICE BOARD MEETING**

Utilities Service Board Room
City of Bloomington Utilities
600 E. Miller Dr.
Bloomington, Indiana 47402

Julie Roberts, President
Jim Sherman, Vice President
Jason Banach
Amanda Burnham
Jean Capler
Jeff Ehman
Sam Frank
Terri Porter, ex-officio
Jim Sims, ex-officio

May 29 , 2018

5:00 P.M. Regular Meeting

- I. Call to order
- II. Approval of the minutes of previous meeting (May 14)
- III. Approval of the claims
 - a. Standard Invoices
 - b. Utility Bills
 - c. Wire Transfers
 - d. Customer Refunds
- IV. Approval of Consent Agenda
 - a. Clouse Inspection Services - \$21,672.00 – Dillman leak repair
 - b. Paul Young Plumbing - \$6,450.00 – Install Service Lines
 - c. EQ Industrial Services - \$20,000.00 – Hazardous waste removal
- V. Request for approval of Professional Services Agreement – Mike Hicks
- VI. Request for approval of Pretreatment Permit – Kelly Boatman
- VII. Old business
- VIII. New business
- IX. Subcommittee reports
- X. Staff reports
- XI. Petitions and communications*
- XII. Adjournment

* Brief public comment will be limited to 5 minutes per person.

UTILITIES SERVICE BOARD MEETING

May 14, 2018

Utilities Service Board meetings are recorded electronically and are available during regular business hours in the office of the Director of Utilities.

Board President Roberts called the regular meeting of the Utilities Service Board to order at 5:00 p.m. The meeting was held in the Utilities Service Board room at the City of Bloomington Utilities Service Center 600 East Miller Drive, Bloomington, Indiana.

Board members present: Julie Roberts, Jim Sherman, Jason Banach, Amanda Burnham, and Jim Sims, ex-officio.

Staff members present: Phil Peden, Tom Axsom, Brad Schroeder, Brandon Prince, Michelle Waldon, John Langley, Chris Wheeler, Holly McLaughlin, Laura Pettit, and Vic Kelson.

MINUTES

Board Vice President Sherman moved and Board member Burnham seconded the motion to approve the minutes of the April 30th meeting. Motion carried, 4 ayes (3 members absent: Capler, Frank, & Ehman) with a change requested by staff to change "CBU's right of way" to "the City's right of way" on page 2.

CLAIMS

Sherman moved and Burnham seconded the motion to approve standard claims as follows:

Vendor invoices submitted included \$74,939.95 from the Water Utility, \$106,723.72 from the Wastewater Utility, and \$401.92 from the Stormwater Utility. Total Claims approved: \$182,065.59.

Motion carried, 4 ayes (3 members absent: Capler, Frank, & Ehman).

Sherman moved and Burnham seconded the motion to approve the ACH claims as follows:

Vendor invoices submitted included \$200,395.09 from the Water Utility; \$0.00 from the Wastewater Utility; and \$0.00 from the Stormwater Utility. Total Claims approved, \$200,395.09.

Motion carried, 4 ayes (3 members absent: Capler, Frank, & Ehman).

Sherman moved and Burnham seconded the motion to approve the utility claims as follows:

Utility invoices submitted included \$93,737.86 from the Water Utility, \$113,875.83 from the Wastewater Utility, and \$0.00 from the Stormwater Utility. Total Claims approved: \$207,613.69.

Motion carried, 4 ayes (3 members absent: Capler, Frank, & Ehman).

Sherman moved and Burnham seconded the motion to approve the wire transfers and fees in the amount of \$306,908.63.

Motion carried, 4 ayes (3 members absent: Capler, Frank, & Ehman).

Sherman moved and Burnham seconded the motion to approve customer refunds as follows:

Vendor invoices submitted included \$0.00 from the Water Utility, \$355.66 from the Wastewater Utility, \$0.00 from the Stormwater Utility, and \$0.00 from Sanitation. Total Claims approved: \$355.66.

Motion carried, 4 ayes (3 members absent: Capler, Frank, & Ehman).

Burnham asked how a refund from a Housing Authority payment goes to an individual. Pettit answered that as part of their program, Housing Authority will pay both CBU and electric for a customer, but when Housing Authority overpays, they request that CBU refunds the customer directly. Housing is contacted each time this occurs.

APPROVAL OF CONSENT AGENDA

Sherman moved and Burnham seconded the motion to approve consent agenda. Motion carried, 4 ayes (3 members absent: Capler, Frank, & Ehman).

Three agreements on consent agenda: Bledsoe, Riggert, Cooper, James \$750.00 for Dillman Landfill annual topo mapping; C&H Lawn \$4,655.00 for the 2018 landscaping season at the Service Center; and CWA Consulting \$16,500.00 for pretreatment permit reviewing while the Pretreatment Coordinator position is vacant.

REQUEST APPROVAL OF PROFESSIONAL CONSULTING AGREEMENT WITH CORE PROJECTIVE

Sherman moved and Burnham seconded the motion to approve agreement; motion carried, 4 ayes (3 members absent: Capler, Frank, & Ehman).

Wheeler with City Legal presented an agreement for a consultant from Core Projective not to exceed \$44,200.00. This agreement is to manage the staffing transition of the Environmental Programs, which consists of Water Quality, Pretreatment, Conservation, etc. The consultant will both complete essential job duties while CBU fills vacancies and the consultant will make recommendations to make each position in the program more efficient. Roberts pointed out that 4 CBU staff members had recently or will soon leave their Environmental positions and there is a new position of Asst. Director of Environmental Programs so this is a unique opportunity to restructure the department.

OLD BUSINESS: None.

NEW BUSINESS: None.

SUBCOMMITTEE REPORTS: Banach reported on a Property and Planning subcommittee meeting from the previous week. Petitioner is requesting an easement adjacent to their property. P&P subcommittee is recommending the USB grant the easement with the provision that CBU has access should CBU need to work under the ground.

REQUEST TO GRANT EASEMENT

Sherman moved and Burnham seconded the motion to grant easement; motion carried, 4 ayes (3 members absent: Capler, Frank, & Ehman).

Glen and Susan Salmon requested an easement adjacent to their property at 7017 E Spillway Rd in Unionville. They must cross a small section of property owned by CBU to access a wooded section of their property on which they plan to build a cabin.

STAFF REPORTS: CBU Engineer Peden gave an update on the South Central Interceptor. Of the \$6.87 mil budget, \$6.4 mil has been invoiced and paid. Of the 11,900ft of pipe, 10,335 has been installed. Twenty eight of the 35 manholes have been installed. Milestone 1 was in the future Switchyard Park; that is complete. Milestone 2 was south of Country Club; that is complete. The B-Line Trail is back to its original condition and the trail south of Country Club is cleaned up and ready for Parks to do their work. The businesses and residents affected have been great to work with and cooperative.

The 3rd and final milestone is the area in the Monon, Hillside, Grimes, and Walnut areas. In working to get approval for the Grimes Ln closure, Peden thanks the Mayor's office, Perry Township, Planning & Transportation, Fire, Police, MCCSC, Transportation, Ambulance Services, Public Works, and local residents and businesses for all the productive meetings. Grimes is scheduled to close starting June 4th and the work will be done on or before August 3rd. MCCSC is scheduled to start August 8th.

Kelson reported that CBU staff has started the 2019 budget process. This year there will be more input from supervisors and plant managers so there has been some budget training for those employees. There is also a 12-week series of peer-education from CBU team members to other staff and USB. Training for linemen and other interested in obtaining a distribution license continues. Joe Cunningham and Dan Rogers both passed their

Utilities Service Board Meeting,
May 14, 2018

Water Treatment exam so there are now 3 Operators in Training and 5 WT5s at MWTP. This allows CBU to always have a licensed operator on-site without overworking employees. Sherman asked when the next rate review would occur since CBU committed to regularly updating the rate in small increments as opposed to a large rate increase after a decade. Kelson said that there is a cost of study underway and the results for both sewer and storm should be available for the Board in the Fall.

PETITIONS AND COMMUNICATIONS: None.

ADJOURNMENT: The meeting was adjourned at 5:20 p.m.

Julie Roberts, President

**UTILITIES SERVICE BOARD MOTION
MEETING ON MAY 29, 2018**

To: Utilities Service Board	From: Kim Robertson
Dept.	Dept. Accounts Payable
Sub: Claims list filed: 05/24/18	Date: 05/23/18
USB: 5/29/2018	
For Period: 04/28/18 - 05/11/18	Paydate: 06/01/18
G/L Date: 06/01/18	

Utilities Department invoices filed with the City Controller May 24, 2018 and signed by the Utilities Service Board for payment June 01, 2018 as in accordance with the Utilities Service Board Resolution of August 7, 1973, be hereby approved and entered into the minutes of today's meeting. A copy of the list is filed, with any exceptions noted, is hereby attached and made a part of these proceedings.

Water Operations & Maintenance	156,929.50
Water Construction	11,492.40
Water Meter Deposit	0.00
Water Sinking	0.00
Water Hydrant Meter Rental	0.00
 Total of Water Utilities as per the invoice list:	\$168,421.90
 Wastewater Operations & Maintenance	225,920.75
Wastewater Construction	0.00
Wastewater Sinking	0.00
 Total of Wastewater Utilities as per the invoice list:	\$225,920.75
 Stormwater	158.26
Stormwater Construction	0.00
 Total of Stormwater Utility as per the invoice list:	\$158.26
 Total Water Utility:	\$168,421.90
 Total Wastewater Utility:	\$225,920.75
 Total Stormwater Utility:	\$158.26
 TOTAL WATER, WASTEWATER & STORMWATER UTILITIES	\$394,500.91

City of Bloomington Utilities
Accounts Payable by G/L Distribution Report
Paydate: 06/01/18

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Stormwater O&M
Absolute Standards, INC	170699	DL18-044 Samples for DMR38 Study; required for NPDES permit	460.00			460.00	
All-Phase Electric Supply, INC	0740-575311	Fluke volt alert tester/detector - BP	29.99			29.99	
All-Phase Electric Supply, INC	0740-575312	10 Emergency light batteries - BP	347.80			347.80	
All-Phase Electric Supply, INC	0740-576261	2 EK4236S 105-305V PH-CNTL, 2 EK4036S 105-305V PH-CNTL - BP	66.50			66.50	
All-Phase Electric Supply, INC	0740-576262	2 Porc mog HPS lampholder - BP	35.58			35.58	
American Pump Repair & Service, INC	75582	DR18-023 Vogelsang VX-136-210Q rotary lobe pump repair	5,623.18			5,623.18	
Aramark Uniform & Career Apparel Group, INC	04/30/18 Supply	Weekly mats & supplies - April 2018 - MN, SC, BP, DR	1,402.88	562.31		840.57	
Aramark Uniform & Career Apparel Group, INC	04/30/18 Uniform	Uniform service - April 2018 - TD, ENG, BP, DR, PUR, MN	229.74	96.42		133.32	
Biochem, INC	16873	Sulfide stripping chemical, K144L Polymer for belt press - BP	11,023.86			11,023.86	
Brenntag Mid-South, INC	BMS977340	Sodium hydroxide - 11.5268 @ 625.00 delivered 05/02/18 - MN	7,204.25	7,204.25			
Chemtrade Chemicals Corporation	92361642	Alum - 11.016 @ 434.00 delivered 05/01/18 - MN	4,780.94	4,780.94			
Chemtrade Chemicals Corporation	92364123	Alum - 10.921 @ 434.00 delivered 05/07/18 - MN	4,739.71	4,739.71			
Chemtrade Chemicals Corporation	92369096	Alum - 11.149 @ 434.00 delivered 05/14/18 - MN	4,838.67	4,838.67			
Core & Main, LP	I657142	PUR18-142 Meter pits, var sizes, monitor flange rings	1,821.00	1,821.00			
Core & Main, LP	I664573	PUR17-525 -08-VAL-G Valve 8" (Gate); QTY=1	792.76	792.76			
Core & Main, LP	I692427	PUR18-147 8"x2" C900 Tapping Saddles (3)	290.82	290.82			
Core & Main, LP	I731965	PUR18-158 12GA Solid AWG PE45 Wire Blue "Water" (500'/roll)	170.00	68.00		102.00	
Core & Main, LP	I754877	PUR18-158 - 12 gauge tracer wire 500ft rolls (7)	457.00	182.80		274.20	
Core & Main, LP	I760293	PUR18-164 MJ regular gaskets for 8" pipe (120)	558.00	223.20		334.80	
Core & Main, LP	I834251	PUR18-178 Part#3910I52 #52 1 SS Insert F/CTS PE (100)	197.00	78.80		118.20	
Cosner's Ice Company	218000119	120 bags of ice @ 1.45 ea - 05/07/18 - SW, TD	174.00	69.60		95.70	8.70
Creative Graphics, INC (dba Baugh Enterprises)	4568	5,000 Window envelopes for PQ Box 2500 - SC	298.00	119.20		178.80	
Daniel W Rogers	MN18-217	MN18-217 Reimbursement for WT-5 exam fee	30.00	30.00			
Debra K Miller	DR18-035	Reimbursement for parking while at Admin Asst conf @ IU-DIR	13.00			13.00	
Derk Brewer	CS18-033	Refund new service fee for connection that will not be used - CS	1,776.18	710.47		1,065.71	
Eurofins Eaton Analytical, INC	S300769	Testing-Dissolved & total organic carbon, SUVA, UV - MN	185.00	185.00			
Everett J Prescott, INC	5363675	TD18-119 AC command link chargers (3);DC command link charger(1)	530.00	212.00		318.00	
Everett J Prescott, INC	5368492	WS18-20600 - TD18-131 3/4" IPERL mtr(85); 1" IPERL mtr (6)	13,783.97	5,513.59		8,270.38	
Executive Management Services, INC	227560	Cleaning service for Service Center - May 2018 - SC	4,048.00	1,619.20		2,428.80	
Executive Management Services, INC	227561	Cleaning service for Dillman WWTP - May 2018 - DR	1,097.00			1,097.00	

City of Bloomington Utilities
Accounts Payable by G/L Distribution Report
Paydate: 06/01/18

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Stormwater O&M
Executive Management Services, INC	227562	Cleaning service for Blucher WWTP - May 2018 - BP	812.00			812.00	
Fastenal Company	INBLM205646	Restock supplies in machine - 05/07/18 - PUR	372.64	165.07		207.57	
Fastenal Company	INBLM205807	Restock supplies in machine - 05/14/18 - PUR	125.46	62.06		63.40	
First Financial Bank / Credit Cards	PUR18-180	PUR18-180 Lodging payment - AWWA ACE18-T.Axson, L. Elkins, S.Ira	1,132.62	1,132.62			
First Financial Bank, N.A.	S18-6203 #4	S18-6203-Retainage-Kokosing-Dillman Eff Filter to 04/30/18-ENG	11,051.40			11,051.40	
Fisher Scientific Company, LLC	5761014	Algea basic slide set - LAB, MN	114.77	114.77			
Fisher Scientific Company, LLC	5953287	Grease stopcock 5.3 ox - LAB, MN	74.88	74.88			
Fisher Scientific Company, LLC	6299397	Spirogyra/Large species 25/cs - LAB, MN	231.63	231.63			
Flosource, INC	81726	ENG18-044 18" Dia. handwheel, Pratt; PN P114553 for Dillman	274.32			274.32	
Flosource, INC	81973	ENG18-047 Solenoid Valve, brass; p/n PSOL 8344G044-120VA 1/4"	620.00	620.00			
Greeley And Hansen, LLC	INV-0000531067	S16-6002 - South Central Interceptor Sewer to 04/27/18 - ENG	6,572.80			6,572.80	
Greeley And Hansen, LLC	INV-0000532257	S18-6201 - Dillman WWTP Facilities Plan-Phase 2 to 05/04/18 -ENG	31,140.61			31,140.61	
Gripp, INC	335613	s18-6204-Flow monitoring & maintenance - ENG	4,576.83			4,576.83	
Hall Signs INC	332661	ENG18-042 Signs for Dillman WWTP Effluent Filter Project	253.51			253.51	
Harrell Fish, INC	W35100	PUR18-179 Repair of SC mixing valve; install new MV	275.00	110.00		165.00	
HD Supply Facilities Maintenance - (USA Bluebook)	558779	BP18-054 Sampling bags; coliform containers; E. coli coliform	1,149.88			1,149.88	
HD Supply Facilities Maintenance - (USA Bluebook)	561650	BP18-058 TNT832 HR ammonia reagent; TNT+Ammonia Tests	573.26			573.26	
HD Supply Facilities Maintenance - (USA Bluebook)	562586	BP18-059 Sampling bags 18oz Whirl-Pak Write-On pk of 500	95.25			95.25	
HD Supply Facilities Maintenance - (USA Bluebook)	562607	BP18-060 Sampler silicone pump tubing 3/8x5/8x50' roll	367.32			367.32	
Hoosier Times, INC	155381 4/30/18	Misc AD's- 451957,451961,451967,460135,460167,460175 4/1-4/30-DIR	941.94	376.78		565.16	
IDEXX Laboratories, INC	3029989636	DL18-035 Sample bottle, 100 ml, sterilized, disposable (12BX)	1,404.76	1,404.76			
Indiana Door & Hardware Specialties, INC	2726AA	MN18-138 Commercial flush steel doors (2) & hardware	1,255.00	1,255.00			
Indiana Geographic Information Council, INC	MVNJYF3WP7M	ENG18-049 2018 IGIC Membership - Chuck Winkle	75.00	30.00		45.00	
Indiana Oxygen Company, INC	08496777	Monthly cylinder rental @ Dillman WWTP - DR	169.93			169.93	
Indiana Underground Plant Protection Service, INC	70694	Montly per ticket fee for line locates - 03/01-03/31/18 - TD	1,775.55	710.22		1,065.33	
Irving Materials, INC	10542864	Concrete - Water line @ Walnut ST & Driscoll - TD	1,047.00	1,047.00			

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Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Stormwater O&M
Irving Materials, INC	10543691	Concrete - Main break @ 1645 W 3rd St - TD	507.00	507.00			
Irving Materials, INC	10544556	Concrete - Water line @ 626 Grandview - TD	804.00	804.00			
JCI Jones Chemicals, INC	755220	Sodium hypochlorite - 4,624 @ .7960 delivered 05/01/18 - MN	3,680.70	3,680.70			
JCI Jones Chemicals, INC	755635	Sodium hypochlorite - 4,038 @ .7960 delivered 05/07/18 - DR	3,214.25			3,214.25	
JCI Jones Chemicals, INC	755636	Sodium hypochlorite - 4,573 @ .7960 delivered 05/07/18 - MN	3,640.11	3,640.11			
John Deere Financial (Rural King)	226556359	Broom, dust pan, spray gun, rope - BP	50.95			50.95	
Kokosing Industrial, INC	S18-6203 #4	S18-6203 - Dillman Effluent Filter Improv to 04/30/18 - ENG	99,462.60			99,462.60	
KONE, INC	949901825	Elevator maintenance @ Dillman WWTP - 05/01-07/31/18 - DR	330.99			330.99	
Menards, INC	94719	Nozzle, knob, air hose, nipple, couplers & misc - BP	201.26			201.26	
Midwest Color Printing, INC	10982	DR18-038 Business cards - Tim Myers	41.50			41.50	
Milestone Contractors, LP	115914	Asphalt - Water lines - 4/19-4/20/18 - TD	447.78	447.78			
Monroe County Government	052018-COBU	Misc copies made for Engineering Dept - 04/03-04/27/18 - ENG	70.00	28.00		42.00	
Pace Analytical Services, INC	1850081053	Regulatory sludge testing @ Monroe - 02/14/18 - MN	65.00	65.00			
Pace Analytical Services, INC	1850086149	Low-level mercury testing @ Dillman WWTP - 04/30/18 - DIR, ENV	540.00			540.00	
Paragon Micro, INC	824242	Samsung 22" LED monitor - H McLaughlin - DIR	167.25	66.90		100.35	
Paragon Micro, INC	824830	Samsung 22" LED monitor - D Gramlich - MN, DIR	167.25	167.25			
Paragon Micro, INC	825003	Samsung 22" LED monitor - R Fiedler - DIR	167.25			167.25	
Paragon Micro, INC	825784	Samsung 22" LED monitor - C Johnson - MN, DIR	167.25	167.25			
Quality Mill Supply Co., INC	5879948	TD18-47 2"x4' (2PLY) quad leg nylon sling w/master link&sling hk	550.61	220.24		302.84	27.53
Richard's Small Engine, INC	296043	Cutter blade, oil & parts for SCAG mower - DR	168.36			168.36	
Riddle Tractor Sales, INC	IL97746	DM18-056 Primer balls; 2-cycle engine oil for 1GAL mix "48"	178.88			178.88	
Rogers Group, INC	0071164754	W17-4114 - Misc Stone Water lines - 4/9-4/12/18 - TD	1,645.78	174.92	1,470.86		
Rogers Group, INC	0071164880	W17-4114, W18-4201 - Misc Stone Stock - 4/16-4/20/18 - TD	2,247.35	290.24	1,521.75	435.36	
Rogers Group, INC	0071165012	W17-4114, W18-4201 - Misc Stone Stock - 4/23-4/27/18 - TD	2,065.94	72.68	1,884.24	109.02	
Sensus USA, INC	VV18000078	TD18-113 Repair back light on hand held #2	557.18	222.87		334.31	
Staples Contract & Commercial, INC	3375767783	Batteries C & AAA - DR	17.04			17.04	
Staples Contract & Commercial, INC	3376440468	20 Calculators - DIR	11.80	4.72		7.08	
Staples Contract & Commercial, INC	3376440469	2 Cardstock paper for flashcards - DIR	6.56	2.62		3.94	
Staples Contract & Commercial, INC	3376440482	File folders letter legal, steno&memo books, sharpies, tabs - ENG	35.44	14.18		21.26	
Staples Contract & Commercial, INC	3376440507	Wire tray, mesh 8 sec sorter, 12 compartment organizer - TD	100.93	40.37		55.51	5.05
Staples Contract & Commercial, INC	3376440626	Safety glasses, paper clips, markers, steno books - DR	124.89			124.89	

City of Bloomington Utilities
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Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Stormwater O&M
Staples Contract & Commercial, INC	3376440627	36 AAA batteries - DR	8.64			8.64	
Staples Contract & Commercial, INC	3377504047	Tempur-pedic high back chair - PUR	228.57	91.43		137.14	
Staples Contract & Commercial, INC	3377504049	Lysol disinfectant sprays, softsoap hand soaps - SC, PUR	83.96	33.58		50.38	
Staples Contract & Commercial, INC	3377504050	Heavy duty expanding alphabetical file - PUR	13.58	5.43		8.15	
State Of Indiana	05/09/18 CBU	Water usage - 04/01-04/30/18 - MN	14,350.02	14,350.02			
State Of Indiana	J1372172	Wastewater operator class III License renewal-Wayne Henderson-DR	30.00			30.00	
State Of Indiana	WW017148 Towell	WW017148 WW Operator IV Garrett Towell - DR	30.00			30.00	
State Of Indiana	WW018125 Towell	WW018125 WW Operator Class B Garrett Towell - DR	30.00			30.00	
Sullivan-Brough, INC (Safety Wear)	3271051	Gas miser demand regulator kit - SW, TD	454.57	181.83		250.01	22.73
Sullivan-Brough, INC (Safety Wear)	3271167	2 34-Liter cylinder for gas detectors - SW, TD	328.00	131.20		180.40	16.40
Sullivan-Brough, INC (Safety Wear)	3272033	LEL sensor, O2 sensor, HS2 Sensor, CO Sensor, inlet slider - TD	680.88	272.35		374.48	34.05
Sunbelt Rentals, INC	78296408-0001	2 Saw blades for truck #616 - TD	250.00	250.00			
Sunbelt Rentals, INC	78376183-0001	65 Lb hammer - stock - SW, TD	876.00	350.40		481.80	43.80
Tom Spencer Concrete Products, INC	6938	W18-4201 PUR18-117 Doghouse manhole section & flat top lid	710.00		710.00		
Tri-State Bearing Co, INC	1025100-00	2 Flange block bearing - BP	153.18			153.18	
Tri-State Bearing Co, INC	1025100-01	Bearing needle, oil seals, auto greaser - BP	491.40			491.40	
United Parcel Service, INC	0000430948198	Shipping charges - 04/17/18 - LAB, PUR	26.95	26.95			
Univar USA, INC	IN078618	Ammonia - 19,280 @ .1468 delivered 05/02/18 - MN	2,830.30	2,830.30			
Utility Pipe Sales Co, INC	IN069897	PUR18-118Q 8" MJ gate valve, 8" mj x flg tap valve; 6" mj gate	12,061.50	12,061.50			
Utility Pipe Sales Co, INC	IN069970	PUR18-118Q 6" & 8" CL350 DI PIPE, TYTON JT	34,683.22	34,683.22			
Utility Pipe Sales Co, INC	IN070002	PUR18-118Q CTS brass comp; corp cc x fl 4701B, DI dbl bale	7,588.00	7,588.00			
Utility Pipe Sales Co, INC	IN070003	PUR18-118Q 5-1/4 MVO, 3way, 4' bury, 6" MJ shoe, silver B'ton	8,435.00	8,435.00			
Utility Pipe Sales Co, INC	IN070009	PUR18-118Q Domestic anchor couplings, 8"x24" and 6"x24"	13,398.85	12,358.30	1,040.55		
Utility Pipe Sales Co, INC	IN070208	PUR18-118Q 8"x24" domestic anchor coupling; 6"x24" dom anchor	3,034.00	3,034.00			
Utility Pipe Sales Co, INC	IN070329	PUR18-118Q 8"x1-1/2" DI DBL BALE; 8"X1" DI DBL BALE SDL	1,220.00	1,155.00	65.00		
VET Environmental Engineering, LLC	3118	W17-4113-Griffy Water Plant Demolition Consulting to 05/01/18-ENG	1,538.88	1,538.88			
Virtuoso Sourcing Group, LLC	24927	Collection agency fee - 05/07-05/08/18 - AR	47.19	18.88		28.31	
W.W. Grainger, INC	9755392629	MN18-171 2014 NEC Pocket Guide, Commercial	49.13	49.13			
W.W. Grainger, INC	9755544989	MN18-171 Pole breaker L/O; circuit breaker; code book, cable L/O	384.75	384.75			
W.W. Grainger, INC	9770139625	MN18-171 Lockout/Tagout Kit, Blue, Filled, Tool	258.37	258.37			
W.W. Grainger, INC	9770506930	DM18-054 GE Plug-In CFL, 5.0W, non-dim lightbulb (2)	3.54			3.54	

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Paydate: 06/01/18

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Stormwater O&M
W.W. Grainger, INC	9770627603	MN18-201 Ear plugs, disposable, 33dB, Orange, PK200	106.98	106.98			
W.W. Grainger, INC	9782188115	DM18-061 Nipple 1-1/2", fe coupler 1-1/2"; coupler fe, 1"	252.64			252.64	
Water Solutions Unlimited, INC	44384	Sodium permanganate - 264 @ 7.76 delivered 05/01/18 - MN	2,048.64	2,048.64			
Wessler Engineering, INC	31787	W18-4203 - N Old SR37 Watermain replacement to 03/31/18 - ENG	4,800.00		4,800.00		
Xylem Water Solutions USA, INC	3556A00338	DM18-030 Flygt Pump Yrly Maintenance for raw sewage pumps	6,153.00			6,153.00	
Xylem Water Solutions USA, INC	3556A09615	ENG18-029 Wear stationary brass ring; rotating 304 ring + labor	4,506.30			4,506.30	
Xylem Water Solutions USA, INC	3556A10931	MN18-187 Polyblend mixing chamber	2,595.00	2,595.00			
Young Trucking, INC	96776	Hauling sludge from Blucher WWTP - 04/23-04/26/18 - BP, ENV	2,690.77			2,690.77	
Young Trucking, INC	96777	Hauling sludge from Dillman WWTP - 04/24/18 - DR, ENV	6,977.51			6,977.51	
Young Trucking, INC	96791	#23 Sand for drying beds and hauling fees - 4/23/18 - DR	3,018.47			3,018.47	
Young Trucking, INC	96881	Hauling sludge from Blucher WWTP - 04/30-05/03/18 - BP, ENV	2,149.03			2,149.03	
Grand total:			394,500.91	156,929.50	11,492.40	225,920.75	158.26

**UTILITIES SERVICE BOARD MOTION
MEETING ON MAY 29, 2018
UTILITY BILLS**

To: Utilities Service Board
Dept.
Sub: Claims list filed: 05/21/18
USB: 5/29/2018
For Period: 05/04/18 - 05/21/18
G/L Date: 05/21/18

From: Kim Robertson
Dept. Accounts Payable
Date: 05/21/18

Paydate: 05/21/18

Utilities Department invoices filed with the City Controller May 21, 2018 and signed by the Utilities Service Board for payment May 21, 2018 as in accordance with the Utilities Service Board Resolution of August 7, 1973, be hereby approved and entered into the minutes of today's meeting. A copy of the list is filed, with any exceptions noted, is hereby attached and made a part of these proceedings.

Water Operations & Maintenance	7,568.70
Wastewater Operations & Maintenance	24,156.72
Stormwater	
Total Water Utility:	<u><u>\$7,568.70</u></u>
Total Wastewater Utility:	<u><u>\$24,156.72</u></u>
Total Stormwater Utility:	<u><u>\$0.00</u></u>
TOTAL WATER, WASTEWATER & STORMWATER UTILITIES	<u><u>\$31,725.42</u></u>

City of Bloomington Utilities
Accounts Payable by G/L Distribution Report
Paydate: 05/21/18

Utility Bills

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Wastewater O&M
AT&T	850788637 05/18	Long distance charges - Blucher Poole - April 2018 - BP	.10		.10
AT&T	8123347689 05/18	Service - Utilities - 05/07-06/06/18 - SC	153.71	61.48	92.23
AT&T Mobility II, LLC	05/11/18 CBU	Service - All Depts -Inv #287268772596x05192018 - 04/12-05/11/18	2,071.23	694.87	1,376.36
City Of Bloomington Utilities	04/30/18 CBU	Service - 04/02-04/30/18 - BP, DR, LS, SC	13,161.11	309.09	12,852.02
Comcast Cable Communications, INC	05/02/18	Service @ Service Center #8529-20-119-0490580-05/15-06/14/18-SC	19.06	7.62	11.44
DirecTV, LLC	34185075205	Service - Blucher WWTP - 05/10-06/09/18 - BP	63.99		63.99
DirecTV, LLC	34198870315	Service - Monroe WTP - 05/12-06/11/18 - MN	63.99	63.99	
DirecTV, LLC	34199427717	Service - Dillman WWTP - 05/12-06/11/18 - DR	63.99		63.99
Duke Energy	05/11/18	Service - #4100-3538-01-8 - 03/14-05/08/18 - BS, TD, LS	4,560.08	2,117.05	2,443.03
Duke Energy	05/21/18 CBU	Service - April - May 2018 - LS, BS, GR, SC, TD, WT	5,742.71	3,064.18	2,678.53
Smithville Telephone Co Inc	05/02/18 BP	Service - Blucher, fax, modem - 04/02-05/01/18 - BP	277.28		277.28
Smithville Telephone Co Inc	05/02/18 DR	Service - Dillman, fax - 04/02-05/01/18 - DR	246.32		246.32
Smithville Telephone Co Inc	05/02/18 MN	Service - Monroe, fax, intake, internet - 04/02-05/01/18 - MN	289.02	289.02	
Utilities District of Western Indiana REMC	52184-001 05/18	Service - Fieldstone LS - 04/01-05/01/18 - LS	749.00		749.00
Utilities District of Western Indiana REMC	75843-001 05/18	Service - Stone Chase LS - 04/01-05/01/18 - LS	131.00		131.00
Vectren	N0814658 05/18	Service - South Central Booster - 04/05-05/04/18 - BS	39.46	39.46	
Vectren	N0833866 05/18	Service - Blucher Poole - 03/28-04/27/18 - BP	1,665.35		1,665.35
Vectren	N1035813 05/18	Service - Monroe WTP - 04/03-05/02/18 - MN	699.94	699.94	
Vectren	N1059811 05/18	Service - Dillman WWTP - 04/03-05/02/18 - DR	1,127.65		1,127.65
Vectren	N1078457 05/18	Service - Service Center - 04/05-05/04/18 - SC	485.17	194.07	291.10
Vectren	N1236302 05/18	Service - Tamarron LS - 04/02-05/01/18 - LS	45.43		45.43
Vectren	N1244359 05/18	Service - Washington St Storage - 04/05-05/04/18 - SC	69.83	27.93	41.90
Grand total:			31,725.42	7,568.70	24,156.72

WIRE TRANSFERS, FEES & PAYROLL FOR THE MONTH OF APRIL, 2018

INDIANA DEPARTMENT OF REVENUE (SALES TAX - MARCH, 2018)	\$64,889.90
INDIANA DEPARTMENT OF REVENUE - RECEIPTS TAX 2ND QUARTER UTILITY RECEIPTS TAX	\$49,190.09
NPC CHARGE CARD FEES - MARCH, 2018	\$24,951.07
FIRST FINANCIAL ACCOUNT ANALYSIS FEES - MARCH, 2018	\$1,814.38
GROSS PAYROLL 5/25/2018	\$295,893.23
FICA TAX 5/25/2018	\$21,339.25
TOTAL	\$458,077.92

**UTILITIES SERVICE BOARD MOTION
MEETING ON MAY 29, 2018
CUSTOMER REFUNDS**

To: Utilities Service Board
 Dept.
 Sub: Claims list filed: 05/21/18
 USB: 5/29/2018
 For Period: 05/05/18 - 05/18/18
 G/L Date: 06/01/18

From: Kim Robertson
 Dept. Accounts Payable
 Date: 05/21/18
 Paydate: 06/01/18

Utilities Department invoices filed with the City Controller May 21, 2018 and signed by the Utilities Service Board for payment June 01, 2018 as in accordance with the Utilities Service Board Resolution of August 7, 1973, be hereby approved and entered into the minutes of today's meeting. A copy of the list is filed, with any exceptions noted, is hereby attached and made a part of these proceedings.

Water Operations & Maintenance	61.71
Wastewater Operations & Maintenance	1,312.21
Stormwater	
Sanitation	
Total Water Utility:	\$61.71
Total Wastewater Utility:	\$1,312.21
Total Stormwater Utility:	\$0.00
Total Sanitation Department:	\$0.00
 TOTAL WATER, WASTEWATER & STORMWATER UTILITIES	 \$1,373.92

CUSTOMER REFUNDS

City of Bloomington Utilities
 Accounts Payable by G/L Distribution Report
 Paydate: 06/01/18

Vendor	Invoice No.	Invoice Description	Invoice Amount	Check No.	Reason for refund	Water Funds	Wastewater Funds	Stormwater Funds	Sanitation
Harold C Jean	33222-001	Customer refund	\$239.41	25405	Customer received an adjustment for a leak on 3/7/18, giving the account credit bills each time the customer paid.		\$239.41		
Layne Inliner LLC	200825-003	Customer refund	\$548.58	25406	3" Temp. Hydrant Meter Deposit		\$548.58		
Layne Inliner LLC	200820-003	Customer refund	\$339.13	25407	2" Temp Hydrant Meter Deposit		\$339.13		
Irene Newton	9947-002	Customer refund	\$209.15	25408	Meter Misread adjustments from Nov 2017, Jan, Feb, Mar 2018	\$61.71	\$147.44		
Revocable Trust of Venia Louis Byers	10890-001	Customer refund	\$37.65	25409	Overpayment on each bill since November 2016		\$37.65		
			<u>\$1,373.92</u>			<u>\$61.71</u>	<u>\$1,312.21</u>		<u>\$0.00</u>
			<u>\$1,373.92</u>						



MEMORANDUM

TO: Controller
FROM: Cindy Shaw, Utilities
DATE: May 18, 2018
RE: Approval of Emergency Agreement to repair a leak in the backwash filter tank at Dillman WWTP by Clouse Inspection Services, LLC

Funding Source: 010-U13121

Total Dollar Amount of Contract: \$21,672.00

Expiration Date of Contract: 7/31/2018

Department Head Initials of Approval:

Due Date For Signature: May 22, 2018

Record Destruction Date (Legal Dept to fill in): 7/31/2028

Legal Tracking #: 18-263

PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS ATTORNEY:

Chris Wheeler

ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS DEPARTMENTAL EMPLOYEE:

Cindy Shaw

Summary of Contract: Clouse Inspection Services, LLC was called to Dillman WWTP to repair a leak in the backwash filter tank. Contractor inspected tank floor, located the leak, mobilized and prepped the area, inserted gusset, and welded to repair a crack that had formed in the tank, and then recoated the repaired area. **Controller approved the emergency conditions (see Exhibit "A" to the contract)**



MEMORANDUM

TO: Controller
FROM: Cindy Shaw, Utilities
DATE: May 21, 2018
RE: Paul Young Plumbing Agreement for Installation of Service Lines on Hillside Drive and 1st Street

Funding Source: \$3950.00 from 009-10500/W17-4105
\$2500.00 from 009-10500/W18-4200

Total Dollar Amount of Contract: \$6450.00

Expiration Date of Contract: August 31, 2018

Department Head Initials of Approval: *YAK*

Due Date For Signature: May 24, 2018

Record Destruction Date (Legal Dept to fill in): 2028

Legal Tracking #: 18-284

PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS ATTORNEY:

Chris Wheeler

ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS DEPARTMENTAL EMPLOYEE:

Cindy Shaw

Summary of Contract: Paul Young Plumbing (Contractor) to install service lines at 1623 E. 1st Street and 1724 E. Hillside Drive in Bloomington, Indiana.



MEMORANDUM

TO: Mayor & Controller
FROM: John Langley, Utilities
DATE: May 24, 2018
RE: Request for Approval of Services Agreement with EQ Industrial Services, Inc.,
d/b/a U.S. Ecology

Funding Source:

Total Dollar Amount of Contract: Not To Exceed \$20,000.00

Expiration Date of Contract: May 29, 2019. Two one year renewal periods

Department Head Initials of Approval:

Due Date For Signature: May 24, 2018

Record Destruction Date (Legal Dept to fill in): 2031

Legal Tracking #: 18-288

PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS
ATTORNEY:

Chris Wheeler

ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS
DEPARTMENTAL EMPLOYEE:

John Langley

Summary of Contract: Contractor will identify, remove, transport and dispose of certain hazardous waste materials from CBU facilities. The agreement may be renewed for two additional one year terms so long as none of the terms and conditions are changed.



MEMORANDUM

TO: City Legal
FROM: Mike Hicks
DATE: May 24, 2018
RE: Approval of Professional Services Agreement with Wessler Engineering, Inc.

Funding Source: 2018 Water Budget 009-U13121

Total Dollar Amount of Contract: \$66,000.00

Expiration Date of Contract: December 31, 2018

Department Head Initials of Approval: *MHX*

Due Date For Signature: June 1, 2018

Record Destruction Date (Legal Dept to fill in):

Legal Department Internal Tracking #:

PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS ATTORNEY:

ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS DEPARTMENTAL EMPLOYEE:

Mike Hicks, CBU

Summary of Contract:

Consultant will evaluate Monroe WTP residuals management facilities including analyzing residuals data, evaluating existing operations, evaluating dewatering equipment capacity, and develop recommendations including options for improvements to existing dewatering equipment.

BLOOMINGTON INDUSTRIAL WASTE PRETREATMENT PERMIT

UTILITIES SERVICE BOARD
AUTHORIZATION TO DISCHARGE UNDER THE
CITY OF BLOOMINGTON PRETREATMENT PROGRAM

Catalent Indiana LLC, in accordance with the provisions of the City of Bloomington Municipal Code (Title 10), is authorized to discharge from its biopharmaceutical and medical device manufacturing plant at 1300 S. Patterson Drive, Bloomington, Indiana into the City of Bloomington wastewater treatment system. The permittee is required to comply with effluent limitations, monitoring requirements, and other conditions set forth in Parts I and II hereof.

The permit shall become effective on June 1, 2018.

This permit and the authorization to discharge shall expire at midnight **May 28, 2023**. In order to receive authorization to discharge beyond the date of expiration, the permittee shall submit such information and forms as are required by the Utilities Service Board.

This permit cannot be transferred to any other owner, tenant, successor or assign.

Signed this 29th day of May, 2018, for the Utilities Service Board.

Julie Roberts, President
Utilities Service Board