



A-1
02-27-2018

Board of Park Commissioners
Regular Meeting
Minutes

Tuesday, February 27, 2018
4:00 p.m. – 5:30 p.m.

Utilities Boardroom
600 E. Miller Dr.

CALL TO ORDER

The meeting was called to order by Ms. Kathleen Mills at 4:00 p.m.

Board Present: Ms. Kathleen Mills, Ms. Darcie Fawcett, and Mr. Les Coyne

Staff Present: Ms. Paula McDevitt, Mr. Dave Williams, Mr. John Turnbull, Ms. Becky Higgins, Ms. Julie Ramey, Ms. Kim Clapp, Ms. Leslie Brinson, Ms. Hannah Buddin, Ms. Elizabeth Tompkins, Ms. Marcia Veldman, Mr. Steve Cotter, Ms. Crystal Ritter, Ms. Joanna Sparks, Mr. Bill Ream, and Mr. Erik Pearson

A. PUBLIC HEARINGS/APPEARANCES

A. CONSENT CALENDAR

- A-1. Approval of Minutes of January 23, 2018 Meeting
- A-2. Approval of Claims Submitted January 24, 2018 through February 26, 2018
- A-3. Approval of Non-Reverting Budget Amendments
- A-4. Review of Business Report
- A-5. Approval of Surplus

Ms. Darcie Fawcett made a motion to approve the Consent Calendar. Mr. Les Coyne seconded the motion. Motion unanimously carried.

B. PUBLIC HEARINGS/APPEARANCES

B-1. Public Comment Period

Mr. David Slaybaum approached the podium. Mr. Slaybaum, resident of eastside of Bloomington, commended the Parks and Recreation Department as well as the Bloomington Police Department for doing a really nice job of maintaining the Parks, in regards to the criminal activity that was taking place in the parks. Mr. Slaybaum also congratulated the Department on the deer cull at Griffy Lake. Mr. Slaybaum, would like to put out for the public record, that a cull be done with archers, do it City wide, and on City property. It showed, by doing it at Griffy that they successfully harvested approximately sixty deer, and were able to donate that venison to the food bank which is sorely needed. It cost quite a bit of money to do that, and Mr. Slaybaum would like to see feedback and input on having the local guys do the hunt. There are a couple of local organizations, the Archery Club and others that hunt and have target practice. By doing it with archery, people don't have to worry about noise and ricochet. The archers will be able to get to where the deer are at, which has shown by having it at Griffy, where the water is at and the food source is at is where the deer are at. And by expanding it to where the rest of the deer are at, because this was only about a fourth of the City property, approximately. So if we could look at it and say what can be done in areas where we know the deer are there, people tell us the deer are there. Maybe combine the effort, and do a little more do diligence across the City with it. The big winners here are the property owners, because they can get rid of the animal that is chewing up their garden, and the food bank can get the protein source. To expand it so where the whole City can benefit from it, and not just the Parks and Recreation. I know it was a thing that was necessary to do at Griffy. I would like to see it expanded and do it with bows and arrows instead of bullets.

The Board responded, staff is working with the Department of Natural Resources to put together a plan for a new DNR program, which has been established for bow hunting on municipal properties. If this works, we will see what the law allows beyond that point.

The Department is working on some non-smoking policies in the parks.

Mr. Slaybaum commented, I have talked to the Mayor's Office and the City Council. This is on the City Council's schedule, but not on their agenda yet. I have been contact by one of the Council members, and she has agreed to come forward to and band smoking in the City parks. So if you will keep pressure on the Council to step up and do the right thing.

The Board responded, the Department has been in contact with the Council member. The process is more difficult than it sounds. There is a commitment to move forward with this item.

Mr. Slaybaum commented, I think if we can codify it, it will just give everybody a little bit more of a chance to enjoy the parks, like they are meant to be enjoyed.

The Board thanked Mr. Slaybaum for his commitment and comment.

B-2. Bravo Award - None

B-3. Parks Partner Award – None

B-4. Staff Introduction- None

C. OTHER BUSINESS

C-1. Review/Approval of Amendment to STR Resources Agreement for Roofing Projects.

Mr. Dave Williams Operations Director, on May 30, 2017, the Department entered into a contract with STR Building Resources LLC to survey existing condition, prepare specification and construction documents for bidding, administer, and inspect contracted for the projects at Banneker Community Center, and Twin Lakes Recreations Center, and make limestone wall rehabilitations and roof repairs to the Rosehill Cemetery Mausoleum. The Twin Lakes Recreations Center and Banneker Center roofing projects were removed from the Consultant's project responsibility and assigned to Energy Systems Group project. At this time the Department wishes to add facility roofing projects at the Olcott Park Howard Young Shelter, RCA Park Group Shelter, Bryan Park Group Shelter and Goat Farm Barn in place of the removed projects. STR's fees for these services are \$12,500, well below the free balance remaining in their original contract.

Ms. Darcie Fawcett made a motion to approve the Amendment to STR Resources Agreement for roofing projects. Mr. Les Coyne seconded the motion. Motion unanimously carried.

C 2. Review/Approval of Encroachment Agreement with Pedcor Companies

Mr. Dave Williams, Operations Director, Pedcor Investments is redeveloping a property, for affordable housing, adjacent to the B-Line Trail, at 611 N. Rogers Street. Pedcor desires to encroach onto the City Property with a connecting pathway and utility connections. The property has been remediated for certain environmental conditions through the Indiana Brownfields Program. Pedcor agrees to comply with Section II.7 of the Covenant. A Work Plan was submitted and approved by IFA on January 4, 2018.

Ms. Darcie Fawcett made a motion to approve the Encroachment Agreement with Pedcor Companies. Mr. Les Coyne seconded the motion. Motion unanimously carried.

C-3 Review/Approval of Service Agreement with JB Salvage for Landscaping Area.

Ms. Joanna Sparks, City Landscaper the Department wishes to divert green waste from the trash dumpster and dispose green waste at a local composting facility. The Department requires the services of Professional Consultant to provide a 30 yard dumpster, for collection and disposal of green waste. In the last two years, 600 cubic yards of green waste has been diverted from the landfill. Department shall pay JB Salvage for services in an amount not to exceed \$2,500.

Ms. Darcie Fawcett made a motion to approve the Service Agreement with JB Salvage for the landscaping area. Mr. Les Coyne seconded the motion. Motion unanimously carried.

C-4 Review/Approval of Contract with Ecologic for Rail Trail Invasive Species Removal

Joanna Sparks City Landscaper to clear the line of site, the Department wishes to remove invasive plant species along the Bloomington Rail Trail. The Department is in need of a Professional Consultant to provide material, labor and equipment for forestry mowing services along the Bloomington Rail Trail. The Department shall pay Ecologic for fees and expenses in an amount not to exceed \$5,000.

Ms. Darcie Fawcett made a motion to approve the Contract with Ecologic for Rail Trail invasive species removal. Mr. Les Coyne seconded the motion. Motion unanimously carried.

C-5 Review/Approval of Contract with Ed Santos for Various 2018 Events

Ms. Hannah Buddin, Community Events Specialist to make events more enjoyable for attendees, the Departments wishes to provide entertainment at various events throughout 2018. The Department requires the services of a Professional Consultant to provide caricature portraits of attendees at these events. The Department shall pay Ed Santos for all fees and expenses in an amount not to exceed \$2,000.

Ms. Darcie Fawcett made a motion to approve the Contract with Ed Santos for various 2018 events. Mr. Les Coyne seconded the motion. Motion unanimously carried.

C-6 Review/Approval of Partnership Agreement with Civic Theater

Ms. Crystal Ritter, Community Events Coordinator the purpose of this Agreement is to outline a program partnership which will provide for greater services in theater programming and production by combining available resources for each partner. To provide free performances of "Shakespeare in the Park" in Third Street Park for the Bloomington community. This partnership has been in place for more than 20 years. The production for 2018, is the Tempest.

Ms. Darcie Fawcett made a motion to approve the Partnership Agreement with the Civic Theater. Mr. Les Coyne seconded the motion. Motion unanimously carried.

C-7 Review/Approval of Contract with Oracle Elevator for Banneker Community Center

Mr. Erik Pearson, Program/Facility Coordinator for the safety of the public, the Department wishes to maintain the elevator at BCC in good working order. The Department requires the services of a Professional Consultant to provide routine maintenance and inspections of the elevator at Banneker Community Center. The Department shall pay Oracle Elevator for all fees and expenses in an amount not to exceed \$1,500.

Ms. Darcie Fawcett made a motion to approve the Contract with Oracle Elevator for Banneker Community Center. Mr. Les Coyne seconded the motion. Motion unanimously carried.

C-8 Review/Approval of ERAC Advisory Council Member

Ms. Elizabeth Tompkins, Natural Resources Coordinator staff recommends the approval of Environmental Resources Advisory Council appointment, Leanne Dzravecky, to fill one of the two vacant positons. Staff believes her participation in the Bloomington Citizens Academy, and interest in parks and the Community will provide a valuable perspective for the advisory council.

Ms. Darcie Fawcett made a motion to approve the ERAC Advisory Council Member. Mr. Les Coyne seconded the motion. Motion unanimously carried.

C-9 Review/Approval of Contract with Aerialogy for Spring Fling

Ms. Hannah Buddin, Community Events Specialist to make a more enjoyable experience for attendees, the Department wishes to provide entertainment at the Spring Fling. The Department is in need of a Professional Consultant to provide aerial silk demonstrations and learning sessions to participants at the event. The Department shall pay Aerialogy for all fees and expenses in an amount not to exceed \$200.

Ms. Darcie Fawcett made a motion to approve the Contract with Aerialogy for Spring Fling. Mr. Les Coyne seconded the motion. Motion unanimously carried.

C-10 Review/Approval of Contract with Mominee Tree for RCA Park

Mr. Lee Huss, Urban Forester due to location not allowing room for heavy equipment, the Department wishes to have hazardous trees removed, and pruning of trees along the south property line at RCA Park. The Department requires the services of a Professional Consultant to remove three hazard trees and the pruning of two trees overhanging adjacent property. The Department shall pay Mominee for all fees and expenses in the amount not to exceed \$3,750.

Ms. Darcie Fawcett made a motion to approve the Contract with Mominee Tree for RCA Park. Mr. Les Coyne seconded the motion. Motion unanimously carried.

C-11 Review/Approval of Contract with Rick Patrick Tree Care for Street Tree Pruning

Mr. Lee Huss, Urban Forester due to staff's workload and to provide sidewalk clearance, the Department wishes to have 500 street trees pruned located in Adams Hill and The Stands Neighborhood. The Department is in need of the services of a Professional Consultant to preform street tree pruning - crown raising and correctional pruning at these locations. The Department shall pay Rick Patrick for all fees and expense in an amount not to exceed \$15,000.

Ms. Darcie Fawcett made a motion to approve the Contract with Rick Patrick Tree Care for street tree pruning. Mr. Les Coyne seconded the motion. Motion unanimously carried.

C-12 Review/Approval of Service Agreements for the Sports Division

Mr. John Turnbull, Sports Division Director to continue to provide the community with facilities in good condition, the Department wishes to maintain facilities within the Sports Division in good working order. The Department requires the services of nine Professional Consultant to provide routine repair and maintenance of HVAX, plumbing, food and beverage equipment, doors, windows and locks, aquatic mechanical/plumbing/electrical equipment, and FSC Ammonia Cooling System. The following is a list of the nine consultants: Commercial Services, R&S Plumbing, Gooldy & Sons, Indiana Door & Hardware, City Glass of Bloomington, Spear Corporation, DEEM, Young Plumbing, and Keller Heating. Services will be paid for out of the public fund.

Ms. Darcie Fawcett made a motion to approve the nine Service Agreements with Commercial Services, R&S Plumbing, Gooldy & Sons, Indiana Door & Hardware, City Glass of Bloomington, Spear Corporation, DEEM, Young Plumbing, and Keller Heating. Mr. Les Coyne seconded the motion. Motion unanimously carried.

C-13 Review/Approval of Farmers Market Advisory Council Members

Marcia Veldman, Program Coordinator staff recommends the approval of Farmers' Market Advisory Council (FMAC) members. Four farmer representative: reappointment of Bruce McCallister, and appointment of Cortland Carrington, Jeff McEvelly, and Becky Vadas. Reappointment of four customer representatives: Rachel Rosolina, Leslie Sommer, Carmen Siering and Kathy Aiken.

The Board inquired what the Farmers Market Advisory Council provides to the Department.

Ms. Veldman responded, the Farmers Market Advisory Council helps guide the development of the Market and guides the Department through any issues that may arrive.

Ms. Darcie Fawcett made a motion to approve the Farmers Market Advisory Council Members. Mr. Les Coyne seconded the motion. Motion unanimously carried.

C-14 Review/Approval of Farmers Market Prepared Food Vendors for 2018 Season

Ms. Marcia Veldman, Program Coordinator Request for Proposal (RFP) were sent to 53 individuals and organizations who expressed interest in selling prepared food at the Market. A second version for Food Trucks/Push Carts was sent to all businesses holding a license with the City, for Food Trucks/Push Carts. Additionally Legal Notices ran in the Harold-Times. Staff recommends continuing the agreement with nine returning PFV, recommends five vendors share a space, recommends two new vendors, and two Food Truck vendors. The committee recommends allowing staff to enter into agreements with interested applicants for selling at Tuesday Market.

Ms. Darcie Fawcett made a motion to approve the Farmers Market Prepared Food Vendors for 2018 Season. Mr. Les Coyne seconded the motion. Motion unanimously carried.

D REPORTS

D-1. Operations Division – Switchyard Park Logo and Project Bidding Schedule

Mr. Dave Williams, Operations Director approached the podium. Mr. Williams presented the logo to brand the new Switchyard Park. The completed logo has two parts, the “symbol” composed of the “S” marker, and “type” wordmark (Switchyard Park Bloomington Indiana). The design services were provided by RLR Associates.

Mr. Williams provided an overview of the Switchyard Park plans, and the bid document schedule. The bid documents for the Switchyard Park project will be available Monday, March, 5, 2018. A pre-bid meeting will be held on Monday, March 19, 2018 at 10am at 1611 S. Rogers St, Bloomington. Attendance at the pre-bid meeting is mandatory for general contractors wishing to bid the project. Sealed bids are due to the Parks and Recreation main office on or before 2:00pm on Tuesday, April 3, 2018. Bid award will occur at the April 24, 2018 Board of Park Commissioners meeting. The Department hopes to begin construction in May, with 19 months of construction. A substantial completion ribbon cutting will be held in November of 2019. Contractor is to complete all work by May 15, 2020.

Environmental Resources Advisory Council Annual Report

Ms. Melissa Laney, Chair of ERAC approached the podium. Ms. Laney Presented the 2017 Environmental Resources Report. The 2017 Initiatives and topics of interest were as follows,

- a. Integrated Pest Management Plan – Staff training occurred and brought the number of staff certification for chemical applicators up to nine, reviewed and suggested revisions to the plan that streamlined the process and corrected details.
- b. Trail Updates – Adopt-a-Trail is to continue, trail projects were discussed and Bicentennial projects where trails are a central focus were discussed.
- c. Griffy Lake Deer Management – Council supported the management plans, exclosure data and data from Brown County State Parks were encouraging.
- d. Switchyard Park – Council was kept updated on progress of the Switchyard Park plans, interested in details of remediation, addition of naturalization features, such as daylighting of stream, and location of “hot spots”.
- e. Goat Farm Prairie Planting – Council was integral in planning the prairie planting, members reviewed details of the site preparation plan, including use of glyphosate to treat existing vegetation before planting, and provided assistance with maintenance plans. The project was funded by US Fish and Wildlife and DNR. ERAC will continue to help with maintenance plans, and public education of the prairie.
- f. Wapehani Project – Council was updated on construction of trails to reconnect the loop trail due to the land purchase of the I-68 project. Discussions included, options for the dam, and to breach the dam to eliminate the hazard. The trail will be rerouted to get riders across the stream channel and back onto the existing trail. The lake bottom will be left in place. Invasive species will be treated before the new planting are seeded.
- g. Outreach – Regular updates were given by staff on education on outreach within BPR and the community.

The Board thanked Ms. Laney, and the ERAC for their dedication and hard work.

D-2. Recreation Division – Community Foundation Grant Award

Erik Pearson, Program/Facility Coordinator approached the podium. Banneker Community Center has been awarded \$45,000 through the Community Impact Grant Initiative by way of the Community Foundation. BCC will use these funds to purchase a new 14-passenger mini-bus, giving the opportunity to increase the transportation radius from 1.5 miles to 3.5 miles surrounding BCC as it relates to summer, teen and after school programing. Giving more children the chance to participate in BCC programs. This vehicle will not require a CDL, and will be available for other events within the Department. The purchase will be made through a Non-Reverting grant line.

The Board thanked Mr. Pearson.

D-3. Sports Division – No Report

D-4 Administrative Division – IPRA Awards

Julie Ramey, Community Relations Manager approached the podium. The Indiana Park and Recreation Association, at their annual conference in Fort Wayne January 31, presented the Bloomington Parks and Recreation Department with the Clark Ketchum Conservation Award for the Goat Farm Prairie Project.

The Clark Ketchum Conservation Award recognizes a park and recreation agency that has achieved excellence in conservation stewardship.

The Goat Farm Prairie Project involves converting a five-acre field of fescue at the "Goat Farm" into a prairie with native grasses and wildflowers.

IPRA also presented property management company CFC Properties with their 2017 Corporate Partner of the Year award. CFC Properties was nominated for the honor by the Bloomington Parks and Recreation Department.

CFC Properties has been a partner and supporter of the Department for the past 20 years. They are annual sponsors of the Performing Arts Series, have helped provide free health screenings to children at the Children's Expo, and are superb neighbors to the Bloomington Community Farmers' Market. CFC Properties President Jim Murphy has served on the Board of the Bloomington Parks Foundation, and has supported numerous Foundation projects including the Olcott Scholarship Fund and the Downtown Square Tree Campaign.

The Board thanked Ms. Ramey

Ms. McDevitt, Administrator reminded the Board and public, the next Park Board meeting will be held Tuesday, March 27, 2018, and will be located in Council Chambers.

ADJOURNMENT

Meeting adjourned at 5:10 p.m.

Respectfully Submitted,



Kim Clapp, Secretary Board of Park Commissioners