



CITY OF BLOOMINGTON
parks and recreation

A-1

05-22-2018

Board of Park Commissioners
Regular Meeting
Minutes

Tuesday, April 24, 2018
4:00 p.m. – 5:30 p.m.

Council Chambers
401 N. Morton St.

CALL TO ORDER

The meeting was called to order by Ms. Kathleen Mills at 4:02 p.m.

Board Present: Ms. Kathleen Mills, Mr. Les Coyne, Ms. Darcie Fawcett, and Mr. Joseph Hoffmann

Staff Present: Ms. Paula McDevitt, Mr. Dave Williams, Mr. John Turnbull, Ms. Becky Higgins, Ms. Julie Ramey, Ms. Kim Clapp, Ms. Leslie Brinson, Mr. Mark Marotz, Mr. Lee Huss, Ms. Hannah Buddin, Ms. Elizabeth Tompkins, Ms. Marcia Veldman, Mr. Steve Cotter, Ms. Joanna Sparks, Mr. Bill Ream, Ms. Barb Dunbar, Ms. Amy Shrake, Ms. Dee Tuttle, Ms. Sarah Owen, Ms. Jess Klein and Ms. Ellen Campbell

A. PUBLIC HEARINGS/APPEARANCES

A. CONSENT CALENDAR

- A-1. Approval of Minutes of April 10, 2018 Meeting
- A-2. Approval of Claims Submitted April 10, 2018 through April 23, 2018
- A-3. Approval of Non-Reverting Budget Amendments
- A-4. Review of Business Report
- A-5. Approval of Surplus - None

Mr. Les Coyne made a motion to approve the Consent Calendar. Ms. Darcie Fawcett seconded the motion. Motion unanimously carried.

B. PUBLIC HEARINGS/APPEARANCES

B-1. Public Comment Period - None

B-2. Bravo Award – None

B-3. Parks Partner Award – None

B-4. Staff Introduction- Jess Klein

Ms. Jess Klein, recently accepted the position of Health & Wellness Coordinator. In 2016, Ms. Klein graduated from the Indiana University School of Public Health with a Master's in Kinesiology, with a major in Physical Activity, Fitness & Wellness. While at IU, Ms. Klein was part of a group that conducted a case study of the Bloomington Parks and Recreation Department. She was inspired and excited by the diverse range of programs and projects being offered at any given time. Ms. Klein looks forward to being part of this collaborative, hard-working team to provide active wellness opportunities to the people of Bloomington.

C. OTHER BUSINESS

Mayor John Hamilton approached the podium. It's very nice to be here. I am the fourth, in a series of mayors, which

has worked on this project. The Switchyard Park is an investment that will have major impact on the Bloomington community. The Parks Department is part of a project that future generations will be enjoying. I am excited to be part of the development of this park, and seeing it to its completion. We are proud of the leadership the Parks Department has shown on this project.

The Redevelopment Commission has committed so much in resources for this park, with the view that this is a long term major redevelopment investment for our community. It recognizes the values our community has built over the years. This type of amenity, is a key asset for the future development of prosperity, opportunity, fairness and welcoming of a city to grow.

Thank you for your stewardship through this time. It's an incredible day, to note the opportunity to invest the major resources, provided by the Redevelopment Commission, to help create a beautiful future. The City is committed to considering the areas around the Switchyard Park, affordable housing, connectivity, access, and impact. Thank you on behalf of the community.

The Board thanked Mayor Hamilton for his support and leadership in this project.

C-1. Review/Approval of Switchyard Park Construction Contract

Mr. Dave Williams, Operations Division Director, the Department wishes to provide the community with a new park at 1611 S. Rogers Street, and requires the services of a professional consultant to complete the construction of the Switchyard Park, a 58 acre facility. Staff recommends the approval of this contract with Weddle Brothers Building Group LLC at a total cost of \$25,857,200. Two bids were received on April 11, 2018, with Weddle Brothers being the lowest responsible Bidder. The Contractor has 753 calendar days from the Notice to Proceed to complete the project.

Mr. Les Coyne made a motion to approve the Switchyard Park Construction Contract. Ms. Darcie Fawcett seconded the motion. Motion unanimously carried.

The Board thanked Mr. Williams and staff for their hard work and dedication to this project.

C 2. Review/Approval of Consultant Contract Agreement RCA Park Trail Rehabilitation

Mr. Dave Williams, Operations Division Director, the loop walking trail at RCA Park requires rehabilitation. The Department wishes to acquire design plans for the restoration, and requires the services of a professional consultant to provide professional landscape architectural services. Staff recommends the approval of this contract with Mader Design, in the amount of \$25,500.

Mr. Joseph Hoffman made a motion to approve the Agreement with Mader Design. Ms. Darcie Fawcett seconded the motion. Motion unanimously carried.

C-3 Review/Approval of Consultant Contract Agreement Addendum – Peoples Park.

Mr. Dave Williams, Operations Division Director the Department wishes to extend the August 22, 2017 Agreement with Rundell Ernstberger Associates, to prepare conceptual design alternatives for Peoples Park. To amend the Agreement to reflect the continuation of the project and extension of the contractual schedule and completion date to December 31, 2018. All other terms of original Agreement are still intact.

Mr. Les Coyne made a motion to approve the Contract Agreement Addendum with Rundell Ernstberger Associates. Ms. Darcie Fawcett seconded the motion. Motion unanimously carried.

C-4 Review/Approval of Partnership Agreement with Ryder Film Series

Ms. Leslie Brinson, Community Events Manager the Department wishes to provide free outdoor movies for the benefit of the general public. The purpose of this Agreement is to outline a program partnership which provides increased affordable entertainment opportunities for the Bloomington community by combining available resources from each partner to the Agreement. Ms. Brinson invited Mr. Peter Lopilato, Ryder Films to the podium.

Mr. Lopilato approached the podium. We are looking forward to this summer series of films. I think it will be a successful year. Thank you.

Ms. Mills abstained from voting, due to her spouse's association with Ryder Film Series.

Mr. Les Coyne made a motion to approve the Partnership Agreement with Ryder Film Series. Ms. Darcie Fawcett seconded the motion. Motion unanimously carried.

C-5 Review/Approval of Service Agreement with Aramark Uniform & Career Apparel Group, Inc.

Ms. Barb Dunbar, Operations Coordinator the Department wishes to offer Operations staff, the opportunity to participate in a cost sharing uniform laundry program. The Department requires the services of a professional consultant to provide laundry services for staff uniforms and mat services. Staff recommends the approval of this contract with Aramark Uniform & Career Apparel Group, Inc.

Mr. Les Coyne made a motion to approve the Service Agreement with Aramark Uniform & Career Apparel Group, Inc. Ms. Darcie Fawcett seconded the motion. Motion unanimously carried.

C-6 Review/Approval of Service Agreement with Ronnie G. Pursell

Ms. Joanna Sparks, City Landscaper many of the old headstones at the Rose Hill Cemetery are in need of attention. The Department wishes to maintain these headstones, and is in need of a professional consultant to provide the skilled services to repair and reset the headstones. Staff recommends the approval of this Service Agreement with Ronnie G. Pursell, all fees and expenses are not to exceed \$2,499.

Mr. Les Coyne made a motion to approve the Service Agreement with Ronnie G. Pursell. Ms. Darcie Fawcett seconded the motion. Motion unanimously carried.

C-7 Review/Approval of Contract with Rural Transit

Mr. Bill Ream, Community Events Coordinator during the 50+ Expo, the Department wishes to provide shuttle services to attendees and exhibitors. The Department requires the services of a professional consultant to provided bus services between the Twin Lakes Recreation Center and the Twin Lakes Sports Park parking lot. Staff recommends the approval of this Service Agreement with Rural Transit, all fees and expenses are not to exceed \$500.

Mr. Les Coyne made a motion to approve the contract with Rural Transit. Ms. Darcie Fawcett seconded the motion. Motion unanimously carried.

C-8 Review/Approval of Contract with Mader Design, LLC

Mr. John Turnbull, Division Director Sports there is a need to store and discard tree and yard waste produced by the City of Bloomington, and improve erosion control at the Lower North Cascades parking lot. The Department wishes to improve the parking lot conditions, and create a Green Yard Waste storage at Lower Cascades Park. The Department requires a professional consultant to provide landscaping design services for these two projects. Staff recommends the approval of the contract with Mader Design, LLC, all fees and expenses are not to exceed \$19,500.

Mr. Les Coyne made a motion to approve the Contract with Mader Design, LLC. Ms. Darcie Fawcett seconded the motion. Motion unanimously carried.

C-9 Review/Approval of Service Agreement with Spear Corporation

Mr. John Turnbull, Sports Division Director the Department wishes to maintain Bryan and Mills Pools in good working condition, and requires the services of a professional consultant to repair, adjust, and/or replace pool pumps and pool equipment. Staff recommends the approval of this Service Agreement with Spears Corporation. The previously approved Agreement, listed an incorrect price for emergency call outs. All fees and expenses shall not exceed \$4,000.

Mr. Les Coyne made a motion to approve the Service Agreement with Spear Corporation. Ms. Darcie Fawcett seconded the motion. Motion unanimously carried.

C-10 Review/Approval of Partnership Agreement with Ivy Tech/College for Kids

Ms. Amy Shrake, Facility/Program Coordinator there is a need to provide summer teen programming in Bloomington as well as a combined art and recreation experience for K-5th graders. The purpose of this Agreement is to establish a partnership that will provide children an educational and fun summer program, that incorporates a wide variety of

structured activities, including but not limited to swimming, off-site field trips and indoor and outdoor recreation opportunities. Staff recommends the approval of this Partnership with Ivy Tech for College for Kids, and Ivy Arts for Kids programs.

Mr. Les Coyne made a motion to approve the Partnership Agreement with Ivy Tech/College for Kids. Ms. Darcie Fawcett seconded the motion. Motion unanimously carried.

C-11 Review/Approval of Lake Monroe Sailing Association Partnership Agreement

Ms. Amy Shrake, Facility/Program Coordinator the Department wishes to provide a sailing instruction program for the general public. The purpose of this Agreement is to outline a program partnership, which will provide an opportunity to the Bloomington community to participate in a divers sailing program, not otherwise available, designed to introduce beginner participates to the sport as well as to provide skill advancement. Staff recommends the approval of this Partnership Agreement with Lake Monroe Sailing Association.

Mr. Les Coyne made a motion to approve the Lake Monroe Sailing Association Partnership Agreement. Ms. Darcie Fawcett seconded the motion. Motion unanimously carried.

C-12 Review/Approval of Partnership Agreement with Special Olympics Indiana – Monroe County

Ms. Amy Shrake, Facility/Program Coordinator there is an apparent need for Special Olympics programs in Bloomington. The purpose of this Agreement is to outline a program partnership that will provide an opportunity for the Bloomington community to participate in a Special Olympic sports program, not otherwise available, that is designed to introduce beginner participants to a sport and allow for skill advancement. Staff recommends the approval of this Partnership with Special Olympics Indiana – Monroe County.

Mr. Les Coyne made a motion to approve the Partnership Agreement with Special Olympics Indiana-Monroe County. Ms. Darcie Fawcett seconded the motion. Motion unanimously carried.

C-13 Review/Approval of Partnership Agreement with Monroe County Senior League Baseball Association.

Ms. Dee Tuttle, Sports Facility/Program Manager there is an apparent need for baseball programs in Bloomington. The department wishes to provide an opportunity for the community to participate in specialized recreation programs that are designed to meet the needs of youth and to promote health and well-being. This Agreement outlines a partnership which will combine available resources from each party, to allow the Bloomington/Monroe community to participate in an affordable, effective and diverse youth baseball program designed to introduce beginners to the sport as well as provide for skill advancement. Staff recommends the approval of this Partnership with Monroe County Senior League Baseball Association. Projected revenue is approximately \$4,000.

Mr. Les Coyne made a motion to approve the Partnership Agreement with Monroe County Senior League Baseball Association. Ms. Darcie Fawcett seconded the motion. Motion unanimously carried.

C-14 Review/Approval of Winslow Sports Complex North Concessions Agreement

Ms. Dee Tuttle, Sports Facility/Program Manager this Agreement outlines a partnership which will allow the Bloomington Junior League Baseball Association (BJLBA) to operate the concessions area at Winslow Sports Complex. BJLBA uses profits to offset program costs and other related expenses. BJLBA is in good standings with the department, and will pay the Department a fee of \$7,500 for use of the area.

Mr. Les Coyne made a motion to approve the Winslow Sports Complex North Concessions Agreement. Ms. Darcie Fawcett seconded the motion. Motion unanimously carried.

C-15 Review/Approval of Amend Contract with Rick Patrick Tree Care

Mr. Lee Huss, Urban Forester on February 27, 2018 the Department entered into a service Agreement with Rick Patrick Tree Care, to perform street pruning of 500 trees in the Adams Hill and The Stands neighborhood. The Department wishes to extend the project timeline and expand the scope of work to include 19 additional street trees that were missed in the original Agreement. This Addendum will extend the completion date to December 31, 2018 and will reflect the additional compensation in an amount not to exceed \$570. Staff recommends the approval of this Addendum with Rick Patrick Tree Care.

Mr. Les Coyne made a motion to approve the Amend the Contract with Rick Patrick Tree Care. Ms. Darcie Fawcett seconded the motion. Motion unanimously carried.

D REPORTS

D-1. Operations Division – No Report

D-2. Recreation Division

Farmers Market Advisory Council Annual Report

Ms. Kathy Aiken, Farmers' Market Advisory Council Chair approached the podium and presented the 2017 Report

- The Market exceed the 2017 revenue goal – generated 104% of the budget.
- April weather was poor which reflected in lower customer counts.
- Over the course of the Market Season - Saturday customer counts were a record high of 224,961.
- The November Market numbers were the second highest in the last five years.
- A Fair of the Arts are not officially counted, but were estimated to have an average of 1,300 in attendance.
- Vendor counts in April were slightly less.
- May through October showed the third highest vendor counts over the last five years.
- Saturday vendors were overall down from the high in 2013 of 2,525. There are now more available markets.
- Tuesday Market customers totaled 3,300 - which is in the low average range over a five year period.
- There were new vendors on Tuesday - vendors totaled 250 which is the second highest in a five year period.
- Since 2013 the Market has secured funding of \$100,000 to provide an incentive of doubling of the Snap benefits.
- 2017 the Initiative Farm Arrangement continued to function as intended – two vendors applied.
- Revenue from Prepared Food Vendor continues to grow.
- 2018 applications will clarify the expectations for PPF vendors to utilize locally purchased products.
- Three food truck/push carts were added.
- Discussion on Market Point System – at this time no changes will be made.
- Wild mushroom inspection continues and is going well.
- 2018 Farm Vendors are allowed to sell traditionally fermented foods as homebased vendors.
- 2017 Homeland Security concern for safety of vendors and customers. Blockades were used to prevent vehicle intrusion.
- Switchyard Park is of interest and discussed by the Farmers Market Advisory Council.

The Board thanked Ms. Aiken and the Farmers Market Advisory Council.

D-3. Sports Division – No Report

D-4 Administrative Division

Bloomington Parks Foundation

Mr. Travis Vencel, Past-President of Bloomington Parks Foundation approached the podium. Congratulation to the Board and staff, they have done a great job on this project. The Parks Foundation is totally behind the Switchyard Park, and continues to support this project. The Foundation's Development Committee and Executive Committee has worked on putting together a plan to raise additional funds, to take the Park to the next level. The goal is to be able to fund everything we ever could have imagined for the Switchyard Park. The Foundation is still working on this process, and hopefully will have more news to report in the months to come. The Foundation will continue to support the Switchyard Park, and will do everything possible to help make this Park the best we can.

The Board thank Mr. Vencel and the Bloomington Parks Foundation.

2017 Annual Report

Ms. Julie Ramey, Community Relations Manager approached the podium. Ms. Ramey presented a draft of the 2017 Annual Report. The Annual report is our report card to the community. It gives the public an idea of the Department's 2017 accomplishments, and the things we are looking forward to in the future. This is an unaudited financial data, just intended to be a snap shot. Please review the draft and let the Department know of any admissions, errors or questions regarding the report.

Ms. Paula McDevitt a groundbreaking event has been planned for the Switchyard Park. The event will be held at 11:30 a.m., on May 11, 2018 at the Grimes Lane location. The Board and community is invited to attend this event.

The next Park Board meeting will be held May 22, 2018, in the Council Chambers.

ADJOURNMENT

Meeting adjourned at 5:00 p.m.

Respectfully Submitted,



Kim Clapp, Secretary Board of Park Commissioners