

UTILITIES SERVICE BOARD MEETING

May 29, 2018

Utilities Service Board meetings are recorded electronically and are available during regular business hours in the office of the Director of Utilities.

Board President Roberts called the regular meeting of the Utilities Service Board to order at 5:00 p.m. The meeting was held in the Utilities Service Board room at the City of Bloomington Utilities Service Center 600 East Miller Drive, Bloomington, Indiana.

Board members present: Julie Roberts, Jim Sherman, Jason Banach, Amanda Burnham, Jean Capler, Jeff Ehman, Sam Frank, and Jim Sims, ex-officio.

Staff members present: Mike Rouker, Nolan Hendon, Brandon Prince, Tom Axsom, Brad Schroeder, John Langley, Holly McLauchlin, Laura Pettit, and Vic Kelson.

MINUTES

Board Vice President Sherman moved and Board member Burnham seconded the motion to approve the minutes of the May 14th meeting. Motion carried, 7 ayes.

CLAIMS

Sherman moved and Burnham seconded the motion to approve standard claims as follows:

Vendor invoices submitted included \$168,421.90 from the Water Utility, \$225,920.75 from the Wastewater Utility, and \$158.26 from the Stormwater Utility. Total Claims approved: \$394,500.91.

Motion carried, 7 ayes.

Sherman moved and Burnham seconded the motion to approve the utility claims as follows:

Utility invoices submitted included \$7,568.70 from the Water Utility, \$24,156.72 from the Wastewater Utility, and \$0.00 from the Stormwater Utility. Total Claims approved: \$31,725.42.

Motion carried, 7 ayes.

Sherman moved and Burnham seconded the motion to approve the wire transfers and fees in the amount of \$458,077.92.

Motion carried, 7 ayes.

Sherman moved and Burnham seconded the motion to approve customer refunds as follows:

Vendor invoices submitted included \$61.71 from the Water Utility, \$1,312.21 from the Wastewater Utility, \$0.00 from the Stormwater Utility, and \$0.00 from Sanitation. Total Claims approved: \$1,373.92.

Motion carried, 7 ayes.

Burnham questioned a refund for a customer whose meter was misread for 4 months. T&D Asst. Director Prince said he would look up this account and answer the question at the next meeting.

APPROVAL OF CONSENT AGENDA

Sherman moved and Burnham seconded the motion to approve consent agenda. Motion carried, 7 ayes.

Three agreements on consent agenda: Clouse Inspection Services \$21,672.00 for a leak repair at Dillman Rd Wastewater Treatment Plant, Paul Young Plumbing \$6,450.00 to install service lines, and EQ Industrial Services \$20,000.00 for hazardous waste removal.

REQUEST APPROVAL OF PROFESSIONAL SERVICES AGREEMENT WITH WESSLER

Sherman moved and Burnham seconded the motion to approve agreement; motion carried, 7 ayes.

Asst. Director – Engineering Schroeder presented an agreement with Wessler Engineering for \$66,000.00 to study the residuals process at the Monroe Water Treatment Plant. Wessler will evaluate the process CBU uses for solids. Currently it is a batch press process which is slow and hard to maintain. Wessler will help CBU evaluate belt, cyclone, or some other continuous process that may be more effective.

REQUEST FOR APPROVAL OF PRETREATMENT PERMIT

Interim Pretreatment Coordinator Kelly Boatman of Core Projective presented a permit with Catalent LLC which procured Cook Pharmica as of June 1st necessitating a new permit. Cook Pharmica has been permitted for several years and there are no significant operational changes occurring. The permit adds back a few parameters that were removed for Cook Pharmica and adjusts the flow rate. Board member Ehman welcomed Boatman to CBU and asked why the permit specifies a daily max when the samples are pulled on a quarterly basis. Boatman said that the daily max is required and CBU Director Kelson added that CBU could sample at any time for any reason.

OLD BUSINESS: None.

NEW BUSINESS: None.

SUBCOMMITTEE REPORTS: None.

STAFF REPORTS: CBU Energy Resource Manager Hendon did a brief presentation on recent activity in his department. Of the five CBU sites getting solar panels through the Energy Savings Contract, some are in progress and some are online. The Service Center is online and had a \$555.00 credit on the most recent electric bill. At the Monroe Water Treatment Plant, the panels are on a north slope so they have an unusual east west tilt.

Hendon, along with other CBU employees and the Monroe County Energy Challenge, has partnered successfully with MCCSC and Girl Scouts to bring conservation education to children in all grade levels. The curriculum is being formalized in partnership with IU. Hendon mentioned that new City Asst. Director of Sustainability Autumn Salamack will be taking the lead on the Energy Challenge projects. Board expressed appreciation for these educational outreach programs.

The ME Simpson leak survey was completed on the whole system and found 48 leaks. The contract cost \$78,000.00 and it is estimated fixing these leaks will save \$91,000.00. T&D crews are fixing the leaks. Board ex-officio Sims asked if crews were using the liner to make these repairs and Schroeder clarified that lignin was for sewer pipes and the leak survey is for drinking water pipes. Burnham suggested leak surveys on a regular basis and Hendon agreed it was a good idea. Hendon also mentioned that CBU is now using the AWWA recommended method of calculating water loss.

The City is putting together their first sustainability action plan with Gnarly Tree Consulting firm. Hendon is representing CBU in working groups and on the advisory committee. This plan should be ready in August.

Kelson thanked Banach for coordinating a meeting between IU and CBU engineering and plan review teams.

Kelson said that when Grimes and Walnut were closed next week for the South Central Sewer interceptor, T&D crews would be starting and ending their work days an hour earlier to help reduce traffic at peak times. CBU office staff commuting from west of Walnut were also given the option of flexing their schedules. Kelson reiterated that Country Club would be reopening soon.

Rain and cool weather delayed the Eastern Heights project, but the main is now installed and service connections will take place over the next month.

James Hall will begin working at CBU on June 18th as the new Asst. Director of Environmental Programs.

PETITIONS AND COMMUNICATIONS: Ehman asked about a note from the LMC minutes which stated that lack of licensed operators made scheduling difficult at the Dillman Rd WW Treatment plant. Kelson said that there were several new hires at the plant who did not yet have the work requirements to take the licensing test. Kelson also said that it has been a department-wide issue but CBU is making progress; 3 people recently passed the Water Treatment exam and preparation classes were taking place for the Distribution license for T&D crews.

ADJOURNMENT: The meeting was adjourned at 5:30 p.m.

Julie Roberts, President