

**AGENDA
UTILITIES SERVICE BOARD MEETING**

Utilities Service Board Room
City of Bloomington Utilities
600 E. Miller Dr.
Bloomington, Indiana 47402

Julie Roberts, President
Jim Sherman, Vice President
Jason Banach
Amanda Burnham
Jean Capler
Jeff Ehman
Sam Frank
Terri Porter, ex-officio
Jim Sims, ex-officio

June 11, 2018

5:00 P.M. Regular Meeting

- I. Call to order
- II. Approval of the minutes of previous meeting (May 29)
- III. Approval of the claims
 - a. Standard Invoices
 - b. Utility Bills
 - c. Wire Transfers
 - d. Customer Refunds
- IV. Approval of Consent Agenda
 - a. Electrical Maintenance Inc - \$1,250.00 – Dillman Rd WW Plant
- V. Bid Opening for IU HB Offsite Sanitary Sewer – Phil Peden
- VI. Request Approval for MOU with Planning & Transportation For Jordan Culvert – Jane Fleig
- VII. Request Approval for First Amendment to Jordan Culvert Agreement – Jane Fleig
- VIII. Request Approval for Dillman Rd WW Lab Improvements Agreement – Mike Hicks
- IX. Old business
- X. New business
- XI. Subcommittee reports
- XII. Staff reports
- XIII. Petitions and communications*
- XIV. Adjournment

* Brief public comment will be limited to 5 minutes per person.

UTILITIES SERVICE BOARD MEETING

May 29, 2018

Utilities Service Board meetings are recorded electronically and are available during regular business hours in the office of the Director of Utilities.

Board President Roberts called the regular meeting of the Utilities Service Board to order at 5:00 p.m. The meeting was held in the Utilities Service Board room at the City of Bloomington Utilities Service Center 600 East Miller Drive, Bloomington, Indiana.

Board members present: Julie Roberts, Jim Sherman, Jason Banach, Amanda Burnham, Jean Capler, Jeff Ehman, Sam Frank, and Jim Sims, ex-officio.

Staff members present: Mike Rouker, Nolan Hendon, Brandon Prince, Tom Axsom, Brad Schroeder, John Langley, Holly McLauchlin, Laura Pettit, and Vic Kelson.

MINUTES

Board Vice President Sherman moved and Board member Burnham seconded the motion to approve the minutes of the May 14th meeting. Motion carried, 7 ayes.

CLAIMS

Sherman moved and Burnham seconded the motion to approve standard claims as follows:

Vendor invoices submitted included \$168,421.90 from the Water Utility, \$225,920.75 from the Wastewater Utility, and \$158.26 from the Stormwater Utility. Total Claims approved: \$394,500.91.

Motion carried, 7 ayes.

Sherman moved and Burnham seconded the motion to approve the utility claims as follows:

Utility invoices submitted included \$7,568.70 from the Water Utility, \$24,156.72 from the Wastewater Utility, and \$0.00 from the Stormwater Utility. Total Claims approved: \$31,725.42.

Motion carried, 7 ayes.

Sherman moved and Burnham seconded the motion to approve the wire transfers and fees in the amount of \$458,077.92.

Motion carried, 7 ayes.

Sherman moved and Burnham seconded the motion to approve customer refunds as follows:

Vendor invoices submitted included \$61.71 from the Water Utility, \$1,312.21 from the Wastewater Utility, \$0.00 from the Stormwater Utility, and \$0.00 from Sanitation. Total Claims approved: \$1,373.92.

Motion carried, 7 ayes.

Burnham questioned a refund for a customer whose meter was misread for 4 months. T&D Asst. Director Prince said he would look up this account and answer the question at the next meeting.

APPROVAL OF CONSENT AGENDA

Sherman moved and Burnham seconded the motion to approve consent agenda. Motion carried, 7 ayes.

Three agreements on consent agenda: Clouse Inspection Services \$21,672.00 for a leak repair at Dillman Rd Wastewater Treatment Plant, Paul Young Plumbing \$6,450.00 to install service lines, and EQ Industrial Services \$20,000.00 for hazardous waste removal.

REQUEST APPROVAL OF PROFESSIONAL SERVICES AGREEMENT WITH WESSLER

Sherman moved and Burnham seconded the motion to approve agreement; motion carried, 7 ayes.

Asst. Director – Engineering Schroeder presented an agreement with Wessler Engineering for \$66,000.00 to study the residuals process at the Monroe Water Treatment Plant. Wessler will evaluate the process CBU uses for solids. Currently it is a batch press process which is slow and hard to maintain. Wessler will help CBU evaluate belt, cyclone, or some other continuous process that may be more effective.

REQUEST FOR APPROVAL OF PRETREATMENT PERMIT

Interim Pretreatment Coordinator Kelly Boatman of Core Projective presented a permit with Catalent LLC which procured Cook Pharmica as of June 1st necessitating a new permit. Cook Pharmica has been permitted for several years and there are no significant operational changes occurring. The permit adds back a few parameters that were removed for Cook Pharmica and adjusts the flow rate. Board member Ehman welcomed Boatman to CBU and asked why the permit specifies a daily max when the samples are pulled on a quarterly basis. Boatman said that the daily max is required and CBU Director Kelson added that CBU could sample at any time for any reason.

OLD BUSINESS: None.

NEW BUSINESS: None.

SUBCOMMITTEE REPORTS: None.

STAFF REPORTS: CBU Energy Resource Manager Hendon did a brief presentation on recent activity in his department. Of the five CBU sites getting solar panels through the Energy Savings Contract, some are in progress and some are online. The Service Center is online and had a \$555.00 credit on the most recent electric bill. At the Monroe Water Treatment Plant, the panels are on a north slope so they have an unusual east west tilt.

Hendon, along with other CBU employees and the Monroe County Energy Challenge, has partnered successfully with MCCSC and Girl Scouts to bring conservation education to children in all grade levels. The curriculum is being formalized in partnership with IU. Hendon mentioned that new City Asst. Director of Sustainability Autumn Salamack will be taking the lead on the Energy Challenge projects. Board expressed appreciation for these educational outreach programs.

The ME Simpson leak survey was completed on the whole system and found 48 leaks. The contract cost \$78,000.00 and it is estimated fixing these leaks will save \$91,000.00. T&D crews are fixing the leaks. Board ex-officio Sims asked if crews were using the liner to make these repairs and Schroeder clarified that lignin was for sewer pipes and the leak survey is for drinking water pipes. Burnham suggested leak surveys on a regular basis and Hendon agreed it was a good idea. Hendon also mentioned that CBU is now using the AWWA recommended method of calculating water loss.

The City is putting together their first sustainability action plan with Gnarly Tree Consulting firm. Hendon is representing CBU in working groups and on the advisory committee. This plan should be ready in August.

Kelson thanked Banach for coordinating a meeting between IU and CBU engineering and plan review teams.

Kelson said that when Grimes and Walnut were closed next week for the South Central Sewer interceptor, T&D crews would be starting and ending their work days an hour earlier to help reduce traffic at peak times. CBU office staff commuting from west of Walnut were also given the option of flexing their schedules. Kelson reiterated that Country Club would be reopening soon.

Rain and cool weather delayed the Eastern Heights project, but the main is now installed and service connections will take place over the next month.

James Hall will begin working at CBU on June 18th as the new Asst. Director of Environmental Programs.

PETITIONS AND COMMUNICATIONS: Ehman asked about a note from the LMC minutes which stated that lack of licensed operators made scheduling difficult at the Dillman Rd WW Treatment plant. Kelson said that there were several new hires at the plant who did not yet have the work requirements to take the licensing test. Kelson also said that it has been a department-wide issue but CBU is making progress; 3 people recently passed the Water Treatment exam and preparation classes were taking place for the Distribution license for T&D crews.

ADJOURNMENT: The meeting was adjourned at 5:30 p.m.

Julie Roberts, President

**UTILITIES SERVICE BOARD MOTION
MEETING ON JUNE 11, 2018**

To: Utilities Service Board	From: Kim Robertson
Dept.	Dept. Accounts Payable
Sub: Claims list filed: 06/07/18	Date: 06/07/18
USB: 6/11/2018	
For Period: 05/12/18 - 05/25/18	Paydate: 06/15/18
G/L Date: 06/15/18	

Utilities Department invoices filed with the City Controller June 07, 2018 and signed by the Utilities Service Board for payment June 15, 2018 as in accordance with the Utilities Service Board Resolution of August 7, 1973, be hereby approved and entered into the minutes of today's meeting. A copy of the list is filed, with any exceptions noted, is hereby attached and made a part of these proceedings.

Water Operations & Maintenance	175,020.69
Water Construction	8,851.78
Water Meter Deposit	0.00
Water Sinking	0.00
Water Hydrant Meter Rental	0.00
 Total of Water Utilities as per the invoice list:	\$183,872.47
 Wastewater Operations & Maintenance	273,508.03
Wastewater Construction	474,703.65
Wastewater Sinking	500.00
 Total of Wastewater Utilities as per the invoice list:	\$748,711.68
 Stormwater	16,050.29
Stormwater Construction	0.00
 Total of Stormwater Utility as per the invoice list:	\$16,050.29
 Total Water Utility:	\$183,872.47
 Total Wastewater Utility:	\$748,711.68
 Total Stormwater Utility:	\$16,050.29
 TOTAL WATER, WASTEWATER & STORMWATER UTILITIES	\$948,634.44

City of Bloomington Utilities
Accounts Payable G/L Distribution Report
Paydate: 06/15/18

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Wastewater Sinking	Wastewater Construction	Stormwater O&M
72 Hour LLC (National Auto Fleet Group)	42252817	PUR17-345 2017 Ford Super Duty F-450 DRW; replaces unit#621	106,108.84	42,443.54		63,665.30			
Aecom Technical Services	2000061921	W17-4102 - Dyer Tank Environmental Services to 05/11/18 - ENG	5,148.94	5,148.94					
Allied Wholesale Electrical Supply, LLC	5412858	TD18-157 Wire cutters, 1PR Plastic cutters for truck#616	42.20	42.20					
All-Phase Electric Supply, INC	0740-576113	Misc parts to upgrade electrical junction box on HS #1 pump - MN	908.40	908.40					
All-Phase Electric Supply, INC	0740-576114	Misc parts to upgrade electrical junction box on HS #2 pump - MN	908.40	908.40					
American Structurepoint, INC	106605	W17-20501 - Fullerton Pike Phs II to 04/30/18 - ENG	640.39	640.39					
Aramark Uniform & Career Apparel Group, INC	05/31/18 Uniform	Uniform service - May 2018 - TD, ENG, BP, DR, PUR, MIN	245.16	117.72		127.44			
Arcadis U.S., INC	0900759	W15-3904 - 2015 Hydraulic Water Model to 03/25/18 - ENG	7,220.00	7,220.00					
Association of Energy Engineers	119960-7/18-6/19	ADMIN18-062 AEE Annual Membership Renewal - N. Hendon	195.00	78.00		117.00			
Asbury Gabriel Corp (ESG Laboratories)	18006832	Testing - Digester Grab - 05/04/18 - DR, ENV	149.00			149.00			
B&H Electric and Supply, INC	0320274	MN18-151 Chemical transfer pumps KM1515 (2)	7,382.50	7,382.50					
Bank Of New York	252-2107301	Admin fee for Sewage Works Rev Bonds Series 2012C - ACCT Throop	500.00			500.00			
Barbara Smith (Wastewater 101 LLC)	2018-30	DR18-042 Wastewater Cert. Review Course-R. Moore,A.	400.00			400.00			
BBC Pump And Equipment Company, INC	30047724	TD18-163 Seal Kits for rebuilding pumps at various lift stations	3,935.53			3,935.53			
Biochem, INC	16996	K 275 KLX Polymer - 6,870 @ 1.83 delivered 05/25/18 - DR	12,688.89			12,688.89			
Black Lumber Co INC	363795	Conduit, pry bar, ant bait, ant traps - PUR	143.71	57.48		86.23			
Black Lumber Co INC	653963	Fertilizer for stock - SW, TD	37.97						37.97
Bloomington Paint & Wallpaper Co	00390143	Caulk, angle, paint shield, brush, rollers, frame, bucket - BP	564.52			564.52			
Bradley C Schroeder	ENG18-051	Reimbursement for Ethics online training & WW Plants course- DIR	177.90	23.96		153.94			
Bradley Elkins	ADMIN18-054	Meal reimbursement - IRWA Conference in Indpls 04/16/18 - DIR	10.00	10.00					
Chemtrade Chemicals Corporation	92371929	Alum - 11.926 @ 434.00 delivered 05/17/18 - MIN	5,175.88	5,175.88					
Chemtrade Chemicals Corporation	92375980	Alum - 10.811 @ 434.00 delivered 05/23/18 - MIN	4,691.97	4,691.97					
Cintas First Aid & Safety #2	5010042335	Restock first aid cabinet @ Blucher 02/12/18 - BP	130.42			130.42			
Cintas First Aid & Safety #2	5010706393	Restock first aid cabinet @ Dillman - 05/16/18 - DR	111.45			111.45			
City Of Bloomington	04/30/18 Fuel	Fuel charges for all utilities vehicles - April 2018 - ACCT	15,350.13	5,052.26		10,297.87			
City Of Bloomington Utilities	ACCT18-047	Replenish petty cash drawer - Rec #1590-1593 - ACCT	150.00			150.00			
Cloverleaf Tool Co	44529	TD18-160 Cuffed rubber debris hose for Truck #598	468.90			468.90			
Core & Main, LP	1728529	PUR18-156Q-A Full seal clamps, brass bends, couplings, elbows	16,431.71	16,431.71					
Core & Main, LP	1817099	PUR18-156Q-B meter pits, hymax coupling, compression couplings	14,553.42	14,553.42					
Cosner's Ice Company	220000121	102 Bags of ice delivered 05/24/18 - SW, TD	147.90	59.16		81.35			7.39

City of Bloomington, Utilities
 Accounts Payable G/L Distribution Report
 Paydate: 06/15/18

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Wastewater Sinking	Wastewater Construction	Stormwater O&M
Creative Graphics, INC (dba Baugh Enterprises)	4656	Printing & mailing May 2018 Water/Wastewater bills - ACCT	11,237.54	4,495.02		6,742.52			
Cummins Crosspoint, LLC	001-6908	Inspection of generator @ Blucher Poole 05/04/18-BP	219.73			219.73			
Engraving & Stamp Center, INC	30295	4 SI Ideal 4918 red stamps - PUR	87.80	35.12		52.68			
Fastenal Company	INBLM205954	Restock supplies in machine - 05/21/18 - PUR	202.26	93.83		108.43			
Fastenal Company	INBLM206096	Restock supplies in machine - 05/29/18 - PUR	279.46	124.70		154.76			
Fields Environmental, INC	1919	S17-6110 ADMIN18-065 Mold remediation Blucher Poole	15,756.29			15,756.29			
Fisher Scientific Company, LLC	2562041	2 Broken glass container/6pk, 2 lids for glass container - MN	341.60	341.60					
Fisher Scientific Company, LLC	8211102	3 pk 1-10ml pipet tips - MN	330.84	330.84					
Gripp, INC	335699	S18-6204 - Monthly flow monitoring - ENG	4,886.50			4,886.50			
HACH Company	10968015	MN18-212 Reagent set for ammonia analyzers; Item#25233000	1,251.71	1,251.71					
HD Supply Facilities Maintenance - (USA Bluebook)	570339	BP18-069 Safety glasses, disposable pipets, pipet tips, ear plugs	489.92			489.92			
HD Supply Facilities Maintenance - (USA Bluebook)	580885	DL18-050 Filters, 7.0mm & 2.4cm; sterilizer indicator tape	1,181.54			1,181.54			
HP Products Corporation	13385141	18" Plastic floor sweep, 2 cs can liners - MN	109.11	109.11					
HP Products Corporation	13386515	Ergo dust pan w/broom 6/cs - MN	39.89	39.89					
HP Products Corporation	13398367	2 bench brush, basting brush, brush rack - MN	44.08	44.08					
HP Products Corporation	14015402	LG & XL Nitrile gloves, foam cups, travel cups - DR	232.66			232.66			
HP Products Corporation	14027347	4 cs HP Can liners 40x46 - SC	191.12	76.45		114.67			
Huntington Public Capital Corporation	475518	Lease/purchase agreement for 2014 vehicles - ACCT	170,599.11	38,249.17		117,061.24			15,288.70
Indiana University Health - Bloomington, INC	00074788-00	Vaccine Hep B, toxoid single for 1 Dillman employee 05/10/18-DR	99.00			99.00			
Indiana University Health - Bloomington, INC	00075013-00	Vaccine Hep B, Admin toxoid single for 1 TD employee 05/15/15-TD	99.00			99.00			
Interstate All Battery Center of Bloomington, INC	1903302008830	Battery for fire alarm controller & misc batteries - BP	31.49			31.49			
Irving Materials, INC	10548674	Concrete - Water line @ Gifford & Endright - TD	832.00	832.00					
Irving Materials, INC	10551675	Concrete - Storm @ Ramble Rd & Kenwood - SW, TD	599.50						599.50
J&S Locksmith Shop, INC	180501	10 Duplicate keys - ENG	15.90	6.36		9.54			
JCI Jones Chemicals, INC	756281	Sodium hypochlorite - 4,547 @ .7960 delivered 05/15/18 - MN	3,619.42	3,619.42					
JCI Jones Chemicals, INC	757031	Sodium hypochlorite - 4,592 @ .7960 delivered 05/23/18 - MN	3,655.23	3,655.23					
John Deere Financial (Rural King)	JRNL#A42515/62	Stihl blower, oil, 9-gallon sprayer, rakes - BP	211.06			211.06			
John Deere Financial (Rural King)	JRNL#A42696/62	Tie down ratchets, misc lift slings & straps - SW, TD	161.88	64.75		89.03			8.10
John Deere Financial (Rural King)	JRNL#A42705/62	Low profile winch, end eyes 2 ply sling, lift sling - SW, TD	10.99	4.40		6.04			.55
John Deere Financial (Rural King)	JRNL#A42727/62	Glyphosate 41+, measuring pitcher for weed killer - DR	50.97			50.97			
John Deere Financial (Rural King)	JRNL#A48561/62	2-gallon sprayer, aquatic friendly weed inhibitor - MN	76.98	76.98					
John Deere Financial (Rural King)	JRNL#A53058/62	2 Bags of grass seed - Stock for yard crew - SW, TD	139.98	55.99		76.99			7.00
John Deere Financial (Rural King)	JRNL#L52400/62	Weed eater string - TD	34.95	13.98		20.97			
Kirby Risk Corp	S109825564.001	6 Thermocouple 21" probe glass braid KRPNM - DR	473.48			473.48			
Kleindorfer Hardware & Variety	05/25/18 CBU	Misc parts & supplies - 05/01-05/25/18 - MN, TD, ENG, BP, DR, SW	842.06	600.07		214.30			27.69

City of Bloomington, Utilities
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Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Wastewater Sinking	Wastewater Construction	Stormwater O&M
KM Repair Service, INC (Quality Repair Service)	24138	DM18-027 Gland sets (2); thrust bearing housing + freight	1,107.60			1,107.60			
Layne Inliner, LLC	48289-2	S17-6112 - 2017-2018 Sewer CIPP Lining to 03/23/18 - ENG	322,332.75					322,332.75	
Layne Inliner, LLC	48289-3	S17-6112 - 2017-2018 Sewer CIPP Lining to 04/27/18 - ENG	152,370.90					152,370.90	
Mark Osborne (Control Freaks Consulting)	134INV-4s18-007	DS18-007 Service on #1 polyblend unit; micro controller repair	315.00			315.00			
Menards, INC	94136	Ground clear, hose, power cord, screw driver set, maglite - BP	203.89			203.89			
Menards, INC	94138	Febreeze, toilet cleaning rod, gloves, deodorizer, cleaner - MN	75.92			75.92			
Menards, INC	95394	Toggle bolts, maglite, retractable knife, tool chest & cabinet-BP	838.50			838.50			
Menards, INC	95700	Drop cloth, paint, wipes, tape, spray sock, cleaner & misc-MN	143.36			143.36			
Menards, INC	95706	10 Int retain rings, bulbs, 5-gal pail, torch kit, light - BP	124.44			124.44			
Menards, INC	95976	Returned Wagner sprayer, purchased Flexio sprayer - MIN	(100.00)			(100.00)			
Menards, INC	96082	3 Water coolers for truck #598 & #599 - SW, TD	59.91			23.96			3.00
Milestone Contractors, LP	116227	Asphalt - Water line - 5/1-5/4/18 - TD	805.58			805.58			
Milestone Contractors, LP	116336	Asphalt - Water line @ Gifford - 5/11/18 - TD	134.55			134.55			
Republic Services, INC	0694-002095868	Trash removal @ Dillman & Serv Cntr - 06/01-06/30/18 - DR	558.71			47.76			510.95
Republic Services, INC	0694-002097579	Trash removal @ Monroe WTP - 05/01-05/31/18 - MN	99.75			99.75			
Republic Services, INC	0694-002097580	Trash removal @ Blucher WWTP - 05/01-05/31/18 - BP	99.75			99.75			
Richard's Small Engine, INC	300201	6 5/8-11x9-1/2 HH CP SCR GRD5, 6 Cutter blade - TD	151.44			60.58			90.86
Richard's Small Engine, INC	300894	Rope for Stihl trimmer - TD	30.75			12.30			18.45
Richard's Small Engine, INC	300895	Rope, air filter, cleaner body, supplies for Shindaiwa trimmer-TD	46.87			18.75			28.12
Richard's Small Engine, INC	300896	Fuel filter, spark plug, air filter for Echo trimmer - TD	76.91			30.76			46.15
Rogers Group, INC	0071165144	W17-4114, W18-4201 - Misc stone-Stock, WT - 4/30-5/4/18 - SW, TD	3,317.05			667.38		1,648.62	948.63
Rogers Group, INC	0071165280	W17-4114, W18-4201 - Misc stone - 5/7-5/11/18 - TD	1,292.97					1,292.97	
Rogers Group, INC	0071165430	W17-4114, W18-4201 - Misc stone - Stock - 5/14-5/18/18 - TD	3,103.42			230.79		2,526.44	346.19
Safeguard Business Systems, INC	032659091	BC18-007 Deposit tickets (cashiers) Invoice #032659091 (300)	65.58			26.23			39.35
Schaeffer Manufacturing Company	BS1564-INV1	Compressor oil, hydraulic oil, drum pump oil - MN	1,160.00			1,160.00			
SimplexGrinnell, LP	41155864	TD18-150 Time cards (4BX) for employees in garage area	359.44			143.78			197.69
Smith Brehob & Associates, INC	146904	W18-4202 - Atfington Rd water main replacement - ENG	3,383.75					3,383.75	
Southside Rental Center, INC	12261	Propane tank refills - SC	74.97			29.99			44.98
Staples Contract & Commercial, INC	3376440533	Pencils, adding machine tape, mesh storage, shelf, pocket-ACCT	45.82			18.33			27.49
Staples Contract & Commercial, INC	3376440534	Post-it sticky notes - ACCT	16.68			6.67			10.01
Staples Contract & Commercial, INC	3378037908	Green paper,stickles,paper clips,stickles,glue stick - CS	8.06			3.22			4.84

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Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Wastewater Sinking	Wastewater Construction	Stormwater O&M
Staples Contract & Commercial, INC	3378037909	Card holder,poly jacket,organizer,add tape,pens,pac,rec book- CS	47.97	19.19		28.78			
Staples Contract & Commercial, INC	3378037918	Address lables - DIR	20.25	8.10		12.15			
Staples Contract & Commercial, INC	3378037926	Self inking light duty date stamper - ACCT	17.12	6.85		10.27			
Staples Contract & Commercial, INC	3378554996	Erasers,mechanical pencils,lead,pens,markers,copy&fill paper- MN	154.49	154.49					
Staples Contract & Commercial, INC	3379182357	128GB Flash drive - MN	145.84	145.84					
State Of Indiana	000269723	W18-4204 - Dyer tank voluntary remediation agreement - ENG	675.00	675.00					
State Of Indiana	ADMIN18-061	Water Dist System Operator DSL Cert. app for Levi Elkins	30.00	30.00					
State Of Indiana	TD18-171	Water Dist System Operator DSL Cert. app for Kenneth Paschall	30.00	12.00		18.00			
Synchrony Bank	997378749558	Fujifilm Finepix XP20 Digital Camera USB Cable 5' - ENG	7.43	2.97		4.46			
Synchrony Bank	180444A	2 Vizio 70" Smart TVs & 2 TV wall mounts for Conf rooms - DIR	1,957.96	783.18		1,174.78			
Tri-State Bearing Co, INC	1018788-00	Multi-purpose auto greaser 60ML - DR	785.34			785.34			
Tri-State Bearing Co, INC	1025052-00	4 Belts for blower #1 - MN	65.36	65.36					
Tri-State Bearing Co, INC	1028289-00	2 Couplers, 20 auto greasers for blowers & press - BP	958.20			958.20			
United Parcel Service, INC	0000430948218	Shipping charges - 05/17-05/23/18 - LAB, PUR	18.66	18.66					
VET Environmental Engineering, LLC	3128	PUR18-201 Mold testing & analysis at WA St storage facility	2,563.87	1,025.55		1,538.32			
W.W. Grainger, INC	9755544971	MN18-169 Lockout padlocks - blue, yellow, green, orange	469.68	469.68					
W.W. Grainger, INC	9773822821	MN18-169 Lockout station, unfilled steel, 31"H; MFR#S3500	224.63	224.63					
W.W. Grainger, INC	9787570234	DM18-065 Solenoid Valve, Brass, Nc, Air, Inert Gas; Item#5JC40	693.90			693.90			
W.W. Grainger, INC	9787638668	MN18-169 Lockout station, unfilled, steel, 31" H; MFR#S3500	449.26	449.26					
W.W. Grainger, INC	9788781293	DM18-066 V-Belts, cable tie, strain relief cord grip	984.74			984.74			
W.W. Grainger, INC	9790894191	DM18-067 Sleeve coupling insert, 9JES, EPDM rubber; item#322P68	127.46			127.46			
Water Environment Federation	17702402 - 2018	ADMIN18-069 Annual membership renewal - N. Hendon	175.00	175.00					
Water Solutions Unlimited, INC	44517	Sodium permanganate - 264 @ 7.76 delivered 05/14/18 - MN	2,048.64	2,048.64					
Wessler Engineering, INC	31890	S17-6106 - Dillman Effluent Filter Improv to 04/30/18 - DR, ENG	9,270.59			9,270.59			
Young Trucking, INC	96994	Hauling sludge from Blucher Poole - 05/07-05/11/18 - BP, ENV	2,335.28			2,335.28			
Young Trucking, INC	96995	Hauling sludge from Dillman WWTP - 05/07-05/09/18 - DR, ENV	6,986.64			6,986.64			
Young Trucking, INC	97107	Hauling sludge from Blucher Poole - 05/15-05/18/18 - BP, ENV	2,032.63			2,032.63			

Grand total: 948,634.44 175,020.69 8,851.78 273,508.03 500.00 474,703.65 16,050.29

**UTILITIES SERVICE BOARD MOTION
MEETING ON JUNE 11, 2018
UTILITY BILLS**

To: Utilities Service Board
Dept.
Sub: Claims list filed: 06/04/18
USB: 6/11/2018
For Period: 05/22/18 - 06/04/18
G/L Date: 06/04/18

From: Kim Robertson
Dept. Accounts Payable
Date: 06/04/18

Paydate: 06/04/18

Utilities Department invoices filed with the City Controller June 04, 2018 and signed by the Utilities Service Board for payment June 04, 2018 as in accordance with the Utilities Service Board Resolution of August 7, 1973, be hereby approved and entered into the minutes of today's meeting. A copy of the list is filed, with any exceptions noted, is hereby attached and made a part of these proceedings.

Water Operations & Maintenance	95,764.71
Wastewater Operations & Maintenance	83,588.29
Stormwater	
Total Water Utility:	<u><u>\$95,764.71</u></u>
Total Wastewater Utility:	<u><u>\$83,588.29</u></u>
Total Stormwater Utility:	<u><u>\$0.00</u></u>
TOTAL WATER, WASTEWATER & STORMWATER UTILITIES	<u><u>\$179,353.00</u></u>

City of Bloomington Utilities
Accounts Payable by G/L Distribution Report
Paydate: 06/04/18

Utility bills

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Wastewater O&M
AT&T	8123311353 05/18	Service - S Washington St Storage - 05/22-06/21/18 - SC	158.71	63.48	95.23
AT&T	8123315400 05/18	Service - Centrex main line - 05/22-06/21/18 - SC	8,911.22	3,564.49	5,346.73
AT&T Mobility II, LLC	8123600681 05/18	Service - L Elkins - 04/12-05/11/18 - MN	58.90	58.90	
Duke Energy	06/04/18	Service - April - May 2018 - LS, BS, TD, DR, MN	149,637.79	91,944.30	57,693.49
Indiana Paging Network, INC	13596567 06/15	Pager Service - 07/01-09/30/18 - PUR, TD, MN, DR	88.67	36.64	52.03
Smithville Telephone Co Inc	8128241616 05/18	Service - SE Pumping Station - 04/20-05/19/18 - BS	96.90	96.90	
South Central Indiana REMC	2093400200 05/18	Service - Blucher Poole - 04/18-05/18/18 - BP	20,400.81		20,400.81
Grand total:			179,353.00	95,764.71	83,588.29

WIRE TRANSFERS, FEES & PAYROLL FOR THE MONTH OF MAY, 2018

INDIANA DEPARTMENT OF REVENUE \$0.00
(SALES TAX - APRIL, 2018)

INDIANA DEPARTMENT OF REVENUE - RECEIPTS TAX \$0.00
2ND QUARTER UTILITY RECEIPTS TAX

NPC \$0.00
CHARGE CARD FEES - APRIL, 2018

FIRST FINANCIAL \$0.00
ACCOUNT ANALYSIS FEES - APRIL, 2018

GROSS PAYROLL \$302,979.02
6/8/2018
FICA TAX \$21,877.97
6/8/2018

TOTAL \$324,856.99

**UTILITIES SERVICE BOARD MOTION
MEETING ON JUNE 11, 2018
CUSTOMER REFUNDS**

To: Utilities Service Board
 Dept.
 Sub: Claims list filed: 06/04/18
 USB: 6/11/2018
 For Period: 05/19/18 - 06/04/18
 G/L Date: 06/15/18

From: Kim Robertson
 Dept. Accounts Payable
 Date: 06/04/18
 Paydate: 06/15/18

Utilities Department invoices filed with the City Controller June 04, 2018 and signed by the Utilities Service Board for payment June 15, 2018 as in accordance with the Utilities Service Board Resolution of August 7, 1973, be hereby approved and entered into the minutes of today's meeting. A copy of the list is filed, with any exceptions noted, is hereby attached and made a part of these proceedings.

Water Operations & Maintenance	
Wastewater Operations & Maintenance	138.03
Stormwater	
Sanitation	
Total Water Utility:	\$0.00
Total Wastewater Utility:	\$138.03
Total Stormwater Utility:	\$0.00
Total Sanitation Department:	\$0.00
 TOTAL WATER, WASTEWATER & STORMWATER UTILITIES	\$138.03

CUSTOMER REFUNDS

City of Bloomington Utilities
 Accounts Payable by G/L Distribution Report
 Paydate: 06/15/18

Vendor	Invoice No.	Invoice Description	Invoice Amount	Check No.	Reason for refund	Water Funds	Wastewater Funds	Stormwater Funds	Sanitation
Sandilya M Gopalan	34225-008	Customer refund	\$11.58	25433	Duplicate payment on their April bill		\$11.58		
Janice K Hazeig	18112-002	Customer refund	\$60.00	25434	Double payment on their May bill		\$60.00		
Laura Y Stolberg	7610-002	Customer refund	\$22.34	25435	Meter misread adjustment on their Jan bill, continued to pay each month causing credit each month		\$22.34		
Tara J Tripoli	39489-001	Customer refund	\$44.11	25436	Overpayment on their Nov bill- credit on acct since overpayment		\$44.11		

\$138.03

\$138.03

\$0.00 \$138.03 \$0.00 \$0.00



MEMORANDUM

TO: Controller
FROM: Cindy Shaw, Utilities
DATE: May 23, 2018
RE: Emergency Purchase Request for Unracking and Troubleshooting of #1 Blower for Biomass Oxygen at Dillman WWTP

Funding Source: 010-65-950006-U62032

Total Dollar Amount of Contract: \$1250.00

Expiration Date of Contract: August 31, 2018

Department Head Initials of Approval: VK

Due Date For Signature: June 7, 2018

Record Destruction Date (Legal Dept to fill in): 2028

Legal Tracking #: 18-300

PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS ATTORNEY:

Chris Wheeler

ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS DEPARTMENTAL EMPLOYEE:

Cindy Shaw

Summary of Contract: Electrical Maintenance and Testing, Inc. (Contractor) were called to Dillman WWTP to perform unracking and troubleshooting of #1 Blower for Biomass Oxygen. If blower fails, treatment process fails causing loss of biological treatment process.



MEMORANDUM

TO: Mayor Hamilton & Controller's Office
FROM: Jane Fleig, Utilities & Andrew Cibor, Planning & Transportation
DATE: 6/5/2018
RE: Approval of: First Amendment to Agreement with Donohue & Associates, Inc. MOU by and between Utilities and Planning.

Funding Source: Utilities: 011-U10500
Planning & Transportation: 2016 G.O. Bond Series A (978-54510)

Total Dollar Amount of Contract: **Total Agreement: Not to Exceed \$469,463.00**
Utilities: Not to Exceed \$431,883.00
Planning: Not to Exceed \$37,580.00

Expiration Date of Contract: 12 months after notice to proceed with amendment

Department Head Initials of Approval:

Due Date For Signature: 5/7/2018

Record Destruction Date (Legal Dept to fill in): June 2029

Legal Internal Tracking Number: First Amendment to Agreement: 18-174
MOU: 18-324

PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT & MOU TO THIS ATTORNEY:

Christopher J. Wheeler & Jacquelyn Moore

ATTORNEY IS TO RETURN SIGNED CONTRACT & MOU TO THIS DEPARTMENTAL EMPLOYEE:

Jane Fleig

Summary:

Amendment to Agreement: Covers updates and revisions to the plans as well as inflation increases on remaining contract items as well as expanding the scope of services to now include engineering services to design, remove and replace certain traffic signals, as well as design and revise the layout of certain sections of Lincoln Street and 4th Street.

MOU: Defines the relationship between Planning and Utilities and spells out the costs to be covered by each department as a result of the Amendments to the Agreement.



MEMORANDUM

TO: City Legal
FROM: Mike Hicks
DATE: June 6, 2018
RE: Approval of Professional Services Agreement with Synthesis

Funding Source: 2018 Wastewater Budget 010-U13121

Total Dollar Amount of Contract: \$32,550.00

Expiration Date of Contract: October 5, 2018

Department Head Initials of Approval:

Due Date For Signature: June 11, 2018

Record Destruction Date (Legal Dept to fill in):

Legal Department Internal Tracking #:

PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS ATTORNEY:

ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS DEPARTMENTAL EMPLOYEE:

Mike Hicks, CBU

Summary of Contract:

This agreement engages a professional architect firm to review the existing conditions of the Dillman Road WWTP laboratory and adjacent spaces, gather use information from stakeholders, inventory equipment, supplies and chemicals, develop a conceptual program, and develop conceptual designs including probable cost estimates.