

## UTILITIES SERVICE BOARD MEETING

June 11, 2018

***Utilities Service Board meetings are recorded electronically and are available during regular business hours in the office of the Director of Utilities.***

Board President Roberts called the regular meeting of the Utilities Service Board to order at 5:00 p.m. The meeting was held in the Utilities Service Board room at the City of Bloomington Utilities Service Center 600 East Miller Drive, Bloomington, Indiana.

Board members present: Julie Roberts, Jim Sherman, Jason Banach, Amanda Burnham, Jean Capler, Sam Frank, and Jim Sims, ex-officio.

Staff members present: Cindy Shaw, Mike Hicks, Nolan Hendon, Jane Fleig, Brandon Prince, Phil Peden, Brad Schroeder, Holly McLauchlin, and Laura Pettit.

### MINUTES

***Board Vice President Sherman moved and Board member Burnham seconded the motion to approve the minutes of the May 29<sup>th</sup> meeting. Motion carried, 5 ayes (2 members absent: Ehman & Banach).***

### CLAIMS

***Sherman moved and Burnham seconded the motion to approve standard claims as follows:***

Vendor invoices submitted included \$183,872.47 from the Water Utility, \$748,711.68 from the Wastewater Utility, and \$16,050.29 from the Stormwater Utility. Total Claims approved: \$948,634.44.

***Motion carried, 6 ayes (1 member absent: Ehman).***

Burnham asked about the truck that was purchased for \$106,108.84. Purchasing Manger Shaw responded that this was part of the vehicle requisition that was approved in 2017 and the purchasing was delayed until now.

***Sherman moved and Burnham seconded the motion to approve the utility claims as follows:***

Utility invoices submitted included \$95,764.71 from the Water Utility, \$83,588.29 from the Wastewater Utility, and \$0.00 from the Stormwater Utility. Total Claims approved: \$179,353.00.

***Motion carried, 6 ayes (1 member absent: Ehman).***

***Sherman moved and Burnham seconded the motion to approve the wire transfers and fees in the amount of \$324,856.99.***

***Motion carried, 6 ayes (1 member absent: Ehman).***

***Sherman moved and Burnham seconded the motion to approve customer refunds as follows:***

Vendor invoices submitted included \$0.00 from the Water Utility, \$138.03 from the Wastewater Utility, \$0.00 from the Stormwater Utility, and \$0.00 from Sanitation. Total Claims approved: \$138.03.

***Motion carried, 6 ayes (1 member absent: Ehman).***

### APPROVAL OF CONSENT AGENDA

***Sherman moved and Burnham seconded the motion to approve consent agenda. Motion carried, 6 ayes (1 member absent: Ehman).***

One agreement on consent agenda: Electrical Maintenance Inc for \$1,250.00 for work at the Dillman Rd Wastewater Treatment Plant.

## PUBLIC BID OPENING FOR IU HB OFFSITE SANITARY SEWER PROJECT

CBU Engineer Peden thanked the bidders and following bids were received by the deadline and opened at the meeting:

Contractor	Base Bid	Alt 1	Alt 2	Alt 3
Cleary Construction Inc	\$4,750,025.00	\$650,080.00	\$612,990.00	\$108,000.00
Crider & Crider Inc	\$4,119,800.00	\$568,500.00	\$449,000.00	\$169,000.00
Infrastructure Systems, Inc	\$4,509,997.00	\$500,950.00	\$533,867.00	\$269,250.00
Reed and Sons Const. Inc	\$4,371,000.00	\$508,000.00	\$474,000.00	\$447,000.00
Reynolds Construction	\$5,665,000.00	\$725,000.00	\$645,000.00	\$385,000.00

Engineering and consultants from Bynum Fanyo will complete a bid tabulation and recommend to award to lowest responsive bidder. Peden said the estimate for this project was \$5mil for the base bid and \$2mil for all the alternate choices. Peden also said that IU Hospital would be reimbursing CBU for \$3mil of this project. The infrastructure within the hospital grounds are in plan review with the CBU Engineering Division.

## REQUEST APPROVAL OF MOU WITH PLANNING & TRANSPORTATION FOR JORDAN CULVERT

***Sherman moved and Burnham seconded the motion to approve MOU; motion carried, 6 ayes (1 member absent: Ehman).***

CBU Engineer Fleig presented a Memorandum of Understanding with the City of Bloomington Planning and Transportation Department and CBU. The Jordan Culvert "middle piece" from roughly 2<sup>nd</sup> St to 4<sup>th</sup> St has not yet been improved. In late 2013, the USB approved an agreement with Donahue and Associates for the design phase, but the project was put on hold due to several issues. CBU is ready to get back into this process. The original agreement was for \$399,000.00. This amendment adds \$70,463.00. The MOU specifies that P&T is responsible for the traffic signal and streetscaping for \$37,580.00. CBU is responsible for the remaining \$32,883.00 which reflects inflation and updates to the plan to reflect any changes such as the work done at 3<sup>rd</sup> and Lincoln.

## REQUEST APPROVAL FOR 1<sup>ST</sup> AMENDMENT TO JORDAN CULVERT AGREEMENT

***Sherman moved and Burnham seconded the motion to approve agreement; motion carried, 6 ayes (1 member absent: Ehman).***

Fleig presented the amendment mentioned in the previous agenda item. With the amendment, the new total for this contract is \$469,463.00.

## REQUEST APPROVAL FOR DILLMAN RD WW LAB IMPROVEMENTS AGREEMENT

***Sherman moved and Burnham seconded the motion to approve agreement; motion carried, 6 ayes (1 member absent: Ehman).***

CBU Engineer Hicks presented an agreement with architect firm Synthesis to evaluate the laboratory space at Dillman Rd Wastewater Treatment Plant. In 1999, a long-term study was done for Dillman Rd WWTP and this renovation was on that list. It has also been on CBU's Capital Improvement Plan for several years. Synthesis will do the preliminary work of looking at existing space and interview lab staff. Then, they will present conceptual designs and costs of remodeling the existing space, building an addition, or building a new pace adjacent to the current building.

**OLD BUSINESS:** None.

**NEW BUSINESS:** None.

**SUBCOMMITTEE REPORTS:** None.

**STAFF REPORTS:** CBU Asst Dir-Finance Pettit reported that the T&D crews as well as some office employees have adjusted their schedules while Grimes is closed. The purpose is to help alleviate traffic at crucial times. Sherman asked how people can get to the medical center while the Rockport and Tapp intersection is closed. Peden responded that 69/37 at Tapp is open, Weimer is open, and the Adams roundabout is accessible via neighborhood streets such as Countryside.

Pettit reported that 2 CBU meeting rooms are being updated with computers and monitors for presentations, skype meetings, looking at plans, etc.

Pettit reported that CBU will be hosting a confined space safety training meeting for all city employees who may work in confined spaces, such as a trench.

Roberts reminded all staff and board members to attend the Watercooler Conversation staff meeting at 2pm on Wednesday in the Board room for a presentation from CBU Asst Dir-Engineering Schroeder. Also, there is a tour of the Monroe Water Treatment Plant Saturday 6/16 9:30-11:30 open to the public.

**PETITIONS AND COMMUNICATIONS:** None

**ADJOURNMENT:** The meeting was adjourned at 5:23 p.m.

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Julie Roberts, President