

AGENDA
UTILITIES SERVICE BOARD MEETING

Utilities Service Board Room
City of Bloomington Utilities
600 E. Miller Dr.
Bloomington, Indiana 47402

Julie Roberts, President
Jim Sherman, Vice President
Jason Banach
Amanda Burnham
Jean Capler
Jeff Ehman
Sam Frank
Terri Porter, ex-officio
Jim Sims, ex-officio

June 25, 2018

5:00 P.M. Regular Meeting

- I. Call to order
- II. Approval of the minutes of previous meeting (June 11)
- III. Approval of the claims
 - a. Standard Invoices
 - b. ACH
 - c. Utility Bills
 - d. Wire Transfers
 - e. Customer Refunds
 - f. Special Check Run
- IV. Approval of Consent Agenda
 - a. Commercial Service - \$6,000 – On-Call Services
 - b. Flygt - \$20,000 – On-Call Services
 - c. All Season Heating Cooling - \$12,000 – On-Call Services
 - d. Ingersoll Rand - \$1,096.40 – MWTP
 - e. Young Plumbing - \$6,450.00 – Service Lines Install
- V. Request for Approval of Services Agreement with SSI Services, Inc. – Mike Hicks
- VI. Request Approval for 2018 Hydrant Maintenance & Capacity Testing Agreement – Mike Hicks
- VII. Request Approval for Agreement with Frontier Geospatial – Chuck Winkle
- VIII. Request Approval for Agreement with Layne for MWTP HSP #2 – Cindy Shaw
- IX. Request Approval for Koorsen 2018 Service Contract – Cindy Shaw
- X. Request Approval of Surplus Items for Auction – Cindy Shaw
- XI. Old business
- XII. New business
- XIII. Subcommittee reports
- XIV. Staff reports
- XV. Petitions and communications*
- XVI. Adjournment

* Brief public comment will be limited to 5 minutes per person.

UTILITIES SERVICE BOARD MEETING

June 11, 2018

Utilities Service Board meetings are recorded electronically and are available during regular business hours in the office of the Director of Utilities.

Board President Roberts called the regular meeting of the Utilities Service Board to order at 5:00 p.m. The meeting was held in the Utilities Service Board room at the City of Bloomington Utilities Service Center 600 East Miller Drive, Bloomington, Indiana.

Board members present: Julie Roberts, Jim Sherman, Jason Banach, Amanda Burnham, Jean Capler, Sam Frank, and Jim Sims, ex-officio.

Staff members present: Cindy Shaw, Mike Hicks, Nolan Hendon, Jane Fleig, Brandon Prince, Phil Peden, Brad Schroeder, Holly McLaughlin, and Laura Pettit.

MINUTES

Board Vice President Sherman moved and Board member Burnham seconded the motion to approve the minutes of the May 29th meeting. Motion carried, 5 ayes (2 members absent: Ehman & Banach).

CLAIMS

Sherman moved and Burnham seconded the motion to approve standard claims as follows:

Vendor invoices submitted included \$183,872.47 from the Water Utility, \$748,711.68 from the Wastewater Utility, and \$16,050.29 from the Stormwater Utility. Total Claims approved: \$948,634.44.

Motion carried, 6 ayes (1 member absent: Ehman).

Burnham asked about the truck that was purchased for \$106,108.84. Purchasing Manger Shaw responded that this was part of the vehicle requisition that was approved in 2017 and the purchasing was delayed until now.

Sherman moved and Burnham seconded the motion to approve the utility claims as follows:

Utility invoices submitted included \$95,764.71 from the Water Utility, \$83,588.29 from the Wastewater Utility, and \$0.00 from the Stormwater Utility. Total Claims approved: \$179,353.00.

Motion carried, 6 ayes (1 member absent: Ehman).

Sherman moved and Burnham seconded the motion to approve the wire transfers and fees in the amount of \$324,856.99.

Motion carried, 6 ayes (1 member absent: Ehman).

Sherman moved and Burnham seconded the motion to approve customer refunds as follows:

Vendor invoices submitted included \$0.00 from the Water Utility, \$138.03 from the Wastewater Utility, \$0.00 from the Stormwater Utility, and \$0.00 from Sanitation. Total Claims approved: \$138.03.

Motion carried, 6 ayes (1 member absent: Ehman).

APPROVAL OF CONSENT AGENDA

Sherman moved and Burnham seconded the motion to approve consent agenda. Motion carried, 6 ayes (1 member absent: Ehman).

One agreement on consent agenda: Electrical Maintenance Inc for \$1,250.00 for work at the Dillman Rd Wastewater Treatment Plant.

PUBLIC BID OPENING FOR IU HB OFFSITE SANITARY SEWER PROJECT

CBU Engineer Peden thanked the bidders and following bids were received by the deadline and opened at the meeting:

Contractor	Base Bid	Alt 1	Alt 2	Alt 3
Cleary Construction Inc	\$4,750,025.00	\$650,080.00	\$612,990.00	\$108,000.00
Crider & Crider Inc	\$4,119,800.00	\$568,500.00	\$449,000.00	\$169,000.00
Infrastructure Systems, Inc	\$4,509,997.00	\$500,950.00	\$533,867.00	\$269,250.00
Reed and Sons Const. Inc	\$4,371,000.00	\$508,000.00	\$474,000.00	\$447,000.00
Reynolds Construction	\$5,665,000.00	\$725,000.00	\$645,000.00	\$385,000.00

Engineering and consultants from Bynum Fanyo will complete a bid tabulation and recommend to award to lowest responsive bidder. Peden said the estimate for this project was \$5mil for the base bid and \$2mil for all the alternate choices. Peden also said that IU Hospital would be reimbursing CBU for \$3mil of this project. The infrastructure within the hospital grounds are in plan review with the CBU Engineering Division.

REQUEST APPROVAL OF MOU WITH PLANNING & TRANSPORTATION FOR JORDAN CULVERT

Sherman moved and Burnham seconded the motion to approve MOU; motion carried, 6 ayes (1 member absent: Ehman).

CBU Engineer Fleig presented a Memorandum of Understanding with the City of Bloomington Planning and Transportation Department and CBU. The Jordan Culvert "middle piece" from roughly 2nd St to 4th St has not yet been improved. In late 2013, the USB approved an agreement with Donahue and Associates for the design phase, but the project was put on hold due to several issues. CBU is ready to get back into this process. The original agreement was for \$399,000.00. This amendment adds \$70,463.00. The MOU specifies that P&T is responsible for the traffic signal and streetscaping for \$37,580.00. CBU is responsible for the remaining \$32,883.00 which reflects inflation and updates to the plan to reflect any changes such as the work done at 3rd and Lincoln.

REQUEST APPROVAL FOR 1ST AMENDMENT TO JORDAN CULVERT AGREEMENT

Sherman moved and Burnham seconded the motion to approve agreement; motion carried, 6 ayes (1 member absent: Ehman).

Fleig presented the amendment mentioned in the previous agenda item. With the amendment, the new total for this contract is \$469,463.00.

REQUEST APPROVAL FOR DILLMAN RD WW LAB IMPROVEMENTS AGREEMENT

Sherman moved and Burnham seconded the motion to approve agreement; motion carried, 6 ayes (1 member absent: Ehman).

CBU Engineer Hicks presented an agreement with architect firm Synthesis to evaluate the laboratory space at Dillman Rd Wastewater Treatment Plant. In 1999, a long-term study was done for Dillman Rd WWTP and this renovation was on that list. It has also been on CBU's Capital Improvement Plan for several years. Synthesis will do the preliminary work of looking at existing space and interview lab staff. Then, they will present conceptual designs and costs of remodeling the existing space, building an addition, or building a new pace adjacent to the current building.

OLD BUSINESS: None.

NEW BUSINESS: None.

SUBCOMMITTEE REPORTS: None.

STAFF REPORTS: CBU Asst Dir-Finance Pettit reported that the T&D crews as well as some office employees have adjusted their schedules while Grimes is closed. The purpose is to help alleviate traffic at crucial times. Sherman asked how people can get to the medical center while the Rockport and Tapp intersection is closed. Peden responded that 69/37 at Tapp is open, Weimer is open, and the Adams roundabout is accessible via neighborhood streets such as Countryside.

Pettit reported that 2 CBU meeting rooms are being updated with computers and monitors for presentations, skype meetings, looking at plans, etc.

Pettit reported that CBU will be hosting a confined space safety training meeting for all city employees who may work in confined spaces, such as a trench.

Roberts reminded all staff and board members to attend the Watercooler Conversation staff meeting at 2pm on Wednesday in the Board room for a presentation from CBU Asst Dir-Engineering Schroeder. Also, there is a tour of the Monroe Water Treatment Plant Saturday 6/16 9:30-11:30 open to the public.

PETITIONS AND COMMUNICATIONS: None

ADJOURNMENT: The meeting was adjourned at 5:23 p.m.

Julie Roberts, President

**UTILITIES SERVICE BOARD MOTION
MEETING ON JUNE 25, 2018**

To: Utilities Service Board
 Dept.
 Sub: Claims list filed: 06/21/18
 USB: 6/25/2018
 For Period: 05/26/18 - 06/08/18
 G/L Date: 06/29/18

From: Kim Robertson
 Dept. Accounts Payable
 Date: 06/21/18
 Paydate: 06/29/18

Utilities Department invoices filed with the City Controller June 21, 2018 and signed by the Utilities Service Board for payment June 29, 2018 as in accordance with the Utilities Service Board Resolution of August 7, 1973, be hereby approved and entered into the minutes of today's meeting. A copy of the list is filed, with any exceptions noted, is hereby attached and made a part of these proceedings.

Water Operations & Maintenance	560,114.73
Water Construction	6,157.02
Water Meter Deposit	0.00
Water Sinking	0.00
Water Hydrant Meter Rental	0.00

Total of Water Utilities as per the invoice list:	\$566,271.75
---	--------------

Wastewater Operations & Maintenance	1,301,824.73
Wastewater Construction	0.00
Wastewater Sinking	0.00

Total of Wastewater Utilities as per the invoice list:	\$1,301,824.73
--	----------------

Stormwater	67,892.92
Stormwater Construction	0.00

Total of Stormwater Utility as per the invoice list:	\$67,892.92
--	-------------

Total Water Utility:	\$566,271.75
-----------------------------	---------------------

Total Wastewater Utility:	\$1,301,824.73
----------------------------------	-----------------------

Total Stormwater Utility:	\$67,892.92
----------------------------------	--------------------

TOTAL WATER, WASTEWATER & STORMWATER UTILITIES	\$1,935,989.40
---	-----------------------

City of Bloomington Utilities
Accounts Payable by G/L Distribution Report
Paydate: 06/29/18

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Stormwater O&M
Alliance Of Indiana Rural Water	10132	DR18-037 Operators Expo South 5/17/18 - Garrett Towell	75.00			75.00	
Allied Wholesale Electrical Supply, LLC	5417105	TD18-184 Wire strippers; polly cutters for truck 627	17.40	6.96		9.57	.87
All-Phase Electric Supply, INC	0740-243479	Credit memo for returned 120V coil - TD	(360.00)			(360.00)	
All-Phase Electric Supply, INC	0740-576503	Soft start 208-690VAC, transformer control for S C Booster - TD	4,185.42	4,185.42			
Al's Supply Company, INC (AlSCO Industrial)	246078	DM18-050 1-1/2" x 10' PVC-80 clear pipe; Item#1391-015	200.93			200.93	
American Water Works Association	7001530544	MN18-241 Membership renewal - Shawn Medsker	90.00	90.00			
American Water Works Association	7001572681	ADMIN18-071 Water Dist Op Training Handbook; Water Op Field text	277.00	277.00			
Aramark Uniform & Career Apparel Group, INC	05/31/18 Supply	Weekly mats & supplies - May 2018 - MN, SC, BP, DR, LAB	1,496.47	596.05		900.42	
B&H Electric and Supply, INC	0321238	DM18-052 Rotork Mod20H Knob Assembly, Rotork Mod20J window kit	1,992.66			1,992.66	
Barbara Smith (Wastewater 101 LLC)	2018-30-B	BP18-081 Certification Review Course - Tom Covey, Joe Potts	400.00			400.00	
Biochem, INC	16958	Green clean pro - DR	1,250.64			1,250.64	
Black & Veatch Corporation	1272349	S18-6208 - Blucher EQ Basin Preliminary Study to 06/01/18 - ENG	19,540.00			19,540.00	
Black Lumber Co INC	365439	Mini clamp, oak flat mold 8' - SC	33.90	13.56		20.34	
Black Lumber Co INC	365531	Staining rags, bolts, wood putty & misc - SC	50.95	20.38		30.57	
Black Lumber Co INC	365937	Drill bit - SC	16.99	6.80		10.19	
Bloomington Paint & Wallpaper Co	00390715	Frog tape, 3-pk roller covers, putty knife - BP	17.53			17.53	
Bloomington Paint & Wallpaper Co	00390967	Primer paint, brushes, scraper for painting metal surfaces - BP	508.85			508.85	
Brenntag Mid-South, INC	BMS000286	Robin 120 polymer - 4,600 @ 1.053 delivered 05/30/18 - MN	4,916.30	4,916.30			
Brenntag Mid-South, INC	BMS002038	Sodium hydroxide - 11,6206 @ 625.00 delivered 06/01/18 - MN	7,262.88	7,262.88			
Chemtrade Chemicals Corporation	92382473	Alum - 11,111 @ 434.00 delivered 05/31/18 - MN	4,822.17	4,822.17			
Chemtrade Chemicals Corporation	92387966	Alum - 11,045 @ 434.00 delivered 06/06/18 - MN	4,793.53	4,793.53			
Cintas First Aid & Safety #2	5010824722	1 bx of lens/screen wipes - MN	21.22	21.22			
Cintas First Aid & Safety #2	5010824787	Restock first aid cabinets @ Blucher - 06/05/18 - BP	86.65			86.65	
City Glass of Bloomington, INC	68875	Window for new office space - SC	48.39	19.36		29.03	
City Of Bloomington	Jul Dec 2018 HIT	July-Dec 2018 Health Insurance/Flex/Basic Life - ACCT	1,177,605.00	408,236.40		705,135.60	64,233.00
Contech Engineered Solutions, LLC	16774464	D18-95 PUR18-187 42" CMP(Arch) 49"x33" 14GA polymer CTD	3,297.00				3,297.00
Core & Main, LP	1810766	PUR18-156Q-A 6"x 1-1/2" service saddle (cc)	350.48	350.48			
Core & Main, LP	1915683	TD18-172 Metal 12" pipe flared end section for 469 E Kenwood	130.08				130.08
Core & Main, LP	1922531	PUR18-234 80 ft 8" ductile pipe	1,332.00	1,332.00			
Core & Main, LP	1924078	PUR18-202 6" Hymax grip coupling (2)	592.62	592.62			
Core & Main, LP	1936954	PUR18-210 4" PL-PL mission couplings; Part#AR-04-PL; (10)	148.20	148.20			

City of Bloomington Utilities
Accounts Payable by G/L Distribution Report
Paydate: 06/29/18

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Stormwater O&M
Core & Main, LP	1949700	PUR18-215 Phoenix pipe lube quarts (24)	86.40	34.56		51.84	
Core & Main, LP	1963890	PUR18-221 1-1/2" x 1" brass hex bushings (6)	47.40	47.40			
Creative Graphics, INC (dba Baugh Enterprises)	4747	10,000 12oz cups w/city seal (blue) - DIR	2,791.44	1,116.58		1,535.29	139.57
DLT Solutions, LLC	S1393402-CBU	AutoCAD Civil 3D Government subscription renewal - DIR	3,067.05	1,226.82		1,840.23	
Eco-Infrastructure Solutions, INC	10144	Repair Omni-eye III zoom camera on TV truck #550 - TD	1,253.11			1,253.11	
Electric Plus, INC	18795	S16-6000/PUR18-165 Professional services related to backflow	81.00			81.00	
Environmental Resource Associates	868505	Samples required for annual EPA Testing @ Blucher - BP	603.40			603.40	
Eurofins Eaton Analytical, INC	S302545	SOC 525.2 analysis of drinking water - LAB, DR	260.00	260.00			
Eurofins Eaton Analytical, INC	S302672	SOC Sample testing required for drinking water - LAB, DR	1,586.00	1,586.00			
Everett J Prescott, INC	5369443	W18-20600/S18-20600 TD18-132 Single & dual ports	14,068.62	5,627.45		8,441.17	
Everett J Prescott, INC	5369444	TD18-132 Adapters and 1" expander wheel	2,402.00	960.80		1,441.20	
Everett J Prescott, INC	5374029	TD18-145 4"F2 meter, dismantling jt, 12" spool, 2 gasket kits	10,082.69	4,033.08		6,049.61	
Everett J Prescott, INC	5374035	TD18-146 3" meter; dismantling jt; 3"x12"spool; 3"flange valve	4,244.39	1,697.76		2,546.63	
Executive Management Services, INC	228546	Monthly cleaning service @ Service Center - June 2018 - PUR	4,048.00	1,619.20		2,428.80	
Executive Management Services, INC	228547	Monthly cleaning service @ Dillman WWTP - June 2018 - DR	1,097.00			1,097.00	
Executive Management Services, INC	228548	Monthly cleaning service @ Blucher WWTP - June 2018 - BP	812.00			812.00	
Fastenal Company	INBLM206321	Restock supplies in machine - 06/11/18 - PUR	242.80	111.59		131.21	
Ferguson Enterprises, Inc	106270	PUR18-233 Hydrant 4.5' (2) and 1 hydrant 4'	5,545.00	5,545.00			
Ferguson Enterprises, Inc	0106338	PUR17-474Q Fastite pipe, yoke bar, VLV BX RSR	7,264.00	7,264.00			
Ferguson Enterprises, Inc	0115607	PUR17-474Q Classic WB67 HYD 4'6 OI Silver	1,855.00	1,855.00			
Ferguson Enterprises, Inc	CM007413	Credit memo for returned material on PUR17-467 - PUR	(1,944.00)	(1,944.00)			
Ferguson Enterprises, Inc	CM007520	PUR18-233 - Credit memo for correction to inv#0106270	(5,545.00)	(5,545.00)			
First Financial Bank, N.A.	S18-6203 #5	S18-6203 Retainage(Kokosing)Dillman Effluent Filter to 05/28-ENG	15,538.10			15,538.10	
Fisher Scientific Company, LLC	8210978	Conductivity standard 1000umhos - LAB, DR	70.42			70.42	
Fisher Scientific Company, LLC	8721335	pH Buffer 4, 7 & 10 - LAB, DR	121.51			121.51	
Fisher Scientific Company, LLC	9611742	Multi-agent spill kit, spill kit cabinet for lab - MN	1,291.67	1,291.67			
Freedom Business Solutions, LLC	10593	Toner cartridges for HP4050, HP402, HP2055 - SC, ACCT	289.90	115.96		173.94	
Freedom Business Solutions, LLC	10638	Toner for Blucher Poole - BP, DIR	98.00			98.00	
Greeley And Hansen, LLC	INV-0000534917	S16-6002 - South Central Interceptor to 05/25/18 - ENG	3,962.24			3,962.24	

City of Bloomington Utilities
Accounts Payable by G/L Distribution Report
Paydate: 06/29/18

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Stormwater O&M
Greeley And Hansen, LLC	INV-0000536469	S18-6201 - Dillman WWTP Facilities Plan-Phase 2 to 06/01/18 -ENG	26,334.75			26,334.75	
HACH Company	10885971	MN18-126 Lamp, DR3900, DR3800, DR2800, LICO; Item#LZV565	123.00	123.00			
HACH Company	10974222	DL18-056 Pipette tips, 1.0-5.0ml; pipette tips, 0.2-1.0ml	239.92			239.92	
HACH Company	10974232	DL18-055 Ammonia ULR, LR, & HR; ammonia std soln, 100ppm	1,518.80			1,518.80	
HD Supply Facilities Maintenance - (USA Bluebook)	580883	DL18-051 Polyseed BOD seed inoculum	245.51			245.51	
HD Supply Facilities Maintenance - (USA Bluebook)	589136	DL18-051 Bromothymol blue Indicator 120mL	34.52			34.52	
Indiana Oxygen Company, INC	08501355	Monthly cylinder rental @ Dillman WWTP - DR	174.90			174.90	
Indiana Safety Company, INC	0093110-IN	PUR18-204 Type R, Class 2 safety vests, lime polyester mesh; 100	553.91	221.56		304.65	27.70
Indiana Underground Plant Protection Service, INC	70926	Monthly per ticket fee - 2,164 @ .95 ea - 04/01-04/30/18 - TD	2,055.80	822.32		1,233.48	
Indiana University Health Bloomington, INC	00075481-00	Drug screen DOT 5 Panel for 1 TD employee 05/24/18 - TD	45.00	18.00		27.00	
Indiana University Health Bloomington, INC	00075482-00	Drug screen DOT 5 Panel for 1 TD employee 05/25/18 - TD	45.00	18.00		27.00	
Indiana University Health Bloomington, INC	00075483-00	Hep B vaccine, Admin toxoid single-1 Dillman employee 5/22/18-DR	99.00			99.00	
Indiana University Health Bloomington, INC	00075485-00	Hep B vaccine, Admin toxoid single-1 Dillman employee 5/21/18-DR	99.00			99.00	
Interstate All Battery Center of Bloomington, INC	1903301007985	3 Batteries for stock and SW Booster Station - BS, TD	56.70	56.70			
Interstate Battery System of Bloomington, INC	102466	Battery for mule - DR	69.00			69.00	
JCI Jones Chemicals, INC	757680	Sodium hypochlorite - 4,651 @ .7960 delivered 05/31/18 - MN	3,702.20	3,702.20			
JCI Jones Chemicals, INC	758364	Sodium hypochlorite - 3,928 @ .7960 delivered 06/04/18 - DR	3,126.68			3,126.68	
John Deere Financial (Rural King)	JRNL#A60199/62	Brush knife for cutting weeds - MN	32.95	32.95			
Kirby Risk Corp	S109864390.001	2 hp 1755 rpm 60hz motor for pump #5 - DR	538.33			538.33	
Kirby Risk Corp	S109870163.001	Copper ground rod, ground rod clamps, ACV detector - TD, PUR	258.91	103.56		155.35	
Kleindorfer Hardware & Variety	05/25/18 #2	Park bench mounting - ENG, PUR	5.67	2.27		3.40	
Kokosing Industrial, INC	S18-6203 #5	S18-6203 Dillman WWTP Effluent Filter Improv to 05/28/18 - ENG	378,787.90			378,787.90	
Koorsen Fire & Security, INC	4399310	Panic button alarm monitoring - 05/01-07/31/18 - SC	81.94	32.78		49.16	
Koorsen Fire & Security, INC	4430591	Fire alarm monitoring @ Washington St Storage 6/01-8/31/18 - SC	82.59	33.04		49.55	
Koorsen Fire & Security, INC	4460155	Fire alarm monitoring - 07/01-09/30/18 - SC	97.89	39.16		58.73	
Logical Concepts, INC (Omnisite)	60363	Monthly cellular fee for XR-50 Omni-Site - 06/01-06/30/18 - ENG	1,150.00			1,150.00	

City of Bloomington Utilities
Accounts Payable by G/L Distribution Report
Paydate: 06/29/18

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Stormwater O&M
Menards, INC	94400	Misc boards, 12' pro-rib & supplies to repair pole building - BP	2,573.23			2,573.23	
Menards, INC	95801	Pliers, totes, mouse traps, claw hammer, liquid nails - MN	91.39	91.39			
Menards, INC	95813	Screwdriver set, connector kit for ice maker, air mover - BP	99.97			99.97	
Menards, INC	96069	Freezer bags, pliers, wrench set, joint pliers - MN	59.07	59.07			
Menards, INC	96666	Straps, washer, sponge, shank, photo eye & misc - BP	160.73			160.73	
Menards, INC	97009	Channel lock, 4 1/2" stripper, pry bar, wire & wheel brush-BP	96.42			96.42	
Menards, INC	97020	2 12" Oscillating table fans, 2 high velocity fans - DR	47.96			47.96	
Menards, INC	97229-cbu	14" Shroud DC floor fan, 24" comm osc stand fan - DR	194.98			194.98	
Menards, INC	97442-CBU	Core anchor, unions, shovels, risers, primer, rakes & misc - BP	153.72			153.72	
Michael W Clouse (Clouse Inspection Services, LLC)	20168	S18-6207/ENG18-038 Inspection & repairs for tank floor @ Dillman	21,672.00			21,672.00	
Monroe County Government	062018-COBU	Misc copies made - 05/02-05/16/18 - ENG	19.00	7.60		11.40	
Nugent, INC (Utility Supply Company)	1252721	TD18-159 Repair metal detector; model #M66, Fisher M-Scope	166.37	66.55		91.50	8.32
Pace Analytical Services, INC	1850086870	Analysis of LLHg samples for annual Circle Proscop PT testing-ENV	180.00			180.00	
Paragon Micro, INC	828528	Dell Optiplex 3050 computer, web camera, keyboard/mouse - DIR	1,913.94	765.58		1,148.36	
Paragon Micro, INC	828813	Adobe Acrobat Pro License - B Carlton - TD, DIR	378.99	151.60		227.39	
Philip Peden	ENG18-054	Reimbursement for DIRT Conference in Greenwood 06/12/18-ENG	60.00	60.00			
Rapid Reproductions, INC	24614	PUR18-203 Print heads, var colors, for T-1300 plotter in ENG	214.69	85.88		128.81	
Richard's Small Engine, INC	302634	SCAG wing nut, PTO spring for SCAG cutter deck - DR	82.64			82.64	
Richardson Enterprises of Blgtn, LLC (FastSigns)	INV-5743	MN18-240 New daily sheets; 25"x38" paper poster - 13pt matte cov	969.86	969.86			
Ricoh USA, INC	5053406710-CBU	Ricoh copier maintenance - 04/17-05/16/18 - BP, DR, MN, SC	151.65	46.24		105.41	
Rogers Group, INC	0071165568	W18-4201 - Misc stone - Water, stock - 5/21-5/24/18 - TD	2,410.31	640.62	1,357.02	412.67	
Sal Chemical Co., INC	180213	Sodium bisulfite - 34,040 @ .1283 delivered 05/23/18 - DR	4,367.33			4,367.33	
South Central Community Action Program INC	2018-06	Admin expense for Assistance Program May 2018 - ACCT	200.25	80.10		110.14	10.01
Staples Contract & Commercial, INC	3378613004	White copy paper - SC, PUR	318.84	127.54		191.30	
Staples Contract & Commercial, INC	3378613005	Wide format paper - ENG, PUR	127.32	50.93		76.39	
Staples Contract & Commercial, INC	3378613011	Stick pens black, calculator ribbon - CS	6.18	2.47		3.71	
Staples Contract & Commercial, INC	3378613036	Blue paper, legal & ledger paper, D1 labels, calc ribbon - BC/ACCT	67.13	26.85		40.28	
Staples Contract & Commercial, INC	3378613038	Martin yale automatic letter opener - BC, ACCT	233.42	93.37		140.05	
Staples Contract & Commercial, INC	3379226034	Inter-envelopes, blue paper, post-its, arc divider - SW, TD	161.64	64.66		88.90	8.08

City of Bloomington Utilities
Accounts Payable by G/L Distribution Report
Paydate: 06/29/18

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Stormwater O&M
Staples Contract & Commercial, INC	3379226035	Gel pens black, arc ruled refill paper - SW, TD	10.23	4.09		5.63	.51
Staples Contract & Commercial, INC	3379226037	Arc leather note book - SW, TD	15.94	6.38		8.76	.80
Staples Contract & Commercial, INC	3379226038	Box of 3-tab folders - TD	9.70			9.70	
Staples Contract & Commercial, INC	3379226064	Swingline 747 stapler - ACCT	19.54	7.82		11.72	
Staples Contract & Commercial, INC	3379226065	Purel,binder clips med&sm,folders,thermal roll- BC/ACCT	73.97	29.59		44.38	
Staples Contract & Commercial, INC	3379226066	Arc poly notebook - BC, ACCT	7.94	3.18		4.76	
Staples Contract & Commercial, INC	3379226067	Arc system flags,index dividers,bus card,dual pocket - BC, ACCT	14.70	5.88		8.82	
Staples Contract & Commercial, INC	3379226069	Arc system ruled refill paper - BC, ACCT	6.06	2.42		3.64	
State Of Indiana	06/05/18	Water usage - 05/01-05/31/18 - MN	15,504.92	15,504.92			
State Of Indiana	Sara Tracey A-SO	Application fee for Sara Tracey Wastewater Operator Cert - MN	30.00	30.00			
State Of Indiana	181454 05/2018	Inspection of Compressed air tank Board #314275 - DR	25.00			25.00	
State Of Indiana	181455 05/2018	Inspection of Compressed air tank Board #211323 - DR	25.00			25.00	
State Of Indiana	181456 05/2018	Inspection of Compressed air tank Board #181456 - DR	25.00			25.00	
State Of Indiana	181457 05/2018	Inspection of Compressed air tank Board #83488B - DR	25.00			25.00	
State Of Indiana	221781 05/2018	Inspection of Compressed air tank Board #484676 - DR	25.00			25.00	
Suburban Laboratories, INC	155504	Analysis of samples for annual Circle Proscio PT testing - ENV	772.00			772.00	
Sullivan-Brough, INC (Safety Wear)	3274013	Gas detector for lift station truck #689 - TD	801.66			801.66	
SunTrust Equipment Finance & Leasing Corp	1660285	Lease/purchase agreement for vehicles purchased in 2013 - ACCT	108,965.31	41,028.55		67,936.76	
Synchrony Bank	599394646655	PUR18-198 Rustoleum 268476 marking wands (6)	198.48	79.39		119.09	
The Stables Events, LLC (Izzy's Rentals)	6452	S18-6206/PUR18-190 2-day rental for (2) portable toilets @ DR	160.00			160.00	
ULINE, INC	97892613	PUR18-214 Key cabinet replacement tags	19.32	7.73		11.59	
United Laboratories, INC	INV224242	55 gallon drum of zyme out for odor control - LS, TD	3,441.11			3,441.11	
United Parcel Service, INC	000043094820 8	Shipping charges - 05/15/18 - DIR, PUR	52.34			52.34	
United Parcel Service, INC	000043094822 8	Shipping charges - 05/30/18 - MN, PUR	45.99	45.99			
United States Postal Service	#1216 06/30/18	Annual fees for post office box #1216 - ACCT	1,120.00	448.00		672.00	
United States Postal Service	#2500 06/30/18	Annual fees for post office box #2500 - ACCT	1,120.00	448.00		672.00	
Univar USA, INC	IN080722	Hydrofluorosilicic acid - 24.0109 @ 269.00 delivered 05/17/18-MN	6,458.92	6,458.92			
VET Environmental Engineering, LLC	3162	W17-4113 - Griffy Water Plant Demolition to 05/23/18 - ENG	7,582.38	7,582.38			
Virtuoso Sourcing Group, LLC	24996	Collection agency fee - 05/30/18 - AR	24.28	9.71		14.57	
W.W. Grainger, INC	9776145667	MN18-202 Please Flush Toilet sign; Safety sign, 10"x14", plastic	13.67	13.67			

City of Bloomington Utilities
Accounts Payable by G/L Distribution Report
Paydate: 06/29/18

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Stormwater O&M
W.W. Grainger, INC	9777562803	MN18-202 Safety sign, 10 x 14in, blk/green on white, Item#41F967	98.79	98.79			
W.W. Grainger, INC	9784036189	DM18-064 Hard hats, var colors; safety glasses; clear sideshield	486.76			486.76	
W.W. Grainger, INC	9802002940	DM18-070 Paint brushes; CPVC Ball Valve, True Union, Socket, 3"	1,199.04			1,199.04	
Water Solutions Unlimited, INC	44573	Sodium thiosulfate - 140 @ 4.64 delivered 05/22/18 - MN	649.60	649.60			
Water Solutions Unlimited, INC	44720	Sodium permanganate - 264 @ 7.76 delivered 06/04/18 - MN	2,048.64	2,048.64			
Wessler Engineering, INC	31954	W18-4203 N Old SR 37 Water System Distribution to 04/30/18 - ENG	4,800.00		4,800.00		
West Side Tractor Sales Co.	B27153	Boom protection kit for backhoe #625 - SW, TD	637.25	254.90		350.49	31.86
West Side Tractor Sales Co.	B27181	Extra keys made for TD equipment - SW, TD	102.39	40.96		56.31	5.12
Wyllies Floor Covering, INC	3017	W18-4208/MN18-136 Removal of old flooring & installation of new	12,114.17	12,114.17			
Grand total:			<u>1,935,989.40</u>	<u>560,114.73</u>	<u>6,157.02</u>	<u>1,301,824.73</u>	<u>67,892.92</u>

ACH
INTERDEPARTMENTAL
MEMO

To: Utilities Service Board
Sub: Scheduled ACH payment

From: Kim Robertson
Dept. Accounts Payable
Date: 06/14/18

G/L DATE: 06/14/18

Water Operations & Maintenance	0.00
Water Construction	0.00
Water Meter Deposit	0.00
Water Sinking	200,395.09
Water Hydrant Meter Rental	0.00
Water Debt Reserve	0.00
Total of Water Utilities as per the claims list:	<u><u>\$200,395.09</u></u>
Wastewater Operations & Maintenance	0.00
Wastewater Construction	0.00
Wastewater Sinking	0.00
Wastewater Debt Reserve	0.00
Total of Wastewater Utilities as per the claims list:	<u><u>\$0.00</u></u>
Stormwater	0.00
Stormwater Construction	0.00
Total of Stormwater Utility as per the claims list:	<u><u>\$0.00</u></u>
Total Water Utility:	<u><u>\$200,395.09</u></u>
Total Wastewater Utility:	<u><u>\$0.00</u></u>
Total Stormwater Utility:	<u><u>\$0.00</u></u>
TOTAL WATER, WASTEWATER & STORMWATER UTILITIES	<u><u>\$200,395.09</u></u>

ACH - Bank of New York - 2011 SRF Loan Payment - June 2018

City of Bloomington Utilities
Accounts Payable by G/L Distribution Report
Paydate: 06/14/18

SRF Payment - Due June 2018

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water Sinking
Bank Of New York	ACCT18-112-6	SRF Bloomington TAS#610026-2011 SRF Loan - June 2018	200,395.09	200,395.09
Grand total:			<u>200,395.09</u>	<u>200,395.09</u>

**UTILITIES SERVICE BOARD MOTION
MEETING ON JUNE 25, 2018
UTILITY BILLS**

To: Utilities Service Board
 Dept.
 Sub: Claims list filed: 06/14/18
 USB: 6/25/2018
 For Period: 06/04/18 - 06/14/18
 G/L Date: 06/19/18

From: Kim Robertson
 Dept. Accounts Payable
 Date: 06/14/18
 Paydate: 06/19/18

Utilities Department invoices filed with the City Controller June 14, 2018 and signed by the Utilities Service Board for payment June 19, 2018 as in accordance with the Utilities Service Board Resolution of August 7, 1973, be hereby approved and entered into the minutes of today's meeting. A copy of the list is filed, with any exceptions noted, is hereby attached and made a part of these proceedings.

Water Operations & Maintenance	730.79
--------------------------------	--------

Wastewater Operations & Maintenance	1,606.30
-------------------------------------	----------

Stormwater	
------------	--

Total Water Utility:	\$730.79
-----------------------------	-----------------

Total Wastewater Utility:	\$1,606.30
----------------------------------	-------------------

Total Stormwater Utility:	\$0.00
----------------------------------	---------------

TOTAL WATER, WASTEWATER & STORMWATER UTILITIES	\$2,337.09
---	-------------------

City of Bloomington Utilities
Accounts Payable by G/L Distribution Report
Paydate: 06/19/18

Utility Bills

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Wastewater O&M
Duke Energy	06/19/18	Service - May - June 2018 - LS, BS, TD	995.78	338.72	657.06
Smithville Telephone Co Inc	06/02/18 BP	Service - Blucher, fax, modem - 05/02-06/01/18 - BP	277.43		277.43
Smithville Telephone Co Inc	06/02/18 DR	Service - Dillman, fax - 05/02-06/01/18 - DR	243.50		243.50
Smithville Telephone Co Inc	06/02/18 MN	Service - Monroe, fax, intake, internet - 05/02-06/01/18 - MN	288.03	288.03	
Utilities District of Western Indiana REMC	75843-001 06/18	Service - Stone Chase LS - 05/01-06/01/18 - LS	131.00		131.00
Vectren	N1035813 06/18	Service - Monroe WTP - 05/02-06/05/18 - MN	104.04	104.04	
Vectren	N1236302 06/18	Service - Tamarron LS - 05/01-06/04/18 - LS, TD	297.31		297.31
Grand total:			2,337.09	730.79	1,606.30

WIRE TRANSFERS, FEES & PAYROLL FOR THE MONTH OF MAY, 2018

INDIANA DEPARTMENT OF REVENUE (SALES TAX - APRIL, 2018)	\$60,346.02
INDIANA DEPARTMENT OF REVENUE - RECEIPTS TAX 2ND QUARTER UTILITY RECEIPTS TAX	\$0.00
NPC CHARGE CARD FEES - APRIL, 2018	\$21,168.88
FIRST FINANCIAL ACCOUNT ANALYSIS FEES - APRIL, 2018	\$1,390.80
GROSS PAYROLL 6/22/2018	\$296,529.99
FICA TAX 6/22/2018	\$21,368.83
TOTAL	\$400,804.52

**UTILITIES SERVICE BOARD MOTION
MEETING ON JUNE 25, 2018
CUSTOMER REFUNDS**

To: Utilities Service Board
 Dept.
 Sub: Claims list filed: 06/18/18
 USB: 6/25/2018
 For Period: 06/05/18 - 06/18/18
 G/L Date: 06/29/18

From: Kim Robertson
 Dept. Accounts Payable
 Date: 06/04/18
 Paydate: 06/29/18

Utilities Department invoices filed with the City Controller June 18, 2018 and signed by the Utilities Service Board for payment June 29, 2018 as in accordance with the Utilities Service Board Resolution of August 7, 1973, be hereby approved and entered into the minutes of today's meeting. A copy of the list is filed, with any exceptions noted, is hereby attached and made a part of these proceedings.

Water Operations & Maintenance	
Wastewater Operations & Maintenance	
Stormwater	
Sanitation	10.00
Total Water Utility:	\$0.00
Total Wastewater Utility:	\$0.00
Total Stormwater Utility:	\$0.00
Total Sanitation Department:	\$10.00
 TOTAL WATER, WASTEWATER & STORMWATER UTILITIES	\$10.00

CUSTOMER REFUNDS

City of Bloomington Utilities
 Accounts Payable by G/L Distribution Report
 Paydate: 06/15/18

Vendor	Invoice No.	Invoice Description	Invoice Amount	Check No.	Reason for refund	Water Funds	Wastewater Funds	Stormwater Funds	Sanitation
John M Rogers	14076-015	Customer refund	\$10.00	25462	Was billed in March for Large item and was billed again in error on final bill for the same charge.				\$10.00
						\$0.00	\$0.00	\$0.00	\$10.00
						<u>\$10.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$10.00</u>
						<u>\$10.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$10.00</u>

**SPECIAL CHECK RUN
INTERDEPARTMENTAL
MEMO**

To: Accounting Department
Sub: Special Check Run
Paid: 06/22/18
G/L DATE: 06/22/18

From: Kim Robertson
Dept. Accounts Payable
Date: 06/19/18

Water Operations & Maintenance	0.00
Water Construction	0.00
Water Meter Deposit	0.00
Water Sinking	1,599,246.16
Water Hydrant Meter Rental	0.00
Water Debt Reserve	0.00

Total of Water Utilities as per the claims list: \$1,599,246.16

Wastewater Operations & Maintenance	0.00
Wastewater Construction	0.00
Wastewater Sinking	574,074.03

Total of Wastewater Utilities as per the claims list: \$574,074.03

Stormwater	0.00
Stormwater Construction	0.00

Total of Stormwater Utility as per the claims list: \$0.00

Total Water Utility: \$1,599,246.16

Total Wastewater Utility: \$574,074.03

Total Stormwater Utility: \$0.00

TOTAL WATER, WASTEWATER & STORMWATER UTILITIES \$2,173,320.19

Bank of New York & Huntington National Bank - Bond & State Revolving Fund Loan Payments due 07/01/18
Paid via ACH on 06/22/18

City of Bloomington Utilities
Accounts Payable by G/L Distribution Report
Paydate: 06/22/18

Bond & SRF Payments due 07/01/18

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water Sinking	Wastewater Sinking
Bank Of New York	MW18-001	Principal & Interest due 07/01/18 - 2003 Waterworks Bonds	279,187.50	279,187.50	
Bank Of New York	MW18-002	Principal and interest due 07/01/18 - 2011 Waterworks Bonds	980,975.00	980,975.00	
Bank Of New York	MW18-004	Principal & Interest due 07/01/18 -2017 Waterworks Revenue Bonds	148,621.89	148,621.89	
Bank Of New York	MW18-005	Interest due 07/01/18 - 2012 Sewer Bonds Series A	81,662.50		81,662.50
Bank Of New York	MW18-007	Interest due 07/01/18 - 2012 Sewer Bonds Series C	62,968.13		62,968.13
Bank Of New York	MW18-008	Interest due 07/01/18 - 2013 Sewer Bonds	98,078.00		98,078.00
Bank Of New York	MW18-010	Interest due 07/01/18 -2017 Sewer Bonds	90,000.00		90,000.00
Bank Of New York	MW18-011	Interest due 07/01/18 - SRF Loan #CS-182416-01	48,108.40		48,108.40
Bank Of New York	MW18-012	Interest due 07/01/18 - SRF Loan #WW-06445305	64,463.34		64,463.34
Bank Of New York	MW18-013	Interest due 07/01/18 - SRF Loan #WW-0644536	31,417.92		31,417.92
The Huntington National Bank	MW18-003	Principal & Interest due 7/01/18-2015 Waterworks Refunding Bonds	190,461.77	190,461.77	
The Huntington National Bank	MW18-009	Interest due 07/01/18 - 2015 WW Refunding Bonds	97,375.74		97,375.74
Grand total:			<u>2,173,320.19</u>	<u>1,599,246.16</u>	<u>574,074.03</u>



MEMORANDUM

TO: Chris Wheeler, Jeff Underwood, Mayor John Hamilton
FROM: City of Bloomington Utilities
DATE: June 21, 2018
RE: Agreement between City of Bloomington Utilities and Commercial Service

Funding Source:

Total Dollar Amount of Contract: \$6,000.00

Expiration Date of Contract: Effective for 1 year commencing on the effective date;
can be renewed for 3 additional 1 year terms

Department Head Initials of Approval:

Due Date for Signature: June 21, 2018

Record Destruction Date (Legal Dept to fill in):

PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS
ATTORNEY: Chris Wheeler

ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS
DEPARTMENTAL EMPLOYEE: Kim Alexander

Summary of Contract:

This contract is for on-call services.



MEMORANDUM

TO: Chris Wheeler, Jeff Underwood, Mayor John Hamilton
FROM: City of Bloomington Utilities
DATE: June 21, 2018
RE: Agreement between City of Bloomington Utilities and Flygt/Xylem

Funding Source:

Total Dollar Amount of Contract: \$20,000.00

Expiration Date of Contract: Effective for 1 year commencing on the effective date;
can be renewed for 3 additional 1 year terms

Department Head Initials of Approval:

Due Date for Signature: June 21, 2018

Record Destruction Date (Legal Dept to fill in):

**PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS
ATTORNEY: Chris Wheeler**

**ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS
DEPARTMENTAL EMPLOYEE: Kim Alexander**

Summary of Contract:

This contract is for on-call services.



MEMORANDUM

TO: Chris Wheeler, Jeff Underwood, Mayor John Hamilton

FROM: City of Bloomington Utilities

DATE: June 21, 2018

RE: Agreement between City of Bloomington Utilities and *All Season Heating + Cooling*

Funding Source:

Total Dollar Amount of Contract: \$12,000.00

Expiration Date of Contract: Effective for 1 year commencing on the effective date; can be renewed for 3 additional 1 year terms

Department Head Initials of Approval:

Due Date for Signature: June 21, 2018

Record Destruction Date (Legal Dept to fill in):

PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS ATTORNEY: Chris Wheeler

ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS DEPARTMENTAL EMPLOYEE: Kim Alexander

Summary of Contract:

This contract is for on-call services.



MEMORANDUM

TO: Controller
FROM: Cindy Shaw, Utilities
DATE: June 5, 2018
RE: Request for Approval of Agreement with Ingersoll Rand to Repair Air Compressor #2 at Monroe WTP

Funding Source: 009-61-900004-U62032

Total Dollar Amount of Contract: \$1096.40

Expiration Date of Contract: August 31, 2018

Department Head Initials of Approval:

Due Date For Signature: June 20, 2018

Record Destruction Date (Legal Dept to fill in): 8/31/2018

Legal Tracking #: 18-314

PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS ATTORNEY:

Chris Wheeler

ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS DEPARTMENTAL EMPLOYEE:

Cindy Shaw

Summary of Contract: Repair of Air Compressor #2 including replacement of element separator, orifice for check valve, and filter coolant by Ingersoll Rand Company (Contractor) at Monroe WTP.



MEMORANDUM

TO: Controller
FROM: Cindy Shaw, Utilities
DATE: June 19, 2018
RE: Paul Young Plumbing Agreement for Installation of Service Lines on Hillside Drive and 1st Street

Funding Source: \$3950.00 from 009-10500/W17-4105
\$2500.00 from 009-10500/W18-4200

Total Dollar Amount of Contract: \$6450.00

Expiration Date of Contract: August 31, 2018

Department Head Initials of Approval:

Due Date For Signature: June 20, 2018

Record Destruction Date (Legal Dept to fill in): 2028

Legal Tracking #: 18-284

PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS ATTORNEY:

Chris Wheeler

ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS DEPARTMENTAL EMPLOYEE:

Cindy Shaw

Summary of Contract: Paul Young Plumbing (Contractor) to install service lines at 1623 E. 1st Street and 1724 E. Hillside Drive in Bloomington, Indiana.



MEMORANDUM

TO: Mayor & Controller
FROM: Michael Hicks, Utilities
DATE: June 6, 2018
RE: Approval of Agreement for Services with SSI Services, LLC

Funding Source: 009-U13121

Total Dollar Amount of Contract: \$29,296.00

Expiration Date of Contract: August 31, 2018

Department Head Initials of Approval: *vk*

Due Date For Signature: June 7, 2018

Record Destruction Date (Legal Dept to fill in): 8/31/2028

Legal Tracking #: 18-303

PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS ATTORNEY:

Chris Wheeler

ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS DEPARTMENTAL EMPLOYEE:

Michael Hicks

Summary of Contract: Contractor shall remove regulated asbestos containing material (RACM) at decommissioned Griffy Water Treatment Plant. The RACM to be removed includes approximately 35 cubic feet of damaged floor tiles and associated mastic and approximately 1,317 linear feet of thermal system insulation.



MEMORANDUM

TO: Chris Wheeler
FROM: Nancy Axsom
DATE: 6/5/18
RE: CBU Hydrant Maintenance and System Capacity Testing Contract

Funding Source: 009-U10500 (water)

Total Dollar Amount of Contract: \$113,040

Expiration Date of Contract: 12/31/18 w/option to renew

Department Head Initials of Approval: JLS

Due Date For Signature: 6/13/18

Record Destruction Date (Legal Dept to fill in):

Legal Department Internal Tracking #:

PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS ATTORNEY:

ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS DEPARTMENTAL EMPLOYEE:

Nancy Axsom

Summary of Contract:

This contract is for the 2018 maintenance of all of CBU's fire hydrants and system capacity testing of ¼ of those hydrants.



MEMORANDUM

TO: Controller, Mayor
FROM: Cindy Shaw, Utilities
DATE: May 7, 2018
RE: Approval of Agreement for Replacement of High Service Pump #2 Motor at Monroe WTP with Layne Christensen Company

Funding Source: 009-U31120

Total Dollar Amount of Contract: \$58,400.00

Expiration Date of Contract: August 31, 2018

Department Head Initials of Approval:

Due Date For Signature:

Record Destruction Date (Legal Dept to fill in): 2028

Legal Tracking #: 18-264

PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS ATTORNEY:

Chris Wheeler

ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS DEPARTMENTAL EMPLOYEE:

Cindy Shaw

Summary of Contract: Contractor will replace the motor for the High Service Pump #2 Motor by Layne Christensen Company (Contractor).



City of Bloomington Utilities - 2018

Miscellaneous Surplus Form

PAGE NO. 1

DEPT: Purchasing Department

DATE: 6/21/2018

DESCRIPTION	QTY	REASON DECLARED SURPLUS (works, needs repair, not repairable, etc)	SERIAL NO.	EQUIP / ASSET NUMBER	DISPOSITION REQUESTED (Please check one)	LOCATION (BUILDING & ROOM: BE SPECIFIC)	DEPT	REQUESTOR
1. KOORSEN A500 FIRE EXTINGUISHER	5	failed inspection			<input checked="" type="checkbox"/> Sell <input type="checkbox"/> Trade <input type="checkbox"/> Transfer <input type="checkbox"/> Dispose			
2. SMALL FIRE EXTINGUISHER	2	failed inspection	SE757007		<input checked="" type="checkbox"/> Sell <input type="checkbox"/> Transfer			
3. POST MASTER CLASSIC MAILBOX	1	works			<input checked="" type="checkbox"/> Sell <input type="checkbox"/> Transfer			
4. 25' DROP LIGHT EXTENSION CORD	1	status unknown			<input checked="" type="checkbox"/> Sell <input type="checkbox"/> Transfer			
5. MAKITA 10MM DRILL	1	retired-status unknown	427748		<input checked="" type="checkbox"/> Sell <input type="checkbox"/> Transfer			
6. CORD 24AWG TYPE CMP ROLL WIRE	2	surplus			<input checked="" type="checkbox"/> Sell <input type="checkbox"/> Transfer			
7. 1" PUMP HOSE (CLEAR)	10'	surplus			<input checked="" type="checkbox"/> Sell <input type="checkbox"/> Transfer			
8. 12V SUBMERSIBLE PUMP	1	retired-status unknown	137512		<input checked="" type="checkbox"/> Sell <input type="checkbox"/> Transfer			
9. 12V SUBMERSIBLE PUMP	1	retired-status unknown	593298		<input checked="" type="checkbox"/> Sell <input type="checkbox"/> Transfer			
10. SIX SECTION GRADE POLE	1	surplus			<input checked="" type="checkbox"/> Sell <input type="checkbox"/> Transfer			
11. 1" HOSE (BLACK)	25'	surplus			<input checked="" type="checkbox"/> Sell <input type="checkbox"/> Transfer			
12. HOSE SUCTION (CLEAR)	15'	surplus			<input checked="" type="checkbox"/> Sell <input type="checkbox"/> Transfer			
13. 5/8" HOSE (BLUE)	50'	surplus			<input checked="" type="checkbox"/> Sell <input type="checkbox"/> Transfer			
14. CLOTH MEN WORKING SIGNS	5	surplus			<input checked="" type="checkbox"/> Sell <input type="checkbox"/> Transfer			
15. STIHL TS 800 DEMO SAW	1	retired-status unknown			<input checked="" type="checkbox"/> Sell <input type="checkbox"/> Trade <input type="checkbox"/> Transfer <input type="checkbox"/> Dispose			
16. CABLE ZIPPER	1	retired-status unknown			<input checked="" type="checkbox"/> Sell <input type="checkbox"/> Trade <input type="checkbox"/> Transfer <input type="checkbox"/> Dispose			
17. AUDIO CASSETTE ERASER	1	obsolete			<input checked="" type="checkbox"/> Sell <input type="checkbox"/> Trade <input type="checkbox"/> Transfer <input type="checkbox"/> Dispose			
18. SONY CASSETTE RECORDER	1	obsolete			<input checked="" type="checkbox"/> Sell <input type="checkbox"/> Trade <input type="checkbox"/> Transfer <input type="checkbox"/> Dispose			
19. SONY RECORDER	1	obsolete	535126		<input checked="" type="checkbox"/> Sell <input type="checkbox"/> Trade <input type="checkbox"/> Transfer <input type="checkbox"/> Dispose			
20. SANYO CASSETTE RECORDER	1	obsolete			<input checked="" type="checkbox"/> Sell <input type="checkbox"/> Trade <input type="checkbox"/> Transfer <input type="checkbox"/> Dispose			
21. MAKITA HAMMER DRILL	1	retired-status unknown	586448		<input checked="" type="checkbox"/> Sell <input type="checkbox"/> Trade <input type="checkbox"/> Transfer <input type="checkbox"/> Dispose			
22. METROLOGIC INSTRUMENT HAND SCANNER	2	retired-status unknown	3098460331		<input checked="" type="checkbox"/> Sell <input type="checkbox"/> Trade <input type="checkbox"/> Transfer <input type="checkbox"/> Dispose			
23. LANDA STEAM PRESSURE WASHER	1	retired-status unknown	P0803-64400		<input checked="" type="checkbox"/> Sell <input type="checkbox"/> Trade <input type="checkbox"/> Transfer <input type="checkbox"/> Dispose			
24. TARGET PACHI STREET SAW	1	retired-status unknown	72026		<input checked="" type="checkbox"/> Sell <input type="checkbox"/> Trade <input type="checkbox"/> Transfer <input type="checkbox"/> Dispose			
25. WACKER NEUSON PT2 2" PUMP	1	retired-status unknown	5872808		<input checked="" type="checkbox"/> Sell <input type="checkbox"/> Trade <input type="checkbox"/> Transfer <input type="checkbox"/> Dispose			
26. TITAN INDUSTRIAL HD POWER WASHER	1	retired-status unknown	126412		<input checked="" type="checkbox"/> Sell <input type="checkbox"/> Trade <input type="checkbox"/> Transfer <input type="checkbox"/> Dispose			
27. MICROSOFT KEYBOARD	1	status unknown	7869147-00243		<input checked="" type="checkbox"/> Sell <input type="checkbox"/> Trade <input type="checkbox"/> Transfer <input type="checkbox"/> Dispose			

28	KENNSINGTON SCREEN GLARE	1	status unknown		<input checked="" type="checkbox"/> Sell	<input type="checkbox"/> Trade			
					<input type="checkbox"/> Transfer	<input type="checkbox"/> Dispose			
29	TRUC TEMPER WHEEL BARREL	2	status unknown		<input checked="" type="checkbox"/> Sell	<input type="checkbox"/> Trade			
					<input type="checkbox"/> Transfer	<input type="checkbox"/> Dispose			
30	10" ROCKWELL METER	1	status unknown	1280171	<input checked="" type="checkbox"/> Sell	<input type="checkbox"/> Trade			
					<input type="checkbox"/> Transfer	<input type="checkbox"/> Dispose			
31	RADIO SHACK HAZARD ALERT RADIO	1	status unknown		<input checked="" type="checkbox"/> Sell	<input type="checkbox"/> Trade			
					<input type="checkbox"/> Transfer	<input type="checkbox"/> Dispose			
32	HUSQVARNA DEMO SAW K120	1	retired-status unknown	*200W88*0053*01	<input checked="" type="checkbox"/> Sell	<input type="checkbox"/> Trade			
					<input type="checkbox"/> Transfer	<input type="checkbox"/> Dispose			
33	HUSQVARNA DEMO SAW K960	1	retired-status unknown		<input checked="" type="checkbox"/> Sell	<input type="checkbox"/> Trade			
					<input type="checkbox"/> Transfer	<input type="checkbox"/> Dispose			
34	HUSQVARNA DEMO SAW X-TORO	1	retired-status unknown		<input checked="" type="checkbox"/> Sell	<input type="checkbox"/> Trade			
					<input type="checkbox"/> Transfer	<input type="checkbox"/> Dispose			
35	STIHL DEMO SAW (BOX OF PARTS)	1	retired-status unknown		<input checked="" type="checkbox"/> Sell	<input type="checkbox"/> Trade			
					<input type="checkbox"/> Transfer	<input type="checkbox"/> Dispose			
36	TIRES 4.10/3.50-4	2	NEEDS DISPOSAL		<input checked="" type="checkbox"/> Sell	<input type="checkbox"/> Trade			
					<input type="checkbox"/> Transfer	<input type="checkbox"/> Dispose			
37	IGLOO 5GAL DRINKING COOLER	1	status unknown		<input checked="" type="checkbox"/> Sell	<input type="checkbox"/> Trade			
					<input type="checkbox"/> Transfer	<input type="checkbox"/> Dispose			
38	SULLAIR 90# JACKHAMMER	1	retired-status unknown	9539019	<input checked="" type="checkbox"/> Sell	<input type="checkbox"/> Trade			
					<input type="checkbox"/> Transfer	<input checked="" type="checkbox"/> Dispose			
39	SULLAIR 90# JACKHAMMER	1	retired-status unknown	3153678	<input checked="" type="checkbox"/> Sell	<input type="checkbox"/> Trade			
					<input type="checkbox"/> Transfer	<input type="checkbox"/> Dispose			
40	JACKHAMMER	1	retired-status unknown		<input checked="" type="checkbox"/> Sell	<input type="checkbox"/> Trade			
					<input type="checkbox"/> Transfer	<input type="checkbox"/> Dispose			
41	JACKHAMMER	1	retired-status unknown	27668	<input checked="" type="checkbox"/> Sell	<input type="checkbox"/> Trade			
					<input type="checkbox"/> Transfer	<input type="checkbox"/> Dispose			
42	HONDA PUMP	1	retired-status unknown	WAT5-1198594	<input checked="" type="checkbox"/> Sell	<input type="checkbox"/> Trade			
					<input type="checkbox"/> Transfer	<input type="checkbox"/> Dispose			
43	HONDA PUMP	1	retired-status unknown	AY5-GCALT-1071510	<input checked="" type="checkbox"/> Sell	<input type="checkbox"/> Trade			
					<input type="checkbox"/> Transfer	<input type="checkbox"/> Dispose			
44	HONDA PUMP	1	retired-status unknown	AY5-GCALT-1157354	<input checked="" type="checkbox"/> Sell	<input type="checkbox"/> Trade			
					<input type="checkbox"/> Transfer	<input type="checkbox"/> Dispose			
45	HONDA PUMP	1	retired-status unknown	AY5-GCALT-1388260	<input checked="" type="checkbox"/> Sell	<input type="checkbox"/> Trade			
					<input type="checkbox"/> Transfer	<input type="checkbox"/> Dispose			
46	HONDA PUMP	1	retired-status unknown	WZBR-1000190	<input checked="" type="checkbox"/> Sell	<input type="checkbox"/> Trade			
					<input type="checkbox"/> Transfer	<input type="checkbox"/> Dispose			
47	HONDA PUMP	1	retired-status unknown	GCAG-160824-AY2	<input checked="" type="checkbox"/> Sell	<input type="checkbox"/> Trade			
					<input type="checkbox"/> Transfer	<input type="checkbox"/> Dispose			
48	HONDA PUMP	1	retired-status unknown	GCALT-1458360	<input checked="" type="checkbox"/> Sell	<input type="checkbox"/> Trade			
					<input type="checkbox"/> Transfer	<input type="checkbox"/> Dispose			
49	HONDA PUMP	1	retired-status unknown	GCALT-1173155	<input checked="" type="checkbox"/> Sell	<input type="checkbox"/> Trade			
					<input type="checkbox"/> Transfer	<input type="checkbox"/> Dispose			
50	GUZZLER 600 PUMP	1	retired-status unknown	6-600-4	<input checked="" type="checkbox"/> Sell	<input type="checkbox"/> Trade			
					<input type="checkbox"/> Transfer	<input type="checkbox"/> Dispose			
51	SANBORN 1/2" IMPACT	1	retired-status unknown		<input checked="" type="checkbox"/> Sell	<input type="checkbox"/> Trade			
					<input type="checkbox"/> Transfer	<input type="checkbox"/> Dispose			
52	NAPA 1/2" IMPACT	1	retired-status unknown	B12090556	<input checked="" type="checkbox"/> Sell	<input type="checkbox"/> Trade			
					<input type="checkbox"/> Transfer	<input type="checkbox"/> Dispose			
53	CRAFSTMAN 1/2" IMPACT	1	retired-status unknown	05 F-1775	<input checked="" type="checkbox"/> Sell	<input type="checkbox"/> Trade			
					<input type="checkbox"/> Transfer	<input type="checkbox"/> Dispose			
54	IR 1/2" IMPACT	1	retired-status unknown		<input checked="" type="checkbox"/> Sell	<input type="checkbox"/> Trade			
					<input type="checkbox"/> Transfer	<input type="checkbox"/> Dispose			
55	CRAFSTMAN 1/2" IMPACT	1	retired-status unknown		<input checked="" type="checkbox"/> Sell	<input type="checkbox"/> Trade			
					<input type="checkbox"/> Transfer	<input type="checkbox"/> Dispose			
56	IR 1/2" IMPACT	1	retired-status unknown		<input checked="" type="checkbox"/> Sell	<input type="checkbox"/> Trade			
					<input type="checkbox"/> Transfer	<input type="checkbox"/> Dispose			
57	NAPA 1/2"IMPACT	1	retired-status unknown	50068	<input checked="" type="checkbox"/> Sell	<input type="checkbox"/> Trade			
					<input type="checkbox"/> Transfer	<input type="checkbox"/> Dispose			

8	CAMPBELL HAUSFELD 1/2" IMPACT	1	retired-status unknown	TL1002		<input checked="" type="checkbox"/> Sell	<input type="checkbox"/> Trade			
						<input type="checkbox"/> Transfer	<input type="checkbox"/> Dispose			
9	CRAFTSMAN 1/2" IMPACT	1	retired-status unknown			<input checked="" type="checkbox"/> Sell	<input type="checkbox"/> Trade			
						<input type="checkbox"/> Transfer	<input type="checkbox"/> Dispose			
10	CRAFTSMAN 1/2" IMPACT	1	retired-status unknown			<input checked="" type="checkbox"/> Sell	<input type="checkbox"/> Trade			
						<input type="checkbox"/> Transfer	<input type="checkbox"/> Dispose			
12	SHARP	1	status unknown	AR-M207		<input checked="" type="checkbox"/> Sell	<input type="checkbox"/> Trade	OLMAN ADMIN	UT/DR	GT
						<input type="checkbox"/> Transfer	<input type="checkbox"/> Dispose			
13	WHITE GOLF CART	1	status unknown		26	<input checked="" type="checkbox"/> Sell	<input type="checkbox"/> Trade	AST TUNNEL	UT/DR	GT
						<input type="checkbox"/> Transfer	<input type="checkbox"/> Dispose			
14	DARK ORANGE CHAIRS	4	no longer needed			<input checked="" type="checkbox"/> Sell	<input type="checkbox"/> Trade	UTENANCE BLDG	UT/DR	GT
						<input type="checkbox"/> Transfer	<input type="checkbox"/> Dispose			
15	LIGHT FADED ORANGE CHAIRS	2	no longer needed			<input checked="" type="checkbox"/> Sell	<input type="checkbox"/> Trade	UTENANCE BLDG	UT/DR	GT
						<input type="checkbox"/> Transfer	<input type="checkbox"/> Dispose			
16	WHITE CHAIR	1	no longer needed			<input checked="" type="checkbox"/> Sell	<input type="checkbox"/> Trade	UTENANCE BLDG	UT/DR	GT
						<input type="checkbox"/> Transfer	<input type="checkbox"/> Dispose			
17	BATTERY CHARGERS	6	status unknown			<input checked="" type="checkbox"/> Sell	<input type="checkbox"/> Trade	UTENANCE BLDG	UT/DR	GT
						<input type="checkbox"/> Transfer	<input type="checkbox"/> Dispose			

UNIT #621 NEEDS TO BE TAKEN OFF OF SURPLUS & PUT BACK INTO SERVICE										
621	2 Ton Truck With Utility Body & Underdeck Compressor With Crane			Yellow	2001		Diesel	4/16/2001		
UNIT #704 NEEDS TO BE PUT ON SURPLUS LIST & TAKEN TO AUCTION IN 2018										
704	heavy 1 Ton 4 WD Utility Truck With Crane And Diesel Engine			Yellow	2003		Replaced by 690	Diesel		