City of Bloomington
Common Council

Legislative Packet

Wednesday, 07 June 2017

Committee of the Whole

For legislation and material regarding
Resolution 17-29 and Ordinance 17-27,
please consult the 31 May 2017 Legislative Packet.

All other legislation and material contained herein.

Office of the Common Council
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City of Bloomington Indiana

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To: **Council Members**
From: **Council Office**
Re: **Weekly Packet Memo**
Date: **June 2, 2017**

Packet Related Material

Memo
Agenda
Calendar
Notices and Agendas:
Notice

Legislation for Discussion at the Committee of the Whole on June 7th

- **App Ord 17-02** To Specially Appropriate from the General Fund, Parks General Fund, Motor Vehicle Highway Fund, Parking Facilities Fund, Parking Meter Fund, and Vehicle Replacement Fund Expenditures Not Otherwise Appropriated (Appropriating a Portion of the Amount of Funds Reverted to Various City Funds at the End of 2016 for Unmet Needs in 2017) - *Revised*
    - Memo to the Council from Jeffrey Underwood, Controller - *Revised*

  Contact: Jeff Underwood at 812-349-3412, underwoj@bloomington.in.gov

  Please see this packet for revised legislation and memo (and note that all the revisions are minor and non-substantive).

  Tax Abatement Petition for Property at Gourley and Kinser Pikes (Petitioner, Naples, LLC)

- **Res 17-29** To Designate an Economic Revitalization Area, Approve the Statements of Benefits, and Authorize Periods of Abatement for Real Property Improvements - Re: Property Located at N. Kinser Pike 53-05-28-300-170.000-005 (015-38250) (Naples, LLC, Petitioner)

- **Ord 17-27** To Designate an Economic Development Target Area (EDTA) - Re: Property Located at N. Kinser Pike and Identified by the Monroe County Parcel ID Number 53-05-28-300-170.000-005 (015-38250) (Naples, LLC, Petitioner)

Contacts:
Alex Crowley, Director of Economic and Sustainable Development, 812-349-3477, crowleya@bloomington.in.gov;
Thomas Cameron, Attorney, City Legal, 812-349-3557, cameront@bloomington.in.gov

Please see the weekly Council Legislative Packet issued for the 31 May 2017 Regular Session for the legislation, associated material, and summary.

Memo

An Appropriation Ordinance, Resolution and Ordinance Ready for Discussion at the Committee of the Whole on Wednesday June 7th

There are three pieces of legislation ready for discussion at the Committee of the Whole next Wednesday: an appropriation ordinance (appropriating reversions from the end of 2016) and a resolution/ordinance pair (which would approve a tax abatement for a project with a workforce housing component). Revised versions of the appropriation ordinance and memo are included in this packet and the remaining materials and summaries can be found online as indicated above.

Please know that another resolution/ordinance pair, also included in last week's packet, merely correct a previous tax abatement and will appear on the agenda for the 14 June 2107 Regular Session without being heard at the Committee of the Whole next week.

NOTICE AND AGENDA
BLOOMINGTON COMMON COUNCIL COMMITTEE OF THE WHOLE
6:30 P.M., WEDNESDAY, JUNE 07, 2017
COUNCIL CHAMBERS
SHOWERS BUILDING, 401 N. MORTON ST.

Chair: Allison Chopra

1. Appropriation Ordinance 17-02 -- To Specially Appropriate from the General Fund, Parks General Fund, Motor Vehicle Highway Fund, Parking Facilities Fund, Parking Meter Fund, and Vehicle Replacement Fund Expenditures Not Otherwise Appropriated (Appropriating a Portion of the Amount of Funds Reverted to Various City Funds at the End of 2016 for Unmet Needs in 2017)

Asked to attend: Jeff Underwood, Controller

2. Resolution 17-29 -- To Designate an Economic Revitalization Area, Approve the Statements of Benefits, and Authorize Periods of Abatement for Real Property Improvements - Re: Property Located at N. Kinser Pike 53-05-28-300-170.000-005 (015-38250) (Naples, LLC, Petitioner)

Asked to attend: Alex Crowley, Director, Economic and Sustainable Development
Thomas Cameron, Assistant City Attorney
Representative of Petitioner

3. Ordinance 17-27 -- To Designate an Economic Development Target Area (EDTA) - Re: Property Located at N. Kinser Pike and Identified by the Monroe County Parcel ID Number 53-05-28-300-170.000-005 (015-38250) (Naples, LLC, Petitioner)

Asked to attend: Alex Crowley, Director, Economic and Sustainable Development
Thomas Cameron, Assistant City Attorney
Representative of Petitioner

*Auxiliary aids for people with disabilities are available upon request with adequate notice.
Please call (812)349-3409 or e-mail council@bloomington.in.gov.

Posted and Distributed: 02 June, 2017

City of Bloomington
Office of the Common Council

To Council Members
From Council Office
Re Weekly Calendar – 05-10 June 2017

Monday, 05 June

12:00 pm Affordable Living Subcommittees, Hooker Conference Room
5:00 pm Redevelopment Commission, McCloskey
5:30 pm Plan Commission – Special Meeting, Chambers

Tuesday, 06 June

4:00 pm Bloomington Community Farmers' Market, Madison St. between 6th and 7th St.
4:00 pm Board of Public Safety, McCloskey

Wednesday, 07 June

5:30 pm Commission on Hispanic and Latino Affairs, McCloskey
6:30 pm Common Council – Committee of the Whole, Chambers

Thursday, 08 June

12:00 pm Housing Network, McCloskey
4:00 pm Solid Waste Management District, Judge Nat U. Hill, III Room, 301 N. College Ave.
5:00 pm Bloomington Historic Preservation Commission, McCloskey
5:30 pm Jack Hopkins Social Services Funding Committee – Debriefing Meeting, Council Library

Friday, 09 June

1:30 pm Metropolitan Planning Organization – Policy Committee, Chambers

Saturday, 10 June

8:00 am Bloomington Community Farmers' Market, 401 N. Morton St.

*Auxiliary aids for people with disabilities are available upon request with adequate notice. Please contact the applicable board or commission or call (812) 349-3400.

Posted and Distributed: Friday, 02 June 2017

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APPROPRIATION ORDINANCE 17-02

TO SPECIALLY APPROPRIATE FROM THE GENERAL FUND, PARKS GENERAL FUND, MOTOR VEHICLE HIGHWAY FUND, PARKING FACILITIES FUND, PARKING METER FUND, AND VEHICLE REPLACEMENT FUND EXPENDITURES NOT OTHERWISE APPROPRIATED (Appropriating a Portion of the Amount of Funds Reverted to Various City Funds at the End of 2016 for Unmet Needs in 2017)

WHEREAS, the Animal Care & Control desires to increase its budget Classification 4 – Capital Outlays in order to provide for the replacement of vehicles; and

WHEREAS, the City Clerk desires to increase its budget in Classification 2 – Supplies and Classification 3 – Services and Charges to provide for additional supplies and equipment; and

WHEREAS, the Council Office desires to increase its budget in Classification 1 – Personal Services, Classification 2 – Supplies and Classification 3 – Services and Charges in order to provide for additional funds for interns, supplies and training; and

WHEREAS, the Community & Family Resources desires to increase its budget in Classification 2 – Supplies and Classification 3 – Services and Charges in order to provide additional supplies, education and training for City employees, workshops grants and other needs; and

WHEREAS, the Controller's Office desires to increase its budget in Classification 3 – Services and Charges, in order to replenish funds for outside services; and

WHEREAS, the Office of Economic and Sustainable Development desires to increase its budget in - Classification 3 – Services and Charges in order to provide for arts and sustainable projects; and

WHEREAS, the Public Works Facilities Department desires to increase its budget in - Classification 3 – Services and Charges and Classification 4 – Capital Outlays in order to provide for equipment and vehicles; and

WHEREAS, the Fire Department desires to increase its budget in Classification 3 – Services and Charges in order to provide for additional materials; and

WHEREAS, the Housing & Neighborhood Development Department desires to increase its budget in Classification 2 – Supplies and Classification 3 – Services and Charges in order to provide for supplies, training, equipment and other services; and

WHEREAS, the Human Resources Department desires to increase its budget in Classification 3 – Services and Charges in order to provide for outside services; and

WHEREAS, the Information Technology Department desires to increase its budget in Classification 1 – Personal Services, Classification 3 – Services and Charges, and Classification 4 – Capital Outlays in order to provide for additional part-time assistance, replenish outside services and vehicle replacement; and

WHEREAS, the Legal Department desires to increase its budget in Classification 1 – Personal Services, Classification 3 – Services and Charges, and Classification 4 – Capital Outlays in order to provide for additional outside services and vehicle replacement; and

WHEREAS, the Planning & Transportation Department desires to increase its budget in Classification 3 – Services and Charges, and Classification 4 – Capital Outlays in order to provide for additional outside services and vehicle replacement; and

WHEREAS, the Police Department desires to increase its budget in Classification 4 – Capital Outlays in order to provide for equipment replacement; and

WHEREAS, the Public Works Department desires to increase its budget in Classification 4 – Capital Outlays in order to provide for vehicle replacement; and

WHEREAS, the Parks Department for the Parks General Fund desires to increase its budget in Classification 4 – Capital Outlays in order to provide for equipment and vehicle replacement; and

WHEREAS, the Public Works Department for the Motor Vehicle Highway Fund desires to increase its budget in Classification 4 – Capital Outlays in order to provide for vehicle replacement; and

WHEREAS, the Public Works Department for the Parking Facilities Fund desires to increase its budget in Classification 3 – Services and Charges, and Classification 4 – Capital Outlays in order to provide for outside services and facilities repair; and

WHEREAS, the Police Department for the Parking Meter Fund desires to increase its budget in Classification 3 – Services and Charges, and Classification 4 – Capital Outlays in order to provide for outside services and vehicle replacement; and

WHEREAS, the Controller's Office for the Vehicle Replacement Fund desires to increase its budget in Classification 4 – Capital Outlays in order to provide for vehicle replacement;

NOW, THEREFORE, BE IT HEREBY ORDAINED BY THE COMMON COUNCIL OF THE CITY OF BLOOMINGTON, MONROE COUNTY, INDIANA, THAT:

SECTION I. For the expenses of said municipal corporation the following additional sums of money are hereby appropriated and ordered set apart from the funds herein named and for the purposes herein specified, subject to the laws governing the same:

	AMOUNT REQUESTED
General Fund – Animal Shelter	
Classification 4 – Capital Outlays	$ 135,000.00
Total General Fund – Animal Shelter	135,000.00
General Fund – City Clerk	
Classification 2 – Supplies	$ 7,402.00
Classification 3 – Services and Charges	$ 505.00
Total General Fund – City Clerk	7,907.00
General Fund – City Council	
Classification 1 – Personal Services	$ 6,000.00
Classification 2 – Supplies	$ 1,500.00
Classification 3 – Services and Charges	$ 944.00
Total General Fund – City Council	8,444.00
General Fund – Community and Family Resources	
Classification 2 – Supplies	$ 4,981.00
Classification 3 – Services and Charges	$ 6,150.00
Total General Fund – Community and Family Resources	11,131.00
General Fund – Controller	
Classification 3 – Services and Charges	$ 325,000.00
Total General Fund – Controller	325,000.00
General Fund – Economic & Sustainable Development	
Classification 3 – Services and Charges	$ 10,325.00
Total General Fund – ESD	10,325.00
General Fund – Public Works - Facilities	
Classification 3 – Services and Charges	$ 84,698.00
Classification 4 – Capital Outlays	$ 103,000.00
Total General Fund – Public Works - Facilities	187,698.00
General Fund – Fire	
Classification 3 – Services and Charges	$ 618.00
Total General Fund – Fire	618.00

General Fund – Housing & Neighborhood Development (HAND)		
Classification 2 – Supplies	$	12,000.00
Classification 3 – Other Services & Charges	$	40,000.00
Total General Fund – HAND		52,000.00
General Fund – Human Resources		
Classification 3 – Other Services & Charges	$	46,295.00
Total General Fund – Human Resources		46,295.00
General Fund – Information Technology Services		
Classification 1 – Personal Services	$	2,000.00
Classification 3 – Other Services & Charges	$	16,000.00
Classification 4 – Capital Outlays	$	29,000.00
Total General Fund – ITS		47,000.00
General Fund – Legal		
Classification 1 – Personal Services	$	3,000.00
Classification 3 – Other Services & Charges	$	100,000.00
Classification 4 – Capital Outlays	$	32,000.00
Total General Fund – Legal		135,000.00
General Fund – Planning & Transportation		
Classification 3 – Other Services & Charges	$	174,280.00
Classification 4 – Capital Outlays	$	34,000.00
Total General Fund – Planning & Transportation		208,280.00
General Fund – Police		
Classification 4 – Capital Outlays	$	293,004.00
Total General Fund – Police		293,004.00
General Fund – Public Works		
Classification 4 – Capital Outlays	$	328,000.00
Total General Fund – Public Works		328,000.00
Grand Total General Fund (Fund #101)	$	**1,795,702.00**
Parks General Fund - Parks		
Classification 4 – Capital Outlays	$	86,500.00
Total Parks General Fund - Parks		86,500.00
Grand Total Parks General Fund (Fund # 200)	**$**	**86,500.00**
Parking Meter Fund - Police		
Classification 3 – Services & Charges	$	40,000.00
Classification 4 – Capital Outlays	$	53,000.00
Total Parking Meter Fund - Police		93,000.00
Grand Total Parking Meter Fund (Fund #455)	**$**	**93,000.00**
Parking Facilities Fund – Public Works		
Classification 3 – Services & Charges	$	40,000.00
Classification 4 – Capital Outlays	$	203,000.00
Total Parking Meter Fund – Public Works		243,000.00
Grand Total Parking Facilities Fund (Fund #452)	**$**	**243,000.00**

Motor Vehicle Highway Fund – Public Works		
Classification 4 – Capital Outlays	$	440,774.00
Total Motor Vehicle Highway Fund – Public Works		440,774.00
Grand Total Motor Vehicle Highway Fund (Fund #451)	**$**	**440,774.00**
Vehicle Replacement Fund – Controller		
Classification 4 – Capital Outlays	$	48,571.00
Total Vehicle Replacement Fund – Controller		48,571.00
Grand Total Vehicle Replacement Fund (Fund #610)	**$**	**48,571.00**
Grand Total All Funds	**$**	**2,707,547.00**

PASSED AND ADOPTED by the Common Council of the City of Bloomington, Monroe County, Indiana, upon this _____ day of _____, 2017.

_____
SUSAN SANDBERG, President
Bloomington Common Council

ATTEST:

_____
NICOLE BOLDEN, Clerk
City of Bloomington

PRESENTED by me to the Mayor of the City of Bloomington, Monroe County, Indiana, upon this _____ day of _____, 2017.

_____
NICOLE BOLDEN, Clerk
City of Bloomington

SIGNED and APPROVED by me upon this _____ day of _____, 2017.

_____
JOHN HAMILTON, Mayor
City of Bloomington

SYNOPSIS

This ordinance appropriates an additional $2,707,547 of funds from the General Fund, Parks General Fund, Motor Vehicle Highway Fund, Parking Meter Fund, Parking Facilities Fund and the Vehicle Replacement Fund. This amount is a portion of the $3,901,854 reverted to various City funds at the end of last year and will be used for temporary labor, supplies training, outside services, grants, equipment, and capital replacements.

Note: This legislation was revised after it was distributed in the weekly Council Legislative Packet on May 26, 2017 and introduced at the Regular Session on May 31, 2017. The revisions corrected references to some city departments which would receive funds via this legislation.

JOHN HAMILTON
MAYOR

CITY OF BLOOMINGTON

401 N Morton St
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JEFFREY H. UNDERWOOD
CONTROLLER

CONTROLLER'S OFFICE

p 812.349.3416
f 812.349.3456
controller@bloomington.in.gov

Memorandum

To: Council Members
From: John Hamilton, Mayor & Jeffrey Underwood, Controller
Date: May 25, 2017
Re: Appropriation Ordinance 17-02

Appropriation Ordinance 17-02 is represents our request to appropriate a portion of the 2016 budget reversions.year-end appropriation.

By the end of 2016, departments reverted a total of $3,901,854 in six (6) funds (General Fund, Parks General Fund, Motor Vehicle Highway, Parking Facilities, Parking Meter, and Vehicle Replacement).

As the Mayor has discussed on several occasions it is his goal for Department Heads to be good steward of the City's funds and to strive to find innovative ways to become as efficient as possible in utilizing these funds. In doing so, he stated it was also his goal to share savings with the Department on an equal basis. This proposed ordinance reflects those goals. Department including the Council and Clerks office were presented with their share of savings and asked to prepare a plan for the use of those funds. In addition, the Administration reviewed the remaining savings and developed a plan, with input from the Council, for the use of those funds.

Major themes from departments include funding for short-term personnel, supplies, training, outside services, program support for grants and outreach efforts, equipment and equipment replacement along with capital/vehicle replacement.

The Administration requests funds for a Parking study, Master Architect and Capital/Vehicle replacement.

Conclusion:

The total amount of these requests is $2,707,547 from a total reversion in these funds of $3,901,854. This leaves reversions of $1,194,307. We are continuing to review our capital replacement needs and may return to the Council later in the year to appropriate remaining reversions.

The City strives to maintain appropriate reserve levels in each of its funds. We are currently conducting a risk-based analysis of each of our funds that will serve as a guide to the appropriate levels of reserves. This analysis looks at a number of factors such as the potential for revenue shortfalls, unanticipated expenditures, creditworthiness and liquidity.

The Government Finance Officers Association (GFOA) recommends, at a minimum, that general-purpose governments, regardless of size, maintain unrestricted budgetary fund balance in their general fund of no less than two months of regular general fund operating revenues or regular general fund operating expenditures.

After this appropriation of these reversions, we will continue to maintain reserves equal to four months of general fund operating expenditures.

Thank you for the consideration of this request.