

Central Emergency Dispatch Policy Board

May 15, 2018 Minutes

Members present:

Russell Brummett Joe Qualters
Mike Cornman Jayme Washel
Laury Flint

Attendees:

Jeff Schemmer, Central Dispatch Margie Rice, Monroe County Legal
Mike Rouker, City Legal Jason Moore, City Fire
Curtis Clark, IU Health Mike Diekhoff, BPD
Michael Flory, Monroe County Legal Shane Chapman, PCCFD
Allison Moore, MCEMA S. Hertz, MCEMA
Eli Eccles, BPD Christina Combs, Central
Dispatch
Eric Mayo, IUPD

Meeting called to order at 10:00 a.m. by Chairperson Joe Qualters.

AGENDA

I. Approval of Minutes:

Russell Brummett made a motion for approval. Jayme Washel seconded the motion. Unanimously approved.

II. Personnel Update:

The hiring process is over. Three people are set to start on June 4th. There were not enough applicants to have a pool to pull from for the remaining openings. Jeff said that another process will need to be started soon.

III. Committee Reports: None - no active committees._

IV. Statistics:

- *March & April 2018* – Current stats are in the packet for review. Ellettsville stats are up about 10% from last year.

V. Old Business:

- *Locution:* The fiber at the Prow Road site has been installed. Testing will be done internally. Once the Prow Road site has been hardwired into Dispatch, the next phase will begin. Should last about 60 days. Jeff continues to meet with the fire departments to keep them up-to-date with the project.
- *Pulse Point:* Moving forward with the software update. Will have a timeline at the next meeting.

VI. New Business:

- *HFI 2018 Inspection & Maintenance Agreement:* This agreement is for dispatch only. It can be paid monthly or annually. JD Boruff with Public Works negotiated the contract. The contract is not clear on the amount to be paid annually or monthly. The Board agrees to table this contract until the next meeting.
- *Word Systems – Recording System Upgrade for IUPD:* In the past Dispatch has paid for upgrades to the recording system at IUPD, because they are the backup facility should Central Dispatch have issues. The base price to upgrade the system is \$42,890. If you pre-pay the maintenance you save 10% off the cost of the maintenance; which is not included in the base price.

Upgrading the system is not in the 2018 budget. Jeff is waiting to hear back from the County on whether or not there is enough money in the budget to cover this expense this year. Normally this expense would be paid out of the 911 fund.

A motion was made to table this until the attorneys have had a chance to look over the agreement and funding has been verified. Unanimously approved to wait until the next meeting for discussion.

- *Dispatch LIT Expenses:* One of the amendments to the Interlocal is in Section 4, item E. It states that the Board is to go over expenses and to ratify the claims during every meeting. Also in that section, item I states that the Board has to approve a unified budget by July 1st of each year. Because of that a special meeting will need to be had to meet about the budget.
- *Approval of claims:* Brummett made a motion on reviewing and ratification of all claims. Washel seconded the motion. Unanimous approval on the review and ratification of the dispatch claims.

VII. Police/Sheriff/Fire/EMS: none

VIII. Public Comment: Mike Rouker suggested that during the special meeting for the budget that the board hold an election of officers. Just a chair and vice chair for the board.

The special meeting has been scheduled for Tuesday, June 26, 2018 to be held in the training room at BPD. The meeting will be for the election of officers. The two tabled items and the 2019 budget.

Meeting adjourned at 10:35 am.

The next meeting is scheduled for Tuesday, June 26, 2018 at 10:00 a.m. in the Training Room at BPD.