I. Call to Order and Introductions

II. Approval of Minutes*
   a. June 27, 2018

III. Communications from the Chair and Vice-Chair

IV. Reports from Officers and/or Committees

V. Reports from Staff
   a. I-69 Update
   c. 2013-2015 Crash Report

VI. Old Business
   a. CAC Recruitment

VII. New Business
   a. FY 2018-2021 Transportation Improvement Program Amendments
     ▪ DES# 1602142 – SR 45 Bridge Painting
     ▪ DES# 1700198 – SR45-46 Arlington Rd to Kinser Pike Intersection Improvement w/ Added Turn Lanes
     ▪ DES# 1800198 - SR 45/West Ison Road and SR 45/South Bunger Road Intersection Improvement w/ Added Turn Lanes
     ▪ DES # 1801525 – SR 46 at 14th Street. – Intersection Improvement w/ Added Turn Lanes
     ▪ DES# 1800199 – SR 45 at Pete Ellis Drive - Intersection Improvement w/ Added Turn Lanes
     ▪ DES # 1800208 – SR 46 at Smith Road - Intersection Improvement w/ Added Turn Lanes

VIII. Communications from Committee Members (non-agenda items)
   a. Topic suggestions for future agendas

IX. Upcoming Meetings
   a. Policy Committee – September 14, 2018 at 1:30 p.m. (Council Chambers)
   b. Technical Advisory Committee – September 26, 2018 at 10:00 a.m. (McCloskey Room)
   c. Citizens Advisory Committee – September 26, 2018 at 6:30 p.m. (McCloskey Room)

Adjournment

*Action Requested / Public comment prior to vote (limited to five minutes per speaker).
Auxiliary aids for people with disabilities are available upon request with adequate notice. Please call 812-349-3429 or e-mail human.rights@bloomington.in.gov.

Other Information/Suggested Readings:
CITIZEN ADVISORY COMMITTEE MINUTES
June 27, 2018 6:30 p.m. to 8:00 p.m.
McCloskey Room (#135)

Citizen Advisory Committee Minutes are transcribed in a summarized outline manner. Audio recordings of the meeting are available in the Planning & Transportation Department for reference.

Members present: Tim Schoch, Dominik Kovacs, Lillian Henegar, David Walter, Paul Ash, John Kennedy, Sarah Ryterband
Staff present: Anna Dragovich

I. Call to Order and Introductions
II. Approval of Minutes* – Ms. Henegar moved, Mr. Ash seconded. Motion passed.
III. Communications from the Chair
IV. Reports from Officers and/or Committees
V. Reports from MPO Staff
   a. I-69 Update
VI. Old Business
VII. New Business
   a. FY 2018 – 2021 Transportation Improvement Program Funding Discussion
   b. CAC Member Recruitment Discussion
VIII. Communications from Committee Members
IX. Topic suggestions for future agendas
X. Upcoming Meetings

Meeting was adjourned at approximately 8:00 p.m.
Transportation Improvement Program Project Request Form

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Mail: Bloomington/Monroe County MPO
     401 N. Morton Street  Suite 160 -OR- email: mpo@bloomington.in.gov
     PO Box 100  fax: (812) 349-3535
     Bloomington, IN 47402

1. Public Agency Information (Fill in all applicable fields):

☐ Monroe County  ☐ City of Bloomington  ☐ Town of Ellettsville  ☐ INDOT
☐ Rural Transit  ☐ Indiana University  ☐ Bloomington Transit

Contact Name (ERC) Travis Mankin Phone: 812-524-3957 Fax: _____
Address: 185 Agrico Lane, Seymour, IN 47274
Email: tmankin@indot.in.gov

2. Project Information: (Fill in all applicable fields):

- Project Name: DES Number: #1602142
- Is this project already in the TIP? ☐ Yes  ☐ No
- Project Location: SR 45/46, 0.15 mile E of SR 37 (Arlington Rd) over SR 45/46
- Brief Project Description: Bridge Painting
- Support for the Project (e.g. Local plans, LRTP, TDP, etc.): ______
- Allied Projects (other projects related to this one): ______
- Does the project have an Intelligent Transportation Systems component? N/A
  If so, is the project included in the MPO’s ITS architecture? ______
3. Financial Plan:

Identify ALL anticipated project costs for all phases, including total anticipated project costs beyond the four years to be programmed in the TIP (i.e. outlying years). Please identify any illustrative phases or costs in italics.

Note: Fiscal Year runs from July 1 to June 30 (ie: FY 2016 starts 7/1/15 and ends 6/30/16.)

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Construction Engineering/Inspection:

- Does the project include an acceptable percentage of construction costs set aside for construction engineering or inspections?  Yes  No  x N/A

Year of Implementation Cost:

- Has a four percent (4%) inflation factor been applied to all future costs?  x Yes  No

4. Complete Streets

New Projects – If this is a new project to be included in the TIP, then section III MUST be completed.

Existing Projects – If a project is already included in the current, adopted TIP (compliant or exempt) and changes have occurred or will occur to the project which would have bearing on the Complete Streets Policy information on file, then all of section III must be updated and resubmitted for consideration.

Not Applicable – If project is subject to the Complete Streets Policy, check the Not Applicable box and proceed to Section 5.
Complete Streets Applicability and Compliance – Check one of the following:

☐ Not Applicable – If project is Not Applicable, please skip to Section 5. The project is not subject to the Complete Streets Policy because it is a transit project, a non-road project, a resurfacing activity that does not alter the current/existing geometric designs of the roadway, a ‘grandfathered’ local roadway project included in the TIP before the adoption of the policy, or a project that uses federal funds which the BMCMPO does NOT have programming authority. No Additional Information items (below) have to be provided for projects to which the Complete Streets Policy does not apply.

☐ Compliant - The project will accommodate all users of the corridor. The project is new construction or reconstruction of local roadways that will use federal funds through the BMCMPO for any phase of project implementation. Additional Information items 1-8 (below) must be submitted for compliant projects.

☐ Exempt - The project is unable to accommodate all users of the corridor due to certain circumstances or special constraints, as detailed in Section IV of the CS Policy. Additional Information items 1, 4-8 (below) must be submitted for exempt projects.

Reason for exemption: __________

Additional Information – Attach to this application form the following information as required by the Complete Streets Policy. If any fields are unknown at the time of application, the applicant may indicate that “specific information has not yet been determined.”

1) Detailed Scope of Work – Provide relevant details about the project that would be sufficient to use when seeking consulting services (detailed project description, vehicular elements, non-vehicular elements, new construction/reconstruction).

2) Performance Standards – List specific performance standards for multimodal transportation, including, but not limited to transit, pedestrian, bicycle, and automobile users, ADA and Universal Design, environmental, utilities, land use, right of way, historic preservation, maintenance of services plan, and any other pertinent design component in relation to current conditions, during implementation/construction, and upon project completion.

3) Measurable Outcomes – Identify measurable outcomes the project is seeking to attain (e.g. safety, congestion and/or access management, level-of-service, capacity expansion, utility services, etc.)

4) Project Timeline – Identify anticipated timelines for consultant selection, public participation, design, right-of-way acquisition, construction period, and completion date.

5) Key Milestones – identify key milestones (approvals, permits, agreements, design status, etc.)

6) Project Cost – Identify any anticipated cost limitations, additional funding sources, project timing, and other important cost considerations not included in the table above.

7) Public Participation Process – Describe the public participation process (types of outreach, number and type of meetings, etc.), and the benchmark goals for the project (participation rates, levels of outreach, levels of accountability and corresponding response methods to input received, etc.).

8) Stakeholder List – Identify the key parties/agencies/stakeholders/interest groups anticipated to be engaged during project development and their respective purpose and roll for being on the list.

5. Verification
I hereby certify that the information submitted as part of this form is accurate. Furthermore, if applicable, I certify the project follows the Complete Streets Policy.

______________ Robin Bolte ___________________________ 08/10/18________
Signature Date
Transportation Improvement Program Project Request Form

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PO Box 100  fax: (812) 349-3535
Bloomington, IN 47402

1. Public Agency Information (Fill in all applicable fields):

☐ Monroe County  ☐ City of Bloomington  ☐ Town of Ellettsville  ☒ INDOT
☐ Rural Transit  ☐ Indiana University  ☐ Bloomington Transit  ☐ ____

Contact Name (ERC) Whitney Carlin Phone: 812-524-3972 Fax: ____
Address: 185 Agrico Lane, Seymour, IN 47274

Email: wcarlin@indot.in.gov

2. Project Information: (Fill in all applicable fields):

- Project Name: DES Number: #1700198
- Is this project already in the TIP? ☐ Yes  ☒ No
- Project Location: From 0.2 miles E of I-69 (Arlington) to 0.93 miles E of I-69 (Kinser)
- Brief Project Description: Intersection Improvement with Added Turn Lanes
- Support for the Project (e.g. Local plans, LRTP, TDP, etc.): ____
- Allied Projects (other projects related to this one): ____
- Does the project have an Intelligent Transportation Systems component? N/A ____
  If so, is the project included in the MPO’s ITS architecture? ____
3. Financial Plan:

Identify *ALL* anticipated project costs for all phases, including total anticipated project costs beyond the four years to be programmed in the TIP (i.e. outlying years). Please identify any illustrative phases or costs in *italics*.

Note: Fiscal Year runs from July 1 to June 30 (ie: FY 2016 starts 7/1/15 and ends 6/30/16.)

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Construction Engineering/Inspection:
- Does the project include an acceptable percentage of construction costs set aside for construction engineering or inspections?  [ ] Yes  [ ] No  x [ ] N/A

Year of Implementation Cost:
- Has a four percent (4%) inflation factor been applied to all future costs?  x [ ] Yes  [ ] No

4. Complete Streets

**New Projects** – If this is a new project to be included in the TIP, then section III **MUST** be completed.

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5. Verification

I hereby certify that the information submitted as part of this form is accurate. Furthermore, if applicable, I certify the project follows the Complete Streets Policy.

_______Robin Bolte______________________________ 07/13/2018____
Signature Date
Transportation Improvement Program Project Request Form

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PO Box 100 fax: (812) 349-3535
Bloomington, IN 47402

1. Public Agency Information (Fill in all applicable fields):

☐ Monroe County  ☐ City of Bloomington  ☐ Town of Ellettsville  xx ☐ INDOT
☐ Rural Transit  ☐ Indiana University  ☐ Bloomington Transit  ☐ 

Contact Name (ERC) Brandi Fischvogt Phone: 812-524-3961 Fax: 
Address: 185 Agrico Lane, Seymour, IN 47274

Email: bfischvogt@indot.in.gov

2. Project Information: (Fill in all applicable fields):

- Project Name: DES Number #1800198
- Is this project already in the TIP? ☐ Yes xx ☐ No
- Project Location: At the intersection of SR 45/West Ison Rd and SR 45/South Bunger Rd
- Brief Project Description: Intersection Improvement with Added Turn Lanes
- Support for the Project (e.g. Local plans, LRTP, TDP, etc.): 
- Allied Projects (other projects related to this one): 
- Does the project have an Intelligent Transportation Systems component? N/A 
  If so, is the project included in the MPO’s ITS architecture? 

3. Financial Plan:

Identify *ALL* anticipated project costs for all phases, including total anticipated project costs beyond the four years to be programmed in the TIP (i.e. outlying years). Please identify any illustrative phases or costs in *italics*.

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- Does the project include an acceptable percentage of construction costs set aside for construction engineering or inspections?  
  
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Year of Implementation Cost:

- Has a four percent (4%) inflation factor been applied to all future costs?  
  
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-OR- email: mpo@bloomington.in.gov
fax: (812) 349-3535

1. Public Agency Information (Fill in all applicable fields):

☐ Monroe County ☐ City of Bloomington ☐ Town of Ellettsville ☐ xx INDOT
☐ Rural Transit ☐ Indiana University ☐ Bloomington Transit ☐ _____

Contact Name (ERC) Whitney Carlin Phone: 812-524-3972 Fax: ______
Address: 185 Agrico Lane, Seymour, IN 47274

Email: wcarlin@indot.in.gov

2. Project Information: (Fill in all applicable fields):

- Project Name: DES Number: #1801525
- Is this project already in the TIP? ☐ Yes ☑ No
- Project Location: SR 45/46 at the intersection of 14th Street in Bloomington
- Brief Project Description: Intersection Improvement with Added Turn Lanes
- Support for the Project (e.g. Local plans, LRTP, TDP, etc.): ______
- Allied Projects (other projects related to this one): ______
- Does the project have an Intelligent Transportation Systems component? N/A
If so, is the project included in the MPO’s ITS architecture? ______
3. Financial Plan:

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**Construction Engineering/Inspection:**

- Does the project include an acceptable percentage of construction costs set aside for construction engineering or inspections?  
  - [ ] Yes  
  - [ ] No  
  - [x] N/A

**Year of Implementation Cost:**

- Has a four percent (4%) inflation factor been applied to all future costs?  
  - [x] Yes  
  - [ ] No

4. Complete Streets

**New Projects** – If this is a new project to be included in the TIP, then section III **MUST** be completed.

**Existing Projects** – If a project is already included in the current, adopted TIP (compliant or exempt) and changes have occurred or will occur to the project which would have bearing on the Complete Streets Policy information on file, then all of section III must be updated and resubmitted for consideration.

**Not Applicable** – If project is subject to the Complete Streets Policy, check the **Not Applicable** box and proceed to Section 5.
Complete Streets Applicability and Compliance – Check one of the following:

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☐ Compliant - The project will accommodate all users of the corridor. The project is new construction or reconstruction of local roadways that will use federal funds through the BMCMPO for any phase of project implementation. Additional Information items 1-8 (below) must be submitted for compliant projects.

☐ Exempt - The project is unable to accommodate all users of the corridor due to certain circumstances or special constraints, as detailed in Section IV of the CS Policy. Additional Information items 1, 4-8 (below) must be submitted for exempt projects.

Reason for exemption: ______

Additional Information – Attach to this application form the following information as required by the Complete Streets Policy. If any fields are unknown at the time of application, the applicant may indicate that “specific information has not yet been determined.”

1) Detailed Scope of Work – Provide relevant details about the project that would be sufficient to use when seeking consulting services (detailed project description, vehicular elements, non-vehicular elements, new construction/reconstruction).

2) Performance Standards – List specific performance standards for multimodal transportation, including, but not limited to transit, pedestrian, bicycle, and automobile users, ADA and Universal Design, environmental, utilities, land use, right of way, historic preservation, maintenance of services plan, and any other pertinent design component in relation to current conditions, during implementation/construction, and upon project completion.

3) Measurable Outcomes – Identify measurable outcomes the project is seeking to attain (e.g. safety, congestion and/or access management, level-of-service, capacity expansion, utility services, etc.)

4) Project Timeline – Identify anticipated timelines for consultant selection, public participation, design, right-of-way acquisition, construction period, and completion date.

5) Key Milestones – identify key milestones (approvals, permits, agreements, design status, etc.)

6) Project Cost – Identify any anticipated cost limitations, additional funding sources, project timing, and other important cost considerations not included in the table above.

7) Public Participation Process – Describe the public participation process (types of outreach, number and type of meetings, etc.), and the benchmark goals for the project (participation rates, levels of outreach, levels of accountability and corresponding response methods to input received, etc.).

8) Stakeholder List – Identify the key parties/agencies/stakeholders/interest groups anticipated to be engaged during project development and their respective purpose and roll for being on the list.

5. Verification

I hereby certify that the information submitted as part of this form is accurate. Furthermore, if applicable, I certify the project follows the Complete Streets Policy.

Robin Bolte ______________________________ 06/22/2018____
Signature Date
Transportation Improvement Program Project Request Form

NOTE: This form must be completed in its entirety in order for a new project to be considered for inclusion in the Transportation Improvement Program (TIP) OR to make changes to an existing project already programmed in the TIP. Please complete all parts, including signature verification and attach support materials before returning to BMCMPO staff at the address listed below.

Mail: Bloomington/Monroe County MPO
401 N. Morton Street Suite 160 -OR- email: mpo@bloomington.in.gov
PO Box 100 fax: (812) 349-3535
Bloomington, IN 47402

1. Public Agency Information (Fill in all applicable fields):

☐ Monroe County ☐ City of Bloomington ☐ Town of Ellettsville  xx ☐ INDOT
☐ Rural Transit ☐ Indiana University ☐ Bloomington Transit ☐ ____

Contact Name (ERC) Whitney Carlin Phone: 812-524-3972 Fax: ______
Address: 185 Agrico Lane, Seymour, IN 47274
Email: wcarlin@indot.in.gov

2. Project Information: (Fill in all applicable fields):

- Project Name: DES Number #1800199
- Is this project already in the TIP? ☐ Yes ☑ No
- Project Location: SR45 At the intersection of Pete Ellis Drive
- Brief Project Description: Intersection Improvement with Added Turn Lanes
- Support for the Project (e.g. Local plans, LRTP, TDP, etc.): ______
- Allied Projects (other projects related to this one): ______
- Does the project have an Intelligent Transportation Systems component? N/A ______
  If so, is the project included in the MPO’s ITS architecture? ______
3. Financial Plan:

Identify ALL anticipated project costs for all phases, including total anticipated project costs beyond the four years to be programmed in the TIP (i.e. outlying years). Please identify any illustrative phases or costs in italics.

Note: Fiscal Year runs from July 1 to June 30 (ie: FY 2016 starts 7/1/15 and ends 6/30/16.)

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<th>Phase</th>
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Construction Engineering/Inspection:

- Does the project include an acceptable percentage of construction costs set aside for construction engineering or inspections?  
  Yes  No  x N/A

Year of Implementation Cost:

- Has a four percent (4%) inflation factor been applied to all future costs?  
  x Yes  No

4. Complete Streets

New Projects – If this is a new project to be included in the TIP, then section III MUST be completed.

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Reason for exemption: 

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2) Performance Standards – List specific performance standards for multimodal transportation, including, but not limited to transit, pedestrian, bicycle, and automobile users, ADA and Universal Design, environmental, utilities, land use, right of way, historic preservation, maintenance of services plan, and any other pertinent design component in relation to current conditions, during implementation/construction, and upon project completion.

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1. **Public Agency Information** (Fill in all applicable fields):

- Monroe County
- City of Bloomington
- Town of Ellettsville
- Rural Transit
- Indiana University
- Bloomington Transit

Contact Name (ERC) Whitney Carlin Phone: 812-524-3972______ Fax: ______

Address: 185 Agrico Lane, Seymour, IN 47274______

Email: wcarlin@indot.in.gov

2. **Project Information:** (Fill in all applicable fields):

- **Project Name:** DES Number #1800208

- Is this project already in the TIP? [ ] Yes [x] No

- **Project Location:** At the intersection of SR 46 Intersection of North Smith Road in Bloomington

- **Brief Project Description:** Intersection Improvement with Added Turn Lanes

- Support for the Project (e.g. Local plans, LRTP, TDP, etc.): ______

- Allied Projects (other projects related to this one): ______

- Does the project have an Intelligent Transportation Systems component? N/A ______
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3. Financial Plan:

Identify **ALL** anticipated project costs for all phases, including total anticipated project costs beyond the four years to be programmed in the TIP (i.e. outlying years). Please identify any illustrative phases or costs in *italics*.

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- Does the project include an acceptable percentage of construction costs set aside for construction engineering or inspections? ☒ Yes ☐ No ☒ N/A

**Year of Implementation Cost:**

- Has a four percent (4%) inflation factor been applied to all future costs? ☒ Yes ☐ No

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5. Verification
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Robin Bolte

Signature

07/17/2018

Date