

City of Bloomington Common Council

Legislative Packet

**Wednesday, 26 September 2018
Special Session**

*to be followed immediately by a
Committee of the Whole*

Legislation and background material regarding
Resolution 18-17 and Resolution 18-16 contained herein.

For the budget legislation,
please visit the [City Council's Meetings page](#) on the City's website
and view the Supplemental Legislative Packet
(posted under 26 September 2018).

*For a schedule of upcoming meetings of the Council and the City's boards and commissions, please
consult the City's [Calendar](#).*

Office of the Common Council
P.O. Box 100
401 North Morton Street
Bloomington, Indiana 47402
812.349.3409
council@bloomington.in.gov
<http://www.bloomington.in.gov/council>

City of
Bloomington
Indiana

City Hall
401 N. Morton St.
Post Office Box 100
Bloomington, Indiana 47402



Office of the Common Council
(812) 349-3409
Fax: (812) 349-3570
council@bloomington.in.gov

To: Council Members
From: Council Office
Re: Weekly Packet Memo
Date: September 22, 2017

Packet Material – Budget-Related Legislation

Memo
Agenda
Notices –

- *Land Use Committee Meetings on September 28th, October 3rd & October 24th*
Minutes - none

WEEKLY COUNCIL LEGISLATIVE PACKET

One Non-Budget Item and One Budget-Related Resolution under Second Readings and Resolutions at Special Session on Wednesday, September 26th

- **Res 18-17** To Approve the Interlocal Agreement Between Monroe County, Town of Ellettsville and the City of Bloomington for Animal Shelter Operation for the Year 2019
 - Interlocal Agreement (signed);
 - Memo from Philippa Guthrie, Corporation Counsel; and
 - Computation and Statistics Sheets.

Contact: Philippa Guthrie at 812-349-3426 or guthriep@bloomington.in.gov
Virgil Sauder at 812-349-3870 or sauderv@bloomington.in.gov
- **Res 18-16** Resolution Proposing an Ordinance Modifying Local Income Tax Allocations in Monroe County and Casting Fifty-Eight Votes in Favor of the Ordinance - Re: Adjusting the Allocations between the Public Safety Answering Point (PSAP) and General Public Safety Purposes Tax Rates Without Changing Other Allocations or the Total Expenditure Tax Rate
 - Insert (indicating that the summary in the packet serves as the memo for this legislation)
 - 2019 Committee Recommendations: Adjustment of Tax Rate between PSAP and General Purpose Public Safety (with History for 2017 and 2018)
 - PSAP Budget for 2019
 - 2019 Committee Recommendations: Requests from, and Allocations to, Qualifying Service Providers
 - Minutes
 - June 18, 2018 (Approved);
 - July 11, 2018 (Draft):
 - July 31, 2018 (Draft)
 - August 7, 2018 (Draft)

Contact:

Dan Sherman at 812-349-3409 or shermamd@bloomington.in.gov

BUDGET PACKET

Budget Legislation to be Introduced at the Special Session and Discussed at the Committee of the Whole to be held one after another on Wednesday, September 26th and Scheduled for Second Readings at the Special Session on Wednesday, October 10th:

Attached to this Memo is the Budget Packet which begins with a complete listing of budget-related legislation and materials. Those items and persons to contact regarding them are as follows:

- **Civil City Appropriation Ordinance -**
 - *Jeff Underwood, Controller, at 349-3412 or underwoj@bloomington.in.gov (or reach the appropriate department director)*
- **Utility Appropriation Ordinance -**
 - *Vic Kelson, Director, at 349-3650 or kelsonv@bloomington.in.gov*
- **Transit Appropriation Ordinance –**
 - *LeW May, Director of Bloomington Transit at 332-5688 or lmay@bloomingtontransit.com*
- **Three Salary Ordinances –**
 - **Police and Fire;**
 - **AFSCME, Appointed Officers, and Non-Union Positions; and,**
 - **Elected Officials) -**
 - *Caroline Shaw, Director of Human Resources at 349-3404 or shawcaro@bloomington.in.gov*
- **Chart of Responses to Written Questions Submitted after Departmental Budget Hearing with attachments regarding:**
 - **Job Descriptions: New Positions & Changed Position**
 - **Expenditures Over \$100,000 – Police, Transit & Utilities (Q 4)**
 - **City of Bloomington Debt Service Schedule (Q 25)**
 - **Fiscal Task Force Report (07/16) (Q 28)**
 - **BFD – Updated Memo (Q 47)**
 - **Affordable Housing Strategy (Q 66)**
 - **Vehicle Points Analysis – Memo and Report (Q 94)**
- **Departmental Presentations – during the Budget Hearings held from August 20th to August 23rd can be found on the City’s Budget Webpage at <https://bloomington.in.gov/city/budget> and are linked below:**
 - **Monday Departmental Presentations**
 - **Tuesday Departmental Presentations**
 - **Wednesday Departmental Presentations**
 - **Thursday Departmental Presentations**

Contact:

Mick Renneisen, Deputy Mayor at 349-3406 or renneism@bloomington.in.gov

*Jeff Underwood, Controller at 349-3412 or underwoj@bloomington.in.gov
(or reach the appropriate Department Head)*

Memo

Two Packets – for Use over the Next Three Weeks

There are two packets being distributed this Friday. The first is the usual weekly Council Legislative Packet and the second is a Budget Packet. The first contains two pieces of legislation for consideration at

the Special Session next week (one of which is related to the 2019 Budget). The second contains the six budget-related ordinances that will be introduced at the Special Session and discussed at the Committee of the Whole next week. However, the summary in the first packet includes summaries of items in both packets. So please keep both handy over the next few weeks.

Special Session & Committee of the Whole
Wednesday, September 26th

Special Session includes Two Items under Second Readings and Resolutions and the Six Ordinance Budget Package Ready for Introduction
Committee of the Whole is dedicated to discussion of the Budget Package

There are two meetings next Wednesday night. The first meeting is a Special Session where two resolutions are ready under Second Reading and Resolutions and the Budget Legislation for 2019 will be introduced under First Reading. The second meeting is a Committee of the Whole following the Special Session, where the Budget Package is ready for discussion (and, in some cases, with public hearings).

Reminder – Return to Normal Schedule in Mid-October

Council will Return to a Normal Schedule for Wednesday Nights starting with Second Legislative Cycle in October (with an unusual Regular Session on the Fifth Wednesday of the Month)
- First Reading October 17th – Committee of the Whole October 24th - Second Reading October 31st (Fifth Wednesday)

The Council will return to its usual schedule starting with the Regular Session on Wednesday, October 17th. Please note, however, that because of the holidays in November, the Council is scheduled to begin its first Legislative Cycle of November on October 31st.

ITEMS FOR CONSIDERATION UNDER SECOND READINGS AND RESOLUTIONS
AT SPECIAL SESSION NEXT WEDNESDAY

Res 18-17 Approving the Animal Control Interlocal Agreement
Between the County, Town of Ellettsville and City for 2019
(First Item on the Agenda)

Res 18-17 authorizes the signing of an *Interlocal Agreement* between Monroe County, the Town of Ellettsville, and the City regarding the funding for Animal Shelter operations in 2019. The total of those payments to the City will be \$ 355,474.

Under the terms of the *Agreement*, the County will pay a total of \$332,214.19 and the Town of Ellettsville will pay a total of \$23,259.41 to the City for work we do on their behalf. This work includes the services done by the City in sheltering animals coming from the County and otherwise assisting in County operations (i.e., dispatching runs and giving information to callers), but is distinct from the City's animal control field operations, education program and volunteer program. The amount of payment is based upon a long-standing formula that takes into account the cost of shelter operations (which is about half the City's Animal Care and Control budget), offsetting revenues and the percentage of shelter operations attributable to animals coming from these jurisdictions during the previous calendar year.

Prior to the 2015 agreement, this formula was applied as a way of *projecting costs* into the next full year. Since that time, the agreement uses that last full-year of expenditures as a *basis for reimbursement* to be paid in the following year. Establishing the amount at this year allows the parties to include the amount in their budgets for next year. Please note that total payments will go up by about \$35,979 in 2019.

The formula works as follows:

Actual Expenditures for Animal Shelter Operations in 2017 (which is about half of the ACC total budget). This number [\$817,683.94] is further offset by adoption revenues [\$92,226.75 – which are down \$8,766.95 from last year’s figure].) \$725,457.19 (up \$15,468.26 from 2016 to 2017)

Percentage of Shelter Operations Attributable to County (This is based upon the percentage of animals taken in 2017 by the Shelter that arrive from the County (including the Town of Ellettsville). Here is the breakdown by Jurisdiction: x 49 %
(up 4% from 2016 to 2017)

Jurisdiction	Animals Received by the Shelter ¹	Percentage
City	1,152	35.14%
Out-of-County	506	15.44%
Town of Ellettsville	106	3.23%
Rest of County	1,514	46.19%
Total	3,278	100%

TOTAL **\$ 355,474 ²**

County – ~ 46% (\$332,214.59)
Town of Ellettsville – ~ 3% (\$ 23,259.41)

¹ These animals are characterized by how they arrive at the Shelter: 1) ACO-P/U (i.e. those picked up by animal control officers; 2) Surrender (i.e. those animals surrendered by their owners); and 3) Stray (i.e. those animals brought in by citizens.

² This figure is up \$35,979 from 2016 to 2017.

Item Two – Res 18-16 – Proposing Ordinance for Adoption by the Monroe County Local Income Tax Council – Re: Adjusting the Public Safety Answering Point (PSAP) and General Purpose Public Safety Tax Rates without Changing the Other or Overall Tax Rates

Res 18-16 proposes an ordinance for adoption by the Monroe County Local Income Tax (MC LIT) Council that would reallocate the tax rate between two components of the Public Safety Local Income Tax in 2019, without changing any other rates and with no net increase to the taxes. It would also cast the City's 58 of the MC LIT Council's 100 votes in favor of the ordinance.

In particular, the ordinance would decrease the tax rate percentage for the Unified Central Dispatch, otherwise referred to in statute as the Public Safety Answering Point (PSAP), from 0.0916% to 0.0816% and increase the tax rate percentage for general public safety purposes (Public Safety) from 0.1584% to 0.1684%. In terms of the total revenue from Public Safety in 2019, the percentage to PSAP would decrease from 36.63% to 32.63%, which would result in the revenue dropping from ~\$2.875 million to ~\$2.689 million and the percentage dedicated to Public Safety would increase from 63.37% to 67.37% and result in the revenue increasing from ~\$4.974 million to ~\$5.191 million next year.

Please note that this adjustment in PS LIT tax rates and revenues was brought forward to the City Council from the Public Safety Committee (Committee). This is a committee of the MC LIT Council, which was established to make recommendations regarding adjustments in PS LIT tax rates and allocations. These recommendations were forwarded to the four fiscal bodies comprising the MC LIT Council - the: City Council, County Council, and Town Councils of Ellettsville and Stinesville. In late August, the City Council acted upon another recommendation forwarded by the Committee. At that time, it adopted Res 18-14 which allocated \$360,000 of PS LIT revenues to five Qualifying Service Providers (e.g. fire departments and volunteer fire departments) who applied for funds under statute. Please see that Council Packet Summary³ for an overview of the:

- MC LIT Council as the adopting body for most of the PS LIT rates;
- Procedures under statute for adoption of legislation by the MC LIT Council;⁴
- Purpose and composition⁵ of the PS LIT Committee; and
- Recommendation to allocate the \$360,000 to the fire departments.

Please note that this matter is scheduled for a public hearing at the Special Session on Wednesday, September 26th.

³ Please see the [Addendum](#) to the weekly [Council Legislative Packet](#) issued for the 29 August 2018 Special Session for the Summary, and the initial packet for the legislation and associated materials.

⁴ Please note that the August Summary does not detail the limitations on the adoption of legislation nor the effective dates of that legislation. That information is described in the summary for last year's legislation ([Res 17-37](#)) which is found in the weekly [Council Legislative Packet](#) issued for the Special Session on 4 October 2017. In regard to annual limitations, please note that a tax rate may not be changed more than once a year and, unless subject to an expiration date, these taxes stay in effect until the effective date of an ordinance that increases, decreases, or rescinds them. Also, please know that the MC LIT Council may pass only one ordinance adopting, increasing, decreasing, or rescinding a tax in one year, and may not vote on a proposed ordinance when another ordinance "whose passage would have substantially the same effect" had previously been received and distributed by the Auditor during the same year.

⁵ The representatives include four from the City (Cms. Granger, Piedmont-Smith, Sandberg & Sims), two from the County (Cms. Munson & Yoder), one from the Town of Ellettsville (Cm. Oldham), and one non-voting member from the Town of Stinesville (with Clerk Purcell serving in that capacity in 2018).

Public Safety Local Income Tax (PS LIT)

For some context, in 2015, the General Assembly consolidated local income taxes and, among other things, enabled localities to impose a new Public Safety Local Income Tax (PS LIT). In 2016, Monroe County authorized a PS LIT with an additional 0.25% in the LIT rate. This additional tax rate was then allocated between a tax rate percentage for Public Safety Answering Point (PSAP),⁶ which now provides primary funding for the Unified Central Dispatch,⁷ and a tax rate percentage for other public safety purposes (General Purpose Public Safety).⁸ In addition, and as a result a change in state law, the legislation⁹ depicted all of the local income taxes and affirmed the rates existing prior to adoption of the ordinances. Since that time, the PSAP and General Public Purpose Public Safety LIT have continued, with the allocation of rates between them changing from year to year, following the recommendation of the PS LIT Committee and adoption by the MC LIT Council.¹⁰

The following table lists the tax rates in effect in 2018 (as depicted in the MC LIT Council October 2017 Ordinance) and highlights the proposed changes for 2019:

⁶ PSAP is defined as a “public safety answering point: (1) that operates on a twenty-four (24) hour basis; and (2) whose primary function is to receive incoming requests for emergency assistance and relay those requests to an appropriate responding public safety agency.” IC 6-3.6-2-13.5; IC 36-8-16.7-20

⁷ Along with E911 revenues.

⁸ IC 6-3.6-2-14. “Public safety” refers to the following:

- (1) A police and law enforcement system to preserve public peace and order.
- (2) A firefighting and fire prevention system.
- (3) Emergency ambulance services (as defined in [IC 16-18-2-107](#)).
- (4) Emergency medical services (as defined in [IC 16-18-2-110](#)).
- (5) Emergency action (as defined in [IC 13-11-2-65](#)).
- (6) A probation department of a court.
- (7) Confinement, supervision, services under a community corrections program (as defined in [IC 35-38-2.6-2](#)), or other correctional services for a person who has been: (A) diverted before a final hearing or trial under an agreement that is between the county prosecuting attorney and the person or the person's custodian, guardian, or parent and that provides for confinement, supervision, community corrections services, or other correctional services instead of a final action described in clause (B) or (C); (B) convicted of a crime; or (C) adjudicated as a delinquent child or a child in need of services.
- (8) A juvenile detention facility under IC 31-31-8.
- (9) A juvenile detention center under IC 31-31-9.
- (10) A county jail.
- (11) A communications system (as defined in [IC 36-8-15-3](#)), an enhanced emergency telephone system (as defined in [IC 36-8-16-2](#), before its repeal on July 1, 2012), a PSAP (as defined in [IC 36-8-16.7-20](#)) that is part of the statewide 911 system (as defined in [IC 36-8-16.7-22](#)) and located within the county, or the statewide 911 system (as defined in [IC 36-8-16.7-22](#)).
- (12) Medical and health expenses for jailed inmates and other confined persons.
- (13) Pension payments for any of the following: (A) A member of a fire department (as defined in [IC 36-8-1-8](#)) or any other employee of the fire department. (B) A member of a police department (as defined in [IC 36-8-1-9](#)), a police chief hired under a waiver under [IC 36-8-4-6.5](#), or any other employee hired by the police department. (C) A county sheriff or any other member of the office of the county sheriff. (D) Other personnel employed to provide a service described in this section.
- (14) Law enforcement training.

⁹ On September 27, 2016, the City Council initiated this ordinance with the adoption of [Res 16-16](#).

¹⁰ In October 2017, the City Council adopted [Res 17-37](#), which proposed the underling ordinance modifying those rates and cast the City Council’s 58 of the MC LIT Council’s 100 votes in favor of the ordinance.

Local Income Tax Type		Existing Rate		Proposed Changes in 2019
Property Tax Relief Rate (Indiana Code 6-3.6-5)		0.0518%		No Change
Total Expenditure Rate (Indiana Code 6-3.6-6)		1.1982%		No Change
Components of Total Expenditure Rate	Correctional and rehabilitation Facilities (IC § 6-3.6-6-2.7) ¹¹		N/A	0.000%
	Public Safety		0.1584%	0.1684%
	Public Safety Answering Point (PSAP)		0.0916%	0.0816%
	Economic Development		0.0000%	No Change
	Certified Shares		0.9482%	No Change
Special Purpose Rate (Juvenile Local Income Tax) (Indiana Code 6-3.6-5) ¹²		0.095%		No Change
Total:		1.345%		No Change

Public Safety Local Income Tax – Components and Distribution

For purposes of explaining the changes proposed in Res 18-16, this memo will focus on the Public Safety and PSAP components of the Expenditure Rates set forth in the above table.

It is important to know that, pursuant to Indiana Code § 6-3.6-6-8, the revenue associated with these two rates are directed in a specified order and manner:

- First, any of the rate dedicated to PSAP is directed exclusively toward this purpose;
- Second, any amounts specified by resolution of the MC LIT Council under Indiana Code § 6-3.6-6-8(c) are directed to Qualifying Service Providers who apply for funds before July 1st (which, as mentioned at the beginning of this summary, amounted to \$360,000, which was allocated in August of this year for 2019); and
- Third, the remainder of these revenues are directed via the certified distribution to taxing units who are members of the Monroe County Local Income Tax Council as set forth under Indiana Code § 6-3.6-6-8(b).¹³

PS LIT Committee Deliberations and Recommendations

In order to make recommendations regarding the adjustment of PS LIT rates and allocation of PS LIT revenues, the Committee met four times as follows (see minutes¹⁴ – attached - for further detail on these deliberations):

¹¹ New, as a result of PL 184-2018, this provision allows the County Council to impose up to 0.20% for a maximum period of 20 years for correctional and rehabilitation facilities. The revenue from this tax rate “must be distributed directly to the county before the remainder of the expenditure rate is distributed.” IC §6-3.6-6-2.7(b) at this time, no tax has been imposed under this section.

¹² Note: That this tax is imposed by the Monroe County Council pursuant to IC 6-3.6-7-16its appearance in this table is informational and does not imply that the MC LIT Council imposed this tax.

¹³ This statute allocates these revenues based the amount of property taxes imposed by each of these jurisdictions for the preceding year divided by the sum of property taxes imposed by all four jurisdictions for the current year.

¹⁴ The minutes for the last three meetings are still subject to approval by the Committee.

- Monday, June 18th at 5:30 pm in the City Council Chambers, where it:
 - Elected Scott Oldham, member of the Ellettsville Town Council, as Chair;
 - Approved Guidelines and an Application Form for Qualifying Service Providers and a Schedule for Committee deliberations;
 - Heard an overview of tax rates & revenues for 2018 and an estimate of rates and revenues for 2019; and
 - Heard a report on expenditures for Central Dispatch Board expected in 2018.
- Wednesday, July 11th at 5:30 pm in the City Council Chambers, where it:
 - Approved minutes from June 18, 2018;
 - Heard from Jeffrey Underwood, City Controller, on the projected 2019 revenues and rates (which, at an estimated increase of 6%, were expected to be reduced before the final numbers were provided);
 - Heard the proposed budget and PSAP allocation for the Unified Central Dispatch voted upon the Policy Board on June 26th;
 - Heard presentations from four of the five applicants for funding (Qualifying Service Providers);
 - Began an initial discussion of Committee recommendations; and
 - Voted to cancel a meeting scheduled for later that week and to hold another meeting later in July.
- Tuesday, July 31st at 5:30 pm in the City Council Chambers, where it:
 - Heard about the needs for PS LIT revenues from the four member-jurisdictions who receive the remaining funds after distribution to PSAP and Qualifying Service Providers; and
 - Continued to discuss the Committee recommendations for 2019.
- Tuesday, August 7th at noon in the City Council Chambers, where it adopted a series of motions which:
 - Allocated \$2,689,041 to PSAP. This motion relied upon the revised 2019 budget for Unified Central Dispatch presented on behalf of its Policy Board;¹⁵
 - Allocated \$360,000 to five Qualifying Service Providers under IC 6-3.6-6-8(c);
 - Affirmed the distribution of the remaining revenues via statutory formula to the four member-jurisdictions represented on the MC LIT Council; and
 - Adopted all the above recommendations (in the form of a table) and directed staff to forward them to the fiscal bodies represented on the MC LIT Council.

PSAP Recommendations - ~ \$2.689 Million for Unified Central Dispatch

In June, the Committee heard about expenditures for Unified Central Dispatch in 2018 and, in particular, progress on implementing the Communications Project. This two-year project began in 2018 and funded both Mobile Data Terminals and Radios for local emergency service providers. In early July, the Committee heard a proposed budget for Unified Central Dispatch for 2019 (which includes revenues from PSAP and E911). As a result of that discussion, the Policy Board for Unified Central Dispatch met and reduced this budget by \$250,000 (to \$2.689,041). On August 7th, the Committee discussed the change and learned that the reduction was in Category 4 (Capital) and would likely result in the acquisition of mobile repeaters a year later than expected - 2020. After discussion about the effect of

¹⁵ This motion was adopted by a vote of 6 – 1 (with Cm. Munson voting no) and the remaining motions were unanimous.

the reduction and alternative means of achieving it, the Committee voted to fund the revised budget for 2019.

Qualifying Service Providers - \$360,000 – See reference to Res 18-14 previously in this summary

Certified Shares (To the Four Taxing Units Receiving the Remainder of these Income Tax Revenues - \$5.19 Million)

Once the foregoing decisions were made, the Committee affirmed that the remaining \$5.19 million would be distributed by statutory formula to the four member-jurisdictions. Please note, however, due to a reduction in the revenue estimates after the Committee made its decision, about \$80,000 less was available to the four jurisdictions than expected.

Table with the 2018 and Recommended 2019 recommendations

	2018		2019	
	Revenue	Tax Rate	Revenue	Tax Rate
Public Safety Revenue (Tax Rate)	\$7,848,979	(0.25%)	\$8,240,880	(0.25%)
1) PSAP Revenue (Tax Rate)	\$2,875,185	(0.0916%)	\$2,689,041	(0.0816%)
2) Allocation to Qualified Providers	\$ 0	(0.1584%)	\$ 360,000	
3) Public Safety Certified Shares	\$4,973,794	(0.25%)	\$5,191,829	(0.1684%)
County	\$2,239,953 (45.04%)		\$2,399,900 (46.22%)	
City	\$2,583,911 (51.95.7%)		\$2,651,491 (50.88%)	
Town of Ellettsville	\$ 148,330	(2.98%)	\$ 149,529	(2.88%)
Town of Stinesville	\$ 919	(0.02%)	\$ 919	(0.02%)

Outline of Resolution

The resolution Whereas Clauses in brief:

- Reprise the history of the local income taxes in Monroe County and the recent adoption of the one for Public Safety;
- Explain that the Public Safety Local Income Tax includes a tax rate for PSAP and a tax rate for General Public Safety and recount the adjustments made between those two rates since established in 2016;
- Set forth the existing local income taxes and associated tax rate percentages;
- Describe the deliberations of the PS LIT Committee and indicate that this legislation is intended to implement those recommendations (that have not already been implemented); and
- Describe the procedures necessary to consider a resolution proposing an ordinance that would accomplish this end and states that those procedures have been followed.

The resolution’s Now Therefore be it Resolved Clauses, in brief:

- Declares a need to modify (adjust) the PS LIT rates between PSAP and General Public Safety and proposes an Ordinance which, is set forth in the resolution and contains ordaining clauses which:
 - Recite the aforementioned need;
 - Clarify that there is no intent to change any other existing local income tax rates;

- Adjust the tax rates between PSAP and General Purpose public safety and set forth those changes;
- Acknowledge the order and manner for distribution of PS LIT revenues required by IC 6-3.6-6-8;
- Affirm that no other change in the ordinance which established the public safety income tax is intended and, in that regard, that the MC LIT Council intends to retain its powers, under statute, to change the allocation of existing rates comprised within the expenditure rate on an annual basis;
- State the effective date (which upon notice from the DLFG) would affect revenues in 2019;
- Set forth the duties of the Monroe County Auditor, who acts as a hub of communications, in regard to this legislation; and
- Include a severability clause;
- Cast the City Council’s 58 of the 100 votes in favor of the proposed ordinance;
- Find that the requisite notices have been provided and the requisite hearing (on September 26th) has been held; and
- Provides for adoption of the resolution (with room for signature of all council members and mayor.

BUDGET LEGISLATION FOR CONSIDERATION OVER NEXT FEW WEEKS

**Budget-Related Legislation at a Special Session and Committee of the Whole on September 26th
(with Adoption Hearings at Special Session on October 10th)**

Review of Budget Schedule. Since 2013, the Council has:

- held the four nights of Departmental Budget Hearings in late August (typically starting on the third or fourth Monday of that month); and then
- formally considered the budget legislation at a:
 - Special Session and Committee of the Whole in late September (which serves as the statutorily-required public hearings on the budget ordinances for the City and Transit) – to be held this year on Wednesday, September 26th; and
 - Special Session in early October (which serves as the State-designated “Adoption Hearing”) – to be held this year on Wednesday, October 10th.

Budget-Related Legislation. The Council will consider six pieces of legislation which are directly related to the 2019 Budget during the aforementioned schedule.

As mentioned previously in this summary, all of the documents relating to these pieces of legislation can be found in the special Budget Packet which is included in this material and should be kept for the next few weeks. The summary of the Budget Legislation (which principally highlights changes over the August presentations) is set forth in the latter part of this memo.

One Previously Mentioned Budget-Related Resolution to be Considered at a Special Session on Wednesday, September 26th As mentioned above and on the cover sheet to the Budget Legislative Package, the Council is scheduled to consider Res 18-16 under Second Readings and Resolutions at a Special Session next Wednesday. This resolution would, once in effect, reallocate the Public Safety

Answering Point (PSAP) and General Purpose Public Safety tax rates pursuant to the Public Safety Local Income Tax Committee recommendations this summer. That reallocation would authorize ~ \$2.689 million toward the operation of Unified Central Dispatch and ~ \$2.651 million toward other City public safety purposes. *Please see summary above and legislation herein for more on that legislation.*

2019 Budget Packet

The 2019 Budget legislation included in this week’s packet is accompanied by supporting memos from the relevant City Department Heads. Typically, these memos document the changes made to the current budget proposal from the proposal considered by the Council during August Budget Hearings. Those changes are briefly highlighted below.

- **App Ord 18-03 (Civil City Budget for 2019)** – This legislation is accompanied by a memo and materials from City Controller, Jeff Underwood. The Memo provides an overview of the budget and identifies changes between August and September which are highlighted below. The materials include the revenue and expenditure charts and graphs from August (reflecting, where necessary, the changes). The changes since August are significant and amount to an increase of \$925,459 as indicated in the chart set forth in the Memo provided by the Controller. In order of amount, these include:
 - \$800,000 – Bicentennial Parks Bond – for park facilities (trails and trees) - which will be tied to the City’s levy;
 - \$80,037 – Parks General Fund – to raise salaries of seasonal employees and correct for some fringe benefits;
 - \$33,857 – General Fund (explained below*);
 - \$6,000 – Alternative Transportation Fund – to increase monies available to the Council Sidewalk Committee from \$306,000 to \$312,000;
 - \$5,500 – Enhanced Access – to help fund the next aerial photo of our jurisdiction for GIS; and
 - \$65 – BMFC Showers Financing – for bank fees.

Changes in the General Fund*						
Breakdown of changes by department						
	Category 1	Category 2	Category 3	Category 4	Total	
Clerk	3,230				3,230	for temporary employee hours.
Council			2,500		2,500	for increasing operational grant to BCT to \$55,000.
Human Resources			3,000			to restore diversity training.
Police	25,127				25,127	for salary increases for administrative officers
Total	28,357	0	5,500	0	33,857	

- **App Ord 18-04 (Utilities Budget for 2019)** – CBU is proposing changes from August to:
 - Provide a \$37,500 match for a Friends of Lake Monroe grant by moving the money within the Water Fund; and
 - Shift money within the Wastewater and Stormwater Funds to account for agreed-upon changes in compensation for AFSCME union employees (involving ~ \$37,541 for both funds)

- **App Ord 18-05 (Appropriations and Tax Rates for Bloomington Transit (2019))** – The memo from Lew May, General Manager, indicates that there are no changes in the budget since presented in August.

As you are aware, a change in State law in 2012 shifted the approval of the Transit Budget, tax levy and tax rates to the Council. Specifically, State law provides that the Council “shall review each budget and proposed tax levy and adopt a final budget and tax levy for the taxing unit. The fiscal body may reduce or modify but not increase the proposed budget or tax levy.” I.C. §6-1.1-17-20. For that reason, the budget materials include State Forms 4, 3, 1, 2, 4A &4B.

- **Ord 18-17 (Salary Ordinance for Police Officers and Firefighters for 2019)** - a memo from Caroline Shaw, Director of Human Resources, briefly summarizes the compensation package for firefighters and police officers for 2019. These employees are part of separate collective bargaining units which negotiate agreements with the City regarding their compensation and other terms of employment. The firefighters will be in the third of a four-year agreement next year (2017-2020). The police officers are in the last year of their current four-year agreement (2015-18) and are in the midst of negotiating a new agreement with the City. Under an “ever-green” clause in the current agreement, police officers will receive the same compensation as this year (without an increase) and, assuming negotiations culminate in a new agreement with a different compensation for 2019, the salary ordinance for them in 2019 will need be amended to incorporate the relevant terms of the new agreement.
 - Under the collective bargaining contract, firefighters will receive:
 - A 2% increase in salary. This means the respective base pay for a Fire Fighter 1st Class, Sergeant, and Captain will increase to \$53,023, \$55,119, and \$59,334.
 - *Please note that, since Fire Department Administration personnel are not part of the collective bargaining agreement, the ordinance separates them from Fire Department employees and sets the maximum pay at a 2% increase over 2018;¹⁶ and*
 - Unless and until there is a new agreement which expires this year, police officers will receive:
 - the same base pay as in 2018. That means the respective base pay for the Probationary Police Officer,¹⁷ Officer First Class, and Senior Police Office will stay at: \$47,625, \$52,916, and \$55,504;
 - *Please note that, like the Fire Department, the ordinance treats non-union management positions in the Police hierarchy differently than union positions and sets their maximum pay at a 2% increase over 2018;¹⁸*
 - Under the agreements with the firefighters and police officers, each would also obtain:
 - a contribution of 4% of the employees’ 6% contribution to the Public Employee Retirement Fund (PERF); and

¹⁶ For purposes of pay, please note that the Administration positions in the Fire Department include the: Chief (Grade 12), Deputy Chief, Battalion Chief of Training; Battalion Chief of Operations, Fire Prevention Officer, and Fire Inspection Officer.

¹⁷ Please note that the Probationary Police Officer is not yet in the union and is listed under Administration Personnel, but will receive the same increase/compensation as the union members.

¹⁸ Please see the ordinance for the base salaries of the Supervisory Sergeants, Lieutenants, Captains, and Deputy Chief. The Chief is at Grade 12 and will see an increase in the minimum-maximum range of pay of 2% increase.

- compensation for professional assignment (referred to as “specialty pay” for police), certification (referred to as “training” for police), and education with a maximum of \$4,800 per year;¹⁹ and
 - other pay, which covers various other work-related activities or obligations.²⁰
- **Ord 18-18 (Salary Ordinance for Civil City for 2019)** - This annual ordinance sets forth the:
 - title, grade, salary range, and number of all positions not covered by the other salary ordinances;
 - compensation received by members of certain boards (i.e. Board of Public Works, Board of Public Safety, and Utilities Services Board); and
 - other provisions affecting compensation, including:
 - shift differentials, treatment of transfers and employees whose salaries fall outside of the pay range (typically due to longevity), gainsharing, emergency call out, on-call status, temporary reassignments, tool allowances, licenses and certifications, holiday pay (much of which were negotiated as part of a collective bargaining agreement) and employee recognition longevity payments for both union and non-union employees; and
 - Please note the following changes over 2018:
 - All non-union employees will receive an increase of 2% in their salaries next year (located in Section 2[A] of the ordinance, which lists the minimum/maximum annual salary for non-union positions) and the ranges have been adjusted upward by 2%;²¹
 - The collective bargaining agreement with AFSCME²² employees will expire this year and a new agreement has not yet been reached. As provided by an “evergreen” clause in the existing agreement, the pay for these union employees will stay the same next year until a new agreement has been reached (this compensation is found in Section 2[C] of the ordinance – which lists the minimum/maximum dollar per hour for Labor, Trade & Craft positions);
 - In response to a Council request to increase pay rates of temporary employees to a Living Wage, the Administration raised the rate of some Common Law positions in 2018. Some members of the Council expressed that the balance of Common Law Positions be increased for 2019. Ord 18-18 is the product of a compromise whereby minimum pay rates for Common Law positions will be raised to the Living Wage over the next two years. In 2019, temporary wages will increase by 19.3%. In 2020, rates will be set to the 2020 Living Wage. The range increases for 2019 are as follows (See Section 2[L]):
 - Administrative Assistant: \$13.00-\$15.00 (previously \$10.00-\$13.00)
 - Attendant: \$11.36-\$11.36 (previously \$9.73-\$10.78)
 - Laborer: \$11.36-\$15.70 (previously \$9.73-\$15.70)

¹⁹ This category includes “longevity” for firefighters (which is subject to the maximum).

²⁰ For firefighters this includes: unscheduled duty pay, holdover pay, mandatory training pay, holiday pay, clothing allotment [which was lowered in 2017 as a result of the department instituting a “quartermaster” system), reassignment pay, on-call pay, and acting pay. For police officers this includes: contractual overtime pay, clothing allotment, and shift differential pay (for afternoon shift and night [and high intensity patrol] pay).

²¹ Do recall that at the end of last year the City adopted Ord 17-44 which revised the salary ranges based upon the recommendations of the compensation consultant. Annual adjustments in the salary ranges will help keep the ranges in line with the market.

²² AFSCME is the acronym Association of Federal, State, County, and Municipal Employees.

- Law Clerk: \$13.00-\$15.00 (previously \$10.00-\$15.00)
- Leader \$11.80-\$12.00 (previously \$10.17-\$12.50)
- Lifeguard: \$12.16-\$12.36 (previously \$10.53-\$11.67)
- Motor Equipment Operator: \$13.00 - \$17.84 (previously \$12.64-\$17.84)
- Specialist: \$13.00-\$50.00 (previously \$9.73- \$50.00)
- Staff Assistant: \$14.74-\$14.94 (previously \$13.29-\$14.74)
- Supervisor: \$13.00-\$13.20 (previously \$11.61-\$12.88)
- Meter Reader: \$13.00-\$17.23 (previously \$12.64-\$17.23)
- ❖ 2019 Fiscal Impact - \$317,635.²³

- Second Year Implementation of Report of Salary Study – please recall that the City set aside \$250,000 in 2018 to implement the first phase of increases recommended by a consultant in a report this spring after conducting a salary study over the course of last year. Please know that another \$250,000 has been set aside to implement the second phase in 2019 and will be applied to positions in the other salary ordinances as well.

The memo from Caroline Shaw highlights the changes in this salary ordinance from 2018 to 2019 which were not already approved by the Council. These changes are approved by Job Evaluation Committee. Recommendations regarding a change in the grade of a position are the result of an evaluation based upon seven criteria. In addition, with the help of an outside consultant, some positions in three departments were reorganized: Police, Planning and Transportation, and Utilities

Ord 18-18 adds 14 new FTEs (net 13 new FTEs): 10 FTES are associate with new positions and 4 are associated with existing positions. The total fiscal impact of the additional FTEs, grade adjustments to existing positions, and the increase to common law wages is approximately \$1,398,605.

New Positions: Rationale and Fiscal Impact

- **Controller’s Office – Data Analyst and Manager (Grade 8)**
 - This position will collect and analyze data in an effort to make cost-effective improvements to City projects and other expenditure matters. The position will also lead budget activities.
 - ❖ Fiscal Impact - \$81,206
- **Fire Department – Logistics Officer (Grade 6)**
 - The collective bargaining agreement locates the responsibility for purchasing and distributing equipment with the Department. For that reason, this position is being added to manage inventory by inspecting, repairing, and ordering equipment to maintain safety standards.

²³ According to the Memo from Carolyn Shaw, the fiscal impact of bringing all temporary employees up to the Living Wage over the years 2018, 2019, and 2020 will have a total fiscal impact of approximately \$800,000.

- ❖ Fiscal Impact - \$73,850
- **ITS – Office Manager (Grade 4)**
 - Currently, clerical and fiscal duties are shared by the Director and the Assistant Director of the Department. A recent organizational assessment recommended an Office Manager for the Department as the current configuration is an inefficient use of resources.
 - ❖ Fiscal Impact - \$69,359
- **Planning & Transportation – Project Engineer (Grade 9)**
 - This position is being added to address outstanding needs and additional workload.
 - ❖ Fiscal Impact - \$93,563
- **Police Department – Social Worker (Grade 8) and Two Neighborhood Resource Specialists (Grade 5)**
 - The Social Worker will provide counseling and training and will coordinate resources for Department personnel and people in the community who police encounter.
 - ❖ Fiscal Impact – \$81,206
 - The two new Neighborhood Resource Specialists will patrol neighborhoods and work with neighbors to address concerns.
 - ❖ Fiscal Impact – \$142,025 for both positions
- **Public Works – Office Manager (Grade 4) and Parking Services Director (Grade 8)**
 - The Office Manager will provide support for the Board of Public Works meetings and assume financial and clerical duties.
 - ❖ Fiscal Impact -- \$69,359
 - The Parking Services Director will coordinate all public parking and related demand-management strategies.
 - ❖ Fiscal Impact -- \$81,206
- **Utilities – MS4 Coordinator (Grade 7)**
 - This position will manage the MS4 storm water program, a program that is currently under resourced.
 - ❖ Fiscal Impact - \$77,278

Changes to Existing Positions: Rationale and Fiscal Impact

- **CFRD -- The Health Projects Coordinator (Grade 7) is repurposed as an “After Hours Ambassador” (Grade 7)**
 - The Ambassador position was a recommendation of the Safety, Civility, and Justice Task Force and will connect people with resources after hours, in the evening and at night.
 - ❖ Fiscal Impact - \$0
- **Office of the Mayor – Customer Service III (Grade 3) becomes Administrative Coordinator (Grade 5)**
 - This upgrade is the result of this position providing increased support services to the Mayor and the Mayor’s staff.
 - ❖ Fiscal Impact - \$2,425

- **Parks and Recreation – Two Changes in Response to a Recent Organizational Assessment**
 - Laborer (Grade 104) is replaced with a Working Foreman (Grade 108). This replacement is a response to the recent organizational assessment. The position will maintain natural and landscaped City properties.
 - ❖ Fiscal Impact -- \$1,267
 - One of the Sports Facility/Program Managers (Grade 7) becomes a General Manager-Switchyard Park (Grade 8). The latter will manage the new Park.
 - ❖ Fiscal Impact -- \$4,636

- **Planning and Transportation– Four Changes**
 - Senior Transportation Planner moves from a Grade 7 to a Grade 8.
 - ❖ Fiscal Impact – \$4,729
 - Project Engineer renamed Senior Project Engineer (still Grade 10)
 - ❖ Fiscal Impact – *None*.
 - At some point in the past, the .5 FTE Zoning Planner (Grade 5) was eliminated, but the ordinance did not reflect that elimination. This ordinance makes that correction.
 - ❖ Fiscal Impact – *None*.
 - At some point in the past, the .5 FTE Zoning and Long Range Planner (Grade 5) became full time, but the ordinance did not reflect that elimination. This ordinance makes that correction.
 - ❖ Fiscal Impact – *None*.

- **Police Department – Three Telecommunications Supervisors Added**
 - Currently Central Dispatch operates 24/7 with only three front-line supervisors. This addition brings that number to six.
 - ❖ Fiscal Impact – \$230,483 for all three

- **Public Works – One Maintenance/Custodian FTE (Grade 107) added.**
 - This FTE replaces the duties of two part-time, temporary positions.
 - ❖ Fiscal Impact – \$64,812 (this figure does not include savings realized from the elimination of the part-time temporary positions)

- **Utilities – Two Changes**
 - Maintenance Coordinator (Grade 7) Replaces Plant Service Mechanic (Grade 6) at the Monroe Plant. Leaders at all other plants are coordinators; this change is made for consistency and to reflect that the duties of this position at the Monroe Plant are comparable to the duties of coordinators at other plants.
 - ❖ Fiscal Impact -- \$2,920
 - The Deputy Director of Utilities position was eliminated mid-year and this ordinance reflects this.
 - ❖ Fiscal Impact – *None*.

Other Changes

- Salaries for Pension Secretaries for Police and Fire are increasing from \$3,700-\$4,000.
 - ❖ Fiscal Impact – \$646.

- Performance Recognition Fund Eliminated. This was a pilot whereby employees were eligible for up to \$1,000 in recognition of their performance. The total amount distributed was not to exceed \$25,000.
 - Addition of Dispatch Trainer Incentive Pay. This is a new initiative whereby dispatchers may earn a maximum of \$525 per year for training other, less-experiences dispatchers. (Section 2N of the ordinance).
 - The Digital Communication Specialist position has been moved from the ITS Department to the Office of the Mayor.
 - Re-organizational Changes: Some positions in Police, Planning and Transportation, and Utilities have re-organized under new divisions of the ordinance. An “Administrative” division has been added to the Police section of the ordinance and an “Environmental” division has been added to the Utilities section of the ordinance.
- **Ord 18-18 (Salary Ordinance for Elected Officials for 2019)** – a memo from Shaw indicates that all of the elected officials will receive a 2% increase in pay, which is consistent with the general practice of setting the increase for elected officials at the same level given non-union City employees. Please note that compensation for many positions in the City, including elected officials, were evaluated by a consultant last year. A report last November indicated that both the Council and Mayor were underpaid in light of positions in comparable communities and organizations. However, rather give themselves a pay raise beyond the 2%, the Mayor and Council have deferred that adjustment so that it would apply to those who assume office in the new term (starting in 2020). With the 2% increase, those salaries for 2019 are as follows:
 - **Mayor: \$107,400**
 - **Council: \$16,127**

New 2019 – Given the extra-duties performed during the year, the following officers will receive the following additional compensation:

 - **President – \$1,000**
 - **Vice President – \$800**
 - **Clerk: \$57,707**

**NOTICE AND AGENDA
BLOOMINGTON COMMON COUNCIL
SPECIAL SESSION AND COMMITTEE OF THE WHOLE
6:30 P.M., WEDNESDAY, 26 SEPTEMBER 2018
COUNCIL CHAMBERS SHOWERS BUILDING, 401 N. MORTON ST.**

I. ROLL CALL

II. AGENDA SUMMATION

III. APPROVAL OF MINUTES None

IV. LEGISLATION FOR SECOND READING AND RESOLUTIONS

1. Resolution 18-17 To Approve The Interlocal Agreement Between Monroe County, The Town Of Ellettsville And The City Of Bloomington For Animal Shelter Operation For The Year 2019

Committee Recommendation: None

2. Resolution 18-16 Resolution Proposing an Ordinance Modifying Local Income Tax Allocations in Monroe County and Casting Fifty-Eight Votes in Favor of the Ordinance - Re: Adjusting the Allocations between the Public Safety Answering Point (PSAP) and General Public Safety Purposes Tax Rates Without Changing Other Allocations or the Total Expenditure Tax Rate

Public Safety Local Income Tax Committee
of the Monroe County Local Income Tax Council
August 7, 2018 Recommendation: 7-0-0

V. LEGISLATION FOR FIRST READING

1. Appropriation Ordinance 18-03 An Ordinance for Appropriations and Tax Rates (Establishing 2019 Civil City Budget for the City of Bloomington)
2. Appropriation Ordinance 18-04 An Ordinance Adopting a Budget for the Operation, Maintenance, Debt Service and Capital Improvements for the Water and Wastewater Utility Departments of the City of Bloomington, Indiana for the Year 2019
3. Appropriation Ordinance 18-05 Appropriations and Tax Rates for Bloomington Transportation Corporation for 2019
4. Ordinance 18-17 An Ordinance Fixing the Salaries of Officers of the Police and Fire Departments for the City of Bloomington, Indiana, for the Year 2019
5. Ordinance 18-18 An Ordinance Fixing the Salaries of Appointed Officers, Non-Union and A.F.S.C.M.E. Employees for All the Departments of the City of Bloomington, Monroe County, Indiana, for the Year 2019
6. Ordinance 18-19 To Fix the Salaries of All Elected City Officials for the City of Bloomington for the Year 2019

VI. COUNCIL SCHEDULE

VII. ADJOURNMENT *(to be followed immediately by a)*

(over)

*Auxiliary aids are available upon request with adequate notice.
Please call (812) 349 - 3409 or e-mail council@bloomington.in.gov.*

Posted: 21 September 2018

COMMITTEE OF THE WHOLE

Chair: Jim Sims

1. Ordinance 18-17 An Ordinance Fixing the Salaries of Officers of the Police and Fire Departments for the City of Bloomington, Indiana, for the Year 2019

Asked to attend: Caroline Shaw, Director, Human Resources

2. Ordinance 18-18 An Ordinance Fixing the Salaries of Appointed Officers, Non-Union and A.F.S.C.M.E. Employees for All the Departments of the City of Bloomington, Monroe County, Indiana, for the Year 2019

Asked to attend: Caroline Shaw, Director, Human Resources

3. Ordinance 18-19 To Fix the Salaries of All Elected City Officials for the City of Bloomington for the Year 2019

Asked to attend: Caroline Shaw, Director, Human Resources

4. Appropriation Ordinance 18-03 An Ordinance for Appropriations and Tax Rates (Establishing 2019 Civil City Budget for the City of Bloomington)

Asked to attend: Jeffrey Underwood, City Controller

Note: The public comment portion of the deliberation on this item will constitute the statutorily-required public hearing on the City Budget for 2019.

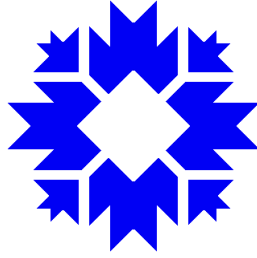
5. Appropriation Ordinance 18-04 An Ordinance Adopting a Budget for the Operation, Maintenance, Debt Service and Capital Improvements for the Water and Wastewater Utility Departments of the City of Bloomington, Indiana for the Year 2019

Asked to attend: Vic Kelson, Director, Utilities Department

6. Appropriation Ordinance 18-05 Appropriations and Tax Rates for Bloomington Transportation Corporation for 2019

Asked to attend: Lew May, General Manager, Bloomington Transit

Note: The public comment portion of the deliberation on this item will constitute the statutorily-required public hearing on the Transit Budget for 2019.



**City of Bloomington
Office of the City Clerk**

**NOTICE
Land Use Committee
Meetings**

<u>Day</u>	<u>Date</u>	<u>Time</u>	<u>Room</u>
Friday	28 September 2018	12 noon	McCloskey (Rm #135)
Wednesday	3 October 2018	6:30 p.m.	Council Chambers
Wednesday	24 October 2018	*TBD	Council Chambers

These meetings will be held in City Hall at 401 N. Morton Street, Bloomington, IN, and pertain to Ordinance 18-14 - To Expand a Planned Unit Development (PUD) and Amend the Associated District Ordinance and Preliminary Plan - Re: 4500, 4518 E. 3rd Street & 306 S. State Road 446 (Fountain Residential Partners, Petitioner). The Committee will discuss this matter and, at the conclusion of its deliberations, make recommendations to the full Council.

*Unless the Land Use Committee completes its deliberations on October 3rd, it will meet on October 24th. According to local code, that meeting could start as early as 5:30 p.m., but no later than 9:45 p.m., and will depend on other matters being considered that night by the Committee of the Whole. The Land Use Committee will make its decision on holding this meeting on October 3rd.

As a quorum of the Council and the Land Use Committee may be present during these events, these gatherings will constitute a meeting of both the Common Council and the Land Use Committee under Indiana Open Door Law (I.C. § 5-14-1.5). For that reason, this statement provides notice that these meetings will occur and is open for the public to attend, observe, and record what transpires.

Posted: Friday, 21 September 2018

RESOLUTION 18-17

**TO APPROVE THE INTERLOCAL AGREEMENT
BETWEEN MONROE COUNTY, THE TOWN OF ELLETTSVILLE
AND THE CITY OF BLOOMINGTON FOR
ANIMAL SHELTER OPERATION FOR THE YEAR 2019**

WHEREAS, the Common Council of the City of Bloomington desires to contract with Monroe County and the Town of Ellettsville, through the authority of I.C. § 36-1-7-2, to provide services and facilities to Monroe County and the Town of Ellettsville for animal care and control in consideration of payment therefore; and,

WHEREAS, an agreement has been reached between the City of Bloomington, Monroe County and the Town of Ellettsville to provide said services and facilities for 2019;

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE COMMON COUNCIL OF THE CITY OF BLOOMINGTON, MONROE COUNTY, INDIANA, THAT:

Section 1. The Common Council hereby approves the Animal Shelter Interlocal Agreement attached hereto and incorporated herein for Fiscal Year 2019 and authorizes the Mayor and the Director of the Animal Shelter to execute the Agreement as attested to by the Clerk of the City of Bloomington.

PASSED AND ADOPTED by the Common Council of the City of Bloomington, Monroe County, Indiana, upon this _____ day of _____, 2018.

DOROTHY GRANGER, President
Bloomington Common Council

ATTEST:

NICOLE BOLDEN, Clerk
City of Bloomington

PRESENTED by me to the Mayor of the City of Bloomington, Monroe County, Indiana, upon this _____ day of _____, 2018.

NICOLE BOLDEN, Clerk
City of Bloomington

SIGNED and APPROVED by me upon this _____ day of _____, 2018.

JOHN HAMILTON, Mayor
City of Bloomington

SYNOPSIS

This resolution authorizes execution, by the Mayor and Director of Animal Care and Control, of the Animal Shelter Interlocal Agreement for Fiscal Year 2019 between the City of Bloomington, Monroe County and Town of Ellettsville. The agreement provides that Monroe County shall pay the City of Bloomington the sum of \$332,214.59 for 2019 in return for the space the City provides to the County and services it renders on the County's behalf. The agreement further provides that the Town of Ellettsville shall provide the City of Bloomington the sum of \$23,259.41 for 2019 in return for the space the City provides the Town of Ellettsville and services it renders on the Town of Ellettsville's behalf.

ANIMAL SHELTER INTERLOCAL AGREEMENT FOR FISCAL YEAR 2019

WHEREAS, the City of Bloomington Animal Care & Control Department operates the Animal Shelter for the care and control of animals; and,

WHEREAS, the City of Bloomington Animal Care & Control Department enforces licensing, animal care and animal control ordinances within the corporate boundaries of the municipality, including impoundment, adoptions and euthanizing of animals of the Animal Shelter; and,

WHEREAS, the County Animal Management Officers exercise similar functions within the County, but utilize the Shelter premises and staff for impoundment, adoptions and euthanasia; and,

WHEREAS, the County Animal Management Officers exercise similar functions within the town limits of the Town of Ellettsville, but utilize the Shelter premises and staff for impoundment, adoptions and euthanasia; and,

WHEREAS, the Town of Ellettsville finds it in the best interest of its citizens to contract with Monroe County for the animal management services and the City of Bloomington, Indiana for Animal Shelter use; and,

WHEREAS, Monroe County finds it in the best interest of its citizens to contract with the City of Bloomington, Indiana for Animal Shelter use and to provide the Town of Ellettsville animal management services; and,

WHEREAS, the City of Bloomington, Town of Ellettsville, and Monroe County are empowered pursuant to Indiana Code § 36-1-7 to contract together on the basis of mutual advantage to provide services and facilities in a manner and pursuant to forms of governmental organization that will accord best with geographic, economic, population and other factors influencing the needs and development of local government;


NOW, THEREFORE, in consideration of the mutual terms, covenants, and conditions herein agreed, the parties agree as follows:

1. The duration of the Agreement shall be for one (1) year, commencing January 1, 2019 and ending on December 31, 2019.
2. The City of Bloomington ("City") agrees to provide the Town of Ellettsville ("Town") and Monroe County ("County") the following:
 - a. The impoundment, general animal care, adoption and euthanasia for the Town and County.
 - b. Use of supplies and equipment in the City Animal Shelter by the County personnel;

- c. Assistance to the Town and County in answering phone calls, dispatching service calls and explaining the County animal management laws to callers; and
 - d. Accept and record payments for County license fees, and to remit these funds to the County monthly.
3. County shall administer and enforce County Animal Management Laws, including relevant kennel regulations, within the corporate limits of Ellettsville.
 4. The County agrees to pay the City the sum of \$332,214.59.
 5. The Town agrees to pay the City the sum of \$23,259.41.
 6. The level of cooperation recited in this Agreement is intended to exist for the purpose of efficient and effective delivery of governmental services to the citizens of the City, Town, and County; however, the parties recognize that modifications may be required, either to the Agreement itself, or to the practices and procedures that bring the recitals contained within this document to fruition.
 7. The City, Town, and County departments affected by the terms of this Agreement will continue to communicate and cooperate together to assure that the purposes of this Agreement are achieved on behalf of and to the benefit of the citizens of the respective political subdivisions.
 8. Payments shall be made semi-annually to the Controller of the City of Bloomington, upon the timely submission by the City of a claim. Such claims should be submitted to the Monroe County Board of Commissioners, Room 322, Courthouse, Bloomington, Indiana 47404 and the Town Council of Ellettsville, 1150 West Guy McCown Drive, Ellettsville, Indiana, 47429.

THE PARTIES, intending to be bound, have executed this *ANIMAL SHELTER INTERLOCAL AGREEMENT FOR FISCAL YEAR 2017* on this 10th day of September, 2016.

TOWN OF ELLETTSVILLE, INDIANA



Scott Oldham, President
Ellettsville Town Council

DATE: 09-10-2018

ATTEST:

SANDRA HASH, Clerk/Treasurer

DATE: _____

CITY OF BLOOMINGTON

MONROE COUNTY COMMISSIONERS

JOHN HAMILTON, MAYOR



AMANDA BARGE, PRESIDENT

DATE: _____

DATE: Aug 1, 18



PATRICK STOFFERS, VICE PRESIDENT

DATE: Aug 1, 18



JULIE THOMAS, MEMBER

DATE: Aug 1, 18

ATTEST:

ATTEST:

NICOLE BOLDEN, CLERK



CATHERINE SMITH, COUNTY AUDITOR

DATE: _____

DATE: Aug 1, 18

MEMO

To: City of Bloomington Common Council
From: Philippa M. Guthrie
Date: , 2018
Re: 2019 Animal Interlocal

The City of Bloomington, Monroe County, and the Town of Ellettsville have agreed to renew the annual Animal Interlocal Agreement. This Agreement provides that the City of Bloomington will house, care for and euthanize animals from Monroe County and Ellettsville at the City's shelter, and provide related services such as adoptions, responding to inquiries from the public, and receiving and recording license fees. In exchange, the County and Ellettsville agree to pay the City a specific dollar amount as reimbursement for those services.

The amounts to be paid to the City under the 2019 Animal Interlocal were calculated using the total for 2017 animal shelter expenditures and multiplying that figure by the percentage of animals taken in by the shelter from both the County and the Town of Ellettsville. For 2019, Monroe County will pay the City \$332,214.59, and the Town of Ellettsville will pay the City \$23,259.41.

**CITY OF BLOOMINGTON/MONROE COUNTY
INTERLOCAL AGREEMENT FOR ANIMAL CONTROL
FY 2019 PROJECTED COSTS**

There are four components to the Animal Control Department budget:

- Animal Shelter Operations
- Animal Control Field Operations
- Education Program
- Volunteer Program

Monroe County pays the City of Bloomington a percentage of the **Animal Shelter Operations** program. The percentage is calculated as the percentage of animals Monroe County generated of the total number of animals handled the previous year.

ANIMAL SHELTER OPERATIONS PROGRAM ACTUAL 2017 EXPENDITURES =
\$725,457.19

(2017 Actual Expenditure amount of \$817,683.94 is reduced by 2017 Actual Adoption Revenue amount of \$92,226.75.)

2017 PERCENTAGE OF ANIMALS FROM MONROE COUNTY SOURCES

- Picked up by AMO's 177
 - Strays brought in by county residents 791
 - Animals relinquished by Monroe County residents 652
- Total number of Monroe County Animals 1,620**

Total number of animals handled by Shelter in 2017 3,278

Percentage of animals from Monroe County sources 49%

ANIMAL SHELTER OPERATIONS PROGRAM ACTUAL 2017 EXPENDITURES X 49% = 2019
INTERLOCAL AMOUNT

$$\$725,457.19 \times 49\% = \$355,474$$

2019 MONROE COUNTY ANIMAL INTERLOCAL AMOUNT \$355,474

2017 BREAKDOWN OF INCOMING ANIMALS BY JURISDICTION AND SOURCE

Animals included in City of Bloomington Total

<u>Jurisdiction</u>	<u>ACO P/U</u>	<u>Surrender</u>	<u>Stray</u>	<u>Total</u>	
City	186	524	442	1,152	35.14%
Owen County		42	21	63	
Greene County		61	35	96	
Lawrence County		136	73	209	
Brown County		3	5	8	
Morgan County		16	14	30	
Other Counties		73	27	100	
Subtotal	0	331	175	506	15.44%

Animals included in Monroe County Total

<u>Jurisdiction</u>	<u>AMO P/U</u>	<u>Surrender</u>	<u>Stray</u>	<u>Total</u>	
Monroe County	165	574	775	1,514	46.19%
Ellettsville	12	78	16	106	3.23%
Subtotal	177	652	791	1,620	49.42%

TOTAL INCOMING ANIMALS 363 1,507 1,408 3,278

ACO P/U - These are animals picked up in the field by city and county animal control officers.

Surrender - These are owned animals surrendered at the shelter.

Stray - These are stray animals brought to the shelter by citizens.

RESOLUTION 18-16

**RESOLUTION PROPOSING AN ORDINANCE MODIFYING
LOCAL INCOME TAX ALLOCATIONS IN MONROE COUNTY AND
CASTING FIFTY-EIGHT VOTES IN FAVOR OF THE ORDINANCE**

**- Re: Adjusting the Allocations between the Public Safety Answering Point (PSAP)
and General Public Safety Purposes Tax Rates
Without Changing Other Allocations or the Total Expenditure Tax Rate**

WHEREAS, the Monroe County (“County”) Local Income Tax Council previously imposed a County Option Income Tax in the County (under Indiana Code 6-3.5) which, pursuant to Indiana Code 6-3.6, was transformed into a Local Income Tax; and

WHEREAS, pursuant to Indiana Code § 6-3.6-3-1, having previously adopted the County Option Income Tax in the County under Indiana Code 6-3.5-6, the County Local Income Tax Council continues to serve as the adopting body for the Local Income Tax and with the same membership; and

WHEREAS, Indiana Code 6-3.6 permits Local Income Taxes to be imposed for various specified purposes, including one for public safety (“Public Safety Income Tax”) and, pursuant to Indiana Code §6-3.6-6-8, a portion of the Public Safety Income Tax may be used to fund a public safety answering point (“PSAP”) and the remainder may be used for other public safety (General Public Safety) purposes as defined in Indiana Code §6-3.6-2-14; and

WHEREAS, pursuant to Indiana Code § 6-3.6-11-4, the tax revenues for PSAP shall be allocated and distributed to the PSAP before allocation and distribution to any taxing units; and

WHEREAS, in September 2016, after notice and a hearing and in support of public safety for all county residents, the Monroe County Local Income Tax Council adopted an ordinance that increased the local income tax expenditure rate by twenty five hundredths percent (0.25%) (“2016 Increased Expenditure Rate”) from nine thousand four hundred eighty two ten-thousandths percent (0.9482%) (“Previous Expenditure Rate”) to one and one thousand nine hundred eighty two ten-thousandths percent (1.1982%) pursuant to Indiana Code § 6-3.6-6-2; and

WHEREAS, upon adoption of that ordinance, the total Local Income Tax Rate rose to one and three hundred forty five thousandths percent (1.345%), with the 2016 Increased Expenditure Rate allocated to and used for public safety purposes pursuant to Indiana Code § 6-3.6-6-8 (“Public Safety Income Tax”), and the Previous Expenditure Rate remaining allocated to Certified Shares pursuant to Indiana Code § 6-3.6-6-10; and

WHEREAS, the Public Safety Income Tax generated by the aforementioned 2016 Increased Expenditure Rate is composed of two tax rates, one of which directs tax revenues to PSAP and the other of which directs tax revenues to General Public Safety purposes; and

WHEREAS, along with authorizing the 2016 Increased Expenditure rate, the September 2016 ordinance also divided this rate and associated revenue between these two purposes for the fiscal year 2017, and, these rates were subsequently modified by the County Local Income Tax Council for fiscal year 2018, with the adoption of an ordinance in October 2017; and

WHEREAS, the allocations made by ordinance in September 2016, as modified by ordinance in October 2017, are depicted in the following table and, pursuant to Indiana Code § 6-3.6-6-4, continue in effect until rescinded or modified:

Local Income Tax Type	Existing Rate
Property Tax Relief Rate (Indiana Code 6-3.6-5)	0.0518%

Total Expenditure Rate (Indiana Code 6-3.6-6)		1.1982%	
<i>Components of Total Expenditure Rate</i>	Public Safety		0.01584%
	Public Safety Answering Point		0.0916%
	Economic Development		0.0000%
	Certified Shares		0.9482%
Special Purpose Rate (Juvenile Local Income Tax) (Indiana Code 6-3.6-5)		0.095%	
Total:		1.345%	

WHEREAS, Indiana Code § 6-3.6-6-8(c) requires the Monroe County Local Income Tax Council to review, but not necessarily fund, timely applications submitted for a distribution of Public Safety Income Tax revenues from fire departments, volunteer fire departments, and emergency medical services providers that: (1) provide fire protection or emergency medical services within Monroe County and (2) are operated by or serve a political subdivision that is not otherwise entitled to a distribution of Public Safety Income Tax (“Qualifying Service Providers”); and

WHEREAS, pursuant to Indiana Code § 6-3.6-6-8(c), any specified amounts of Public Safety Income Tax revenues directed by resolution of the Monroe County Local Income Tax Council to the aforementioned Qualifying Service Providers shall be distributed before the remainder of public safety revenue is directed by certified distribution to the jurisdictions represented on the Monroe County Local Income Tax Council; and

WHEREAS, over the course of June, July and August of this year, representatives from the members of the County Local Income Tax Council convened as the Public Safety Local Income Tax (PS LIT) Committee (of the County Local Income Tax Council) to review PS LIT expenditures and estimated revenues, review applications for funding by Qualifying Service Providers under the above statutory provision, and consider recommendations from the Policy Board regarding the 2019 Budget for Unified Central Dispatch (which is primarily funded by the local PSAP); and

WHEREAS, at its fourth meeting on August 7, 2018, the PS LIT Committee made the following recommendations to the County Local Income Tax Council regarding PS LIT rates and revenues in 2019: 1) accept the recommendation of the Policy Board regarding the PSAP tax rate for the operation of the Unified Central Dispatch; 2) provide \$360,000 to five Qualifying Service Providers who applied for funding under Indiana Code § 6-3.6-6-8(c); and, 3) allocate the remaining tax rate and revenues in accordance with the aforementioned statute; and

WHEREAS, the Bloomington Common Council is a member of the County Local Income Tax Council, was represented on the PS LIT Committee, and is adopting this resolution in order to propose to the other members of the County Local Income Tax Council the following ordinance that reflects the recommendations of the PS LIT Committee and, in so doing, also to cast its fifty-eight (58) of the total of one hundred (100) votes in favor of this legislation; and

WHEREAS, pursuant to Indiana Code § 6-3.6-3-7, before a member of the Monroe County Local Income Tax Council may propose an ordinance or vote on a proposed ordinance, the member must hold a public hearing on the proposed ordinance and: 1) provide notice to the public with the time and place where the public meeting will be held in accordance with Indiana Code 5-3-1 and include the proposed ordinance or resolution to propose an ordinance in that notice; and 2) provide a copy of that notice to all the taxing units in the county at least ten days in advance of the hearing; and

WHEREAS, the Bloomington Common Council has provided notice in accordance with Indiana Code 5-3-1 and Indiana Code § 6-3.6-3-7.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF BLOOMINGTON, MONROE COUNTY, INDIANA, THAT:

SECTION 1. A need now exists in Monroe County, Indiana, to modify the allocation of the previously imposed expenditure rate under Indiana Code 6-3.6-6. As a member of the Monroe County Local Income Tax Council, the Common Council of the City of Bloomington is adopting this resolution in order to propose the ordinance below to the other members of the Monroe County Local Income Tax Council.

**ORDINANCE OF THE MONROE COUNTY LOCAL INCOME TAX
COUNCIL MODIFYING LOCAL INCOME TAX
ALLOCATIONS IN MONROE COUNTY**

- Re: Adjusting the Allocations between the Public Safety Answering Point (PSAP) and General Public Safety Purpose Tax Rates without Changing Other Allocations or the Total Expenditure Tax Rate**

BE IT ORDAINED BY THE LOCAL INCOME TAX COUNCIL OF MONROE COUNTY, INDIANA, THAT:

1. A need now exists to modify the allocation of the portion of the Local Income Tax used for public safety purposes (“Public Safety Income Tax”). At present, the Public Safety Income Tax (0.25%) is divided between the Public Safety Answering Point (0.0916%) and General Public Safety (0.1584%).

2. For the avoidance of doubt, no change to the other existing tax rates is intended or authorized by this Ordinance. Those other existing tax rates include: (1) the special purpose tax rate imposed by the Monroe County Council under Indiana Code § 6-3.6-7-16 (“Juvenile Local Income Tax”) (which is currently ninety five thousandths percent [0.095%]); (2) the property tax rate under Indiana Code 6-3.6-5 (“Property Tax Relief Rate”) (which is currently five hundred eighteen ten thousandths percent [0.0518%]); (3) the tax rate under Indiana Code § 6-3.6-6-10 (Certified Shares) (which is currently nine thousand four hundred and eighty two ten thousandths percent [0.9482%]); and, (4) the total tax rate under Indiana Code 6-3.6-6 (“Expenditure Tax Rate”) (which is currently one and nineteen hundred and eighty-two ten thousandths percent [1.1982%]).

3. In order to support public safety for all county residents, the Monroe County Local Income Tax Council hereby reallocates the Public Safety Income Tax as follows: The Public Safety Answering Point Rate, which is directed to the public safety answering point, shall be decreased from 0.0916% to 0.0816% and the General Public Safety Rate, which shall be used for other public safety purposes under Indiana Code § 6-3.6-6-8, shall be increased from 0.1584% to 0.1684%. The total Public Safety Income Tax shall remain at 0.25% and the total Local Income Tax Rate shall remain at 1.345%.

4. As a result of the actions in this Ordinance, the Public Safety Income Tax will be divided as follows, beginning on January 1, 2019:

Local Income Tax Type	Existing Rate	Proposed Rate
Public Safety Answering Point Rate	0.0916 %	0.0816%
Public Safety Rate	0.1584 %	0.1684%

Further, pursuant to Indiana Code § 6-3.6-6-8, the revenue associated with these rates shall be directed in the following manner. First, these revenues will be directed to the PSAP. Second, any amounts specified by resolution of the Monroe County Local Income Tax Council under Indiana Code § 6-3.6-6-8(c) shall be directed to Qualifying Service Providers. Third, the remainder of these revenues shall be directed via the certified distribution to taxing units who are members of the Monroe County Local Income Tax Council as set forth under Indiana Code § 6-3.6-6-8(b).

5. For further avoidance of doubt, no other change in the ordinance adopted in September 2016 is intended or authorized. In that regard, the ordinance affirms and clarifies that, pursuant to Indiana Code § 6-3.6-6-4, the Monroe County Local Income Tax

Council continues to retain the right to change the allocation of the existing taxes comprised within the expenditure rate on an annual basis. At this time in Monroe County, the components of the expenditure rate that may be affected by this allocation include the PSAP rate, Public Safety rate and Certified Shares rate. Any future change to the allocation of these local income taxes must be done via an ordinance of the Monroe County Local Income Tax Council in a manner and with an effective date as set forth Indiana Code § 6-3.6-3-3, as may be amended by the Indiana General Assembly from time to time. Currently, the effective date for an ordinance changing the allocation of the local income tax adopted after December 31st of the immediately preceding year and before November 2nd of the current year is January 1st of the following year.

6. This ordinance shall take effect upon passage and in accordance with Indiana Code 6-3.6-3.

7. The Monroe County Auditor shall, pursuant to Indiana Code § 6-3.6-3-5, record all votes taken on this ordinance and not more than ten (10) days after the vote, send a certified copy of the results to the commissioners of the department of state revenue and department of local government finance in an electronic format approved by the commissioner of the department of local government finance.

8. Any provision herein contained which is found by a court of competent jurisdiction to be unlawful or which by operation shall be inapplicable, shall be deemed omitted but the rest and remainder of this legislation, to the extent feasible, shall remain in full force and effect.

SECTION 2. BE IT FURTHER RESOLVED that by adopting this resolution, the City of Bloomington Common Council is casting all of its fifty-eight (58) votes as a member of the Monroe County Local Income Tax Council in favor of the proposed ordinance.

SECTION 3. BE IT FURTHER RESOLVED that a public hearing was held on this resolution and the proposed ordinance at a Special Session on Wednesday, September 26, 2018. Proper notice of the public hearing was provided in accordance with IC 5-3-1 and IC 6-3.6-3-7.

SECTION 4. This resolution shall be in full force and effect from and after its passage by the Common Council of the City of Bloomington and approval of the Mayor.

Duly adopted by the following vote of the members of said Common Council of the City of Bloomington, Monroe County, on this _____ day of _____, 2018.

<u>Name</u>		<u>(circle one)</u>		<u>Signature</u>
DOROTHY GRANGER, PRESIDENT	Aye	Nay	Abstain	_____
ISABEL PIEDMONT- SMITH, VICE PRESIDENT	Aye	Nay	Abstain	_____
STEVE VOLAN, PARLIAMENTARIAN	Aye	Nay	Abstain	_____
ALLISON CHOPRA	Aye	Nay	Abstain	_____
DAVE ROLLO	Aye	Nay	Abstain	_____
ANDY RUFF	Aye	Nay	Abstain	_____
SUSAN SANDBERG	Aye	Nay	Abstain	_____
JIM SIMS	Aye	Nay	Abstain	_____
CHRIS STURBAUM	Aye	Nay	Abstain	_____

ATTEST:

Name/Office

Date

Signature

NICOLE BOLDEN,
CLERK
City of Bloomington

PRESENTED by me to the Mayor of the City of Bloomington, Monroe County, Indiana upon this _____ day of _____, 2018.

NICOLE BOLDEN, Clerk
City of Bloomington

SIGNED and APPROVED by me upon this _____ day of _____, 2018.

JOHN HAMILTON, Mayor
City of Bloomington

Attest: _____, Fiscal Officer

SYNOPSIS

Resolution 18-16 proposes an ordinance to the Monroe County Local Income Tax Council that would modify the allocation of tax revenues between two components of the Local Income Tax Expenditure tax rate. This reallocation will affect the public safety answering point (PSAP) and general public safety (Public Safety) rates authorized under Indiana Code § 6-3.6-6-8, without changing other components of the Expenditure Rate or the Expenditure Rate overall. With adoption of the ordinance, the tax rate for the PSAP would decrease to 0.0816% (representing 32.63% of the total), and the tax rate for Public Safety would increase to 0.1684% (representing 67.37% of the total). The reallocation follows the recommendation of the Public Safety Local Income Tax Committee of the County Income Tax Council and would go into effect on January 1, 2019.

RESOLUTION 18-16

**RESOLUTION PROPOSING AN ORDINANCE MODIFYING
LOCAL INCOME TAX ALLOCATIONS IN MONROE COUNTY AND
CASTING FIFTY-EIGHT VOTES IN FAVOR OF THE ORDINANCE**

- **Re: Adjusting the Allocations between the Public Safety Answering Point (PSAP) and General Public Safety Purposes Tax Rates
Without Changing
Other Allocations or the Total Expenditure Tax Rate**

Memo to the Council

Please see the portion of the Packet Summary which serves as the Memo to the Council on this Legislation this week.

PS LIT DISTRIBUTIONS FOR 2017 - 2018 AND PS LIT COMMITTEE RECOMMENDATIONS FOR 2019 - JULY REVISED NUMBERS

		2017			2018			2019		
		Revenue	Tax Rate	% of Revenue	Revenue	Tax Rate	% of Revenue	July Revised numbers	Tax Rate	% of Revenue
	Public Safety Revenue (Tax Rate) = Total of 1) + 2) ±3)	7,527,404	(0.25%)	100%	7,848,979	(0.25%)	100%	8,240,880	(0.25%)	100%
PSAP	1) PSAP Revenue (Tax Rate)	2,182,947	(0.0725%)	29%	2,875,185	(0.0916%)	36.63%	2,689,041	(0.0816%)	32.63%
GENERAL PURPOSE PUBLIC SAFETY	2) Allocation to Qualifying Service Providers	341,560	(0.1775%)	71%	\$ 0	(0.1584%)	63.37%	360,000	(0.1684%)	67.37%
	3) Public Safety Certified Shares 2	5,002,897			4,973,794			5,191,839		
	County	2,239,002		*44.75%	2,239,953		*45.04%	2,399,900		*46.22%
	City	2,613,515		*52.24%	2,583,911		*51.95%	2,641,491		*50.88%
	Town of Ellettsville	149,457		*2.99%	148,330		*2.98%	149,529		*2.88%
	Town of Stinesville	923		*0.02%	919		*0.02%	919		*0.02%

*These percentages apply the revenues distributed as Public Safety Certified Shares [and not to total PS LIT revenues].

Central Dispatch 2019 Budget

Major Category	Account Number	Minor Category	Public Safety LIT	E911 Funds	Total
Personnel Services					
	51110	Salaries and Wages - Regular	1,162,164	427,635	
	51130	Salaries and Wages- Overtime	172,240	0	
	51210	FICA	121,620	0	
	51220	PERF	225,751	0	
	51230	Health and Life Insurance	485,316	0	
Total: Personnel Services			2,167,091	427,635	2,594,726
Supplies					
	52110	Office Supplies	750	0	
	52210	Institutional Supplies	3,000	0	
	52310	Building Materials and Supplies	2,200	0	
	52340	Other Repairs and Maintenance	1,000	0	
	52420	Other Supplies	53,000	0	
Total: Supplies			59,950	0	59,950
Other Services and Charges					
	53140	Exterminator Services	1,000	0	
	53150	Communications Contract	0	525,000	
	53160	Instruction	12,000	15,000	
	53210	Telephone	4,000	0	
	53510	Electrical Services	40,000	0	
	53530	Water and Sewer	1,000	0	
	53610	Building Repairs	10,000	0	
	53630	Machinery and Equipment Repairs	5,000	0	
	53650	Other Repairs	1,000	0	
	53990	Other Services and Charges	5,000	0	
Total: Other Services and Charges			79,000	540,000	619,000
Capital Outlays					
	54510	Other Capital Outlays	383,000	512,000	
Total: Capital Outlays			383,000	512,000	895,000
Grand Total			\$2,689,041	\$1,479,635	\$4,168,676

MEETING MINUTES
Monroe County Income Tax Council
Public Safety Local Income Tax Committee

City Council Chambers
Bloomington City Hall, 401 N. Morton Street, Bloomington, Indiana
June 18, 2018
5:30pm

Dorothy Granger called the meeting to order at 5:32 p.m.

1. ROLL CALL AND INTRODUCTIONS

Committee Members Present: Jim Sims (Bloomington Common Council), Susan Sandberg (Bloomington Common Council), Isabel Piedmont-Smith (Bloomington Common Council), Dorothy Granger (Bloomington Common Council), Shelli Yoder (Monroe County Council), Cheryl Munson (Monroe County Council), Scott Oldham (Ellettsville Town Council), Lois Purcell (Stinesville Town Council)

Staff Present: Dan Sherman (Council Attorney/Administrator, City of Bloomington), Jeff Schemmer (Communications Manager, Monroe County Central Emergency Dispatch), Jeffrey Underwood (Controller, City of Bloomington), Michael Rouker (City Attorney, City of Bloomington)

2. ELECTION OF CHAIR

Granger moved and it was seconded to elect Oldham as chair of the committee. The motion was approved by voice vote.

3. GUIDELINES AND APPLICATION FORM

Oldham gave a summary of the agenda.

Sherman explained the guidelines were the same as the prior year except for one change that reflected information to be provided by Unified Central Dispatch (Dispatch).

Granger asked if Dispatch had a record of all calls that different responders received, even if a call was placed directly to a township fire department. Schemmer said a call made directly to a fire department would be passed along to Dispatch. He said Dispatch would have a record of such calls.

Piedmont-Smith said guideline three implied there were only two types of funding requests (operational or capital), when there were actually more types. She suggested amending it to clarify that the listed funding types were merely examples. She also suggested combining the subitems listed under the third eligibility element. Sherman explained the items were actually two different elements required of providers requesting funding. Piedmont-Smith suggested

amending the first subitem to clarify that the provider must be operated by or serve a political subdivision.

Piedmont-Smith moved and it was seconded to approve amendments to the guidelines. The motion was approved by voice vote.

Sherman reviewed the dates and deadlines relevant to the application. He reviewed changes to the application form and process from the previous year.

Piedmont-Smith asked whether the dates of presentations from applicants should be reflected on the application material. Sherman said he would amend the materials to reflect the actual dates of applications after the committee set its schedule.

Granger suggested having only one deadline for electronic and hardcopy applications.

Yoder asked if the electronic application was fillable. Sherman said it was.

Munson noted a typographical error under the list of requested additional documents.

Granger moved and it was seconded to approve amendments to the application. The motion was approved by voice vote.

4. SCHEDULE

The committee discussed possible dates, times, and locations for future meetings of the committee. The following meetings were scheduled: July 11, 2018 at 5:30 p.m., July 12, 2018 at 12:00 p.m., August 7, 2018 at 12:00 p.m. with meetings to be held in the City Council Chambers of Bloomington City Hall.

Granger moved and it was seconded to authorize the committee chair to approve the agendas for the scheduled meetings. The motion was approved by voice vote.

Piedmont-Smith moved and it was seconded to schedule the discussed meetings. The motion was approved by voice vote.

5. OVERVIEW OF LOCAL INCOME TAX RATES, REVENUES, AND DISTRIBUTIONS

Underwood provided an update on the 2018 public safety revenue that had been distributed and an early estimate of \$8,321,639 for 2019 revenue that had been released by the state budget agency. He explained that there would be additional refined estimates in July, August, and November. He explained the committee would be conducting its business based on estimates that could change.

Munson asked for information on how the estimates provided by the state differed throughout the years 2017 and 2018 to see if there was a pattern in how those figures changed. Underwood said he would provide that information.

6. REPORT ON UNIFIED CENTRAL DISPATCH EXPENDITURES

Schemmer gave an update on the Dispatch communications project that had been funded for 2018. He said the project would continue into 2019. He said there were two parts of the project that were moving forward at the same time. He said the radios had been purchased ahead of schedule and the mobile data terminals (MDTs) project was proceeding. He said the radio purchase came with a five-year maintenance plan, which meant townships would not need to pay for the maintenance costs. He said there was programming and training sessions that still needed to be completed for the radios. He thought both parts of the project would be completed ahead of the original schedule and hopefully below budget.

Piedmont-Smith asked if the proposed 2019 Dispatch budget would be available before the committee's meeting on July 11, 2018. Schemmer said yes.

Sims asked who the radio vendor was. Schemmer said the vendor was ERS-OCI Wireless and the radio brand was Motorola.

7. OTHER BUSINESS

Sherman clarified the information to be provided to the committee at its next meeting.

8. ADJOURNMENT

The meeting was adjourned at 6:17 p.m.

MEETING MINUTES
Monroe County Income Tax Council
Public Safety Local Income Tax Committee

City Council Chambers
Bloomington City Hall, 401 N. Morton Street, Bloomington, Indiana
July 11, 2018

Scott Oldham called the meeting to order at 5:32 p.m.

1. ROLL CALL AND INTRODUCTIONS

Committee members present: Susan Sandberg (Bloomington Common Council), Isabel Piedmont-Smith (Bloomington Common Council), Dorothy Granger (Bloomington Common Council), Shelli Yoder (Monroe County Council), Cheryl Munson (Monroe County Council), Scott Oldham (Ellettsville Town Council), Lois Purcell (Stinesville Town Council)

Committee members absent: Jim Sims (Bloomington Common Council)

Staff present: Dan Sherman (Council Attorney/Administrator, City of Bloomington), Jeff Schemmer (Communications Manager, Monroe County Central Emergency Dispatch), Jeffrey Underwood (Controller, City of Bloomington), Michael Rouker (City Attorney, City of Bloomington), Jason Moore (Fire Chief, City of Bloomington), Michael Diekhoff (Police Chief, City of Bloomington)

2. AGENDA SUMMATION

Oldham gave a summary of the agenda.

3. MINUTES

Sandberg moved and it was seconded to approve the minutes of June 18, 2018 as corrected. The motion was approved by voice vote.

4. ADDITIONAL OVERVIEW OF LOCAL INCOME TAX RATES, REVENUES, AND DISTRIBUTIONS

Underwood said there were no differences in the available information from the last meeting of the committee. He said the committee had been presented with the amounts that were allocated and approved for 2018. He said the first estimates for 2019 figures had been released by the state. He said the estimate totaled \$8,321,639, which was an increase from 2018 of almost \$473,000, or 6%. He said the next estimates would be available on August 1, 2018. He anticipated the estimate would go down, as 6% growth was unlikely. He said he would update the committee once he had revised estimates.

Granger asked how much the committee should rely on the initial estimate. Underwood said he would not allocate funds based on the initial estimate. He said he would be shocked if the 6% growth estimate proved to be true. He said he would not be comfortable creating a budget based on the original estimate.

Piedmont-Smith asked if the \$7,828,500 allocated by the committee the previous year had been the amount of public safety dollars actually distributed. Underwood said yes. He explained that once the state certified the amount of funding available that amount was guaranteed to local units. She asked if there had been a 4% increase in funding the previous year. Underwood said it was approximately 4%.

Munson said the growth quotient was based on property taxes, not income, as stated by Underwood. She said it was also based on a rolling average. Underwood clarified that the growth quotient was based on a five-year rolling average of statewide non-farm income. Munson said that because it was a rolling average the committee could anticipate lower growth in funding. Underwood agreed that funding growth would likely slow in the coming years. Munson also pointed out that the Department of Local Government Finance listed distributions for public safety local income tax (PS-LIT) in different amounts than what had been presented to the committee in a chart provided by Underwood. Underwood said that the state controlled the final amounts distributed to local units. He explained those amounts were sometimes not finalized until February of the year in question and that the slight differences were to be expected. He said that the amount allocated to the public safety answering point (PSAP) would be the same because that amount was paid first out of the PS-LIT. He said any differences in amounts would flow down to the four units of government that received proportional shares of the remaining amount (Monroe County, City of Bloomington, Town of Ellettsville, Town of Stinesville). Munson said she simply wanted to call attention to the fact that the committee might be working with amounts that were different than what the state would end up certifying.

Granger asked how it could be that one of the units received less than expected but another unit received more. She asked if the amounts would all go up or down proportionately. Underwood said it had to do with how the state made its calculations. He emphasized that the committee was working with preliminary figures that would change.

Oldham asked how much growth Underwood would expect, given that he was discounting the initial 6% estimate. Underwood said between 3% and 4%.

5. DISCUSSION OF 2019 UNIFIED CENTRAL DISPATCH BUDGET PROPOSED BY POLICY BOARD ON JUNE 26, 2018

Schemmer explained that the 2019 budget for Unified Central Dispatch (Dispatch) had been presented to the Dispatch Policy Board on June 26, 2018. He said the Policy Board voted to approve it at that time. He noted the budget included a request for three additional dispatchers to bring Dispatch up to standards promulgated by the National Emergency Number Association. He said there were three recently hired dispatchers going through training. He also explained that the budget proposal included a request for three supervisor positions. He said Dispatch was requesting PS-LIT funding and combining that with money from the E-911 fund to pay for requested personnel. He briefly described the requested amounts for the other budget categories, as well as proposed funding sources, explaining that money from the E-911 fund could only be used for certain purposes. He noted that there were communications contracts that were expiring and needed to be renewed under other services and charges. He said that Dispatch was requesting \$633,000 from the PS-LIT for capital outlays as a continuation of a communications project started the previous year. He said the request also included money for mobile repeaters and a request of \$512,000 from the E-911 fund to help pay for replacement computer-aided dispatch servers. He said Dispatch also wanted to implement fire, police, and EMS protocols to help dispatchers respond to calls. He said Dispatch was requesting a total of \$2,939,041 from the PS-LIT and \$1,479,635 out of the E-911 fund.

Granger asked why there were funds requested for communications contracts in two different budget lines. Schemmer explained that the request for funds in line 53150 covered the increase in maintenance costs due to expiring warranties.

Yoder asked if there would be any reversions that could help cover expenses for Dispatch. Schemmer said there would potentially be reversion funds available from 2018 to help pay for some of the 2019 requests or to pay for other projects that would not otherwise be funded.

Munson asked why the amount requested for overtime salaries increased from 2018 to 2019 when Dispatch had added additional staff in 2018 and was planning to add even more staff in 2019. Schemmer explained that the County Sheriff's Office had covered a portion of the overtime costs in the past. He said that Dispatch also had a number of staff members out due to illness, which increased overtime costs. He said overtime costs had actually only increased about \$10,000 year over year. He said it also took months to train a new dispatcher. Munson asked if it would be more appropriate to pay for overtime costs out of the E-911 fund rather than the PS-LIT. Schemmer said that Dispatch had chosen not to pay for those costs out of the E-911 fund due to the difficulty in getting additional funds approved. Munson asked why Dispatch could not pay for the cost out of E-911 funds so that any unused amounts would revert back to that fund to be available for any category of need. Underwood said that the budget was constructed in coordination with Monroe County officials. He said that the County had suggested the amounts from the E-911 fund. Munson thought that paying for overtime costs out of E-911 funds would offer more flexibility and encouraged a closer look at the issue the following year.

Granger asked what the balance was in the E-911 fund. Schemmer said it was approximately \$1.5 million at the end of the previous year. Granger asked if there was a typical amount or percentage that should be kept in the fund. Schemmer said there was a balance kept in the fund to help pay for necessary equipment, which was often expensive. Underwood said he could not comment on a specific amount or percentage that should be kept in the fund, as the fund was a county fund. He reiterated Schemmer's point that funds held in reserve helped pay for any unexpected equipment needs.

Piedmont-Smith asked how important the fire protocols were. Schemmer said they were very important as they affected the quality and consistency of service provided. He said implementing the protocols was important for ISO ratings and would also decrease the amount of time it would take to train new dispatchers. He said fire protocols were chosen to be implemented first but there were plans to implement similar protocols for police and EMS responders. Piedmont-Smith asked if the protocols would be used for all fire service providers in the county. Schemmer said yes.

Oldham asked if the protocols ensured that the correct equipment was dispatched in response to a call. Schemmer said yes. Oldham asked whether call volume had increased or decreased from the previous year. Schemmer explained that total call volume had decreased but calls for services had increased. He also noted that calls to the emergency line and calls to the administration line varied. He said that, despite the total call volume decreasing, Dispatch needed the additional staff because dispatchers were often required to remain on calls until the service providers arrived, effectively preventing them from answering other calls.

6. PRESENTATIONS FROM APPLICANTS FOR PUBLIC SAFETY LOCAL INCOME TAX REVENUES

A. Bean Blossom Township Stinesville Volunteer Fire Department, Inc.

Oldham explained that a representative from Bean Blossom was unavailable for the meeting. Sherman noted that the township's application materials had been provided to the committee. He said that the application contained a request made in consultation with other service providers for self-contained breathing apparatus (SCBAs). He said the department was requesting \$73,353.

Granger asked if prices for the SCBAs were consistent for all the service providers and if SCBAs differed from air packs. Mike Cornman, Ellettsville Fire Chief, said that SCBAs and air packs referred to the same thing. He said the price per unit could vary depending on the total number of units purchased. Oldham also said that prices could vary according to the manufacturer. Cornman also noted that the prices listed in applications were quotes.

Piedmont-Smith said she had been in contact with the Bean Blossom Township Trustee Pam Cook about why the price per unit contained in her Township's request was less than the other requesting departments. Piedmont-Smith relayed that it was because Bean Blossom was planning to purchase a basic version of the SCBAs with no added features. Piedmont-Smith wanted to know what features other departments had added to the SCBAs and included in their requests.

Sandberg asked if there were compatibility issues with the SCBAs that should be considered when purchasing a large quantity for various departments. Moore said that most brands of SCBAs were interoperable.

B. Benton Township of Monroe County Volunteer Fire Department, Inc.

Zachary Shaw, Assistant Fire Chief, explained that his township was requesting \$50,000 to go toward the purchase of a new mobile water supply fire truck. He said the truck currently in service was approaching the end of its service life and would need to be replaced. He said the township had considered requesting SCBAs but thought that the truck replacement was more pressing. He said the purchase might help the department receive a better ISO rating.

Munson asked for more information about how the truck would help lower the ISO rating. Shaw said the new truck would have the ability to carry more water and to pump that water faster. Munson noted that the department had enough money in its cumulative fund to pay for a new truck. She asked what the requested funds would be used for. Shaw said the \$50,000 would allow the department to buy a nicer truck with a better pump.

Yoder asked how old the current truck was. Shaw said it was almost 20 years old. Yoder asked Shaw to comment on the difficulty of accessing water in the more rural areas of Benton Township. Shaw said there were a number of hydrants that did not pump well. He said the new truck would allow the department to access water in the more rural areas of the township.

Piedmont-Smith asked if the department had budgeted for SCBAs, which Shaw had mentioned his department also needed. Shaw said the department had budgeted to purchase between 20 and 25 SCBAs. Piedmont-Smith asked if the department would have funds available to purchase the replacement SCBAs before the SCBAs in service expired. Shaw said the department's cumulative fund could cover the purchase, but the department also needed the new truck. Piedmont-Smith asked if the department would be willing to cooperate with other departments on a bulk purchase of the SCBAs. Shaw said yes and noted that the idea was already being discussed among departments.

Oldham asked if the department had given any thought to merging with another township department. Shaw said there had been discussions about merging with another department. Oldham asked which department would be the first to provide mutual aid. Shaw said Northern Monroe Fire Territory. Oldham asked if that department had a fire tanker. Shaw said yes. Oldham asked if the Perry-Clear Creek Fire Protection District and the Ellettsville Fire Department also had tankers that could be made available to Benton Township. Shaw said that both departments had tankers but were farther away. He said getting water quickly to a scene where it was needed was very important.

C. Ellettsville Fire Department

Mike Cornman, Ellettsville Fire Chief, explained that his department was requesting \$250,000 to purchase SCBAs. He said that there had been a grant in 2004 that had allowed most of the departments in the county to purchase SCBAs, which were reaching the end of their service life in 2019. He said a recent effort to receive another grant had been unsuccessful. He said his department was looking at pricing for replacement equipment along with other departments to hopefully save money. He said the equipment requested had additional features and was therefore higher priced.

Piedmont-Smith asked if the requested SCBAs would be used by the Ellettsville Fire Department. Cornman said yes. Piedmont-Smith asked if the Town of Ellettsville was contributing to the purchase of the SCBAs. He said no, but it was possible that the town might be able to help with part of the purchase.

D. Perry-Clear Creek Fire Protection District

Dustin Dillard, Fire Chief, gave a brief history of the fire protection district. He noted the district was consolidating with Indian Creek Township Fire Department to become the Monroe Fire Protection District as of 2019. He said the amount requested was just over 4% of the PS-LIT revenue. He explained that part of the amount requested would fund personnel. He briefly described the staffing of various stations in the district. He provided information about call volume and type, along with information about mutual aid. He reviewed the district's expenses and revenues. He said the other portion of the amount requested would be used to purchase extrication equipment. He said the district had planned to purchase the equipment itself, but when the recent grant proposal for SCBAs was denied, the district decided to purchase replacement SCBAs instead. He explained that although the district was not requesting funding for SCBAs like some other applicants, the district still needed SCBAs. He detailed the cost estimates for the extrication equipment and what types of equipment would be purchased. He explained how the additional personnel would be utilized and how they would provide benefits to the district and to the public.

Yoder asked if the district would need the same amount of funding in following years if the request for personnel funding was granted. Dillard anticipated being able to fully fund the needed staff in five to ten years. He said the funds requested would provide a jump start to the district.

Munson pointed out that the Fire Protection District would be providing coverage for five townships in 2019. Dillard said the district was already providing coverage for five townships after the consolidation with Indian Creek. Munson asked if the district had money for the SCBAs in its 2019 budget. Dillard said yes. Munson asked if it would be possible to coordinate the purchase of SCBAs with other districts to save money on a bulk purchase. Dillard said yes.

Oldham asked whether consolidating with other departments had helped the district's staffing levels. Dillard said the consolidation with Indian Creek had helped, but the other consolidations had not added to the district's capacity. Oldham asked whether a potential consolidation with Van Buren Township would alleviate the staffing issues. Dillard said it would not alleviate the issues but it would not create any additional problems. Oldham asked if consolidating with Salt Township and Polk Township had exacerbated staffing issues. Dillard said no and explained that consolidating had allowed the district to use the tax levy from those townships to fund additional staff. Oldham asked if consolidation would also lead to equipment and personnel reallocations within the district. Dillard said some reallocation had already taken place.

Piedmont-Smith asked whether the district could purchase the extrication equipment itself if the committee chose to recommend funding for SCBAs for all departments. Dillard said he was unsure whether the committee could recommend funding for SCBAs if his district had not requested funding for that purchase. Piedmont-Smith asked Sherman if funds could only be granted for items specifically requested by applicants. Sherman said he was not sure and the matter could be discussed further.

Oldham asked if the Indian Creek and Van Buren cumulative funds would fall to the district after consolidation. Dillard said Indian Creek did not have a cumulative fund but would get one effective January 2019. He said the district would absorb that fund as part of the consolidation. He said Van Buren did have a cumulative fund that would reset as part of the consolidation. He said whatever money was in the fund before the consolidation might need to be spent down. Oldham asked if that meant there would only be one cumulative fund for the entire district. Dillard said that was correct.

Piedmont-Smith asked how many SCBAs the district was planning on purchasing. Dillard said 45.

E. Van Buren Township, Monroe County

Rita Borrow, Van Buren Township trustee, introduced herself and explained that the department was requesting funding for staff. She said that Van Buren, similar to Perry-Clear Creek, needed to purchase SCBAs as well, which it planned to do out of its cumulative fund. She said Van Buren was considering consolidating with the Perry-Clear Creek Fire Protection District and explained some of the thought that had gone into that possibility.

Granger said it seemed like there was a sizeable reserve in the department's cumulative fund. She asked why that fund could not be used to pay for staffing. Borrow said that the equipment needed by the department was quite expensive and was paid for out of the cumulative fund. She said that unexpected equipment needs could be very expensive and money was set aside in the cumulative fund to cover those costs.

Public Comment:

Jeff Ellington spoke in favor of the request for a tanker for Benton Township and in favor of SCBAs county-wide.

7. INITIAL DISCUSSION OF RECOMMENDATIONS TO THE MONROE COUNTY LOCAL INCOME TAX COUNCIL

Sherman provided an explanation of the process of allocating PS-LIT revenue to the PSAP, to qualified providers, and to the four units of Bloomington, Ellettsville, Stinesville, and Monroe County.

Piedmont-Smith said the SCBAs were critical pieces of equipment. She suggested reducing the amount allocated to Dispatch to help pay for SCBAs or other equipment departments were requesting because they had already budgeted for SCBAs. She suggested cutting funding for protocols, the consultant, and the training room investment within the Dispatch budget.

Granger wondered why Dispatch paid for the maintenance on Indiana University's recording system for its dispatch center and whether those funds came from the E-911 fund or from the PS-LIT. Schemmer said the funds came out of the E-911 fund. He explained that there had been an agreement for decades related to IU's 911 phone system serving as a backup for Dispatch. Granger said she was less concerned with it given that the funding was coming out of the E-911 fund. Granger said she agreed with Piedmont-Smith's suggestions to help with the purchase of the SCBAs.

Munson said she agreed with Piedmont-Smith and Granger about reducing the budget for Dispatch. She suggested also maintaining the same amount budgeted for overtime pay as the previous year, which she said was \$119,000, so as to reduce the Dispatch budget further.

Sandberg said the overtime budget was actually \$160,000 and disagreed with reducing the amount allocated for overtime below that amount.

Oldham asked for an update on the Dispatch communications project that had started the previous year. Schemmer explained that the purchase of the radios had commenced and was proceeding. He said the purchase of the laptops had been somewhat delayed, but would still be completed within the original two-year time frame. Oldham asked for additional information about the protocols. Schemmer explained how the protocols would be used by dispatchers to ensure the correct questions were asked and that the information was supplied to responders. He said the protocols would help maximize Dispatch's contribution to the ISO rating. Moore added that the protocols helped ensure that the appropriate resources were dispatched in response to calls. He said it drastically increased the efficiency of departments county-wide. He did not view the protocols as something that could be cut from the budget, but rather as something that should have been in place years earlier. Oldham asked Diekhoff if he would like to comment. Diekhoff cautioned against cutting anything from the Dispatch budget.

Granger liked the opportunity to support the individual fire departments and their purchase of SCBAs. She suggested fully funding the budget requested by Dispatch along with the purchase of SCBAs.

Sandberg suggested that the committee not make any recommendations until it had a chance to more fully consider the issue. She said she would like to get more information before making any decisions.

Underwood suggested that the committee hear from the City of Bloomington and the County Sheriff's Office before making any recommendations, as those entities also had needs for funding. He suggested inviting the four units that would receive PS-LIT funding (Monroe County, City of Bloomington, Town of Ellettsville, Town of Stinesville) to make a presentation.

Oldham asked Moore about a recent SCBA purchase made by the City of Bloomington. Moore explained that the city had entered into a purchase agreement alongside Indianapolis to get a better price on SCBAs. He said that the agreement was still in place and would allow the local departments to purchase SCBAs at the same prices. He said the total contract cost \$600,000 and estimated the price per SCBA at approximately \$4,500 to \$5,000.

Munson said she wanted to know the number of SCBAs each department intended to purchase whether or not it was part of their requests for PS-LIT funding. She also pointed out that the budgets for the Sheriff and the jail were still in process. She suggested hearing about those budgets before the committee made any recommendations.

Piedmont-Smith suggested funding approximately half of the purchase of SCBAs county-wide, which she estimated would cost \$340,000. She thought that could be accomplished through reducing the budget for dispatch by not funding the protocols, the consultant, and the training room, which would provide around \$296,500. She said the remaining funds could come out of the amount that remained for the four units.

Cornman said he could provide additional information about SCBAs to the committee the next day. Oldham asked if Cornman would also provide information on the number of SCBAs needed.

Piedmont-Smith asked why the departments would not take advantage of the purchase agreement secured by the City of Bloomington during its purchase of SCBAs. Cornman said the departments had to purchase the equipment that worked best for their needs. He said there was some more evaluation that still needed to take place. Piedmont-Smith encouraged the departments to look into utilizing the deal negotiated in the purchase agreement.

Yoder suggested that the townships or units could decide how best to spend the funding they received, if the committee recommended any funding.

Oldham asked if the SCBAs included the entire equipment package and not just the air bottles. Cornman said it was all of the equipment. He explained that the bottles had an expiration date of May 2019 and that the components were two cycles out of approval from national fire protection standards. Oldham asked if the components expired. Cornman said no but cautioned against only replacing the bottles.

Munson wondered whether funding recommendations made by the committee had to be earmarked for a specific purpose.

Dillard said he could provide additional information to the committee about SCBAs before its August 7th meeting.

8. OTHER BUSINESS AND FINAL COMMENTS

The committee discussed its upcoming schedule and the information it needed before making any recommendations.

Sandberg moved and it was seconded to cancel the meeting scheduled for July 12, 2018, schedule a meeting for July 31, 2018 at 5:30 p.m., require committee members to submit questions by July 18, 2018 and to require responses to those questions be provided by August 1, 2018. The motion was approved by voice vote.

9. ADJOURNMENT

The meeting was adjourned at 8:12 p.m.

MEETING MINUTES
Monroe County Income Tax Council
Public Safety Local Income Tax Committee

City Council Chambers
Bloomington City Hall, 401 N. Morton Street, Bloomington, Indiana
July 31, 2018

Scott Oldham called the meeting to order at 5:33 p.m.

1. ROLL CALL

Committee members present: Susan Sandberg (Bloomington Common Council), Isabel Piedmont-Smith (Bloomington Common Council), Dorothy Granger (Bloomington Common Council), Shelli Yoder (Monroe County Council), Cheryl Munson (Monroe County Council), Scott Oldham (Ellettsville Town Council), Lois Purcell (Stinesville Town Council), Jim Sims (Bloomington Common Council)

Committee members absent: None

Staff present: Dan Sherman (Council Attorney/Administrator, City of Bloomington), Jeff Schemmer (Communications Manager, Monroe County Central Emergency Dispatch), Jeffrey Underwood (Controller, City of Bloomington), Michael Rouker (City Attorney, City of Bloomington), Jason Moore (Fire Chief, City of Bloomington), Michael Diekhoff (Police Chief, City of Bloomington), Michael Flory (Monroe County Council Attorney)

2. AGENDA SUMMATION

Oldham gave a summary of the agenda.

3. PRESENTATIONS FROM MEMBER-JURISDICTIONS REGARDING THEIR NEEDS ASSOCIATED WITH PUBLIC SAFETY LOCAL INCOME TAX REVENUES

A. City of Bloomington

Moore reviewed the City of Bloomington fire department's ten-year capital plan, along with the department's 2019 capital needs. He said that the department needed to replace truck #2 in 2019 at an approximate cost of \$1.1 million. He explained that in the coming years the department also hoped to replace an engine pumper costing approximately \$530,000, to purchase a full-sized pick-up truck for \$50,000, to continue reducing EMS response times, and to reduce wear and tear on larger vehicles. He explained that the department was also responsible for purchasing \$130,000 worth of firefighting gear per a collective bargaining agreement. He reviewed the amounts needed for refreshes or remodels of various equipment. He noted that the department was planning to spend \$20,000 to update a training tower. He explained that he would like to get into a seven-year replacement schedule for fire engines. He briefly reviewed the larger items on the department's ten-year capital plan. He pointed out that recent aluminum

and steel tariffs imposed by the federal government might increase the cost of vehicles beyond what was budgeted. He said the department's ten-year capital plan totaled almost \$30 million.

Diekhoff reviewed the City of Bloomington police department's ten-year capital replacement plan. He said the department was instituting a replacement schedule for much of its equipment, starting with rifles and less-lethal rounds. He said the department was planning for the replacement of radios in patrol cars, as well as the purchase of body-worn cameras, automatic external defibrillators, and body armor. He reviewed the other capital purchases planned for 2019 as well as the major purchases planned for the following years, along with the various replacement schedules.

Piedmont-Smith asked if the \$30,000 amount listed on the police department's schedule in 2026 for handguns was accurate. Diekhoff said it was accurate and that the \$3,000 amounts listed in 2023, 2024, and 2025 were for maintenance expenses. Piedmont-Smith asked for more information about the fire department facility needed for carcinogenic equipment. Moore explained the proposed facility would be an off-site cleaning facility that would allow the department to clean carcinogens off equipment before taking the equipment back to the various stations, thus reducing staff exposure to carcinogens.

Yoder asked if Moore and Diekhoff could summarize how the 2019 requests had increased or decreased compared to 2018. Moore said the fire department's request had increased by about \$500,000. Diekhoff said the police department's request had increased by about \$200,000.

Sandberg asked how soon the city should start planning for replacing the police headquarters, which appeared on the capital replacement schedule without an assigned year. Diekhoff thought the current headquarters had a few years of use left. He said initial conversations had started about that issue.

Granger asked for more information about the mobile command post. Diekhoff said it would be a modified mobile vehicle or cargo truck containing communications equipment, meeting space, and computer equipment. He explained it would be used at locations where police needed to establish a command post presence. He said it also had the potential to serve as a backup dispatch facility.

Sims asked for information about station 3. He wondered if there had been any discussions with Indiana University (IU) or a commitment to help with funding for the station. Moore said that IU's long-range plans called for that station to be moved and that initial discussions had started. Moore explained that the property would transfer to IU if the city abandoned it, but if IU asked the city to relocate, IU would have to help pay for the new location. Sims asked if IU would help with funding for aerial trucks. Moore said discussions had happened to formalize such assistance and to put IU under contract. Moore thought the contract would cover the annual contract for service for station 3 personnel, and a contribution of approximately \$1 million for an aerial truck.

Underwood said that there were about \$47 million worth of requests for fire and police over the next ten years, but that the city only received about \$2.6 million in funding per year. He noted the city had serious needs for both police and fire departments as well as serious staffing needs at the dispatch center. He urged the committee to keep that in mind and let the funds flow to the four units of government (Monroe County, City of Bloomington, Town of Ellettsville, Town of Stinesville) that received proportionate shares of remaining public safety local income tax (PS-LIT) funds.

B. Monroe County

Flory explained the amounts requested by the Monroe County Sheriff's Office, Community Corrections, Circuit Courts, Prosecutor's Office, and Probation Department. He noted that the county often used PS-LIT funds to pay for operational costs rather than capital costs, as it had other funding sources that covered capital expenditures. He said the Sheriff's Office requested \$1,265,672 for 2019, a decrease from 2018. He said the correctional center was requesting \$364,445 for 2019, compared to \$158,405 in 2018. He said the increase was due to a request for six new correctional officers for the center. Flory explained the request was meant to address high turnover and high overtime costs at the center. He said the request for the courts was \$487,200, which included the expenses for juvenile detention. He said the Prosecutor's Office was requesting \$19,541 as compared to a request of \$9,250 in 2018. Finally, he said the Probation Department was requesting \$429,605 for 2019, as compared to \$184,883 in 2018. He said much of the increase came from electronic surveillance expenses. He said the total requested by the county departments for 2019 was \$2,566,463, which was approximately a \$125,000 increase from 2018.

Sandberg asked if a change in approach, from a punitive model to a guardian model, would help with the high turnover rate of correctional officers. Flory said the county was very focused on how to make that facility a better work environment. He said they had focused on training of officers and the physical facility itself. Munson said the jail commander, along with the Sheriff, had worked to create new inmate programs focused on reform rather than punishment. She encouraged interested citizens to tour the jail and learn about the programs. Flory added that there was also an increased focus on treatment for individuals dealing with drug addiction.

Sims noted that the PS-LIT budget was variable, while personnel expenses tended to be more fixed. He asked if personnel should be more of a budgeted item rather than paid for with a variable funding source. Flory said funding was tight across the board and that the county was always looking for alternative funding sources. He said the PS-LIT funding was not such a variable funding source that the county was concerned about paying for personnel with it.

C. Town of Ellettsville

Mike Cornman, Ellettsville Fire Chief, introduced himself. He explained that Ellettsville had moved two employees from its general fund to the PS-LIT funding in 2018. He said Ellettsville planned to do the same thing in 2019. He said the town had a \$154,733 request for 2019, which was approximately a \$2,500 increase from 2018.

Sandberg asked what the lifespan was of Ellettsville's aerial truck. Cornman said it had another nine to 11 years.

D. Town of Stinesville

Lois Purcell explained that Stinesville hoped to purchase training equipment with any funds it received.

Piedmont-Smith asked if there was an amount for the equipment. Purcell thought it would cost between \$1,500 and \$2,000.

Public Comment:

Jim Blickensdorf commented on the importance of public access to information regarding the PS-LIT. He also encouraged the committee to recommend fully funding the city's police and fire departments.

4. CONTINUED DISCUSSION IN ANTICIPATION OF RECOMMENDATIONS TO THE MONROE COUNTY LOCAL INCOME TAX COUNCIL

Sherman reviewed the estimates for PS-LIT revenues provided by the state budget agency. He explained the committee's role in making expenditure rate recommendations and the other uses of local income taxes. He reviewed the process of making recommendations for the public safety access point (PSAP) and for qualified providers. He noted that any amounts not allocated to PSAP or qualified providers was divided between the four units within Monroe County. He also told the committee it was able to recommend funding to qualified providers for purchases not requested by the providers.

Oldham suggested that the committee could recommend funding for the self-contained breathing apparatus (SCBAs) requested by some of the applicants by reorienting funding that the committee originally intended to go towards a dispatch communications project. He said there had been changes in technology and in priorities of the departments that warranted a shift in funding.

Sandberg said she supported reaching a decision that was collaborative and that helped stretch the purchasing power of everyone for the SCBAs.

The committee discussed whether it could reduce the dispatch budget to help fund the purchase of SCBAs for qualified providers. Rouker explained that money appropriated to dispatch could not be spent for non-dispatch purposes. Rouker also reminded the committee that there was a payment due for radios related to the communications project that had started that needed to be made.

Munson thought there would be leftover money in dispatch to be able to help fund the purchase of SCBAs and still make good on commitments to pay for radios.

Underwood said that any reversion money would have to be spent on capital expenditures as agreed to by the city and county.

Piedmont-Smith asked how much reversion money there was and if it was waiting to be spent. Underwood said there had been \$20,976 in unspent PSAP funds on the city side. Piedmont-Smith wondered how much reverted from the county side from 2017.

Sims said it would be simplest to simply fund PSAP and then distribute money to the four units according to distributive shares. Piedmont-Smith thought that was how the process worked according to state statute and that the committee could not change that. Sherman and Underwood clarified the process.

Yoder said she felt there was a consensus to help fund the SCBAs. She suggested that the committee begin discussing that. Oldham said he did not think it was possible within the budget constraints and how dispatch funding was able to be used. Rouker said that was correct. Yoder said dispatch had reversions in 2017 and would likely have some in 2018. She thought there had to be a way to work together to help provide funding for SCBAs. Piedmont-Smith asked if the committee could simply reduce the rate that went to PSAP to provide funding for SCBAs. Underwood cautioned against that as dispatch had substantial capital needs. He said that even if there were reversions, that money would eventually be used to replace very expensive equipment. He said the committee could not do anything about the budget for 2018, but it could ask the dispatch policy board to revisit the 2019 budget and to reduce it by some amount. He recommended that the committee follow that step if it wanted to recommend funding for SCBAs.

Sims said he would like to be able to help with SCBAs but was not sure that the process would allow for it.

Munson thought the committee was not required to request a new budget from the dispatch policy board, but rather was charged with coming up with a recommendation to the Monroe County Tax Council. She understood dispatch had important staffing needs but thought some of the capital requests could be postponed to allow the committee to recommend funding for SCBAs. She did not want to assume what items dispatch would cut if its budget were reduced, but wanted instead to hear from dispatch. However, she suggested reducing the budget by delaying funding for the training room equipment, consultants, and other items.

Sandberg asked what other funding sources were available to the townships that allowed them to make capital purchases. Cornman explained that fire departments and townships had cumulative fire funds that the townships could renew that allowed them to make major purchases. Rita Borrow, Van Buren Township Trustee, said there was a cumulative fund that could be reestablished every five years and was used for funding needs of the department. She encouraged the committee to not make any decisions until it received the answers from departments to questions the committee had posed. Munson asked for information about the cost of SCBAs. Borrow said that information had been submitted. Sherman clarified that the committee would receive that information shortly.

Oldham suggested going back to the dispatch policy board and asking if it would be possible to reduce the dispatch budget to allow the committee to help with SCBAs. He asked if that was possible. Underwood said it was. He said proceeding in that manner would better allow the dispatch policy board to look at the budget to see where, if possible, cuts could be made, and to allow the board to prioritize expenditures.

5. OTHER BUSINESS AND FINAL COMMENTS

Sherman clarified questions asked by committee members that had not yet been answered. Munson asked to be provided with updated revenue estimates when the state made them available.

6. ADJOURNMENT

The meeting was adjourned at 7:14 p.m.

MEETING MINUTES
Monroe County Income Tax Council
Public Safety Local Income Tax Committee

City Council Chambers
Bloomington City Hall, 401 N. Morton Street, Bloomington, Indiana
August 7, 2018

Scott Oldham called the meeting to order at 12:07 p.m.

1. ROLL CALL

Committee members present: Susan Sandberg (Bloomington Common Council), Isabel Piedmont-Smith (Bloomington Common Council), Dorothy Granger (Bloomington Common Council), Shelli Yoder (Monroe County Council), Cheryl Munson (Monroe County Council), Scott Oldham (Ellettsville Town Council), Lois Purcell (Stinesville Town Council), Jim Sims (Bloomington Common Council)

Committee members absent: None

Staff present: Dan Sherman (Council Attorney/Administrator, City of Bloomington), Jeff Schemmer (Communications Manager, Monroe County Central Emergency Dispatch), Jeffrey Underwood (Controller, City of Bloomington), Michael Rouker (City Attorney, City of Bloomington), Jason Moore (Fire Chief, City of Bloomington), Michael Diekhoff (Police Chief, City of Bloomington)

2. AGENDA SUMMATION

Oldham gave a summary of the agenda.

3. RECOMMENDATIONS TO THE MONROE COUNTY LOCAL INCOME TAX COUNCIL

A. Public Safety Answering Point (PSAP) Tax Revenues and Associated Tax Rate Percentage for 2019

Piedmont-Smith asked if there were updated revenue figures from the state. Sherman said the estimate had not changed since the previous committee meeting. He displayed the percentages of revenue that would go to the four units of government within Monroe County (Monroe County, City of Bloomington, Town of Ellettsville, and Town of Stinesville) after allocations had been made to the public safety answering point (PSAP) and qualified providers.

Oldham said that the committee needed to first decide on an amount it would recommend allocating to PSAP. He said there was a new budget recommendation for PSAP that had come out of a recent meeting of the dispatch policy board. Underwood confirmed that the policy board had met and had reduced the recommended PSAP budget by \$250,000. He said the revised request was \$2,689,041 and that the reduction had come out of the capital line.

Munson said she had hoped to agree upon an amount that would provide some funding to the township fire departments while also increasing the amount left for the four units of government. She said she was happy to hear dispatch had reduced its budget by \$250,000 but was disappointed that mobile repeaters had been cut from the budget to accomplish that.

Granger moved and it was seconded to recommend allocating \$2,689,041 to PSAP.

Piedmont-Smith said she understood Munson's concerns about cutting funding for the mobile repeaters. She asked if someone could comment on the policy board's deliberations. Rouker explained that the policy board simply removed \$250,000 from its capital line in the budget. He said the board thought it was wisest to remove funding from that line, which most likely meant that the mobile repeaters would be cut. He said some of the cuts also came from savings that would be realized from the mobile data terminal communications project.

Munson reminded the committee that the policy board simply made a recommendation to the County and City governments about PSAP's budget. She suggested that there might be items in the dispatch budget that could be paid for in 2018, such as the training room, a consultant, and IUPD recording system. She thought if those projects were paid for out of the 2018 budget then funds would be freed up in the 2019 budget in the amount of \$342,000.

Sandberg said she appreciated that the dispatch budget had been reexamined and reduced to make it possible to fund other needs in the county. She was reluctant to reduce the dispatch budget any further.

Piedmont-Smith said she did not feel comfortable second-guessing the dispatch policy board's priorities and would prefer to accept its recommendation.

Yoder expressed her hope that the mobile repeaters would not be cut in order to pay for the self-contained breathing apparatus (SCBAs). She asked what other projects were in the capital category of the budget that might be cut. Rouker explained that the mobile repeaters were still a priority for the policy board, and said that the repeaters would likely be purchased in 2020 if it was not possible in 2019. He reminded the committee that there would be a \$369,000 payment due in 2019 on the radio project that had been started the previous year. He listed other capital projects that were anticipated for 2019.

Munson suggested reducing the amount budgeted for overtime for dispatch. Oldham said he would not support such a reduction. Sims said he would also not support a reduction to the overtime budget. He acknowledged that there would soon be additional dispatchers hired, but he pointed out that the training for new dispatchers would take months.

Oldham asked if all of the fire departments had already converted to 800 MHz radios. Cornman said no, but said that should happen in the fall. Oldham said there was a redundant radio system already in place. He said the mobile repeaters were important, but not as urgent as the SCBAs.

Yoder said she did not consider the committee's deliberations as second-guessing anyone but rather as an effort to do the greatest good with limited resources.

The motion to recommend allocating \$2,689,041 to PSAP received a roll call vote of Ayes: 6, Nays: 1 (Munson), Abstain: 0.

B. Specific Amounts That May Be Distributed to Qualified Providers Under I.C. 6-3.6-6-8(c) for 2019

Oldham suggested that the committee discuss how to distribute funds available due to the reduction in the PSAP budget. Underwood explained that, thanks to the PSAP budget that was just adopted, the committee had approximately \$360,000 in funds available to award to township departments without impacting the original estimated amounts that would go to the four units of government.

Piedmont-Smith proposed to fund a portion of the amount needed to purchase needed SCBAs for each requesting department. She said she had prepared the funding amounts based on the number of SCBAs each department said it needed and the assumption that there would be a total of \$250,000 available. She explained that her proposal meant that the committee would spend about \$2,049.18 per SCBA. She thought the committee could decide whether to spend the additional \$110,000 that Underwood said was available on SCBAs or let that money pass to the four units of government.

Granger said she appreciated Piedmont-Smith's proposal and thought it made sense.

Sandberg wondered what the amount would be per SCBA assuming the committee allocated \$360,000 instead of \$250,000.

Oldham said that a funding proposal put forth by Munson and Yoder would total approximately \$360,000 if the committee funded only the extrication equipment for the Perry-Clear Creek Fire Protection District. He suggested the committee could follow that proposal without affecting the amounts that would then go to the four units of government. Piedmont-Smith asked how Munson and Yoder had arrived at the amounts suggested for SCBAs. Munson said that they had attempted to estimate how much each department would need for SCBAs, even if SCBAs had not been listed in a department's request. She explained how they had estimated the amounts for each department.

Piedmont-Smith said she was not necessarily opposed to Munson's proposal but noted that the requests from the four units of government were greater than the original estimated amounts.

Oldham said he did not agree with providing funding to Perry-Clear Creek for other needs when that department already had funding for SCBAs. He said he would support funding extrication equipment for that department.

Yoder suggested the following funding amounts for the various requesting departments: \$73,353 for Bean Blossom, \$50,000 for Benton, \$80,000 for Richland/Ellettsville, \$76,647 for Perry-Clear Creek, and \$80,000 for Van Buren.

Mike Cornman, Ellettsville Fire Chief, asked why the committee was proposing to fund a much lower percentage of Ellettsville Fire Department's request compared to other, smaller departments. Granger said the committee was trying to focus on funding for SCBAs. Oldham said he took Cornman's point about the relative size or call volumes of the departments and the proposed funding amounts. Piedmont-Smith said call volumes should not be part of the consideration but that every fire fighter, regardless of the department, should be equipped with a SCBA.

Granger moved that the committee recommend funding in the following amounts: \$73,353 for Bean Blossom, \$50,000 for Benton, \$80,000 for Richland/Ellettsville, \$76,647 for Perry-Clear Creek, and \$80,000 for Van Buren.

Sherman asked if the committee had established a purpose for the proposed funding. He reminded the committee that one of its criteria for applicants was whether the applicant had used past funding for the purposes it said it would.

Sandberg said she liked that the funding was flexible and thought the departments could use the funding as they saw fit.

Munson suggested that the committee could specify the purpose of the allocations for each department. Piedmont-Smith agreed that it would be helpful to specify how funding for each applicant should be used. She said that funding for Bean Blossom, Richland, and Van Buren should be used for SCBAs. She said that funding for Benton was for a water tanker truck. She said funding for Perry-Clear Creek was to be used for extrication equipment. She noted that the remaining \$16,647 for Perry-Clear Creek did not have an agreed-upon purpose yet. Munson noted that Perry-Clear Creek had requested funding for personnel. Oldham said he preferred not to provide funding for personnel expenses. Sandberg wondered if that money should instead be given to either another applicant or passed along to the four units of government. Yoder pointed out that the request for personnel by Perry-Clear Creek was a one-year request to help in a transitional period. Oldham asked why the department had taken on more coverage area when it was already short on personnel.

Granger moved and it was seconded that the committee recommend funding in the following amounts and for the following purposes: \$73,353 to Bean Blossom for SCBAs, \$50,000 to Benton for a water tanker truck, \$80,000 to Richland/Ellettsville for SCBAs, \$60,000 to Perry-Clear Creek for extrication equipment, and \$80,000 to Van Buren for SCBAs.

Munson thought that all applying departments would have focused on SCBAs had they known that the committee would be focusing on SCBAs during its deliberations. She thought it was unfair to reduce the amount going to Perry-Clear Creek simply because it had requested funding for personnel.

Sandberg said that the process could be improved to help encourage the different departments to cooperate better. Piedmont-Smith thought there had been cooperation. She said that the committee had previously expressed its reluctance to fund personnel and therefore she did not oppose the proposal on the table.

Yoder moved and it was seconded to amend Granger's motion so that \$16,647 would be added to the recommended funding amount for Richland Township, for a total \$96,647.

Oldham called for public comment.

Rita Borrow, Van Buren Township Trustee, clarified how the funding amounts had been generated. She thanked the committee for its consideration of the requests.

Yoder's motion to amend Granger's motion received a roll call vote of Ayes: 7, Nays: 0, Abstain: 0.

Granger's motion as amended was to recommend funding in the following amounts and for the following purposes: \$73,353 to Bean Blossom for SCBAs, \$50,000 to Benton for a water tanker truck, \$96,647 to Richland/Ellettsville for SCBAs, \$60,000 to Perry-Clear Creek for extrication equipment, and \$80,000 to Van Buren for SCBAs. The motion received a roll call vote of Ayes: 7, Nays: 0, Abstain: 0.

C. Remaining Revenues to Be Distributed Via Public Safety Local Income Tax Certified Shares in 2019 to the Four Member-Jurisdictions Comprising the Monroe County Local Income Tax Council

Oldham noted that the amounts going to the four units of government would be generated automatically by the state based on the other funding amounts.

D. Motion to Adopt the Table of Recommendations Which Shall Be Forwarded by Staff to Committee Members to Share With Their Respective Fiscal Bodies

Sims moved and it was seconded to adopt the table of recommendations. The motion received a roll call vote of Ayes: 7, Nays: 0, Abstain: 0.

4. OTHER BUSINESS AND FINAL COMMENTS

Granger encouraged the townships to cooperate with each other and to develop more concrete long-range plans. She also encouraged them to prioritize rainy day funds. She thanked her colleagues for the thought and work they had devoted to the process.

Sandberg echoed Granger's comments and thanked those who had spent time and effort on the process.

Munson pointed out that the committee did not have but could use information about the dispatch center's long-range capital replacement plan. She also said that in the future she hoped to hear from fire departments before applications for funding were distributed.

Yoder thanked the township leaders for their presentations and for the work they did. She thought they were working together more than ever. She suggested that the committee could do a better job of making it clear to applicants that personnel funding requests would be disfavored.

Oldham noted that the local income tax did much more than provide funding for fire services. He said the primary purpose of the public safety local income tax was to provide funding to the dispatch center.

5. MINUTES

Munson moved and it was seconded to authorize the committee chair to correct and approve the minutes of committee meetings after being circulated to other committee members and staff. The motion was approved by voice vote.

6. ADJOURNMENT

The meeting was adjourned at 1:36 p.m.