



A-1
09-18-2018

Board of Park Commissioners
Regular Meeting
Minutes

Tuesday, August 21, 2018
4:00 p.m. – 5:12 p.m.

Council Chambers
401 N. Morton St.

CALL TO ORDER

The meeting was called to order by Ms. Kathleen Mills at 4:00 p.m.

Board Present: Ms. Kathleen Mills, Mr. Les Coyne, and Mr. Joseph Hoffman

Staff Present: Ms. Paula McDevitt, Mr. Dave Williams, Ms. Becky Higgins, Mr. John Turnbull, Ms. Julie Ramey, Ms. Kim Clapp, Ms. Leslie Brinson, Mr. Steve Cotter, Mr. Jon Behrman, Mr. Bill Ream, Mr. Erik Pearson, and Ms. Hannah Buddin.

A. PUBLIC HEARINGS/APPEARANCES

A. CONSENT CALENDAR

- A-1. Approval of Minutes of July 24, 2018
- A-2. Approval of Claims Submitted July 23, 2018 through August 20, 2018
- A-3. Approval of Non-Reverting Budget Amendments
- A-4. Review of Business Report
- A-5. Approval of Surplus

Mr. Les Coyne made a motion to approve the Consent Calendar. Mr. Joe Hoffmann seconded the motion. Motion unanimously carried.

B. PUBLIC HEARINGS/APPEARANCES

B-1. Public Comment Period –

Ms. Mary Catherine Carmichael, Director of Public Engagements City of Bloomington, approached the podium. Ms. Carmichael thanked the Board Members for their time, effort, wisdom and the talent they share with the community. Ms. Carmichael offered her services to the Board of Park Commissioners as Director of Public Engagements.

The Board thanked Ms. Carmichael

Mr. Wolfgang VonBuchler, Bloomington resident approached the podium. Mr. VonBuchler stated he is interested in getting the Park Board to plant trees in Bryan Park and what use to be the Third Street Park. So when there are concerts, there is shade close to the stage, and people will sit close to the stage area.

The second item, volcano mulching is bad and a real effort should be made, at least by the City, to sit a good example when planting trees. Volcano mulching, there are reasons not do it, and there are reasons to mulch a tree properly. I know it takes extra manpower, whether you subcontract the work, or the City does it themselves. It bothers me when I see, what I believe is our government money, used in that way. Which is improper, the tree will die sooner and the

expense in the long run will be higher than if it was done correctly in the first place. Mr. VonBuchler gave the Board a handout regarding volcano mulching.

The third item is tree topping. What caught my attention when we moved here, I saw advertisements in the Herald Times for tree services offering tree topping and other trimming. Some cities have passed ordinances to prohibit tree topping by their tree services companies. Most of our trees are cut pretty well, we have an arborist in the City and with some of the tree services, but you still see some of the tree topping where they chop up the tree. We need to make the public aware of it and why it is bad. Mr. Von Buchler gave the Board a handout on the dangers of tree topping.

The Board was grateful Mr. VonBuchler brought up the shade issue at events, this will be a topic of discussion. The Board will reach out to Mr. Lee Huss, Urban Forester regarding the other issues as well.

B-2. Bravo Award – AmeriCorps “Oak 8” Team

Ms. Julie Ramey, Community Relations Manager, the Department would like to recognize the AmeriCorps “Oak 8” Team for their service to both our Vegetation Management, and Community Gardening programs. Over the course of four weeks, the Oak 8 Team has assisted our Vegetation Management team with pulling invasive plant species throughout Upper Cascades Park. Their long hours and rigorous work, has been an invaluable help to our invasive removal efforts. The team has also contributed several hours to our Community Garden locations. As part of their AmeriCorps pledge, they state “I am an AmeriCorps member and I will get things done”, and they have certainly honored this pledge. The Department is proud to recognize the AmeriCorps Oak 8 Team, as our August BRAVO Award recipients.

Mr. Jon Behrman, Natural Resource Laborer approached the podium. The AmeriCorps “Oak 8” Team has been great to work with, they have been efficient, on time, very present, and mindful of their work. Primarily, they have assisted with the removal of 20 foot honeysuckle bushes, cutting these huge plants out with handsaws. The working conditions are hard, with the heat, ticks, and insects, yet they have put their hearts into the job. They are very deserving of this award.

Ms. Cortney Tocci approached the podium. Ms. Tocci thanked the Board for the opportunity to get to know this beautiful City. The work is really hard, especially with the heat. “Oak 8” has had a great group of workers to be work next to, and it was a great experience to get to know the whole Bloomington area.

The Board thanked the AmeriCorps “Oak 8” Team for their hard work.

B-3. Parks Partner Award – None

B-4. Staff Introduction – None

C. OTHER BUSINESS

C-1. Review/Approval of 2019 General Fund Budget

Ms. Paula McDevitt, Director presented the 2019 General Fund Budget Request and 2019 Goals

Department Overview

- 2,342 acres of property
- 169,450 participations in 2017
- 6.9 million in Park Bond projects at 24 sites
- 34 million buildout of Switchyard Park
- 53 Full time staff – 37 non-union/16 union
- 30.6 miles of trails
- 300 sports & recreation programs annually
- CAPRA Accredited in 2001, 2006, 2011 and 2017
- Gold Medal Award – won in 2007 and finalist in 2018
- Zero base budget

Summary 2019 General Fund Budget Request

Budget Allocation	2017 Actual	2018 Budget	2019 Budget	Change (\$)	Change (%)
100 - Personnel Services	4,550,584	4,949,469	5,184,654	235,185	5%
200 - Supplies	468,103	602,575	591,040	(11,535)	-2%
300 - Other Services	1,638,552	1,922,989	2,062,856	139,867	7%
400 - Capital Outlays	157,000	266,000	284,200	18,200	7%
Total	6,814,238	7,741,033	8,122,750	381,717	5%

Category 1 – Personnel Services increase of \$235,185

- Line 111 increase of \$67,933 - 2% salary increase for non-union regular FT employees. The upgrade of two positions, one union and one non-union. Both positions will assist with Switchyard Park.
- Line 112 – increase of \$123,018 increase in staffing positions in Natural Resources, Community Events, Banneker Community Center, Landscaping, and Cemeteries.

Category 2 – Supplies decrease of \$11,535

- Line 222 decrease in agricultural supplies for infield materials, grass seed, and project supplies such as stone and fill.
- Line 231 decrease in building materials and supplies for Bryan Park Pool, Frank Southern Ice Arena, Golf Services, and Youth Services – Allison-Jukebox Community Center

Category 3 – Other Services increase of \$139,867

- Line 331 printing increase in Community Relations for Switchyard Park marketing materials, new trail maps, Parks branded folders, and in Natural Resources for new trail maps for Griffy Lake Nature Preserve.
- Line 332 increase in advertising for Switchyard Park
- Line 351,352 and 353 increase in electric, water and sewer, and natural gas for the operations at Switchyard Park.
- Line 365 increase in other repairs for Frank Southern Ice arena locker room and lobby area benches, lighting and scoreboard repair at Winslow Sports Complex.
- Line 384 increase in lease purchase for first year of golf cart lease purchase agreement.

Category 4 – Capital increase of \$18,200

- Line 451 increase for carpet replacement at the Buskirk-Chumley Theater.

Conclusion – the 2019 Parks and Recreation’s budget request reflects increase to provide essential services, facilities and programs to enhance the quality of life in our community.

The Board thanked Ms. McDevitt for the efforts of the Department. The budget is modest, organized, and impressive. The increases seem very reasonable.

The Board inquired if the zero base approach makes a difference in the outcome of the budget, or the interaction of the staff with budgetary issues.

Ms. McDevitt stated it is a good process. It is a healthy process to start from zero, and not just move over the budget amounts from the previous years. It gives pause to consider what is needed, and is reflective in the Parks budget. Staff understands the process, understands each expense lines, and understands the needs for the coming year.

The Board inquired as Switchyard Park comes on line, what is anticipated for the budget in the coming years? It is such a huge addition to the inventory. The park will surely increase the need for additional staffing, maintenance, landscaping and upkeep. Creating a need for a larger budget, or finding places to reduce expenses elsewhere. To accommodate such a large park, it is important to think ahead, and it may mean going to the Council to ask for an increase to the Department's overall budget.

Ms. McDevitt responded we have been considering the future budget. The Department has been working with Pros Consultant to project Switchyard Park revenue and expenses for a six year period. Pros Consultant will present their findings at the September Board meeting. The Department will be able to have a better understanding of the needs at the end of 2020. Over a six year period, the Performa is looking at a cost recovery from 41% to 46%.

Mr. Les Coyne made a motion to approve the 2019 General Fund Budget Request. Mr. Joe Hoffmann seconded the motion. Motion unanimously carried.

C 2. Review/Approval of Partnership Agreement with Monroe County Library

Ms. Leslie Brinson, Community Events Manager the purpose of this Agreement is to outline and continue, the program partnership which has established a self-guided Story Walk at Reverend Butler Park. The self-guided Story Walks are placed along trails to inspire parents, teacher, and caregivers to take young children outside for physical activity and learning at the same time. Staff recommends continuing this partnership with Monroe County Public Library.

Ms. Marilyn Wood, Director Monroe County Public Library approached the podium. On the Library's behalf, we are very pleased with this collaboration. It has been a very successful opportunity for us to bring out our book bike, have programing at the park, and work in collaboration with Banneker Community Center. The story board is changed out twice a year, and we hope to continue with programs each time the book is changed.

The Board inquired if this was a digital screen. If Library contracted with supplier to purchase the story.

Ms. Wood responded no, this is all analog. It is an opportunity for kids to read the sixteen pages of a storybook as they walk the trail. It gives care givers literacy tips as they walk about. It is an actual story book, through copy right, the Library can take apart, reproduce, laminate and display.

Mr. Les Coyne made a motion to approve the Partnership Agreement with Monroe County Library. Mr. Joes Hoffmann seconded the motion. Motion unanimously carried.

C-3 Review/Approval of Addendum to Woods Electrical Contractor's Inc. Service Agreement

Mr. Dave Williams, Director of Operations, the Department and Woods Electrical Contractor's entered into a Service Agreement in November 2017 for electric service and repairs. The original agreement was Four Thousand Nine Hundred Ninety Nine Dollars (\$4,999). The compensation has exceeded the agreed upon amount, both parties would like to increase the amount of compensation to Eight Thousand Dollars (\$8,000). All other terms of the agreement are still intact. Staff recommends the Addendum to this Partnership.

The Board inquired if this was for routine services.

Mr. Williams responded yes, it is for routine services. Lights out on the B-Line trail is the most frequent U-report received. For safety and security reasons, the Department tries to be very responsive to the replacements of the lights. Woods Electric has been great in assisting with the replacement of these lightbulbs in a timely manner.

Mr. Les Coyne made a motion to approve the Addendum to Woods Electrical Contractor's Inc. Service Agreement. Mr. Joe Hoffman seconded the motion. Motion unanimously carried.

C-4 Review/Approval of Contract with Lentz Paving, LLC

Mr. John Turnbull, Sports Division Director to keep courts in good playing condition, the Department would like to have courts resurfaced at several locations. The Department requires the services of a professional consultant in order to perform court resurfacing at the following locations: Bryan Park Basketball Courts (2), Brayan Park Tennis Court Parking Lot, Sherwood Oaks Tennis Courts (2), Sherwood Oaks Basketball Court, Highland Village Basketball Court, Crestmont Basketball Courts (2), Winslow Woods Basketball Court, and Winslow Tennis Courts (6). Two bids were received, with Lentz Paving, LLC being the lowest. Staff recommends the approval of this contract with Lentz Paving for \$175,296. Funds will be paid from the General Obligation Bond.

Mr. Les Coyne made a motion to approve the Contract with Lentz Paving, LLC. Mr. Joe Hoffman seconded the motion. Motion unanimously carried.

C-5 Review/Approval of Contract with VET Environmental Engineering, LLC

Mr. Steve Cotter, Natural Resources Manager a landowner has offered to donate a 20-acre parcel adjacent to Griffy Lake Nature Preserve. The Department wishes to determine environmental conditions, and requires the services of a professional consultant in order to perform lead paint testing and asbestos inspection and sampling of 3 cabins located on Parcel #53-01-22-2000-000.000-004. Staff recommends the approval of this contract with VET Environmental Engineering, LLC in the amount of \$2,500.

Mr. Les Coyne made a motion to approve the Contract with VET Environmental Engineering, LLC. Mr. Joe Hoffman seconded the motion. Motion was unanimously carried.

D REPORTS

D-1. Recreations Division – None

D-2 Operations Division – Griffy Lake Nature Preserve Deer Management Plan Update

Mr. Steve Cotter approached the podium, and presented report update.

Goals

The goals of the 2017 sharpshooting effort, which was conducted by White Buffalo Inc., were to reduce the risk of deer/vehicle collisions on the roads close to the park, and to reduce deer browse pressure on understory plant species and seedling trees so these species can recover and continue reproducing.

Results

The 2017 deer cull resulted in the removal of 62 deer from the Griffy Lake Nature Preserve. 1682 pounds of venison were donated to the Hoosier Hills Food Bank.

Long-Term Deer Management Plan

The recovery of the ecosystem within Griffy Lake Nature Preserve will require that deer browse pressure remain low enough for the plant community to recover.

Optimal deer density in this part of the country is thought to be around 15 deer per square mile in healthy ecosystems. Due to the long period of time the Griffy plant community has experienced excessive browsing, it may be necessary to keep the deer population density lower than that for a several years to allow plant populations to recover.

After the 2017 sharpshooting effort, Bloomington Parks and Recreation was invited to apply for a CHAP grant from the Indiana Dept. of Natural Resources. The application was successful and BPR is eligible for up to \$16,250 this hunting season and the same amount next season.

DNR created the Community Hunting Access Program to increase hunter access to public properties and to help communities address overabundant deer by allowing closely supervised white-tailed deer hunting in urban environments. Bloomington Parks and Recreation hopes to use the grant funding to hire White Buffalo Inc. to coordinate a public hunt at Griffy Lake Nature Preserve. The CHAP contract would begin on

September 15, 2018 and would extend through January 31, 2020. The proposed 2018 hunt would coincide with the deer hunting season.

At the request of the Board of Park Commissioners the City Council amended City ordinance 14.20.020 to allow sharpshooting at Griffy Lake Nature Preserve. To allow a CHAP hunt within the Preserve, the Board would once again, need to request a change to the language of the ordinance.

The Board commented there are a number of positive aspects to the CHAP program. The State Parks have had great success with allowing organized hunts in the parks. This program sounds well managed. The Board would support the request, to change the language to allow organized hunting at Griffy Lake Nature Preserve.

D-3. Sports Division – ASA 16U Northern National Tournament

Mr. John Turnbull, Division Director Sports approached the podium and presented an overview:

USA Softball Girls' Class A 16-Under Fast Pitch Northern National was held July 26th through July 28, 2018.

- 2 complexes: Winslow and Twin Lakes Sports Park
- 41 teams from 12 states participated
- 27 umpires
- Approximately 500 players
- Estimated 1,100 additional family members
- \$10,418 in gate sales
- \$18,450 in entry fees
- \$5,000 in concessions sales
- \$8,500 in umpire payroll
- \$83,000 in direct spending
- \$1.2 million in economic impact

D-4 Administrative Division – None

Ms. Paula McDevitt, the next Board of Park Commissioners meeting will be held, Tuesday, September 18, 2018.

ADJOURNMENT

Meeting adjourned at 5:12 p.m.

Respectfully Submitted,



Kim Clapp, Secretary Board of Park Commissioners