

## UTILITIES SERVICE BOARD MEETING

October 1, 2018

***Utilities Service Board meetings are recorded electronically and are available during regular business hours in the office of the Director of Utilities.***

Board President Roberts called the regular meeting of the Utilities Service Board to order at 5:00 p.m. The meeting was held in the Utilities Service Board room at the City of Bloomington Utilities Service Center, 600 East Miller Drive, Bloomington, Indiana.

Board members present: Julie Roberts, Jim Sherman, Jason Banach, Amanda Burnham, Jean Capler, Sam Frank, and ex-officio Jim Sims.

Staff members present: Phil Peden, Rebekah Fiedler, Troy Powell, Tom Axsom, Brandon Prince, Chris Wheeler, Holly McLaughlin, Laura Pettit, and Vic Kelson.

### MINUTES

***Board Vice President Sherman moved and Board member Banach seconded the motion to approve the minutes of the September 17<sup>th</sup> meeting. Motion carried, 6 ayes (1 members absent: Ehman).***

### CLAIMS

***Sherman moved and Banach seconded the motion to approve standard claims as follows:***

Vendor invoices submitted included \$148,201.07 from the Water Utility, \$268,792.94 from the Wastewater Utility, and \$6,193.43 from the Stormwater Utility. Total Claims approved: \$423,187.44.

***Motion carried, 6 ayes (1 members absent: Ehman).***

***Sherman moved and Banach seconded the motion to approve the utility claims as follows:***

Utility invoices submitted included \$6,470.30 from the Water Utility, \$16,140.59 from the Wastewater Utility, and \$0.00 from the Stormwater Utility. Total Claims approved: \$22,610.89.

***Motion carried, 6 ayes (1 members absent: Ehman).***

***Sherman moved and Banach seconded the motion to approve the wire transfers and fees in the amount of \$333,039.06. Motion carried, 6 ayes (1 members absent: Ehman).***

***Sherman moved and Banach seconded the motion to approve customer refunds as follows:***

Vendor invoices submitted included \$625.09 from the Water Utility, \$112.74 from the Wastewater Utility, \$0.00 from the Stormwater Utility, and \$0.00 from Sanitation. Total Claims approved: \$737.83.

***Motion carried, 6 ayes (1 members absent: Ehman).***

### APPROVAL OF CONSENT AGENDA

***Sherman moved and Banach seconded the motion to approve consent agenda. Motion carried, 6 ayes (1 members absent: Ehman).***

Staff recommended approval of the following items: Air Master - \$5,686.00 - Replace all thermostats at DRWWTP, Cornwell Communications - \$6,000.00 - On Call Services, Electric Plus - \$1,360.00 - BPWWTP non-potable pump, Koorsen - \$1,567.08 - Service Center smoke detectors, R&S Plumbing, Inc. - \$6,000.00 - On Call Services, and Wylie's Floor - \$1,719.50 - BPWWTP floors.

## **DILLMAN ROAD WASTEWATER TREATMENT PLANT AERATION BASIN IMPROVEMENTS BID OPENING**

CBU Engineer Peden thanked the bidders for their bids for the project. There were 3 bids: Graves \$464,646.00, Mitchell & Stark \$356,500.00, Maddox \$483,544.00. The bids will be taken under advisement and the lowest responsive and responsible bidder will be awarded the bid at a following USB meeting.

## **ANNOUNCEMENT OF AMI RFP RESPONDENTS**

CBU Project Manager Powell read the names of the respondents to the Request for Proposals for the Advanced Metering Infrastructure project. This is the new system to be installed for meter reading. The respondents were RTS Water Solutions, Utility Metering Solutions (UMS), and Vanguard Utility Services. Powell said the proposals would be reviewed.

## **REQUEST APPROVAL PROPOSED BACKFLOW ORDINANCE & ENFORCEMENT PLAN**

***Sherman moved and Banach seconded the motion to approve new ordinance language. Motion carried, 6 ayes (1 members absent: Ehman).***

CBU Environmental Program Coordinator Fiedler presented new ordinance language proposed regarding backflow. If approved it will go to City Council. Part of CBU's responsibility is to ensure customers take care of water system. Some customers are required to have a backflow prevention device, for instance a resident with an irrigation system. The proposed ordinance change will match ordinance with CBU rules and regulations (which mimics IDEM requirements) and it will provide CBU with an enforcement response plan. Currently, the only recourse CBU has when a customer does not comply with the rules is to shut off their water. If water is shut off, it would only be the service tied to the line to which the backflow prevention device is attached or should be attached. This new language creates a tiered system of fines before a customer would have their water shut off. There are 2,500 backflow devices known by CBU in our system, and IU has another 2,500. It is installed in new construction or during a remodel or change in the fire line. Backflow prevention devices have been in the plumbing code since at least 1996. These must be tested annually by a company certified by IDEM and that company records the test results in ArconSafe which is a database accessible to CBU. Fiedler monitors this database and sends notice of violation when the tests are not completed. Fiedler also participates in reviewing new construction and remodeling plans submitted to CBU to help ensure backflow prevention devices are installed when appropriate. There is a balance between keeping water safe and recognizing struggles of business and residential customers and CBU does work with customers to help them get into compliance over a period of time. If CBU knows of a backflow-related problem and allows it to continue, CBU may be liable if there was some sort of problem with the drinking water.

## **REQUEST APPROVAL FOR 1ST AMENDMENT TO CORE PROJECTIVE AGREEMENT**

***Banach moved and Capler seconded the motion to approve amendment. Motion carried, 6 ayes (1 members absent: Ehman).***

Wheeler with City Legal presented an amendment to the Core Projective agreement which was fully executed in May of this year. The amendment extends the time line of the agreement from November 15<sup>th</sup> to December 31<sup>st</sup>. Core Projective is helping CBU with industrial pretreatment while the coordinator position is vacant and helping with the environmental programs as a whole.

**OLD BUSINESS:** None.

**NEW BUSINESS:** None.

**SUBCOMMITTEE REPORTS:** Banach reported for the Property & Planning meeting which met today at 4:45. Update on Griffy: clean-up is on schedule, going well, and there were no surprises. Looking forward to wrapping the project up as soon as possible.

**STAFF REPORTS:** CBU Director Kelson reported that the City Council was supportive of the proposed 2019 budget; vote for final budget approval will be 10/10 at 6:30. Kelson congratulated Jason Eller, who is the new maintenance coordinator at the Monroe Water Treatment Plant. Eller moved from the T&D division and "hit the ground running". Blucher Poole Wastewater Treatment Plant recently celebrated its 50<sup>th</sup> Anniversary with an all-staff picnic and tours. The staff there has transformed the plant in the last year and it is looking great. CBU participated in the Waterman neighborhood clean-up along with other City employees on 9/29. On 10/6, CBU will participate in the history walk on the B-line trail and on 10/7 CBU is co-hosting a shoreline clean up at Lake Monroe with many volunteers.

Kelson also reminded everyone that there will be a joint subcommittee on Tuesday 10/16 at 4pm. Members of the Environmental and Property&Planning subcommittees will meet with the Lake Lemon Conservancy District to hear a proposal for dredging. The goal is to extend the lifespan of the lake by preventing sedimentation. The LLCD will need USB endorsement because they will need up to a million dollar bond. The funds would not come from CBU; the funds would come from taxpayers in that district.

**PETITIONS AND COMMUNICATIONS:** None

**ADJOURNMENT:** The meeting was adjourned at 5:34 p.m.

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Julie Roberts, President