

UTILITIES SERVICE BOARD MEETING

October 15, 2018

Utilities Service Board meetings are recorded electronically and are available during regular business hours in the office of the Director of Utilities.

Board President Roberts called the regular meeting of the Utilities Service Board to order at 5:00 p.m. The meeting was held in the Utilities Service Board room at the City of Bloomington Utilities Service Center, 600 East Miller Drive, Bloomington, Indiana.

Board members present: Julie Roberts, Jim Sherman, Jason Banach, Amanda Burnham, Jean Capler, and Sam Frank.

Staff members present: Phil Peden, Brad Schroeder, Mike Hicks, Nolan Hendon, Kevin White, Robin Guyton, Michelle Waldon, James Hall, Tom Axsom, Brandon Prince, Chris Wheeler, Holly McLaughlin, Laura Pettit, and Vic Kelson.

AMEND AGENDA

Board Vice President Sherman moved and Board member Frank seconded the motion to amend the agenda to include "3e: ACH claims". Motion carried, 6 ayes (1 member absent: Ehman).

MINUTES

Sherman moved and Frank seconded the motion to approve the minutes of the October 1st meeting. Motion carried, 6 ayes (1 member absent: Ehman).

CLAIMS

Sherman moved and Frank seconded the motion to approve standard claims as follows:

Vendor invoices submitted included \$336,546.71 from the Water Utility, \$128,316.61 from the Wastewater Utility, and \$1,761.65 from the Stormwater Utility. Total Claims approved: \$466,624.97.

Motion carried, 6 ayes (1 member absent: Ehman).

Sherman moved and Frank seconded the motion to approve the utility claims as follows:

Utility invoices submitted included \$106,368.66 from the Water Utility, \$108,085.87 from the Wastewater Utility, and \$0.00 from the Stormwater Utility. Total Claims approved: \$214,454.53.

Motion carried, 6 ayes (1 member absent: Ehman).

Sherman moved and Frank seconded the motion to approve the wire transfers and fees in the amount of \$490,753.50. Motion carried, 6 ayes (1 member absent: Ehman).

Board member Burnham moved and Board member Banach seconded the motion to approve customer refunds, minus invoice 6460-015 to Burnham Rentals, as follows:

Vendor invoices submitted included \$222.00 from the Water Utility, \$1355.73 from the Wastewater Utility, \$0.00 from the Stormwater Utility, and \$0.00 from Sanitation. Total Claims approved: \$1577.73.

Motion carried, 6 ayes (1 member absent: Ehman).

Sherman moved and Frank seconded the motion to approve invoice 6460-015 as follows:

Vendor invoices submitted included \$0.00 from the Water Utility, \$51.27 from the Wastewater Utility, \$0.00 from the Stormwater Utility, and \$0.00 from Sanitation. Total Claims approved: \$51.27.

Motion carried, 5 ayes (1 members absent: Ehman; 1 member abstained: Burnham).

Sherman moved and Frank seconded the motion to approve the ACH claims as follows:

Vendor invoices submitted included \$200,589.10 from the Water Utility; \$0.00 from the Wastewater Utility; and \$0.00 from the Stormwater Utility. Total Claims approved, \$200,589.10.

Motion carried, 6 ayes (1 member absent: Ehman).

APPROVAL OF CONSENT AGENDA

Staff recommended approval of the following items: Cassady - \$825.00 - MWTP replace breaker, Cassady - \$1,190.00 - MWTP reset breaker, Hach - \$729.00 - Blucher Spectrophotometer (ammonia tester) Preventative Maintenance, Hach - \$6,113.82 - MWTP Chemical Analyzer Preventative Maintenance, BBC Pump - \$20,000.00 - On Call Services, Air-Master - \$15,000.00 - Amendment to On Call Services Agreement, Blue Chip - \$5,948.30 - DRWWTP Fabricate Hoods, Blue Chip - \$12,000.00 - On Call Services. Board requested items F, G, and H be removed for further discussion. Remaining consent agenda items are approved.

REQUEST APPROVAL OF AIR-MASTER AMENDMENT TO ON CALL HVAC SERVICES

Sherman moved and Frank seconded the motion to approve amendment. Motion carried, 6 ayes (1 members absent: Ehman).

Board member Capler asked about the multiple HVAC contracts. CBU Assistant Director (Finance) Pettit said that different companies have different specialties, even in the same field such as HVAC. Wheeler with City Legal added that as part on the on-call contracts, there must be several similar companies so that one contractor will be available when work is needed.

REQUEST APPROVAL OF BLUE CHIP AGREEMENT TO FABRICATE HOODS AT DILLMAN

Sherman moved and Frank seconded the motion to approve amendment. Motion carried, 6 ayes (1 members absent: Ehman).

CBU Director Kelson noted that this type of contract one will be covered by the following on-call agreement in the future.

REQUEST APPROVAL OF BLUE CHIP AGREEMENT FOR ON CALL HVAC SERVICES

Sherman moved and Frank seconded the motion to approve amendment. Motion carried, 6 ayes (1 members absent: Ehman).

REQUEST FOR APPROVAL OF RESOLUTION 2018-5 DRWWTP AERATION BASIN PROJECT

Sherman moved and Frank seconded the motion to approve resolution. Motion carried, 6 ayes (1 members absent: Ehman).

Hicks from the CBU Engineering division presented Resolution 2018-5 to award the bid for the Dillman Road Wastewater Treatment Plant Aeration Basin Project. On October 1st, 3 bids were opened at the USB meeting. Staff evaluated the bids and is recommending the lowest bidder, Mitchell and Stark, which also did the relining of the EQ basin at Dillman Road WWTP.

REQUEST FOR APPROVAL OF CLEAR WATER REDUCTION WORKSHOP

Sherman moved and Frank seconded the motion to approve resolution. Motion carried, 6 ayes (1 members absent: Ehman).

CBU Engineer Peden presented an agreement with Wessler not to exceed \$15,000.00 for workshops related to reducing clear water in the sanitary sewer system. Clear water is storm or surface water which gets into the sanitary sewer system instead of the stormwater system. In a recent rain event, 78 million gallons were treated at the Dillman Plant as opposed to the usual 14 million. This can be prevented by stopping inflow and disconnecting sump pumps, downspouts, etc from the sanitary sewer. Wessler will be providing 3 workshops and the Board is invited. CBU has already done some corrective actions such as workgin with IDEM on a Sanitary

Sewer Overflow corrective action plan, sewer replacement, sewer rehab/lining, the EQ Basin at Dillman, and a voluntary disconnection program with property owners. Other communities such as Indianapolis and Lebanon Indiana are doing similar programs. Wessler was chosen because of their experience with CBU and other communities. This agreement represents the first sub-phase of Phase 1; there are 2 Phases to the project in total.

REQUEST FOR APPROVAL OF CHANGE ORDER 2017 & 2018 SEWER LINING PROJECT

Sherman moved and Frank seconded the motion to approve resolution. Motion carried, 6 ayes (1 members absent: Ehman).

Peden also presented an amendment to an agreement with Layne. The project to line the sewers in the Blue Ridge neighborhood is complete and came in \$2,774.00 less than anticipated, so this amendment reflects that decrease. Peden noted that the neighborhood was great to work with and the project was a success.

OLD BUSINESS: None.

NEW BUSINESS: None.

SUBCOMMITTEE REPORTS: None. There will be joint meeting of the Environmental and Property subcommittees at 4pm tomorrow. Roberts alerted who was in those groups.

STAFF REPORTS: Kelson said the meeting tomorrow would be to discuss a sedimentation plan for Lake Lemon with the Conservancy District. Kelson said the 2019 budget passed in City Council and he thanked staff, particularly Pettit, for their work on the budget. Kelson congratulated Levi Elkins and Tyler Dike of the T&D Division for winning the main break competition with a time of 56 seconds. A video will be available on the CBU facebook page. Lastly, he noted that CBU is working with the county on the road project at Rhorer and Walnut Street Pike. The 36 inch water main there will be disconnected for 2-3 weeks. During that time, the 2nd 36 inch main will be utilized with the goal that no one loses water service at any time. Tests on the water infrastructure have been occurring to help CBU staff prepare for operational changes that will occur during this temporary outage of the primary 36 inch main.

PETITIONS AND COMMUNICATIONS: None

ADJOURNMENT: The meeting was adjourned at 5:24 p.m.

Julie Roberts, President