

**AGENDA**  
**UTILITIES SERVICE BOARD MEETING**

Utilities Service Board Room  
City of Bloomington Utilities  
600 E. Miller Dr.  
Bloomington, Indiana 47402

Julie Roberts, President  
Jim Sherman, Vice President  
Jason Banach  
Amanda Burnham  
Jean Capler  
Jeff Ehman  
Sam Frank  
Terri Porter, ex-officio  
Jim Sims, ex-officio

**October 29, 2018**

**5:00 P.M. Regular Meeting**

- I. Call to Order
- II. Approval of the Minutes of Previous Meeting (Oct 15)
- III. Approval of the Claims
  - a. Standard Invoices
  - b. Utility Bills
  - c. Wire Transfers
  - d. Customer Refunds
- IV. Approval of Consent Agenda
  - a. Cummins - \$4,032.57 - Dillman Rd WWTP SCADA
  - b. Koorsen - \$428.95 - Service Center detectors
  - c. Electric Plus - \$550.00 - Service Center outlet
  - d. Mike Phillips - \$3,825.00 - Certification Training
  - e. HACH - \$20,000.00 - On Call Services
- V. Public Bid Opening Dillman Rd WWTP Clarifier Launder Improvements project - Rebekah Fiedler
- VI. Request Approval of Agreement with Layne for MWTP Low Service Pump No. 4 - Mike Hicks
- VII. Request Approval of Agreement with Mitchell & Stark for the Dillman Road WWTP Aeration Basin Improvements project - Mike Hicks
- VIII. Old Business
- IX. New Business
- X. Subcommittee Reports
- XI. Staff Reports
- XII. Petitions And Communications\*
- XIII. Adjournment

\* Public comment will be limited to 5 minutes per person.

## UTILITIES SERVICE BOARD MEETING

October 15, 2018

***Utilities Service Board meetings are recorded electronically and are available during regular business hours in the office of the Director of Utilities.***

Board President Roberts called the regular meeting of the Utilities Service Board to order at 5:00 p.m. The meeting was held in the Utilities Service Board room at the City of Bloomington Utilities Service Center, 600 East Miller Drive, Bloomington, Indiana.

Board members present: Julie Roberts, Jim Sherman, Jason Banach, Amanda Burnham, Jean Capler, and Sam Frank.

Staff members present: Phil Peden, Brad Schroeder, Mike Hicks, Nolan Hendon, Kevin White, Robin Guyton, Michelle Waldon, James Hall, Tom Axsom, Brandon Prince, Chris Wheeler, Holly McLaughlin, Laura Pettit, and Vic Kelson.

### AMEND AGENDA

***Board Vice President Sherman moved and Board member Frank seconded the motion to amend the agenda to include "3e: ACH claims". Motion carried, 6 ayes (1 member absent: Ehman).***

### MINUTES

***Sherman moved and Frank seconded the motion to approve the minutes of the October 1<sup>st</sup> meeting. Motion carried, 6 ayes (1 member absent: Ehman).***

### CLAIMS

***Sherman moved and Frank seconded the motion to approve standard claims as follows:***

Vendor invoices submitted included \$336,546.71 from the Water Utility, \$128,316.61 from the Wastewater Utility, and \$1,761.65 from the Stormwater Utility. Total Claims approved: \$466,624.97.

***Motion carried, 6 ayes (1 member absent: Ehman).***

***Sherman moved and Frank seconded the motion to approve the utility claims as follows:***

Utility invoices submitted included \$106,368.66 from the Water Utility, \$108,085.87 from the Wastewater Utility, and \$0.00 from the Stormwater Utility. Total Claims approved: \$214,454.53.

***Motion carried, 6 ayes (1 member absent: Ehman).***

***Sherman moved and Frank seconded the motion to approve the wire transfers and fees in the amount of \$490,753.50. Motion carried, 6 ayes (1 member absent: Ehman).***

***Board member Burnham moved and Board member Banach seconded the motion to approve customer refunds, minus invoice 6460-015 to Burnham Rentals, as follows:***

Vendor invoices submitted included \$222.00 from the Water Utility, \$1355.73 from the Wastewater Utility, \$0.00 from the Stormwater Utility, and \$0.00 from Sanitation. Total Claims approved: \$1577.73.

***Motion carried, 6 ayes (1 member absent: Ehman).***

***Sherman moved and Frank seconded the motion to approve invoice 6460-015 as follows:***

Vendor invoices submitted included \$0.00 from the Water Utility, \$51.27 from the Wastewater Utility, \$0.00 from the Stormwater Utility, and \$0.00 from Sanitation. Total Claims approved: \$51.27.

***Motion carried, 5 ayes (1 members absent: Ehman; 1 member abstained: Burnham).***

***Sherman moved and Frank seconded the motion to approve the ACH claims as follows:***

Vendor invoices submitted included \$200,589.10 from the Water Utility; \$0.00 from the Wastewater Utility; and \$0.00 from the Stormwater Utility. Total Claims approved, \$200,589.10.

***Motion carried, 6 ayes (1 member absent: Ehman).***

## **APPROVAL OF CONSENT AGENDA**

Staff recommended approval of the following items: Cassady - \$825.00 - MWTP replace breaker, Cassady - \$1,190.00 - MWTP reset breaker, Hach - \$729.00 - Blucher Spectrophotometer (ammonia tester) Preventative Maintenance, Hach - \$6,113.82 - MWTP Chemical Analyzer Preventative Maintenance, BBC Pump - \$20,000.00 - On Call Services, Air-Master - \$15,000.00 - Amendment to On Call Services Agreement, Blue Chip - \$5,948.30 - DRWWTP Fabricate Hoods, Blue Chip - \$12,000.00 - On Call Services. Board requested items F, G, and H be removed for further discussion. Remaining consent agenda items are approved.

## **REQUEST APPROVAL OF AIR-MASTER AMENDMENT TO ON CALL HVAC SERVICES**

***Sherman moved and Frank seconded the motion to approve amendment. Motion carried, 6 ayes (1 members absent: Ehman).***

Board member Capler asked about the multiple HVAC contracts. CBU Assistant Director (Finance) Pettit said that different companies have different specialties, even in the same field such as HVAC. Wheeler with City Legal added that as part on the on-call contracts, there must be several similar companies so that one contractor will be available when work is needed.

## **REQUEST APPROVAL OF BLUE CHIP AGREEMENT TO FABRICATE HOODS AT DILLMAN**

***Sherman moved and Frank seconded the motion to approve amendment. Motion carried, 6 ayes (1 members absent: Ehman).***

CBU Director Kelson noted that this type of contract one will be covered by the following on-call agreement in the future.

## **REQUEST APPROVAL OF BLUE CHIP AGREEMENT FOR ON CALL HVAC SERVICES**

***Sherman moved and Frank seconded the motion to approve amendment. Motion carried, 6 ayes (1 members absent: Ehman).***

## **REQUEST FOR APPROVAL OF RESOLUTION 2018-5 DRWWTP AERATION BASIN PROJECT**

***Sherman moved and Frank seconded the motion to approve resolution. Motion carried, 6 ayes (1 members absent: Ehman).***

Hicks from the CBU Engineering division presented Resolution 2018-5 to award the bid for the Dillman Road Wastewater Treatment Plant Aeration Basin Project. On October 1<sup>st</sup>, 3 bids were opened at the USB meeting. Staff evaluated the bids and is recommending the lowest bidder, Mitchell and Stark, which also did the relining of the EQ basin at Dillman Road WWTP.

## **REQUEST FOR APPROVAL OF CLEAR WATER REDUCTION WORKSHOP**

***Sherman moved and Frank seconded the motion to approve resolution. Motion carried, 6 ayes (1 members absent: Ehman).***

CBU Engineer Peden presented an agreement with Wessler not to exceed \$15,000.00 for workshops related to reducing clear water in the sanitary sewer system. Clear water is storm or surface water which gets into the sanitary sewer system instead of the stormwater system. In a recent rain event, 78 million gallons were treated at the Dillman Plant as opposed to the usual 14 million. This can be prevented by stopping inflow and disconnecting sump pumps, downspouts, etc from the sanitary sewer. Wessler will be providing 3 workshops and the Board is invited. CBU has already done some corrective actions such as workgin with IDEM on a Sanitary

Sewer Overflow corrective action plan, sewer replacement, sewer rehab/lining, the EQ Basin at Dillman, and a voluntary disconnection program with property owners. Other communities such as Indianapolis and Lebanon Indiana are doing similar programs. Wessler was chosen because of their experience with CBU and other communities. This agreement represents the first sub-phase of Phase 1; there are 2 Phases to the project in total.

#### **REQUEST FOR APPROVAL OF CHANGE ORDER 2017 & 2018 SEWER LINING PROJECT**

***Sherman moved and Frank seconded the motion to approve resolution. Motion carried, 6 ayes (1 members absent: Ehman).***

Peden also presented an amendment to an agreement with Layne. The project to line the sewers in the Blue Ridge neighborhood is complete and came in \$2,774.00 less than anticipated, so this amendment reflects that decrease. Peden noted that the neighborhood was great to work with and the project was a success.

**OLD BUSINESS:** None.

**NEW BUSINESS:** None.

**SUBCOMMITTEE REPORTS:** None. There will be joint meeting of the Environmental and Property subcommittees at 4pm tomorrow. Roberts alerted who was in those groups.

**STAFF REPORTS:** Kelson said the meeting tomorrow would be to discuss a sedimentation plan for Lake Lemon with the Conservancy District. Kelson said the 2019 budget passed in City Council and he thanked staff, particularly Pettit, for their work on the budget. Kelson congratulated Levi Elkins and Tyler Dike of the T&D Division for winning the main break competition with a time of 56 seconds. A video will be available on the CBU facebook page. Lastly, he noted that CBU is working with the county on the road project at Rhorer and Walnut Street Pike. The 36 inch water main there will be disconnected for 2-3 weeks. During that time, the 2<sup>nd</sup> 36 inch main will be utilized with the goal that no one loses water service at any time. Tests on the water infrastructure have been occurring to help CBU staff prepare for operational changes that will occur during this temporary outage of the primary 36 inch main.

**PETITIONS AND COMMUNICATIONS:** None

**ADJOURNMENT:** The meeting was adjourned at 5:24 p.m.

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Julie Roberts, President

**UTILITIES SERVICE BOARD MOTION  
MEETING ON OCTOBER 29, 2018**

To: Utilities Service Board	From: Kim Robertson
Dept.	Dept. Accounts Payable
Sub: Claims list filed: 10/25/18	Date: 10/25/18
USB: 10/15/2018	
For Period: 09/29/18 - 10/12/18	<b>Paydate: 11/02/18</b>
G/L Date: <b>11/02/18</b>	

Utilities Department invoices filed with the City Controller October 25, 2018 and signed by the Utilities Service Board for payment November 02, 2018 as in accordance with the Utilities Service Board Resolution of August 7, 1973, be hereby approved and entered into the minutes of today's meeting. A copy of the list is filed, with any exceptions noted, is hereby attached and made a part of these proceedings.

Water Operations & Maintenance	337,259.90
Water Construction	30,388.37
Water Meter Deposit	0.00
Water Sinking	0.00
Water Hydrant Meter Rental	0.00
 Total of Water Utilities as per the invoice list:	<b>\$367,648.27</b>
 Wastewater Operations & Maintenance	103,552.93
Wastewater Construction	0.00
Wastewater Sinking	0.00
 Total of Wastewater Utilities as per the invoice list:	<b>\$103,552.93</b>
 Stormwater	2,439.18
Stormwater Construction	0.00
 Total of Stormwater Utility as per the invoice list:	<b>\$2,439.18</b>
 <b>Total Water Utility:</b>	<b>\$367,648.27</b>
 <b>Total Wastewater Utility:</b>	<b>\$103,552.93</b>
 <b>Total Stormwater Utility:</b>	<b>\$2,439.18</b>
 <b>TOTAL WATER, WASTEWATER &amp; STORMWATER UTILITIES</b>	<b>\$473,640.38</b>

City of Bloomington Utilities  
Accounts Payable by G/L Distribution Report  
Paydate: 11/02/18

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Stormwater O&M
Air-Master Heating & Air Conditioning	COB1804	DM18-151 Replaced & cleaned smoke detectors in sludge bldg.	3,695.00			3,695.00	
Air-Master Heating & Air Conditioning	COB1805	DM18-151 Replace low-temp thermostat; burner assembly sludge bl	950.00			950.00	
All-Phase Electric Supply, INC	0740-579105	Fluke clamp meter, wire stripper, volt tester - MN	431.03	431.03			
American Water Works Association	7001616851	MN18-436 Various textbooks related to operations	291.00	291.00			
American Water Works Association	7001616853	MN18-436 Webinars - Smart Water Systems; Regulatory Update	150.00	150.00			
Arcadis U.S., INC	0931498	W18-4206-Monroe WTP Filter Process Optimization to 08/26/18 -ENG	19,106.00	19,106.00			
Arcadis U.S., INC	0931511	W18-4210-Monroe WTP Chloride Dioxide Evaluation to 08/26/18-ENG	8,790.00	8,790.00			
Astbury Gabriel Corp (ESG Laboratories)	18015337	Testing - Effluent & Influent Comp, Digester grab @ Dillman-DR	249.00			249.00	
B&H Electric and Supply, INC	0327065	W18-4213 ENG18-072 RAB 15' poles; 150W LED pole lights; hardware	2,326.43	2,326.43			
Barry Company, INC	683086	1/2 HP sump pump - MN	797.00	797.00			
Bentley Systems, INC	47949063	WaterCAD Standalone Unlimited Pipes SELE - DIR	4,118.40	4,118.40			
Black Lumber Co. INC	379861	W18-4201 - 3 lbs Turf Builder, sun/shade Turf Builder - TD	39.98		39.98		
Bloomington Bagel Co., INC	INV-13300	ADMIN18-144 Catering for IN Pretreatment Committee Mtg	191.97			191.97	
Bloomington Paint & Wallpaper Co	00398463	Paint thinner, rollers, varnish - BP	154.90			154.90	
Bloomington Paint & Wallpaper Co	00398464	2 Acrylic epoxy gloss (safety white) - BP	93.48			93.48	
Bradley C Schroeder	ENG18-066	Travel reimbursement-WEFTEC Conf-New Orleans 09/30-10/03/18-DIR	1,229.13	491.65		737.48	
Brandon L Prince	ADMIN18-169	Travel reimbursement-Effective Utility Seminar in Louisville-DIR	344.30	344.30			
Brenntag Mid-South, INC	BMS106607	Robin 120 Polymer - 4,600 @ 1.1040 delivered 10/03/18 - MN	5,078.40	5,078.40			
Brenntag Mid-South, INC	BMS109764	Sodium hydroxide - 11.5472 @ 625.00 delivered 10/08/18 - MN	7,217.00	7,217.00			
Bruce Wilds Security, LLC	10864	24/7 Security of Griffy Plant Grounds - 09/29-10/12/18 - GR, PUR	9,962.00	9,962.00			
California State University, Sacramento	772203	PUR18-367 Textbooks WTP Ops Specialist Certificate (3)	299.00	299.00			
Chemtrade Chemicals Corporation	92482063	Alum - 11.225 @ 434.00 delivered 10/02/18 - MN	4,871.65	4,871.65			
Chemtrade Chemicals Corporation	92486401	Alum - 10.940 @ 434.00 delivered 10/10/18 - MN	4,747.96	4,747.96			
Cintas First Aid & Safety #2	5011781671	Restock first aid cabinet @ Blucher WWTP - 09/25/18 - BP	130.93			130.93	
Cintas First Aid & Safety #2	5011912438	Restock first aid cabinet @ Dillman WWTP - 10/04/18 - DR	110.19			110.19	
Cintas First Aid & Safety #2	5011912467	Restock first aid cabinet @ Monroe WTP - 10/10/18 - MN	117.89	117.89			
Commonwealth Biomonitoring, INC	18115-01	Ceriodaphnia chronic test, pimephales chronic test @ Dillman- DR	2,000.00			2,000.00	
Core & Main, LP	J466514	D18-96 PUR18-349 V5720 frame; V5720 med duty grate	123.00				123.00

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Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Stormwater O&M
Core & Main, LP	J545078	PUR18-369 Full Seal Clamps, var szs (18 total)	1,752.00	1,752.00			
Core & Main, LP	J602264	W18-4213 PUR18-392 MJ reducer, mega flange 3", megalug 3"	145.97	145.97			
Core & Main, LP	J606539	W18-4213 PUR18-395 3" flat flange packs (2)	7.00	7.00			
Core & Main, LP	J608028	W18-4213 PUR18-393 3" Ductile iron pipe (18' total)	624.06	624.06			
Core & Main, LP	J608038	PUR18-394 Valve box risers 1" (25)	276.50	276.50			
Core & Main, LP	J641802	PUR18-419 Pipe joint compound unyte select w/teflon	195.24	195.24			
Cosner's Ice Company	206001330	96 Bags of ice delivered 10/03/18 - SW, TD	139.20	55.68		76.56	6.96
Cosner's Ice Company	222001499	120 bags of ice delivered 10/17/18 - SW, TD	180.00	72.00		99.00	9.00
CR Construction	14466X51	PUR18-404 Repair limestone wall related to claim #14466X51	4,835.00	4,835.00			
Creative Graphics, INC (dba Baugh Enterprises)	5342	5,000 #9 Reply envelopes for Accts Rec - AR, PUR	360.00	144.00		216.00	
Creative Graphics, INC (dba Baugh Enterprises)	5365	3,000 "Flushing" door hangers - DIR	345.00	345.00			
Creative Graphics, INC (dba Baugh Enterprises)	5381	Printing & mailing of Sept 2018 water/wastewater bills - ACCT	11,042.82	4,417.13		6,625.69	
Cummins Crosspoint, LLC	001-19066	MN18-222 Replace batteries & related items on generator	2,427.69	2,427.69			
Donohue & Associates INC	12594-22	D14-80-Jordan River Culvert Reconstr 09/09-10/06/18 - ENG	1,735.00				1,735.00
Eco-Infrastructure Solutions, INC	10681	Repair Omni-Eye III Zoom Camera on truck #524 - SW, TD	381.35				381.35
Eco-Infrastructure Solutions, INC	10682	Repair tractor motor on TV Truck #550 - TD	471.60			471.60	
Environmental Express, INC	1000526546	DL18-097 Sample bottles, HDPE, 1000ml, oblong (48)	87.22			87.22	
Environmental Laboratories, INC	20278076	ADMIN18-158 Low level mercury analysis @ Griffy	1,920.00	1,920.00			
Eurofins Eaton Analytical, INC	S312900	Testing-Haloacetic acids, Trihalomethanes @ Monroe - MN	190.00	190.00			
Eurofins Eaton Analytical, INC	S314312	Testing-Haloacetic acids, Trihalomethanes for drinking water-DR	1,710.00	1,710.00			
Everett J Prescott, INC	5438003	W18-20600 S18-20600 TD18-257 Meters and parts	26,381.52	10,552.61		15,828.91	
Everett J Prescott, INC	5449759	TD18-452 O rings for 6" water meter (2)	29.86	11.94		17.92	
Everett J Prescott, INC	5458584	W18-4219 TD18-448 520M single port (45), 520M dual port (12)	9,738.72		9,738.72		
Everett J Prescott, INC	5459796	PUR18-417 Ductile pipe, 12", 6", 4", 10"	6,318.20	6,318.20			
Everett J Prescott, INC	5459999	PUR18-418 Romac alpha restrained couplings, var szs	3,994.00	3,994.00			
Fastenal Company	INBLM208250	Restock supplies in machine - 09/21/18 - PUR	454.99	193.36		261.63	
Fastenal Company	INBLM208533	Restock supplies in machine - 10/05/18 - PUR	270.55	114.43		156.12	
Fastenal Company	INBLM208602	20 Bolts for meter service stock - MS, TD	30.06	12.02		18.04	
Fastenal Company	INBLM208639	Restock supplies in machine - 12/12/18 - PUR	437.10	188.78		248.32	
Ferguson Enterprises, Inc	0138297	W18-4213 PUR18-357 6"x12" galvanized BE A53A S40 pipe (1)	198.96	198.96			
Fisher Scientific Company, LLC	0147294	Conductivity standard, tryptic soy broth - LAB, DR	226.93	226.93			

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Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Stormwater O&M
Fisher Scientific Company, LLC	0147300	2 pkg Sterilization monitor strips - LAB, DR	95.99	95.99			
Fisher Scientific Company, LLC	0147302	Potassium phosphate monobasic - LAB, DR	119.76			119.76	
Fisher Scientific Company, LLC	0147305	Buret acrylic Nalgene 25ml, Nalgene LDPE Economy wash bottles-DR	283.14			283.14	
Fisher Scientific Company, LLC	3423679	2 Pk Filter paper - MN	269.29	269.29			
Fisher Scientific Company, LLC	4121628	4 Pk Filter paper - MN	528.68	528.68			
Flosource, INC	86441	PUR18-390 Digital positioner PMV Model D3XNU-D23PVA-Z4XX (MWTP)	1,539.98	1,539.98			
Fondriest Environmental, INC	61947	PUR18-409 Water level & temp loggers; direct read cable assembly	1,529.05	611.62		917.43	
Greeley And Hansen, LLC	INV-0000550384	S18-6201 - Dillman WWTP Facilities Plan-Phase 2 to 09/28/18-ENG	1,281.28			1,281.28	
Gregory Fritz Grabner (Frontier Geospatial, LLC)	301	WS18-20602-ESRI ArcGIS-Services agreement for GIS Consulting-ENG	5,635.00	2,254.00		3,381.00	
Hall, James Clay	ADMIN18-153	Reimbursement for parking & Asbestos course & license - DIR	278.56	111.42		167.14	
Hall, James Clay	ADMIN18-171	Travel reimbursement-WEFTEC in New Orleans 09/30-10/03/18 - DIR	1,226.05	490.42		735.63	
HD Supply Construction Supply, LTD (White Cap)	50008999822	W18-4213 PUR18-376 Sonotube 24" x 12' (2)	351.56	351.56			
HD Supply Facilities Maintenance - (USA Bluebook)	677633	BP18-161 AS950 Aux Input Cable 25', 7-pin connector	169.00			169.00	
HD Supply Facilities Maintenance - (USA Bluebook)	685633	BP18-161 AS950 Input/Output Module, part#89218	1,852.00			1,852.00	
HD Supply Facilities Maintenance - (USA Bluebook)	688480	BP18-177 Lab reagents for ammonia testing	847.02			847.02	
HD Supply Facilities Maintenance - (USA Bluebook)	694160	ADMIN18-146 - Credit memo for returned Mars Thrust Buster-DIR	(534.95)	(534.95)			
Heflin Industries, INC	123892	W18-4205 - MN18-438 Repair to air scour valve #5 selenoid - MN	912.50	912.50			
Heflin Industries, INC	123987	S16-6000 DM18-148 Repaired two backflows in polymer room	471.00			471.00	
Heflin Industries, INC	124003	W18-4205 MN18-457 Repair actuator on filter #5.	557.00	557.00			
HNTB Corporation	3-69545-DS-001	W18-4211-Monroe WTP HSP-5 Study to 04/18/18 - MN, ENG	7,700.00	7,700.00			
HP Products Corporation	I4150706	2 cs tissue, 7 cs m-fold towels - SC	327.29	130.92		196.37	
HP Products Corporation	I4176618	Nitrile gloves, tissue, roll towels, bleach, can liners - DR	419.17			419.17	
Hylant of Indianapolis, LLC	194958	Fees for surety Bonds-45/46 Bypass Waterline relocation-ACCT	2,798.00	2,798.00			
Indiana Oxygen Company, INC	9129301	Monthly cylinder rental @ Dillman WWTP - DR	169.93			169.93	
Indiana Oxygen Company, INC	9130726	1 Box of welding rods for tank on truck #599 - TD	79.40			79.40	
Indiana Rural Water Association, INC	18413	PUR18-406 Membership renewal 10/31/18-10/31/19-Cindy Shaw	390.00	390.00			
Indiana Underground Plant Protection Service, INC	65975	Monthly per ticket fee for line locates - 07/01-07/31/17 - TD	1,767.95	707.18		1,060.77	



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Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Stormwater O&M
Indiana Underground Plant Protection Service, INC+	72776	Monthly per ticket fee for line locates - 08/01-08/31/18 - TD	1,996.90	798.76		1,198.14	
Industrial Service & Supply, INC	55921	100 K3150 12x100 PV K3150 PVC FDA for filter press - DR	73.00			73.00	
Industrial Service & Supply, INC	55922	15 1112CL 1 1/2 Clear S&D Hose for belt press - DR	40.50			40.50	
Industrial Service & Supply, INC	55924	Fittings & hose for ODS Compressor - BP	77.00			77.00	
Industrial Service & Supply, INC	55965	Tuffsidelayflat, cam & groove couplings, SS clamps - MN	233.62	233.62			
Industrial Service & Supply, INC	55977	50 DJ Mill Hose, 4 clamps, 2 couplings - MN	136.00	136.00			
Industrial Service & Supply, INC	56035	4 Couplings, 16 clamps, 200 DJ mill hose - MN	586.76	586.76			
Industrial Service & Supply, INC	56050	Fitting for Vactor #599 pump - TD	3.89			3.89	
Interstate All Battery Center of Bloomington, INC	1903302009290	4 Batteries for UPS - stock - TD	115.80	46.32		69.48	
Interstate All Battery Center of Bloomington, INC	1903302009329	10 Command link batteries - MS, TD	337.50	135.00		202.50	
Irving Materials, INC	10614860	Concrete - Storm @ Park Square Dr & Sunset - SW, TD	135.75				135.75
Irving Materials, INC	10621164	W18-4201 - Concrete @ Pepperridge - TD	3,360.00		3,360.00		
Irving Materials, INC	10623177	W18-4201 - Concrete @ Pepperridge - TD	4,148.25		4,148.25		
Irving Materials, INC	10623929	W18-4201 - Concrete @ Pepperridge - TD	5,247.00		5,247.00		
Irving Materials, INC	10624782	W18-4201 - Concrete @ Pepperridge - TD	4,407.00		4,407.00		
J&S Locksmith Shop, INC	187230	3 1-gal mix engine oil - PUR	29.37	11.75		17.62	
JCI Jones Chemicals, INC	770381	Sodium hypochlorite - 4,604 @ .7960 delivered 09/25/18 - MN	3,664.79	3,664.79			
JCI Jones Chemicals, INC	771319	Sodium hypochlorite - 3,940 @ .7960 delivered 10/01/18 - DR	3,136.24			3,136.24	
JCI Jones Chemicals, INC	772148	Sodium hypochlorite - 4,698 @ .7960 delivered 10/12/18 - MN	3,739.61	3,739.61			
John Deere Financial (Rural King)	JRNL#C04123/62	W17-4109 - 5 Bags of grass seed - TD	349.95		349.95		
John Deere Financial (Rural King)	JRNL#C07680/62	2-speed grease gun, pry bar, 2 pliers - MN	314.96	314.96			
John Deere Financial (Rural King)	JRNL#C11900/62	1 Pkg of saw blades for truck #673 - SW, TD	19.99	8.00		10.99	1.00
John Deere Financial (Rural King)	JRNL#C12822/62	2 Lifting straps for truck #616 - TD	15.98	15.98			
John Deere Financial (Rural King)	JRNL#C13891/62	W18-4201 - 1 Bag of river rock for yard repair @ Pepperridge -TD	2.99		2.99		
Kevin R Huntley (Green Earth Recycling & Compost)	537	TD18-455 Loads of brush/debris from WT (4 loads)	160.00	160.00			
Kirby Risk Corp	S110068109.001	2 240V AC Control Rel Relay for raw pump station - DR	544.06			544.06	
Kleinorfer Hardware & Variety	09/25/18 CBU	Misc parts & supplies-W18-4201-08/27-09/24/18-MN,TD,MS,LS,DR,SW	1,162.46	899.32	14.80	239.80	8.54
KMP Hydrant Services, LLC	1597	W18-4215-2018 Hydrant Maint & capacity testing 8/20-09/20/18-ENG	28,544.00	28,544.00			
KNJ, LLC (Quality Collision)	FDT2379001	TD18-428 Repairs to unit #696	1,935.30	774.12		1,161.18	
Koorsen Fire & Security, INC	4567214	Panic button monitoring @ Service Center - 11/01-01/31/19 - SC	83.58	33.43		50.15	
Koorsen Fire & Security, INC	4575851	PUR18-354 Install, programming & testing of duct smoke detectors	1,567.08	626.83		940.25	

City of Bloomington Utilities  
Accounts Payable by G/L Distribution Report  
Paydate: 11/02/18

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Stormwater O&M
Larry Stidd (Bloomington Letter Shop)	4858	2,000 2 prt Trouble Report forms - SW, TD	239.00	95.60		131.45	11.95
Lawson Products, INC	9306128427	Drawer, wasp killer, couplings, hex cap & misc - BP	212.82			212.82	
Lawson Products, INC	9306158200	Epoxy, brass hose swivels - DR	136.17			136.17	
Layne Christensen Company	92092143	W18-4216 - Monroe low service pump #4 - removal & inspection-ENG	18,764.00	18,764.00			
Lee Supply Corporation	6870209	S16-6000 ENG18-093 2-1/2" pressure gauge liq fill (4)	143.28			143.28	
London Witte Group, LLC (LWG CPA's)	31649	PUR18-414 Professional svcs related to 5/24/18 engagement letter	1,475.00			1,475.00	
MacAllister Machinery Co, INC	R67271323306	Light tower rental at Griffy Plant - 09/21-10/13/18 - ENV	948.75	948.75			
Mark Osborne (Control Freaks Consulting)	160Inv-DM18-132	DM18-132 Labor for maintenance & repairs on various equipment	1,680.00			1,680.00	
Mark Osborne (Control Freaks Consulting)	161Inv-MN18-424	MN18-424 SCADA communication; filter #5; LSP#2	1,837.50	1,837.50			
Menards, INC	6833	Paint mixer, ear plugs, cut backwards 25%, tape - BP	101.72			101.72	
Menards, INC	7492	Sockets, socket sets, wrench, rubber mallets & misc - MN	271.71	271.71			
Menards, INC	7587	6 Mini Mag flash lights - MS, TD	65.94	26.38		39.56	
Michael R Hicks (Employee CBU)	ENG18-103	Travel reimbursement-WEFTEC Conf-New Orleans 09/30-10/03/18-DIR	1,324.73	529.89		794.84	
Milestone Contractors, LP	120539	W17-4109, W18-4201 - Asphalt - Water, sewer - 9/4-9/6/18 - TD	3,425.05	172.68	3,079.68	172.69	
Milestone Contractors, LP	120600	Asphalt - Main break @ 1300 S Walnut & Driscoll - 9/18/18 - TD	724.59	724.59			
Monroe County Government	102018-COBU	Misc copies made - 09/17-09/28/18 - ENG	17.00	6.80		10.20	
Monroe County Government	ENG18-104	Recording of easements for Switchyard Park - ENG	50.00			50.00	
NCL of Wisconsin, INC (North Central Labs)	413369	DL18-091 N-50 Nitrification inhibitor, 40q vial	335.96			335.96	
Nolan Hunt Hendon	ADMIN18-150	Parking reimbursement-IN Water Infrastructure Task @ Indpls-DIR	14.00	14.00			
Nugent, INC (Utility Supply Company)	1265229	TD18-362 Ford small pent nut; expansion connection	1,541.00	616.40		924.60	
Nugent, INC (Utility Supply Company)	1265230	PUR18-340 Ford 5/8 x 3/4 iron yoke piece w/prongs	285.25	285.25			
Nugent, INC (Utility Supply Company)	1265231	PUR18-340 20x24 adapter ring; vestal touch read cover	1,804.35	1,804.35			
Office Depot, INC	205568500001	Paper drinking water cone cups - DIR	175.50	175.50			
Office Depot, INC	206302584001	Urinal screen, clorox liquid bleach case of 8 - SC, PUR	94.47	37.79		56.68	
Office Depot, INC	206302585001	Pledge furniture polish - SC, PUR	44.49	17.80		26.69	
Office Depot, INC	209427410001	Duracell coppertop C alkaline batteries box of 12 - DR	19.57			19.57	
Office Depot, INC	209427411001	Natural oak bulletin board w/oak frame - DR	199.98			199.98	
Office Depot, INC	209501787001	Post-its, file folders color&manila, adding machine tape, BC, ACCT	38.08	15.23		22.85	
Office Depot, INC	209501788001	Dataproducts ribbon for calculators - BC, ACCT	8.34	3.34		5.00	

City of Bloomington Utilities  
Accounts Payable by G/L Distribution Report  
Paydate: 11/02/18

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Stormwater O&M
Office Depot, INC	210732300001	Cash box with security lock gray ultra-slim - ACCT	15.40	6.16		9.24	
Office Depot, INC	211242543001	Air freshner, uni-paint markers, med point assort - PUR	75.97	30.39		45.58	
Office Depot, INC	211242544001	Air freshner, pilot pen, sharpies, gorilla super glue - PUR	35.54	14.21		21.33	
Paragon Micro, INC	840574	3 Adobe Acrobat Pro 2017 - D Davis-King - AR	378.99	151.60		227.39	
Paragon Micro, INC	842711	12 Dell OptiPlex 5060 MT - Intel Core computers -ACCT,PUR,DR,DIR	11,459.88	2,292.00		9,167.88	
Paragon Micro, INC	843010	HP LaserJet Pro Printer - G Towell - DR, DIR	194.99			194.99	
Paragon Micro, INC	843824	3 Adobe Acrobat Pro 2017 - B. Schroeder, R Fiedler, J Ramey-DIR	1,136.97	454.79		682.18	
Paragon Micro, INC	844092	Dell 22" LED Monitor for B. Schroeder - ENG, DIR	258.99	103.60		155.39	
Pritchett Brothers Construction	BC18-020	Refund for error billed for connection fee - AR	101.44	101.44			
Quality Interiors, INC	109146	W18-4209 - Monroe WTP Protective Metal Coating - ENG	28,700.00	28,700.00			
Richard's Small Engine, INC	319784	Nylon desk roller, bolts for Dixie Chopper mower - BP	11.53			11.53	
Sensus USA, INC	VV18000178	TD18-315 Repair command link #2; SN 5502-151810	557.18	222.87		334.31	
Sexton Wilbert Corp.	844	MN18-440 Riser lid for septic tank	60.00	60.00			
Shambaugh & Son, LP (Precision Controls of Indy)	16763124	DM18-135 EQ basin motor control replacement parts	2,347.00			2,347.00	
South Central Community Action Program INC	2018-10	Admin expense for Assistance Program - Sept 2018 - ACCT	192.99	77.20		106.14	9.65
Southern Indiana Parts, INC (Napa Auto Parts)	228685	2 22" ExactFit-Beam windshield wiper blade - DR	19.46			19.46	
State Of Indiana	000272134	W18-4204-Dyer Tank-Voluntary Remediation to 08/11/18 - ENG	600.00	600.00			
State Of Indiana	09/30/18 CBU	Water usage - 09/01-09/30/18 - MN	15,511.06	15,511.06			
State Of Indiana	ADMIN18-061	Water Distribution System Operator DSL Cert App-Toby Axsom-DIR	30.00	30.00			
Sullivan-Brough, INC (Safety Wear)	3283145	2 02 Sensors for gas detectors - SW, TD	339.48	135.79		186.71	16.98
Synchrony Bank	444837697634	PUR18-398 Toilet paper dispenser keys	21.32	8.53		12.79	
Synchrony Bank	454845985463	PUR18-402 O-Cedar professional 24" rough surface push brooms (8)	223.92	89.57		134.35	
Synchrony Bank	584639967338	PUR18-356 Bodymade set of 5 universal chair caster wheels (30)	299.70	199.80		99.90	
The Henry P Thompson Company	517183503	MN18-443 Complete parts kits for fluoride & ammonia pumps	743.66	743.66			
Tri-State Bearing Co, INC	1055958-00	Coupling flanges - DR	154.32			154.32	
Tri-State Bearing Co, INC	1056085-00	Coupling flanges, ball bearings, coupling sleeves - DR	273.83			273.83	
Tri-State Bearing Co, INC	1056552-00	Bearings for Copper Beach Lift Station pump #2 - LS, TD	144.40			144.40	
ULINE, INC	100040896	DR18-067 Cork board w/oak frame; 4'x3'; part#H-1434	99.86			99.86	
United Parcel Service, INC	0000430948398	Shipping charges - 09/20/18 - LAB, PUR	12.28	12.28			
United Parcel Service, INC	0000430948418	Shipping charges - 10/08/18 - MN, PUR	45.20	45.20			

City of Bloomington Utilities  
Accounts Payable by G/L Distribution Report  
Paydate: 11/02/18

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Stormwater O&M
Van Ausdall & Farrar, INC	7103	Software assurance & maintenance-Onbase 11/01/18-10/31/19-ACCT	13,073.97	5,229.59		7,844.38	
VET Environmental Engineering, LLC	3396	W17-4113 - Griffy Water Treatment Demolition-08/23-09/26/18-ENG	77,551.26	77,551.26			
Victor A Kelson	ADMIN18-168	Travel reimbursement-Effective Utility Seminar in Louisville-DIR	357.30	357.30			
Virtuoso Sourcing Group, LLC	24268	Collection agency fee - 12/28/17 - AR	12.40	4.96		7.44	
Virtuoso Sourcing Group, LLC	25503	Collection agency fee - 10/15/18 - AR	10.01	4.00		6.01	
W.W. Grainger, INC	9915745641	DM18-155 Turbo nozzle, wand support belt, tele wand; pres washer	1,674.22			1,674.22	
W.W. Grainger, INC	9920164788	ENG18-072 3M Protecta Comfort Vest Style climbing harness, small	198.08	79.23		118.85	
W.W. Grainger, INC	9922162350	DM18-158 Cogged V-belt, V-belt pulley, 3/4" fixed, 5.45"OD, iron	132.00			132.00	
W.W. Grainger, INC	9924219372	PUR18-396 Georgia-Pacific Dispenser, C-Fold, multifold, pull	28.37	11.35		17.02	
W.W. Grainger, INC	9924900880	W18-4213 PUR18-397 Stainless steel flange, FNPT, 3" pipe (2)	192.58	192.58			
Water Solutions Unlimited, INC	46158	Sodium Thiosulfate - 200 @ 4.64 delivered 09/25/18 - MN	928.00	928.00			
Wessler Engineering, INC	32546	W18-4217 - Monroe WTP Residuals Evaluation to 09/30/18 - ENG	6,600.00	6,600.00			
Wylies Floor Covering, INC	3052	S18-6205 PUR18-217 VCT floor finish wax for new BP flooring	1,719.50			1,719.50	
Xylem Water Solutions USA, INC	400849325	ENG18-088 Repair, service, testing of Godwin CD150 pump	2,668.53			2,668.53	
Xylem Water Solutions USA, INC	3556A33644	MN18-422 Repair kit for double cylinder Pratt effluent valve #2	652.85	652.85			
Young Trucking, INC	98889	Hauling sludge from Blucher WWTP - 09/24-09/27/18 - BP, OP	1,344.29			1,344.29	
Young Trucking, INC	98890	Hauling sludge from Dillman WWTP - 09/24-09/25/18 - DR, OP	8,735.18			8,735.18	
Young Trucking, INC	99048	Hauling sludge from Blucher WWTP - 10/02-10/05/18 - BP, OP	2,196.54			2,196.54	
Young Trucking, INC	99049	Hauling sludge from Dillman WWTP - 10/03/18 - DR, OP	3,786.53			3,786.53	
Grand total:			473,640.38	337,259.90	30,388.37	103,552.93	2,439.18

**UTILITIES SERVICE BOARD MOTION  
MEETING ON OCTOBER 29, 2018  
UTILITY BILLS**

<p>To: Utilities Service Board          Dept.          Sub: Claims list filed: 10/24/18          USB: 10/29/2018          For Period: 10/10/18 - 10/24/18          G/L Date: <b>10/24/18</b></p>	<p>From: Kim Robertson          Dept. Accounts Payable          Date: 10/24/18    <b>Paydate: 10/24/18</b></p>
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Utilities Department invoices filed with the City Controller October 24, 2018 and signed by the Utilities Service Board for payment October 24, 2018 as in accordance with the Utilities Service Board Resolution of August 7, 1973, be hereby approved and entered into the minutes of today's meeting. A copy of the list is filed, with any exceptions noted, is hereby attached and made a part of these proceedings.

Water Operations & Maintenance	5,969.89
Wastewater Operations & Maintenance	18,264.75
Stormwater	
<b>Total Water Utility:</b>	<b>\$5,969.89</b>
<b>Total Wastewater Utility:</b>	<b>\$18,264.75</b>
<b>Total Stormwater Utility:</b>	<b>\$0.00</b>
<b>TOTAL WATER, WASTEWATER &amp; STORMWATER UTILITIES</b>	<b>\$24,234.64</b>

City of Bloomington Utilities  
Accounts Payable by G/L Distribution Report  
Paydate: 10/24/18

Utility Bills

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Wastewater O&M
AT&T	850788637 10/18	Long distance charges - Blucher Poole - Sept 2018 - BP	1.14		1.14
AT&T	8123347689 10/18	Service - Utilities - 10/07-11/06/18 - SC	159.49	63.80	95.69
AT&T Mobility II, LLC	8123600681 10/18	Service - Monroe maintenance - 09/12-10/11/18 - MN	97.56	97.56	
City Of Bloomington Utilities	09/30/18	Service - 09/03-09/30/18 - BP, SC, DR, LS	13,095.59	315.41	12,780.18
Comcast Cable Communications, INC	10/02/18	Service @ Service Center #8529-20-119-0490580 10/15-11/14/18-SC	19.06	7.62	11.44
DirectTV, LLC	35238452715	Service - Blucher Poole - 10/10-11/09/18 - BP	63.99		63.99
DirectTV, LLC	35251515915	Service - Monroe WTP - 10/12-11/11/18 - MN	63.99	63.99	
DirectTV, LLC	35252430497	Service - Dillman WWTP - 10/12-11/11/18 - DR	63.99		63.99
Duke Energy	10/24/18	Service - Sept - Oct 2018 - LS, BS, GR, SC, TD, WT	5,658.47	3,199.19	2,459.28
Duke Energy	10/10/18 Combo	Service #4100-3538-01-8 08/13-10/05/18 - BS, TD, LS	4,194.17	1,786.32	2,407.85
Smithville Telephone Co Inc	8128241616 10/18	Service - SE Pumping Station - 09/20-10/19/18 - BS	97.22	97.22	
Vectren	N0814658 10/18	Service - S Central Booster Station - 09/07-10/04/18 - BS	17.00	17.00	
Vectren	N1035813 10/18	Service - Monroe WTP - 09/06-10/02/18 - MN	113.66	113.66	
Vectren	N1059811 10/18	Service - Dillman WWTP - 09/06-10/02/18 - DR	69.01		69.01
Vectren	N1078457 10/18	Service - Service Center - 09/07-10/04/18 - SC	503.30	201.32	301.98
Vectren	N1244359 10/18	Service - S Washington St Storage - 09/07-10/04/18 - SC	17.00	6.80	10.20
Grand total:			24,234.64	5,969.89	18,264.75

**WIRE TRANSFERS, FEES & PAYROLL FOR THE MONTH OF OCTOBER, 2018**

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INDIANA DEPARTMENT OF REVENUE \$0.00  
(SALES TAX - SEPTEMBER, 2018)

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INDIANA DEPARTMENT OF REVENUE - RECEIPTS TAX \$0.00  
4TH QUARTER UTILITY RECEIPTS TAX

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NPC \$0.00  
CHARGE CARD FEES - SEPTEMBER, 2018

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FIRST FINANCIAL \$0.00  
ACCOUNT ANALYSIS FEES - SEPTEMBER, 2018

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GROSS PAYROLL \$316,154.55

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10/26/2018

FICA TAX \$22,983.74

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10/26/2018

**TOTAL** **\$339,138.29**

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**UTILITIES SERVICE BOARD MOTION  
MEETING ON OCTOBER 29, 2018  
CUSTOMER REFUNDS**

<b>To:</b> Utilities Service Board <b>Dept.:</b> <b>Sub:</b> Claims list filed: 10/25/18 USB: 10/29/2018 For Period: 10/06/18 - 10/22/18 G/L Date: <b>11/02/18</b>	<b>From:</b> Kim Robertson <b>Dept.:</b> Accounts Payable <b>Date:</b> 10/25/18  <b>Paydate:</b> <b>11/02/18</b>
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Utilities Department invoices filed with the City Controller October 25, 2018 and signed by the Utilities Service Board for payment November 02, 2018 as in accordance with the Utilities Service Board Resolution of August 7, 1973, be hereby approved and entered into the minutes of today's meeting. A copy of the list is filed, with any exceptions noted, is hereby attached and made a part of these proceedings.

Water Operations & Maintenance	0.00
Wastewater Operations & Maintenance	1,511.97
Stormwater	0.00
Sanitation	0.00
<b>Total Water Utility:</b>	<b>\$0.00</b>
<b>Total Wastewater Utility:</b>	<b>\$1,511.97</b>
<b>Total Stormwater Utility:</b>	<b>\$0.00</b>
<b>Total Sanitation Department:</b>	<b>\$0.00</b>
 <b>TOTAL WATER, WASTEWATER &amp; STORMWATER UTILITIES</b>	 <b>\$1,511.97</b>



City of Bloomington Utilities  
 Accounts Payable by G/L Distribution Report  
 Paydate: 11/02/18

**CUSTOMER REFUNDS**

Vendor	Invoice No.	Invoice Description	Invoice Amount	Check No.	Reason for refund	Water Funds	Wastewater Funds	Stormwater Funds	Sanitation
Crider and Crider	200531-002	Customer refund	\$351.86	25732	Remaining credit balance from 2" Temp. Hyd. Meter Deposit		\$351.86		
Monroe County Parks Karst Farm	40825-001	Customer refund	\$1,160.11	25733	Remaining credit balance from leak adjustment in Oct 2018		\$1,160.11		
			<u>\$1,511.97</u>			<u>\$0.00</u>	<u>\$1,511.97</u>	<u>\$0.00</u>	<u>\$0.00</u>
			\$1,511.97						



**MEMORANDUM**

**TO: Controller**  
**FROM: Cindy Shaw, Utilities**  
**DATE: October 19, 2018**  
**RE: REQUEST APPROVAL OF AGREEMENT FOR SERVICES WITH CUMMINS SALES AND SERVICE**

**Funding Source:** 010-65-950008-U62146

**Total Dollar Amount of Contract:** \$4,032.57

**Expiration Date of Contract:** November 30, 2018

**Department Head Initials of Approval:** *CS*

**Due Date For Signature:** October 24, 2018

**Record Destruction Date (Legal Dept to fill in):** 2028

**Legal Tracking #:** 18-581

**PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS ATTORNEY:**

Chris Wheeler

**ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS DEPARTMENTAL EMPLOYEE:**

Cindy Shaw

**Summary of Contract:** Replace DOS network with F10 components to facilitate communication between generator and programmable logic controller to interface with SCADA at Dillman WWTP.



MEMORANDUM

**TO:** Controller  
**FROM:** Cindy Shaw, Utilities  
**DATE:** October 17, 2018  
**RE:** REQUEST APPROVAL FOR SERVICES WITH KOORSEN FIRE & SECURITY, INC.

**Funding Source:** 009-52-900008-U62001  
010-52-950008-U62001

**Total Dollar Amount of Contract:** \$428.95

**Expiration Date of Contract:** November 30, 2018

**Department Head Initials of Approval:** 

**Due Date For Signature:** October 24, 2018

**Record Destruction Date (Legal Dept to fill in):** 2028

**Legal Tracking #:** 18-577

**PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS ATTORNEY:**

Chris Wheeler

**ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS DEPARTMENTAL EMPLOYEE:**

Cindy Shaw

**Summary of Contract:** Located duct detectors causing false fire alarms at CBU Service Center. This work was done on an emergency basis



**MEMORANDUM**

**TO: Controller**  
**FROM: Cindy Shaw, Utilities**  
**DATE: October 24, 2018**  
**RE: REQUEST APPROVAL FOR SERVICES WITH ELECTRIC PLUS, INC.**

**Funding Source:** 009-71-900008-U62001  
010-71-950008-U62001

**Total Dollar Amount of Contract:** \$550.00

**Expiration Date of Contract:** December 30, 2018

**Department Head Initials of Approval:**

**Due Date For Signature:** October 24, 2018

**Record Destruction Date (Legal Dept to fill in):** 12/2028

**Legal Tracking #:** 18-594

**PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS ATTORNEY:**

Chris Wheeler

**ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS DEPARTMENTAL EMPLOYEE:**

Cindy Shaw

**Summary of Contract:** Install power outlet for new TV/electronic bulletin board for T&D/Ready Room.



MEMORANDUM

**TO:** Mayor & Controller  
**FROM:** Holly McLauchlin, Utilities  
**DATE:** 10/23/2018  
**RE:** Agreement for Training Services with Mike Phillips

**Funding Source:** 009-52-900008 - 462200 40%  
010-52-950008 - 462200 60%

**Total Dollar Amount of Contract:** \$3,825.00

**Expiration Date of Contract:** 1 year from effective date with annual renewal option

**Department Head Initials of Approval:** VK

**Due Date for Signature:** For USB meeting on Monday, October 29, 2018

**Record Destruction Date (Legal Dept. to fill in):** 2031

**Legal Department Internal Tracking #:** 18-629

**PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS ATTORNEY:**

Christopher J. Wheeler

**ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS DEPARTMENTAL EMPLOYEE:**

Holly McLauchlin

**Summary of Contract:**

Mr. Phillips will be providing training as needed for water operators, distribution infrastructure crews, and other CBU employees who are studying for a certification exam. Examples are the WT-5 as required at the Monroe Water Treatment Plant or the DSL required for T&D linemen.



MEMORANDUM

**TO:** Chris Wheeler, Jeff Underwood, Mayor Hamilton  
**FROM:** Kim Alexander  
**DATE:** October 19, 2018  
**RE:** Request for Approval of Agreement for On Call Services with HACH Company

**Funding Source:** 009-U01500 (\$8,000.00) 010-U10500 (\$12,000.00)

**Total Dollar Amount of Contract:** Not to Exceed \$20,000.00

**Expiration Date of Contract:** October 2019 w/three one year renewal options to 2022

**Department Head Initials of Approval:**

**Due Date For Signature:** October 24, 2018

**Record Destruction Date (Legal Dept to fill in):**

**Legal Department Internal Tracking (Legal Dept to fill in) #:** 18-624

**PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS ATTORNEY:**

Christopher J. Wheeler

**ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS DEPARTMENTAL EMPLOYEE:**

Kim Alexander

**Summary of Contract:**

Contract for on call services for factory recommended maintenance as well as emergency situations that may arise from time to time. HACH provides calibrations of analyzers and other various services pertaining to water and wastewater treatment equipment and services.

SECTION 00 11 13  
ADVERTISEMENT FOR BIDS

DILLMAN WASTEWATER TREATMENT PLANT  
CLARIFIER LAUNDRER IMPROVEMENTS

NOTICE IS HEREBY GIVEN THAT THE UTILITIES SERVICE BOARD OF THE CITY OF BLOOMINGTON, INDIANA WILL RECEIVE SEALED BIDS FOR THE BELOW-DESCRIBED WORK AT THE LOCATION INDICATED.

The scope of this project is to remove the existing coatings and the application of a new protective coating on the metal surface of the scum baffle, to prepare and to rehabilitate the concrete launder wall with a new protective coating system, to remove and replace caulking between FRP v-notch weir and concrete launder wall and adjust v-notch weir as needed, and to procure and to install Launder Covers on Clarifier #2 and Clarifier #5 and all other related work and appurtenances necessary to complete the work shown on the Drawings and described in the Specifications. All work is at the Dillman Wastewater Treatment, 100 W Dillman Road, Bloomington, IN 47403.

Sealed bids shall be received by the Utilities Department, at 600 E. Miller Drive, Bloomington, Indiana, 47401, at or before 5:00 PM local time on October 29, 2018. Bids will be publicly opened and read aloud by the Utilities Service Board which begins at 5:00 PM local time on October 29, 2018 at its regular meeting in the Board Room, Utilities Building, 600 E. Miller Drive, Bloomington, Indiana. Any bids received after the designated time will be returned unopened. Bids will be reviewed and the award may be made at the November 13, 2018 regular meeting or a subsequent meeting of the Utilities Service Board.

All Bids must be in accordance with the Bidding Documents on file with the Director of Utilities, City of Bloomington, 600 E. Miller Dr. Bloomington, Indiana 47401.

Copies of the Bidding Documents may be obtained from:

1. Repro Graphics, Inc. - An Online Planroom  
437 N Illinois St  
Indianapolis, IN 46204  
T 800-718-0035  
E [irepro@reprographix.com](mailto:irepro@reprographix.com)
2. Dodge Data & Analytics PlanRoom - An Online Planroom  
[www.construction.com](http://www.construction.com)  
For assistance call 1(800)393-6343 or go to: [support@construction.com](mailto:support@construction.com)

Neither the Owner or Engineer has any responsibility for the accuracy, completeness or sufficiency of any bid documents obtained from any other source other than the sources listed herein. Obtaining these documents from any other source(s) may result in obtaining incomplete and inaccurate information. Obtaining these documents from any other source other than directly from the sources listed herein may also result in failure to receive addenda, corrections, or other revisions to the Bidding Documents that may be issued.

Each Bidder shall file with his or her sealed bid: (1) a properly executed Non-collusion Affidavit as required by the laws of the State of Indiana; (2) a Questionnaire Form 96 of the State Board of Accounts; (3) a cashier's check or certified check drawn on an acceptable bank or a Bid bond equal to five (5) percent of the total amount of bid; (4) a properly executed Trench Safety Systems Affidavit, if project may require creation of a trench of at least five (5) feet in depth; and (5) a properly executed Employee Drug Testing Program Affidavit for a public works project estimated to cost at least \$150,000.

For bids of \$100,000.00 or more, the successful bidder shall furnish performance and payment bonds for one hundred percent (100%) of the contract amount prior to the execution of the contract, and said bonds shall remain in effect for a period of one (1) year after final acceptance of the work.

Each Bidder must ensure that to the greatest extent feasible, opportunities for training and employment should be given to lower income residents of the project area and purchases and/or contract for work in connection with the project should be awarded to small business concerns which are located in, or owned in substantial part, by persons residing in the area of the project.

The City of Bloomington is an equal opportunity employer, and Bidder shall meet all requirements for equal employment under Title VII of the 1964 Civil Rights Act as amended and under the Bloomington Human Rights Ordinance, as amended.

Each Bidder for proposals over \$10,000.00 shall submit and have approved by the City of Bloomington Contract Compliance Officer, Barbara McKinney, his/her written Affirmative Action Plan at least twenty-four (24) hours prior to the deadline for submission of bid. Bids received that do not have an approved Affirmative Action Plan may be returned unopened. Each Bidder must insure that all employees and applicants for employment are not discriminated against because of race, religion, color, sex, national origin, ancestry, disability, sexual orientation, gender identity, veteran status or housing status. All the protected classes must be included in your Affirmative Action Plan for it to be acceptable. In addition to other requirements, your plan MUST include a workforce breakdown, an internal grievance procedure, a non-retaliation statement, designation of a person by name or position who is responsible for implementation of the Plan, applicability to both applicants and employees, recruitment of minorities, equal access to training programs, and an explanation of your method of communicating the operations of your affirmative action plan to employees and prospective applicants. For Affirmative Action Plan information and approval only, contact Barbara McKinney, Contract Compliance Officer, at (812) 349-3429, 8:00 a.m. to 5:00 p.m. Monday through Friday. All other project inquiries should be directed to Rebekah Fiedler, City of Bloomington Utilities Environmental Programs Coordinator, at (812) 349-3948 or FiedlerR@bloomington.in.gov.

In accordance with Indiana Code 4-13-18-5, each Contractor that submits a bid for a public works project that is estimated to cost \$150,000 or more shall submit with his/her bid a written plan for an employee drug testing program to test the employees of the Contractor and Subcontractors for drugs.

The Utility Service Board reserves the right to waive any informality and to accept or reject any or all bids submitted. Bids may be held by the Utility Service Board for a period not-to-exceed sixty (60) days from the date of the opening of Bids for the purpose of reviewing the Bids and investigating the qualifications of the Bidders prior to awarding the contract.

Utilities Service Board, City of Bloomington, Indiana  
Julie Roberts, President  
END OF SECTION 00 11 13  
ADVERTISEMENT FOR BIDS





**MEMORANDUM**

**TO:** Controller, Mayor Hamilton  
**FROM:** Michael Hicks  
**DATE:** 10/24/2018  
**RE:** Request for approval of Agreement with Layne Christensen Company

**Funding Source:** 009-61-900004-U62026

**Total Dollar Amount of Contract:** \$46,852.00

**Expiration Date of Contract:** March 1, 2019

**Department Head Initials of Approval:**

**Due Date For Signature:** October 29, 2018

**Record Destruction Date (Legal Dept to fill in):**

**Legal Department Internal Tracking #:**

**PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS ATTORNEY:**

Christopher Wheeler

**ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS DEPARTMENTAL EMPLOYEE:**

Holly McLauchlin

**Summary of Contract:**

Repair and rehabilitation of Monroe Water Treatment Plant Low Service Pump  
No. 4



**MEMORANDUM**

**TO:** Controller, Mayor Hamilton  
**FROM:** Michael Hicks  
**DATE:** 10/24/2018  
**RE:** Request for approval of Agreement with Mitchell & Stark  
Construction Co., Inc.

**Funding Source:** 010-U13121

**Total Dollar Amount of Contract:** \$365,500.00

**Expiration Date of Contract:** June 1, 2019

**Department Head Initials of Approval:**

**Due Date For Signature:** October 29, 2018

**Record Destruction Date (Legal Dept to fill in):**

**Legal Department Internal Tracking #:** 18-635

**PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS  
ATTORNEY:**

Christopher Wheeler

**ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS  
DEPARTMENTAL EMPLOYEE:**

Holly McLaughlin

**Summary of Contract:**

Work at the Dillman Road Wastewater Treatment Plant includes replacement of the existing aeration systems in basin nos. 3 and 6, replacement of disk membranes in basin nos. 2 and 5, replacement of the water spray foam control system in basin nos. 2,3,5,6 and all other related work necessary to complete the work shown on the drawings and described in the specifications.