

**AGENDA  
UTILITIES SERVICE BOARD MEETING**

Utilities Service Board Room  
City of Bloomington Utilities  
600 E. Miller Dr.  
Bloomington, Indiana 47402

Julie Roberts, President  
Jim Sherman, Vice President  
Jason Banach  
Amanda Burnham  
Jean Capler  
Jeff Ehman  
Sam Frank  
Terri Porter, ex-officio  
Jim Sims, ex-officio

**November 26, 2018**

**5:00 P.M. Regular Meeting**

- I. Call to Order
- II. Approval of the Minutes of Previous Meeting (Nov 13)
- III. Approval of the Claims
  - a. Standard Invoices
  - b. Utility Bills
  - c. Wire Transfers
  - d. Customer Refunds
- IV. Approval of Consent Agenda
  - a. B L Anderson Co., Inc. - \$12,000.00 - On Call Services
  - b. Wylie's Floor - \$15,000.00 - On Call Services
  - c. Harrell-Fish - 909.38 - Make-Up Air Units in Press Building at DRWWTP
- V. Request for Approval of Agreement with Maddox Industrial Group Inc for the Dillman Road Wastewater Treatment Plant Clarifier Launder Improvements Project - Rebekah Fiedler
- VI. Old Business
- VII. New Business
- VIII. Subcommittee Reports
- IX. Staff Reports
- X. Petitions And Communications\*
- XI. Adjournment

\* Public comment will be limited to 5 minutes per person.

## UTILITIES SERVICE BOARD MEETING

November 13, 2018

**Utilities Service Board meetings are recorded electronically and are available during regular business hours in the office of the Director of Utilities.**

Board President Roberts called the regular meeting of the Utilities Service Board to order at 5:00 p.m. The meeting was held in the Utilities Service Board room at the City of Bloomington Utilities Service Center, 600 East Miller Drive, Bloomington, Indiana.

Board members present: Julie Roberts, Jim Sherman, Jean Capler, Jeff Ehman, and Sam Frank.

Staff members present: Cindy Shaw, Jane Fleig, Tom Axsom, Brad Schroeder, Nolan Hendon, Phil Peden, Rebekah Fiedler, Michelle Waldon, James Hall, Brandon Prince, Holly McLaughlin, and Vic Kelson.

### MINUTES

**Board Vice President Sherman moved and Board Member Frank seconded the motion to approve the minutes of the October 29<sup>th</sup> meeting. Motion carried, 5 ayes (2 members absent: Banach and Burnham).** Ehman corrected an error to reflect that Frank was absent for the entirety of the 10/29/18 meeting.

### CLAIMS

**Sherman moved and Frank seconded the motion to approve standard claims as follows:**

Vendor invoices submitted included \$318,059.69 from the Water Utility, \$341,297.70 from the Wastewater Utility, and \$8,927.26 from the Stormwater Utility. Total Claims approved: \$668,284.65.

**Motion carried, 5 ayes (2 members absent: Banach and Burnham).**

Ehman asked how many computers CBU bought from ParagonMicro for one claim (16 computers) and asked if the City had an enterprise license for Acrobat Pro; they do not.

**Sherman moved and Frank seconded the motion to approve the ACH claims as follows:**

Vendor invoices submitted included \$200,589.10 from the Water Utility; \$0.00 from the Wastewater Utility; and \$0.00 from the Stormwater Utility. Total Claims approved, \$200,589.10.

**Motion carried, 5 ayes (2 members absent: Banach and Burnham).**

**Sherman moved and Frank seconded the motion to approve the utility claims as follows:**

Utility invoices submitted included \$104,153.11 from the Water Utility, \$100,175.98 from the Wastewater Utility, and \$0.00 from the Stormwater Utility. Total Claims approved: \$204,329.09.

**Motion carried, 5 ayes (2 members absent: Banach and Burnham).**

**Sherman moved and Frank seconded the motion to approve the wire transfers and fees in the amount of \$434,963.71. Motion carried, 5 ayes (2 members absent: Banach and Burnham).**

**Sherman moved and Frank seconded the motion to approve customer refunds as follows:**

Vendor invoices submitted included \$19.39 from the Water Utility, \$1,510.00 from the Wastewater Utility, \$0.00 from the Stormwater Utility, and \$0.00 from Sanitation. Total Claims approved: \$1,529.39.

**Motion carried, 5 ayes (2 members absent: Banach and Burnham).**

Ehman asked how Bryan Park Neighborhood Association was a customer; Waldon answered that the refund was for a hydrant meter rental.

### APPROVAL OF CONSENT AGENDA

Staff recommended approval of the following items: BL Anderson - \$2,887.50 - Calibrate Flow Meters at MWTP, Wylie's Floor - \$580.00 - flooring at Service Center, and Frakes - \$15,000.00 - On Call Services. Nothing removed by Board; approved per staff recommendation.

#### **REQUEST APPROVAL OF MOU WITH PLANNING & TRANSPORTATION FOR WALNUT**

***Sherman moved and Frank seconded the motion to approve memorandum. Motion carried, 5 ayes (2 members absent: Banach and Burnham).***

This agenda item was moved up to accommodate staff. CBU Engineer Peden presented a memorandum of understanding between CBU and the City Planning and Transportation Department. The property where the water station project for bulk water sales is located has a concrete pad, structure onsite, and gravel driveway and parking area. Asphalt will be placed in Spring. As part of improving the property, P&T requires upgrades to the current sidewalk: extending it and adding ramps. The design and engineering has been completed by P&T; CBU is agreeing to cover \$24,000.00 of the cost of construction with this MOU.

#### **REQUEST APPROVAL OF MOU WITH PLANNING & TRANSPORTATION FOR MITCHELL**

***Sherman moved and Frank seconded the motion to approve memorandum. Motion carried, 5 ayes (2 members absent: Banach and Burnham).***

This agenda item was moved down to accommodate staff. CBU Engineer Fleig presented a memorandum of understanding between CBU and the City Planning and Transportation Department. City Council has approved a sidewalk project along Mitchell Street. CBU has received drainage complaints in this area and feels it is important to put in stormwater infrastructure where none currently exists. The sidewalk will be installed where the 1960s era water main is now. The MOU states that CBU will relocate the water main and pay up to \$45,000 for storm infrastructure. Public Works will repave the area.

#### **REQUEST APPROVAL 1<sup>st</sup> AMENDMENT TO AGREEMENT FOR CONSULTING SERVICES KCI TECH**

***Sherman moved and Frank seconded the motion to approve amendment. Motion carried, 5 ayes (2 members absent: Banach and Burnham).***

Peden presented an amendment to the agreement from 2016 for removal of Weimer Dam by KCI Technologies. As the project nears completion, engineers have been needed for consulting and have exceeded the allotted hours. The amended amount is \$14,240.00 making the new total \$138,856.00.

#### **REQUEST APPROVAL OF RESOLUTION 2018-7**

***Sherman moved and Frank seconded the motion to approve resolution. Motion carried, 5 ayes (2 members absent: Banach and Burnham).***

CBU Environmental Program Coordinator Fielder presented a resolution to award the Dillman Road Wastewater Treatment Plant Clarifier Launder Improvements project. At the last USB meeting, 3 bids were opened; Maddox was the lowest responsive and responsible bidder. Sherman asked if there were any concerns that their bid was significantly lower than staff estimate and the other 2 bids. Fielder responded that Maddox was the only bidder to actually look at the project and that staff evaluated their numbers and feel confident in them. Their bid was \$246,840.00.

#### **REQUEST FOR APPROVAL OF 1<sup>st</sup> AMENDMENT TO AGREEMENT WITH BRUCE WILDS SECURITY, LLC**

***Sherman moved and Frank seconded the motion to approve amendment. Motion carried, 5 ayes (2 members absent: Banach and Burnham).***

CBU Purchasing Manager Shaw presented an amendment to the agreement with Wilds Security for the Griffy plant. The original contract did not account for 6 weeks of emergency work completed before the contract started. This amount (\$14,240.00) covers that time. Roberts asked how much longer CBU anticipates needing 24/7 security. Hall (AD Environmental) said they are hoping to be done by the end of the year, but it is dependent on weather. If the water freezes, it becomes impossible to pump it out. The new total is \$117,000.00.

**OLD BUSINESS:** None.

**NEW BUSINESS:** None.

**SUBCOMMITTEE REPORTS:** A Finance subcommittee meeting was cancelled and will be rescheduled.

**STAFF REPORTS:** Peden said that the Clear Water Reduction workshop will be held in the CBU Board room on 12/4/18 in the late morning with lunch provided. It is a "big picture" meeting to discuss options for rules, ordinances, incentives, and rebates, as well as financial and political concerns. USB members, City Council members, CBU staff as well as other Department Directors, and the Office of the Mayor have all been invited. Ehman asked if I&I analysis data such as smoke test results could be provided before workshop.

CBU Director Kelson said that today was the United Way employee campaign kickoff. CBU is hoping to increase participation this year and Kelson encouraged the Board members to contribute.

The stormwater fee review is complete and will be the topic of the next Finance subcommittee meeting.

Kelson would like to schedule a Board retreat sometime after the Clear Water Reduction workshop.

The 36" main is still down at Walnut St Pike for construction. There was a major main break the previous Friday and water levels in storage tanks decreased as a result. Kelson gave a shout out to the T&D crews who worked through the night to repair the break and all the partners in the Operations and Engineering divisions, as well as IU, consecutive customers, and Office of the Mayor. There was no disruption of the IU football or basketball games, levels were back to normal by Sunday, and there were no water quality issues reported to CBU. Roberts said she was impressed by the communications across many channels and that this event highlights the necessity of the second 36" main.

**PETITIONS AND COMMUNICATIONS:** None.

**ADJOURNMENT:** Meeting was adjourned at 5:26 p.m.

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Julie Roberts, President



**UTILITIES SERVICE BOARD MOTION  
MEETING ON NOVEMBER 26, 2018**

To:	Utilities Service Board	From:	Kim Robertson
Dept.		Dept.	Accounts Payable
Sub:	Claims list filed: 11/20/18	Date:	11/19/18
	USB: 11/26/2018		
	For Period: 10/27/18 - 11/09/18	<b>Paydate:</b>	<b>11/30/18</b>
	G/L Date: <b>11/30/18</b>		

Utilities Department invoices filed with the City Controller November 20, 2018 and signed by the Utilities Service Board for payment November 30, 2018 as in accordance with the Utilities Service Board Resolution of August 7, 1973, be hereby approved and entered into the minutes of today's meeting. A copy of the list is filed, with any exceptions noted, is hereby attached and made a part of these proceedings.

Water Operations & Maintenance	114,980.37
Water Construction	401,674.99
Water Meter Deposit	0.00
Water Sinking	850.00
Water Hydrant Meter Rental	0.00
Total of Water Utilities as per the invoice list:	<b>\$517,505.36</b>
Wastewater Operations & Maintenance	406,576.96
Wastewater Construction	0.00
Wastewater Sinking	0.00
Total of Wastewater Utilities as per the invoice list:	<b>\$406,576.96</b>
Stormwater	13,156.57
Stormwater Construction	0.00
Total of Stormwater Utility as per the invoice list:	<b>\$13,156.57</b>
<b>Total Water Utility:</b>	<b>\$517,505.36</b>
<b>Total Wastewater Utility:</b>	<b>\$406,576.96</b>
<b>Total Stormwater Utility:</b>	<b>\$13,156.57</b>
<b>TOTAL WATER, WASTEWATER &amp; STORMWATER UTILITIES</b>	<b>\$937,238.89</b>

City of Bloomington Utilities  
Accounts Payable by G/L Distribution Report  
Paydate: 11/30/18

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Sinking	Water Construction	Wastewater O&M	Stormwater O&M
All-Phase Electric Supply, INC	0740-579497	2 Transformers for lift station stock - LS, TD	318.60				318.60	
American Structurepoint, INC	111420	WS17-20501 - Fullerton Pike W/S Relocation to 09/30/18 - ENG	1,138.17	717.81			420.36	
American Water Works Association	7001607461	PUR18-443 Membership renewal 1/1/19-12/31/19 - Jon Callahan	90.00	90.00				
American Water Works Association	7001614718	MN18-480 Annual membership - Chris Kerchefski	90.00	90.00				
Astbury Gabriel Corp (ESG Laboratories)	18017025	Testing - Digester Sludge - DR	149.00				149.00	
Bank Of New York	252-2149493	Administration fee for Waterworks Rev Bonds 2011 Series B - ACCT	850.00		850.00			
Ben's Quarry, LLC	1011796	#11 Stone - Stock - 10/26/18 - TD	54.90	21.96			32.94	
Ben's Quarry, LLC	1011830	W18-4213 - #53 Stone - Stock - 10/30-10/31/18 - TD	328.65	171.67			156.98	
Biochem, INC	17514	K275 KLX Polymer delivered 11/05/18 for belt press - DR	4,229.63				4,229.63	
Black Lumber Co. INC	382405	Conduit - TD, PUR	41.94	41.94				
Black Lumber Co. INC	383024	W18-4213 - 6" Hole saw bit & pilot assembly - TD	51.98	51.98				
Black Lumber Co. INC	383072	6 Pkg saw blades - stock - SW, TD	13.47	5.39			7.41	.67
Black Lumber Co. INC	383105	Toggle bolt - PUR	19.99	8.00			11.99	
Black Lumber Co. INC	383203	6 6x6x14 & 26 8x2x4 treated lumber - stock - SW, TD	494.64					494.64
Bloomington Paint & Wallpaper Co	00400354	3 gal paint, tape, drop cloth for superintendents office - DR	143.00				143.00	
Brandon L Prince	ADMIN18-188	Travel reimbursement-Sensus Conf in Hollywood FL 10/21-10/24-DIR	326.96	130.78			196.18	
Brehob Corporation	729484	BP18-212 Remove & repair Baldor 250hp s/n NO7610331/2/96082	8,061.02				8,061.02	
Bruce Wilds Security, LLC	10873	24/7 Security of Griffy Plant grounds - 10/27-11/09/18 - PUR	10,141.50	10,141.50				
Cedarview Management	BC18-023	Refund leak adjustment Acct #70958-001 - AR, ACCT	15,882.00				15,882.00	
Chemtrade Chemicals Corporation	92503722	Alum - 11.199 @ 434.00 delivered 11/02/18 - MN	4,860.37	4,860.37				
Cintas First Aid & Safety #2	5012161041	Restock first aid cabinet @ Monroe - 11/06/18 - MN	69.66	69.66				
City of Bloomington Utilities	200884-001 10/18	Hydrant meter rental for Griffy WTP demo - 10/01-10/31/18 - ENG	87.92	87.92				
Commercial Service Of Bloomington, INC	S152605	PUR18-413 Repaired water leak in purchasing office	208.00	83.20			124.80	
Crider And Crider, INC	S18-6211 #1	S18-6211-IU Health Blgtn Offsite Sewer to 10/24/18 - ENG	238,500.00				238,500.00	
Cummins Crosspoint, LLC	001-20815	Generator maintenance @ Fieldstone LS - 10/30/18 - LS, TD	534.08				534.08	
Cummins Crosspoint, LLC	001-20816	Generator maintenance @ 17TH ST BS - 10/29/18 - BS, TD	428.88	428.88				

City of Blaine Utilities  
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Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Sinking	Water Construction	Wastewater O&M	Stormwater O&M
Cummins Crosspoint, LLC	001-21016	Generator maintenance @ Monroe WTP - 10/04/18 - MN	1,283.06	1,283.06				
Cummins Crosspoint, LLC	001-21017	Generator maintenance @ Smith Ave LS - 10/29/18 - LS, TD	574.13				574.13	
Cummins Crosspoint, LLC	N8-388	Generator maint @ South Booster 11/07/18 - BS, TD	911.94	911.94				
Cummins Crosspoint, LLC	N8-389	Generator maint @ Tameron lift station - 11/07/18 - LS, TD	598.17				598.17	
Donohue & Associates INC	12594-23	D14-80-Jordan River Culvert Reconstruction to 11/03/18 - ENG	6,397.23					6,397.23
E&B Paving, INC	30016678	W18-4220 - Asphalt - Arlington Rd Water Main Replacement - TD	395,550.00			395,550.00		
Earth Tool Company, LLC (HammerHead)	169441	TD18-493 Summer patches (8); winter patches (4)	6,967.00				6,967.00	
Electric Plus, INC	20173	PUR18-386 Install power to new TV/Bulletin board for Ready Room	550.00	220.00			330.00	
Eurofins Eaton Analytical, INC	S317131	Testing - TTHM & HAA5 analysis - DR	1,710.00	1,710.00				
Eurofins Eaton Analytical, INC	S317453	Testing - IOC & VOC required for drinking water - LAB, DR	405.00	405.00				
Everett J Prescott, INC	5442771	TD18-367 Meters & parts for service at 301 N. Curry Pike	19,976.53	7,990.61			11,985.92	
Everett J Prescott, INC	5453997	PUR18-381 Brass elbow (25); brass Y branch inlets (25)	5,625.00	4,695.00			930.00	
Everett J Prescott, INC	5456520	TD18-429 4" C2 Omni Meter Part# 49550 (1)/1007 N. Summit	3,297.01	1,318.80			1,978.21	
Everett J Prescott, INC	5458588	TD18-441 Command links (2); wall mount & charger	1,290.00	516.00			774.00	
Fastenal Company	INBLM208878	Restock supplies in machine - 10/26/18 - PUR	224.74	104.88			119.86	
Fastenal Company	INBLM209014	Restock supplies in machine - 11/02/18 - PUR	166.12	68.52			97.60	
First Financial Bank / Credit Cards	PUR18-468	Registration for AWWA Conf in Toronto, ON for M Chase - DIR	845.00	845.00				
First Financial Bank / Credit Cards	S063KB3-2428680	20V Max power tool combo kit, Cordless circular saw - TD, PUR	299.00	119.60			179.40	
First Financial Bank, N.A.	S18-6211 #1	S18-6211-Retainage-IU Health Blgtn Sewer to 10/24/18 - ENG	26,500.00				26,500.00	
Fisher Scientific Company, LLC	5420333	Calcium Carbonate - MN	174.79	174.79				
Freedom Business Solutions, LLC	10953	Toner cartridge for HP3005 - SC, ACCT	95.00	38.00			57.00	
HACH Company	11207782	PUR18-420 Shipment #1: Ammonia monochloramine reagent set	465.75	465.75				
HD Supply Construction Supply, LTD (White Cap)	50009177913	PUR18-425 4"x10' & 6"x10' concrete radius flatwork form	1,039.02	415.61			623.41	

City of Bloomington Utilities  
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Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Sinking	Water Construction	Wastewater O&M	Stormwater O&M
HD Supply Facilities Maintenance - (USA Bluebook)	698859	BP18-184 Plastic 25mL pipets, pH electrode; 4 gal LDPE carboy	960.00				960.00	
HD Supply Facilities Maintenance - (USA Bluebook)	699155	DL18-096 Kimwipes disposable wipes; nitrile gloves, pipet	176.02	176.02				
HD Supply Facilities Maintenance - (USA Bluebook)	713947	DM16-157 Fluke infrared thermometer; LDO cap kit	632.15				632.15	
HD Supply Facilities Maintenance - (USA Bluebook)	714251	DR18-094 ODO/temp probe w/30ft cable; optical DO meter	1,434.41				1,434.41	
HD Supply Facilities Maintenance - (USA Bluebook)	720886	DL18-096-B Nitrile gloves, Supreno EC, Medium, 50/pkg	77.25	77.25				
HD Supply Facilities Maintenance - (USA Bluebook)	722012	DL18-096 Volumetric pipet 1 mL, class A	92.15	92.15				
HNTB Corporation	4-69545-DS-001-F	W18-4211 - Monroe WTP HSP-5 Study to 09/28/18 - ENG	5,500.00	5,500.00				
Hoosier Times, INC	149972 10/31/18	Public notices #560195, 563527 - 10/21-10/28/18 - DIR	248.26	99.30			148.96	
HP Products Corporation	14208604	XL & XXL Nitrile gloves - DR	179.65				179.65	
Indiana Underground Plant Protection Service, INC	73953	Monthly per ticket fee - 2,010 @ .95 ea 09/01-09/30/18 - TD	1,909.50	763.80			1,145.70	
Indiana University	78635486	Internship for J Fang in Directors Office - 08/12-12/31/18 - DIR	675.56	270.22			405.34	
Indiana University Health Bloomington, INC	00082915-00	Drug screen DOT 5 Panel for 1 Dillman Employee - 10/22/18 DR	45.00				45.00	
Indiana University Health Bloomington, INC	00082916-00	Drug screen DOT 5 Panel for 1 Dillman Employee - 10/22/18 DR	45.00				45.00	
Indoff, INC	3154357	DR18-070 Office furniture for superintendent's office	2,135.00				2,135.00	
Industrial Service & Supply, INC	50621	PVC Suction hose, HD PVC Disc hose - BP	119.30				119.30	
Irving Materials, INC	10637266	D18-96 - Concrete - Storm @ E Wylie St & S Walnut St - SW, TD	554.50					554.50
Irving Materials, INC	10638630	W18-4213 - Concrete - 1406 W Westwind Ct - TD	316.50	316.50				
Irving Materials, INC	10639456	D18-96 - Storm @ E Wylie St & S Walnut St - SW, TD	559.50					559.50
Irving Materials, INC	10639457	Concrete - Water line @ 408 S Mitchell St - TD	164.25	164.25				
Irving Materials, INC	10639458	Concrete - Storm @ 350 W 11th St - SW, TD	271.50					271.50
Irving Materials, INC	10640691	Concrete - Water line @ 1930 S Curry Pike - TD	502.50	502.50				



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Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Sinking	Water Construction	Wastewater O&M	Stormwater O&M
Ivy Tech Community College	N888	Testing fees for Kyle Knight - DSL Certification Exam - DIR	30.00	30.00				
J&S Locksmith Shop, INC	188823	4 Keys made for booster stations - BS, TD	14.00	14.00				
Jane A Fleig	ENG18-113	Reimbursement-AWWA Conf in Atlanta 10/28-10/31/18 - DIR	1,206.09	1,206.09				
JCI Jones Chemicals, INC	771383	Sodium hypochlorite - 4,527 @ .7960 delivered 10/03/18 - MN	3,603.50	3,603.50				
JCI Jones Chemicals, INC	774109	Sodium hypochlorite - 4,123 @ .7960 delivered 11/02/18 - MN	3,281.91	3,281.91				
John Deere Financial (Rural King)	JRNL#C36136/62	1 Bag of fence clips for fence @ 1610 Nancy St - TD	3.99	3.99				
John Deere Financial (Rural King)	JRNL#C39046/62	M18 2-Speed grease gun - MN	199.00	199.00				
John Deere Financial (Rural King)	JRNL#C39051/62	M18 2-Speed grease gun - MN	199.00	199.00				
John Deere Financial (Rural King)	JRNL#L68809/62	W18-4213 - 6 Lifting straps for truck #673 for WT Project - TD	55.94	55.94				
John Deere Financial (Rural King)	JRNLc39050/62	Return of M18 2-Speed grease gun - MN	(199.00)	(199.00)				
KCI Technologies, INC	(12) 622081	D16-86 - Weimer Dam Evaluation & Design - 05/01-09/30/18 - ENG	4,747.80					4,747.80
Kelly M Boatman (Core Projective, LLC)	INV101813	Consulting - Environmental Prog Mgmt - 10/01-10/29/18 - DIR	3,251.25	1,300.50			1,950.75	
Kirby Risk Corp	S110131575.001	UPS for filters 1-4 control panel - MN	1,560.23	1,560.23				
Koorsen Fire & Security, INC	4592790	Fire alarm service @ Service Center - 12/01-02/28/19 - SC	82.59	33.04			49.55	
Lawson Products, INC	9306177819	Socket set, bits, washers, fittings, cleaner & misc - MN	420.83	420.83				
MacAllister Machinery Co, INC	R67271323309	Light set rental @ Griffy plant for security 10/19-11/07/18-ENV	809.88	809.88				
Mark Osborne (Control Freaks Consulting)	164Inv-MN18-444	MN18-444 Repair work on #1 filter to waste valve&hydroxide pumps	525.00	525.00				
Menards, INC	9646	Screwdriver set, couplers, conduit offset, conduit & misc - MN	118.39	118.39				
Menards, INC	9707	Paint mixer, pvc enclosure, emergency light & misc - BP	90.64				90.64	
Menards, INC	10267	Misc latex gloves, PVC 80's, tees, unions, elbows & misc - MN	225.82	225.82				
Menards, INC	10352	12 LED Pen Lights - MS, TD	131.88	52.75			79.13	
Midwest Color Printing, INC	11667	ADMIN18-184 Business cards - Kevin White, Pretreatment Coord.	55.45				55.45	
Midwest Color Printing, INC	11649 CBU	MN18-479 Business cards - Jason Eller	52.95	52.95				
Milestone Contractors, LP	121065	W17-4109, W18-4201 - Asphalt - 10/1-10/11/18 - TD	5,988.30			5,988.30		

City of Blaine Utilities  
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Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Sinking	Water Construction	Wastewater O&M	Stormwater O&M
Milestone Contractors, LP	121074	W18-4201 - Asphalt - Stock & Blucher Poole - BP, TD	10,398.35	2,935.20		136.69	7,326.46	
Nancy L Axsom	ADMIN18-185	Travel for Sensus Conference-Hollywood Fl 10/21-24 - ENG	1,083.30	433.32			649.98	
Office Depot, INC	214461849001	Wireless headset system - CS, PUR	1,097.95	439.18			658.77	
Office Depot, INC	216572017001	Returned Wireless headset system - CS, PUR	(1,097.95)	(439.18)			(658.77)	
Office Depot, INC	222570168001	Rite in rain pocket notebook 3x5 black - DR	46.68				46.68	
Office Depot, INC	222570169001	Hook wire, desktop calculator, yrly wall calendar - DR	52.86				52.86	
Office Depot, INC	222570170001	Planner 8x11 - DR	9.99				9.99	
Office Depot, INC	222597863001	3 Deskpads calendar, 2 wall calendar dry erase - DR	89.35				89.35	
Office Depot, INC	223273455001	Executive journal 8 1/2x11, expo low-odor dry-erase markers DIR	23.06	9.22			13.84	
Office Depot, INC	223273456001	Cosco tape gloss black - DIR	3.10	1.24			1.86	
Office Depot, INC	223586343001	Red stamp pad - ENG	6.98	2.79			4.19	
Office Depot, INC	223586344001	Invisible tape - ENG	2.10	.84			1.26	
Office Depot, INC	223586345001	8" Scissors - ENG	.56	.22			.34	
Office Depot, INC	223586346001	File folders letter size, uniball blk pens - ENG	5.90	2.36			3.54	
Office Depot, INC	223813888001	Yellow writing pads, post-it notes - PUR	29.60	11.84			17.76	
Office Depot, INC	223813889001	8" Scissors - PUR	2.50	1.00			1.50	
Office Depot, INC	225856250001	Laminating pouch, calendar, planner, memo books - DR	59.84				59.84	
Pace Analytical Services, INC	1850098050	Testing - Low level mercury for Dillman NPDES permit - LAB, DR	540.00				540.00	
Paragon Micro, INC	847114	2 Dell Latitude 5590 computers for Directors Office - DIR	3,209.96	1,283.98			1,925.98	
Paragon Micro, INC	847118	9 Dell Latitude 5590 computers - PUR, TD, ENG, DIR	8,594.91	3,438.00			5,156.91	
Paragon Micro, INC	847583	Viewsonic HD 1080p Wireless Media Player - DIR	196.99	78.80			118.19	
Pitney Bowes, INC	20822235 11/2018	Reserve account postage for meter #20822235 - ACCT	2,384.61	968.91			1,415.70	
Rogers Group, INC	0071167962	#11 Stone - Stock - 10/26/18 - TD	104.30	41.72			62.58	
Rogers Group, INC	0424043013	Fill sand for drying beds @ Monroe WTP - MN	282.10	282.10				
Rogers Group, INC	0424043014	Fill sand for drying beds @ Monroe WTP - MN	274.96	274.96				
Rogers Group, INC	0424043015	Fill sand for drying beds @ Monroe WTP - MN	285.46	285.46				
Rogers Group, INC	0424043048	Fill sand for drying beds @ Monroe WTP, MN	277.06	277.06				
Rogers Group, INC	0424043049	Fill sand for drying beds @ Monroe WTP, MN	296.66	296.66				
Safeguard Business Systems, INC	033153529	ACCT18-091 Wrap-around receipt book 8.5x11 for cash	252.94	101.18			151.76	
Snedegar Construction, INC	74986	TD18-501 Directional bore at 3375 S. Walnut St.	1,590.50	1,590.50				
South Central Community Action Program INC	2018-11	Admin expense for Assistance Program - Oct 2018 - ACCT	114.48	45.79			62.96	5.73
South Central GWB Company, INC	S3366775.001	Misc filters to be used throughout Dillman Plant - DR	1,445.60				1,445.60	

City of Bloomington Utilities  
 Accounts Payable by G/L Distribution Report  
 Paydate: 11/30/18

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Sinking	Water Construction	Wastewater O&M	Stormwater O&M
Southern Indiana Parts, INC (Napa Auto Parts)	233510	5W20 oil, powersteering fluid, armor-all, anti freeze - PUR	404.24	161.70			242.54	
Southern Indiana Parts, INC (Napa Auto Parts)	235203	18 Antifreeze - SC	96.12	38.45			57.67	
State Of Indiana	11/07/18 CBU	Water usage - 10/01-10/31/18 - MN	15,144.69	15,144.69				
Sunbelt Rentals, INC	84016117-0001	Saw blades for truck #626 - SW, TD	125.00					125.00
Sunbelt Rentals, INC	84218414-0001	Rental of Hydraulic press & hydraulic pump - DR	33.67				33.67	
Tri-State Bearing Co, INC	1061114-00	2 Bearings for rake brush - DR	330.64				330.64	
ULINE, INC	102865157	PUR18-451 Pallet rack wire decking 52" wide, 42" deep (8)	391.84	156.74			235.10	
US Ecology, INC	454063	S18-20604 - Hazardous waste removal @ Dillman - 10/12/18 - ENV	1,669.50				1,669.50	
USALCO Fairfield Plant, LLC	1311354	Sodium Aluminate - 24.40 @ 320.00 delivered 07/02/18 - DR	7,808.00				7,808.00	
USALCO Fairfield Plant, LLC	1313182	Sodium Aluminate - 23.11 @ 320.00 delivered 07/20/18 - DR	7,395.20				7,395.20	
USALCO Fairfield Plant, LLC	1315388	Sodium Aluminate - 23.49 @ 320.00 delivered 08/14/18 - DR	7,516.80				7,516.80	
USALCO Fairfield Plant, LLC	1317613	Sodium Aluminate - 21.95 @ 320.00 delivered 09/07/18 - DR	7,024.00				7,024.00	
USALCO Fairfield Plant, LLC	1319386	Sodium Aluminate - 23.61 @ 320.00 delivered 09/25/18 - DR	7,555.20				7,555.20	
Utility Pipe Sales Co, INC	IN076090	PUR18-399 Brass swivel corp bend; angle ball valve	3,429.30	3,429.30				
Utility Pipe Sales Co, INC	IN076429	PUR18-399 Brass ball valve; brass nipple 1" x cl dom brass	4,905.50	4,905.50				
Utility Pipe Sales Co, INC	IN076625	W18-4219 PUR18-412 12 gauge tracer wire; poly tubing; yoke valve	12,837.00	12,837.00				
W.W. Grainger, INC	9937672997	PUR18-423 "Fragile" shipping labels	4.17	1.67			2.50	
Xylem Water Solutions USA, INC	3556A34444	MN18-406 Complete mixing chamber; baldor motor mixing chamber	5,777.74	5,777.74				
Xylem Water Solutions USA, INC	3556A35927	MN18-406 Shipping & handling - mixing chamber	425.00	425.00				
Xylem Water Solutions USA, INC	3556A38548	BP18-029 Impeller, ring, volute, screw, plug	7,683.60				7,683.60	
Xylem Water Solutions USA, INC	3556A38549	BP18-029 Raw water pumps volute replacement	1,500.00				1,500.00	
Young Trucking, INC	99413	Hauling sludge from Blucher WWTP - 10/22-10/31/18 - BP, OP	3,068.92				3,068.92	
Young Trucking, INC	99414	Hauling sludge from Dillman WWTP - 10/24/18 - DR, OP	5,086.77				5,086.77	

City of Bloomington Utilities  
 Accounts Payable by G/L Distribution Report  
 Paydate: 11/30/18

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Sinking	Water Construction	Wastewater O&M	Stormwater O&M
YourMembership.com, INC	R38318307	ADMIN18-180 AWWA job posting - Pretreatment Program Coordinator	249.00				249.00	
Grand total:			937,238.89	114,980.37	850.00	401,674.99	406,576.96	13,156.57

**UTILITIES SERVICE BOARD MOTION  
MEETING ON NOVEMBER 26, 2018  
UTILITY BILLS**

To: Utilities Service Board  
Dept.  
Sub: Claims list filed: 11/19/18  
USB: 11/26/2018  
For Period: 11/06/18 - 11/19/18  
G/L Date: **11/19/18**

From: Kim Robertson  
Dept. Accounts Payable  
Date: 11/19/18  
**Paydate: 11/19/18**

Utilities Department invoices filed with the City Controller November 19, 2018 and signed by the Utilities Service Board for payment November 19, 2018 as in accordance with the Utilities Service Board Resolution of August 7, 1973, be hereby approved and entered into the minutes of today's meeting. A copy of the list is filed, with any exceptions noted, is hereby attached and made a part of these proceedings.

Water Operations & Maintenance	6,855.09
Wastewater Operations & Maintenance	10,058.85
Stormwater	
<b>Total Water Utility:</b>	<b><u><u>\$6,855.09</u></u></b>
<b>Total Wastewater Utility:</b>	<b><u><u>\$10,058.85</u></u></b>
<b>Total Stormwater Utility:</b>	<b><u><u>\$0.00</u></u></b>
<b>TOTAL WATER, WASTEWATER &amp; STORMWATER UTILITIES</b>	<b><u><u>\$16,913.94</u></u></b>



City of Bloomington Utilities  
Accounts Payable by G/L Distribution Report  
Paydate: 11/19/18

Utility Bills

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Wastewater O&M
AT&T	850788637 11/18	Long distance charges - Blucher main line - Oct 2018 - BP	1.45		1.45
AT&T	812R959257 11/18	White pages listing 11/01/18-11/01/19 - BP, DR, MN	180.00	60.00	120.00
Comcast Cable Communications, INC	11/02/18 CBU	Service @ Service Center - 11/15-12/14/18 - SC	19.06	7.62	11.44
DirecTV, LLC	35407133125	Service - Blucher WWTP - 11/10-12/09/18 - BP	63.99		63.99
DirecTV, LLC	35417181347	Service - Dillman WWTP - 11/12-12/11/18 - DR	63.99		63.99
DirecTV, LLC	35420111495	Service - Monroe WTP - 11/12-12/11/18 - MN	63.99	63.99	
Duke Energy	11/19/18	Service - Oct - Nov 2018 - LS, BS, GR, SC, TD, WT	6,078.63	3,428.41	2,650.22
Duke Energy	11/08/18 CBU	Service - Acct#4100-3538-01-8 09/12-11/05/18 - BS, TD, LS	4,619.58	2,223.83	2,395.75
Smithville Telephone Co Inc	11/02/18 BP	Service - Blucher, fax, modem - 10/02-11/01/18 - BP	278.16		278.16
Smithville Telephone Co Inc	11/02/18 DR	Service - Dillman, fax - 10/02-11/01/18 - DR	250.14		250.14
Smithville Telephone Co Inc	11/02/18 MN	Service - Monroe, fax, intake, internet - 10/02-11/01/18 - MN	288.85	288.85	
Utilities District of Western Indiana REMC	52184-001 11/18	Service - Fieldstone LS - 10/01-11/01/18 - LS	712.00		712.00
Utilities District of Western Indiana REMC	75843-001 11/18	Service - Stone Chase LS - 10/01-11/01/18 - LS	131.00		131.00
Vectren	N0814658 11/19	Service - S Central BS - 10/04-11/06/18 - BS	28.19	28.19	
Vectren	N0833866 11/18	Service - Blucher WWTP - 09/27-10/30/18 - BP	952.74		952.74
Vectren	N1035813 11/18	Service - Monroe WTP - 10/02-11/05/18 - MN	505.56	505.56	
Vectren	N1059811 11/18	Service - Dillman WWTP - 10/02-11/05/18 - DR	2,023.94		2,023.94
Vectren	N1078457 11/18	Service - Service Center - 10/04-11/06/18 - SC	603.90	241.56	362.34
Vectren	N1236302 11/18	Service - Tamarron LS - 10/02-11/02/18 - LS	31.07		31.07
Vectren	N1244359 11/18	Service - S Washington St Storage - 10/04-11/05/18 - SC	17.70	7.08	10.62
Grand total:			<u>16,913.94</u>	<u>6,855.09</u>	<u>10,058.85</u>

**WIRE TRANSFERS, FEES & PAYROLL FOR THE MONTH OF OCTOBER, 2018**

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INDIANA DEPARTMENT OF REVENUE \$0.00  
(SALES TAX - SEPTEMBER, 2018)

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INDIANA DEPARTMENT OF REVENUE - RECEIPTS TAX \$0.00  
4TH QUARTER UTILITY RECEIPTS TAX

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NPC \$0.00  
CHARGE CARD FEES - SEPTEMBER, 2018

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FIRST FINANCIAL \$0.00  
ACCOUNT ANALYSIS FEES - SEPTEMBER, 2018

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GROSS PAYROLL \$328,401.41  
11/21/2018  
FICA TAX \$23,771.31  
11/21/2018

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**TOTAL \$352,172.72**

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**UTILITIES SERVICE BOARD MOTION  
MEETING ON NOVEMBER 26, 2018  
CUSTOMER REFUNDS**

<b>To:</b> Utilities Service Board <b>Dept.:</b> <b>Sub:</b> Claims list filed: 11/21/18 USB: 11/26/2018 For Period: 11/05/18 - 11/15/18 G/L Date: <b>11/30/18</b>	<b>From:</b> Kim Robertson <b>Dept.:</b> Accounts Payable <b>Date:</b> 11/19/18  <b>Paydate:</b> <b>11/30/18</b>
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Utilities Department invoices filed with the City Controller November 19, 2018 and signed by the Utilities Service Board for payment November 30, 2018 as in accordance with the Utilities Service Board Resolution of August 7, 1973, be hereby approved and entered into the minutes of today's meeting. A copy of the list is filed, with any exceptions noted, is hereby attached and made a part of these proceedings.

Water Operations & Maintenance	
Wastewater Operations & Maintenance	434.78
Stormwater	0.00
Sanitation	0.00
<b>Total Water Utility:</b>	<b>\$0.00</b>
<b>Total Wastewater Utility:</b>	<b>\$434.78</b>
<b>Total Stormwater Utility:</b>	<b>\$0.00</b>
<b>Total Sanitation Department:</b>	<b>\$0.00</b>
 <b>TOTAL WATER, WASTEWATER &amp; STORMWATER UTILITIES</b>	 <b>\$434.78</b>

City of Bloomington Utilities  
 Accounts Payable by G/L Distribution Report  
 Paydate: 11/30/18

**CUSTOMER REFUNDS**

Vendor	Invoice No.	Invoice Description	Invoice Amount	Check No.	Reason for refund	Water Funds	Wastewater Funds	Stormwater Funds	Sanitation
AAA Water Delivery LLC	200706-007	Customer refund	\$351.86	25795	2" hydrant mete deposit		\$351.86		
Joe Kemp Construction	69518-001	Customer refund	\$82.92	25796	Overpayment on their final bill in August 2018		\$82.92		
			<u>\$434.78</u>			<u>\$0.00</u>	<u>\$434.78</u>	<u>\$0.00</u>	<u>\$0.00</u>
			\$434.78						



**MEMORANDUM**

**TO:** Chris Wheeler, Jeff Underwood, Mayor Hamilton  
**FROM:** Kim Alexander  
**DATE:** November 1, 2018  
**RE:** Request for Approval of On Call Services Agreement with  
B L Anderson Co., Inc.

**Funding Source:** 009-U01500 (\$4,800.00); 010-U10500 (\$7,200.00)

**Total Dollar Amount of Contract:** Not to Exceed \$12,000.00

**Expiration Date of Contract:** November 2019 w/three one year renewal options to 2022

**Department Head Initials of Approval:** VK *W/C*

**Due Date For Signature:** November 7, 2018

**Record Destruction Date (Legal Dept to fill in):** 2032

**Legal Department Internal Tracking (Legal Dept to fill in) #:** 18-648

**PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS ATTORNEY:**

Christopher J. Wheeler

**ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS DEPARTMENTAL EMPLOYEE:**

Kim Alexander

**Summary of Contract:**

Agreement for on call services for HVAC, electrical and calibration services





**MEMORANDUM**

**TO:** Chris Wheeler, Jeff Underwood, Mayor Hamilton  
**FROM:** Kim Alexander  
**DATE:** November 16, 2018  
**RE:** Request for Approval of On Call Services Agreement with Wylie's Floor Coverings

**Funding Source:** 009-U01500 (\$6,000.00); 010-U10500 (\$9,000.00)

**Total Dollar Amount of Contract:** Not to Exceed \$15,000.00

**Expiration Date of Contract:** November 2019 w/three one year renewal options to 2022

**Department Head Initials of Approval:**

**Due Date For Signature:** November 19, 2018

**Record Destruction Date (Legal Dept to fill in):** 2032

**Legal Department Internal Tracking (Legal Dept to fill in) #:** 18-676

**PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS ATTORNEY:**

Christopher J. Wheeler

**ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS DEPARTMENTAL EMPLOYEE:**

Kim Alexander

**Summary of Contract:**

Agreement for on call services for flooring repairs.



**MEMORANDUM**

**TO: Controller**  
**FROM: Cindy Shaw, Utilities**  
**DATE: November 16, 2018**  
**RE: REQUEST FOR APPROVAL OF AGREEMENT FOR SERVICES WITH HARRELL-FISH, INC.**

**Funding Source:** 010-65-950006-U62032

**Total Dollar Amount of Contract:** \$909.38

**Expiration Date of Contract:** September 30, 2018

**Department Head Initials of Approval:**

**Due Date For Signature:** asap

**Record Destruction Date (Legal Dept to fill in):** 9/2028

**Legal Tracking #:** 18-505

**PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS ATTORNEY:**

Chris Wheeler

**ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS DEPARTMENTAL EMPLOYEE:**

Cindy Shaw

**Summary of Contract:** Repair make-up air units in press building including replacement of ignitors, flame rods, sensastat, and 2.5A fuse at Dillman WWTP. This work was performed under emergency authorization from the Controller.



MEMORANDUM

**TO:** Chris Wheeler  
**FROM:** Rebekah Fiedler, P.E.  
**DATE:** November 15, 2018  
**RE:** Request Approval of Agreement with Maddox Industrial Group, Inc.,  
For the Dillman Wastewater Treatment Plant Clarifier Launder  
Improvements Project

Funding Source: Wastewater 010

Total Dollar Amount of Contract: \$246,840.00

Expiration Date of Contract: July 7, 2019

Department Head Initials of Approval:

Due Date for Signature: November 26, 2018

Record Destruction Date (Legal Dept to fill in): 2029

Legal Department Internal Tracking #: 18-677

PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS  
ATTORNEY: Chris Wheeler

ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS  
DEPARTMENTAL EMPLOYEE: Rebekah Fiedler, P.E.

**Summary of Contract:** The scope of this project is to remove the existing coatings and the application of a new protective coating on the metal surface of the scum baffle to remove and replace caulking between FRP v-notch weir and concrete launder wall and adjust v-notch weir as needed, to prepare and to rehabilitate the concrete launder wall with a new protective coating system, and to procure and to install Launder Covers on Clarifier #2 and Clarifier #5. All work is at the Dillman Wastewater Treatment, 100 W Dillman Road, Bloomington, IN 47403.