

## UTILITIES SERVICE BOARD MEETING

December 10, 2018

***Utilities Service Board meetings are recorded electronically and are available during regular business hours in the office of the Director of Utilities.***

Board President Roberts called the regular meeting of the Utilities Service Board to order at 5:00 p.m. The meeting was held in the Utilities Service Board room at the City of Bloomington Utilities Service Center 600 East Miller Drive, Bloomington, Indiana.

Board members present: Julie Roberts, Jim Sherman, Jason Banach, Amanda Burnham, Jean Capler, and Sam Frank.

Staff members present: Phil Peden, Tom Axsom, Kevin White, Bailey McFarland, Greg Nettleton, Nolan Hendon, Michelle Waldon, Brandon Prince, James Hall, Brad Schroeder, Holly McLaughlin, Laura Pettit, and Vic Kelson.

### MINUTES

***Board Vice President Sherman moved and Board member Frank seconded the motion to approve the minutes of the November 26<sup>th</sup> meeting. Motion carried, 6 ayes (1 member absent: Ehman).***

### CLAIMS

***Sherman moved and Frank seconded the motion to approve standard claims as follows:***

Vendor invoices submitted included \$196,868.62 from the Water Utility, \$98,832.85 from the Wastewater Utility, and \$2,574.22 from the Stormwater Utility. Total Claims approved: \$298,275.69.

***Motion carried, 6 ayes (1 member absent: Ehman).***

***Sherman moved and Frank seconded the motion to approve the utility claims as follows:***

Utility invoices submitted included \$132,410.65 from the Water Utility, \$101,958.09 from the Wastewater Utility, and \$0.00 from the Stormwater Utility. Total Claims approved: \$234,368.74.

***Motion carried, 6 ayes (1 member absent: Ehman).***

***Sherman moved and Frank seconded the motion to approve the wire transfers and fees in the amount of \$453,078.81. Motion carried, 6 ayes (1 member absent: Ehman).***

***Sherman moved and Frank seconded the motion to approve customer refunds as follows:***

Vendor invoices submitted included \$0.00 from the Water Utility, \$130.72 from the Wastewater Utility, \$0.00 from the Stormwater Utility, and \$0.00 from Sanitation. Total Claims approved: \$130.72.

***Motion carried, 6 ayes (1 member absent: Ehman).***

### APPROVAL OF CONSENT AGENDA

CBU Director Kelson presented the following agreements recommended by staff for approval: MOU with City of Bloomington ITS for GIS Base Map Project - \$16,800.00, DEQ - \$15,000.00 - On Call Services, Crowe - \$20,000.00 - On Call Services. As none were removed by the Board, these agreements were approved.

### FULLERTON PIKE PHASE II WATER MAIN AND SANITARY SEWER RELOCATION BID OPENING

CBU Assistant Director - Engineering Schroeder said CBU received bids for this project until 4:45 that afternoon. CBU received one bid from Milestone contractors for a lump sum of \$662,000.00. Schroeder thanked bidders and said they would take information to the consultant American Structurepoint to review bid. Banach asked what the engineering estimate was; Schroeder answered \$ 1,426,000.00. Banach questioned why the amounts are so different.

#### **REQUEST APPROVAL OF AGREEMENT WITH EJP FOR AMI BASE STATION INSTALLATION**

***Sherman moved and Frank seconded the motion to approve agreement; motion carried, 6 ayes (1 member absent: Ehman).***

Schroeder presented an agreement with EJP to start the AMI project. This contract is for the supply of hardware and installation of base stations to be installed around town. The amount is \$318,000.00.

#### **REQUEST APPROVAL FOR MOU WITH SENSUS FOR AMI SOFTWARE AND SUPPORT**

***Sherman moved and Frank seconded the motion to approve MOU; motion carried, 6 ayes (1 member absent: Ehman).***

Schroeder presented a no-cost contract for software related to AMI. This is a prerequisite to a future agreement for the hardware related to reading the AMI meters.

#### **REQUEST APPROVAL OF AGREEMENT WITH WESSLER FOR DILLMAN WWTP FILTER CONTROLS**

***Sherman moved and Frank seconded the motion to approve agreement; motion carried, 6 ayes (1 member absent: Ehman).***

Schroeder presented an agreement with Wessler for \$119,000.00. Recently, the filter building at Dillman was upgraded and it was discovered the controls also needed reprogramming or replacing. This agreement is for engineering the project and reprogramming the main controls.

#### **REQUEST APPROVAL FOR MOU WITH DTID WOLVERINE PIZZA**

***Sherman moved and Frank seconded the motion to approve MOU; motion carried, 6 ayes (1 member absent: Ehman).***

CBU Assistant Director - Environmental Hall presented a MOU for a pilot program with the Domino's going in at Eastland Plaza. They would like to use a different grease retention device than what is specified in the current municipal code. They have agreed to do additional sampling at their expense to test if this device functions as well as approved devices. Hall has spoken with other FOG programs that like this device, it is tested by a third party, it is a less expensive unit, and it is cheaper to install. Burnham said she likes the idea and would like to see samples from more than one customer if this device is not approved after this pilot program.

#### **REQUEST APPROVAL OF AGREEMENT WITH GREELEY FOR DILLMAN RD WWTP PERMIT RENEWAL**

***Sherman moved and Frank seconded the motion to approve agreement; motion carried, 6 ayes (1 member absent: Ehman).***

Hall presented an agreement with Greeley and Hansen for NPDES permit renewal. The amount is \$19,100.00. There are changes required by IDEM since the last permit renewal and CBU has upcoming changes at the plant. Hall says that Greeley is doing a lot of work in the field already similar to the scope of work in this agreement. They have experience at similar plants and can bring in samples from outside CBU. The agreement expires in October as the permit renewal is due in September.

#### **REQUEST APPROVAL OF LAND LEASE AGREEMENT WITH POLICE AND FIRE DEPARTMENTS**

Kelson presented a 99-year lease with City police and fire departments for a training facility and indoor gun range at CBU's Winston-Thomas property. They currently lease property there, but were planning to expand west, but FEMA redrew the flood plain so they cannot build there. This agreement would allow them to expand east for a 5,000 sq ft storage building. Those departments would take on the responsibility of demolishing the old incinerator building, which would be helpful to CBU. It also fits into CBU's long-term plan to utilize the southern half of the Winston-Thomas property for our own uses. Banach asked if selling property is an option. He and other Board members would also like to see indemnification for possible future remediation at this site from police or fire activities. Board tabled agreement so CBU could look into those possibilities.

**OLD BUSINESS:** None.

**NEW BUSINESS:** None.

**SUBCOMMITTEE REPORTS:** Sherman reported that the Finance subcommittee met at 4:30 prior to the regular meeting on this date to discuss the stormwater fees which have been in place for 20 years. There are expensive projects coming up in next several years such as the Jordan culvert, drainage improvements, and culvert inspections. The subcommittee recommends an increase which would amount to \$2.45 increase per month (total \$5.15) for residential customers. The City Council would look at the increase in January if the USB moves it forward.

**REQUEST APPROVAL OF RESOLUTION 2018-9**

*Sherman moved and Frank seconded the motion to approve resolution; motion carried, 6 ayes (1 member absent: Ehman).*

Kelson expanded on the subcommittee report to say that the Jordan tunnel is under capacity, aging, and appears to be failing in some areas. He pointed out the emergency repair at 3rd and Lincoln earlier this year. The proposed project would relieve flooding at Kirkwood and Dunn meadow, improve the Spankers branch tunnel, and support redevelopment downtown. These projects would start in 2020 allowing the stormwater fee to accumulate for those high-budget projects. This increase will also fund the neighborhood program and the new neighborhood microgrants. Mayor Hamilton would like CBU to look for opportunities for green infrastructure such as rain gardens and green roofs to slow water down and/or pretreat it. Burnham noted that necessary repairs, such as the downtown culverts, would have to be the priority. Sherman moved to make two amendments to the resolution: amend date to 90 days following City Council approval and match text to numerals of \$5.15. Frank seconded and Board unanimously approved. Roberts thanked the subcommittee and all who participated in the discussion in the last meeting.

**STAFF REPORTS:** Kelson reported that the work on the 36" main is done and thanks Mike Runyon and Jane Fleig, as well as Lisa Ridge from the County. He noted that the entire CBU staff worked to lessen the impact on customers. Kelson welcomed McFarland who is working in the Environmental division on water quality. Kelson also congratulated Adam Edwards and Levi Elkins on getting their distribution licenses and Kelson thanked all the employees who are working on passing that difficult test.

**PETITIONS AND COMMUNICATIONS:** None

**ADJOURNMENT:** The meeting was adjourned at 5:35 p.m.

---

Julie Roberts, President