

## UTILITIES SERVICE BOARD MEETING

January 7, 2019

***Utilities Service Board meetings are recorded electronically and are available during regular business hours in the office of the Director of Utilities.***

Board President Roberts called the regular meeting of the Utilities Service Board to order at 5:00 p.m. The meeting was held in the Utilities Service Board room at the City of Bloomington Utilities Service Center 600 East Miller Drive, Bloomington, Indiana.

Board members present: Julie Roberts, Jim Sherman, Jason Banach, Amanda Burnham, Jean Capler, Jeff Ehman, Sam Frank, and Scott Robinson substituting for ex-officio Terri Porter.

Staff members present: Tom Axsom, Jane Fleig, Nolan Hendon, Brandon Prince, James Hall, Kelsey Thetonia, Brad Schroeder, Cindy Shaw, Chris Wheeler, Holly McLaughlin, Laura Pettit, and Vic Kelson.

### ELECT OFFICERS

***Board member Burnham moved and Board member Frank seconded the motion to reelect Roberts and Sherman as President and Vice President of the USB for 2019. Motion carried, 7 ayes.***

### MINUTES

***Vice President Sherman moved and Board member Capler seconded the motion to approve the minutes of the December 20<sup>th</sup> meeting. Motion carried, 7 ayes.***

### CLAIMS

***Sherman moved and Capler seconded the motion to approve standard claims payables as follows:***

Vendor invoices submitted included \$122,360.23 from the Water Utility, \$63,251.48 from the Wastewater Utility, and \$4,333.46 from the Stormwater Utility. Total Claims approved: \$189,945.17.

***Motion carried, 7 ayes.***

***Sherman moved and Capler seconded the motion to approve standard claims as follows:***

Vendor invoices submitted included \$931.26 from the Water Utility, \$2,337.44 from the Wastewater Utility, and \$0.00 from the Stormwater Utility. Total Claims approved: \$3,268.70.

***Motion carried, 7 ayes.***

***Sherman moved and Capler seconded the motion to approve the utility claims payables as follows:***

Utility invoices submitted included \$87,173.83 from the Water Utility, \$93,493.45 from the Wastewater Utility, and \$0.00 from the Stormwater Utility. Total Claims approved: \$180,667.28.

***Motion carried, 7 ayes.***

***Sherman moved and Capler seconded the motion to approve the wire transfers, fees, and payroll in the amount of \$346,378.36. Motion carried, 7 ayes.***

***Sherman moved and Capler seconded the motion to approve customer refunds as follows:***

Vendor invoices submitted included \$0.00 from the Water Utility, \$7,759.27 from the Wastewater Utility, \$0.00 from the Stormwater Utility, and \$0.00 from Sanitation. Total Claims approved: \$7,759.27.

***Motion carried, 7 ayes.***

### APPROVAL OF CONSENT AGENDA

CBU Director Kelson presented the following agreements recommended by staff for approval: AECOM - \$3,820.00 - Environmental Site Assessment, Greeley & Hanson - \$14,000.00 - NPDES permit renewal BPWWTP, American Structurepoint - \$19,900.00 - Amendment Fullerton Pike. The Duke Energy - \$10,000.00 - Lighting at Griffy was removed by staff. Board member Banach asked why it was removed; Wheeler with City

Legal answered that the charge was part of the electric bill and did not need to go before the Board. Bananch expressed approval that the rental lights were being replaced with permanent lights. Board member Ehman asked about an item but did not want to remove it; will ask afterwards. As none of the items were removed, all consent agenda items are approved.

**REQUEST APPROVAL OF AGREEMENT FOR FULLERTON PIKE PHASE II - WATER MAIN AND SANITARY SEWER RELOCATION WITH MILESTONE**

*Sherman moved and Capler seconded the motion to approve agreement. Motion carried, 7 ayes.*

CBU Engineer Fleig presented agreement. Bids were opened 12/10/18 and CBU received 1 bid: Milestone contractors. The bid was reviewed and recommended by CBU and consultant American Structurepoint. The agreement is not to exceed \$662,000.00.

**REQUEST APPROVAL OF AGREEMENT WITH UTILITY METERING SOLUTIONS FOR AMI**

*Sherman moved and Capler seconded the motion to approve agreement. Motion carried, 7 ayes.*

CBU Asst Dir- Engineering Schroeder presented an agreement with UMS for all services related to AMI project: management, installation, data integration, etc. UMS will oversee project from now until they ensure system is complete and working. The agreement is for \$1,987,499.00. Sherman asked about the timeline; Schroeder answered that completion is anticipated for June 2020.

**Request Approval of Support Services Renewal with GE Digital and Request Approval of Land Lease Agreement with Police and Fire Departments were removed.**

**OLD BUSINESS:** None.

**NEW BUSINESS:** None.

**SUBCOMMITTEE REPORTS:** Finance subcommittee met. Sherman said there were two items discussed. The Mayor's office communicated that the City would like take into account more green stormwater infrastructure when considering an increase in the stormwater rate. A financial analysis is forthcoming. Also, the subcommittee had an initial discussion about the 2018 interdepartmental agreement between CBU and the City. There is nothing to vote on today but should be ready for next meeting.

**STAFF REPORTS:** Kelson reported that the preliminary approval for sewer ordinance amendments from EPA has arrived. City Council will take it up in February, then it goes back to EPA for final approval. Kelson also mentioned that the board retreat will be scheduled by the next meeting. CBU Asst Dir. - Environmental Hall introduced the new MS4 Coordinator Thetonia.

**PETITIONS AND COMMUNICATIONS:** None.

**ADJOURNMENT:** Sherman moved to adjourn and the meeting was adjourned at 5:13 p.m.

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Julie Roberts, President

DATE