## AGENDA UTILITIES SERVICE BOARD MEETING

Utilities Service Board Room City of Bloomington Utilities 600 E. Miller Dr. Bloomington, Indiana 47402 Julie Roberts, President
Jim Sherman, Vice President
Jason Banach
Amanda Burnham
Jean Capler
Jeff Ehman
Sam Frank
Terri Porter, ex-officio
Jim Sims, ex-officio

Tuesday January 22, 2019 4:45 P.M. Finance Subcommittee Meeting

- Sherman
- Burnham
- Frank
- (Capler)
- I. Call to order
- II. Request Recommendation of Stormwater Rate Resolution
- III. Petitions and communications\*
- IV. Adjournment

<sup>\*</sup> Brief public comment will be limited to 5 minutes per person.

### AGENDA UTILITIES SERVICE BOARD MEETING

Utilities Service Board Room City of Bloomington Utilities 600 E. Miller Dr. Bloomington, Indiana 47402

Julie Roberts, President
Jim Sherman, Vice President
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Terri Porter, ex-officio
Jim Sims, ex-officio

### Tuesday January 22, 2019 5:00 P.M. Regular Meeting

- I. Call to Order
- II. Approval of the Minutes of Previous Meeting (Jan 7)
- III. Approval of the Claims
  - a. Standard Invoices Payables
  - b. Standard Invoices
  - c. ACH
  - d. Utility Bills
  - e. Wire Transfers
  - f. Customer Refunds
- IV. Approval of Consent Agenda
  - a. Infrastructure Systems Change Order #1 SCI
- V. Request for Approval of Agreement with Lochmueller Group Rebekah Fiedler
- VI. Request for Approval of Professional Services Agreement with Schmidt Mike Hicks
- VII. Request for Approval of MOU regarding Switchyard Park Chris Wheeler
- VIII. Request Approval of Resolution 2019-2 Vic Kelson
- IX. Old Business
- X. New Business
- XI. Subcommittee Reports Finance
- XII. Request Approval of Resolution 2019-1
- XIII. Staff Reports
- XIV. Petitions And Communications\*
- XV. Adjournment
- \* Public comment will be limited to 5 minutes per person.

#### **UTILITIES SERVICE BOARD MEETING**

January 7, 2019

Utilities Service Board meetings are recorded electronically and are available during regular business hours in the office of the Director of Utilities.

Board President Roberts called the regular meeting of the Utilities Service Board to order at 5:00 p.m. The meeting was held in the Utilities Service Board room at the City of Bloomington Utilities Service Center 600 East Miller Drive, Bloomington, Indiana.

Board members present: Julie Roberts, Jim Sherman, Jason Banach, Amanda Burnham, Jean Capler, Jeff Ehman, Sam Frank, and Scott Robinson substituting for ex-officio Terri Porter.

Staff members present: Tom Axsom, Jane Fleig, Nolan Hendon, Brandon Prince, James Hall, Kelsey Thetonia, Brad Schroeder, Cindy Shaw, Chris Wheeler, Holly McLauchlin, Laura Pettit, and Vic Kelson.

#### **ELECT OFFICERS**

Board member Burnham moved and Board member Frank seconded the motion to reelect Roberts and Sherman as President and Vice President of the USB for 2019. Motion carried, 7 ayes.

#### **MINUTES**

Vice President Sherman moved and Board member Capler seconded the motion to approve the minutes of the December 20<sup>th</sup> meeting. Motion carried, 7 ayes.

#### **CLAIMS**

Sherman moved and Capler seconded the motion to approve standard claims payables as follows: Vendor invoices submitted included \$122,360.23 from the Water Utility, \$63,251.48 from the Wastewater Utility, and \$4,333.46 from the Stormwater Utility. Total Claims approved: \$189,945.17.

Motion carried, 7 ayes.

Sherman moved and Capler seconded the motion to approve standard claims as follows:

Vendor invoices submitted included \$931.26 from the Water Utility, \$2,337.44 from the Wastewater Utility, and \$0.00 from the Stormwater Utility. Total Claims approved: \$3,268.70.

Motion carried, 7 ayes.

Sherman moved and Capler seconded the motion to approve the utility claims payables as follows: Utility invoices submitted included \$87,173.83 from the Water Utility, \$93,493.45 from the Wastewater Utility, and \$0.00 from the Stormwater Utility. Total Claims approved: \$180,667.28.

Motion carried, 7 ayes.

Sherman moved and Capler seconded the motion to approve the wire transfers, fees, and payroll in the amount of \$346,378.36. Motion carried, 7 ayes.

Sherman moved and Capler seconded the motion to approve customer refunds as follows: Vendor invoices submitted included \$0.00 from the Water Utility, \$7,759.27 from the Wastewater Utility, \$0.00 from the Stormwater Utility, and \$0.00 from Sanitation. Total Claims approved: \$7,759.27.

### Motion carried, 7 ayes.

### APPROVAL OF CONSENT AGENDA

CBU Director Kelson presented the following agreements recommended by staff for approval: AECOM - \$3,820.00 - Environmental Site Assessment, Greeley & Hanson - \$14,000.00 - NPDES permit renewal BPWWTP, American Structurepoint - \$19,900.00 - Amendment Fullerton Pike. The Duke Energy - \$10,000.00 - Lighting at Griffy was removed by staff. Board member Banach asked why it was removed; Wheeler with City

Utilities Service Board Meeting, January 7, 2019

Legal answered that the charge was part of the electric bill and did not need to go before the Board. Bananch expressed approval that the rental lights were being replaced with permanent lights. Board member Ehman asked about an item but did not want to remove it; will ask afterwards. As none of teh items were removed, all consent agenda items are approved.

### REQUEST APPROVAL OF AGREEMENT FOR FULLERTON PIKE PHASE II - WATER MAIN AND SANITARY SEWER RELOCATION WITH MILESTONE

Sherman moved and Capler seconded the motion to approve agreement. Motion carried, 7 ayes.

CBU Engineer Fleig presented agreement. Bids were opened 12/10/18 and CBU received 1 bid: Milestone contractors. The bid was reviewed and recommended by CBU and consultant American Structurepoint. The agreement is not to exceed \$662,000.00.

#### REQUEST APPROVAL OF AGREEMENT WITH UTILITY METERING SOLUTIONS FOR AMI

Sherman moved and Capler seconded the motion to approve agreement. Motion carried, 7 ayes.

CBU Asst Dir- Engineering Schroeder presented an agreement with UMS for all services related to AMI project: management, installation, data integration, etc. UMS will oversee project from now until they ensure system is complete and working. The agreement is for \$1,987,499.00. Sherman asked about the timeline; Schroeder answered that completion is anticipated for June 2020.

Request Approval of Support Services Renewal with GE Digital and Request Approval of Land Lease Agreement with Police and Fire Departments were removed.

OLD BUSINESS: None.

NEW BUSINESS: None.

**SUBCOMMITTEE REPORTS:** Finance subcommittee met. Sherman said there were two items discussed. The Mayor's office communicated that the City would like take into account more green stormwater infrastructure when considering an increase in the stormwater rate. A financial analysis is forthcoming. Also, the subcommittee had an initial discussion about the 2018 interdepartmental agreement between CBU and the City. There is nothing to vote on today but should be ready for next meeting.

**STAFF REPORTS:** Kelson reported that the preliminary approval for sewer ordinance amendments from EPA has arrived. City Council will take it up in February, then it goes back to EPA for final approval. Kelson also mentioned that the board retreat will be scheduled by the next meeting. CBU Asst Dir. - Environmental Hall introduced the new MS4 Coordinator Thetonia.

**PETITIONS AND COMMUNICATIONS:** None.

ADJOURNMENT: Sherman moved to adjourn and the meeting was adjourned at 5:13 p.m.

Julie Roberts President	DATE

### UTILITIES SERVICE BOARD MOTION **MEETING ON JANUARY 22, 2019**

### **PAYABLES**

To:

Utilities Service Board

From:

Kim Robertson

Dept. Sub:

Claims list filed: 01/17/19

Dept.

Accounts Payable

USB:

Date:

01/17/19

1/22/2019

Paydate:

01/25/19

For Period: 12/22/18 - 01/04/19

G/L Date: 12/30/18

Utilities Department invoices filed with the City Controller January 17, 2019 and signed by the Utilities Service Board for payment January 25, 2019 as in accordance with the Utilities Service Board Resolution of August 7, 1973, be hereby approved and entered into the minutes of today's meeting. A copy of the list is filed, with any exceptions noted, is hereby attached and made a part of these proceedings.

Water Operations & Maintenance	157,268.84
Water Construction	313,381.00
Water Meter Deposit	0.00
Water Sinking	0.00
Water Hydrant Meter Rental	0.00
Total of Water Utilities as per the invoice list:	\$470,649.84
Wastewater Operations & Maintenance	229,342.34
Wastewater Construction	0.00
Wastewater Sinking	0.00
Total of Wastewater Utilities as per the invoice list:	\$229,342.34
Stormwater	11,041.64
Stormwater Construction	0.00
Total of Stormwater Utility as per the invoice list:	\$11,041.64
Total Water Utility:	\$470,649.84
Total Wastewater Utility:	\$229,342.34
Total Stormwater Utility:	\$11,041.64
COMAL YHATED YHACCENATED & CTODMYNATED HTM PRIES	\$711,033.82
TOTAL WATER, WASTEWATER & STORMWATER UTILITIES	\$/11,U33.82

Vendor '	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Stormwater O&M
All-Phase Electric Supply, INC	0740-580395	10 3' Fluorescent bulbs for SC Restrooms - SC	65.00	26.00		39.00	
All-Phase Electric Supply, INC	0740-580717	100 3/4" Conduit, 24 conduit hangers - TD, PUR	86.47	86.47			
American Structurepoint, INC	113095	WS17-20501-Fullerton Pike Phase II to 11/30/18 - ENG	20,006.22	13,961.57		6,044.65	
American Water Works Association	0001838576	ADMIN18-202 AWWA Training DVDs	3,666.60	3,411.72		254.88	
American Water Works Association	0001839027	ADMIN18-202 AWWA Training DVDs	3,686.40	3,686.40			
Aramark Uniform & Career Apparel Group, INC	12/31/18 Supply	Weekly mats & supplies - December 2018 - MN, SC, BP, DR, LAB	1,430.34	577.08		853,26	
Aramark Uniform & Career Apparel Group, INC	12/31/18 Uniform	Uniform service - December 2018 - TD, ENG, BP, DR, DIR, PUR, MN	250.71	101.25		149.46	
Arcadis U.S., INC	0948406	W18-4206 - Monroe WTP Filter Process 10/01- 12/16/18 - ENG	7,247.50	7,247.50			
Arcadis U.S., INC	0948779	W18-4210 - Monroe Chlorine Dioxide Evaluation to 12/16/18-MN,ENG	3,565.00	3,565.00			
Barry Company, INC	694629	3 SCH PVC ball valves for hydroxide room - MN	70.77	70,77			
BBC Pump And Equipment Company, INC	30050972	TD18-433 10HP Hydro Matic Pump & Cord used @ Park 37 LS #1 pump	6,800.00			6,800.00	
BBC Pump And Equipment Company, INC	30051222	TD18-564 Seal kit used @ Westwood Lift Station for #2 pump	1,060.19			1,060.19	7
BBC Pump And Equipment Company, INC	30051352	TD18-581 Seal kit for Northwest Park Lift Station #1	240.01			240.01	
Brehob Corporation	732672	DM18-174 50 HP Motor P36G5055A model repair	3,616.00			3,616.00	
Bruce Wilds Security, LLC	10880	24/7 Security of Griffy Plant Grounds - 12/22- 01/04/19 - PUR	9,912.00	9,912.00			
Chemtrade Chemicals Corporation	92540043	Alum - 11.095 @ 434.00 delivered 12/26/18 - MN	4,815.23	4,815.23			
Cintas First Aid & Safety #2	5012595453	Restock first aid cabinet @ Dillman - 12/26/18 - DR	100.40			100.40	
City Of Bloomington	11/30/18 Fuel	Fuel charges for utilities vehicles - Nov 2018 - ACCT	15,965.01	5,311.65		10,653.36	
City Of Bloomington	12/31/18Set Rate	Set rate for Utilities vehicle parts & repairs - Dec 2018 - ACCT	33,021.67	10,038.59		22,983.08	
Core & Main, LP	J930474	PUR18-506 Brass male & female adapt 1" comp w/tracer nuts	2,076.00	2,076.00			
Core & Main, LP	J961080	PUR18-513 1 1/2" Stiffeners (24) & 1" stiffeners (93)	248.25	248.25			
Creative Graphics, INC (dba Baugh Enterprises)	5689	7,500 #10 Window envelopes - PO Box 2500 - SC	393.42	157.37		236.05	
Creative Graphics, INC (dba Baugh Enterprises)	5713	3,000 Flushing door hangers - DIR	375.00	150.00		225.00	
Creative Graphics, INC (dba Baugh Enterprises)	5715	Printing & mailing December 2018 Water/Sewer bills - ACCT	11,027.24	4,410.90		6,616.34	

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Stormwater O&M
Cummins Crosspoint, LLC	N8-1931	TD18-508 Replace control board, battery & block	1,950.89			1,950.89	
Cummins Crosspoint, LLC	N8-1932	heater-Westwood TD18-517 Block heater battery	568.54			568,54	
Cummins Crosspoint, LLC	N8-2812	TD18-548 Parts, labor, travel & misc coverage for West Booster	845.94	845.94		300.31	
Cummins Crosspoint, LLC	N8-2819	TD18-549 Parts, labor, travel & misc coverage-Smith Ave LS	834.54			834.54	
Cummins Crosspoint, LLC	N8-2820	TD18-551 Parts, labor, travel & misc coverage- Lingelbach BS	580.98	580.98			
Cummins Crosspoint, LLC	N8-2823	TD18-550 Parts, labor, travel & misc coverage- Tamarron LS	757.70			757.70	
Donohue & Associates INC	12594-25	D14-80 - Jordan River Reconstruction to 01/05/19 - ENG	8,560.00				8,560.00
E&B Paving, INC	30017614	W18-4220 - Arlington Rd water main replacement - ENG	255,397.50		255,397.50		
Electrical Maintenance & Testing, INC	118268-1	DM18-189 400 amp Breaker in P-T1 Located at the pump station	8,350.00			8,350.00	:
Environmental Laboratories, INC	20281808	8 Low level mercury sampling by IDEM for Griffy - DIR	480.00	480.00			
Eurofins Eaton Analytical, INC	\$322053	TTHM, HAA5 analysis - required testing for drinking water-LAB.DR	1,710.00	1,710.00			
Eurofins Eaton Analytical, INC	S322215	Testing - Trace metals for ISDH Certification - LAB,	72.00	72.00			
Everett J Prescott, INC	5476641	TD18-523 25 MXU Top housing	736.07	294.43		441,64	
Everett J Prescott, INC	5485381	TD18-560 Spanner wheels (100), adaptors (68), water pumps (4)	8,543.66	3,813.46		4,730.20	
First Financial Bank, N.A.	30017614	W18-4220-Retainage-Arlington Rd Water Main - App #3 - ENG	28,377.50		28,377.50		
First Financial Bank, N.A.	S18-6212 #1	S18-6212 - Retainage Dillman WWTP Aeration Basin to 12/31/18-ENG	3,505.94			3,505.94	
Fisher Scientific Company, LLC	7329547	2 3ml syringe 200/pk jar test supplies - MN	69.50	69.50			
Fisher Scientific Company, LLC	7727829	1 liter sample bottles, 10ml syringe 100/pk jar test - MN	467.99	467.99			
Greeley And Hansen, LLC	INV-0000559220	S16-6002- South Central Interceptor 11/10-12/07/18 - ENG	1,526.40			1,526.40	
Gripp, INC	336538	S18-6204 - Flow monitoring - ENG	4,886.50			4,886.50	
Harrell Fish, INC	W34780	DR18-039 Work performed on Mauis Blower in Press Building	673.38			673.38	
Harrell Fish, INC	W35099	DR18-039 Sensastat not working due to water replaced	236.00			236.00	
Harrell Fish, INC	W42114	DM18-168 Materials and labor to install victaulic obsolete fit	760.00			760.00	
HD Supply Facilities Maintenance - (USA Bluebook)	754262	BP18-225 BOD 66A EZ Ampules, HACH LBOD sensor cap replacement	759.58			759.58	

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Stormwater O&M
HD Supply Facilities Maintenance - (USA		DR18-112 Honeywell thermal chart paper 100/box	685.72			685.72	
Bluebook)	759128	(12)	085.72				
Headco Industries, INC (Bearing Headquarters)	5417450	DM18-194 25 RH & 25 LH Grit buckets A36 primed steel	2,687.75			2,687.75	
Hoosier Times, INC	155381 12/31/18	Ad for Wastewater Plant Operator @ Dillman - 12/15/18 - DR, DIR	84.21	•		84.21	
HP Products Corporation	14244702	5.58 dz Leather gloves 4.5", 6 dz Leather gloves 2.5" TD. PUR	328.19	131.28		196,91	
HP Products Corporation	14248411	.42 Leather Palm Gloves - TD, PUR	9.97	3.99		5.98	
HP Products Corporation	i4259249	6 Brooms, 6 dust pans - MN	119.40	119.40			
Irving Materials, INC	10658768	Concrete - Water @ 2113 Georgetown Dr - 12/19/18	438.00	438.00			
Irving Materials, INC	106\$8769	Concrete - Storm @ 703 N Park Ridge Rd - 12/19/18 - SW. TD	225.00				225.00
Irving Materials, INC	10659389	Concrete - Water @ 501 Audubon - 12/20/18 - TD	448.00	448.00			
Irving Materials, INC	10659829	Concrete - Water @ 857 Auto Mall Rd - 12/20/18 - TD	400.50	400.50			
Irving Materials, INC	10660773	Concrete - Water @ 500 Liberty Dr - 12/28/18 - TD	484.00	484.00			
JB Salvage (Westside Auto Parts)	6153	Dumpster rental & disposal fee - 10/11/18 - MN	231.72	231.72			
JCI Jones Chemicals, INC	777702	Sodium hypochlorite - 4,699 @ .7960 delivered 12/19/18 - MN	3,740.40	3,740.40			
John Deere Financial (Rural King)	JRNL#C95281/62	Mop frame, LED lights, mop bucket - BP	216.88		20.0	216.88	14
K&S Rolloff, INC	40441	Removal of debris from hill area - 12/31/18 - SC	277.34	110.94		166.40	
Kelly M Boatman (Core Projective, LLC)	INV101818	Professional consulting for Environmental - 12/01- 12/31/18 -ACCT	3,463.75	1,385.50		2,078.25	
Kirby Risk Corp	S110168082.001	Xtreme 570-1500 UPS system - DR	266.00			266.00	
Kirby Risk Corp	S110185992.001	10 BUSS LP-CC-20 Tron low peak bulbs - MN	124.70	124.70			
Kleindorfer Hardware & Variety	12/25/18 CBU	Misc parts & supplies - 11/27-12/21/18 - MN, TD, ENG, BS, DR, LS	2,226.27	1,049.77		1,165.35	11.15
KMP Hydrant Services, LLC	1614	W18-4215 - 2018 Hydrant Maintenance - 320 @ 32.00 - ENG	10,240.00	10,240.00			
KONE, INC	959091800	Elevator maintenance @ Dillman - 11/01/18- 01/31/19 - DR	341.85			341.85	
London Witte Group, LLC	31796	Services for sewer & storm rate 09/19-11/16/18 - ACCT	39,266.25			39,266.25	
London Witte Group, LLC	31879	Services for sewer & storm rate 11/01-12/04/18 - ACCT	1,775.00			1,775.00	
M E Simpson Company, INC	32773	WS18-20601 - Large meter testing - 12/27/18 - TD	750.00	300.00		450.00	
MacAllister Machinery Co, INC	R67271323311	Light tower rental -Griffy Plant security - 12/14- 12/20/18 - ENV	2,761.00	2,761.00			
MacAllister Machinery Co, INC	R67290133201	Rental of 6" pump for tank at Griffy - GR, TD	2,511.00	2,511.00			

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Stormwater O&M
Menards, INC	1	Concrete blnkt, pvc pipe, utility heaters, febreeze, 3-	319.37	319.37			
Menards, INC	10330	Itap - MN	319.37	319.37			
Menards, INC	10411	V-flex 17' brown, camper seal 30' gray - MN	13.67	13.67			
Mitchell & Stark Construction Co., INC	S18-6212 #1	S18-6212 - Dillman WWTP Aeration Basin to 12/31/18 - ENG	66,612.81			66,612.81	
Nalco U.S. 2, INC (Nalco Water Pretreatment)	2291597	E-MBI-016F-XX DI EXPRESS, filter for Blucher Lab - BP	152.28			152.28	
Nugent, INC (Utility Supply Company)	1273127	TD18-569 Reed 11/4 - 2 Copper shut off tool	451.31	451.31			
Office Depot, INC	245453255001	2 Dymo 450 Twin turbo label makers - PUR	222.06	88.82		133.24	
Office Depot, INC	245453256001	Calculator - PUR	14.99	6.00		8.99	
O'Reilly Automotive Stores, INC	1903-414794	ENG18-110 Floor mats for Trucks #576 & #577	79.98	31.99		47.99	
Pace Analytical Services, INC	1950101779	Annual Cook Polymer low level mercury-Dillman PT Program-ENV	180.00			180.00	
Pitney Bowes, INC	20822235 12/2018	Reserve Account Postage - Nov-Dec 2018 - ACCT	2,166.18	875,44		1,290.74	
Promevo, LLC	108918 CBU	Utilities portion-G Suite User License - Annual - DIR	6,700.00	2,680.00		4,020.00	
Richard's Small Engine, INC	326805	Air filter, spark plugs for truck #673 - SW, TD	49.14	19.66		27.03	2.45
Sensus USA, INC	VV18000217	TD18-528 Repair Handheld #7	557.18	222.87		334.31	
Smith Brehob & Associates, INC	147427	W18-4202 - Arlington Rd Water Main-submit boring relocation-ENG	500.00		500.00		
South Central Community Action Program INC	2018-13	Admin expense for Assistance Program - Dec 2018 - ACCT	280.94	112.38		154.52	14.04
Stansifer Radio Co, INC	32844	2 bx fuses for control panel #5, 1 fuse for air scour valve - MN	29.07	29.07			
State Of Indiana	42263	Annual billing for Water 2017 audit services - ACCT	3,744.00	3,744.00			
State Of Indiana	42264	Annual billing for Sewer 2017 audit services - ACCT	3,522.00			3,522.00	
State Of Indiana	42265	Annual billing for Stormwater 2017 audit services - ACCT	2,229.00				2,229.00
State Of Indiana	01/07/19 CBU	Water usage - 12/01/18-12/31/18 - MN	13,765.26	13,765.26			
Suburban Laboratories, INC	161663	3 Oil & grease samples-Cook Polymer for Dillman PT Program-ENV	150.00			150.00	
Suburban Laboratories, INC	162093	Oil & grease, Cyanide,PCB-Cook Polymer-Dillman PT Program-ENV	205.00			205.00	:
Suburban Laboratories, INC	162147	Additional samples-Metals & Aqueous @ Cook Polymer 12/21/18 -ENV	100.00			100.00	
Synchrony Bank	466358466339	PUR18-501 Dual monitor stand, iphone charging & adapter cables	61.77	24.71		37.06	
Synchrony Bank	598665545334	PUR18-522 Timemist plus metered aerosol fragrance dispenser	88.04	35.22		52.82	
The Henry P Thompson Company	5334B3597	MN18-517 Fluoride pump	4,526.78	4,526.78			

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Stormwater O&M
Tri-State Bearing Co, INC	1069356-00	2 Bearings for West Park Lift Station - LS, TD	144.40			144 40	
, · · · · · · · · · · · · · · · · · · ·	1005330-00			050.00		144.40	
ULINE, INC	104003376	PUR18-502 Pallet rack wire decking, beams, mini labels	2,127.45	850.98		1,276.47	
ULINE, INC	104103183	PUR18-505 Black mobile shelving, shelf liners, S- hooks	507.11	202.84		304.27	
United Parcel Service, INC	0000430948019	Shipping charges - 12/13/18 - DIR, PUR	15.47			15.47	
United Parcel Service, INC	0000430948528	Shipping charges - 12/21-12/26/18 - MS, DIR, PUR	132.17	37.12		95.05	
Univar USA, INC	IN094147	Aqua Ammonia - 19,660 @ .1468 delivered 12/12/18 - MN	2,886.09	2,886.09			
Utility Pipe Sales Co, INC	IN079058	PUR18-497 Misc Brass adapts yoke valves elbows joint coupling	6,986.25	6,986.25			
VET Environmental Engineering, LLC	3646	W17-4113 - Griffy Water Plant Demolition - 12/13- 12/28/18 - ENG	12,855.96	12,855.96			
Victor A Kelson	ADMIN18-213	Parking while attending Asset Mgmt Event in Indpls- DIR	16.00	6.40		9.60	
W.W. Grainger, INC	9036151406	DM18-209 Lipped shelf cart rubbermaid cart (3)	626.37			626.37	
Wessler Engineering, INC	32902	W18-4218-N Old SR37 Water Main 11/01-11/30/18 - ENG	28,500.00		28,500.00		
William Chasteen (Monroe Tuff Jon)	PT01218132	W17-4109 - Portable toilet rental - 02/08-09/29/18 - TD	606.00		606.00		
Wylies Floor Covering, INC	3448	PUR18-424 Replacement of VCT tile in SC employee restrooms	580.00	232.00		348.00	
Xylem Water Solutions USA, INC	3556A45404	MN18-374 Repair of residual tank mixer, labor & misc charges	3,596.40	3,596.40			
Young Trucking, INC	99925	Hauling sludge from Blucher WWTP - 12/12- 12/13/18 - BP, OP	1,227.25			1,227.25	
Young Trucking, INC	99926	Hauling sludge from Dillman WWTP - 12/11- 12/14/18 - DR, OP	9,027.13			9,027.13	
	Grand to	otal:	711,033.82	157,268.84	313,381.00	229,342.34	11,041.64

### UTILITIES SERVICE BOARD MOTION **MEETING ON JANUARY 22, 2019** PAYDATE: 01/25/19

To:

Utilities Service Board

From:

Kim Robertson

Dept.

Claims list filed: 01/17/19

Dept.

Accounts Payable

Sub:

Date:

01/17/19

USB:

1/22/2019

Paydate:

01/25/19

For Period: 12/22/18 - 01/04/19 G/L Date: 01/25/19

Utilities Department invoices filed with the City Controller January 17, 2019 and signed by the Utilities Service Board for payment January 25, 2019 as in accordance with the Utilities Service Board Resolution of August 7, 1973, be hereby approved and entered into the minutes of today's meeting. A copy of the list is filed, with any exceptions noted, is hereby attached and made a part of these proceedings.

	Water Operations & Maintenance	24,327.44
	Water Construction	0.00
	Water Meter Deposit	0.00
	Water Sinking	0.00
	Water Hydrant Meter Rental	0.00
	Total of Water Utilities as per the invoice list:	\$24,327.44
	Wastewater Operations & Maintenance	9,125.19
	Wastewater Construction	0.00
	Wastewater Sinking	0.00
	Total of Wastewater Utilities as per the invoice list:	\$9,125.19
	Stormwater	19.32
	Stormwater Construction	0.00
	Total of Stormwater Utility as per the invoice list:	\$19.32
Total Water	r Utility:	\$24,327.44
Total Waste	ewater Utility:	\$9,125.19
Total Storm	nwater Utility:	\$19.32
TOTAL WA	ATER, WASTEWATER & STORMWATER UTILITIES	\$33,471.95

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Wastewater O&M	Stormwater O&M
All-Phase Electric Supply, INC	0740-580796	Seal, wire, connectors, junction boxes, covers, misc-LS,TD	208.67		208.67	
All-Phase Electric Supply, INC	0740-580866	Credit memo for returned tite flex, straps, connectors - LS, TD	(119.58)		(119.58)	
Black Lumber Co. INC	388263	Light bulbs & halogen flood bulbs - SC	24.98	9.99	14.99	
Black Lumber Co. INC	388492	W18-4213 - Bolts & drill bit for Water Fill Station @ WT - TD	43.83	43.83		
Brenntag Mid-South, INC	BMS175757	Robin 120 Polymer - 4,600 @ 1.1040 delivered 01/03/19 - MN	5,078.40	5,078.40		
Brenntag Mid-South, INC	BMS177849	Sodium hydroxide - 11.5325 @ 625.00 delivered 01/07/19 - MN	7,207.81	7,207.81		
Chemtrade Chemicals Corporation	92548674	Alum - 11.388 @ 434.00 delivered 01/03/19 - MN	4,942.39	4,942.39		
Harrell Fish, INC	W42589	DM18-208 Temp sludge line repair in the tunnel old style	1,325.00		1,325.00	
Indiana State Department of Health-ISDH S Frantz	2019LabCert014		300.00	300.00		
Industrial Service & Supply, INC	56699	Hose, swivel male, male flareless stem, steel ferrule - DR	32.74		32.74	
JCI Jones Chemicals, INC	779047	Sodium hypochlorite - 4,736 @ .7960 delivered 01/04/19 - MN	3,769.85	3,769.85		
Jobe Allen Arthur	TD19-014	Parking fee at Capital Commons for DSL Review - TD	27.00	27.00		
John Deere Financial (Rural King)	JRNL#D16022/6 2	150 Gal containers of vinegar to lower pH in backwash basin - MN	298.50	298.50		
John Deere Financial (Rural King)	JRNL#D17522/6 2	4 Pairs of muck boots for truck #'s 696, 693 & 702 - MS, TD	519.80	207.92	311.88	
John Deere Financial (Rural King)	JRNL#D23994/6 2	2 Sets jumper cables for trucks 627 & 631,Muck boots K Knight-TD	123.96	49.58	68.18	6.20
Kirby Risk Corp	\$110030167.001	10 Linear washdown 4' 50W 5000K LED for filter	1,451.30		1,451.30	
Kirby Risk Corp	S110216509.001	w18-4213 - 8 Conduit hangers for water fill station	15.42	15.42		
Menards, INC	14737	Shop vac, 4 torches to thaw meters - MS, SW, TD	217.28	86.91	119.50	10.8
Menards, INC	14965	Blinds & hardware - PUR	217.01	86.80	130.21	
Richard's Small Engine, INC	327313	Belt for pipe saw on truck #673 - SW, TD	45.09	18.04	24.80	2.2
State Of Indiana	000277381	W17-4113 - IDEM fee Griffy Water Treatment Plant - ENG	1,565.00	1,565.00		
State Of Indiana	000277562	Annual solid waste landfill operation fee-Monitoring Well-DR,DIR	3,000.00		3,000.00	
Synchrony Bank	433386454376	PUR18-013 Regal flush inside parts repair kit	112.50	45.00	67.50	
Water Environment Federation	1	ENG18-130 2019 WEF Membership renewal for Jane Fleig	175.00	70.00	105.00	
Wessler Engineering, INC		S19-6300 - Clear water reduction program - 10/01- 11/30/18 - ENG	2,385.00		2,385.00	
White River Cooperative, INC	7105756	250 Gallons of off-road diesel fuel delivered 01/07/19 - MN	505.00	505.00		
	•	the state of the s				
	Gra	nd total:	33,471.95	24,327.44	9,125.19	19.3

### **ACH**

# INTERDEPARTMENTAL MEMO

To: Utilities Service Board Sub: Scheduled ACH payment	From: Dept. Date:	Kim Robertson Accounts Payable 01/22/19
G/L DATE: 01/22/19		
Water Operations & Maintenance		0.00
Water Construction		0.00
Water Meter Deposit		0.00
Water Sinking		200,236.53
Water Hydrant Meter Rental		0.00
Water Debt Reserve		0.00
Total of Water Utilities as per the claims list:		\$200,236.53
Wastewater Operations & Maintenance		0.00
Wastewater Construction		0.00
Wastewater Sinking		0.00
Wastewater Debt Reserve		0.00
Total of Wastewater Utilities as per the claims list:		\$0.00
Stormwater		0.00
Stormwater Construction		0.00
Total of Stormwater Utility as per the claims list:		\$0.00
Total Water Utility:		\$200,236.53
Total Wastewater Utility:		\$0.00
Total Stormwater Utility:	\$0.00	
TOTAL WATER, WASTEWATER & STORMWATER UTILITIES		\$200,236.53

ACH - Bank of New York - 2011 SRF Loan Payment - January 2019

### Accounts Payable by G/L Distribution Report Paydate: 01/22/19

### SRF Payment - Due January 2019

Vendor	Invoice No.	Invoice Description	Amount	Water Sinking
Bank Of New York	ACCT19-112-1	SRF Bloomington TAS #610026-2011 SRF Loan - Jan 2019	200,236.53	200,236.53
		Grand total:	200,236.53	200,236.53

### UTILITIES SERVICE BOARD MOTION MEETING ON JANUARY 22, 2019 UTILITY BILLS

From:

Kim Robertson

To:

Utilities Service Board

Dept.		Dept.	Accounts Payable
Sub:	Claims list filed: 01/17/19	Date:	01/17/19
	USB: 1/22/2019		
	For Period: 01/03/19 - 01/17/19	Paydate:	01/17/19
	G/L Date: 01/17/19	- 47	· · - · ·
Board for 1973, b	s Department invoices filed with the City Controller for payment January 17, 2019 as in accordance with e hereby approved and entered into the minutes of ons noted, is hereby attached and made a part of the	the Utilities Service Boar today's meeting. A copy	d Resolution of August 7,
	W. O. C. O. M.		26.010.02
	Water Operations & Maintenance		26,910.03
	Wastewater Operations & Maintenance		48,338.97
	Stormwater		
Total W	ater Utility:		\$26,910.03
Total W	astewater Utility:		\$48,338.97
Total Sto	ormwater Utility:		\$0.00
TOTAL	WATER, WASTEWATER & STORMWATER	UTILITIES	\$75,249.00

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Wastewater O&M		
AT&T	850788637 01/19	Long distance charges - Blucher Poole - Nov-Dec 2018 - BP	1.62		1.62		
AT&T	8123347689 1/19	Service - Utilities - 01/07-02/06/19 - SC	184.23	73.69	110.54		
City Of Bloomington		Service - 12/03-12/31/18 - BP, DR, LS, SC	9,459.23	280.65	9,178.58		
Utilities	12/31/18 CBU	56.1166 12,66 12,61,16 2.751, 25,66	3,103,123	200.03	3,170.50		
City Of Bloomington		W17-4113 - Meter rental for Griffy Demo 12/03-	94.78	94.78			
Utilities	200884-001 01/18	12/31/18 - ENG					
Comcast Cable		Service - Service Center-#8529-20-119-0490580	22.21	8.88	13.33		
Communications, INC	01/02/19 CBU	01/15-02/14/19-SC			63.99		
DirecTV, LLC	35736998255 1/19	Service - Blucher WWTP - 01/10-02/09/19 - BP	- 01/12-02/11/19 - DR 68.24 1/12-02/11/19 - MN 68.24 68.24 LS, BS, SC, TD, WT 27,385.66 23,619.69 dem - 12/02-01/01/19 - 278.31 2/02-01/01/19 - DR 245.91				
DirecTV, LLC	35748391807 1/19	Service - Dillman WWTP - 01/12-02/11/19 - DR	68.24		68.24		
DirecTV, LLC	35750458315 1/19	Service - Monroe WTP - 01/12-02/11/19 - MN	68.24	68.24			
Duke Energy	01/17/18 CBU	Service - Dec-Jan 2019 - LS, BS, SC, TD, WT	27,385,66	23,619.69	3,765.97		
Smithville Telephone Co		Service - Blucher, fax modem - 12/02-01/01/19 -		,	278.31		
Inc	01/02/19 BP	BP					
Smithville Telephone Co		Service - Dillman, fax - 12/02-01/01/19 - DR	245.91		245.91		
Inc	01/02/19 DR						
Smithville Telephone Co		Service - Monroe, fax, intake, internet - 12/02-	287.31	287.31			
Inc	01/02/19 MN	01/01/19 - MN					
South Central Indiana	200240020042/40	Service - Blucher WWTP - 11/23-12/23/18 - BP	24,079.28		24,079.28		
REMC Utilities District of	2093400200 12/18	2 1 5 1 1 1 1 2 12 12 12 14 14 14 14 14	740.00		740.00		
		Service - Fieldstone LS - 12/01-01/01/19 - LS	712.00		712.00		
Western Indiana REMC	52184-001 01/19						
Utilities District of	32101 001 01/13	Service - Stone Chase LS - 12/01-01/01/19 - LS	132.00		132.00		
Western Indiana REMC		Service Storic Grade Ed 12,01 01/01/19 Ed	152.00		152,00		
Western Indiana KEITE	75843-001 01/19						
Vectren	N0814658 01/19	Service - S Central BS - 12/06-01/07/19 - BS	173.19	173.19			
Vectren	N0833866 01/19	Service - Blucher WWTP - 11/29-12/28/18 - BP	4,309.71		4,309.71		
Vectren	N1035813 01/19	Service - Monroe WTP - 12/05-01/03/19 - MN	1,630.48	1,630.48			
Vectren	N1059811 01/19	Service - Dillman WWTP - 12/05-01/03/19 - DR	4,259.33		4,259.33		
Vectren	N1078457 01/19	Service - Service Center - 12/06-01/07/19 - SC	1,376.01	550.40	825.61		
Vectren	N1236302 01/19	Service - Tamarron LS - 12/01-01/02/19 - LS	110.46		110.46		
Vectren		Service - Washington St Storage - 12/06-	306.81	122.72	184.09		
	N1244359 01/19	01/07/19 - SC	210101				
	G	rand total:	75,249.00	26,910.03	48,338.97		

WIRE TRANSFERS, FEES & PAYROLL FOR THE MONTH OF	DECEMBER, 2018	
	2102111211, 2010	
INDIANA DEPARTMENT OF REVENUE		\$63,725.50
(SALES TAX - NOVEMBER, 2018)		
INDIANA DEPARTMENT OF REVENUE - RECEIPTS TAX		\$58,111.79
4TH QUARTER UTILITY RECEIPTS TAX		
NPC		\$24,039.83
CHARGE CARD FEES - NOVEMBER, 2018		
FIRST FINANCIAL		\$1,705.33
ACCOUNT ANALYSIS FEES - NOVEMBER, 2018		
GROSS PAYROLL		\$336,856.98
1/18/2019		
FICA TAX		\$24,677.03
1/18/2019		
	TOTAL	\$509,116.46

### UTILITIES SERVICE BOARD MOTION MEETING ON JANUARY 22, 2019

### **CUSTOMER REFUNDS**

To:	Utilities S	ervice Board	From:	Kim Robertson
Dept.			Dept.	Accounts Payable
Sub: Claims list filed: 01/17/19		t filed: 01/17/19	Date:	01/17/19
	USB:	1/22/2019		

For Period: 12/29/18 - 01/11/19 Paydate: 01/25/19

G/L Date: 01/25/19

Utilities Department invoices filed with the City Controller January 17, 2019 and signed by the Utilities Service Board for payment January 25, 2019 as in accordance with the Utilities Service Board Resolution of August 7, 1973, be hereby approved and entered into the minutes of today's meeting. A copy of the list is filed, with any exceptions noted, is hereby attached and made a part of these proceedings.

Water Operations & Maintenance	91.88
Wastewater Operations & Maintenance	871.14
Stormwater	0.00
Sanitation	0.00
Total Water Utility:	\$91.88
Total Wastewater Utility:	\$871.14
Total Stormwater Utility:	\$0.00
Total Sanitation Department:	\$0.00
TOTAL WATER, WASTEWATER & STORMWATER UTILITIES	\$963.02

### **CUSTOMER REFUNDS**

Vendor	Invoice No.	Invoice Description	Invoice Amount	Check No.	Reason for refund	Water Funds	Wastewater Funds	Stormwater Funds	Sanitation
ECC LLC	21611-019	Customer refund	\$5.08	25892	Owner made dup payment on customer's not knowing customer paid too. Refunded dup payment.		- \$5.08		
Betsy L Marschand	49975-002	Customer refund	\$9.41	25893	Meter read adjustment in Dec causing remaining bal after final bill was calculated to be a credit on acct.		\$9.41		
Gregory T Meadows	11275-001	Customer refund	\$749.32	25894	Customer was billed for sewer on an irrigation meter mistakenly catergorized as domestic. Credited sewer difference.		\$749.32		
Stephen Morris	836-001	Customer refund	\$29.96	25895	Large payment made in Dec., refunded remaining credit balance.		\$29.96		
Night Properties LLC	45851-018	Customer refund	\$41.49	25896	Remaining credit bal after final bill was calculated.		\$41.49		-
Red Food Company LLC	34394-008	Customer refund	\$17.44	25897	Very large payment made in Dec, causing credit, refunded remaining credit bal.		\$17.44		
Rea E Williams Kersey	200-003	Customer refund	\$18.44	25898	Overpayment on an old account that was moved over to their new acct, refunded remaining credit		\$18.44		
Zhenyu Yang	21162-015	Customer refund	\$91.88	25899	Large payment sent in error, before meter misread adjustments were applied to acct- refunded remaining credit.	\$91.88			

\$963.02 \$993.02 \$91.88 \$871.14 \$0.00 \$0.00





TO:

Mayor & Controller Phil Peden, Utilities

FROM: DATE:

01/17/19

RE:

Request for Approval of South Central Interceptor Project Change Order #1

Funding Source: wastewater 100% (S17-6105), 010-00-950008-U47420

<u>Total Dollar Amount of Contract</u>: Total Contract Not to Exceed \$6,870,651, Amendment \$0

Expiration Date of Contract: original: August 20, 2018, change order date of Final

Completion: September 30, 2019

### **Department Head Initials of Approval:**

**<u>Due Date For Signature</u>**: For USB meeting on Tuesday, January 22, 2019

### Record Destruction Date (Legal Dept to fill in):

### **Legal Department Internal Tracking #:**

### PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS

**ATTORNEY:** Christopher J. Wheeler

### ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS DEPARTMENTAL

**EMPLOYEE**: Phil Peden

Summary of Contract: The South Central Interceptor (SCI) project was completed during the summer of 2018, but we waited to do a final change order because of addition work we anticipated with the Fullerton Pike Project. At the south end of the SCI Project the Monroe County Highway Department is improving the Gordon Pike roadway (Fullerton Pike). They are replacing the bridge near our existing sewer interceptor. With the new roadway and new bridge coming soon we felt that we should also improve our sewer capacity through this area so we aren't coming back in a few years and tearing up new infrastructure. Our contractor will be able to take advantage of a 3-6 month Gordon Pike road closure the County is implementing for all the utilities relocations that need completed. A cost savings on the Interceptor project was realized due to lesser quantities on multiple line items used in our contract with Infrastructure Systems Inc.(ISI). We were able to reallocate those funds within the contract to fund this sewer extension across Fullerton Pike (Item #5) and provide ISI compensation for rock removal encountered in Walnut St (Item #4), that they were not expecting, but worked longer hours to stay on schedule and get the road reopened before school started. The net change in contract amount is zero (0) dollars.



TO: Chris Wheeler

FROM: Rebekah Fiedler, P.E. DATE: January 10, 2019

RE: East Tank Improvements Project, W19-4300

Funding Source: Water, W19-4300

**Total Dollar Amount of Contract:** \$40,000.00

**Expiration Date of Contract:** May 28, 2019

**Department Head Initials of Approval:** 

**Due Date for Signature:** January 22, 2019

Record Destruction Date (Legal Dept to fill in):

**Legal Department Internal Tracking #:** 

PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS ATTORNEY: Chris Wheeler

ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS DEPARTMENTAL EMPLOYEE: Rebekah Fiedler, P.E.

**Summary of Contract:** The scope of this project is to perform inspection, design and contract document preparation for the East Tank Improvements project. The purpose of the project is to remove and replace existing interior and exterior coating systems and address any regulatory compliance issues with exterior accessories. All work is at the East Tank, South State Road 446, Bloomington, IN 47401.



TO:

Mayor Hamilton, Controller

FROM:

Mike Hicks

DATE:

January 16, 2019

RE:

Professional Services Agreement with Schmidt Associates, Inc. for

Roof Replacement at All Three (3) Treatment Plants

**Funding Source:** 

2019 Wastewater Budget

010-U13121 (88%)

2019 Water Budget

009-U13121 (12%)

Total Dollar Amount of Contract: \$90,600.00

**Expiration Date of Contract:** 

July 31, 2020

Department Head Initials of Approval: K by CTw

**Due Date For Signature:** 

1/22/2019, 5:00 pm

Record Destruction Date (Legal Dept to fill in):

2030

Legal Department Internal Tracking #:

PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS

ATTORNEY: Christopher Wheeler

ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS

DEPARTMENTAL EMPLOYEE: Holly McLauchlin

### **Summary of Contract:**

The Scope of Services includes all necessary architectural design and all necessary mechanical, electrical, and plumbing engineering design required to competitively bid roof replacement projects at Monroe WTP (two buildings), Blucher Poole WWTP (six buildings), and Dillman Road WWTP (nine buildings).



TO: FROM: Utilities Service Board Vic Kelson, Utilities

DATE:

01/17/19

RE:

Request for Approval of MOU with Parks

### **Department Head Initials of Approval:**

**Due Date For Signature:** For USB meeting on Tuesday, January 22, 2019

Record Destruction Date (Legal Dept to fill in):

**Legal Department Internal Tracking #:** 

### PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS

**ATTORNEY:** Christopher J. Wheeler

### ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS DEPARTMENTAL

**EMPLOYEE:** Holly McLauchlin

**Summary of Contract:** This is a Memorandum of Understanding between the City of Bloomington Utilities Department and the Bloomington, Indiana, Board of Park Commissioners. CBU and Parks wish to establish this Memorandum of Understanding to delineate responsibilities of each party where they concern future maintenance, repair, or replacement of the sanitary sewer line on the Switvchyard Park property.

### OF THE CITY OF BLOOMINGTON, INDIANA RESOLUTION NO. 2019-02

### TO AMEND TITLE 10 OF THE BLOOMINGTON MUNICIPAL CODE TITLED "WASTEWATER"

- WHEREAS, Bloomington Municipal Code Title 10, titled Wastewater, which is the City of Bloomington Wastewater Utility's sewer use ordinance; and
- WHEREAS, The United States Environmental Protection Agency (the "EPA") revised and updated its categorical pretreatment standards such that the City of Bloomington Wastewater Utility is mandated by law to amend Title 10 to reflect said standards; and
- WHEREAS, City of Bloomington Utilities staff recommends amendments to Title 10 that bring the same into compliance with the EPA as well as additional housekeeping amendments to Title 10; and
- WHEREAS, the proposed amendments to Title 10 have been duly considered by the Board and found satisfactory, a copy of the proposed Amended Title 10 is attached hereto as **Exhibit "A"**; and
- **WHEREAS**, the Board now desires to recommend the adoption of the proposed Amended Title 10 to the Common Council of the City (the "Common Council").

## NOW, THEREFORE, BE IT RESOLVED BY THE UTILITY SERVICE BOARD OF THE CITY OF BLOOMINGTON, INDIANA, AS FOLLOWS:

- 1. The Board requests the Common Council authorize the proposed amendments to Title 10 of the Bloomington Muicipal Code, by the adoption of the same in substantially the form attached hereto as **Exhibit "A"**.
- 2. The Secretary of the Board is hereby directed to present a copy of this Resolution of the Board to the Clerk of the City for presentation to the Common Council as soon as may be done.



TO:

Utilities Service Board

FROM:

Vic Kelson, Utilities

DATE:

1/17/19

RE:

Request for Approval of Resolution 2019-1

### **Department Head Initials of Approval:**

**Due Date For Signature:** For USB meeting on Tuesday January 22, 2019

### PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS ATTORNEY:

Christopher J. Wheeler

### ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS DEPARTMENTAL EMPLOYEE:

Holly McLauchlin

**Summary of Resolution:** Increase stormwater rate to pay for major capital infrastructure and to invest in green stormwater infrastructure.