CITY OF BLOOMINGTON

PARKING COMMISSION

REGULAR MEETING PACKET

JANUARY 2019

Thursday, January 24, 2109
Hooker Conference Room
5:30 PM — 7:00 PM

Next Regular Meeting: February 28 Hooker Room, City Hall, 5:30 — 7:00 PM

Packet Related Material

December 2018 Minutes

January Meeting Agenda

January Memo

Parking Resolution 18-05 as adopted – *Evolve Parking Plan*

Parking Resolution 18-07 as adopted– *Schedule of 2019 Meetings*

Parking Resolution 18-03 – *To Amendment the Commission's ByLaws*

Strikeout version of ByLaws as adopted 3/27/18 with changes from December

Parking Resolution 18-08 – *To Recommend Guidelines for Neighborhood Zones*

Letter to OOTM, Council, P&T on Resolution 18-06

First Christian Church Parking Survey & Results

CITY OF BLOOMINGTON

PARKING COMMISSION

Regular Meeting Minutes
December 13, 5:30 PM
Hooker Room, City Hall

Members Present
Jim Blickensdorf – Grazie Italiano, Council Appointee
Dave Debikey - Global Gifts, Mayoral Appointee
Adrienne Evans Fernandez – At Large Appointee, Council Appointee
Mark Need - Meter Zone Resident, Mayoral Appointee
Scott Robinson – Planning & Transportation, City of Bloomington
Mary Jo Shaughnessy - Blue Ridge Neighborhood Association, Mayoral Appointee
Steve Volan – City Council Appointee, *ex officio*
Celeste Wolfinger - Wonderlab, Mayoral Appointee

Also Present
Liz Carter, City of Bloomington
Scott Cripe, First Christian Church
Seyedamir Kaboli Farshchi, Long Range Planner, City of Bloomington
Helen Hempfling, First Christian Church
Beth Rosenbarger, City of Bloomington
Amanda Turnipseed, Director of IU Parking Operations

Call to Order
Meeting was called to order at 5:30 pm.

Reports from Commissioners & City Offices
Scott Robinson discussed parking changes included in BCC Odd 18-26 including the changes to garages permits. 18-26 is scheduled for December 19th. Steve Volan discuses the Trade's and 4th Street garage bond ordinances. The Trade's District garage was approved. Discussion of the 4th Street garage was postponed to December 19th.

Public Comment
Helen Hempfling and Scott Cripe of First Christian Church (FCC) presented the results of their survey to parishioners. FCC has been in the community 190 years; has average Sunday attendance of 135 people surging to 240 people on holidays. Facility capacity is 250 people. Their survey was conducted over 3 weeks and received 109 responses. Survey questions and results are attached to the January packet.

Second Reading of Resolution 18-05, Evolve Parking Plan
Liz Carter from Planning and Transportation discussed the developer's request for parking management around the Evolve development. Parking in certain areas was designated by the city's plan commission, without

specifying the type. **Volan** moved introduction of 18-05. **Robinson** moved amending 18-05 to delete recommendation #5, as the city has removed Schedule "S" from Title 15. **Volan** moved approval, **Evans Fernandez** seconded. Resolution approved 8-0. Resolution as adopted is attached to January's packet.

Second Reading of Resolution 18-03, Trade's District Parking Plan

Amir Farshchi and Scott Robinson discussed the parking and pedestrian safety issues considered in the engineering design of the Trade's district parking plan. **Evans Fernandez** voices concerns about the narrow width of 10th street, curvature of the street, and lack of striping causing difficulty for parkers. **Blickensdorf** moved approval, **Volan** seconded. Resolution adopted 7-0-1, **Evans Fernandez** abstaining.

Second Reading of Resolution 18-07, 2019 Meeting Schedule.

Evans Fernandez moved approval. **Shaughnessy** seconded. Resolution adopted 8-0.

Second Reading of Resolution 18-03, To Amed the Commission's By-Laws

Robinson proposed changes to Section II.9, a minimum standard for minutes to include the time, place, members present, and a list of all actions taken to be available within a reasonable amount of time. **Robinson** also urged the commission to consider the nature of the annual report. **Volan** discussed changes to Section IV, suggesting changing the secretary's role to parliamentarian, however no specific language was presented. Due to the time, the issue was postponed until January.

Resolutions First Reading and Discussion

Due to time, resolution 18-08 was postponed to January.

Adjournment

Volan/Robinson moved adjournment at 7:15.

CITY OF BLOOMINGTON

PARKING COMMISSION

REGULAR MEETING AGENDA

January 24, 2109, 5:30 PM — 7:00 PM
Hooker Room, City Hall

I. Call to Order

II. Reports from Commissioners & City Offices

   A. Report on IPS Meter/Kiosk Demo

   B. Report on Barnacle Demo

III. Public Comment

IV. Discussion of Resolutions for Second Reading and Discussion

V. Discussion of Topics Not the Subject of Resolutions

   A. Surface Parking Lot—Kirkwood between Walnut & Washington

   B. Appointment of an NZ Committee to review 18-08

   C. Appointment of an Annual Report Committee

   D. Appointment of a technology committee

   E. Reappointment to the Commission

VI. Discussion of Resolutions for First Reading and Discussion

VII. Member Announcements

VIII. Commission Schedule

IX. Adjournment

Auxiliary aids for people with disabilities are available upon request with advance notice.
Please call **(812) 349-3429** or e-mail *human.rights@bloomington.in.gov*.

Next Regular Meeting: February 28, 5:30 PM;
Deadline for regular meeting packet material is February 18

MEMO

From: Jim Blickensdorf
To: Parking Commissioners
Date: January 21, 2018
Re: January Meeting Agenda

I. Discussion of Resolutions for Second Reading and Discussion

Parking Resolution 18-03 – *To Amend the Commission's By-Laws*

Resolution 18-03 proposes the following changes to our by-laws:

- Corrects I.8, Failure to Appoint, to conform with state law.
- Clarifies the phrase "serving Members" by changing the language to "duly appointed Members."
- Replaces "she/he" with "they"
- Proposes that resolutions be adopted in one reading, except for by-law changes which still require two reading
- A minimum standard / digital recording for minutes

Due to time concerns, 18-03 was continued until January. There are a number of other suggestions and refinements to the process that have not been fully discussed. I'd like to move this item to February for an in-depth discussion.

II. Discussion of Topics Not the Subject of Resolutions

With a full commission, I think this is a good time to start diving the work into committees. Perhaps this will also mean shorter meetings, going forward. I'm proposing that we start a committee on neighborhood zones to review and report on Resolution 18-08, an annual report committee to streamline and complete the process, and a technology committee to review new applications, meter and kiosk technology to report on recommendations, municipal code changes required, and fiscal impacts.

CITY OF BLOOMINGTON

PARKING COMMISSION

Parking Resolution 18-05

To Recommend an Evolve Parking Plan

WHEREAS, the City of Bloomington Common Council in November of 2016 adopted Ordinance 16-22 ("Ordinance") amending Title 2 of the Bloomington Municipal Code;

WHEREAS, the ordinance created the Bloomington Parking Commission, whose powers and duties include, but are not limited to reviewing the performance of all meters, lots, garages, and neighborhood zones in the city's parking inventory, and reviewing the performance of all divisions of City departments devoted specifically to parking management;

WHEREAS, the Commission's duties include making recommendations on parking policy, including but not limited to: pricing, hours of operation, addition or removal of parking spaces, and changes when necessary to city code, enforcement procedures, or any other aspect of parking management policy;

WHEREAS, Evolve Bloomington, a student housing project, specified plans for on-street parking in their application to the Plan Commission to be located on West 18th ;

WHEREAS, the City of Bloomington Planning and Transportation department's draft Transportation plan encourages adoption of a "complete streets" policy that encourages multiple modes of travel;

WHEREAS, shared streets, which allow for bicyclists, pedestrians and motorists to operated in a shared space, are ideal in locations with high pedestrian activity and dense commercial or mixed-use land uses;

WHEREAS, the City of Bloomington Parking Commission has consistently recognized the value of on-street parking to be related to the sharability and the rate of turnover of on-street parking spaces;

#

NOW THEREFORE BE IT RESOLVED that the Members of the Bloomington Parking Commission recommend as follows:

1. **Installation of single-space meters** between 1401 and 1599 North Grant Street.
2. **Installation of single-space meters** between 201 East 18th Street and North Dunn Street, with the exception of the area proposed
3. **To amend Title 15, Schedule "U"** to reflect the placement of on-street meters in the manner specified in Ordinance 18-11.
4. **To amend BMC §15.32.100, Loading Zones,** to include one drop-off / loading parking space approved by the Parking Services Director.
5. **Installation of high-security, covered bicycle parking** on the south-east corner of East 18th and North Dunn Street in the angled parking area depicted in Nile Bolton Associates sheets L1.00 and L1.03.
6. **A Request for an Additional Appropriation** for the estimated equipment and installation costs from the city's Parking Meter Fund.

APPROVED this 13th day of December, 2018, by the Parking Commission, at a regular meeting of the Bloomington Parking Commission at which two-thirds of the Members were present and voting.

We the below-signed, do hereby certify that the above is a true and correct copy of the resolution.

X _____
Chair, Parking Commission
Jim Blickensdorf, Council Appointee

X _____
Secretary, Parking Commission
Stephen Volan, Council Member

###

CITY OF BLOOMINGTON

PARKING COMMISSION

Parking Resolution 18-07

Schedule of 2019 meetings

WHEREAS, the Commission's by-laws require monthly meetings; and

WHEREAS, members have indicated preferences for time of day, location of meeting and duration of the meeting, described in Exhibit "A" ;

#

NOW THEREFORE BE IT RESOLVED that the Members of the Bloomington Parking Commission adopt the 2019 meeting schedule attached hereto as Exhibit "A".

APPROVED this 13th day of December, 2018, by the Parking Commission, at a regular meeting of the Bloomington Parking Commission at which two-thirds of the Members were present and voting.

We the below-signed, do hereby certify that the above is a true and correct copy of the resolution.

X _____
Chair, Parking Commission
Jim Blickensdorf, Council Appointee

X _____
Secretary, Parking Commission
Stephen Volan, Council Member

###

EXHIBIT "A"

CITY OF BLOOMINGTON PARKING COMMISSION

2019 MEETING SCHEDULE

MONTH	WORK SESSION (IF NEEDED)	REGULAR MEETING
JANUARY	January 10	January 24
FEBRUARY	N/A	February 28 (2 Hours)
MARCH	(Spring Break)	March 28
APRIL	April 11	April 25
MAY	May 9	May 23
JUNE	June 13	June 27
JULY	July 11	July 25
AUGUST	August 8	August 22
SEPTEMBER	September 12	September 26
OCTOBER	October 10	October 24
NOVEMBER	(Thanksgivng)	November 14
DECEMBER	(Holidays & Winter Break)	December 12

Location: Hooker Room, City Hall

Meeting Duration: All meetings scheduled for 90 Minutes or less except February.

CITY OF BLOOMINGTON

PARKING COMMISSION

Parking Resolution 18-03

To Amend the Commission's ByLaws

WHEREAS, the City of Bloomington Common Council in November of 2016 adopted Ordinance 16-22 ("Ordinance") amending Title 2 of the Bloomington Municipal Code; and

WHEREAS, Ordinance 16-22 requires the Commission to adopt rules and regulations for the conduct of its business; and

WHEREAS, On March 27, 2017, the Commission adopted by-laws governing the conduct of its business; and

WHEREAS, the Commission desires to amend its by-laws to clarify provisions and streamline the adoption of resolutions;

NOW THEREFORE BE IT RESOLVED that the Members of the Bloomington Parking Commission hereby amend the Bylaws of the Bloomington Parking Commission, a copy of which is attached hereto as Exhibit A.

#

APPROVED this ____ day of _____, 20 ____, by the Parking Commission, at a regular meeting of the Bloomington Parking Commission at which two-thirds of the Members were present and voting.

We the below-signed, do hereby certify that the above is a true and correct copy of the resolution.

X _____
Chair, Parking Commission
Jim Blickensdorf, Council Appointee

X _____
Secretary, Parking Commission
Stephen Volan, Council Member

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EXHIBIT "A"

BY-LAWS AS AMENDED

EXHIBIT "A"

BY-LAWS AS AMENDED

City of Bloomington, Indiana
Parking Commission
BYLAWS

Article I.
MEMBERS

I.1. Appointment. Bloomington Municipal Code (BMC) §2.12.110 (b), or its successors specifies the appointment mechanism. BMC §2.08.020 or its successors specifies filling of vacancies.

I.2. Qualifications of Voting Membership. BMC §2.12.110 (c), or its successors, specifies the composition of the Commission and Qualifications for voting Membership.

I.3. Appointment of Non-Voting Advisory Members. BMC §2.02.040, or its successors, sets forth the guidelines and requirements to expand the Commission by adopting and filing with the City of Bloomington Common Council a motion which states the Commission's intention to expand membership by as many as four (4) non-voting advisory Members. As directed by BMC §2.08.020 (2), the motion shall set forth the initial period of staggered terms and, after that period, the terms shall be the same length as other positions on those entities.

I.4. Meetings. The commission shall meet at least one time each month unless the Commission votes to cancel a meeting. Changes to dates and times may be approved by the Chairperson including cancellations and the scheduling of the special meetings.

I.5. Attendance. Members shall give prior notice to the Chairperson or to the staff liaison appointed by the Transportation and Traffic Services Division of the Planning and Transportation Department if they are unable to attend a regular or special meeting.

I.6. Resignation. Resignations shall be in writing by the resigning Member and shall be conveyed to the Chairperson and the appointing office of the resigning Member.

I.7. Removal of Members. Except for appointees who serve at the pleasure of the Mayor, a member of the Commission may be removed for cause. Cause shall include, but not be limited to, failure to attend three consecutive regularly-scheduled meetings of the commission or four regularly-scheduled meetings in any twelve-month period, provided that any member may submit in writing to the appointing authority any extenuating circumstances. Such written submission shall be made within five business days before the formal decision to remove is reached. Acceptance of extenuating

factors by the appointing official or body puts the member on notice that further excessive absenteeism shall result in removal. The Chairperson shall provide notice of absenteeism of Mayoral appointees to the Office of the Mayor. *BMC §2.08.20 (4).*

I.8. Vacancies by Death~~, Resignation–Failure to Appoint.~~ In the event that a vacancy occurs through resignation or death, the appointing authority shall appoint a person to fill the unexpired term of the resigned or deceased member. If a Member's term has expired, but the appointing authority has failed to act, the appointment of the Member whose term has expired carries over for sixty days or until the appointing authority reappoints or appoints a successor. *BMC § 2.08.20 (5).*

Article II.
MEETINGS

II.1. Regular Meetings. Regular meetings of the Commission shall be held monthly.

II.2. Annual Meeting. The regular meeting in February shall be known as the annual meeting and shall be to elect officers and for any other business that may arise.

II.3. Special Meetings. BMC §2.08.020 (11) or its successors specifies requirements for calling special meetings. A special meeting of the Commission or council may be called by the Chairperson, the Mayor, or by a majority of the duly appointed Members ~~then serving on~~ of the Commission requesting such meeting in writing to the Chairperson. Upon receiving such request, the Chairperson shall thereafter call a special meeting to be held within twenty days. Notice of special meetings must be given in advance and the purpose of a special meeting shall be set forth in the notice thereof. Public notice of the date, time, and place of any meetings, executive sessions, or of any rescheduled or reconvened meeting, shall be given at least forty-eight (48) hours (excluding Saturdays, Sundays, and legal holidays) before the meeting.

II.4. Notice. Notice of each regular meeting shall be conveyed to Commission Members before each meeting and shall include the agenda. The news media shall also be notified in accordance with I.C. 5-14-1.5-1 through 7 or its successors.

II.5. Quorum. BMC §2.08.020 (7) or its successors specify requirements for a quorum. A majority of the~~ serving~~, duly appointed Members, excepting the nonvoting appointed and *ex officio* Members, shall constitute a quorum for purpose of conducting the official business of the Commission.

II.6. Parliamentary Procedure. BMC §2.08.020 (8) or its successors specifies requirements for Parliamentary Procedure.

II.7. Conduct of Meetings. The order of business of all meetings shall be as follows:

(a) Call to Order;
(b) Approval of Minutes;

(c) Reports from Commissioners and City Offices including, but not limited to:

1. Office of the City Controller;
2. Department of Public Works;
3. Parking Enforcement Division of the Police Department;
4. Office of the City Clerk;
5. Department of Planning & Transportation;

(d) Reports from the Public;
(e) Discussions of Topics Not the Subject of Resolutions;
(f) Discussion of Resolutions ~~for Second Reading and Discussion~~;
~~(g) Resolutions for First Reading and Discussion;~~
(h) Member Announcements;
(i) Adjournment.

The Chairperson may limit the length of time and number of times an individual may comment during public comment. The Chairperson shall explain the limits prior to hearing any public comment. This also may include limitations on repetitive or redundant comments to help ensure each individual has an opportunity to provide their comments.

II.8. Votes. Each voting Member shall be entitled to one vote. Routine business may be conducted by voice vote. The outcome of a vote shall be determined by the majority of the duly appointed ~~serving~~ Members present and eligible to vote and voting. In no event shall less than four votes cast in the affirmative carry a motion or adopt a Resolution of the Commission. A member who wishes not to vote may remain silent during a voice vote or roll call vote, or may submit a blank ballot during a ballot vote No member may be forced to vote.

II.9. Minutes. ~~Minutes shall be recorded at all meetings, and the Secretary shall ensure that all minutes, correspondence, committee reports, etc., are available for review by Members within thirty (30) days after a meeting, in draft, summary or final form.~~A digital recording of all meetings shall be kept and available for review by Members and the public within a reasonable period of time after a meeting.

Article III.
RESOLUTIONS

III.1. Resolutions. The Commission shall have the authority to adopt resolutions. No resolution shall be adopted without without at least two-thirds of the duly appointed Members present.~~Resolutions shall be given two readings before a vote may be taken on its passage and no resolution shall be adopted on the same day or at the same meeting as it is introduced except by unanimous consent of the Members present, at least two-thirds of the serving Members being present and voting.~~

III.2. Recommendations. Published recommendations of the Commission and the Annual Report shall be adopted and approved by Resolution.

III.3. Recorded Votes. For Resolutions considered by Commission, the Secretary shall call the roll and record the votes of each ~~serving~~ duly appointed and voting Member, the results which shall be published in the minutes of the Commission's meeting.

III.4. Annual Report. BMC §2.12.110 specifies that the Commission shall submit an annual report of its activities and programs to the Mayor and Common Council by September 30 of each year. Such report shall be approved by the Commission by Resolution.

Article IV.
OFFICERS

IV.1. Positions. Officers of the Commission may include but are not limited to the Chairperson, the Vice-Chairperson, and the Secretary.

IV.2. Eligibility. All officers shall be members of the Commission and no member shall hold more than one office at a time. The Chairperson shall have been a member for at least six months prior to becoming Chairperson, unless no current Members have been appointed for a period longer than six months.

IV.3. Election. All officers shall be elected at a regular meeting by a majority of the current membership of the Commission.

IV.4. Term. Officers shall be elected to serve for one year or until their successors are elected, and their terms of office shall begin at the close of the meeting at which they are elected. Officers shall deliver to their successors all accounts, papers, records, and other Commission property within two weeks of their expired term.

IV.5. Removal. An Officer of the commission may be removed from office for cause. Cause shall include, but not be limited to, misuse of office, improper representation of the commission, failure to carry out minimum duties of office, failure to attend three consecutive regularly scheduled meetings in any twelve month period or four regularly scheduled meetings in any twelve month period without just cause as determined by the Commission; provided, that any member may submit in writing to members of the commission any extenuating circumstances. Such written submission shall be made within five business days before the formal decision to remove is reached. A member or members of the commission shall submit a signed statement outlining the charges to the Commission and, following the proper procedure, cause is established. Proper procedure includes distribution of the statement to all Commission members. Decision as to removal will be made by majority vote at the next scheduled meeting. Removal from office is not a vote for dismissal from the Commission.

IV.6. Vacancies. If an office becomes vacant, the term shall be filled by election at the next regular meeting. If the Officer resigns from the office giving advance notice, the election shall take place at the next regular meeting after the resignation is submitted.

IV.7. Chairperson. The Chairperson shall prepare the agenda for all meetings, and preside over all meetings (except when ~~she/he~~ they designate~~s~~ another person or the Vice-Chairperson). The Chairperson shall distribute the agenda and related documents no less than 48 hours prior to a scheduled meeting. The Chairperson shall be responsible for preparing and submitting the Commission's annual report, as required by §III.4 above.

IV.8. Vice-Chairperson. The Vice-Chairperson shall serve as the Chairperson in the absence of the Chairperson; shall perform all duties that may be delegated by the Chairperson; shall aid the Chairperson on request; shall post notice of vacancies of the Commission's Advisory Committee positions and the requirements thereof; and shall perform such other duties applicable to the office as prescribed by the parliamentary authority adopted by the Commission. In the absence of the Secretary, the Vice-Chairperson shall serve as or appoint a Member to serve as Secretary.

IV.9. Secretary. The Secretary shall keep for every meeting written minutes in which the results of any vote are recorded and, when appropriate, specific findings of facts and conclusions, and shall handle the correspondence of the Commission. A copy of all minutes, committee reports, etc. are to be kept on file in the Transportation and Traffic Services Division of the Planning and Transportation Department or its successor.

IV.10 Executive Committee. The Executive Committee shall consist of the Chairperson, the Vice Chairperson, and the Secretary. The Executive committee shall meet with the Planning and Transportation Department staff liaison to discuss the business and set the agenda in advance of a the regular meetings and recommend to the Common Council candidates for nonvoting, advisory membership.

IV.11. Staff Liaison Duties. The Planning and Transportation Department staff liaison shall provide notice of all Commission meetings as required by the Indiana Open Door Law; provide and report in a timely manner on all data requests regarding the City's parking inventory, including usage, capital and operating costs, so long as the data is released in a manner consistent with exemptions from disclosure of public records set forth in Indiana Code § 5-14-3-4; and provide other support for Commission activities as agreed to by the Director of Planning and Transportation or its successor.

Article V.
ADVISORY COMMITTEE

V.1. Appointment. BMC §2.02.040 or its successors specifies the appointment mechanism of Advisory Committee members.

V.2. Notice of Vacancy. The Vice-Chairperson shall post notice of vacancy with the Office of the City Clerk.

V.3. Residency Requirement. BMC §2.08.20 or its successors specifies all appointments to city boards, commissions and councils shall be made from residents of the city except those positions that are directed otherwise by state law or city ordinance.

V.4. Terms. As directed by BMC §2.08.020 (2), the motion shall set forth the initial period of staggered terms and, after that period, the terms shall be the same length as other positions on those entities.

Article VI.
APPROPRIATIONS

VI.1. Appropriations. BMC §2.12.110 or its successors specifies that the Commission may apply for appropriations through the Mayor, apply for grants, gifts or other funds from public or private agencies. All monies shall be placed on deposit in accounts designated by the City Controller and may be disbursed by Resolution of the Commission. The Vice-Chairperson shall prepare an annual statement of appropriations, grants, gifts, and expenditures to be presented to the Members at its annual meeting.

Article VII.
AMENDMENT OF BYLAWS

VII.1. Amendment. A two-thirds (2/3) majority of the duly appointed Members of the Commission may vote to amend these by-laws only after discussing proposed amendments during at least two regularly scheduled Commission meetings that have been called with proper notice.

Bylaws of the City of Bloomington Parking Commission, adopted March 28, 2017.

CITY OF BLOOMINGTON

PARKING COMMISSION

Parking Resolution 18-08

To Recommend Guidelines to Create or Extend a Neighborhood Zone

WHEREAS, in November of 2016 the Common Council established the Bloomington Parking Commission whose primary purpose is to develop, implement, maintain, and promote a comprehensive policy on parking that furthers the objectives of the City's Comprehensive Plan; and

WHEREAS, the Commission's duties include making recommendations on parking policy, including but not limited to: pricing, hours of operation, addition or removal of parking spaces, and changes when necessary to city code, enforcement procedures, or any other aspect of parking management policy; and

WHEREAS, the Parking Commission compiles an annual report ("Parking Commission Report") on the financial status of the City's parking system; and

WHEREAS, in May 2018, the Parking Commission to voted to forward to the Common Council recommendations for improving parking; and

WHEREAS, based on both the Desman Study, the report of the Parking Commission Report, and the recommendation of the Parking Commission, and resident concerns, the Common Council adopted changes to the City's parking regulations; and

WHEREAS, the City of Bloomington Parking Commission recognizes that parking is an important public asset that should be allocated equitably to support the economic and social health of our community; and

WHEREAS, the Bloomington Parking Commission, whose powers and duties include, but are not limited to reviewing the costs of implementing, maintaining and enforcing the city's neighborhood zones; and

WHEREAS, the City has adopted ordinances to create parking controls in Residential Neighborhood Zones, municipal garages and lots, and on-street parking in the Downtown business district; and

WHEREAS, no regulations exist that outline the process , methodology, or requirements for creating Residential Neighborhood Zones; and

WHEREAS, the Parking Commission is authorized to recommend to the Common Council and to appropriate city officials methods for achieving the City's Comprehensive Plan objectives through the administration of parking policies and the enforcement of parking regulations;

#

NOW THEREFORE BE IT RESOLVED that the Members of the Bloomington Parking Commission recommend to the Office of the Mayor and Common Council recommended guidelines for the creation or extension of Neighborhood Zone boundaries attached hereto as Exhibit "A".

APPROVED this ____ day of _____, 20 ____, by the Parking Commission, at a regular meeting of the Bloomington Parking Commission at which two-thirds of the Members were present and voting.

We the below-signed, do hereby certify that the above is a true and correct copy of the resolution.

X _____
Chair, Parking Commission
Jim Blickensdorf, Council Appointee

X _____
Secretary, Parking Commission
Stephen Volan, Council Member

###

EXHIBIT "A"

CITY OF BLOOMINGTON PARKING COMMISSION

Recommended Guidelines to Create or Extend a Neighborhood Zone

I. Qualifications:
   A. Parking spaces in the area must be 75% occupied at least 4 days per week, 9 months per year
   B. Area must contain be xx lineal feet or yy block faces
   C. Parking Services Director and Parking Commission should agree that the new area would promote benefits including:
      1. Increased access for residents or to business
      2. Reduced traffic congestion
      3. Increased traffic/bike/ped safety

II. Adverse effects that may prevent implementation
   A. Lack of alternate modes
   B. Availability of simpler, cheaper solutions
   C. Existence of one or more employers with 25 or more employees that could not operate under the permit system

III. Process:
   A. Resident or Council Member prepares a petition or the Parking Commission to include:
      1. Parking problem
      2. Probable cause of the parking problem
      3. Proposed boundaries of the congested area
      4. Number of individual businesses in the congested area
      5. A petition with signatures representing at least 50% of the residents in the proposed area
      6. Cost–Benefit Analysis to include an estimate of permit fees/sign installation costs

IV. Upon receipt of a petition:
   A. Parking Services Director / Traffic Engineer may refine boundaries to arterial roadways, water features, hills, ridges, or political boundaries, as necessary to protect the impact area
   B. Parking Services Director posts notice of public meeting to all addresses in the proposed area
   C. Following the public meeting, the Parking Services Director may prepare and submit Title 15 amendments to the Common Council

V. Renewal / Changes to the NZ boundaries
   A. Program renews annually, unless
      1. Parking Services Director receives a petition representing 50% of the addresses within the designated NZ requesting termination of the program
      2. The designated NZ no longer meets the rules, procedures established by the Parking Services Director for Nfs

CITY OF BLOOMINGTON

PARKING COMMISSION

Monday, January 21, 2019

The Honorable John Hamilton,
Mayor City of Bloomington
401 North Morton Street
Bloomington, IN 47401

Mayor Hamilton:

The City of Bloomington Parking Commission has reviewed recommendations concerning parking on West 6th Street as presented by Elizabeth Carter of Planning and Transportation. The Commission's resolution supports amending BMC §15.32.080 to delete the references to West 6th Street from the 2nd alley East of Oak Street to Elm Street and from the 2nd alley East of Pine Street to Oak Street Street, based on residents' requests.

We urge you to forward this recommendation to the Common Council for action.

Sincerely,

Jim Blickensdorf, Chair
City of Bloomington Parking Commission

CC: Dave Rollo, President, Bloomington Common Council
Elizabeth Carter, Engineering Technician, Planning & Transportation

CITY OF BLOOMINGTON

PARKING COMMISSION

Parking Resolution 18-06

To Recommend a West 6th Street Parking Plan

WHEREAS, the City of Bloomington Common Council in November of 2016 adopted Ordinance 16-22 ("Ordinance") amending Title 2 of the Bloomington Municipal Code; and

WHEREAS, the Commission's duties include making recommendations on parking policy, including but not limited to: pricing, hours of operation, addition or removal of parking spaces, and changes when necessary to city code, enforcement procedures, or any other aspect of parking management policy; and

WHEREAS, Ms. Benham has petitioned the City of Bloomington Planning and Transportation department to restore on-street parking on West 6th Street from the 2nd alley East of Oak Street to Elm Street and from the 2nd alley East of Pine Street to Oak Street ; and

WHEREAS, Ms. Benham does not have off-street parking; and

WHEREAS, this area of West 6th Street s not regulated as a neighborhood zone or designated as a bicycle pathway; and

WHEREAS, the city's Traffic engineer has stated that eliminating the areas of "no parking" would resolve confusion, restore parking to the neighborhood, and have no adverse effect on traffic calming;

#

NOW THEREFORE BE IT RESOLVED that the Members of the Bloomington Parking Commission recommend as follows:

1. **To amend BMC §15.32.080, No Parking Zones,** to delete the references to West 6th Street from the 2nd alley East of Oak Street to Elm Street and from the 2nd alley East of Pine Street to Oak Street Street.
2. **To remove any existing no-parking signs and pavement / curb marking.**

APPROVED this 13th day of December, 2018, by the Parking Commission, at a regular meeting of the Bloomington Parking Commission at which two-thirds of the Members were present and voting.

We the below-signed, do hereby certify that the above is a true and correct copy of the resolution.

X _____
Chair, Parking Commission
Jim Blickensdorf, Council Appointee

X _____
Secretary, Parking Commission
Stephen Volan, Council Member

###

FCC PARKING NOTES:

FCC is the church located on the northwest corner of Washington and Kirkwood. It has been on that corner for over 190 years.

We currently have a weekly Sunday worship of 135 people and we have a new Friday Jazz Vespers Service with 40 attendees. On our large holidays and special events such as Christmas Eve, Easter, Martin Luther King Day, we see upwards of 240 people attending, which are generally our largest crowds.

Our board tasked a group of members to form a task force and assess our needs for parking so we could present our data and findings to you tonight.
Here are our findings:

QUESTION 1 We received 109 completed surveys or 80 % of our worship attendance. Of these surveys 102 were members or regular attendees.

QUESTION 2 The respondents were evenly distributed across the years of affiliation with the church and the largest percentage (30 % have been members for 30 years or more)

QUESTION 3 74 % of the respondents attend worship at least once a week, 92 % attend once a month or more.

QUESTION 4 89 % of the returned surveys indicate that they drive themselves to church
11 % say they are a passenger in a car

QUESTION 5 42 % (45) respondents are at church at least once a week and need a place to park
40 % (43) are at church and need to park twice a week
13 % (14) are at the church three or more times a week

QUESTION 6 90 % prefers to park their car on the street or in the surface parking lot

QUESTION 7 84 % of our Congregation walks less than 2 blocks to church and 44 % park less than a block away

QUESTION 8 90 % of worship attendees do not get dropped off. We believe this indicates a strong preference to drive and walk to church if possible.

QUESTION 9 FCC and the other downtown churches had a courtesy arrangement with the banks located o the south across Kirkwood from First Christian. We no longer have access to these lots due to the Graduate Hotel. 70 % of the attendees would park in these bank lots if there was no on street parking closer.

QUESTION 10 100 % of the respondents responded that 3 blocks was too far to park away from church

QUESTION 11 – 16 – read off the print out

SUGGESTIONS FOR PARKING SOLUTION AND ADDITIONAL COMMENTS

SUMMARY:

Build parking garage near church – city or church
Restrict History Museum Lot for not-for-profit use only on Sundays
Build a large parking garage on the History Museum lot
Build parking garage on 4th and Lincoln

Provide Shuttle from parking garages – NOTE – leaving is the problem with shuttles – like valet parking at IU Health in Indy. You can drop off quickly, but if there's a large amount of people leaving, it can take quite a while to pull the car around

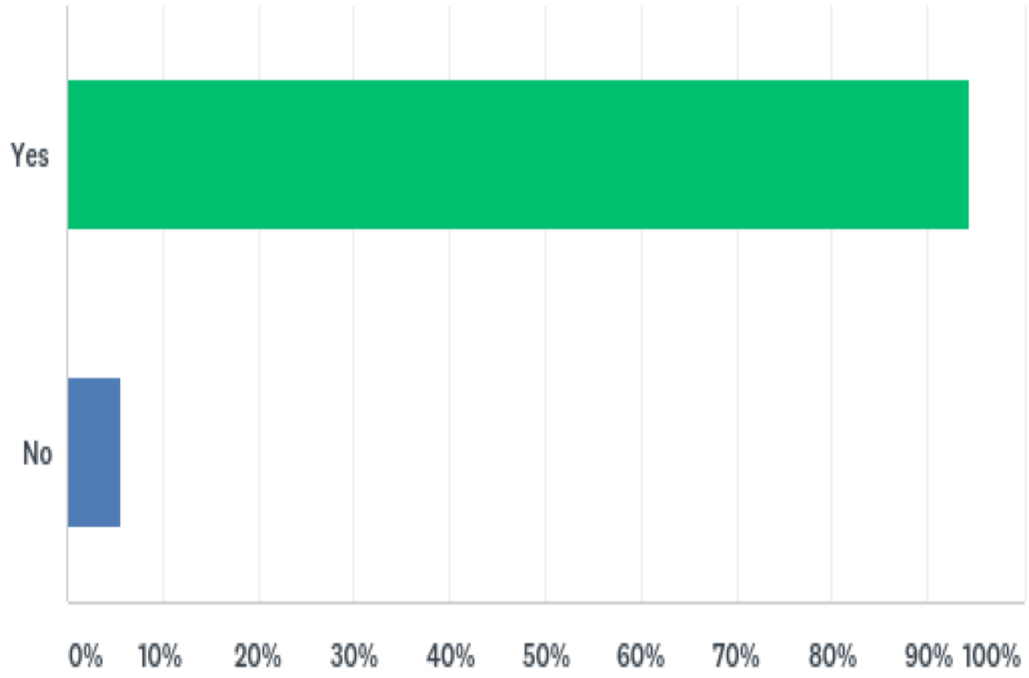
combination of Shuttle and surface lot.

Change parking regulations for Washington

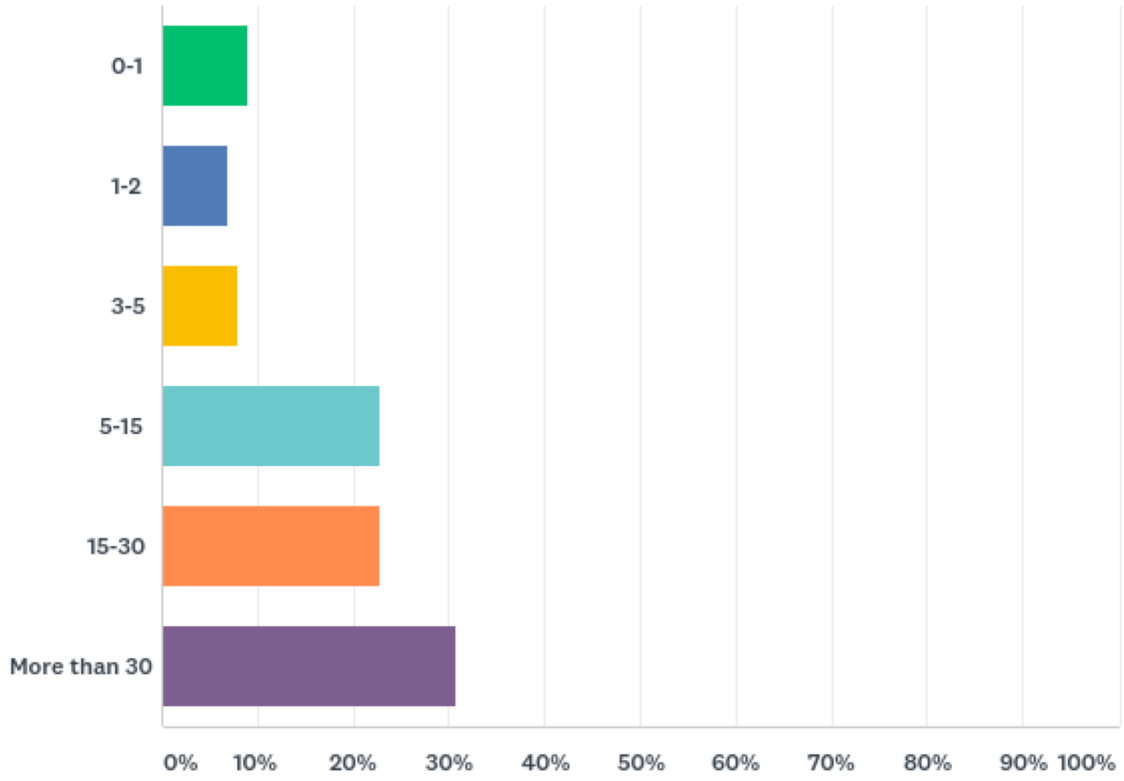
The removal of the bank parking and the soon to be 150 room hotel and resultant parking overflow will Make it nearly impossible to find parking within 2 blocks of church

FIRST CHRISTIAN CHURCH PARKING SURVEY RESULTS 11/29/2018

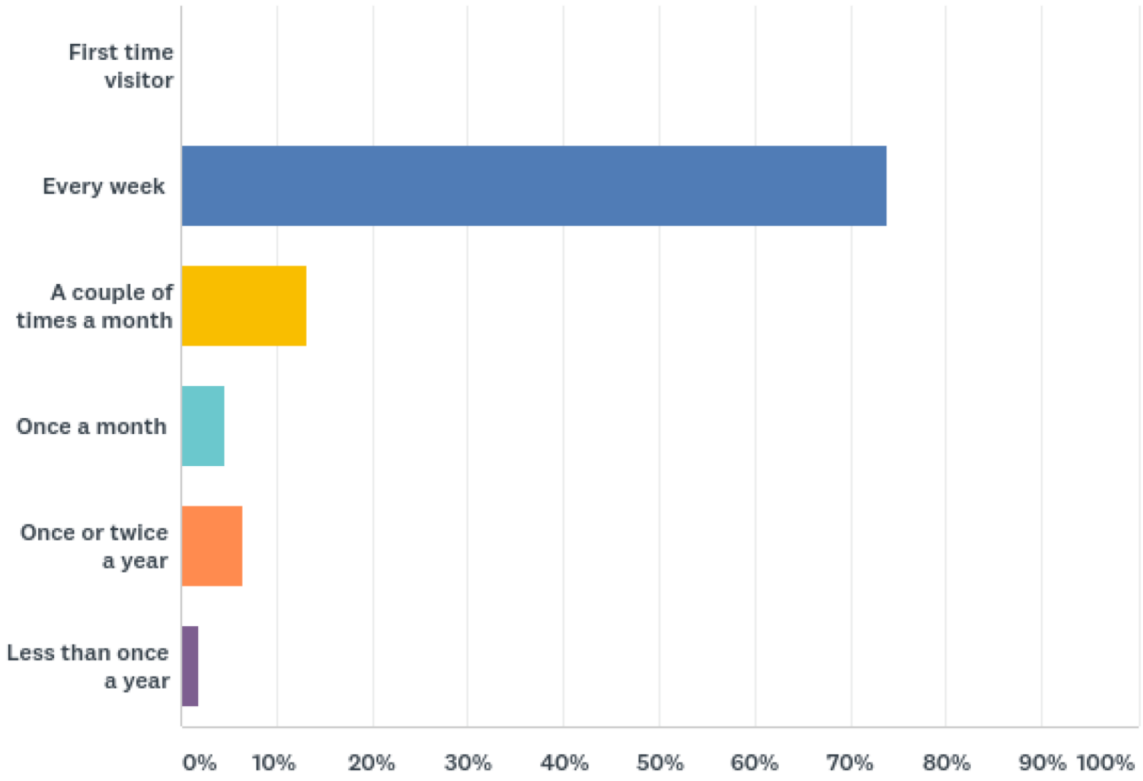
Q1 Are you a member or regular attendee of First Christ Church in Bloomington?



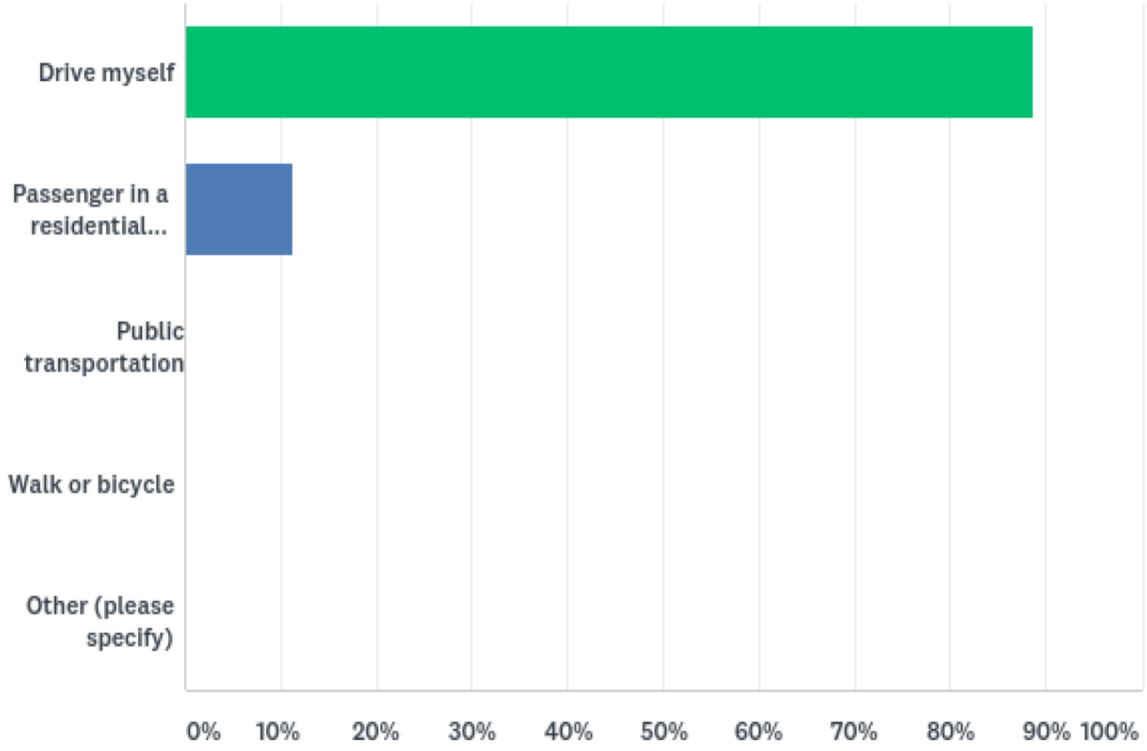
Q2 If so, how many years?



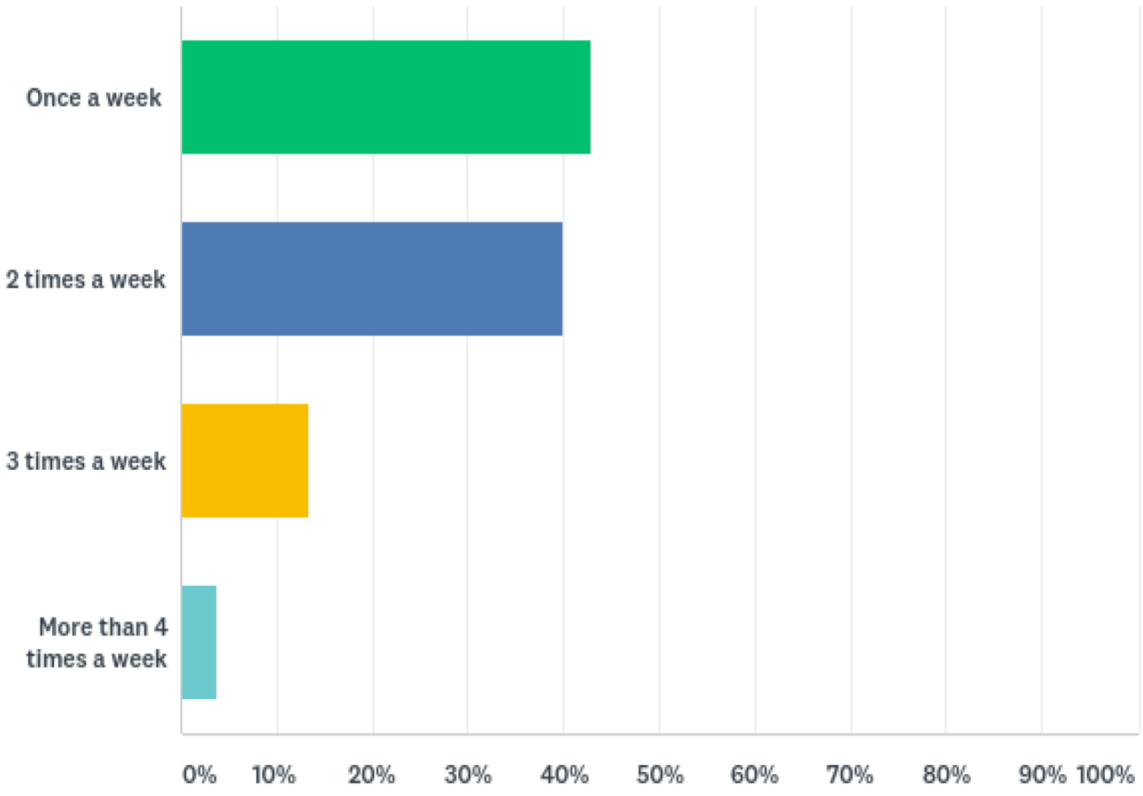
Q3 How often do you attend worship?



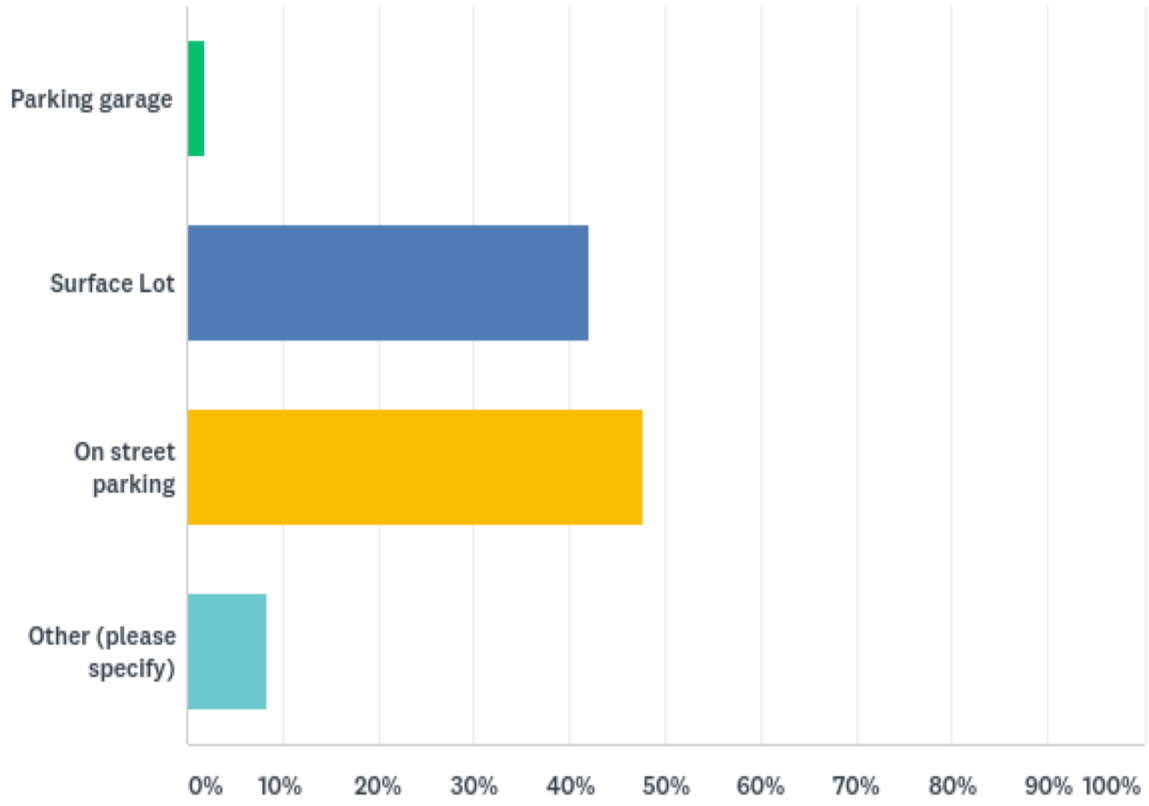
Q4 How do you mostly get to church?



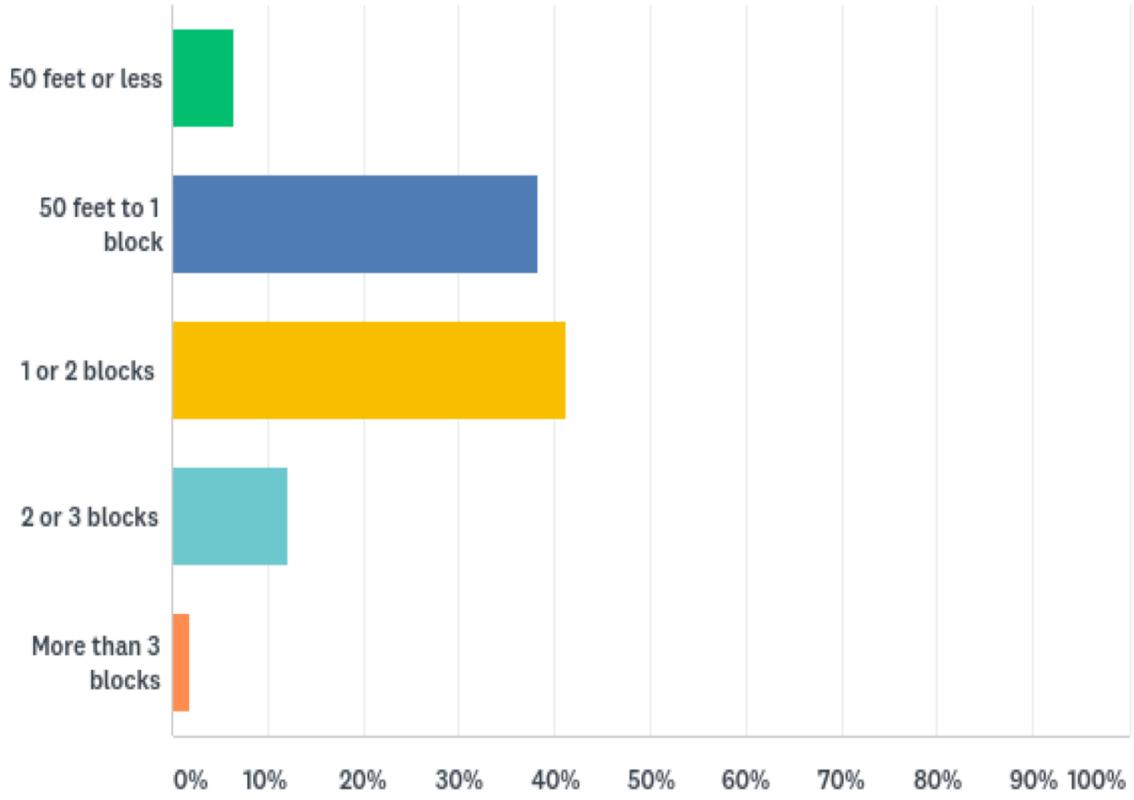
Q5 How many times a week are you at the FCC building (including worship and all activities)?



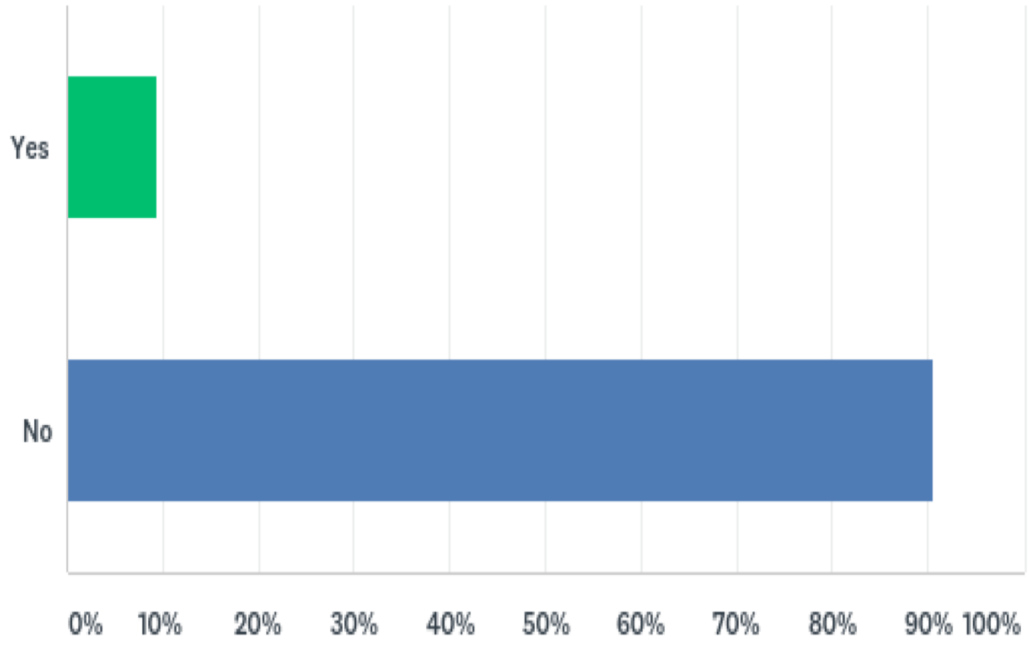
Q6 Where do you prefer to park your car when you come to FCC?



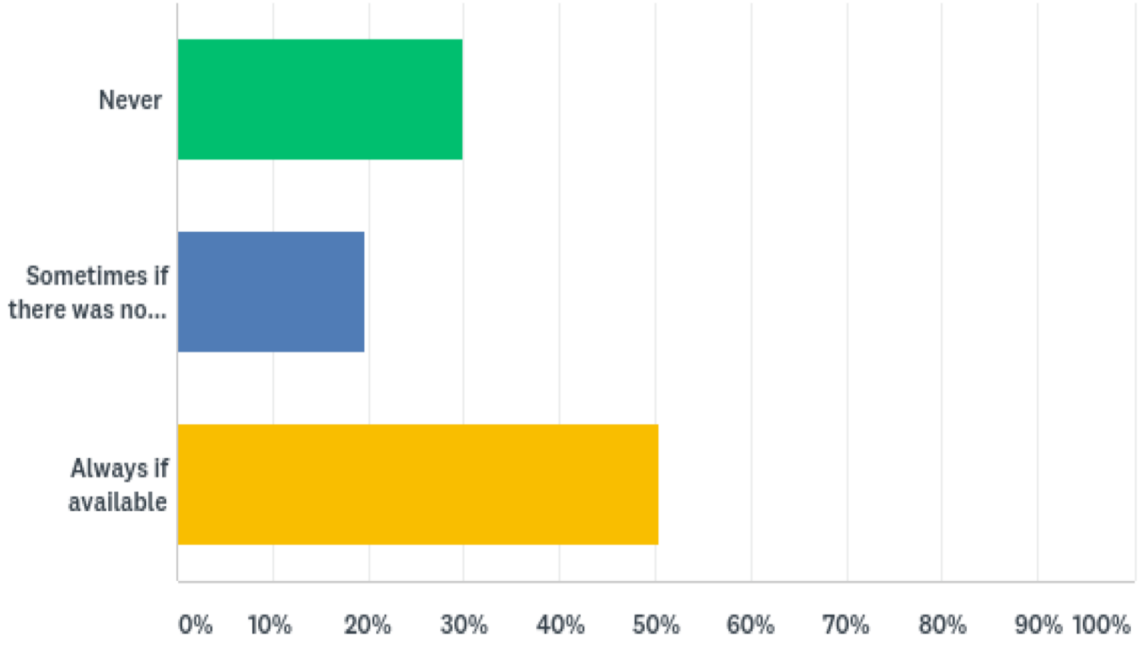
Q7 How far do you normally walk from your parked vehicle to FCC?



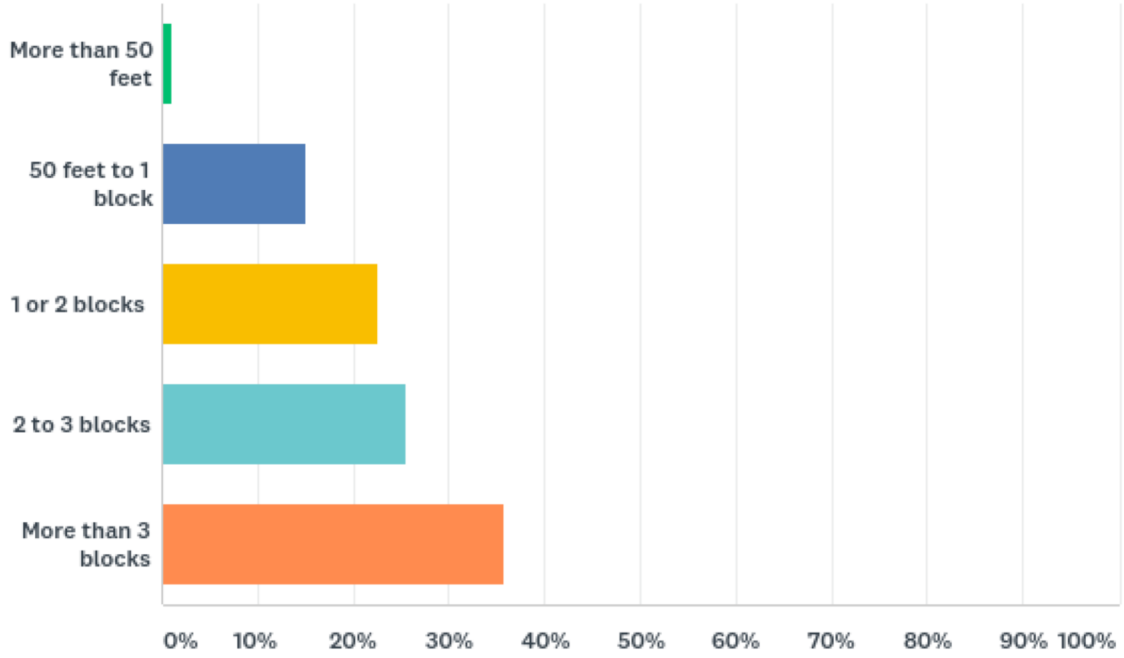
Q8 Do you normally get dropped off near church when you come to FCC?



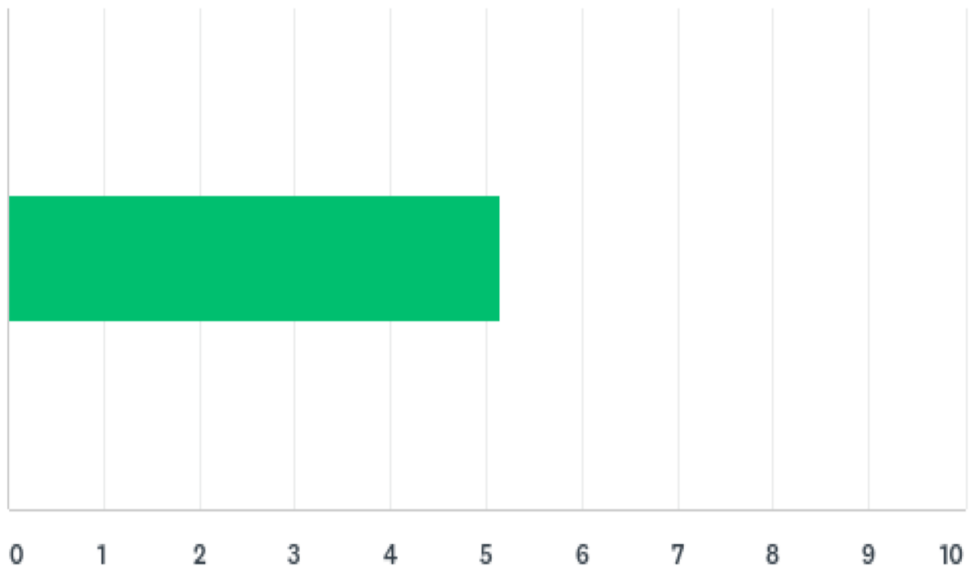
Q9 How often did you use the courtesy parking at the bank lots across Kirkwood Avenue when we still had access to it?



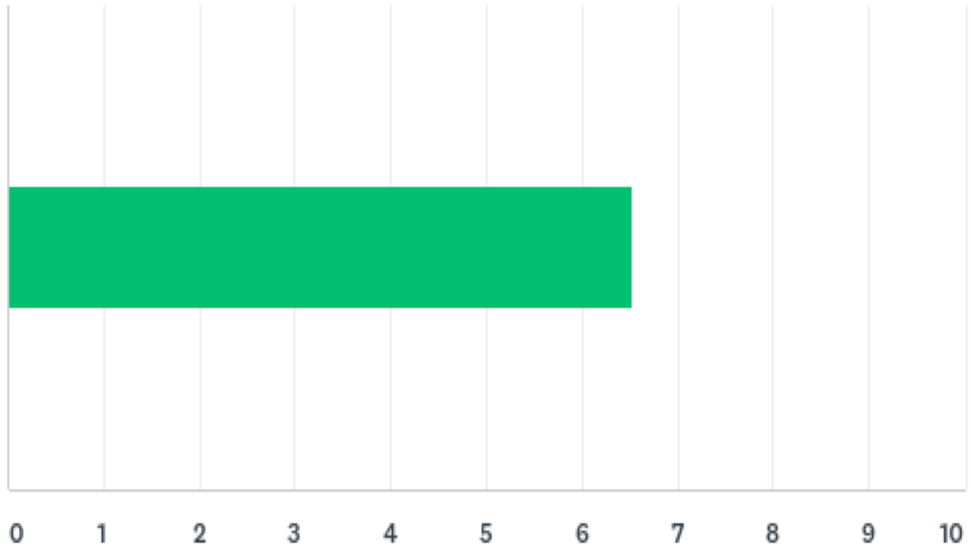
Q10 Considering winter months and summer, how far away is too far for you to walk to FCC?



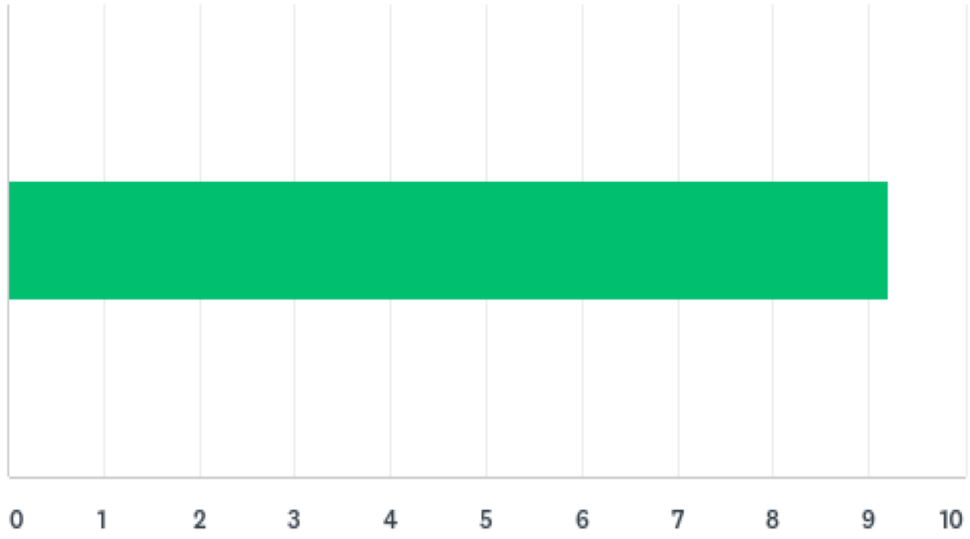
Q11 On a scale of 1 to 10, how much of a problem do you currently have in finding a place to park your vehicle near FCC for worship? 1 being no problem at all10 being a major problem



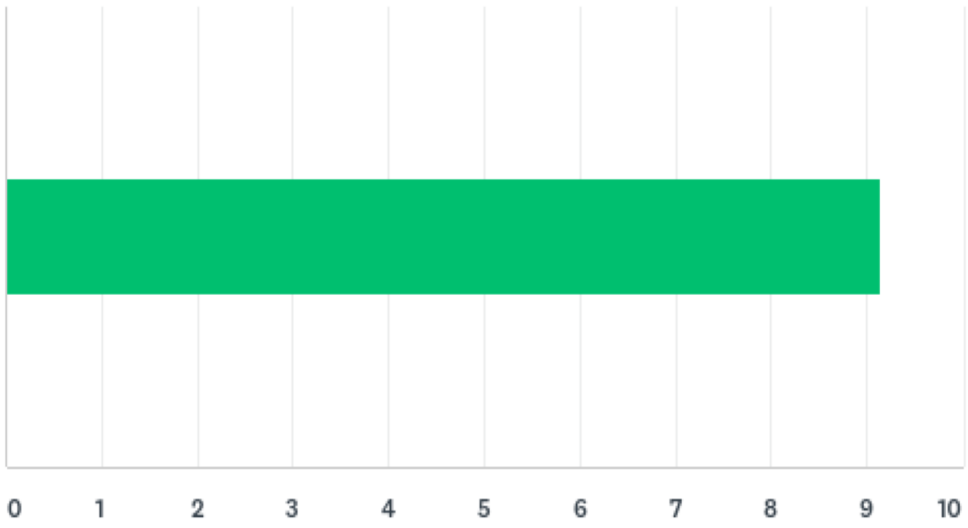
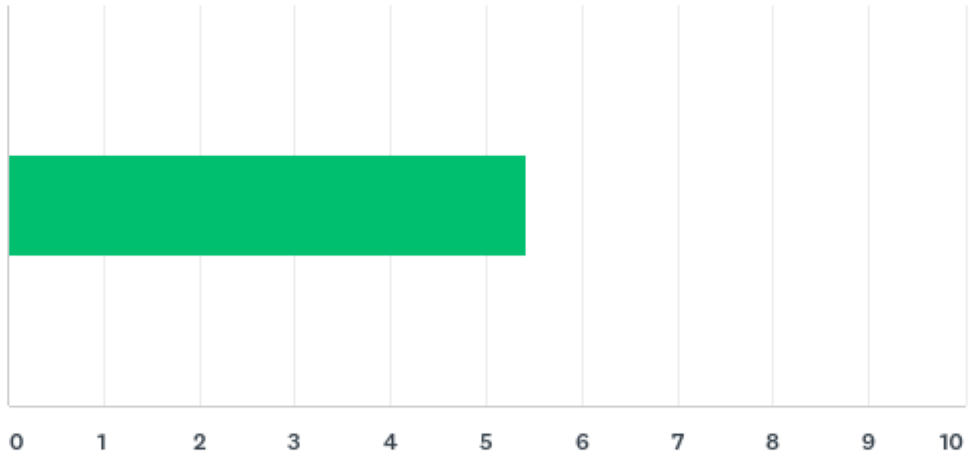
Q12 On a scale of 1 to 10, how much of a problem do you currently have in finding a place to park your vehicle near FCC for non-worship activities? 1 being no problem at all10 being a major problem



Q13 On a scale of 1 to 10, how concerned are you with the future parking availability near FCC? 1 being not concerned at all10 being very concerned



Q14 On a scale of 1 to 10, how concerned are you that the lack of readily available parking will hinder FCC's mission, the church's future growth and long-term viability? 1 being not concerned10 being very concerned



Q15 On a scale of 1 to 10, If you could not park within 2 blocks of FCC, would this affect your level of participation at FCC: 1 being would not affect me whatsoever10 being would cause me to not participate