

**AGENDA
UTILITIES SERVICE BOARD MEETING**

Utilities Service Board Room
City of Bloomington Utilities
600 E. Miller Dr.
Bloomington, Indiana 47402

Julie Roberts, President
Jim Sherman, Vice President
Jason Banach
Amanda Burnham
Jean Capler
Jeff Ehman
Sam Frank
Terri Porter, ex-officio
Jim Sims, ex-officio

**Monday February 18, 2019
5:00 P.M. Regular Meeting**

- I. Call to Order
- II. Approval of the Minutes of Previous Meeting (Feb 4)
- III. Approval of the Claims
 - a. Standard Invoices
 - b. ACH
 - c. Utility Bills
 - d. Wire Transfers
 - e. Customer Refunds
- IV. Approval of Consent Agenda
 - a. Core Projective - \$3,825.00 - 2nd Amendment
- V. Request for Approval of Agreement with Mitchell & Stark Construction - Mike Hicks
- VI. Request for Approval of Agreement with Vantiv for Merchant Processing Fees - Laura Pettit
- VII. Old Business
- VIII. New Business
- IX. Subcommittee Reports - Rules & Regulations
- X. Staff Reports
- XI. Petitions And Communications*
- XII. Adjournment

* Public comment will be limited to 5 minutes per person.

UTILITIES SERVICE BOARD MEETING

February 4, 2019

Utilities Service Board meetings are recorded electronically and are available during regular business hours in the office of the Director of Utilities.

Board Vice President Sherman called the regular meeting of the Utilities Service Board to order at 5:00 p.m. The meeting was held in the Utilities Service Board room at the City of Bloomington Utilities Service Center 600 East Miller Drive, Bloomington, Indiana.

Board members present: Jim Sherman, Jason Banach, Amanda Burnham, Jean Capler, Jeff Ehman, and ex-officio Terri Porter.

Staff members present: Brandon Prince, Tom Axsom, Brad Schroeder, Cindy Shaw, James Hall, Phil Peden, Jane Fleig, Michelle Waldon, Chris Wheeler, Holly McLaughlin, Laura Pettit, and Vic Kelson.

MINUTES

Board member Ehman moved and Board member Capler seconded the motion to approve the minutes of the January 22nd meeting. Motion carried, 4 ayes (2 members absent: Roberts and Frank; 1 member abstain: Banach).

CLAIMS

Ehman moved and Capler seconded the motion to approve claims payables as follows:

Vendor invoices submitted included \$24,253.35 from the Water Utility, \$18,337.34 from the Wastewater Utility, and \$372,939.23 from the Stormwater Utility. Total Claims approved: \$415,529.92.

Motion carried, 5 ayes (2 members absent: Roberts and Frank).

Ehman moved and Capler seconded the motion to approve standard claims as follows:

Vendor invoices submitted included \$151,235.65 from the Water Utility, \$156,149.04 from the Wastewater Utility, and \$10,028.65 from the Stormwater Utility. Total Claims approved: \$317,413.34.

Motion carried, 5 ayes (2 members absent: Roberts and Frank).

Ehman asked what system is supported by Tyler Technologies; is is the ERP system New World.

Ehman moved and Board member Banach seconded the motion to approve the utility claims as follows:

Utility invoices submitted included \$6,639.79 from the Water Utility, \$5,784.58 from the Wastewater Utility, and \$0.00 from the Stormwater Utility. Total Claims approved: \$12,424.37.

Motion carried, 5 ayes (2 members absent: Roberts and Frank).

Ehman moved and Capler seconded the motion to approve customer refunds as follows:

Refunds submitted included \$786.22 from the Water Utility, \$2,107.10 from the Wastewater Utility, \$0.00 from the Stormwater Utility, and \$0.00 from Sanitation. Total Claims approved: \$2,893.32.

Motion carried, 5 ayes (2 members absent: Roberts and Frank).

Ehman moved and Capler seconded the motion to approve the wire transfers, fees, and payroll in the amount of \$360,286.63. Motion carried, 5 ayes (2 members absent: Roberts and Frank).

APPROVAL OF CONSENT AGENDA

CBU Director Kelson presented the following agreements recommended by staff for approval: IN Rail Road Co. - \$2,5000.00 - Liberty Dr. Water Line Crossing, Precision Quality - \$2,234.25 - Networking cables at Service Center, Precision Quality - \$1,000.00 - Networking cables at Dillman & Blucher. As none were removed from consent agenda by the Board, agreements approved.

REQUEST FOR APPROVAL OF 2ND AMENDMENT TO 2017 AGREEMENT FOR ENVIRONMENTAL CONSULTING SERVICES WITH AECOM FOR DYER TANK REMEDIATION
Ehman moved and Capler seconded the motion to approve agreement. Motion carried, 5 ayes (2 members absent: Roberts and Frank).

CBU Asst Director Engineering Schroeder presented the 2nd Amendment to the Dyer Tank site agreement with AECOM. They have finished delineation and gotten IDEM approval. Now AECOM has 60 days to write a remediation plan; this amendment will fund drafting the remediation plan and more sampling to support plan. Capler asked why writing the plan wasn't included the original contract. Schroeder answered that the scope of the contract is based on responses from IDEM and since this is an investigation, we don't know exactly what is required next until we get there.

OLD BUSINESS: None.

NEW BUSINESS: None.

SUBCOMMITTEE REPORTS: None.

STAFF REPORTS: CBU Director Kelson confirmed Board retreat is Thursday 2/28 11a-2p at the Dimension Mill, lunch provided. He apologized again for confusion about the previous date. There is parking available in the Mill lot and street parking on both Rogers and 11th.

Kelson said that 2 more employees passed the Distribution License exam: Brian Usrey and Kevin White. Kelson thanked all staff for working diligently towards passing the exam and said that with Usrey's certification, 5 of the 8 linemen are certified. Capler said that as a consumer of Bloomington's water, she appreciated the professionalism and the focus on continuing education.

Burnham asked for an update on the stormwater fee. Kelson said that City Council will have first reading this Wednesday and CBU is presenting to Council on Feb. 13th and 20th.

PETITIONS AND COMMUNICATIONS: Ehman thanked Wheeler from City Legal for negotiating the Railroad agreement from the consent agenda from \$15,000 to \$2,500. Banach seconded and said the railroad can be tough.

ADJOURNMENT: Banach moved to adjourn and the meeting was adjourned at 5:10 p.m.

Julie Roberts, President

DATE

**UTILITIES SERVICE BOARD MOTION
MEETING ON FEBRUARY 18, 2019
PAYDATE: 02/22/19**

To:	Utilities Service Board	From:	Kim Robertson
Dept.		Dept.	Accounts Payable
Sub:	Claims list filed: 02/14/19	Date:	02/14/19
	USB: 2/18/2019		
	For Period: 01/19/19 - 02/01/19	Paydate:	02/22/19
	G/L Date: 02/22/19		

Utilities Department invoices filed with the City Controller February 14, 2019 and signed by the Utilities Service Board for payment February 22, 2019 as in accordance with the Utilities Service Board Resolution of August 7, 1973, be hereby approved and entered into the minutes of today's meeting. A copy of the list is filed, with any exceptions noted, is hereby attached and made a part of these proceedings.

Water Operations & Maintenance	176,505.23
Water Construction	73,431.76
Water Meter Deposit	0.00
Water Sinking	0.00
Water Hydrant Meter Rental	0.00
 Total of Water Utilities as per the invoice list:	\$249,936.99
 Wastewater Operations & Maintenance	160,928.03
Wastewater Construction	0.00
Wastewater Sinking	0.00
 Total of Wastewater Utilities as per the invoice list:	\$160,928.03
 Stormwater	12,821.84
Stormwater Construction	0.00
 Total of Stormwater Utility as per the invoice list:	\$12,821.84
 Total Water Utility:	\$249,936.99
 Total Wastewater Utility:	\$160,928.03
 Total Stormwater Utility:	\$12,821.84
 TOTAL WATER, WASTEWATER & STORMWATER UTILITIES	\$423,686.86

City of Bloomington Utilities
Accounts Payable by G/L Distribution Report
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Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Stormwater O&M
Advanced Turf Solutions, INC	SO725225	PUR19-484 49 5 Below ice melt blue tint	436.00	174.40		261.60	
American Structurepoint, INC	113945	WS17-20501 - Fullerton Pike II to 12/31/18 - ENG	10,198.50	6,243.10		3,955.40	
American Water Works Association	14399	PUR19-049 Registration for 20 employees AWWA conference	2,215.00	2,215.00			
American Water Works Association	14440	MN19-015 Reg for AWWA conf D Rogers, S Tracey, S Medsker	375.00	375.00			
American Water Works Association	7001618680	MN18-448 2018 AWWA Utility Benchmarking: Perform Management	406.60	406.60			
American Water Works Association	7001636844	PUR18-448 M1 Principles of water rates fees and charges 7th edit	120.50	120.50			
American Water Works Association	7001607801 2019	PUR19-050 Renewal membership for Ed Sherfield 1/1/19-12/31/19	90.00	90.00			
American Water Works Association	7001641743-2019	PUR19-048 Renewal membership for Laura Pettit 3/1/19-2/29/2020	238.00	238.00			
American Water Works Association	Bailey McFarland	ADMIN18-216 Membership for Bailey McFarland	137.00	137.00			
Aramark Uniform & Career Apparel Group, INC	01/31/19 Supply	Weekly mats & supplies - January 2019 - MN, SC, BP, DR, LAB	1,827.04	725.71		1,101.33	
Aramark Uniform & Career Apparel Group, INC	01/31/19 Uniform	Uniform service - January 2019 - TD, ENG, BP, DR, DIR, PUR, MN	350.21	142.58		207.63	
Astbury Gabriel Corp (ESG Laboratories)	19000763	Testing - Digester sludge - 01/16/19 - DR	149.00			149.00	
B&H Electric and Supply, INC	0331929	MN19-016 4 Fasco 1/15 hp electric motors for heaters in Filter	484.00	484.00			
BBC Pump And Equipment Company, INC	30051920	MN18-547 2 Hanna cylinder repair kits for vlaves on filters	1,459.94	1,459.94			
BBC Pump And Equipment Company, INC	30051933	MN18-526 Remove & tear down #4 TP pump and inspect for repairs	3,600.00	3,600.00			
Biological Research Solutions, INC	18074	DL18-128 Bacteriological suitability test for lab deionized water	250.00	250.00			
Black Lumber Co. INC	390257	3 Gallons of paint for drump trucks - SW, TD	83.97	33.59		46.18	4.20
Black Lumber Co. INC	390333	6 Garden hose nozzles - SC	35.94	14.38		21.56	
Black Lumber Co. INC	390607	Bit driver kit for truck #629 - TD19-60 - SW, TD	19.97	7.99		10.98	1.00
Black Lumber Co. INC	390801	1 Calculator battery - PUR19-056	26.91	10.76		16.15	
Brehob Corporation	731023	DM18-169 Annual OSHA crane & hoist inspection 11/8/18	741.00			741.00	
Bright Rental, LLC (Master Rental Center)	295411	PUR19-046 Propane for forklifts	65.99	26.40		39.59	
Bruce Wilds Security, LLC	10884	24/7 Security of Griffy Plant Grounds 01/19-02/01/19 - PUR	10,262.00	10,262.00			
Chemtrade Chemicals Corporation	92565278	Alum - 11.226 @ 434.00 delivered 02/28/19 - MN	4,872.08	4,872.08			
Chemtrade Chemicals Corporation	92569957	Alum - 10.763 @ 434.00 delivered 02/01/19 - MN	4,671.14	4,671.14			
Cintas First Aid & Safety #2	5012320694	Restock first aid cabinet @ Monroe - MN19-058	126.99	126.99			
Cintas First Aid & Safety #2	5012896630	Restock first aid cabinet @ Dillman - DR19-012	185.14			185.14	
City Of Bloomington	01/31/19Set Rate	Set rate for monthly parts & repairs for vehicles-Jan 2019-ACCT	37,188.34	11,305.25		25,883.09	
City Of Bloomington	12/31/18 Fuel	Fuel charges for all utilities vehicles - Dec 2018 - ACCT	15,933.05	5,749.71		10,183.34	
Commercial Service Of Bloomington, INC	S154271	PUR19-054 Inspected system & checked 2 ductless hvac MS off/lab	108.00	43.20		64.80	
Commercial Service Of Bloomington, INC	S154318	PUR19-055 No heat in ENG copy room replaced hot water actuator	90.00	36.00		54.00	

City of Bloomington Utilities
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Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Stormwater O&M
Core & Main, LP	J941929	PUR18-507 Meter pit frame, valve box risers, monitor cover flang	3,073.71	3,073.71			
Core & Main, LP	J968829	PUR18-515 Meter pit 24"x30", extension ring, frame and lid	4,144.75	4,144.75			
Core & Main, LP	J988976	PUR19-016 6" MJ Cap, sleeve 12", reducer, sleeve 4"	4,578.38	4,578.38			
Core & Main, LP	K046091	TD18-529 3 1/2" Frame riser for ej frame D18-96	251.24				251.24
Core & Main, LP	K048666	PUR19-039 Vestal 20" water meter frame & lid, brass angle yoke	3,914.30	3,914.30			
Creative Graphics, INC (dba Baugh Enterprises)	5849	Printing & mailing of Dec 2018 Water/Wastewater bills - ACCT	11,087.21	4,434.88		6,652.33	
E&B Paving, INC	30016581	D18-96 - Asphalt - 10/30/18 - SW, TD	972.00				972.00
E&B Paving, INC	30017815	W18-4220 - Arlington Rd Water Main - ENG	56,362.50		56,362.50		
Electric Plus, INC	21127	ENG18-119 W18-4213 Bloomington Water Station electrical work	2,500.00	2,500.00			
Eurofins Eaton Analytical, INC	5321180	SOC 525.2 analysis of drinking water DL18-106	260.00	260.00			
Eurofins Eaton Analytical, INC	5324581	Testing - TTHM & HAA5 required for drinking water - LAB, DR	1,710.00	1,710.00			
Everett J Prescott, INC	5474646	PUR18-452 Brass 3 part union, misc service saddles 6" 8" 4" x 2"	1,235.00	1,235.00			
Everett J Prescott, INC	5492542	PUR19-452 4 8" Service saddle 8"x2"	344.00	344.00			
Everett J Prescott, INC	5495587	PUR19-026 2 30" x30" Meter pits	150.00	150.00			
Fastenal Company	INBLM209351	60 First aid kits for turcks @ MN, DR & BP - PUR18-479	1,505.45	501.82		1,003.63	
First Financial Bank / Credit Cards	ESD #001	ADMIN19-004-Conference room rental at "The Mill" - 01/10/19 -DIR	75.00	75.00			
First Financial Bank, N.A.	Retainag30017815	W18-4220 - Retainage - Arlington Rd Water Main - ENG	6,262.50		6,262.50		
Fisher Scientific Company, LLC	2827210	1 cs Nitrile gloves size SM - LAB, DR	262.20			262.20	
Fisher Scientific Company, LLC	2827211	6 pk #27853 Microbiologics Kwik-Stiks - LAB, DR	217.30	217.30			
Fisher Scientific Company, LLC	3392579	UV viewing cabinet - LAB, DR	368.20	368.20			
Fisher Scientific Company, LLC	4161915	Shelf for Isotemp GC Lab Oven 100L - LAB, DR	158.72			158.72	
Fisher Scientific Company, LLC	4621845	3 cs Polyfoam mailer for bottles - LAB, DR	349.25	349.25			
Fisher Scientific Company, LLC	4953717	UV lamp Spectroline EA-160 365nm 6 watt - LAB, DR	308.68	308.68			
Frakes Engineering, INC	30011	DM18-178 Connect PH and DO probe to PLC HMI in Chemical Build	5,100.00			5,100.00	
Frakes Engineering, INC	30013	DM18-192 FMU 90 Controller flow meter	1,900.00			1,900.00	
General Electric Company (GE Digital, LLC)	4451103219	SCADA maintenance renewal for annual support services - DIR	29,327.28	11,730.91		17,596.37	
Gregory Fritz Grabner (Frontier Geospatial, LLC)	326	WS18-20602 - Esri ArcGIS service agreement - ENG	602.50	241.00		361.50	
Gripp, INC	336598	Flow monitoring equipment monthly maintenance - ENG	4,886.50			4,886.50	
Gripp, INC	336599	S18-6204 - Annual wireless 24/7 real time data access - ENG	12,540.00			12,540.00	
GRW Engineers, INC	0051691	S18-6215 - I69 Section 5 Sanitary Sewer to 12/29/18 - ENG	20,000.00			20,000.00	
HACH Company	11302445	DL19-008 DPD packets free chlorine 10ml	217.89	217.89			
HACH Company	11303099	MN19-032 Stablcal turbidity standard for calibrating filter	986.51	986.51			
Hall Signs INC	339403	TD18-596 Aluminum for top of work bench in Lift Station	138.78			138.78	
Hall Signs INC	339922	TD19-33 Vinyl decal w/100 magnetic cut outs	117.46	46.98		64.61	5.87
Heflin Industries, INC	124125	MN19-048 W18-4205 Air leak #5 air scour valve	1,197.46	1,197.46			
Heflin Industries, INC	124134	MN19-046 W18-4205 Issue with air scour #5 valve	742.50	742.50			

City of Bloomington Utilities
Accounts Payable by G/L Distribution Report
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Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Stormwater O&M
Heflin Industries, INC	124159	MN19-047 W18-4205 Replaced solenoid on air scour #5 valve	1,145.00	1,145.00			
HP Products Corporation	14289346	20 bx Nitrile industrial grade PF gloves Lg, 2 respirators - DR	81.40			81.40	
HP Products Corporation	14289367	20 bx Nitrile industrial grade PF gloves XL - DR19-010	116.20			116.20	
Indiana Underground Plant Protection Service, INC	75584	Monthly per ticket fee for 1,462 line locates-12/01-12/31/18-TD	1,388.90	555.56		833.34	
Indiana University Health Bloomington, INC	00086402-00	Drug screen DOT 5 panel E Screen for 1 TD employee - 01/17/19-TD	45.00	18.00		27.00	
Indiana University Health Bloomington, INC	00086404-00	Drug screen DOT 5 panel E Screen for 1 TD employee - 01/17/19-TD	45.00	18.00		27.00	
Indiana University Health Bloomington, INC	00086406-00	Drug screen DOT 5 Panel for 1 Blucher employee 01/17/19 - BP	45.00			45.00	
Indiana University Health Bloomington, INC	00086407-00	Drug screen DOT 5 panel E Screen for 1 TD employee - 01/15/19-TD	45.00	18.00		27.00	
Indiana University Health Bloomington, INC	00086408-00	Drug screen - alcohol test for one TD employee 01/17/19 - TD	40.00	16.00		24.00	
Indiana University Health Bloomington, INC	00086410-00	Drug screen DOT 5 panel E Screen for 1 TD employee - 01/17/19-TD	45.00	18.00		27.00	
Indiana University Health Bloomington, INC	00086411-00	Drug screen DOT 5 panel E Screen for 1 TD employee - 01/15/19-TD	45.00	18.00		27.00	
Indiana University Health Bloomington, INC	00086412-00	Drug screen DOT 5 panel E Screen for 1 TD employee - 01/17/19-TD	45.00	18.00		27.00	
Interstate All Battery Center of Bloomington, INC	1903301008784	25 Batteries for handhelds - stock - MS, TD19-069	843.75	337.50		506.25	
Interstate All Battery Center of Bloomington, INC	1903302009702	2 Batteries for Adams St LS Omni & 1 for stock - LS, TD	30.60			30.60	
James Clay Hall	ENV19-005	Reimbursement for AWWA Source Water Protection training-DIR	50.00	50.00			
James Clay Hall	ENV19-009	Parking reimbursement - AWWA Conf 01/22-01/23/19 ENV19-009 - DIR	94.00	94.00			
Jane A Fleig	ENG19-002	Parking & meal reimbursement-AWWA Conf in Indpls - ENG, DIR	47.00	47.00			
JCI Jones Chemicals, INC	780628	Sodium hypochlorite - 4,748 @ .7960 delivered 01/30/19 - MN	3,779.40	3,779.40			
JCI Jones Chemicals, INC	781271	Sodium hypochlorite - 4,424 @ .7960 delivered 02/04/19 - MN	3,521.51	3,521.51			
John Deere Financial (Rural King)	JRNL#D38335/62	4 Heat lamp bulbs, 1 heat gun for tanks - TD	28.94	28.94			
John Deere Financial (Rural King)	JRNL#D43266/62	1 Pair of rubber boots for M Wilson in MS - TD19-57	154.95	61.98		92.97	
John Deere Financial (Rural King)	JRNL#D45858/62	3 Boot dryers for shop - SW, TD	59.97	23.99		32.98	3.00
John Deere Financial (Rural King)	JRNL#D45904/62	Ceramic heater for water tanks & booster stations - TD	14.99	14.99			
John Deere Financial (Rural King)	JRNL#D45946/62	Credit memo for 3 returned Boot dryers for shop - SW, TD	(59.97)	(23.99)		(32.98)	(3.00)
John Deere Financial (Rural King)	JRNL#D49520/62	Diesel pump nozzle for truck #630 - TD19-073	102.98	41.19		56.64	5.15
John Deere Financial (Rural King)	JRNL#D51135/62	Diesel fuel hose for truck #673 - SW, TD19-078	24.99	10.00		13.74	1.25
John Deere Financial (Rural King)	JRNL#L23098/62	V-belt, utility pulleys, male adapter, female adapter - BP	37.95			37.95	
K&S Rolloff, INC	40738	Removal from debris from hill area roll-off dumpster 01/29/19-SC	259.14	103.66		155.48	
Kelly M Boatman (Core Projective, LLC)	INV101820	Professional consulting for Environmental - 01/03-01/31/19 -ACCT	3,570.00	1,428.00		2,142.00	

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Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Stormwater O&M
Kleindorfer Hardware & Variety	01/25/19 CBU	Misc parts & supplies 12/27-01/25/19 - MN, TD, MS, DR, LS, SW	3,099.17	1,794.48		1,235.91	68.78
Kokosing Industrial, INC	S18-6203 #9	S18-6203 - Dillman WWTP Effluent Filter Improv to 10/01/18 - ENG	2,700.00	2,700.00			
Koorsen Fire & Security, INC	4671123	Alarm monitoring @ Washington St Storage 03/01-05/31/18 - SC	82.59	33.04		49.55	
Larry Stidd (Bloomington Letter Shop)	4872	1,000 Meter record cards - stock - TD19-43 - MS, TD	130.00	52.00		78.00	
Logical Concepts, INC (Omnisite)	64313	Monthly cellular fee for XR-50 Omni-Site - 02/01-02/28/19 - ENG	1,150.00			1,150.00	
MacAllister Machinery Co, INC	R67295038401	Jumping jack, 4 stroke honda for truck #629 - SW, TD	2,168.20	867.28		1,192.51	108.41
Magid Glove and Safety MFG. Co., LLC	1818933	PUR18-511 Waterproof winter roc gloves XL & XXL 24 each	302.40	120.96		181.44	
Mark Osborne (Control Freaks Consulting)	184Inv-MN19-012	MN19-012 6 Control/SCADA issues with #2 T.P. effluent valve	630.00	630.00			
Mark Osborne (Control Freaks Consulting)	185INV-DM19-009	DM19-009 Evaluation of sludge/RAS pump profibus network.	1,680.00			1,680.00	
Menards, INC	13687	Aviation snips, drill bit, lysol, Nylon US Flag - BP18-238	84.92			84.92	
Menards, INC	13768	5 32 gal trash cans, brooms, dust pans, can liners - MN18-552	140.89	140.89			
Menards, INC	16394	Misc pvc 80's, ball valves, cement, primer, ratcheting cutter-MN	87.36	87.36			
Menards, INC	16399	3 Nut driver sets for truck #696 - TD19-47	62.97	25.19		37.78	
Menards, INC	16624	W18-4213 - 200' of 2" pipe - TD	260.00	260.00			
Menards, INC	16796	Diesel cans, tape dispenser, 2 filters, duplex cover, heater-BP	400.41			400.41	
Monroe County Government	ENG19-008	Partial release of blanket easement-Holland Fields-SW, ENG	25.00	10.00		13.75	1.25
Nolan Hunt Hendon	ENV19-008	Parking reimbursement-AWWA Conf in Indpls 01/22-01/23/19-DIR	32.00	32.00			
Nugent, INC (Utility Supply Company)	1274361	PUR19-017 6" 4" 8" Krausz hymax couplings	2,208.16	2,208.16			
Nugent, INC (Utility Supply Company)	1275051	PUR18-514 Full seal clamp 6"x7.5", full seal clamp 6"x15"	1,278.54	1,278.54			
Nugent, INC (Utility Supply Company)	1275360	PUR19-017 - 4 F1-724-30-SH 6.84-7.24x30" clamp	1,134.00	1,134.00			
Office Depot, INC	243311747001	Monthly planner - ENG18-122	16.29	6.52		9.77	
Office Depot, INC	243311748001	Misc calendars, badge carabiner - ENG18-122	105.91	42.36		63.55	
Office Depot, INC	243311748002	Day-timer monthly refill - ENG18-122	13.99	5.60		8.39	
Office Depot, INC	243311749001	Weekly/monthly planner - ENG18-122	35.77	14.31		21.46	
Office Depot, INC	243311750001	2 Weekly/monthly planner - ENG18-122	51.98	20.79		31.19	
Office Depot, INC	243311751001	Replacement desk pad - ENG18-122	11.79	4.72		7.07	
Office Depot, INC	248940169001	2 Single crossfile hang rails - ENG18-126	79.98	31.99		47.99	
Office Depot, INC	248940170001	Daily planner, pens, binders - ENG18-126	88.35	35.34		53.01	
Office Depot, INC	256987593001	1 bx uniball micro black pens, hanging file folders - ENG19-001	23.22	9.29		13.93	
Office Depot, INC	256987594001	Green laser pointer - ENG19-001	50.99	20.40		30.59	
Office Depot, INC	256987595001	File folders, hanging files, misc pens - ENG19-001	41.70	16.68		25.02	
Pace Analytical Services, INC	1950103791	Testing-Water sample analysis @ JB Salvage - SW, ENV	170.00				170.00

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Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Stormwater O&M
Pace Analytical Services, INC	1950103853	W18-4213 - Testing - Asbestos @ Winston Thomas Demo - ENV	25.00	25.00			
Presidio Holdings, INC	6013418029253	Card reader for Monroe WTP - MN, DIR	1,566.83	1,566.83			
Presidio Holdings, INC	6013418030110	Card reader for Server room & main entrance @ Blucher - BP, DIR	6,735.77			6,735.77	
Presidio Holdings, INC	6013419001351	Security IP Camera for service center employee entrance - SC,DIR	1,732.01	692.80		1,039.21	
Presidio Holdings, INC	6013419001989	Reconfigure network setting on controller's @ Service Center-DIR	405.00	162.00		243.00	
Purdue University	0687-0317-0316	ENV19-007 Conference registration for Kriste	75.00				75.00
Purdue University	087-0316-0317	ENV19-007 Conference registration & discounted parking Kelsey	80.00				80.00
Republic Services, INC	0694-002249617	Trash removal @ Serv Center & Dillman WWTP-02/01-02/28/19-SC,DR	561.99	27.22		534.77	
Republic Services, INC	0694-002251466	Trash removal @ Monroe WTP - 01/01-01/31/19 - MN	117.75	117.75			
Republic Services, INC	0694-002251467	Trash removal @ Blucher Poole WWTP - 01/01-01/31/19 - BP	117.75			117.75	
Ricoh USA, INC	5055666718 CBU	Ricoh copier maint - 12/17-01/16/19 - BP, MN, DR, SC	156.18	46.41		109.77	
Rogers Group, INC	0071168052	W18-4213 - #11 & #53 stone - Stock - 10/30-10/31/18 - TD	946.96	439.91		507.05	
Rogers Group, INC	0071168159	W18-4219 - #11 & #53 stone - Stock & W18-4219 -11/05-11/09/18-TD	872.50	306.30	106.76	459.44	
Rogers Group, INC	0424043247	Fill sand for drying beds at Monroe WTP - 01/03/19 - MN	277.28	277.28			
Rogers Group, INC	04240432148	Fill sand for drying beds at Monroe WTP - 01/04/19 - MN	273.40	273.40			
Sensus USA, INC	VV19000019	TD18-599 Repair handhelds #11 & #6	1,114.36	445.74		668.62	
South Central Community Action Program INC	2019-01	Admin expense for Assistance Program - Jan 2019 - ACCT	286.49	114.60		157.57	14.32
Southern Indiana Parts, INC (Napa Auto Parts)	246429	6 Oil filters - DR19-013	16.20			16.20	
Stansifer Radio Co, INC	33007	2 Resistors for manual titrator - MN	53.84	53.84			
Sunbelt Rentals, INC	86158865-0001	Misc parts to repair pipe saw on truck #626 - SW, TD	34.82				34.82
The Indiana Rail Road Company Attn: Peter Ray	Legal # 19-061	Permit Agreement-Existing water main @ Libery Drive- ADMIN19-007	2,500.00	2,500.00			
The Sherwin Williams Company	4000-8	DM19-021 2 Gallon drk blue paint, brushes 2 1/2" 3" 4"	224.20			224.20	
Tom L Axsom	PUR19-051	Reimbursement for Parking & meals-AWWA Conf in Indpls-DIR	95.00	95.00			
Tom Spencer Concrete Products, INC	7079	PUR18-494 Diameter sanitary manhole, manhole cone & flat top	2,775.00			2,775.00	
ULINE, INC	104791217	PUR19-027 Shelf pallet rack starter unit, add beams, add-on unit	4,675.16	1,870.06		2,805.10	
ULINE, INC	104883384	PUR19-032 2 Outdoor reflective tape 2"x5" blue	128.11	51.24		76.87	
ULINE, INC	104924913	PUR19-034 50 Ice melt skid lot - 50 lb bags	1,264.32	505.73		758.59	
ULINE, INC	105168157	TD19-42 1 Part meter inventory tags #2000 - 2999	61.22	24.49		36.73	
United Parcel Service, INC	0000430948049	Shipping charges - 01/22/19 - LAB, DR, PUR	13.12	13.12			
United Parcel Service, INC	0000430948059	Shipping charges - 01/24/19 - ENV, PUR	36.31	36.31			
Utility Pipe Sales Co, INC	IN079493	PUR18-517 1" Comp X comp 90 w/tracer nut on one end	2,340.00	2,340.00			
Utility Pipe Sales Co, INC	IN079995	PUR19-028 D18-97 Perforated pipe, misc manifolds, reducers	11,028.55				11,028.55
Van Ausdall & Farrar, INC	330613	PUR19-043 Contract base rate charges Purch printer 9/5/18-9/4/19	1,180.48	472.19		708.29	

City of Bloomington Utilities
Accounts Payable by G/L Distribution Report
Paydate: 02/22/19

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Stormwater O&M
Van Ausdall & Farrar, INC	355594	PUR19-052 Overage charges on copiers ACCT ENG	926.67	370.67		556.00	
Varidesk-USE NEW VENDOR 6792	IVC-2-1066216	CubeCorner 36" Varidesk, Dual monitor arm for J Stephens-ENG,DIR	558.00	223.20		334.80	
VET Environmental Engineering, LLC	3721	W17-4113 - Griffy Water Plant Demolition - 12/27-01/17/19 - ENV	36,959.71	36,959.71			
Virtuoso Sourcing Group, LLC	25885	Collection Agency Fee - 01/29/19 - AR	52.41	20.96		31.45	
VWR International, LLC	8084931142	DL19-012 6 Traceable jumbo digital thermometer	409.20	409.20			
W.W. Grainger, INC	9055901194	DM19-016 Vacuum breaker for lab faucets vb nozzles for filler	650.30			650.30	
Wessler Engineering, INC	32959	S19-6302 - Dillman Filter Controls Upgrade 12/17-12/31/18 - ENG	720.00			720.00	
Wessler Engineering, INC	33004	W18-4218 - N Old St Rd37 Water Main to 12/31/18 - ENG	10,700.00		10,700.00		
Xylem Water Solutions USA, INC	3556A07552	BP18-047 4 Hours Labor to install new RAS pump flyght	544.00			544.00	
Xylem Water Solutions USA, INC	3556A22511	MN18-302 5 Mixers for the residual basin and backwash basin	705.00	705.00			
Xylem Water Solutions USA, INC	3556A42266	MN18-406 4 Chemical metering pumps	5,044.00	5,044.00			
Young Trucking, INC	100240	Hauling sludge from Blucher WWTP - 01/15-01/24/19 - BP, OP	2,808.52			2,808.52	
Young Trucking, INC	100241	Hauling sludge from Dillman WWTP - 01/15-01/17/19 - DR, OP	11,999.09			11,999.09	
Young Trucking, INC	100292	Hauling sludge from Blucher WWTP - 01/28/19 - BP, OP	649.50			649.50	
YP, LLC	7000043212-2019	2019 Renewal for YP directory for 331-5400 & 339-1444 - DIR	602.00	240.80		361.20	
Grand total:			423,686.86	176,505.23	73,431.76	160,928.03	12,821.84

ACH
INTERDEPARTMENTAL
MEMO

To: Utilities Service Board
Sub: Scheduled ACH payment

From: Kim Robertson
Dept. Accounts Payable
Date: 02/18/19

G/L DATE: 02/18/19

Water Operations & Maintenance	0.00
Water Construction	0.00
Water Meter Deposit	0.00
Water Sinking	200,236.53
Water Hydrant Meter Rental	0.00
Water Debt Reserve	0.00

Total of Water Utilities as per the claims list:	<u><u>\$200,236.53</u></u>
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Wastewater Operations & Maintenance	0.00
Wastewater Construction	0.00
Wastewater Sinking	0.00
Wastewater Debt Reserve	0.00

Total of Wastewater Utilities as per the claims list:	<u><u>\$0.00</u></u>
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Stormwater	0.00
Stormwater Construction	0.00

Total of Stormwater Utility as per the claims list:	<u><u>\$0.00</u></u>
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Total Water Utility:	<u><u>\$200,236.53</u></u>
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Total Wastewater Utility:	<u><u>\$0.00</u></u>
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Total Stormwater Utility:	<u><u>\$0.00</u></u>
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TOTAL WATER, WASTEWATER & STORMWATER UTILITIES	<u><u>\$200,236.53</u></u>
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ACH - Bank of New York - 2011 SRF Loan Payment - February 2019

City of Bloomington Utilities
Accounts Payable by G/L Distribution Report
Paydate: 02/18/19

SRF Payment due Feb 2019

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water Sinking
Bank Of New York	ACCT19-112-2	SRF Bloomington TAS#610026-2011 SRF Loan - Feb 2019	200,236.53	200,236.53
Grand total:			<u>200,236.53</u>	<u>200,236.53</u>

**UTILITIES SERVICE BOARD MOTION
MEETING ON FEBRUARY 18, 2019
UTILITY BILLS**

<p>To: Utilities Service Board Dept. Sub: Claims list filed: 02/12/19 USB: 2/18/2019 For Period: 01/29/19 - 02/11/19 G/L Date: 02/13/19</p>	<p>From: Kim Robertson Dept. Accounts Payable Date: 02/12/19 Paydate: 02/13/19</p>
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Utilities Department invoices filed with the City Controller February 12, 2019 and signed by the Utilities Service Board for payment February 13, 2019 as in accordance with the Utilities Service Board Resolution of August 7, 1973, be hereby approved and entered into the minutes of today's meeting. A copy of the list is filed, with any exceptions noted, is hereby attached and made a part of these proceedings.

Water Operations & Maintenance	112,002.12
Wastewater Operations & Maintenance	120,020.68
Stormwater	
Total Water Utility:	\$112,002.12
Total Wastewater Utility:	\$120,020.68
Total Stormwater Utility:	\$0.00
 TOTAL WATER, WASTEWATER & STORMWATER UTILITIES	 \$232,022.80

City of Bloomington Utilities
Accounts Payable by G/L Distribution Report
Paydate: 02/13/19

Utility Bills

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Wastewater O&M
AT&T	8123311353 01/19	Service - Washington St Storage - 01/22-02/21/19 - SC	204.72	81.89	122.83
AT&T	8123315400 01/19	Service - Centrex main line - 01/22-02/21/19 - SC	9,802.51	3,921.00	5,881.51
Comcast Cable Communications, INC	02/02/19	Service - #8529201190490580 Service Center- 02/15-03/14/19 - SC	22.21	8.88	13.33
Duke Energy	02/13/19	Service - Jan - Feb 2019 - LS, BS, TD, DR, MN	184,621.76	105,202.75	79,419.01
Smithville Telephone Co Inc	02/02/19 BP	Service - Blucher, fax, modem - 01/02-02/01/19 - BP	278.07		278.07
Smithville Telephone Co Inc	02/02/19 DR	Service - Dillman, fax - 01/02-02/01/19 - DR	245.80		245.80
Smithville Telephone Co Inc	02/02/19 MN	Service - Monroe, fax, intake, internet - 01/02-02/01/19 - MN	289.12	289.12	
South Central Indiana REMC	2093400200 1/19	Service - Blucher WWTP - 12/23-01/22/19 - BP	22,800.09		22,800.09
Utilities District of Western Indiana REMC	52184-001 02/19	Service - Fieldstone LS - 01/01-02/01/19 - LS	776.00		776.00
Utilities District of Western Indiana REMC	75843-001 02/19	Service - Stonechase LS - 01/01-02/01/19 - LS	136.00		136.00
Vectren	N0833866 02/19	Service - Blucher WWTP - 12/28-01/30/19 - BP	5,088.40		5,088.40
Vectren	N1035813 02/19	Service - Monroe WTP - 01/03-02/04/19 - MN	2,498.48	2,498.48	
Vectren	N1059811 02/19	Service - Dillman WWTP - 01/03-02/04/19 - DR	5,123.17		5,123.17
Vectren	N1236302 02/19	Service - Tamarron LS - 01/02-02/01/19 - LS	136.47		136.47
Grand total:			232,022.80	112,002.12	120,020.68

WIRE TRANSFERS, FEES & PAYROLL FOR THE MONTH OF JANUARY, 2019

INDIANA DEPARTMENT OF REVENUE \$69,153.92
(SALES TAX - DECEMBER, 2018)

INDIANA DEPARTMENT OF REVENUE - RECEIPTS TAX \$0.00
1ST QUARTER UTILITY RECEIPTS TAX

NPC \$29,016.33
CHARGE CARD FEES - DECEMBER, 2018

FIRST FINANCIAL \$1,448.16
ACCOUNT ANALYSIS FEES - DECEMBER, 2018

GROSS PAYROLL \$331,378.13
2/15/2019
FICA TAX \$24,131.35
2/15/2019

TOTAL \$455,127.89

**UTILITIES SERVICE BOARD MOTION
MEETING ON FEBRUARY 18, 2019
CUSTOMER REFUNDS**

To: Utilities Service Board
 Dept.
 Sub: Claims list filed: 02/14/19
 USB: 2/18/2019
 For Period: 01/26/19 - 02/08/19
 G/L Date: 02/22/19

From: Kim Robertson
 Dept. Accounts Payable
 Date: 02/14/19
 Paydate: 02/22/19

Utilities Department invoices filed with the City Controller February 14, 2019 and signed by the Utilities Service Board for payment February 22, 2019 as in accordance with the Utilities Service Board Resolution of August 7, 1973, be hereby approved and entered into the minutes of today's meeting. A copy of the list is filed, with any exceptions noted, is hereby attached and made a part of these proceedings.

Water Operations & Maintenance	0.00
Wastewater Operations & Maintenance	105.11
Stormwater	0.00
Sanitation	0.00
Total Water Utility:	\$0.00
Total Wastewater Utility:	\$105.11
Total Stormwater Utility:	\$0.00
Total Sanitation Department:	\$0.00
 TOTAL WATER, WASTEWATER & STORMWATER UTILITIES	\$105.11

City of Bloomington Utilities
 Accounts Payable by G/L Distribution Report
 Paydate: 02/22/19

CUSTOMER REFUNDS

Vendor	Invoice No.	Invoice Description	Invoice Amount	Check No.	Reason for refund	Water Funds	Wastewater Funds	Stormwater Funds	Sanitation
Brawley Real Estate Management	70196-003	Customer refund	\$33.38	25965	Duplicate payment made in error in November 2018, left credit on account.		\$33.38		
Brawley Real Estate Management	32919-019	Customer refund	\$52.87	25966	Duplicate payment made in error in November 2018, left credit on account.		\$52.87		
Kris Morris-West	1667-002	Customer refund	\$9.99	25967	Credit balance on final bill after meter misread adjustment		\$9.99		
Danielle S Murry-Knowles	20390-017	Customer refund	\$8.87	25968	Overpayment on their January bill, causing credit on account when they moved out.		\$8.87		
			<u>\$105.11</u>			<u>\$0.00</u>	<u>\$105.11</u>	<u>\$0.00</u>	<u>\$0.00</u>
			\$105.11						

SECOND AMENDMENT TO AGREEMENT FOR PROFESSIONAL CONSULTING SERVICES

THIS AGREEMENT is entered into on this ___ day of _____, 2019, by and between the City of Bloomington Utilities Department (hereinafter referred to as “City”), and Core Projective, LLC, (hereinafter referred to as “Consultant”),

WITNESSETH:

WHEREAS, the City and Consultant entered into an agreement for professional services with an effective date of May 15, 2018 (“Original Agreement”) with a six month term; and

WHEREAS, the Original Agreement was amended to extend services to the end of the calendar year, 2018; and

WHEREAS, the parties wish to extend the Original Agreement yet again through to and including March 31, 2019, to allow for completion of onboarding of the new pretreatment employee; and

WHEREAS, it is anticipated by the parties that an additional 45 hours is necessary to complete the work required under the Scope of Services which will cost an additional Three Thousand Eight Hundred and Twenty-Five/One-Hundredths (\$3,825.00) Dollars, for a new contract total of not to exceed Forty-Eight Thousand and Twenty-Five/One-Hundredths (\$48,025.00) Dollars.

NOW, THEREFORE, in consideration of the mutual covenants herein contained, the parties hereto agree as follows:

- 1. Paragraph two of the Original Agreement entitled “Term” shall be amended to read as follows:
 “**2. Term.** This Agreement shall expire on March 31, 2019.”
- 2. Paragraph three of the Original Agreement entitled “Agreement Price” shall be amended to read as follows:
 “**3. Agreement Price.** The overall cost to the City for all services provided herein by Consultant during the term of this agreement shall not exceed Forty-Eight Thousand and Twenty-Five/One-Hundredths (\$48,025.00) Dollars. No additional work shall be performed until and unless additional funding is approved by the City and an amendment to this Agreement reached by both parties herein under the same formality as this Agreement.”
- 3. The rest and remainder of the Original Agreement not otherwise amended herein shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed on the date shown aside each signature below.

CITY OF BLOOMINGTON

BY:

Julie Roberts, President
Utilities Service Board

CORE PROJECTIVE, LLC

BY:

Kelly M. Boatman
CEO

Vic Kelson, Director
Utilities



MEMORANDUM

TO: Mayor Hamilton, Controller
FROM: Michael Hicks
DATE: February 12, 2019
RE: Request for approval of Agreement with Mitchell & Stark Construction Co., Inc.

Funding Source: 2019 Water Budget 009-U13121

Total Dollar Amount of Contract: Not-To-Exceed \$33,725.00

Expiration Date of Contract: July 31, 2018

Department Head Initials of Approval: vk

Due Date For Signature: February 18, 2019

Record Destruction Date (Legal Dept. to fill in): 2028

Legal Department Internal Tracking #: 19-076

PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS ATTORNEY: Christopher Wheeler

ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS DEPARTMENTAL EMPLOYEE: Holly McLauchlin

Summary of Contract:

A leak developed in the concrete sedimentation basin effluent channel at the Monroe Water Treatment Plant and was discharging into the Filter Building lower level pipe gallery and required immediate action. The services of the contractor, Mitchell & Stark Construction Co., Inc., were procured as a special purchasing method established by Indiana State Code 5-22-10.

The contractor has mobilized and is effecting a repair.



MEMORANDUM

TO: Mayor and Controller
FROM: Laura Pettit- Assistant Director- Finance, Utilities
DATE: 2/12/19
RE: Update to Agreement for Merchant Processing Fees

Funding Source: 009-54-900007-U67501- \$109,836.00
010-54-950007-U67501- \$164,700.00

Total Dollar Amount of Contract: \$274,536.00

Expiration Date of Contract: 2/17/2022

Department Head Initials of Approval: JK

Due Date For Signature: For USB meeting on Monday, February 18, 2019

Record Destruction Date (Legal Dept to fill in): 2032

Legal Department Internal Tracking #: 19-077

PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS ATTORNEY:

Christopher J. Wheeler

ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS DEPARTMENTAL EMPLOYEE:

Laura Pettit

Summary of Contract:

Vantiv currently processes our credit card payments and has offered a reduced rate for customer retention. This contract amendment will reduce our rate on two accounts:

Current Rate:

Merchant ID – 907100000166563 – 2.00% discount rate + \$0.20 per transaction

Merchant ID – 18968192 – 1.75% discount rate + \$0.07 per transaction

New rate for both accounts: 1.69% discount rate + \$0.06 per transaction