

CITY OF BLOOMINGTON
parks and recreation

AGENDA

City of Bloomington Board of Park Commissioners
Regular Meeting: Tuesday, February 26, 2019 4:00 – 5:30 p.m.

Council Chambers
401 N. Morton St.

CALL TO ORDER - ROLL CALL

A. CONSENT CALENDAR

- A-1. Approval of Minutes of January 22, 2019
- A-2. Approval of Claims Submitted January 23, 2019 – February 25, 2019
- A-3. Approval of Non-Reverting Budget Amendments
- A-4. Review of Business Report
- A-5. Declaration of Surplus - None

B. PUBLIC HEARINGS/APPEARANCES

- B-1. Public Comment Period -
- B-2. Bravo Award -
- B-3. Parks Partner Award -
- B-4. Staff Introductions - James Kelb, Cascades Golf Course Superintendent

C OTHER BUSINESS

- C-1. Review/Approval of partnership agreement with IU Health Bloomington (Jess Klein)
- C-2. Review of proposed private tree abatement process per Bloomington Municipal Code # 12.24 (Paula McDevitt)
- C-3. Review/Approval of service agreement with Everywhere Signs (Julie Ramey)
- C-4. Review/Approval of partnership agreement with Ryder Magazine and Film Series (Crystal Ritter)
- C-5. Review/Approval of contract with Chef for Hire (Erik Pearson)
- C-6. Review/Approval of Partnership Agreement with Ivy Tech Community College (Amy Shrake)
- C-7. Review/Approval of Partnership with Lake Monroe Sailing Association (Amy Shrake)
- C-8. Review/Approval of Partnership Agreement with Special Olympics Monroe County (Amy Shrake)
- C-9. Review/Approval of contract with Monroe Convention Center (Hannah Buddin)
- C-10. Review/Approval of contract with Aerialogy for Spring Fling (Hannah Buddin)
- C-11. Review/Approval of Farmers Market Advisory Council members (Marcia Veldman)
- C-12. Review/Approval of Farmers Market Prepared Food Vendors for 2018 season (Marcia Veldman)
- C-13. Review/Approval of partnership agreement with Monroe County - Identify and Reduce Invasive Species (Joanna Sparks)
- C-14. Review/Approval of contract with Eco Logic, LLC for invasive plant removal (Joanna Sparks)
- C-15. Review/Approval of contract with Kinetic Recreation for playground resurfacing (Barb Dunbar)
- C-16. Review/Approval of service agreement with Everywhere Signs to repair Buskirk-Chumley Theater marquee (Dave Williams)
- C-17. Review/Approval of B-Line Trail easements for Duke Energy (Dave Williams)
- C-18. Review/Approval of lease purchase with Professional Golf Cars (John Turnbull)
- C-19. Review/Approval of 2019 price schedule changes for Aquatics (John Turnbull)
- C-20. Review/Approval of softball supply order with Worth (Scott Pedersen)
- C-21. Review/ Approval of contract addendum with Bluestone Tree for tree removal (Lee Huss)

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|-------|------------------------------------------------------------------------------|------------|
| C-22. | Review/Approval of contract with J.R. Ellington Tree Expert for tree removal | (Lee Huss) |
| C-23. | Review/Approval of contract with All Things Green for tree pruning | (Lee Huss) |
| C-24. | Review/Approval of contract with Rick Patrick Tree Care for tree pruning | (Lee Huss) |

D. REPORTS

- | | | | |
|------|-------------------------|----------------------------------------------------------|-----------------|
| D-1. | Operation Division | - Environmental Resources Advisory Council Annual Report | (Melissa Clark) |
| D-2. | Recreation Division | - no report | |
| D-3. | Sports Division | - no report | |
| D-4. | Administration Division | - IPRA Award | (Julie Ramey) |

ADJOURNMENT



A-1
2-26-19

Board of Park Commissioners
Regular Meeting
Minutes

Tuesday, January 22, 2019
4:00 p.m. – 5:16 p.m.

Council Chambers
401 N. Morton St.

CALL TO ORDER

The meeting was called to order by Kathleen Mills at 4:00 p.m.

Board Present: Kathleen Mills, Les Coyne, and Lisa Thatcher

Kathleen Mills introduced new Park Board member Lisa Thatcher.

Staff Present: Paula McDevitt, John Turnbull, Becky Higgins, Julie Ramey, Mark Marotz, Kim Clapp, Leslie Brinson, Sarah Owen, Barb Dunbar, Joanna Sparks, Hannah Buddin, Sarah Mullin, Darren Eads, Marcia Veldman, Elizabeth Tompkins, and Crystal Ritter

A. CONSENT CALENDAR

- A-1. Approval of Minutes of December 10, 2018 meeting
- A-2. Approval of Claims Submitted December 10th through January 25th.
- A-3. Approval of Non-Reverting Budget Amendments
- A-4. Review of Business Report
- A-5. Approval of Surplus

Les Coyne made a motion to approve the consent calendar. *Lisa Thatcher* seconded the motion. *Kathleen Mills* any public comments or questions, seeing none. Motion unanimously carried

B. PUBLIC HEARINGS/APPEARANCES

B-1. Public Comment Period – None

B-2. Bravo Award – Teri Watkins

Sarah Owen, Community Relations Coordinator the Department would like to recognize Teri Watkins for her long term service to Parks and Recreation. Teri has become an integral volunteer at the Holiday Market, as well as volunteering at Saturday Farmers' Market. Teri has excellent organization skills, and the ability to communicate in a warm and friendly manner with the public. Teri is someone the Department can reliably reach out to when in need of volunteers. The Department is delighted to recognize Teri Watkins as the January BRAVO Award recipient.

The Board thank Teri Watkins for the time she has given to Parks and Recreation.

B-3. Parks Partner Award – None

B-4. Staff Introduction – None

C. OTHER BUSINESS

C-1. Review/Approval of Resolution 19-01 to Appropriate the Parks Non-Reverting Fund

Ms. Paula McDevitt, Administrator, the Department recommends the approval of Resolution 19-01, funds will be made available for appropriation in the Parks Non-Reverting Operating funds as result of fees, charges, donations and grants monies collected. This if for Fiscal Year January 1, 2019 to December 31, 2019 in the amount of \$1,870,519 and will be used for program budgets.

Les Coyne motioned to approve Resolution 19-01 Appropriating Parks Non-Reverting Expenditures for the 2019 Fiscal Year. Lisa Thatcher seconded the motion. Kathleen Mills any public comments or questions, seeing none. The motion was unanimously carried. 3 ayes, 0 noes, 1 absent.

C-2 Review/Approval of Addendum to Lease Contract and Memorandum with South Central Indiana Housing Opportunities – Switchyard Apartments, LLC.

Paula McDevitt, Administrator on December 15, 2017, the department entered into a lease agreement with South Central Indiana Housing Opportunities Corporations – Switchyard Apartments, LLC (SCIHO-SYA, LLC). BPRD and SCHIO-SYA, LLC wish to amend the Agreement to clarify that SCIHO-SYA, LLC is leasing only Lot 2, to incorporate the name of the lender has changed from “BloomBank” to MutualBank”, and to change the construction commencement date from September 30, 2018 to February 28, 2019. All other terms of the Agreement (entered into on December 15, 2017) are still intact. Staff recommends the approval of this Addendum.

Debora Meyers approached the podium, SCIHO is an independent 501c3 with a mission to expand housing opportunities for low and moderate income households in the Bloomington/Monroe community and the five surrounding counties.

Les Coyne made a motion to approve the Addendum to Lease Contract and Memorandum with South Central Indiana Housing Opportunities – Switchyard Apartments, LLC. *Lisa Thatcher* seconded the motion. *Kathleen Mills* any public comments or questions, seeing none. Motion unanimously carried.

C-3 Review/Approval of Addendum to the 2019 Special Use Permit Application

Crystal Ritter, Community Events Coordinator on November 27, 2018 the Board of Park Commissioners approved the 2019 Special Use Permit Application. The department would like to amend the application to include a section informing permit applicants of the Amusement and Entertainment Permit and safety inspection. The added section was requested by the Indiana Department of Homeland Security. Staff recommends the approval of this Addendum.

The Board inquired if this was a separate permit, and if it is anticipated many events will require this permit and inspection.

Crystal Ritter responded this is a separate application that is applied for through Indiana Department of Homeland Security. If an event would require this type of permit, it is the responsibility of the event organizer to follow the appropriate steps. Some events will require this event, it will mostly be the larger events similar to Lotus in the Park or Garlic Fest.

Les Coyne made a motion to approve the Addendum to the 2019 Special Use Permit Application. *Lisa Thatcher* seconded the motion. *Kathleen Mills* any public comments or questions, seeing none. Motion unanimously carried.

C-4 Review/Approval of Addendum to KingSnake Sound Company Contract

Crystal Ritter, Community Events Coordinator the Department wishes provide engineering services and sound equipment at 2019 community events. The Department requires the services of a consultant to provided engineering services, set-up and tear-down of sound equipment, and sound equipment rental. Staff recommends this contract with KingSnake Sound Company. Payment not to exceed \$1,625.

Les Coyne made a motion to approve the addendum to KingSnake Sound Company Contract. *Lisa Thatcher* seconded the motion. *Kathleen Mills* any public comments or questions, seeing none. Motion unanimously carried.

C-5 Review/Approval of the 2019 A Fair of the Arts Exhibitor Agreement

Crystal Ritter, Community Events Coordinator the Department wishes to hold an arts and craft fair, where local and regional artist display, demonstrate, and sell their art. Artist for the A Fair of the Arts are selected by a jury process. The Department recommends approval the template for the 2019 A Fair of the Arts Exhibitor Agreement & Exhibitor Information. This agreement outlines the policies and exceptions of the artists and department. There are no significant changes to this year's contract.

Les Coyne made a motion to approve the 2019 A Fair of the Arts Exhibitor Agreement. *Lisa Thatcher* seconded the motion. *Kathleen Mills* any public comments or questions, seeing none. Motion unanimously carried.

C-6 Review/Approval of the 2019 Performing Arts Series Performance Agreement

Crystal Ritter, Community Events Coordinator the Department wishes provide the community with free concerts in the parks through the Performing Arts Series. Staff recommends the approval of the template agreement for the 2019 Performing Arts Series Performance Artist Agreement. This agreement outlines the policies and expectations of the performing artists as well as that of the Parks and Recreation Department. There have been no significant changes to this year's contract.

Les Coyne made a motion to approve the 2019 Performing Arts Series Performance Agreement. *Lisa Thatcher* seconded the motion. *Kathleen Mills* any public comments or questions, seeing none. Motion unanimously carried.

C-7 Review/Approval of Partnership Agreement with Hilltop Garden

Sarah Mullin, Community Gardens Specialist the Department wishes to continue the partnership with Hilltop Garden at Indiana University. The purpose of this Agreement is to outline a program partnership to provide and promote garden programs, and classes for the general public, and to expand gardening class offerings to incorporate more hands-on experience to the community. Staff recommends the approval of this Partnership.

Les Coyne made a motion to approve the Partnership Agreement with Hilltop Garden. *Lisa Thatcher* seconded the motion. *Kathleen Mills* any public comments or questions, seeing none. Motion unanimously carried.

C-8 Review/Approval of Partnership Agreement with Plant-A-Row Partners

Sarah Mullin, Community Gardens Specialist in order to provide people in need with fresh, locally produced food, the Department wishes to continue the partnership with Hilltop Gardens at Indianan University, Bloomingsfoods, Mother Hubbard's Cupboard, and Hoosier Hills Food Bank in the community support program, Plant-a-Row for the Hungry. The purpose of this Agreement is to outline a program partnership which will encourage members of the Bloomington community and vendors at the Bloomington Community Farmers' Market to grow food with the intention of donating it to those in need, by means of HHFB's existing distribution system. No major changes have been made to this agreement.

Les Coyne made a motion to approve the Partnership Agreement with Plant-A-Row Partners. *Lisa Thatcher* seconded the motion. *Kathleen Mills* any public comments or questions, seeing none. Motion unanimously carried.

C-9 Review/Approval of Prepared Food Vending and Food Truck Contract Template

Marcia Veldman, Program Coordinator staff recommends the approval of the 2019 Farmers' Market Farm Vendor Contract and Exhibits, 2019 Food Truck/Push Cart Agreement, and the 2019 Prepared Food Vendor Agreement templates. There have been no significant changes to the contracts and exhibits.

Les Coyne made a motion to approve the Prepared Food Vending and Food Truck Contract Template. *Lisa Thatcher* seconded the motion. *Kathleen Mills* any public comments or questions, seeing none. Motion unanimously carried.

C-10 Review/Approval of Service Agreement with SPORT AIDE

Daren Eads, Facility Coordinator the Department wishes to provide the Bloomington Community with facilities that offer clean and well maintained indoor artificial turf. The Department requires the services of a qualified vendor to provide repair, service, test, and/or disinfect the indoor turf at City park properties and facilities. Staff recommend the approval of this service agreement with Sport Aide, all fees and expenses are not to exceed \$4,000.

Les Coyne made a motion to approve the Service Agreement with SPORT AIDE. *Lisa Thatcher* seconded the motion. *Kathleen Mills* any public comments or questions, seeing none. Motion unanimously carried.

C-11 Review/Approval of Contract with Recreation Insites for Bryan Park Fitness Equipment

Barb Dunbar, Operations Coordinator due to age, the fitness station at Bryan Park is in need of replacement. The Department wishes to provide the community with new equipment, and requires the services of a qualified vendor and contractor in order to secure the equipment and materials and perform the labor to install the new equipment. Staff recommends the approval of this contract with Recreation Insites in the amount of \$37,168.25. This project will be funded by the 2017-2020 Park Bond.

Les Coyne made a motion to approve the Contract with Recreation Insites for Bryan Park Fitness Equipment. *Lisa Thatcher* seconded the motion. *Kathleen Mills* any public comments or questions, seeing none. Motion unanimously carried.

C-12 Review/Approval of Service Agreement with JB Salvage

Joanna Sparks, City Landscaper the Department wishes to dispose of green waste at a local composting facility. The Department requires the services of a qualified vendor to provide a 30 cubic yard dumpster for collection and to dispose of the green waste on an “as needed” basis. The dumpster will be located at the Operations Center on Adams Street. Staff recommends the approval of this service agreement with JB Salvage, all fees and expenses are not to exceed \$2,500.

Les Coyne made a motion to approve the Service Agreement with JB Salvage. *Lisa Thatcher* seconded the motion. *Kathleen Mills* any public comments or questions, seeing none. Motion unanimously carried.

C-13 Review/Approval of MOU for CBU Sewer Utility-Switchyard Park

Dave Williams, Operations Director the Department and City of Bloomington Utilities wishes to establish this Memorandum of Understanding to delineate responsibilities of each party where they concern future maintenance, repair or replacement of the sanitary sewer line that runs through Switchyard Park.

Les Coyne made a motion to approve the Memorandum of Understanding with City of Bloomington Utilities. *Lisa Thatcher* seconded the motion. *Kathleen Mills* any public comments or questions, seeing none. Motion unanimously carried.

C-14 Review/Approval of Consultant Contract Agreement Addendum #3 Switchyard Park

Dave Williams, Operations Director staff recommends the approval of Addendum #3 with Rundell Ernstberger Associates (REA) in the amount of \$13,287.70. The request is to compensate Switchyard Park design consultant (REA) for overruns in expenses related to the preparation of bidding documents for the Switchyard Park project, printing, legal ads, and State of Indiana plan review fees. The additional funds will be charged to the total Switchyard Park project contingency that was approved by the Redevelopment Commission.

The Board inquired if the design of the pathway along Rogers has been settled.

Dave Williams responded, nothing has been done at this time. The pathway will be done as a separate project, and we hope to have it included on the 2020 project list.

Les Coyne made a motion to approve the Consultant Contract Agreement Addendum #3 Switchyard Park. *Lisa Thatcher* seconded the motion. *Kathleen Mills* any public comments or questions, seeing none. Motion unanimously carried.

C-15 Review/Approval of Appointments to the Environmental Resources Advisory Council

Elizabeth Tompkins, Natural Resources Coordinator staff recommends the approval of the Environmental Resources Advisory Council reappointments of Cathy Meyer, Dan Myers, David Parkhurst, and Melissa Laney, and the appointment of a new member, Sarah Murray. Staff believes Sarah’s experience in planning and work with the Eppley Institute for Parks and Public Lands will provide valuable insight.

Les Coyne made a motion to approve the Appointments to the Environmental Resources Advisory Council. *Lisa*

Thatcher seconded the motion. *Kathleen Mills* any public comments or questions, seeing none. Motion unanimously carried.

C-16 Review/Approval of Contract with Mader Design for Griffy Lake Fishing Pier Design

Elizabeth Tompkins, Natural Resources Coordinator the Department wishes to complete documents for the accessible fishing pier at Griffy Lake. The Department requires the services of a professional consultant in order to perform design development services for the detailed design and construction documents to re-align the entry drive into the parking lot, create a central node serving as a pedestrian road crossing and park entrance identifier, create a wooden deck overlook and fishing pier structure. Design will consider trail or boardwalk connections to the overlook. Staff recommends the approval of this contract with Mader Design, all fees and expenses are not to exceed \$63,750.

Les Coyne made a motion to approve the Contract with Mader Design for Griffy Lake Fishing Pier Design. *Lisa Thatcher* seconded the motion. *Kathleen Mills* any public comments or questions, seeing none. Motion unanimously carried.

C-17 Review/Approval of Contract with Tennis Technology, Inc. for Sport Court Coating

John Turnbull, Sports Division Director the Department wishes to have several sports courts coated and lined. The Department requires the services of a professional contractor in order to perform the coating and lining at two Bryan Park basketball courts, one Sherwood Oaks basketball court, one Highland Village basketball court, two Crestmont basketball courts, 1 Winslow Woods basketball court, 1 Upper Cascades basketball court, two Sherwood Oaks tennis courts, and one hitting wall, and 6 Winslow tennis courts. Staff recommends the approval of this contract with Tennis Technology, Inc. in the amount of \$73,656. This project will not include the small parking lot next Bryan Park tennis courts.

Les Coyne made a motion to approve the Contract with Tennis Technology, Inc. for Sport Court Coating. *Lisa Thatcher* seconded the motion. *Kathleen Mills* any public comments or questions, seeing none. Motion unanimously carried

C-18 Review/Approval of Lease Purchase Agreement with Professional Golf Car

Item removed from the agenda.

C-19 Review/Approval of Appointments to Cascades Golf Course Advisory Council

John Turnbull, Sports Director staff recommends the approval of the Cascades Golf Course Advisory Council appointments of Brain Muehlhaus, Bill Pfrommer, Harrison Carmichael, Sheila Nickle, and Anthony Robertson. Eighteen applications were received, staff believe these five candidates offer the broadest perspectives and backgrounds for an advisory council.

Les Coyne made a motion to approve the Appointments to Cascades Golf Course Advisory Council. *Lisa Thatcher* seconded the motion. *Kathleen Mills* any public comments or questions, seeing none. Motion unanimously carried

C-20 Review/Approval of Service Agreement with Harrell-Fish, Inc.

Becky Higgins, Recreation Director the Department wishes to maintain the Bancker Community Center in good working condition. The Department requires the services of a professional vendor to provide routine maintenance and repairs to the HVAC system at Bancker Community Center. Staff recommends the approval of this service agreement with Harrell-Fish, Inc., all fees and expenses are not to exceed \$3,030.

Les Coyne made a motion to approve the Service Agreement with Harrell-Fish, Inc. *Lisa Thatcher* seconded the motion. *Kathleen Mills* any public comments or questions, seeing none. Motion unanimously carried

C-21 Election of Officers

Lisa Thatcher nominated *Les Coyne* as President of the Board of Park Commissioners. *Kathleen Mills* second the nomination. The nomination was unanimously carried.

Lisa Thatcher nominated *Kathleen Mills* as Vice President of the Board of Park Commissioners. *Les Coyne* second the nomination. The nomination was unanimously carried.

Les Coyne nominated Mr. Joe Hoffmann as Board of Park Commissioners representative to the Plan Commission. *Kathleen Mills* second the nomination. The nomination was unanimously carried.

Kathleen Mills nominated Les Coyne as Board of Park Commissioners first alternate representative to the Plan Commission. Lisa Thatcher second the nomination. The nomination was unanimously carried.

Les Coyne nominated Ms. Kathleen Mills as Board of Park Commissioners second alternate representative to the Plan Commission. Lisa Thatcher second the nomination. The nomination was unanimously carried.

Lisa Thatcher nominated Kim Clapp as the secretary to the Board of Park Commissioners. Les Coyne second the nomination. The nomination was unanimously carried

D REPORTS

D-1. Operations Division – Vegetation Management Update

Jon Behrman, Working Foreperson approached the podium and presented the Vegetation Management Update.

Vegetation Management Crew consist of 1.5 full time staff – fully licensed pesticide applicators, and 5 seasonal registered technicians. The primary focus is promoting biodiversity through native plantings. The Management Crew is responsible for managing vegetation on over 2,000 acres of City properties. They maintain and install native plantings, monitor and assess sites for ecological sustainability, and train and work with volunteers to remove invasive species.

Invasive Species methods of control are mechanical, cultural, biological, chemical and through education. 46+ acres of the Asia Bush Honeysuckle were treated using cut stump and foliar herbicide. AmeriCorps Oak 2 Crew removed 10 heavily infested acres in Upper Cascades Park. 30+ acres of Garlic Mustard were treated by hand pulling and Foliar herbicide. Over 206 acres of Japanese Stiltgrass were treated by hand pulling and herbicide. 9.87 acres of other woody invasives: Callery Pear, Multiflora Rose, Tree of Heaven were treated by mowing and herbicide.

Native Plant and Tree Installations. 4,858 native plants were installed at six locations. Plants were salvaged at Wapehani Dam and transplanted at Allison Jukebox and Miller-Showers Park. Over 3,000 DNR saplings were planted at three locations.

Management Plans at Browns Woods focusing on invasive plants, storm water and deer browse. Latimer Woods focusing on flashy storm water, increased trash and invasive species around the edge, and invasive plants. Millers Showers Park focusing on invasive species, sedimentation and algae.

Projects Removed invasives along Bloomington Rail Trail. Prairie restorations was done at Olcott Park and Goat Farm and removed invasives. Completed Griffy Shoreline Stabilizations by installing native plants. Outreach in the community, had 800 hours of volunteers, education, and being preventative rather than reactive.

Next Steps for 2019 Griffy Ecological Assessment addressing climate change, ecosystem resiliency, flagship species such as blueberries, and nuts and bolts management plan. Griffy Lake fire, looking at historical management style, how it promotes forest health with regeneration of Oak/Hickory, and native blueberry and huckleberry production. Partnership with MC-IRIS hosting 1st Saturday Field Days with education and volunteerism focused on preserving biodiversity. Millers Showers installation of 4,179 native perennials, focused on improving “curb appeal”

D-2 Recreations Division – No Report

D-3 Sports Division – No Report

D-4 Administration Division – No Report

Paula McDevitt, Director welcomed Lisa Thatcher. The next meeting will be held February 26, 2019

ADJOURNMENT

Meeting adjourned at 5:16 p.m.

Respectfully Submitted,



Kim Clapp
Secretary Board of Park Commissioners



Board of Parks & Recreation Claim Register

Invoice Date Range 01/28/19 - 02/08/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 200 - Parks and Recreation Gen (\$1301)										
Department 18 - Parks & Recreation										
Program 181000 - Administration										
Account 52110 - Office Supplies										
6530 - Office Depot, INC	258797607001	18-3 ring binder	Paid by EFT # 27348		01/29/2019	01/29/2019	02/08/2019		02/08/2019	6.99
6530 - Office Depot, INC	256079818001	18-general office supplies	Paid by EFT # 27348		01/29/2019	01/29/2019	02/08/2019		02/08/2019	138.56
6530 - Office Depot, INC	258797606001	18-awards cert, folders, dividers, post-its,	Paid by EFT # 27348		01/29/2019	01/29/2019	02/08/2019		02/08/2019	17.15
6530 - Office Depot, INC	258801082001	18- paper, envelopes, dividers	Paid by EFT # 27348		01/29/2019	01/29/2019	02/08/2019		02/08/2019	1.30
Account 52110 - Office Supplies Totals									Invoice Transactions 4	\$164.00
Account 52420 - Other Supplies										
8002 - Safeguard Business Systems, INC	033298421	18- Deposit Tickets	Paid by EFT # 27364		01/29/2019	01/29/2019	02/08/2019		02/08/2019	486.36
Account 52420 - Other Supplies Totals									Invoice Transactions 1	\$486.36
Account 53910 - Dues and Subscriptions										
5280 - PowerDMS, INC	24599	18- Parks Accreditation Software	Paid by EFT # 27354		01/29/2019	01/29/2019	02/08/2019		02/08/2019	2,365.40
Account 53910 - Dues and Subscriptions Totals									Invoice Transactions 1	\$2,365.40
Program 181000 - Administration Totals									Invoice Transactions 6	\$3,015.76
Program 181100 - Marketing										
Account 52420 - Other Supplies										
6530 - Office Depot, INC	258801083001	18- g2 pen refills	Paid by EFT # 27348		01/29/2019	01/29/2019	02/08/2019		02/08/2019	9.87
Account 52420 - Other Supplies Totals									Invoice Transactions 1	\$9.87
Account 53310 - Printing										
6775 - Lincoln Printing Corporation (The Jackson Group)	49445	18-January-April 2019 TLRC Program Guides-	Paid by EFT # 27332		01/29/2019	01/29/2019	02/08/2019		02/08/2019	1,107.00
Account 53310 - Printing Totals									Invoice Transactions 1	\$1,107.00
Program 181100 - Marketing Totals									Invoice Transactions 2	\$1,116.87
Program 182001 - Aquatics - Bryan Pool										
Account 53990 - Other Services and Charges										
231 - Indiana University Health Bloomington, INC	00083730-00	18 - Vaccines	Paid by EFT # 27313		01/29/2019	01/29/2019	02/08/2019		02/08/2019	60.50
Account 53990 - Other Services and Charges Totals									Invoice Transactions 1	\$60.50
Program 182001 - Aquatics - Bryan Pool Totals									Invoice Transactions 1	\$60.50
Program 182002 - Aquatics - Mills Pool										
Account 53990 - Other Services and Charges										
231 - Indiana University Health Bloomington, INC	00083730-00	18 - Vaccines	Paid by EFT # 27313		01/29/2019	01/29/2019	02/08/2019		02/08/2019	60.50
Account 53990 - Other Services and Charges Totals									Invoice Transactions 1	\$60.50
Program 182002 - Aquatics - Mills Pool Totals									Invoice Transactions 1	\$60.50
Program 182500 - Frank Southern Center										
Account 52210 - Institutional Supplies										
5819 - Synchrony Bank	537689437863	18-FSC-Slimline rectangular trash can-	Paid by EFT # 27378		01/29/2019	01/29/2019	02/08/2019		02/08/2019	48.06
5819 - Synchrony Bank	489893598465	18-FSC-Slimline rectangular trash can-	Paid by EFT # 27378		01/29/2019	01/29/2019	02/08/2019		02/08/2019	48.06
Account 52210 - Institutional Supplies Totals									Invoice Transactions 2	\$96.12
Account 52310 - Building Materials and Supplies										
53005 - Menards, INC	16392	18 FSC Shower Head for Locker Room Showers	Paid by Check # 69090		01/29/2019	01/29/2019	02/08/2019		02/08/2019	12.49
53005 - Menards, INC	16710	18- FSC- Showerheads	Paid by Check # 69090		01/29/2019	01/29/2019	02/08/2019		02/08/2019	39.45
Account 52310 - Building Materials and Supplies Totals									Invoice Transactions 2	\$51.94
Account 52340 - Other Repairs and Maintenance										
394 - Kleindorfer Hardware & Variety	630848	18 FSC Screws for Public Skate Threshold	Paid by EFT # 27326		01/29/2019	01/29/2019	02/08/2019		02/08/2019	3.36
Account 52340 - Other Repairs and Maintenance Totals									Invoice Transactions 1	\$3.36
Account 52420 - Other Supplies										
394 - Kleindorfer Hardware & Variety	622780	18-paint brush, flash light	Paid by EFT # 27326		01/29/2019	01/29/2019	02/08/2019		02/08/2019	6.18
5819 - Synchrony Bank	443375674657	18 - FSC Ball Bungees for Goalie Blocker	Paid by EFT # 27378		01/29/2019	01/29/2019	02/08/2019		02/08/2019	18.59
Account 52420 - Other Supplies Totals									Invoice Transactions 2	\$24.77
Account 53650 - Other Repairs										
4283 - Accurate Cutting Technologies, INC	51116	18- FSC Blade Sharpening for Zamboni	Paid by EFT # 27246		01/29/2019	01/29/2019	02/08/2019		02/08/2019	65.40
4283 - Accurate Cutting Technologies, INC	51115	18- FSC 2 Blades Sharpening for Zamboni	Paid by EFT # 27246		01/29/2019	01/29/2019	02/08/2019		02/08/2019	115.80
8613 - Crane's Leather & Shoe Shop, INC	5291	18-FSC Rental Skate Repair-hooks, cracked	Paid by EFT # 27288		01/29/2019	01/29/2019	02/08/2019		02/08/2019	35.00
Account 53650 - Other Repairs Totals									Invoice Transactions 3	\$216.20
Account 53920 - Laundry and Other Sanitation Services										
53657 - Plymate, INC	2811189	18 - FSC Rug Cleaning Service	Paid by EFT # 27353		01/29/2019	01/29/2019	02/08/2019		02/08/2019	72.41
Account 53920 - Laundry and Other Sanitation Services Totals									Invoice Transactions 1	\$72.41
Account 53950 - Landfill										
2260 - Republic Services, INC	0694-002249738	18-Landfill Charges for February	Paid by EFT # 27358		01/29/2019	01/29/2019	02/08/2019		02/08/2019	195.26
Account 53950 - Landfill Totals									Invoice Transactions 1	\$195.26



Board of Parks & Recreation Claim Register

Invoice Date Range 01/28/19 - 02/08/19

Program 183500 - Golf Services				Program 182500 - Frank Southern Center Totals		Invoice Transactions 12		\$660.06
Account 53950 - Landfill				Account 53950 - Landfill Totals		Invoice Transactions 1		\$782.81
2260 - Republic Services, INC				Program 183500 - Golf Services Totals		Invoice Transactions 1		\$782.81
	0694-002248783	18-Landfill Charges for February	Paid by EFT # 27358	01/29/2019	01/29/2019	02/08/2019	02/08/2019	782.81
Program 184000 - Natural Resources				Account 53910 - Dues and Subscriptions Totals		Invoice Transactions 2		\$12.00
Account 53910 - Dues and Subscriptions				Program 184000 - Natural Resources Totals		Invoice Transactions 3		\$32.00
204 - State Of Indiana				Account 53920 - Laundry and Other Sanitation Services Totals		Invoice Transactions 1		\$20.00
	24620329	18- State Police Background Check	Paid by Check # 69097	01/29/2019	01/29/2019	02/08/2019	02/08/2019	7.00
204 - State Of Indiana				Program 184500 - Youth Services -Juke Box		Invoice Transactions 1		\$25.71
	2019 App for Per	18-Griffy Lake aquatic vegetation control permit	Paid by Check # 69099	01/29/2019	01/29/2019	02/08/2019	02/08/2019	5.00
Account 53920 - Laundry and Other Sanitation Services				Account 52310 - Building Materials and Supplies Totals		Invoice Transactions 1		\$25.71
4175 - The Stables Events, LLC (Izzy's Rentals)				Program 18502 - Community Events-Gardens		Invoice Transactions 1		\$6.32
	7646	18-wapehani portable toilet service	Paid by EFT # 27384	01/29/2019	01/29/2019	02/08/2019	02/08/2019	20.00
Program 184500 - Youth Services -Juke Box				Account 52420 - Other Supplies Totals		Invoice Transactions 1		\$6.32
Account 52310 - Building Materials and Supplies				Program 186502 - Community Events-Gardens Totals		Invoice Transactions 1		\$6.32
53657 - Plymate, INC				Account 52420 - Other Supplies Totals		Invoice Transactions 1		\$6.32
	2811187	18-AJB Entry Mats	Paid by EFT # 27353	01/29/2019	01/29/2019	02/08/2019	02/08/2019	25.71
Account 53610 - Building Repairs				Account 52420 - Other Supplies Totals		Invoice Transactions 1		\$29.98
409 - Black Lumber Co. INC				Program 187001 - Adult Sports-Softball		Invoice Transactions 1		\$29.98
	389451	18-AJB Door Billing Error	Paid by EFT # 27260	01/29/2019	01/29/2019	02/08/2019	02/08/2019	(520.74)
409 - Black Lumber Co. INC				Account 52420 - Other Supplies Totals		Invoice Transactions 1		\$29.98
	386414	18-AJB Back Door Corrected Invoice	Paid by EFT # 27260	01/29/2019	01/29/2019	02/08/2019	02/08/2019	525.48
Program 186502 - Community Events-Gardens				Account 52420 - Other Supplies Totals		Invoice Transactions 1		\$29.98
Account 52420 - Other Supplies				Program 187001 - Adult Sports-Softball Totals		Invoice Transactions 2		\$4.74
6530 - Office Depot, INC				Account 52420 - Other Supplies Totals		Invoice Transactions 3		\$30.45
	258801082001	18- paper, envelopes, dividers	Paid by EFT # 27348	01/29/2019	01/29/2019	02/08/2019	02/08/2019	6.32
Program 187001 - Adult Sports-Softball				Account 52420 - Other Supplies Totals		Invoice Transactions 1		\$29.98
Account 52420 - Other Supplies				Program 187001 - Adult Sports-Softball Totals		Invoice Transactions 2		\$377.75
5819 - Synchrony Bank				Account 52420 - Other Supplies Totals		Invoice Transactions 1		\$29.98
	456778664466	18 - Twin Lakes- SP Emp Badqe Holder	Paid by EFT # 27378	01/29/2019	01/29/2019	02/08/2019	02/08/2019	29.98
Account 53950 - Landfill				Account 52420 - Other Supplies Totals		Invoice Transactions 1		\$29.98
2260 - Republic Services, INC				Program 187001 - Adult Sports-Softball Totals		Invoice Transactions 2		\$377.75
	0694-002249749	18-Landfill Charges for February	Paid by EFT # 27358	01/29/2019	01/29/2019	02/08/2019	02/08/2019	347.77
Program 187500 - Banneker				Account 52420 - Other Supplies Totals		Invoice Transactions 1		\$193.52
Account 52210 - Institutional Supplies				Program 187500 - Banneker Totals		Invoice Transactions 3		\$530.00
1029 - Cintas First Aid & Safety #2				Account 52420 - Other Supplies Totals		Invoice Transactions 1		\$193.52
	5012320679	18-BBCC-First Aid Supplies-gauze pads,	Paid by EFT # 27279	01/29/2019	01/29/2019	02/08/2019	02/08/2019	136.48
Account 52420 - Other Supplies				Account 52420 - Other Supplies Totals		Invoice Transactions 1		\$193.52
5819 - Synchrony Bank				Program 189000 - Operations		Invoice Transactions 1		\$200.00
	2383	18-BBCC-Break Days Food	Paid by Check # 69100	01/29/2019	01/29/2019	02/08/2019	02/08/2019	193.52
Account 53910 - Dues and Subscriptions				Account 52310 - Building Materials and Supplies Totals		Invoice Transactions 2		\$88.96
5185 - WhenToWork, INC				Program 189000 - Operations Totals		Invoice Transactions 5		\$2,434.99
	40026791-30-12-1	18-BBCC-When to Work Subscription	Paid by Check # 69102	01/29/2019	01/29/2019	02/08/2019	02/08/2019	200.00
Program 189000 - Operations				Account 52310 - Building Materials and Supplies Totals		Invoice Transactions 1		\$200.00
Account 52310 - Building Materials and Supplies				Program 189000 - Operations Totals		Invoice Transactions 3		\$530.00
394 - Kleindorfer Hardware & Variety				Account 52340 - Other Repairs and Maintenance Totals		Invoice Transactions 5		\$2,434.99
	622710	18-1 lb nails	Paid by EFT # 27326	01/29/2019	01/29/2019	02/08/2019	02/08/2019	2.00
53005 - Menards, INC				Account 52420 - Other Supplies Totals		Invoice Transactions 1		\$200.00
	15497	18-plywood to build a sign rack for ops	Paid by Check # 69090	01/29/2019	01/29/2019	02/08/2019	02/08/2019	86.96
Account 52340 - Other Repairs and Maintenance				Program 189000 - Operations Totals		Invoice Transactions 3		\$530.00
394 - Kleindorfer Hardware & Variety				Account 52420 - Other Supplies Totals		Invoice Transactions 1		\$200.00
	630945	18-slip nut wrench, plumber wrench,	Paid by EFT # 27326	01/29/2019	01/29/2019	02/08/2019	02/08/2019	17.46
6262 - Koenig Equipment, INC				Account 52420 - Other Supplies Totals		Invoice Transactions 1		\$200.00
	P06496	18-plow frame and door shock parts for Gator	Paid by EFT # 27328	01/29/2019	01/29/2019	02/08/2019	02/08/2019	378.52
6262 - Koenig Equipment, INC				Account 52420 - Other Supplies Totals		Invoice Transactions 1		\$200.00
	P06532	18-John Deere Gator 6251-spark plug	Paid by EFT # 27328	01/29/2019	01/29/2019	02/08/2019	02/08/2019	22.48
5763 - Miracle Recreation Equipment Company				Account 52420 - Other Supplies Totals		Invoice Transactions 1		\$200.00
	807907	18-Replacement bubble panel & Ski Slide @ HV	Paid by EFT # 27341	01/29/2019	01/29/2019	02/08/2019	02/08/2019	1,966.00
476 - Southern Indiana Parts, INC (Napa Auto Parts)				Account 52420 - Other Supplies Totals		Invoice Transactions 1		\$200.00
	244318	18-accessorie for adding salt sreader to Gator	Paid by EFT # 27373	01/29/2019	01/29/2019	02/08/2019	02/08/2019	50.53
Account 52420 - Other Supplies				Account 52420 - Other Supplies Totals		Invoice Transactions 1		\$200.00
394 - Kleindorfer Hardware & Variety				Program 189000 - Operations Totals		Invoice Transactions 3		\$530.00
	623266	18-1 roll 6 mil. black plastic	Paid by EFT # 27326	01/29/2019	01/29/2019	02/08/2019	02/08/2019	28.95
5819 - Synchrony Bank				Account 52420 - Other Supplies Totals		Invoice Transactions 1		\$200.00
	4701	18-Pens, sheet protectors, candy for	Paid by Check # 69100	01/29/2019	01/29/2019	02/08/2019	02/08/2019	66.38



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Account 53110 - Engineering and Architectural				Account 52420 - Other Supplies Totals			Invoice Transactions 2		\$95.33
4690 - Monroe Owen Appraisal, INC	2019002SP	18-REVISION: real estate appraisal of	Paid by EFT # 27345	01/29/2019	01/29/2019	02/08/2019	02/08/2019	1,000.00	
Account 53110 - Engineering and Architectural Totals							Invoice Transactions 1		\$1,000.00
Account 53920 - Laundry and Other Sanitation Services									
19171 - Aramark Uniform & Career Apparel Group, INC	001823745571	18-Uniform & mat laundry services for	Paid by EFT # 27253	01/29/2019	01/29/2019	02/08/2019	02/08/2019	15.36	
19171 - Aramark Uniform & Career Apparel Group, INC	1823754694	18-Uniform & mat laundry services for	Paid by EFT # 27253	01/29/2019	01/29/2019	02/08/2019	02/08/2019	15.36	
Account 53920 - Laundry and Other Sanitation Services Totals							Invoice Transactions 2		\$30.72
Program 189000 - Operations Totals							Invoice Transactions 12		\$3,650.00
Program 189501 - Cemeteries									
Account 54420 - Purchase of Equipment									
3958 - Kenney Outdoor Solutions, Corp	805650-00	18-Toro mower w/ rear discharge for Cemeteries	Paid by EFT # 27323	01/29/2019	01/29/2019	02/08/2019	02/08/2019	21,215.77	
Account 54420 - Purchase of Equipment Totals							Invoice Transactions 1		\$21,215.77
Program 189501 - Cemeteries Totals							Invoice Transactions 1		\$21,215.77
Program 189503 - Urban Forestry									
Account 53910 - Dues and Subscriptions									
20129 - Monroe County Master Gardner Association, INC	2019 Garden Fair	18- Booth fee for garden show	Paid by EFT # 27343	01/29/2019	01/29/2019	02/08/2019	02/08/2019	70.00	
Account 53910 - Dues and Subscriptions Totals							Invoice Transactions 1		\$70.00
Program 189503 - Urban Forestry Totals							Invoice Transactions 1		\$70.00
Department 18 - Parks & Recreation Totals							Invoice Transactions 49		\$31,608.79
Fund 200 - Parks and Recreation Gen (\$1301) Totals							Invoice Transactions 49		\$31,608.79
Fund 201 - Parks and Rec Non Reverting									
Account 10002.1 - Petty Cash / Cash Change Cash Change									
205 - City of Bloomington	19SF	18- Change Fund Spring Fling	Paid by Check # 69081	01/29/2019	01/29/2019	02/08/2019	02/08/2019	300.00	
Account 10002.1 - Petty Cash / Cash Change Cash Change Totals							Invoice Transactions 1		\$300.00
Department 18 - Parks & Recreation									
Program 181001 - Health & Wellness									
Account 53990 - Other Services and Charges									
4380 - Bloomington Community Massage, LLC	Dec 2018	18 - Dec. 2018 chair massages	Paid by EFT # 27263	01/29/2019	01/29/2019	02/08/2019	02/08/2019	14.00	
4380 - Bloomington Community Massage, LLC	Jan 2019	18 - Jan 2019 chair massages	Paid by EFT # 27263	01/29/2019	01/29/2019	02/08/2019	02/08/2019	56.00	
11589 - Bloomington Cooperative Services (Bloomingsfoods)	380390	18-2019 Staff Retreat Meal Items	Paid by EFT # 27264	01/29/2019	01/29/2019	02/08/2019	02/08/2019	55.42	
54546 - Charles Y Coghlan, DMD (Office Easel)	79280A	18-staff retreat supplies-Mason jar style drinking	Paid by EFT # 27276	01/29/2019	01/29/2019	02/08/2019	02/08/2019	384.76	
Account 53990 - Other Services and Charges Totals							Invoice Transactions 4		\$510.18
Program 181001 - Health & Wellness Totals							Invoice Transactions 4		\$510.18
Program 182500 - Frank Southern Center									
Account 52420 - Other Supplies									
5819 - Synchrony Bank	433696996878	18 - FSC Fairy String Lights for Ice Show	Paid by EFT # 27378	01/29/2019	01/29/2019	02/08/2019	02/08/2019	11.98	
Account 52420 - Other Supplies Totals							Invoice Transactions 1		\$11.98
Account 53940 - Temporary Contractual Employee									
6697 - Samuel Webb Markwood	01222019	18 - FSC Adult League Official	Paid by EFT # 27336	01/29/2019	01/29/2019	02/08/2019	02/08/2019	240.00	
6703 - Jack Alan Meredith	01222019	18 - FSC Adult League Official	Paid by EFT # 27337	01/29/2019	01/29/2019	02/08/2019	02/08/2019	240.00	
Account 53940 - Temporary Contractual Employee Totals							Invoice Transactions 2		\$480.00
Account 53990 - Other Services and Charges									
5335 - Shield Protection Solutions, LLC	1658	18 - FSC Security for IUD2 Home Games	Paid by EFT # 27370	01/29/2019	01/29/2019	02/08/2019	02/08/2019	336.00	
5335 - Shield Protection Solutions, LLC	1670	18 - FSC Security for IUD2 Home Games-	Paid by EFT # 27370	01/29/2019	01/29/2019	02/08/2019	02/08/2019	168.00	
Account 53990 - Other Services and Charges Totals							Invoice Transactions 2		\$504.00
Program 182500 - Frank Southern Center Totals							Invoice Transactions 5		\$995.98
Program 182501 - Frank Southern Center Concession									
Account 52330 - Street , Alley, and Sewer Material									
5819 - Synchrony Bank	1414 011719	18 - FSC Sam's Concessions Supplies	Paid by Check # 69100	01/29/2019	01/29/2019	02/08/2019	02/08/2019	284.76	
5819 - Synchrony Bank	1931	18-FSC Concessions Supplies-popcorn	Paid by Check # 69100	01/29/2019	01/29/2019	02/08/2019	02/08/2019	23.98	
5819 - Synchrony Bank	7720	18-FSC Concession Supplies-plates, cups,	Paid by Check # 69100	01/29/2019	01/29/2019	02/08/2019	02/08/2019	58.52	
5819 - Synchrony Bank	5711	18-FSC Concessions Supplies=hot chocolate,	Paid by Check # 69100	01/29/2019	01/29/2019	02/08/2019	02/08/2019	408.29	
Account 52330 - Street , Alley, and Sewer Material Totals							Invoice Transactions 4		\$775.55
Program 182501 - Frank Southern Center Concession Totals							Invoice Transactions 4		\$775.55
Program 183500 - Golf Services									
Account 52330 - Street , Alley, and Sewer Material									
5969 - Coca Cola Bottling CO. Consolidated	2056201826	18 - Bottled Drinks	Paid by EFT # 27283	01/29/2019	01/29/2019	02/08/2019	02/08/2019	110.80	
Account 52330 - Street , Alley, and Sewer Material Totals							Invoice Transactions 1		\$110.80
Program 183500 - Golf Services Totals							Invoice Transactions 1		\$110.80
Program 184501 - Youth Services-Kid City Camps									
Account 53990 - Other Services and Charges									
4602 - Terre Haute Children's Museum, INC	727-01092019	18-Kid City Winter Break Days Field Trip	Paid by Check # 69101	01/29/2019	01/29/2019	02/08/2019	02/08/2019	90.00	



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Account 53990 - Other Services and Charges Totals				Invoice Transactions 1				\$90.00
Program 184501 - Youth Services-Kid City Camps Totals				Invoice Transactions 1				\$90.00
Program 185000 - Twin Lakes Recreation Center								
Account 52210 - Institutional Supplies								
48 - Continental Research Corporation	473633-CRC-1	18 - TLRC Institutional Supplies	Paid by EFT # 27284	01/29/2019	01/29/2019	02/08/2019	02/08/2019	1,273.35
9269 - HP Products Corporation	14278971	18 - TLRC Facility Supplies	Paid by EFT # 27306	01/29/2019	01/29/2019	02/08/2019	02/08/2019	1,306.96
5819 - Synchrony Bank	3837	18 - TLRC Facility Supplies	Paid by Check # 69100	01/29/2019	01/29/2019	02/08/2019	02/08/2019	141.82
Account 52210 - Institutional Supplies Totals				Invoice Transactions 3				\$2,722.13
Account 52310 - Building Materials and Supplies								
294 - All-Phase Electric Supply, INC	0740-581001	18 - TLRC Lightbulbs for facility	Paid by EFT # 27247	01/29/2019	01/29/2019	02/08/2019	02/08/2019	335.50
394 - Kleindorfer Hardware & Variety	630062	18-TLRC-plastic wood, putty knife	Paid by EFT # 27326	01/29/2019	01/29/2019	02/08/2019	02/08/2019	5.58
Account 52310 - Building Materials and Supplies Totals				Invoice Transactions 2				\$341.08
Account 52420 - Other Supplies								
6530 - Office Depot, INC	2268381635	18 - TLRC Front End Office Chair-1/16/19	Paid by EFT # 27348	01/29/2019	01/29/2019	02/08/2019	02/08/2019	349.82
6530 - Office Depot, INC	2268381634	18 - TLRC Front End Office Chair-1/16/19	Paid by EFT # 27348	01/29/2019	01/29/2019	02/08/2019	02/08/2019	349.82
17133 - T.I.S. INC (Taylor Imprinted Sportswear)	T90696	18 - Volleyball Champions Shirts	Paid by EFT # 27380	01/29/2019	01/29/2019	02/08/2019	02/08/2019	325.00
54935 - Vermont Systems, INC	61470	18- TLRC New Key Fob for member facility	Paid by EFT # 27390	01/29/2019	01/29/2019	02/08/2019	02/08/2019	1,093.00
Account 52420 - Other Supplies Totals				Invoice Transactions 4				\$2,117.64
Account 53610 - Building Repairs								
53657 - Plymate, INC	2811178	18 - TLRC Entry Mat Service	Paid by EFT # 27353	01/29/2019	01/29/2019	02/08/2019	02/08/2019	75.99
Account 53610 - Building Repairs Totals				Invoice Transactions 1				\$75.99
Account 53950 - Landfill								
2260 - Republic Services, INC	0694-002250430	18-Landfill Charges for February	Paid by EFT # 27358	01/29/2019	01/29/2019	02/08/2019	02/08/2019	157.21
Account 53950 - Landfill Totals				Invoice Transactions 1				\$157.21
Program 185000 - Twin Lakes Recreation Center Totals				Invoice Transactions 11				\$5,414.05
Program 185002 - TLRC-Health & Wellness								
Account 53940 - Temporary Contractual Employee								
6161 - Morgan Ashley Banks	012419	18-TLRC Fitness Specialist	Paid by EFT # 27257	01/29/2019	01/29/2019	02/08/2019	02/08/2019	150.00
5274 - Catherine T Gossett	012419	18-TLRC Fitness Specialist	Paid by EFT # 27302	01/29/2019	01/29/2019	02/08/2019	02/08/2019	620.00
6602 - Pendah Jallow	012419	18-TLRC Fitness Specialist	Paid by EFT # 27320	01/29/2019	01/29/2019	02/08/2019	02/08/2019	270.00
1336 - Kristy L LeVert	011019	18-TLRC Fitness Specialist	Paid by EFT # 27331	01/29/2019	01/29/2019	02/08/2019	02/08/2019	187.50
5007 - Emeline P O'Connor	012419	18-TLRC Fitness Specialist	Paid by EFT # 27347	01/29/2019	01/29/2019	02/08/2019	02/08/2019	225.00
14093 - Allana Radecki	012319	18-TLRC Fitness Specialist	Paid by EFT # 27357	01/29/2019	01/29/2019	02/08/2019	02/08/2019	500.00
4062 - Janet Altman Scott	012419	18-TLRC Fitness Specialist	Paid by EFT # 27366	01/29/2019	01/29/2019	02/08/2019	02/08/2019	396.00
1973 - Megan M Stark	012219	18-TLRC Fitness Specialist	Paid by EFT # 27374	01/29/2019	01/29/2019	02/08/2019	02/08/2019	712.50
1973 - Megan M Stark	012619	18-TLRC Fitness Specialist	Paid by EFT # 27374	01/29/2019	01/29/2019	02/08/2019	02/08/2019	112.50
6722 - Claire Sunkel	012219	18-TLRC Fitness Specialist	Paid by EFT # 27377	01/29/2019	01/29/2019	02/08/2019	02/08/2019	67.50
Account 53940 - Temporary Contractual Employee Totals				Invoice Transactions 10				\$3,241.00
Program 185002 - TLRC-Health & Wellness Totals				Invoice Transactions 10				\$3,241.00
Program 185003 - TLRC-Basketball								
Account 52430 - Uniforms and Tools								
17133 - T.I.S. INC (Taylor Imprinted Sportswear)	T90723	18-TLRC 8YB Season III Jerseys-180	Paid by EFT # 27380	01/29/2019	01/29/2019	02/08/2019	02/08/2019	2,250.00
17133 - T.I.S. INC (Taylor Imprinted Sportswear)	T90722	18- TLRC BYB Season III Jerseys-181	Paid by EFT # 27380	01/29/2019	01/29/2019	02/08/2019	02/08/2019	2,262.50
Account 52430 - Uniforms and Tools Totals				Invoice Transactions 2				\$4,512.50
Program 185003 - TLRC-Basketball Totals				Invoice Transactions 2				\$4,512.50
Program 185006 - TLRC-Concessions								
Account 52330 - Street , Alley, and Sewer Material								
5969 - Coca Cola Bottling CO. Consolidated	6801206534	18 - TLRC Concessions	Paid by EFT # 27283	01/29/2019	01/29/2019	02/08/2019	02/08/2019	567.20
5819 - Synchrony Bank	3836	18 - TLRC Concession	Paid by Check # 69100	01/29/2019	01/29/2019	02/08/2019	02/08/2019	164.10
21145 - Sysco Corporation	138777833	18 - TLRC Concessions	Paid by EFT # 27379	01/29/2019	01/29/2019	02/08/2019	02/08/2019	2,610.23
Account 52330 - Street , Alley, and Sewer Material Totals				Invoice Transactions 3				\$3,341.53
Account 52420 - Other Supplies								
21145 - Sysco Corporation	138785116	18 - TLRC Kitchen Utility Carts	Paid by EFT # 27379	01/29/2019	01/29/2019	02/08/2019	02/08/2019	325.58
Account 52420 - Other Supplies Totals				Invoice Transactions 1				\$325.58
Program 185006 - TLRC-Concessions Totals				Invoice Transactions 4				\$3,667.11
Program 186500 - Community Events								
Account 52420 - Other Supplies								
4798 - Fun Express, LLC	694432196-01	18 - toys, prizes, crafts for Winter Palooza	Paid by EFT # 27301	01/29/2019	01/29/2019	02/08/2019	02/08/2019	150.08
394 - Kleindorfer Hardware & Variety	621661	18-paracord, pulleys, eye bolts & clamps to hang	Paid by EFT # 27326	01/29/2019	01/29/2019	02/08/2019	02/08/2019	34.78



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53005 - Menards, INC	16413	18- tape, paint, stakes, plastic roll, cloth for	Paid by Check # 69090	01/29/2019	01/29/2019	02/08/2019	02/08/2019	119.65
4647 - S&S Worldwide, INC	IN100010773	18 - wooden snakes for Winter Palooza	Paid by EFT # 27363	01/29/2019	01/29/2019	02/08/2019	02/08/2019	119.76
5819 - Synchrony Bank	797393955794	18-Snow Beast Costume for Winger Palooza	Paid by EFT # 27378	01/29/2019	01/29/2019	02/08/2019	02/08/2019	76.93
5819 - Synchrony Bank	668653767477	18-Instant Snow & Snowballs for Winter	Paid by EFT # 27378	01/29/2019	01/29/2019	02/08/2019	02/08/2019	228.98
Account 52420 - Other Supplies Totals						Invoice Transactions 6		730.18
Program 186500 - Community Events Totals						Invoice Transactions 6		730.18
Program 186503 - Community Events-Farmers' Market								
Account 52420 - Other Supplies								
6530 - Office Depot, INC	258801082001	18- paper, envelopes, dividers	Paid by EFT # 27348	01/29/2019	01/29/2019	02/08/2019	02/08/2019	61.76
Account 52420 - Other Supplies Totals						Invoice Transactions 1		61.76
Program 186503 - Community Events-Farmers' Market Totals						Invoice Transactions 1		61.76
Program 189503 - Urban Forestry								
Account 52220 - Agricultural Supplies								
7402 - Nature's Way, INC	42202	18-(29) trees	Paid by EFT # 27346	01/29/2019	01/29/2019	02/08/2019	02/08/2019	5,000.00
Account 52220 - Agricultural Supplies Totals						Invoice Transactions 1		5,000.00
Program 189503 - Urban Forestry Totals						Invoice Transactions 1		5,000.00
Department 18 - Parks & Recreation Totals						Invoice Transactions 50		25,109.11
Fund 201 - Parks and Rec Non Reverting Totals						Invoice Transactions 51		25,409.11
Fund 977 - Parks 2016 GO Bond Proceeds								
Department 18 - Parks & Recreation								
Program 18016A - 2016 A FSC BBC Golf Rose Goat								
Account 54510 - Other Capital Outlays								
247 - William Chasteen (Monroe Tuff Jon)	PT1218173	18-Toilet Rental during construction	Paid by EFT # 27277	01/29/2019	01/29/2019	02/08/2019	02/08/2019	1,092.00
Account 54510 - Other Capital Outlays Totals						Invoice Transactions 1		1,092.00
Program 18016A - 2016 A FSC BBC Golf Rose Goat Totals						Invoice Transactions 1		1,092.00
Program 18016E - 2016 E BPP 9 C H MP PR SO TLRCSA								
Account 54510 - Other Capital Outlays								
18844 - First Financial Bank, N.A.	4246-Escrow	18- Mills and Bryan Pool Renovation-Escrow	Paid by Check # 69085	01/29/2019	01/29/2019	02/08/2019	02/08/2019	4,931.06
10745 - Fox Construction Company, INC	Appl#1Fox -4246	18- Mills and Bryan Pool Renovation-App No 1	Paid by EFT # 27299	01/29/2019	01/29/2019	02/08/2019	02/08/2019	93,690.04
Account 54510 - Other Capital Outlays Totals						Invoice Transactions 2		98,621.10
Program 18016E - 2016 E BPP 9 C H MP PR SO TLRCSA Totals						Invoice Transactions 2		98,621.10
Department 18 - Parks & Recreation Totals						Invoice Transactions 3		99,713.10
Fund 977 - Parks 2016 GO Bond Proceeds Totals						Invoice Transactions 3		99,713.10
Grand Totals						Invoice Transactions 103		156,731.00



Board of Parks & Recreation Claim Register

Invoice Date Range 01/18/19 - 01/18/19

Sales Tax December 2018

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 200 - Parks and Recreation Gen (S1301)										
Department 18 - Parks & Recreation										
Program 182500 - Frank Southern Center										
Account 43220 - Facility Rentals										
204 - State Of Indiana	Dec 2018 Tax	18-Dec 2018 Sales Tax/Swaq Tax/PW Tax	Paid by EFT # 27233		01/18/2019	01/18/2019	01/18/2019		01/18/2019	2,072.42
Account 43220 - Facility Rentals Totals									Invoice Transactions 1	\$2,072.42
Account 43260 - Equipment Rentals										
204 - State Of Indiana	Dec 2018 Tax	18-Dec 2018 Sales Tax/Swaq Tax/PW Tax	Paid by EFT # 27233		01/18/2019	01/18/2019	01/18/2019		01/18/2019	454.58
Account 43260 - Equipment Rentals Totals									Invoice Transactions 1	\$454.58
Program 182500 - Frank Southern Center Totals									Invoice Transactions 2	\$2,527.00
Program 183500 - Golf Services										
Account 43260 - Equipment Rentals										
204 - State Of Indiana	Dec 2018 Tax	18-Dec 2018 Sales Tax/Swaq Tax/PW Tax	Paid by EFT # 27233		01/18/2019	01/18/2019	01/18/2019		01/18/2019	401.33
Account 43260 - Equipment Rentals Totals									Invoice Transactions 1	\$401.33
Account 43380 - Other Services										
204 - State Of Indiana	Dec 2018 Tax	18-Dec 2018 Sales Tax/Swaq Tax/PW Tax	Paid by EFT # 27233		01/18/2019	01/18/2019	01/18/2019		01/18/2019	66.79
Account 43380 - Other Services Totals									Invoice Transactions 1	\$66.79
Account 47110 - Miscellaneous										
204 - State Of Indiana	Dec 2018 Tax	18-Dec 2018 Sales Tax/Swaq Tax/PW Tax	Paid by EFT # 27233		01/18/2019	01/18/2019	01/18/2019		01/18/2019	1.29
Account 47110 - Miscellaneous Totals									Invoice Transactions 1	\$1.29
Program 183500 - Golf Services Totals									Invoice Transactions 3	\$469.41
Program 187208 - Youth Sports-Olcott										
Account 43220 - Facility Rentals										
204 - State Of Indiana	Dec 2018 Tax	18-Dec 2018 Sales Tax/Swaq Tax/PW Tax	Paid by EFT # 27233		01/18/2019	01/18/2019	01/18/2019		01/18/2019	106.16
Account 43220 - Facility Rentals Totals									Invoice Transactions 1	\$106.16
Program 187208 - Youth Sports-Olcott Totals									Invoice Transactions 1	\$106.16
Program 187500 - Banneker										
Account 43220 - Facility Rentals										
204 - State Of Indiana	Dec 2018 Tax	18-Dec 2018 Sales Tax/Swaq Tax/PW Tax	Paid by EFT # 27233		01/18/2019	01/18/2019	01/18/2019		01/18/2019	224.56
Account 43220 - Facility Rentals Totals									Invoice Transactions 1	\$224.56
Program 187500 - Banneker Totals									Invoice Transactions 1	\$224.56
Department 18 - Parks & Recreation Totals									Invoice Transactions 7	\$3,327.13
Fund 200 - Parks and Recreation Gen (S1301) Totals									Invoice Transactions 7	\$3,327.13
Fund 201 - Parks and Rec Non Reverting										
Department 18 - Parks & Recreation										
Program 182500 - Frank Southern Center										
Account 43220 - Facility Rentals										
204 - State Of Indiana	Dec 2018 Tax	18-Dec 2018 Sales Tax/Swaq Tax/PW Tax	Paid by EFT # 27233		01/18/2019	01/18/2019	01/18/2019		01/18/2019	38.97
Account 43220 - Facility Rentals Totals									Invoice Transactions 1	\$38.97
Program 182500 - Frank Southern Center Totals									Invoice Transactions 1	\$38.97
Program 182501 - Frank Southern Center Concession										
Account 43290 - Concessions										
204 - State Of Indiana	Dec 2018 Tax	18-Dec 2018 Sales Tax/Swaq Tax/PW Tax	Paid by EFT # 27233		01/18/2019	01/18/2019	01/18/2019		01/18/2019	22.47
Account 43290 - Concessions Totals									Invoice Transactions 1	\$22.47
Account 43295 - Concessions F&B Tax										
204 - State Of Indiana	Dec 2018 F&B Tax	18-Dec 2018 F&B Tax	Paid by EFT # 27232		01/18/2019	01/18/2019	01/18/2019		01/18/2019	16.31
204 - State Of Indiana	Dec 2018 Tax	18-Dec 2018 Sales Tax/Swaq Tax/PW Tax	Paid by EFT # 27233		01/18/2019	01/18/2019	01/18/2019		01/18/2019	114.39
Account 43295 - Concessions FB Tax Totals									Invoice Transactions 2	\$130.70
Account 43340 - Pro Shop Sales										
204 - State Of Indiana	Dec 2018 Tax	18-Dec 2018 Sales Tax/Swaq Tax/PW Tax	Paid by EFT # 27233		01/18/2019	01/18/2019	01/18/2019		01/18/2019	22.26
Account 43340 - Pro Shop Sales Totals									Invoice Transactions 1	\$22.26
Program 182501 - Frank Southern Center Concession Totals									Invoice Transactions 4	\$175.43
Program 183500 - Golf Services										
Account 43290 - Concessions										
204 - State Of Indiana	Dec 2018 Tax	18-Dec 2018 Sales Tax/Swaq Tax/PW Tax	Paid by EFT # 27233		01/18/2019	01/18/2019	01/18/2019		01/18/2019	88.03
Account 43290 - Concessions Totals									Invoice Transactions 1	\$88.03
Account 43295 - Concessions FB Tax										
204 - State Of Indiana	Dec 2018 F&B Tax	18-Dec 2018 F&B Tax	Paid by EFT # 27232		01/18/2019	01/18/2019	01/18/2019		01/18/2019	.58
204 - State Of Indiana	Dec 2018 Tax	18-Dec 2018 Sales Tax/Swaq Tax/PW Tax	Paid by EFT # 27233		01/18/2019	01/18/2019	01/18/2019		01/18/2019	4.03
Account 43295 - Concessions FB Tax Totals									Invoice Transactions 2	\$4.61
Program 183500 - Golf Services Totals									Invoice Transactions 3	\$92.64
Program 183501 - Golf Course - Pro Shop										
Account 43340 - Pro Shop Sales										
204 - State Of Indiana	Dec 2018 Tax	18-Dec 2018 Sales Tax/Swaq Tax/PW Tax	Paid by EFT # 27233		01/18/2019	01/18/2019	01/18/2019		01/18/2019	986.36
Account 43340 - Pro Shop Sales Totals									Invoice Transactions 1	\$986.36



Board of Parks & Recreation Claim Register

Invoice Date Range 01/18/19 - 01/18/19

Sales Tax December 2018

Program 183501 - Golf Course - Pro Shop Totals				Invoice Transactions 1				\$986.36
Program 184500 - Youth Services -Juke Box								
Account 43220 - Facility Rentals								
204 - State Of Indiana	Dec 2018 Tax	18-Dec 2018 Sales Tax/Swaq Tax/PW Tax	Paid by EFT # 27233	01/18/2019	01/18/2019	01/18/2019	01/18/2019	58.17
				Account 43220 - Facility Rentals Totals				\$58.17
				Program 184500 - Youth Services -Juke Box Totals				\$58.17
Program 185000 - Twin Lakes Recreation Center								
Account 43220 - Facility Rentals								
204 - State Of Indiana	Dec 2018 Tax	18-Dec 2018 Sales Tax/Swaq Tax/PW Tax	Paid by EFT # 27233	01/18/2019	01/18/2019	01/18/2019	01/18/2019	487.13
				Account 43220 - Facility Rentals Totals				\$487.13
				Program 185000 - Twin Lakes Recreation Center Totals				\$487.13
Program 185006 - TLRC-Concessions								
Account 43290 - Concessions								
204 - State Of Indiana	Dec 2018 Tax	18-Dec 2018 Sales Tax/Swaq Tax/PW Tax	Paid by EFT # 27233	01/18/2019	01/18/2019	01/18/2019	01/18/2019	142.48
				Account 43290 - Concessions Totals				\$142.48
Account 43295 - Concessions FB Tax								
204 - State Of Indiana	Dec 2018 F&B Tax	18-Dec 2018 F&B Tax	Paid by EFT # 27232	01/18/2019	01/18/2019	01/18/2019	01/18/2019	14.99
204 - State Of Indiana	Dec 2018 Tax	18-Dec 2018 Sales Tax/Swaq Tax/PW Tax	Paid by EFT # 27233	01/18/2019	01/18/2019	01/18/2019	01/18/2019	105.15
				Account 43295 - Concessions FB Tax Totals				\$120.14
Account 43300 - Vending								
204 - State Of Indiana	Dec 2018 Tax	18-Dec 2018 Sales Tax/Swaq Tax/PW Tax	Paid by EFT # 27233	01/18/2019	01/18/2019	01/18/2019	01/18/2019	22.08
				Account 43300 - Vending Totals				\$22.08
				Program 185006 - TLRC-Concessions Totals				\$284.70
Program 186500 - Community Events								
Account 43260 - Equipment Rentals								
204 - State Of Indiana	Dec 2018 Tax	18-Dec 2018 Sales Tax/Swaq Tax/PW Tax	Paid by EFT # 27233	01/18/2019	01/18/2019	01/18/2019	01/18/2019	5.29
				Account 43260 - Equipment Rentals Totals				\$5.29
				Program 186500 - Community Events Totals				\$5.29
Program 189003 - Operations-Open Shelters								
Account 43220 - Facility Rentals								
204 - State Of Indiana	Dec 2018 Tax	18-Dec 2018 Sales Tax/Swaq Tax/PW Tax	Paid by EFT # 27233	01/18/2019	01/18/2019	01/18/2019	01/18/2019	11.47
				Account 43220 - Facility Rentals Totals				\$11.47
				Program 189003 - Operations-Open Shelters Totals				\$11.47
				Department 18 - Parks & Recreation Totals				\$2,140.16
				Fund 201 - Parks and Rec Non Reverting Totals				\$2,140.16
				Grand Totals				\$5,467.29



Board of Parks & Recreation Claim Register

Invoice Date Range 01/23/19 - 01/24/19

Utilities

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 200 - Parks and Recreation Gen (51301)										
Department 18 - Parks & Recreation										
Program 181000 - Administration										
Account 53210 - Telephone										
1079 - AT&T	81234937000119	18-Landline	Paid by Check # 69057		01/23/2019	01/23/2019	01/23/2019		01/23/2019	2,014.76
13969 - AT&T Mobility II, LLC	5261144x01192019	18- Wireless December Charges	Paid by Check # 69061		01/23/2019	01/23/2019	01/23/2019		01/23/2019	37.99
Account 53210 - Telephone Totals							Invoice Transactions 2			\$2,052.75
Program 181000 - Administration Totals							Invoice Transactions 2			\$2,052.75
Program 181100 - Marketing										
Account 53210 - Telephone										
13969 - AT&T Mobility II, LLC	5261144x01192019	18- Wireless December Charges	Paid by Check # 69061		01/23/2019	01/23/2019	01/23/2019		01/23/2019	44.97
Account 53210 - Telephone Totals							Invoice Transactions 1			\$44.97
Program 181100 - Marketing Totals							Invoice Transactions 1			\$44.97
Program 182001 - Aquatics - Bryan Pool										
Account 53210 - Telephone										
13969 - AT&T Mobility II, LLC	5261144x01192019	18- Wireless December Charges	Paid by Check # 69061		01/23/2019	01/23/2019	01/23/2019		01/23/2019	59.98
Account 53210 - Telephone Totals							Invoice Transactions 1			\$59.98
Program 182001 - Aquatics - Bryan Pool Totals							Invoice Transactions 1			\$59.98
Program 182002 - Aquatics - Mills Pool										
Account 53210 - Telephone										
13969 - AT&T Mobility II, LLC	5261144x01192019	18- Wireless December Charges	Paid by Check # 69061		01/23/2019	01/23/2019	01/23/2019		01/23/2019	55.10
Account 53210 - Telephone Totals							Invoice Transactions 1			\$55.10
Program 182002 - Aquatics - Mills Pool Totals							Invoice Transactions 1			\$55.10
Program 182500 - Frank Southern Center										
Account 52240 - Fuel and Oil										
2708 - AmeriGas Propane, LP	3086424605	18 FSC Propane for Zamboni	Paid by EFT # 27235		01/23/2019	01/23/2019	01/23/2019		01/23/2019	183.61
2708 - AmeriGas Propane, LP	3087142074	18 FSC Propane for Zamboni	Paid by EFT # 27235		01/23/2019	01/23/2019	01/23/2019		01/23/2019	106.23
Account 52240 - Fuel and Oil Totals							Invoice Transactions 2			\$289.84
Account 53910 - Dues and Subscriptions										
4170 - Comcast Cable Communications, INC	1190548452011319	18-Cable Service	Paid by Check # 69063		01/23/2019	01/23/2019	01/23/2019		01/23/2019	93.57
Account 53910 - Dues and Subscriptions Totals							Invoice Transactions 1			\$93.57
Program 182500 - Frank Southern Center Totals							Invoice Transactions 3			\$383.41
Program 183500 - Golf Services										
Account 53210 - Telephone										
13969 - AT&T Mobility II, LLC	5261144x01192019	18- Wireless December Charges	Paid by Check # 69061		01/23/2019	01/23/2019	01/23/2019		01/23/2019	122.57
Account 53210 - Telephone Totals							Invoice Transactions 1			\$122.57
Account 53510 - Electrical Services										
223 - Duke Energy	3911012020619	18- December Electrical Charges	Paid by Check # 69066		01/23/2019	01/23/2019	01/23/2019		01/23/2019	351.42
Account 53510 - Electrical Services Totals							Invoice Transactions 1			\$351.42
Account 53910 - Dues and Subscriptions										
4170 - Comcast Cable Communications, INC	1190485895011919	18-Cable Service	Paid by Check # 69064		01/23/2019	01/23/2019	01/23/2019		01/23/2019	112.85
Account 53910 - Dues and Subscriptions Totals							Invoice Transactions 1			\$112.85
Program 183500 - Golf Services Totals							Invoice Transactions 3			\$586.84
Program 184000 - Natural Resources										
Account 53210 - Telephone										
13969 - AT&T Mobility II, LLC	5261144x01192019	18- Wireless December Charges	Paid by Check # 69061		01/23/2019	01/23/2019	01/23/2019		01/23/2019	29.99
Account 53210 - Telephone Totals							Invoice Transactions 1			\$29.99
Program 184000 - Natural Resources Totals							Invoice Transactions 1			\$29.99
Program 187001 - Adult Sports-Softball										
Account 53210 - Telephone										
13969 - AT&T Mobility II, LLC	5261144x01192019	18- Wireless December Charges	Paid by Check # 69061		01/23/2019	01/23/2019	01/23/2019		01/23/2019	62.66
Account 53210 - Telephone Totals							Invoice Transactions 1			\$62.66
Program 187001 - Adult Sports-Softball Totals							Invoice Transactions 1			\$62.66
Program 187500 - Banneker										
Account 53910 - Dues and Subscriptions										
4170 - Comcast Cable Communications, INC	1190607084011719	18-BBCC-January Cable	Paid by Check # 69062		01/23/2019	01/23/2019	01/23/2019		01/23/2019	106.97
Account 53910 - Dues and Subscriptions Totals							Invoice Transactions 1			\$106.97
Program 187500 - Banneker Totals							Invoice Transactions 1			\$106.97
Program 188001 - Inclusive Recreation										
Account 53210 - Telephone										
13969 - AT&T Mobility II, LLC	5261144x01192019	18- Wireless December Charges	Paid by Check # 69061		01/23/2019	01/23/2019	01/23/2019		01/23/2019	46.29
Account 53210 - Telephone Totals							Invoice Transactions 1			\$46.29
Program 188001 - Inclusive Recreation Totals							Invoice Transactions 1			\$46.29
Program 189000 - Operations										
Account 53210 - Telephone										



Board of Parks & Recreation Claim Register

Invoice Date Range 01/23/19 - 01/24/19

Utilities

13969 - AT&T Mobility II, LLC	5261144x011920 19	18- Wireless December Charges	Paid by Check # 69061	01/23/2019	01/23/2019	01/23/2019	01/23/2019	221.75
				Account 53210 - Telephone Totals		Invoice Transactions 1		<u>\$221.75</u>
				Program 189000 - Operations Totals		Invoice Transactions 1		<u>\$221.75</u>
Program 189500 - Landscaping Account 53210 - Telephone 13969 - AT&T Mobility II, LLC	5261144x011920 19	18- Wireless December Charges	Paid by Check # 69061	01/23/2019	01/23/2019	01/23/2019	01/23/2019	16.37
				Account 53210 - Telephone Totals		Invoice Transactions 1		<u>\$16.37</u>
				Program 189500 - Landscaping Totals		Invoice Transactions 1		<u>\$16.37</u>
Program 189501 - Cemeteries Account 53210 - Telephone 13969 - AT&T Mobility II, LLC	5261144x011920 19	18- Wireless December Charges	Paid by Check # 69061	01/23/2019	01/23/2019	01/23/2019	01/23/2019	46.29
				Account 53210 - Telephone Totals		Invoice Transactions 1		<u>\$46.29</u>
				Program 189501 - Cemeteries Totals		Invoice Transactions 1		<u>\$46.29</u>
Program 189503 - Urban Forestry Account 53210 - Telephone 13969 - AT&T Mobility II, LLC	5261144x011920 19	18- Wireless December Charges	Paid by Check # 69061	01/23/2019	01/23/2019	01/23/2019	01/23/2019	46.29
				Account 53210 - Telephone Totals		Invoice Transactions 1		<u>\$46.29</u>
				Program 189503 - Urban Forestry Totals		Invoice Transactions 1		<u>\$46.29</u>
				Department 18 - Parks & Recreation Totals		Invoice Transactions 19		<u>\$3,759.66</u>
				Fund 200 - Parks and Recreation Gen (51301) Totals		Invoice Transactions 19		<u>\$3,759.66</u>
Fund 201 - Parks and Rec Non Reverting Department 18 - Parks & Recreation Program 185000 - Twin Lakes Recreation Center Account 53210 - Telephone 13969 - AT&T Mobility II, LLC	5261144x011920 19	18- Wireless December Charges	Paid by Check # 69061	01/23/2019	01/23/2019	01/23/2019	01/23/2019	37.11
				Account 53210 - Telephone Totals		Invoice Transactions 1		<u>\$37.11</u>
				Program 185000 - Twin Lakes Recreation Center Totals		Invoice Transactions 1		<u>\$37.11</u>
Program 186500 - Community Events Account 53210 - Telephone 13969 - AT&T Mobility II, LLC	5261144x011920 19	18- Wireless December Charges	Paid by Check # 69061	01/23/2019	01/23/2019	01/23/2019	01/23/2019	46.29
				Account 53210 - Telephone Totals		Invoice Transactions 1		<u>\$46.29</u>
				Program 186500 - Community Events Totals		Invoice Transactions 1		<u>\$46.29</u>
Program 186503 - Community Events-Farmers' Market Account 53210 - Telephone 13969 - AT&T Mobility II, LLC	5261144x011920 19	18- Wireless December Charges	Paid by Check # 69061	01/23/2019	01/23/2019	01/23/2019	01/23/2019	46.29
				Account 53210 - Telephone Totals		Invoice Transactions 1		<u>\$46.29</u>
				Program 186503 - Community Events-Farmers' Market Totals		Invoice Transactions 1		<u>\$46.29</u>
				Department 18 - Parks & Recreation Totals		Invoice Transactions 3		<u>\$129.69</u>
				Fund 201 - Parks and Rec Non Reverting Totals		Invoice Transactions 3		<u>\$129.69</u>
				Grand Totals		Invoice Transactions 22		<u>\$3,889.35</u>

REGISTER OF SPECIAL CLAIMS

Board: Parks & Recreation

Date:	Type of Claim	FUND	Description	Bank Transfer	Amount
	Bank Fees				
2/8/2019	Claims				156,731.00
1/18/2019	Sales Tax				5,467.29
1/24/2019	Special Utility Claims				3,889.35
					<u>166,087.64</u>

ALLOWANCE OF CLAIMS

We have examined the claims listed on the foregoing register of claims, consisting of claims, and except for the claims not allowed as shown on the register, such claims are hereby allowed in the total amount of \$ 166,087.64

Dated this ____ day of _____ year of 20____.

I hereby certify that each of the above listed voucher(s) or bill(s) is (are) true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Fiscal Office _____



Board of Parks & Recreation Claim Register

Invoice Date Range 01/27/19 - 01/27/19

Bank Fees for December 2019

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 200 - Parks and Recreation Gen (\$1301)										
Department 18 - Parks & Recreation										
Program 182001 - Aquatics - Bryan Pool										
Account 53830 - Bank Charges										
18844 - First Financial Bank, N.A.	18-CCParks12-18	18-Parks CC December Bank Fees	Paid by EFT # 27413		01/27/2019	01/27/2019	01/27/2019		01/27/2019	10.00
					Account 53830 - Bank Charges Totals			Invoice Transactions 1		\$10.00
					Program 182001 - Aquatics - Bryan Pool Totals			Invoice Transactions 1		\$10.00
Program 182002 - Aquatics - Mills Pool										
Account 53830 - Bank Charges										
18844 - First Financial Bank, N.A.	18-CCParks12-18	18-Parks CC December Bank Fees	Paid by EFT # 27413		01/27/2019	01/27/2019	01/27/2019		01/27/2019	5.00
					Account 53830 - Bank Charges Totals			Invoice Transactions 1		\$5.00
					Program 182002 - Aquatics - Mills Pool Totals			Invoice Transactions 1		\$5.00
Program 182500 - Frank Southern Center										
Account 53830 - Bank Charges										
18844 - First Financial Bank, N.A.	18-CCParks12-18	18-Parks CC December Bank Fees	Paid by EFT # 27413		01/27/2019	01/27/2019	01/27/2019		01/27/2019	1,917.00
					Account 53830 - Bank Charges Totals			Invoice Transactions 1		\$1,917.00
					Program 182500 - Frank Southern Center Totals			Invoice Transactions 1		\$1,917.00
Program 183500 - Golf Services										
Account 53830 - Bank Charges										
18844 - First Financial Bank, N.A.	18-CCParks12-18	18-Parks CC December Bank Fees	Paid by EFT # 27413		01/27/2019	01/27/2019	01/27/2019		01/27/2019	459.53
					Account 53830 - Bank Charges Totals			Invoice Transactions 1		\$459.53
					Program 183500 - Golf Services Totals			Invoice Transactions 1		\$459.53
Program 184000 - Natural Resources										
Account 53830 - Bank Charges										
18844 - First Financial Bank, N.A.	18-CCParks12-18	18-Parks CC December Bank Fees	Paid by EFT # 27413		01/27/2019	01/27/2019	01/27/2019		01/27/2019	7.16
					Account 53830 - Bank Charges Totals			Invoice Transactions 1		\$7.16
					Program 184000 - Natural Resources Totals			Invoice Transactions 1		\$7.16
Program 187001 - Adult Sports-Softball										
Account 53830 - Bank Charges										
18844 - First Financial Bank, N.A.	18-CCParks12-18	18-Parks CC December Bank Fees	Paid by EFT # 27413		01/27/2019	01/27/2019	01/27/2019		01/27/2019	177.75
					Account 53830 - Bank Charges Totals			Invoice Transactions 1		\$177.75
					Program 187001 - Adult Sports-Softball Totals			Invoice Transactions 1		\$177.75
Program 187202 - Youth Sports-Winslow										
Account 53830 - Bank Charges										
18844 - First Financial Bank, N.A.	18-CCParks12-18	18-Parks CC December Bank Fees	Paid by EFT # 27413		01/27/2019	01/27/2019	01/27/2019		01/27/2019	10.46
					Account 53830 - Bank Charges Totals			Invoice Transactions 1		\$10.46
					Program 187202 - Youth Sports-Winslow Totals			Invoice Transactions 1		\$10.46
Program 187500 - Banneker										
Account 53830 - Bank Charges										
18844 - First Financial Bank, N.A.	18-CCParks12-18	18-Parks CC December Bank Fees	Paid by EFT # 27413		01/27/2019	01/27/2019	01/27/2019		01/27/2019	8.65
					Account 53830 - Bank Charges Totals			Invoice Transactions 1		\$8.65
					Program 187500 - Banneker Totals			Invoice Transactions 1		\$8.65
					Department 18 - Parks & Recreation Totals			Invoice Transactions 8		\$2,595.55
					Fund 200 - Parks and Recreation Gen (\$1301) Totals			Invoice Transactions 8		\$2,595.55
Fund 201 - Parks and Rec Non Reverting										
Department 18 - Parks & Recreation										
Program 181000 - Administration										
Account 53830 - Bank Charges										
18844 - First Financial Bank, N.A.	18-CCParks12-18	18-Parks CC December Bank Fees	Paid by EFT # 27413		01/27/2019	01/27/2019	01/27/2019		01/27/2019	162.23
					Account 53830 - Bank Charges Totals			Invoice Transactions 1		\$162.23
					Program 181000 - Administration Totals			Invoice Transactions 1		\$162.23
Program 184500 - Youth Services -Juke Box										
Account 53830 - Bank Charges										
18844 - First Financial Bank, N.A.	18-CCParks12-18	18-Parks CC December Bank Fees	Paid by EFT # 27413		01/27/2019	01/27/2019	01/27/2019		01/27/2019	15.34
					Account 53830 - Bank Charges Totals			Invoice Transactions 1		\$15.34
					Program 184500 - Youth Services -Juke Box Totals			Invoice Transactions 1		\$15.34
Program 184501 - Youth Services-Kid City Camps										
Account 53830 - Bank Charges										
18844 - First Financial Bank, N.A.	18-CCParks12-18	18-Parks CC December Bank Fees	Paid by EFT # 27413		01/27/2019	01/27/2019	01/27/2019		01/27/2019	152.54
					Account 53830 - Bank Charges Totals			Invoice Transactions 1		\$152.54
					Program 184501 - Youth Services-Kid City Camps Totals			Invoice Transactions 1		\$152.54
Program 185000 - Twin Lakes Recreation Center										
Account 53830 - Bank Charges										
18844 - First Financial Bank, N.A.	18-CCParks12-18	18-Parks CC December Bank Fees	Paid by EFT # 27413		01/27/2019	01/27/2019	01/27/2019		01/27/2019	983.42
					Account 53830 - Bank Charges Totals			Invoice Transactions 1		\$983.42
					Program 185000 - Twin Lakes Recreation Center Totals			Invoice Transactions 1		\$983.42
Program 185002 - TLRC-Health & Wellness										
Account 53830 - Bank Charges										



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Bank Fees for December 2019

18844 - First Financial Bank, N.A.	18-CCParks12-18	18-Parks CC December Bank Fees	Paid by EFT # 27413	01/27/2019	01/27/2019	01/27/2019	01/27/2019	9.93
Account 53830 - Bank Charges				Totals		Invoice Transactions 1		\$9.93
Program 185002 - TLRC-Health & Wellness				Totals		Invoice Transactions 1		\$9.93
Program 185003 - TLRC-Basketball								
Account 53830 - Bank Charges								
18844 - First Financial Bank, N.A.	18-CCParks12-18	18-Parks CC December Bank Fees	Paid by EFT # 27413	01/27/2019	01/27/2019	01/27/2019	01/27/2019	452.71
Account 53830 - Bank Charges				Totals		Invoice Transactions 1		\$452.71
Program 185003 - TLRC-Basketball				Totals		Invoice Transactions 1		\$452.71
Program 186500 - Community Events								
Account 53830 - Bank Charges								
18844 - First Financial Bank, N.A.	18-CCParks12-18	18-Parks CC December Bank Fees	Paid by EFT # 27413	01/27/2019	01/27/2019	01/27/2019	01/27/2019	360.54
Account 53830 - Bank Charges				Totals		Invoice Transactions 1		\$360.54
Program 186500 - Community Events				Totals		Invoice Transactions 1		\$360.54
Program 186502 - Community Events-Gardens								
Account 53830 - Bank Charges								
18844 - First Financial Bank, N.A.	18-CCParks12-18	18-Parks CC December Bank Fees	Paid by EFT # 27413	01/27/2019	01/27/2019	01/27/2019	01/27/2019	6.23
Account 53830 - Bank Charges				Totals		Invoice Transactions 1		\$6.23
Program 186502 - Community Events-Gardens				Totals		Invoice Transactions 1		\$6.23
Program 186503 - Community Events-Farmers' Market								
Account 53830 - Bank Charges								
18844 - First Financial Bank, N.A.	18-CCParks12-18	18-Parks CC December Bank Fees	Paid by EFT # 27413	01/27/2019	01/27/2019	01/27/2019	01/27/2019	140.16
Account 53830 - Bank Charges				Totals		Invoice Transactions 1		\$140.16
Program 186503 - Community Events-Farmers' Market				Totals		Invoice Transactions 1		\$140.16
Program 187002 - Adult Sports-Tennis								
Account 53830 - Bank Charges								
18844 - First Financial Bank, N.A.	18-CCParks12-18	18-Parks CC December Bank Fees	Paid by EFT # 27413	01/27/2019	01/27/2019	01/27/2019	01/27/2019	1.39
Account 53830 - Bank Charges				Totals		Invoice Transactions 1		\$1.39
Program 187002 - Adult Sports-Tennis				Totals		Invoice Transactions 1		\$1.39
Program 189003 - Operations-Open Shelters								
Account 53830 - Bank Charges								
18844 - First Financial Bank, N.A.	18-CCParks12-18	18-Parks CC December Bank Fees	Paid by EFT # 27413	01/27/2019	01/27/2019	01/27/2019	01/27/2019	6.09
Account 53830 - Bank Charges				Totals		Invoice Transactions 1		\$6.09
Program 189003 - Operations-Open Shelters				Totals		Invoice Transactions 1		\$6.09
Department 18 - Parks & Recreation				Totals		Invoice Transactions 11		\$2,290.58
Fund 201 - Parks and Rec Non Reverting				Totals		Invoice Transactions 11		\$2,290.58
Grand Totals						Invoice Transactions 19		\$4,886.13



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Invoice Date Range 02/06/19 - 02/08/19

Utilities

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 201 - Parks and Rec Non Reverting										
Department 18 - Parks & Recreation										
Program 185000 - Twin Lakes Recreation Center										
Account 53910 - Dues and Subscriptions										
454 - DirecTV, LLC	35794655439	18-Satellite Service TLRC	Paid by Check # 69119		02/06/2019	02/06/2019	02/06/2019		02/08/2019	226.05
Account 53910 - Dues and Subscriptions Totals							Invoice Transactions 1			\$226.05
Program 185000 - Twin Lakes Recreation Center Totals							Invoice Transactions 1			\$226.05
Department 18 - Parks & Recreation Totals							Invoice Transactions 1			\$226.05
Fund 201 - Parks and Rec Non Reverting Totals							Invoice Transactions 1			\$226.05
Grand Totals							Invoice Transactions 1			\$226.05



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Invoice Date Range 02/11/19 - 02/22/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 200 - Parks and Recreation Gen (\$1301)										
Department 18 - Parks & Recreation										
Program 181000 - Administration										
Account 52110 - Office Supplies										
6530 - Office Depot, INC	265253860001	18-sharplies, rubberbands, paper, clip	Paid by EFT # 27555		02/12/2019	02/12/2019	02/22/2019		02/22/2019	120.95
6530 - Office Depot, INC	265253859001	18- Cups for retreat, signature flags	Paid by EFT # 27555		02/12/2019	02/12/2019	02/22/2019		02/22/2019	2.10
									Invoice Transactions 2	\$123.05
									Account 52110 - Office Supplies Totals	\$123.05
									Program 181000 - Administration Totals	\$123.05
Program 181100 - Marketing										
Account 52420 - Other Supplies										
6530 - Office Depot, INC	265259595001	18- label tape, office chair, usb drives,	Paid by EFT # 27555		02/12/2019	02/12/2019	02/22/2019		02/22/2019	108.25
6530 - Office Depot, INC	265259596001	18- 4 presentation easels	Paid by EFT # 27555		02/12/2019	02/12/2019	02/22/2019		02/22/2019	161.96
									Invoice Transactions 2	\$270.21
									Account 52420 - Other Supplies Totals	\$270.21
Account 53310 - Printing										
129 - FedEx Office and Print Service, INC	021100039530	18-poster print and mount	Paid by EFT # 27485		02/12/2019	02/12/2019	02/22/2019		02/22/2019	52.25
									Invoice Transactions 1	\$52.25
									Account 53310 - Printing Totals	\$52.25
Account 53990 - Other Services and Charges										
9031 - Indiana Park And Recreation Association	103320	18-banquet tickets for award recipients	Paid by Check # 69157		02/12/2019	02/12/2019	02/22/2019		02/22/2019	75.00
									Invoice Transactions 1	\$75.00
									Account 53990 - Other Services and Charges Totals	\$75.00
									Program 181100 - Marketing Totals	\$397.46
Program 182001 - Aquatics - Bryan Pool										
Account 53230 - Travel										
9031 - Indiana Park And Recreation Association	105163	18 - IPRA Registration	Paid by Check # 69157		02/12/2019	02/12/2019	02/22/2019		02/22/2019	385.00
									Invoice Transactions 1	\$385.00
									Account 53230 - Travel Totals	\$385.00
Account 53510 - Electrical Services										
223 - Duke Energy	3003730010022019	18-December/January Electric Charges	Paid by Check # 69144		02/11/2019	02/11/2019	02/11/2019		02/11/2019	227.86
									Invoice Transactions 1	\$227.86
									Account 53510 - Electrical Services Totals	\$227.86
Account 53530 - Water and Sewer										
208 - City Of Bloomington Utilities	14187-001022619	18- January Water & Sewer Charges	Paid by Check # 69137		02/11/2019	02/11/2019	02/11/2019		02/11/2019	167.38
									Invoice Transactions 1	\$167.38
									Account 53530 - Water and Sewer Totals	\$167.38
Account 53540 - Natural Gas										
222 - Vectren	0250755166021219	18- January Natural Gas Charges	Paid by Check # 69146		02/11/2019	02/11/2019	02/11/2019		02/11/2019	46.00
									Invoice Transactions 1	\$46.00
									Account 53540 - Natural Gas Totals	\$46.00
Account 53990 - Other Services and Charges										
5185 - WhenToWork, INC	87197488-100-12-	18 - Pool scheduling system	Paid by Check # 69171		02/12/2019	02/12/2019	02/22/2019		02/22/2019	120.00
									Invoice Transactions 1	\$120.00
									Account 53990 - Other Services and Charges Totals	\$120.00
									Program 182001 - Aquatics - Bryan Pool Totals	\$946.24
Program 182002 - Aquatics - Mills Pool										
Account 53510 - Electrical Services										
223 - Duke Energy	3003730010022019	18-December/January Electric Charges	Paid by Check # 69144		02/11/2019	02/11/2019	02/11/2019		02/11/2019	(88.14)
									Invoice Transactions 1	(\$88.14)
									Account 53510 - Electrical Services Totals	(\$88.14)
Account 53530 - Water and Sewer										
208 - City Of Bloomington Utilities	14187-001022619	18- January Water & Sewer Charges	Paid by Check # 69137		02/11/2019	02/11/2019	02/11/2019		02/11/2019	75.21
									Invoice Transactions 1	\$75.21
									Account 53530 - Water and Sewer Totals	\$75.21
Account 53540 - Natural Gas										
222 - Vectren	5052408489020719	18-Natural Gas Charges for January	Paid by Check # 69146		02/11/2019	02/11/2019	02/11/2019		02/11/2019	46.00
									Invoice Transactions 1	\$46.00
									Account 53540 - Natural Gas Totals	\$46.00
Account 53990 - Other Services and Charges										
5185 - WhenToWork, INC	87197488-100-12-	18 - Pool scheduling system	Paid by Check # 69171		02/12/2019	02/12/2019	02/22/2019		02/22/2019	120.00
									Invoice Transactions 1	\$120.00
									Account 53990 - Other Services and Charges Totals	\$120.00
									Program 182002 - Aquatics - Mills Pool Totals	\$153.07
Program 182500 - Frank Southern Center										
Account 52240 - Fuel and Oil										
2708 - AmeriGas Propane, LP	3087657383	18 FSC Propane for Zamboni	Paid by EFT # 27422		02/11/2019	02/11/2019	02/11/2019		02/11/2019	196.33
2708 - AmeriGas Propane, LP	3088157739	18 FSC Propane for Zamboni	Paid by EFT # 27422		02/11/2019	02/11/2019	02/11/2019		02/11/2019	192.44
									Invoice Transactions 2	\$388.77
									Account 52240 - Fuel and Oil Totals	\$388.77
Account 52420 - Other Supplies										
53005 - Menards, INC	17103	18 FSC Heavy Duty Garbage Bags	Paid by Check # 69162		02/12/2019	02/12/2019	02/22/2019		02/22/2019	23.98
6530 - Office Depot, INC	265259595001	18- label tape, office chair, usb drives,	Paid by EFT # 27555		02/12/2019	02/12/2019	02/22/2019		02/22/2019	26.57
									Invoice Transactions 2	\$50.55
									Account 52420 - Other Supplies Totals	\$50.55
Account 53510 - Electrical Services										
223 - Duke Energy	3003730010022019	18-December/January Electric Charges	Paid by Check # 69144		02/11/2019	02/11/2019	02/11/2019		02/11/2019	7,568.93
									Invoice Transactions 1	\$7,568.93
									Account 53510 - Electrical Services Totals	\$7,568.93



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Invoice Date Range 02/11/19 - 02/22/19

Account 53530 - Water and Sewer 208 - City Of Bloomington Utilities	14187-001 022619	18- January Water & Sewer Charges	Paid by Check # 69137	02/11/2019	02/11/2019	02/11/2019	02/11/2019	1,741.33
Account 53530 - Water and Sewer Totals				Invoice Transactions 1				\$1,741.33
Account 53540 - Natural Gas 222 - Vectren	02505732280212 19	18- January Natural Gas Charges	Paid by Check # 69145	02/11/2019	02/11/2019	02/11/2019	02/11/2019	2,809.30
Account 53540 - Natural Gas Totals				Invoice Transactions 1				\$2,809.30
Account 53610 - Building Repairs 192 - Keller Heating & Air Conditioning, INC	104971635	18 FSC Diagnosed blown contactors on water	Paid by EFT # 27530	02/12/2019	02/12/2019	02/22/2019	02/22/2019	88.00
Account 53610 - Building Repairs Totals				Invoice Transactions 1				\$88.00
Account 53920 - Laundry and Other Sanitation Services 6279 - Destiny Easton (I Shine Cleaning, LLC)	3562	18 - FSC Lobby Bathroom Cleaning	Paid by EFT # 27476	02/12/2019	02/12/2019	02/22/2019	02/22/2019	135.00
Account 53920 - Laundry and Other Sanitation Services Totals				Invoice Transactions 1				\$135.00
Program 182500 - Frank Southern Center Totals				Invoice Transactions 9				\$12,781.88
Program 183500 - Golf Services Account 53230 - Travel 3518 - Aaron Riley Craig	FLCONF-1/2019	18-per diem/hotel/cab-Golfers Trade Show-FL-	Paid by EFT # 27467	02/12/2019	02/12/2019	02/22/2019	02/22/2019	905.40
Account 53230 - Travel Totals				Invoice Transactions 1				\$905.40
Account 53510 - Electrical Services 223 - Duke Energy	30037300100220 19	18-December/January Electric Charges	Paid by Check # 69144	02/11/2019	02/11/2019	02/11/2019	02/11/2019	344.43
Account 53510 - Electrical Services Totals				Invoice Transactions 1				\$344.43
Account 53530 - Water and Sewer 208 - City Of Bloomington Utilities	14187-001 022619	18- January Water & Sewer Charges	Paid by Check # 69137	02/11/2019	02/11/2019	02/11/2019	02/11/2019	1,026.62
Account 53530 - Water and Sewer Totals				Invoice Transactions 1				\$1,026.62
Program 183500 - Golf Services Totals				Invoice Transactions 3				\$2,276.45
Program 184000 - Natural Resources Account 53510 - Electrical Services 223 - Duke Energy	30037300100220 19	18-December/January Electric Charges	Paid by Check # 69144	02/11/2019	02/11/2019	02/11/2019	02/11/2019	33.04
Account 53510 - Electrical Services Totals				Invoice Transactions 1				\$33.04
Account 53920 - Laundry and Other Sanitation Services 4175 - The Stables Events, LLC (Izzy's Rentals)	7738	18-wapehani portable toilet service	Paid by EFT # 27593	02/12/2019	02/12/2019	02/22/2019	02/22/2019	20.00
Account 53920 - Laundry and Other Sanitation Services Totals				Invoice Transactions 1				\$20.00
Account 53990 - Other Services and Charges 50335 - Aquatic Control, INC	172368	18-aquatic vegetation management plan LARE	Paid by EFT # 27433	02/12/2019	02/12/2019	02/22/2019	02/22/2019	700.00
Account 53990 - Other Services and Charges Totals				Invoice Transactions 1				\$700.00
Program 184000 - Natural Resources Totals				Invoice Transactions 3				\$753.04
Program 184500 - Youth Services -Juke Box Account 52310 - Building Materials and Supplies 1537 - Indiana Door & Hardware Specialties, INC	3578AA	18-AJB Best Lock for New Door	Paid by Check # 69155	02/12/2019	02/12/2019	02/22/2019	02/22/2019	108.00
Account 52310 - Building Materials and Supplies Totals				Invoice Transactions 1				\$108.00
Program 184500 - Youth Services -Juke Box Totals				Invoice Transactions 1				\$108.00
Program 186500 - Community Events Account 52420 - Other Supplies 53005 - Menards, INC	17298	18 - sand, spray paint	Paid by Check # 69162	02/12/2019	02/12/2019	02/22/2019	02/22/2019	38.20
6530 - Office Depot, INC	265259595001	18- label tape, office chair, usb drives,	Paid by EFT # 27555	02/12/2019	02/12/2019	02/22/2019	02/22/2019	36.72
Account 52420 - Other Supplies Totals				Invoice Transactions 2				\$74.92
Program 186500 - Community Events Totals				Invoice Transactions 2				\$74.92
Program 187001 - Adult Sports-Softball Account 53510 - Electrical Services 223 - Duke Energy	30037300100220 19	18-December/January Electric Charges	Paid by Check # 69144	02/11/2019	02/11/2019	02/11/2019	02/11/2019	1,562.39
Account 53510 - Electrical Services Totals				Invoice Transactions 1				\$1,562.39
Account 53530 - Water and Sewer 208 - City Of Bloomington Utilities	14187-001 022619	18- January Water & Sewer Charges	Paid by Check # 69137	02/11/2019	02/11/2019	02/11/2019	02/11/2019	496.02
Account 53530 - Water and Sewer Totals				Invoice Transactions 1				\$496.02
Program 187001 - Adult Sports-Softball Totals				Invoice Transactions 2				\$2,058.41
Program 187202 - Youth Sports-Winslow Account 53510 - Electrical Services 223 - Duke Energy	30037300100220 19	18-December/January Electric Charges	Paid by Check # 69144	02/11/2019	02/11/2019	02/11/2019	02/11/2019	(111.73)
Account 53510 - Electrical Services Totals				Invoice Transactions 1				(\$111.73)
Program 187202 - Youth Sports-Winslow Totals				Invoice Transactions 1				(\$111.73)
Program 187208 - Youth Sports-Olcott Account 53510 - Electrical Services 223 - Duke Energy	30037300100220 19	18-December/January Electric Charges	Paid by Check # 69144	02/11/2019	02/11/2019	02/11/2019	02/11/2019	146.37
Account 53510 - Electrical Services Totals				Invoice Transactions 1				\$146.37
Account 53530 - Water and Sewer 208 - City Of Bloomington Utilities	14187-001 022619	18- January Water & Sewer Charges	Paid by Check # 69137	02/11/2019	02/11/2019	02/11/2019	02/11/2019	278.55



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				Account 53530 - Water and Sewer Totals			Invoice Transactions 1		\$278.55
				Program 187208 - Youth Sports-Olcott Totals			Invoice Transactions 2		\$424.92
Program 187500 - Banneker									
Account 52210 - Institutional Supplies									
5819 - Synchrony Bank	4301	18-BBCC-Cleaning Supplies	Paid by Check # 69168	02/12/2019	02/12/2019	02/22/2019	02/22/2019	147.90	
				Account 52210 - Institutional Supplies Totals			Invoice Transactions 1		\$147.90
Account 53510 - Electrical Services									
223 - Duke Energy	3003730010022019	18-December/January Electric Charges	Paid by Check # 69144	02/11/2019	02/11/2019	02/11/2019	02/11/2019	417.58	
				Account 53510 - Electrical Services Totals			Invoice Transactions 1		\$417.58
Account 53540 - Natural Gas									
222 - Vectren	0350745006020719	18-Natural Gas Charges for January	Paid by Check # 69146	02/11/2019	02/11/2019	02/11/2019	02/11/2019	1,116.03	
				Account 53540 - Natural Gas Totals			Invoice Transactions 1		\$1,116.03
Account 53630 - Machinery and Equipment Repairs									
4497 - Abell Elevator Service Company (Oracle Elevator)	1235358	18-BBCC-Yearly Oracle Service Fee	Paid by EFT # 27427	02/12/2019	02/12/2019	02/22/2019	02/22/2019	1,104.28	
				Account 53630 - Machinery and Equipment Repairs Totals			Invoice Transactions 1		\$1,104.28
Account 53920 - Laundry and Other Sanitation Services									
53657 - Plymate, INC	2812845	18-BBCC-Mats	Paid by EFT # 27560	02/12/2019	02/12/2019	02/22/2019	02/22/2019	43.72	
				Account 53920 - Laundry and Other Sanitation Services Totals			Invoice Transactions 1		\$43.72
Account 53990 - Other Services and Charges									
6279 - Destiny Easton (I Shine Cleaning, LLC)	3553	18-BBCC-Facility Cleaning	Paid by EFT # 27476	02/12/2019	02/12/2019	02/22/2019	02/22/2019	300.00	
				Account 53990 - Other Services and Charges Totals			Invoice Transactions 1		\$300.00
				Program 187500 - Banneker Totals			Invoice Transactions 6		\$3,129.51
Program 189000 - Operations									
Account 52340 - Other Repairs and Maintenance									
53005 - Menards, INC	17546	18-LED shop light, saw plade, miter saw, clamp	Paid by Check # 69162	02/12/2019	02/12/2019	02/22/2019	02/22/2019	548.95	
				Account 52340 - Other Repairs and Maintenance Totals			Invoice Transactions 1		\$548.95
Account 52420 - Other Supplies									
1537 - Indiana Door & Hardware Specialties, INC	3577AA	18-(2) BEST system entry doorlocks	Paid by Check # 69155	02/12/2019	02/12/2019	02/22/2019	02/22/2019	216.00	
53005 - Menards, INC	17545	18-Googone gel, Mag Pro LED, mini desktop	Paid by Check # 69162	02/12/2019	02/12/2019	02/22/2019	02/22/2019	106.16	
53005 - Menards, INC	17757	18-Cmax 8' runner, pull 96mm C/C, pull 3" C/C,	Paid by Check # 69162	02/12/2019	02/12/2019	02/22/2019	02/22/2019	148.02	
				Account 52420 - Other Supplies Totals			Invoice Transactions 3		\$470.18
Account 53510 - Electrical Services									
223 - Duke Energy	3003730010022019	18-December/January Electric Charges	Paid by Check # 69144	02/11/2019	02/11/2019	02/11/2019	02/11/2019	2,948.09	
				Account 53510 - Electrical Services Totals			Invoice Transactions 1		\$2,948.09
Account 53530 - Water and Sewer									
208 - City Of Bloomington Utilities	37123-003	18- Water/Sewer Charges for January	Paid by Check # 69137	02/11/2019	02/11/2019	02/11/2019	02/11/2019	58.13	
208 - City Of Bloomington Utilities	41294-001	18- January Water & Sewer Charges	Paid by Check # 69137	02/11/2019	02/11/2019	02/11/2019	02/11/2019	40.47	
208 - City Of Bloomington Utilities	39530-002	18- January Water & Sewer Charges	Paid by Check # 69137	02/11/2019	02/11/2019	02/11/2019	02/11/2019	48.44	
208 - City Of Bloomington Utilities	42122-001	18- January Water & Sewer Charges	Paid by Check # 69137	02/11/2019	02/11/2019	02/11/2019	02/11/2019	40.84	
208 - City Of Bloomington Utilities	022619	18- January Water & Sewer Charges	Paid by Check # 69137	02/11/2019	02/11/2019	02/11/2019	02/11/2019	861.93	
208 - City Of Bloomington Utilities	14187-001	18- January Water & Sewer Charges	Paid by Check # 69137	02/11/2019	02/11/2019	02/11/2019	02/11/2019	861.93	
				Account 53530 - Water and Sewer Totals			Invoice Transactions 5		\$1,049.81
Account 53540 - Natural Gas									
222 - Vectren	0252409732020519	18-Natural Gas Charges for January	Paid by Check # 69146	02/11/2019	02/11/2019	02/11/2019	02/11/2019	842.40	
222 - Vectren	0255189474021219	18- January Natural Gas Charges	Paid by Check # 69146	02/11/2019	02/11/2019	02/11/2019	02/11/2019	668.73	
				Account 53540 - Natural Gas Totals			Invoice Transactions 2		\$1,511.13
Account 53920 - Laundry and Other Sanitation Services									
19171 - Aramark Uniform & Career Apparel Group, INC	1823772312	18-Uniform & mat laundry services for	Paid by EFT # 27434	02/12/2019	02/12/2019	02/22/2019	02/22/2019	15.36	
19171 - Aramark Uniform & Career Apparel Group, INC	1823763524	18-uniform rental (minus payroll ded)-1/30/19	Paid by EFT # 27434	02/12/2019	02/12/2019	02/22/2019	02/22/2019	15.36	
4175 - The Stables Events, LLC (Izzy's Rentals)	7737	18-Rental/service of (2) & service of (6) port-a-	Paid by EFT # 27593	02/12/2019	02/12/2019	02/22/2019	02/22/2019	530.00	
				Account 53920 - Laundry and Other Sanitation Services Totals			Invoice Transactions 3		\$560.72
Account 53950 - Landfill									
2260 - Republic Services, INC	0694-002255506	18- January Landfill Charges	Paid by EFT # 27423	02/11/2019	02/11/2019	02/11/2019	02/11/2019	112.46	
				Account 53950 - Landfill Totals			Invoice Transactions 1		\$112.46
Account 53990 - Other Services and Charges									
121 - Eco Logic, LLC	4163	18-Vegetation Mgmt. @ Griffy Lake NP & Miller	Paid by EFT # 27477	02/12/2019	02/12/2019	02/22/2019	02/22/2019	1,550.00	
				Account 53990 - Other Services and Charges Totals			Invoice Transactions 1		\$1,550.00
Account 54420 - Purchase of Equipment									
5819 - Synchrony Bank	599375685935	18- Animal Proof Trash Container for Wapahanle	Paid by EFT # 27585	02/12/2019	02/12/2019	02/22/2019	02/22/2019	1,345.00	
				Account 54420 - Purchase of Equipment Totals			Invoice Transactions 1		\$1,345.00
				Program 189000 - Operations Totals			Invoice Transactions 18		\$10,096.34
Program 189500 - Landscaping									
Account 53160 - Instruction									



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121 - Eco Logic, LLC	Feb 26 Conf.	18- Conf reg (4) staff to attend 'Ecological	Paid by EFT # 27477	02/12/2019	02/12/2019	02/22/2019	02/22/2019	200.00
Account 53160 - Instruction Totals				Invoice Transactions 1				\$200.00
Account 53530 - Water and Sewer								
208 - City Of Bloomington Utilities	41294-001 022619	18- January Water & Sewer Charges	Paid by Check # 69137	02/11/2019	02/11/2019	02/11/2019	02/11/2019	150.21
208 - City Of Bloomington Utilities	39530-002 022619	18- January Water & Sewer Charges	Paid by Check # 69137	02/11/2019	02/11/2019	02/11/2019	02/11/2019	13.49
208 - City Of Bloomington Utilities	42122-001 022619	18- January Water & Sewer Charges	Paid by Check # 69137	02/11/2019	02/11/2019	02/11/2019	02/11/2019	15.48
208 - City Of Bloomington Utilities	14187-001 022619	18- January Water & Sewer Charges	Paid by Check # 69137	02/11/2019	02/11/2019	02/11/2019	02/11/2019	270.59
Account 53530 - Water and Sewer Totals				Invoice Transactions 4				\$449.77
Program 189500 - Landscaping Totals				Invoice Transactions 5				\$649.77
Program 189501 - Cemeteries								
Account 52310 - Building Materials and Supplies								
394 - Kleindorfer Hardware & Variety	622578	18-sakrete, chip brushes, acid brushes	Paid by EFT # 27534	02/12/2019	02/12/2019	02/22/2019	02/22/2019	21.75
Account 52310 - Building Materials and Supplies Totals				Invoice Transactions 1				\$21.75
Account 53510 - Electrical Services								
223 - Duke Energy	3003730010022019	18-December/January Electric Charges	Paid by Check # 69144	02/11/2019	02/11/2019	02/11/2019	02/11/2019	359.61
Account 53510 - Electrical Services Totals				Invoice Transactions 1				\$359.61
Account 53530 - Water and Sewer								
208 - City Of Bloomington Utilities	41294-001 022619	18- January Water & Sewer Charges	Paid by Check # 69137	02/11/2019	02/11/2019	02/11/2019	02/11/2019	162.80
Account 53530 - Water and Sewer Totals				Invoice Transactions 1				\$162.80
Account 53540 - Natural Gas								
222 - Vectren	2150190557020719	18-Natural Gas Charges for January	Paid by Check # 69146	02/11/2019	02/11/2019	02/11/2019	02/11/2019	121.11
222 - Vectren	2154628249020719	18-Natural Gas Charges for January	Paid by Check # 69146	02/11/2019	02/11/2019	02/11/2019	02/11/2019	94.40
Account 53540 - Natural Gas Totals				Invoice Transactions 2				\$215.51
Program 189501 - Cemeteries Totals				Invoice Transactions 5				\$759.67
Program 189503 - Urban Forestry								
Account 53530 - Water and Sewer								
208 - City Of Bloomington Utilities	41294-001 022619	18- January Water & Sewer Charges	Paid by Check # 69137	02/11/2019	02/11/2019	02/11/2019	02/11/2019	12.79
Account 53530 - Water and Sewer Totals				Invoice Transactions 1				\$12.79
Program 189503 - Urban Forestry Totals				Invoice Transactions 1				\$12.79
Department 18 - Parks & Recreation Totals				Invoice Transactions 73				\$34,633.79
Fund 200 - Parks and Recreation Gen (\$1301) Totals				Invoice Transactions 73				\$34,633.79
Fund 201 - Parks and Rec Non Reverting								
Department 18 - Parks & Recreation								
Program 181000 - Administration								
Account 53990 - Other Services and Charges								
6530 - Office Depot, INC	265253859001	18- Cups for retreat, signature flags	Paid by EFT # 27555	02/12/2019	02/12/2019	02/22/2019	02/22/2019	20.18
Account 53990 - Other Services and Charges Totals				Invoice Transactions 1				\$20.18
Program 181000 - Administration Totals				Invoice Transactions 1				\$20.18
Program 181001 - Health & Wellness								
Account 53990 - Other Services and Charges								
4201 - One World Catering & Events (Lennie's, INC)	E08655	18 - Parks & Rec Staff Retreat Lunch Catering	Paid by EFT # 27556	02/12/2019	02/12/2019	02/22/2019	02/22/2019	471.00
4251 - Joanna L Sparks	178718	18-REIMBURSEMENT - donuts purchased for	Paid by EFT # 27577	02/12/2019	02/12/2019	02/22/2019	02/22/2019	64.80
Account 53990 - Other Services and Charges Totals				Invoice Transactions 2				\$535.80
Program 181001 - Health & Wellness Totals				Invoice Transactions 2				\$535.80
Program 182001 - Aquatics - Bryan Pool								
Account 53990 - Other Services and Charges								
5185 - WhenToWork, INC	87197488-100-12-	18 - Pool scheduling system	Paid by Check # 69171	02/12/2019	02/12/2019	02/22/2019	02/22/2019	120.00
Account 53990 - Other Services and Charges Totals				Invoice Transactions 1				\$120.00
Program 182001 - Aquatics - Bryan Pool Totals				Invoice Transactions 1				\$120.00
Program 182002 - Aquatics - Mills Pool								
Account 53990 - Other Services and Charges								
5185 - WhenToWork, INC	87197488-100-12-	18 - Pool scheduling system	Paid by Check # 69171	02/12/2019	02/12/2019	02/22/2019	02/22/2019	120.00
Account 53990 - Other Services and Charges Totals				Invoice Transactions 1				\$120.00
Program 182002 - Aquatics - Mills Pool Totals				Invoice Transactions 1				\$120.00
Program 182500 - Frank Southern Center								
Account 52230 - Garage and Motor Supplies								
4610 - Hopscotch Coffee, LLC	3002	18 - FSC Coffee Beans	Paid by EFT # 27510	02/12/2019	02/12/2019	02/22/2019	02/22/2019	150.00
Account 52230 - Garage and Motor Supplies Totals				Invoice Transactions 1				\$150.00
Account 52420 - Other Supplies								
4550 - Crown Awards	33862037	18-House Hockey Awards	Paid by EFT # 27469	02/12/2019	02/12/2019	02/22/2019	02/22/2019	613.35
Account 52420 - Other Supplies Totals				Invoice Transactions 1				\$613.35
Program 182500 - Frank Southern Center Totals				Invoice Transactions 2				\$763.35
Program 182501 - Frank Southern Center Concession								
Account 52330 - Street , Alley, and Sewer Material								
5819 - Synchrony Bank	4011	18 - FSC Sam's Concessions Supplies	Paid by Check # 69168	02/12/2019	02/12/2019	02/22/2019	02/22/2019	218.95



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Account 52330 - Street , Alley, and Sewer Material Totals				Invoice Transactions 1				\$218.95
Program 182501 - Frank Southern Center Concession Totals				Invoice Transactions 1				\$218.95
Program 184500 - Youth Services -Juke Box								
Account 53510 - Electrical Services								
223 - Duke Energy	3003730010022019	18-December/January Electric Charges	Paid by Check # 69144	02/11/2019	02/11/2019	02/11/2019	02/11/2019	218.77
Account 53510 - Electrical Services Totals				Invoice Transactions 1				\$218.77
Account 53530 - Water and Sewer								
208 - City Of Bloomington Utilities	14187-001022619	18- January Water & Sewer Charges	Paid by Check # 69137	02/11/2019	02/11/2019	02/11/2019	02/11/2019	70.42
Account 53530 - Water and Sewer Totals				Invoice Transactions 1				\$70.42
Account 53540 - Natural Gas								
222 - Vectren	7953530485121219	18- January Natural Gas Charges	Paid by Check # 69146	02/11/2019	02/11/2019	02/11/2019	02/11/2019	438.59
Account 53540 - Natural Gas Totals				Invoice Transactions 1				\$438.59
Program 184500 - Youth Services -Juke Box Totals				Invoice Transactions 3				\$727.78
Program 184501 - Youth Services-Kid City Camps								
Account 52420 - Other Supplies								
5819 - Synchrony Bank	000000 GORSUI a	18-7 outlet metal power strip	Paid by Check # 69168	02/12/2019	02/12/2019	02/22/2019	02/22/2019	21.98
Account 52420 - Other Supplies Totals				Invoice Transactions 1				\$21.98
Program 184501 - Youth Services-Kid City Camps Totals				Invoice Transactions 1				\$21.98
Program 185000 - Twin Lakes Recreation Center								
Account 43240 - Season Passes/Memberships								
Daniel Fuller	2019-00000050	18-Refunds	Paid by Check # 69174	02/12/2019	02/12/2019	01/28/2019	02/22/2019	550.00
Account 43240 - Season Passes/Memberships Totals				Invoice Transactions 1				\$550.00
Account 52210 - Institutional Supplies								
9269 - HP Products Corporation	14292506	18 - TLRC Facility Supplies	Paid by EFT # 27512	02/12/2019	02/12/2019	02/22/2019	02/22/2019	58.69
Account 52210 - Institutional Supplies Totals				Invoice Transactions 1				\$58.69
Account 52420 - Other Supplies								
3560 - First Financial Bank / Credit Cards	2786	18 - Walmart Shopping for January	Paid by Check # 69152	02/12/2019	02/12/2019	02/22/2019	02/22/2019	49.94
5465 - Emergency Radio Service LLC (ERS-OCI Wireless)	0000384586	18 - TLRC MAG-1 Radio Mics	Paid by EFT # 27478	02/12/2019	02/12/2019	02/22/2019	02/22/2019	154.50
6530 - Office Depot, INC	265259595001	18- label tape, office chair, usb drives,	Paid by EFT # 27555	02/12/2019	02/12/2019	02/22/2019	02/22/2019	341.99
Account 52420 - Other Supplies Totals				Invoice Transactions 3				\$546.43
Account 53510 - Electrical Services								
223 - Duke Energy	3003730010022019	18-December/January Electric Charges	Paid by Check # 69144	02/11/2019	02/11/2019	02/11/2019	02/11/2019	6,046.72
Account 53510 - Electrical Services Totals				Invoice Transactions 1				\$6,046.72
Account 53530 - Water and Sewer								
208 - City Of Bloomington Utilities	39530-002022619	18- January Water & Sewer Charges	Paid by Check # 69137	02/11/2019	02/11/2019	02/11/2019	02/11/2019	487.20
Account 53530 - Water and Sewer Totals				Invoice Transactions 1				\$487.20
Account 53540 - Natural Gas								
222 - Vectren	0252765623020519	18-Natural Gas Charges for January	Paid by Check # 69146	02/11/2019	02/11/2019	02/11/2019	02/11/2019	1,963.07
Account 53540 - Natural Gas Totals				Invoice Transactions 1				\$1,963.07
Account 53610 - Building Repairs								
53657 - Plymate, INC	2814506	18 - TLRC Entry Mat Service	Paid by EFT # 27560	02/12/2019	02/12/2019	02/22/2019	02/22/2019	75.99
11611 - Woods Electrical Contractors, INC	1901TLRSCOR	18 - TLRC Electrical Repairs-refed new cable-	Paid by EFT # 27617	02/12/2019	02/12/2019	02/22/2019	02/22/2019	97.50
Account 53610 - Building Repairs Totals				Invoice Transactions 2				\$173.49
Program 185000 - Twin Lakes Recreation Center Totals				Invoice Transactions 10				\$9,825.60
Program 185002 - TLRC-Health & Wellness								
Account 53940 - Temporary Contractual Employee								
6161 - Morgan Ashley Banks	01072019	18-TLRC Fitness Specialist	Paid by EFT # 27438	02/12/2019	02/12/2019	02/22/2019	02/22/2019	100.00
5274 - Catherine T Gossett	02072019	18-TLRC Fitness Specialist	Paid by EFT # 27495	02/12/2019	02/12/2019	02/22/2019	02/22/2019	330.00
6602 - Pendah Jallow	01292019	18-TLRC Fitness Specialist	Paid by EFT # 27526	02/12/2019	02/12/2019	02/22/2019	02/22/2019	100.00
1336 - Kristy L LeVert	02072019	18-TLRC Fitness Specialist	Paid by EFT # 27538	02/12/2019	02/12/2019	02/22/2019	02/22/2019	125.00
5007 - Emeline P O'Connor	02052019	18-TLRC Fitness Specialist	Paid by EFT # 27554	02/12/2019	02/12/2019	02/22/2019	02/22/2019	75.00
14093 - Allana Radecki	02062019	18-TLRC Fitness Specialist	Paid by EFT # 27564	02/12/2019	02/12/2019	02/22/2019	02/22/2019	375.00
4062 - Janet Altman Scott	02072019	18-TLRC Fitness Specialist	Paid by EFT # 27571	02/12/2019	02/12/2019	02/22/2019	02/22/2019	202.50
1973 - Megan M Stark	02082019	18-TLRC Fitness Specialist	Paid by EFT # 27578	02/12/2019	02/12/2019	02/22/2019	02/22/2019	450.00
6722 - Claire Sunkel	01292019	18-TLRC Fitness Specialist	Paid by EFT # 27584	02/12/2019	02/12/2019	02/22/2019	02/22/2019	25.00
Account 53940 - Temporary Contractual Employee Totals				Invoice Transactions 9				\$1,782.50
Program 185002 - TLRC-Health & Wellness Totals				Invoice Transactions 9				\$1,782.50
Program 185003 - TLRC-Basketball								
Account 53940 - Temporary Contractual Employee								
7184 - Larry Branam	020819	18-Basketball Official	Paid by EFT # 27446	02/12/2019	02/12/2019	02/22/2019	02/22/2019	220.00
6806 - Joshua Clein	020519	18-Basketball Official	Paid by EFT # 27464	02/12/2019	02/12/2019	02/22/2019	02/22/2019	200.00



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6751 - Max Gorenstein	020519	18-Basketball Official	Paid by EFT # 27494	02/12/2019	02/12/2019	02/22/2019	02/22/2019	180.00
6725 - Jaren Hornbeak	020219	18-Basketball Official	Paid by EFT # 27511	02/12/2019	02/12/2019	02/22/2019	02/22/2019	100.00
5825 - Richard Justis	02062019	18-Basketball Official	Paid by EFT # 27527	02/12/2019	02/12/2019	02/22/2019	02/22/2019	40.00
6240 - Timothy A Lemper	02082019	18-Basketball Official	Paid by EFT # 27537	02/12/2019	02/12/2019	02/22/2019	02/22/2019	260.00
6800 - Robert M Morgan	02082019	18-Basketball Official	Paid by EFT # 27548	02/12/2019	02/12/2019	02/22/2019	02/22/2019	320.00
6741 - William Pahl	02052019	18-Basketball Official	Paid by EFT # 27557	02/12/2019	02/12/2019	02/22/2019	02/22/2019	300.00
6414 - Trey A Von Bokern	02052019	18-Basketball Official	Paid by EFT # 27605	02/12/2019	02/12/2019	02/22/2019	02/22/2019	420.00
679 - Brett Williamson	02052019	18-Basketball Official	Paid by EFT # 27614	02/12/2019	02/12/2019	02/22/2019	02/22/2019	1,000.00
			Account 53940 - Temporary Contractual Employee Totals			Invoice Transactions 10		\$3,040.00
			Program 185003 - TLRC-Basketball Totals			Invoice Transactions 10		\$3,040.00
Program 185006 - TLRC-Concessions								
Account 52330 - Street , Alley, and Sewer Material								
5969 - Coca Cola Bottling CO. Consolidated	6801206692	18 - TLRC Concessions	Paid by EFT # 27465	02/12/2019	02/12/2019	02/22/2019	02/22/2019	1,026.02
4099 - Gold Medal Products CO.	148192	18 - TLRC Concessions	Paid by EFT # 27493	02/12/2019	02/12/2019	02/22/2019	02/22/2019	392.17
5819 - Synchrony Bank	7126	18 - TLRC Concession Open PO	Paid by Check # 69168	02/12/2019	02/12/2019	02/22/2019	02/22/2019	150.24
5819 - Synchrony Bank	6689	18 - TLRC Concession Open PO	Paid by Check # 69168	02/12/2019	02/12/2019	02/22/2019	02/22/2019	105.82
21145 - Sysco USA III, LLC	138799562	18 - TLRC Concessions Open PO	Paid by EFT # 27586	02/12/2019	02/12/2019	02/22/2019	02/22/2019	1,542.93
21145 - Sysco USA III, LLC	138802581	18 - TLRC CREDIT on returned product	Paid by EFT # 27586	02/12/2019	02/12/2019	02/22/2019	02/22/2019	(35.69)
21145 - Sysco USA III, LLC	13809681P	18 - TLRC CREDIT on returned product	Paid by EFT # 27586	02/12/2019	02/12/2019	02/22/2019	02/22/2019	(22.85)
			Account 52330 - Street , Alley, and Sewer Material Totals			Invoice Transactions 7		\$3,158.64
			Program 185006 - TLRC-Concessions Totals			Invoice Transactions 7		\$3,158.64
Program 186500 - Community Events								
Account 52420 - Other Supplies								
394 - Kleindorfer Hardware & Variety	629552	18-grommets	Paid by EFT # 27534	02/12/2019	02/12/2019	02/22/2019	02/22/2019	5.69
5819 - Synchrony Bank	7164	18 - chocolate, graham crackers	Paid by Check # 69168	02/12/2019	02/12/2019	02/22/2019	02/22/2019	27.95
			Account 52420 - Other Supplies Totals			Invoice Transactions 2		\$33.64
Account 53730 - Machinery and Equipment Rental								
4175 - The Stables Events, LLC (Izzy's Rentals)	7740	18 - Toilet Rental - WinterPalooza	Paid by EFT # 27593	02/12/2019	02/12/2019	02/22/2019	02/22/2019	230.00
			Account 53730 - Machinery and Equipment Rental Totals			Invoice Transactions 1		\$230.00
			Program 186500 - Community Events Totals			Invoice Transactions 3		\$263.64
Program 186502 - Community Events-Gardens								
Account 53940 - Temporary Contractual Employee								
5905 - Steven B.G. Stewart	01302019	18 - Garden Class Instruction	Paid by EFT # 27583	02/12/2019	02/12/2019	02/22/2019	02/22/2019	75.00
			Account 53940 - Temporary Contractual Employee Totals			Invoice Transactions 1		\$75.00
			Program 186502 - Community Events-Gardens Totals			Invoice Transactions 1		\$75.00
Program 186503 - Community Events-Farmers' Market								
Account 52420 - Other Supplies								
6530 - Office Depot, INC	258801084001	18- Legal Green Card Stock	Paid by EFT # 27555	02/12/2019	02/12/2019	02/22/2019	02/22/2019	176.34
			Account 52420 - Other Supplies Totals			Invoice Transactions 1		\$176.34
Account 53310 - Printing								
3892 - Midwest Color Printing, INC	INV-10452	18 - Farmers Market handbooks printing	Paid by EFT # 27543	02/12/2019	02/12/2019	02/22/2019	02/22/2019	272.31
			Account 53310 - Printing Totals			Invoice Transactions 1		\$272.31
Account 53530 - Water and Sewer								
208 - City Of Bloomington Utilities	82116-001 022619	18- Water/Sewer Charges for January	Paid by Check # 69137	02/11/2019	02/11/2019	02/11/2019	02/11/2019	10.79
			Account 53530 - Water and Sewer Totals			Invoice Transactions 1		\$10.79
			Program 186503 - Community Events-Farmers' Market Totals			Invoice Transactions 3		\$459.44
Program 186506 - Performing Art Series								
Account 53990 - Other Services and Charges								
683 - In The Dark Enterprises, INC (The Ryder)	1812PK-01-28-19	18- Movie License for The Mighty Ducks	Paid by EFT # 27514	02/12/2019	02/12/2019	02/22/2019	02/22/2019	231.00
			Account 53990 - Other Services and Charges Totals			Invoice Transactions 1		\$231.00
			Program 186506 - Performing Art Series Totals			Invoice Transactions 1		\$231.00
Program 189006 - Switchyard Property								
Account 53510 - Electrical Services								
223 - Duke Energy	30037300100220 19	18-December/January Electric Charges	Paid by Check # 69144	02/11/2019	02/11/2019	02/11/2019	02/11/2019	49.61
			Account 53510 - Electrical Services Totals			Invoice Transactions 1		\$49.61
Account 53530 - Water and Sewer								
208 - City Of Bloomington Utilities	39530-002 022619	18- January Water & Sewer Charges	Paid by Check # 69137	02/11/2019	02/11/2019	02/11/2019	02/11/2019	21.07
			Account 53530 - Water and Sewer Totals			Invoice Transactions 1		\$21.07
			Program 189006 - Switchyard Property Totals			Invoice Transactions 2		\$70.68
Program G18003 - 2018 Griffy LARE								
Account 53990 - Other Services and Charges								



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50335 - Aquatic Control, INC	172368	18-aquatic vegetation management plan LARE	Paid by EFT # 27433	02/12/2019	02/12/2019	02/22/2019	02/22/2019	2,800.00
Account 53990 - Other Services and Charges Totals							Invoice Transactions 1	\$2,800.00
Program G18003 - 2018 Griffy LARE Totals							Invoice Transactions 1	\$2,800.00
Program G18009 - 2018-2022 Leonard Springs Nature								
Account 52420 - Other Supplies								
4568 - Forestry Suppliers, INC	472331-00	18-LSND dissolved oxygen	Paid by EFT # 27489	02/12/2019	02/12/2019	02/22/2019	02/22/2019	96.94
Account 52420 - Other Supplies Totals							Invoice Transactions 1	\$96.94
Program G18009 - 2018-2022 Leonard Springs Nature Totals							Invoice Transactions 1	\$96.94
Department 18 - Parks & Recreation Totals							Invoice Transactions 60	\$24,331.48
Fund 201 - Parks and Rec Non Reverting Totals							Invoice Transactions 60	\$24,331.48
Fund 977 - Parks 2016 GO Bond Proceeds								
Department 18 - Parks & Recreation								
Program 18016A - 2016 A FSC BBC Golf Rose Goat								
Account 54510 - Other Capital Outlays								
12604 - Howard D Bruce (Tabor/Bruce Architecture & Design, INC)	10.0000	18-Cascades Golf Course Clubhouse-Inv. date	Paid by EFT # 27448	02/12/2019	02/12/2019	02/22/2019	02/22/2019	3,825.00
18844 - First Financial Bank, N.A.	Clubhouse-Esc. 3	18-Cascades Golf Course Clubhouse-Escrow No 3	Paid by Check # 69153	02/12/2019	02/12/2019	02/22/2019	02/22/2019	1,196.65
723 - Neidigh Construction Corporation	Clubhouse-App 3	18-Cascades Golf Course Clubhouse-App No 3	Paid by EFT # 27551	02/12/2019	02/12/2019	02/22/2019	02/22/2019	22,736.35
6801 - Williams Scotsman, INC	6331631	Temporary office trailer golf course-9 months	Paid by EFT # 27613	02/12/2019	02/12/2019	02/22/2019	02/22/2019	1,362.95
Account 54510 - Other Capital Outlays Totals							Invoice Transactions 4	\$29,120.95
Program 18016A - 2016 A FSC BBC Golf Rose Goat Totals							Invoice Transactions 4	\$29,120.95
Program 18016C - 2016 C BP GN OP PP SO 3rd WinSP								
Account 54510 - Other Capital Outlays								
1352 - Cornerstone Planning & Design INC	19-003 rev	12-FSA Unreimbursed Medical City	Paid by EFT # 27466	02/12/2019	02/12/2019	02/22/2019	02/22/2019	11,602.50
Account 54510 - Other Capital Outlays Totals							Invoice Transactions 1	\$11,602.50
Program 18016C - 2016 C BP GN OP PP SO 3rd WinSP Totals							Invoice Transactions 1	\$11,602.50
Program 18016D - 2016 D Lower Cascades								
Account 54510 - Other Capital Outlays								
19741 - Mader Design, LLC	912	18-Lower Cascades Green Yard Waste-Inv.	Paid by EFT # 27541	02/12/2019	02/12/2019	02/22/2019	02/22/2019	500.00
Account 54510 - Other Capital Outlays Totals							Invoice Transactions 1	\$500.00
Program 18016D - 2016 D Lower Cascades Totals							Invoice Transactions 1	\$500.00
Department 18 - Parks & Recreation Totals							Invoice Transactions 6	\$41,223.45
Fund 977 - Parks 2016 GO Bond Proceeds Totals							Invoice Transactions 6	\$41,223.45
Grand Totals							Invoice Transactions 139	\$100,188.72

REGISTER OF SPECIAL CLAIMS

Board:Parks & Recreation

Date:	Type of Claim	FUND	Description	Bank Transfer	Amount
1/27/2019	Bank Fees				4,886.13
2/22/2019	Claims				100,188.72
	Sales Tax				
2/8/2019	Special Utility Claims				226.05
					<u>105,300.90</u>

ALLOWANCE OF CLAIMS

We have examined the claims listed on the foregoing register of claims, consisting of claims, and except for the claims not allowed as shown on the register, such claims are hereby allowed in the total amount of \$ 105,300.90

Dated this ____ day of _____ year of 20____.

I herby certify that each of the above listed voucher(s) or bill(s) is (are) true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Fiscal Office _____



Payroll Register - Board of Park Commissioners

Check Date Range 02/01/19 - 02/01/19

Detail Listing

Employee	Check Date	Gross	Imputed Income	EIC	Federal	FICA	Medicare	State	Other	Deductions	Net Pay
Department Parks - Parks & Recreation											
1886 Abdoo, Rachel A	02/01/2019	93.72		.00	.00	5.81	1.36	3.03	1.26	.00	82.26
			.00	.00	93.72	93.72	93.72	93.72	93.72		
		\$93.72		\$0.00	\$0.00	\$5.81	\$1.36	\$3.03	\$1.26	\$0.00	\$82.26
655 Barber, Jennifer C	02/01/2019	416.41		.00	.00	25.82	6.04	7.24	3.01	.00	374.30
			.00	.00	416.41	416.41	416.41	416.41	416.41		
		\$416.41		\$0.00	\$0.00	\$25.82	\$6.04	\$7.24	\$3.01	\$0.00	\$374.30
10000 Barnes, John L 1558	02/01/2019	1,736.81		.00	139.72	108.04	25.27	56.29	23.44	53.04	1,331.01
			.00	.00	1,742.58	1,742.58	1,742.58	1,742.58	1,742.58		
		\$1,736.81		\$0.00	\$139.72	\$108.04	\$25.27	\$56.29	\$23.44	\$53.04	\$1,331.01
2097 Beggs, John D	02/01/2019	82.08		.00	.00	5.09	1.19	2.65	1.10	.00	72.05
			.00	.00	82.08	82.08	82.08	82.08	82.08		
		\$82.08		\$0.00	\$0.00	\$5.09	\$1.19	\$2.65	\$1.10	\$0.00	\$72.05
33 Behrman, Joachim F	02/01/2019	1,576.80		.00	145.47	98.09	22.93	49.86	20.76	46.82	1,192.87
			.00	.00	1,582.10	1,582.10	1,582.10	1,582.10	1,582.10		
		\$1,576.80		\$0.00	\$145.47	\$98.09	\$22.93	\$49.86	\$20.76	\$46.82	\$1,192.87
2053 BeMiller, Zachary P	02/01/2019	244.20		.00	.00	15.14	3.54	7.89	4.88	.00	212.75
			.00	.00	244.20	244.20	244.20	244.20	244.20		
		\$244.20		\$0.00	\$0.00	\$15.14	\$3.54	\$7.89	\$4.88	\$0.00	\$212.75
1031 Boyd, Bram K	02/01/2019	552.50		.00	8.33	34.26	8.01	16.60	7.71	.00	477.59
			.00	.00	552.50	552.50	552.50	552.50	552.50		
		\$552.50		\$0.00	\$8.33	\$34.26	\$8.01	\$16.60	\$7.71	\$0.00	\$477.59
10000 Brinson, Leslie A 1682	02/01/2019	2,080.80		.00	157.06	116.99	27.36	60.95	25.38	258.49	1,434.57
			.00	.00	1,887.01	1,887.01	1,887.01	1,887.01	1,887.01		
		\$2,080.80		\$0.00	\$157.06	\$116.99	\$27.36	\$60.95	\$25.38	\$258.49	\$1,434.57
1453 Buddin, Hannah B	02/01/2019	1,481.82		.00	127.39	88.76	20.76	46.24	19.25	50.38	1,129.04
			.00	.00	1,431.44	1,431.44	1,431.44	1,431.44	1,431.44		
		\$1,481.82		\$0.00	\$127.39	\$88.76	\$20.76	\$46.24	\$19.25	\$50.38	\$1,129.04
			\$0.00	\$0.00	\$1,431.44	\$1,431.44	\$1,431.44	\$1,431.44	\$1,431.44		



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Detail Listing

Employee	Check Date	Gross	Imputed Income	EIC	Federal	FICA	Medicare	State	Other	Deductions	Net Pay
Department Parks - Parks & Recreation											
1510 Calvert, Kyle P	02/01/2019	48.00		.00	.00	2.98	.70	.31	.13	.00	43.88
			.00	.00	48.00	48.00	48.00	48.00	48.00		
		\$48.00	\$0.00	\$0.00	\$48.00	\$48.00	\$48.00	\$48.00	\$48.00	\$0.00	\$43.88
10000 Campanella, Jennifer J 2286	02/01/2019	208.00		.00	.00	12.90	3.02	2.99	1.25	.00	187.84
			.00	.00	208.00	208.00	208.00	208.00	208.00		
		\$208.00	\$0.00	\$0.00	\$208.00	\$208.00	\$208.00	\$208.00	\$208.00	\$0.00	\$187.84
10000 Campbell, Ellen M 2727	02/01/2019	1,591.98		.00	130.01	90.11	21.07	45.70	19.03	171.45	1,114.61
			.00	.00	1,453.32	1,453.32	1,453.32	1,453.32	1,453.32		
		\$1,591.98	\$0.00	\$0.00	\$130.01	\$90.11	\$21.07	\$45.70	\$19.03	\$171.45	\$1,114.61
1672 Canada, Jacob A.R.	02/01/2019	194.70		.00	4.85	12.06	2.82	6.29	3.41	.00	165.27
			.00	.00	194.70	194.70	194.70	194.70	194.70		
		\$194.70	\$0.00	\$0.00	\$4.85	\$12.06	\$2.82	\$6.29	\$3.41	\$0.00	\$165.27
1966 Carver, Celeste	02/01/2019	123.90		.00	.00	7.68	1.80	4.00	1.67	.00	108.75
			.00	.00	123.90	123.90	123.90	123.90	123.90		
		\$123.90	\$0.00	\$0.00	\$0.00	\$7.68	\$1.80	\$4.00	\$1.67	\$0.00	\$108.75
935 Christie, Chaun W	02/01/2019	232.88		.00	.00	14.44	3.38	7.52	3.13	.00	204.41
			.00	.00	232.88	232.88	232.88	232.88	232.88		
		\$232.88	\$0.00	\$0.00	\$232.88	\$232.88	\$232.88	\$232.88	\$232.88	\$0.00	\$204.41
916 Clapp, Kimberly J	02/01/2019	1,741.24		.00	191.59	105.13	24.60	54.77	42.79	51.65	1,270.71
			.00	.00	1,695.60	1,695.60	1,695.60	1,695.60	1,695.60		
		\$1,741.24	\$0.00	\$0.00	\$191.59	\$105.13	\$24.60	\$54.77	\$42.79	\$51.65	\$1,270.71
1461 Clausman, Leah R	02/01/2019	116.25		.00	.00	7.21	1.69	2.51	1.05	.00	103.79
			.00	.00	116.25	116.25	116.25	116.25	116.25		
		\$116.25	\$0.00	\$0.00	\$0.00	\$7.21	\$1.69	\$2.51	\$1.05	\$0.00	\$103.79
1490 Clouse, Morgan E	02/01/2019	78.75		.00	.00	4.88	1.14	2.54	1.06	.00	69.13
			.00	.00	78.75	78.75	78.75	78.75	78.75		
		\$78.75	\$0.00	\$0.00	\$0.00	\$4.88	\$1.14	\$2.54	\$1.06	\$0.00	\$69.13



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Employee	Check Date	Gross	Imputed Income	EIC	Federal	FICA	Medicare	State	Other	Deductions	Net Pay
Department Parks - Parks & Recreation											
849 Conrad, Sara M	02/01/2019	183.75		.00	.00	11.39	2.66	4.69	1.44	.00	163.57
			.00	.00	183.75	183.75	183.75	183.75	183.75		
		\$183.75	\$0.00	\$0.00	\$183.75	\$183.75	\$2.66	\$4.69	\$1.44	\$0.00	\$163.57
2074 Corpus, Mariana	02/01/2019	135.00		.00	.00	8.37	1.96	4.36	1.82	.00	118.49
			.00	.00	135.00	135.00	135.00	135.00	135.00		
		\$135.00	\$0.00	\$0.00	\$135.00	\$135.00	\$1.96	\$4.36	\$1.82	\$0.00	\$118.49
10000 Cotter, Steve E 0123	02/01/2019	2,119.32		.00	155.58	126.25	29.53	64.53	26.87	90.38	1,626.18
			.00	.00	2,036.25	2,036.25	2,036.25	2,036.25	2,036.25		
		\$2,119.32	\$0.00	\$0.00	\$155.58	\$126.25	\$29.53	\$64.53	\$26.87	\$90.38	\$1,626.18
2076 Couper, Drew C	02/01/2019	213.90		.00	6.77	13.26	3.10	6.91	2.88	.00	180.98
			.00	.00	213.90	213.90	213.90	213.90	213.90		
		\$213.90	\$0.00	\$0.00	\$6.77	\$13.26	\$3.10	\$6.91	\$2.88	\$0.00	\$180.98
177 Craig, Aaron R	02/01/2019	2,154.22		.00	150.88	123.10	28.78	59.29	24.69	326.12	1,441.36
			.00	.00	1,835.53	1,985.53	1,985.53	1,835.53	1,835.53		
		\$2,154.22	\$0.00	\$0.00	\$150.88	\$123.10	\$28.78	\$59.29	\$24.69	\$326.12	\$1,441.36
207 Crawford, Brittany R	02/01/2019	336.60		.00	19.04	20.87	4.88	10.87	4.53	.00	276.41
			.00	.00	336.60	336.60	336.60	336.60	336.60		
		\$336.60	\$0.00	\$0.00	\$19.04	\$20.87	\$4.88	\$10.87	\$4.53	\$0.00	\$276.41
1141 Crim, Randi R	02/01/2019	466.00		.00	32.49	26.11	6.11	13.60	5.66	44.94	337.09
			.00	.00	421.06	421.06	421.06	421.06	421.06		
		\$466.00	\$0.00	\$0.00	\$32.49	\$26.11	\$6.11	\$13.60	\$5.66	\$44.94	\$337.09
611 Cutshall, Ryan C	02/01/2019	62.70		.00	.00	3.89	.91	.78	.33	.00	56.79
			.00	.00	62.70	62.70	62.70	62.70	62.70		
		\$62.70	\$0.00	\$0.00	\$0.00	\$3.89	\$0.91	\$0.78	\$0.33	\$0.00	\$56.79
1481 Cutshall, Trevor O	02/01/2019	386.24		.00	24.01	23.95	5.60	12.48	5.20	.00	315.00
			.00	.00	386.24	386.24	386.24	386.24	386.24		
		\$386.24	\$0.00	\$0.00	\$24.01	\$23.95	\$5.60	\$12.48	\$5.20	\$0.00	\$315.00
			\$0.00	\$0.00	\$386.24	\$386.24	\$386.24	\$386.24	\$386.24		



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Detail Listing

Employee	Check Date	Gross	Imputed Income	EIC	Federal	FICA	Medicare	State	Other	Deductions	Net Pay
Department Parks - Parks & Recreation											
2084 Dagley, Olivia H	02/01/2019	142.50		.00	.00	8.84	2.07	3.36	1.40	.00	126.83
			.00	.00	142.50	142.50	142.50	142.50	142.50		
		\$142.50	\$0.00	\$0.00	\$142.50	\$142.50	\$142.50	\$142.50	\$142.50	\$0.00	\$126.83
2083 Davis, Allison G	02/01/2019	210.00		.00	6.38	13.02	3.05	6.78	4.20	.00	176.57
			.00	.00	210.00	210.00	210.00	210.00	210.00		
		\$210.00	\$0.00	\$0.00	\$210.00	\$210.00	\$210.00	\$210.00	\$210.00	\$0.00	\$176.57
1806 DeBruyn, Catherine S	02/01/2019	174.05		.00	2.79	10.79	2.52	5.62	1.74	.00	150.59
			.00	.00	174.05	174.05	174.05	174.05	174.05		
		\$174.05	\$0.00	\$0.00	\$174.05	\$174.05	\$174.05	\$174.05	\$174.05	\$0.00	\$150.59
1776 Doelling, Stephen N	02/01/2019	162.50		.00	1.63	10.08	2.36	5.25	.81	.00	142.37
			.00	.00	162.50	162.50	162.50	162.50	162.50		
		\$162.50	\$0.00	\$0.00	\$162.50	\$162.50	\$162.50	\$162.50	\$162.50	\$0.00	\$142.37
10000 Dunbar, Barbara 0156	02/01/2019	1,842.01		.00	144.91	103.31	24.16	49.71	20.70	264.56	1,234.66
			.00	.00	1,577.45	1,666.45	1,666.45	1,577.45	1,577.45		
		\$1,842.01	\$0.00	\$0.00	\$1,577.45	\$1,666.45	\$1,666.45	\$1,577.45	\$1,577.45	\$264.56	\$1,234.66
10000 Eads, Daren S 0162	02/01/2019	2,018.55		.00	135.16	111.88	26.17	55.06	22.93	365.12	1,302.23
			.00	.00	1,704.54	1,804.54	1,804.54	1,704.54	1,704.54		
		\$2,018.55	\$0.00	\$0.00	\$1,704.54	\$1,804.54	\$1,804.54	\$1,704.54	\$1,704.54	\$365.12	\$1,302.23
1805 Ehrstein, Adam M	02/01/2019	465.76		.00	15.81	28.88	6.75	13.80	2.14	.00	398.38
			.00	.00	465.76	465.76	465.76	465.76	465.76		
		\$465.76	\$0.00	\$0.00	\$465.76	\$465.76	\$465.76	\$465.76	\$465.76	\$0.00	\$398.38
1224 Erickson, Dakota S	02/01/2019	201.64		.00	5.55	12.51	2.92	6.51	2.71	.00	171.44
			.00	.00	201.64	201.64	201.64	201.64	201.64		
		\$201.64	\$0.00	\$0.00	\$201.64	\$201.64	\$201.64	\$201.64	\$201.64	\$0.00	\$171.44
938 Flake, Benjamin K	02/01/2019	613.80		.00	56.11	38.06	8.89	19.83	10.74	.00	480.17
			.00	.00	613.80	613.80	613.80	613.80	613.80		
		\$613.80	\$0.00	\$0.00	\$56.11	\$38.06	\$8.89	\$19.83	\$10.74	\$0.00	\$480.17
			\$0.00	\$0.00	\$613.80	\$613.80	\$613.80	\$613.80	\$613.80		



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Employee	Check Date	Gross	Imputed Income	EIC	Federal	FICA	Medicare	State	Other	Deductions	Net Pay
Department Parks - Parks & Recreation											
10000 Fletcher, Lelah O 3806	02/01/2019	318.75		.00	1.11	19.76	4.62	9.05	3.77	.00	280.44
			.00	.00	318.75	318.75	318.75	318.75	318.75		
		\$318.75		\$0.00	\$1.11	\$19.76	\$4.62	\$9.05	\$3.77	\$0.00	\$280.44
			\$0.00	\$0.00	\$318.75	\$318.75	\$318.75	\$318.75	\$318.75		
10000 Foddrill, Donald 0192	02/01/2019	1,716.80		.00	155.09	103.06	24.10	52.45	29.09	119.98	1,233.03
			.00	.00	1,662.29	1,662.29	1,662.29	1,662.29	1,662.29		
		\$1,716.80		\$0.00	\$155.09	\$103.06	\$24.10	\$52.45	\$29.09	\$119.98	\$1,233.03
			\$0.00	\$0.00	\$1,662.29	\$1,662.29	\$1,662.29	\$1,662.29	\$1,662.29		
859 Foote, Justin M	02/01/2019	737.10		.00	44.07	45.70	10.69	22.57	9.40	.00	604.67
			.00	.00	737.10	737.10	737.10	737.10	737.10		
		\$737.10		\$0.00	\$44.07	\$45.70	\$10.69	\$22.57	\$9.40	\$0.00	\$604.67
			\$0.00	\$0.00	\$737.10	\$737.10	\$737.10	\$737.10	\$737.10		
1834 Forrester, Katie R	02/01/2019	146.25		.00	.00	9.07	2.12	3.48	1.45	.00	130.13
			.00	.00	146.25	146.25	146.25	146.25	146.25		
		\$146.25		\$0.00	\$0.00	\$9.07	\$2.12	\$3.48	\$1.45	\$0.00	\$130.13
			\$0.00	\$0.00	\$146.25	\$146.25	\$146.25	\$146.25	\$146.25		
10000 Fox, David M 0195	02/01/2019	1,656.80		.00	127.99	91.64	21.42	47.74	19.88	291.46	1,056.67
			.00	.00	1,478.10	1,478.10	1,478.10	1,478.10	1,478.10		
		\$1,656.80		\$0.00	\$127.99	\$91.64	\$21.42	\$47.74	\$19.88	\$291.46	\$1,056.67
			\$0.00	\$0.00	\$1,478.10	\$1,478.10	\$1,478.10	\$1,478.10	\$1,478.10		
1771 Garrett, Lee A	02/01/2019	172.25		.00	2.61	10.68	2.50	5.56	2.32	.00	148.58
			.00	.00	172.25	172.25	172.25	172.25	172.25		
		\$172.25		\$0.00	\$2.61	\$10.68	\$2.50	\$5.56	\$2.32	\$0.00	\$148.58
			\$0.00	\$0.00	\$172.25	\$172.25	\$172.25	\$172.25	\$172.25		
10000 Gilstrap, Curtis L 0208	02/01/2019	1,796.80		.00	193.47	108.48	25.37	56.51	23.53	102.74	1,286.70
			.00	.00	1,749.60	1,749.60	1,749.60	1,749.60	1,749.60		
		\$1,796.80		\$0.00	\$193.47	\$108.48	\$25.37	\$56.51	\$23.53	\$102.74	\$1,286.70
			\$0.00	\$0.00	\$1,749.60	\$1,749.60	\$1,749.60	\$1,749.60	\$1,749.60		
58 Gingles, Pauline	02/01/2019	520.00		.00	21.23	32.23	7.54	15.55	6.48	.00	436.97
			.00	.00	520.00	520.00	520.00	520.00	520.00		
		\$520.00		\$0.00	\$21.23	\$32.23	\$7.54	\$15.55	\$6.48	\$0.00	\$436.97
			\$0.00	\$0.00	\$520.00	\$520.00	\$520.00	\$520.00	\$520.00		
1830 Grabowski, Melissa A	02/01/2019	994.20		.00	69.92	59.06	13.81	29.53	12.29	41.65	767.94
			.00	.00	952.55	952.55	952.55	952.55	952.55		
		\$994.20		\$0.00	\$69.92	\$59.06	\$13.81	\$29.53	\$12.29	\$41.65	\$767.94
			\$0.00	\$0.00	\$952.55	\$952.55	\$952.55	\$952.55	\$952.55		



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Employee	Check Date	Gross	Imputed Income	EIC	Federal	FICA	Medicare	State	Other	Deductions	Net Pay
Department Parks - Parks & Recreation											
2081 Greenberg, Ryan W	02/01/2019	181.76		.00	.00	11.27	2.64	4.63	1.93	.00	161.29
			.00	.00	181.76	181.76	181.76	181.76	181.76		
		\$181.76	\$0.00	\$0.00	\$181.76	\$181.76	\$181.76	\$181.76	\$181.76	\$0.00	\$161.29
1506 Halaburda, Meghan E	02/01/2019	240.30		.00	.00	14.90	3.48	7.76	3.56	.00	210.60
			.00	.00	240.30	240.30	240.30	240.30	240.30		
		\$240.30	\$0.00	\$0.00	\$240.30	\$240.30	\$240.30	\$240.30	\$240.30	\$0.00	\$210.60
1131 Hall, Tiffany L	02/01/2019	1,529.28		.00	151.74	94.41	22.08	47.57	19.81	63.76	1,129.91
			.00	.00	1,472.80	1,522.80	1,522.80	1,472.80	1,472.80		
		\$1,529.28	\$0.00	\$0.00	\$151.74	\$94.41	\$22.08	\$47.57	\$19.81	\$63.76	\$1,129.91
2075 Hamric, Chris J	02/01/2019	382.80		.00	23.66	23.72	5.55	12.36	5.15	.00	312.36
			.00	.00	382.80	382.80	382.80	382.80	382.80		
		\$382.80	\$0.00	\$0.00	\$23.66	\$23.72	\$5.55	\$12.36	\$5.15	\$0.00	\$312.36
2109 Harshbarger, Olivia P	02/01/2019	210.00		.00	.00	13.02	3.05	5.54	2.31	.00	186.08
			.00	.00	210.00	210.00	210.00	210.00	210.00		
		\$210.00	\$0.00	\$0.00	\$0.00	\$13.02	\$3.05	\$5.54	\$2.31	\$0.00	\$186.08
1942 Hawkins, Cory A	02/01/2019	1,412.31		.00	121.88	75.89	17.74	39.54	16.46	192.51	948.29
			.00	.00	1,223.99	1,223.99	1,223.99	1,223.99	1,223.99		
		\$1,412.31	\$0.00	\$0.00	\$121.88	\$75.89	\$17.74	\$39.54	\$16.46	\$192.51	\$948.29
1922 Herendeen, Lexona R	02/01/2019	147.68		.00	.00	9.16	2.14	3.53	1.47	.00	131.38
			.00	.00	147.68	147.68	147.68	147.68	147.68		
		\$147.68	\$0.00	\$0.00	\$0.00	\$9.16	\$2.14	\$3.53	\$1.47	\$0.00	\$131.38
1356 Hershberger, James Andrew N	02/01/2019	158.20		.00	1.20	9.81	2.29	5.11	2.13	.00	137.66
			.00	.00	158.20	158.20	158.20	158.20	158.20		
		\$158.20	\$0.00	\$0.00	\$1.20	\$9.81	\$2.29	\$5.11	\$2.13	\$0.00	\$137.66
10000 Higgins, Rebecca R 0059	02/01/2019	2,687.74		.00	350.85	152.83	35.73	103.38	32.64	232.04	1,780.27
			.00	.00	2,464.97	2,464.97	2,464.97	2,464.97	2,464.97		
		\$2,687.74	\$0.00	\$0.00	\$350.85	\$152.83	\$35.73	\$103.38	\$32.64	\$232.04	\$1,780.27
			\$0.00	\$0.00	\$2,464.97	\$2,464.97	\$2,464.97	\$2,464.97	\$2,464.97		



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Detail Listing

Employee	Check Date	Gross	Imputed Income	EIC	Federal	FICA	Medicare	State	Other	Deductions	Net Pay
Department Parks - Parks & Recreation											
1465 Hill, Renee	02/01/2019	300.00		.00	.00	18.60	4.35	9.69	4.04	.00	263.32
			.00	.00	300.00	300.00	300.00	300.00	300.00		
		\$300.00		\$0.00	\$0.00	\$18.60	\$4.35	\$9.69	\$4.04	\$0.00	\$263.32
10000 Hollingsworth, Michael 3296 W	02/01/2019	1,656.81		.00	143.80	97.23	22.74	49.41	20.58	279.83	1,043.22
			.00	.00	1,568.24	1,568.24	1,568.24	1,568.24	1,568.24		
		\$1,656.81		\$0.00	\$143.80	\$97.23	\$22.74	\$49.41	\$20.58	\$279.83	\$1,043.22
			\$0.00	\$0.00	\$1,568.24	\$1,568.24	\$1,568.24	\$1,568.24	\$1,568.24		
1466 Hughes, Hannah G	02/01/2019	37.50		.00	.00	2.33	.54	1.21	.50	.00	32.92
			.00	.00	37.50	37.50	37.50	37.50	37.50		
		\$37.50		\$0.00	\$0.00	\$2.33	\$0.54	\$1.21	\$0.50	\$0.00	\$32.92
			\$0.00	\$0.00	\$37.50	\$37.50	\$37.50	\$37.50	\$37.50		
10000 Huss, Lee E 0273	02/01/2019	2,340.75		.00	173.71	145.64	34.06	74.63	30.53	70.22	1,811.96
			.00	.00	2,348.83	2,348.83	2,348.83	2,348.83	2,348.83		
		\$2,340.75		\$0.00	\$173.71	\$145.64	\$34.06	\$74.63	\$30.53	\$70.22	\$1,811.96
			\$0.00	\$0.00	\$2,348.83	\$2,348.83	\$2,348.83	\$2,348.83	\$2,348.83		
683 Jallow, Pendah N	02/01/2019	668.80		.00	19.96	41.47	9.69	20.36	8.48	.00	568.84
			.00	.00	668.80	668.80	668.80	668.80	668.80		
		\$668.80		\$0.00	\$19.96	\$41.47	\$9.69	\$20.36	\$8.48	\$0.00	\$568.84
			\$0.00	\$0.00	\$668.80	\$668.80	\$668.80	\$668.80	\$668.80		
1712 Jallow, Saikou	02/01/2019	354.03		.00	20.79	21.95	5.13	11.44	4.76	.00	289.96
			.00	.00	354.03	354.03	354.03	354.03	354.03		
		\$354.03		\$0.00	\$20.79	\$21.95	\$5.13	\$11.44	\$4.76	\$0.00	\$289.96
			\$0.00	\$0.00	\$354.03	\$354.03	\$354.03	\$354.03	\$354.03		
2006 Jurczak, Scott A	02/01/2019	1,080.00		.00	104.60	66.96	15.66	34.88	14.53	.00	843.37
			.00	.00	1,080.00	1,080.00	1,080.00	1,080.00	1,080.00		
		\$1,080.00		\$0.00	\$104.60	\$66.96	\$15.66	\$34.88	\$14.53	\$0.00	\$843.37
			\$0.00	\$0.00	\$1,080.00	\$1,080.00	\$1,080.00	\$1,080.00	\$1,080.00		
1793 Klein, Carson E	02/01/2019	224.25		.00	.00	13.90	3.25	7.24	4.53	.00	195.33
			.00	.00	224.25	224.25	224.25	224.25	224.25		
		\$224.25		\$0.00	\$0.00	\$13.90	\$3.25	\$7.24	\$4.53	\$0.00	\$195.33
			\$0.00	\$0.00	\$224.25	\$224.25	\$224.25	\$224.25	\$224.25		
1915 Klein, Jessica C	02/01/2019	1,677.21		.00	134.03	98.38	23.01	46.78	19.48	195.99	1,159.54
			.00	.00	1,486.83	1,586.83	1,586.83	1,486.83	1,486.83		
		\$1,677.21		\$0.00	\$134.03	\$98.38	\$23.01	\$46.78	\$19.48	\$195.99	\$1,159.54
			\$0.00	\$0.00	\$1,486.83	\$1,586.83	\$1,586.83	\$1,486.83	\$1,486.83		



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Detail Listing

Employee	Check Date	Gross	Imputed Income	EIC	Federal	FICA	Medicare	State	Other	Deductions	Net Pay
Department Parks - Parks & Recreation											
10000 Kluesner, Daniel Alan 0719	02/01/2019	1,604.01		.00	140.85	85.69	20.04	44.64	18.59	247.47	1,046.73
			.00	.00	1,382.07	1,382.07	1,382.07	1,382.07	1,382.07		
		\$1,604.01	\$0.00	\$0.00	\$140.85	\$85.69	\$20.04	\$44.64	\$18.59	\$247.47	\$1,046.73
10000 Knudsen, William L 3346	02/01/2019	676.50		.00	81.18	41.94	9.81	21.85	9.10	.00	512.62
			.00	.00	676.50	676.50	676.50	676.50	676.50		
		\$676.50	\$0.00	\$0.00	\$81.18	\$41.94	\$9.81	\$21.85	\$9.10	\$0.00	\$512.62
911 Labis, Kolynn M	02/01/2019	734.83		.00	63.18	45.56	10.66	23.74	9.88	.00	581.81
			.00	.00	734.83	734.83	734.83	734.83	734.83		
		\$734.83	\$0.00	\$0.00	\$63.18	\$45.56	\$10.66	\$23.74	\$9.88	\$0.00	\$581.81
1236 Lake, Billie J	02/01/2019	451.56		.00	.00	28.00	6.55	13.34	5.56	.00	398.11
			.00	.00	451.56	451.56	451.56	451.56	451.56		
		\$451.56	\$0.00	\$0.00	\$0.00	\$28.00	\$6.55	\$13.34	\$5.56	\$0.00	\$398.11
2112 Lake, Robert E	02/01/2019	326.60		.00	.00	20.25	4.74	10.55	4.39	.00	286.67
			.00	.00	326.60	326.60	326.60	326.60	326.60		
		\$326.60	\$0.00	\$0.00	\$0.00	\$20.25	\$4.74	\$10.55	\$4.39	\$0.00	\$286.67
10000 Lamb, Chris J 0299	02/01/2019	1,700.80		.00	165.05	98.19	22.95	51.16	21.30	164.45	1,177.70
			.00	.00	1,583.77	1,583.77	1,583.77	1,583.77	1,583.77		
		\$1,700.80	\$0.00	\$0.00	\$165.05	\$98.19	\$22.95	\$51.16	\$21.30	\$164.45	\$1,177.70
470 Lavender, Jai D	02/01/2019	306.90		.00	.00	19.03	4.45	8.67	3.61	.00	271.14
			.00	.00	306.90	306.90	306.90	306.90	306.90		
		\$306.90	\$0.00	\$0.00	\$0.00	\$19.03	\$4.45	\$8.67	\$3.61	\$0.00	\$271.14
1785 Lewis, Hannah C	02/01/2019	97.50		.00	.00	6.05	1.41	1.91	.79	.00	87.34
			.00	.00	97.50	97.50	97.50	97.50	97.50		
		\$97.50	\$0.00	\$0.00	\$0.00	\$6.05	\$1.41	\$1.91	\$0.79	\$0.00	\$87.34
1535 Lockwood, Kayla J	02/01/2019	354.00		.00	4.63	21.95	5.14	10.19	4.24	.00	307.85
			.00	.00	354.00	354.00	354.00	354.00	354.00		
		\$354.00	\$0.00	\$0.00	\$4.63	\$21.95	\$5.14	\$10.19	\$4.24	\$0.00	\$307.85
			\$0.00	\$0.00	\$354.00	\$354.00	\$354.00	\$354.00	\$354.00		



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Employee	Check Date	Gross	Imputed Income	EIC	Federal	FICA	Medicare	State	Other	Deductions	Net Pay
Department Parks - Parks & Recreation											
2080 Markwood, Sam W	02/01/2019	141.90		.00	.00	8.80	2.06	4.58	1.91	.00	124.55
			.00	.00	141.90	141.90	141.90	141.90	141.90		
		\$141.90	\$0.00	\$0.00	\$0.00	\$8.80	\$2.06	\$4.58	\$1.91	\$0.00	\$124.55
1165 Marler, Kwang Hsiung	02/01/2019	2,146.31	\$0.00	.00	\$141.90	\$141.90	\$141.90	\$141.90	\$141.90	53.26	1,603.69
			.00	.00	233.49	129.76	30.35	67.61	28.15		
		\$2,146.31	\$0.00	\$0.00	\$2,093.05	\$2,093.05	\$2,093.05	\$2,093.05	\$2,093.05	\$53.26	\$1,603.69
1765 Marotz, Mark A	02/01/2019	2,320.89	\$0.00	.00	\$2,093.05	\$2,093.05	\$2,093.05	\$2,093.05	\$2,093.05	.00	1,710.53
			.00	.00	325.09	145.58	34.04	74.59	31.06		
		\$2,320.89	\$0.00	\$0.00	\$2,347.89	\$2,347.89	\$2,347.89	\$2,347.89	\$2,347.89	\$0.00	\$1,710.53
2110 May, Kayley N	02/01/2019	25.56	\$0.00	.00	\$2,347.89	\$2,347.89	\$2,347.89	\$2,347.89	\$2,347.89	.00	22.44
			.00	.00	.00	1.58	.37	.83	.34		
		\$25.56	\$0.00	\$0.00	\$25.56	\$25.56	\$25.56	\$25.56	\$25.56	\$0.00	\$22.44
10000 McDevitt, Paula M 0333	02/01/2019	3,860.04	\$0.00	.00	\$25.56	\$25.56	\$25.56	\$25.56	\$25.56	68.52	2,926.15
			.00	.00	395.25	239.31	55.97	123.44	51.40		
		\$3,860.04	\$0.00	\$0.00	\$3,860.04	\$3,860.04	\$3,860.04	\$3,860.04	\$3,860.04	\$68.52	\$2,926.15
876 McGhee, Brandon	02/01/2019	392.00	\$0.00	.00	\$3,860.04	\$3,860.04	\$3,860.04	\$3,860.04	\$3,860.04	.00	337.41
			.00	.00	8.43	24.30	5.68	11.42	4.76		
		\$392.00	\$0.00	\$0.00	\$392.00	\$392.00	\$392.00	\$392.00	\$392.00	\$0.00	\$337.41
10000 McGlothlin, Brenda S 0330	02/01/2019	1,110.00	\$0.00	.00	\$392.00	\$392.00	\$392.00	\$392.00	\$392.00	.00	908.68
			.00	.00	65.62	68.82	16.10	35.85	14.93		
		\$1,110.00	\$0.00	\$0.00	\$1,110.00	\$1,110.00	\$1,110.00	\$1,110.00	\$1,110.00	\$0.00	\$908.68
1042 Meacham, Bart C	02/01/2019	455.00	\$0.00	.00	\$1,110.00	\$1,110.00	\$1,110.00	\$1,110.00	\$1,110.00	.00	401.15
			.00	.00	.00	28.21	6.59	13.45	5.60		
		\$455.00	\$0.00	\$0.00	\$455.00	\$455.00	\$455.00	\$455.00	\$455.00	\$0.00	\$401.15
2105 Miles, Kayin M	02/01/2019	90.88	\$0.00	.00	\$455.00	\$455.00	\$455.00	\$455.00	\$455.00	.00	79.77
			.00	.00	90.88	90.88	90.88	90.88	90.88		
		\$90.88	\$0.00	\$0.00	\$90.88	\$90.88	\$90.88	\$90.88	\$90.88	\$0.00	\$79.77



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Detail Listing

Employee	Check Date	Gross	Imputed Income	EIC	Federal	FICA	Medicare	State	Other	Deductions	Net Pay
Department Parks - Parks & Recreation											
2000 Mullin, Sarah S	02/01/2019	1,597.36		.00	161.84	96.54	22.59	50.29	31.45	45.11	1,189.54
			.00	.00	1,556.98	1,556.98	1,556.98	1,556.98	1,556.98		
		\$1,597.36	\$0.00	\$0.00	\$161.84	\$96.54	\$22.59	\$50.29	\$31.45	\$45.11	\$1,189.54
2095 Nasstrom, Hannah L	02/01/2019	86.25		.00	.00	5.35	1.25	2.79	1.16	.00	75.70
			.00	.00	86.25	86.25	86.25	86.25	86.25		
		\$86.25	\$0.00	\$0.00	\$0.00	\$5.35	\$1.25	\$2.79	\$1.16	\$0.00	\$75.70
1764 Owen, Sarah L	02/01/2019	1,672.09		.00	169.61	100.55	23.51	52.38	21.81	60.34	1,243.89
			.00	.00	1,621.71	1,621.71	1,621.71	1,621.71	1,621.71		
		\$1,672.09	\$0.00	\$0.00	\$169.61	\$100.55	\$23.51	\$52.38	\$21.81	\$60.34	\$1,243.89
729 Pattison, Luke A	02/01/2019	162.50		.00	.00	10.08	2.36	5.25	2.19	.00	142.62
			.00	.00	162.50	162.50	162.50	162.50	162.50		
		\$162.50	\$0.00	\$0.00	\$0.00	\$10.08	\$2.36	\$5.25	\$2.19	\$0.00	\$142.62
366 Pearson, Erik W	02/01/2019	1,647.61		.00	147.62	99.20	23.21	51.68	21.52	53.58	1,250.80
			.00	.00	1,600.03	1,600.03	1,600.03	1,600.03	1,600.03		
		\$1,647.61	\$0.00	\$0.00	\$147.62	\$99.20	\$23.21	\$51.68	\$21.52	\$53.58	\$1,250.80
10000 Pedersen, Scott 1021	02/01/2019	1,672.09		.00	99.75	89.57	20.96	42.77	18.33	324.56	1,076.15
			.00	.00	1,362.62	1,444.62	1,444.62	1,362.62	1,362.62		
		\$1,672.09	\$0.00	\$0.00	\$99.75	\$89.57	\$20.96	\$42.77	\$18.33	\$324.56	\$1,076.15
1541 Perry, Jennifer E	02/01/2019	204.75		.00	.00	12.69	2.97	6.61	2.75	.00	179.73
			.00	.00	204.75	204.75	204.75	204.75	204.75		
		\$204.75	\$0.00	\$0.00	\$0.00	\$12.69	\$2.97	\$6.61	\$2.75	\$0.00	\$179.73
1428 Philbeck, Ethan J	02/01/2019	1,004.31		.00	69.74	58.97	13.80	29.48	12.27	56.24	763.81
			.00	.00	951.05	951.05	951.05	951.05	951.05		
		\$1,004.31	\$0.00	\$0.00	\$69.74	\$58.97	\$13.80	\$29.48	\$12.27	\$56.24	\$763.81
1933 Prenkert, Calvin E	02/01/2019	207.32		.00	6.12	12.85	3.01	6.70	2.79	.00	175.85
			.00	.00	207.32	207.32	207.32	207.32	207.32		
		\$207.32	\$0.00	\$0.00	\$6.12	\$12.85	\$3.01	\$6.70	\$2.79	\$0.00	\$175.85
			\$0.00	\$0.00	\$207.32	\$207.32	\$207.32	\$207.32	\$207.32		



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Employee	Check Date	Gross	Imputed Income	EIC	Federal	FICA	Medicare	State	Other	Deductions	Net Pay
Department Parks - Parks & Recreation											
986 Price, Chelsea N	02/01/2019	1,683.19		.00	119.75	89.97	21.04	46.59	22.53	367.29	1,016.02
			.00	.00	1,326.15	1,451.15	1,451.15	1,326.15	1,326.15		
		\$1,683.19	\$0.00	\$0.00	\$119.75	\$89.97	\$21.04	\$46.59	\$22.53	\$367.29	\$1,016.02
2103 Price, Jacey K	02/01/2019	39.76		.00	.00	2.47	.58	.04	.02	.00	36.65
			.00	.00	39.76	39.76	39.76	39.76	39.76		
		\$39.76	\$0.00	\$0.00	\$0.00	\$2.47	\$0.58	\$0.04	\$0.02	\$0.00	\$36.65
10000 Prince, Kevin L 0748	02/01/2019	1,724.01		.00	157.23	104.17	24.37	54.27	45.70	89.35	1,248.92
			.00	.00	1,680.15	1,680.15	1,680.15	1,680.15	1,680.15		
		\$1,724.01	\$0.00	\$0.00	\$157.23	\$104.17	\$24.37	\$54.27	\$45.70	\$89.35	\$1,248.92
10000 Ramey, Julie A 1710	02/01/2019	2,222.52		.00	148.85	138.27	32.35	62.72	53.86	252.90	1,533.57
			.00	.00	1,980.19	2,230.19	2,230.19	1,980.19	1,980.19		
		\$2,222.52	\$0.00	\$0.00	\$148.85	\$138.27	\$32.35	\$62.72	\$53.86	\$252.90	\$1,533.57
10000 Ramsey, Chris 0975	02/01/2019	75.00		.00	.00	4.65	1.09	2.42	1.01	.00	65.83
			.00	.00	75.00	75.00	75.00	75.00	75.00		
		\$75.00	\$0.00	\$0.00	\$0.00	\$4.65	\$1.09	\$2.42	\$1.01	\$0.00	\$65.83
10000 Ream, William J 3618	02/01/2019	1,748.43		.00	159.76	105.48	24.67	53.71	22.36	53.26	1,329.19
			.00	.00	1,701.20	1,701.20	1,701.20	1,701.20	1,701.20		
		\$1,748.43	\$0.00	\$0.00	\$159.76	\$105.48	\$24.67	\$53.71	\$22.36	\$53.26	\$1,329.19
10000 Retzlaff, Carl D 0406	02/01/2019	1,880.41		.00	153.67	102.33	23.93	53.31	28.88	249.92	1,268.37
			.00	.00	1,650.49	1,650.49	1,650.49	1,650.49	1,650.49		
		\$1,880.41	\$0.00	\$0.00	\$153.67	\$102.33	\$23.93	\$53.31	\$28.88	\$249.92	\$1,268.37
10000 Richardson, James B 3209	02/01/2019	1,576.80		.00	145.64	95.60	22.36	53.56	30.22	45.05	1,184.37
			.00	.00	1,541.86	1,541.86	1,541.86	1,541.86	1,541.86		
		\$1,576.80	\$0.00	\$0.00	\$145.64	\$95.60	\$22.36	\$53.56	\$30.22	\$45.05	\$1,184.37
			\$0.00	\$0.00	\$1,541.86	\$1,541.86	\$1,541.86	\$1,541.86	\$1,541.86		



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Employee	Check Date	Gross	Imputed Income	EIC	Federal	FICA	Medicare	State	Other	Deductions	Net Pay
Department Parks - Parks & Recreation											
10000 Ritter, Crystal L 3485	02/01/2019	1,647.61		.00	128.58	99.38	23.24	50.53	21.04	50.38	1,274.46
			.00	.00	1,602.91	1,602.91	1,602.91	1,602.91	1,602.91		
		\$1,647.61		\$0.00	\$128.58	\$99.38	\$23.24	\$50.53	\$21.04	\$50.38	\$1,274.46
10000 Robertson, Anthony L 0754	02/01/2019	1,496.00		.00	124.29	89.73	20.99	51.75	19.47	82.03	1,107.74
			.00	.00	1,447.33	1,447.33	1,447.33	1,447.33	1,447.33		
		\$1,496.00		\$0.00	\$124.29	\$89.73	\$20.99	\$51.75	\$19.47	\$82.03	\$1,107.74
10000 Robertson, Dennis 0632	02/01/2019	1,780.80		.00	169.31	110.42	25.82	57.52	31.16	60.00	1,326.57
			.00	.00	1,780.80	1,780.80	1,780.80	1,780.80	1,780.80		
		\$1,780.80		\$0.00	\$169.31	\$110.42	\$25.82	\$57.52	\$31.16	\$60.00	\$1,326.57
10000 Ruble, Dareal W 2196	02/01/2019	518.10		.00	32.70	29.34	6.86	14.04	5.85	44.94	384.37
			.00	.00	473.16	473.16	473.16	473.16	473.16		
		\$518.10		\$0.00	\$32.70	\$29.34	\$6.86	\$14.04	\$5.85	\$44.94	\$384.37
690 Salisbury, James D	02/01/2019	1,536.00		.00	11.17	95.16	22.25	45.85	19.09	57.35	1,285.13
			.00	.00	1,534.82	1,534.82	1,534.82	1,534.82	1,534.82		
		\$1,536.00		\$0.00	\$11.17	\$95.16	\$22.25	\$45.85	\$19.09	\$57.35	\$1,285.13
2030 Scherer, Morgan D	02/01/2019	300.00		.00	15.38	18.59	4.35	9.69	4.04	.00	247.95
			.00	.00	300.00	300.00	300.00	300.00	300.00		
		\$300.00		\$0.00	\$15.38	\$18.59	\$4.35	\$9.69	\$4.04	\$0.00	\$247.95
2099 Scott, Alexandra F	02/01/2019	389.40		.00	24.32	24.15	5.65	12.58	5.24	.00	317.46
			.00	.00	389.40	389.40	389.40	389.40	389.40		
		\$389.40		\$0.00	\$24.32	\$24.15	\$5.65	\$12.58	\$5.24	\$0.00	\$317.46
2101 Shook, Chloe E	02/01/2019	100.76		.00	.00	6.25	1.46	3.25	1.36	.00	88.44
			.00	.00	100.76	100.76	100.76	100.76	100.76		
		\$100.76		\$0.00	\$0.00	\$6.25	\$1.46	\$3.25	\$1.36	\$0.00	\$88.44
10000 Shrake, Amy M 2028	02/01/2019	1,823.39		.00	170.43	102.83	24.05	52.60	21.90	217.00	1,234.58
			.00	.00	1,628.60	1,658.60	1,658.60	1,628.60	1,628.60		
		\$1,823.39		\$0.00	\$170.43	\$102.83	\$24.05	\$52.60	\$21.90	\$217.00	\$1,234.58
			\$0.00	\$0.00	\$1,628.60	\$1,658.60	\$1,658.60	\$1,628.60	\$1,628.60		



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Detail Listing

Employee	Check Date	Gross	Imputed Income	EIC	Federal	FICA	Medicare	State	Other	Deductions	Net Pay
Department Parks - Parks & Recreation											
400 Silvers, Madison A	02/01/2019	633.60		.00	51.03	39.28	9.19	20.47	8.52	.00	505.11
			.00	.00	633.60	633.60	633.60	633.60	633.60		
		\$633.60	\$0.00	\$0.00	\$51.03	\$39.28	\$9.19	\$20.47	\$8.52	\$0.00	\$505.11
2079 Silvers, Reid S	02/01/2019	116.44		.00	.00	7.22	1.69	3.76	1.57	.00	102.20
			.00	.00	116.44	116.44	116.44	116.44	116.44		
		\$116.44	\$0.00	\$0.00	\$0.00	\$7.22	\$1.69	\$3.76	\$1.57	\$0.00	\$102.20
10000 Sims, Jason 2630	02/01/2019	1,673.66		.00	86.37	96.69	22.61	45.90	19.11	223.99	1,178.99
			.00	.00	1,459.51	1,559.51	1,559.51	1,459.51	1,459.51		
		\$1,673.66	\$0.00	\$0.00	\$86.37	\$96.69	\$22.61	\$45.90	\$19.11	\$223.99	\$1,178.99
1172 Smith, Chrisjaan L	02/01/2019	685.05		.00	\$1,459.51	\$1,559.51	\$1,559.51	\$1,459.51	\$1,459.51		
			.00	.00	37.82	42.47	9.93	20.88	8.70	.00	565.25
		\$685.05	\$0.00	\$0.00	\$685.05	\$685.05	\$685.05	\$685.05	\$685.05	\$0.00	\$565.25
685 Smith, Haskell D	02/01/2019	1,552.00		.00	138.09	94.28	22.05	47.87	19.94	56.65	1,173.12
			.00	.00	1,520.65	1,520.65	1,520.65	1,520.65	1,520.65		
		\$1,552.00	\$0.00	\$0.00	\$138.09	\$94.28	\$22.05	\$47.87	\$19.94	\$56.65	\$1,173.12
1482 Solomon, Jenna	02/01/2019	303.75		.00	15.76	18.83	4.40	9.81	4.09	.00	250.86
			.00	.00	303.75	303.75	303.75	303.75	303.75		
		\$303.75	\$0.00	\$0.00	\$15.76	\$18.83	\$4.40	\$9.81	\$4.09	\$0.00	\$250.86
451 Sparks, Joanna L	02/01/2019	1,726.13		.00	\$303.75	\$303.75	\$303.75	\$303.75	\$303.75		
			.00	.00	158.62	104.89	24.53	53.40	41.72	52.20	1,290.77
		\$1,726.13	\$0.00	\$0.00	\$1,691.71	\$1,691.71	\$1,691.71	\$1,691.71	\$1,691.71	\$52.20	\$1,290.77
2086 Springer, Zachary T	02/01/2019	113.75		.00	\$1,691.71	\$1,691.71	\$1,691.71	\$1,691.71	\$1,691.71		
			.00	.00	.00	7.05	1.64	2.43	.90	.00	101.73
		\$113.75	\$0.00	\$0.00	\$0.00	\$7.05	\$1.64	\$2.43	\$0.90	\$0.00	\$101.73
1786 Stancato, Sarah C	02/01/2019	123.75		.00	\$113.75	\$113.75	\$113.75	\$113.75	\$113.75		
			.00	.00	.00	7.67	1.79	2.76	.85	.00	110.68
		\$123.75	\$0.00	\$0.00	\$0.00	\$7.67	\$1.79	\$2.76	\$0.85	\$0.00	\$110.68
			\$0.00	\$0.00	\$123.75	\$123.75	\$123.75	\$123.75	\$123.75		



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Detail Listing

Employee	Check Date	Gross	Imputed Income	EIC	Federal	FICA	Medicare	State	Other	Deductions	Net Pay
Department Parks - Parks & Recreation											
2102 Stantz, Gregory C	02/01/2019	150.52		.00	.44	9.32	2.19	4.86	2.02	.00	131.69
			.00	.00	150.52	150.52	150.52	150.52	150.52		
		\$150.52	\$0.00	\$0.00	\$0.44	\$9.32	\$2.19	\$4.86	\$2.02	\$0.00	\$131.69
10000 Stark, Megan M 3460	02/01/2019	1,687.47		.00	140.87	101.91	23.83	49.86	20.76	156.28	1,193.96
			.00	.00	1,543.76	1,643.76	1,643.76	1,543.76	1,543.76		
		\$1,687.47	\$0.00	\$0.00	\$140.87	\$101.91	\$23.83	\$49.86	\$20.76	\$156.28	\$1,193.96
10000 Sterner, Mark 0466	02/01/2019	2,343.80		.00	180.16	131.21	30.69	67.17	27.97	275.51	1,631.09
			.00	.00	2,079.57	2,116.33	2,116.33	2,079.57	2,079.57		
		\$2,343.80	\$0.00	\$0.00	\$180.16	\$131.21	\$30.69	\$67.17	\$27.97	\$275.51	\$1,631.09
509 Stetkevych, Khalid A	02/01/2019	129.80		.00	.00	8.05	1.88	4.19	1.75	.00	113.93
			.00	.00	129.80	129.80	129.80	129.80	129.80		
		\$129.80	\$0.00	\$0.00	\$0.00	\$8.05	\$1.88	\$4.19	\$1.75	\$0.00	\$113.93
1292 Stewart, Savannah F	02/01/2019	56.80		.00	.00	3.53	.82	1.83	.76	.00	49.86
			.00	.00	56.80	56.80	56.80	56.80	56.80		
		\$56.80	\$0.00	\$0.00	\$0.00	\$3.53	\$0.82	\$1.83	\$0.76	\$0.00	\$49.86
756 Stierwalt, Angie D	02/01/2019	312.70		.00	16.65	19.39	4.53	10.10	4.21	.00	257.82
			.00	.00	312.70	312.70	312.70	312.70	312.70		
		\$312.70	\$0.00	\$0.00	\$16.65	\$19.39	\$4.53	\$10.10	\$4.21	\$0.00	\$257.82
1520 Thomas, Lynn D	02/01/2019	100.75		.00	.00	6.25	1.46	2.01	1.09	.00	89.94
			.00	.00	100.75	100.75	100.75	100.75	100.75		
		\$100.75	\$0.00	\$0.00	\$0.00	\$6.25	\$1.46	\$2.01	\$1.09	\$0.00	\$89.94
10000 Tompkins, Elizabeth A 2646	02/01/2019	1,726.04		.00	147.67	99.23	23.21	57.11	21.01	130.68	1,247.13
			.00	.00	1,600.48	1,600.48	1,600.48	1,600.48	1,600.48		
		\$1,726.04	\$0.00	\$0.00	\$147.67	\$99.23	\$23.21	\$57.11	\$21.01	\$130.68	\$1,247.13
10000 Turnbull, John D 0489	02/01/2019	2,709.79		.00	222.34	159.07	37.20	75.98	31.64	319.15	1,864.41
			.00	.00	2,390.64	2,565.64	2,565.64	2,390.64	2,390.64		
		\$2,709.79	\$0.00	\$0.00	\$222.34	\$159.07	\$37.20	\$75.98	\$31.64	\$319.15	\$1,864.41
			\$0.00	\$0.00	\$2,390.64	\$2,565.64	\$2,565.64	\$2,390.64	\$2,390.64		



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Detail Listing

Employee	Check Date	Gross	Imputed Income	EIC	Federal	FICA	Medicare	State	Other	Deductions	Net Pay
Department Parks - Parks & Recreation											
10000 Turpin, Robbie J 0490	02/01/2019	1,842.40		.00	228.52	111.31	26.03	67.99	24.15	73.26	1,311.14
			.00	.00	1,795.28	1,795.28	1,795.28	1,795.28	1,795.28		
		\$1,842.40	\$0.00	\$0.00	\$228.52	\$111.31	\$26.03	\$67.99	\$24.15	\$73.26	\$1,311.14
10000 Tuttle, Angela D 0491	02/01/2019	2,163.03		.00	200.31	131.27	30.70	62.73	26.12	258.14	1,453.76
			.00	.00	1,942.23	2,117.23	2,117.23	1,942.23	1,942.23		
		\$2,163.03	\$0.00	\$0.00	\$200.31	\$131.27	\$30.70	\$62.73	\$26.12	\$258.14	\$1,453.76
1824 Uhls, Ethan J	02/01/2019	244.24		.00	9.81	15.14	3.53	7.89	3.29	.00	204.58
			.00	.00	244.24	244.24	244.24	244.24	244.24		
		\$244.24	\$0.00	\$0.00	\$9.81	\$15.14	\$3.53	\$7.89	\$3.29	\$0.00	\$204.58
10000 Veldman, Marcia 0495	02/01/2019	1,387.01		.00	101.39	75.32	17.61	37.99	15.82	179.04	959.84
			.00	.00	1,214.76	1,214.76	1,214.76	1,214.76	1,214.76		
		\$1,387.01	\$0.00	\$0.00	\$101.39	\$75.32	\$17.61	\$37.99	\$15.82	\$179.04	\$959.84
1787 Wedemeyer, Ryan T	02/01/2019	159.04		.00	1.29	9.86	2.31	5.14	2.14	.00	138.30
			.00	.00	159.04	159.04	159.04	159.04	159.04		
		\$159.04	\$0.00	\$0.00	\$1.29	\$9.86	\$2.31	\$5.14	\$2.14	\$0.00	\$138.30
1663 Weyers, Agnes A	02/01/2019	110.50		.00	.00	6.86	1.60	2.33	.97	.00	98.74
			.00	.00	110.50	110.50	110.50	110.50	110.50		
		\$110.50	\$0.00	\$0.00	\$0.00	\$6.86	\$1.60	\$2.33	\$0.97	\$0.00	\$98.74
2050 Whitfield, Gwendolyn M	02/01/2019	203.55		.00	5.74	12.62	2.95	6.57	2.74	.00	172.93
			.00	.00	203.55	203.55	203.55	203.55	203.55		
		\$203.55	\$0.00	\$0.00	\$5.74	\$12.62	\$2.95	\$6.57	\$2.74	\$0.00	\$172.93
10000 Wieckert, Dianne 1131	02/01/2019	525.00		.00	21.73	32.56	7.61	15.72	6.54	.00	440.84
			.00	.00	525.00	525.00	525.00	525.00	525.00		
		\$525.00	\$0.00	\$0.00	\$21.73	\$32.56	\$7.61	\$15.72	\$6.54	\$0.00	\$440.84
10000 Williams, David K 0517	02/01/2019	3,069.67		.00	270.77	188.15	44.00	90.32	37.61	398.04	2,040.78
			.00	.00	2,834.63	3,034.63	3,034.63	2,834.63	2,834.63		
		\$3,069.67	\$0.00	\$0.00	\$270.77	\$188.15	\$44.00	\$90.32	\$37.61	\$398.04	\$2,040.78
			\$0.00	\$0.00	\$2,834.63	\$3,034.63	\$3,034.63	\$2,834.63	\$2,834.63		



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Detail Listing

Employee	Check Date	Gross	Imputed Income	EIC	Federal	FICA	Medicare	State	Other	Deductions	Net Pay
Parks - Parks & Recreation Totals		\$119,279.73		\$0.00	\$9,257.15	\$7,103.77	\$1,661.33	\$3,618.52	\$1,623.02	\$8,079.07	\$87,936.87
			\$0.00	\$0.00	\$112,812.88	\$114,575.64	\$114,575.64	\$112,812.88	\$112,812.88		
Grand Totals		\$119,279.73		\$0.00	\$9,257.15	\$7,103.77	\$1,661.33	\$3,618.52	\$1,623.02	\$8,079.07	\$87,936.87
			\$0.00	\$0.00	\$112,812.88	\$114,575.64	\$114,575.64	\$112,812.88	\$112,812.88		

***** Multiple Taxes or Deductions Exist.



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Detail Listing

Employee	Check Date	Gross	Imputed Income	EIC	Federal	FICA	Medicare	State	Other	Deductions	Net Pay
Department Parks - Parks & Recreation											
1886 Abdoo, Rachel A	02/15/2019	82.36		.00	.00	5.11	1.19	2.66	1.11	.00	72.29
			.00	.00	82.36	82.36	82.36	82.36	82.36		
		\$82.36		\$0.00	\$0.00	\$5.11	\$1.19	\$2.66	\$1.11	\$0.00	\$72.29
2117 Armstrong, Jeremy T	02/15/2019	416.25		.00	.00	25.81	6.04	13.45	10.49	.00	360.46
			.00	.00	416.25	416.25	416.25	416.25	416.25		
		\$416.25		\$0.00	\$0.00	\$25.81	\$6.04	\$13.45	\$10.49	\$0.00	\$360.46
655 Barber, Jennifer C	02/15/2019	479.05		.00	.00	29.70	6.95	9.26	3.86	.00	429.28
			.00	.00	479.05	479.05	479.05	479.05	479.05		
		\$479.05		\$0.00	\$0.00	\$29.70	\$6.95	\$9.26	\$3.86	\$0.00	\$429.28
10000 Barnes, John L 1558	02/15/2019	1,696.81		.00	134.92	105.56	24.69	54.99	22.90	53.04	1,300.71
			.00	.00	1,702.58	1,702.58	1,702.58	1,702.58	1,702.58		
		\$1,696.81		\$0.00	\$134.92	\$105.56	\$24.69	\$54.99	\$22.90	\$53.04	\$1,300.71
2097 Beggs, John D	02/15/2019	77.96		.00	.00	4.83	1.13	2.52	1.05	.00	68.43
			.00	.00	77.96	77.96	77.96	77.96	77.96		
		\$77.96		\$0.00	\$0.00	\$4.83	\$1.13	\$2.52	\$1.05	\$0.00	\$68.43
33 Behrman, Joachim F	02/15/2019	1,576.80		.00	145.47	98.09	22.94	49.86	20.76	46.82	1,192.86
			.00	.00	1,582.10	1,582.10	1,582.10	1,582.10	1,582.10		
		\$1,576.80		\$0.00	\$145.47	\$98.09	\$22.94	\$49.86	\$20.76	\$46.82	\$1,192.86
2053 BeMiller, Zachary P	02/15/2019	300.30		.00	.00	18.62	4.35	9.70	6.01	.00	261.62
			.00	.00	300.30	300.30	300.30	300.30	300.30		
		\$300.30		\$0.00	\$0.00	\$18.62	\$4.35	\$9.70	\$6.01	\$0.00	\$261.62
2114 Bolin, Isaiah B	02/15/2019	112.10		.00	.00	6.95	1.63	3.62	1.51	.00	98.39
			.00	.00	112.10	112.10	112.10	112.10	112.10		
		\$112.10		\$0.00	\$0.00	\$6.95	\$1.63	\$3.62	\$1.51	\$0.00	\$98.39
1031 Boyd, Bram K	02/15/2019	562.25		.00	9.30	34.86	8.15	16.92	7.86	.00	485.16
			.00	.00	562.25	562.25	562.25	562.25	562.25		
		\$562.25		\$0.00	\$9.30	\$34.86	\$8.15	\$16.92	\$7.86	\$0.00	\$485.16
			\$0.00	\$0.00	\$562.25	\$562.25	\$562.25	\$562.25	\$562.25		



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Detail Listing

Employee	Check Date	Gross	Imputed Income	EIC	Federal	FICA	Medicare	State	Other	Deductions	Net Pay
Department Parks - Parks & Recreation											
10000 Brinson, Leslie A 1682	02/15/2019	2,080.81		.00	157.06	117.00	27.36	60.95	25.38	258.49	1,434.57
			.00	.00	1,887.02	1,887.02	1,887.02	1,887.02	1,887.02		
		\$2,080.81	\$0.00	\$0.00	\$157.06	\$117.00	\$27.36	\$60.95	\$25.38	\$258.49	\$1,434.57
1453 Buddin, Hannah B	02/15/2019	1,481.82		.00	127.39	88.75	20.76	46.24	19.25	50.38	1,129.05
			.00	.00	1,431.44	1,431.44	1,431.44	1,431.44	1,431.44		
		\$1,481.82	\$0.00	\$0.00	\$127.39	\$88.75	\$20.76	\$46.24	\$19.25	\$50.38	\$1,129.05
1510 Calvert, Kyle P	02/15/2019	48.00		.00	.00	2.98	.70	.31	.13	.00	43.88
			.00	.00	48.00	48.00	48.00	48.00	48.00		
		\$48.00	\$0.00	\$0.00	\$0.00	\$2.98	\$0.70	\$0.31	\$0.13	\$0.00	\$43.88
10000 Campanella, Jennifer J 2286	02/15/2019	308.00		.00	48.00	19.10	4.47	6.22	2.59	.00	275.62
			.00	.00	308.00	308.00	308.00	308.00	308.00		
		\$308.00	\$0.00	\$0.00	\$0.00	\$19.10	\$4.47	\$6.22	\$2.59	\$0.00	\$275.62
10000 Campbell, Ellen M 2727	02/15/2019	1,591.98		.00	130.01	90.11	21.08	45.70	19.03	171.45	1,114.60
			.00	.00	1,453.32	1,453.32	1,453.32	1,453.32	1,453.32		
		\$1,591.98	\$0.00	\$0.00	\$130.01	\$90.11	\$21.08	\$45.70	\$19.03	\$171.45	\$1,114.60
1672 Canada, Jacob A.R.	02/15/2019	129.80		.00	.00	8.06	1.89	4.19	2.27	.00	113.39
			.00	.00	129.80	129.80	129.80	129.80	129.80		
		\$129.80	\$0.00	\$0.00	\$0.00	\$8.06	\$1.89	\$4.19	\$2.27	\$0.00	\$113.39
1966 Carver, Celeste	02/15/2019	118.00		.00	.00	7.32	1.70	3.81	1.59	.00	103.58
			.00	.00	118.00	118.00	118.00	118.00	118.00		
		\$118.00	\$0.00	\$0.00	\$0.00	\$7.32	\$1.70	\$3.81	\$1.59	\$0.00	\$103.58
1491 Chiba, Samuel H	02/15/2019	61.75		.00	.00	3.83	.90	1.99	.83	.00	54.20
			.00	.00	61.75	61.75	61.75	61.75	61.75		
		\$61.75	\$0.00	\$0.00	\$0.00	\$3.83	\$0.90	\$1.99	\$0.83	\$0.00	\$54.20
935 Christie, Chaun W	02/15/2019	286.84		.00	.00	17.78	4.16	9.27	3.86	.00	251.77
			.00	.00	286.84	286.84	286.84	286.84	286.84		
		\$286.84	\$0.00	\$0.00	\$0.00	\$17.78	\$4.16	\$9.27	\$3.86	\$0.00	\$251.77
			\$0.00	\$0.00	\$286.84	\$286.84	\$286.84	\$286.84	\$286.84		



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Detail Listing

Employee	Check Date	Gross	Imputed Income	EIC	Federal	FICA	Medicare	State	Other	Deductions	Net Pay
Department Parks - Parks & Recreation											
916 Clapp, Kimberly J	02/15/2019	1,741.24		.00	191.59	105.13	24.58	54.77	42.79	51.65	1,270.73
			.00	.00	1,695.60	1,695.60	1,695.60	1,695.60	1,695.60		
		\$1,741.24	\$0.00	\$0.00	\$191.59	\$105.13	\$24.58	\$54.77	\$42.79	\$51.65	\$1,270.73
1494 Clausman, Hannah M	02/15/2019	82.60		.00	.00	5.12	1.20	1.43	.59	.00	74.26
			.00	.00	82.60	82.60	82.60	82.60	82.60		
		\$82.60	\$0.00	\$0.00	\$0.00	\$5.12	\$1.20	\$1.43	\$0.59	\$0.00	\$74.26
1461 Clausman, Leah R	02/15/2019	112.50		.00	.00	6.97	1.63	2.39	1.00	.00	100.51
			.00	.00	112.50	112.50	112.50	112.50	112.50		
		\$112.50	\$0.00	\$0.00	\$0.00	\$6.97	\$1.63	\$2.39	\$1.00	\$0.00	\$100.51
1490 Clouse, Morgan E	02/15/2019	52.50		.00	.00	3.26	.76	1.70	.71	.00	46.07
			.00	.00	52.50	52.50	52.50	52.50	52.50		
		\$52.50	\$0.00	\$0.00	\$0.00	\$3.26	\$0.76	\$1.70	\$0.71	\$0.00	\$46.07
849 Conrad, Sara M	02/15/2019	135.00		.00	.00	8.38	1.96	3.12	.78	.00	120.76
			.00	.00	135.00	135.00	135.00	135.00	135.00		
		\$135.00	\$0.00	\$0.00	\$0.00	\$8.38	\$1.96	\$3.12	\$0.78	\$0.00	\$120.76
2074 Corpus, Mariana	02/15/2019	202.50		.00	5.63	12.56	2.94	6.54	2.72	.00	172.11
			.00	.00	202.50	202.50	202.50	202.50	202.50		
		\$202.50	\$0.00	\$0.00	\$5.63	\$12.56	\$2.94	\$6.54	\$2.72	\$0.00	\$172.11
10000 Cotter, Steve E 0123	02/15/2019	2,119.31		.00	155.58	126.25	29.53	64.53	26.87	90.38	1,626.17
			.00	.00	2,036.24	2,036.24	2,036.24	2,036.24	2,036.24		
		\$2,119.31	\$0.00	\$0.00	\$155.58	\$126.25	\$29.53	\$64.53	\$26.87	\$90.38	\$1,626.17
2076 Couper, Drew C	02/15/2019	349.00		.00	20.28	21.64	5.06	11.27	4.69	.00	286.06
			.00	.00	349.00	349.00	349.00	349.00	349.00		
		\$349.00	\$0.00	\$0.00	\$20.28	\$21.64	\$5.06	\$11.27	\$4.69	\$0.00	\$286.06
177 Craig, Aaron R	02/15/2019	2,154.21		.00	150.88	123.10	28.79	59.29	24.69	326.12	1,441.34
			.00	.00	1,835.52	1,985.52	1,985.52	1,835.52	1,835.52		
		\$2,154.21	\$0.00	\$0.00	\$150.88	\$123.10	\$28.79	\$59.29	\$24.69	\$326.12	\$1,441.34
			\$0.00	\$0.00	\$1,835.52	\$1,985.52	\$1,985.52	\$1,835.52	\$1,835.52		



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Detail Listing

Employee	Check Date	Gross	Imputed Income	EIC	Federal	FICA	Medicare	State	Other	Deductions	Net Pay
Department Parks - Parks & Recreation											
207 Crawford, Brittany R	02/15/2019	257.40		.00	11.12	15.96	3.73	8.31	3.46	.00	214.82
			.00	.00	257.40	257.40	257.40	257.40	257.40		
		\$257.40	\$0.00	\$0.00	\$11.12	\$15.96	\$3.73	\$8.31	\$3.46	\$0.00	\$214.82
1141 Crim, Randi R	02/15/2019	587.28		.00	45.08	33.63	7.85	17.52	7.29	44.94	430.97
			.00	.00	542.34	542.34	542.34	542.34	542.34		
		\$587.28	\$0.00	\$0.00	\$45.08	\$33.63	\$7.85	\$17.52	\$7.29	\$44.94	\$430.97
611 Cutshall, Ryan C	02/15/2019	82.50		.00	.00	5.11	1.20	1.42	.59	.00	74.18
			.00	.00	82.50	82.50	82.50	82.50	82.50		
		\$82.50	\$0.00	\$0.00	\$0.00	\$5.11	\$1.20	\$1.42	\$0.59	\$0.00	\$74.18
1481 Cutshall, Trevor O	02/15/2019	249.92		.00	10.38	15.49	3.62	8.07	3.36	.00	209.00
			.00	.00	249.92	249.92	249.92	249.92	249.92		
		\$249.92	\$0.00	\$0.00	\$10.38	\$15.49	\$3.62	\$8.07	\$3.36	\$0.00	\$209.00
2084 Dagley, Olivia H	02/15/2019	63.75		.00	.00	3.94	.92	.82	.34	.00	57.73
			.00	.00	63.75	63.75	63.75	63.75	63.75		
		\$63.75	\$0.00	\$0.00	\$0.00	\$3.94	\$0.92	\$0.82	\$0.34	\$0.00	\$57.73
2083 Davis, Allison G	02/15/2019	142.50		.00	.00	8.84	2.07	4.60	2.85	.00	124.14
			.00	.00	142.50	142.50	142.50	142.50	142.50		
		\$142.50	\$0.00	\$0.00	\$0.00	\$8.84	\$2.07	\$4.60	\$2.85	\$0.00	\$124.14
1806 DeBruyn, Catherine S	02/15/2019	141.60		.00	.00	8.79	2.05	4.57	1.42	.00	124.77
			.00	.00	141.60	141.60	141.60	141.60	141.60		
		\$141.60	\$0.00	\$0.00	\$0.00	\$8.79	\$2.05	\$4.57	\$1.42	\$0.00	\$124.77
1776 Doelling, Stephen N	02/15/2019	182.00		.00	3.58	11.27	2.63	5.88	.91	.00	157.73
			.00	.00	182.00	182.00	182.00	182.00	182.00		
		\$182.00	\$0.00	\$0.00	\$3.58	\$11.27	\$2.63	\$5.88	\$0.91	\$0.00	\$157.73
10000 Dunbar, Barbara 0156	02/15/2019	1,842.02		.00	144.91	103.32	24.17	49.71	20.70	264.56	1,234.65
			.00	.00	1,577.46	1,666.46	1,666.46	1,577.46	1,577.46		
		\$1,842.02	\$0.00	\$0.00	\$144.91	\$103.32	\$24.17	\$49.71	\$20.70	\$264.56	\$1,234.65
			\$0.00	\$0.00	\$1,577.46	\$1,666.46	\$1,666.46	\$1,577.46	\$1,577.46		



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Detail Listing

Employee	Check Date	Gross	Imputed Income	EIC	Federal	FICA	Medicare	State	Other	Deductions	Net Pay
Department Parks - Parks & Recreation											
10000 Eads, Daren S 0162	02/15/2019	2,018.55		.00	191.92	141.21	33.01	70.33	29.29	365.12	1,187.67
			.00	.00	2,177.54	2,277.54	2,277.54	2,177.54	2,177.54		
		\$2,018.55	\$0.00	\$0.00	\$191.92	\$141.21	\$33.01	\$70.33	\$29.29	\$365.12	\$1,187.67
1805 Ehrstein, Adam M	02/15/2019	522.56		.00	21.49	32.40	7.58	15.64	2.42	.00	443.03
			.00	.00	522.56	522.56	522.56	522.56	522.56		
		\$522.56	\$0.00	\$0.00	\$21.49	\$32.40	\$7.58	\$15.64	\$2.42	\$0.00	\$443.03
1224 Erickson, Dakota S	02/15/2019	173.24		.00	2.71	10.74	2.51	5.60	2.33	.00	149.35
			.00	.00	173.24	173.24	173.24	173.24	173.24		
		\$173.24	\$0.00	\$0.00	\$2.71	\$10.74	\$2.51	\$5.60	\$2.33	\$0.00	\$149.35
938 Flake, Benjamin K	02/15/2019	531.56		.00	47.89	32.95	7.71	17.17	9.30	.00	416.54
			.00	.00	531.56	531.56	531.56	531.56	531.56		
		\$531.56	\$0.00	\$0.00	\$47.89	\$32.95	\$7.71	\$17.17	\$9.30	\$0.00	\$416.54
10000 Fletcher, Lelah O 3806	02/15/2019	281.25		.00	.00	17.44	4.08	7.84	3.27	.00	248.62
			.00	.00	281.25	281.25	281.25	281.25	281.25		
		\$281.25	\$0.00	\$0.00	\$0.00	\$17.44	\$4.08	\$7.84	\$3.27	\$0.00	\$248.62
10000 Foddrill, Donald 0192	02/15/2019	1,716.80		.00	155.09	103.06	24.10	52.45	29.09	119.98	1,233.03
			.00	.00	1,662.29	1,662.29	1,662.29	1,662.29	1,662.29		
		\$1,716.80	\$0.00	\$0.00	\$155.09	\$103.06	\$24.10	\$52.45	\$29.09	\$119.98	\$1,233.03
859 Foote, Justin M	02/15/2019	850.32		.00	57.65	52.72	12.32	26.22	10.92	.00	690.49
			.00	.00	850.32	850.32	850.32	850.32	850.32		
		\$850.32	\$0.00	\$0.00	\$57.65	\$52.72	\$12.32	\$26.22	\$10.92	\$0.00	\$690.49
1834 Forrester, Katie R	02/15/2019	146.25		.00	.00	9.07	2.12	3.48	1.45	.00	130.13
			.00	.00	146.25	146.25	146.25	146.25	146.25		
		\$146.25	\$0.00	\$0.00	\$0.00	\$9.07	\$2.12	\$3.48	\$1.45	\$0.00	\$130.13
10000 Fox, David M 0195	02/15/2019	1,616.80		.00	123.19	89.16	20.86	46.45	19.34	291.46	1,026.34
			.00	.00	1,438.10	1,438.10	1,438.10	1,438.10	1,438.10		
		\$1,616.80	\$0.00	\$0.00	\$123.19	\$89.16	\$20.86	\$46.45	\$19.34	\$291.46	\$1,026.34
			\$0.00	\$0.00	\$1,438.10	\$1,438.10	\$1,438.10	\$1,438.10	\$1,438.10		



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Employee	Check Date	Gross	Imputed Income	EIC	Federal	FICA	Medicare	State	Other	Deductions	Net Pay
Department Parks - Parks & Recreation											
1771 Garrett, Lee A	02/15/2019	159.25		.00	1.31	9.86	2.31	5.14	2.14	.00	138.49
			.00	.00	159.25	159.25	159.25	159.25	159.25		
		\$159.25	\$0.00	\$0.00	\$1.31	\$9.86	\$2.31	\$5.14	\$2.14	\$0.00	\$138.49
10000 Gilstrap, Curtis L 0208	02/15/2019	1,756.80		.00	184.67	106.00	24.79	55.22	22.99	102.74	1,260.39
			.00	.00	1,709.60	1,709.60	1,709.60	1,709.60	1,709.60		
		\$1,756.80	\$0.00	\$0.00	\$184.67	\$106.00	\$24.79	\$55.22	\$22.99	\$102.74	\$1,260.39
58 Gingles, Pauline	02/15/2019	565.50		.00	25.78	35.06	8.20	17.02	7.09	.00	472.35
			.00	.00	565.50	565.50	565.50	565.50	565.50		
		\$565.50	\$0.00	\$0.00	\$25.78	\$35.06	\$8.20	\$17.02	\$7.09	\$0.00	\$472.35
1830 Grabowski, Melissa A	02/15/2019	994.20		.00	69.92	59.06	13.82	29.53	12.29	41.65	767.93
			.00	.00	952.55	952.55	952.55	952.55	952.55		
		\$994.20	\$0.00	\$0.00	\$69.92	\$59.06	\$13.82	\$29.53	\$12.29	\$41.65	\$767.93
2081 Greenberg, Ryan W	02/15/2019	176.08		.00	.00	10.92	2.54	4.45	1.85	.00	156.32
			.00	.00	176.08	176.08	176.08	176.08	176.08		
		\$176.08	\$0.00	\$0.00	\$0.00	\$10.92	\$2.54	\$4.45	\$1.85	\$0.00	\$156.32
1506 Halaburda, Meghan E	02/15/2019	165.00		.00	.00	10.23	2.40	5.33	2.44	.00	144.60
			.00	.00	165.00	165.00	165.00	165.00	165.00		
		\$165.00	\$0.00	\$0.00	\$0.00	\$10.23	\$2.40	\$5.33	\$2.44	\$0.00	\$144.60
1131 Hall, Tiffany L	02/15/2019	1,529.27		.00	151.73	94.42	22.08	47.57	19.81	63.76	1,129.90
			.00	.00	1,472.79	1,522.79	1,522.79	1,472.79	1,472.79		
		\$1,529.27	\$0.00	\$0.00	\$151.73	\$94.42	\$22.08	\$47.57	\$19.81	\$63.76	\$1,129.90
2075 Hamric, Chris J	02/15/2019	158.40		.00	1.22	9.83	2.30	5.12	2.13	.00	137.80
			.00	.00	158.40	158.40	158.40	158.40	158.40		
		\$158.40	\$0.00	\$0.00	\$1.22	\$9.83	\$2.30	\$5.12	\$2.13	\$0.00	\$137.80
2109 Harshbarger, Olivia P	02/15/2019	202.50		.00	.00	12.56	2.93	5.30	2.21	.00	179.50
			.00	.00	202.50	202.50	202.50	202.50	202.50		
		\$202.50	\$0.00	\$0.00	\$0.00	\$12.56	\$2.93	\$5.30	\$2.21	\$0.00	\$179.50
			\$0.00	\$0.00	\$202.50	\$202.50	\$202.50	\$202.50	\$202.50		



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Detail Listing

Employee	Check Date	Gross	Imputed Income	EIC	Federal	FICA	Medicare	State	Other	Deductions	Net Pay
Department Parks - Parks & Recreation											
1942 Hawkins, Cory A	02/15/2019	1,412.31		.00	121.88	75.88	17.75	39.54	16.46	192.51	948.29
			.00	.00	1,223.99	1,223.99	1,223.99	1,223.99	1,223.99		
		\$1,412.31	\$0.00	\$0.00	\$1,223.99	\$1,223.99	\$17.75	\$39.54	\$16.46	\$192.51	\$948.29
1922 Herendeen, Lexona R	02/15/2019	303.88		.00	.00	18.83	4.42	8.57	3.57	.00	268.49
			.00	.00	303.88	303.88	303.88	303.88	303.88		
		\$303.88	\$0.00	\$0.00	\$0.00	\$18.83	\$4.42	\$8.57	\$3.57	\$0.00	\$268.49
10000 Higgins, Rebecca R 0059	02/15/2019	2,687.74		.00	350.85	152.83	35.74	103.38	32.64	232.04	1,780.26
			.00	.00	2,464.97	2,464.97	2,464.97	2,464.97	2,464.97		
		\$2,687.74	\$0.00	\$0.00	\$350.85	\$152.83	\$35.74	\$103.38	\$32.64	\$232.04	\$1,780.26
1465 Hill, Renee	02/15/2019	375.00		.00	\$2,464.97	\$2,464.97	\$2,464.97	\$2,464.97	\$2,464.97		
			.00	.00	.00	23.25	5.44	12.11	5.04	.00	329.16
		\$375.00	\$0.00	\$0.00	\$0.00	\$23.25	\$5.44	\$12.11	\$5.04	\$0.00	\$329.16
10000 Hollingsworth, Michael 3296 W	02/15/2019	1,656.80		.00	143.80	97.23	22.74	49.41	20.58	279.83	1,043.21
			.00	.00	1,568.23	1,568.23	1,568.23	1,568.23	1,568.23		
		\$1,656.80	\$0.00	\$0.00	\$143.80	\$97.23	\$22.74	\$49.41	\$20.58	\$279.83	\$1,043.21
1466 Hughes, Hannah G	02/15/2019	52.50		.00	.00	3.26	.76	1.70	.71	.00	46.07
			.00	.00	52.50	52.50	52.50	52.50	52.50		
		\$52.50	\$0.00	\$0.00	\$0.00	\$3.26	\$0.76	\$1.70	\$0.71	\$0.00	\$46.07
10000 Huss, Lee E 0273	02/15/2019	2,340.75		.00	\$52.50	\$52.50	\$52.50	\$52.50	\$52.50		
			.00	.00	173.71	145.62	34.06	74.63	30.53	70.22	1,811.98
		\$2,340.75	\$0.00	\$0.00	\$173.71	\$145.62	\$34.06	\$74.63	\$30.53	\$70.22	\$1,811.98
2116 Jachim, Mary C	02/15/2019	157.50		.00	\$2,348.83	\$2,348.83	\$2,348.83	\$2,348.83	\$2,348.83		
			.00	.00	1.13	9.77	2.28	5.09	2.12	.00	137.11
		\$157.50	\$0.00	\$0.00	\$1.13	\$9.77	\$2.28	\$5.09	\$2.12	\$0.00	\$137.11
683 Jallow, Pendah N	02/15/2019	909.70		.00	157.50	157.50	157.50	157.50	157.50		
			.00	.00	45.39	56.40	13.19	28.14	11.72	.00	754.86
		\$909.70	\$0.00	\$0.00	\$45.39	\$56.40	\$13.19	\$28.14	\$11.72	\$0.00	\$754.86
			\$0.00	\$0.00	\$909.70	\$909.70	\$909.70	\$909.70	\$909.70		



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Employee	Check Date	Gross	Imputed Income	EIC	Federal	FICA	Medicare	State	Other	Deductions	Net Pay
Department Parks - Parks & Recreation											
1712 Jallow, Saikou	02/15/2019	232.05		.00	8.59	14.39	3.37	7.50	3.12	.00	195.08
			.00	.00	232.05	232.05	232.05	232.05	232.05		
		\$232.05	\$0.00	\$0.00	\$8.59	\$14.39	\$3.37	\$7.50	\$3.12	\$0.00	\$195.08
2006 Jurczak, Scott A	02/15/2019	1,065.00		.00	102.80	66.03	15.44	34.40	14.32	.00	832.01
			.00	.00	1,065.00	1,065.00	1,065.00	1,065.00	1,065.00		
		\$1,065.00	\$0.00	\$0.00	\$102.80	\$66.03	\$15.44	\$34.40	\$14.32	\$0.00	\$832.01
1793 Klein, Carson E	02/15/2019	196.50		.00	.00	12.18	2.85	6.35	3.97	.00	171.15
			.00	.00	196.50	196.50	196.50	196.50	196.50		
		\$196.50	\$0.00	\$0.00	\$0.00	\$12.18	\$2.85	\$6.35	\$3.97	\$0.00	\$171.15
1915 Klein, Jessica C	02/15/2019	1,677.21		.00	134.03	98.38	23.01	46.78	19.48	195.99	1,159.54
			.00	.00	1,486.83	1,586.83	1,586.83	1,486.83	1,486.83		
		\$1,677.21	\$0.00	\$0.00	\$134.03	\$98.38	\$23.01	\$46.78	\$19.48	\$195.99	\$1,159.54
10000 Kluesner, Daniel Alan 0719	02/15/2019	1,604.00		.00	140.85	85.69	20.04	44.64	18.59	247.47	1,046.72
			.00	.00	1,382.06	1,382.06	1,382.06	1,382.06	1,382.06		
		\$1,604.00	\$0.00	\$0.00	\$140.85	\$85.69	\$20.04	\$44.64	\$18.59	\$247.47	\$1,046.72
10000 Knudsen, William L 3346	02/15/2019	785.40		.00	94.25	48.69	11.39	25.37	10.56	.00	595.14
			.00	.00	785.40	785.40	785.40	785.40	785.40		
		\$785.40	\$0.00	\$0.00	\$94.25	\$48.69	\$11.39	\$25.37	\$10.56	\$0.00	\$595.14
911 Labis, Kolynn M	02/15/2019	725.90		.00	62.11	45.00	10.52	23.45	9.76	.00	575.06
			.00	.00	725.90	725.90	725.90	725.90	725.90		
		\$725.90	\$0.00	\$0.00	\$62.11	\$45.00	\$10.52	\$23.45	\$9.76	\$0.00	\$575.06
1236 Lake, Billie J	02/15/2019	570.84		.00	.00	35.39	8.28	17.20	7.16	63.50	439.31
			.00	.00	570.84	570.84	570.84	570.84	570.84		
		\$570.84	\$0.00	\$0.00	\$0.00	\$35.39	\$8.28	\$17.20	\$7.16	\$63.50	\$439.31
2112 Lake, Robert E	02/15/2019	562.32		.00	10.85	34.86	8.15	18.16	7.56	.00	482.74
			.00	.00	562.32	562.32	562.32	562.32	562.32		
		\$562.32	\$0.00	\$0.00	\$10.85	\$34.86	\$8.15	\$18.16	\$7.56	\$0.00	\$482.74
			\$0.00	\$0.00	\$562.32	\$562.32	\$562.32	\$562.32	\$562.32		



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Detail Listing

Employee	Check Date	Gross	Imputed Income	EIC	Federal	FICA	Medicare	State	Other	Deductions	Net Pay
Department Parks - Parks & Recreation											
10000 Lamb, Chris J 0299	02/15/2019	1,828.36		.00	185.05	106.10	24.82	55.28	23.02	164.45	1,269.64
			.00	.00	1,711.33	1,711.33	1,711.33	1,711.33	1,711.33		
		\$1,828.36		\$0.00	\$185.05	\$106.10	\$24.82	\$55.28	\$23.02	\$164.45	\$1,269.64
470 Lavender, Jai D	02/15/2019	402.60	\$0.00	\$0.00	\$1,711.33	\$1,711.33	\$1,711.33	\$1,711.33	\$1,711.33		
			.00	.00	9.49	24.95	5.84	11.76	4.90	.00	345.66
			.00	.00	402.60	402.60	402.60	402.60	402.60		
		\$402.60		\$0.00	\$9.49	\$24.95	\$5.84	\$11.76	\$4.90	\$0.00	\$345.66
1785 Lewis, Hannah C	02/15/2019	116.25	\$0.00	\$0.00	\$402.60	\$402.60	\$402.60	\$402.60	\$402.60		
			.00	.00	.00	7.21	1.69	2.51	1.05	.00	103.79
			.00	.00	116.25	116.25	116.25	116.25	116.25		
		\$116.25		\$0.00	\$0.00	\$7.21	\$1.69	\$2.51	\$1.05	\$0.00	\$103.79
1535 Lockwood, Kayla J	02/15/2019	542.80	\$0.00	\$0.00	\$116.25	\$116.25	\$116.25	\$116.25	\$116.25		
			.00	.00	23.51	33.65	7.87	16.29	6.78	.00	454.70
			.00	.00	542.80	542.80	542.80	542.80	542.80		
		\$542.80		\$0.00	\$23.51	\$33.65	\$7.87	\$16.29	\$6.78	\$0.00	\$454.70
1165 Marler, Kwang Hsiung	02/15/2019	2,146.32	\$0.00	\$0.00	\$542.80	\$542.80	\$542.80	\$542.80	\$542.80		
			.00	.00	233.49	129.77	30.35	67.61	28.15	53.26	1,603.69
			.00	.00	2,093.06	2,093.06	2,093.06	2,093.06	2,093.06		
		\$2,146.32		\$0.00	\$233.49	\$129.77	\$30.35	\$67.61	\$28.15	\$53.26	\$1,603.69
1765 Marotz, Mark A	02/15/2019	2,320.89	\$0.00	\$0.00	\$2,093.06	\$2,093.06	\$2,093.06	\$2,093.06	\$2,093.06		
			.00	.00	325.09	145.57	34.04	74.59	31.06	.00	1,710.54
			.00	.00	2,347.89	2,347.89	2,347.89	2,347.89	2,347.89		
		\$2,320.89		\$0.00	\$325.09	\$145.57	\$34.04	\$74.59	\$31.06	\$0.00	\$1,710.54
2110 May, Kayley N	02/15/2019	298.20	\$0.00	\$0.00	\$2,347.89	\$2,347.89	\$2,347.89	\$2,347.89	\$2,347.89		
			.00	.00	15.20	18.49	4.32	9.63	4.01	.00	246.55
			.00	.00	298.20	298.20	298.20	298.20	298.20		
		\$298.20		\$0.00	\$15.20	\$18.49	\$4.32	\$9.63	\$4.01	\$0.00	\$246.55
10000 McDevitt, Paula M 0333	02/15/2019	3,860.05	\$0.00	\$0.00	\$298.20	\$298.20	\$298.20	\$298.20	\$298.20		
			.00	.00	395.25	239.33	55.97	123.44	51.40	68.52	2,926.14
			.00	.00	3,860.05	3,860.05	3,860.05	3,860.05	3,860.05		
		\$3,860.05		\$0.00	\$395.25	\$239.33	\$55.97	\$123.44	\$51.40	\$68.52	\$2,926.14
10000 McGlothlin, Brenda S 0330	02/15/2019	1,110.00	\$0.00	\$0.00	\$3,860.05	\$3,860.05	\$3,860.05	\$3,860.05	\$3,860.05		
			.00	.00	65.62	68.82	16.10	35.85	14.93	.00	908.68
			.00	.00	1,110.00	1,110.00	1,110.00	1,110.00	1,110.00		
		\$1,110.00		\$0.00	\$65.62	\$68.82	\$16.10	\$35.85	\$14.93	\$0.00	\$908.68
			\$0.00	\$0.00	\$1,110.00	\$1,110.00	\$1,110.00	\$1,110.00	\$1,110.00		



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Detail Listing

Employee	Check Date	Gross	Imputed Income	EIC	Federal	FICA	Medicare	State	Other	Deductions	Net Pay
Department Parks - Parks & Recreation											
1042 Meacham, Bart C	02/15/2019	659.75		.00	.00	40.90	9.57	20.07	8.36	.00	580.85
			.00	.00	659.75	659.75	659.75	659.75	659.75		
		\$659.75	\$0.00	\$0.00	\$659.75	\$659.75	\$659.75	\$659.75	\$659.75	\$0.00	\$580.85
2105 Miles, Kayin M	02/15/2019	167.56		.00	2.14	10.40	2.43	5.41	2.25	.00	144.93
			.00	.00	167.56	167.56	167.56	167.56	167.56		
		\$167.56	\$0.00	\$0.00	\$2.14	\$10.40	\$2.43	\$5.41	\$2.25	\$0.00	\$144.93
1970 Morrissey, Taylor H	02/15/2019	88.50		.00	.00	5.49	1.28	2.86	1.19	.00	77.68
			.00	.00	88.50	88.50	88.50	88.50	88.50		
		\$88.50	\$0.00	\$0.00	\$0.00	\$5.49	\$1.28	\$2.86	\$1.19	\$0.00	\$77.68
2000 Mullin, Sarah S	02/15/2019	1,597.36		.00	161.84	96.53	22.57	50.29	31.45	45.11	1,189.57
			.00	.00	1,556.98	1,556.98	1,556.98	1,556.98	1,556.98		
		\$1,597.36	\$0.00	\$0.00	\$161.84	\$96.53	\$22.57	\$50.29	\$31.45	\$45.11	\$1,189.57
2095 Nasstrom, Hannah L	02/15/2019	120.00		.00	.00	7.44	1.75	3.88	1.61	.00	105.32
			.00	.00	120.00	120.00	120.00	120.00	120.00		
		\$120.00	\$0.00	\$0.00	\$0.00	\$7.44	\$1.75	\$3.88	\$1.61	\$0.00	\$105.32
1764 Owen, Sarah L	02/15/2019	1,672.09		.00	169.61	100.55	23.52	52.38	21.81	60.34	1,243.88
			.00	.00	1,621.71	1,621.71	1,621.71	1,621.71	1,621.71		
		\$1,672.09	\$0.00	\$0.00	\$169.61	\$100.55	\$23.52	\$52.38	\$21.81	\$60.34	\$1,243.88
729 Pattison, Luke A	02/15/2019	237.25		.00	.00	14.70	3.43	7.66	3.19	.00	208.27
			.00	.00	237.25	237.25	237.25	237.25	237.25		
		\$237.25	\$0.00	\$0.00	\$0.00	\$14.70	\$3.43	\$7.66	\$3.19	\$0.00	\$208.27
366 Pearson, Erik W	02/15/2019	1,647.61		.00	147.62	99.20	23.20	51.68	21.52	53.58	1,250.81
			.00	.00	1,600.03	1,600.03	1,600.03	1,600.03	1,600.03		
		\$1,647.61	\$0.00	\$0.00	\$147.62	\$99.20	\$23.20	\$51.68	\$21.52	\$53.58	\$1,250.81
10000 Pedersen, Scott 1021	02/15/2019	1,672.09		.00	99.75	89.57	20.94	42.77	18.33	324.56	1,076.17
			.00	.00	1,362.62	1,444.62	1,444.62	1,362.62	1,362.62		
		\$1,672.09	\$0.00	\$0.00	\$99.75	\$89.57	\$20.94	\$42.77	\$18.33	\$324.56	\$1,076.17
			\$0.00	\$0.00	\$1,362.62	\$1,444.62	\$1,444.62	\$1,362.62	\$1,362.62		



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Employee	Check Date	Gross	Imputed Income	EIC	Federal	FICA	Medicare	State	Other	Deductions	Net Pay
Department Parks - Parks & Recreation											
1541 Perry, Jennifer E	02/15/2019	256.75		.00	.00	15.92	3.72	8.29	3.45	.00	225.37
			.00	.00	256.75	256.75	256.75	256.75	256.75		
		\$256.75	\$0.00	\$0.00	\$0.00	\$15.92	\$3.72	\$8.29	\$3.45	\$0.00	\$225.37
1428 Philbeck, Ethan J	02/15/2019	1,004.31		.00	69.74	58.97	13.79	29.48	12.27	56.24	763.82
			.00	.00	951.05	951.05	951.05	951.05	951.05		
		\$1,004.31	\$0.00	\$0.00	\$69.74	\$58.97	\$13.79	\$29.48	\$12.27	\$56.24	\$763.82
1933 Prenkert, Calvin E	02/15/2019	181.76		.00	3.56	11.28	2.64	5.87	2.44	.00	155.97
			.00	.00	181.76	181.76	181.76	181.76	181.76		
		\$181.76	\$0.00	\$0.00	\$3.56	\$11.28	\$2.64	\$5.87	\$2.44	\$0.00	\$155.97
986 Price, Chelsea N	02/15/2019	1,683.19		.00	119.75	89.97	21.04	46.59	22.53	367.29	1,016.02
			.00	.00	1,326.15	1,451.15	1,451.15	1,326.15	1,326.15		
		\$1,683.19	\$0.00	\$0.00	\$119.75	\$89.97	\$21.04	\$46.59	\$22.53	\$367.29	\$1,016.02
2103 Price, Jacey K	02/15/2019	207.32		.00	.00	12.85	3.01	5.45	2.27	.00	183.74
			.00	.00	207.32	207.32	207.32	207.32	207.32		
		\$207.32	\$0.00	\$0.00	\$0.00	\$12.85	\$3.01	\$5.45	\$2.27	\$0.00	\$183.74
10000 Prince, Kevin L 0748	02/15/2019	1,684.01		.00	152.43	101.69	23.78	52.98	44.61	89.35	1,219.17
			.00	.00	1,640.15	1,640.15	1,640.15	1,640.15	1,640.15		
		\$1,684.01	\$0.00	\$0.00	\$152.43	\$101.69	\$23.78	\$52.98	\$44.61	\$89.35	\$1,219.17
10000 Ramey, Julie A 1710	02/15/2019	2,222.53		.00	148.85	138.27	32.33	62.72	53.86	252.90	1,533.60
			.00	.00	1,980.20	2,230.20	2,230.20	1,980.20	1,980.20		
		\$2,222.53	\$0.00	\$0.00	\$148.85	\$138.27	\$32.33	\$62.72	\$53.86	\$252.90	\$1,533.60
10000 Ream, William J 3618	02/15/2019	1,748.43		.00	159.76	105.47	24.67	53.71	22.36	53.26	1,329.20
			.00	.00	1,701.20	1,701.20	1,701.20	1,701.20	1,701.20		
		\$1,748.43	\$0.00	\$0.00	\$159.76	\$105.47	\$24.67	\$53.71	\$22.36	\$53.26	\$1,329.20
10000 Retzlaff, Carl D 0406	02/15/2019	1,742.40		.00	137.11	93.77	21.93	48.85	26.47	249.92	1,164.35
			.00	.00	1,512.48	1,512.48	1,512.48	1,512.48	1,512.48		
		\$1,742.40	\$0.00	\$0.00	\$137.11	\$93.77	\$21.93	\$48.85	\$26.47	\$249.92	\$1,164.35
			\$0.00	\$0.00	\$1,512.48	\$1,512.48	\$1,512.48	\$1,512.48	\$1,512.48		



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Detail Listing

Employee	Check Date	Gross	Imputed Income	EIC	Federal	FICA	Medicare	State	Other	Deductions	Net Pay
Department Parks - Parks & Recreation											
10000 Richardson, James B 3209	02/15/2019	1,576.80		.00	145.64	95.59	22.36	53.56	30.22	45.05	1,184.38
			.00	.00	1,541.86	1,541.86	1,541.86	1,541.86	1,541.86		
		\$1,576.80		\$0.00	\$145.64	\$95.59	\$22.36	\$53.56	\$30.22	\$45.05	\$1,184.38
			\$0.00	\$0.00	\$1,541.86	\$1,541.86	\$1,541.86	\$1,541.86	\$1,541.86		
10000 Ritter, Crystal L 3485	02/15/2019	1,647.60		.00	128.58	99.38	23.24	50.53	21.04	50.38	1,274.45
			.00	.00	1,602.90	1,602.90	1,602.90	1,602.90	1,602.90		
		\$1,647.60		\$0.00	\$128.58	\$99.38	\$23.24	\$50.53	\$21.04	\$50.38	\$1,274.45
			\$0.00	\$0.00	\$1,602.90	\$1,602.90	\$1,602.90	\$1,602.90	\$1,602.90		
10000 Robertson, Anthony L 0754	02/15/2019	1,496.00		.00	124.29	89.74	20.99	51.75	19.47	82.03	1,107.73
			.00	.00	1,447.33	1,447.33	1,447.33	1,447.33	1,447.33		
		\$1,496.00		\$0.00	\$124.29	\$89.74	\$20.99	\$51.75	\$19.47	\$82.03	\$1,107.73
			\$0.00	\$0.00	\$1,447.33	\$1,447.33	\$1,447.33	\$1,447.33	\$1,447.33		
10000 Robertson, Dennis 0632	02/15/2019	1,740.80		.00	164.51	107.93	25.24	56.23	30.46	60.00	1,296.43
			.00	.00	1,740.80	1,740.80	1,740.80	1,740.80	1,740.80		
		\$1,740.80		\$0.00	\$164.51	\$107.93	\$25.24	\$56.23	\$30.46	\$60.00	\$1,296.43
			\$0.00	\$0.00	\$1,740.80	\$1,740.80	\$1,740.80	\$1,740.80	\$1,740.80		
10000 Ruble, Dareal W 2196	02/15/2019	412.50		.00	22.14	22.79	5.33	10.63	4.43	44.94	302.24
			.00	.00	367.56	367.56	367.56	367.56	367.56		
		\$412.50		\$0.00	\$22.14	\$22.79	\$5.33	\$10.63	\$4.43	\$44.94	\$302.24
			\$0.00	\$0.00	\$367.56	\$367.56	\$367.56	\$367.56	\$367.56		
690 Salisbury, James D	02/15/2019	1,536.00		.00	11.17	95.16	22.26	45.85	19.09	57.35	1,285.12
			.00	.00	1,534.82	1,534.82	1,534.82	1,534.82	1,534.82		
		\$1,536.00		\$0.00	\$11.17	\$95.16	\$22.26	\$45.85	\$19.09	\$57.35	\$1,285.12
			\$0.00	\$0.00	\$1,534.82	\$1,534.82	\$1,534.82	\$1,534.82	\$1,534.82		
2030 Scherer, Morgan D	02/15/2019	341.25		.00	19.51	21.16	4.95	11.02	4.59	.00	280.02
			.00	.00	341.25	341.25	341.25	341.25	341.25		
		\$341.25		\$0.00	\$19.51	\$21.16	\$4.95	\$11.02	\$4.59	\$0.00	\$280.02
			\$0.00	\$0.00	\$341.25	\$341.25	\$341.25	\$341.25	\$341.25		
2099 Scott, Alexandra F	02/15/2019	333.35		.00	18.72	20.67	4.83	10.77	4.48	.00	273.88
			.00	.00	333.35	333.35	333.35	333.35	333.35		
		\$333.35		\$0.00	\$18.72	\$20.67	\$4.83	\$10.77	\$4.48	\$0.00	\$273.88
			\$0.00	\$0.00	\$333.35	\$333.35	\$333.35	\$333.35	\$333.35		
1660 Shockney, Mathew C	02/15/2019	52.00		.00	.00	3.22	.76	1.68	.70	.00	45.64
			.00	.00	52.00	52.00	52.00	52.00	52.00		
		\$52.00		\$0.00	\$0.00	\$3.22	\$0.76	\$1.68	\$0.70	\$0.00	\$45.64
			\$0.00	\$0.00	\$52.00	\$52.00	\$52.00	\$52.00	\$52.00		



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Employee	Check Date	Gross	Imputed Income	EIC	Federal	FICA	Medicare	State	Other	Deductions	Net Pay
Department Parks - Parks & Recreation											
2101 Shook, Chloe E	02/15/2019	159.04		.00	1.29	9.86	2.31	5.14	2.14	.00	138.30
			.00	.00	159.04	159.04	159.04	159.04	159.04		
		\$159.04	\$0.00	\$0.00	\$1.29	\$9.86	\$2.31	\$5.14	\$2.14	\$0.00	\$138.30
10000 Shrake, Amy M 2028	02/15/2019	1,823.40		.00	170.43	102.83	24.05	52.60	21.90	217.00	1,234.59
			.00	.00	1,628.61	1,658.61	1,658.61	1,628.61	1,628.61		
		\$1,823.40	\$0.00	\$0.00	\$170.43	\$102.83	\$24.05	\$52.60	\$21.90	\$217.00	\$1,234.59
400 Silvers, Madison A	02/15/2019	617.10		.00	49.05	38.26	8.95	19.93	8.30	.00	492.61
			.00	.00	617.10	617.10	617.10	617.10	617.10		
		\$617.10	\$0.00	\$0.00	\$49.05	\$38.26	\$8.95	\$19.93	\$8.30	\$0.00	\$492.61
2079 Silvers, Reid S	02/15/2019	190.28		.00	4.41	11.80	2.75	6.15	2.56	.00	162.61
			.00	.00	190.28	190.28	190.28	190.28	190.28		
		\$190.28	\$0.00	\$0.00	\$4.41	\$11.80	\$2.75	\$6.15	\$2.56	\$0.00	\$162.61
10000 Sims, Jason 2630	02/15/2019	1,673.66		.00	86.37	96.69	22.61	45.90	19.11	223.99	1,178.99
			.00	.00	1,459.51	1,559.51	1,559.51	1,459.51	1,459.51		
		\$1,673.66	\$0.00	\$0.00	\$86.37	\$96.69	\$22.61	\$45.90	\$19.11	\$223.99	\$1,178.99
1817 Siracusano, Francesca B	02/15/2019	33.75		.00	.00	2.09	.49	1.09	.45	.00	29.63
			.00	.00	33.75	33.75	33.75	33.75	33.75		
		\$33.75	\$0.00	\$0.00	\$0.00	\$2.09	\$0.49	\$1.09	\$0.45	\$0.00	\$29.63
1172 Smith, Chrisjaan L	02/15/2019	410.80		.00	10.31	25.48	5.96	12.03	5.01	.00	352.01
			.00	.00	410.80	410.80	410.80	410.80	410.80		
		\$410.80	\$0.00	\$0.00	\$10.31	\$25.48	\$5.96	\$12.03	\$5.01	\$0.00	\$352.01
685 Smith, Haskell D	02/15/2019	1,552.00		.00	138.09	94.28	22.05	47.87	19.94	56.65	1,173.12
			.00	.00	1,520.65	1,520.65	1,520.65	1,520.65	1,520.65		
		\$1,552.00	\$0.00	\$0.00	\$138.09	\$94.28	\$22.05	\$47.87	\$19.94	\$56.65	\$1,173.12
1482 Solomon, Jenna	02/15/2019	322.50		.00	17.63	20.00	4.69	10.42	4.34	.00	265.42
			.00	.00	322.50	322.50	322.50	322.50	322.50		
		\$322.50	\$0.00	\$0.00	\$17.63	\$20.00	\$4.69	\$10.42	\$4.34	\$0.00	\$265.42
			\$0.00	\$0.00	\$322.50	\$322.50	\$322.50	\$322.50	\$322.50		



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Employee	Check Date	Gross	Imputed Income	EIC	Federal	FICA	Medicare	State	Other	Deductions	Net Pay
Department Parks - Parks & Recreation											
451 Sparks, Joanna L	02/15/2019	1,726.14		.00	158.62	104.88	24.53	53.40	41.72	52.20	1,290.79
			.00	.00	1,691.72	1,691.72	1,691.72	1,691.72	1,691.72		
		\$1,726.14	\$0.00	\$0.00	\$158.62	\$104.88	\$24.53	\$53.40	\$41.72	\$52.20	\$1,290.79
2086 Springer, Zachary T	02/15/2019	266.50		.00	.00	16.52	3.86	7.37	2.74	.00	236.01
			.00	.00	266.50	266.50	266.50	266.50	266.50		
		\$266.50	\$0.00	\$0.00	\$0.00	\$16.52	\$3.86	\$7.37	\$2.74	\$0.00	\$236.01
1786 Stancato, Sarah C	02/15/2019	180.00		.00	.00	11.16	2.62	4.57	1.42	.00	160.23
			.00	.00	180.00	180.00	180.00	180.00	180.00		
		\$180.00	\$0.00	\$0.00	\$0.00	\$11.16	\$2.62	\$4.57	\$1.42	\$0.00	\$160.23
2102 Stantz, Gregory C	02/15/2019	99.40		.00	.00	6.17	1.44	3.21	1.34	.00	87.24
			.00	.00	99.40	99.40	99.40	99.40	99.40		
		\$99.40	\$0.00	\$0.00	\$0.00	\$6.17	\$1.44	\$3.21	\$1.34	\$0.00	\$87.24
10000 Stark, Megan M 3460	02/15/2019	1,687.47		.00	140.87	101.91	23.84	49.86	20.76	156.28	1,193.95
			.00	.00	1,543.76	1,643.76	1,643.76	1,543.76	1,543.76		
		\$1,687.47	\$0.00	\$0.00	\$140.87	\$101.91	\$23.84	\$49.86	\$20.76	\$156.28	\$1,193.95
10000 Sterner, Mark 0466	02/15/2019	2,343.80		.00	236.92	160.54	37.55	82.45	34.33	275.51	1,516.50
			.00	.00	2,552.57	2,589.33	2,589.33	2,552.57	2,552.57		
		\$2,343.80	\$0.00	\$0.00	\$236.92	\$160.54	\$37.55	\$82.45	\$34.33	\$275.51	\$1,516.50
1292 Stewart, Savannah F	02/15/2019	133.48		.00	.00	8.28	1.94	4.31	1.80	.00	117.15
			.00	.00	133.48	133.48	133.48	133.48	133.48		
		\$133.48	\$0.00	\$0.00	\$0.00	\$8.28	\$1.94	\$4.31	\$1.80	\$0.00	\$117.15
756 Stierwalt, Angie D	02/15/2019	268.45		.00	12.23	16.64	3.89	8.67	3.61	.00	223.41
			.00	.00	268.45	268.45	268.45	268.45	268.45		
		\$268.45	\$0.00	\$0.00	\$12.23	\$16.64	\$3.89	\$8.67	\$3.61	\$0.00	\$223.41
1520 Thomas, Lynn D	02/15/2019	65.00		.00	.00	4.02	.94	.86	.46	.00	58.72
			.00	.00	65.00	65.00	65.00	65.00	65.00		
		\$65.00	\$0.00	\$0.00	\$0.00	\$4.02	\$0.94	\$0.86	\$0.46	\$0.00	\$58.72
			\$0.00	\$0.00	\$65.00	\$65.00	\$65.00	\$65.00	\$65.00		



Payroll Register - Board of Park Commissioners

Check Date Range 02/15/19 - 02/15/19

Detail Listing

Employee	Check Date	Gross	Imputed Income	EIC	Federal	FICA	Medicare	State	Other	Deductions	Net Pay
Department Parks - Parks & Recreation											
10000 Tompkins, Elizabeth A 2646	02/15/2019	1,726.05		.00	147.67	99.23	23.21	57.11	21.01	130.68	1,247.14
			.00	.00	1,600.49	1,600.49	1,600.49	1,600.49	1,600.49		
		\$1,726.05	\$0.00	\$0.00	\$147.67	\$99.23	\$23.21	\$57.11	\$21.01	\$130.68	\$1,247.14
10000 Turnbull, John D 0489	02/15/2019	2,709.79		.00	222.34	159.07	37.20	75.98	31.64	319.15	1,864.41
			.00	.00	2,390.64	2,565.64	2,565.64	2,390.64	2,390.64		
		\$2,709.79	\$0.00	\$0.00	\$222.34	\$159.07	\$37.20	\$75.98	\$31.64	\$319.15	\$1,864.41
10000 Turpin, Robbie J 0490	02/15/2019	1,802.40		.00	219.72	108.83	25.45	66.70	23.61	73.26	1,284.83
			.00	.00	1,755.28	1,755.28	1,755.28	1,755.28	1,755.28		
		\$1,802.40	\$0.00	\$0.00	\$219.72	\$108.83	\$25.45	\$66.70	\$23.61	\$73.26	\$1,284.83
10000 Tuttle, Angela D 0491	02/15/2019	2,163.03		.00	200.31	131.26	30.70	62.73	26.12	258.14	1,453.77
			.00	.00	1,942.23	2,117.23	2,117.23	1,942.23	1,942.23		
		\$2,163.03	\$0.00	\$0.00	\$200.31	\$131.26	\$30.70	\$62.73	\$26.12	\$258.14	\$1,453.77
1824 Uhls, Ethan J	02/15/2019	159.04		.00	1.29	9.86	2.31	5.14	2.14	.00	138.30
			.00	.00	159.04	159.04	159.04	159.04	159.04		
		\$159.04	\$0.00	\$0.00	\$1.29	\$9.86	\$2.31	\$5.14	\$2.14	\$0.00	\$138.30
10000 Veldman, Marcia 0495	02/15/2019	1,387.00		.00	101.39	75.31	17.61	37.99	15.82	179.04	959.84
			.00	.00	1,214.75	1,214.75	1,214.75	1,214.75	1,214.75		
		\$1,387.00	\$0.00	\$0.00	\$101.39	\$75.31	\$17.61	\$37.99	\$15.82	\$179.04	\$959.84
1787 Wedemeyer, Ryan T	02/15/2019	153.36		.00	.72	9.51	2.21	4.95	2.06	.00	133.91
			.00	.00	153.36	153.36	153.36	153.36	153.36		
		\$153.36	\$0.00	\$0.00	\$0.72	\$9.51	\$2.21	\$4.95	\$2.06	\$0.00	\$133.91
1663 Weyers, Agnes A	02/15/2019	156.00		.00	.00	9.67	2.26	3.80	1.58	.00	138.69
			.00	.00	156.00	156.00	156.00	156.00	156.00		
		\$156.00	\$0.00	\$0.00	\$0.00	\$9.67	\$2.26	\$3.80	\$1.58	\$0.00	\$138.69
2050 Whitfield, Gwendolyn M	02/15/2019	255.71		.00	10.96	15.85	3.71	8.26	3.44	.00	213.49
			.00	.00	255.71	255.71	255.71	255.71	255.71		
		\$255.71	\$0.00	\$0.00	\$10.96	\$15.85	\$3.71	\$8.26	\$3.44	\$0.00	\$213.49
			\$0.00	\$0.00	\$255.71	\$255.71	\$255.71	\$255.71	\$255.71		



Payroll Register - Board of Park Commissioners

Check Date Range 02/15/19 - 02/15/19

Detail Listing

Employee	Check Date	Gross	Imputed Income	EIC	Federal	FICA	Medicare	State	Other	Deductions	Net Pay
Department Parks - Parks & Recreation											
10000 Wieckert, Dianne 1131	02/15/2019	690.00		.00	38.42	42.78	10.01	21.04	8.76	.00	568.99
			.00	.00	690.00	690.00	690.00	690.00	690.00		
		\$690.00		\$0.00	\$38.42	\$42.78	\$10.01	\$21.04	\$8.76	\$0.00	\$568.99
			\$0.00	\$0.00	\$690.00	\$690.00	\$690.00	\$690.00	\$690.00		
10000 Williams, David K 0517	02/15/2019	3,069.67		.00	253.13	179.03	41.87	85.57	35.63	398.04	2,076.40
			.00	.00	2,687.63	2,887.63	2,887.63	2,687.63	2,687.63		
		\$3,069.67		\$0.00	\$253.13	\$179.03	\$41.87	\$85.57	\$35.63	\$398.04	\$2,076.40
			\$0.00	\$0.00	\$2,687.63	\$2,887.63	\$2,887.63	\$2,687.63	\$2,687.63		
1033 Williams, Emily M	02/15/2019	89.74		.00	.00	5.56	1.30	2.90	1.21	.00	78.77
			.00	.00	89.74	89.74	89.74	89.74	89.74		
		\$89.74		\$0.00	\$0.00	\$5.56	\$1.30	\$2.90	\$1.21	\$0.00	\$78.77
			\$0.00	\$0.00	\$89.74	\$89.74	\$89.74	\$89.74	\$89.74		
Parks - Parks & Recreation Totals		\$121,057.68		\$0.00	\$9,349.58	\$7,263.46	\$1,698.74	\$3,701.80	\$1,659.19	\$8,142.57	\$89,242.34
			\$0.00	\$0.00	\$115,389.83	\$117,152.59	\$117,152.59	\$115,389.83	\$115,389.83		
Grand Totals		\$121,057.68		\$0.00	\$9,349.58	\$7,263.46	\$1,698.74	\$3,701.80	\$1,659.19	\$8,142.57	\$89,242.34
			\$0.00	\$0.00	\$115,389.83	\$117,152.59	\$117,152.59	\$115,389.83	\$115,389.83		

***** Multiple Taxes or Deductions Exist.



Journal Edit Listing

Sort By Entry

Department	Number	Journal Type	Sub Ledger	G/L Date	Description	Source	Reference	Reclassification	Journal Type
Parks - Parks & Recreation	2019-00001915	BA	GL	02/06/2019	Budget Amendment - Contractual work to BT's Plygd. PIP Surfac				
G/L Date	G/L Account Number	Account Description			Description	Source	Increase Amount	Decrease Amount	
02/06/2019	201-18-189001-53990	Other Services and Charges			Budget Amendment - Contractual work to BT's Plygd. PIP Surfac		7,250.00	.00	
Number of Entries: 1							7,250.00	\$.00	

REVENUES AND EXPENSES: COMPARISON REPORT								
Expenses	2018	2018	2018	2018	2019	2019	2019	
January-19	Total	Actual	Expenses	% of Expenses	Total	Expenses	% of Expenses	
	Expense	Expenses	as of	Spent	Expense	as of	Spent	%
	Budget	for Year	January	to date	Budget	January	to date	change
General Fund								
Administration	621,708	750,225	225,073	30.00%	754,420	170,514	22.60%	-24.24%
Health & Wellness	105,923	104,807	10,928	10.43%	82,869	10,675	13.19%	-2.32%
Community Relations	414,953	391,579	43,337	11.07%	460,058	26,598	9.42%	-38.62%
Aquatics	328,839	283,787	7,897	2.78%	312,312	7,486	2.40%	-5.21%
Frank Southern Center	359,800	354,519	51,551	14.54%	359,863	44,364	12.33%	-13.94%
Golf Services	935,271	959,712	40,788	4.25%	1,010,569	300,812	29.77%	637.51%
Natural Resources	385,366	369,344	27,910	7.56%	396,163	24,907	6.29%	-10.76%
Youth Programs	60,195	59,033	5,904	10.00%	64,888	6,547	10.09%	10.90%
TLRC	284,750	283,707	30,982	10.92%	287,976	31,346	10.89%	1.18%
Community Events	414,238	399,144	39,738	9.96%	407,645	40,968	10.05%	3.09%
Adult Sports	323,760	272,567	19,939	7.32%	242,956	16,513	6.80%	-17.18%
Youth Sports	271,744	293,957	17,367	5.91%	225,060	15,398	6.84%	-11.34%
BBCC	289,803	304,133	35,440	11.65%	320,540	30,129	9.40%	-14.99%
Inclusive Recreation	78,403	77,988	5,499	7.05%	82,561	5,981	7.24%	8.77%
Operations	1,815,107	1,612,174	119,895	7.44%	1,964,968	120,005	6.11%	0.09%
Landscaping	303,041	283,395	16,947	5.98%	475,315	22,396	4.71%	32.15%
Cemeteries	182,605	177,353	14,121	7.96%	184,917	13,712	7.42%	-2.89%
Urban Forestry	565,527	427,208	31,251	7.32%	569,707	29,856	5.24%	-4.46%
General Fund total:	7,741,033	7,404,634	744,566	10.06%	8,202,786	918,206	11.19%	23.32%
Non-Reverting Fund								
Administration	14,650	4,294	790	18.41%	14,150	2,127	15.03%	169.14%
Health & Wellness	1,240	1,006	8	0.81%	1,376	0	0.00%	-100.00%
Community Relations	4,650	2,739	0	0.00%	5,350	0	0.00%	0.00%
Aquatics	69,543	81,141	7	0.01%	61,716	0	0.00%	-100.00%
Frank Southern Center	97,498	96,262	6,126	6.36%	93,697	6,276	6.70%	2.46%
Golf Services	133,709	93,048	155	0.17%	70,000	0	0.00%	-100.00%
Natural Resources	53,485	67,116	4,853	7.23%	63,029	388	0.61%	0.00%
Youth Programs	209,805	226,311	6,976	3.08%	213,180	6,045	2.84%	-13.35%
*TLRC - day to day	470,944	431,896	40,506	9.38%	930,961	22,812	2.45%	-43.68%
Community Events	179,343	171,651	12,848	7.49%	184,027	11,761	6.39%	-8.46%
Adult Sports	199,830	161,782	1,478	0.91%	128,905	434	0.34%	-70.65%
Youth Sports	18,754	9,622	876	9.10%	8,919	886	9.93%	1.10%
BBCC	4,150	20,083	3,732	18.58%	1,610	335	20.83%	-91.02%
Inclusive Recreation	0	0	0	0.00%	0	0	0.00%	0.00%
Operations	19,195	70,185	12	0.02%	49,610	6	0.01%	-50.37%
Dog Park	0	0	0	0.00%	0	0	0.00%	0.00%
Switchyard	0	14,847	6,093	41.04%	0	70	0.00%	-98.85%
Landscaping (CCC Prop.)	0	0	0	0.00%	0	0	0.00%	0.00%
Cemeteries	0	0	0	0.00%	0	0	0.00%	0.00%
Urban Forestry	4,750	5,700	0	0.00%	6,150	0	0.00%	0.00%
N-R Fund subtotal:	1,481,546	1,457,685	84,461	5.79%	1,832,680	51,140	2.79%	-39.45%
TLRC - bond	671,945	671,945	429,574	63.93%	239,294	239,294	100.00%	0.00%
N-R Fund total:	2,153,491	2,129,630	514,035	24.14%	2,071,974	290,434	14.02%	-43.50%
Other Misc Funds								
MCCSC 21st Com Learn Cnt G	884	38,189	1,148		884	1,970		
Community Banneker Bus		45,000						
G14006 Out-of School Prg.								
G15008 Summer Food Prg.	11,115	16,451			11,115			
G15009 Nature Days S/Star		0						
Griffy Lake Nature Day		7,187	1,896	26.38%				
Wapehani I-69 Mitigation		0		0.00%				
Leonard Springs Nature		9,027	1,964	21.76%				
Banneker Nature Day		4,800						
DNR Grant		0		0.00%				
Kaboom Play		451		0.00%				
Youth & Adolescent Phy Act		7,341		0.00%				
Goat Farm		0						
Giffy LARE		10,965						
Other Misc Funds total:	11,999	139,411	5,008	3.59%	11,999	1,970	16.42%	0.00%
TOTAL ALL FUNDS	9,906,523	9,673,675	1,263,609	13.06%	10,286,759	1,210,611	11.77%	-4.19%

REVENUES AND EXPENSES: COMPARISON REPORT								
Revenues January 2019								
	2018	2018	2018	2018	2019	2019	2019	
	Projected	Actual	Revenue	% of Revenue	Projected	Revenue	% of Revenue	
	Revenue	Revenue	as of	Collected	Revenue	as of	Collected	%
	<u>Budget</u>	<u>for year</u>	<u>January</u>	<u>to date</u>	<u>for year</u>	<u>January</u>	<u>to date</u>	<u>change</u>
General Fund								
Taxes/Misc Revenue	6,258,520	6,296,466	6,258,520	99.40%	6,457,949	6,457,949	100.00%	3.19%
Administration	500	813	0	0.00%	500	429	85.74%	#DIV/0!
Community Relations	0	0	0	0.00%	0	0	0.00%	0.00%
Aquatics	168,000	201,570	0	0.00%	198,000	0	0.00%	#DIV/0!
Frank Southern	224,900	214,260	47,173	22.02%	201,300	49,728	24.70%	5.42%
Golf Services	526,700	577,582	-358	-0.06%	619,500	4,268	0.69%	-1293.50%
Natural Resources	0	0	0	0.00%	0	0	0.00%	0.00%
Youth Services	0	0	0	0.00%	0	0	0.00%	0.00%
Community Events	10,700	12,135	405	3.34%	11,500	345	3.00%	-14.81%
Adult Sports	71,000	57,603	0	0.00%	51,000	0	0.00%	#DIV/0!
Youth Sports	32,000	28,507	-21	-0.07%	30,000	-106	-0.35%	398.87%
BBCC	11,000	14,685	145	0.99%	12,000	100	0.84%	-30.72%
Operations	0	1,365	0	0.00%	0	0	0.00%	0.00%
Landscaping	0	0	0	0.00%	0	0	0.00%	0.00%
Cemeteries	31,050	35,833	2,825	7.88%	33,725	4,375	12.97%	54.87%
Urban Forestry		30		0.00%			0.00%	0.00%
G17011 Urban Forestry		0		0.00%			0.00%	
Subtotal Program Rev	1,075,850	1,144,383	50,169	4.38%	1,157,525	59,139	5.11%	17.88%
General Fund Total	7,334,370	7,440,849	6,308,689	84.78%	7,615,474	6,517,088	85.58%	3.30%
Non-Reverting Fund								
Administration	40,600	34,893	8,172	23.42%	40,600	6,869	16.92%	-15.95%
Health & Wellness	2,739	2,651	194	7.32%	4,840	56	1.16%	-71.13%
Community Relations	4,650	3,789	1,000	26.40%	5,400	0	0.00%	-100.00%
Aquatics	122,700	90,670	470	0.52%	108,200	538	0.50%	14.36%
Frank Southern	151,900	118,136	16,425	13.90%	124,300	17,198	13.84%	4.71%
Golf Services	158,500	147,204	-960	-0.65%	76,000	-836	-1.10%	-12.91%
Natural Resources	60,890	68,318	290	0.42%	70,000	906	1.29%	212.24%
Youth Programs	215,060	232,716	5,860	2.52%	215,500	8,298	3.85%	41.60%
*TLRC -Operational	763,029	751,990	80,872	10.75%	1,253,774	89,911	7.17%	11.18%
Community Events	193,752	202,786	4,235	2.09%	196,541	7,899	4.02%	86.53%
Adult Sports	207,000	150,971	-225	-0.15%	132,400	113	0.09%	-150.26%
Youth Sports	19,500	10,500	0	0.00%	4,002	133	3.32%	#DIV/0!
BBCC	5,150	28,916	380	1.31%	5,250	373	7.11%	-1.81%
Operations	56,440	104,076	4,698	4.51%	64,800	2,605	4.02%	-44.56%
Dog Park	400	0	0	0.00%	400	0	0.00%	0.00%
Switchyard (CCC Propt)	0	0	0	0.00%	0	2	0.00%	#DIV/0!
Landscaping	0	0	0	0.00%	0		0.00%	0.00%
Cemeteries	0	0	0	0.00%	0		0.00%	0.00%
Urban Forestry	9,300	17,454	1,600	9.17%	9,500		0.00%	-100.00%
N-R Fund subtotal:	2,011,610	1,965,070	123,011	6.26%	2,311,507	134,064	5.80%	8.99%
Other Misc Funds								
G14006 Out-of-School Prg								
G14007 MCCSC 21st Com	60,000	32,434	0		74,210	0		
G14009 Summer Food Grant	27,864	20,102	0		27,864	0		
Communit Banneker Bus		45,000	0		45,000	0		
Kaboom Play Everywhere								
Urban Forestry EAB								
Wapehani Mitigation I69								
Griffy LAE Veg. Mgt		10,965	0			0		
G15008 Leonard Spring		15,000	0			0		
G15009 Griffy Nature Days		4,967	0			0		
(902) Rose Hill Trust		745	0			93		
G17007 - Goat Farm								
Banneker Nature Days		4,860	0					
Yth & Adolescent Phy Act		6,417	0		8,000	0		
Nature Days Star								
Other Misc Funds total:	87,864	140,489	0		155,074	93		
TOTAL ALL FUNDS	9,433,844	9,546,408	6,431,700	67.37%	10,082,055	6,651,245	65.97%	3.41%

	Non-Reverting Cash Balances	1	2	3	4	5	6	7
		Beginning	Revenue	Other	Expenses	Expenses	Current Year ONLY	Accumulated
		Balance	as of	Misc.	as of	from	Revenue	Balance
		1/1/2019	2/20/2019	revenue	2/20/2019	RESERVE *	Expense	
							Over/Under	
						see explanation below*	(does not include expenses taken from RESERVE)	THIS IS THE TOTAL ACCUMULATED AMOUNT
181000	Administration	231,402.98	9,269.92		2,127.23	0.00	7,142.69	238,545.67
181001	Health & Wellness	9,024.60	56.00		510.18	0.00	(454.18)	8,570.42
181100	Community Relations	35,938.95	0.00		0.00	0.00	0.00	35,938.95
182001	Aquatics	399,096.17	1,237.50		0.00	0.00	1,237.50	400,333.67
182500	Frank Southern Center	196,910.51	19,596.92		16,505.61	0.00	3,091.31	200,001.82
183500	Golf Course	262,277.41	(636.04)		110.80	0.00	(746.84)	261,530.57
184000	Natural Resources	250,179.25	966.00		387.55	0.00	578.45	250,757.70
184500	Allison Jukebox	176,967.39	8,919.36		7,180.95	0.00	1,738.41	178,705.80
*185000	TLRC	(1,308,814.34)	119,548.92		303,006.57	0.00	(183,457.65)	(1,492,271.99)
185009	TLRC Reserve	647,424.15	7,343.75		0.00	0.00	7,343.75	654,767.90
186500	Community Events	502,959.86	18,302.96		18,340.18	0.00	(37.22)	502,922.64
187001	Adult Sports	63,189.34	161.15		696.97	0.00	(535.82)	62,653.52
187202	Youth Sports	105,516.73	433.00		1,412.18	0.00	(979.18)	104,537.55
187209	Skate Park	543.88	0.00		0.00	0.00	0.00	543.88
187500	Benjamin Banneker Comm Center	54,823.41	373.04		335.32	0.00	37.72	54,861.13
189000	Operations	171,098.51	5,106.53		6.09	0.00	5,100.44	176,198.95
189005	Dog Park	5,993.79	0.00		0.00	0.00	0.00	5,993.79
**189006	Switchyard Property	216,093.82	2.00		140.94	0.00	(138.94)	215,954.88
189500	Landscaping	12,704.36	0.00		0.00	0.00	0.00	12,704.36
189501	Cemeteries	1,497.00	0.00		0.00	0.00	0.00	1,497.00
189503	Urban Forestry	18,847.56	0.00		5,000.00	0.00	(5,000.00)	13,847.56
10002.01	Change Fund	0.00	0.00		0.00	0.00	0.00	0.00
201-24105	Deposits	0.00	0.00		0.00	0.00	0.00	0.00
	TOTALS	2,053,675.33	190,681.01	0.00	355,760.57	0.00	(165,079.56)	1,888,595.77
* In 2017 \$298,280.63 of TLRC Expense is for Bloomington Park District Refunding Bonds								(165,079.56)
** Switchyard Park expenses are paid from 2014 through 2017 Switchyard revenue.								INCREASE/DECREASE FOR THE CURRENT



STAFF REPORT

Agenda Item: B-4
Date:02/22/19

Administrator
Review\Approval
PM

TO: Board of Park Commissioners
FROM: James Kelb, Golf Course Superintendent
DATE: February 26, 2019
SUBJECT: INTRODUCTION OF JAMES KELB, GOLF COURSE SUPERINTENDENT,
CASCADES GOLF COURSE

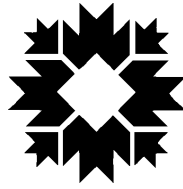
I am excited to announce that I have accepted the Golf Course Superintendent position at Cascades Golf Course.

Background

I come to Cascades Golf Course from Bloomington Country Club where I was the assistant superintendent for the past two years. Prior to working at Bloomington Country Club, I was the assistant superintendent at Wolf Run Golf Club for one year. I have also worked previously at Bloomington Country Club as the second assistant. I also worked at the IU Golf Course and Woodland Country Club as an operator/laborer. I graduated from Rutgers Golf Course Turf Management School second in my class with highest honors. Through school and my experience I have developed a vast knowledge of turf management, including extensive hands on knowledge of zoysia grass.

RESPECTFULLY SUBMITTED,

James Kelb, Golf Course Superintendent



CITY OF BLOOMINGTON
parks and recreation

STAFF REPORT

Agenda Item: C-1
Date: 2/22/2019

Administrator
Review\Approval
PM

TO: Board of Park Commissioners
FROM: Jess Klein
DATE: February 26, 2019
SUBJECT: REVIEW/APPROVAL OF PARTNERSHIP AGREEMENT WITH INDIANA
UNIVERSITY HEALTH BLOOMINGTON

Recommendation

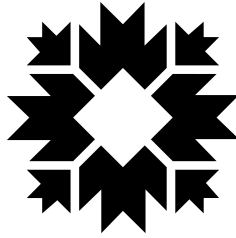
Staff recommends approval of the 2019 partnership agreement with Indiana University Health Bloomington and Bloomington Parks and Recreation Department.

Background

Collaboration between Indiana University Health Bloomington staff and Parks and Recreation staff has been occurring for many years. The mission of each organization is similar as it pertains to efforts to improve the overall health and wellness of the community. The first formal partnership agreement was signed in 2010 and has been continuously successful through eight strategic action plans in the areas of sports medicine, marketing, employee wellness, and health and wellness resources. The respective teams will continue to meet annually to update progress and revise future goals. Both entities know this partnership will provide outstanding benefits to the constituencies that we both serve while further enhancing the missions of each organization.

RESPECTFULLY SUBMITTED,

Jess Klein, Health & Wellness Coordinator



CITY OF BLOOMINGTON
Parks and Recreation

COOPERATIVE PROGRAM PARTNERSHIP AGREEMENT

Partner(s):

This Agreement is made and entered into this ____ day of February, 2019 by and between the City of Bloomington Parks and Recreation Department (“BPRD”), and Indiana University Health - Bloomington (“IU Health Bloomington”),

WITNESSETH:

WHEREAS, there is a need to provide programs which promote social, physical, emotional, mental, and environmental health in the community; and

WHEREAS, BPRD and IU Health Bloomington desire to cooperate in the provision of community health education collaboration programs; and

WHEREAS, BPRD is authorized to plan and develop partnerships with other community organizations to ensure delivery of services; and

WHEREAS, IU Health Bloomington is authorized to enhance the community’s quality of life through wellness education that creates awareness, promotes healthy choices, fosters self-responsibility and encourages prevention practices; and

WHEREAS, services provided by each party will reflect on the other in this partnership agreement requiring clear communication and outline of expectations.

NOW, THEREFORE, the parties do mutually agree as follows:

- 1.0 Purpose of Agreement.** The purpose of this agreement is to outline a program partnership, which will provide community health education, programs, training, marketing, and opportunities to benefit the health and wellness of the community by combining available resources from each party in the agreement.
- 2.0 Duration of Agreement.** The term of this Agreement shall begin upon signing and run through February 29, 2020, unless terminated earlier as provided under Article 4, below. The partners may agree to extend the term of the agreement on an annual basis.

3.0 Agreement Terms Mutually Agreed to By Both Partners:

- 3.1 The staff involved in this agreement will complete tasks outlined in Exhibits A-1, A-2, A-3, and A-4, Strategic Action Plan, which is attached hereto and incorporated herein by reference as though fully set forth.
- 3.2 The Administrative strategy will identify opportunities to improve health/wellness opportunities via infrastructure improvement.
- 3.3 The Sports Medicine strategy will involve BPRD and IU Health Bloomington dividing the costs of providing athletic training services at the national softball tournament. BPRD will cover the costs for the Twin Lakes Sports Park site and IU Health Bloomington will cover the costs at the Winslow Sports Complex site.
- 3.4 The Marketing strategy will review both organizations' current marketing strategies, and identify and utilize opportunities to collaborate, co-brand, and enhance those strategies to promote health and wellness to the community. Strategies will be periodically evaluated for success and modified based on changing communication technology and processes.
- 3.5 The Community Health Resource and Facility strategies will work with the Active Living Coalition to compile comprehensive nutrition and physical activity guidelines, and health/wellness information and community resources for medical practitioners and patients. Facility resources will be shared with staff to support education and programming opportunities in the community.
- 3.6 The Community Health Programming and Education strategies will provide joint programming for targeted populations such as senior citizens (50+ Expo); youth (G.O.A.L., Running Clubs, Bike Rodeos); community; pre-school and at-risk populations.
- 3.7 The staff and personnel involved in this agreement will at all times represent all parties to this agreement in a professional manner and reflect the commitment of all parties to quality services and customer satisfaction.
- 3.8 IU Health Bloomington shall maintain comprehensive general liability insurance, with a minimum combined single limit of \$1,000,000 per occurrence and \$2,000,000 in the aggregate. The policy shall name the City of Bloomington Parks and Recreation Department as an additional insured, and IU Health Bloomington shall provide BPRD with a certificate of insurance prior to the commencement of operations under this Agreement. IU Health Bloomington and its insurer shall notify BPRD within ten (10) days of any insurance cancellation.
- 3.9 The commitment of personnel, facilities, supplies will be honored according to the

timetable agreed upon by all parties.

- 3.10 The possession of alcoholic beverages, drugs and other illegal controlled substances, fireworks, air rifles, paintball guns, bow and arrows, cross bows, swords, and pellet guns is strictly prohibited in any park or park facility. In addition, pursuant to Bloomington Municipal Code 14.20.020, the discharge of a firearm is strictly prohibited within the City's jurisdiction. Amplified music, or the promotion or sale of any article is expressly prohibited without a Special Use Permit.
- 3.11 The parties will evaluate this Agreement and the services provided during the month of November 2019.

4.0

Termination.

- 4.1 Termination by mutual agreement: The parties may mutually agree to terminate this Agreement. Unless otherwise terminated per the terms of this Agreement, the Agreement shall be in effect from the date signed until February 29, 2020.
- 4.2 Unilateral termination: In the event that one of the partners to this Agreement breaches any of its terms and conditions, the non-breaching party shall serve written notice of the breach to the other party by certified mail. The breaching party shall then have ten (10) days from the date of mailing in which to cure the breach. If the breaching party fails to cure the breach within ten (10) days, the non-breaching party may, at its option and in writing, unilaterally terminate the Agreement.

5.0

Notice:

- 5.1 Notice regarding any significant concerns or issues of non-compliance shall be given to those contacts as follows:

Becky Higgins
(812) 349-3713
Bloomington Parks & Recreation
401 N. Morton St.
Bloomington, IN 47402

Wendy Hernandez
(812) 353-9175
IU Health Bloomington
601 W. 2nd Street
Bloomington, IN 47403

- 5.2 Representatives for the day to day operational implementation of this agreement are:

Bloomington Parks & Recreation
Becky Higgins
(812) 349-3713
401 N. Morton St.
Bloomington, IN 47402

IU Health Bloomington
Dave Schroeder
(812) 353- 5383
601 W. 2nd Street
Bloomington, IN 47403

6.0 E-Verify:

IU Health Bloomington is required to enroll in and verify the work eligibility status of all newly-hired employees through the E-Verify program. (This is not required if the E-Verify program no longer exists). IU Health Bloomington shall sign an affidavit, attached as Exhibit A, affirming that IU Health Bloomington does not knowingly employ an unauthorized alien. IU Health Bloomington shall require any subcontractors performing work under this contract to certify to IU Health Bloomington that, at the time of certification, the subcontractor does not knowingly employ or contract with an unauthorized alien and the subcontractor has enrolled in and is participating in the E-Verify program. IU Health Bloomington shall maintain on file all subcontractors' certifications throughout the term of the contract with the BPRD.

IN WITNESS WHEREOF, the partners have signed this Agreement on the date first set forth.

IU Health Bloomington:

Wendy Hernandez
Vice President of Professional and
Support Services

Date

Brian Shockney
President

Date

CITY OF BLOOMINGTON:

Paula McDevitt
Administrator, BPRD

Date

Leslie J. Coyne
President, Board of Park Commissioners

Date

Philippa M. Guthrie,
Corporation Counsel

Date

STATE OF INDIANA)
)SS:
COUNTY OF _____)



Summary:

Objective 1: Plan sports medicine event coverage.

Tactics	Lead	Team	Timeline	Status	Notes
Evaluate key/primary events in 2019 calendar year	John Turnbull, Dave Schroeder	RSMC AT Staff	Annually	Ongoing	National Softball Tournament (7/25- 28/2019); AAU Basketball Tournaments
Identify coverage needs and schedule for each event	John Turnbull, Dave Schroeder	RSMC AT Staff	Annually	Ongoing	See above

Strategy: Assess opportunities where Rebound Sports Medicine Clinic (RSMC) can provide coverage at COB hosted events.

Status Color Key:

Complete	
In Progress	
Ongoing	
On Hold	

2019 BPR & IUH Strategic Action Plan

Sports Medicine Injury Checks

A-1

Summary:





Objective 1: Plan athletic training injury management schedule.

Tactics	Lead	Team	Timeline	Status	Notes
Determine programs with greatest need (highest volume, injury risk).	John Turnbull, Dave Schroeder	RSMC AT Staff	Annually	In progress	Basketball; Baseball; Softball; evaluate schedules for 2019
Identify facilities where injury checks could be routinely scheduled	John Turnbull, Dave Schroeder	RSMC AT Staff	Annually	In progress	TLRC basketball and soccer; TLSC softball; Winslow youth baseball and fastpitch softball
Set and publish calendar for 2019; circulate to coaches/parents	John Turnbull, Dave Schroeder	RSMC AT Staff	Short Term: 2019	In progress	Evaluate schedules for 2019

Strategy:

Assess opportunities where Rebound Sports Medicine Clinic (RSMC) can provide athletic training injury management services at COB facilities and programs.

Status Color Key:

Complete	
In Progress	
Ongoing	
On Hold	

Summary:

Objective 1: Plan educational sessions for youth coaches and parents.

Tactics	Lead	Team	Timeline	Status	Notes
Review current coaches education and determine if supplemental education or restructuring of current education is needed	John Turnbull, Dave Schroeder	RSMC AT Staff	Short Term: 2019	In progress	In-person contact is desired; TLRC Youth Bball may be first trial
Determine topics that would be of value/interest to parents. Schedule parent meetings with youth coaches	John Turnbull, Dave Schroeder	RSMC AT Staff	Short Term: 2019	In progress	In-person contact is desired; TLRC Youth Bball may be first trial
Review COB policies re: sports injury, safety management, and make appropriate recommendations	John Turnbull, Dave Schroeder	RSMC AT Staff	Short Term: 2019	In progress	BPR Mgmt Team Mtg guest speaker - future topics TBD

Strategy:

Assess opportunities where Rebound can provide education and training to COB youth coaches and parents of youth sports participants.

Status Color Key:

Complete	Green
In Progress	Blue
Ongoing	Yellow
On Hold	Red

2019 BPR & IUH Strategic Action Plan

A-2

Marketing: Materials

Summary:

Review current marketing strategies of IUH & BPR to identify opportunities to utilize each organization's marketing for select promotions

Objective 1: Determine cross promotional opportunities

Tactics	Lead	Team	Timeline	Status	Notes
Evaluate current IUH and BPR print publications for cross-promotion opportunities	IUH/ Julie Ramey		Short Term: 2019	Ongoing	"Healthy U" distributed to 49,000 households, 3x year. BPR provide 75 word articles about programs for inclusion
IUH Community Health Events calendar	IUH/ Julie Ramey	Joy Heller	Short Term: 2019	Ongoing	Submission deadline is last Monday of month, 2 months prior; 25-50 words

Objective 2: Enhance image of both organizations as health and wellness experts in the community

Tactics	Lead	Team	Timeline	Status	Notes
Cross promote free, healthy programming and parks facilities	IUH/ Julie Ramey		Annually	Ongoing; 2018 - present	Cross promote walking club; IUH share walking club video, CCTV's, social media
Cross promote Farmers Market and BPR's healthy programming through social media	IUH/ Julie Ramey		Annually	Ongoing	Double Market Bucks, Silver Sneakers, Bloomington Walking Club
IUH distribute wellness/prevention/event print promotional literature at Twin Lakes Recreation Center (TLRC) and Banneker Community Center (BCC)	IUH/ Julie Ramey		Annually	Ongoing	Space available for IUH brochures, fliers, and postcards

Strategy:

Assess IUH & BPR marketing materials

Status Color Key:

Complete	
In Progress	
Ongoing	
On Hold	

2019 BPR & IUH Strategic Action Plan

Marketing: Infrastructure

A-2

Summary:

Identify opportunities to collaborate to improve health/wellness in the community via infrastructure improvements and cooperative programming

Strategy:

Jointly improve BPR infrastructure and programming to assist with improving health in the community

Objective 1: Determine cross promotional opportunities

Tactics	Lead	Timeline	Status	Notes
Plan trails and facilities around the location of the new hospital near the intersection of 10th St. and the 45/46 Bypass	BPR	Long term: 2020 +	Ongoing	Deputy Mayor Mick Renneisen, BPR Director Paula McDevitt involved with IUH discussions and connectivity from new facility to IU campus and BPR trail system
Highlight sponsorship opportunities and naming rights for infrastructure at Switchyard Park (SYP)	Parks Foundation	Long term: 2020 +	Ongoing	Including Park Foundation's Travis Vencel and Valerie Pena following SYP ribbon cutting in late 2019
Identify cooperative programming efforts at BPR facilities	TLRC/BPR	Short Term: 2019	Ongoing	Connect BPR programmers with IUH specialty areas: Community Health, Labor & Delivery, Olcott Center
Identify park improvement initiatives with both service and financial components for annual IU Health Day of Service	IUH Volunteer & Visitor Services, BPR Barb Dunbar & Sarah Owen	Short Term: 2018	Complete	Julie Ramey, Teri deMatas initiated conversations 11/2017. Day of Service was held at BCC on 9/14/2018 - 80 IUH employees attended, and completed 5-10 projects on site

Status Color Key:

Complete	
In Progress	
Ongoing	
On Hold	

2019 BPR & IUH Strategic Action Plan

A-2

Marketing: Web

Summary:

Review websites and social media to identify opportunities for cross promotion.

Strategy:

Assess IUH & BPR web-based social media marketing

Status Color Key:

Complete	Green
In Progress	Blue
Ongoing	Yellow
On Hold	Red

Objective 1: Enhance image of both organizations as health & wellness experts in the community

Tactics	Lead	Timeline	Status	Notes
Share health and wellness messaging, special event promotions and social media channels	IUH/Julie Ramey	Annually	Ongoing	BPR uses Facebook and Instagram; make BPR social media team aware of best IUH channels to find relevant content. BPR share programs w/ broad interest (ie. Farmers Market)
Share health and wellness messaging and videos for websites	IUH/Julie Ramey	Annually	Ongoing	BPR has ability to embed videos; can add IUH special events and programs to online calendar of events
IUH provide BPR with content for closed circuit TV's at Twin Lakes Recreation Center, Frank Southern Ice Arena, Banneker Community Center	IUH/Julie Ramey	Annually	Ongoing	IUH provide new content for CCTV's; images are 871 x 490 px

2019 BPR & IUH Strategic Action Plan

A-3

Employee Wellness

Summary:

To highlight BPR community based programs for the benefit fo Bloomington Hospital employees.

Strategy:

IUH Bloomington Health investment Program (HIP) promotes BPR Health/Wellness, Outdoor Recreation, and volunteer programs.

Status Color Key:

Complete	<div></div>
In Progress	<div></div>
Ongoing	<div></div>
On Hold	<div></div>

Objective 1: IUH policy is to provide an employee wellness program for their employees

Tactics	Lead	Team	Timeline	Status	Notes
Promote participation in BPR programs	Karen Danielson; John Turnbull	Megan Stark	Annually	Complete	HIP discontinued in 2018
Discounted corporate membership	Megan Stark		Annually	Ongoing; 2012 - current	IUH is Corporate Wellness Partner. 10% discount on TLRC memberships.
Contribute to HIP newsletters with pertinent TLRC information	Megan Stark; Molly Packard		Short Term: 2018	Complete	HIP discontinued in 2018
Monthly HIP tip provided by Health & Wellness Coordinator	Megan Stark; Karen Danielson		Short Term: 2018	Complete	HIP discontinued in 2018

Objective 2: Track HIP participation numbers

Tactics	Lead	Team	Timeline	Status	Notes
Health Activity Tracker activity participation numbers	Karen Danielson		Annually	Complete	Quarterly
Track IUH employees who purchase TLRC memberships	Megan Stark		Annually	Complete	
Explore the option of TLRC being a "Flex Pass" option for IUH employees	Karen Danielson; John Turnbull	Megan Stark	Short Term: 2019	Complete	Completed 2011-2012

2019 BPR & IUH Strategic Action Plan

Health & Wellness Resources

A-4

Summary:

To ensure conversation regarding every day wellness occurs between patient and healthcare provider.

Strategy:

Establish prescription for health language for healthcare practitioners

Status Color Key:

Complete	<div></div>
In Progress	<div></div>
Ongoing	<div></div>
On Hold	<div></div>

Objective 1: Gather the most comprehensive information about nutrition, activity, tobacco use, stress, and wellness.

Tactics	Lead	Team	Timeline	Status	Notes
Identify community partners to choose reputable information for healthcare practitioners	Carol Weiss-Kennedy	Robin Parker, Katie Dooley, interns	Annually	Ongoing	Initiated 4th quarter of 2010; to be updated in 2019
Update community resource list using reputable web sites and sources	Carol Weiss-Kennedy	Robin Parker, Katie Dooley, interns	Annually	Ongoing	To be updated in 2019
Use reputable web sites and sources to collect up to date information	Carol Weiss-Kennedy	Robin Parker, Katie Dooley, interns	Annually	Ongoing	To be updated in 2019
Recruit a healthcare practitioner to be a "champion"	Carol Weiss-Kennedy		Short Term	Complete	Initiated 4th quarter of 2010
Collect activity, event, services info from Active Living Coalition members	Jess Klein	IU SPH intern; ALC members	Annually	Ongoing; 2010 - current	Jess Klein, Shanna Wooten, Cheryl Kilmark, are contacts for ALC
Develop hard copy materials of community resources	Samantha Kirby		Annually	Complete	To be reprinted on as needed basis
Develop process to refer and engage patients into community resources	Carol Weiss-Kennedy	Jess Klein, Elizabeth Thompson; Katie Dooley; Robin Parker	Annually	Ongoing; 2010 - current	

Engaging area providers to use physical activity as a vital sign; building into electronic medical record (EMR)	Carol Weiss- Kennedy	ACHIEVE committee	Short Term	Complete	Under "Social History" in EMR
Ensure discussion of physical activity during well checks through EMR for documentation and measurement	Carol Weiss- Kennedy	Jess Klein, Elizabeth Thompson	Short Term	Complete	Automatically pops up during well checks (2017)

2019 BPR & IUH Strategic Action Plan

A-4

Staff/Facilities

Summary:

Combine partner resources to provide greatest benefit to community

Strategy:

Share IUH and BPR resources for program and event planning

Objective 1:

Tactics	Lead	Team	Timeline	Status	Notes
Educate IUB and BPR staff about resources	Carol Weiss-Kennedy	Jess Klein	Annually	Ongoing; 2015 - current	Designate CWK and JK as organization contacts to assist staff in accessing each others resources
Collaborate on facility and programming as opportunities present	Carol Weiss-Kennedy; BBH		Annually	Ongoing	Jess Klein; Katie Dooley, Robin Parker, Lisa Greathouse. Carol and Jess will be primary contacts
Provide facility space for Community Health Education and BPR programs as scheduling permits	Carol Weiss-Kennedy	Jess Klein	Annually	Ongoing; 2010 - current	2017: Cascades Park Waterfall Shelter for World Breastfeeding Day; AJB for WIC staff training; Woodlawn Shelter for Walk to End Alzheimer's Kickoff Party

Status Color Key:

Complete	
In Progress	
Ongoing	
On Hold	

2019 BPR & IUH Strategic Action Plan

Health & Wellness Programming

A-4

Summary:

List of existing collaborations

Strategy:

Collaborate to provide coordinated health and wellness services for the Bloomington community

Status Color Key:

Complete	
In Progress	
Ongoing	
On Hold	

Objective 1: Target community

Tactics	Involvement	Lead	Team	Timeline	Status	Notes
Bloomington Walking Club	Marketing/Recruiting: site, marketing, event support	Carol Weiss-Kennedy; Julie Ramey	Jess Klein; Margie Kobow	Annually	Ongoing; 2012 - current	YMCA added as partner in 2017, MK is contact. Marketing placed in physician's mailboxes throughout Monroe County
Community Children's Running Clubs	Lisa Greathouse will coordinate with MCCSC	Lisa Greathouse	Jess Klein	Annually	Ongoing; 2016 - current	
Play Day	participants	Jess Klein	Katie Dooley	Annually	Ongoing; 2016 - current	Revisit opportunities for marketing
Get On Board Active Living (GOAL)		Katie Dooley	Jess Klein	Annually	Ongoing	2012 - current; BPR H&W Coord. will assist with each GOAL cohort, specifically with physical activity education. TLRC will provide space for summer cohort. See separate GOAL Partnership agreement for full details
Assist with additional H&W outreach programs such as: school health fairs, run clubs, taste tests, bike rodeos, Walk to School Day, etc.	MCCSC	Jess Klein; Lisa Greathouse	Cara Wickens	Annually	Ongoing	2014 - current; BPR H&W Coord. will assist as available

Objective 2: Target older adults

Tactics	Involvement	Lead	Team	Timeline	Status	Notes
Expand Plus Card program to Silver Sneakers participants	Sponsor/Marketing	Carol Weiss-Kennedy	Joy Heller; Megan Stark	Annually	Ongoing; 2010 - current	Distribute Plus Card info at Silver Sneakers well-checks and classes

Wellness checks and flu shots with follow-up program to share results	Marketing/Stff	Carol Weiss-Kennedy; Jess Klein	Amy Meek	Annually	Ongoing; 2012 - current	Wellness checks are scheduled twice a year (March and Sept.). Email follow-up will be implemented in 2019
50+ Expo	Sponsor/Health Fair Coordinator/Event Coordinator/Site	Bill Ream; Dayna Thompson	Joy Heller, Jess Klein, Julie Ramey	Annually	Ongoing	2010 - current

Objective 3: Miscellaneous						
Tactics	Involvement	Lead	Team	Timeline	Status	Notes
Add BPR staff member to NICHE		Carol Weiss-Kennedy	Jess Klein	Annually	Complete 2017	Done in 2010-2017
Add BPR staff member to Mental Health Task Force		Jess Klein	Dayna Thompson	Annually	Complete	2016 - 2018
Add BPR staff member to Tobacco Coalition		Patricia Colon	Jess Klein	Annually	Ongoing	2016 - current
Senior Breakfast Speakers	Speakers/ Sponsorships/Event Coordinator/Site	Megan Stark		Annually	Complete	Done in 2013-2015. This program was discontinued in 2015.

Objective 4: Target pre-school						
Tactics	Involvement	Lead	Team	Timeline	Status	Notes
Develop pre-schoool health curriculum		Katie Dooley	Jess Klein; Erik Pearson	Short Tearm	Complete	Completed in 2015. Evaluate in 2019, including CATCH trained BPR staff in updating curriculum

Objective 5: Coordination of major wellness event targeting pre-schoolers and families

Tactics	Involvement	Lead	Team	Timeline	Status	Notes
Children's Expo	Marketing/Sponsorships/ Registration/Screenings/ Marketing/Newsletters/Si te Coordination	Hannah Buddin	Jess Klein; Julie Hedden;	Annually	Ongoing; 2010 - current	When pre-school events are planned BPR contacts Julie Hedden who reaches out to Community Health Dept to determine appropriate

Summary:

Combine partner resources to provide greatest benefit to community

Strategy:

Share IUH and BPR resources for program and event planning

Status Color Key:

Complete	
In Progress	
Ongoing	
On Hold	

Objective 1: Identify at-risk populations					
Tactics	Lead	Team	Timeline	Status	Notes
Identify community partners	Carol Weiss-Kennedy	Jess Klein	Annually	Ongoing; 2017 - current	Hold combined staff meetings to discuss; IUH Community Health will attend parks staff meeting and vice versa. CWK will attend BPR Mgmt Team mtg in 2019
Identify community needs	Carol Weiss-Kennedy	Jess Klein	Annually	Ongoing	2018 IUH/Community Health Needs Assessment. 2018 survey will be distributed in Spring 2018, copy will be available. 5 hospital systems will be involved, a local report will be generated as well as focus groups. Implementation plans will be implemented 2019-2021. Updated info available here:
Inventory current programs/services	Carol Weiss-Kennedy	Jess Klein	Annually	Ongoing	Community health assessment was conducted in 2018, results will be analyzed in early 2019

Objective 2: Program to meet needs					
Tactics	Lead	Team	Timeline	Status	Notes
Lead screenings				Complete	IUH is no longer conducting lead screenings, given this responsibility to Monroe County Health Dept
Car seat checks	Cara Wickens		Annually	Ongoing	2015 - current
Bike Rodeo helmet checks	Cara Wickens	Jess Klein	Annually	Ongoing	2010 - current
WIC programs	Hilary Elliott		Annually	Ongoing	2010 - current

Tactics	Lead	Team	Timeline	Status	Notes
Immunization information	Amy Meek		Annually	In progress	Amy will be asked to identify areas in 2019
Summer Food Service Programs	Erik Pearson; Robin Parker	BCC Staff	Annually	Ongoing	2010 - current; IUH will assist with nutrition education service through intern
City of Bloomington Employee Wellness program	Jess Klein	Robin Parker	Annually	In progress	Done in 2017; to be re-evaluated and implemented again in 2019; IUH provides RD for nutrition education; IUH Community Health attends annual COB employee health fair



STAFF REPORT

Agenda Item: C-2 Date: 2/22/2018

Administrator Review\Approval PM

TO: Board of Park Commissioners
FROM: Paula McDevitt, Administrator
DATE: February 26, 2019
SUBJECT: PRIVATE TREE ABATEMENT PROCESS

Recommendation

Staff recommends review of the proposed private tree abatement process per Bloomington Municipal Code 12.24 – TREES AND FLORA. Request for final review and approval will be on the March 26, 2019 Board of Park Commissioners agenda.

Background

Municipal Code 12.24 – TREES AND FLORA regulates the work on and plating and maintenance of boundary trees and trees on public property and in the public rights-of-way ("trees subject to these provisions") and flora on public property and in the public rights-of-way, to encourage proper selection and planting, and to assure compatibility with other urban infrastructure such as utilities, sidewalks and streets.

It is the intent of this code to establish the responsibilities of the city and its residents toward flora and trees subject to these provisions and to assure those regulations and policies maintain and increase the tree canopy within the city.

12.24.020 - City authority.

(1) The city shall have the authority, control, supervision and direction over all flora and trees subject to these provisions.

(2) The city shall have all the right and authority to order the removal of any tree or part thereof on private property which is deemed to be in an unsafe condition or which by the reason of its nature is injurious to sewers, electric power lines, gas lines, water lines, telecommunication lines, or other public improvements, or is affected with any injurious fungus, insect or other pest which constitutes a potential threat to other trees within the city, or which constitutes a threat to public health or safety.

12.24.100 – Public nuisance.

All trees or flora within the city which are determined by the city to constitute a public hazard or threat to health, safety, life, or property may be declared to be a public nuisance. The board may order removal of such nuisances or other violations of this chapter.

The following process will be used by the City of Bloomington, Parks and Recreation Urban Forestry when the condition of the tree is a public nuisance:

Step 1. Urban Forestry certified tree assessor will make the determination of the tree(s) condition on a certain property.

Step 2. Notice of Violation (“NOV”) will be sent by certified mail to the homeowner. The homeowner has fifteen (15) working days to remove or prune the tree or notify the Urban Forester of his/her **plans** to remove or prune the tree. The appeal process and an appeal form will accompany the NOV.

Step 3. If the homeowner does not contact the Urban Forester within fifteen (15) working days the homeowner will be sent a second NOV by certified mail informing the homeowner of the department’s plan to either remove the tree or prune the tree (dependent on the documented assessed condition of the tree).

The second NOV will include details on the appeal process, an appeal form for the property owner to complete as his/her option, and a notice stating the date, time, and place that the Board will hold a hearing on the abatement.

Step 4. If no appeal is filed or the Board of Park Commissioners upholds the second NOV, the Board will issue an Order to Abate, and a Notice of Abatement will be sent to the homeowner.

Step 5. After the Order of Abatement is issued and the Notice of Abatement is sent, the Urban Forester will schedule the contracted tree removal company to proceed with the removal or pruning of the tree. The tree will then be removed and the Parks Department will pay for the cost of the tree removal or pruning.

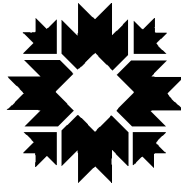
Step 6. After the tree is removed or pruned, the City of Bloomington Controller will send a certified statement of the abatement cost to the homeowner. The homeowner has ten (10) days to pay the amount on the certified statement to the City of Bloomington Legal department.

Step 7. If the homeowner fails to pay said statement, Parks will file a special assessment with the Monroe County Auditor to place a lien on the property.

RESPECTFULLY SUBMITTED,

A handwritten signature in black ink, reading "Paula McDevitt". The signature is fluid and cursive, with a long horizontal stroke at the end.

Paula McDevitt, Administrator



CITY OF BLOOMINGTON
parks and recreation

FIRST NOTICE OF ORDINANCE VIOLATION

Date NOV issued:

Person(s) NOV issued to:

Date of violations:

Fines/Civil Penalties:

Up to \$2,500.00.

Location/address of violations:

Nature of violation/code provision violated: BMC § 12.24.040(2)

The City of Bloomington Parks and Recreation Department ("Parks") has reason to believe that you are in violation of Bloomington Municipal Code § 12.24.040(2) for failure to remove (enter the number of trees here) dead (enter the kind of tree here) trees on your property located at _____ (hereinafter the

"Property").

Pursuant to Bloomington Municipal Code § 12.24.040(2) all property owners within the Bloomington City Limits "shall remove or have removed all dead, diseased, or dangerous trees or flora, or broken or decayed limbs which overhang or may fall upon public property and which constitute a hazard to public safety." The (enter the number of trees here) dead (enter the kind of tree here) trees on the Property constitute a public hazard, pose a threat to public safety and must be removed immediately. In accordance with Bloomington Municipal Code § 12.24.120, this violation may result in a civil penalty of not more than \$2,500.00.

To correct this violation, you must remove, cause to be removed, or notify Parks of a date certain for removal of the (enter the number of trees here) dead (enter the kind of tree here) trees on the Property ***no later than fifteen (15) days from the date of this Notice.*** Because these trees endanger the public, should you fail or refuse to correct this violation within the prescribed time, then commencing _____, 20____, the City may enter upon the Property for the purpose of abating the nuisance in accordance with BMC § 12.24.110. This means that the City of Bloomington, via either its employees or a third-party private contractor hired by the City of Bloomington, may enter into and onto the Property in order to bring said Property into compliance with Chapter 12.24 of the City of Bloomington Municipal Code. Specifically, the City of Bloomington, via either its employees or a third-party contractor hired by the City of Bloomington, may enter onto the Property to remove the (enter the number of trees here) dead (enter the kind of tree here) trees.

If the City removes these trees, then you will be billed a certified statement of the actual cost incurred by the City for the abatement. You must pay the amount in the statement to the city legal department within ten working days of receiving the statement. If you fail to pay the statement in full within the requisite ten days, a certified copy of the statement of costs incurred by the City shall be filed in the office of the Monroe County Auditor. The Monroe County Auditor shall thereupon place the amount due on the tax duplicate for this property.

If you disagree with this notice of violation, or the Parks' notice of tree removal, you have the right of appeal to the Board of Park Commissioners ("Board"). Appeals shall be made within ten working days after the action complained of, or for notice of tree removal, within seven working days of the posting of notice of tree removal. An appeal is made by filing a written statement with the Board setting forth fully the grounds for the appeal. The Board shall convene at a public meeting to review their initial decision in light of the appeal, and shall issue written findings. The decision and order of the Board on such appeal shall be final and conclusive.

All appeals from written findings of the Board shall be made to a court of competent jurisdiction within ten working days of the issuance of the findings.

Please contact Parks with questions or concerns at (812) 349-3700.

Sincerely,

Paula McDevitt
Director
Parks and Recreation Department

Appeal of Notice of Violation
to the City of Bloomington's Parks Board

Please complete this form in its entirety. A copy of the Notice of Violation you were issued MUST be attached to this form. Once you have completed this form you will need to submit it to the Parks Department. The Parks Department is located at 401 N. Morton Street, Suite 250, Bloomington, IN 47404. After submitting your appeal, you will be informed of the date and time the Parks Board will hear your appeal via a written notice which will be delivered to the address you provide on this form.

Name: _____

Address: _____

Phone Number: _____

Date Notice of Violation was Issued: _____

Reason for Appeal: _____

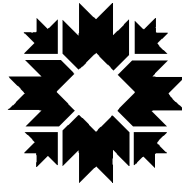
(If you require additional room to describe the reason for your appeal, please attach additional documents to this Appeal form).

For use by Parks Department:

Date Appeal Received: _____

Date & Time of Parks Board Hearing on Appeal: _____

Date Notice of Parks Board Hearing Mailed: _____



CITY OF BLOOMINGTON
parks and recreation

FINAL NOTICE OF ORDINANCE VIOLATION

Date Final NOV issued:

Person(s) NOV issued to:

Date of violations:

First NOV issues:

Fines/Civil Penalties: Up to \$2,500.00.

Location/address of violations:

Nature of violation/code provision violated: BMC § 12.24.040(2)

On _____, 20____, the City of Bloomington Parks and Recreation Department (“Parks”) issued a Notice of Violation (“First NOV”) notifying you that you are in violation of Bloomington Municipal Code § 12.24.040(2) for failure to remove (enter the number of trees here) dead (enter the kind of tree here) trees on your property located at _____ (hereinafter the “Property”).

Pursuant to Bloomington Municipal Code § 12.24.040(2) all property owners within the Bloomington City Limits “shall remove or have removed all dead, diseased, or dangerous trees or flora, or broken or decayed limbs which overhang or may fall upon public property and which constitute a hazard to public safety.” The (enter the number of trees here) dead (enter the kind of tree here) trees on the Property constitute a public hazard, pose a threat to public safety and must be removed immediately. In accordance with Bloomington Municipal Code § 12.24.110, this violation may result in a civil penalty of not more than \$2,500.00.

(Enter the number of trees here) dead (enter the kind of tree here) trees on the Property had to be removed *no later than* _____, 20____. As of the date of this letter, said tree(s) has/have not been removed.

Because these trees endanger the public, and since this violation has not been corrected within the prescribed time, then commencing _____, 20____, the City may enter upon the Property for the purpose of abating the nuisance in accordance with BMC § 12.24.110. This means that the City of Bloomington, via either its employees or a third-party private contractor hired by the City of Bloomington, may enter into and onto the Property in order to remove the (enter the number of trees here) dead (enter the kind of tree here) trees and to bring said Property into compliance with Chapter 12.24 of the City of Bloomington Municipal Code.

You will be billed a certified statement of the actual cost incurred by the City for the abatement after the City removes these trees. You must pay the amount in the statement to the city legal department within ten working days of receiving the statement. If you fail to pay the statement in full within the requisite ten days, a certified copy of the statement of costs incurred by the City

shall be filed in the office of the Monroe County Auditor. The Monroe County Auditor shall thereupon place the amount due on the tax duplicate for this property.

Parks will seek Board of Park Commissioners authorization for remediation/abatement of this violation at the meeting to be held at 4:00 P.M. in the Council Chamber of City Hall, 401 N. Morton Street, Bloomington, Indiana 47404 on the following date: _____.

You may appear at the Board of Park Commissioners hearing to speak on the matter.

If you disagree with this notice of violation, you have the right of appeal to the Board of Park Commissioners ("Board"). Appeals shall be made within ten working days after the action complained of, or for notice of tree removal, within seven working days of the posting of notice of tree removal. An appeal is made by filing a written statement with the Board setting forth fully the grounds for the appeal. You may appear at the Board of Park Commissioners hearing to speak on the matter.

The Board shall convene at a public meeting to review their initial decision in light of the appeal, and shall issue written findings. The decision and order of the Board on such appeal shall be final and conclusive. All appeals from written findings of the Board shall be made to a court of competent jurisdiction within ten working days of the issuance of the findings.

Please contact Parks with questions or concerns at (812) 349-3700.

Sincerely,

Paula McDevitt
Director
Parks and Recreation Department

CITY OF BLOOMINGTON BOARD OF PARK **COMMISSIONERS MEETING**

If the ordinance violation(s) noted on the attached Notice of Violation is not remedied, the City of Bloomington Parks and Recreation Department (“Parks”) will seek authority from the Board of Park Commissioners to enter the property and remedy the violation(s). Parks has the authority to bring the property into compliance itself or Parks may hire a private third-party contractor to bring the property into compliance. If the Board of Park Commissioners authorizes Parks to remedy the violation, then Parks will enter the property and abate the violation(s). The property owner shall be responsible for reimbursing Parks for the abatement and all associated costs. If the property owner does not timely reimburse Parks, then the costs of abatement will be assessed as a lien against your property, and will be recovered through procedures provided for by Indiana statute.

Parks will seek Board of Park Commissioners authorization for remediation/abatement of this violation at the meeting to be held at **4:00 P.M. in the Council Chamber of City Hall, 401 N. Morton Street, Bloomington, Indiana 47404** on the following date:

You may appear at the Board of Park Commissioners hearing to speak on the matter.

Appeal of Notice of Violation
to the City of Bloomington's Parks Board

Please complete this form in its entirety. A copy of the Notice of Violation you were issued MUST be attached to this form. Once you have completed this form you will need to submit it to the Parks Department. The Parks Department is located at 401 N. Morton Street, Suite 250, Bloomington, IN 47404. After submitting your appeal, you will be informed of the date and time the Parks Board will hear your appeal via a written notice which will be delivered to the address you provide on this form.

Name: _____

Address: _____

Phone Number: _____

Date Notice of Violation was Issued: _____

Reason for Appeal: _____

(If you require additional room to describe the reason for your appeal, please attach additional documents to this Appeal form).

For use by Parks Department:

Date Appeal Received: _____

Date & Time of Parks Board Hearing on Appeal: _____

Date Notice of Parks Board Hearing Mailed: _____

Staff Report
APPEAL OF TREE REMOVAL NOV # _____

To: Board of Park Commissioners

From:

Date:

Re: NOV Issued on _____

Attachments:

1. Notice of Violation Issued on _____, 20____.
2. Appeal form
3. Photograph(s) of the property
4. GIS property information
5. Proposed Board of Park Commissioners Order and Proposed Board of Park Commissioners Notice of Order

Facts:

1. Bloomington Municipal Code Section 12.24.040(2) requires all property owners within the Bloomington City Limits to “remove or have removed all dead, diseased, or dangerous trees or flora, or broken or decayed limbs which overhang or may fall upon public property and which constitute a hazard to public safety.”
2. On _____, 20____, _____, Parks and Recreation Department employee, inspected the property located at _____, Bloomington, IN (Hereinafter the “Property”) and issued a Notice of Violation for tree removal pursuant to BMC 12.24.110 (Hereinafter the “NOV”).
3. All NOV were issued to _____ (Hereinafter the “Owner”) and to _____ (Hereinafter “**enter the last name of the person living at the property if different than the Owner**”) because they are the Owners of the Property and/or the Persons who caused the violation which is in violation of BMC 12.24.040(2) in that it contains dead/diseased/dangerous trees/broken/decayed limbs which overhang or may fall upon public property and which constitute a hazard to public safety.
4. The NOV were posted in a conspicuous place at the Property and was served on the Owner of the Property by certified mail in accordance with 12.24.110.
5. The violations have not been corrected and the NOV was appealed on _____.
6. The Appellant argues that the NOV should be dismissed (**Insert appellant’s argument**).
7. **PROVIDE ADDITIONAL ARGUMENT FOR SUPPORT OF NOV**

Status of the Property and Reason for Abatement:

The Property remains out of compliance. The tree is dead/diseased/dangerous trees/broken/decayed limbs which overhang or may fall upon public property and which constitute a hazard to public safety. The condition needs to be abated to eliminate the violation and public nuisance.

Staff Recommendation:

Staff recommends that the Board deny the Appeal, uphold the Notice of Violation as issued, and that the property be abated as soon as reasonably possible since it is in violation of the City of Bloomington Municipal Code 12.24.040(2).

City of Bloomington's Board of Park Commissioners
Order On Appeal of Notice of Violation
(Tree Removal)

This matter is before the Board of Park Commissioners for Appeal of Notice of Violation issued _____, 20____ (Hereinafter the "NOV") for a property located at _____, Bloomington, IN (the "Property"). The Board of Park Commissioners received information regarding the NOV at its regular meeting on Tuesday, _____, 20____.

The Board of Park Commissioners now finds as follows:

1. _____ ("Appellant") timely appealed the NOV.
2. Appellant admits to being the Owner of the Property.
3. On _____, 20____, (Parks' employee name here), City of Bloomington Parks and Recreation Department ("Parks"), issued NOV after personally observing _____ trees/broken or decayed limbs which overhang or may fall upon public property and which constitute a hazard to public safety, in violation of BMC 12.24.040(2).
4. The NOV was properly issued to the Owner in accordance with BMC § 12.24.110.
5. The facts support a finding that Appellant did violate BMC § 12.24.040.

After reviewing all of the evidence and testimony presented, the Board of Park Commissioners hereby:

€ Upholds the Appeal of NOV dated _____.

€ Denies the Appeal of NOV dated _____.

So Ordered this ____ Day of _____, 20____.

, President
City of Bloomington Board of Park Commissioners

All appeals from the board's decision on an abatement request shall be made to courts of competent jurisdiction within ten days.

Staff Report

To: Board of Park Commissioners

From:

Date:

Re: Request to Abate Property at _____, Bloomington, IN

Attachments:

1. Notice of Violation Issued on _____, 20__.
2. Photograph(s) of the property
3. GIS property information
4. Proposed Board of Park Commissioners Order and Proposed Board of Park Commissioners Notice of Order
5. If an appeal was filed, include the written statement.

Facts:

1. Bloomington Municipal Code Section 12.24.040(2) requires all property owners within the Bloomington City Limits to “remove or have removed all dead, diseased, or dangerous trees or flora, or broken or decayed limbs which overhang or may fall upon public property and which constitute a hazard to public safety.”
2. On _____, 20__, _____, Parks and Recreation Department employee, inspected the property located at _____, Bloomington, IN (Hereinafter the “Property”) and issued a Notice of Violation for tree removal pursuant to BMC 12.24.110 (Hereinafter the “NOV”).
3. All NOV were issued to _____ (Hereinafter the “Owner”) and to _____ (Hereinafter “enter the last name of the person living at the property if different than the Owner”) because they are the Owners of the Property and/or the Persons who caused the violation which is in violation of BMC 12.24.040(2) in that it contains dead/diseased/dangerous trees/broken/decayed limbs which overhang or may fall upon public property and which constitute a hazard to public safety.
4. The violations have not been corrected and the NOV were not appealed (NOTE: If the NOV was appealed, enter the date that it was appealed and include the written statement submitted for appeal).
5. The NOV were posted in a conspicuous place at the Property in accordance with 12.24.110.
6. The NOV was served on the Owner of the Property by certified mail in accordance with BMC 12.24.110(2).

Status of the Property and Reason for Abatement:

The Property remains out of compliance. The tree is dead/diseased/dangerous trees/broken/decayed limbs which overhang or may fall upon public property and which constitute a hazard to public safety. The condition needs to be abated to eliminate the violation and public nuisance.

Staff Recommendation:

Staff recommends that the property be abated as soon as reasonably possible since it is in violation of the City of Bloomington Municipal Code 12.24.040(2).

City of Bloomington's Board of Park Commissioners
Order Of Abatement for NOV
(Tree Removal)

This matter is before the Board of Park Commissioners for Abatement of Notice of Violations issued _____, 20____, and _____, 20____ (Hereinafter the "NOV"). The Board of Park Commissioners received information regarding the NOVs at its regular meeting on Tuesday, _____, 20____.

The Board of Park Commissioners now finds as follows:

1. _____ (Hereinafter the "Owner") own the real estate located at _____, Bloomington, IN (Hereinafter the "Property").
2. On _____, 20____, (Parks' employee name here), City of Bloomington Parks and Recreation Department ("Parks"), issued NOV after personally observing _____ trees/broken or decayed limbs which overhang or may fall upon public property and which constitute a hazard to public safety, in violation of BMC 12.24.040(2).
3. The NOV was/were properly issued to the Owner in accordance with BMC 12.24.110.
4. The NOV was/was not appealed.
5. The violation(s) cited in the NOV was/were not remedied.

After reviewing all of the evidence and testimony presented, the Board of Park Commissioners hereby Orders as follows:

1. That the City shall abate the Property in accordance with Bloomington Municipal Code 12.24.110.
2. Parks shall notify the Owner of this Order and shall post the Order and Notice of Abatement on the Property at the time of abatement.

So Ordered this ____ Day of _____, 20____.

, President
City of Bloomington Board of Park Commissioners

All appeals from the board's decision on an abatement request shall be made to courts of competent jurisdiction within ten days.

CITY OF BLOOMINGTON BOARD OF PARK COMMISSIONERS NOTICE OF ABATEMENT (TREE REMOVAL)

Comes now the City of Bloomington Board of Park Commissioners, pursuant to the authority granted it by Indiana Code 36-1-6-2 and Bloomington Municipal Code Section 12.24.110 and issues this Notice of Abatement for the real estate located at _____, Bloomington, IN., under parcel number _____ and whose legal description is _____ (Hereinafter the "Property") which is owned by _____ (Hereinafter the "Owner").

The Order for Abatement allows the City of Bloomington, via either its employees or a third-party private contractor hired by the City of Bloomington, to enter into and onto the Property in order to bring said Property into compliance with Chapter 12.24 of the City of Bloomington Municipal Code. Specifically, this Order of Abatement allows the City of Bloomington, via either its employees or a third-party contractor hired by the City of Bloomington, to enter onto the Property to remove or have removed all dead, diseased, or dangerous trees or flora, or broken or decayed limbs which overhang or may fall upon public property and which constitute a hazard to public safety.

In accordance with City of Bloomington Municipal Code Section 12.24.110 once the abatement is completed the Owner of the Property shall be billed for all associated costs. The Owner of the Property shall have ten days from the date the invoice is mailed to remit payment in full. If the Owner of the Property fails to pay the invoice in full within the requisite ten days, a certified copy of the statement of costs incurred by the City shall be filed in the office of the Monroe County Auditor. The Monroe County Auditor shall thereupon place the amount due on the tax duplicate for this property.

Paula McDevitt, Director

Date

All appeals from the board's decision on an abatement request shall be made to courts of competent jurisdiction within ten days.

Certified Statement

DD/MM/YYYY
PROPERTY OWNER ADDRESS
Bloomington, IN 4740

Dear PROPERTY OWNER NAME:

On _____, 20____, pursuant to the Parks Board Commissioners Order issued on _____, the City of Bloomington Parks and Recreation Department (“Parks”) removed the dead/ diseased/ dangerous trees/broken or decayed limbs that constituted a hazard to public safety and were in your property located at _____ (“Property”).

This is a certified statement of the actual cost incurred by Parks for said action. You must pay the amount of this statement to the City of Bloomington Legal Department within ten (10) business days of receiving this statement.

If you fail to pay within the ten-day period, a certified copy of the statement of costs will be filed in the offices of the county auditor. The auditor shall place the amount claimed on the tax duplicate against the Property. The amount shall then be collected as taxes are and disbursed to the general fund of the City of Bloomington.

Regards,
Jeffrey Underwood
Controller

Job Location, Parcel Number & Legal Description:	Owner/Address	Amount Due To City of Bloomington

STATE OF INDIANA)
)SS:
COUNTY OF _____)

Before me, a Notary Public in and for said County and State, personally appeared _____ and acknowledged the execution of the foregoing this _____ day of _____, 20____.

Notary Public's Signature

My Commission Expires: _____

Printed Name of Notary Public

County of Residence: _____

Document prepared by the City of Bloomington Parks and Recreation Department on _____.

I swear under penalties of perjury, that I have taken reasonable care to redact each social security number in this document, unless required by law.

NAME _____

Special Assessment

DD/MM/YYYY

Monroe County Auditor
Courthouse
Bloomington, IN 47401

Dear Auditor:

The City of Bloomington Parks and Recreation Department was unable to get the owner of the property ("Property") listed below to remove the dead/ diseased/ dangerous trees/broken or decayed limbs which overhung upon public property and constituted a hazard to public safety. On _____, 20____, The Board of Park Commissioners Ordered that the City shall abate the Property in accordance with Bloomington Municipal Code 12.24.110. The work was completed on _____, 20____, and an invoice was submitted to the Property owner on _____, 20____.

Regards,

PARKS Employee Name
Title

Job Location, Parcel Number & Legal Description:	Owner/Address	Amount Due To City of Bloomington

STATE OF INDIANA)
)SS:
COUNTY OF _____)

Before me, a Notary Public in and for said County and State, personally appeared _____
and acknowledged the execution of the foregoing this _____ day of _____, 20____.

Notary Public's Signature

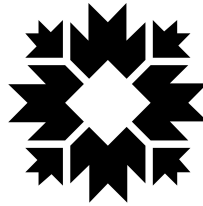
My Commission Expires: _____

Printed Name of Notary Public _____ County of Residence: _____

Document prepared by the City of Bloomington Parks and Recreation Department on

I swear under penalties of perjury, that I have taken reasonable care to redact each social security number in this document, unless required by law.

NAME_____



CITY OF BLOOMINGTON
Parks and Recreation

STAFF REPORT

Agenda Item: C-3
Date: 2/22/2019

Administrator
Review\Approval
PM

TO: Board of Park Commissioners
FROM: Julie Ramey, Community Relations Manager
DATE: February 26, 2019
SUBJECT: SERVICE AGREEMENT WITH EVERYWHERE SIGNS & CRANE SERVICE

Recommendation

Staff recommends approval of the service agreement with Everywhere Signs & Crane Service for the installation of signs, awnings and banners in and on Parks and Recreation Department facilities and properties. Funding (not to exceed \$95/per hour per job) for these services comes from the program area or division that requests the services, e.g. Community Relations, Operations, and/or Sports.

Background

Advertising space on the ice pad at Frank Southern Ice Arena, and on the turf field at the Twin Lakes Recreation Center, provides a source of revenue for each facility. Dasherboard signs are printed on a backing of powerful industrial adhesive, and are most efficiently and effectively placed by professional sign installers. Occasionally the sign company is called to conduct repairs or maintenance on park entrance or identification signs and awnings that the company manufactured and installed. This service agreement is intended to cover those occasions when the sign company comes on site to do work.

RESPECTFULLY SUBMITTED,

Julie Ramey, Community Relations Manager

AGREEMENT BETWEEN CITY OF BLOOMINGTON PARKS AND RECREATION DEPARTMENT AND EVERYWHERE SIGNS AND CRANE SERVICES

This Agreement, entered into on this ____ day of February, 2019, by and between the City of Bloomington Department of Parks and Recreation (the "Department"), and Everywhere Signs & Crane Service ("Contractor"),

Article 1. Scope of Services Contractor shall provide installation services for dasherboard advertising banners at the Frank Southern Ice Arena and Twin Lakes Recreation Center, and for banners, building, and monument/entryway signs and awnings at Parks and Recreation facilities and properties ("Services"). Signs, banners and dasherboards are installed on an "as needed" basis. Contractor shall diligently provide the Services under this Agreement and shall complete the Services described in this Agreement in a timely manner consistent with the Standard of Care identified in Article 2. Completion shall mean completion of all work related to the Services. In the performance of Contractor's work, Contractor agrees to maintain such coordination with the Department as may be requested and desirable, including primary coordination with Julie Ramey, Community Relations Manager, as the Department's Project Manager. Contractor agrees that any information or documents, including digital GIS information, supplied by the Department pursuant to Article 3, below, shall be used by Contractor for this project only, and shall not be reused or reassigned for any other purpose without the written permission of the Department.

Article 2. Standard of Care Contractor shall be responsible for completion of the Services in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances ("Standard of Care"). The Department shall be the sole judge of the adequacy of Contractor's work in meeting the Standard of Care; however, the Department shall not unreasonably withhold its approval as to the adequacy of Contractor's performance. Upon notice to Contractor and by mutual agreement between the parties, Contractor will, without additional compensation, correct or replace any and all Services not meeting the Standard of Care.

Article 3. Responsibilities of the Department The Department shall provide all necessary information regarding requirements for the Services. The Department shall furnish such information as necessary for the orderly progress of the work, and Contractor shall be entitled to rely upon the accuracy and completeness of such information. The Department's Project Manager shall act on its behalf with respect to this Agreement.

Article 4. Compensation The Department shall pay Contractor for all fees and expenses in an amount not to exceed Ninety Five Dollars per hour per job. (\$95/hour). Contractor shall submit an invoice to the Department upon the completion of the Services described in Article 1. The invoice shall be sent to: Julie Ramey, City of Bloomington, 401 N. Morton St., Suite 250, Bloomington, Indiana 47404. Invoices may be sent via first class mail postage prepaid or via email. Payment will be remitted to Contractor within forty-five (45) days of receipt of invoice. Additional services not set forth in Article 1, or changes in the Services must be authorized in writing by the Department or its designated project coordinator prior to such work being performed, or expenses incurred. The Department shall not make payment for any unauthorized work or expenses.

Article 5. Appropriation of Funds Notwithstanding any other provision of this Agreement, if funds for the continued fulfillment of this Agreement by the Department are at any time not forthcoming or are insufficient, through failure of any entity, including the Department itself, to appropriate funds or otherwise, then the Department shall have the right to terminate this Agreement without penalty.

Article 6. Schedule Contractor shall perform the Services depending on Department needs. The time limits established by this schedule shall not be exceeded, except for reasonable cause as mutually agreed by the parties.

The time limits established by this schedule shall not be exceeded, except for reasonable cause as mutually agreed by the parties.

Article 7. Termination In the event of a party's substantial failure to perform in accordance with the terms of this Agreement, the other party shall have the right to terminate the Agreement upon written notice. The nonperforming party shall have fourteen (14) calendar days from the receipt of the termination notice to cure or to submit a plan for cure acceptable to the other party. Additionally, the Department may terminate or suspend performance of this Agreement at the Department's prerogative at any time upon written notice to Contractor. Contractor shall terminate or suspend performance of the Services on a schedule acceptable to the Department and the Department shall pay the Contractor for all the Services performed up to the date that written notice is received, plus reasonable termination or suspension expenses. Upon restart, an equitable adjustment shall be made to Contractor's compensation and the schedule of services. Upon termination or suspension of this Agreement, all finished or unfinished reports, drawings, collections of data and other documents generated by Contractor in connection with this Agreement shall become the property of the Department, as set forth in Article 9 herein.

Article 8. Identity of the Contractor Contractor acknowledges that one of the primary reasons for its selection by the Department to perform the Services is the qualifications and experience of Contractor. Contractor thus agrees that the Services to be performed pursuant to this Agreement shall be performed by Contractor. Contractor shall not subcontract any part of the Services without the prior written permission of the Department. The Department reserves the right to reject any of the Contractor's personnel or proposed outside professional sub-Contractors, and the Department reserves the right to request that acceptable replacement personnel be assigned to the project.

Article 9. Ownership of Documents and Intellectual Property All documents, drawings and specifications, including digital format files, prepared by Contractor and furnished to the Department as part of the Services shall become the property of the Department. Contractor shall retain its ownership rights in its design, drawing details, specifications, databases, computer software and other proprietary property. Intellectual property developed, utilized or modified in the performance of the Services shall remain the property of Contractor.

Article 10. Independent Contractor Status During the entire term of this Agreement, Contractor shall be an independent contractor, and in no event shall any of its personnel, agents or sub-contractors be construed to be, or represent themselves to be, employees of the Department. Contractor shall be solely responsible for the payment and reporting of all employee and employer taxes, including social security, unemployment, and any other federal, state, or local taxes required to be withheld from employees or payable on behalf of employees.

Article 11. Indemnification Contractor shall defend, indemnify, and hold harmless the City of Bloomington, the Department, and the officers, agents and employees of the City and the Department from any and all claims, demands, damages, costs, expenses or other liability arising out of the Agreement or occasioned by the reckless or negligent performance of any provision thereof, including, but not limited to, any reckless or negligent act or failure to act or any misconduct on the part of the Contractor or its agents or employees, or any independent contractors directly responsible to it (collectively "Claims").

Article 12. Insurance During the performance of any and all Services under this Agreement, Contractor shall maintain the following insurance in full force and effect: a) General Liability Insurance, with a minimum combined single limit of \$1,000,000 for each occurrence and \$2,000,000 in the aggregate; b) Automobile Liability Insurance, with a minimum combined single limit of \$1,000,000 for each person and \$1,000,000 for each accident; c) Workers' Compensation Insurance in accordance with the statutory requirements of Title 22 of the Indiana Code; and d) Professional Liability Insurance ("Errors and Omissions Insurance") with a minimum limit of \$1,000,000 annual aggregate. All insurance policies shall be issued by an insurance company authorized to issue such insurance in the State of Indiana. The City of Bloomington, the Department, and the officers, employees and agents of each shall be named as insureds under the General Liability, Automobile, and Worker's Compensation policies, and such policies shall stipulate that the insurance will operate as primary insurance and that no other insurance of the City's will be called upon to contribute

to a loss hereunder. Contractor shall provide evidence of each insurance policy to the Department prior to the commencement of work under this Agreement.

Article 13. Conflict of Interest Contractor declares that it has no present interest, nor shall it acquire any interest, direct or indirect, which would conflict with the performance of Services under this Agreement. Contractor agrees that no person having any such interest shall be employed in the performance of this Agreement.

Article 14. Waiver No failure of either party to enforce a term of this Agreement against the other shall be construed as a waiver of that term, nor shall it in any way affect the party's right to enforce that term. No waiver by any party of any term of this Agreement shall be considered to be a waiver of any other term or breach thereof.

Article 15. Severability The invalidity, illegality or unenforceability of any provision of this Agreement or the occurrence of any event rendering any portion or provision of this Agreement void shall in no way affect the validity or enforceability of any other portion or provision of this Agreement. Any void provision shall be deemed severed from this Agreement, and the balance of the Agreement shall be construed and enforced as if it did not contain the particular provision to be held void. The parties further agree to amend this Agreement to replace any stricken provision with a valid provision that comes as close as possible to the intent of the stricken provision. The provisions of this Article shall not prevent this entire Agreement from being void should a provision which is of the essence of this Agreement be determined void.

Article 16. Assignment Neither the Department nor the Contractor shall assign any rights or duties under this Agreement without the prior written consent of the other party. Unless otherwise stated in the written consent to an assignment, no assignment will release or discharge the assignor from any obligation under this Agreement.

Article 17. Third Party Rights Nothing in this Agreement shall be construed to give any rights or benefits to anyone other than the parties.

Article 18. Governing Law and Venue This Agreement shall be governed by the laws of the State of Indiana. Venue of any disputes arising under this Agreement shall be in the Monroe Circuit Court, Monroe County, Indiana.

Article 19. Non-Discrimination Contractor shall comply with City of Bloomington Ordinance 2.21.020 and all other federal, state and local laws and regulations governing non-discrimination in all regards, including, but not limited to, employment.

Article 20. Compliance with Laws In performing the Services under this Agreement, Contractor shall comply with any and all applicable federal, state and local statutes, ordinances, plans and regulations, including any and all regulations for protection of the environment. Where such statutes, ordinances, plans or regulations of any public authority having any jurisdiction over the project are in conflict, Contractor shall proceed using its best judgment only after attempting to resolve any such conflict between such governmental agencies, and shall notify the Department in a timely manner of the conflict, attempts of resolution, and planned course of action.

Article 21. E-Verify Contractor is required to enroll in and verify the work eligibility status of all newly-hired employees through the E-Verify program. (This is not required if the E-Verify program no longer exists). Contractor shall sign an affidavit, attached as Exhibit A, affirming that Contractor does not knowingly employ an unauthorized alien. Contractor shall require any subcontractors performing work under this contract to certify to the Contractor that, at the time of certification, the subcontractor does not knowingly employ or contract with an unauthorized alien and the subcontractor has enrolled in and is participating in the E-Verify program. Contractor shall maintain on file all subcontractors' certifications throughout the term of the contract with the City.

Article 22. Notices Any notice required by this Agreement shall be made in writing to the individuals/addresses specified below:

Department: City of Bloomington, Attn: Julie Ramey, 401 N. Morton St. Ste. 250, Bloomington, IN 47404. **Contractor:** Everywhere Signs, Attn: Greg Elgar, 2630 N. Walnut St., Bloomington, IN 47404. Nothing contained in this Article shall be construed to restrict the transmission of routine communications between representatives of the Department and Contractor.

Article 23. Integration and Modification This Agreement, including all Exhibits incorporated by reference, represents the entire and integrated agreement between the Department and the Contractor. It supersedes all prior and contemporaneous communications, representations and agreements, whether oral or written, relating to the subject matter of this Agreement. This Agreement may be modified only by a written amendment signed by both parties hereto.

Article 24. Non-Collusion Contractor is required to certify that it has not, nor has any other member, representative, or agent of Contractor, entered into any combination, collusion, or agreement with any person relative to the price to be offered by any person nor prevented any person from making an offer nor induced anyone to refrain from making an offer and that this offer is made without reference to any other offer. Contractor shall sign an affidavit, attached hereto as Exhibit B, affirming that Contractor has not engaged in any collusive conduct. Exhibit B is attached hereto and incorporated by reference as though fully set forth.

CITY OF BLOOMINGTON

Everywhere Signs & Crane Service

Philippa M. Guthrie, Corporation Counsel

Greg Elgar, Owner

CITY OF BLOOMINGTON PARKS AND RECREATION

Paula McDevitt, Director

Les Coyne, President, Board of Park Commissioners

EXHIBIT A
E-VERIFY AFFIDAVIT

STATE OF INDIANA)
)SS:
COUNTY OF _____)

AFFIDAVIT

The undersigned, being duly sworn, hereby affirms and says that:

1. The undersigned is the _____ of _____.
(job title) (company name)
2. The company named herein that employs the undersigned:
 - i. has contracted with or seeking to contract with the City of Bloomington to provide services; **OR**
 - ii. is a subcontractor on a contract to provide services to the City of Bloomington.
3. The undersigned hereby states that, to the best of his/her knowledge and belief, the company named herein does not knowingly employ an "unauthorized alien," as defined at 8 United States Code 1324a(h)(3).
4. The undersigned hereby states that, to the best of his/her belief, the company named herein is enrolled in and participates in the E-verify program.

Signature

Printed Name

STATE OF INDIANA)
)SS:
COUNTY OF _____)

Before me, a Notary Public in and for said County and State, personally appeared _____ and acknowledged the execution of the foregoing this ____ day of _____, 2019.

Notary Public's Signature My Commission Expires: _____

Printed Name of Notary Public County of Residence: _____

EXHIBIT B

STATE OF _____)
) SS:
COUNTY OF _____)

NON-COLLUSION AFFIDAVIT

The undersigned offeror or agent, being duly sworn on oath, says that he has not, nor has any other member, representative, or agent of the firm, company, corporation or partnership represented by him, entered into any combination, collusion or agreement with any person relative to the price to be offered by any person nor to prevent any person from making an offer nor to induce anyone to refrain from making an offer and that this offer is made without reference to any other offer.

OATH AND AFFIRMATION

I affirm under the penalties of perjury that the foregoing facts and information are true and correct to the best of my knowledge and belief.

Dated this _____ day of _____, 2019.

Everywhere Signs

By: _____

STATE OF _____)
) SS:
COUNTY OF _____)

Before me, a Notary Public in and for said County and State, personally appeared _____ and acknowledged the execution of the foregoing this _____ day of _____, 2019.

Notary Public's Signature My Commission Expires: _____

Printed Name of Notary Public County of Residence: _____



STAFF REPORT

Agenda Item: C-4
Date: 2/18/2019

Administrator
Review\Approval
PM

TO: Board of Park Commissioners
FROM: Crystal Ritter, Community Events Coordinator
DATE: February 26, 2019
SUBJECT: REVIEW/APPROVAL OF THE PARTNERSHIP AGREEMENT WITH THE RYDER MAGAZINE AND FILM SERIES

Recommendation

Staff recommends the approval of the partnership agreement with the Ryder Film Series to obtain movie licenses for the 2019 Movies in the Parks series.

Background

The partnership with the Ryder Film Series has brought free public screenings of movies from classics, to action; from sci-fi to romances; from children's animations to documentaries for over 20 years to the Bloomington community. This partnership provides a way to screen these movies each summer, and this year our plan is to offer the community 6 films in 4 locations: Bryan Park Pool, Bryan Park by the North Shelter, Rev. Ernest Butler Park, and Waldron, Hill, and Buskirk Park. Last year we made changes to the partnership to include compensating the Ryder an additional amount equal to half of the remainder of movie sponsorship revenue, in an amount not to exceed One Thousand Eight Hundred Dollars (\$1800.00) in addition to the, One Thousand Five Hundred Dollars (\$1500.00), cost of the movie rights and shipping fees. The Ryder will provide monthly ¼ size advertisements in The Ryder magazine promoting Movies in the Park series. The Ryder will provide access to marketing pieces (logos, pictures, etc) associated with selected movies for the Movies in the Park Series. No changes have been made to this year's agreement.

RESPECTFULLY SUBMITTED,

Crystal Ritter, Community Events Coordinator

PROGRAM PARTNERSHIP AGREEMENT BETWEEN THE CITY OF BLOOMINGTON PARKS AND RECREATION DEPARTMENT AND THE RYDER FILM SERIES

This Agreement is made and entered into this ____ day of _____, 2019, by and between the City of Bloomington Parks & Recreation Department, (“BPRD”) and The Ryder Film Series (“Ryder”).

WHEREAS, BPRD and Ryder desire to cooperate in the provision of free outdoor movies for the benefit of the general public; and

WHEREAS, Ryder is qualified to perform such services; and

WHEREAS, BPRD is authorized to plan and develop partnerships and contractual arrangements with non-city organizations to ensure delivery of services;

NOW, THEREFORE, in consideration of the terms and conditions set forth herein, the

Partners to this Agreement agree as follows:

1.0 Purpose of Agreement:

The purpose of this Agreement is to outline a program partnership which provides for increased entertainment opportunities for the Bloomington community by combining available resources from each partner to the Agreement.

2.0 Duration of Agreement:

This Agreement shall be in full force and effect from April 2, 2019, to December 31, 2019, unless early termination occurs as described in Article 7 of this Agreement.

3.0 Bloomington Parks & Recreation:

The goal of BPRD is to build a positive relationship with Ryder in order to provide more affordable entertainment opportunities for the Bloomington community. BPRD agrees to:

- 3.1.** Provide a screen, sound equipment, projector, and staffing for the *Movies in the Park* movie series and any other movies shown in BPRD facilities.
- 3.2.** Secure financial sponsorship and schedule movie times for the *Movies in the Park* movie series and any other movies shown in BPRD facilities.
- 3.3.** Promote the *Movies in the Park* in a quarterly Program Guide and through public service announcements and news releases, listing Ryder as a co-sponsor in all publicity.
- 3.4.** Work with Ryder on selecting appropriate films for movies shown in BPRD facilities. The total cost of the movie rights and shipping fees for the *Movies in the Park* Series shall be no more than One Thousand Five Hundred Dollars (\$1500.00). The BPRD also has the option to obtain a movie on its own and not pay shipping fees. Additional costs will be associated with any additional films added at later dates within the year.
- 3.5.** Compensate Ryder for the cost of the movie rights and shipping costs, plus an additional amount equal to half of the remainder of movie sponsorship revenue, in an amount not to exceed One Thousand Eight Hundred Dollars (\$1800.00).

- 3.6. Pay Ryder in two (2) installments, one following the third movie and one following the sixth movie. BPRD will e-mail Ryder after the third and sixth movie to secure an invoice for the amount due, and will pay the invoice within thirty (30) days after receipt. In the event that a movie is rescheduled, BPRD will cover any additional shipping fees. Additional movies scheduled by BPRD staff will be invoiced separately by program areas.

4.0 **Ryder:**

The goal of Ryder is to provide free outdoor movies to the Bloomington community. Ryder agrees to:

- 4.1. Promote *Movies in the Park* in its film series calendar, listing BPRD as a co-sponsor in all publicity.
- 4.2. Provide two (2) full-page advertisements to thank and appreciate the movie sponsors in The Ryder magazine, one in the month before the series begins and one in the month after the series ends.
- 4.3. Provide monthly ¼ size advertisements in The Ryder magazine promoting *Movies in the Park*. BPRD will provide these to Ryder.
- 4.4. Work with BPRD on selecting appropriate films for *Movies in the Park* Series as well as any additional movies shown in BPRD facilities.
- 4.5. Provide invoices for payment by BPRD. Following the third and sixth movies. Ryder will provide an invoice to BPRD for the amount due. Separate invoices will be sent to program areas if additional movies are scheduled.
- 4.6. Secure all movies and the rights to show the movies.
- 4.7. Ryder will consult with BPRD staff on best practices and industry trends.
- 4.8. Ryder will provide access to marketing pieces (logos, pictures, etc.) associated with selected movies for the *Movies in the Park* Series.

5.0 **Terms Mutually Agreed To By All Partners To This Agreement:**

The intent of this Agreement is to document a mutually beneficial partnership between BPRD and Ryder.

- 5.1. The staff and personnel involved will at all times represent all partners to this Agreement in a professional manner and reflect the commitment of both partners to quality services and customer satisfaction.
- 5.2. The commitment of personnel, promotions, equipment and funding sources will be honored according to the timetable agreed upon by all partners.
- 5.3. Bloomington Municipal Code sections 6.12.030 and 14.36.090, respectively, prohibit smoking in public places and the consumption of alcoholic beverages on City of Bloomington property.

5.4. The possession of drugs and other illegal controlled substances, fireworks, air rifles, paintball guns, bow and arrows, cross bows, swords, and pellet guns is strictly prohibited in any park or park facility. In addition, pursuant to Bloomington Municipal Code 14.20.020, the discharge of a firearm is strictly prohibited within the City's jurisdiction.

5.5. This Agreement and the services provided will be evaluated in January 2020.

6.0 Notice and Agreement Representatives:

6.1. Notice regarding any significant concerns or issues of non-compliance shall be given to those contacts as follows:

Bloomington Parks & Recreation

Becky Higgins
Box 848
Bloomington, IN 47402
barrickb@bloomington.in.gov
812-349-3713

Ryder

Peter Lopilato
405 West Fourth St.
Bloomington, IN 47404
812-339-2002

6.2. Agreement representatives for the day-to-day operations and implementation of this Agreement shall be:

Bloomington Parks & Recreation

Crystal Ritter
Box 848
Bloomington, IN 47402
ritterc@bloomington.in.gov
812-349-3725

Ryder

Peter Lopilato
405 West Fourth St.
Bloomington, IN 47404
812-339-2002

7.0 Termination:

7.1. Termination by mutual agreement: The partners may terminate this Agreement prior to December 31, 2019, by mutual written agreement only.

7.2. Unilateral termination: In the event that one of the partners to this Agreement breaches any of its terms and conditions, the non-breaching party shall serve written notice of the breach to the other party by certified mail. The breaching party shall then have ten (10) days from the date of mailing in which to cure the breach. If the breaching party fails to cure the breach within ten (10) days, the non-breaching party may, at its option and in writing, unilaterally terminate the Agreement.

8.0 Waiver

No failure of either party to enforce a term of this Agreement against the other shall be construed as a waiver of that term, nor shall it in anyway affect the other party's right to enforce that term. No waiver by any party of any term of this Agreement shall be considered to be a waiver of any other term or breach thereof.

9.0 Release and Hold Harmless Agreement:

Ryder, including its representatives, agents, and assigns, does hereby agree to release, hold harmless, and indemnify the City of Bloomington, its Parks and Recreation Department, and any and all employees, agents, and assigns from any and all claims, causes of action, suits, proceedings, or demands, including but not limited to claims involving personal injury or death, which may arise from this Agreement, even if caused by the negligence of releasees.

10.0 E-Verify:

Ryder is required to enroll in and verify the work eligibility status of all newly-hired employees through the E-Verify program. (This is not required if the E-Verify program no longer exists). Ryder shall sign an affidavit, attached as Exhibit A, affirming that Ryder does not knowingly employ an unauthorized alien. Ryder shall require any subcontractors performing work under this contract to certify to Ryder that, at the time of certification, the subcontractor does not knowingly employ or contract with an unauthorized alien and the subcontractor has enrolled in and is participating in the E-Verify program. Ryder shall maintain on file all subcontractors' certifications throughout the term of the contract with the BPRD.

IN WITNESS WHEREOF, the partners have signed this Agreement on the date first set forth.

CITY OF BLOOMINGTON

THE RYDER FILM SERIES

Philippa M. Guthrie, Corporation Counsel

Peter Lopilato

**CITY OF BLOOMINGTON PARKS
AND RECREATION DEPARTMENT**

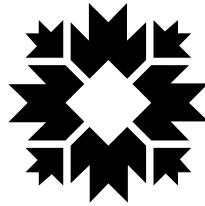
Paula McDevitt, Director

Les Coyne, President, Board of Park Commissioners

E-VERIFY AFFIDAVIT

AFFIDAVIT

1. The undersigned is the _____ of _____.
(job title) (company name)
2. The company named herein that employs the undersigned:
 - i. has contracted with or seeking to contract with the City of Bloomington to provide services; **OR**
 - ii. is a subcontractor on a contract to provide services to the City of Bloomington.
3. The undersigned hereby states that, to the best of his/her knowledge and belief, the company named herein does not knowingly employ an “unauthorized alien,” as defined at 8 United States Code 1324a(h)(3).
4. The undersigned hereby states that, to the best of his/her belief, the company named herein is enrolled in and participates in the E-verify program.



CITY OF BLOOMINGTON
Parks and Recreation

STAFF REPORT

Agenda Item: C-5
Date: 2/18/2019

Administrator
Review\Approval
PM

TO: Board of Park Commissioners
FROM: Erik Pearson-Program/Facility Coordinator-Banneker Center
DATE: February 26, 2019
SUBJECT: CONTRACT FOR SERVICES WITH CHEF FOR HIRE

Recommendation

Staff would like to recommend the approval of a contract for services in support of the 2019 Banneker Camp summer program with Chef for Hire.

Background

The Banneker Camp summer program is a sanctioned USDA Summer Food Service Program site that serves a healthy breakfast, lunch, and dinner to approximately 80 youth per day in June and July. To meet USDA healthy meal requirements, Banneker has worked with Chef for Hire who provide approved meals and refrigerators for Banneker to serve and store safely on-site. Through the USDA, Banneker is reimbursed for every meal that is served. Banneker has worked with Chef for Hire for many years and would like to continue in 2019.

RESPECTFULLY SUBMITTED,

Erik Pearson, Program/Facility Coordinator

**AGREEMENT
BETWEEN
CITY OF BLOOMINGTON
PARKS AND RECREATION DEPARTMENT
AND
CHEF FOR HIRE
FOR
BANNEKER CAMP**

This Agreement, entered into on this _____ day of February, 2019, by and between the City of Bloomington Department of Parks and Recreation (the “Department”), and Chef for Hire Inc. (“Contractor”),

WITNESSETH:

WHEREAS, the Department wishes to vend meals for summer food service program; and

WHEREAS, the Department requires the services of a professional Contractor in order to perform the development of meals to follow State guidelines (the “Services” as further defined below); and

WHEREAS, it is in the public interest that such Services be undertaken and performed; and

WHEREAS, Contractor is willing and able to provide such Services to the Department.

NOW, THEREFORE, in consideration of the mutual covenants herein contained, the parties hereto agree as follows:

Article 1. Scope of Services

Contractor shall provide the Services as specified in Exhibit A, “Scope of Work”, attached hereto and incorporated into this Agreement. Contractor shall diligently provide the Services under this Agreement and shall complete the Services described in this Agreement in a timely manner consistent with the Standard of Care identified in Article 2. Contractor shall complete the Services required under this Agreement on or before July 26, 2018, unless the parties mutually agree to a later completion date. Completion shall mean completion of all work related to the Services.

In the performance of Contractor’s work, Contractor agrees to maintain such coordination with the Department as may be requested and desirable, including primary coordination with Erik Pearson as the Department’s Project Manager. Contractor agrees that any information or documents, including digital GIS information, supplied by the Department pursuant to Article 3, below, shall be used by Contractor for this project only, and shall not be reused or reassigned for any other purpose without the written permission of the Department.

Article 2. Standard of Care

Contractor shall be responsible for completion of the Services in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances (“Standard of Care”). The Department shall be the sole judge of the adequacy of Contractor’s work in meeting the Standard of Care; however, the Department shall not unreasonably withhold its approval as to the adequacy of Contractor’s performance. Upon notice to Contractor and by mutual agreement between the parties, Contractor will, without additional compensation, correct or replace any and all Services not meeting the Standard of Care.

Article 3. Responsibilities of the Department

The Department shall provide all necessary information regarding requirements for the Services. The Department shall furnish such information as expeditiously as is necessary for the orderly progress of the work, and Contractor shall be entitled to rely upon the accuracy and completeness of such information. The Department's Project Manager shall act on its behalf with respect to this Agreement.

Article 4. Compensation

The Department shall pay Contractor for all fees and expenses in an amount not to exceed Twenty Thousand Dollars (\$20,000). Contractor shall submit an invoice to the Department upon the completion of the Services described in Article 1. Invoices may be sent via first class mail postage prepaid or via email. Payment will be remitted to Contractor within forty-five (45) days of receipt of invoice. The invoice shall be sent to:

Erik Pearson
City of Bloomington
401 N. Morton, Suite 250
Bloomington, Indiana 47404

Additional services not set forth in Article 1, or changes in the Services must be authorized in writing by the Department or its designated project coordinator prior to such work being performed, or expenses incurred. The Department shall not make payment for any unauthorized work or expenses.

Article 5. Appropriation of Funds

Notwithstanding any other provision of this Agreement, if funds for the continued fulfillment of this Agreement by the Department are at any time not forthcoming or are insufficient, through failure of any entity, including the Department itself, to appropriate funds or otherwise, then the Department shall have the right to terminate this Agreement without penalty.

Article 6. Schedule

Contractor shall perform the Services according to the schedule set forth in Exhibit B, Project Schedule, attached hereto and incorporated herein by reference. The time limits established by this schedule shall not be exceeded, except for reasonable cause as mutually agreed by the parties.

Article 7. Termination

In the event of a party's substantial failure to perform in accordance with the terms of this Agreement, the other party shall have the right to terminate the Agreement upon written notice. The nonperforming party shall have fourteen (14) calendar days from the receipt of the termination notice to cure or to submit a plan for cure acceptable to the other party.

The Department may terminate or suspend performance of this Agreement at the Department's prerogative at any time upon written notice to Contractor. Contractor shall terminate or suspend performance of the Services on a schedule acceptable to the Department and the Department shall pay the Contractor for all the Services performed up to the date that written notice is received, plus reasonable termination or suspension expenses. Upon restart, an equitable adjustment shall be made to Contractor's compensation and the schedule of services. Upon termination or suspension of this Agreement, all finished or unfinished reports, drawings, collections of data and other documents generated by Contractor in connection with this Agreement shall become the property of the Department, as set forth in Article 10 herein.

Article 8. Identity of the Contractor

Contractor acknowledges that one of the primary reasons for its selection by the Department to perform the Services is the qualifications and experience of Contractor. Contractor thus agrees that the Services to be performed pursuant to this Agreement shall be performed by Contractor. Contractor shall not subcontract

any part of the Services without the prior written permission of the Department. The Department reserves the right to reject any of the Contractor's personnel or proposed outside professional sub-Contractors, and the Department reserves the right to request that acceptable replacement personnel be assigned to the project.

Article 9. Opinions of Probable Cost

All opinions of probable construction cost to be provided by Contractor shall represent the best judgment of Contractor based upon the information currently available and upon Contractor's background and experience with respect to projects of this nature. It is recognized, however, that neither Contractor nor the Department has control over the cost of labor, materials or equipment, over contractors' method of determining costs for services, or over competitive bidding, market or negotiating conditions. Accordingly, Department cannot and does not warrant or represent that the proposals or construction bids received will not vary from the cost estimates provided pursuant to this Agreement.

Article 10. Reuse of Instruments of Service

All documents, including but not limited to, drawings, specifications and computer software prepared by Contractor pursuant to this Agreement are instruments of service in respect to this project. They are not intended or represented to be suitable for reuse by the Department or others on modifications or extensions of this project or on any other project. The Department may elect to reuse such documents; however any reuse or modification without prior written authorization of Contractor will be at the Department's sole risk and without liability or legal exposure to Contractor. The Department shall indemnify, defend, and hold harmless the Contractor against all judgments, losses, claims, damages, injuries and expenses arising out of or resulting from such unauthorized reuse or modification.

Article 11. Ownership of Documents and Intellectual Property

All documents, drawings and specifications, including digital format files, prepared by Contractor and furnished to the Department as part of the Services shall become the property of the Department. Contractor shall retain its ownership rights in its design, drawing details, specifications, databases, computer software and other proprietary property. Intellectual property developed, utilized or modified in the performance of the Services shall remain the property of Contractor.

Article 12. Independent Contractor Status

During the entire term of this Agreement, Contractor shall be an independent contractor, and in no event shall any of its personnel, agents or sub-contractors be construed to be, or represent themselves to be, employees of the Department. Contractor shall be solely responsible for the payment and reporting of all employee and employer taxes, including social security, unemployment, and any other federal, state, or local taxes required to be withheld from employees or payable on behalf of employees.

Article 13. Indemnification

Contractor shall defend, indemnify, and hold harmless the City of Bloomington, the Department, and the officers, agents and employees of the City and the Department from any and all claims, demands, damages, costs, expenses or other liability arising out of the Agreement or occasioned by the reckless or negligent performance of any provision thereof, including, but not limited to, any reckless or negligent act or failure to act or any misconduct on the part of the Contractor or its agents or employees, or any independent contractors directly responsible to it (collectively "Claims").

Article 14. Insurance

During the performance of any and all Services under this Agreement, Contractor shall maintain the following insurance in full force and effect:

- a. General Liability Insurance, with a minimum combined single limit of \$1,000,000 for each occurrence and \$2,000,000 in the aggregate.

- b. Automobile Liability Insurance, with a minimum combined single limit of \$1,000,000 for each person and \$1,000,000 for each accident.
- c. Professional Liability Insurance (“Errors and Omissions Insurance”) with a minimum limit of \$2,000,000 annual aggregate.
- d. Workers’ Compensation Insurance in accordance with the statutory requirements of Title 22 of the Indiana Code.

All insurance policies shall be issued by an insurance company authorized to issue such insurance in the State of Indiana. The City of Bloomington, the Department, and the officers, employees and agents of each shall be named as insureds under the General Liability, Automobile, and Worker’s Compensation policies, and such policies shall stipulate that the insurance will operate as primary insurance and that no other insurance of the City’s will be called upon to contribute to a loss hereunder.

Contractor shall provide evidence of each insurance policy to the Department prior to the commencement of work under this Agreement. Approval of the insurance by the Department shall not relieve or decrease the extent to which Contractor may be held responsible for payment of damages resulting from Contractor’s provision of the Services or its operations under this Agreement. If Contractor fails or refuses to procure or maintain the insurance required by these provisions, or fails or refuses to furnish the Department’s required proof that the insurance has been procured and is in force and paid for, the Department shall have the right at its election to terminate the Agreement.

Article 15. Conflict of Interest

Contractor declares that it has no present interest, nor shall it acquire any interest, direct or indirect, which would conflict with the performance of Services under this Agreement. Contractor agrees that no person having any such interest shall be employed in the performance of this Agreement.

Article 16. Waiver

No failure of either party to enforce a term of this Agreement against the other shall be construed as a waiver of that term, nor shall it in any way affect the party’s right to enforce that term. No waiver by any party of any term of this Agreement shall be considered to be a waiver of any other term or breach thereof.

Article 17. Severability

The invalidity, illegality or unenforceability of any provision of this Agreement or the occurrence of any event rendering any portion or provision of this Agreement void shall in no way affect the validity or enforceability of any other portion or provision of this Agreement. Any void provision shall be deemed severed from this Agreement, and the balance of the Agreement shall be construed and enforced as if it did not contain the particular provision to be held void. The parties further agree to amend this Agreement to replace any stricken provision with a valid provision that comes as close as possible to the intent of the stricken provision. The provisions of this Article shall not prevent this entire Agreement from being void should a provision which is of the essence of this Agreement be determined void.

Article 18. Assignment

Neither the Department nor the Contractor shall assign any rights or duties under this Agreement without the prior written consent of the other party. Unless otherwise stated in the written consent to an assignment, no assignment will release or discharge the assignor from any obligation under this Agreement.

Article 19. Third Party Rights

Nothing in this Agreement shall be construed to give any rights or benefits to anyone other than the Department and Contractor.

Article 20. Governing Law and Venue

This Agreement shall be governed by the laws of the State of Indiana. Venue of any disputes arising under this Agreement shall be in the Monroe Circuit Court, Monroe County, Indiana.

Article 21. Non-Discrimination

Contractor shall comply with City of Bloomington Ordinance 2.21.020 and all other federal, state and local laws and regulations governing non-discrimination in all regards, including, but not limited to, employment.

Article 22. Compliance with Laws

In performing the Services under this Agreement, Contractor shall comply with any and all applicable federal, state and local statutes, ordinances, plans and regulations, including any and all regulations for protection of the environment. Where such statutes, ordinances, plans or regulations of any public authority having any jurisdiction over the project are in conflict, Contractor shall proceed using its best judgment only after attempting to resolve any such conflict between such governmental agencies, and shall notify the Department in a timely manner of the conflict, attempts of resolution, and planned course of action.

Article 23. E-Verify

Contractor is required to enroll in and verify the work eligibility status of all newly-hired employees through the E-Verify program. (This is not required if the E-Verify program no longer exists). Contractor shall sign an affidavit, attached as Exhibit C, affirming that Contractor does not knowingly employ an unauthorized alien. "Unauthorized alien" is defined at 8 U.S. Code 1324a(h)(3) as a person who is not a U.S. citizen or U.S. national and is not lawfully admitted for permanent residence or authorized to work in the U.S. under 8 U.S. Code chapter 12 or by the U.S. Attorney General.

Contractor and any subcontractors may not knowingly employ or contract with an unauthorized alien, or retain an employee or contract with a person that the Contractor or subcontractor subsequently learns is an unauthorized alien. If the City obtains information that the Contractor or subcontractor employs or retains an employee who is an unauthorized alien, the City shall notify the Contractor or subcontractor of the contract violation and require that the violation be remedied within 30 days of the date of notice. If the Contractor or subcontractor verified the work eligibility status of the employee in question through the E-Verify program, there is a rebuttable presumption that the Contractor or subcontractor did not knowingly employ an unauthorized alien. If the Contractor or subcontractor fails to remedy the violation within the 30 day period, the City shall terminate the contract, unless the City Commission or department that entered into the contract determines that terminating the contract would be detrimental to the public interest or public property, in which case the City may allow the contract to remain in effect until the City procures a new Contractor. If the City terminates the contract, the Contractor or subcontractor is liable to the City for actual damages.

Contractor shall require any subcontractors performing work under this contract to certify to the Contractor that, at the time of certification, the subcontractor does not knowingly employ or contract with an unauthorized alien and the subcontractor has enrolled in and is participating in the E-Verify program. Contractor shall maintain on file all subcontractors' certifications throughout the term of the contract with the City.

Article 24. Notices

Any notice required by this Agreement shall be made in writing to the individuals/addresses specified below:

Department:**Contractor:**

City of Bloomington	Chef for Hire
Attn: Erik Pearson	Monty Degenhardt
401 N. Morton, Suite 250	P.O. Box 44156
Bloomington, Indiana 47402	Indianapolis, IN 46244

Nothing contained in this Article shall be construed to restrict the transmission of routine communications between representatives of the Department and Contractor.

Article 25. Intent to be Bound

The Department and Contractor each binds itself and its successors, executors, administrators, permitted assigns, legal representatives and, in the case of a partnership, its partners to the other party to this Agreement, and to the successors, executors, administrators, permitted assigns, legal representatives and partners of such other party in respect to all provisions of this Agreement.

Article 26. Integration and Modification

This Agreement, including all Exhibits incorporated by reference, represents the entire and integrated agreement between the Department and the Contractor. It supersedes all prior and contemporaneous communications, representations and agreements, whether oral or written, relating to the subject matter of this Agreement. This Agreement may be modified only by a written amendment signed by both parties hereto.

Article 27. Non-Collusion

Contractor is required to certify that it has not, nor has any other member, representative, or agent of Contractor, entered into any combination, collusion, or agreement with any person relative to the price to be offered by any person nor prevented any person from making an offer nor induced anyone to refrain from making an offer and that this offer is made without reference to any other offer. Contractor shall sign an affidavit, attached hereto as Exhibit D, affirming that Contractor has not engaged in any collusive conduct. Exhibit D is attached hereto and incorporated by reference as though fully set forth.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed the day and year first written above.

CITY OF BLOOMINGTON

Chef for Hire

Philippa M. Guthrie, Corporation Counsel

Monty Degenhardt, Owner

CITY OF BLOOMINGTON PARKS AND RECREATION

Paula McDevitt, Director

Les Coyne, President, Board of Park Commissioners

EXHIBIT A

“Scope of Work”

The Services shall include the following:

- Chef for Hire will produce, package, and deliver breakfast, lunch, and dinner meals to the Banneker Community Center twice per week.
- They will produce and package meals to the standards of the USDA Summer Food Service Program for which the Banneker Community Center complies.
- Chef for Hire will receive order of number of meals needed and supply the appropriate amount twice per week
- Chef for Hire will keep multiple refrigerators at the Banneker Community Center to store meals prepared by Chef for Hire
- Chef for Hire will send an itemized menu list for each delivery for record keeping to be done in accordance with USDA guidelines
- Chef for Hire will ensure that each food item has not met its expiration date, and will reimburse funds associated with items that arrive spoiled.

EXHIBIT B

“Project Schedule”

- Meals will be delivered prior to the start of Banneker Camp on June 3rd for the first week of camp
- Each week of camp from June 3-July 26 meals will be produced and delivered twice per week

STATE OF INDIANA)
)SS:
COUNTY OF _____)

STATE OF INDIANA)
)SS:
COUNTY OF _____)

EXHIBIT D

STATE OF _____)
) SS:
COUNTY OF _____)

NON-COLLUSION AFFIDAVIT

The undersigned offeror or agent, being duly sworn on oath, says that he has not, nor has any other member, representative, or agent of the firm, company, corporation or partnership represented by him, entered into any combination, collusion or agreement with any person relative to the price to be offered by any person nor to prevent any person from making an offer nor to induce anyone to refrain from making an offer and that this offer is made without reference to any other offer.

OATH AND AFFIRMATION

I affirm under the penalties of perjury that the foregoing facts and information are true and correct to the best of my knowledge and belief.

Dated this _____ day of _____, 2019.

Chef for Hire

By: _____

STATE OF _____)
) SS:
COUNTY OF _____)

Before me, a Notary Public in and for said County and State, personally appeared _____ and acknowledged the execution of the foregoing this _____ day of _____, 20____.

Notary Public's Signature My Commission Expires: _____

Printed Name of Notary Public County of Residence: _____



STAFF REPORT

Agenda Item: C-6
Date: 2/18/2019

Administrator
Review\Approval
PM

TO: Board of Park Commissioners
FROM: Amy Shrake
DATE: 2/26/2019
SUBJECT: Ivy Tech Partnership Agreement

Recommendation

Staff recommends approval of the partnership agreement with Ivy Tech for the College for Kids and Ivy Arts for Kids Programs.

Background

2019 will be the eleventh summer that Ivy Tech and Bloomington Parks and Recreation have been partners offering the College for Kids summer camp program in conjunction with Kid City camps. The program offers morning classes through Ivy Tech and afternoon camp activities through Kid City. During the morning sessions, participants are given class options ranging from cooking to robotics. In the afternoon, Kid City staff members lead activities indoors and outdoors including swimming, field trips, and art activities.

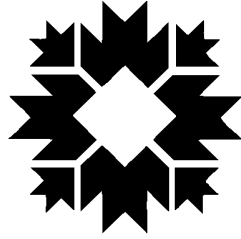
In addition, the partnership expanded in 2014 to include the Ivy Arts for Kids program. The format will remain as campers participating in Ivy Tech programs half of the day and Parks and Recreation programming the other half. The partnership with Ivy Tech has been successful and beneficial to both organizations.

Changes to the partnership include an increase (\$400 to \$500) in the transportation fee paid by Ivy Tech, a minimum number of campers per session identified for College for Kids, and a request for a phone contact prior to Ivy Tech opening at 9am since Kid City opens at 7:30am.

RESPECTFULLY SUBMITTED,

Amy Shrake, CTR

Amy Shrake, Recreation Coordinator



**CITY OF BLOOMINGTON
parks and recreation**

**COOPERATION SERVICE AGREEMENT
PROGRAM PARTNERSHIP**

Partner(s):

This Agreement is made and entered into this _____ day of February, 2019, by and between the Bloomington Parks and Recreation Department (“BPRD”), and Ivy Tech Community College (“Ivy Tech”).

WHEREAS, there is a need to provide summer teen programming in Bloomington as well as a combined art and recreation experience for K-5th graders; and

WHEREAS, BPRD and Ivy Tech desire to cooperate in the provision of a summer program called “College for Kids” for teens ages 11-15 and a summer program called “Ivy Arts” for children in K-5th grades; and

WHEREAS, Ivy Tech is qualified to perform such services; and

WHEREAS, BPRD is authorized to plan and develop partnerships and contractual arrangements with community organizations to ensure delivery of services; and

WHEREAS, services provided by each partner will reflect on the other in the Agreement requiring clear communication and an outline of expectations.

NOW THEREFORE, the partners do mutually agree as follows:

1. Purpose of Agreement:

The purpose of this Agreement is to establish a partnership which will provide for collaborative programming and a sharing of resources to better serve the community.

2. Duration of Agreement:

This Agreement commences on March 1, 2019 and expires on February 28, 2020, unless terminated earlier as provide under Article 8.

3. Bloomington Parks & Recreation:

The goal of BPRD is to partner with Ivy Tech to provide children grades K-5 and teens ages 11-15 an educational and fun summer program that incorporates a wide variety of structured activities, including but not limited to swimming, off-site field trips and indoor and outdoor recreation opportunities. BPRD agrees to:

- a. Maintain close contact with Curtis Smith, Director for the Center for Lifelong Learning, and bring any related issues to his attention.
- b. Assist with the distribution of promotional materials, including flyers and registration information.

- c. Communicate to the public and participants regarding concerns or questions about cooperative programs and activities.
- d. Promote “College for Kids” and “Ivy Arts for Kids” at other community camp information events.
- e. Share all marketing/promotional material with Ivy Tech prior to advertising.
- f. Provide program publicity by publishing information in the BPRD’s seasonal program brochure and on its website.
- g. Provide trained Kid City seasonal staff who will facilitate half day recreational programming for “College for Kids” and “Ivy Arts for Kids” participants from based out of the Allison-Jukebox Center. "Ivy Arts for Kids" either 9 a.m. to 1 p.m. or 1 p.m. to 4 p.m. College for Kids 12:30-5:30 p.m.
- h. Abide by all American Camp Association guidelines for camp programming.
- i. Generate invoices to Ivy Tech by September 1, 2019, for payment of program participant fees and inclusive staff services if applicable.
- j. Provide transportation from morning location to afternoon location as well as from afternoon location to morning location.
- k. Provide all day inclusion services as needed/requested for participants attending both the Ivy Tech and BPRD components with minimum 2 week notification.
- l. Arrange for weekly pick-up of Health Forms from May 15- July 2, 2019 for “College for Kids” and May15- July 17, 2019 for “Ivy Arts for Kids.”

4. Ivy Tech:

The goal of Ivy Tech is to partner with BPRD to provide children grades K-5 and teens ages 11-15 an educational and fun summer program that incorporates a wide variety of structured activities, including but not limited to swimming, off-site field trips, and indoor and outdoor recreation opportunities. Ivy Tech agrees to:

- a. Maintain close contact with Amy Shrake, Coordinator, and bring any related issues to her attention.
- b. Assist with the distribution of promotional materials, including flyers and registration information.
- c. Provide qualified adjunct instructors, who have unqualified background checks, and course curricula for the “College for Kids” and “Ivy Arts for Kids” classroom component at Ivy Tech.
- d. Provide program publicity by publishing information in Ivy Tech’s seasonal program brochure and on its website including BPRD logo.
- e. Abide by applicable camp guidelines as set by the American Camp Association.
- f. Intake and process all registration forms and payments for the “College for Kids” and “Ivy Arts for Kids” programs including enforcement of all registration deadlines.

- g. Pay BPRD invoiced amount (no less than \$5000) for program participant fees, \$200 per “Ivy Arts for Kids” camper per session, \$100 per “College for Kids” camper per session plus one time \$500 transportation fee and inclusion services (for participants attending full-day program) by October 1, 2019.
- h. Create a pick-up point for health forms at the Waldron Arts Center. Health forms will be left for pick-up for all currently registered participants the Wednesday at noon prior to each session. A minimum of 5 campers must be registered for College for Kids by the registration deadline (the Wednesday prior to the beginning of each session by noon) or the session will be cancelled.
- i. Health forms will have all the information required of BPRD’s Health Form, including request for accommodations for participants with disabilities and the BPRD waiver statement.
- j. A phone number will be provided for contact beginning at 7:30 AM.
- k. Share all marketing/promotional material with BPR prior to advertising.

5. Terms Mutually Agreed to By All Partners:

- a. The intent of this Agreement is to document a mutually beneficial partnership between Ivy Tech and BPRD for “Ivy Arts for Kids” and “College for Kids.”
- b. Share all marketing/promotional material between all partners involved **prior to** any advertising.
- c. The staff and personnel involved in this Agreement will at all times represent all partners to this Agreement in a professional manner, and reflect the commitment of all partners to quality services and customer satisfaction.
- d. The commitment of personnel, facilities, supplies/materials and payments will be honored according to the timetable agreed upon by all partners.
- e. The possession of alcoholic beverages, drugs and other illegal controlled substances is strictly prohibited in any park or park facility. In addition, pursuant to Bloomington Municipal Code 14.20.020, the discharge of a firearm is strictly prohibited within the City’s jurisdiction. Amplified music, or the promotion or sale of any article is expressly prohibited without a Special Use Permit.
- f. Ivy Tech policy prohibits the possession of firearms and other weapons, or dangerous chemicals, or any explosive or explosive device, or of any harmless instrument that looks like one, on College property or at any College sponsored activity held elsewhere.
- g. Municipal Code sections 6.12.020 and 14.36.090 respectively prohibit smoking inside City of Bloomington facilities and the consumption of alcoholic beverages on City of Bloomington property. These prohibitions are also applicable for participants (registered teens, employees and volunteers) in, and visitors of “College for Kids” on Ivy Tech properties.
- h. Ivy Tech policy prohibits smoking or any form of tobacco use in all college owned or leased facilities and vehicles, including surrounding areas of the buildings. The sale or distribution of tobacco products and the sponsorship of college events, activities, or media by tobacco related products likewise are prohibited. Consuming, being under the influence of, or possessing

intoxicating beverages on College property is not permitted, and being under the influence of, use of, possession of, or distributing illegal drugs is not permitted.

- i. At the expiration or termination of this Agreement, Ivy Tech retains all rights to use of the program name, "College for Kids" And "Ivy Arts for Kids."

6. Insurance:

Ivy Tech will furnish BPRD with a certificate of insurance upon execution of this Agreement. Ivy Tech shall maintain comprehensive general liability insurance, which shall include premises, operations and product liability. Coverage shall be in the amount of one million dollars (\$1,000,000) for bodily injury per person in any one occurrence and two million dollars (\$2,000,000) in the aggregate. The policy shall name the City of Bloomington Parks and Recreation Department and Ivy Tech as insured parties, and Ivy Tech shall provide BPRD with a certificate of insurance prior to the commencement of operations under this Agreement. Ivy Tech and its insurer shall notify BPRD within ten (10) days of any insurance cancellation.

7. Notice and Agreement Representatives:

- a. Notice regarding any significant concerns and/or breaches of this Agreement shall be given to those contacts as follows:

Bloomington Parks and Recreation

Becky Barrick-Higgins
Recreation Division Director
401 N Morton, STE 250
Bloomington, IN 47404
(812) 349-3713
barrickb@bloomington.in.gov

Ivy Tech Community College

Paul C. Daily
Artistic Director, Ivy Tech Waldron
Ivy Tech Community College
Artistic Director
Ivy Tech John Waldron Arts Center
(812) 330-6240
pdaily3@ivytech.edu

- b. Agreement representatives for the day-to-day operations and implementation of this Agreement shall be:

Bloomington Parks and Recreation

Amy Shrake, Coordinator
401 N Morton St, STE 250
Bloomington, IN 47404
(812) 349-3747
shrakea@bloomington.in.gov

Ivy Tech Community College

Curtis Smith, Executive Director
The Center for Lifelong Learning
122 S Walnut St
Bloomington, IN 47404
(812) 330-4400
csmith1275@ivytech.edu

8. Termination:

This Agreement may only be terminated in writing and by the mutual agreement of all partners.

9. Release and Hold Harmless Agreement:

Ivy Tech, including its representatives, agents, and assigns, does hereby agree to release, hold harmless, and indemnify the City of Bloomington, its Parks and Recreation Department, and any and all employees, agents, and assigns from any and all claims, causes of action, suits, proceedings, or demands, including but not limited to claims involving personal injury or death, which may arise from this Agreement, even if caused by the negligence of releasees.

10. E-Verify:

Ivy Tech is required to enroll in and verify the work eligibility status of all newly-hired employees through the E-Verify program. (This is not required if the E-Verify program no longer exists). Ivy

Tech shall sign an affidavit, attached as Exhibit A, affirming that Ivy Tech does not knowingly employ an unauthorized alien. Ivy Tech shall require any subcontractors performing work under this contract to certify to Ivy Tech that, at the time of certification, the subcontractor does not knowingly employ or contract with an unauthorized alien and the subcontractor has enrolled in and is participating in the E-Verify program. Ivy Tech shall maintain on file all subcontractors' certifications throughout the term of the contract with the BPRD.

IN WITNESS WHEREOF, the partners have signed this Agreement on the date first set forth.

Ivy Tech Community College-Bloomington

Jennie Vaughan, Chancellor

**City of Bloomington,
Parks and Recreation Department**

Paula McDevitt, Administration BPRD

Philippa M. Guthrie, Corporate Counsel

Leslie J. Coyne, President,
Board of Parks Commissioners

STATE OF INDIANA)
)SS:
COUNTY OF _____)



STAFF REPORT

Agenda Item: C-7
Date: 2/18/2019

Administrator
Review\Approval
PM

TO: Board of Park Commissioners
FROM: Amy Shrake
DATE: 2/26/2019
SUBJECT: Lake Monroe Sailing Association Partnership Agreement

Recommendation

Staff recommends approval of a partnership between the City of Bloomington Parks and Recreation Department and the Lake Monroe Sailing Association.

Background

This partnership has been in existence since 1996. The goal of the partnership is to provide an opportunity for the Bloomington community to participate in a diverse sailing program, which is designed to introduce beginner participants to the sport, as well as to provide for skill advancement. The Youth Sailing Camp will run 8 weeks of summer, Monday through Friday, 9am-3pm, under the direction of Walt Johnson. Adult and Family Sailing is offered on both weekends some weekday and evening options.

There is an increase in fees this year on the request of LMSA. Sailing camp increased from \$215 to \$225, Adult sailing programs increased from \$250 to \$300 and Friends and Family increased from \$125 to \$150. Bloomington Parks and Recreation will keep \$36 per registration a slight increase from previous years of \$31. BPRD has not raised our portion for over 5 years.

RESPECTFULLY SUBMITTED,

A. Shrake, CTR-S

Amy Shrake, Recreation Coordinator



COOPERATION SERVICES AGREEMENT PROGRAM PARTNERSHIP

Partner(s):

This Agreement is made and entered into this ____ day of February, 2019, by and between the City of Bloomington Parks and Recreation Department (“BPRD”) and Lake Monroe Sailing Association, Inc. (“LMSA”).

WHEREAS, BPRD and LMSA desire to cooperate in the provision of a sailing instruction program for the general public; and

WHEREAS, LMSA is qualified to perform such services for BPRD; and

WHEREAS, BPRD is authorized to plan and develop partnerships and contractual arrangements with non-city organizations to ensure delivery of services.

NOW, THEREFORE, the parties do mutually agree as follows:

1.0 Purpose of Agreement:

The purpose of this Agreement is to outline a program partnership, which will provide an affordable and effective sailing program for the Bloomington community by combining available resources from each party to the Agreement.

2.0 Duration of Agreement:

This Agreement is in effect from the date of signing until February 28, 2020 unless terminated earlier as provided under Article 7.0.

3.0 Bloomington Parks & Recreation:

3.1 The goal of BPRD is to provide an opportunity to the Bloomington community to participate in a diverse sailing program, not otherwise available, designed to introduce beginner participants to the sport as well as to provide for skill advancement.

3.2 BPRD agrees to:

1. Develop and distribute promotional materials: sailing brochures, news releases, program information in both the Parks and Recreation seasonal program guide & the monthly newsletter sent to schools.
2. Communicate with the public and participants regarding concerns or questions about the program.
3. Implement participant registration, collect money and registration forms, email registration confirmation and program information.

4. Provide rosters of all participants to coordinators prior to the start of each course.
5. Provide coordinators with reports of fees collected prior to the start of each course.
6. Perform the following payment transactions:
 - a) Collect registration fees of \$225 per participant for Youth Sailing Camps;
 - b) Collect registration fees of \$300 per participant for Adult Keel Boat Sailing;
 - c) Collect registration fees of \$300 per participant of Adult Small Boat Sailing;
 - d) Collect registration fees of \$150 per registration for Friends and Family Sailing;
 - e) Pay LMSA the fee collected less \$36.00 for each participant registered upon receiving the invoices from LMSA;
 - f) Retain \$35.00 for each participant registered plus \$1 transaction fee;
 - g) Pay LMSA the LMSA share of fees collected upon receipt by BPRD of and LMSA invoice, following the completion of each group of Youth Sailing Camps, Adult Sailing classes and Family programs.

4.0 Lake Monroe Sailing Association, Inc.:

- 4.1 The goals of LMSA are to offer a sailing program not otherwise available to adults and children, introduce the LMSA to the public, increase LMSA membership, and provide programming for children of LMSA members.
- 4.2 LMSA agrees to:
 1. Provide and maintain the following equipment: sailboats, life vests, ropes, sails, books, a motorboat, lifesaving apparatus, and first aid equipment.
 2. Provide the following facilities: bathrooms, telephone, shelter house for inclement weather; defined as, but not limited to, cold weather, rough water (white caps), or lightning.
 3. Hire and train sailing instructors for Youth Sailing Camps who are at least 16 years of age with prior sailing experience. One instructor shall have prior experience teaching sailing. One instructor shall be certified in CPR and First Aid and be in attendance at all times. At least one instructor shall have U. S. Sailing Small Boat Instructor Certification.
 4. Provide invoices to BPRD as detailed in section 3.2.6 (e).
 5. **Provide for adequate safety with the following provisions:**
 - a) LMSA shall provide high quality boats & equipment.
 - b) LMSA shall maintain a ratio of one (1) instructor to six (6) participants with two (2) instructors always on the water and one (1) instructor always in a motorboat when students in the Youth Sailing Camps are in boats. One (1) of

the instructors shall be over twenty-one (21) years of age.

- c) Participants in the Youth Sailing Camps shall pass a swimming test the first day of class, and all participants shall wear life vests when in boats.
 - d) Participants shall learn boat safety and will be taught about boat safety equipment.
 - e) Participants in the Youth Sailing Camps shall pass a test on capsizing and right-of-way rules.
6. Provide the overall program structure including all planning, organizing, and implementing of the instructional program.
7. Provide a rainy day schedule, planning, organizing and implementing alternative activities in case of inclement weather.

5.0 Agreement Terms Mutually Agreed To By All Partners to This Agreement.

- 5.1 The intent of this Agreement is to document a mutually beneficial partnership between LMSA and BPRD.
- 5.2 The staff and personnel involved in this Agreement will at all times represent all parties to this Agreement in a professional manner and reflect the commitment of all parties to quality services and customer satisfaction.
- 5.3 LMSA shall maintain comprehensive general liability insurance, with a minimum combined single limit of one million dollars (\$1,000,000.00) per occurrence and two million dollars (\$2,000,000.00) in the aggregate. The policy shall name the City of Bloomington Parks and Recreation Department as an additional insured, and LMSA shall provide Parks with a certificate of insurance prior to the commencement of operations under this Agreement. LMSA and its insurer shall notify Parks within ten (10) days of any insurance cancellation.
- 5.4 The commitment of personnel, facilities, supplies and payments will be honored according to the timetable agreed upon by all partners.
- 5.5 LMSA is recognized as having the expertise and experience to run the instructional program safely and effectively. BPRD shall have the right to review risk management, agreement terms, and service quality issues. LMSA shall be allowed to deal exclusively with curriculum, learning objectives, teaching techniques, equipment, and boat matters.
- 5.6 The location of the program shall be provided by the LMSA at their facilities at 7600 S. Shields Ridge Road.
- 5.7 Municipal Code sections 6.12.020 and 14.36.090, respectively, prohibit smoking inside city facilities and the consumption of alcoholic beverages on city property.
- 5.8 Pursuant to Indiana code Sections 35-47-11.1-2 and 3, the City is prohibited from enforcing a firearms policy in public parks and city facilities as of July 1, 2011. However, per Indiana Code 35-47-11.1-4(10), LMSA may develop and implement, at its own discretion, rules of conduct or admission regarding the carrying and storage of firearms, upon which attendance at and participation in its activities is conditioned, and the City is hereby authorized to enforce said policy for purposes of this Agreement. If LMSA implements such a policy, it shall provide a copy of the policy to the City to be attached to this Agreement and incorporated herein by

reference.

5.9 The parties will evaluate this Agreement and the services provided during the month of December 2019.

5.10 LMSA shall release, hold harmless, and indemnify the City of Bloomington, its Parks and Recreation Department, and its officers, employees, agents, and assigns (Releasees) from any and all claims which may arise as a result of LMSA's activities under this Agreement. This includes claims for personal injury, property damage, or any other type of claim which might be brought against LMSA, its employees, agents or patrons, by any third party, even if caused by the negligence of Releasees.

6.0 Notice:

6.1 Notice regarding any significant concerns or issues of non-compliance shall be given to those contacts as follows:

LMSA

Walt Johnson
7600 S. Shields Ridge Rd.
Bloomington, IN 47401
(812) 824-4611

BPRD

Becky Higgins
PO Box 848
Bloomington, IN 47402
(812) 349-3713

6.2 Representatives for the day-to-day operational implementation of this Agreement are:

LMSA

Walt Johnson
7600 S. Shields Ridge Rd.
Bloomington, IN 47401
(812) 824-4611

BPRD

Amy Shrake
Box 848
Bloomington, IN 47402
(812) 349-3747

7.0 Termination

This Agreement may only be terminated in writing by the mutual agreement of all partners.

8.0 E-Verify:

LMSA is required to enroll in and verify the work eligibility status of all newly-hired employees through the E-Verify program. (This is not required if the E-Verify program no longer exists). LMSA shall sign an affidavit, attached as Exhibit A, affirming that LMSA does not knowingly employ an unauthorized alien. LMSA shall require any subcontractors performing work under this contract to certify to LMSA that, at the time of certification, the subcontractor does not knowingly employ or contract with an unauthorized alien and the subcontractor has enrolled in and is participating in the E-Verify program. LMSA shall maintain on file all subcontractors' certifications throughout the term of the contract with the BPRD.

Signed and Agreed to this ____ day of _____, 2019.

LAKE MONROE SAILING ASSOCIATION, INC.:

Walt Johnson, Camp Coordinator, LMSA

Date

James C. Owen, LMSA Commodore

Date

CITY OF BLOOMINGTON:

Paula McDevitt, Administrator, BPRD

Date

Leslie J. Coyne, President
Board of Park Commissioners

Date

Philippa M. Guthrie, Corporate Counsel

Date

EXHIBIT A
E-VERIFY AFFIDAVIT

STATE OF INDIANA)
)SS:
COUNTY OF _____)

AFFIDAVIT

The undersigned, being duly sworn, hereby affirms and says that:

1. The undersigned is the _____ of _____.
(job title) (company name)
2. The company named herein that employs the undersigned:
 - i. has contracted with or seeking to contract with the City of Bloomington to provide services; **OR**
 - ii. is a subcontractor on a contract to provide services to the City of Bloomington.
3. The undersigned hereby states that, to the best of his/her knowledge and belief, the company named herein does not knowingly employ an “unauthorized alien,” as defined at 8 United States Code 1324a(h)(3).
4. The undersigned hereby states that, to the best of his/her belief, the company named herein is enrolled in and participates in the E-verify program.

Signature

Printed Name

STATE OF INDIANA)
)SS:
COUNTY OF _____)

Before me, a Notary Public in and for said County and State, personally appeared _____ and acknowledged the execution of the foregoing this _____ day of _____, 2019.

Notary Public's Signature

My Commission Expires: _____

Printed Name of Notary Public _____ County of Residence: _____



STAFF REPORT

Agenda Item: C-8
Date: 2/18/2019

Administrator
Review\Approval
PM

TO: Board of Park Commissioners
FROM: Amy Shrake
DATE: 2/26/2019
SUBJECT: Special Olympics Partnership Agreement

Recommendation

Staff recommends approval of the partnership agreement with Special Olympics Indiana - Monroe County.

Background

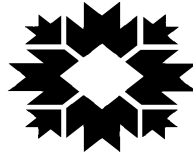
The purpose of this partnership is to support athletic opportunities for community members with developmental disabilities. The City of Bloomington Parks and Recreation Department and the SOIMC have been partnering since 2006, providing individuals with disabilities greater access to sport opportunities. The partnership allows Bloomington Parks and Recreation to continue supporting sports for individuals with disabilities and offers SOIMC flexibility with their programming. The department will continue to facilitate SOIMC's requests for fields and facilities as well as assisting with marketing programs. There are no changes to the agreement from last year.

Bloomington Parks & Recreation Inclusive Recreation Coordinator, Amy Shrake will continue to facilitate the partnership and be a liaison between SOIMC and BPRD.

RESPECTFULLY SUBMITTED,

A. Shrake, CTRS

Amy Shrake, Recreation Coordinator



CITY OF BLOOMINGTON
parks and recreation

COOPERATION SERVICE AGREEMENT PROGRAM PARTNERSHIP

Partner(s):

This Agreement is made and entered into this _____ day of February, 2019, by and between the Bloomington Parks and Recreation Department (“BPRD”) and Special Olympics Indiana Monroe County (“SOIN-MC”).

WHEREAS, there is an apparent need for Special Olympics programs in Bloomington, Indiana; and

WHEREAS, the BPRD and SOIN-MC desire to cooperate in the provision of a Special Olympic programs for the general public; and

WHEREAS, SOIN-MC is qualified to perform such services on behalf of BPRD; and

WHEREAS, the BPRD is authorized to plan and develop partnerships and contractual arrangements with other community organizations to ensure delivery of services; and,

WHEREAS, because services provided by each party will reflect on the other, BPRD and SOIN-MC wish to set forth each parties’ responsibilities and expectations;

NOW THEREFORE, the parties do mutually agree as follows:

1. Purpose of Agreement

The purpose of this Agreement is to outline a program partnership that will provide a more affordable and effective Special Olympic program for the Bloomington community by combining available resources from each party to the Agreement.

2. Duration of Agreement

This Agreement commences on March 1, 2019 and expires on February 28, 2019, unless it is terminated earlier in writing, as provided under Article 7.

3. Bloomington Parks & Recreation

The goal of BPRD is to provide an opportunity for the Bloomington community to participate in a Special Olympic sports program, not otherwise available, that is designed to introduce beginner participants to a sport and allow for skill advancement. BPRD agrees to:

- 3.1.** Allow SOIN-MC access to fields and facilities in priority category #3 based on the following order established by the City of Bloomington Board of Park Commissioners:
 1. BPRD programs
 2. Monroe County Community Schools Corporation programs
 3. **Partnership programs**
 4. Independent programs

- 3.2. Allow SOIN-MC access to fields and facilities as set forth below on the dates and during the times established at the beginning of each sport season at no charge:
 1. Banneker Center for Basketball
 2. Softball fields to be determined by availability
 3. Cascades Golf Course for Golf
- 3.3. Provide an information hotline and voicemail box.
- 3.4. Provide a Facility Supervisor on site to open and close the facility and assist with facility-related matters.
- 3.5. Provide the services of the BPRD Inclusive Recreation Coordinator as a liaison, consultant, and contact person between SOIN-MC and BPRD.
- 3.6. Assist with program publicity by continuing to advertise program information in seasonal program guides and website.
- 3.7. Respond to any and all citizen concerns or complaints reported by SOIN-MC under Article 4.3 of this Agreement within twenty-four (24) hours of receipt.
- 3.8. Provide free meeting space for SOIN-MC management team monthly meetings where available.
- 3.9. Provide a shelter free of charge for the summer picnic one Saturday in September.
- 3.10. Support SOIN-MC in acquiring use of track and bowling facilities as follows:
 1. Classic Bowling Lanes for Bowling
 2. IU Field House and IU outdoor track facility for track

4. Special Olympics Indiana Monroe County

The goals of SOIN-MC are to offer a Special Olympics sports program for the community, introduce SOIN-MC to the public, and provide programming for people with disabilities associated with SOIN-MC. SOIN-MC agrees to:

- 4.1. Maintain close contact with BPRD's Inclusive Recreation Coordinator and appoint that Inclusive Recreation Coordinator as the BPRD liaison to SOIN-MC's policy making board.
- 4.2. List BPRD on all publicity and promotional materials SOIN-MC develops as a "partner" or "in partnership with." A copy of any promotional material should be submitted to BPRD for approval prior to distribution to the public.
- 4.3. Refer any citizen concern, report, or problem regarding the facility, suggestion for improvements to the facility, service provided by staff, or other issues to BPRD on a designated form within twenty-four (24) hours of receipt and/or observation.

5. Terms Mutually Agreed to By Both Partners

- 5.1. The intent of this Agreement is to document a mutually beneficial partnership between SOIN-MC and BPRD.
- 5.2. The staff and personnel involved in this Agreement will at all times represent all parties to this Agreement in a professional manner and reflect the commitment of all parties to quality services

and customer satisfaction.

- 5.3. The commitment of personnel, facilities, supplies, materials, and payments will be honored according to the timetable agreed upon by all partners.
- 5.4. SOIN-MC is recognized as having the expertise and experience to conduct the Special Olympics program safely and effectively. However, BPRD shall have the right to review risk management, agreement terms, financial records, coaching, player behavior, and service quality issues.
- 5.5. Pursuant to Indiana Code 35-47-11.1-2 and 3, the City is prohibited from enforcing a firearms policy in public parks and city facilities as of July 1, 2011. However, per Indiana Code 35-47-11.1-4(10), SOIN-MC may develop and implement, at its own discretion, rules of conduct or admission regarding the carrying and storage of firearms, upon which attendance at and participation in its activities is conditioned. If SOIN-MC develops such a policy for its activities, the City may implement and enforce it. If SOIN-MC wishes to develop such a policy, it shall provide a copy of the policy to the City and the policy shall be attached to this Agreement as Exhibit B.
- 5.5. The possession of alcoholic beverages, drugs and other illegal controlled substances, fireworks, air rifles, paintball guns, bow and arrows, cross bows, swords, and pellet guns is strictly prohibited in any park or park facility. In addition, pursuant to Bloomington Municipal Code 14.20.020, the discharge of a firearm is strictly prohibited within the City's jurisdiction. Amplified music, or the promotion or sale of any article is expressly prohibited without a Special Use Permit.

6. Notice and Agreement Representatives

- 6.1. Notice regarding any significant concerns and/or breaches of this Agreement shall be given to the contacts stated below as follows:

SOIN-MC:
Denise Brown, County Coordinator
641 Waterloo Court
Bloomington, IN 47401
(812)336-8071

BPRD:
Amy Shrake,
Inclusive Recreation Coordinator
P.O. Box 848
Bloomington, IN 47402
(812) 349-3747
(812) 349-3747 (voice mail)
(812) 325-2583 (cell)

- 6.2. The persons listed in Article 6.1 shall also serve as agreement representatives for the day to day operations and implementation of this Agreement.

7. Termination

- 7.1. Termination by mutual agreement: The partners may terminate this Agreement prior to February 28, 2020 by mutual written agreement only.
- 7.2. Unilateral termination: In the event that one of the partners to this Agreement breaches any of its terms and conditions, the non-breaching party shall serve written notice of the breach to the other party by certified mail. The breaching party shall then have ten (10) days from the date of mailing in which to cure the breach. If the breaching party fails to cure the breach within ten (10) days, the non-breaching party may, at its option and in writing, unilaterally terminate the

Agreement.

8. Insurance:

SOIN-MC will furnish BPRD with a certificate of insurance upon execution of this Agreement. SOIN-MC shall maintain comprehensive general liability insurance, which shall include premises, operations and product liability. Coverage shall be in the amount of one million dollars (\$1,000,000) for bodily injury per person in any one occurrence and two million dollars (\$2,000,000) in the aggregate. The policy shall name the City of Bloomington Parks and Recreation Department and SOIN-MC as insured parties, and SOIN-MC shall provide BPRD with a certificate of insurance prior to the commencement of operations under this Agreement. SOIN-MC and its insurer shall notify BPRD within ten (10) days of any insurance cancellation.

9. Release and Hold Harmless Agreement:

SOIN-MC, including its representatives, agents, and assigns, does hereby agree to release, hold harmless, and indemnify the City of Bloomington, its Parks and Recreation Department, and any and all employees, agents, and assigns from any and all claims, causes of action, suits, proceedings, or demands, including but not limited to claims involving personal injury or death, which may arise from this Agreement.

10. E-Verify:

SOIN-MC is required to enroll in and verify the work eligibility status of all newly-hired employees through the E-Verify program. (This is not required if the E-Verify program no longer exists). SOIN-MC shall sign an affidavit, attached as Exhibit A, affirming that SOIN-MC does not knowingly employ an unauthorized alien. SOIN-MC shall require any subcontractors performing work under this contract to certify to SOIN-MC that, at the time of certification, the subcontractor does not knowingly employ or contract with an unauthorized alien and the subcontractor has enrolled in and is participating in the E-Verify program. SOIN-MC shall maintain on file all subcontractors' certifications throughout the term of the contract with the BPRD.

IN WITNESS WHEREOF, the parties have signed this Agreement on the date first set forth.

Paula McDevitt, Director
Parks and Recreation Department

Denise Brown, County Coordinator
Special Olympics Indiana Monroe County

Leslie J. Coyne, President
Board of Park Commissioners

Jeff Mohler, CEO
Special Olympics Indiana Monroe County

Philippa M. Guthrie, Corporation Counsel

STATE OF INDIANA)
)SS:
COUNTY OF _____)



STAFF REPORT

Agenda Item: C-9
Date: 2/18/2019

Administrator
Review\Approval
PM

TO: Board of Park Commissioners
FROM: Hannah Buddin, Community Events Specialist
DATE: February 26, 2019
SUBJECT: CONTRACT FOR RENTAL WITH THE MONROE CONVENTION CENTER
FOR THE 2019 CHILDREN'S EXPO.

Recommendation

Staff recommends approval of the contract to rent the Monroe Convention Center for the Children's Expo. The Children's Expo is an expo for adults and their children to attend and learn about businesses, organizations, and camps that are in the Bloomington and surrounding areas. Exhibitors that attend range from summer camps, baby clothing stores, cupcake bakeries, doctor's and dentist's offices, and more. Also, we offer a Health Screening area at our event, where attendees can receive free health screenings ranging from hearing tests, to eyesight and oral check-ups. The contract includes the rental of tables and chairs for the exhibitors.

Background

The convention center is the most suitable facility to accommodate the size and scope of this Expo. It has been held at the Monroe Convention Center for the past few years and has been very successful at this new location. Attendance has continued to increase, and the Convention Center has been wonderful to work with through the entire process.

The cost of the rental will not exceed \$3000.

RESPECTFULLY SUBMITTED,

A handwritten signature in black ink that reads "Hannah Buddin". The signature is written in a cursive, flowing style.

Hannah Buddin, Community Events Specialist

**AGREEMENT
BETWEEN
CITY OF BLOOMINGTON
PARKS AND RECREATION DEPARTMENT
AND
MONROE CONVENTION CENTER
FOR
CHILDREN’S EXPO 2019**

This Agreement, entered into on this ____ day of _____, 2019, by and between the City of Bloomington Department of Parks and Recreation (the “Department”), and Monroe Convention Center (“Contractor”),

WITNESSETH:

WHEREAS, the Department wishes to rent the facility, tables and chairs, skirting, tablecloths, and accompanying equipment to assemble tables and chairs and have food service provided (at no additional cost to the Department); and

WHEREAS, the Department requires the services of a professional Contractor in order to provide, set up, and tear down of the tablecloths, skirting, tables, chairs, and food service area (the “Services” as further defined below); and

WHEREAS, it is in the public interest that such Services be undertaken and performed; and

WHEREAS, Contractor is willing and able to provide such Services to the Department.

NOW, THEREFORE, in consideration of the mutual covenants herein contained, the parties hereto agree as follows:

Article 1. Scope of Services

Contractor shall provide the Services as specified in Exhibit A, “Scope of Work”, attached hereto and incorporated into this Agreement. Contractor shall diligently provide the Services under this Agreement and shall complete the Services described in this Agreement in a timely manner consistent with the Standard of Care identified in Article 2. Contractor shall complete the Services required under this Agreement on or before March 23, 2019 unless the parties mutually agree to a later completion date. Completion shall mean completion of all work related to the Services.

In the performance of Contractor’s work, Contractor agrees to maintain such coordination with the Department as may be requested and desirable, including primary coordination with Hannah Buddin as the Department’s Project Manager. Contractor agrees that any information or documents, including digital GIS information, supplied by the Department pursuant to Article 3, below, shall be used by Contractor for this project only, and shall not be reused or reassigned for any other purpose without the written permission of the Department.

Article 2. Standard of Care

Contractor shall be responsible for completion of the Services in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar

circumstances (“Standard of Care”). The Department shall be the sole judge of the adequacy of Contractor’s work in meeting the Standard of Care; however, the Department shall not unreasonably withhold its approval as to the adequacy of Contractor’s performance. Upon notice to Contractor and by mutual agreement between the parties, Contractor will, without additional compensation, correct or replace any and all Services not meeting the Standard of Care.

Article 3. Responsibilities of the Department

The Department shall provide all necessary information regarding requirements for the Services. The Department shall furnish such information as expeditiously as is necessary for the orderly progress of the work, and Contractor shall be entitled to rely upon the accuracy and completeness of such information. The Department’s Project Manager shall act on its behalf with respect to this Agreement.

Article 4. Compensation

The Department shall pay Contractor for all fees and expenses in an amount not to exceed Three Thousand Dollars (\$3,000). Contractor shall submit an invoice to the Department upon the completion of the Services described in Article 1. Invoices may be sent via first class mail postage prepaid or via email. Payment will be remitted to Contractor within forty-five (45) days of receipt of invoice. The invoice shall be sent to:

Hannah Buddin
City of Bloomington
401 N. Morton, Suite 250
Bloomington, Indiana 47404

Additional services not set forth in Article 1, or changes in the Services must be authorized in writing by the Department or its designated project coordinator prior to such work being performed, or expenses incurred. The Department shall not make payment for any unauthorized work or expenses.

Article 5. Appropriation of Funds

Notwithstanding any other provision of this Agreement, if funds for the continued fulfillment of this Agreement by the Department are at any time not forthcoming or are insufficient, through failure of any entity, including the Department itself, to appropriate funds or otherwise, then the Department shall have the right to terminate this Agreement without penalty.

Article 6. Schedule

Contractor shall perform the Services according to the schedule set forth in Exhibit B, Project Schedule, attached hereto and incorporated herein by reference. The time limits established by this schedule shall not be exceeded, except for reasonable cause as mutually agreed by the parties.

Article 7. Termination

In the event of a party’s substantial failure to perform in accordance with the terms of this Agreement, the other party shall have the right to terminate the Agreement upon written notice. The nonperforming party shall have fourteen (14) calendar days from the receipt of the termination notice to cure or to submit a plan for cure acceptable to the other party.

The Department may terminate or suspend performance of this Agreement at the Department’s prerogative at any time upon written notice to Contractor. Contractor shall terminate or suspend performance of the Services on a schedule acceptable to the Department and the Department shall pay

the Contractor for all the Services performed up to the date that written notice is received, plus reasonable termination or suspension expenses. Upon restart, an equitable adjustment shall be made to Contractor's compensation and the schedule of services. Upon termination or suspension of this Agreement, all finished or unfinished reports, drawings, collections of data and other documents generated by Contractor in connection with this Agreement shall become the property of the Department, as set forth in Article 10 herein.

Article 8. Identity of the Contractor

Contractor acknowledges that one of the primary reasons for its selection by the Department to perform the Services is the qualifications and experience of Contractor. Contractor thus agrees that the Services to be performed pursuant to this Agreement shall be performed by Contractor. Contractor shall not subcontract any part of the Services without the prior written permission of the Department. The Department reserves the right to reject any of the Contractor's personnel or proposed outside professional sub-Contractors, and the Department reserves the right to request that acceptable replacement personnel be assigned to the project.

Article 9. Opinions of Probable Cost

All opinions of probable construction cost to be provided by Contractor shall represent the best judgment of Contractor based upon the information currently available and upon Contractor's background and experience with respect to projects of this nature. It is recognized, however, that neither Contractor nor the Department has control over the cost of labor, materials or equipment, over contractors' method of determining costs for services, or over competitive bidding, market or negotiating conditions. Accordingly, Department cannot and does not warrant or represent that the proposals or construction bids received will not vary from the cost estimates provided pursuant to this Agreement.

Article 10. Reuse of Instruments of Service

All documents, including but not limited to, drawings, specifications and computer software prepared by Contractor pursuant to this Agreement are instruments of service in respect to this project. They are not intended or represented to be suitable for reuse by the Department or others on modifications or extensions of this project or on any other project. The Department may elect to reuse such documents; however any reuse or modification without prior written authorization of Contractor will be at the Department's sole risk and without liability or legal exposure to Contractor. The Department shall indemnify, defend, and hold harmless the Contractor against all judgments, losses, claims, damages, injuries and expenses arising out of or resulting from such unauthorized reuse or modification.

Article 11. Ownership of Documents and Intellectual Property

All documents, drawings and specifications, including digital format files, prepared by Contractor and furnished to the Department as part of the Services shall become the property of the Department. Contractor shall retain its ownership rights in its design, drawing details, specifications, databases, computer software and other proprietary property. Intellectual property developed, utilized or modified in the performance of the Services shall remain the property of Contractor.

Article 12. Independent Contractor Status

During the entire term of this Agreement, Contractor shall be an independent contractor, and in no event shall any of its personnel, agents or sub-contractors be construed to be, or represent themselves to be, employees of the Department. Contractor shall be solely responsible for the payment and reporting of all employee and employer taxes, including social security, unemployment, and any other federal, state, or local taxes required to be withheld from employees or payable on behalf of employees.

Article 13. Indemnification

Contractor shall defend, indemnify, and hold harmless the City of Bloomington, the Department, and the officers, agents and employees of the City and the Department from any and all claims, demands, damages, costs, expenses or other liability arising out of the Agreement or occasioned by the reckless or negligent performance of any provision thereof, including, but not limited to, any reckless or negligent act or failure to act or any misconduct on the part of the Contractor or its agents or employees, or any independent contractors directly responsible to it (collectively "Claims").

Article 14. Insurance

During the performance of any and all Services under this Agreement, Contractor shall maintain the following insurance in full force and effect:

- a. General Liability Insurance, with a minimum combined single limit of \$1,000,000 for each occurrence and \$2,000,000 in the aggregate.
- b. Automobile Liability Insurance, with a minimum combined single limit of \$1,000,000 for each person and \$1,000,000 for each accident.
- c. Professional Liability Insurance ("Errors and Omissions Insurance") with a minimum limit of \$1,000,000 annual aggregate.
- d. Workers' Compensation Insurance in accordance with the statutory requirements of Title 22 of the Indiana Code.

All insurance policies shall be issued by an insurance company authorized to issue such insurance in the State of Indiana. The City of Bloomington, the Department, and the officers, employees and agents of each shall be named as insureds under the General Liability, Automobile, and Worker's Compensation policies, and such policies shall stipulate that the insurance will operate as primary insurance and that no other insurance of the City's will be called upon to contribute to a loss hereunder.

Contractor shall provide evidence of each insurance policy to the Department prior to the commencement of work under this Agreement. Approval of the insurance by the Department shall not relieve or decrease the extent to which Contractor may be held responsible for payment of damages resulting from Contractor's provision of the Services or its operations under this Agreement. If Contractor fails or refuses to procure or maintain the insurance required by these provisions, or fails or refuses to furnish the Department's required proof that the insurance has been procured and is in force and paid for, the Department shall have the right at its election to terminate the Agreement.

Article 15. Conflict of Interest

Contractor declares that it has no present interest, nor shall it acquire any interest, direct or indirect, which would conflict with the performance of Services under this Agreement. Contractor agrees that no person having any such interest shall be employed in the performance of this Agreement.

Article 16. Waiver

No failure of either party to enforce a term of this Agreement against the other shall be construed as a waiver of that term, nor shall it in any way affect the party's right to enforce that term. No waiver by any party of any term of this Agreement shall be considered to be a waiver of any other term or breach thereof.

Article 17. Severability

The invalidity, illegality or unenforceability of any provision of this Agreement or the occurrence of any event rendering any portion or provision of this Agreement void shall in no way affect the validity or enforceability of any other portion or provision of this Agreement. Any void provision shall be deemed severed from this Agreement, and the balance of the Agreement shall be construed and enforced as if it did not contain the particular provision to be held void. The parties further agree to amend this Agreement to replace any stricken provision with a valid provision that comes as close as possible to the intent of the stricken provision. The provisions of this Article shall not prevent this entire Agreement from being void should a provision which is of the essence of this Agreement be determined void.

Article 18. Assignment

Neither the Department nor the Contractor shall assign any rights or duties under this Agreement without the prior written consent of the other party. Unless otherwise stated in the written consent to an assignment, no assignment will release or discharge the assignor from any obligation under this Agreement.

Article 19. Third Party Rights

Nothing in this Agreement shall be construed to give any rights or benefits to anyone other than the Department and Contractor.

Article 20. Governing Law and Venue

This Agreement shall be governed by the laws of the State of Indiana. Venue of any disputes arising under this Agreement shall be in the Monroe Circuit Court, Monroe County, Indiana.

Article 21. Non-Discrimination

Contractor shall comply with City of Bloomington Ordinance 2.21.020 and all other federal, state and local laws and regulations governing non-discrimination in all regards, including, but not limited to, employment.

Article 22. Compliance with Laws

In performing the Services under this Agreement, Contractor shall comply with any and all applicable federal, state and local statutes, ordinances, plans and regulations, including any and all regulations for protection of the environment. Where such statutes, ordinances, plans or regulations of any public authority having any jurisdiction over the project are in conflict, Contractor shall proceed using its best judgment only after attempting to resolve any such conflict between such governmental agencies, and shall notify the Department in a timely manner of the conflict, attempts of resolution, and planned course of action.

Article 23. E-Verify

Contractor is required to enroll in and verify the work eligibility status of all newly-hired employees through the E-Verify program. (This is not required if the E-Verify program no longer exists). Contractor shall sign an affidavit, attached as Exhibit C, affirming that Contractor does not knowingly employ an unauthorized alien. "Unauthorized alien" is defined at 8 U.S. Code 1324a(h)(3) as a person who is not a U.S. citizen or U.S. national and is not lawfully admitted for permanent residence or authorized to work in the U.S. under 8 U.S. Code chapter 12 or by the U.S. Attorney General.

Contractor and any subcontractors may not knowingly employ or contract with an unauthorized alien, or retain an employee or contract with a person that the Contractor or subcontractor subsequently learns is an unauthorized alien. If the City obtains information that the Contractor or subcontractor employs or

retains an employee who is an unauthorized alien, the City shall notify the Contractor or subcontractor of the contract violation and require that the violation be remedied within 30 days of the date of notice. If the Contractor or subcontractor verified the work eligibility status of the employee in question through the E-Verify program, there is a rebuttable presumption that the Contractor or subcontractor did not knowingly employ an unauthorized alien. If the Contractor or subcontractor fails to remedy the violation within the 30 day period, the City shall terminate the contract, unless the City Commission or department that entered into the contract determines that terminating the contract would be detrimental to the public interest or public property, in which case the City may allow the contract to remain in effect until the City procures a new Contractor. If the City terminates the contract, the Contractor or subcontractor is liable to the City for actual damages.

Contractor shall require any subcontractors performing work under this contract to certify to the Contractor that, at the time of certification, the subcontractor does not knowingly employ or contract with an unauthorized alien and the subcontractor has enrolled in and is participating in the E-Verify program. Contractor shall maintain on file all subcontractors' certifications throughout the term of the contract with the City.

Article 24. Notices

Any notice required by this Agreement shall be made in writing to the individuals/addresses specified below:

Department:	Contractor:
City of Bloomington	Monroe Convention Center
Attn: Hannah Buddin	Attn: Talisha Coppock
401 N. Morton, Suite 250	302 South College Ave
Bloomington, Indiana 47402	Bloomington, Indiana 47403

Nothing contained in this Article shall be construed to restrict the transmission of routine communications between representatives of the Department and Contractor.

Article 25. Intent to be Bound

The Department and Contractor each binds itself and its successors, executors, administrators, permitted assigns, legal representatives and, in the case of a partnership, its partners to the other party to this Agreement, and to the successors, executors, administrators, permitted assigns, legal representatives and partners of such other party in respect to all provisions of this Agreement.

Article 26. Integration and Modification

This Agreement, including all Exhibits incorporated by reference, represents the entire and integrated agreement between the Department and the Contractor. It supersedes all prior and contemporaneous communications, representations and agreements, whether oral or written, relating to the subject matter of this Agreement. This Agreement may be modified only by a written amendment signed by both parties hereto.

Article 27. Non-Collusion

Contractor is required to certify that it has not, nor has any other member, representative, or agent of Contractor, entered into any combination, collusion, or agreement with any person relative to the price to be offered by any person nor prevented any person from making an offer nor induced anyone to refrain from making an offer and that this offer is made without reference to any other offer. Contractor shall

sign an affidavit, attached hereto as Exhibit D, affirming that Contractor has not engaged in any collusive conduct. Exhibit D is attached hereto and incorporated by reference as though fully set forth.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed the day and year first written above.

CITY OF BLOOMINGTON

MONROE CONVENTION CENTER

Philippa M. Guthrie, Corporation Counsel

Talisha Coppock, Executive Director

CITY OF BLOOMINGTON
PARKS AND RECREATION

Paula McDevitt, Director

Les Coyne, President,
Board of Park Commissioners

EXHIBIT A

“Scope of Work”

The Services shall include the following:

- Provide, set up, and tear down of tables, chairs, skirting, and table cloths
- Provide, administer, and run a food service for event attendees and exhibitors

EXHIBIT B

“Project Schedule”

Set up will be Friday night and/or Saturday morning of the event (March 23, 2019), and tear down will be immediately following on the time schedule of the Contractor.

The rental starts on Saturday morning, March 23, 2019, at 8am.

STATE OF INDIANA)
)SS:
COUNTY OF _____)

1. The undersigned is the _____ of _____.
(job title) (company name)
2. The company named herein that employs the undersigned:
 - i. has contracted with or seeking to contract with the City of Bloomington to provide services; **OR**
 - ii. is a subcontractor on a contract to provide services to the City of Bloomington.
3. The undersigned hereby states that, to the best of his/her knowledge and belief, the company named herein does not knowingly employ an “unauthorized alien,” as defined at 8 United States Code 1324a(h)(3).
4. The undersigned hereby states that, to the best of his/her belief, the company named herein is enrolled in and participates in the E-verify program.

STATE OF INDIANA)
)SS:
COUNTY OF)

County of Residence: _____

EXHIBIT D

STATE OF _____)
) SS:
COUNTY OF _____)

NON-COLLUSION AFFIDAVIT

The undersigned offeror or agent, being duly sworn on oath, says that he has not, nor has any other member, representative, or agent of the firm, company, corporation or partnership represented by him, entered into any combination, collusion or agreement with any person relative to the price to be offered by any person nor to prevent any person from making an offer nor to induce anyone to refrain from making an offer and that this offer is made without reference to any other offer.

OATH AND AFFIRMATION

I affirm under the penalties of perjury that the foregoing facts and information are true and correct to the best of my knowledge and belief.

Dated this _____ day of _____, 2019.

Monroe Convention Center

By: _____

STATE OF _____)
) SS:
COUNTY OF _____)

Before me, a Notary Public in and for said County and State, personally appeared _____ and acknowledged the execution of the foregoing this _____ day of _____, 2019.

Notary Public's Signature My Commission Expires: _____

Printed Name of Notary Public County of Residence: _____



STAFF REPORT

Agenda Item: C-10
Date: 2/18/2019

Administrator
Review\Approval
PM

TO: Board of Park Commissioners
FROM: Hannah Buddin, Community Events Specialist
DATE: February 26, 2019
SUBJECT: CONTRACT WITH AERIALOLOGY TO PROVIDE AERIAL SILKS
DEMONSTRATIONS AT SPRING FLING

Recommendation

Staff recommends approval of the contract between the Bloomington Parks and Recreation Department and Aerialogy to provide an aerial silks demo for attendees of Spring Fling.

Background

Laura Pence and the Aerialogy team are a talented group of professionals who provide an excellent and safe workshop for people of all ages to try aerial silks. Aerialogy has attended several community events and they have been very popular and a great addition to events. This will be the third year they have been a part of Spring Fling.

The cost of this service is \$200.

RESPECTFULLY SUBMITTED,

Hannah Buddin

Hannah Buddin, Community Events Specialist

AGREEMENT BETWEEN CITY OF BLOOMINGTON PARKS AND RECREATION DEPARTMENT AND AERIALOLOGY

This Agreement, entered into on this ____ day of _____, 2019, by and between the City of Bloomington Department of Parks and Recreation (the "Department"), Aerialogy ("Contractor").

Article 1. Scope of Services Contractor shall provide Aerial Silk demonstration and learning sessions to participants of Spring Fling on March 14, 2019 during the hours from 11 a.m. - 3 p.m. (the "Services"). Contractor shall diligently provide the Services under this Agreement and shall complete the Services described in this Agreement in a timely manner consistent with the Standard of Care identified in Article 2. Contractor shall complete the Services required under this Agreement on or before March 14, 2019, unless the parties mutually agree to a later completion date. Completion shall mean completion of all work related to the Services. In the performance of Contractor's work, Contractor agrees to maintain such coordination with the Department as may be requested and desirable, including primary coordination with Hannah Buddin as the Department's Project Manager. Contractor agrees that any information or documents, including digital GIS information, supplied by the Department pursuant to Article 3, below, shall be used by Contractor for this project only, and shall not be reused or reassigned for any other purpose without the written permission of the Department.

Article 2. Standard of Care Contractor shall be responsible for completion of the Services in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances ("Standard of Care"). The Department shall be the sole judge of the adequacy of Contractor's work in meeting the Standard of Care; however, the Department shall not unreasonably withhold its approval as to the adequacy of Contractor's performance. Upon notice to Contractor and by mutual agreement between the parties, Contractor will, without additional compensation, correct or replace any and all Services not meeting the Standard of Care.

Article 3. Responsibilities of the Department The Department shall provide all necessary information regarding requirements for the Services. The Department shall furnish such information as necessary for the orderly progress of the work, and Contractor shall be entitled to rely upon the accuracy and completeness of such information. The Department's Project Manager shall act on its behalf with respect to this Agreement.

Article 4. Compensation The Department shall pay Contractor for all fees and expenses in an amount not to exceed Two Hundred Dollars (\$200). Contractor shall submit an invoice to the Department upon the completion of the Services described in Article 1. The invoice shall be sent to: Hannah Buddin, City of Bloomington, 401 N. Morton, Suite 250, Bloomington, Indiana 47404. Invoices may be sent via first class mail postage prepaid or via email. Payment will be remitted to Contractor within forty-five (45) days of receipt of invoice. Additional services not set forth in Article 1, or changes in the Services must be authorized in writing by the Department or its designated project coordinator prior to such work being performed, or expenses incurred. The Department shall not make payment for any unauthorized work or expenses.

Article 5. Appropriation of Funds Notwithstanding any other provision of this Agreement, if funds for the continued fulfillment of this Agreement by the Department are at any time not forthcoming or are insufficient, through failure of any entity, including the Department itself, to appropriate funds or otherwise, then the Department shall have the right to terminate this Agreement without penalty.

Article 6. Schedule Contractor shall perform the Services on Thursday March 14, 2019 from 11 a.m. – 3 p.m. ("Schedule"). The time limits established by this schedule shall not be exceeded, except for reasonable cause as mutually agreed by the parties.

Article 7. Termination In the event of a party's substantial failure to perform in accordance with the terms of this Agreement, the other party shall have the right to terminate the Agreement upon written notice. The nonperforming party shall have fourteen (14) calendar days from the receipt of the termination notice to cure or to submit a plan for cure acceptable to the other party. Additionally, the Department may terminate or suspend performance of this Agreement at the Department's prerogative at any time upon written notice to Contractor. Contractor shall terminate or suspend performance of the Services on a schedule acceptable to the Department and the Department shall pay the Contractor for all the Services performed up to the date that written notice is received, plus reasonable termination or suspension expenses. Upon restart, an equitable adjustment shall be made to Contractor's compensation and the schedule of services. Upon termination or suspension of this Agreement, all finished or unfinished reports, drawings, collections of data and other documents generated by Contractor in connection with this Agreement shall become the property of the Department, as set forth in Article 9 herein.

Article 8. Identity of the Contractor Contractor acknowledges that one of the primary reasons for its selection by the Department to perform the Services is the qualifications and experience of Contractor. Contractor thus agrees that the Services to be performed pursuant to this Agreement shall be performed by Contractor. Contractor shall not subcontract any part of the Services without the prior written permission of the Department. The Department reserves the right to reject any of the Contractor's personnel or proposed outside professional sub-Contractors, and the Department reserves the right to request that acceptable replacement personnel be assigned to the project.

Article 9. Ownership of Documents and Intellectual Property All documents, drawings and specifications, including digital format files, prepared by Contractor and furnished to the Department as part of the Services shall become the property of the Department. Contractor shall retain its ownership rights in its design, drawing details, specifications, databases, computer software and other proprietary property. Intellectual property developed, utilized or modified in the performance of the Services shall remain the property of Contractor.

Article 10. Independent Contractor Status During the entire term of this Agreement, Contractor shall be an independent contractor, and in no event shall any of its personnel, agents or sub-contractors be construed to be, or represent themselves to be, employees of the Department. Contractor shall be solely responsible for the payment and reporting of all employee and employer taxes, including social security, unemployment, and any other federal, state, or local taxes required to be withheld from employees or payable on behalf of employees.

Article 11. Indemnification Contractor shall defend, indemnify, and hold harmless the City of Bloomington, the Department, and the officers, agents and employees of the City and the Department from any and all claims, demands, damages, costs, expenses or other liability arising out of the Agreement or occasioned by the reckless or negligent performance of any provision thereof, including, but not limited to, any reckless or negligent act or failure to act or any misconduct on the part of the Contractor or its agents or employees, or any independent contractors directly responsible to it (collectively "Claims").

Article 12. Insurance During the performance of any and all Services under this Agreement, Contractor shall maintain the following insurance in full force and effect: a) General Liability Insurance, with a minimum combined single limit of \$1,000,000 for each occurrence and \$2,000,000 in the aggregate; b) Automobile Liability Insurance, with a minimum combined single limit of \$1,000,000 for each person and \$1,000,000 for each accident; c) Workers' Compensation Insurance in accordance with the statutory requirements of Title 22 of the Indiana Code; and d) Professional Liability Insurance ("Errors and Omissions Insurance") with a minimum limit of \$1,000,000 annual aggregate. All insurance policies shall be issued by an insurance company authorized to issue such insurance in the State of Indiana. The City of Bloomington, the Department, and the officers, employees and agents of each shall be named as insureds under the General Liability, Automobile, and Worker's Compensation policies, and such policies shall stipulate that the insurance will operate as primary insurance and that no other insurance of the City's will be called upon to contribute to a loss hereunder. Contractor shall provide evidence of each insurance policy to the Department prior to the commencement of work under this Agreement.

Article 13. Conflict of Interest Contractor declares that it has no present interest, nor shall it acquire any interest, direct or indirect, which would conflict with the performance of Services under this Agreement. Contractor agrees that no person having any such interest shall be employed in the performance of this Agreement.

Article 14. Waiver No failure of either party to enforce a term of this Agreement against the other shall be construed as a waiver of that term, nor shall it in any way affect the party's right to enforce that term. No waiver by any party of any term of this Agreement shall be considered to be a waiver of any other term or breach thereof.

Article 15. Severability The invalidity, illegality or unenforceability of any provision of this Agreement or the occurrence of any event rendering any portion or provision of this Agreement void shall in no way affect the validity or enforceability of any other portion or provision of this Agreement. Any void provision shall be deemed severed from this Agreement, and the balance of the Agreement shall be construed and enforced as if it did not contain the particular provision to be held void. The parties further agree to amend this Agreement to replace any stricken provision with a valid provision that comes as close as possible to the intent of the stricken provision. The provisions of this Article shall not prevent this entire Agreement from being void should a provision which is of the essence of this Agreement be determined void.

Article 16. Assignment Neither the Department nor the Contractor shall assign any rights or duties under this Agreement without the prior written consent of the other party. Unless otherwise stated in the written consent to an assignment, no assignment will release or discharge the assignor from any obligation under this Agreement.

Article 17. Third Party Rights Nothing in this Agreement shall be construed to give any rights or benefits to anyone other than the parties.

Article 18. Governing Law and Venue This Agreement shall be governed by the laws of the State of Indiana. Venue of any disputes arising under this Agreement shall be in the Monroe Circuit Court, Monroe County, Indiana.

Article 19. Non-Discrimination Contractor shall comply with City of Bloomington Ordinance 2.21.020 and all other federal, state and local laws and regulations governing non-discrimination in all regards, including, but not limited to, employment.

Article 20. Compliance with Laws In performing the Services under this Agreement, Contractor shall comply with any and all applicable federal, state and local statutes, ordinances, plans and regulations, including any and all regulations for protection of the environment. Where such statutes, ordinances, plans or regulations of any public authority having any jurisdiction over the project are in conflict, Contractor shall proceed using its best judgment only after attempting to resolve any such conflict between such governmental agencies, and shall notify the Department in a timely manner of the conflict, attempts of resolution, and planned course of action.

Article 21. E-Verify Contractor is required to enroll in and verify the work eligibility status of all newly-hired employees through the E-Verify program. (This is not required if the E-Verify program no longer exists). Contractor shall sign an affidavit, attached as Exhibit A, affirming that Contractor does not knowingly employ an unauthorized alien. Contractor shall require any subcontractors performing work under this contract to certify to the Contractor that, at the time of certification, the subcontractor does not knowingly employ or contract with an unauthorized alien and the subcontractor has enrolled in and is participating in the E-Verify program. Contractor shall maintain on file all subcontractors' certifications throughout the term of the contract with the City.

Article 22. Notices Any notice required by this Agreement shall be made in writing to the individuals/addresses specified below:

Department: City of Bloomington, Attn: **Hannah Buddin, 401 N. Morton, Bloomington, IN 47402. Contractor: Laura Pence, Aerialogy 6000 S. Tate Rd. Bloomington, IN 47401.** Nothing contained in this Article shall be construed to restrict the transmission of routine communications between representatives of the Department and Contractor.

Article 23. Integration and Modification This Agreement, including all Exhibits incorporated by reference, represents the entire and integrated agreement between the Department and the Contractor. It supersedes all prior and contemporaneous communications, representations and agreements, whether oral or written, relating to the subject matter of this Agreement. This Agreement may be modified only by a written amendment signed by both parties hereto.

Article 24. Non-Collusion Contractor is required to certify that it has not, nor has any other member, representative, or agent of Contractor, entered into any combination, collusion, or agreement with any person relative to the price to be offered by any person nor prevented any person from making an offer nor induced anyone to refrain from making an offer and that this offer is made without reference to any other offer. Contractor shall sign an affidavit, attached hereto as Exhibit B, affirming that Contractor has not engaged in any collusive conduct. Exhibit B is attached hereto and incorporated by reference as though fully set forth.

CITY OF BLOOMINGTON

Philippa M. Guthrie, Corporation Counsel

AERIALOLOGY

Laura Pence, Owner

CITY OF BLOOMINGTON PARKS AND RECREATION

Paula McDevitt, Director

Leslie J. Coyne, President, Board of Park Commissioners

EXHIBIT A
E-VERIFY AFFIDAVIT

STATE OF INDIANA)
)SS:
COUNTY OF _____)

AFFIDAVIT

The undersigned, being duly sworn, hereby affirms and says that:

1. The undersigned is the _____ of _____.
(job title) (company name)
2. The company named herein that employs the undersigned:
 - i. has contracted with or seeking to contract with the City of Bloomington to provide services; **OR**
 - ii. is a subcontractor on a contract to provide services to the City of Bloomington.
3. The undersigned hereby states that, to the best of his/her knowledge and belief, the company named herein does not knowingly employ an "unauthorized alien," as defined at 8 United States Code 1324a(h)(3).
4. The undersigned hereby states that, to the best of his/her belief, the company named herein is enrolled in and participates in the E-verify program.

Signature

Printed Name

STATE OF INDIANA)
)SS:
COUNTY OF _____)

Before me, a Notary Public in and for said County and State, personally appeared _____ and acknowledged the execution of the foregoing this ____ day of _____, 2019.

Notary Public's Signature My Commission Expires: _____

Printed Name of Notary Public County of Residence: _____

EXHIBIT B

STATE OF _____)
) SS:
COUNTY OF _____)

NON-COLLUSION AFFIDAVIT

The undersigned offeror or agent, being duly sworn on oath, says that he has not, nor has any other member, representative, or agent of the firm, company, corporation or partnership represented by him, entered into any combination, collusion or agreement with any person relative to the price to be offered by any person nor to prevent any person from making an offer nor to induce anyone to refrain from making an offer and that this offer is made without reference to any other offer.

OATH AND AFFIRMATION

I affirm under the penalties of perjury that the foregoing facts and information are true and correct to the best of my knowledge and belief.
Dated this _____ day of _____, 2019.

Aerialogy

By: _____

STATE OF _____)
) SS:
COUNTY OF _____)

Before me, a Notary Public in and for said County and State, personally appeared _____ and acknowledged the execution of the foregoing this _____ day of _____, 2019.

Notary Public's Signature My Commission Expires: _____

Printed Name of Notary Public County of Residence: _____



STAFF REPORT

Agenda Item: C-11
Date: 2/18/2019

Administrator
Review\Approval
PM

TO: Board of Park Commissioners
FROM: Marcia Veldman, Farmers' Market Coordinator
DATE: February, 26, 2019
SUBJECT: FARMERS' MARKET ADVISORY COUNCIL APPOINTMENT

Recommendation

Staff recommends the appointment of Suzanne Mann to the Farmers' Market Advisory Council.

Background

The Farmers' Market Advisory Council is composed of a maximum of nine voting members, four vendor representatives and five consumer representatives. Attached is the recommended list of Farmers' Market Advisory Council (FMAC) members. There was one customer representative position opening. A notice regarding the position opening was placed in the *Herald-Times*, on the Market Web site and in the *Market Beet*, the newsletter of the Bloomington Community Farmers' Market. We received only one application.

RESPECTFULLY SUBMITTED,

A handwritten signature in black ink, appearing to read "Marcia Veldman". The signature is fluid and cursive, with a long horizontal stroke at the end.

Marcia Veldman, Farmers' Market Coordinator

Attachment: FMAC list and FMAC Mann application



CITY OF BLOOMINGTON
parks and recreation

APPLICATION

ADVISORY COUNCILS

Date: January 18, 2019

Council for which you are applying: _____

Farmer's Market Advisory Council

Name: Suzanne Mann

Address: 3730 E Exeter Lane, Bloomington, 47408

Home phone: 812-331-1400 Work/Cell phone: 812-345-0811

E-mail: spmann49@gmail.com

Are you a City resident? Monroe County _____

Occupation: Self-funded Sabbatical (not ready to embrace the status of 'retired')

Why are you interested in applying for this position?

I'm interested in joining the Farmer's Market Advisory Council for 3 reasons. First, I treasure the Farmer's Market! I've been an enthusiastic shopper, rain or shine, for decades. Secondly, I have a deep appreciation and hold in high regard the families and individuals whose life's work is the production, preparation and selling of all the products available at the Market. I love to eat and I love to cook! I take the selection and care of my food purchases very seriously. Lastly, although I don't maintain a garden, I have deep roots in the food arena. I lived in an apartment over the family owned grocery store from the time I was born. As sole proprietors my dad was the butcher, mom was the cashier and I filled in doing every task imaginable (except meat cutting) as my abilities allowed. As a small business, the importance of customer service and relationships was our life blood.

Why do you think you are qualified for this position?

I feel I'm qualified for the position because of the above mentioned points and of my extensive experience in Marketing. I worked for at the Agency for Instructional Technology (AIT) 11 years then 18 years as the Marketing Director of Independent Living at Bell Trace Senior Living Community. As a member of the Advisory Council I feel my contributions would be my ability to work collaborate in problem solving; I'm able to see both the big picture and the tiny details of a situation. I'm very detail oriented and quite imaginative. Additionally, seeing the Mayor's recent designation of 2019 being the Year of Food excites me. Surely, the Farmer's Market's engagement in this effort will be substantial. I would love to be a part of it all.

Please return the completed form in person to the Parks and Recreation Department, 401 N. Morton Street, Suite 250, Bloomington IN 47404, or by mail to P.O. Box 848, Bloomington IN 47402

Bloomington Community Farmers' Market Advisory Council 2019/20

Vendors

Bruce McCallister
3493 Goose Creek Rd.
Freedom, IN 47431
(812) 829-1373
(812) 856-0271
brmcall@indiana.edu
Term Ends: 2/29/20 (3rd Term)

Cortland Carrington
3210 East 10th St.
Bloomington, IN 47408
(812) 679-3142
Cortland.carrington@gmail.com
Term Ends: 2/29/20 (1st Term)

Thomas J. McEvilly
8312 S. Anne Ave.
Bloomington, IN 47401
(812) 955-8511
mcevillygardens@gmail.com
Term Ends: 2/29/20 (1st Term)

Rebeca Vadas
4297 E. Farr Rd.
Bloomington, IN 47408
(812) 345-2917
rebeccavadas@aol.com
Term Ends: 2/29/20 (1st Term)

Customers

Kathy Aiken
2025 S. Ramsey Dr.
Bloomington, IN 47401
(812) 336-2956
(812) 322-7081
kaiken0068@gmail.com
Term Ends: 2/29/20 (3rd Term)

Carmen Siering
2104 S. Azalea Lane
Bloomington, IN 47401
(765) 730-9451
cdsiering@gmail.com
Term Ends: 2/29/20 (3rd Term)

Rachel Rosolina
2004 S. Grovesnor Pl.
Bloomington, IN 47401
(423) 342-7182
rachel.rosolina@gmail.com
Term Ends: 2/29/20 (3rd Term)

Leslie Sommer
3866 S. Eastmont Ave.
Bloomington, IN 47403
(812) 320-6652
lekburns@gmail.com
Term Ends: 2/29/20 (3rd Term)

Suzanne Mann
3730 E. Exeter Lane
Bloomington, IN 47408
(812) 331-1400
(812) 345-0811
Spmann49@gmail.com
Term Ends: 2/28/21 (1st Term)

Park Staff Liaison

Marcia Veldman
P.O. Box 848
Bloomington, IN 47402
(812) 349-3738
(812) 325-2446
veldmanm@bloomington.in.gov

Park Board Liaison

Leslie J. Coyne
P.O. Box 848
Bloomington, IN 47402
(812) 339-4304
(812) 320-7366
lcoyne@indiana.edu



STAFF REPORT

Agenda Item: C-12
Date: 2/22/2019

Administrator
Review\Approval
PM

TO: Board of Park Commissioners
FROM: Marcia Veldman, Program Coordinator
DATE: February 26, 2019
SUBJECT: FARMERS' MARKET PREPARED FOOD VENDOR RECOMMENDATION

Recommendation

A proposal review committee made up of three Farmers' Market Advisory Council members and three Market staff reviewed the proposals and make the following recommendations.

Continue the agreements with the two PFV whose contracts allow for their continuation.

Muddy Fork Farm would like to sell their artisanal breads, baked goods and pizza in April through November.

Sweet Claire would like to sell a variety of European style breads and rolls in April through October.

Enter into contracts with the following six PFV. Since all of them are returning vendors, have the contract allow for an additional year if both parties are satisfied.

Brown County Coffee would like to sell beans, prepared coffee, espresso drinks and hot cocoa in April through November.

Feast would like to sell tamales as well as an assortment of breakfast items and smoothies in April through November.

Piccoli Dolci would like to sell their authentic Italian and European pastries and baked goods, with some being packaged to take home and others intended for on-site enjoyment in April through November.

Primally Inspired Eats would like to sell gluten free baked goods in April through November and on Tuesdays.

Scholars Inn Bakehouse would like to sell locally made and baked Artisan goods, including bread, bagels and pastries in April through November.

Sazon would like to sell tacos in April through October and Holiday Market.

Chris Voster would like to sell kettle corn in April through November.

And the following two Food Truck vendors.

Wild Alaska Salmon would like to sell on a twice monthly basis line-caught salmon in April – November.

Pili's Party Taco would like to sell tacos in April –November.

The following seven vendors are recommended for space sharing and therefore the committee recommends entering into one year contracts with each of them.

Aahaa Chai would like to sell teas in April through November. Needmore Coffee would like to sell coffee in May through October and Holiday Market. They would share a space.

Inkwell would like to sell baked goods and yogurt bowls in April through November. Macaron & Company would like to sell French baked goods in April. They would share a space for April.

Pie First Bakery would like to sell pies every other week in May through October. On alternating weeks, Wat-a-Bao would like to sell Gua Bao in May through October, they will share a space with the Inkwell in those months.

Additionally the committee recommends allowing staff to enter into agreements with interested applicants for selling at the Tuesday Market.

Background

At the Bloomington Community Farmers' Market (BCFM) there are three categories of vendors, each with a unique set of guidelines and means of participation. The vast majority of the vendors are the farm vendors and the BCFM accepts applications from anyone who raises farm product in Indiana. We also host A Fair of the Arts, a juried art and craft fair, with thirty vendors selling on the second Saturday of the month. The third group of vendors is the Prepared Food Vendors (PFV), including the Food Truck/Push Cart vendors, who comprise the Market B-Line Cafe.

On January 2, 2019 staff sent a Request for Proposal (RFP) to 60 individuals and organizations who have expressed an interest in selling prepared food at Market in the last two years. Additionally Legal Notices ran in the *Herald-Times* on a Sunday and Saturday informing the public of the RFP's.

The RFP's established 10 criteria by which proposals would be evaluated; 1) Menu, 2) Production, 3) Price, 4) Customer Satisfaction, 5) Reliability, 6) Local Entity, 7) Market Product Balance, 8) Utilization of Local Product, 9) Interest in Non-Peak Season or Limited Occasion Sales, and 10) Fulfillment of Terms of Previous Agreement.

Two of the PFV agreements in 2018 allowed for the continuation of the contract for one additional year if agreeable to both parties. Sixteen of the contracts terminated. Proposals were received by the deadline from twenty two businesses and individuals.

RESPECTFULLY SUBMITTED,

A handwritten signature in black ink, reading "Marcia Veldman" with a long, sweeping horizontal line extending to the right.

Marcia Veldman, Farmers' Market Coordinator

Attachments: Proposals Submitted; 2018 10% Spreadsheet; Request for Proposal

Request for Proposals

Bloomington Community Farmers' Market Prepared/Processed Food and Beverage Vending Stall

City of Bloomington
Department of Parks and Recreation
Bloomington, Indiana

January 2, 2019

Prepared by:
Marcia Veldman
Farmers' Market Coordinator
City of Bloomington
Parks and Recreation Department
Fax: 812.349.3705
Email: veldmanm@bloomington.in.gov

REQUEST FOR PROPOSALS

Prepared/Processed Food Vending Stall

- **Introduction**

The City of Bloomington Parks and Recreation Department is seeking proposals from interested individuals, organizations, or businesses in operating a Prepared/Processed Food and Beverage Vending Stall at the Bloomington Community Farmers' Market during the 2019 Market season. Up to eleven full-season prepared/processed food and beverages vendors will be selected to participate in the 2019 season. Consideration will also be given to prepared/processed food and beverage vendors interested in selling during non-peak season or on limited occasions.

Selected vendors will be required to execute an Agreement for Prepared/Processed Food and Beverage Vending, a sample copy of which is available on-line at bloomington.in.gov/farmersmarket.

The Bloomington Community Farmers' Market, entering its 45th season, has stayed true to its mission of providing a place for people to come together to buy local produce, thereby supporting small farmers and gardeners, securing a local food source and enriching the community. In 2018 over 250,000 people attended the Bloomington Community Farmers' Market.

Point of Contact/Mailing Address

Marcia Veldman
Farmers' Market Coordinator
City of Bloomington
Parks and Recreation Department
P.O. Box 848
Bloomington, Indiana 47402

Fax: 812.349.3705
Phone: 812.349.3738
Email: veldmanm@bloomington.in.gov

- **Project Timeline**

SUBMISSION DEADLINE: Tuesday, January 29, 2019 – No later than 5:00 p.m. local time.

Selection of Prepared/Processed Food and Beverage Vendors: By the Board of Park Commissioners on Tuesday, February 26, 2019 at 4 p.m. in the Council Chambers.

- **Days and Hours of Operation**

Full-season Prepared/Processed Food and Beverage Vendor shall be contractually obligated to operate a Prepared/Processed Food and Beverage Vending Stall every Saturday, rain or shine, beginning May 4, 2019 through October 26, 2019 during Market hours. Prepared/Processed Food and Beverage Vendors have the option to additionally sell at Market in the Non-Peak Season; April 2019 (April 6 through 27), November 2019 (November 2 through 23) and/or on Tuesdays from 4 - 7 p.m. (June 4 - September 24).

Consideration will also be given to Vendors who are interested in only selling Prepared/Processed Foods and Beverages in either month of the Non-Peak Season (April and/or November 2019) or on Limited Occasions.

Consideration will also be given to Prepared/Processed Food and Beverage Vendors who are willing to share a stall with another Vendor.

- **Basic Services**

Prepared/Processed Food and Beverage Vendor will assume all the following costs of operations:

Food Cost

Labor

Food Service Equipment

Recycling and Compost Removal

Licenses, Permits and Local Taxes

If selling as a Home Based Vendor, costs associated with having food analyzed and a report prepared to determine if it is a “potentially hazardous food”.

Maintenance of Comprehensive General Liability Insurance (policy must include premises, operations, and product liability) with minimum limits of coverage of \$1 million per occurrence and \$2 million in the aggregate.

The City will provide the following at no cost:

Water (direct access is only available to a limited number of vendors)

Trash Disposal

Electricity (only available to a limited number of vendors)

- **Location of Prepared/Processed Food and Beverage Vending Stalls**

Most Prepared/Processed Food and Beverage vending stalls are 10’ wide x 10’ deep spaces located on the Farmers’ Market B-Line plaza (the Market B-Line Café). Vehicular access to the stall will be limited. One Prepared/Processed Food and Beverage vending stall may be 10’ x 24’.

- **Cost to Manage**

The Prepared/Processed Food and Beverage Vendors shall pay the City of Bloomington Parks and Recreation a vending fee of ten percent (10%) of gross proceeds for Saturday Market days at which vendor sells from April 6 through November 23. If vendor chooses to sell at the Tuesday Market in 2019, a vending fee of one hundred and nineteen dollars (\$119) will be assessed.

A proposal does not need to be accompanied by a certified check or other evidence of financial responsibility.

- **General RFP Submittal Requirements**

Proposals must be submitted on the Prepared/Processed Food Vending Stall Proposal Form. Proposals may include additional pertinent information.

A PDF of the proposal shall be submitted via email to Marcia Veldman at veldmanm@bloomington.in.gov. The subject line of the email shall read “Farmers’ Market Prepared/Processed Food and Beverage Vending RFP”. It is the Vendor’s responsibility to assure delivery of proposal documents prior to the established deadline. To confirm receipt of your submittal please contact Marcia Veldman at 812-349-3738, or veldmanm@bloomington.in.gov.

- **Opening of Proposals**

Proposals will be opened in a manner so as to avoid disclosure of contents to competing offerors during the process of negotiation.

- **Proposal Evaluation Criteria**

A review committee consisting of Parks staff and Farmers' Market Advisory Council members shall review all proposals based on the evaluation criteria outlined below, and make a selection at its own discretion of a combination of vendors whose product fulfills the goals of the Farmers' Market best. The review committee will make a recommendation to the Department, who will review it and make a recommendation to the Board of Park Commissioners regarding its selection of Prepared/Processed Food and Beverage Vendors. The Board of Park Commissioners will make the final selection of the Prepared/Processed Food and Beverage Vendors.

The Department of Parks and Recreation reserves the right to accept and/or reject any and all proposals. Discussions may be conducted with responsible groups who submit proposals determined to have a reasonable likelihood of being selected for an agreement. Submission of proposals indicates acceptance by the vendor of the conditions contained both in the RFP and the Agreement for Prepared/Processed Food and Beverage Vending, unless clearly and specifically noted in the proposal.

The following criteria will be considered in selecting the vendors:

- 1) **Prepared/Processed Food & Beverage Offerings/Variety/Creativity/Taste**

Applicant must be able to provide quality, tasteful, made from scratch, locally-produced prepared food and beverages, (including wine and beer). Vendors are encouraged to offer a small selection of well-crafted items, as opposed to large restaurant style menus. Typical carnival style food will not be considered. Pet treats will be considered.

Proposals should include a list of anticipated menu items in order of vendor priority with item listed first being highest priority. If water, electricity or other special arrangements are required on site, please indicate that next to the menu item with detailed information including the number and style of outlet(s) as well as the amps required. Selection of vendor will, in part, be based on the sampling of food and beverage items. Parks staff will contact parties responding to RFP to arrange delivery of food and beverages for sampling.

Applicants may request to sell raw or minimally processed agricultural products *if* the products are raised/processed by the vendor present at the stand, and in conjunction with other prepared/processed food and beverage offerings. However, if the applicant is proposing to sell primarily raw or minimally processed agricultural products that are allowed to be sold by farm vendors, consideration will only be given if those products have *not* been available for sale by farm vendors in the previous season. And then, the selection is still at the discretion of the review committee.

Applicants intending to sell as a Home Based Vendor should indicate such in their proposal and should demonstrate an understanding of the law (HEA 1309) by submitting a menu that does not include "potentially hazardous food".

- 2) **Production**
Demonstrated ability to prepare and provide ample product to serve Market customer needs. Proposals will be reviewed for feasibility given the constraints of the vending area. A typical Market day attracts approximately 7,000 visitors.
- 3) **Price List**
The Department is interested in keeping prices reasonably inexpensive. Prices will be considered in the selection of vendors. Please, provide a list of anticipated prices for menu items.
- 4) **Customer Satisfaction**
Provide assurance of high standards of customer service including product being displayed in a pleasing and appetizing manner, and friendly, reliable service.
- 5) **Reliability**
Demonstrated ability to have successfully provided services similar in size and complexity or have the organization, staffing and resources to successfully operate a Prepared/Processed Food and Beverage Vending Stall.
- 6) **Local Entities**
Prefer an individual, organization, or business that is owned and operated in the City of Bloomington with Monroe County individuals, organizations or businesses receiving secondary preference. Franchises are not permitted.
- 7) **Market Product Balance**
Items should be appropriate to the setting and complement/balance the other offerings available at the Farmers' Market. Selection will include vendors with food and beverages intended for on-site and/or off-site consumption. Product typically available from farm vendors will only be considered if it is a secondary product.
- 8) **Utilize Locally Grown or Raised Product**
Preference will be given to vendors who prioritize use of locally (Indiana) grown or raised ingredients in their prepared/processed food and beverage items. Applicants who have previously contracted with the City and sold at Market as a Prepared/Processed Food and Beverage Vendor should list Indiana grown products utilized in previous years and the farm(s) from which they were purchased. First time submitters of proposals should identify anticipated sourcing of products to be purchased from Indiana farms.
- 9) **Criteria Specific to Non-Peak Season/Limited Occasion Vendors**
Preference will be given to vendors providing product that increases the diversity of product availability, that has close association with Farmers' Markets, and that reflects the atmosphere of the Market. Consideration will be based on space availability.
- 10) **Previous Prepared/Processed Food and Beverage Vendors**
Prepared/Processed Food and Beverage Vendors who have sold in previous seasons will only be considered if they have fulfilled the terms of previous agreements including paying ten percent (10%) of gross proceeds.



Prepared/Processed Food Vending Stall Proposal

City of Bloomington
Parks and Recreation Department
401 N. Morton Street, Suite 250
Bloomington, Indiana 47404
812-349-3700

1. General Information

Business Name:	aahaa chai
Name:	Raji Muthukrishnan
Address:	6105 Eagles Nest Blvd
City/Zip:	Zionsville, Indiana-46077
Phone Number:	3174102967
Email Address:	aahaachai@gmail.com

2. Days and Hours of Operation

	Please indicate months interested in selling, and if you're willing to share a stall:
<input type="checkbox"/>	Tuesdays from 4 - 7 p.m. (June 4 - September 24)
<input checked="" type="checkbox"/>	April (April 6 - 27)
<input checked="" type="checkbox"/>	May - October (May 4 – October 26)
<input checked="" type="checkbox"/>	November (November 2 – 23)
<input checked="" type="checkbox"/>	Holiday Market (November 30)
<input checked="" type="checkbox"/>	Interested in sharing a stall with another prepared/processed food and beverage vendor.

3. Prepared/Processed Food & Beverage Offerings/Variety/Creativity/Taste

- All teas are hand crafted locally in small batches.

Product offerings include Loose leaf Chai/Tea, Pre-ordered Chai concentrate, Brewed chai/iced tea in cup
Varieties:

Maharani's Bold Masala Chai - Authentic, Bold, Spicy, with caffeine
Lavender Vanilla Delight - Smooth, refreshing, with caffeine
Blissful Rose Chai - Smooth, pumpkin spices, with caffeine
ChocoMate Chai - Earthy, robust, herbal, with caffeine
Coconut Zing Chai - Mild, sweet, without caffeine base
Rooibos Kaapi Chai - Strong, with a bite like coffee, herbal, no caffeine
Strawberry Peach Mojito - refreshing, minty, with green tea base
Tropical Mango Splash - Delicious, thirst quenching, earthy, with green tea base
Pina Colada Tea blend - fresh, tropical with oolong and black tea base
Matcha berry smoothie - creamy, anti oxidant packed vegan smoothie - NEW

	Special Arrangements
<input type="checkbox"/>	Water (There is limited access to water.)
<input checked="" type="checkbox"/>	Electricity (detailed information should be noted by the menu item. There is limited electricity.)
<input type="checkbox"/>	Other:
<input type="checkbox"/>	Intend to sell as a Home Based Vendor

4. Production

All our blends are crafted, blended and brewed locally at a state health department approved production place at Indianapolis. All blends are made with all organic and natural ingredients. Each of our blends are carefully handcrafted in small batches to include ingredients with great health benefits and to bring out the best and unique taste in them.

5. Price List

Free samples
Loose leaf bags:
1 oz- \$5, 5 oz- \$20, Sampler bags- \$15
Cups:
Small cups- (8 oz hot/12 oz cold) - \$3
Large cups -(10 oz hot/16 oz cold) -\$4
Pre-ordered concentrates - \$10

6. Customer Satisfaction

We value customer satisfaction and feedback very much. We passionately work on creating and serving our customers with unique chai selections that are exclusive, diverse and delightful. We have a variety for everyone. Caffeine/ No caffeine, Sweetened/Unsweetened, Hot/Cold, and Varieties with Black Tea/Green Tea/ Herb. Some feedbacks on our business is shown below

"Great product! I appreciate that its local and that it is fresh" - Leanna

"I have traveled around the world to 6+ countries, nothing has tasted as high quality and authentic as their masala chai" - Jonathan

"Hot or iced, the coconut zing is a great way to start my morning. There is a flavor for everyone in the family" - Kelly

"I had never had chai tea before. They had me at first sip! Absolutely delicious!"- Carenza

"The lavender vanilla chai is the best i have ever had! Delicious hot or cold " - Stacey

7. Reliability

Aahaa Chai has not missed any market in the past 3 years. Be it rain/snow/wind, I love being there to serve our customers and have a great appreciation for the customers who show up to support local vendors every Saturday.

Aahaa chai and the team always work to serve customers with smile, speed and promptness.

8. Local Entities

<input type="checkbox"/>	Owned and operated in the City of Bloomington
<input type="checkbox"/>	Owned and operated in Monroe County
<input checked="" type="checkbox"/>	Outside Monroe County: Marion County

9. Market Product Balance

The Board of Park Commissioners with input from the review committee will select vendors based in part on product balance among Prepared/Processed Food and Beverage Vendors. Applicant does not need to provide information on this criteria.

10. Utilize Locally Grown or Raised Products

Only very limited of the ingredients used can be sourced locally. Yet to find a vendor who could meet our demands with spearmint and lemongrass.

11. Criteria Specific to Non-Peak Season/Limited Occasion Vendors

12. Previous Prepared/Processed Food and Beverage Vendors

<input checked="" type="checkbox"/>	I am a returning Prepared/Processed Food and Beverage Vendor who has fulfilled the terms of previous agreements, including paying 10% of gross proceeds.
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Prepared/Processed Food Vending Stall Proposal

City of Bloomington
Parks and Recreation Department
401 N. Morton Street, Suite 250
Bloomington, Indiana 47404
812-349-3700

1. General Information

Business Name:	SIB, Inc
Name:	Scholars Inn Bakehouse
Address:	573 W Simpson Chapel Rd
City/Zip:	Bloomington, IN 47404
Phone Number:	812-935-6100
Email Address:	melissa@scholarsinnbakehouse.com

2. Days and Hours of Operation

	Please indicate months interested in selling, and if you're willing to share a stall:
<input type="checkbox"/>	Tuesdays from 4 - 7 p.m. (June 4 - September 24)
X	April (April 6 - 27)
X	May - October (May 4 – October 26)
X	November (November 2 – 23)
X	Holiday Market (November 30)
<input type="checkbox"/>	Interested in sharing a stall with another prepared/processed food and beverage vendor.

3. Prepared/Processed Food & Beverage Offerings/Variety/Creativity/Taste

Scholars Inn Bakehouse will offer a wide variety of locally made baked artisan goods, including European style hearth baked breads, New York style bagels, pastries, and our World Famous granola. We use all-natural ingredients in creating some of the best tasting breads and pastries in the world. Bakehouse breads are preservative free, and contain little or no butter or oils. Our breads are produced 5 days a week and sold fresh daily. We will also offer a variety of pastry and baked goods specials through the summer at the Market including breakfast and bagel sandwiches and focaccia pizzas. We will continue to offer bottled water and other drinks. Due to our volume, we request our own space.

	Special Arrangements
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<input type="checkbox"/>	Water (There is limited access to water.)
<input type="checkbox"/>	Electricity (detailed information should be noted by the menu item. There is limited electricity.)
<input type="checkbox"/>	Other:
<input type="checkbox"/>	Intend to sell as a Home Based Vendor

4. Production

Scholars Inn Bakehouse employs approximately 30 people and has the capacity to product over 3,200 lbs of bread in a 12 hour baking shift. Our bakers are fully trained and apprenticed in the fine art and tradition of artisan baking which ensures consistency and high quality in our products. Bakehouse delivery vehicles operate 6 days a week offering reliable and friendly service to our customers. Due to the close proximity, these breads will be delivered right from our ovens to the Farmers Market. Our ability to produce ample product for the Farmers Market will never be a concern.

See attached price list

6. Customer Satisfaction

Scholars Inn Bakehouse breads and pastries will be displayed so the customers can view our full selection in accordance with Monroe County Health Department regulations. The bread loaves will be labeled with complete nutritional information available and our staff members are fully trained on the methods of baking, serving suggestions and bread care. We have received very favorable ratings on the Market Customer Satisfaction Surveys conducted for this market each year. The Bakehouse has received numerous prestigious awards including **Indiana's Best Bakery**, Nuvo Magazine, **Best Bakery in Bloomington**, as voted by the readers of The Herald Times and The Bloomington Independent and well as **Healthiest Bread**, Indianapolis Monthly. Our Bakehouse Granola is also sold on **Amazon.com** and has achieved extremely high ratings (4.8 stars out of 5) from our guests nationwide.

7. Reliability

The Farmers Market will be staffed by two Scholars Inn Bakehouse employees. We have participated in this market and other markets like it for twenty years. Our attendance record speaks for itself, as we have never been absent from the market. This Bloomington Farmers Market is extremely importantly economically to our company and employees.

8. Local Entities

X	Owned and operated in the City of Bloomington
<input checked="" type="checkbox"/>	Owned and operated in Monroe County
<input type="checkbox"/>	Outside Monroe County:

9. Market Product Balance

The Board of Park Commissioners with input from the review committee will select vendors based in part on product balance among Prepared/Processed Food and Beverage Vendors. Applicant does not need to provide information on this criteria.

10. Utilize Locally Grown or Raised Products

N/A

11. Criteria Specific to Non-Peak Season/Limited Occasion Vendors

N/A

12. Previous Prepared/Processed Food and Beverage Vendors

X	I am a returning Prepared/Processed Food and Beverage Vendor who has fulfilled the terms of previous agreements, including paying 10% of gross proceeds.
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Prepared/Processed Food Vending Stall Proposal

City of Bloomington
Parks and Recreation Department
401 N. Morton Street, Suite 250
Bloomington, Indiana 47404
812-349-3700

1. General Information

Business Name:	Brown County Coffee
Name:	Audrey and Nicolas Schultz
Address:	1762 Orchard Hill Rd
City/Zip:	Nashville, IN 47448
Phone Number:	(812)340-2505
Email Address:	browncountycoffee@sbcglobal.net

2. Days and Hours of Operation

	Please indicate months interested in selling, and if you're willing to share a stall:
<input type="checkbox"/>	Tuesdays from 4 - 7 p.m. (June 4 - September 24)
<input checked="" type="checkbox"/>	April (April 6 - 27)
<input checked="" type="checkbox"/>	May - October (May 4 – October 26)
<input checked="" type="checkbox"/>	November (November 2 – 23)
<input checked="" type="checkbox"/>	Holiday Market (November 30)
<input type="checkbox"/>	Interested in sharing a stall with another prepared/processed food and beverage vendor.

3. Prepared/Processed Food & Beverage Offerings/Variety/Creativity/Taste

We propose to continue selling our menu of high-quality, ethically-sourced freshly roasted coffee beans, brewed coffee, and espresso beverages. Similar to years past, we will need access to both water and electricity preferably in our usual location. We worked closely with prior year's market staff to have ample electric installed allowing us to provide enough brewed coffee to serve the crowd, no changes are needed.

	Special Arrangements
<input checked="" type="checkbox"/>	Water (There is limited access to water.)
<input checked="" type="checkbox"/>	Electricity (detailed information should be noted by the menu item. There is limited electricity.)
<input type="checkbox"/>	Other:
<input type="checkbox"/>	Intend to sell as a Home Based Vendor

4. Production

Our product is manufactured weekly in a state and federally licensed food production facility. Thanks to our loyal following of patrons, business owners, and chefs, we now have the state's 3rd largest roasting capacity.

5. Price List

Brewed Coffee-- 12oz brewed cup \$1.50, 16oz \$2.00, 20oz \$2.50

6. Customer Satisfaction

After vending for the past ten market seasons, we have a great number of regular customers and continue to draw new customers who enjoy our offerings and add to the overall experience of the market. Our staff has a great track record of providing prompt, clean, friendly service each and every week... even in a driving rain.

7. Reliability

We have attended every outdoor farmer's market, even in inclement weather, we plan to vend each weekend regardless of external factors. Our market van has been upgraded this past year, and our staff is mature and reliable.

8. Local Entities

<input type="checkbox"/>	Owned and operated in the City of Bloomington
<input type="checkbox"/>	Owned and operated in Monroe County
<input checked="" type="checkbox"/>	Outside Monroe County: Brown County

9. Market Product Balance

The Board of Park Commissioners with input from the review committee will select vendors based in part on product balance among Prepared/Processed Food and Beverage Vendors. Applicant does not need to provide information on this criteria.

10. Utilize Locally Grown or Raised Products

Coffee must be grown in the tropics, no local sources of homogenized milk products needed for drink preparation. Unfortunately, local honey is our only locally harvested product.

11. Criteria Specific to Non-Peak Season/Limited Occasion Vendors

We plan to sell the entire season.

12. Previous Prepared/Processed Food and Beverage Vendors

<input checked="" type="checkbox"/>	I am a returning Prepared/Processed Food and Beverage Vendor who has fulfilled the terms of previous agreements, including paying 10% of gross proceeds.
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Prepared/Processed Food Vending Stall Proposal

City of Bloomington
Parks and Recreation Department
401 N. Morton Street, Suite 250
Bloomington, Indiana 47404
812-349-3700

1. General Information

Business Name:	Feast
Name:	Feast
Address:	407 W. Patterson
City/Zip:	Bloomington, Indiana 47403
Phone Number:	812-322-6665
Email Address:	feastjennifer@gmail.com

2. Days and Hours of Operation

	Please indicate months interested in selling, and if you're willing to share a stall:
<input type="checkbox"/>	Tuesdays from 4 - 7 p.m. (June 4 - September 24)
<input checked="" type="checkbox"/>	April (April 6 - 27)
<input checked="" type="checkbox"/>	May - October (May 4 – October 26)
<input checked="" type="checkbox"/>	November (November 2 – 23)
<input checked="" type="checkbox"/>	Holiday Market (November 30)
<input type="checkbox"/>	Interested in sharing a stall with another prepared/processed food and beverage vendor.

3. Prepared/Processed Food & Beverage Offerings/Variety/Creativity/Taste

	Special Arrangements
<input type="checkbox"/>	Water (There is limited access to water.)
<input checked="" type="checkbox"/>	Electricity (detailed information should be noted by the menu item. There is limited electricity.)
<input type="checkbox"/>	Other:
<input type="checkbox"/>	Intend to sell as a Home Based Vendor

4. Production

All items are made in house at the Feast Market & Cellar location on Patterson. We are a from scratch kitchen. We utilize local meat and produce whenever available.

5. Price List

tamale with two different sauce options \$6
frozen packs of 4 tamales \$15
island pies \$7
egg tarts \$7
sausage feta hand pies \$6
spanakopita \$5
cookies \$2
macaroons \$2.50
seasonal dessert bars \$4
muffins \$4
smoothies \$5

6. Customer Satisfaction

We have been at the Farmers Market for over 10 years and we love our interactions with our customers, and they mutually love the Saturday morning food and greetings they receive from Feast.

7. Reliability

Feast is very reliable. We have only missed a handful of times over the last 10+ years.

8. Local Entities

<input checked="" type="checkbox"/>	Owned and operated in the City of Bloomington
<input type="checkbox"/>	Owned and operated in Monroe County
<input type="checkbox"/>	Outside Monroe County:

9. Market Product Balance

The Board of Park Commissioner with input from the review committee will select vendors based in part on product balance among Prepared/Processed Food and Beverage Vendors. Applicant does not need to provide information on this criteria.

10. Utilize Locally Grown or Raised Products

some of the farmers we use include Rhodes, Heartland Family Farm, Lucas Lane, etc..
local fruit and vegetables when in season. Local beef.

11. Criteria Specific to Non-Peak Season/Limited Occasion Vendors

12. Previous Prepared/Processed Food and Beverage Vendors



I am a returning Prepared/Processed Food and Beverage Vendor who has fulfilled the terms of previous agreements, including paying 10% of gross proceeds.



Prepared/Processed Food Vending Stall Proposal

City of Bloomington
Parks and Recreation Department
401 N. Morton Street, Suite 250
Bloomington, Indiana 47404
812-349-3700

1. General Information

Business Name:	The Inkwell Bakery & Cafe
Name:	Tracy Gates
Address:	105 North College
City/Zip:	Bloomington 47404
Phone Number:	812-322-3499
Email Address:	inkwellbtown@gmail.com

2. Days and Hours of Operation

	Please indicate months interested in selling, and if you're willing to share a stall:
<input type="checkbox"/>	Tuesdays from 4 - 7 p.m. (June 4 - September 24)
<input checked="" type="checkbox"/>	April (April 6 - 27)
<input checked="" type="checkbox"/>	May - October (May 4 – October 26)
<input checked="" type="checkbox"/>	November (November 2 – 23)
<input checked="" type="checkbox"/>	Holiday Market (November 30)
<input checked="" type="checkbox"/>	Interested in sharing a stall with another prepared/processed food and beverage vendor.

3. Prepared/Processed Food & Beverage Offerings/Variety/Creativity/Taste

Pop Tarts (homemade and filled with Dillman Farms preserves)
Acai Bowls (a frozen healthy breakfast/brunch treat that will be crazy popular. The toppings will be fresh fruits, chia seeds, Hunter's Honey, and our house made granola)
English Muffins (these are one of the most popular items offered at Inkwell)
Scones (featuring fresh fruits. Also a signature item for Inkwell)
MacBars (these are a packaged nut bar with all natural ingredients and a 3 month shelf life)

	Special Arrangements
<input type="checkbox"/>	Water (There is limited access to water.)
<input type="checkbox"/>	Electricity (detailed information should be noted by the menu item. There is limited electricity.)
<input type="checkbox"/>	Other:
<input type="checkbox"/>	Intend to sell as a Home Based Vendor

4. Production

All production will happen at the Inkwell Cafe. We have a full bakery production staff to keep up with all demands. Our motto is, "don't sell out."

5. Price List

Pop Tarts \$3 each (2 for \$5)
Acai Bowls \$10 small
English Muffins \$2 each (4 for \$7)
Scones \$3 each
MacBars \$2.50 each (6 for \$12)

6. Customer Satisfaction

The Inkwell Bakery & Cafe is Bloomington's #1 coffee shop according to TripAdvisor. We focus on offering a variety of locally-sourced, handmade, and incredibly fresh baked goods. According to several review sites, our artisanal poparts, which come in a variety of flavors, and English muffins delight customers.

We've also developed an acia sorbet preparation technique to sell a healthy, fresh, and delicious vegan smoothie bowl. At the market we will allow customers to customize their bowls with our original granola, fresh fruits, and various seeds.

7. Reliability

We are highly reliable. We participated in Farmer's Market last season and were on time and fully stocked every market day. We also have consistent business hours at our retail location.

8. Local Entities

<input checked="" type="checkbox"/>	Owned and operated in the City of Bloomington
<input type="checkbox"/>	Owned and operated in Monroe County
<input type="checkbox"/>	Outside Monroe County:

9. Market Product Balance

The Board of Park Commissioners with input from the review committee will select vendors based in part on product balance among Prepared/Processed Food and Beverage Vendors. Applicant does not need to provide information on this criteria.

10. Utilize Locally Grown or Raised Products

Dillman Farms
Moon Valley Farms
Hunters Honey

11. Criteria Specific to Non-Peak Season/Limited Occasion Vendors

Inkwell Bakery will be in attendance rain or shine.

12. Previous Prepared/Processed Food and Beverage Vendors

<input checked="" type="checkbox"/>	I am a returning Prepared/Processed Food and Beverage Vendor who has fulfilled the terms of previous agreements, including paying 10% of gross proceeds.
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Prepared/Processed Food Vending Stall Proposal

City of Bloomington
Parks and Recreation Department
401 N. Morton Street, Suite 250
Bloomington, Indiana 47404
812-349-3700

1. General Information

Business Name:	Kettle of Corn LLC
Name:	Chris Vosters
Address:	11645E 1625N
City/Zip:	Odon, Indiana 47562
Phone Number:	812 787 0902
Email Address:	maw.kettle@hotmail.com

2. Days and Hours of Operation

	Please indicate months interested in selling, and if you're willing to share a stall:
<input type="checkbox"/>	Tuesdays from 4 - 7 p.m. (June 4 - September 24)
<input checked="" type="checkbox"/>	April (April 6 - 27)
<input checked="" type="checkbox"/>	May - October (May 4 - October 26)
<input checked="" type="checkbox"/>	November (November 2 - 23)
<input checked="" type="checkbox"/>	Holiday Market (November 30)
<input type="checkbox"/>	Interested in sharing a stall with another prepared/processed food and beverage vendor.

3. Prepared/Processed Food & Beverage Offerings/Variety/Creativity/Taste

	Special Arrangements
<input type="checkbox"/>	Water (There is limited access to water.)
<input type="checkbox"/>	Electricity (detailed information should be noted by the menu item. There is limited electricity.) <i>I purchased an inverter which is</i>
<input type="checkbox"/>	Other: <i>VERY QUIET. Wish to use it as power source if needed. Same equipment I have used in the past.</i>
	Intend to sell as a Home Based Vendor

4. Production

Kettle Corn is usually prepared on site. Due to double bookings, lack of help and weather conditions I would like to keep the option open to prepare it at the farm and bring only the product without all of the equipment.

5. Price List

I offer four different packaging options for kettle corn. The prices will remain the same as last year, which are \$2, \$3, \$5 & \$9. Up to three paper bags are complimentary with purchase. Each additional bag will cost 25 cents each. Water is \$1 per bottle.

6. Customer Satisfaction

I receive very few complaints from customers. I do whatever it takes within reason to keep them happy. Giving \$ back or replacement product, whichever they prefer. I believe good advertisement travels fast and bad even faster! Keeping them HAPPY. Is my objective.

7. Reliability

My family started attending market during the late 1980's as a farm vendor. I view myself as reliable, dependable and honest. If I say "I'll be there". I will be there. If something does come up, beyond my control. I will call and let you know as soon as possible.

8. Local Entities

<input type="checkbox"/>	Owned and operated in the City of Bloomington
<input type="checkbox"/>	Owned and operated in Monroe County
<input checked="" type="checkbox"/>	Outside Monroe County:

9. Market Product Balance

The Board of Park Commissioner with input from the review committee will select vendors based in part on product balance among Prepared/Processed Food and Beverage Vendors. Applicant does not need to provide information on this criteria.

10. Utilize Locally Grown or Raised Products

I keep it simple. My product contains four simple ingredients. The sugar, soybean oil and salt, which I buy locally. The popcorn is grown in Indiana and is certified non GMO. I am one of the select few who purchase the highest grade of butterfly popcorn available from this preferred provider. This makes my Kettle Corn stand out from the rest.

11. Criteria Specific to Non-Peak Season/Limited Occasion Vendors

12. Previous Prepared/Processed Food and Beverage Vendors



I am a returning Prepared/Processed Food and Beverage Vendor who has fulfilled the terms of previous agreements, including paying 10% of gross proceeds.



Prepared/Processed Food Vending Stall Proposal

City of Bloomington
Parks and Recreation Department
401 N. Morton Street, Suite 250
Bloomington, Indiana 47404
812-349-3700

1. General Information

Business Name:	Macarons&Co
Name:	Sabine Reche
Address:	686 E Hillside Drive
City/Zip:	47401 BLOOMINGTON
Phone Number:	812-671-2563
Email Address:	sabine.reche@hotmail.fr / macaronsandcobakery@gmail.com

2. Days and Hours of Operation

	Please indicate months interested in selling, and if you're willing to share a stall:
<input type="checkbox"/>	Tuesdays from 4 - 7 p.m. (June 4 - September 24)
<input checked="" type="checkbox"/>	April (April 6 - 27)
<input type="checkbox"/>	May - October (May 4 – October 26)
<input type="checkbox"/>	November (November 2 – 23)
<input type="checkbox"/>	Holiday Market (November 30)
<input checked="" type="checkbox"/>	Interested in sharing a stall with another prepared/processed food and beverage vendor.

3. Prepared/Processed Food & Beverage Offerings/Variety/Creativity/Taste

French macarons: 10 flavors per market: chocolate, vanilla, hazelnut, caramel, passion fruit, banana, coffee, raspberry, lemon, coconut (Gluten Free)
Hazelnut cake (Gluten Free)
Almond cake (Gluten Free)
Chouquettes (puff ball)
Gluten free chouquettes
Eclairs (rotating flavors: vanilla, chocolate, hazelnut, coffee...)
Gluten Free Eclairs
Meringues: plain, coconut, ... (Gluten Free)

7. Reliability

Selling at the Farmers' Market is something I really love to do and don't want to miss one of them. I have missed one market in October last year because I was going in France to visit my family and friends but this is the only time I have missed a Market last year.

8. Local Entities

- | | |
|-------------------------------------|-----------------------------------------------|
| <input checked="" type="checkbox"/> | Owned and operated in the City of Bloomington |
| <input type="checkbox"/> | Owned and operated in Monroe County |
| <input type="checkbox"/> | Outside Monroe County: |

9. Market Product Balance

The Board of Park Commissioners with input from the review committee will select vendors based in part on product balance among Prepared/Processed Food and Beverage Vendors. Applicant does not need to provide information on this criteria.

10. Utilize Locally Grown or Raised Products

All my pastries are made using eggs from Rhodes Family Farms.

11. Criteria Specific to Non-Peak Season/Limited Occasion Vendors

My husband has learned that his job will move to Canada and we will have to move to Canada in June.

Nevertheless, I would like to know if I can apply only for the April and May's markets.

I am so disappointed that I will have to leave Bloomington.

I would like to continue to do it as much as I can in order to provide my customers (especially my regular customers) as long as possible.

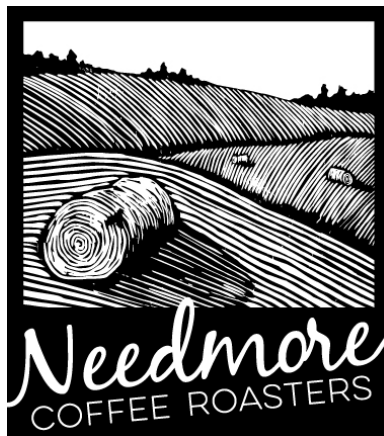
12. Previous Prepared/Processed Food and Beverage Vendors

- | | |
|-------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> | I am a returning Prepared/Processed Food and Beverage Vendor who has fulfilled the terms of previous agreements, including paying 10% of gross proceeds. |
|-------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------|



Bloomington Farmers' Market

Prepared Food Vending Stall Proposal



Introduction

It is my goal to be an amazing coffee vendor at the Summer Bloomington Farmers' Market. As a child I attended the farmers' market when it was located on 6th Street and Lincoln. I have fond memories of being a part of the market community, seeing my friends there, my parents allowing me to hand money to the farmers when we were buying produce, and watching Mitch and Eileen Rice perform and sing songs. Every other farmers' market I've been to, I compare to our Bloomington market I grew-up with. Now that I'm back in Bloomington and have opened a coffee shop and small-batch roastery on the East side of town, I would love the opportunity to continue being a part of the market community that had such a big impact on me as a child by providing market-goers with amazing coffee and educating them on where coffee comes from and who the farmers are that grow it.

General Information

Contact Information

Needmore Coffee Roasters

Katie Mysliwiec, *Owner*

104 N Pete Ellis Dr., Unit E, Bloomington, IN 47408

(812) 727-0204

info@needmoreroasters.com

Days and Hours of Operation

- ☐ Tuesdays from 4-7 p.m. (June 5- September 25)
 - ☐ April (April 7 - 28)
 - ☒ May – October (May 5 – October 27)
 - ☐ November (November 3 - 17)
 - ☒ Holiday Market (November 24)
 - ☒ Interested in sharing a stall with another prepared/processed food and beverage vendor (Aahaa Chai)
-

Prepared Beverage Offerings/Variety/Creativity/Taste

All of our coffee is Certified Organic, 100% Arabica, and roasted fresh here in Bloomington, IN by the owner of Needmore Coffee Roasters, Katie Mysliwiec. We offer one specialty blend created by Needmore Coffee Roasters, as well as rotating single-origin coffees from the finest small-scale farmers around the world. All of our coffees are either Relationship Direct Trade, where we have communication with the farmers, or are Fair Trade Certified™.

Menu Items

1. Pour-Over Brewed Coffee

Brewed in bulk by hand on-site, using the pour-over brew method.

12 oz. cup and 16 oz. cup.

**Electricity needed to power grinder so brewed coffee is ground fresh.*

2. Cold Brew Coffee

16 oz. cup with ice, Cowles Bog Blend coffee brewed by hand at Needmore Coffee, steeped for 24 hours in filtered Bloomington City water. Certified organic and Fair Trade Certified™. This product is 60% less acidic than regular hot brewed coffee and doesn't have that "coffee bitterness."

3. Signature Hot Coffee Drinks

Hilltopper, Miel, Mocha, Snap, Root, Bobcat

12 oz. cup and 16 oz. cup

4. Signature Iced Coffee Drinks

Hilltopper, Miel, Mocha, Snap, Root, Bobcat

16 oz. cup.

5. Watermelon Lemonade

Handmade deliciousness!

16 oz. cup

6. Hot Chocolate

12 oz. cup

7. Biscotti

Handmade espresso and chocolate biscotti.

8. Bagged Coffee

Certified Organic, 12 oz. bag (compostable), roasted fresh, small-batch. Whole bean, ground upon request.

Each bag contains roast date, tasting notes, altitude grown, tree type(s), processing method, farmer or co-op name, and story.

**Electricity needed to power grinder for people who want their bag of coffee ground.*

9. Aero-Press Brewed Coffee

12 oz. cups brewed to order. This brew method provides rich coffee flavor with less bitterness and much lower acidity than traditional brew methods.

Condiments available: local honey purchased at the farmers' market, sugar, simple syrup, truvia, organic half & half. All cold drinks served in biodegradable cups with paper straws.

Coffee Offerings and Descriptions

All coffees are certified Organic. Coffees rotate depending on harvest schedules.

Coffee Origin/Name	Source Type	Roast	Tasting Notes
El Salvador, Santa Josefita	Relationship Direct Trade	Light	Sweet, dry, raspberry
Honduras, 18 Rabbit	Relationship Direct Trade	Light	Maple, green apple, caramel, honey
Mexico, Chiapas	Fair Trade Certified™	Medium	Nutty, molasses, baker's chocolate
Nicaragua, Sergovia	Fair Trade Certified™	Dark	Plum, caramel chocolate malt
Cowles Bog Blend	Fair Trade Certified™	Blend	Roasty, baker's chocolate, hazelnut
Mexico Water Decaf	Fair Trade Certified™	Medium	Nutty, toffee, milk chocolate
Bourbon Barrel Aged ** From the Reserve **	Fair Trade Certified™	Dark	Aged a minimum of 3 months in a Featherbone bourbon barrel from Journeyman Distillery, Three Oaks, MI

Special Arrangements

- ☒ Water
- ☒ Electricity: 120 Volt AC with one 20-amp circuit
- ☐ Other
- ☐ Intend to Sell as a Home Based Vendor

Production

Preparing enough coffee and being able to brew and serve customers at the Summer Bloomington Farmers' Market is not a problem, which I believe I proved by being a successful vendor at this market last year. With a shop here in Bloomington, I have the ability to roast and provide more than enough coffee to serve Market customers. Staffing the booth at the farmers' market will not be an issue as I already have plenty of staff for my shop and have the ability to hire more staff if needed.

Price List

- | | |
|---------------------------------|--------------------------------------------------------------------|
| 1. Pour-Over Brewed Coffee | \$3.30 to \$4.40 |
| 2. Cold Brew Coffee | \$4.12 |
| 3. Signature Hot Coffee Drinks | \$5.50 to \$6.60 |
| 4. Signature Iced Coffee Drinks | \$5.50 |
| 5. Watermelon Lemonade | \$4.40 |
| 6. Hot Chocolate | \$3.30 |
| 7. Biscotti | \$2.25 |
| 8. Bagged Coffee | \$15 to \$16 (receive a free cup of coffee with purchase of a bag) |
| 9. Aero-Press Brewed Coffee | \$3.85 |

Customer Satisfaction

Customer service and product quality go hand-in-hand and I strive for the highest in both categories. My staff and I provide wonderful customer service from greetings, to answering questions, to providing information/education, to making asking questions and making product suggestions. Presentation is also extremely important. We will have our products displayed in a tasteful and welcoming manner as well as have an easy to read menu.

Reliability

Having run a booth at the largest market in Northwest Indiana has set me up to transition into running a successful booth at the Bloomington Farmers' Market. I also now have more staff members currently at my shop, all of whom I trust to work the booth at the Farmers' Market. I also have a budget to ensure I have all supplies, and ability to replace supplies that are needed to have a successful booth.

Local Entities

- ☒ Owned and operated in the City of Bloomington
- ☒ Owned and operated in Monroe County

Utilize Locally Grown or Raised Products

All of our coffee is roasted at Needmore Coffee Roasters here in beautiful Bloomington, Indiana. The process of roasting coffee here is as local as coffee can get since the United States doesn't have the altitude and climate to grow harvestable coffee. However, we want our customers to know about the farmers who grew their coffee so we offer that information on the back of each bag and verbally tell our customers about the farmers, their story, and the way they process their coffee.

Criteria Specific to Non-Peak Season/Limited Occasion Vendors

Does not apply.

Previous Vendor

I was a vendor at the Bloomington Community Farmers' Market in 2018 and also in 2016 I was a vendor at the Tuesday Bloomington Farmers' Market.



Prepared/Processed Food Vending Stall Proposal

City of Bloomington
Parks and Recreation Department
401 N. Morton Street, Suite 250
Bloomington, Indiana 47404
812-349-3700

1. General Information

Business Name:	Piccoli Dolci, Inc.
Name:	Maria Carlassare
Address:	P.O. Box 6718
City/Zip:	47407
Phone Number:	812 3186187
Email Address:	info@piccolidolci.net

2. Days and Hours of Operation

	Please indicate months interested in selling, and if you're willing to share a stall:
<input type="checkbox"/>	Tuesdays from 4 - 7 p.m. (June 4 - September 24)
<input checked="" type="checkbox"/>	April (April 6 - 27)
<input checked="" type="checkbox"/>	May - October (May 4 – October 26)
<input checked="" type="checkbox"/>	November (November 2 – 23)
<input checked="" type="checkbox"/>	Holiday Market (November 30)
<input type="checkbox"/>	Interested in sharing a stall with another prepared/processed food and beverage vendor.

3. Prepared/Processed Food & Beverage Offerings/Variety/Creativity/Taste

<p>Piccoli Dolci mission is to offer unique and authentic Italian and E</p>

	Special Arrangements
<input type="checkbox"/>	Water (There is limited access to water.)
<input checked="" type="checkbox"/>	Electricity (detailed information should be noted by the menu item. There is limited electricity.)
<input type="checkbox"/>	Other:
<input type="checkbox"/>	Intend to sell as a Home Based Vendor

4. Production

The 10x10 feet stand will propose each week on average twenty among the products listed above, displaye

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5. Price List

PRODUCT small size (price range, \$) large size (price range, \$)

Cookie bags: 3.50 ...

6. Customer Satisfaction

Fresh pastry products will be displayed on trays protected by plexiglass lids, or in a display cabinet. Cookies

7. Reliability

Piccoli Dolci works in a commercial kitchen certified by the Monroe County and fully equipped for baking new

8. Local Entities

<input checked="" type="checkbox"/>	Owned and operated in the City of Bloomington
<input type="checkbox"/>	Owned and operated in Monroe County
<input type="checkbox"/>	Outside Monroe County:

9. Market Product Balance

The Board of Park Commissioners with input from the review committee will select vendors based in part on product balance among Prepared/Processed Food and Beverage Vendors. Applicant does not need to provide information on this criteria.

10. Utilize Locally Grown or Raised Products

" Fruit Preserves: Dillman Farm Inc. Bloomington, IN 47403

" Apples: Olde Lane Orchard, 13381E, 132...

11. Criteria Specific to Non-Peak Season/Limited Occasion Vendors

12. Previous Prepared/Processed Food and Beverage Vendors

<input checked="" type="checkbox"/>	I am a returning Prepared/Processed Food and Beverage Vendor who has fulfilled the terms of previous agreements, including paying 10% of gross proceeds.
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Prepared/Processed Food Vending Stall Proposal

City of Bloomington
Parks and Recreation Department
401 N. Morton Street, Suite 250
Bloomington, Indiana 47404
812-349-3700

1. General Information

Business Name:	Pie First Bakery
Name:	Louise Miracle
Address:	737 N. County Line Road E.
City/Zip:	Gosport, IN 47433
Phone Number:	812.876.1207
Email Address:	piefirstbakery@hotmail.com

2. Days and Hours of Operation

	Please indicate months interested in selling, and if you're willing to share a stall:
<input type="checkbox"/>	Tuesdays from 4 - 7 p.m. (June 4 - September 24)
<input type="checkbox"/>	April (April 6 - 27)
<input checked="" type="checkbox"/>	May - October (May 4 – October 26)
<input type="checkbox"/>	November (November 2 – 23)
<input type="checkbox"/>	Holiday Market (November 30)
<input type="checkbox"/>	Interested in sharing a stall with another prepared/processed food and beverage vendor.

3. Prepared/Processed Food & Beverage Offerings/Variety/Creativity/Taste

PLEASE NOTE: As in years past, I'd like to have a full stall on an every-other-week basis.

PIES: 9-inch whole pies presented in a sturdy metal pie pan; a wide assortment of fruit pies, such as cherry, apple, blueberry, blackberry, rhubarb, apricot, pecan; combinations of fruits such as strawberry-rhubarb, cherry-blueberry, etc. Each fruit pie has at least 6 cups of fruit and are not overly-sweet. Each pie is presented in its own white bakery box with our logo. Pies are displayed in plexiglass plastic bakery cases.

TARTS: 4-inch tarts; including all the fruits mentioned above, in addition to lemony-lemon, almond frangipane, French Silk Chocolate, and many others. Each tart is presented in a clear plastic clamshell container. Tarts are displayed in large plexiglass lidded bins.

MUFFINS: These are jumbo muffins presented in brown bakery liners. We offer both sweet and savory types. Sweet muffins include, among others, banana-walnut, pumpkin-applesauce, blueberry-lemon, lemon-poppysseed, and peach cobbler. Savory types include feta cheese and spinach, bacon and apple, along with gruyere and herbs.

SCONES: These are authentic British scones (which differ from American versions which are dry and cakey; the authentic British scone is moist and buttery). Sweet flavors include cranberry-walnut, apricot-almond, lemon-poppysseed, and oatmeal-date. They are presented in a white bakery sack. Savory scones include cheddar cheese with herbs, Canadian bacon with Swiss cheese, and just plain herb scones.

COOKIES: Our cookies are jumbo, and presented in white bakery sacks. Flavors include chocolate chunk-walnut, peanut butter, double chocolate espresso, almond biscotti, Scottish shortbread, white chocolate-cherry, and molasses, to name a few.

QUICHE: These are a Market favorite; each is presented in a clear plastic clamshell container. Flavors include Jarlsberb cheese with sundried tomato, Feta cheese with spinach, Quiche Lorraine, along with potato, spinach and bacon.

CINNAMON ROLLS: These are jumbo, extra gooey rolls, each presented in a clear plastic clamshell container.

It should be noted that we also offer GLUTEN-FREE INGREDIENTS versions of all items mentioned above, and are careful to let customers know that our kitchen is a “shared kitchen” in that we also make the gluten-based products in the same area (although on different days). VEGAN items are also available in all the pies and tarts.

PIE FIRST BAKERY uses quality ingredients such as fresh herbs and fruits, real cream and butter, and the best spices and flavorings (e.g., vanilla from Madagascar and cinnamon from Sumatra). We use only home-made, hand-rolled crusts, batter and doughs. We inform customers that there are no preservatives or additives in our products.

PIE FIRST BAKERY is a certified food kitchen through both the Owen and Monroe Counties’ Boards of Health.

	Special Arrangements
<input type="checkbox"/>	Water (There is limited access to water.)
<input type="checkbox"/>	Electricity (detailed information should be noted by the menu item. There is limited electricity.)
<input type="checkbox"/>	Other:
<input type="checkbox"/>	Intend to sell as a Home Based Vendor

4. Production

In terms of productions, we believe that all our baked goods need to be “special” in their appearance and taste. So, for the Pies, Tarts and Quiche, each is made with an eye toward detail about the crust and its visual appeal – not too overly browned, decoratively-cut and crimped edges, and fancy lattice-work. The fruit pies are “fruit-heavy” with at least 6 cups of fruit each and not overly sweetened.

Muffins are baked and presented in brown parchment bakery liners, giving them a real “bakery” appearance. Each muffin, whether savory or sweet, has a topping that converts them from something “plain” to something “special.”

The Scones are moist and tender. We have a loyal customer base from the British Isles, with a couple customers driving over from Indianapolis and Terre Haute just for our scones.

Cookies are baked just til their undersides are golden, making them soft and chewy.

Our Cinnamon Rolls are just maybe the best comfort food ever! We believe (and have been told by customers) that they are a magical combination of yeast, moist and tasty with plenty of cinnamon and dark brown sugar, slathered with a silken cream cheese frosting.

We have been a Vendor with the Bloomington Summer Farmers’ Market since 2015, and a Vendor with the Winter Market since 2012. Prior to the Bloomington Market, we sold our baked goods at the Owen County Farmers’ Market from 2012 til 2015. We also have been a vendor at several area festivals, including those at Olivery Winery and the Spencer Apple Butter Festival.

Pie First Bakery also provides pies and other desserts on a weekly basis to the Bloomington Country Club, as well as scones to BloomingTea, a local tea shop. We have also catered over 20 pie-centered weddings throughout this area, along with graduation and wedding parties. For several of these events, we have provided between 30-50 pies at a time.

5. Price List

PIES, \$24.00

TARTS, \$5.00

COOKIES, \$3.50

SCONES, \$4.00

MUFFINS, \$4.50

QUICHE, \$6.00

CINNAMON ROLLS, \$5.00

GLUTEN-FREE INGREDIENTS TARTS, \$6.00, MUFFINS, \$4.50

6. Customer Satisfaction

Since starting PIE FIRST BAKERY in the summer of 2012, we have been gratified by the loyal following who consistently buy our baked goods at the Summer Markets. Many customers tell us they stop by our booth first to buy their pie for that special dinner or event, and then shop the rest of the Market for produce to go with that dessert. We have a list of testimonials expressing customers' gratitude for having a place to find high quality baked goods at the Farmers' Market.

We sincerely believe that much good comes in the form of baked goods, whether savory or sweet, and to that end, we have an honest commitment to providing the very best possible. We also enjoy meeting and interacting with customers, making it a special point to know regulars' and their preferences. If someone makes a special order, we followup with with a phone call the night before the Market, so they can count on our reliability.

We also take special pride in the presentation and display of our baked goods. During the summers, we have a bright pink tent, along with tables on which are spread lavender table cloths. We have 2 plexiglass display cases (3 tiered), along with large plexiglass bakery bins with lids – all keeping baked goods clean and fresh. All the goods are attractively arranged and displayed.

Each item is labeled and provided to customers in white paper bakery bags, a clear plastic hinged container, or white cardboard bakery box with our Pie First Bakery logo.

For customers' convenience and ease of payment, we accept cash, checks, or credit/debit cards.

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7. Reliability

As mentioned above, we have sold baked goods at Summer and Winter Farmers' Markets since 2012, along with providing baked goods to several local restaurants. These experiences, we think, demonstrate our level of reliability and quality of customer satisfaction.

8. Local Entities

<input type="checkbox"/>	Owned and operated in the City of Bloomington
<input type="checkbox"/>	Owned and operated in Monroe County
<input checked="" type="checkbox"/>	Outside Monroe County: as noted above, we are a certified food kitchen through both Monroe and Owen Counties' Boards of Health

9. Market Product Balance

The Board of Park Commissioners with input from the review committee will select vendors based in part on product balance among Prepared/Processed Food and Beverage Vendors. Applicant does not need to provide information on this criteria.

10. Utilize Locally Grown or Raised Products

We use eggs from our own beautiful chickens (large green and blue eggs), jams and jellies we have canned specifically for several of our baked goods, rhubarb from our garden, as well as herbs we have grown. Our fruits come from a locally owned and run food locker, Rice's, outside Spencer, Indiana.

11. Criteria Specific to Non-Peak Season/Limited Occasion Vendors

12. Previous Prepared/Processed Food and Beverage Vendors

<input checked="checked" type="checkbox"/> <input type="checkbox"/>	I am a returning Prepared/Processed Food and Beverage Vendor who has fulfilled the terms of previous agreements, including paying 10% of gross proceeds.
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Prepared/Processed Food Vending Stall Proposal

City of Bloomington
Parks and Recreation Department
401 N. Morton Street, Suite 250
Bloomington, Indiana 47404
812-349-3700

1. General Information

Business Name:	Pili's Party Taco LLC.
Name:	Maria del Pilar Gonzalez-Moran.
Address:	2215 S. Rockport Rd.
City/Zip:	Bloomington IN 47403.
Phone Number:	(812) 219-0539
Email Address:	Pilispartytaco@hotmail.com

2. Days and Hours of Operation

	Please indicate months interested in selling, and if you're willing to share a stall:
<input checked="" type="checkbox"/>	Tuesdays from 4 - 7 p.m. (June 4 - September 24)
<input checked="" type="checkbox"/>	April (April 6 - 27)
<input checked="" type="checkbox"/>	May - October (May 4 - October 26)
<input checked="" type="checkbox"/>	November (November 2 - 23)
<input checked="" type="checkbox"/>	Holiday Market (November 30)
<input type="checkbox"/>	Interested in sharing a stall with another prepared/processed food and beverage vendor.

3. Prepared/Processed Food & Beverage Offerings/Variety/Creativity/Taste

	Special Arrangements
<input type="checkbox"/>	Water (There is limited access to water.)
<input type="checkbox"/>	Electricity (detailed information should be noted by the menu item. There is limited electricity.)
<input type="checkbox"/>	Other:
<input type="checkbox"/>	Intend to sell as a Home Based Vendor

4. Production

Our records show that during the day in which we have sold food for over 500 people, however several times a year, we have experienced high sells, such as during Lotus Festival. We always keep food in stock in case we needed to sell more. This allows us to provide service for big parties.

5. Price List

See the menu for mor details. All prices include TAX.

6. Customer Satisfaction

We have at least 70 loyal customers who came every week and sometimes every day to enjoy our food. Some of the comments that we received are to praise our authenticity in the flavor of our food, as well as in our signature Salsa Verde, which was finalist in the Farmers Market contest in 2013. Last year it was a very good experience for customer to see a food truck.

7. Reliability

We have participated in the Food Truck Friday 2017-2018, as well as in Lotus Festival 2017-2018, We also Indiana Toys and Comic Expo in 2017-18, Pridefest 2017-2018, Indiana University 2018, Taste of Bloomington 2018, City Hall Food Truck Friday, Farmers' Market 2018, Russian Recording 15 Year Anniversary map.

8. Local Entities

<input type="checkbox"/>	Owned and operated in the City of Bloomington
<input type="checkbox"/>	Owned and operated in Monroe County
<input type="checkbox"/>	Outside Monroe County:

9. Market Product Balance

The Board of Park Commissioner with input from the review committee will select vendors based in part on product balance among Prepared/Processed Food and Beverage Vendors. Applicant does not need to provide information on this criteria.

10. Utilize Locally Grown or Raised Products

We are very interested in contributing to the economy as well, by buying vegetables such as corn on the cob, Onions, zucchini, Cucumbers, jalapeños, eggs, cilantro, among others.

11. Criteria Specific to Non-Peak Season/Limited Occasion Vendors

We use a Honda EU7000 generator, fuel injection that operates at 52dB at 1/4 load and 60dB at its maximum capacity

12. Previous Prepared/Processed Food and Beverage Vendors

☐

I am a returning Prepared/Processed Food and Beverage Vendor who has fulfilled the terms of previous agreements, including paying 10% of gross proceeds.

	Tacos	Gringas	Tostadas	Burros	Nachos	Tortas
Tipos de Carnes	Corn tortilla	Flour tortilla	Fried corn tortilla	Flour tortilla w/ beans,	Chips w/ beans, cheese,	Mexican bread w/
Types of meats	w/cilantro, onion, and lime	w/Chihuahua Cheese, sour cream, lime, and cilantro	w/beans, lettuce, tomatoes, onions, fresh cheese, sour cream and avocado	cheese, lettuce, onions, tomato, cilantro, jalapeno and salsa	lettuce, tomato, onions, cilantro, jalapeno, and sour cream	mayonaisse, cheese beans, lettuce, tomato, onions, jalapeño, and avocado
Cabeza de Puerco (Pork head)	4.07	6.21	6.21	11.18	11.49	11.49
Al Pastor (pork w/pineapple)	4.07	6.21	6.21	11.18	11.49	11.49
Longoniza (Mexican sausage)	4.07	6.21	6.21	11.18	11.49	11.49
Árabe (Pork Pueblo style)	4.07	6.21	6.21	11.18	11.49	11.49
Pollo Asado (Grill chicken)	4.07	6.21	6.21	11.18	11.49	11.49
Vegetariano (Vegetarian)	4.07	6.21	6.21	11.18	11.49	11.49
Tripa de res (Beef gut)	4.07	6.21	6.21	11.18	11.49	11.49
Asada (Grill beef)	4.07	6.21	6.21	11.18	11.49	11.49
Cabeza de res (Beef head)	4.07	6.21	6.21	11.18	11.49	11.49
Lengua (Beef Tongue)	4.07	6.21	6.21	11.18	11.49	11.49

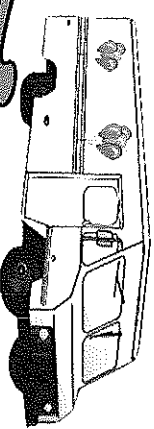
Welcome

- Chalupas poblanas con pollo 6.21
- Fried corn tortilla, Green and red sauces w/ onions, cheese and chicken 4.89
- Chalupas poblanas 4.89
- Fried corn tortilla, green and red sauces w/ onions, cheese 3.73
- Esquites 3.73
- Boiled corn w/ mayonnaise, parmesan cheese, lime, chili powder 3.73
- Elote 3.73
- Corn on the cob w/ mayonnaise, parmesan cheese and cayenne powder. ASK \$
- Special of the week ASK \$
- DRINKS
- Atole caliente (Winter Time) ASK \$
- (arroz, champurrado, de maicena, avena) 3.11
- Fresh waters 3.11
- (horchata, jamaica, tamarindo, pineapple, cantaloupe) 2.05
- Can of soda 2.05
- (coca-cola, sprite, Mtn-DEW, Sunkist, Diet coke and Mtn-Dew) 3.11
- Bottle of soda 3.11
- (Coca-cola, Sprite, Fanta, Mtn-Dew) 2.05
- Water Bottler 2.05



- SIDES
- Arroz rojo o blanco (Red or White rice) 4.04
- Frijol refrito (Fried beans) 4.04
- Coliflor con jalapeños en vinagre 3.581 (Cauliflower with jalapeños in vinegar)
- Chips con salsa (chips w/ salsa or cheese) 5.28

Pili's Party



TACO

Facebook

Instagram

Twitter

Cell: 8122190539

pilispartytaco@hotmail.com

S Walnut st and 4th st

Bloomington in

We cater any especial event



Prepared/Processed Food Vending Stall Proposal

City of Bloomington
Parks and Recreation Department
401 N. Morton Street, Suite 250
Bloomington, Indiana 47404
812-349-3700

1. General Information

Business Name:	Primally Inspired Eats
Name:	Brandi Williams
Address:	315 W 15th Street
City/Zip:	Bloomington 47404
Phone Number:	812-361-9971
Email Address:	primallyinspiredeats@gmail.com

2. Days and Hours of Operation

	Please indicate months interested in selling, and if you're willing to share a stall:
<input checked="" type="checkbox"/>	Tuesdays from 4 - 7 p.m. (June 4 - September 24)
<input checked="" type="checkbox"/>	April (April 6 - 27)
<input checked="" type="checkbox"/>	May - October (May 4 – October 26)
<input checked="" type="checkbox"/>	November (November 2 – 23)
<input checked="" type="checkbox"/>	Holiday Market (November 30)
<input type="checkbox"/>	Interested in sharing a stall with another prepared/processed food and beverage vendor.

3. Prepared/Processed Food & Beverage Offerings/Variety/Creativity/Taste

1. Seeduction Bread Loaves \$9
 - Gluten Free/Refined Sugar Free
 - Dairy Free
 - Vegan
 - Locally Sourced Ingredients:
 LM Sugarbush, LLC Maple Syrup
2. Oat Maple Loaf \$9
 - Gluten Free/Refined Sugar Free
 - Dairy Free
 - Vegan
 - Locally Sourced Ingredients:
 LM Sugarbush, LLC Maple Syrup
3. Sourdough Loaf \$7
 - Gluten Free/Refined Sugar Free
 - Dairy Free
 - Vegan

	Special Arrangements
<input type="checkbox"/>	Water (There is limited access to water.)
<input checked="" type="checkbox"/>	Electricity (detailed information should be noted by the menu item. There is limited electricity.)
<input type="checkbox"/>	Other:
<input type="checkbox"/>	Intend to sell as a Home Based Vendor

4. Production

With the selection of small, compact, easily transferable, and well crafted menu items, Primally Inspired Eats will easily manage to prepare and provide ample product, in order to serve Market customer needs. Each item is easily and quickly served in a manner intended to meet the large capacity of weekly visitors.

5. Price List

INCLUDED NEXT TO EACH MENU ITEM

6. Customer Satisfaction

Primally Inspired Eats has great respect and appreciation for the quality products and services that Bloomington Community Farmers' Market provides for the community. It is of our greatest priority to provide the highest customer satisfaction possible. We have a wonderfully dedicated customer base that we think of not only as customers, but friends as well. We are just as dedicated to providing them with the highest quality product filled with the highest quality ingredients, and served with an attitude of gratitude.

Primally Inspired Eats assures that all product will be displayed in a professional, pleasing, and appetizing manner with the utmost friendly service. Two small, clear tabletop display units will encase individual baked items, while bread loaves will be wrapped lightly in ecologically conscious brown parchment/and or paper bags.

7. Reliability

We have gratefully met the large flow of Bloomington Community Famers Market for four seasons, missing only 2 markets in 4 seasons and always prepared with appropriate amounts of product.

8. Local Entities

<input checked="" type="checkbox"/>	Owned and operated in the City of Bloomington
<input checked="" type="checkbox"/>	Owned and operated in Monroe County
<input type="checkbox"/>	Outside Monroe County:

9. Market Product Balance

The Board of Park Commissioners with input from the review committee will select vendors based in part on product balance among Prepared/Processed Food and Beverage Vendors. Applicant does not need to provide information on this criteria.

10. Utilize Locally Grown or Raised Products

Hunters Honey Farm - Honey
LM Sugarbush, LLC Maple Syrup - Maple
Barnhouse Farms - Micro Greens
Living Roots - Radishes, Figs
Rhodes Family Farm - Eggs

11. Criteria Specific to Non-Peak Season/Limited Occasion Vendors

We plan to participate for entire season

12. Previous Prepared/Processed Food and Beverage Vendors

<input checked="" type="checkbox"/>	I am a returning Prepared/Processed Food and Beverage Vendor who has fulfilled the terms of previous agreements, including paying 10% of gross proceeds.
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Prepared/Processed Food Vending Stall Proposal

City of Bloomington
Parks and Recreation Department
401 N. Morton Street, Suite 250
Bloomington, Indiana 47404
812-349-3700

1. General Information

Business Name:	Sazon Mexican Cuisine
Name:	JESUS BARRASAS
Address:	2361 W KAPPEL AVE
City/Zip:	BLOOMINGTON IN 47404
Phone Number:	(812) 955-8517
Email Address:	ch3_pac@hotmail.com

2. Days and Hours of Operation

	Please indicate months interested in selling, and if you're willing to share a stall:
<input type="checkbox"/>	Tuesdays from 4 - 7 p.m. (June 4 - September 24)
<input checked="" type="checkbox"/>	April (April 6 - 27)
<input checked="" type="checkbox"/>	May - October (May 4 - October 26)
<input type="checkbox"/>	November (November 2 - 23)
<input checked="" type="checkbox"/>	Holiday Market (November 30)
<input type="checkbox"/>	Interested in sharing a stall with another prepared/processed food and beverage vendor.

3. Prepared/Processed Food & Beverage Offerings/Variety/Creativity/Taste

CHORIZO AND EGG OR DUNK CHILAPUILES	ELECTRICITY
VEGAN/VEGETARIAN CHILAPUILES	THU TRIPLE CHECK DOT
BRAISED DUNK HASH	110 VOLTS
HUEVOS RANCHEROS	420 WATTS
YUCATAN BRAISED DUNK	FLAT CANNODLE
VEGAN/VEGETARIAN TACOS	120 VOLTS
BREAKFAST TACOS	12.5 AMPS
MORCATA	
HIBISCUS ICED TEA	

	Special Arrangements
<input type="checkbox"/>	Water (There is limited access to water.)
<input checked="" type="checkbox"/>	Electricity (detailed information should be noted by the menu item. There is limited electricity.)
<input type="checkbox"/>	Other:
<input type="checkbox"/>	Intend to sell as a Home Based Vendor

4. Production

SALON IS A PROUD FAMILY LOCAL BUSINESS AND WE USE ONLY THE BEST PRODUCTS AVAILABLE THROUGH THE SEASONS HIGHLIGHTING THE AVAILABILITY AND EFFORTS OF OUR LOCAL FARMERS AND PRODUCERS TO CREATE A UNIQUE PRODUCT FOR OUR CUSTOMERS. WITH OUR PARTICIPATION IN PREVIOUS YEARS WE'VE BEEN ABLE TO IMPROVE OUR SYSTEMS TO PROVIDE THE BEST AND FAST SERVICE, REACHING DIFFERENT CUSTOMERS WITH SPECIAL DIETARY PREFERENCES (VEGAN, VEGETARIAN, GLUTEN FREE, DAIRY FREE) AND DIVERSE CULTURE CREATING AND IMPACT.

5. Price List

CHILAQUILES \$7.00
 PORK HASH \$7.00
 HUEVOS RANCHEROS \$5.00
 TACOS \$4.00
 DRINKS \$3.00

COMPLIMENTARY TOPPINGS AND SALSA ARE ALWAYS OFFER WITH ALL THE ITEMS.

6. Customer Satisfaction

BALON HAS BEEN ABLE TO BUILD STRONG RELATIONSHIPS WITH CUSTOMERS DURING THE PAST 3 YEARS, PROVIDING THE SAME AUTHENTIC AND DELICIOUS ITEMS THAT OUR REGULAR CUSTOMERS LOVE AND COME BACK TO ENJOY EVERY WEEK. WE WELCOME NEW PEOPLE WEEK BY WEEK CREATING A LARGER COMMUNITY THAT HAS HELPED US TO GROW AS A LOCAL SMALL BUSINESS AND THANK YOU TO ALL OUR CUSTOMERS THAT SUPPORT US THROUGH THE YEAR WE ARE ABLE TO CONTINUE TO GROW AND RETURNING TO THE BCFM WE WILL LOVE TO KEEP PROVIDING THE SAME QUALITY AND AUTHENTICITY WITH EVERYONE.

7. Reliability

DURING THE PAST SEASONS AT THE BCFM WE HAVE BEEN ABLE TO GROW AS A BUSINESS FROM EVERY OTHER WEEK TO A FULL SEASON WEEK. IMPROVING OUR MENU, CREATING NEW FAVORITES, ADDING NEW STAFF TO PROVIDE A FASTER SERVICE WITHOUT COMPROMISING THE QUALITY, BEEN ALWAYS ON TIME AND READY TO GO FOR OUR EARLY CUSTOMERS AND HAVING CONSISTANT ATTENDANCE EVEN DURING DIFFICULT MARKET DAYS. (RAIN, COLD, HEAT). WE WILL LOVE TO KEEP PROVIDING EXCELLENT CUSTOMER SERVICE AND IMPROVING, ALWAYS FOR THE SATISFACTION OF OUR CUSTOMERS.

8. Local Entities



Owned and operated in the City of Bloomington



Owned and operated in Monroe County



Outside Monroe County:

9. Market Product Balance

The Board of Park Commissioners with input from the review committee will select vendors based in part on product balance among Prepared/Processed Food and Beverage Vendors. Applicant does not need to provide information on this criteria.

10. Utilize Locally Grown or Raised Products

SALON HAS DEVELOPED GOOD RELATIONSHIPS WITH FARMERS AND LOCAL VENDORS THROUGH OUR PARTICIPATION IN THE BCFM FROM 2016 - 2018. OUR GOAL IS TO KEEP GROWING OUR RELATIONSHIPS WITH OUR CURRENT PRODUCERS AND MAKE NEW CONNECTIONS WITH MORE LOCAL VENDORS.

SALON LIST OF FARMERS:

BARNHOUSE FARMS, WILDENLOVE FARM, LIVING ROOTS, BREAD AND ROSES, CHILE WOMAN, GOOD LIFE, GYPSY NUDGE, HEARTLAND FAMILY, HUGS URBAN, FISCHER FARMS, MOON VALLEY, AMOES FARM, STONE WALLS, TWILIGHT ACRES.

11. Criteria Specific to Non-Peak Season/Limited Occasion Vendors

SALON WORKS CLOSELY WITH FARMERS AND LOCAL VENDORS ADJUSTING MENU ITEMS TO SEASON AVAILABILITY.

12. Previous Prepared/Processed Food and Beverage Vendors



I am a returning Prepared/Processed Food and Beverage Vendor who has fulfilled the terms of previous agreements, including paying 10% of gross proceeds.



Prepared/Processed Food Vending Stall Proposal

City of Bloomington
Parks and Recreation Department
401 N. Morton Street, Suite 250
Bloomington, Indiana 47404
812-349-3700

1. General Information

Business Name:	wat-a-bao
Name:	Ming-Feng Hsieh
Address:	197 Deer Trails, Nashville, IN
City/Zip:	47448
Phone Number:	614-596-4161
Email Address:	m.f.hsieh.taiwan@gmail.com

2. Days and Hours of Operation

	Please indicate months interested in selling, and if you're willing to share a stall:
<input type="checkbox"/>	Tuesdays from 4 - 7 p.m. (June 4 - September 24)
<input type="checkbox"/>	April (April 6 - 27)
<input checked="" type="checkbox"/>	May - October (May 4 – October 26)
<input type="checkbox"/>	November (November 2 – 23)
<input type="checkbox"/>	Holiday Market (November 30)
<input checked="" type="checkbox"/>	Interested in sharing a stall with another prepared/processed food and beverage vendor.

3. Prepared/Processed Food & Beverage Offerings/Variety/Creativity/Taste

wat-a-bao provides delicious "Bun" (Gua Bao) and Taiwanese tea to our customers. Gua Bao is one of the most famous traditional Taiwanese street food. A traditional Gua Bao is made of bun, braised pork, peanut powder, cucumber and cilantro. Because it looks like a hamburger, some people call it Taiwanese hamburger. Through the farmer's market, we want to introduce this traditional tasty food to everyone.

-----Recipe-----

Gua Bao

1. Traditional Bun (Gua Bao) - braised pork, peanut powder(optional), cucumber and cilantro.
2. Vegetarian Bun (Gua Bao) - avocado, peanut powder (optional), cucumber and cilantro.

Beverage:

1. Winter Melon Tea - winter melon, sugar, ice
2. Ginger Tea - ginger, sugar, ice

Preparation requirement:

1. four outlets, each needs 2000W
2. water/faucet

	Special Arrangements
<input checked="" type="checkbox"/>	Water (There is limited access to water.)
<input checked="" type="checkbox"/>	Electricity (detailed information should be noted by the menu item. There is limited electricity.)
<input type="checkbox"/>	Other:
<input checked="" type="checkbox"/>	Intend to sell as a Home Based Vendor

4. Production

1. Food preparation(in-house/restaurant/certified kitchen)

- Pork belly to be processed, seasoned and sliced into suitable size, then cooked in braised pot. Pork will remain heated at the stall. ~ 40 pound of pork are needed to serve ~ 400 customers at the event
- Veggies and spices will be prepared beforehand and put into bags: avocado, cucumber, cilantro and sauces. These ingredient will be stored in coolers at the stall

2. On-site preparation

- Bun - requires steamers to heat up the buns. A multi-layer steamer we have can easily prepare 50 buns in less than 10 min.

We have 5 years of experience for selling fusion food. One of the biggest event that we've participated is Columbus Ethnic Expo. Typically there are more than 30,000 people visit this event in two days, and we usually sell 600+ bun in a day. We believe we can prepare not only sufficient meals, but also provide high quality and tasty meals to customers.

5. Price List

Food:

1. Traditional Bun (Gua Bao) - \$5.99
2. Vegetarian Bun (Gua Bao) - \$5.99

Beverage:

1. Winter Melon Tea - \$1.99
2. Ginger Tea - \$1.99

Combo: choose two buns and one beverage - \$11.99

6. Customer Satisfaction

Customer Service: "I could live off your Gua Bao.", "Do you also have a restaurant that sell these buns?". Every time customers brought up their positive feedback, it affects us deeply and satisfying customers become our motives to continue to serve great food. We love to hear how people think and feel, no matter they like it or dislike it, this becomes our foundation to strive for better service.

Food presentation: When you see steam coming out from bamboo steamers, and smell an appetizing braised pork, this means a Gau Bao is ready! One of the biggest signature of Gua Bao is that we use bamboo steamer to cook the buns, this traditional steaming method will ensure the buns can be cooked through as soft and fluffy, and retain its pillowy white wrapping. We then open up the buns and add three pieces of pork belly and a scoop of cilantro into each bun, and lastly, sprinkle some peanut powers on the top. All the ingredients will be sandwiched between a fluffy clam-shaped steamed bun, and this is wewhy another translation of "Gua Bao" is called "Taiwanese hamburger".

7. Reliability

We measure everything! Great Taiwanese dishes are all about preciseness and it's presentation. Such as how many pieces of braised pork are used per bun, how much amount of peanut power is added each time. We also use tools that help us organize each ingredients in an identical, appetizing manner. Since most of the ingredients will be prepared beforehand, we only need to do is to steam the buns and assemble the ingredients. After a Gua Bao is made, we place it in an easy-to-carry package and present to our customers. Also, our members have been working together for 5 years, and we have great team experience of handling this level of operational complexity. To prepare for this Farmers' Market, we meet weekly to establish our SOP of our products and review our customers' feedback from previous sales. With the right tools and our experiences, we are confident that we will successfully operate at Farmers' Market.

8. Local Entities

<input checked="" type="checkbox"/>	Owned and operated in the City of Bloomington
<input checked="" type="checkbox"/>	Owned and operated in Monroe County
<input type="checkbox"/>	Outside Monroe County:

9. Market Product Balance

The Board of Park Commissioners with input from the review committee will select vendors based in part on product balance among Prepared/Processed Food and Beverage Vendors. Applicant does not need to provide information on this criteria.

10. Utilize Locally Grown or Raised Products

Providing high quality buns to customers is our priority, so we always use the fresh meat and veggie to make our buns. Our bun will be made by local fresh pork belly, peanut powder, and cilantro. It's up to 80% ingredients are local products.

11. Criteria Specific to Non-Peak Season/Limited Occasion Vendors

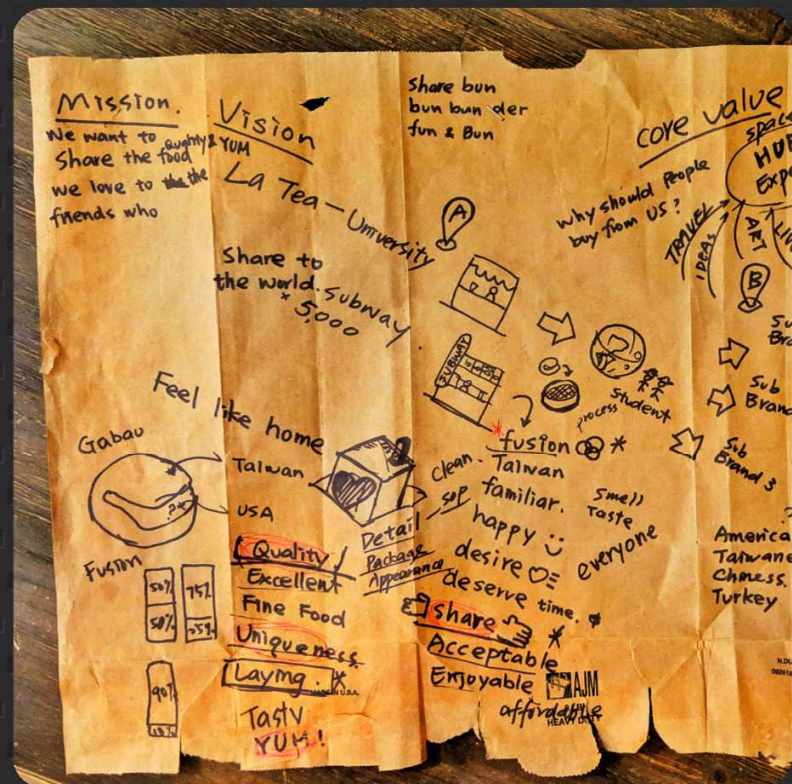
None

12. Previous Prepared/Processed Food and Beverage Vendors

<input type="checkbox"/>	I am a returning Prepared/Processed Food and Beverage Vendor who has fulfilled the terms of previous agreements, including paying 10% of gross proceeds.
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wat-a-bao





Prepared/Processed Food Vending Stall Proposal

City of Bloomington
Parks and Recreation Department
401 N. Morton Street, Suite 250
Bloomington, Indiana 47404
812-349-3700

1. General Information

Business Name:	Wild Alaska Salmon & Seafood
Name:	Josh Hermes
Address:	7242 E. Salt Creek Drive
City/Zip:	Bloomington 47401
Phone Number:	812-219-7045
Email Address:	josh@wildalaskasalmonandseafood.com

2. Days and Hours of Operation

	Please indicate months interested in selling, and if you're willing to share a stall:
<input checked="" type="checkbox"/>	Tuesdays from 4 - 7 p.m. (June 4 - September 24)
<input checked="" type="checkbox"/>	April (April 6 - 27)
<input checked="" type="checkbox"/>	May - October (May 4 – October 26)
<input checked="" type="checkbox"/>	November (November 2 – 23)
<input type="checkbox"/>	Holiday Market (November 30)
<input checked="" type="checkbox"/>	Interested in sharing a stall with another prepared/processed food and beverage vendor.

3. Prepared/Processed Food & Beverage Offerings/Variety/Creativity/Taste

We are a direct-marketer of our own wild-caught Alaskan salmon. What that means is that we handle and oversee every stage of the process, from harvesting to selling to the consumer. There is no middleman whatsoever! I have included our short bio of who we are and what we do so that all questions of harvesting and production can be covered and answered. I am happy to provide documentation, including business license, processing permits and all other pertinent information that might be needed upon request. Our menu consists of every item that we have available. Remember, we only sell what we catch. Typical menu offerings include:

Frozen, Wild-Caught Alaskan Sockeye Salmon-large and small portion fillets-\$16.00/lb.
Frozen, Wild-Caught King Salmon-small portion fillets-\$20.00/lb.
Frozen, Wild-Caught Keta Salmon-small portion fillets-\$12.00/lb.
Frozen, Wild-Caught Chunked Sockeye Salmon-\$11.00/lb.
Frozen, Wild-Caught Smoked Sockeye Lox - \$18.00 each
Frozen, Wild-Caught Black Cod fillets - \$28.00/lb.
Frozen, Wild-Caught Pacific Cod Fillets - \$12.00/lb.
Frozen, Wild-Caught Halibut Fillets - \$28.00/lb.
Frozen Smoked Salmon flavors - \$10.00 each

	Special Arrangements
<input type="checkbox"/>	Water (There is limited access to water.)
<input checked="" type="checkbox"/>	Electricity (detailed information should be noted by the menu item. There is limited electricity.)
<input checked="" type="checkbox"/>	Other: Please consider a vending spot for us within the market footprint! PLEASE
<input type="checkbox"/>	Intend to sell as a Home Based Vendor

4. Production

We harvested just under 200,000 lbs. of fish in our 2018 fishing season so we will have plenty of product to sell year round!

5. Price List

Frozen, Wild-Caught Alaskan Sockeye Salmon-large and small portion fillets-\$16.00/lb.
Frozen, Wild-Caught King Salmon-small portion fillets-\$20.00/lb.
Frozen, Wild-Caught Keta Salmon-small portion fillets-\$12.00/lb.
Frozen, Wild-Caught Chunked Sockeye Salmon-\$11.00/lb.
Frozen, Wild-Caught Smoked Sockeye Lox - \$18.00 each
Frozen, Wild-Caught Black Cod fillets - \$28.00/lb.
Frozen, Wild-Caught Pacific Cod Fillets - \$12.00/lb.
Frozen, Wild-Caught Halibut Fillets - \$28.00/lb.
Frozen Smoked Salmon flavors - \$10.00 each

6. Customer Satisfaction

During markets, our set-up is very straight-forward. Our fish are kept frozen in three 6-foot chest freezers that are housed in a 14-foot trailer. Access to an electrical outlet (110) is ideal, but not required since we can also run our freezers from a single whisper generator which we would provide. We set up a tent outside the trailer door, allowing easy access to the freezers for a quick and easy customer interaction. This allows us to provide the absolute best customer service. Our customers always leave our booth happy and excited about what they just purchased! At no time are the products allowed to sit out and thaw and we sample only our fully-cooked smoked products complicit with the Monroe Co. Health Dept. guidelines and applicable permit. A copy of our 2018 permit is included with this proposal and will be renewed upon the end of the winter market season.

7. Reliability

During any market season (summer and winter), I am a vendor participating in multiple different markets in the state of Indiana. This means that I am a vendor at an individual market at most, twice per month. My availability for vending at the Bloomington Community Farmers' Market would be similar as I will also be participating in other markets throughout the summer. In short, I am interested in being a vendor two Saturdays per month throughout the season and I am more than happy to share a stall with another vendor who might be under the same stipulations. I am also interested in both the April and November markets and also the Tuesday market next to Bloomingfoods West. At this time, the first and third Saturday of every month would be the ideal schedule for Wild Alaska Salmon & Seafood at the Bloomington Community Farmers' Market.

8. Local Entities

<input checked="" type="checkbox"/>	Owned and operated in the City of Bloomington
<input checked="" type="checkbox"/>	Owned and operated in Monroe County
<input checked="" type="checkbox"/>	Outside Monroe County: P.O. Box 602 King Salmon, AK 99613 - Fishing/Proc

9. Market Product Balance

The Board of Park Commissioners with input from the review committee will select vendors based in part on product balance among Prepared/Processed Food and Beverage Vendors. Applicant does not need to provide information on this criteria.

10. Utilize Locally Grown or Raised Products

We realize that we are not your normal farmers' market vendor due to the locality of where our product comes from. However, since Indiana residents are unable to purchase local salmon, we feel that through the farmers' markets that we participate in, we offer the best opportunity to get truly wild-caught Alaskan salmon directly from the fisherman and from a local resident who is involved in every aspect of the business. I live and work right here in Bloomington, IN! Although the company is based in Alaska and Tony and Heather are residents of Alaska, I want to reiterate that I handle all of the day-to-day operations for Wild Alaska Salmon & Seafood and I'm involved in every aspect of the harvesting and processing during the fishing season. Most of that is all from Bloomington. I love this town, the people and the cultural melting pot that is Bloomington and I want to provide my fellow residents with a product that is truly amazing.

11. Criteria Specific to Non-Peak Season/Limited Occasion Vendors

All products will be available year-round!

12. Previous Prepared/Processed Food and Beverage Vendors

<input checked="" type="checkbox"/>	I am a returning Prepared/Processed Food and Beverage Vendor who has fulfilled the terms of previous agreements, including paying 10% of gross proceeds.
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2018 Monthly Payments from Prepared Food Vendors																					
Vendor	Feast - 1	Sazon - 1	SIB - 1	Pili's - 1	BCC - 1	Inkwell - 1	Sweet - 2	Muddy - 2	Piccoli - 1	Voster - 1	Macaron - 1	Primal -1	InBloom- 1	Pie - 1	Chai - 1	Wild - 1	Blooming - 1	Needmore - 1			
Contract	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y			
MCHD		Y	Y	N	Y		Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y			
MB/GC	Y	Y	Y	Y	Y	Y	Y	Y	Y			Y		Y	Y	Y	Y	Y			
E-Verify	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y			
Liability	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y			
Lease	\$370	\$370	\$370	\$340	\$370	\$175	\$300	370	370	300	105	370	260	130	185	80	370	185			
April	280	300	329	95	541	122	449	1623	473	\$66	0	391		0	247	154	148	223			
May	575	180	438	152	752	120	523	1951	668	148	124	500		342	270	216	122	409			
June	625	350	508	114	898	166	634	2143	764	163	147	601		328	300	399	172	525			
July	590	350	432	80	858	129	517	1732	655	182	87	440		363	230	0	130	456			
August	604	310	423	86	820	132	342	1793	612	151	97	385		342	221	219	114	428			
Sept	630	340	476	75	804	166	553	2083	641	95	182	361		255	315	351	83	428			
October	385	320	384	76	625	63	437	1495	416	100	53	321		300	214	\$393	62	306			
November	164	130	275	38	325	59	0	851	277	41	41	253		0	123	0	0	245			
TOTAL	\$4,223	\$2,650	\$3,635	\$1,056	\$5,993	\$1,132	\$3,755	\$14,041	\$4,876	\$1,246	836	3622	\$260	\$2,060	2105	\$1,812	\$1,201	\$3,205	\$57,708		

Feast - every Saturday
Sazon - Every Saturday
SIB - Bakehouse - every Saturday
BCC - Brown County Coffee - every Saturday
Sweet Claire - every Saturday except Nov
Muddy Fork - every Saturday
Piccoli - every Saturday
Primally Inspired Eats - every Saturday
Inkwell - April/every other Saturday/Nov/HM
Macaron - April-October every other Saturday and HM
Pie First - every other Saturday - May - October
Needmore Coffee - April - October/every other Saturday
Aahhaa Chai - every other Saturday/shared booth with Needmore
Wild Alaska - the first Saturday of every month
Pili's - every Saturday - April - October and HM
inBloom - every Saturday - May - October
BloomingTea - every Saturday
Vosters - every Saturday May - October and HM - needs to pay for April and November Markets

Cup and Kettle Tuesday Market \$119
Primally - \$119
Wild Alaska \$28

Cup



STAFF REPORT

Agenda Item: C-13 Date: 2/18/2019

Administrator Review\Approval PM

TO: Board of Park Commissioners
FROM: Joanna Sparks, City Landscaper
DATE: February 26, 2019
SUBJECT: MC-IRIS PARTNERSHIP AGREEMENT

Recommendation

Staff recommends the approval of this Partnership Agreement with Monroe County Identify and Reduce Invasives (MC-IRIS).

Background

Parks staff would like to form an official partnership with MC-IRIS to actively engage with the community in monthly 1st Saturdays invasive plant awareness education and training events at various Parks properties and other outreach events such as 'Sustaining Nature and Your Land (SNAYL) Day'.

MC-IRIS members have been working to educate Monroe county residents about controlling invasive plants for over 10 years. They have also partnered with us in the past to do extensive Asian Bush Honeysuckle removals at Lower Cascades Parks. With MC-IRIS's assistance we hope to engage neighboring property owners and educate them about the importance of managing invasive plants on their properties.

RESPECTFULLY SUBMITTED,

Joanna Sparks

Joanna Sparks, City Landscaper



COOPERATION SERVICES AGREEMENT PROGRAM PARTNERSHIP

Partner(s):

This Agreement is made and entered into this ____ day of February, 2019 by and between the City of Bloomington Parks & Recreation Department ("BPRD"), and Monroe County - Identify and Reduce Invasive Species ("MC-IRIS").

WHEREAS, the BPRD and MC-IRIS desire to cooperate in the development and implementation of invasive plant education and training events; and

WHEREAS, MC-IRIS is dedicated to reaching out into the community to promote invasive plant awareness for the general public; and

WHEREAS, the BPRD would like to expand invasive plant education and training offerings to incorporate more hands-on experience; and

WHEREAS, the BPRD is authorized to plan and develop partnerships and contractual arrangements with non-city organizations to ensure delivery of services.

NOW THEREFORE, the partners do mutually agree as follows:

Purpose of Agreement:

The purpose of this Agreement is to establish a partnership which will provide for collaborative programming and a sharing of resources to better serve the community.

1.0 Duration of Agreement:

The term of this Agreement shall begin March 1, 2019 and run through December 31, 2019. The partners may agree to renew or extend the term of this Agreement in writing only.

2.0 Bloomington Parks & Recreation Department Agrees to:

- a. Maintain close communication with MC-IRIS Board members, and bring any related issues to their attention. One BPRD staff member will attend monthly MC-IRIS meetings.
- b. Provide up-to-date program publicity by publishing information in the BPRD's seasonal program brochure and on its website.
- c. Provide staff assistance at MC-IRIS sponsored events on BPRD properties, including but not limited to: Sustaining Nature and Your Land Day ("SNAYL Day") to be held May 18, 2019.
- d. Provide a site supervisor and Licensed Pesticide Applicator for all 1st Saturdays Invasive Plant Awareness Day programs.
- e. Coordinate with MC-IRIS the provision of any tools or supplies necessary for invasive plant education and training events, which include, but are not limited to, handsaws, gloves, and trash bags.
- f. Work cooperatively with MC-IRIS to apply for funding opportunities for vegetation

management activities on BPRD properties.

3.0 MC-IRIS Agrees to:

- a. Maintain close contact with BPRD staff, and address with them any related program issues.
- b. Assist with identifying potential instructors and coordinating invasive plant education and training events.
- c. Assist with the distribution of promotional materials, including flyers and registration information.
- d. Provide program publicity on BPRD invasive plant education and training events on the MC-IRIS website.
- e. Provide MC-IRIS member(s) to assist with onsite management of 1st Saturday Invasive Plant Awareness Day programs.
- f. MC-IRIS members shall sign the City of Bloomington Parks and Recreation Volunteer Waiver of Liability (Exhibit A).

4.0 Agreement Terms Mutually Agreed to By Both Partners:

- a. All marketing/promotional materials and public relations information will be shared between both partners involved prior to any advertising.
- b. BPRD and MC-IRIS Board members will coordinate invasive plant education and training event schedules.
- c. The staff and personnel involved in this Agreement will at all times represent themselves to this Agreement in a professional manner, and reflect the commitment of both partners to quality services and customer satisfaction

5.0 Termination

- a. Termination by mutual agreement: The partners may terminate this Agreement prior to December 31, 2019 by mutual written agreement only.
- b. In the event that one of the partners to this Agreement breaches any of its terms and conditions, the other party shall serve written notice of the breach to the other party by certified mail. The offending party shall then have ten (10) days from the date of mailing in which to cure the breach. If the breach is not cured within ten days, the non-breaching party may, at its option and in writing, unilaterally terminate this Agreement.

6.0 Notice

- a. Notice regarding any significant concerns or issues of non-compliance shall be given to:

Bloomington Parks & Recreation
Dave Williams, Operations Director
401 N. Morton, Suite 250
Bloomington, IN 47404
williamd@bloomington.in.gov
812-349-3706

MC-IRIS
Ellen Jacquart, Chair
8358 N. Mt. Tabor Rd.
Ellettsville, IN 47428
ellenjacquart@gmail.com
812-876-9645

- b. Representatives for the day-to-day operational implementation of this Agreement are:

Bloomington Parks & Recreation
Joanna Sparks, City Landscaper
812-349-3497
sparkj@bloomington.in.gov

MC-IRIS
Ellen Jacquart, Chair
812-876-9645
ellenjacquart@gmail.com

IN WITNESS WHEREOF, the partners have signed this Agreement on the date first set forth.

CITY OF BLOOMINGTON

MC-IRIS

Leslie J Coyne, President
Board of Park Commissioners

Ellen Jacquart, Chair

Paula McDevitt, Director
Bloomington Parks and Recreation

Philippa M. Guthrie, Corporation Counsel

Exhibit A



VOLUNTEER WAIVER OF LIABILITY AND PHOTO & VIDEO RELEASE

Please read the following statement carefully before signing below:

I recognize that because of the inherent hazards of this activity, that I may sustain some injury. In the event that I am injured and my next of kin cannot be contacted, I give my permission to the attending physician to render such treatment as would be normal, and agree to pay the usual charge for such treatment. I now release the City of Bloomington, its Parks and Recreation Department, and its employees, agents and assigns for any and all claims for personal injury and/or property damage that may arise from, or be in any way connected to, my participation in this activity. I understand that this release applies to both present and future injuries, and that it binds my heirs, executors and administrators. I may be photographed and videotaped while participating in Parks and Recreation activities, and consent is given for the reproduction of such photos or videos for advertising and publicity. I release Bloomington Parks and Recreation, its employees, agents, and assigns, from any liability connected with taking, recording, digitizing, or publication and use of photographs, video, and/or sound recordings. In signing this form, I also understand that I agree to be subscribed to the Bloomington Parks and Recreation monthly volunteer newsletter. I have read this release and understand all of its terms. I sign it voluntarily and with full knowledge of its significance.

* * *

TRANSPORTATION, HOLD-HARMLESS, AND INDEMNIFICATION AGREEMENT

The undersigned, in consideration for permission to ride along in a CITY OF BLOOMINGTON vehicle for the undersigned's benefit only, agrees to the following:

To release, hold harmless and indemnify the City of Bloomington, its employees, officers and agents, for any claim or claims which might arise out of any incident connected with or in any way related to riding in a City of Bloomington vehicle. This includes claims for personal injury, property damage, and/or other type of harm or injury.

To release, hold harmless and indemnify the City of Bloomington, its employees, officers and agents for any claim or claims arising out of any incident connected with or related to in any way riding in a City of Bloomington vehicle made or asserted by any other person(s) against the City of Bloomington.

This includes claims for personal injury, property damage, Workers Compensation and/or any other type of harm or injury.

Purpose of Ride Along: Responsibilities related to volunteer position.

Signature: _____ Date: _____

Email: _____ Phone: _____

In case of emergency, please contact:

Name: _____ Phone: _____

Relationship: _____



STAFF REPORT

Agenda Item: C-14 Date: 2/18/2019

Administrator Review\Approval PM

TO: Board of Park Commissioners
FROM: Joanna Sparks, City Landscaper
DATE: February 26, 2019
SUBJECT: CONTRACT WITH ECO LOGIC, LLC TO REMOVE WOODY INVASIVE PLANT SPECIES ALONG THE BLOOMINGTON RAIL TRAIL

Recommendation

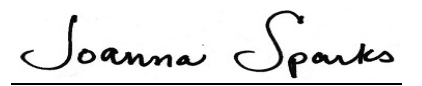
Staff recommends the approval of this contract with Eco Logic, LLC to remove woody invasive plant species along the Bloomington Rail Trail between Gordon Pike and That Road.

Background

In 2018 Parks staff began an ambitious project to clear lines of site and create native pollinator habitat along the Bloomington Rail Trail by removing invasive plant species on 9.5 acres between Country Club Drive and Gordon Pike. This area was treated initially by Eco Logic with the forestry mower (FECON) in March. Parks staff followed up in June and July with foliar herbicide applications to the Asian Bush Honeysuckle stump resprouts and extensive vine removal from the remaining trees (esp. Purple Wintercreeper and Oriental Bittersweet). Eco Logic returned in October to apply herbicide to the extensive areas of Purple Wintercreeper remaining at ground level. In early December Parks staff sowed suitable parts of the area with native wildflowers and grasses. Parks staff would like to continue this process south along the Bloomington Rail Trail between Gordon Pike and That Road by hiring Eco Logic to clear the area with the FECON.

Funding Source: 200-18-189500-53990. Project cost is \$5,000.00

RESPECTFULLY SUBMITTED,


Joanna Sparks, City Landscaper

**AGREEMENT
BETWEEN
CITY OF BLOOMINGTON
PARKS AND RECREATION DEPARTMENT
AND
ECO LOGIC LLC
FOR
BLOOMINGTON RAIL TRAIL WOODY INVASIVE PLANT REMOVAL**

This Agreement, entered into on this ____ day of _____, 2019, by and between the City of Bloomington Department of Parks and Recreation (the “Department”), and Eco Logic LLC (“Contractor”),

WITNESSETH:

WHEREAS, the Department wishes to remove woody invasive plant species along the Bloomington Rail Trail; and

WHEREAS, the Department requires the services of a professional Contractor in order to perform woody invasive plant removal with a forestry mower (FECON) along the Bloomington Rail Trail between Gordon Pike and That Road (the “Services” as further defined below); and

WHEREAS, it is in the public interest that such Services be undertaken and performed; and

WHEREAS, Contractor is willing and able to provide such Services to the Department.

NOW, THEREFORE, in consideration of the mutual covenants herein contained, the parties hereto agree as follows:

Article 1. Scope of Services

Contractor shall provide the Services as specified in Exhibit A, “Scope of Work”, attached hereto and incorporated into this Agreement. Contractor shall diligently provide the Services under this Agreement and shall complete the Services described in this Agreement in a timely manner consistent with the Standard of Care identified in Article 2. Contractor shall complete the Services required under this Agreement on or before April 31, 2019, unless the parties mutually agree to a later completion date. Completion shall mean completion of all work related to the Services.

In the performance of Contractor’s work, Contractor agrees to maintain such coordination with the Department as may be requested and desirable, including primary coordination with Joanna Sparks, City Landscaper, as the Department’s Project Manager. Contractor agrees that any information or documents, including digital GIS information, supplied by the Department pursuant to Article 3, below, shall be used by Contractor for this project only, and shall not be reused or reassigned for any other purpose without the written permission of the Department.

Article 2. Standard of Care

Contractor shall be responsible for completion of the Services in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances (“Standard of Care”). The Department shall be the sole judge of the adequacy of Contractor’s work in meeting the Standard of Care; however, the Department shall not unreasonably withhold its approval as to the adequacy of Contractor’s performance. Upon notice to Contractor and by mutual agreement between

the parties, Contractor will, without additional compensation, correct or replace any and all Services not meeting the Standard of Care.

Article 3. Responsibilities of the Department

The Department shall provide all necessary information regarding requirements for the Services. The Department shall furnish such information as expeditiously as is necessary for the orderly progress of the work, and Contractor shall be entitled to rely upon the accuracy and completeness of such information. The Department's Project Manager shall act on its behalf with respect to this Agreement.

Article 4. Compensation

The Department shall pay Contractor for all fees and expenses in an amount not to exceed Five Thousand Dollars (\$5000.00). Contractor shall submit an invoice to the Department upon the completion of the Services described in Article 1. Invoices may be sent via first class mail postage prepaid or via email. Payment will be remitted to Contractor within forty-five (45) days of receipt of invoice. The invoice shall be sent to:

Joanna Sparks, City Landscaper
City of Bloomington
401 N. Morton, Suite 250
Bloomington, Indiana 47404

Additional services not set forth in Article 1, or changes in the Services must be authorized in writing by the Department or its designated project coordinator prior to such work being performed, or expenses incurred. The Department shall not make payment for any unauthorized work or expenses.

Article 5. Appropriation of Funds

Notwithstanding any other provision of this Agreement, if funds for the continued fulfillment of this Agreement by the Department are at any time not forthcoming or are insufficient, through failure of any entity, including the Department itself, to appropriate funds or otherwise, then the Department shall have the right to terminate this Agreement without penalty.

Article 6. Schedule

Contractor shall perform the Services no later than April 31, 2019. The time limits established by this schedule shall not be exceeded, except for reasonable cause as mutually agreed by the parties.

Article 7. Termination

In the event of a party's substantial failure to perform in accordance with the terms of this Agreement, the other party shall have the right to terminate the Agreement upon written notice. The nonperforming party shall have fourteen (14) calendar days from the receipt of the termination notice to cure or to submit a plan for cure acceptable to the other party.

The Department may terminate or suspend performance of this Agreement at the Department's prerogative at any time upon written notice to Contractor. Contractor shall terminate or suspend performance of the Services on a schedule acceptable to the Department and the Department shall pay the Contractor for all the Services performed up to the date that written notice is received, plus reasonable termination or suspension expenses. Upon restart, an equitable adjustment shall be made to Contractor's compensation and the schedule of services. Upon termination or suspension of this Agreement, all finished or unfinished reports, drawings, collections of data and other documents generated by Contractor in connection with this Agreement shall become the property of the Department, as set forth in Article 10 herein.

Article 8. Identity of the Contractor

Contractor acknowledges that one of the primary reasons for its selection by the Department to perform the Services is the qualifications and experience of Contractor. Contractor thus agrees that the Services to be

performed pursuant to this Agreement shall be performed by Contractor. Contractor shall not subcontract any part of the Services without the prior written permission of the Department. The Department reserves the right to reject any of the Contractor's personnel or proposed outside professional sub-Contractors, and the Department reserves the right to request that acceptable replacement personnel be assigned to the project.

Article 9. Opinions of Probable Cost

All opinions of probable construction cost to be provided by Contractor shall represent the best judgment of Contractor based upon the information currently available and upon Contractor's background and experience with respect to projects of this nature. It is recognized, however, that neither Contractor nor the Department has control over the cost of labor, materials or equipment, over contractors' method of determining costs for services, or over competitive bidding, market or negotiating conditions. Accordingly, Department cannot and does not warrant or represent that the proposals or construction bids received will not vary from the cost estimates provided pursuant to this Agreement.

Article 10. Reuse of Instruments of Service

All documents, including but not limited to, drawings, specifications and computer software prepared by Contractor pursuant to this Agreement are instruments of service in respect to this project. They are not intended or represented to be suitable for reuse by the Department or others on modifications or extensions of this project or on any other project. The Department may elect to reuse such documents; however any reuse or modification without prior written authorization of Contractor will be at the Department's sole risk and without liability or legal exposure to Contractor. The Department shall indemnify, defend, and hold harmless the Contractor against all judgments, losses, claims, damages, injuries and expenses arising out of or resulting from such unauthorized reuse or modification.

Article 11. Ownership of Documents and Intellectual Property

All documents, drawings and specifications, including digital format files, prepared by Contractor and furnished to the Department as part of the Services shall become the property of the Department. Contractor shall retain its ownership rights in its design, drawing details, specifications, databases, computer software and other proprietary property. Intellectual property developed, utilized or modified in the performance of the Services shall remain the property of Contractor.

Article 12. Independent Contractor Status

During the entire term of this Agreement, Contractor shall be an independent contractor, and in no event shall any of its personnel, agents or sub-contractors be construed to be, or represent themselves to be, employees of the Department. Contractor shall be solely responsible for the payment and reporting of all employee and employer taxes, including social security, unemployment, and any other federal, state, or local taxes required to be withheld from employees or payable on behalf of employees.

Article 13. Indemnification

Contractor shall defend, indemnify, and hold harmless the City of Bloomington, the Department, and the officers, agents and employees of the City and the Department from any and all claims, demands, damages, costs, expenses or other liability arising out of the Agreement or occasioned by the reckless or negligent performance of any provision thereof, including, but not limited to, any reckless or negligent act or failure to act or any misconduct on the part of the Contractor or its agents or employees, or any independent contractors directly responsible to it (collectively "Claims").

Article 14. Insurance

During the performance of any and all Services under this Agreement, Contractor shall maintain the following insurance in full force and effect:

- a. General Liability Insurance, with a minimum combined single limit of \$1,000,000 for each occurrence and \$2,000,000 in the aggregate.

- b. Automobile Liability Insurance, with a minimum combined single limit of \$1,000,000 for each person and \$1,000,000 for each accident.
- c. Professional Liability Insurance (“Errors and Omissions Insurance”) with a minimum limit of \$2,000,000 annual aggregate.
- d. Workers’ Compensation Insurance in accordance with the statutory requirements of Title 22 of the Indiana Code.

All insurance policies shall be issued by an insurance company authorized to issue such insurance in the State of Indiana. The City of Bloomington, the Department, and the officers, employees and agents of each shall be named as insureds under the General Liability, Automobile, and Worker’s Compensation policies, and such policies shall stipulate that the insurance will operate as primary insurance and that no other insurance of the City’s will be called upon to contribute to a loss hereunder.

Contractor shall provide evidence of each insurance policy to the Department prior to the commencement of work under this Agreement. Approval of the insurance by the Department shall not relieve or decrease the extent to which Contractor may be held responsible for payment of damages resulting from Contractor’s provision of the Services or its operations under this Agreement. If Contractor fails or refuses to procure or maintain the insurance required by these provisions, or fails or refuses to furnish the Department’s required proof that the insurance has been procured and is in force and paid for, the Department shall have the right at its election to terminate the Agreement.

Article 15. Conflict of Interest

Contractor declares that it has no present interest, nor shall it acquire any interest, direct or indirect, which would conflict with the performance of Services under this Agreement. Contractor agrees that no person having any such interest shall be employed in the performance of this Agreement.

Article 16. Waiver

No failure of either party to enforce a term of this Agreement against the other shall be construed as a waiver of that term, nor shall it in any way affect the party’s right to enforce that term. No waiver by any party of any term of this Agreement shall be considered to be a waiver of any other term or breach thereof.

Article 17. Severability

The invalidity, illegality or unenforceability of any provision of this Agreement or the occurrence of any event rendering any portion or provision of this Agreement void shall in no way affect the validity or enforceability of any other portion or provision of this Agreement. Any void provision shall be deemed severed from this Agreement, and the balance of the Agreement shall be construed and enforced as if it did not contain the particular provision to be held void. The parties further agree to amend this Agreement to replace any stricken provision with a valid provision that comes as close as possible to the intent of the stricken provision. The provisions of this Article shall not prevent this entire Agreement from being void should a provision which is of the essence of this Agreement be determined void.

Article 18. Assignment

Neither the Department nor the Contractor shall assign any rights or duties under this Agreement without the prior written consent of the other party. Unless otherwise stated in the written consent to an assignment, no assignment will release or discharge the assignor from any obligation under this Agreement.

Article 19. Third Party Rights

Nothing in this Agreement shall be construed to give any rights or benefits to anyone other than the Department and Contractor.

Article 20. Governing Law and Venue

This Agreement shall be governed by the laws of the State of Indiana. Venue of any disputes arising under this Agreement shall be in the Monroe Circuit Court, Monroe County, Indiana.

Article 21. Non-Discrimination

Contractor shall comply with City of Bloomington Ordinance 2.21.020 and all other federal, state and local laws and regulations governing non-discrimination in all regards, including, but not limited to, employment.

Article 22. Compliance with Laws

In performing the Services under this Agreement, Contractor shall comply with any and all applicable federal, state and local statutes, ordinances, plans and regulations, including any and all regulations for protection of the environment. Where such statutes, ordinances, plans or regulations of any public authority having any jurisdiction over the project are in conflict, Contractor shall proceed using its best judgment only after attempting to resolve any such conflict between such governmental agencies, and shall notify the Department in a timely manner of the conflict, attempts of resolution, and planned course of action.

Article 23. E-Verify

Contractor is required to enroll in and verify the work eligibility status of all newly-hired employees through the E-Verify program. (This is not required if the E-Verify program no longer exists). Contractor shall sign an affidavit, attached as Exhibit B, affirming that Contractor does not knowingly employ an unauthorized alien. "Unauthorized alien" is defined at 8 U.S. Code 1324a(h)(3) as a person who is not a U.S. citizen or U.S. national and is not lawfully admitted for permanent residence or authorized to work in the U.S. under 8 U.S. Code chapter 12 or by the U.S. Attorney General.

Contractor and any subcontractors may not knowingly employ or contract with an unauthorized alien, or retain an employee or contract with a person that the Contractor or subcontractor subsequently learns is an unauthorized alien. If the City obtains information that the Contractor or subcontractor employs or retains an employee who is an unauthorized alien, the City shall notify the Contractor or subcontractor of the contract violation and require that the violation be remedied within 30 days of the date of notice. If the Contractor or subcontractor verified the work eligibility status of the employee in question through the E-Verify program, there is a rebuttable presumption that the Contractor or subcontractor did not knowingly employ an unauthorized alien. If the Contractor or subcontractor fails to remedy the violation within the 30 day period, the City shall terminate the contract, unless the City Commission or department that entered into the contract determines that terminating the contract would be detrimental to the public interest or public property, in which case the City may allow the contract to remain in effect until the City procures a new Contractor. If the City terminates the contract, the Contractor or subcontractor is liable to the City for actual damages.

Contractor shall require any subcontractors performing work under this contract to certify to the Contractor that, at the time of certification, the subcontractor does not knowingly employ or contract with an unauthorized alien and the subcontractor has enrolled in and is participating in the E-Verify program. Contractor shall maintain on file all subcontractors' certifications throughout the term of the contract with the City.

Article 24. Notices

Any notice required by this Agreement shall be made in writing to the individuals/addresses specified below:

Department:**Contractor:**

City of Bloomington	Eco Logic, LLC
Attn: Joanna Sparks, City Landscaper	ATTN: Spencer Goehl, Executive Director
401 N. Morton, Suite 250	8685 W. Vernal Pike
Bloomington, Indiana 47402	Bloomington, IN 47404

Nothing contained in this Article shall be construed to restrict the transmission of routine communications between representatives of the Department and Contractor.

Article 25. Intent to be Bound

The Department and Contractor each binds itself and its successors, executors, administrators, permitted assigns, legal representatives and, in the case of a partnership, its partners to the other party to this Agreement, and to the successors, executors, administrators, permitted assigns, legal representatives and partners of such other party in respect to all provisions of this Agreement.

Article 26. Integration and Modification

This Agreement, including all Exhibits incorporated by reference, represents the entire and integrated agreement between the Department and the Contractor. It supersedes all prior and contemporaneous communications, representations and agreements, whether oral or written, relating to the subject matter of this Agreement. This Agreement may be modified only by a written amendment signed by both parties hereto.

Article 27. Non-Collusion

Contractor is required to certify that it has not, nor has any other member, representative, or agent of Contractor, entered into any combination, collusion, or agreement with any person relative to the price to be offered by any person nor prevented any person from making an offer nor induced anyone to refrain from making an offer and that this offer is made without reference to any other offer. Contractor shall sign an affidavit, attached hereto as Exhibit C, affirming that Contractor has not engaged in any collusive conduct. Exhibit C is attached hereto and incorporated by reference as though fully set forth.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed the day and year first written above.

CITY OF BLOOMINGTON

ECO LOGIC, LLC

Philippa M. Guthrie, Corporation Counsel

Spencer Goehl, Executive Director

CITY OF BLOOMINGTON PARKS AND RECREATION

Paula McDevitt, Director

Leslie J Coyne, President,
Board of Park Commissioners

EXHIBIT A

“Scope of Work”

The Services shall include the following:

#5818 Request for Forestry Mowing Services along B-Line Trail

Eco Logic proposes to furnish all materials and labor to operate a CAT 299DXHP rubber tracked skid loader with FECON forestry mower attachment along accessible areas of the trail from Gordon Pike to That Rd.

The goal of this project will be to dramatically increase visibility and safety along the trail corridor through the removal of dense invasive and undesirable undergrowth. The result will be much more open woodland that is conducive to survey and construction work, as well as invasive species control by city staff.

City of Bloomington Parks staff has been contacted and is willing to help control pedestrian traffic during the clearing operation. They will also be cutting and stacking brush that is inaccessible to the forestry mower.

The piles of brush created by city crews will then be quickly mulched at the end of the project. This represents a great opportunity for public / private partnership. This project will have multiple benefits including increasing efficiency of survey and construction work, increasing visibility and safety as well as the opportunity for the city employees to begin the ecological restoration process along the B-Line trail.

Our forestry mowing machine will be operated by a trained ecologist with at least 3 years of forestry mowing experience in natural areas. All equipment will be intensely washed to prevent the spread of invasive plant propagules, and will be available for inspection before unloading. This proposal price covers 3 total days of work which includes mobilization and travel time. At least two city employees will be on-site at all times to control pedestrian traffic in the area and help with debris clean up as needed.

Total Price Not to Exceed: \$5,000.00

STATE OF INDIANA)
)SS:
COUNTY OF _____)

EXHIBIT C

STATE OF _____)
) SS:
COUNTY OF _____)

NON-COLLUSION AFFIDAVIT

The undersigned offeror or agent, being duly sworn on oath, says that he has not, nor has any other member, representative, or agent of the firm, company, corporation or partnership represented by him, entered into any combination, collusion or agreement with any person relative to the price to be offered by any person nor to prevent any person from making an offer nor to induce anyone to refrain from making an offer and that this offer is made without reference to any other offer.

OATH AND AFFIRMATION

I affirm under the penalties of perjury that the foregoing facts and information are true and correct to the best of my knowledge and belief.

Dated this _____ day of _____, 2019.

ECO LOGIC, LLC

By: _____

STATE OF _____)
) SS:
COUNTY OF _____)

Before me, a Notary Public in and for said County and State, personally appeared _____ and acknowledged the execution of the foregoing this _____ day of _____, 2019.

Notary Public's Signature My Commission Expires: _____

Printed Name of Notary Public County of Residence: _____



STAFF REPORT

Agenda Item: C-15
Date: 2/18/2019

Administrator
Review\Approval
PM

TO: Board of Park Commissioners
FROM: Barb Dunbar, Operations Coordinator
DATE: February 11, 2019
SUBJECT: REVIEW/APPROVAL OF CONTRACT WITH KINETIC RECREATION DESIGN, LLC

Recommendation

Staff recommends the review/approval of a Mid-Service Contract with Kinetic Recreation Design, LLC

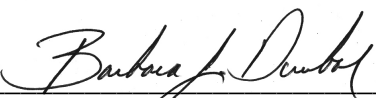
Background

The vendor will remove, replace and repair poured-in-place rubber safety surfacing at (4) locations.

- | | |
|------------------------------------|------------------------------------------------------|
| 1. Olcott Park Playground | Original surface 1999 – complete replacement |
| 2. Broadview Park Playground | Original surface 2007 – repair & partial replacement |
| 3. Building Trades Park Playground | Original surface 2003 – complete replacement |
| 4. Winslow Woods Park Arch Swing. | Original surface 2007 – repair & partial replacement |

This project is funded largely by the 2017-'20 Park Bond - \$73,750 with a smaller portion funded by the Operations Non-reverting Cell Tower revenue - \$7,250 (201-18-189001-53990). Total project cost for all locations is \$81,000.

RESPECTFULLY SUBMITTED,


Barbara J. Dunbar, Operations Coordinator

**AGREEMENT
BETWEEN
CITY OF BLOOMINGTON
PARKS AND RECREATION DEPARTMENT
AND
KINETIC RECREATION DESIGN, LLC
FOR
PLAYGROUND SURFACING – REPLACEMENT AND REPAIRS**

This Agreement, entered into on this ____ day of February, 2019, by and between the City of Bloomington Department of Parks and Recreation (the “Department”), and Kenetic Recreation Design LLC (“Contractor”),

WITNESSETH:

WHEREAS, the Department wishes to install a new replacement rubber safety surfacing at Olcott Park Playground; and

WHEREAS, the Department wishes to have repairs made to existing rubber safety surfacing at Broadview Park Playground and Winslow Woods Arch Swing; and

WHEREAS, the Department requires the services of a qualified vendor and contractor in order to secure the materials and perform the labor to install the new surfacing; and

WHEREAS, it is in the public interest that such Services be undertaken and performed; and

WHEREAS, Contractor is willing and able to provide such Services to the Department.

NOW, THEREFORE, in consideration of the mutual covenants herein contained, the parties hereto agree as follows:

Article 1. Scope of Services

Contractor shall provide the Services as specified in Exhibit A, “Scope of Work”, attached hereto and incorporated into this Agreement. Contractor shall diligently provide the Services under this Agreement and shall complete the Services described in this Agreement in a timely manner consistent with the Standard of Care identified in Article 2.

Contractor shall complete the Services required under this Agreement on or before July 26, 2019 unless the parties mutually agree to a later completion date. Completion shall mean completion of all work related to the Services.

In the performance of Contractor’s work, Contractor agrees to maintain such coordination with the Department as may be requested and desirable, including primary coordination with Barbara J Dunbar as the Department’s Project Manager. Contractor agrees that any information or documents, including digital GIS information, supplied by the Department pursuant to Article 3, below, shall be used by Contractor for this project only, and shall not be reused or reassigned for any other purpose without the written permission of the Department.

Article 2. Standard of Care

Contractor shall be responsible for completion of the Services in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances (“Standard of Care”). The Department shall be the sole judge of the adequacy of Contractor’s work in meeting the Standard of Care; however, the Department shall not unreasonably withhold its approval as to the adequacy of Contractor’s performance. Upon notice to Contractor and by mutual agreement between the parties, Contractor will, without additional compensation, correct or replace any and all Services not meeting the Standard of Care.

Article 3. Responsibilities of the Department

The Department shall provide all necessary information regarding requirements for the Services. The Department shall furnish such information as expeditiously as is necessary for the orderly progress of the work, and Contractor shall be entitled to rely upon the accuracy and completeness of such information. The Department's Project Manager shall act on its behalf with respect to this Agreement.

Article 4. Compensation

The Department shall pay Contractor for all fees and expenses in an amount not to exceed Eighty One Thousand Dollars (\$81,000). Contractor shall submit an invoice to the Department upon the completion of the Services described in Article 1. Invoices may be sent via first class mail postage prepaid or via email. Payment will be remitted to Contractor within forty-five (45) days of receipt of invoice. The invoice shall be sent to:

Barbara J Dunbar
City of Bloomington
401 N. Morton, Suite 250
Bloomington, Indiana 47404

Additional services not set forth in Article 1, or changes in the Services must be authorized in writing by the Department or its designated project coordinator prior to such work being performed, or expenses incurred. The Department shall not make payment for any unauthorized work or expenses.

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Notwithstanding any other provision of this Agreement, if funds for the continued fulfillment of this Agreement by the Department are at any time not forthcoming or are insufficient, through failure of any entity, including the Department itself, to appropriate funds or otherwise, then the Department shall have the right to terminate this Agreement without penalty.

Article 6. Schedule

Contractor shall perform the Services **no earlier than February 26, 2019 and shall be completed no later than July 26, 2019.** The time limits established by this schedule shall not be exceeded, except for reasonable cause as mutually agreed by the parties.

Article 7. Termination

In the event of a party's substantial failure to perform in accordance with the terms of this Agreement, the other party shall have the right to terminate the Agreement upon written notice. The nonperforming party shall have fourteen (14) calendar days from the receipt of the termination notice to cure or to submit a plan for cure acceptable to the other party.

The Department may terminate or suspend performance of this Agreement at the Department's prerogative at any time upon written notice to Contractor. Contractor shall terminate or suspend performance of the Services on a schedule acceptable to the Department and the Department shall pay the Contractor for all the Services performed up to the date that written notice is received, plus reasonable termination or suspension expenses. Upon restart, an equitable adjustment shall be made to Contractor's compensation and the schedule of services. Upon termination or suspension of this Agreement, all finished or unfinished reports, drawings, collections of data and other documents generated by Contractor in connection with this Agreement shall become the property of the Department, as set forth in Article 10 herein.

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Contractor acknowledges that one of the primary reasons for its selection by the Department to perform the Services is the qualifications and experience of Contractor. Contractor thus agrees that the Services to be performed pursuant to this Agreement shall be performed by Contractor. Contractor shall not subcontract any part of the Services without the prior written permission of the Department. The Department reserves the right

to reject any of the Contractor's personnel or proposed outside professional sub-Contractors, and the Department reserves the right to request that acceptable replacement personnel be assigned to the project.

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All opinions of probable construction cost to be provided by Contractor shall represent the best judgment of Contractor based upon the information currently available and upon Contractor's background and experience with respect to projects of this nature. It is recognized, however, that neither Contractor nor the Department has control over the cost of labor, materials or equipment, over contractors' method of determining costs for services, or over competitive bidding, market or negotiating conditions. Accordingly, Department cannot and does not warrant or represent that the proposals or construction bids received will not vary from the cost estimates provided pursuant to this Agreement.

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All documents, including but not limited to, drawings, specifications and computer software prepared by Contractor pursuant to this Agreement are instruments of service in respect to this project. They are not intended or represented to be suitable for reuse by the Department or others on modifications or extensions of this project or on any other project. The Department may elect to reuse such documents; however any reuse or modification without prior written authorization of Contractor will be at the Department's sole risk and without liability or legal exposure to Contractor. The Department shall indemnify, defend, and hold harmless the Contractor against all judgments, losses, claims, damages, injuries and expenses arising out of or resulting from such unauthorized reuse or modification.

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All documents, drawings and specifications, including digital format files, prepared by Contractor and furnished to the Department as part of the Services shall become the property of the Department. Contractor shall retain its ownership rights in its design, drawing details, specifications, databases, computer software and other proprietary property. Intellectual property developed, utilized or modified in the performance of the Services shall remain the property of Contractor.

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During the entire term of this Agreement, Contractor shall be an independent contractor, and in no event shall any of its personnel, agents or sub-contractors be construed to be, or represent themselves to be, employees of the Department. Contractor shall be solely responsible for the payment and reporting of all employee and employer taxes, including social security, unemployment, and any other federal, state, or local taxes required to be withheld from employees or payable on behalf of employees.

Article 13. Indemnification

Contractor shall defend, indemnify, and hold harmless the City of Bloomington, the Department, and the officers, agents and employees of the City and the Department from any and all claims, demands, damages, costs, expenses or other liability arising out of the Agreement or occasioned by the reckless or negligent performance of any provision thereof, including, but not limited to, any reckless or negligent act or failure to act or any misconduct on the part of the Contractor or its agents or employees, or any independent contractors directly responsible to it (collectively "Claims").

Article 14. Insurance

During the performance of any and all Services under this Agreement, Contractor shall maintain the following insurance in full force and effect:

- a. General Liability Insurance, with a minimum combined single limit of \$1,000,000 for each occurrence and \$2,000,000 in the aggregate.
- b. Automobile Liability Insurance, with a minimum combined single limit of \$1,000,000 for each person and \$1,000,000 for each accident.

- c. Professional Liability Insurance (“Errors and Omissions Insurance”) with a minimum limit of \$2,000,000 annual aggregate.
- d. Workers’ Compensation Insurance in accordance with the statutory requirements of Title 22 of the Indiana Code.

All insurance policies shall be issued by an insurance company authorized to issue such insurance in the State of Indiana. The City of Bloomington, the Department, and the officers, employees and agents of each shall be named as insureds under the General Liability, Automobile, and Worker’s Compensation policies, and such policies shall stipulate that the insurance will operate as primary insurance and that no other insurance of the City’s will be called upon to contribute to a loss hereunder.

Contractor shall provide evidence of each insurance policy to the Department prior to the commencement of work under this Agreement. Approval of the insurance by the Department shall not relieve or decrease the extent to which Contractor may be held responsible for payment of damages resulting from Contractor’s provision of the Services or its operations under this Agreement. If Contractor fails or refuses to procure or maintain the insurance required by these provisions, or fails or refuses to furnish the Department’s required proof that the insurance has been procured and is in force and paid for, the Department shall have the right at its election to terminate the Agreement.

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Contractor declares that it has no present interest, nor shall it acquire any interest, direct or indirect, which would conflict with the performance of Services under this Agreement. Contractor agrees that no person having any such interest shall be employed in the performance of this Agreement.

Article 16. Waiver

No failure of either party to enforce a term of this Agreement against the other shall be construed as a waiver of that term, nor shall it in any way affect the party’s right to enforce that term. No waiver by any party of any term of this Agreement shall be considered to be a waiver of any other term or breach thereof.

Article 17. Severability

The invalidity, illegality or unenforceability of any provision of this Agreement or the occurrence of any event rendering any portion or provision of this Agreement void shall in no way affect the validity or enforceability of any other portion or provision of this Agreement. Any void provision shall be deemed severed from this Agreement, and the balance of the Agreement shall be construed and enforced as if it did not contain the particular provision to be held void. The parties further agree to amend this Agreement to replace any stricken provision with a valid provision that comes as close as possible to the intent of the stricken provision. The provisions of this Article shall not prevent this entire Agreement from being void should a provision which is of the essence of this Agreement be determined void.

Article 18. Assignment

Neither the Department nor the Contractor shall assign any rights or duties under this Agreement without the prior written consent of the other party. Unless otherwise stated in the written consent to an assignment, no assignment will release or discharge the assignor from any obligation under this Agreement.

Article 19. Third Party Rights

Nothing in this Agreement shall be construed to give any rights or benefits to anyone other than the Department and Contractor.

Article 20. Governing Law and Venue

This Agreement shall be governed by the laws of the State of Indiana. Venue of any disputes arising under this Agreement shall be in the Monroe Circuit Court, Monroe County, Indiana.

Article 21. Non-Discrimination

Contractor shall comply with City of Bloomington Ordinance 2.21.020 and all other federal, state and local laws and regulations governing non-discrimination in all regards, including, but not limited to, employment.

Article 22. Compliance with Laws

In performing the Services under this Agreement, Contractor shall comply with any and all applicable federal, state and local statutes, ordinances, plans and regulations, including any and all regulations for protection of the environment. Where such statutes, ordinances, plans or regulations of any public authority having any jurisdiction over the project are in conflict, Contractor shall proceed using its best judgment only after attempting to resolve any such conflict between such governmental agencies, and shall notify the Department in a timely manner of the conflict, attempts of resolution, and planned course of action.

Article 23. E-Verify

Contractor is required to enroll in and verify the work eligibility status of all newly-hired employees through the E-Verify program. (This is not required if the E-Verify program no longer exists). Contractor shall sign an affidavit, attached as Exhibit B, affirming that Contractor does not knowingly employ an unauthorized alien. "Unauthorized alien" is defined at 8 U.S. Code 1324a(h)(3) as a person who is not a U.S. citizen or U.S. national and is not lawfully admitted for permanent residence or authorized to work in the U.S. under 8 U.S. Code chapter 12 or by the U.S. Attorney General.

Contractor and any subcontractors may not knowingly employ or contract with an unauthorized alien, or retain an employee or contract with a person that the Contractor or subcontractor subsequently learns is an unauthorized alien. If the City obtains information that the Contractor or subcontractor employs or retains an employee who is an unauthorized alien, the City shall notify the Contractor or subcontractor of the contract violation and require that the violation be remedied within 30 days of the date of notice. If the Contractor or subcontractor verified the work eligibility status of the employee in question through the E-Verify program, there is a rebuttable presumption that the Contractor or subcontractor did not knowingly employ an unauthorized alien. If the Contractor or subcontractor fails to remedy the violation within the 30 day period, the City shall terminate the contract, unless the City Commission or department that entered into the contract determines that terminating the contract would be detrimental to the public interest or public property, in which case the City may allow the contract to remain in effect until the City procures a new Contractor. If the City terminates the contract, the Contractor or subcontractor is liable to the City for actual damages.

Contractor shall require any subcontractors performing work under this contract to certify to the Contractor that, at the time of certification, the subcontractor does not knowingly employ or contract with an unauthorized alien and the subcontractor has enrolled in and is participating in the E-Verify program. Contractor shall maintain on file all subcontractors' certifications throughout the term of the contract with the City.

Article 24. Notices

Any notice required by this Agreement shall be made in writing to the individuals/addresses specified below:

Department:

Contractor:

City of Bloomington	Kinetic Recreation Design, LLC
Attn: BARBARA J DUNBAR	Attn: KYLE THOMPSON
401 N. Morton, Suite 250	8090 N. 500 West
Bloomington, Indiana 47402	McCordsville, IN 46055

Nothing contained in this Article shall be construed to restrict the transmission of routine communications between representatives of the Department and Contractor.

Article 25. Intent to be Bound

The Department and Contractor each binds itself and its successors, executors, administrators, permitted assigns, legal representatives and, in the case of a partnership, its partners to the other party to this Agreement, and to the successors, executors, administrators, permitted assigns, legal representatives and partners of such other party in respect to all provisions of this Agreement.

Article 26. Integration and Modification

This Agreement, including all Exhibits incorporated by reference, represents the entire and integrated agreement between the Department and the Contractor. It supersedes all prior and contemporaneous communications, representations and agreements, whether oral or written, relating to the subject matter of this Agreement. This Agreement may be modified only by a written amendment signed by both parties hereto.

Article 27. Non-Collusion

Contractor is required to certify that it has not, nor has any other member, representative, or agent of Contractor, entered into any combination, collusion, or agreement with any person relative to the price to be offered by any person nor prevented any person from making an offer nor induced anyone to refrain from making an offer and that this offer is made without reference to any other offer. Contractor shall sign an affidavit, attached hereto as Exhibit C, affirming that Contractor has not engaged in any collusive conduct. Exhibit C is attached hereto and incorporated by reference as though fully set forth.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed the day and year first written above.

CITY OF BLOOMINGTON

KINETIC RECREATION DESIGN, LLC

Philippa M. Guthrie, Corporation Counsel

Kyle Thompson, President

CITY OF BLOOMINGTON PARKS AND RECREATION

Paula McDevitt, Director

Leslie J. Coyne, President, Board of Park Commissioners

EXHIBIT A

“Scope of Work”

The Services shall include the following:

Department Responsibilities:

Scheduling

- Notice of work to public
- Posting of proper signage closing off access to playground

Site Preparation

- Site should be level and permit access

Contractor Responsibilities:

- Disposal of all extracted material from sites
- Clean-up of sites once work is completed
- Order materials and provide labor installation at (4) locations

BROADVIEW PARK – 740 W. Graham Drive

Repair shrunken PIP on 2-5 structure area, and 5-12 area by cutting back edge from concrete and filling voids with cushion course material and topping with contrasting color of wear course material 12-18” in width

BUILDING TRADES PARK – 619 W. Howe St

Remove and dispose of existing ADA PIP area of 5-12 area, and replace with new base and wear course material

OLCOTT PARK – 2300 E. Canada Drive

Remove and dispose of existing ADA PIP area of entire playground, (2-12), and replace with new base and wear course material 50% color-50% black-8’ CFH

WINSLOW WOODS PARK – ARCH SWING

Repair shrunken PIP on swing area by cutting back edge from concrete and filling voids with cushion course material and topping with contrasting color of wear course material 12-18” in width. Cut and patch areas of wear through not to exceed 200 sf.

EXHIBIT B
E-VERIFY AFFIDAVIT

STATE OF INDIANA)
)SS:
COUNTY OF _____)

AFFIDAVIT

The undersigned, being duly sworn, hereby affirms and says that:

1. The undersigned is the President of Kinetic Recreation Design, LLC.
2. The company named herein that employs the undersigned:
 - i. has contracted with or seeking to contract with the City of Bloomington to provide services; **OR**
 - ii. is a subcontractor on a contract to provide services to the City of Bloomington.
3. The undersigned hereby states that, to the best of his/her knowledge and belief, the company named herein does not knowingly employ an "unauthorized alien," as defined at 8 United States Code 1324a(h)(3).
4. The undersigned hereby states that, to the best of his/her belief, the company named herein is enrolled in and participates in the E-verify program.

Signature

Printed Name

STATE OF INDIANA)
)SS:
COUNTY OF _____)

Before me, a Notary Public in and for said County and State, personally appeared _____ and acknowledged the execution of the foregoing this ____ day of _____, 2019.

Notary Public's Signature My Commission Expires: _____

Printed Name of Notary Public County of Residence: _____

EXHIBIT C

STATE OF _____)
) SS:
COUNTY OF _____)

NON-COLLUSION AFFIDAVIT

The undersigned offeror or agent, being duly sworn on oath, says that he has not, nor has any other member, representative, or agent of the firm, company, corporation or partnership represented by him, entered into any combination, collusion or agreement with any person relative to the price to be offered by any person nor to prevent any person from making an offer nor to induce anyone to refrain from making an offer and that this offer is made without reference to any other offer.

OATH AND AFFIRMATION

I affirm under the penalties of perjury that the foregoing facts and information are true and correct to the best of my knowledge and belief.

Dated this _____ day of _____, 2019.

Kenetic Recreation Design LLC

By: _____

STATE OF _____)
) SS:
COUNTY OF _____)

Before me, a Notary Public in and for said County and State, personally appeared _____ and acknowledged the execution of the foregoing this _____ day of _____, 2019.

Notary Public's Signature My Commission Expires: _____

Printed Name of Notary Public County of Residence: _____



STAFF REPORT

Agenda Item: C-16
Date: 2/18/2019

Administrator
Review\Approval
PM

TO: Board of Park Commissioners
FROM: Dave Williams, Operations and Development Division Director
DATE: February 11, 2019
SUBJECT: REVIEW/APPROVAL OF CONTRACT AGREEMENT
LIGHTING REPAIR TO THE BUSKIRK-CHUMLEY THEATER MARQUEE

Recommendation

It is recommended the Board approve the contract agreement with Everywhere Signs LLC for repair to the marquee lights at the Buskirk-Chumley Theater in the amount of \$954.00.

Background

Per the Buskirk-Chumley Theater management agreement, the department has the responsibility for repair of the theater marquee. Repairs needed include a new "chaser unit" that creates movement on the marquee lights and repair to the neon lighting.

Maintenance costs such as these do not have a dedicated source of funding specially allocated for repairs that are the responsibility of the department. When repairs assigned to the department per the management agreement are needed that are not fundable by TIF or through the annual funding allotment for the BCT provided by the Council office, they fall on the Operations Division's annual contractual repair budget for funding. In most cases, these costs are reimbursed to the department's general fund toward the end of the fiscal year.

RESPECTFULLY SUBMITTED,

A handwritten signature in black ink, appearing to read "Dave Williams", is written over a horizontal line.

Dave Williams, Operations and Development Division Director

AGREEMENT BETWEEN CITY OF BLOOMINGTON PARKS AND RECREATION DEPARTMENT AND EVERYWHERE SIGNS, INC

This Agreement, entered into on this ____ day of _____, 2019, by and between the City of Bloomington Department of Parks and Recreation (the "Department"), and **Everywhere Signs, LLC** ("Contractor").

Article 1. Scope of Services Contractor shall install new chaser unit and new neon tube on the marquee of the Buskirk-Chumley Theater ("Services"). Contractor shall diligently provide the Services under this Agreement and shall complete the Services described in this Agreement in a timely manner consistent with the Standard of Care identified in Article 2. Contractor shall complete the Services required under this Agreement on or before **March 29, 2019**, unless the parties mutually agree to a later completion date. Completion shall mean completion of all work related to the Services. In the performance of Contractor's work, Contractor agrees to maintain such coordination with the Department as may be requested and desirable, including primary coordination with **Danielle McClelland, Executive Director, BCT Management, Inc.** as the Department's Project Manager. Contractor agrees that any information or documents, including digital GIS information, supplied by the Department pursuant to Article 3, below, shall be used by Contractor for this project only, and shall not be reused or reassigned for any other purpose without the written permission of the Department.

Article 2. Standard of Care Contractor shall be responsible for completion of the Services in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances ("Standard of Care"). The Department shall be the sole judge of the adequacy of Contractor's work in meeting the Standard of Care; however, the Department shall not unreasonably withhold its approval as to the adequacy of Contractor's performance. Upon notice to Contractor and by mutual agreement between the parties, Contractor will, without additional compensation, correct or replace any and all Services not meeting the Standard of Care.

Article 3. Responsibilities of the Department The Department shall provide all necessary information regarding requirements for the Services. The Department shall furnish such information as necessary for the orderly progress of the work, and Contractor shall be entitled to rely upon the accuracy and completeness of such information. The Department's Project Manager shall act on its behalf with respect to this Agreement.

Article 4. Compensation The Department shall pay Contractor for all fees and expenses, including all equipment, parts, and labor, in an amount not to exceed **Nine Hundred Fifty Four Dollars and Zero Cents (\$954.00)**. Contractor shall submit an invoice to the Department upon the completion of the Services described in Article 1. The invoice shall be sent to: Dave Williams, City of Bloomington, 401 N. Morton, Suite 250, Bloomington, Indiana 47404. Invoices may be sent via first class mail postage prepaid or via email. Payment will be remitted to Contractor within forty-five (45) days of receipt of invoice. Additional services not set forth in Article 1, or changes in the Services must be authorized in writing by the Department or its designated project coordinator prior to such work being performed, or expenses incurred. The Department shall not make payment for any unauthorized work or expenses.

Article 5. Appropriation of Funds Notwithstanding any other provision of this Agreement, if funds for the continued fulfillment of this Agreement by the Department are at any time not forthcoming or are insufficient, through failure of any entity, including the Department itself, to appropriate funds or otherwise, then the Department shall have the right to terminate this Agreement without penalty.

Article 6. Schedule Contractor shall perform the Services according to the following schedule ("Schedule"): **Notice to Proceed: February 27, 2019**
Completion of all work: March 29, 2019

The time limits established by this schedule shall not be exceeded, except for reasonable cause as mutually agreed by the parties.

Article 7. Termination In the event of a party's substantial failure to perform in accordance with the terms of this Agreement, the other party shall have the right to terminate the Agreement upon written notice. The nonperforming party shall have fourteen (14) calendar days from the receipt of the termination notice to cure or to submit a plan for cure acceptable to the other party. Additionally, the Department may terminate or suspend performance of this Agreement at the Department's prerogative at any time upon written notice to Contractor. Contractor shall terminate or suspend performance of the Services on a schedule acceptable to the Department and the Department shall pay the Contractor for all the Services performed up to the date that written notice is received, plus reasonable termination or suspension expenses. Upon restart, an equitable adjustment shall be made to Contractor's compensation and the schedule of services. Upon termination or suspension of this Agreement, all finished or unfinished reports, drawings, collections of data and other documents generated by Contractor in connection with this Agreement shall become the property of the Department, as set forth in Article 9 herein.

Article 8. Identity of the Contractor Contractor acknowledges that one of the primary reasons for its selection by the Department to perform the Services is the qualifications and experience of Contractor. Contractor thus agrees that the Services to be performed pursuant to this Agreement shall be performed by Contractor. Contractor shall not subcontract any part of the Services without the prior written permission of the Department. The Department reserves the right to reject any of the Contractor's personnel or proposed outside professional sub-Contractors, and the Department reserves the right to request that acceptable replacement personnel be assigned to the project.

Article 9. Ownership of Documents and Intellectual Property All documents, drawings and specifications, including digital format files, prepared by Contractor and furnished to the Department as part of the Services shall become the property of the Department. Contractor shall retain its ownership rights in its design, drawing details, specifications, databases, computer software and other proprietary property. Intellectual property developed, utilized or modified in the performance of the Services shall remain the property of Contractor.

Article 10. Independent Contractor Status During the entire term of this Agreement, Contractor shall be an independent contractor, and in no event shall any of its personnel, agents or sub-contractors be construed to be, or represent themselves to be, employees of the Department. Contractor shall be solely responsible for the payment and reporting of all employee and employer taxes, including social security, unemployment, and any other federal, state, or local taxes required to be withheld from employees or payable on behalf of employees.

Article 11. Indemnification Contractor shall defend, indemnify, and hold harmless the City of Bloomington, the Department, and the officers, agents and employees of the City and the Department from any and all claims, demands, damages, costs, expenses or other liability arising out of the Agreement or occasioned by the reckless or negligent performance of any provision thereof, including, but not limited to, any reckless or negligent act or failure to act or any misconduct on the part of the Contractor or its agents or employees, or any independent contractors directly responsible to it (collectively "Claims").

Article 12. Insurance During the performance of any and all Services under this Agreement, Contractor shall maintain the following insurance in full force and effect: a) General Liability Insurance, with a minimum combined single limit of \$1,000,000 for each occurrence and \$2,000,000 in the aggregate; b) Automobile Liability Insurance, with a minimum combined single limit of \$1,000,000 for each person and \$1,000,000 for each accident; c) Workers' Compensation Insurance in accordance with the statutory requirements of Title 22 of the Indiana Code; and d) Professional Liability Insurance ("Errors and Omissions Insurance") with a minimum limit of \$1,000,000 annual aggregate. All insurance policies shall be issued by an insurance company authorized to issue such insurance in the State of Indiana. The City of Bloomington, the Department, and the officers, employees and agents of each shall be named as insureds under the General Liability, Automobile, and Worker's Compensation policies, and such policies shall

stipulate that the insurance will operate as primary insurance and that no other insurance of the City's will be called upon to contribute to a loss hereunder. Contractor shall provide evidence of each insurance policy to the Department prior to the commencement of work under this Agreement.

Article 13. Conflict of Interest Contractor declares that it has no present interest, nor shall it acquire any interest, direct or indirect, which would conflict with the performance of Services under this Agreement. Contractor agrees that no person having any such interest shall be employed in the performance of this Agreement.

Article 14. Waiver No failure of either party to enforce a term of this Agreement against the other shall be construed as a waiver of that term, nor shall it in any way affect the party's right to enforce that term. No waiver by any party of any term of this Agreement shall be considered to be a waiver of any other term or breach thereof.

Article 15. Severability The invalidity, illegality or unenforceability of any provision of this Agreement or the occurrence of any event rendering any portion or provision of this Agreement void shall in no way affect the validity or enforceability of any other portion or provision of this Agreement. Any void provision shall be deemed severed from this Agreement, and the balance of the Agreement shall be construed and enforced as if it did not contain the particular provision to be held void. The parties further agree to amend this Agreement to replace any stricken provision with a valid provision that comes as close as possible to the intent of the stricken provision. The provisions of this Article shall not prevent this entire Agreement from being void should a provision which is of the essence of this Agreement be determined void.

Article 16. Assignment Neither the Department nor the Contractor shall assign any rights or duties under this Agreement without the prior written consent of the other party. Unless otherwise stated in the written consent to an assignment, no assignment will release or discharge the assignor from any obligation under this Agreement.

Article 17. Third Party Rights Nothing in this Agreement shall be construed to give any rights or benefits to anyone other than the parties.

Article 18. Governing Law and Venue This Agreement shall be governed by the laws of the State of Indiana. Venue of any disputes arising under this Agreement shall be in the Monroe Circuit Court, Monroe County, Indiana.

Article 19. Non-Discrimination Contractor shall comply with City of Bloomington Ordinance 2.21.020 and all other federal, state and local laws and regulations governing non-discrimination in all regards, including, but not limited to, employment.

Article 20. Compliance with Laws In performing the Services under this Agreement, Contractor shall comply with any and all applicable federal, state and local statutes, ordinances, plans and regulations, including any and all regulations for protection of the environment. Where such statutes, ordinances, plans or regulations of any public authority having any jurisdiction over the project are in conflict, Contractor shall proceed using its best judgment only after attempting to resolve any such conflict between such governmental agencies, and shall notify the Department in a timely manner of the conflict, attempts of resolution, and planned course of action.

Article 21. E-Verify Contractor is required to enroll in and verify the work eligibility status of all newly-hired employees through the E-Verify program. (This is not required if the E-Verify program no longer exists). Contractor shall sign an affidavit, attached as Exhibit A, affirming that Contractor does not knowingly employ an unauthorized alien. Contractor shall require any subcontractors performing work under this contract to certify to the Contractor that, at the time of certification, the subcontractor does not knowingly employ or contract with an unauthorized alien and the subcontractor has enrolled in and is participating in the E-Verify program. Contractor shall maintain on file all subcontractors' certifications throughout the term of the contract with the City.

Article 22. Notices Any notice required by this Agreement shall be made in writing to the individuals/addresses specified below:

Department: City of Bloomington, Attn: **Dave Williams, 401 N. Morton, Bloomington, IN 47402. Contractor: Everywhere Signs, 2630 N. Walnut St., Bloomington, IN 47404.** Nothing contained in this Article shall be construed to restrict the transmission of routine communications between representatives of the Department and Contractor.

Article 23. Integration and Modification This Agreement, including all Exhibits incorporated by reference, represents the entire and integrated agreement between the Department and the Contractor. It supersedes all prior and contemporaneous communications, representations and agreements, whether oral or written, relating to the subject matter of this Agreement. This Agreement may be modified only by a written amendment signed by both parties hereto.

Article 24. Non-Collusion Contractor is required to certify that it has not, nor has any other member, representative, or agent of Contractor, entered into any combination, collusion, or agreement with any person relative to the price to be offered by any person nor prevented any person from making an offer nor induced anyone to refrain from making an offer and that this offer is made without reference to any other offer. Contractor shall sign an affidavit, attached hereto as Exhibit B, affirming that Contractor has not engaged in any collusive conduct. Exhibit B is attached hereto and incorporated by reference as though fully set forth.

CITY OF BLOOMINGTON

Philippa M. Guthrie, Corporation Counsel

EVERYWHERE SIGNS, LLC

Name of Signatory, Title

CITY OF BLOOMINGTON PARKS AND RECREATION

Paula McDevitt, Director

Signature

Leslie J. Coyne, President, Board of Park Commissioners

EXHIBIT A
E-VERIFY AFFIDAVIT

STATE OF INDIANA)
)SS:
COUNTY OF _____)

AFFIDAVIT

The undersigned, being duly sworn, hereby affirms and says that:

1. The undersigned is the _____ of _____.
(job title) (company name)
2. The company named herein that employs the undersigned:
 - i. has contracted with or seeking to contract with the City of Bloomington to provide services; **OR**
 - ii. is a subcontractor on a contract to provide services to the City of Bloomington.
3. The undersigned hereby states that, to the best of his/her knowledge and belief, the company named herein does not knowingly employ an "unauthorized alien," as defined at 8 United States Code 1324a(h)(3).
4. The undersigned hereby states that, to the best of his/her belief, the company named herein is enrolled in and participates in the E-verify program.

Signature

Printed Name

STATE OF INDIANA)
)SS:
COUNTY OF _____)

Before me, a Notary Public in and for said County and State, personally appeared _____ and acknowledged the execution of the foregoing this ____ day of _____, 2019.

Notary Public's Signature My Commission Expires: _____

Printed Name of Notary Public County of Residence: _____

EXHIBIT B

STATE OF _____)
) SS:
COUNTY OF _____)

NON-COLLUSION AFFIDAVIT

The undersigned offeror or agent, being duly sworn on oath, says that he has not, nor has any other member, representative, or agent of the firm, company, corporation or partnership represented by him, entered into any combination, collusion or agreement with any person relative to the price to be offered by any person nor to prevent any person from making an offer nor to induce anyone to refrain from making an offer and that this offer is made without reference to any other offer.

OATH AND AFFIRMATION

I affirm under the penalties of perjury that the foregoing facts and information are true and correct to the best of my knowledge and belief.
Dated this _____ day of _____, 2019.

EVERYWHERE SIGNS, LLC

By: _____

STATE OF _____)
) SS:
COUNTY OF _____)

Before me, a Notary Public in and for said County and State, personally appeared _____ and acknowledged the execution of the foregoing this _____ day of _____, 2019.

Notary Public's Signature My Commission Expires: _____

Printed Name of Notary Public County of Residence: _____



STAFF REPORT

Agenda Item: C-17
Date: 2/18/2019

Administrator
Review\Approval
PM

TO: Board of Park Commissioners
FROM: Dave Williams, Operations and Development Division Director
DATE: February 15, 2019
SUBJECT: REVIEW/APPROVAL OF DUKE ENERGY EASEMENTS
B-LINE TRAIL

Recommendation

It is recommended the Board approve the Duke Energy easements on the B-Line Trail.

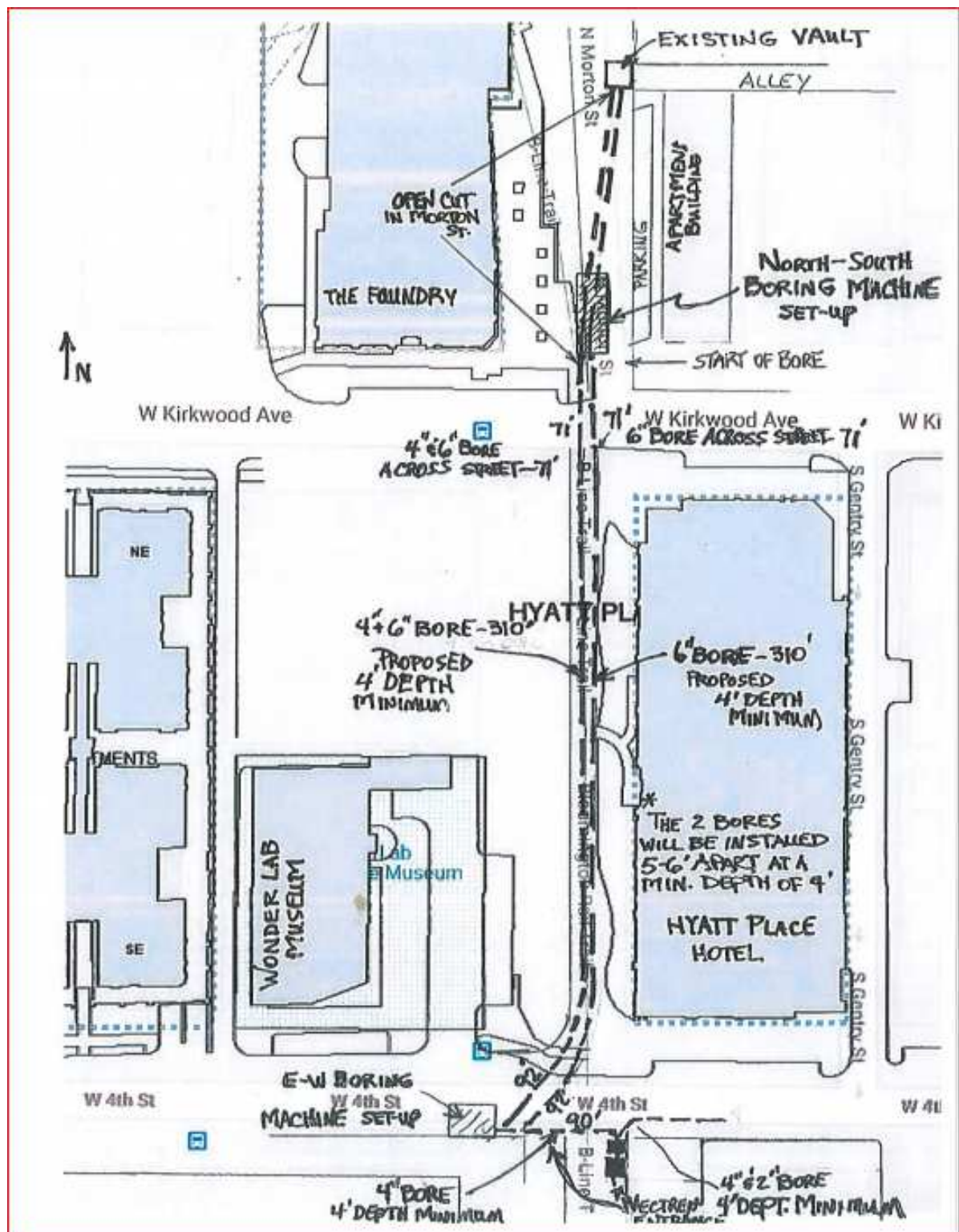
Background

Downtown develop projects have created a need for Duke Energy to seek alternative routes for electrical service to serve new structures in the downtown. Duke has requested approval of easements that would allow them to use directional boring on the B-Line Trail from the south side of 4th street to Kirkwood Ave. (see attached). Duke was advised that they would be required to agree to the following conditions before consideration of approval by the Board of Park Commissioners:

- 1) Duke's written acknowledgement that it understands placing infrastructure within the B-Line Trail's R/W is subject to the conditions placed upon it as federally "Railbanked" property.
- 2) Submittal of a detailed "Work Plan" to the Indiana Dept. of Environmental Management (IDEM) detailing the locations(s), length, and depth of any excavations or borings.
- 3) Disposal of any contaminated material that may be excavated as part of the project is Duke's responsibility to dispose of at an approved landfill.
- 4) Duke shall verify the location of any/all public and private utilities located in the R/W.
- 5) Duke shall coordinate and conduct all construction activities in the corridor safely, and erect and temporary signage, fencing, etc. to allow trail users to safely continue to use the B-Line Trail.
- 6) Work in 4th, 5th, or 6th street requires a R/W permit from the Planning & Transportation department.
- 7) Advise adjoining property owners of the College Square property about the proposed transformer locations at the SE corner of 4th St. and the B-Line Trail
- 8) Restore the property to pre-construction conditions when complete.
- 9) Record all easements approved by the Park Board.

RESPECTFULLY SUBMITTED,

Dave Williams, Operations and Development Division Director



GRANT OF EASEMENT

Pt. Parcel #53-01-53-226-500.000-009
53-05-32-100-016.000-005
53-05-32-413-096.000-005
53-08-04-300-095.000-009
53-08-08-100-012.000-009
53-08-08-100-103.000-009
53-08-09-300-036.000-009

In consideration of the sum of One Dollar (\$1.00) and other good and valuable consideration, the receipt of which is hereby acknowledged, **BLOOMINGTON, INDIANA, BOARD OF PARK COMMISSIONERS**, an Indiana municipal corporation (hereinafter referred to as “Grantor”), hereby grant(s) unto **DUKE ENERGY INDIANA, LLC**, an Indiana limited liability company, with a mailing address of 1000 E. Main Street, Plainfield, IN 46168 and its successors and assigns (hereinafter referred to as “Grantee”), a perpetual, non-exclusive easement to construct, reconstruct, operate, patrol, maintain, repair, replace, relocate, add to, modify and remove, electric, and/or telecommunication line or lines including but not limited to, all necessary and convenient supporting structures, conduits, wires, cables, manholes, pullboxes, grounding systems, counterpoises, surface equipment (including, but not limited to, transformers and switchgears), and all other appurtenances, fixtures and equipment (hereinafter referred to as the “Facilities”), for the underground transmission and distribution of electrical energy, and for technological purposes (including but not limited to telecommunications), in, upon, over, along, under, through and across the following described real estate:

Situate in Section 33, Township 9 North, Range 1 West, Bloomington Township, Monroe County, State of Indiana; being a part of a tract as recorded in **Instrument Number 2012009513** in the Office of the Recorder of Monroe County, Indiana (hereinafter referred to as “Grantor’s Property”), and being more particularly described as follows:

Said easement area being described and shown on a survey drawing marked Exhibit “A” and Exhibit “B”, attached hereto and becoming a part hereof (hereinafter referred to as the “Easement Area”).

This easement grant shall include, but not be limited to, the following respective rights and duties of Grantor and Grantee:

1. Grantee shall have the right of ingress and egress over the Easement Area, and over the adjoining land of Grantor’s Property (using lanes, driveways, and adjoining public roads where practical as determined by Grantee).

For Grantee’s Internal Use:

Line Name/No: Monroe – Bloomington – IN

Tract No: 1 of 2

Job Control # 30892338

LU#

Prep/Chk: MES/LAF/JBS Exec/Rec: _____

Dwg/Fac Ref.: Exhibit “A” and Exhibit “B”

Prepared Date: February 5, 2019

2. Grantee shall have the right to cut down, clear, trim, remove, and otherwise control any trees, shrubs, overhanging branches, and/or other vegetation upon or over the Easement Area. Grantee shall also have the right to cut down, clear, trim, remove, and otherwise control any trees, shrubs, overhanging branches, and/or other vegetation which are adjacent to the Easement Area but only to the extent such vegetation may endanger, as reasonably determined by Grantee, the safe or reliable operation of the Facilities, or where such vegetation is trimmed consistent with generally accepted arboricultural practices.

3. Grantee shall have the right to allow third parties to trench with Grantee's Facilities, and any such equipment shall include but not be limited to, wires, cables, and other fixtures; provided, that Grantor shall pursue any claim with the third party and not Grantee, if any such claim arises out of any third party's facility location.

4. [Intentionally deleted.]

5. Grantor shall not place, or permit the placement of, any obstructions, which may interfere with the exercise of the rights granted herein to Grantee. Grantee shall have the right to remove any such obstruction.

6. Grantee shall have the right to pile dirt and other material and to operate equipment upon the surface of the Easement Area and the adjoining land of Grantor's Property, but only during those times when Grantee is constructing, reconstructing, maintaining, repairing, replacing, relocating, adding to, modifying, or removing the Facilities.

7. Excluding the removal of vegetation and obstructions as provided herein, any physical damage to the surface area of the Easement Area and the adjoining land of Grantor's Property resulting from the exercise of the rights granted herein to Grantee, shall be promptly paid by Grantee, or repaired or restored by Grantee to a condition which is reasonably close to the condition it was in prior to the damage, all to the extent such damage is caused by Grantee or its contractors or employees. In the event that Grantee does not, in the opinion of Grantor, satisfactorily repair any damage, Grantor must, within ninety (90) days after such damage occurs, file a claim for such damage with Grantee at (a) 1000 E. Main St., Plainfield, IN 46168, Attn: Right of Way Services, or (b) by contacting an authorized Right of Way Services representative of Grantee.

8. Grantor shall have the right to use the Easement Area and the adjoining land of Grantor's Property in any manner which is consistent with the rights granted herein to Grantee, and shall comply with all applicable codes when making use of the land near the Facilities.

9. Notwithstanding anything to the contrary contained herein, Grantor shall not without the prior written consent of Grantee (a) construct or install, or permit the construction or installation of any building, house, or other above-ground structure, or portion thereof, upon the Easement Area; or (b) excavate or place, or permit the excavation or placement of any dirt or other material upon or below the Easement Area; or (c) cause, by excavation or placement of material, either on or off the Easement Area, a pond, lake, or similar containment vehicle that would result in the retention of water in any manner within the Easement Area.

10. Grantor warrants that it has the necessary authority and title to Grantor's Property to grant this easement to Grantee, and shall defend and hold Grantee harmless from the claim of any third party that Grantor does not have such authority or title.

11. The respective rights and duties herein of Grantor and Grantee shall inure to the benefit of, and shall be binding upon the respective successors, assigns, heirs, personal representatives, lessees, licensees, and/or tenants of Grantor and Grantee. Easement, Grantor and Grantee, as used herein, shall be deemed to be plural, when required to be so. The exercise of any or all of the rights and privileges of Grantee set forth herein, shall be at the sole discretion of Grantee.

12. NOTICE: THE INTEREST CONVEYED HEREBY IS SUBJECT TO AN ENVIRONMENTAL RESTRICTIVE COVENANT, DATED NOVEMBER 8, 2010, RECORDED IN THE OFFICE OF THE RECORDER OF MONROE COUNTY, INDIANA, INSTRUMENT NUMBER 2010017221 IN FAVOR OF AND ENFORCEABLE BY THE INDIANA DEPARTMENT OF ENVIRONMENTAL MANAGEMENT.

13. Grantee acknowledges that Grantor's Property is subject to the terms and conditions contained in the Purchase and Sale Agreement, which is also the Interim Trail Use/Railbanking Agreement, dated November 28, 2005, entered into by and between CSX Transportation, Inc. and the City of Bloomington, Indiana. By Decision and Notice of Interim Trail Use or Abandonment served October 17, 2003, the Surface Transportation Board ("STB") imposed a Notice of Interim Trail Use ("NITU") on Parcel One. Grantee for itself, its successors and assigns, acknowledges that Parcel One remains subject to the jurisdiction of the STB for purposes of reactivating rail service. In the event that rail service is reactivated, terms and conditions relating to reimbursement and expenses shall be governed by certain terms and conditions in that certain Purchase and Sale Agreement dated November 28, 2005, which terms and conditions are the interim trail use agreement for purposes of 16 U.S.C. 1247(d). 49 U.S.C. 10901(d), and all STB orders relating to the same that pertain to Parcel One.

Signature page(s) follow.

IN WITNESS WHEREOF, Grantor has caused this **Grant of Easement** to be signed by its duly authorized representative(s), effective the ____ day of _____, 2019.

BLOOMINGTON, INDIANA, BOARD OF PARK COMMISSIONERS,
an Indiana municipal corporation,
Grantor

By: _____ By: _____

Printed Name: _____ Printed Name: _____

Printed Title: _____ Printed Title: _____

STATE OF _____)
) SS:
COUNTY OF _____)

Personally appeared before me this day _____, _____, (a) duly authorized representative(s) of Grantor and acknowledged the signing of this **Grant of Easement** by _____ to be a voluntary act and deed for and on behalf of Grantor, and having been duly sworn/affirmed, state(s) that any representations contained therein are true to the best of _____ personal knowledge.

WITNESS my hand and notarial seal, this ____ day of _____, 2019.

My Commission Expires: _____ Signed Name: _____

My County of Residence: _____ Printed Name: _____

My Commission Number: _____

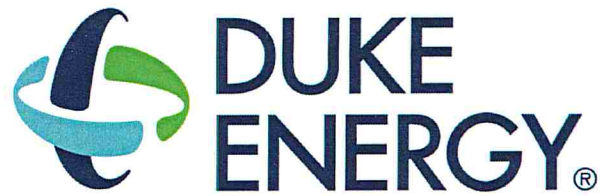
This Instrument Prepared by John B. Scheidler, Attorney-at-Law, 1000 E. Main St., Plainfield, IN 46168.

I affirm, under the penalties for perjury, that I have taken reasonable care to redact each Social Security number in this document, unless required by law. *Michelle E. Sechman*



Historic Fort Harrison
8901 Otis Avenue
Indianapolis, IN 46216
317-826-7100
317-826-7200 FAX

Engineering
Surveying
Landscape
Architecture
GIS*LIS
Geology



Bloomington B-Line
Permanent Easement
Pt SW 1/4
Sec 33-09N-01W
Bloomington Township
Monroe County, Indiana


Owner:
Parcel #53-01-53-226-500.000-009
Parcel #53-05-32-100-016.000-005
Parcel #53-05-32-413-096.000-005
Parcel #53-08-04-300-095.000-009
Parcel #53-08-08-100-012.000-009
Parcel #53-08-08-100-103.000-009
Parcel #53-08-09-300-036.000-009
Bloomington, Indiana, Board of Park Commissioners,
An Indiana Municipal Corporation
Quitclaim Deed
Recorded June 18, 2012
Instrument #2012009513

360 square feet permanent easement
0.01 acres +/- permanent easement

Permanent Easement

Part of the Southwest Quarter of Section 33, Township 09 North, Range 01 West of the Second Principal Meridian, in Monroe County, Indiana, being described as follows:

Beginning at the Northwest corner of Lot 45 of the Original Plat of the City of Bloomington, Indiana dated June 22, 1818 as described in Deed Book A, page 5 as recorded in the Office of the Recorder of Monroe County, Indiana; thence South 00 degrees 24 minutes 32 seconds West (grid bearing based on Indiana State Plane Coordinate System - West Zone) along the west line of said Lot 45 a distance of 30.00 feet (all distances in this description are horizontal ground distances); thence North 89 degrees 35 minutes 28 seconds West 12.00 feet; thence North 00 degrees 24 minutes 32 seconds East parallel with said west line 30.00 feet; thence South 89 degrees 35 minutes 28 seconds East 12.00 feet to the **Point of Beginning**, containing 0.01 acres, more or less.


William Schmidt
Registered Land Surveyor #870001
January 24, 2019



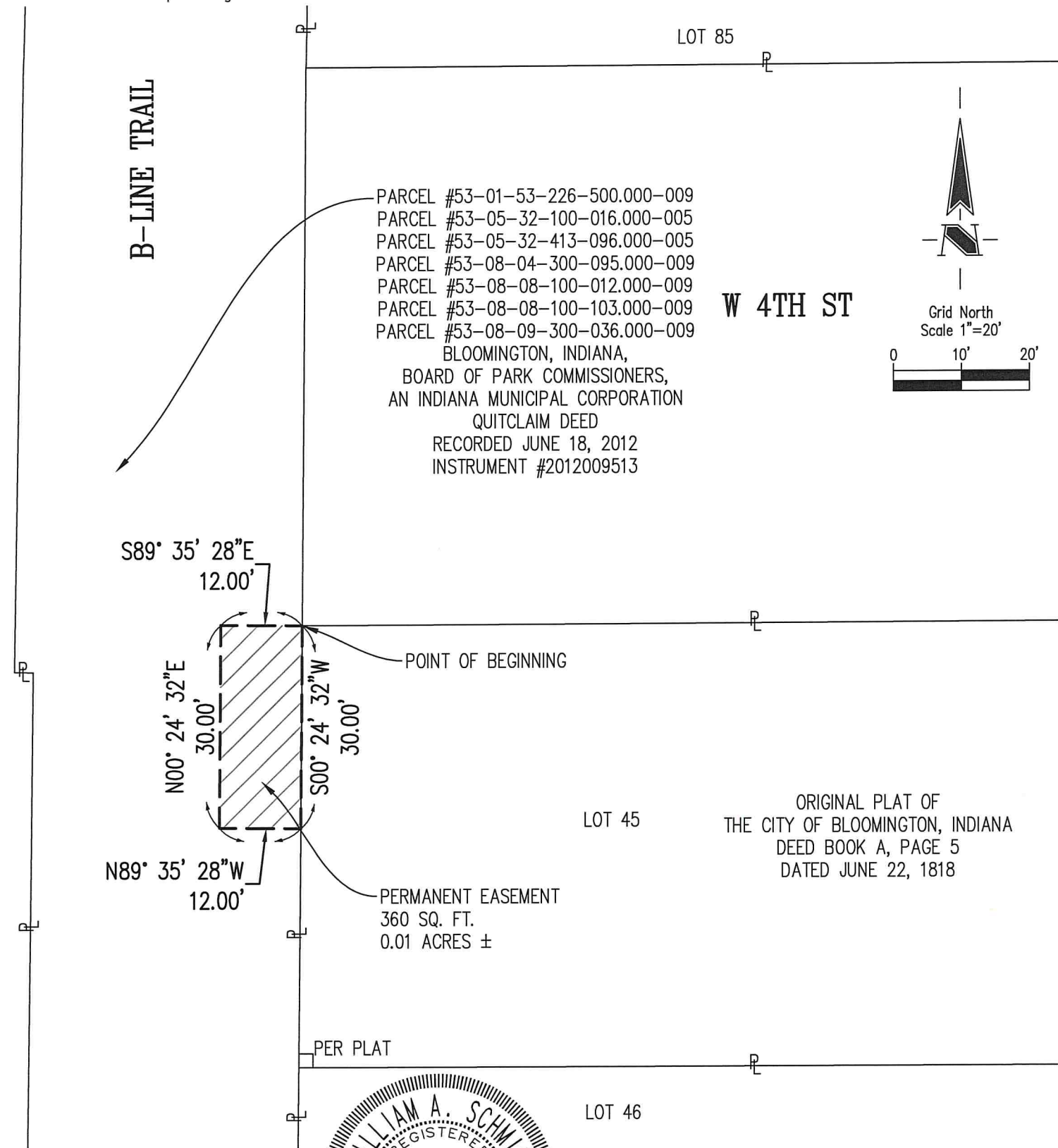
This drawing is not intended to be represented as a retracement or original boundary survey, a route survey, or a Surveyor Location Report.

LEGEND

 - Permanent Easement

 - Denotes Deed Line
or Ownership Change

EXHIBIT "A"
EASEMENT EXHIBIT



ORIGINAL PLAT OF
THE CITY OF BLOOMINGTON, INDIANA
DEED BOOK A, PAGE 5
DATED JUNE 22, 1818

William A. Schmidt

William Schmidt
Registered Land Surveyor #870001
January 24, 2019



NOTE:

The horizontal data shown on this exhibit are based upon a positional solution derived from Global Positioning System (GPS) observations processed by National Geodetic Survey (NGS) utilizing their Online Positioning User Service (OPUS) software. The coordinate values shown are in the Indiana State Plane Coordinate System West Zone on the 1983 North American Datum utilizing the Continuously Operating Reference Stations (CORS) adjustment as determined by NGS (NAD 83, 2011, EPOCH 2010.0000, US Survey feet).

NOTE:

All bearings, distances and coordinates are referenced to the Indiana State Plane - West Zone (NAD83) Coordinate System. Combined Scale Factor for this project is 0.99995348. Distances shown hereon are GROUND distances. The Combined Scale Factor has been applied.

Job No. 8700.021

File No. T:\8k\8700\021\CAD\Parcels\105\8700021e-1.dwg

Date 01/18/2019 MEH

This drawing is not intended to be represented
as a retracement or original boundary survey, a
route survey, or a Surveyor Location Report

Prepared for
Duke Energy Indiana, LLC
by The Schneider Corporation
Job No. 8700.021




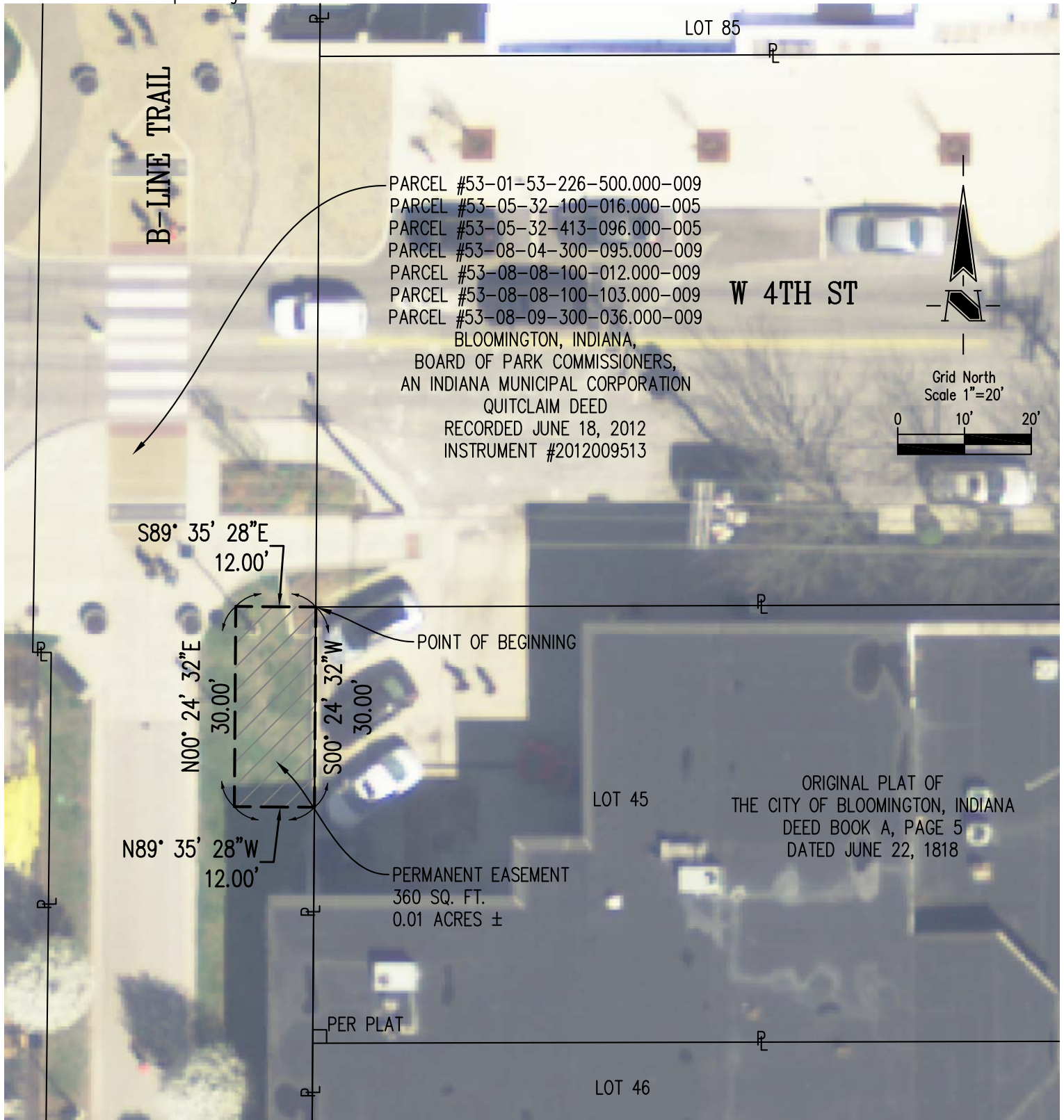
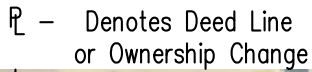
 DUKE ENERGY® LAND SERVICES/SURVEYING 1000 EAST MAIN ST. PLAINFIELD, IN 46168 PH. 317.838.1019	DR. MEH	SECTION 33	TOWNSHIP 09N	RANGE 01W	COUNTY MONROE	STATE INDIANA	PARENT TRACT TAX ID	53-01-53-226-500.000-009 53-05-32-100-016.000-005 53-05-32-413-096.000-005 53-08-04-300-095.000-009 53-08-08-100-012.000-009 53-08-08-100-103.000-009 53-08-09-300-036.000-009
	CK. BS	EXHIBIT MAP FOR: BLOOMINGTON B-LINE						
	DATE 01/24/19	LOCATION 216 COLLEGE AVE, BLOOMINGTON, IN 47404						
		SITE #		LU #		SHEET 2 of 2		

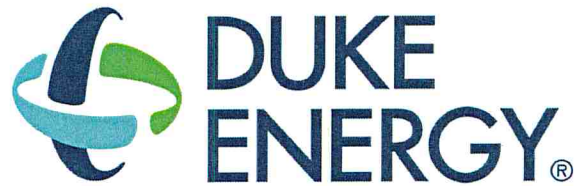
EXHIBIT "A"
EASEMENT EXHIBIT

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Engineering
Surveying
Landscape
Architecture
GIS*LIS
Geology



Bloomington B-Line
Permanent Easement
Pt SW 1/4
Sec 33-09N-01W
Bloomington Township
Monroe County, Indiana

Owner:
Parcel #53-01-53-226-500.000-009
Parcel #53-05-32-100-016.000-005
Parcel #53-05-32-413-096.000-005
Parcel #53-08-04-300-095.000-009
Parcel #53-08-08-100-012.000-009
Parcel #53-08-08-100-103.000-009
Parcel #53-08-09-300-036.000-009
Bloomington, Indiana, Board of Park Commissioners,
An Indiana Municipal Corporation
Quitclaim Deed
Recorded June 18, 2012
Instrument #2012009513

13,115 square feet permanent easement
0.30 acres +/- permanent easement

Permanent Easement

Part of the Southwest Quarter of Section 33, Township 09 North, Range 01 West of the Second Principal Meridian, in Monroe County, Indiana, being described as follows:

Commencing at the southwest corner of Lot 85 of the original Plat of the City of Bloomington, Indiana dated June 22, 1818 as described in Deed Book A, page 5 as recorded in the Office of the Recorder of Monroe County, Indiana; thence North 89 degrees 35 minutes 28 seconds West (grid bearing based on Indiana State Plane Coordinate System - West Zone) 6.98 feet (all distances in this description are horizontal ground distances) to the **Point of Beginning**; thence South 00 degrees 24 minutes 32 seconds West parallel with the east line of a tract of land described in Instrument #2012009513 a distance of 41.89 feet; thence North 90 degrees 00 minutes 00 seconds West 35.00 feet to a point on the west line of said tract of land; the next three courses being along the west and north lines of said tract of land;

(1) thence North 00 degrees 53 minutes 21 seconds East 276.92 feet to a corner of said tract of land;
(2) thence South 89 degrees 06 minutes 02 seconds East 3.00 feet to a point on a curve to the left with a radius of 962.76 feet, the radius point of which bears North 89 degrees 06 minutes 02 seconds West;
(3) thence northerly along said curve an arc distance of 125.73 feet to a point which bears North 83 degrees 25 minutes 01 second East from said radius point; thence North 90 degrees 00 minutes 00 seconds East 30.00 feet to the east line of said tract of land, being a point on a curve to the right with a radius of 992.56 feet, the radius point of which bears South 83 degrees 37 minutes 04 seconds West; thence southerly along said curve and east line an arc distance of 83.89 feet to a corner which bears North 88 degrees 27 minutes 38 seconds east from said radius point; thence South 89 degrees 31 minutes 56 seconds East along the north line of said tract of land 0.41 feet; thence South 00 degrees 24 minutes 32 seconds West parallel with the east line of said tract of land 276.77 feet to the **Point of Beginning**, containing 0.30 acres, more or less.

William A. Schmidt
Registered Land Surveyor #870001
February 5, 2019

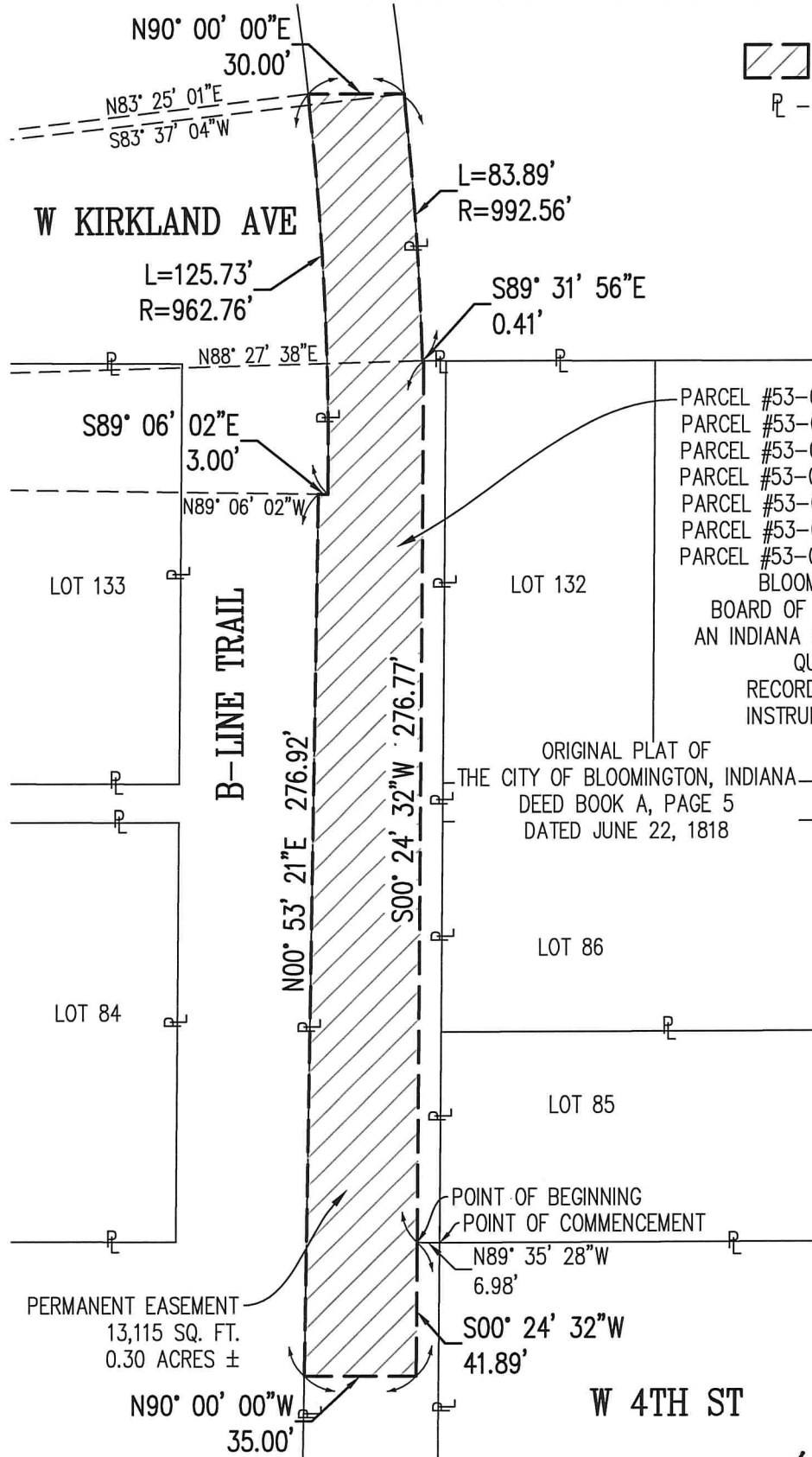
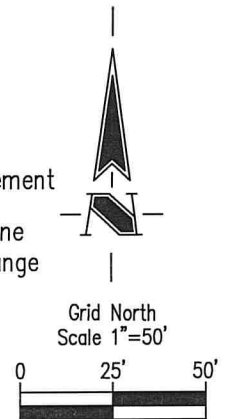


This drawing is not intended to be represented as a retracement or original boundary survey, a route survey, or a Surveyor Location Report.

EXHIBIT "B"
EASEMENT EXHIBIT

LEGEND

-  Permanent Easement
 Denotes Deed Line or Ownership Change



PARCEL #53-01-53-226-500.000-009
PARCEL #53-05-32-100-016.000-005
PARCEL #53-05-32-413-096.000-005
PARCEL #53-08-04-300-095.000-009
PARCEL #53-08-08-100-012.000-009
PARCEL #53-08-08-100-103.000-009
PARCEL #53-08-09-300-036.000-009
BLOOMINGTON, INDIANA,
BOARD OF PARK COMMISSIONERS,
AN INDIANA MUNICIPAL CORPORATION
QUITCLAIM DEED
RECORDED JUNE 18, 2012
INSTRUMENT #2012009513

ORIGINAL PLAT OF
THE CITY OF BLOOMINGTON, INDIANA—
DEED BOOK A, PAGE 5
DATED JUNE 22, 1818

POINT OF BEGINNING
POINT OF COMMENCEMENT
N89° 35' 28"W
6.98'
S00° 24' 32"W
41.89'

W 4TH ST

William A. Schmidt
William A. Schmidt
Registered Land Surveyor #870001
February 5, 2019



NOTE:

The horizontal data shown on this exhibit are based upon a positional solution derived from Global Positioning System (GPS) observations processed by National Geodetic Survey (NGS) utilizing their Online Positioning User Service (OPUS) software. The coordinate values shown are in the Indiana State Plane Coordinate System West Zone on the 1983 North American Datum utilizing the Continuously Operating Reference Stations (CORS) adjustment as determined by NGS (NAD 83, 2011, EPOCH 2010.0000, US Survey feet).

NOTE:

All bearings, distances and coordinates are referenced to the Indiana State Plane - West Zone (NAD83) Coordinate System. Combined Scale Factor for this project is 0.99995348. Distances shown hereon are GROUND distances. The Combined Scale Factor has been applied.

Job No. 8700.021

File No. T:\8k\8700\021\CAD\Parcels\105\8700021e-2.dwg

Date 01/18/2019 MEH, 02/05/2019 MEH

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Prepared for
Duke Energy Indiana, LLC
by The Schneider Corporation
Job No. 8700.021




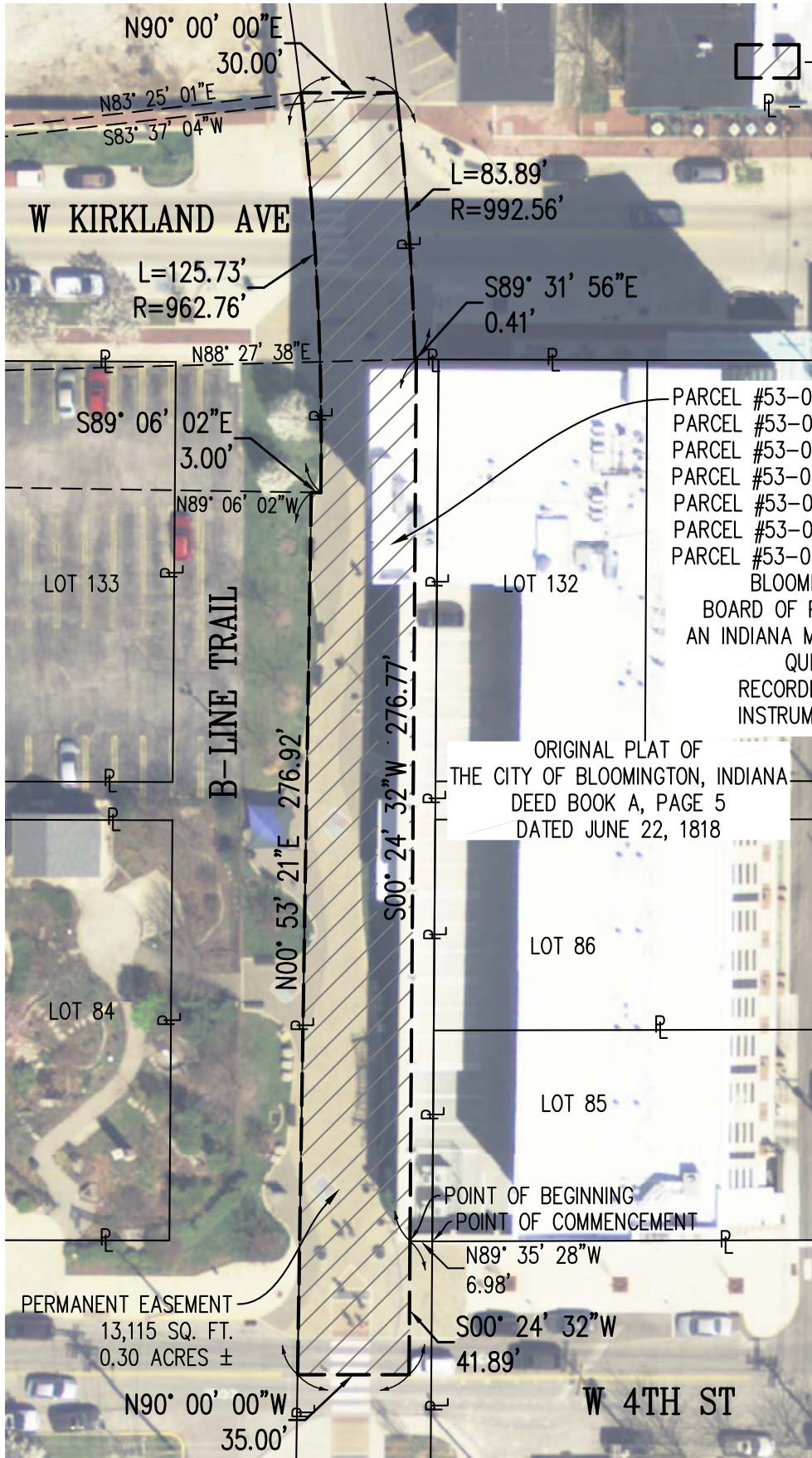
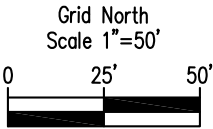
 LAND SERVICES/SURVEYING 1000 EAST MAIN ST. PLAINFIELD, IN 46168 PH. 317.838.1019	DR. MEH	SECTION 33	TOWNSHIP 09N	RANGE 01W	COUNTY MONROE	STATE INDIANA	PARENT TRACT TAX ID	53-01-53-226-500.000-009
	CK. BS	EXHIBIT MAP FOR: BLOOMINGTON B-LINE						53-05-32-100-016.000-005
	DATE 01/24/19	LOCATION 217 KIRKWOOD AVE, BLOOMINGTON, IN 47404						53-05-32-413-096.000-005
	SITE #	LU #						53-08-04-300-095.000-009

EXHIBIT "B"
EASEMENT EXHIBIT



LEGEND

- Permanent Easement
- Denotes Deed Line or Ownership Change



PARCEL #53-01-53-226-500.000-009
PARCEL #53-05-32-100-016.000-005
PARCEL #53-05-32-413-096.000-005
PARCEL #53-08-04-300-095.000-009
PARCEL #53-08-08-100-012.000-009
PARCEL #53-08-08-100-103.000-009
PARCEL #53-08-09-300-036.000-009
BLOOMINGTON, INDIANA,
BOARD OF PARK COMMISSIONERS,
AN INDIANA MUNICIPAL CORPORATION
QUITCLAIM DEED
RECORDED JUNE 18, 2012
INSTRUMENT #2012009513

ORIGINAL PLAT OF
THE CITY OF BLOOMINGTON, INDIANA
DEED BOOK A, PAGE 5
DATED JUNE 22, 1818

2016 AERIAL PHOTOGRAPHY
PER INDIANA SPATIAL DATA PORTAL

NOTE:
The horizontal data shown on this exhibit are based upon a positional solution derived from Global Positioning System (GPS) observations processed by National Geodetic Survey (NGS) utilizing their Online Positioning User Service (OPUS) software. The coordinate values shown are in the Indiana State Plane Coordinate System West Zone on the 1983 North American Datum utilizing the Continuously Operating Reference Stations (CORS) adjustment as determined by NGS (NAD 83, 2011, EPOCH 2010.0000, US Survey feet).


NOTE:
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Job No. 8700.021
File No. T:\8k\8700\021\CAD\Parcels\105\8700021e-2.dwg
Date 01/18/2019 MEH, 02/05/2019 MEH

This drawing is not intended to be represented as a retracement or original boundary survey, a route survey, or a Surveyor Location Report

Prepared for
Duke Energy Indiana, LLC
by The Schneider Corporation
Job No. 8700.021



 LAND SERVICES/SURVEYING 1000 EAST MAIN ST. PLAINFIELD, IN 46168 PH. 317.838.1019	DR. MEH	SECTION 33	TOWNSHIP 09N	RANGE 01W	COUNTY MONROE	STATE INDIANA	PARENT TRACT TAX ID	53-01-53-226-500.000-009
	CK. BS	EXHIBIT MAP FOR: BLOOMINGTON B-LINE						53-05-32-100-016.000-005
	DATE 01/24/19	LOCATION 217 KIRKWOOD AVE, BLOOMINGTON, IN 47404						53-05-32-413-096.000-005
		SITE # LU #						53-08-04-300-095.000-009



STAFF REPORT

Agenda Item: C-18
Date: 2/18/2019

Administrator
Review\Approval
PM

TO: Board of Park Commissioners
FROM: John Turnbull, Sports Division Director
DATE: February 26 , 2019
SUBJECT: REVIEW/APPROVAL TO PURCHASE 75 GOLF CARS AND 2 SERVICE VEHICLES AT CASCADES GOLF COURSE

Recommendation

Staff recommends the bid from Professional Golf Car for \$225,000. Funds for this purchase are in the general fund 200-18-183500-53840. Budget funds account for a four or five year lease/purchase from municipal finance sources. The Controller's office would be researching and negotiate the lease terms. This would be one lump payment to Professional Golf Car after the close on a lease.

Background

There are three primary vendors that make golf cars and we received bids from each vendor. Professional Golf Car's net bid was \$225,000. Club Car's net bid was \$241,131. Yamaha's net bid was \$229,660. All bidders met the bidding requirements and specifications.

The current fleet was purchased from Professional Golf Car. We financed that fleet over five years but kept the fleet another two years after that for a total of seven years. We were very happy with their durability, response time, parts prices, and labor prices when repairs were needed.

RESPECTFULLY SUBMITTED,

John Turnbull, Sports Division Director



STAFF REPORT

Agenda Item: C-19
Date: 2/18/2019

Administrator
Review\Approval
PM

TO: Board of Park Commissioners
FROM: John Turnbull
DATE: February 11, 2019
SUBJECT: Aquatic Price Recommendations for 2019

Recommendation

Staff recommends approval of these price changes for 2019. A drop in admittance one dollar at both pools from \$6 to \$5 and continue including the slide at Bryan Park with this charge. Introduce a season pass per individual at \$50 for the season good for all pools.

Background

Benchmark Markets and BPRD

	Adult	Youth	Season Pass
Columbus, IN	\$6	\$5	\$50
Perry Park, Indy	\$5wk/\$6wkd	\$4wk/\$5wkd	n/a
Evansville, IN	\$2-\$4	\$1-\$3	n/a
Bloomington current	\$6	\$6	n/a
Bloomington proposed	\$5	\$5	\$50

The proposed season pass would eliminate the function or need for punch passes as the lowest punch pass was \$45 in 2018 and progressed to \$85 and \$200. Punch passes were introduced in early 2010's as there was no economical technology to eliminate the sharing of the traditional season passes. Now a season pass can be tracked individually by thumb print or picture ID with publisher software.

We describe our pricing method as the pricing pyramid. These proposed changes would be a move down the pyramid in the form of more affordability and less revenue. The following table shows some of the projections:

	Bryan Pool	Mills Pool
2016 actual admittance dollars	\$144,000	\$28,000
2017 actual admittance dollars	\$165,000	\$29,000
2018 actual admittance dollars	\$171,000	\$30,000
2019 projected admittance dollars	\$138,000	\$25,000
Approx. % dollars admit reduction	20%	18%

Average number of turnstiles last 3 years	33,000	5,000
-------------------------------------------	--------	-------

RESPECTFULLY SUBMITTED,



John Turnbull, Division Director Sports



STAFF REPORT

Agenda Item: C-20
Date: 2/22/2019

Administrator
Review\Approval
PM

TO: Board of Park Commissioners
FROM: Scott Pederson, Youth Sports Coordinator
DATE: February 26, 2019
SUBJECT: REVIEW/APPROVAL OF 2019 SOFTBALL SUPPLY ORDER

Recommendation

Staff recommends that the Board of Park Commissioners approve the purchase softballs through USA Softball of Indiana (formerly Indiana ASA) based upon the quoted quantities and prices below.

Background

This represents our annual order of softballs for use throughout our programs. For more than a decade, all adult slow pitch leagues run by the City of Bloomington have been USA Softball Sanctioned. In 2019, Bloomington Parks and Recreation will also host seven USA Softball sanctioned events for youth and adults, including the USA 16B Girls Fastpitch Northern Nationals.

USA Softball of Indiana has a purchasing agreement with Worth/Rawlings Sports to provide softballs at a discount to any USA Softball of Indiana sanctioned agency. Purchasing softballs through the USA Softball of Indiana purchasing agreement with Worth/Rawlings will provide a substantial savings over purchasing through retailers.

Quantities

29 dozen	11" Hot Dot 52/300 Synthetic Slowpitch Softballs
85 dozen	12" Hot Dot 52/300 Composite Slowpitch Softballs

*Please note we will not be purchasing Fastpitch softballs this year based upon existing inventory and program demand.

Quotes

*Please note normally we would be purchasing the 11" Hot Dot 52 52/300 Composite ball however we have been informed that the manufacturer, Worth, is not making the Composite ball this year, and instead we are recommending the Synthetic version of the 11" instead. Additionally, Softball.com and DirectSports.com do not carry the 11" Hot Dot 52 52/300 Synthetic Yellow Slowpitch in stock.

Three quotes received:

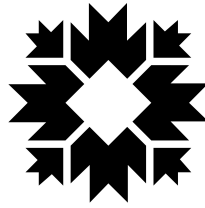
<u>Qty (dz)</u>	<u>Cost (dz)</u>	<u>Subtotal</u>	<u>USA Softball of Indiana</u>
29	\$40	\$ 1,160.00	11" Hot Dot 52 52/300 Synthetic Yellow Slowpitch
85	\$45	\$3,825.00	12" Hot Dot 52 52/300 Composite Yellow Slowpitch
		<u>\$4,985.00</u>	Total

<u>Qty (dz)</u>	<u>Cost (dz)</u>	<u>Subtotal</u>	<u>Softball.com</u>
29	Unavailable	Unavailable	11" Hot Dot 52 52/300 Synthetic Yellow Slowpitch
29	\$44.95	\$1,303.55	*Substitute- Dudley 11" Thunder Hycon Synthetic Slowpitch
85	\$54.95	\$4,670.75	12" Hot Dot 52 52/300 Composite Yellow Slowpitch
		<u>\$5,974.30</u>	Total

<u>Qty (dz)</u>	<u>Cost (dz)</u>	<u>Subtotal</u>	<u>Direct Sports</u>
29	Unavailable	Unavailable	11" Hot Dot 52 52/300 Synthetic Yellow Slowpitch
29	\$48.00	\$1,392.00	*Substitute- Dudley 11" SY Series Synthetic Slowpitch
85	\$56.76	\$4,824.60	12" Hot Dot 52 52/300 Composite Yellow Slowpitch
		<u>\$6,216.60</u>	Total

RESPECTFULLY SUBMITTED,

Scott Pedersen, Youth Sports Coordinator



CITY OF BLOOMINGTON
Parks and Recreation

STAFF REPORT

Agenda Item: C-21
Date: 2/22/2019

Administrator
Review\Approval
PM

TO: Board of Park Commissioners
FROM: Lee E Huss, Urban Forester
DATE: February 26, 2019
SUBJECT: ADDENDUM I TO AGREEMENT FOR CONSULTANT SERVICES WITH
BLUESTONE TREE

Recommendation

Staff recommends approval of Addendum I to Agreement with Bluestone Tree, modifying Article 1 and Article 6 to change the deadline from January 25, 2019 to April 1, 2019.

Background

An Agreement was entered into on December 7, 2018 with Bluestone Tree, to remove dead and hazardous trees from four locations in Bloomington. Due to weather and amount of work load, Bluestone needs additional time to complete the scope of work.

RESPECTFULLY SUBMITTED,

Staff Name, Title

**ADDENDUM I
TO
AGREEMENT FOR CONSULTANT SERVICES**
(Entered in this _____ day of February, 2019)

WHEREAS, on December 7, 2018, the City of Bloomington Department of Parks and Recreation (the “Department”) entered into an Agreement (“Agreement”) with Bluestone Tree (“Contractor”) to remove dead and hazardous trees from four locations in Bloomington; and

WHEREAS, the Department wishes to extend the deadline for this project through April 1, 2019; and

WHEREAS, the Contractor agrees with extension of the deadline; and

WHEREAS, pursuant to Article 26 of said Agreement, Agreement may be modified only by a written amendment signed by both parties.

NOW, THEREFORE, the parties hereto mutually agree as follows:

Article 1. Term: To amend the Agreement by modifying Article 1 and Article 6 to change the deadline from January 25, 2019, to April 1, 2019. The Agreement is attached to and incorporated into this Addendum I to the Agreement as Exhibit A.

Article 2. Modification: Any other modification to said Agreement shall be in writing per Article 26 of the Agreement.

IN WITNESS WHEREOF, the parties execute this Amendment to the Agreement on the date first set forth.

CITY OF BLOOMINGTON

BLUESTONE TREE

Paula McDevitt, Director
Parks and Recreation Department

Jerad Oren

Leslie J. Coyne, Park Board President
Board of Park Commissioners

Title of Contractor Representative

Philippa M. Guthrie, Corporation Counsel

EXHIBIT "A"
ORIGINAL CONTRACT

**AGREEMENT
BETWEEN
CITY OF BLOOMINGTON
PARKS AND RECREATION DEPARTMENT
AND
BLUESTONE TREE LLC
FOR
WINTER TREE REMOVALS**

This Agreement, entered into on this 7th day of DECEMBER, 2018, by and between the City of Bloomington Department of Parks and Recreation (the "Department"), and Bluestone Tree, LLC ("Consultant"),

WITNESSETH:

WHEREAS, the Department wishes to remove several hazardous and dead trees; and

WHEREAS, the Department requires the services of a professional consultant in order to perform the tree removals (the "Services" as further defined below); and

WHEREAS, it is in the public interest that such Services be undertaken and performed; and

WHEREAS, Consultant is willing and able to provide such Services to the Department.

NOW, THEREFORE, in consideration of the mutual covenants herein contained, the parties hereto agree as follows:

Article 1. Scope of Services

Consultant shall provide the Services as specified in Exhibit A, "Scope of Work", attached hereto and incorporated into this Agreement. Consultant shall diligently provide the Services under this Agreement and shall complete the Services described in this Agreement in a timely manner consistent with the Standard of Care identified in Article 2. Consultant shall complete the Services required under this Agreement on or before January 25, 2019, unless the parties mutually agree to a later completion date. Completion shall mean completion of all work related to the Services.

In the performance of Consultant's work, Consultant agrees to maintain such coordination with the Department as may be requested and desirable, including primary coordination with Lee Huss as the Department's Project Manager. Consultant agrees that any information or documents, including digital GIS information, supplied by the Department pursuant to Article 3, below, shall be used by Consultant for this project only, and shall not be reused or reassigned for any other purpose without the written permission of the Department.

Article 2. Standard of Care

Consultant shall be responsible for completion of the Services in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances ("Standard of Care"). The Department shall be the sole judge of the adequacy of Consultant's work in meeting the Standard of Care; however, the Department shall not unreasonably withhold its approval as to the adequacy of Consultant's performance. Upon notice to

Consultant and by mutual agreement between the parties, Consultant will, without additional compensation, correct or replace any and all Services not meeting the Standard of Care.

Article 3. Responsibilities of the Department

The Department shall provide all necessary information regarding requirements for the Services. The Department shall furnish such information as expeditiously as is necessary for the orderly progress of the work, and Consultant shall be entitled to rely upon the accuracy and completeness of such information. The Department's Project Manager shall act on its behalf with respect to this Agreement.

Article 4. Compensation

The Department shall pay Consultant for all fees and expenses in an amount not to exceed Nine Thousand Eight Hundred Dollars and Zero Cents (\$9,800.00). Consultant shall submit an invoice to the Department upon the completion of the Services described in Article 1. Invoices may be sent via first class mail postage prepaid or via email. Payment will be remitted to Consultant within forty-five (45) days of receipt of invoice. The invoice shall be sent to:

Lee Huss
City of Bloomington
401 N. Morton, Suite 250
Bloomington, Indiana 47404

Additional services not set forth in Article 1, or changes in the Services must be authorized in writing by the Department or its designated project coordinator prior to such work being performed, or expenses incurred. The Department shall not make payment for any unauthorized work or expenses.

Article 5. Appropriation of Funds

Notwithstanding any other provision of this Agreement, if funds for the continued fulfillment of this Agreement by the Department are at any time not forthcoming or are insufficient, through failure of any entity, including the Department itself, to appropriate funds or otherwise, then the Department shall have the right to terminate this Agreement without penalty.

Article 6. Schedule

Consultant shall perform the Services no later than January 25, 2019. The time limits established by this schedule shall not be exceeded, except for reasonable cause as mutually agreed by the parties.

Article 7. Termination

In the event of a party's substantial failure to perform in accordance with the terms of this Agreement, the other party shall have the right to terminate the Agreement upon written notice. The nonperforming party shall have fourteen (14) calendar days from the receipt of the termination notice to cure or to submit a plan for cure acceptable to the other party.

The Department may terminate or suspend performance of this Agreement at the Department's prerogative at any time upon written notice to Consultant. Consultant shall terminate or suspend performance of the Services on a schedule acceptable to the Department and the Department shall pay the Consultant for all the Services performed up to the date that written notice is received, plus reasonable termination or suspension expenses. Upon restart, an equitable adjustment shall be made to Consultant's compensation and the schedule of services. Upon termination or suspension of this Agreement, all finished or unfinished reports, drawings, collections of data and other documents

generated by Consultant in connection with this Agreement shall become the property of the Department, as set forth in Article 10 herein.

Article 8. Identity of the Consultant

Consultant acknowledges that one of the primary reasons for its selection by the Department to perform the Services is the qualifications and experience of Consultant. Consultant thus agrees that the Services to be performed pursuant to this Agreement shall be performed by Consultant. Consultant shall not subcontract any part of the Services without the prior written permission of the Department. The Department reserves the right to reject any of the Consultant's personnel or proposed outside professional sub-consultants, and the Department reserves the right to request that acceptable replacement personnel be assigned to the project.

Article 9. Opinions of Probable Cost

All opinions of probable construction cost to be provided by Consultant shall represent the best judgment of Consultant based upon the information currently available and upon Consultant's background and experience with respect to projects of this nature. It is recognized, however, that neither Consultant nor the Department has control over the cost of labor, materials or equipment, over contractors' method of determining costs for services, or over competitive bidding, market or negotiating conditions. Accordingly, Department cannot and does not warrant or represent that the proposals or construction bids received will not vary from the cost estimates provided pursuant to this Agreement.

Article 10. Reuse of Instruments of Service

All documents, including but not limited to, drawings, specifications and computer software prepared by Consultant pursuant to this Agreement are instruments of service in respect to this project. They are not intended or represented to be suitable for reuse by the Department or others on modifications or extensions of this project or on any other project. The Department may elect to reuse such documents; however any reuse or modification without prior written authorization of Consultant will be at the Department's sole risk and without liability or legal exposure to Consultant. The Department shall indemnify, defend, and hold harmless the Consultant against all judgments, losses, claims, damages, injuries and expenses arising out of or resulting from such unauthorized reuse or modification.

Article 11. Ownership of Documents and Intellectual Property

All documents, drawings and specifications, including digital format files, prepared by Consultant and furnished to the Department as part of the Services shall become the property of the Department. Consultant shall retain its ownership rights in its design, drawing details, specifications, databases, computer software and other proprietary property. Intellectual property developed, utilized or modified in the performance of the Services shall remain the property of Consultant.

Article 12. Independent Contractor Status

During the entire term of this Agreement, Consultant shall be an independent contractor, and in no event shall any of its personnel, agents or sub-contractors be construed to be, or represent themselves to be, employees of the Department. Consultant shall be solely responsible for the payment and reporting of all employee and employer taxes, including social security, unemployment, and any other federal, state, or local taxes required to be withheld from employees or payable on behalf of employees.

Article 13. Indemnification

Consultant shall defend, indemnify, and hold harmless the City of Bloomington, the Department, and the officers, agents and employees of the City and the Department from any and all claims, demands, damages, costs, expenses or other liability arising out of the Agreement or occasioned by the reckless or negligent performance of any provision thereof, including, but not limited to, any reckless or negligent act or failure to act or any misconduct on the part of the Consultant or its agents or employees, or any independent contractors directly responsible to it (collectively "Claims").

Article 14. Insurance

During the performance of any and all Services under this Agreement, Consultant shall maintain the following insurance in full force and effect:

- a. General Liability Insurance, with a minimum combined single limit of \$1,000,000 for each occurrence and \$2,000,000 in the aggregate.
- b. Automobile Liability Insurance, with a minimum combined single limit of \$1,000,000 for each person and \$1,000,000 for each accident.
- c. Professional Liability Insurance ("Errors and Omissions Insurance") with a minimum limit of \$2,000,000 annual aggregate.
- d. Workers' Compensation Insurance in accordance with the statutory requirements of Title 22 of the Indiana Code.

All insurance policies shall be issued by an insurance company authorized to issue such insurance in the State of Indiana. The City of Bloomington, the Department, and the officers, employees and agents of each shall be named as insureds under the General Liability, Automobile, and Worker's Compensation policies, and such policies shall stipulate that the insurance will operate as primary insurance and that no other insurance of the City's will be called upon to contribute to a loss hereunder.

Consultant shall provide evidence of each insurance policy to the Department prior to the commencement of work under this Agreement. Approval of the insurance by the Department shall not relieve or decrease the extent to which Consultant may be held responsible for payment of damages resulting from Consultant's provision of the Services or its operations under this Agreement. If Consultant fails or refuses to procure or maintain the insurance required by these provisions, or fails or refuses to furnish the Department's required proof that the insurance has been procured and is in force and paid for, the Department shall have the right at its election to terminate the Agreement.

Article 15. Conflict of Interest

Consultant declares that it has no present interest, nor shall it acquire any interest, direct or indirect, which would conflict with the performance of Services under this Agreement. Consultant agrees that no person having any such interest shall be employed in the performance of this Agreement.

Article 16. Waiver

No failure of either party to enforce a term of this Agreement against the other shall be construed as a waiver of that term, nor shall it in any way affect the party's right to enforce that term. No waiver

by any party of any term of this Agreement shall be considered to be a waiver of any other term or breach thereof.

Article 17. Severability

The invalidity, illegality or unenforceability of any provision of this Agreement or the occurrence of any event rendering any portion or provision of this Agreement void shall in no way affect the validity or enforceability of any other portion or provision of this Agreement. Any void provision shall be deemed severed from this Agreement, and the balance of the Agreement shall be construed and enforced as if it did not contain the particular provision to be held void. The parties further agree to amend this Agreement to replace any stricken provision with a valid provision that comes as close as possible to the intent of the stricken provision. The provisions of this Article shall not prevent this entire Agreement from being void should a provision which is of the essence of this Agreement be determined void.

Article 18. Assignment

Neither the Department nor the Consultant shall assign any rights or duties under this Agreement without the prior written consent of the other party. Unless otherwise stated in the written consent to an assignment, no assignment will release or discharge the assignor from any obligation under this Agreement.

Article 19. Third Party Rights

Nothing in this Agreement shall be construed to give any rights or benefits to anyone other than the Department and Consultant.

Article 20. Governing Law and Venue

This Agreement shall be governed by the laws of the State of Indiana. Venue of any disputes arising under this Agreement shall be in the Monroe Circuit Court, Monroe County, Indiana.

Article 21. Non-Discrimination

Consultant shall comply with City of Bloomington Ordinance 2.21.020 and all other federal, state and local laws and regulations governing non-discrimination in all regards, including, but not limited to, employment.

Article 22. Compliance with Laws

In performing the Services under this Agreement, Consultant shall comply with any and all applicable federal, state and local statutes, ordinances, plans and regulations, including any and all regulations for protection of the environment. Where such statutes, ordinances, plans or regulations of any public authority having any jurisdiction over the project are in conflict, Consultant shall proceed using its best judgment only after attempting to resolve any such conflict between such governmental agencies, and shall notify the Department in a timely manner of the conflict, attempts of resolution, and planned course of action.

Article 23. E-Verify

Consultant is required to enroll in and verify the work eligibility status of all newly-hired employees through the E-Verify program. (This is not required if the E-Verify program no longer exists). Consultant shall sign an affidavit, attached as Exhibit B, affirming that Consultant does not knowingly employ an unauthorized alien. "Unauthorized alien" is defined at 8 U.S. Code 1324a(h)(3) as a person who is not a U.S. citizen or U.S. national and is not lawfully admitted for permanent residence or authorized to work in the U.S. under 8 U.S. Code chapter 12 or by the U.S. Attorney General.

Consultant and any subcontractors may not knowingly employ or contract with an unauthorized alien, or retain an employee or contract with a person that the Consultant or subcontractor subsequently learns is an unauthorized alien. If the City obtains information that the Consultant or subcontractor employs or retains an employee who is an unauthorized alien, the City shall notify the Consultant or subcontractor of the contract violation and require that the violation be remedied within 30 days of the date of notice. If the Consultant or subcontractor verified the work eligibility status of the employee in question through the E-Verify program, there is a rebuttable presumption that the Consultant or subcontractor did not knowingly employ an unauthorized alien. If the Consultant or subcontractor fails to remedy the violation within the 30 day period, the City shall terminate the contract, unless the City Commission or department that entered into the contract determines that terminating the contract would be detrimental to the public interest or public property, in which case the City may allow the contract to remain in effect until the City procures a new Consultant. If the City terminates the contract, the Consultant or subcontractor is liable to the City for actual damages.

Consultant shall require any subcontractors performing work under this contract to certify to the Consultant that, at the time of certification, the subcontractor does not knowingly employ or contract with an unauthorized alien and the subcontractor has enrolled in and is participating in the E-Verify program. Consultant shall maintain on file all subcontractors' certifications throughout the term of the contract with the City.

Article 24. Notices

Any notice required by this Agreement shall be made in writing to the individuals/addresses specified below:

Department:

Consultant:

City of Bloomington	Bluestone Tree
Attn: Lee Huss	Jerad Oren
401 N. Morton, Suite 250	PO Box 345
Bloomington, Indiana 47402	Clear Creek, Indiana 47426

Nothing contained in this Article shall be construed to restrict the transmission of routine communications between representatives of the Department and Consultant.

Article 25. Intent to be Bound

The Department and Consultant each binds itself and its successors, executors, administrators, permitted assigns, legal representatives and, in the case of a partnership, its partners to the other party to this Agreement, and to the successors, executors, administrators, permitted assigns, legal representatives and partners of such other party in respect to all provisions of this Agreement.

Article 26. Integration and Modification

This Agreement, including all Exhibits incorporated by reference, represents the entire and integrated agreement between the Department and the Consultant. It supersedes all prior and contemporaneous communications, representations and agreements, whether oral or written, relating to the subject matter of this Agreement. This Agreement may be modified only by a written amendment signed by both parties hereto.

EXHIBIT A

“Scope of Work”

The Services shall include the following:

Removal of tree and all debris with stump cut low at the following locations:

-W Country Club Drive - Large dead Ash and dead Ash trees – (\$5,200)

-106 E. Kirkwood Ave. - Hazard Linden Tree – (\$1,300)

-508 E. Cottage Grove Ave. - Street Tree removal – (\$1,700)

-1410 E. Hillside Dr. - Ash Tree removal – (\$1,600)

Article 27. Non-Collusion


Consultant is required to certify that it has not, nor has any other member, representative, or agent of Consultant, entered into any combination, collusion, or agreement with any person relative to the price to be offered by any person nor prevented any person from making an offer nor induced anyone to refrain from making an offer and that this offer is made without reference to any other offer. Consultant shall sign an affidavit, attached hereto as Exhibit C, affirming that Consultant has not engaged in any collusive conduct. Exhibit C is attached hereto and incorporated by reference as though fully set forth.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed the day and year first written above.

CITY OF BLOOMINGTON

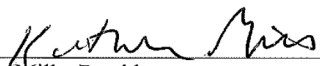

Philippa M. Guthrie, Corporation Counsel


BLUESTONE TREE LLC


Jerad Oren, Owner

CITY OF BLOOMINGTON PARKS AND RECREATION


Paula McDevitt, Director


Kathleen Mills, President,
Board of Park Commissioners

CITY OF BLOOMINGTON
Legal Department
Reviewed By: 
DATE: 11-08-2018

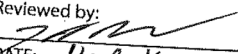
CITY OF BLOOMINGTON
Controller
Reviewed by: 
DATE: 11-9-18
FUND/ACCT: 200102503 SP11

EXHIBIT B

E-VERIFY AFFIDAVIT

STATE OF INDIANA)
)SS:
COUNTY OF _____)

AFFIDAVIT

The undersigned, being duly sworn, hereby affirms and says that:

1. The undersigned is the Owner of Bluestone Tree LLC
(job title) (company name)
2. The company named herein that employs the undersigned:
 - i. has contracted with or seeking to contract with the City of Bloomington to provide services; **OR**
 - ii. is a subcontractor on a contract to provide services to the City of Bloomington.
3. The undersigned hereby states that, to the best of his/her knowledge and belief, the company named herein does not knowingly employ an "unauthorized alien," as defined at 8 United States Code 1324a(h)(3).
4. The undersigned hereby states that, to the best of his/her belief, the company named herein is enrolled in and participates in the E-verify program.

Signature

Terad Oren

Printed Name

STATE OF INDIANA)
)SS:
COUNTY OF Monroe)

Before me, a Notary Public in and for said County and State, personally appeared Terad Oren and acknowledged the execution of the foregoing this 7th day of December, 2018.

Tiffany L Hall
Notary Public's Signature

My Commission Expires: _____

Tiffany L Hall
Printed Name of Notary Public

County of Residence: _____

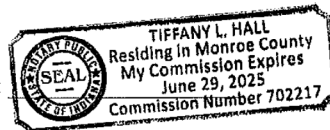


EXHIBIT C

STATE OF _____)
) SS:
COUNTY OF _____)

NON-COLLUSION AFFIDAVIT

The undersigned offeror or agent, being duly sworn on oath, says that he has not, nor has any other member, representative, or agent of the firm, company, corporation or partnership represented by him, entered into any combination, collusion or agreement with any person relative to the price to be offered by any person nor to prevent any person from making an offer nor to induce anyone to refrain from making an offer and that this offer is made without reference to any other offer.

OATH AND AFFIRMATION

I affirm under the penalties of perjury that the foregoing facts and information are true and correct to the best of my knowledge and belief.

Dated this 7 day of Dec., 2018.

Bluestone Tree LLC

By: Jerald Oren

STATE OF Indiana)
) SS:
COUNTY OF Monroe)

Before me, a Notary Public in and for said County and State, personally appeared Jerald Oren and acknowledged the execution of the foregoing this 7th day of December, 2018.

Tiffany L. Hall
Notary Public's Signature

My Commission Expires:

Tiffany L. Hall
Printed Name of Notary Public

County of Residence:





STAFF REPORT

Agenda Item: C-22
Date: 2/22/2019

Administrator
Review\Approval
PM

TO: Board of Park Commissioners
FROM: Lee E Huss - Urban Forester
DATE: February 26, 2019
SUBJECT: AGREEMENT WITH J.R. ELLINGTON TREE EXPERT FOR
REMOVAL OF 4 HAZARDOUS PUBLIC TREES IN BRYAN PARK

Recommendation

Staff recommends approval of Agreement with J.R. Ellington Tree Expert to remove four hazardous trees in Bryan Park at locations near overhead power lines. Completion of the contract is May 15th 2019. Funds for the project will be from the GF Urban Forestry budget (200-18-189503-53990) for \$6,100.

Background

Perform tree removal services at Bryan Park at locations marked by the Urban Foresters. Trees are located near east/west overhead power lines near Stull Ave (3) and the north/south power line area of the east swimming pool parking lot (1). Clean-up of debris created from the operation. No stump removal is performed.

RESPECTFULLY SUBMITTED,

Lee E Huss
Urban Forester

**AGREEMENT
BETWEEN
CITY OF BLOOMINGTON
PARKS AND RECREATION DEPARTMENT
AND
J.R. ELLINGTON TREE EXPERT
FOR
REMOVAL OF FOUR (4) HAZARDOUS TREES**

This Agreement, entered into on this ____ day of February, 2019, by and between the City of Bloomington Department of Parks and Recreation (the "Department"), and J.R. Ellington Tree Expert ("Contractor"),

WITNESSETH:

WHEREAS, the Department wishes to remove four hazardous trees at Bryan Park; and

WHEREAS, the Department requires the services of a professional Contractor in order to perform the tree removals (the "Services" as further defined below); and

WHEREAS, it is in the public interest that such Services be undertaken and performed; and

WHEREAS, Contractor is willing and able to provide such Services to the Department.

NOW, THEREFORE, in consideration of the mutual covenants herein contained, the parties hereto agree as follows:

Article 1. Scope of Services

Contractor shall remove four (4) hazardous trees in the Bryan Park area, clean up debris and haul away debris ("Services"). Contractor shall diligently provide the Services under this Agreement and shall complete the Services described in this Agreement in a timely manner consistent with the Standard of Care identified in Article 2. Contractor shall complete the Services required under this Agreement on or before May 15, 2019, unless the parties mutually agree to a later completion date. Completion shall mean completion of all work related to the Services.

In the performance of Contractor's work, Contractor agrees to maintain such coordination with the Department as may be requested and desirable, including primary coordination with Lee Huss as the Department's Project Manager. Contractor agrees that any information or documents, including digital GIS information, supplied by the Department pursuant to Article 3, below, shall be used by Contractor for this project only, and shall not be reused or reassigned for any other purpose without the written permission of the Department.

Article 2. Standard of Care

Contractor shall be responsible for completion of the Services in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances ("Standard of Care"). The Department shall be the sole judge of the adequacy of Contractor's work in meeting the Standard of Care; however, the Department shall not unreasonably withhold its approval as to the adequacy of Contractor's performance. Upon notice to Contractor and by mutual agreement between the parties, Contractor will, without additional compensation, correct or replace any and all Services not meeting the Standard of Care.

Article 3. Responsibilities of the Department

The Department shall provide all necessary information regarding requirements for the Services. The Department shall furnish such information as expeditiously as is necessary for the orderly progress of the work, and Contractor shall be entitled to rely upon the accuracy and completeness of such information. The Department's Project Manager shall act on its behalf with respect to this Agreement.

Article 4. Compensation

The Department shall pay Contractor for all fees and expenses in an amount not to exceed Six Thousand One Hundred Dollars and Zero Cents (\$6,100). Contractor shall submit an invoice to the Department upon the completion of the Services described in Article 1. Invoices may be sent via first class mail postage prepaid or via email. Payment will be remitted to Contractor within forty-five (45) days of receipt of invoice. The invoice shall be sent to:

Lee Huss
City of Bloomington
401 N. Morton, Suite 250
Bloomington, Indiana 47404

Additional services not set forth in Article 1, or changes in the Services must be authorized in writing by the Department or its designated project coordinator prior to such work being performed, or expenses incurred. The Department shall not make payment for any unauthorized work or expenses.

Article 5. Appropriation of Funds

Notwithstanding any other provision of this Agreement, if funds for the continued fulfillment of this Agreement by the Department are at any time not forthcoming or are insufficient, through failure of any entity, including the Department itself, to appropriate funds or otherwise, then the Department shall have the right to terminate this Agreement without penalty.

Article 6. Schedule

Contractor shall perform the Services no later than May 15, 2019. The time limits established by this schedule shall not be exceeded, except for reasonable cause as mutually agreed by the parties.

Article 7. Termination

In the event of a party's substantial failure to perform in accordance with the terms of this Agreement, the other party shall have the right to terminate the Agreement upon written notice. The nonperforming party shall have fourteen (14) calendar days from the receipt of the termination notice to cure or to submit a plan for cure acceptable to the other party.

The Department may terminate or suspend performance of this Agreement at the Department's prerogative at any time upon written notice to Contractor. Contractor shall terminate or suspend performance of the Services on a schedule acceptable to the Department and the Department shall pay the Contractor for all the Services performed up to the date that written notice is received, plus reasonable termination or suspension expenses. Upon restart, an equitable adjustment shall be made to Contractor's compensation and the schedule of services. Upon termination or suspension of this Agreement, all finished or unfinished reports, drawings, collections of data and other documents generated by Contractor in connection with this Agreement shall become the property of the Department, as set forth in Article 10 herein.

Article 8. Identity of the Contractor

Contractor acknowledges that one of the primary reasons for its selection by the Department to perform the Services is the qualifications and experience of Contractor. Contractor thus agrees that the Services to be performed pursuant to this Agreement shall be performed by Contractor. Contractor shall not subcontract any part of the Services without the prior written permission of the Department. The Department reserves

the right to reject any of the Contractor's personnel or proposed outside professional sub-Contractors, and the Department reserves the right to request that acceptable replacement personnel be assigned to the project.

Article 9. Opinions of Probable Cost

All opinions of probable construction cost to be provided by Contractor shall represent the best judgment of Contractor based upon the information currently available and upon Contractor's background and experience with respect to projects of this nature. It is recognized, however, that neither Contractor nor the Department has control over the cost of labor, materials or equipment, over contractors' method of determining costs for services, or over competitive bidding, market or negotiating conditions. Accordingly, Department cannot and does not warrant or represent that the proposals or construction bids received will not vary from the cost estimates provided pursuant to this Agreement.

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All documents, including but not limited to, drawings, specifications and computer software prepared by Contractor pursuant to this Agreement are instruments of service in respect to this project. They are not intended or represented to be suitable for reuse by the Department or others on modifications or extensions of this project or on any other project. The Department may elect to reuse such documents; however any reuse or modification without prior written authorization of Contractor will be at the Department's sole risk and without liability or legal exposure to Contractor. The Department shall indemnify, defend, and hold harmless the Contractor against all judgments, losses, claims, damages, injuries and expenses arising out of or resulting from such unauthorized reuse or modification.

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All documents, drawings and specifications, including digital format files, prepared by Contractor and furnished to the Department as part of the Services shall become the property of the Department. Contractor shall retain its ownership rights in its design, drawing details, specifications, databases, computer software and other proprietary property. Intellectual property developed, utilized or modified in the performance of the Services shall remain the property of Contractor.

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During the entire term of this Agreement, Contractor shall be an independent contractor, and in no event shall any of its personnel, agents or sub-contractors be construed to be, or represent themselves to be, employees of the Department. Contractor shall be solely responsible for the payment and reporting of all employee and employer taxes, including social security, unemployment, and any other federal, state, or local taxes required to be withheld from employees or payable on behalf of employees.

Article 13. Indemnification

Contractor shall defend, indemnify, and hold harmless the City of Bloomington, the Department, and the officers, agents and employees of the City and the Department from any and all claims, demands, damages, costs, expenses or other liability arising out of the Agreement or occasioned by the reckless or negligent performance of any provision thereof, including, but not limited to, any reckless or negligent act or failure to act or any misconduct on the part of the Contractor or its agents or employees, or any independent contractors directly responsible to it (collectively "Claims").

Article 14. Insurance

During the performance of any and all Services under this Agreement, Contractor shall maintain the following insurance in full force and effect:

- a. General Liability Insurance, with a minimum combined single limit of \$1,000,000 for each occurrence and \$2,000,000 in the aggregate.

- b. Automobile Liability Insurance, with a minimum combined single limit of \$1,000,000 for each person and \$1,000,000 for each accident.
- c. Professional Liability Insurance (“Errors and Omissions Insurance”) with a minimum limit of \$2,000,000 annual aggregate.
- d. Workers’ Compensation Insurance in accordance with the statutory requirements of Title 22 of the Indiana Code.

All insurance policies shall be issued by an insurance company authorized to issue such insurance in the State of Indiana. The City of Bloomington, the Department, and the officers, employees and agents of each shall be named as insureds under the General Liability, Automobile, and Worker’s Compensation policies, and such policies shall stipulate that the insurance will operate as primary insurance and that no other insurance of the City’s will be called upon to contribute to a loss hereunder.

Contractor shall provide evidence of each insurance policy to the Department prior to the commencement of work under this Agreement. Approval of the insurance by the Department shall not relieve or decrease the extent to which Contractor may be held responsible for payment of damages resulting from Contractor’s provision of the Services or its operations under this Agreement. If Contractor fails or refuses to procure or maintain the insurance required by these provisions, or fails or refuses to furnish the Department’s required proof that the insurance has been procured and is in force and paid for, the Department shall have the right at its election to terminate the Agreement.

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Contractor declares that it has no present interest, nor shall it acquire any interest, direct or indirect, which would conflict with the performance of Services under this Agreement. Contractor agrees that no person having any such interest shall be employed in the performance of this Agreement.

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No failure of either party to enforce a term of this Agreement against the other shall be construed as a waiver of that term, nor shall it in any way affect the party’s right to enforce that term. No waiver by any party of any term of this Agreement shall be considered to be a waiver of any other term or breach thereof.

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The invalidity, illegality or unenforceability of any provision of this Agreement or the occurrence of any event rendering any portion or provision of this Agreement void shall in no way affect the validity or enforceability of any other portion or provision of this Agreement. Any void provision shall be deemed severed from this Agreement, and the balance of the Agreement shall be construed and enforced as if it did not contain the particular provision to be held void. The parties further agree to amend this Agreement to replace any stricken provision with a valid provision that comes as close as possible to the intent of the stricken provision. The provisions of this Article shall not prevent this entire Agreement from being void should a provision which is of the essence of this Agreement be determined void.

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Neither the Department nor the Contractor shall assign any rights or duties under this Agreement without the prior written consent of the other party. Unless otherwise stated in the written consent to an assignment, no assignment will release or discharge the assignor from any obligation under this Agreement.

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This Agreement shall be governed by the laws of the State of Indiana. Venue of any disputes arising under this Agreement shall be in the Monroe Circuit Court, Monroe County, Indiana.

Article 21. Non-Discrimination

Contractor shall comply with City of Bloomington Ordinance 2.21.020 and all other federal, state and local laws and regulations governing non-discrimination in all regards, including, but not limited to, employment.

Article 22. Compliance with Laws

In performing the Services under this Agreement, Contractor shall comply with any and all applicable federal, state and local statutes, ordinances, plans and regulations, including any and all regulations for protection of the environment. Where such statutes, ordinances, plans or regulations of any public authority having any jurisdiction over the project are in conflict, Contractor shall proceed using its best judgment only after attempting to resolve any such conflict between such governmental agencies, and shall notify the Department in a timely manner of the conflict, attempts of resolution, and planned course of action.

Article 23. E-Verify

Contractor is required to enroll in and verify the work eligibility status of all newly-hired employees through the E-Verify program. (This is not required if the E-Verify program no longer exists). Contractor shall sign an affidavit, attached as Exhibit A, affirming that Contractor does not knowingly employ an unauthorized alien. "Unauthorized alien" is defined at 8 U.S. Code 1324a(h)(3) as a person who is not a U.S. citizen or U.S. national and is not lawfully admitted for permanent residence or authorized to work in the U.S. under 8 U.S. Code chapter 12 or by the U.S. Attorney General.

Contractor and any subcontractors may not knowingly employ or contract with an unauthorized alien, or retain an employee or contract with a person that the Contractor or subcontractor subsequently learns is an unauthorized alien. If the City obtains information that the Contractor or subcontractor employs or retains an employee who is an unauthorized alien, the City shall notify the Contractor or subcontractor of the contract violation and require that the violation be remedied within 30 days of the date of notice. If the Contractor or subcontractor verified the work eligibility status of the employee in question through the E-Verify program, there is a rebuttable presumption that the Contractor or subcontractor did not knowingly employ an unauthorized alien. If the Contractor or subcontractor fails to remedy the violation within the 30 day period, the City shall terminate the contract, unless the City Commission or department that entered into the contract determines that terminating the contract would be detrimental to the public interest or public property, in which case the City may allow the contract to remain in effect until the City procures a new Contractor. If the City terminates the contract, the Contractor or subcontractor is liable to the City for actual damages.

Contractor shall require any subcontractors performing work under this contract to certify to the Contractor that, at the time of certification, the subcontractor does not knowingly employ or contract with an unauthorized alien and the subcontractor has enrolled in and is participating in the E-Verify program. Contractor shall maintain on file all subcontractors' certifications throughout the term of the contract with the City.

Article 24. Notices

Any notice required by this Agreement shall be made in writing to the individuals/addresses specified below:

Department:**Contractor:**

City of Bloomington	J.R. Ellington Tree Expert
Attn: Lee Huss	Attn: Jeff Ellington
401 N. Morton, Suite 250	680 W. That Road
Bloomington, Indiana 47402	Bloomington, IN 47403

Nothing contained in this Article shall be construed to restrict the transmission of routine communications between representatives of the Department and Contractor.

Article 25. Intent to be Bound

The Department and Contractor each binds itself and its successors, executors, administrators, permitted assigns, legal representatives and, in the case of a partnership, its partners to the other party to this Agreement, and to the successors, executors, administrators, permitted assigns, legal representatives and partners of such other party in respect to all provisions of this Agreement.

Article 26. Integration and Modification

This Agreement, including all Exhibits incorporated by reference, represents the entire and integrated agreement between the Department and the Contractor. It supersedes all prior and contemporaneous communications, representations and agreements, whether oral or written, relating to the subject matter of this Agreement. This Agreement may be modified only by a written amendment signed by both parties hereto.

Article 27. Non-Collusion

Contractor is required to certify that it has not, nor has any other member, representative, or agent of Contractor, entered into any combination, collusion, or agreement with any person relative to the price to be offered by any person nor prevented any person from making an offer nor induced anyone to refrain from making an offer and that this offer is made without reference to any other offer. Contractor shall sign an affidavit, attached hereto as Exhibit B, affirming that Contractor has not engaged in any collusive conduct. Exhibit B is attached hereto and incorporated by reference as though fully set forth.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed the day and year first written above.

CITY OF BLOOMINGTON

J.R. Ellington Tree Expert

Philippa M. Guthrie, Corporation Counsel

Jeff Ellington, Owner

CITY OF BLOOMINGTON PARKS AND RECREATION

Paula McDevitt, Director

Leslie J. Coyne, President, Board of Park Commissioners

STATE OF INDIANA)
)SS:
COUNTY OF _____)

EXHIBIT B

STATE OF _____)
) SS:
COUNTY OF _____)

NON-COLLUSION AFFIDAVIT

The undersigned offeror or agent, being duly sworn on oath, says that he has not, nor has any other member, representative, or agent of the firm, company, corporation or partnership represented by him, entered into any combination, collusion or agreement with any person relative to the price to be offered by any person nor to prevent any person from making an offer nor to induce anyone to refrain from making an offer and that this offer is made without reference to any other offer.

OATH AND AFFIRMATION

I affirm under the penalties of perjury that the foregoing facts and information are true and correct to the best of my knowledge and belief.

Dated this _____ day of _____, 2019.

J.R. Ellington Tree Expert

By: _____

STATE OF _____)
) SS:
COUNTY OF _____)

Before me, a Notary Public in and for said County and State, personally appeared _____ and acknowledged the execution of the foregoing this _____ day of _____, 2019.

Notary Public's Signature My Commission Expires: _____

Printed Name of Notary Public County of Residence: _____



STAFF REPORT

Agenda Item: C-23
Date: 2/22/2019

Administrator
Review\Approval
PM

TO: Board of Park Commissioners
FROM: Lee E Huss - Urban Forester
DATE: February 26, 2019
SUBJECT: AGREEMENT WITH ALL THINGS GREEN FOR PRUNING OF 28 PUBLIC TREES.

Recommendation

Staff recommends the Agreement with All Things Green for the pruning of 28 public trees at several locations in Bloomington as noted by the Urban Foresters. Completion of the contract is July 15th 2019. Funds for this contract will come from the Urban Forestry General Fund budget (2---18-189503-53990) for \$17,950.

Background

Perform tree pruning in accordance with ANZI pruning standards. Clean-up of debris created from the operation. Locations are: 100 block of W 7th St – 2 trees, 115 N Madison – 2 trees, 529 N College Ave – 2 trees, 418 N College Ave -2 trees, White Oak Cemetery – 2 trees, 500 block W 7th St – 2 trees, 300 block of E 7th St – 3 trees, 124 E Kirkwood Ave – 2 trees, Butler Park – 10 trees.

RESPECTFULLY SUBMITTED,

Lee E Huss
Urban Forester

**AGREEMENT
BETWEEN
CITY OF BLOOMINGTON
PARKS AND RECREATION DEPARTMENT
AND
ALL THINGS GREEN TREE SURGEONS LLC
FOR PRUNING PUBLIC TREES**

This Agreement, entered into on this ____day of February, 2019, by and between the City of Bloomington Department of Parks and Recreation (the “Department”), and All Things Green Tree Surgeons LLC (“Contractor”),

WITNESSETH:

WHEREAS, the Department wishes to prune Twenty Eight (28) public trees in accordance with ANZI pruning standards; and

WHEREAS, the Department requires the services of a professional Contractor in order to perform the tree pruning (the “Services” as further defined below); and

WHEREAS, it is in the public interest that such Services be undertaken and performed; and

WHEREAS, Contractor is willing and able to provide such Services to the Department.

NOW, THEREFORE, in consideration of the mutual covenants herein contained, the parties hereto agree as follows:

Article 1. Scope of Services

Contractor shall provide the Services as specified in Exhibit A, “Scope of Work”, attached hereto and incorporated into this Agreement. Contractor shall diligently provide the Services under this Agreement and shall complete the Services described in this Agreement in a timely manner consistent with the Standard of Care identified in Article 2. Contractor shall complete the Services required under this Agreement on or before **July 15, 2019**, unless the parties mutually agree to a later completion date. Completion shall mean completion of all work related to the Services.

In the performance of Contractor’s work, Contractor agrees to maintain such coordination with the Department as may be requested and desirable, including primary coordination with Lee Huss as the Department’s Project Manager. Contractor agrees that any information or documents, including digital GIS information, supplied by the Department pursuant to Article 3, below, shall be used by Contractor for this project only, and shall not be reused or reassigned for any other purpose without the written permission of the Department.

Article 2. Standard of Care

Contractor shall be responsible for completion of the Services in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances (“Standard of Care”). The Department shall be the sole judge of the adequacy of Contractor’s work in meeting the Standard of Care; however, the Department shall not unreasonably withhold its approval as to the adequacy of Contractor’s performance. Upon notice to Contractor and by mutual agreement between the parties, Contractor will, without additional compensation, correct or replace any and all Services not meeting the Standard of Care.

Article 3. Responsibilities of the Department

The Department shall provide all necessary information regarding requirements for the Services. The Department shall furnish such information as expeditiously as is necessary for the orderly progress of the work, and Contractor shall be entitled to rely upon the accuracy and completeness of such information. The Department's Project Manager shall act on its behalf with respect to this Agreement.

Article 4. Compensation

The Department shall pay Contractor for all fees and expenses in an amount not to exceed Seventeen Thousand Nine Hundred Fifty Dollars and Zero Cents (\$17,950.00). Contractor shall submit an invoice to the Department upon the completion of the Services described in Article 1. Invoices may be sent via first class mail postage prepaid or via email. Payment will be remitted to Contractor within forty-five (45) days of receipt of invoice. The invoice shall be sent to:

Lee Huss
City of Bloomington
401 N. Morton, Suite 250
Bloomington, Indiana 47404

Additional services not set forth in Article 1, or changes in the Services must be authorized in writing by the Department or its designated project coordinator prior to such work being performed, or expenses incurred. The Department shall not make payment for any unauthorized work or expenses.

Article 5. Appropriation of Funds

Notwithstanding any other provision of this Agreement, if funds for the continued fulfillment of this Agreement by the Department are at any time not forthcoming or are insufficient, through failure of any entity, including the Department itself, to appropriate funds or otherwise, then the Department shall have the right to terminate this Agreement without penalty.

Article 6. Schedule

Contractor shall perform the Services no later than July 15, 2019. The time limits established by this schedule shall not be exceeded, except for reasonable cause as mutually agreed by the parties.

Article 7. Termination

In the event of a party's substantial failure to perform in accordance with the terms of this Agreement, the other party shall have the right to terminate the Agreement upon written notice. The nonperforming party shall have fourteen (14) calendar days from the receipt of the termination notice to cure or to submit a plan for cure acceptable to the other party.

The Department may terminate or suspend performance of this Agreement at the Department's prerogative at any time upon written notice to Contractor. Contractor shall terminate or suspend performance of the Services on a schedule acceptable to the Department and the Department shall pay the Contractor for all the Services performed up to the date that written notice is received, plus reasonable termination or suspension expenses. Upon restart, an equitable adjustment shall be made to Contractor's compensation and the schedule of services. Upon termination or suspension of this Agreement, all finished or unfinished reports, drawings, collections of data and other documents generated by Contractor in connection with this Agreement shall become the property of the Department, as set forth in Article 10 herein.

Article 8. Identity of the Contractor

Contractor acknowledges that one of the primary reasons for its selection by the Department to perform the Services is the qualifications and experience of Contractor. Contractor thus agrees that the Services to be performed pursuant to this Agreement shall be performed by Contractor. Contractor shall not subcontract any part of the Services without the prior written permission of the Department. The Department reserves

the right to reject any of the Contractor's personnel or proposed outside professional sub-Contractors, and the Department reserves the right to request that acceptable replacement personnel be assigned to the project.

Article 9. Opinions of Probable Cost

All opinions of probable construction cost to be provided by Contractor shall represent the best judgment of Contractor based upon the information currently available and upon Contractor's background and experience with respect to projects of this nature. It is recognized, however, that neither Contractor nor the Department has control over the cost of labor, materials or equipment, over contractors' method of determining costs for services, or over competitive bidding, market or negotiating conditions. Accordingly, Department cannot and does not warrant or represent that the proposals or construction bids received will not vary from the cost estimates provided pursuant to this Agreement.

Article 10. Reuse of Instruments of Service

All documents, including but not limited to, drawings, specifications and computer software prepared by Contractor pursuant to this Agreement are instruments of service in respect to this project. They are not intended or represented to be suitable for reuse by the Department or others on modifications or extensions of this project or on any other project. The Department may elect to reuse such documents; however any reuse or modification without prior written authorization of Contractor will be at the Department's sole risk and without liability or legal exposure to Contractor. The Department shall indemnify, defend, and hold harmless the Contractor against all judgments, losses, claims, damages, injuries and expenses arising out of or resulting from such unauthorized reuse or modification.

Article 11. Ownership of Documents and Intellectual Property

All documents, drawings and specifications, including digital format files, prepared by Contractor and furnished to the Department as part of the Services shall become the property of the Department. Contractor shall retain its ownership rights in its design, drawing details, specifications, databases, computer software and other proprietary property. Intellectual property developed, utilized or modified in the performance of the Services shall remain the property of Contractor.

Article 12. Independent Contractor Status

During the entire term of this Agreement, Contractor shall be an independent contractor, and in no event shall any of its personnel, agents or sub-contractors be construed to be, or represent themselves to be, employees of the Department. Contractor shall be solely responsible for the payment and reporting of all employee and employer taxes, including social security, unemployment, and any other federal, state, or local taxes required to be withheld from employees or payable on behalf of employees.

Article 13. Indemnification

Contractor shall defend, indemnify, and hold harmless the City of Bloomington, the Department, and the officers, agents and employees of the City and the Department from any and all claims, demands, damages, costs, expenses or other liability arising out of the Agreement or occasioned by the reckless or negligent performance of any provision thereof, including, but not limited to, any reckless or negligent act or failure to act or any misconduct on the part of the Contractor or its agents or employees, or any independent contractors directly responsible to it (collectively "Claims").

Article 14. Insurance

During the performance of any and all Services under this Agreement, Contractor shall maintain the following insurance in full force and effect:

- a. General Liability Insurance, with a minimum combined single limit of \$1,000,000 for each occurrence and \$2,000,000 in the aggregate.

- b. Automobile Liability Insurance, with a minimum combined single limit of \$1,000,000 for each person and \$1,000,000 for each accident.
- c. Professional Liability Insurance (“Errors and Omissions Insurance”) with a minimum limit of \$2,000,000 annual aggregate.
- d. Workers’ Compensation Insurance in accordance with the statutory requirements of Title 22 of the Indiana Code.

All insurance policies shall be issued by an insurance company authorized to issue such insurance in the State of Indiana. The City of Bloomington, the Department, and the officers, employees and agents of each shall be named as insureds under the General Liability, Automobile, and Worker’s Compensation policies, and such policies shall stipulate that the insurance will operate as primary insurance and that no other insurance of the City’s will be called upon to contribute to a loss hereunder.

Contractor shall provide evidence of each insurance policy to the Department prior to the commencement of work under this Agreement. Approval of the insurance by the Department shall not relieve or decrease the extent to which Contractor may be held responsible for payment of damages resulting from Contractor’s provision of the Services or its operations under this Agreement. If Contractor fails or refuses to procure or maintain the insurance required by these provisions, or fails or refuses to furnish the Department’s required proof that the insurance has been procured and is in force and paid for, the Department shall have the right at its election to terminate the Agreement.

Article 15. Conflict of Interest

Contractor declares that it has no present interest, nor shall it acquire any interest, direct or indirect, which would conflict with the performance of Services under this Agreement. Contractor agrees that no person having any such interest shall be employed in the performance of this Agreement.

Article 16. Waiver

No failure of either party to enforce a term of this Agreement against the other shall be construed as a waiver of that term, nor shall it in any way affect the party’s right to enforce that term. No waiver by any party of any term of this Agreement shall be considered to be a waiver of any other term or breach thereof.

Article 17. Severability

The invalidity, illegality or unenforceability of any provision of this Agreement or the occurrence of any event rendering any portion or provision of this Agreement void shall in no way affect the validity or enforceability of any other portion or provision of this Agreement. Any void provision shall be deemed severed from this Agreement, and the balance of the Agreement shall be construed and enforced as if it did not contain the particular provision to be held void. The parties further agree to amend this Agreement to replace any stricken provision with a valid provision that comes as close as possible to the intent of the stricken provision. The provisions of this Article shall not prevent this entire Agreement from being void should a provision which is of the essence of this Agreement be determined void.

Article 18. Assignment

Neither the Department nor the Contractor shall assign any rights or duties under this Agreement without the prior written consent of the other party. Unless otherwise stated in the written consent to an assignment, no assignment will release or discharge the assignor from any obligation under this Agreement.

Article 19. Third Party Rights

Nothing in this Agreement shall be construed to give any rights or benefits to anyone other than the Department and Contractor.

Article 20. Governing Law and Venue

This Agreement shall be governed by the laws of the State of Indiana. Venue of any disputes arising under this Agreement shall be in the Monroe Circuit Court, Monroe County, Indiana.

Article 21. Non-Discrimination

Contractor shall comply with City of Bloomington Ordinance 2.21.020 and all other federal, state and local laws and regulations governing non-discrimination in all regards, including, but not limited to, employment.

Article 22. Compliance with Laws

In performing the Services under this Agreement, Contractor shall comply with any and all applicable federal, state and local statutes, ordinances, plans and regulations, including any and all regulations for protection of the environment. Where such statutes, ordinances, plans or regulations of any public authority having any jurisdiction over the project are in conflict, Contractor shall proceed using its best judgment only after attempting to resolve any such conflict between such governmental agencies, and shall notify the Department in a timely manner of the conflict, attempts of resolution, and planned course of action.

Article 23. E-Verify

Contractor is required to enroll in and verify the work eligibility status of all newly-hired employees through the E-Verify program. (This is not required if the E-Verify program no longer exists). Contractor shall sign an affidavit, attached as Exhibit B, affirming that Contractor does not knowingly employ an unauthorized alien. "Unauthorized alien" is defined at 8 U.S. Code 1324a(h)(3) as a person who is not a U.S. citizen or U.S. national and is not lawfully admitted for permanent residence or authorized to work in the U.S. under 8 U.S. Code chapter 12 or by the U.S. Attorney General.

Contractor and any subcontractors may not knowingly employ or contract with an unauthorized alien, or retain an employee or contract with a person that the Contractor or subcontractor subsequently learns is an unauthorized alien. If the City obtains information that the Contractor or subcontractor employs or retains an employee who is an unauthorized alien, the City shall notify the Contractor or subcontractor of the contract violation and require that the violation be remedied within 30 days of the date of notice. If the Contractor or subcontractor verified the work eligibility status of the employee in question through the E-Verify program, there is a rebuttable presumption that the Contractor or subcontractor did not knowingly employ an unauthorized alien. If the Contractor or subcontractor fails to remedy the violation within the 30 day period, the City shall terminate the contract, unless the City Commission or department that entered into the contract determines that terminating the contract would be detrimental to the public interest or public property, in which case the City may allow the contract to remain in effect until the City procures a new Contractor. If the City terminates the contract, the Contractor or subcontractor is liable to the City for actual damages.

Contractor shall require any subcontractors performing work under this contract to certify to the Contractor that, at the time of certification, the subcontractor does not knowingly employ or contract with an unauthorized alien and the subcontractor has enrolled in and is participating in the E-Verify program. Contractor shall maintain on file all subcontractors' certifications throughout the term of the contract with the City.

Article 24. Notices

Any notice required by this Agreement shall be made in writing to the individuals/addresses specified below:

Department:**Contractor:**

City of Bloomington	All Things Green Tree Surgeons LLC
Attn: Lee Huss	Simon Normile
401 N. Morton, Suite 250	188 E Pool Rd.
Bloomington, Indiana 47402	Morgantown, IN 46160

Nothing contained in this Article shall be construed to restrict the transmission of routine communications between representatives of the Department and Contractor.

Article 25. Intent to be Bound

The Department and Contractor each binds itself and its successors, executors, administrators, permitted assigns, legal representatives and, in the case of a partnership, its partners to the other party to this Agreement, and to the successors, executors, administrators, permitted assigns, legal representatives and partners of such other party in respect to all provisions of this Agreement.

Article 26. Integration and Modification

This Agreement, including all Exhibits incorporated by reference, represents the entire and integrated agreement between the Department and the Contractor. It supersedes all prior and contemporaneous communications, representations and agreements, whether oral or written, relating to the subject matter of this Agreement. This Agreement may be modified only by a written amendment signed by both parties hereto.

Article 27. Non-Collusion

Contractor is required to certify that it has not, nor has any other member, representative, or agent of Contractor, entered into any combination, collusion, or agreement with any person relative to the price to be offered by any person nor prevented any person from making an offer nor induced anyone to refrain from making an offer and that this offer is made without reference to any other offer. Contractor shall sign an affidavit, attached hereto as Exhibit C, affirming that Contractor has not engaged in any collusive conduct. Exhibit C is attached hereto and incorporated by reference as though fully set forth.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed the day and year first written above.

CITY OF BLOOMINGTON

**ALL THINGS GREEN TREE SURGEONS
LLC.**

Philippa M. Guthrie, Corporation Counsel

Simon Normile, Arborist

CITY OF BLOOMINGTON PARKS AND RECREATION

Paula McDevitt, Director

Leslie J. Coyne, President, Board of Park Commissioners

EXHIBIT A

“Scope of Work”

The Services shall include the following:

-Prune 28 public trees in accordance with the current ANZI pruning standards. Chip all debris and haul away. Work site cleanup.

1. 100 block of W 7th St.- one Sweetgum, two Linden
2. 115 N Madison – two Willow Oak
3. 529 N College Ave- two Red Oak
4. 418 N. College Ave – two Sycamore
5. White Oak Cemetery – two White Oak
6. 500 W 7th – two Zelkova
7. 300 block of E 7th St. – three Zelkova
8. 124 E Kirkwood Ave – two Red Oak
9. Butler Park – ten trees marked with blue paint

STATE OF INDIANA)
)SS:
COUNTY OF _____)

STATE OF INDIANA)
)SS:
COUNTY OF _____)

EXHIBIT C

STATE OF _____)
) SS:
COUNTY OF _____)

NON-COLLUSION AFFIDAVIT

The undersigned offeror or agent, being duly sworn on oath, says that he has not, nor has any other member, representative, or agent of the firm, company, corporation or partnership represented by him, entered into any combination, collusion or agreement with any person relative to the price to be offered by any person nor to prevent any person from making an offer nor to induce anyone to refrain from making an offer and that this offer is made without reference to any other offer.

OATH AND AFFIRMATION

I affirm under the penalties of perjury that the foregoing facts and information are true and correct to the best of my knowledge and belief.

Dated this _____ day of _____, 2019.

All Things Green Tree Surgeons LLC

By: _____

STATE OF _____)
) SS:
COUNTY OF _____)

Before me, a Notary Public in and for said County and State, personally appeared _____ and acknowledged the execution of the foregoing this _____ day of _____, 2019.

Notary Public's Signature My Commission Expires: _____

Printed Name of Notary Public County of Residence: _____



STAFF REPORT

Agenda Item: C-24
Date: 2/22/2019

Administrator
Review\Approval
PM

TO: Board of Park Commissioners
FROM: Lee E Huss – Urban Forester
DATE: February 26, 2019
SUBJECT: AGREEMENT WITH RICK PATRICK TREE CARE FOR PRUNING OF 213 PUBLIC TREES.

Recommendation

Staff recommends approval of Agreement with Rick Patrick Tree Care for the pruning of 213 public trees at several locations in Bloomington as noted by the Urban Foresters. Completion of the contract is September 1st 2019. Fund for the project will be from the Urban Forestry General Fund budget (200-28-289503-53990) in the amount of \$7,921.

Background

Perform tree pruning in accordance with ANZI pruning standards. Clean-up of debris created from the operation. Locations are: Police HQ – 2 trees, S Walnut & Country Club – 10 trees, Sherwood Oaks Park – 28 trees, E 7th & Bypass – 38 trees, Olcott Park – 103 trees, E Azalea area – 32 trees.

RESPECTFULLY SUBMITTED,

A handwritten signature in black ink, appearing to be "Lee E Huss", written over a horizontal line.

Lee E Huss
Urban Forester

**AGREEMENT
BETWEEN
CITY OF BLOOMINGTON
PARKS AND RECREATION DEPARTMENT
AND
RICK PATRICK TREE CARE
FOR
PRUNING PUBLIC TREES**

This Agreement, entered into on this ____ day of February, 2019, by and between the City of Bloomington Department of Parks and Recreation (the “Department”), and Rick Patrick Tree Care (“Contractor”),

WITNESSETH:

WHEREAS, the Department wishes to prune Two Hundred Thirteen (213) public trees in accordance with the current ANZI pruning standards; and

WHEREAS, the Department requires the services of a professional Contractor in order to perform the tree pruning (the “Services” as further defined below); and

WHEREAS, it is in the public interest that such Services be undertaken and performed; and

WHEREAS, Contractor is willing and able to provide such Services to the Department.

NOW, THEREFORE, in consideration of the mutual covenants herein contained, the parties hereto agree as follows:

Article 1. Scope of Services

Contractor shall provide the Services as specified in Exhibit A, “Scope of Work”, attached hereto and incorporated into this Agreement. Contractor shall diligently provide the Services under this Agreement and shall complete the Services described in this Agreement in a timely manner consistent with the Standard of Care identified in Article 2. Contractor shall complete the Services required under this Agreement on or before September 1, 2019, unless the parties mutually agree to a later completion date. Completion shall mean completion of all work related to the Services.

In the performance of Contractor’s work, Contractor agrees to maintain such coordination with the Department as may be requested and desirable, including primary coordination with Lee Huss as the Department’s Project Manager. Contractor agrees that any information or documents, including digital GIS information, supplied by the Department pursuant to Article 3, below, shall be used by Contractor for this project only, and shall not be reused or reassigned for any other purpose without the written permission of the Department.

Article 2. Standard of Care

Contractor shall be responsible for completion of the Services in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances (“Standard of Care”). The Department shall be the sole judge of the adequacy of Contractor’s work in meeting the Standard of Care; however, the Department shall not unreasonably withhold its approval as to the adequacy of Contractor’s performance. Upon notice to Contractor and by mutual agreement between the parties, Contractor will, without additional compensation, correct or replace any and all Services not meeting the Standard of Care.

Article 3. Responsibilities of the Department

The Department shall provide all necessary information regarding requirements for the Services. The Department shall furnish such information as expeditiously as is necessary for the orderly progress of the work, and Contractor shall be entitled to rely upon the accuracy and completeness of such information. The Department's Project Manager shall act on its behalf with respect to this Agreement.

Article 4. Compensation

The Department shall pay Contractor for all fees and expenses in an amount not to exceed Seven Thousand Nine Hundred Twenty One Dollars and Zero Cents (\$7,921.00). Contractor shall submit an invoice to the Department upon the completion of the Services described in Article 1. Invoices may be sent via first class mail postage prepaid or via email. Payment will be remitted to Contractor within forty-five (45) days of receipt of invoice. The invoice shall be sent to:

Lee Huss
City of Bloomington
401 N. Morton, Suite 250
Bloomington, Indiana 47404

Additional services not set forth in Article 1, or changes in the Services must be authorized in writing by the Department or its designated project coordinator prior to such work being performed, or expenses incurred. The Department shall not make payment for any unauthorized work or expenses.

Article 5. Appropriation of Funds

Notwithstanding any other provision of this Agreement, if funds for the continued fulfillment of this Agreement by the Department are at any time not forthcoming or are insufficient, through failure of any entity, including the Department itself, to appropriate funds or otherwise, then the Department shall have the right to terminate this Agreement without penalty.

Article 6. Schedule

Contractor shall perform the Services no later than September 1, 2019. The time limits established by this schedule shall not be exceeded, except for reasonable cause as mutually agreed by the parties.

Article 7. Termination

In the event of a party's substantial failure to perform in accordance with the terms of this Agreement, the other party shall have the right to terminate the Agreement upon written notice. The nonperforming party shall have fourteen (14) calendar days from the receipt of the termination notice to cure or to submit a plan for cure acceptable to the other party.

The Department may terminate or suspend performance of this Agreement at the Department's prerogative at any time upon written notice to Contractor. Contractor shall terminate or suspend performance of the Services on a schedule acceptable to the Department and the Department shall pay the Contractor for all the Services performed up to the date that written notice is received, plus reasonable termination or suspension expenses. Upon restart, an equitable adjustment shall be made to Contractor's compensation and the schedule of services. Upon termination or suspension of this Agreement, all finished or unfinished reports, drawings, collections of data and other documents generated by Contractor in connection with this Agreement shall become the property of the Department, as set forth in Article 10 herein.

Article 8. Identity of the Contractor

Contractor acknowledges that one of the primary reasons for its selection by the Department to perform the Services is the qualifications and experience of Contractor. Contractor thus agrees that the Services to be performed pursuant to this Agreement shall be performed by Contractor. Contractor shall not subcontract any part of the Services without the prior written permission of the Department. The Department reserves

the right to reject any of the Contractor's personnel or proposed outside professional sub-Contractors, and the Department reserves the right to request that acceptable replacement personnel be assigned to the project.

Article 9. Opinions of Probable Cost

All opinions of probable construction cost to be provided by Contractor shall represent the best judgment of Contractor based upon the information currently available and upon Contractor's background and experience with respect to projects of this nature. It is recognized, however, that neither Contractor nor the Department has control over the cost of labor, materials or equipment, over contractors' method of determining costs for services, or over competitive bidding, market or negotiating conditions. Accordingly, Department cannot and does not warrant or represent that the proposals or construction bids received will not vary from the cost estimates provided pursuant to this Agreement.

Article 10. Reuse of Instruments of Service

All documents, including but not limited to, drawings, specifications and computer software prepared by Contractor pursuant to this Agreement are instruments of service in respect to this project. They are not intended or represented to be suitable for reuse by the Department or others on modifications or extensions of this project or on any other project. The Department may elect to reuse such documents; however any reuse or modification without prior written authorization of Contractor will be at the Department's sole risk and without liability or legal exposure to Contractor. The Department shall indemnify, defend, and hold harmless the Contractor against all judgments, losses, claims, damages, injuries and expenses arising out of or resulting from such unauthorized reuse or modification.

Article 11. Ownership of Documents and Intellectual Property

All documents, drawings and specifications, including digital format files, prepared by Contractor and furnished to the Department as part of the Services shall become the property of the Department. Contractor shall retain its ownership rights in its design, drawing details, specifications, databases, computer software and other proprietary property. Intellectual property developed, utilized or modified in the performance of the Services shall remain the property of Contractor.

Article 12. Independent Contractor Status

During the entire term of this Agreement, Contractor shall be an independent contractor, and in no event shall any of its personnel, agents or sub-contractors be construed to be, or represent themselves to be, employees of the Department. Contractor shall be solely responsible for the payment and reporting of all employee and employer taxes, including social security, unemployment, and any other federal, state, or local taxes required to be withheld from employees or payable on behalf of employees.

Article 13. Indemnification

Contractor shall defend, indemnify, and hold harmless the City of Bloomington, the Department, and the officers, agents and employees of the City and the Department from any and all claims, demands, damages, costs, expenses or other liability arising out of the Agreement or occasioned by the reckless or negligent performance of any provision thereof, including, but not limited to, any reckless or negligent act or failure to act or any misconduct on the part of the Contractor or its agents or employees, or any independent contractors directly responsible to it (collectively "Claims").

Article 14. Insurance

During the performance of any and all Services under this Agreement, Contractor shall maintain the following insurance in full force and effect:

- a. General Liability Insurance, with a minimum combined single limit of \$1,000,000 for each occurrence and \$2,000,000 in the aggregate.

- b. Automobile Liability Insurance, with a minimum combined single limit of \$1,000,000 for each person and \$1,000,000 for each accident.
- c. Professional Liability Insurance (“Errors and Omissions Insurance”) with a minimum limit of \$2,000,000 annual aggregate.
- d. Workers’ Compensation Insurance in accordance with the statutory requirements of Title 22 of the Indiana Code.

All insurance policies shall be issued by an insurance company authorized to issue such insurance in the State of Indiana. The City of Bloomington, the Department, and the officers, employees and agents of each shall be named as insureds under the General Liability, Automobile, and Worker’s Compensation policies, and such policies shall stipulate that the insurance will operate as primary insurance and that no other insurance of the City’s will be called upon to contribute to a loss hereunder.

Contractor shall provide evidence of each insurance policy to the Department prior to the commencement of work under this Agreement. Approval of the insurance by the Department shall not relieve or decrease the extent to which Contractor may be held responsible for payment of damages resulting from Contractor’s provision of the Services or its operations under this Agreement. If Contractor fails or refuses to procure or maintain the insurance required by these provisions, or fails or refuses to furnish the Department’s required proof that the insurance has been procured and is in force and paid for, the Department shall have the right at its election to terminate the Agreement.

Article 15. Conflict of Interest

Contractor declares that it has no present interest, nor shall it acquire any interest, direct or indirect, which would conflict with the performance of Services under this Agreement. Contractor agrees that no person having any such interest shall be employed in the performance of this Agreement.

Article 16. Waiver

No failure of either party to enforce a term of this Agreement against the other shall be construed as a waiver of that term, nor shall it in any way affect the party’s right to enforce that term. No waiver by any party of any term of this Agreement shall be considered to be a waiver of any other term or breach thereof.

Article 17. Severability

The invalidity, illegality or unenforceability of any provision of this Agreement or the occurrence of any event rendering any portion or provision of this Agreement void shall in no way affect the validity or enforceability of any other portion or provision of this Agreement. Any void provision shall be deemed severed from this Agreement, and the balance of the Agreement shall be construed and enforced as if it did not contain the particular provision to be held void. The parties further agree to amend this Agreement to replace any stricken provision with a valid provision that comes as close as possible to the intent of the stricken provision. The provisions of this Article shall not prevent this entire Agreement from being void should a provision which is of the essence of this Agreement be determined void.

Article 18. Assignment

Neither the Department nor the Contractor shall assign any rights or duties under this Agreement without the prior written consent of the other party. Unless otherwise stated in the written consent to an assignment, no assignment will release or discharge the assignor from any obligation under this Agreement.

Article 19. Third Party Rights

Nothing in this Agreement shall be construed to give any rights or benefits to anyone other than the Department and Contractor.

Article 20. Governing Law and Venue

This Agreement shall be governed by the laws of the State of Indiana. Venue of any disputes arising under this Agreement shall be in the Monroe Circuit Court, Monroe County, Indiana.

Article 21. Non-Discrimination

Contractor shall comply with City of Bloomington Ordinance 2.21.020 and all other federal, state and local laws and regulations governing non-discrimination in all regards, including, but not limited to, employment.

Article 22. Compliance with Laws

In performing the Services under this Agreement, Contractor shall comply with any and all applicable federal, state and local statutes, ordinances, plans and regulations, including any and all regulations for protection of the environment. Where such statutes, ordinances, plans or regulations of any public authority having any jurisdiction over the project are in conflict, Contractor shall proceed using its best judgment only after attempting to resolve any such conflict between such governmental agencies, and shall notify the Department in a timely manner of the conflict, attempts of resolution, and planned course of action.

Article 23. E-Verify

Contractor is required to enroll in and verify the work eligibility status of all newly-hired employees through the E-Verify program. (This is not required if the E-Verify program no longer exists). Contractor shall sign an affidavit, attached as Exhibit B, affirming that Contractor does not knowingly employ an unauthorized alien. "Unauthorized alien" is defined at 8 U.S. Code 1324a(h)(3) as a person who is not a U.S. citizen or U.S. national and is not lawfully admitted for permanent residence or authorized to work in the U.S. under 8 U.S. Code chapter 12 or by the U.S. Attorney General.

Contractor and any subcontractors may not knowingly employ or contract with an unauthorized alien, or retain an employee or contract with a person that the Contractor or subcontractor subsequently learns is an unauthorized alien. If the City obtains information that the Contractor or subcontractor employs or retains an employee who is an unauthorized alien, the City shall notify the Contractor or subcontractor of the contract violation and require that the violation be remedied within 30 days of the date of notice. If the Contractor or subcontractor verified the work eligibility status of the employee in question through the E-Verify program, there is a rebuttable presumption that the Contractor or subcontractor did not knowingly employ an unauthorized alien. If the Contractor or subcontractor fails to remedy the violation within the 30 day period, the City shall terminate the contract, unless the City Commission or department that entered into the contract determines that terminating the contract would be detrimental to the public interest or public property, in which case the City may allow the contract to remain in effect until the City procures a new Contractor. If the City terminates the contract, the Contractor or subcontractor is liable to the City for actual damages.

Contractor shall require any subcontractors performing work under this contract to certify to the Contractor that, at the time of certification, the subcontractor does not knowingly employ or contract with an unauthorized alien and the subcontractor has enrolled in and is participating in the E-Verify program. Contractor shall maintain on file all subcontractors' certifications throughout the term of the contract with the City.

Article 24. Notices

Any notice required by this Agreement shall be made in writing to the individuals/addresses specified below:

Department:

Contractor:

City of Bloomington	Rick Patrick Tree Care
Attn: Lee Huss	Rick Patrick
401 N. Morton, Suite 250	PO Box 402
Bloomington, Indiana 47402	Nashville, IN 47448

Nothing contained in this Article shall be construed to restrict the transmission of routine communications between representatives of the Department and Contractor.

Article 25. Intent to be Bound

The Department and Contractor each binds itself and its successors, executors, administrators, permitted assigns, legal representatives and, in the case of a partnership, its partners to the other party to this Agreement, and to the successors, executors, administrators, permitted assigns, legal representatives and partners of such other party in respect to all provisions of this Agreement.

Article 26. Integration and Modification

This Agreement, including all Exhibits incorporated by reference, represents the entire and integrated agreement between the Department and the Contractor. It supersedes all prior and contemporaneous communications, representations and agreements, whether oral or written, relating to the subject matter of this Agreement. This Agreement may be modified only by a written amendment signed by both parties hereto.

Article 27. Non-Collusion

Contractor is required to certify that it has not, nor has any other member, representative, or agent of Contractor, entered into any combination, collusion, or agreement with any person relative to the price to be offered by any person nor prevented any person from making an offer nor induced anyone to refrain from making an offer and that this offer is made without reference to any other offer. Contractor shall sign an affidavit, attached hereto as Exhibit C, affirming that Contractor has not engaged in any collusive conduct. Exhibit C is attached hereto and incorporated by reference as though fully set forth.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed the day and year first written above.

CITY OF BLOOMINGTON

Rick Patrick Tree Care

Philippa M. Guthrie, Corporation Counsel

Rick Patrick, Owner

CITY OF BLOOMINGTON PARKS AND RECREATION

Paula McDevitt, Director

Leslie J. Coyne, President,
Board of Park Commissioners

EXHIBIT A

“Scope of Work”

The Services shall include the following:

-Prune 213 public trees in accordance with ANZI pruning standards. Chip all debris and haul away. Worksite cleanup.

Proposal 2019-001 E 3rd Police HQ – 2 trees.

Proposal 2019-002 S Walnut & Country Club area – 10 trees.

Proposal 2019-003 Sherwood Oaks Park – 28 trees.

Proposal 2019-004 E 7th St area – 38 trees

Proposal 2019-007 Olcott Park – 103 trees

Proposal 2019-009 E Azalea area – 32 trees

E-VERIFY AFFIDAVIT

AFFIDAVIT

EXHIBIT C

STATE OF _____)
) SS:
COUNTY OF _____)

NON-COLLUSION AFFIDAVIT

The undersigned offeror or agent, being duly sworn on oath, says that he has not, nor has any other member, representative, or agent of the firm, company, corporation or partnership represented by him, entered into any combination, collusion or agreement with any person relative to the price to be offered by any person nor to prevent any person from making an offer nor to induce anyone to refrain from making an offer and that this offer is made without reference to any other offer.

OATH AND AFFIRMATION

I affirm under the penalties of perjury that the foregoing facts and information are true and correct to the best of my knowledge and belief.

Dated this _____ day of _____, 2019.

Rick Patrick Tree Care

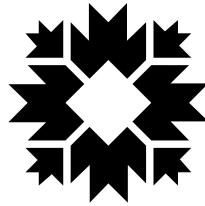
By: _____

STATE OF _____)
) SS:
COUNTY OF _____)

Before me, a Notary Public in and for said County and State, personally appeared _____ and acknowledged the execution of the foregoing this _____ day of _____, 2019.

Notary Public's Signature My Commission Expires: _____

Printed Name of Notary Public County of Residence: _____



CITY OF BLOOMINGTON
Parks and Recreation

STAFF REPORT

Agenda Item: D-1
Date: 2/18/2019

Administrator
Review\Approval
PM

TO: Board of Park Commissioners
FROM: Elizabeth Tompkins, Natural Resources Coordinator
DATE: February 26, 2019
SUBJECT: ENVIRONMENTAL RESOURCES ADVISORY COUNCIL ANNUAL REPORT

Recommendation

Staff is pleased to introduce Melissa Laney, Chair of the Environmental Resources Advisory Council, to present the 2018 annual report.

Background

The Environmental Resources Advisory Council acts as an advisory board for Bloomington Parks and Recreation in all policy matters pertaining to operations of city natural areas and/or facilities. The attached report summarizes many of the important issues discussed during the 2018 bi-monthly meetings.

RESPECTFULLY SUBMITTED,

Elizabeth Tompkins, Natural Resources Coordinator

2018 Environmental Resources Advisory Council Annual Report

2018 Initiatives and Topics of Interest

- Wapehani Mountain Bike Park
- Griffy Lake Loop Trail
- Ferguson Dog Park Mitigation
- Griffy Lake Deer Management

Griffy Loop Trail

Early in 2018 discussion began internally about the development of a loop trail around Griffy Lake. ERAC dedicated the regular April meeting to a public input meeting for a proposed loop trail. Staff updated members of the advisory council and the public on the proposed route and then led an open discussion of the project. The meeting went well and was a great way for ERAC members to engage and interact with the public. BPR conducted a public survey about the project and respondents indicated preference for trails that are loops, 80% believe new trails would be beneficial, many expressed desire to see connections of loop trails. Majority of comments were positive with some concerns about protecting sensitive areas and possible disturbances of wildlife and habitat. Overall, respondents believe building structures to reduce impact and clearly defining a trail would be positive.

The proposed trail uses some existing trails connected by new trail system to form a loop around the lake using the causeway as the east side connection. Funding for an accessible fishing pier on the west side of the causeway has been obtained and road crossings in the design will help connect the parking area to the future loop trail.

The Mayor's strong interest in trees and trails for the bicentennial celebration has increased interest in this project and funding from a bicentennial bond has been obtained for design and development. A study was conducted and a proposed route was created. ERAC members reviewed the route and provided feedback. The trail will be almost four miles of soft surface trail and will include bridges and stairs to cross ravines.

Trail Updates

Throughout the year, ERAC members were updated by BPR staff on trail development projects. While the Griffy Lake loop trail received the most attention, other projects such as the Cascades Trail were discussed. New extension of the B-Line to the south and new east west connections will further the connectivity of all parts of our community. Many exciting projects are planned for the near future and ERAC will continue to stay updated on their progress.

Griffy Lake Deer Management

Deer management, once again was a regular discussion topic at meetings. The sharpshooting program conducted in December 2017 resulted in the removal of 62 deer from the two-square mile Griffy Lake Nature Preserve. To give vegetation time to recover the deer browse pressure needs to be low for several years. In 2018, BPR worked with Indiana Department of Natural Resources (IDNR) to plan for a public hunt through the Community Hunting Access Program (CHAP). Utilizing hunters for deer control is the preferred method of IDNR. BPR applied for and received a grant to cover a portion of the cost of hiring a CHAP coordinator to plan and facilitate the hunt during the first two weekends of deer season in the fall. The CHAP hunt was expected to cost \$30,000 and grant funding would cover \$16,250 of the cost. White Buffalo was hired as the coordinator and potential hunters were contacted. Unfortunately, there were not enough

hunter applications to successfully conduct a hunt in 2018. Another hunt will be coordinated next year with the help of White Buffalo. Over 50 hunters have expressed interest in the hunt for next year.

Grippy Vegetation Monitoring

Eco Logic was hired to conduct vegetation monitoring in 2018. Data had been collected for the previous three years by seasonal staff. Now, an expert botanist is collecting data. The original monitoring included 24 transects for the first three years before the cull. Now, after the cull, eight of the original transects and 4 new areas are being monitored and plant height and density data is being collected. Plants are not expected to recover this year, but will likely take a few years with continued deer management. Monitoring will continue into the future and results will be reviewed by ERAC members.

Goat Farm Prairie Planting

A five-acre prairie planting was installed at the Goat Farm property in February 2018. Seeds purchased with the help of USFW and IDNR were planted using a seed drill loaned to BPR by Eco Logic. A cross-hatch planting pattern served to reduce a row effect and an extra loop of planting around the perimeter was intended to increase plant density to resist the infiltration of invasive plants. A seed list was shared with ERAC members to review. Throughout the year, the property was managed to encourage the growth of planted seeds and existing milkweed patches. This planting, in addition to neighboring native plant projects, is increasing the habitat corridor for wildlife including Monarch butterflies. Educational signage is planned to share information about the prairie.

Wapehani Project

Wapehani Mountain Bike Park was closed for several months while City of Bloomington Utilities Department removed the dam located in the park. Trees and plants were installed in the former lake bed. ERAC members reviewed a list of trees that were planted and were invited to visit the site during the construction period.

Outreach

Regular updates were given by staff on education and outreach in within BPR and the community such as Naturalist at Market and Nature Day programs. Information on partner programs such as Bug Fest and Sustaining Nature and Your Land Day was also shared. ERAC members participated in BPR programs, working as volunteers for Nature Days and coordinating student participation as volunteers. They also worked on their own outreach programs such as water monitoring and citizen science efforts that benefit and provide information to BPR.



STAFF REPORT

Agenda Item: D-4
Date: 2/22/2019

Administrator
Review\Approval
PM

TO: Board of Park Commissioners
FROM: Julie Ramey, Community Relations Manager
DATE: February 26, 2019
SUBJECT: INDIANA PARK AND RECREATION ASSOCIATION CLARK KETCHUM
CONSERVATION AWARD FOR THE GRIFFY LAKE SHORELINE
RESTORATION PROJECT

No Recommendation – For information only

The Indiana Park and Recreation Association at its annual conference Feb. 21 presented the Bloomington Parks and Recreation Department with the Clark Ketchum Conservation Award for the Griffy Lake Shoreline Restoration Project that took place in 2018.

The Bloomington Parks and Recreation Department approached the need to improve 500' of eroding and unstable shoreline at the 1,191-acre Griffy Lake Nature Preserve with a plan that addressed several challenges posed by public use of a popular recreation area. Staff planned and built elevated structures to protect the shoreline and allow lake access. Repurposed limestone retaining wall blocks and parking bollards from other city parks were used for the structures. The Department sourced limestone mill blocks from a local quarry, and featured plants and wildflowers native to Monroe County to give park users a sense of place. Volunteers with a passion for conservation provided labor to install the native plants, and their dedication was a key component of the project's success. Reaction to the new shoreline structures has been overwhelmingly positive; visitors frequently engage staff with questions about the native plants and butterflies, and are able observe all life stages of the Monarch butterfly. The shoreline structures minimized maintenance costs by reducing weekly mowing to three-times-per-year visits to control invasive species. The structures now are safe and accessible places for park visitors to use the lake and interact, actively or passively, with nature.

RESPECTFULLY SUBMITTED,

A handwritten signature in black ink that reads "Julie Ramey". The signature is written in a cursive, flowing style.

Julie Ramey, Community Relations Manager