

UTILITIES SERVICE BOARD MEETING

March 4, 2019

Utilities Service Board meetings are recorded electronically and are available during regular business hours in the office of the Director of Utilities.

Board President Roberts called the regular meeting of the Utilities Service Board to order at 5:00 p.m. The meeting was held in the Utilities Service Board room at the City of Bloomington Utilities Service Center 600 East Miller Drive, Bloomington, Indiana.

Board members present: Julie Roberts, Jim Sherman, Jason Banach, Amanda Burnham, Jean Capler, Sam Frank, and Jeff Ehman.

Staff members present: Chris Wheeler, James Hall, Michelle Waldon, Kriste Lindberg, Brandon Prince, Brad Schroeder, Nolan Hendon, Kevin White, Phil Peden, Kelsey Thetonia, Mike Hicks, Holly McLaughlin, Laura Pettit, and Vic Kelson.

AMEND AGENDA

Board member Capler moved and Board member Frank seconded the motion to approve amending the agenda to add an item between items six and seven. Motion carried, 7 ayes.

MINUTES

Board Vice President Sherman moved and Frank seconded the motion to approve the minutes of the February 18th meeting. Motion carried, 7 ayes.

CLAIMS

Sherman moved and Frank seconded the motion to approve standard claims as follows:

Vendor invoices submitted included \$311,834.36 from the Water Utility, \$194,020.49 from the Wastewater Utility, and \$37,543.13 from the Stormwater Utility. Total Claims approved: \$543,397.98.
Motion carried, 7 ayes.

Sherman moved and Frank seconded the motion to approve the utility claims as follows:

Utility invoices submitted included \$9,212.32 from the Water Utility, \$22,388.12 from the Wastewater Utility, and \$0.00 from the Stormwater Utility. Total Claims approved: \$31,600.44.
Motion carried, 7 ayes.

Sherman moved and Frank seconded the motion to approve the wire transfers, fees, and payroll in the amount of \$348,195.16. Motion carried, 7 ayes.

Sherman moved and Frank seconded the motion to approve customer refunds as follows:

Refunds submitted included \$0.00 from the Water Utility, \$174.85 from the Wastewater Utility, \$0.00 from the Stormwater Utility, and \$0.00 from Sanitation. Total Claims approved: \$174.85.
Motion carried, 7 ayes.

APPROVAL OF CONSENT AGENDA

CBU Director Kelson presented the following agreements recommended by staff for approval: SSI Services - \$11,580.00 - MWTP Pipe Removal and Deckard - \$10,500.00 - Land Survey at WT. As they weren't removed from consent agenda by the Board, agreements approved.

REQUEST FOR APPROVAL OF AGREEMENT WITH EVERETT J PRESCOTT FOR ADVANCED METERING

Sherman moved and Frank seconded the motion to approve agreement. Motion carried, 7 ayes.

Assistant Director - Finance Pettit presented an agreement with EJP for meter hardware, software install, and 5 years of software support for the Advanced Metering Infrastructure project. The agreement is for \$6,765,551.00. There will be about 27,000 iPERL and Omni Sensus meters ordered which CBU will own. There is no installation fee for customers; the funds are from the 2016 rate increase. New meters are generally more accurate than old meters, so slight increased revenue is anticipated. The meters' batteries are warranted for 20 years. CBU has been doing some public outreach with bill inserts and a website. The installer (UMS) will also be doing public outreach with door hangers and press releases as installation nears. Capler suggested a map showing approximate dates for different neighborhoods.

REQUEST FOR APPROVAL OF AGREEMENT WITH SWOVA FOR GIS

Sherman moved and Frank seconded the motion to approve agreement. Motion carried, 7 ayes.

Assistant Director - Engineering Schroeder presented an agreement to hire Swova to create the web portal for CBU for ArcGIS. Chuck Winkle the GIS Coordinator at CBU has been working already to upload all of CBU's data into ArcGIS and started to maintain this as the GIS platform. Swova will design the look and feel of the web portal and deploy to all users. The new GIS will be accessible via tablets to employees in the field. The contract is for \$27,050.00.

REQUEST FOR APPROVAL OF 3rd AMENDMENT WITH BRUCE WILDS SECURITY

Sherman moved and Frank seconded the motion to approve agreement. Motion carried, 7 ayes.

Wheeler with City Legal presented the third amendment to the Bruce Wilds Security contact for 24/7 security at the decommissioned Griffy water treatment plant. People continue to be turned away daily so that they do not go into the plant and undo all the good work VET and CBU are doing to clean up the plant. This amendment extends the contract to the end of August, adding \$130,272.00 making the new not-to-exceed total \$247,272.00. This is all under the CBU Water budget and cannot be charged to other City funds.

OLD BUSINESS: None.

NEW BUSINESS: None.

SUBCOMMITTEE REPORTS: Burnham reported that the Rules & Regulations subcommittee reviewed the application and review process for the residential stormwater grant program. Burnham says it is a good project with an ambitious timeline. There will be a review committee; anyone who wants to volunteer or has a recommendation contact Vic Kelson. The subcommittee recommends approval of Resolution 2019-03 which expresses Board support of the grant program.

REQUEST FOR APPROVAL OF RESOLUTION 2019-03

Sherman moved and Board member Ehman seconded the motion to approve resolution. Motion carried, 7 ayes.

STAFF REPORTS: Kelson reported that Jason Wenning has filled the Pretreatment Coordinator position.

Kelson also thanked Board for attending the annual retreat.

PETITIONS AND COMMUNICATIONS: Capler asked if there was a recent main break. Kelson confirmed that there had been a break in a 12 inch main at the roundabout near Goat Farm but it was now repaired.

ADJOURNMENT: Sherman moved to adjourn and the meeting was adjourned at 5:18 p.m.

Julie Roberts, President

DATE