

AGENDA
UTILITIES SERVICE BOARD MEETING

Utilities Service Board Room
City of Bloomington Utilities
600 E. Miller Dr.
Bloomington, Indiana 47402

Julie Roberts, President
Jim Sherman, Vice President
Jason Banach
Amanda Burnham
Jean Capler
Jeff Ehman
Sam Frank
Terri Porter, ex-officio
Jim Sims, ex-officio

Monday April 1, 2019

5:00 P.M. Regular Meeting

- I. Call to Order
- II. Approval of the Minutes of Previous Meeting (March 18)
- III. Approval of the Claims
 - a. Standard Invoices
 - b. Utility Bills
 - c. Wire Transfers
 - d. Customer Refunds
- IV. Request for Approval of Amendment to Agreement with Gripp Inc – Phil Peden
- V. Request for Approval of Agreement with Black & Veatch Corp – Mike Hicks
- VI. Request for Approval of Agreement with Wessler Engineering – Mike Hicks
- VII. Request for Approval of Agreement with Novak – Laura Pettit
- VIII. Request for Approval of Grants Review Committee – Vic Kelson
- IX. Old Business
- X. New Business
- XI. Subcommittee Reports – Finance
- XII. Staff Reports
- XIII. Petitions And Communications*
- XIV. Adjournment

* Public comment will be limited to 5 minutes per person.

UTILITIES SERVICE BOARD MEETING

March 18, 2019

Utilities Service Board meetings are recorded electronically and are available during regular business hours in the office of the Director of Utilities.

Board Vice President Sherman called the regular meeting of the Utilities Service Board to order at 5:01 p.m. The meeting was held in the Utilities Service Board room at the City of Bloomington Utilities Service Center 600 East Miller Drive, Bloomington, Indiana.

Board members present: Jim Sherman, Jason Banach, Amanda Burnham, Jean Capler, Jeff Ehman, Sam Frank, and Scott Robinson for ex-officio Terri Porter.

Staff members present: Brandon Prince, Tom Axsom, Brad Schroeder, Kelsey Thetonia, James Hall, Kriste Lindberg, Jason Wenning, Nolan Hendon, Phil Peden, Troy Powell, Chris Wheeler, Holly McLaughlin, Laura Pettit, and Vic Kelson.

MINUTES

Board member Frank moved and Board member Capler seconded the motion to approve the minutes of the March 4th meeting. Motion carried, 6 ayes (1 member absent: Roberts).

CLAIMS

Capler moved and Frank seconded the motion to approve claims payables as follows:

Vendor invoices submitted included \$24,253.35 from the Water Utility, \$18,337.34 from the Wastewater Utility, and \$372,939.23 from the Stormwater Utility. Total Claims approved: \$415,529.92.

Motion carried, 6 ayes (1 member absent: Roberts).

Frank moved and Capler seconded the motion to approve standard claims as follows:

Vendor invoices submitted included \$584,907.96 from the Water Utility, \$802,800.18 from the Wastewater Utility, and \$86,135.99 from the Stormwater Utility. Total Claims approved: \$1,473,844.13.

Motion carried, 6 ayes (1 member absent: Roberts).

Ehman asked what system is supported by Tyler Technologies; is is the ERP system New World.

Frank moved and Capler seconded the motion to approve the utility claims as follows:

Utility invoices submitted included \$107,721.10 from the Water Utility, \$95,108.57 from the Wastewater Utility, and \$0.00 from the Stormwater Utility. Total Claims approved: \$202,829.67.

Motion carried, 6 ayes (1 member absent: Roberts).

Frank moved and Capler seconded the motion to approve the wire transfers, fees, and payroll in the amount of \$435,816.01. Motion carried, 6 ayes (1 member absent: Roberts).

Frank moved and Capler seconded the motion to approve customer refunds as follows:

Refunds submitted included \$90.00 from the Water Utility, \$66.30 from the Wastewater Utility, \$0.00 from the Stormwater Utility, and \$0.00 from Sanitation. Total Claims approved: \$156.30.

Motion carried, 6 ayes (1 member absent: Roberts).

Frank moved and Capler seconded the motion to approve the ACH claims as follows:

Vendor invoices submitted included \$200,236.53 from the Water Utility; \$0.00 from the Wastewater Utility; and \$0.00 from the Stormwater Utility. Total Claims approved, \$200,236.53.

Motion carried, 6 ayes (1 member absent: Roberts).

APPROVAL OF CONSENT AGENDA

CBU Director Kelson presented the following agreement recommended by staff for approval: Milestone Contractors - \$10,491.73 - Change order #1 for Fullerton Pike Corridor Reconstruction, Phase II. As none were removed from the consent agenda by the Board, agreements approved.

REQUEST FOR APPROVAL OF PERMANENT SANITARY SEWER LINE EASEMENT FROM GLICK ARLINGTON PARK LLC

Frank moved and Capler seconded the motion to approve agreement. Motion carried, 6 ayes (1 member absent: Roberts).

Wheeler with City Legal presented an agreement between CBU and Glick for an easement for construction and maintenance on sanitary sewer lines. Ehman asked if this was for new construction; Wheeler answered that he believes it is new construction.

OLD BUSINESS: None.

NEW BUSINESS: Capler asked if there is an agency that monitors illicit discharge into the stormwater system the same way the Pretreatment Coordinator monitors illicit discharge into the sanitary sewer system. CBU MS4 Coordinator Thetonia answered that that is one of the six functions of the MS4 program and that people with complaints can call her. Capler clarified that CBU can do water testing but not soil testing.

REQUEST FOR APPROVAL OF RESOLUTION 2019-04

Frank moved and Capler seconded the motion to approve agreement. Motion carried, 6 ayes (1 member absent: Roberts).

Powell with CBU Engineering presented a resolution for board support to give away a broken fire hydrant. The fire hydrant was requested by City Church for a streetscape they are creating in their children's section. Powell said it was more expensive to haul it away than to gift it to this nonprofit. Banach asked why this was coming to the Board; Kelson answered that the Board needs to declare it surplus before CBU can give it away. Robinson with City Planning asked if they knew how heavy it was; Powell answered that they did.

REQUEST FOR APPROVAL OF RESOLUTION 2019-05

Frank moved and Capler seconded the motion to approve agreement. Motion carried, 6 ayes (1 member absent: Roberts).

CBU Assistant Director - Environmental Hall presented a Resolution for Board support related to City Code Ordinance 10 which was recently modified and approved by EPA, City Council, and the Board. This particular section has to do with making it easier to understand, interpret, and enforce the code. Burnham asked if the tiers are requirements by EPA or inline with what other cities are doing. Hall answered that the EPA requires CBU to be able to charge at least \$2,500; these tiers allow CBU to get up to that amount but also allow for smaller fines.

SUBCOMMITTEE REPORTS: None.

STAFF REPORTS: Hall introduced new Pretreatment Coordinator Wenning.

Kelson reminded board members and the public to submit names to him for recommendations for people to serve on the stormwater grants review committee.

Kelson talked about DBPs. He said it's been a very wet winter and the lake is high. The precursors that CBU tests for related to DBPs have been higher for longer than usual. Kelson says that thanks to Don Gramlich Monroe Water Treatment Plant superintendent, Assistant Director - operations Axsom, and all the vigilant operators DBPs remain under control. They talk about it everyday. For instance, haloacetic acids have a maximum contaminant level of 60 parts per million and the latest test shows at 40 parts per million. Capler asked if the higher amounts of precursors was due to the wet weather we've been having. Kelson answered that the heavy rain, large wind events, erosion, and warm lake temperature are all factors. The lake has been mixing frequently which doesn't usually happen in the winter and chemically, rainwater has low alkalinity and no calcium so it reduces CBU ability to buffer. Banach added an anecdote that while driving over the causeway his kids noted that the lake was browner than they had ever seen it. Capler added her thanks to CBU staff.

PETITIONS AND COMMUNICATIONS: None.

ADJOURNMENT: Frank moved to adjourn and the meeting was adjourned at 5:18 p.m.

Julie Roberts, President

DATE

**UTILITIES SERVICE BOARD MOTION
MEETING ON APRIL 01, 2019
PAYDATE: 04/05/19**

To:	Utilities Service Board	From:	Kim Robertson
Dept.		Dept.	Accounts Payable
Sub:	Claims list filed: 03/28/19	Date:	03/28/19
	USB: 4/1/2019		
	For Period: 03/02/19 - 03/15/19	Paydate:	04/05/19
	G/L Date: 04/05/19		

Utilities Department invoices filed with the City Controller March 28, 2019 and signed by the Utilities Service Board for payment April 01, 2019 as in accordance with the Utilities Service Board Resolution of August 7, 1973, be hereby approved and entered into the minutes of today's meeting. A copy of the list is filed, with any exceptions noted, is hereby attached and made a part of these proceedings.

Water Operations & Maintenance	100,528.55
Water Construction	650.00
Water Meter Deposit	0.00
Water Sinking	0.00
Water Hydrant Meter Rental	0.00
Total of Water Utilities as per the invoice list:	\$101,178.55
Wastewater Operations & Maintenance	192,535.44
Wastewater Construction	0.00
Wastewater Sinking	0.00
Total of Wastewater Utilities as per the invoice list:	\$192,535.44
Stormwater	22,699.41
Stormwater Construction	0.00
Total of Stormwater Utility as per the invoice list:	\$22,699.41
Total Water Utility:	\$101,178.55
Total Wastewater Utility:	\$192,535.44
Total Stormwater Utility:	\$22,699.41
TOTAL WATER, WASTEWATER & STORMWATER UTILITIES	\$316,413.40

City of Bloomington Utilities
Accounts Payable by G/L Distribution Report
Paydate: 04/05/19

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Stormwater O&M
Air-Master Heating & Air Conditioning	8989	DM19-042 Service call to repair in solids & lab bldg pre heaters	120.00			120.00	
Air-Master Heating & Air Conditioning	1282242	DM19-042 Service call to repair in solids & lab bldg pre heaters	381.00			381.00	
Alexander's Plumbing	793788	Relocate water service @ 1627 E 1st St - 09/12/18 - ENG	650.00		650.00		
Alliance Of Indiana Rural Water	11374	BP19-031 2019 Wastewater Exam Review for Robert Houshour	250.00			250.00	
Alliance Of Indiana Rural Water	11375	BP19-031 2019 Wastewater Exam Review for Mark Jacobs	250.00			250.00	
Alliance Of Indiana Rural Water	11416	BP19-036 Spring Conference Werner, Houshour, Ortiz, Malicoat, Keene	555.00			555.00	
Alliance Of Indiana Rural Water	11480	BP19-019 Activated Sludge Process Control Seminar Ortiz	25.00			25.00	
Allied Wholesale Electrical Supply, LLC	5465464	TD19-12 W18-4213 3" PVC pipe, fittings, pvc glue for WT	73.87	73.87			
American Structurepoint, INC	115206	W18-4212 - Water relocation for Jordan Avenue to 02/28/19 - ENG	2,692.80	2,692.80			
American Structurepoint, INC	115245	WS17-20501 - Fullerton Pike Phase II to 02/28/19 - ENG	1,250.16	500.06		750.10	
American Water Works Association	0001842879	ADMIN18-202 AWWA Utility Benchmarking Books and DVD's	406.60	162.64		243.96	
American Water Works Association	0001844603	ADMIN18-202 AWWA Utility Books and DVD's	619.20	247.68		371.52	
American Water Works Association	0001844921	ADMIN18-202 AWWA Utility Books and DVD's	212.40	84.96		127.44	
Arcadis U.S., INC	0963123	W18-4206 -Monroe WTP Filter Process Optimization to 03/03/19-ENG	2,959.50	2,959.50			
ATC Group Services, LLC	2167574	Analysis-Groundwater monitoring data from Dillman landfill-ENG	1,399.10			1,399.10	
BBC Pump And Equipment Company, INC	30052613	TD18-567 40 HP 1750 RPM 460V/3 pump hydro matic for Westwood LS	14,313.00			14,313.00	
BBC Pump And Equipment Company, INC	30052614	TD18-572 Epoxy coating for impeller & volute for new Westwood	1,680.00			1,680.00	
Big Dipper Building Services, LLC (Overhead Door)	42409	PUR19-115 Cable 44" 1/8", cable sleeves, cable stops replaced	535.40	214.16		321.24	
Big Dipper Building Services, LLC (Overhead Door)	42476	PUR19-113 344x3.75x56 Left wind with plugs for stock	271.00	108.40		162.60	
Big Dipper Building Services, LLC (Overhead Door)	42477	PUR19-114 Lubricant, service call to replace broken spring	158.00	63.20		94.80	
Black Lumber Co. INC	393522	2 Trash cans for garage - SW, TD	25.94	10.38		14.27	1.29
Bruce Wilds Security, LLC	10893	24/7 Security of the Griffy Plant Grounds 03/02-03/15/19 - PUR	9,912.00	9,912.00			
BSA Environmental Services, INC	COB 19-01	MN19-109 10 Phytoplankton analysis with biovolume	1,300.00	1,300.00			
Chemtrade Chemicals Corporation	92593977	Aluminate Sulfate - 11.434 @ 434.00 delivered 03/07/19 - MN	4,962.36	4,962.36			
Chemtrade Chemicals Corporation	92594952	Aluminate Sulfate - 11.146 @ 434.00 delivered 03/08/19 - MN	4,837.36	4,837.36			
City of Bloomington (Fleet Maintenance)	03/31/19Set Rate	Set rate for monthly all vehicle parts & repairs - ACCT	37,188.34	11,305.25		25,883.09	
City of Bloomington (Fleet Maintenance)	02/28/19 Fuel	Fuel charges for all utilities vehicles - February 2019 - ACCT	13,289.87	4,577.35		8,712.52	

City of Bloomington Utilities
Accounts Payable by G/L Distribution Report
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Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Stormwater O&M
City of Bloomington Utilities	ACCT19-016	Replenish petty cash drawer - Receipt #'s 1607-1611 - ACCT	200.00			200.00	
Cosner's Ice Company	209003106	80 bags of ice delivered 03/08/19 - SW, TD	120.00	48.00		66.00	6.00
Creative Graphics, INC (dba Baugh Enterprises)	6109	Printing & mailing of Water/Wastewater bills - Jan 2019 - ACCT	11,096.10	4,438.44		6,657.66	
Creative Graphics, INC (dba Baugh Enterprises)	6183	Printing & mailing Feb 2019 Water/Wastewater bills - ACCT	11,063.25	4,425.30		6,637.95	
Donohue & Associates INC	12594-27	D14-80 - Jordan River Culvert Reconstruction to 03/02/19 - ENG	22,265.00				22,265.00
Eurofins Eaton Analytical, INC	S326865	Testing - SOC 525.2 analysis of drinking water - LAB, DR	260.00	260.00			
Eurofins Eaton Analytical, INC	S326871	TTHM, HAA5 testing for drinking water - LAB, DR	1,710.00	1,710.00			
Everett J Prescott, INC	5455029	TD18-425 3" OMNI C2 Meter, valve, joint, gasket, spool for IU	4,093.29	1,637.32		2,455.97	
Everett J Prescott, INC	5497069	TD19-34 WS19-20700 2 Handheld devices for Meter Service	16,200.00	6,480.00		9,720.00	
Everett J Prescott, INC	5500704	TD19-61 WS19-20700 4" OMNI F2 Meter, joint, valve, gasket, spool	9,912.00	3,964.80		5,947.20	
Everett J Prescott, INC	5503874	TD19-87 3" OMNI T2 Meter, joint, spool, valve gasket @ Switchyard	3,508.85	1,403.54		2,105.31	
Everett J Prescott, INC	5507675	TD19-116 WS19-20700 4 2" OMNI Meters for stock	6,176.00	2,470.40		3,705.60	
Fastenal Company	INBLM211017	Restock supplies in machine - 03/08/19 - PUR	360.40	156.93		203.47	
Fastenal Company	INBLM211195	Restock supplies in machine - 03/19/19 - PUR	259.67	117.44		142.23	
Fisher Scientific Company, LLC	0710076	1 cs Ethyl Alcohol Denatured 4L - LAB, DR	308.07	308.07			
Fisher Scientific Company, LLC	2670087	2 Plate count AGAR 500g - LAB, DR	245.20	245.20			
Greeley And Hansen, LLC	INV-0000570992	S19-6303 - Dillman WWTP NPDES Permit Renewal to 03/01/19 - ENG	3,021.82			3,021.82	
Greeley And Hansen, LLC	INV-0000570993	S19-6304 - Blucher Poole NPDES Permit Renewal to 03/01/19 - ENG	2,555.46			2,555.46	
Gripp, INC	336787	S18-6204 - Flow monitoring Equipment & maintenance - ENG	4,886.50			4,886.50	
GRW Engineers, INC	0052012	S18-6215 - I-69 Section 5 Sanitary Sewer to 02/23/19 - ENG	20,000.00			20,000.00	
HACH Company	11356617	MN19-099 4 Fiber Wiper ACT TU5x00sc	140.25	140.25			
HACH Company	11360793	MN19-099 3 Valve, Ball, PVC 1/4 NPT	55.47	55.47			
HACH Company	11363845	MN19-099 2 Fiber Wiper ACT TU5x00sc	54.18	54.18			
Harrell Fish, INC	W44226	PUR19-078 Replacement of TMV Symmons Water heater in Boiler room	1,849.71	739.88		1,109.83	
Harrell Fish, INC	W44660	PUR19-112 Utilities Garage - Possible gas leak 3/5/19	362.00	144.80		217.20	
Headco Industries, INC (Bearing Headquarters)	5408469	BP18-216 Hose bander and banding clamps Dixon F1 KS6 & KS10	358.07			358.07	
Headco Industries, INC (Bearing Headquarters)	5441705	DM1-014 25 RH & 25 LH Grit buckets	2,686.70			2,686.70	
Hoosier Times, INC	149972 #617758	Public notice for proposed stormwater rates 02/01/19 - DIR	116.13	46.45		63.87	5.81
HP Products Corporation	I4316159	Paper dispenser, towels, tissue, soap disp, lotion - DR	214.95			214.95	
HP Products Corporation	I4322195	Push paddle roll dispenser, soap dispenser - DR	10.19			10.19	
HP Products Corporation	I4331864	Soap dispenser - DR	.02			.02	

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Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Stormwater O&M
HVJ Associates, INC	HC1411740	MN18-246 3 Sieve analysis & lab report	269.50	269.50			
Indiana Oxygen Company, INC	9213653	Monthly cylinder rental - DR	166.48			166.48	
Indiana University	78635486-B	Internship for J Fang in Directors Office - 01/01-03/31/19 - DIR	675.56	270.22		405.34	
Interstate Battery System of Bloomington, INC	500081578	Battery for mule #728 - DR	64.00			64.00	
Irving Materials, INC	10662138	Concrete - Water @ Ellis Rd, Sample Rd to Ellis - 02/10/19 - TD	388.50	388.50			
Irving Materials, INC	10673070	Concrete - Storm @ 1010 S Gentry Ct - 03/01/19 - SW, TD	153.88				153.88
Irving Materials, INC	10673947	Storm @ 350 N Gates Dr - 03/07/19 - SW, TD	171.75				171.75
Irving Materials, INC	10674740	Concrete - Water @ 2550 S Roundhill Ct - 03/11/19 - TD	1,259.50	1,259.50			
Irving Materials, INC	10675164	Concrete - Water @ 2516 Round Hill Ct - 03/12/19 - TD	286.25	286.25			
Irving Materials, INC	10675665	Concrete - Water @ E Linden Hill Dr - 03/13/19 - TD	515.25	515.25			
Irving Materials, INC	10676029	Concrete - Sewer @ Hillside & Dunn - 04/10/19 - TD	607.50			607.50	
Irving Materials, INC	10676209	Concrete - Water @ 715 S Mitchel St - 04/10/19 - TD	286.25	286.25			
James Clay Hall	ENV19-033	Reimbursement for CHMM Annual Recertification fee - ENV, DIR	160.00	64.00		96.00	
JB Salvage (Westside Auto Parts)	37911	TD19-80 20' 2" Square steel to build cone holders	79.00	31.60		43.45	3.95
JCI Jones Chemicals, INC	784212	Sodium hypochlorite - 4,028 @ .7960 delivered 03/18/19 - DR	3,206.29			3,206.29	
Kirby Risk Corp	5110297482.001	Heater hanging bracket - MN	41.17	41.17			
Lawson Products, INC	9306543695	Misc ball valves, nipples, couplings, elbows - BP	380.22			380.22	
Maple Grove Distributing, INC	802809	TD19-96 9 Blade bolts and 9 blades for SCAG mowers	149.64	59.86		89.78	
Mark Osborne (Control Freaks Consulting)	178Inv-DM-198	DM198-198 Software for ISM module & communications USB cable	720.00			720.00	
Martin Engineering/Cougar Vibration	0000560005	BP18-228 Scraper blade & new mechanism horizontal feed belt	1,572.39			1,572.39	
Menards, INC	16992	3 Boot dryers - SW, TD	59.97	23.99		32.98	3.00
Menards, INC	18794	Hose clamps, elbows, couplings, caps, adapter for mowers - TD	28.58	11.43		17.15	
Menards, INC	19369	Air compressor, magparts tray, soldering irons - MN	400.97	400.97			
Menards, INC	19370	2 Batteries for wireless keyboard keypad for Kim Robertson -ACCT	6.54	2.62		3.92	
Menards, INC	19664	LED wall pack, pvc coupler, screwdriver set, hs fogger, drill-BP	240.01			240.01	
Menards, INC	19859	Mixer, rags, paint, brushes, pail, trays, extension pole - MN	696.67	696.67			
Menards, INC	19906	4 Electrical tape, 5 male adapters, 5 2 pc cnctr, floor jack-BP	147.23			147.23	
Michael Shermis	01659	PUR19-108 Facilitation of a planning retreat	100.00	100.00			
Midwest Color Printing, INC	INV-10453 CBU	PUR19-106 Business cards for Rebekah Fiedler	41.50	16.60		24.90	
Midwest Color Printing, INC	INV-10572	PUR19-107 Business cards for Kelsey Thetonia	41.50				41.50
Monroe County Government	032019-COBU	Misc copies made - 02/20-02/27/19 - ENG	36.00	14.40		21.60	
Nugent, INC (Utility Supply Company)	1278365	TD19-99 2 1" Gas powered pumps for #696	472.50	189.00		283.50	

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Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Stormwater O&M
Nugent, INC (Utility Supply Company)	1278838	TD19-99 2 1" Gas powered pumps for stock	472.50	189.00		283.50	
Office Depot, INC	269002066001	1 cs tissue - PUR	75.05	30.02		45.03	
Office Depot, INC	278299264001	2 Comfort Zone Heater/fans - PUR	89.98	35.99		53.99	
Office Depot, INC	278299265001	Magnetic clips - PUR	10.49	4.20		6.29	
Office Depot, INC	278459287001	3 Banker boxes, 12 copy paper - PUR	379.02	151.61		227.41	
Office Depot, INC	279259129001	3-Hole electric punch - PUR	125.54	50.22		75.32	
Office Depot, INC	279787035001	Clear-front report covers (dark blue) - PUR	7.39	2.96		4.43	
Office Depot, INC	280579631001	4 Notebooks, copy stamp, 3 sortkwiks, 1 pk sharpies - ENG	35.38	14.15		21.23	
Office Depot, INC	281443547001	2 Heavy duty shipping tape - PUR	16.46	6.58		9.88	
Office Depot, INC	281761699001	Toner, 1 pkg sharpie markers - MN	120.64	120.64			
Office Depot, INC	281761700001	2 pkg hooks - MN	29.58	29.58			
Office Depot, INC	281761701001	3 2" binders, 3 index page dividers, 3 file folders - MN	43.38	43.38			
Office Depot, INC	282144792001	Credit memo for 2 returned Comfort Zone Heater/fans - PUR	(89.98)	(35.99)		(53.99)	
Office Depot, INC	285076955001	Gel wrist rest for R Guyton - AR, ACCT	15.85	6.34		9.51	
Pace Analytical Services, INC	1950105644	2 1631E LL Mercury sampling-Monroe WTP - Dillman PT program-ENV	180.00			180.00	
Paragon Micro, INC	860989	Logitech Wireless Keyboard & Mouse for R Guyton - AR, ACCT	88.99	35.60		53.39	
Pitney Bowes, INC	20822235 03/2019	Reserve account postage - Jan - Feb 2019 - ACCT	2,065.07	841.20		1,223.87	
Presidio Holdings, INC	6013419001988	Physical Security Presidio Field Service - DIR	2,328.75	931.50		1,397.25	
Presidio Holdings, INC	6023419000976	Labor for Multi-Technology Reader @ Monroe - DIR	2,402.00	2,402.00			
Riddle Tractor Sales, INC	1L02980	DM19-033 Rear net for new Kubota RTV to carry equipment	255.20			255.20	
Schaeffer Manufacturing Company	BS1730-INV1	1 cs Citrol grease cleaner - BP	120.94			120.94	
Service Express, INC	272957 CBU	CBU portion for PowerEdge R310 - 04/01-06/30/19 - DIR	1,365.00	828.00		537.00	
Seybert Enterprises (Roly Poly)	1056	ADMIN19-008 Lunch for Annual USB Retreat/Effective Utility Mgmnt	121.21	48.48		72.73	
Southern Indiana Parts, INC (Napa Auto Parts)	029784	Bearing for Weymouth LS pump - LS, TD	11.69			11.69	
Stansifer Radio Co, INC	33196	AGX .250 Bussman, Mag light - MN	48.80	48.80			
Stewart Electric Supply, INC	558138	TD19-88 2 20 amp GFI recepticles for South West Tank	25.60	25.60			
Suburban Laboratories, INC	163556	Sampling of Monroe WTP per Dillman PT Program - ENV	337.00			337.00	
Suez WTS Analytical Instruments, INC	99663824	MN19-059 UV lamp, Oxidizer reagent & Acid reagent TOC analyzer	1,085.00	1,085.00			
Sunbelt Rentals, INC	87145192-0001	W18-4224-Rental of 6" pump to remove water from clear well-ENV	2,409.77	2,409.77			
Sunbelt Rentals, INC	87444296-001	Grade pole for #630 - SW, TD	90.00			45.00	45.00
Sunbelt Rentals, INC	87488851-001	2 Side paddles for concrete mixer - SW, TD	44.56	17.82		24.51	2.23
Synthesis Incorporated	2018-0200	S18-6214 - Dillman Lab Improvements study to 10/31/18 - ENG	5,040.00			5,040.00	
Synthesis Incorporated	2019-1015	S18-6214 - Dillman Lab improvements study to 01/31/19 - ENG	3,041.11			3,041.11	

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Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Stormwater O&M
Synthesis Incorporated	2019-1034	S18-6214 - Dillman Lab Improvements study to 02/28/19 - ENG	640.00			640.00	
The Henry P Thompson Company	559783799	BP19-037 Parts for seasonal UV system rehabilitation	10,272.24			10,272.24	
Tom Spencer Concrete Products, INC	7104	PUR19-035 Type F box for sewer	480.00			480.00	
Tri-State Bearing Co, INC	1083195-00	4 Bearings for Angelina Lift Station - LS, TD	308.34			308.34	
Tri-State Bearing Co, INC	1083725-00	4 Bearings for Knightridge LS pumps - LS, TD	115.94			115.94	
United Parcel Service, INC	0000430948099	Shipping charges - 02/20-02/27/19 - TD, ENV, MN, PUR	393.15	49.96		343.19	
United Parcel Service, INC	430948119	Shipping charges - 03/07-03/15/19 - DIR, TD, ENV, PUR	215.01	5.74		209.27	
United States Postal Service	487406 03/2019	Replenish postage due Permit #PD95216-000 PO Box 1216 - ACCT	500.00	200.00		300.00	
Univar USA, INC	IN096502	Aqua Ammonia 19,600 @ .1468 delivered 01/31/19 - MN	3,744.28	3,744.28			
Univar USA, INC	IN098475	Aqua Ammonia 19,860 @ .1468 delivered 03/08/19 - MN	3,782.45	3,782.45			
Virtuoso Sourcing Group, LLC	26036	Collection agency fee - 03/15/19 - AR	70.92	28.37		42.55	
Water Solutions Unlimited, INC	47051	Sodium Thiosulfate - 110 @ 4.64 delivered 12/20/18 - MN	510.40	510.40			
Water Solutions Unlimited, INC	47685	Sodium Permanganate - 264 @ 7.76 delivered 02/25/19 - MN	2,048.64	2,048.64			
Water Solutions Unlimited, INC	47771	Sodium permanganate - 264 @ 7.76 delivered 03/05/19 - MN	2,048.64	2,048.64			
Wessler Engineering, INC	33083	S19-6300 - Clear water reduction program to 01/31/19 - ENG	593.30			593.30	
White River Cooperative, INC	7106156	725 off-road diesel fuel for booster & lift stations - TD	1,783.50	713.40		1,070.10	
Xylem Dewatering Solutions, INC (Godwin Pumps)	400890545	ENG19-010G W18-4224 Monthly pump rental thru 1/16/19 return	288.00	288.00			
Young Trucking, INC	100665	Hauling sludge from Blucher Poole - 03/04-03/15/19 - BP, OP	3,853.69			3,853.69	
Young Trucking, INC	100666	Hauling sludge from Dillman WWTP - 03/05-03/12/19 - DR, OP	20,721.15			20,721.15	
Grand total:			316,413.40	100,528.55	650.00	192,535.44	22,699.41

**UTILITIES SERVICE BOARD MOTION
MEETING ON APRIL 01, 2019
UTILITY BILLS**

To: Utilities Service Board
Dept.
Sub: Claims list filed: 03/27/19
USB: 4/1/2019
For Period: 03/15/19 - 03/27/19
G/L Date: **04/01/19**

From: Kim Robertson
Dept. Accounts Payable
Date: 03/27/19
Paydate: 04/01/19

Utilities Department invoices filed with the City Controller March 27, 2019 and signed by the Utilities Service Board for payment April 01, 2019 as in accordance with the Utilities Service Board Resolution of August 7, 1973, be hereby approved and entered into the minutes of today's meeting. A copy of the list is filed, with any exceptions noted, is hereby attached and made a part of these proceedings.

Water Operations & Maintenance	8,672.05
Wastewater Operations & Maintenance	9,236.32
Stormwater	
Total Water Utility:	<u><u>\$8,672.05</u></u>
Total Wastewater Utility:	<u><u>\$9,236.32</u></u>
Total Stormwater Utility:	<u><u>\$0.00</u></u>
TOTAL WATER, WASTEWATER & STORMWATER UTILITIES	<u><u>\$17,908.37</u></u>

City of Bloomington Utilities
Accounts Payable by G/L Distribution Report
Paydate: 04/01/19

Utility Bills

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Wastewater O&M
AT&T	850788637 03/19	Long distance charges - Blucher Poole - Jan 2019 - BP	1.18		1.18
AT&T	8123347689 03/19	Service - Utilities - 03/07-04/06/19 - SC	181.97	72.79	109.18
AT&T Mobility II, LLC	03/11/19	Service - All depts-#287268772596x03192019 - 02/12-03/11/19 - SC	2,069.54	717.34	1,352.20
AT&T Mobility II, LLC	8123600681 03/19	Service - Jason Eller - 02/12-03/11/19 - MN	59.07	59.07	
AT&T Mobility II, LLC	03/11/19 Partial	Service - All depts-#287289748780x03192019 - 02/06-03/11/19 - SC	358.40	125.10	233.30
DirectTV, LLC	36020353745	Service - Blucher WWTP - 03/10-04/09/19 - BP	66.99		66.99
DirectTV, LLC	36027020827	Service - Dillman WWTP - 03/12-04/11/19 - DR	66.99		66.99
DirectTV, LLC	36029457635	Service - Monroe WTP - 03/12-04/11/19 - MN	66.99	66.99	
Duke Energy	03/27/19	Service - Feb - March 2019 - LS, BS, GR, SC, TD, WT	7,411.65	3,683.30	3,728.35
Duke Energy	41003538018 3/19	Service - 01/15-03/08/19 - BS, TD, LS	5,995.49	3,141.80	2,853.69
Smithville Telephone Co Inc	8128241616 03/19	Service - SE Pumping Station - 02/20-03/19/19 - BS	97.20	97.20	
Vectren	N0814658 03/12	Service - S Central BS - 02/06-03/06/19 - BS	158.83	158.83	
Vectren	N1078457 03/19	Service - Service Center - 02/06-03/06/19 - SC	1,117.67	447.07	670.60
Vectren	N1244359 03/19	Service - S Washington St Storage - 02/06-03/06/19 - SC	256.40	102.56	153.84
Grand total:			17,908.37	8,672.05	9,236.32

WIRE TRANSFERS, FEES & PAYROLL FOR THE MONTH OF MARCH, 2019

INDIANA DEPARTMENT OF REVENUE \$0.00
(SALES TAX - FEBRUARY, 2019)

INDIANA DEPARTMENT OF REVENUE - RECEIPTS TAX \$0.00
1ST QUARTER UTILITY RECEIPTS TAX

NPC \$0.00
CHARGE CARD FEES - FEBRUARY, 2019

FIRST FINANCIAL \$0.00
ACCOUNT ANALYSIS FEES - FEBRUARY, 2019

GROSS PAYROLL \$331,874.10

3/29/2019

FICA TAX \$24,067.72

3/29/2019

TOTAL \$355,941.82

**UTILITIES SERVICE BOARD MOTION
MEETING ON APRIL 01, 2019
CUSTOMER REFUNDS**

To: Utilities Service Board
 Dept.
 Sub: Claims list filed: 03/22/19
 USB: - 4/1/2019
 For Period: 03/09/19 - 03/22/19
 G/L Date: 04/05/19

From: Kim Robertson
 Dept. Accounts Payable
 Date: 03/22/19
 Paydate: 04/05/19

Utilities Department invoices filed with the City Controller March 13, 2019 and signed by the Utilities Service Board for payment March 22, 2019 as in accordance with the Utilities Service Board Resolution of August 7, 1973, be hereby approved and entered into the minutes of today's meeting. A copy of the list is filed, with any exceptions noted, is hereby attached and made a part of these proceedings.

Water Operations & Maintenance	20.55
Wastewater Operations & Maintenance	1,029.13
Stormwater	2.70
Sanitation	0.00
Total Water Utility:	\$20.55
Total Wastewater Utility:	\$1,029.13
Total Stormwater Utility:	\$2.70
Total Sanitation Department:	\$0.00
 TOTAL WATER, WASTEWATER & STORMWATER UTILITIES	 \$1,052.38

City of Bloomington Utilities
 Accounts Payable by G/L Distribution Report
 Paydate: 04/05/19

CUSTOMER REFUNDS

Vendor	Invoice No.	Invoice Description	Invoice Amount	Check No.	Reason for refund	Water Funds	Wastewater Funds	Stormwater Funds	Sanitation
Blair J Anderson	18164-003	Customer refund	\$16.82	26037	Duplicate payment in Feb causing a credit on the account each month until move out		\$16.82		
Ramona F Anderson	39678-015	Customer refund	\$38.96	26038	Move out date error, the end date was never entered causing the account to continue to bill- this was an adjustment made due to this error.	\$20.55	\$15.71	\$2.70	
Annie Hanigan	26301-027	Customer refund	\$15.08	26039	Overpayment on their Feb bill		\$15.08		
Zhishen Oasis Chen LLC	39665-008	Customer refund	\$936.01	26040	Very large overpayment in November giving account a credit each month		\$936.01		
Regency Hoosier Court	15333-003	Customer refund	\$45.51	26041	Large overpayment on their Feb bill giving account a credit each month until move out		\$45.51		
			<u>\$1,052.38</u>			<u>\$20.55</u>	<u>\$1,029.13</u>	<u>\$2.70</u>	<u>\$0.00</u>
			\$1,052.38						



MEMORANDUM

TO: Mayor & Controller
FROM: Phil Peden, Utilities
DATE: 03/28/19
RE: Request for Approval of Amendment to Agreement with Gripp Inc.

Funding Source: wastewater 1060% 101-U10500 (cwip)

Total Dollar Amount of Contract: Not to Exceed \$289,792.91

Expiration Date of Contract: May 31, 2021

Department Head Initials of Approval: _____

Due Date For Signature: For USB meeting on Monday April 1, 2019

Record Destruction Date (Legal Dept to fill in): 2030

Legal Department Internal Tracking #: 18-116

PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS ATTORNEY:

Christopher J. Wheeler

ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS DEPARTMENTAL EMPLOYEE:

Phil Peden

Summary of Contract: In an effort to better use our resources and obtain more data and information related to our wastewater collections system and its capacity we are removing 3 rain gauges from service and adding 3 additional wastewater flow meters. This is part of an original 3 year contract, that we have 2 years remaining on.



MEMORANDUM

TO: Mayor Hamilton
FROM: Mike Hicks
DATE: March 26, 2019
Re: Professional Services Agreement with Black & Veatch Corporation
for Chemical Feed System Improvements at Monroe WTP

Funding Source: 2019 Wastewater Budget 010-U13121

Total Dollar Amount of Contract: \$54,670.00

Expiration Date of Contract: December 31, 2019

Department Head Initials of Approval:

Due Date For Signature: 4/1/2019, 5:00 pm

Record Destruction Date (Legal Dept to fill in):

Legal Department Internal Tracking #:

**PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS
ATTORNEY:** Christopher Wheeler

**ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS
DEPARTMENTAL EMPLOYEE:** Holly McLauchlin

Summary of Contract:

Engineer is engaged to perform engineering services for the Blucher Poole Wastewater Treatment Plant (WWTP) Chemical Feed System Improvements project. The Scope of Services includes engineering design assistance, SCADA Configuration, operations optimization and improvement associated with rehabilitation plans for the existing ferric chloride feed system.



MEMORANDUM

TO: Mayor Hamilton
FROM: Mike Hicks
DATE: March 26, 2019
RE: Professional Services Agreement with Wessler Engineering, Inc.

Funding Source: 2019 Water Budget 009-U13121

Total Dollar Amount of Contract: \$181,000.00

Expiration Date of Contract: December 13, 2019

Department Head Initials of Approval:

Due Date For Signature: 4/1/2019, 5:00 pm

Record Destruction Date (Legal Dept to fill in):

Legal Department Internal Tracking #:

PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS ATTORNEY: Christopher Wheeler

ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS DEPARTMENTAL EMPLOYEE: Holly McLauchlin

Summary of Contract:

The Scope of Services includes evaluation of the existing dewatering system, all necessary architectural design and all necessary mechanical, electrical, and plumbing engineering design required to competitively bid replacement of the dewatering equipment at the Monroe Water Treatment Plant.



MEMORANDUM

TO: Barbara McKinney
FROM: Laura Pettit
DATE: 3/27/2019
RE: Organizational Assessment for the Utilities Department

Funding Source: 009-52-900008-U63600- 40%
 010-52-950008-U63600- 60%

Total Dollar Amount of Contract: **\$42,000.00**

Expiration Date of Contract: 12/31/2020

Renewal Date for Contract: n/a

Department Head Initials of Approval:

Due Date For Signature:

Record Destruction Date (Legal Dept to fill in):

Legal Department Internal Tracking #:

PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS ATTORNEY:

Barbara McKinney

ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS DEPARTMENTAL EMPLOYEE:

Summary of Contract:

The Novak Consulting Group will perform organizational assessments for the Utilities Department.