

**AGENDA
UTILITIES SERVICE BOARD MEETING**

Utilities Service Board Room
City of Bloomington Utilities
600 E. Miller Dr.
Bloomington, Indiana 47402

Julie Roberts, President
Jim Sherman, Vice President
Jason Banach
Amanda Burnham
Jean Capler
Jeff Ehman
Sam Frank
Terri Porter, ex-officio
Jim Sims, ex-officio

**Monday April 15, 2019
5:00 P.M. Regular Meeting**

- I. Call to Order
- II. Approval of the Minutes of Previous Meeting (April 1)
- III. Approval of the Claims
 - a. Standard Invoices
 - b. ACH Claims
 - c. Utility Bills
 - d. Wire Transfers
 - e. Customer Refunds
- IV. Approval of Consent Agenda
 - a. American Structurepoint - \$11,517.00 – Amendment 1 Jordan Ave Water Main
- V. Request for Approval of Amendment to Agreement with VET Environmental – James Hall
- VI. Request for Approval of Agreement with Greeley & Hanson – Mike Hicks
- VII. Old Business
- VIII. New Business
- IX. Subcommittee Reports – Property & Planning
- X. Staff Reports
- XI. Petitions And Communications*
- XII. Adjournment

* Public comment will be limited to 5 minutes per person.

UTILITIES SERVICE BOARD MEETING

April 1, 2019

Utilities Service Board meetings are recorded electronically and are available during regular business hours in the office of the Director of Utilities.

Board President Roberts called the regular meeting of the Utilities Service Board to order at 5:00 p.m. The meeting was held in the Utilities Service Board room at the City of Bloomington Utilities Service Center 600 East Miller Drive, Bloomington, Indiana.

Board members present: Julie Roberts, Amanda Burnham, Jean Capler, and Sam Frank.

Staff members present: Michelle Waldon, Kelsey Thetonia, Phil Peden, Mike Hicks, Holly McLauchlin, Laura Pettit, and Vic Kelson.

MINUTES

Board member Burnham moved and board member Frank seconded the motion to approve the minutes of the March 18th meeting. Motion carried, 4 ayes (3 members absent: Sherman, Banach, Ehman).

CLAIMS

Burnham moved and Frank seconded the motion to approve standard claims as follows:

Vendor invoices submitted included \$101,178.55 from the Water Utility, \$192,535.44 from the Wastewater Utility, and \$22,699.41 from the Stormwater Utility. Total Claims approved: \$316,413.40.

Motion carried, 4 ayes (3 members absent: Sherman, Banach, Ehman).

Board member Capler asked about the Pitney-Bowes reserve account invoice; Asst. Dir. Finance Pettit answered that it is to refill the in-house postage machine.

Burnham moved and Frank seconded the motion to approve the utility claims as follows:

Utility invoices submitted included \$8,672.05 from the Water Utility, \$9,236.32 from the Wastewater Utility, and \$0.00 from the Stormwater Utility. Total Claims approved: \$17,908.37.

Motion carried, 4 ayes (3 members absent: Sherman, Banach, Ehman).

Burnham moved and Frank seconded the motion to approve the wire transfers, fees, and payroll in the amount of \$355,941.82. Motion carried, 4 ayes (3 members absent: Sherman, Banach, Ehman).

Burnham moved and Frank seconded the motion to approve customer refunds as follows:

Refunds submitted included \$20.55 from the Water Utility, \$1,029.13 from the Wastewater Utility, \$2.70 from the Stormwater Utility, and \$0.00 from Sanitation. Total Claims approved: \$1,052.38.

Motion carried, 4 ayes (3 members absent: Sherman, Banach, Ehman).

REQUEST FOR APPROVAL OF AMENDMENT TO AGREEMENT WITH GRIPP INC

Burnham moved and Frank seconded the motion to approve amendment. Motion carried, 4 ayes (3 members absent: Sherman, Banach, Ehman).

Peden with CBU Engineering presented an amendment to an agreement with the flow meter contractor Gripp, which is 1 year into a 3-year contract with CBU. They are changing out 3 rain gauges for 3 flow meters because the rain gauge data was not being utilized from this source. Ahead of the clear water reduction program and because they were changing the modems anyway (from 2G to 3G) CBU asked for the 3 rain gauges to be changed to flow meters to better analyze the sewer basins.

REQUEST FOR APPROVAL OF AGREEMENT WITH BLACK & VEATCH CORP

Burnham moved and Frank seconded the motion to approve agreement. Motion carried, 4 ayes (3 members absent: Sherman, Banach, Ehman).

Hicks with CBU Engineering presented a professional services agreement with Black and Veatch for design services and start up assistance at the Blucher Poole Wastewater Treatment Plant. CBU is renewing the NPDES permit at this plant and anticipates limits on phosphorus. A chemical feed system that was installed in 2005 and not fully used can be updated to automatically feed ferric chloride for this purpose. Black and Veatch will design the system, recommend equipment, oversee contractors, and see the project through until it is up and running. The cost is \$54,670.00.

Capler asked if the Board would see costs at a later date for implementation. Hicks said the pumps will be purchased for roughly \$28,000.00 and installed by CBU but analyzer will be installed by a contractor and there would be some work done by a contracted electrician.

REQUEST FOR APPROVAL OF AGREEMENT WITH WESSLER ENGINEERING

Burnham moved and Frank seconded the motion to approve agreement. Motion carried, 4 ayes (3 members absent: Sherman, Banach, Ehman).

Hicks presented an engineering agreement with Wessler for the dewatering system at the Monroe Water Treatment Plant. Current system of pressure filter which works in batch mode is antiquated and at end-of-life. It will be replaced with belt press housed in the same building with the addition of covered storage area. The contract is for \$181,000.00

REQUEST FOR APPROVAL OF AGREEMENT WITH NOVAK

Burnham moved and Frank seconded the motion to approve agreement. Motion carried, 4 ayes (3 members absent: Sherman, Banach, Ehman).

Assistant Director - Finance Pettit presented an agreement with Novak for a CBU-wide organizational assessment. In last year's budget process, CBU put \$100,000.00 aside for this project, however contract is only \$42,000.00. Novak will determine if CBU has enough staffing in the right areas, optimize workflow, and ensure employees are meeting the needs of programs. Burnham asked for more information on contractor; Pettit said City HR vetted the vendor who is a smaller group out of Cincinnati specializing in government and utilities staffing assessments.

REQUEST FOR APPROVAL OF GRANTS REVIEW COMMITTEE

Burnham moved and Frank seconded the motion to approve recommendations. Motion carried, 4 ayes (3 members absent: Sherman, Banach, Ehman).

CBU Director Kelson presented a list of names for people recommended to be on the review committee for the new residential stormwater grants program. Kelson said all had experience with utilities and know how CBU works which will be helpful especially in this first year. The names are Phil Peden for CBU, Linda Thompson for Planning and Transportation, Jeff Ehm representing the USB, and members from the community Tim Mayer and Efrat Feferman.

OLD BUSINESS: None.

NEW BUSINESS: None.

SUBCOMMITTEE REPORTS: Burnham reported that the Finance subcommittee reviewed the 2018 interdepartmental agreement as presented by Jeff McMillian from the City Controller's office. They asked many questions and asked for more material to be emailed to all USB members. If the material is provided, Burnham thinks another subcommittee meeting won't be necessary and hopes to have the final agreement presented to the board at the next regular USB meeting.

STAFF REPORTS: Kelson congratulated Hector Ortiz-Sanchez who has passed the WT5 making him eligible to work at any of the 3 plants. CBU completed their first AWWA benchmarking survey. The basic numbers have been provided to board; more detailed analysis and comparisons to other utilities will be provided later by AWWA. There was a public meeting for the stormwater grant 2 weeks ago and it was a full house. CBU is asking for letters of interest and has received 28 so far. A letter of interest is not required. The deadline for the application is May 1.

PETITIONS AND COMMUNICATIONS: None.

ADJOURNMENT: Burnham moved to adjourn and the meeting was adjourned at 5:17 p.m.

Julie Roberts, President

DATE

**UTILITIES SERVICE BOARD MOTION
MEETING ON APRIL 15, 2019
PAYDATE: 04/18/19**

To:	Utilities Service Board	From:	Kim Robertson
Dept.		Dept.	Accounts Payable
Sub:	Claims list filed: 04/11/19	Date:	04/11/19
	USB: 4/15/2019		
	For Period: 03/16/19 - 03/29/19	Paydate:	04/18/19
	G/L Date: 04/18/19		

Utilities Department invoices filed with the City Controller April 11, 2019 and signed by the Utilities Service Board for payment April 18, 2019 as in accordance with the Utilities Service Board Resolution of August 7, 1973, be hereby approved and entered into the minutes of today's meeting. A copy of the list is filed, with any exceptions noted, is hereby attached and made a part of these proceedings.

Water Operations & Maintenance	313,988.56
Water Construction	33,379.28
Water Meter Deposit	0.00
Water Sinking	0.00
Water Hydrant Meter Rental	0.00
 Total of Water Utilities as per the invoice list:	 \$347,367.84
 Wastewater Operations & Maintenance	 290,564.10
Wastewater Construction	124,735.72
Wastewater Sinking	0.00
 Total of Wastewater Utilities as per the invoice list:	 \$415,299.82
 Stormwater	 809.47
Stormwater Construction	0.00
 Total of Stormwater Utility as per the invoice list:	 \$809.47
 Total Water Utility:	 \$347,367.84
 Total Wastewater Utility:	 \$415,299.82
 Total Stormwater Utility:	 \$809.47
 TOTAL WATER, WASTEWATER & STORMWATER UTILITIES	 \$763,477.13

City of Bloomington Utilities
Accounts Payable by G/L Distribution Report
Paydate: 04/18/19

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Wastewater Construction	Stormwater O&M
Alliance Of Indiana Rural Water	11680-DR	DR19-025 Registration for Spring Conference 6 Dillman employees	900.00			900.00		
Alliance Of Indiana Rural Water	1680-MN	PUR19-101 Registration for Spring Confer for Gramlich & Johnson	300.00	300.00				
Allied Wholesale Electrical Supply, LLC	5475037	BP19-044 Parts for belt press building plumbing	19.44			19.44		
All-Phase Electric Supply, INC	0740-582028	6 Spools of 16 gauge wire, connectors for truck #'s 689 & 690-TD	254.87			254.87		
American Water Works Association	7001677429	ADMIN19-020 Membership 1 year Holly McLauchlin	90.00	90.00				
Aramark Uniform & Career Apparel Group, INC	03/31/19 Supply	Weekly mats & supplies - March 2019 - LAB, MN, SC, BP, DR	1,487.04	581.44		905.60		
Aramark Uniform & Career Apparel Group, INC	03/31/19 Uniform	Uniform service - March 2019 - TD, ENG, BP, DR, DIR, PUR, MN	327.62	133.13		194.49		
BBC Pump And Equipment Company, INC	30050466	TD18-480 9.25 Impeller for Copper Beach Lift Station pump #1	2,045.99			2,045.99		
BBC Pump And Equipment Company, INC	30053152	PUR19-103 2 Seal kits for Angelina Lane Lift Station	591.00			591.00		
BBC Pump And Equipment Company, INC	30053153	TD19-129 4 Seal kit S3N/S4N ceramic for Lift Stations	795.14			795.14		
BBC Pump And Equipment Company, INC	30053253	MN19-040 Head shaft, line shaft, SS coupling, mechanical seal	4,378.00	4,378.00				
Biochem, INC	17946	K 275 KLX Polymer - delivered 03/24/19 - DR	12,757.59			12,757.59		
Black Lumber Co. INC	396139	2 Makita flashlights - SW, TD	99.94	39.98		54.97		4.99
Brehob Corporation	723868	BP18-129 Compressor Service PMS in Belt Press Building	946.09			946.09		
Brehob Corporation	732918	BP18-229 Annual Crane & Hoist Inspection	538.00			538.00		
Brenntag Mid-South, INC	BMS227674	Robin 120 Polymer - 4,600 @ 1.1290 delivered 03/12/19 - MN	5,193.40	5,193.40				
Brenntag Mid-South, INC	BMS236546	Sodium hydroxide - 11.4148 @ 625.00 delivered 03/19/19 - MN	7,134.25	7,134.25				
Brenntag Mid-South, INC	BMS242018	Robin 120 Polymer 4,600 @ 1.1290 delivered 03/29/19 - MN	5,193.40	5,193.40				
Bruce Wilds Security, LLC	10897	24/7 Security of Griffy Plant Grounds - 03/16-03/29/19 - PUR	9,912.00	9,912.00				
Bunger and Robertson Escrow Account	ENG19-035-C	S19-6305 Easement acquisition for sewer main extension - ENG	5,322.00			5,322.00		
Bynum Fanyo & Associates, INC	401821-1	S18-6209 - IU Health Hospital Forcemain & LS to 08/31/18 - ENG	8,460.59			8,460.59		
Bynum Fanyo & Associates, INC	401821-2	S18-6209 - IU Health Hospital Forcemain & LS to 03/01/19 - ENG	10,209.14			10,209.14		
Central Supply Company, INC	S100129054.001	DM19-044 PVC Coupling, stop cock, CPVC relief valve, barb slicer	310.62			310.62		
Central Supply Company, INC	S100129054.002	DM19-044 CPVC relief valve, MIPXBARB CPVC	644.66			644.66		
Central Supply Company, INC	S100129054.003	DM19-044 Nylon hose barb slicer	14.40			14.40		
Central Supply Company, INC	S100136508.001	DM19-051 Parts for digester chemical line containment	8.10			8.10		
Central Supply Company, INC	S100138221.001	DM19-054 Couplings for CL2 project getting ready for season	17.44			17.44		

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Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Wastewater Construction	Stormwater O&M
Central Supply Company, INC	S100138242.001	DM19-054 PVC Water discharge hose, clear vinyl tubing	70.86			70.86		
Central Supply Company, INC	S100139909.001	DM19-056 Parts for aluminate piping job	9.11			9.11		
Chemtrade Chemicals Corporation	92601818	Aluminum Sulfate - 10.949 @ 434.00 delivered 03/21/19 - MN	4,751.87	4,751.87				
Cintas First Aid & Safety #2	5013275603	Restock first aid cabinet @ Blucher WWTP - 03/08/19 - BP	165.53			165.53		
Cintas First Aid & Safety #2	5013275688	Restock first aid cabinet @ Dillman WWTP - 03/22/19 - DR	119.19			119.19		
Core & Main, LP	K074950	PUR19-045 PVC pipe, Tap sleeves, poly-wrap, mega-lugs, reducer	9,373.58	9,373.58				
Core & Main, LP	K086790	PUR19-053 Misc brass ball corp, Misc yokes, Meter pit	6,320.95	6,320.95				
Core & Main, LP	K086825	PUR19-053 Meter pit 24x30 white heavy duty	1,111.75	1,111.75				
Core & Main, LP	K196802	PUR19-081 196 6" SDR35 Sewer Pipe, 3 30"x30" Meter Pit	644.68	644.68				
Creative Graphics, INC (dba Baugh Enterprises)	6246	Consulting fees for programming zone 6 billing - AR, ACCT	1,550.00	620.00		930.00		
Cummins Crosspoint, LLC	N8-1378	TD18-530 Panel membrane, digital display assy, PG4D, misc	1,351.34			1,351.34		
CWA Consulting Services, LLC	BIN19-02	ENV19-025 Registration fee for CWACS Pretreatment for Wenning	110.00			110.00		
Duke Energy	P3175224601	Underground electrical service entrance for East Tank - ENG	484.05	484.05				
Eco Logic, LLC	4175	ENV19-012 Eco Logic 2019 Conference registration for K. Lindberg	50.00					50.00
Electrical Maintenance & Testing, INC	I18253-1	DM18-180 Power switching & testing 400 amp circuit breaker	2,495.00			2,495.00		
Environmental Laboratories, INC	20285762	Low level mercury sampling @ Blucher WWTP - 03/06/19 - ENV	370.00			370.00		
Eurofins Eaton Analytical, INC	S328520	Testing - Dissolved & total organic carbon, SUVA, UV - MN	185.00	185.00				
Everett J Prescott, INC	5505057	TD19-98 3" Omni meter, dismantel joint, FLG spool, check valve	4,286.37	1,714.55		2,571.82		
Everett J Prescott, INC	5508227	TD19-121 WS19-20703 27 510M Wall mount MXU	4,947.21	1,978.88		2,968.33		
Everett J Prescott, INC	5509977	TD19-126 Misc port MXU, Misc Expan connect, Misc IPERL meters	33,925.15	13,570.06		20,355.09		
Everett J Prescott, INC	5509978	TD19-126 3/4" & 1" expansion connections	2,550.00	1,020.00		1,530.00		
Fastenal Company	INBLM211288	Sig post base & misc parts - MN	356.56	356.56				
Fastenal Company	INBLM211314	12 24" Industrial push broom w/brace - TD, PUR	441.87	176.75		265.12		
Fastenal Company	INBLM211404	Stainless steel screws for lift pumps - LS, TD	18.37			18.37		
First Financial Bank, N.A.	S18-6212 #2	S18-6212-Retainage - Dillman Rd Aeration Basin to 01/31/19 - ENG	2,188.77			2,188.77		
First Financial Bank, N.A.	S18-6212 #3	S18-6212-Retainage - Dillman Rd Aeration Basin to 03/31/19 - ENG	4,983.00			4,983.00		
Fisher Scientific Company, LLC	6196765	20L pH Buffer 10, 500ml Phosphorus Standard 50ppm - LAB, DR	283.63			283.63		
Frakes Engineering, INC	30139	DM19-046 Troubleshoot E&H FMU90 Effluent channel B	600.00			600.00		
George E Booth Co., INC	87080390	MN19-035 6 Titometer Turbidity Meters	25,935.96	25,935.96				
Gripp, INC	336806	S18-6204 - Flow monitoring & maintenance - ENG	4,886.50			4,886.50		
HACH Company	11270455	PUR18-431 KIT Flow regulator & Flow Sensor	227.35	227.35				
Hallinan, Mary	ENG19-035-B	S19-6305 Easement acquisition for sewer main extension - ENG	3,157.00			3,157.00		

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Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Wastewater Construction	Stormwater O&M
Heflin Industries, INC	124221	MN19-077 W18-4205 Air scour #5 complete replacement	487.50	487.50				
HP Products Corporation	I4016391	2 cs 46x50 black can liners - SC	73.76	29.50		44.26		
HP Products Corporation	I4133910	2 cs coffee hot cups - SC	230.61	92.24		138.37		
HP Products Corporation	I4160749	1 cs 46x50 black can liners - SC	36.88	14.75		22.13		
HP Products Corporation	I4190951	11 dz Latex palm coated gloves L - SC	426.54	170.62		255.92		
HP Products Corporation	I4195480	1 cs dish soap, 10 bx XL & 10 bx LG Nitrile gloves - DR	186.77			186.77		
HP Products Corporation	I4195799	2 cs 40x46 black can liners - BP	97.48			97.48		
HP Products Corporation	I4206340	11 dz Latex palm coated gloves XL - SC	501.71	200.68		301.03		
HP Products Corporation	I4292869	Zep D-4000 plus dispenser - BP	68.58			68.58		
HP Products Corporation	I4342615	10 bx XL & 20 bx LG Blue Nitrile Gloves - DR	174.30			174.30		
HP Products Corporation	I4346547	1 cs coffee hot cups - PUR	114.04	45.62		68.42		
HP Products Corporation	I4346908	10 bx XL Blue Nitrile Gloves, 4 cs roll towels - DR	209.50			209.50		
Indiana Oxygen Company, INC	9215622	Braising rod for knightridge LS - LS, TD	14.58			14.58		
Indiana Water Environment Association, INC (IWEA)	10216	ENG19-016 Membership renewal for Tonia Lucas	35.00			35.00		
Indiana Water Environment Association, INC (IWEA)	111647	DR19-023 Core Conference Registration for Towell, Myers, Axsom	345.00			345.00		
Indiana Water Environment Association, INC (IWEA)	111648	ENV19-018 Core Conference Registration for James Hall	80.00			80.00		
Infrastructure Systems, INC	S17-6105 13	S17-6105 - South Central Interceptor Sewer to 12/31/18 - ENG	124,735.72				124,735.72	
Interstate All Battery Center of Bloomington, INC	1903301008937	10 1.2v NIMH LSD AA 4-pk batteries - stock - MS, TD	85.50	34.20		51.30		
Irving Materials, INC	10676644	Concrete - Water @ E Ellis Rd - 03/18/19 - TD	801.50	801.50				
Irving Materials, INC	10676645	Concrete - Water @ 3600 E Morningside Dr - 03/18/19 - TD	629.75	629.75				
Irving Materials, INC	10677198	Concrete - Storm @ 9th & Morton - 03/19/19 - SW, TD	253.76					253.76
Irving Materials, INC	10677796	Concrete - Water @ 2201 N Fritz Dr - 03/20/19 - TD	572.50	572.50				
Irving Materials, INC	10678173	Concrete - Water @ Maxwell & Mitchell - 03/21/19 - TD	2,061.00	2,061.00				
Irving Materials, INC	10678719	W19-4301 - S Mitchel St Water Main - 03/22/19 - TD	2,461.75		2,461.75			
Irving Materials, INC	10679375	Concrete - Water @ 909 S Mitchell St - 03/25/19 - TD	2,061.00	2,061.00				
Irving Materials, INC	10680440	Concrete @ East Water Tank pad - 03/27/19 - TD	121.50	121.50				
J&S Locksmith Shop, INC	191577	8 Safety locks - DR	199.60			199.60		
Jack Doheny Companies, INC	C23243	TD19-140 8" Quick clamps (4), 8" clamps (2)	212.21			212.21		
JCI Jones Chemicals, INC	784049	Sodium hypochlorite - 4,518 @ .7960 delivered 03/14/19 - MN	3,596.32	3,596.32				
JCI Jones Chemicals, INC	785578	Sodium hypochlorite - 4,742 @ .7960 delivered 04/01/19 - MN	3,774.63	3,774.63				
John Deere Financial (Rural King)	JRNL#E00386/62	Misc Zip ties for truck # 689 & 690 - TD	31.94			31.94		
John Deere Financial (Rural King)	JRNL#E00681/62	1 Pair of muck boots for T. Vaught truck #616 - TD	154.95	154.95				
John Deere Financial (Rural King)	JRNL3D84975/62	4Mil carry-home 20'x50' clear - MN	39.99	39.99				
Kelly M Boatman (Core Projective, LLC)	INV101824	Consulting for environmental - 03/01-03/14/19 - ACCT	1,997.50	799.00		1,198.50		
Kirby Risk Corp	S110320420.001	1 hp 3450rpm motor balder for polymer system - DR	392.21			392.21		

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Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Wastewater Construction	Stormwater O&M
Kirby Risk Corp	S110320496.001	60 LED lights - MN	487.80	487.80				
Kirby Risk Corp	S110326096.001	60 LED lights - MN	487.80	487.80				
Kleindorfer Hardware & Variety	03/25/19 CBU	Misc parts & supplies - 02/26-03/21/19 - MN,TD,PUR,LS,SW,PUR	377.02	287.03		88.19		1.80
Krebbs, John	ENG19-035-E	S19-6305 Easement acquisition for sewer main extension - ENG	1,651.00			1,651.00		
Linko Technologies, INC	5773	ENV19-017 Annual software maint and support plan, add 3 users	9,175.00			9,175.00		
Logical Concepts, INC (Omnisite)	64967	Monthly cellular fee for XR-50 Omni-Site - 04/01-04/30/19 - ENG	1,150.00			1,150.00		
Maidi, Ali	ENG19-035-D	S19-6305 Easement acquisition for sewer main extension - ENG	1,338.00			1,338.00		
Menards, INC	19927	Bucket grid, 5-gal pail, multipurpose unit pick - MN	254.49	254.49				
Menards, INC	20117	150w E26 LED & parts for electrical in press bldg - BP	36.74			36.74		
Menards, INC	20291	7 flashlights - stock - MS, TD	76.93	30.77		46.16		
Menards, INC	20449	D18-97 - 4 8" couplers - PUR	17.96					17.96
Menards, INC	20495	3 Portland cement - ENV	34.41	34.41				
Mitchell & Stark Construction Co., INC	562	W19-4302 - Monroe WTP Basin Repair - MN, ENG	24,248.67	24,248.67				
Mitchell & Stark Construction Co., INC	S18-6212 #2	S18-6212- Dillman Rd Aeration Basin to 01/31/19 - ENG	41,586.67			41,586.67		
Mitchell & Stark Construction Co., INC	S18-6212 #3	S18-6212- Dillman Rd Aeration Basin to 03/31/19 - ENG	94,677.00			94,677.00		
Nalco U.S. 2, INC (Nalco Water Pretreatment)	2316217	E-CBI-016F-XX Carbon Guard, IT Carbon exchanger - LAB, DR	188.21			188.21		
Nolan Hunt Hendon	ENV19-040	Reimbursement - Indpls Sustainability Summit Registration - DIR	54.67	21.87		32.80		
Northwest Energy Efficiency Council	9992	ENV19-039 Building Operator Certification credential renewal	65.00	26.00		39.00		
Nugent, INC (Utility Supply Company)	1279385	PUR19-090 4" Honda trash pump	2,104.71			2,104.71		
Nugent, INC (Utility Supply Company)	1279386	TD19-127 Meter box keys & plastic bilge pump	428.73	171.49		257.24		
Nugent, INC (Utility Supply Company)	1280198	TD19-127 Meter box keys & plastic bilge pump	554.88	221.95		332.93		
Office Depot, INC	265619577001	Address labels, page flags - SW, TD	22.82	9.13		12.55		1.14
Office Depot, INC	280317159001	Misc sizes of index cards - MN	6.63	6.63				
Office Depot, INC	280317160001	2 Index card holders - MN	15.78	15.78				
Office Depot, INC	285238675001	Task desk chair for S Steele - PUR	179.99	72.00		107.99		
Office Depot, INC	285238676001	Offset convention tote - PUR	7.96	3.18		4.78		
Office Depot, INC	286937528001	1 Serta Ergo office desk chair - K Robertson - ACCT	259.99	104.00		155.99		
Office Depot, INC	287173738001	4 Plotter paper for Engineering HP T1300 - ENG	123.56	49.42		74.14		
Pace Analytical Services, INC	1950106187	2 Low level Mercury 1631E testing 03/08 - Organized Living - ENV	180.00			180.00		
Pace Analytical Services, INC	1950106530	2 Low level Mercury 1631E testing 03/13 - Hall Signs - ENV	180.00			180.00		
Republic Services, INC	0694-002286214	Trash removal @ Dillman & Serv Cntr-04/01-04/30/19-DR, SC	560.73	27.16		533.57		

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Paydate: 04/18/19

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Wastewater Construction	Stormwater O&M
Republic Services, INC	0694-002289673	Trash removal @ Monroe WTP - 03/01-03/31/19 - MN	117.75	117.75				
Republic Services, INC	0694-002289674	Trash removal @ Blucher WWTP - 03/01-03/31/19 - BP	117.75			117.75		
Roberts, Samuel	ENG19-035-F	S19-6305 Easement acquisition for sewer main extension - ENG	1,338.00			1,338.00		
Rogers Group, INC	0071169491	W19-4301-Misc stone - Monroe, Dillman & stock-02/11-02/15/19-TD	2,938.61	866.03	297.60	1,774.98		
Rogers Group, INC	0071169608	W19-4301 - Misc stone - Monroe, Dillman, Stock-02/18-02/22/19-TD	4,930.41	2,422.09		2,508.32		
Rogers Group, INC	0071169735	W19-4301 - Misc stone - stock - 02/25-02/28/19 - TD	1,114.33	49.57	719.93	344.83		
Rogers Group, INC	0071169860	#5, 11 & 53 Stone - main break & stone at WT 03/04-03/08/19-TD	725.67	409.37		289.94		26.36
Rogers Group, INC	0071169942	D18-97 - #2 & #11 Stone - stock - 03/12-03/14/19 - SW, TD	545.37	45.02		67.52		432.83
Rogers Group, INC	0424043454	Fill sand for drying beds @ Monroe 03/22/19 - MN	249.80	249.80				
Rogers Group, INC	0424043455	Fill sand for drying beds @ Monroe 03/22/19 - MN	247.79	247.79				
Rosen & Rosen Industries (R&R Industries)	556289	PUR19-097 25 Safety vests 2XL, 6 Safety vests XL (LIME)	348.00	139.20		191.40		17.40
Safeguard Business Systems, INC	33410540	BC18-027 300 Deposit tickets for cashiers Order #9SNTL	75.21	30.08		45.13		
Sal Chemical Co., INC	189295	Sodium bisulfite - 33,260@ .1283 delivered 03/20/19 - DR	4,267.26			4,267.26		
Southern Indiana Parts, INC (Napa Auto Parts)	254331	Lubes, oils, cleaners, filters, funnels & misc - PUR	146.84	58.74		88.10		
Stansifer Radio Co, INC	33227	8 AGX-250 Buss - MN	19.20	19.20				
Stansifer Radio Co, INC	33235	30 AGX.250 Bussman - MN	72.00	72.00				
Stansifer Radio Co, INC	33281	5 502-0106 NTE - MN	117.35	117.35				
Stansifer Radio Co, INC	33286	AGX.200 Bussman - MN	13.20	13.20				
Suburban Laboratories, INC	163741	Annual sampling of Organized Living per Dillman PT Program-ENV	337.00			337.00		
Suburban Laboratories, INC	163742	Annual sampling of Organized Living per Dillman PT Program-ENV	459.00			459.00		
Suburban Laboratories, INC	163814	Annual sampling of Hall Signs per Dillman PT Program-ENV	662.00			662.00		
Synchrony Bank	463538363658	TD19-109 Box of 5 30/40 A Relays for mowers #609 & #660	12.87	5.15		7.72		
Synchrony Bank	978364478569	PUR19-087 2 Extreme max hydraulic motorcycle lift tables	287.14	114.86		172.28		
United Parcel Service, INC	0000430948129	Shipping charges - 03/15-03/20/19 - TD, ENV, MN, PUR	235.37	26.77		208.60		
United Parcel Service, INC	0000430948139	Shipping charges - 03/22/19 - LAB, DR, PUR	14.01	14.01				
VET Environmental Engineering, LLC	3812	W17-4113 - Griffy Water Plant Demolition to 03/06/19 - ENG	160,401.19	160,401.19				
Virtuoso Sourcing Group, LLC	26075	Collection agency fee - 03/29/19 - AR	32.42	12.97		19.45		
Virtuoso Sourcing Group, LLC	26076	Collection agency fee - 03/26-03/28/19 - AR	157.08	62.83		94.25		
W.W. Grainger, INC	9113293352	DM19-052 Connectors for chemical tubing digester solius hose	69.70			69.70		
Water Solutions Unlimited, INC	47903	Sodium thiosulfate - 150 @ 4.64 delivered 03/15/19 - MN	696.00	696.00				
Water Solutions Unlimited, INC	47904	Sodium permanganate - 528 @ 7.76 delivered 03/15/19 - MN	4,097.28	4,097.28				
Welz, Christopher	ENG19-035-A	S19-6305 Easement acquisition for sewer main extension - ENG	3,157.00			3,157.00		

City of Bloomington Utilities
 Accounts Payable by G/L Distribution Report
 Paydate: 04/18/19

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Wastewater Construction	Stormwater O&M
Wessler Engineering, INC	33255	W18-4218 - N Old St Rd 37 Water Main to 02/28/19 - ENG	29,900.00		29,900.00			
Wessler Engineering, INC	33261	S19-6302 - Dillman WWTP Filter Controls Upgrade to 02/28/19 - ENG	19,858.64			19,858.64		
West Side Tractor Sales CO.	B30046	7 Pairs of keys for excavators - SW, TD	64.72	25.89		35.60		3.23
Young Trucking, INC	100761	Hauling sludge from Blucher Poole - 03/18-03/21/19 - BP, OP	1,951.07			1,951.07		
Grand total:			<u>763,477.13</u>	<u>313,988.56</u>	<u>33,379.28</u>	<u>290,564.10</u>	<u>124,735.72</u>	<u>809.47</u>

ACH
INTERDEPARTMENTAL
MEMO

To: Utilities Service Board
Sub: Scheduled ACH payment

From: Kim Robertson
Dept. Accounts Payable
Date: 04/09/19

G/L DATE: 04/16/19

Water Operations & Maintenance	0.00
Water Construction	0.00
Water Meter Deposit	0.00
Water Sinking	200,236.53
Water Hydrant Meter Rental	0.00
Water Debt Reserve	0.00

Total of Water Utilities as per the claims list:	<u><u>\$200,236.53</u></u>
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Wastewater Operations & Maintenance	0.00
Wastewater Construction	0.00
Wastewater Sinking	0.00
Wastewater Debt Reserve	0.00

Total of Wastewater Utilities as per the claims list:	<u><u>\$0.00</u></u>
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Stormwater	0.00
Stormwater Construction	0.00

Total of Stormwater Utility as per the claims list:	<u><u>\$0.00</u></u>
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Total Water Utility:	<u><u>\$200,236.53</u></u>
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Total Wastewater Utility:	<u><u>\$0.00</u></u>
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Total Stormwater Utility:	<u><u>\$0.00</u></u>
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TOTAL WATER, WASTEWATER & STORMWATER UTILITIES	<u><u>\$200,236.53</u></u>
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ACH - Bank of New York - 2011 SRF Loan Payment - April 2019

City of Bloomington Utilities
Accounts Payable by G/L Distribution Report
Paydate: 04/16/19

SRF Payment - Due April 2019

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water Sinking
Bank Of New York	ACCT19-112-4	SRF Bloomington TAS#610026-2011 SRF Loan - Apr 2019	200,236.53	200,236.53
Grand total:			<u>200,236.53</u>	<u>200,236.53</u>

**UTILITIES SERVICE BOARD MOTION
MEETING ON APRIL 15, 2019
UTILITY BILLS**

To:	Utilities Service Board	From:	Kim Robertson
Dept.		Dept.	Accounts Payable
Sub:	Claims list filed: 04/09/19	Date:	04/09/19
	USB: 4/15/2019		
	For Period: 03/28/19 - 04/09/19	Paydate:	04/15/19
	G/L Date: 04/15/19		

Utilities Department invoices filed with the City Controller April 09, 2019 and signed by the Utilities Service Board for payment April 15, 2019 as in accordance with the Utilities Service Board Resolution of August 7, 1973, be hereby approved and entered into the minutes of today's meeting. A copy of the list is filed, with any exceptions noted, is hereby attached and made a part of these proceedings.

Water Operations & Maintenance	107,219.09
Wastewater Operations & Maintenance	78,578.70
Stormwater	
Total Water Utility:	<u><u>\$107,219.09</u></u>
Total Wastewater Utility:	<u><u>\$78,578.70</u></u>
Total Stormwater Utility:	<u><u>\$0.00</u></u>
TOTAL WATER, WASTEWATER & STORMWATER UTILITIES	<u><u>\$185,797.79</u></u>

City of Bloomington Utilities
Accounts Payable by G/L Distribution Report
Paydate: 04/15/19

Utility Bills

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Wastewater O&M
AT&T	8123311353 03/19	Service - Washington St Storage - 03/22-04/21/19 - SC	189.46	75.78	113.68
Duke Energy	04/15/19	Service - Feb - March 2019 - LS, BS, GR, SC, TD, DR, MN	182,703.44	106,854.63	75,848.81
Smithville Telephone Co Inc	04/02/19 BP	Service - Blucher, fax, modem - 03/02-04/01/19 - BP	279.28		279.28
Smithville Telephone Co Inc	04/02/19 DR	Service - Dillman, fax - 03/02-04/01/19 - DR	247.11		247.11
Smithville Telephone Co Inc	04/02/19 MN	Service - Monroe, fax, intake, internet - 03/02-04/01/19 - MN	288.68	288.68	
Utilities District of Western Indiana REMC	52184-001 04/19	Service - Fieldstone LS - 03/01-04/01/19 - LS	736.00		736.00
Utilities District of Western Indiana REMC	75843-001 04/19	Service - Stonechase LS - 03/01-04/01/19 - LS	132.00		132.00
Vectren	N0833866 04/19	Service - Blucher Poole WWTP - 02/27-03/28/19 - BP	1,186.71		1,186.71
Vectren	N1236302 04/19	Service - Tamarron LS - 03/01-04/01/19 - LS	35.11		35.11
Grand total:			<u>185,797.79</u>	<u>107,219.09</u>	<u>78,578.70</u>

WIRE TRANSFERS, FEES & PAYROLL FOR THE MONTH OF MARCH, 2019

INDIANA DEPARTMENT OF REVENUE \$64,138.59
(SALES TAX - FEBRUARY, 2019)

INDIANA DEPARTMENT OF REVENUE - RECEIPTS TAX \$0.00
1ST QUARTER UTILITY RECEIPTS TAX

NPC \$23,031.59
CHARGE CARD FEES - FEBRUARY, 2019

FIRST FINANCIAL \$933.76
ACCOUNT ANALYSIS FEES - FEBRUARY, 2019

GROSS PAYROLL \$321,655.36
4/12/2019
FICA TAX \$23,248.14
4/12/2019

TOTAL \$433,007.44

**UTILITIES SERVICE BOARD MOTION
MEETING ON APRIL 15, 2019
CUSTOMER REFUNDS**

<p>To: Utilities Service Board Dept. Sub: Claims list filed: 04/04/19 USB: 4/15/2019 For Period: 03/23/19 - 04/04/19 G/L Date: 04/18/19</p>	<p>From: Kim Robertson Dept. Accounts Payable Date: 04/09/19 Paydate: 04/18/19</p>
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Utilities Department invoices filed with the City Controller April 04, 2019 and signed by the Utilities Service Board for payment April 18, 2019 as in accordance with the Utilities Service Board Resolution of August 7, 1973, be hereby approved and entered into the minutes of today's meeting. A copy of the list is filed, with any exceptions noted, is hereby attached and made a part of these proceedings.

Water Operations & Maintenance	3,400.42
Wastewater Operations & Maintenance	7,200.96
Stormwater	0.00
Sanitation	0.00
Total Water Utility:	\$3,400.42
Total Wastewater Utility:	\$7,200.96
Total Stormwater Utility:	\$0.00
Total Sanitation Department:	\$0.00
TOTAL WATER, WASTEWATER & STORMWATER UTILITIES	\$10,601.38

City of Bloomington Utilities
 Accounts Payable by G/L Distribution Report
 Paydate: 04/18/19

CUSTOMER REFUNDS

Vendor	Invoice No.	Invoice Description	Invoice Amount	Check No.	Reason for refund	Water Funds	Wastewater Funds	Stormwater Funds	Sanitation
Mary Dillman	10677-003	Customer refund	\$468.18	26063	Leak adjustment credit from 3/27/19, customer wanted it refunded back to her.		\$468.18		
Harmony School	36723-002	Customer refund	\$33.01	26064	Overpaid on their Sept 2018 bill, giving the account a credit each month.		\$33.01		
Telko	38777-001	Customer refund	\$88.25	26065	Owner pd dup payment on tenants account in error- refunding payment back to owner		\$88.25		
UJ Eighty Corporation	8903-006	Customer refund	\$10,011.94	26066	Major misread adjustment from on their March reading- customer paid for the misread, requested refund.	\$3,400.42	\$6,611.52		
			<u>\$10,601.38</u>			<u>\$3,400.42</u>	<u>\$7,200.96</u>	<u>\$0.00</u>	<u>\$0.00</u>
			\$10,601.38						



MEMORANDUM

TO: John Hamilton
FROM: Vic Kelson
DATE: April 8, 2019
RE: Approval of Amendment 1 to Consulting Services Agreement – American Structurepoint, Inc

Funding Source: 009-U13121

Total Dollar Amount of Contract: Original Agreement: \$67,700.00
Amendment 1: \$11,517.00
Total Agreement: \$79,217.00

Expiration Date of Contract:

Department Head Initials of Approval:

Due Date For Signature: For USB meeting on Monday, April 15, 2019

Record Destruction Date (Legal Dept to fill in):

PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS ATTORNEY:

Christopher Wheeler

ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS DEPARTMENTAL EMPLOYEE:

Jane Fleig

Summary of Contract: When the original agreement was executed, IU was intending on performing road reconstruction on Jordan Ave from the Jordan creek to 10th St during the summer of 2019. IU has since pushed this back to 2020 but it is in CBU's best interest to relocate about 800LFT of the water main this summer. The agreement is being amended to reflect work necessary to divide the project into two separate phases.



MEMORANDUM

TO: Mayor Hamilton
FROM: Mike Hicks
DATE: April 10, 2019
Re: Request for Approval of Fourth Amendment to Original Agreement with Vet Environmental Engineering for Professional Consulting Services

Funding Source: Account No. 009-U13121

Total Dollar Amount of Contract: \$761,276.60

Expiration Date of Contract: December 31, 2019

Department Head Initials of Approval:

Due Date For Signature: 4/15/2019, 5:00 pm

Record Destruction Date (Legal Dept to fill in):

Legal Department Internal Tracking #:

PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS ATTORNEY: Christopher Wheeler

ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS DEPARTMENTAL EMPLOYEE: Holly McLaughlin

Summary of Contract:

Consultant is engaged to perform additional professional engineering services for the Griffy Water treatment Plant Demolition project and more specifically described as remediation of mercury contaminated surface soils, closure by removal of a 5,000-gallon heating oil underground storage tank (UST), characterization and disposal of additional materials identified during Phase II, and further characterization of media at the Site. This Amendment increases the overall cost of the Agreement by \$228,018.45 to an amount not to exceed \$761,276.60.



MEMORANDUM

TO: Mayor Hamilton
FROM: Mike Hicks
DATE: April 10, 2019
Re: Request for Approval of Agreement with Greeley & Hanson for Professional Engineering Services for the Dillman Road WWTP Capacity Expansion – Phase 1

Funding Source: Account No. 010-U13121

Total Dollar Amount of Contract: \$2,614,000.00

Expiration Date of Contract: September 30, 2021

Department Head Initials of Approval:

Due Date For Signature: 4/15/2019, 5:00 pm

Record Destruction Date (Legal Dept to fill in):

Legal Department Internal Tracking #:

PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS ATTORNEY: Christopher Wheeler

ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS DEPARTMENTAL EMPLOYEE: Holly McLauchlin

Summary of Contract:

Consultant is engaged to perform professional engineering services for Dillman Road WWTP Capacity Expansion – Phase 1 project. Plant process areas to be improved include aeration, digestion, secondary treatment pumping, effluent filtration, disinfection, WAS thickening, electrical, and SCADA.