

**Board of Public Works Meeting**  
**April 16, 2019**



**AGENDA**  
**BOARD OF PUBLIC WORKS**  
**April 16, 2019**

**A Regular Meeting of the Board of Public Work to be held Tuesday April 16, 2019, at 5:30 p.m.,  
in the Council Chambers of City Hall at Showers, 401 N. Morton Street, Bloomington, Indiana**

**I. MESSAGES FROM BOARD MEMBERS**

**II. PETITIONS & REMONSTRANCES**

**III. CONSENT AGENDA**

1. Approve Minutes 4-2-19
2. Resolution 2019-33: Approve Renewal of Mobile Vendor to Operate in the Public Right of Way (Great White Smoke)
3. Resolution 2019-34: Approve Use of Public Street for 2019 Handmade Market (Saturday, June 8<sup>th</sup>)
4. Resolution 2019-36: Approve Request From the ITS Department to Dispose of Surplus Property Owned by the City of Bloomington
5. Approve Payroll

**IV. NEW BUSINESS**

1. Approve Acceptance of Showers Office and Research Center Amendment #1 Final Plat
2. Approve Request from City of Bloomington Utilities for Temporary Road Closure on N. Jordan Ave. (Monday, May 20<sup>th</sup> – Friday, June 28<sup>th</sup>)
3. Resolution 2019 – 37: Approve Right-of-Way Encroachment at 918 N. Woodburn Ave.
4. Approve Change Order #1 for W. 17<sup>th</sup> Street Reconstruction Project
5. Approval of Supplemental #1 for Preliminary Engineering Services with WSP USA Inc., for Sare Rd. Multiuse Path and Intersection Improvements Project
6. Resolution 2019 – 35: Approval of Public Need Resolution for Sare Rd. Multiuse Path and Intersection Improvements Project
7. Approve Awarding of Contracts for Acceptance of Yard Waste and Vacuumed Leaves to Green Earth Recycling & Composting
8. Approve MOU with Loren Wood Builders, LLC at B-Town Co-Housing Project on E. Short St.

**V. STAFF REPORTS & OTHER BUSINESS**

**VI. APPROVAL OF CLAIMS**

**VII. ADJOURNMENT**

**Auxiliary aids for people with disabilities are available upon request with adequate notice.  
Please call 812-349-3410 or email [public.works@bloomington.in.gov](mailto:public.works@bloomington.in.gov)**

The Board of Public Works meeting was held on Tuesday, April 2, 2019, at 5:30 pm in the Council Chambers of City Hall at Showers, 401 N. Morton Street, Bloomington, Indiana, with Beth H. Hollingsworth presiding.

**REGULAR MEETING  
OF THE BOARD OF  
PUBLIC WORKS**

Present: Beth H. Hollingsworth  
Dana Palazzo

**ROLL CALL**

City Staff: Adam Wason – Public Works  
Michael Large – Public Works  
Melissa Hirtzel – Public Works  
Ryan Daily – Public Works  
Jackie Moore – City Legal  
Norman Mosier – Housing and Neighborhood  
Development  
Sean Starowitz – Economic and Sustainable Dev.  
Alex Crowley – Economic and Sustainable Dev.  
Sara Gomez – Planning and Transportation  
Elizabeth Carter – Planning and Transportation  
Roy Aten – Planning and Transportation  
Dave Williams – Parks and Recreation

None

**MESSAGES FROM  
BOARD MEMBERS**

None

**PETITIONS &  
REMONSTRANCES**

None

**OPEN SEALED BIDS &  
QUOTES**

**TITLE IV  
ENFORCEMENT**

Norman Mosier, Housing and Neighborhood Development, presented Permission to Abate Parcel #53-08-01-300-033.011-009, northeast corner of Smith Road and Moores Pike.

**Permission to Abate  
Parcel # 53-08-01-300-  
033.011-009**

Palazzo made a motion to approve Permission to Abate Parcel #53-08-01-300-033.011-009. Hollingsworth seconded. Motion is passed.

## CONSENT AGENDA

1. **Approve Minutes 3-19-19**
2. **Approve 2019 Food Truck Fridays presented by The Chocolate Moose on Maker Way in the Trades District**
3. **Resolution 2019 – 23: Approve Renewal of Mobile Vendor to Operate in the Public Right-of-Way (Limestone BBQ)**
4. **Resolution 2019 – 29: Approve Renewal of Mobile Vendor to Operate in the Public Right-of-Way (La Poblana)**
5. **Resolution 2019 – 30: Approve Request From the Planning & Transportation Department to Dispose of Surplus Property Owned by the City of Bloomington**
6. **Approve Noise Permit for Bloomington High School North, NorthStock Music Festival ( Friday, May 10<sup>th</sup>)**
7. **Resolution 2019 – 32: Approve Spring Cleanup & Potluck Block Party in the Eastern Heights Neighborhood (Saturday, April 27<sup>th</sup>)**
8. **Approve Addendum #1 to the 2018 Deicing Materials Contract with Cargill**
9. **Approve Outdoor Lighting Agreements with Duke Energy on N. Fee Lane & E. 10<sup>th</sup> Street**
10. **Approve Service Contract with City Lawn, LLC for Mowing, Vegetation Removal and Turf Maintenance Services**
11. **Approve Service Contract with Wylie’s Floor Covering, Inc. for Maintenance and Repair of Flooring, Carpeting, and Base Moldings**
12. **Approve Service Contract with Bruce Home Improvements, Inc. for Maintenance and Repair of Overhead Doors and Associated Equipment**
13. **Approve Payroll**

Palazzo made a motion to approve the items on the consent agenda. Hollingsworth seconded the motion. Motion is passed. Consent agenda is approved.

**NEW BUSINESS**

**Resolution 2019 – 31:  
Approve Use of Public  
Right-of-Way for 2019  
Pridefest Bloomington**

Sean Starowitz, Economic and Sustainable Development, presented Resolution 2019 – 31: Approve Use of Public Right-of-Way for 2019 Pridefest Bloomington

**Board Comments:** Kyle Hayes from Pridefest came to the meeting to answer any questions the board had. Hollingsworth asked Hayes if all businesses had been notified and if there had been any negative responses. Hayes said they did reach out to businesses and only had a few responses and they were all in support of Pridefest. Palazzo needed clarification on the ending time of Pridefest. Starowitz said they added in extra time for set-up and tear downs. He confirmed that Pridefest will end at 11:00 P.M.

Palazzo made a motion to approve Resolution 2019-31: Approve Use of Public Right-of-Way for 2019 Pridefest Bloomington. Hollingsworth seconded. Resolution is approved.

Alex Crowley, Economic and Sustainable Development, presented to Approve Electric Scooter Interim Operating Agreement with Skinny Labs, Inc., dba Spin. See meeting packet for details.

**Approve Electric  
Scooter Interim  
Operating Agreement  
with Skinny Labs, Inc.,  
dba Spin**

Palazzo made a motion to Approve Electric Scooter Interim Operating Agreement with Skinny Labs, Inc., dba Spin. Hollingsworth seconded. Motion is passed.

Dave Williams, Parks and Recreation, presented to Approve Conveyance of City Surplus Real Property at Switchyard Park. See meeting packet for details.

**Approve Conveyance of  
City Surplus Real  
Property at Switchyard  
Park**

Palazzo made a motion to Approve Conveyance of City Surplus Real Property at Switchyard Park. Hollingsworth seconded. Motion is passed.

Roy Aten, Planning and Transportation, presented to Approve Awarding of Contract for Downtown Curb Ramp Improvements Project Phase II to Groomer Construction. See meeting packet for details.

**Board Comments:** Palazzo wanted to make sure their department is coordinating with other events downtown during this construction. Hollingsworth asked if the city has to let the board know if they are closing a sidewalk. Aten said since they have to have this contract approved they are approving the sidewalk to be closed.

Palazzo made a motion to Approve Awarding of Contract for Downtown Curb Ramp Improvements Project Phase II to Groomer Construction. Hollingsworth seconded. Motion is passed.

Sara Gomez, Planning and Transportation, presented to Approve Request from Crider & Crider Inc., for Temporary Road Closures on N. Range Rd. See meeting packet for details.

**Board Comments:** Hollingsworth asked if they will still have signage up. Gomez said they should put signs up before construction starts. Palazzo made a comment that this construction will be during the IU Commencement. Palazzo was afraid that the construction would affect the commencement. Bill Williams, Crider & Crider Inc., said there has been a lot of coordination with anybody who will be affected by the construction site. Williams sees no issues with their construction affecting traffic for the commencement.

Palazzo made a motion to Approve Request from Crider & Crider Inc., for Temporary Road Closures on N. Range Rd. Hollingsworth seconded. Motion is passed.

Gomez presented to Approve Request from Crider & Crider Inc., for Temporary Road Closures on Old N. SR 37. See meeting packet for details.

**Board Comments:** Hollingsworth asked if the Monroe County school system has been notified. Gomez confirmed that Williams reached out to them.

**Approve Awarding of Contract for Downtown Curb Ramp Improvements Project Phase II to Groomer Construction**

**Approve Request from Crider & Crider Inc., for Temporary Road Closures on N. Range Rd. (Monday, April 15<sup>th</sup>-Monday May 15<sup>th</sup>)**

**Approve Request from Crider & Crider Inc., for Temporary Road Closures on Old N. SR 37**

Palazzo made a motion to Approve Request from Crider & Crider Inc., for Temporary Road Closures on Old N. SR 37. Hollingsworth seconded. Motion is passed.

Gomez presented to Approve Request from Duke Energy for Lane Closure Extension on N. Smith Rd. See meeting packet for details.

**Board Comments:** Hollingsworth needed confirmation that there will be no overnights. Gomez confirmed; she stated it will be from 9:00 A.M – 5:00 P.M.

Palazzo made a motion to Approve Request from Duke Energy for Lane Closure Extension on N. Smith Rd. Palazzo seconded. Motion is passed.

Elizabeth Carter, Planning and Transportation, presented to Approve Acceptance of Patterson Park Phase III Final Plat. See meeting packet for details.

**Board Comments:** Hollingsworth asked if this Plat was being sold. Carter confirmed.

Palazzo made a motion to Approve Acceptance of Patterson Park Phase III Final Plat. Hollingsworth seconded. Motion is passed.

Ryan Daily, Public Works, presented to Approve Awarding Contract for the Morton Street Parking Garage Repair to The Blakley Corporation. See meeting packet for details.

Palazzo made a motion to Approve Awarding Contract for the Morton Street Parking Garage Repair to The Blakley Corporation. Hollingsworth seconded. Motion is passed.

**Approve Request from Duke Energy for Lane Closure Extension on N. Smith Rd. (Monday, April 1<sup>st</sup>-Wednesday May 1<sup>st</sup>)**

**Approve Acceptance of Patterson Park Phase III Final Plat**

**Approve Awarding Contract for the Morton Street Parking Garage Repair to The Blakley Corporation**

Adam Wason, Public Works, presented to Approve Awarding of Contracts for Acceptance of Yard Waste and Vacuumed Leaves to Green Earth Recycling & Composting. See meeting packet for details.

**Approve Awarding of Contracts for Acceptance of Yard Waste and Vacuumed Leaves to Green Earth Recycling & Composting**

**Board Comments:** Palazzo made a comment on pricing. Wason said there is a significant jump in pricing but we are limited in our options. Palazzo asked if this contract was only for a year. Wason said yes. Jackie Moore, City Legal, told Wason it was for 2 years. Knowing that, Wason wanted to table this discussion for the next board meeting.

Palazzo made a motion to table the motion. Hollingsworth seconded. Motion is tabled.

Wason says the city has kicked off Brighten B-Town. It's a coordinated event with Parks and Recreation, Public Works, and City of Bloomington Utilities. It helps with the cleanliness of the city. They are taking a zone based approach from now until October. The visual impact should be quite apparent. He also wanted to let the public know the yard waste containers are now available. Just call the Sanitation Department at 812-349-3443.

**STAFF REPORTS & OTHER BUSINESS**

Palazzo had a question about the donations over \$5,000 line. She wanted to know if those were donations. Wason said whenever there are donations, and they buy supplies from the donated money, they have to take the funds out of the donation fund line.

**APPROVAL OF CLAIMS**

Palazzo made a motion to approve claims in the amount of \$376,767.78. Hollingsworth seconded. Motion is passed. Claims are approved.

**ADJOURNMENT**

Hollingsworth called for adjournment. Meeting adjourned at 6:04 P.M.



Accepted by:

---

Kyla Cox Deckard, President

---

Beth H. Hollingsworth, Vice-president

---

Dana Palazzo, Secretary

Date:

Attest to:



## Board of Public Works Staff Report

---

**Project/Event:** Mobile Vendor in Right of Way – Resolution 19-33

**Petitioner/Representative:** David White of Great White Smoke LLC

**Staff Representative:** Laurel Waters

**Meeting Date:** April 16, 2019

---

David White, owner Great White Smoke LLC has applied to renew his Mobile Vendor License to operate a food truck. An applicant wanting to operate in the right of way must obtain permission from the Board of Public Works before a license may be issued. The Department of Economic & Sustainable Development has reviewed the application and will confirm that all rules and regulations have been met prior to issuing a license.

The business will operate from a food truck selling barbecue.

This application is for one year.

---

Staff is supportive of the request.

**Recommend**  **Approval**  **Denial** by Laurel Waters

**CITY OF BLOOMINGTON  
BOARD OF PUBLIC WORKS  
RESOLUTION 2019-33**

**Mobile Vendor in Public Right of Way  
David White, Great White Smoke LLC**

WHEREAS, the Board of Public Works is empowered by Indiana Code § 36-9-6-2 to supervise the streets, alleys, sewers, public grounds, and other property of the City of Bloomington (“City”); and

WHEREAS, David White, Great White Smoke LLC, (“Vendor”) intends to seek renewal of Mobile Vendor License under Bloomington Municipal Code 4.28; and

WHEREAS, the issuance of a Mobile Vendor License under Bloomington Municipal Code 4.28 requires Vendor to submit a variety of documentation to the City—set forth at Bloomington Municipal Code 4.28.050—including an independent safety inspection, an open burn permit issued by the City of Bloomington Fire Department, and all applicable permits required by the Monroe County Health Department; and

WHEREAS, Vendor has agreed to the Standards of Conduct set forth in Bloomington Municipal Code 4.28.160 and signed the Release, Hold-Harmless and Indemnification Agreement as required by Bloomington Municipal Code 4.28.090; and

WHEREAS, Vendor desires to be able to use “City property” as defined in Bloomington Municipal Code 4.28.010, which includes public on-street parking, on a temporary and transient basis for the purpose of selling food via a mobile kitchen and food truck;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF PUBLIC WORKS THAT:

1. Vendor has permission to use on-street public parking and sidewalks, on a temporary and transient basis, for the purposes of selling food via a mobile kitchen, beginning on April 17, 2019, and ending on April 16, 2020.

2. For the avoidance of doubt, this Resolution is not the Business License referenced by Chapter 4.28 of the Bloomington Municipal Code. Thus, Vendor must ensure that all necessary documentation has been submitted to the City of Bloomington Controller and that the Business License has been issued by the City of Bloomington Controller before utilizing the permission to use on-street public parking and sidewalks granted in the paragraph above. Operating a mobile vendor without a business license is a violation of Bloomington Municipal Code 4.28.180(a)(1), and would subject Vendor to a fine of \$2,500 for the first offense.

3. For the avoidance of doubt, the following conditions—which in some instances may mirror those that exist under Title 4.28 of the Bloomington Municipal Code—attach to this approval:

- a. Vendor agrees to maintain a clear five-foot path for pedestrians on the sidewalk at all times.
- b. Vendor will have obtained a valid Mobile Vendor license issued by the City of Bloomington Controller prior to operation on City property, and will maintain a valid Mobile Vendor license throughout the term of Vendor’s operation on City property.
- c. Vendor may locate his business in a public parking space within a reasonable time, no more than one hour, before the vendor begins selling food to persons. Vendor must still comply with all other restrictions regarding its location in a public parking space.
- d. Vendor shall remove his business from a public parking space within a reasonable time, no more than one hour, following the time the vendor has stopped selling food to persons. Vendor must still comply with all other restrictions regarding its location in a public parking space.
- e. Vendor will comply with all other laws, ordinances, rules and regulations in effect at the time it

**RESOLUTION 2019-33**

conducts their business, including, but not limited to: (1) Bloomington Municipal Code 4.28 (Mobile Vendors), and (2) all City parking regulations, restrictions, and ordinances.

f. Vendor is prohibited from operating within a one block radius of a Special Event, unless prior approval has been granted by either the operator of the Special Event or the City's Board of Public Works. The Board of Public Works is not required to provide specific notice to Vendor when it recognizes a Special Event. The following are Special Events that have been recognized by the Board of Public Works:

- 1) City of Bloomington Farmers' Market;
- 2) City of Bloomington Holiday Market;
- 3) The Taste of Bloomington;
- 4) Lotus World Music and Arts Festival;
- 5) The Fourth Street Festival;
- 6) Arts Fair on the Square;
- 7) Strawberry Festival;
- 8) Canopy of Lights;
- 9) Fourth of July Parade; and
- 10) Any other special events approved by the City Controller.

**ADOPTED THIS 16 DAY OF APRIL, 2019.**

**BOARD OF PUBLIC WORKS:**

\_\_\_\_\_  
Kyla Cox Deckard, President

\_\_\_\_\_  
Beth H. Hollingsworth, Vice-President

\_\_\_\_\_  
Dana Palazzo, Secretary

ALL TERMS AND CONDITIONS CONTAINED IN THIS RESOLUTION **2019-33** ARE ACCEPTABLE AND AGREED TO BY VENDOR:

\_\_\_\_\_  
David White, Owner  
Great White Smoke LLC

Date: \_\_\_\_\_



CITY OF BLOOMINGTON

# MOBILE VENDOR LICENSE APPLICATION

City of Bloomington  
Department of Economic and Sustainable Development  
401 N. Morton St. Suite 150  
Bloomington, Indiana 47404  
812-349-3418

## 1. License Length and Fee Application

Length of License:	<input type="checkbox"/> 24 Hours	<input type="checkbox"/> 3 Days	<input type="checkbox"/> 7 Days	<input type="checkbox"/> 30 Days	<input type="checkbox"/> 3 Months	<input type="checkbox"/> 6 Months	<input checked="" type="checkbox"/> 1 Year
License Fee:	\$25	\$30	\$50	\$75	\$150	\$200	\$350

## 2. Applicant Information

Name: David White  
 Title/Position: Owner  
 Date of Birth: 02/06/1981  
 Address: 8503 E. McVillie road  
 City, State, Zip: Spksbury, IN. 47459  
 E-Mail Address: gwscdav@gmail.com  
 Phone Number: \_\_\_\_\_ Mobile Phone: 812-929-8959

## 3. Indiana Contact Information (For non-residents only)

If applicant is not a resident of Indiana, they must designate a resident to serve as a contact.

Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City, State, Zip: \_\_\_\_\_  
 E-Mail Address: \_\_\_\_\_  
 Phone Number: \_\_\_\_\_ Mobile Phone: \_\_\_\_\_

**4. Company Information**

Name of Employer: Great White Smoke LLC  
Address of Employer: 8503 E McVillie rd  
City, State, Zip: Sosberry, W 47459  
Employment Start Date: 10/01/2013 End Date (If known): current  
Phone Number: 812-429-8959  
Website / Email: gwsdov@gmail.com  
Company is a:  Limited Liability Corporation  Partnership  Sole Proprietor  Other:

**5. Company Officer Information**

Provide the names and addresses of all principal officers, partners, trustees, owners or other persons with controlling interests in the company.

Name	Address
<u>David White</u>	<u>8503 E McVillie rd Sosberry W 47459</u>

**6. Company Incorporation Information (For Corporations and LLCs Only)**

Date of incorporation or organization: 10/01/2013  
State of incorporation or organization: Indiana  
(If Not Indiana) Date qualified to transact business in state of Indiana:

**7. Description of product or service to be sold and any equipment to be used**

Planned hours of operation:

11a-3p

Place or places where you will conduct business (If private property, attach written permission from property owner):

7th of Walnut area. Access from Monroe county Health Dept.

Scaled site plan showing the location of the proposed mobile food vendor unit and the properties' drives, parking access aisles, fire lanes, sidewalks and accessible routes.

Please Attach

Have you had a similar license, either from the City of Bloomington, or a different municipality, revoked?

Yes

No

(If Yes) Provide details

# Great White Smoke

## 8. You are required to secure, attach, and submit the following:

- A copy of the Indiana registration for the vehicle
- Copy of a valid driver's license
- Copy of an Indiana Driver's Record and/or equivalent of whatever State has issued the applicant his/her driver's license
- Proof of an independent safety inspection of all vehicles to be used in the business
- Proof of insurance in accordance with the limits described in Section 4.28.090 of the Bloomington Municipal Code:
  - Personal Injury: \$100,000.00 per occurrence and \$300,000 in the aggregate
  - Property Damage: \$25,000.00 per occurrence and \$50,000.00 in the aggregate
- Release of liability wherein the Applicant agrees to indemnify and hold harmless the City of Bloomington for losses or expenses arising out of the operation of his/her business.
- A copy of the business's registration with the Indiana Secretary of State.
- A copy of the Employer ID number
- A signed copy of the Prohibited Location Agreement
- A signed copy of the Standards of Conduct Agreement
- Fire inspection (if required)
- Picture of truck or trailer
- Copy of all applicable permits required by the Monroe County Health Department, including but not limited to a Food Service Establishment License or a Certified Food Handler

### For City Of Bloomington Use Only

Date Received:

Received By:

Date Approved:

Approved By:





State Form 48069 (05/17-17)  
Approved by State Board of  
Accounts 2017

## INDIANA CERTIFICATE OF VEHICLE REGISTRATION

CLASS	AGE	ISSUE DATE	PUR DATE	COUNTY	TP	PL YR	PLATE	PL TP	WEIGHT	PR YR	LS	TYPE	PRIOR YR PL
7	36	04/04/19	03/06/18	GREENE	R	2018	TK909NKK	GT	11	17	N	GT	TK909NKK
EXPIRATION DATE		MUNICIPALITY		VEHICLE YEAR	CO. WHEEL EX TAX	MAKE	MODEL	VEHICLE IDENTIFICATION NUMBER	STATE REG FEE	ADMIN FEE	TYPE	COLOR	TOTAL
12/07/19		NONE		1982	25.00	GMC	CUT	2GDHG31M0C4505332	45.35	15.00	TK	YEL	97.35
CURRENT YEAR TAX	EX CREDIT	NET EX TAX	CO. WHEEL EX TAX	STATE REG FEE	ADMIN FEE	TOTAL							
12.00	0.00	12.00	25.00	45.35	15.00	97.35							
PRIOR YEAR TAX	EX CREDIT	NET EX TAX	CO. WHEEL EX TAX	STATE REG FEE	ADMIN FEE	TOTAL							
0.00	0.00	0.00	0.00	0.00	0.00	0.00							

REGISTRATION LICENSE TYPE  
TRUCK 11,000 GENERAL TRUCK NEW FORMAT

Legal Address  
8503 E MCVILLE RD  
SOLSBERY INDIANA 47459-7132



MICHAEL L WHITE  
8503 E MCVILLE RD  
SOLSBERY IN 47459-7132



### INSTRUCTIONS FOR APPLYING PLATE DECALS:

1. Verify plate number and decal match.
2. Do not attempt to apply decal if temperature is below -10 degrees Fahrenheit.
3. Clean and dry plate before affixing new decal.
4. Remove decal by bending corner of card under decal along dotted line.

PEEL HERE



5. Next, lift up corner of decal where card is creased.
6. Decal is fragile, peel decal off slowly.
7. Place decal in the upper right corner of your license plate.
8. Rub or press firmly around edges of decal after applying.

# CITY OF BLOOMINGTON

## MOBILE VENDOR INSPECTION CHECK SHEET

COMPANY PERFORMING INSPECTION K+S Shop  
 INSPECTOR'S NAME Ben Duprey INSPECTOR'S PHONE # 812 606-7207  
 DATE OF INSPECTION 3-8-19  
 TAXICAB COMPANY NA  
 VEHICLE YEAR 1982 MAKE GMC MODEL Vandura 3500  
 VIN 2G4DH631MOC4505332

	PASS	FAIL	COMMENTS
LIGHTS (Front & Rear)	✓		
FLASHERS	✓		
REFLECTORS	✓		
HORN	✓		
WINDSHIELD WIPERS	✓		
MIRRORS	✓		
SEATBELTS	✓		
BUMPER HEIGHT	✓		
ALL WINDOWS	✓		
MUFFLER	✓		
TIRES	✓		
BRAKES	✓		
DOORS	✓		
GENERAL CONDITION OF VEHICLE	✓		

**Attach this completed Inspection Sheet with your permit or renewal application and remit to:**

**City of Bloomington**  
**Department of Economic and Sustainable Development**  
**401 N. Morton St.**  
**Bloomington, Indiana 47404**  
**812-349-3419**





**John Hamilton**

**Mayor**

**CITY OF BLOOMINGTON**

401 N. Morton St Suite 130

P.O. Box 100

Bloomington, Indiana 47402

**DEPARTMENT OF ECONOMIC  
& SUSTAINABLE DEVELOPMENT**

p. 812.349.3418

f. 812.349.3520

**RELEASE, HOLD-HARMLESS AND INDEMNIFICATION AGREEMENT**

The undersigned, in consideration for the issuance of a license by the City of Bloomington Controller, agrees to the following:

1. The undersigned, in exchange for the issuance of a license by the City of Bloomington Controller, agrees to release, hold harmless, and forever indemnify the City of Bloomington and any and all City employees, officers, and agents from any claim or claims which may arise out of any incident connected with or in any way related to his/her issuance of a license by the City of Bloomington or his/her operation of a business which was licensed by the City of Bloomington. This includes claims for personal injury, death, property damage, and/or any other type of harm or injury.
2. The undersigned shall, and hereby does, indemnify, defend, and hold harmless the City of Bloomington and any and all City employees, officers, and agents from and against any and all actions, costs, claims, suits, losses, expenses or damages, including but not limited to attorneys' fees and court costs, arising out of the undersigned's operation of a business which has been licensed by the City of Bloomington.
3. The undersigned understands this release binds him/herself, his/her spouse, and all heirs, executors, partners, co-owners and administrators of those individuals.

The undersigned acknowledges that he/she has read this release and understands all of its terms. The undersigned signs this release voluntarily and with full knowledge of its significance.

David White  
Name, Printed

[Signature]  
Signature

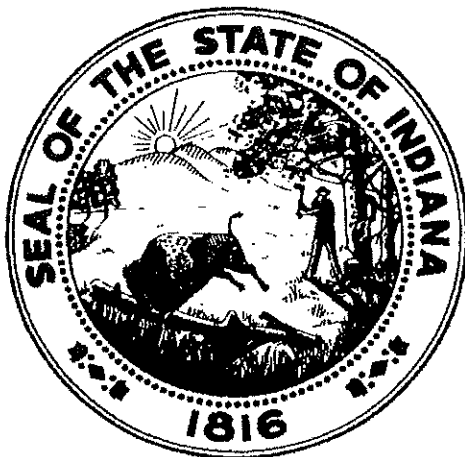
3-1-19  
Date Release Signed

**State of Indiana**  
**Office of the Secretary of State**  
CERTIFICATE OF ORGANIZATION  
of  
**GREAT WHITE SMOKE LLC**

I, Connie Lawson, Secretary of State of Indiana, hereby certify that Articles of Organization of the above Domestic Limited Liability Company (LLC) has been presented to me at my office, accompanied by the fees prescribed by law and that the documentation presented conforms to law as prescribed by the provisions of the Indiana Business Flexibility Act.

NOW, THEREFORE, with this document I certify that said transaction will become effective Tuesday, April 15, 2014.

In Witness Whereof, I have caused to be affixed my signature and the seal of the State of Indiana, at the City of Indianapolis, April 15, 2014



*Connie Lawson*

CONNIE LAWSON,  
SECRETARY OF STATE

APPROVED AND FILED  
CONNIE LAWSON  
INDIANA SECRETARY OF STATE  
4/15/2014 4:18 PM

**ARTICLES OF ORGANIZATION**

---

Formed pursuant to the provisions of the Indiana Business Flexibility Act.

**ARTICLE I - NAME AND PRINCIPAL OFFICE**

---

GREAT WHITE SMOKE LLC

**ARTICLE II - REGISTERED OFFICE AND AGENT**

---

DAVID WHITE  
9048 S POINTE RIDGE LANE, BLOOMINGTON, IN 47401

**ARTICLE III - GENERAL INFORMATION**


---

What is the latest date upon which the entity is to Perpetual  
dissolve?:

Who will the entity be managed by?: Managers

Effective Date: 4/15/2014

Electronic Signature: DAVID M WHITE

 **IRS** DEPARTMENT OF THE TREASURY  
INTERNAL REVENUE SERVICE  
CINCINNATI OH 45999-0023

Date of this notice: 10-01-2013

Employer Identification Number:  
46-3773507

Form: SS-4

Number of this notice: CP 575 G

GREAT WHITE SMOKE  
DAVID MICHAEL WHITE SOLE MBR  
9048 S POINTE RIDGE LANE  
BLOOMINGTON, IN 47401

For assistance you may call us at:  
1-800-829-4933

IF YOU WRITE, ATTACH THE  
STUB AT THE END OF THIS NOTICE.

**WE ASSIGNED YOU AN EMPLOYER IDENTIFICATION NUMBER**

Thank you for applying for an Employer Identification Number (EIN). We assigned you EIN 46-3773507. This EIN will identify you, your business accounts, tax returns, and documents, even if you have no employees. Please keep this notice in your permanent records.

When filing tax documents, payments, and related correspondence, it is very important that you use your EIN and complete name and address exactly as shown above. Any variation may cause a delay in processing, result in incorrect information in your account, or even cause you to be assigned more than one EIN. If the information is not correct as shown above, please make the correction using the attached tear off stub and return it to us.

A limited liability company (LLC) may file Form 8832, *Entity Classification Election*, and elect to be classified as an association taxable as a corporation. If the LLC is eligible to be treated as a corporation that meets certain tests and it will be electing S corporation status, it must timely file Form 2553, *Election by a Small Business Corporation*. The LLC will be treated as a corporation as of the effective date of the S corporation election and does not need to file Form 8832.

To obtain tax forms and publications, including those referenced in this notice, visit our Web site at [www.irs.gov](http://www.irs.gov). If you do not have access to the Internet, call 1-800-829-3676 (TTY/TDD 1-800-829-4059) or visit your local IRS office.

**IMPORTANT REMINDERS:**

- \* Keep a copy of this notice in your permanent records. **This notice is issued only one time and the IRS will not be able to generate a duplicate copy for you.** You may give a copy of this document to anyone asking for proof of your EIN.
- \* Use this EIN and your name exactly as they appear at the top of this notice on all your federal tax forms.
- \* Refer to this EIN on your tax-related correspondence and documents.

If you have questions about your EIN, you can call us at the phone number or write to us at the address shown at the top of this notice. If you write, please tear off the stub at the bottom of this notice and send it along with your letter. If you do not need to write us, do not complete and return the stub.

Your name control associated with this EIN is GREA. You will need to provide this information, along with your EIN, if you file your returns electronically.

Thank you for your cooperation.





**John Hamilton**  
**Mayor**  
**CITY OF BLOOMINGTON**  
401 N. Morton St Suite 130  
P.O. Box 100  
Bloomington, Indiana 47402

DEPARTMENT OF ECONOMIC  
& SUSTAINABLE DEVELOPMENT  
p. 812.349.3418  
f. 812.349.3520

### **Prohibited Location Agreement**

Bloomington Municipal Code Section 4.28.140 prohibits Mobile Vendor Units from operating in certain locations. This Agreement provides for all of the prohibited locations. Two maps are also attached to this Agreement. All signatories to this Agreement are required to review not only this Agreement, but also the attached maps prior to signing this Agreement.

As a licensed Mobile Vendor Unit, I understand and agree that I cannot and will not operate my mobile vendor unit in a manner that would violate any of the below-listed location restrictions:

- € No mobile food vendor unit shall locate in any parking lot, parking space, or parking facility owned, leased or managed by the City of Bloomington unless approval has been given by the City's Board of Public Works.
- € No mobile food vendor unit shall operate within fifty feet of any facade of a ground level establishment that also sells food or beverages, or operate within fifty feet of the perimeter of such an establishment's outdoor seating area, regardless of whether or not the mobile food vendor unit is currently conducting business. The distance restriction only applies from one hour before the opening time to an hour after the closing time posted by a ground level establishment on the facade of its building.
- € No mobile food vendor unit shall locate in an alleyway.
- € Mobile food vendor units shall be located a reasonable distance from all posted bus stops, crosswalks, driveways, alleyways, right-of-way lines of two or more intersecting streets and building entrances or walk-up windows.
- € Mobile food vendor units shall only be located on private property if the private property owner has provided both the business operator and the City written permission for the mobile food vendor unit to locate on said property.
- € No mobile food vendor unit shall locate within a one block radius of a Special Event unless prior approval has been granted by either the operator of the Special Event or the City's Board of Public Works.
- € No mobile food vendor unit shall park on City property in violation of any City parking regulation, restriction, or ordinance. For example, if parking at one, or multiple, parking meters, the operator of the mobile food vendor unit shall feed all relevant parking meters with the required monetary amount.
- € No mobile food vendor unit shall be located in a manner which would significantly impede or prevent the use of any City of Bloomington property, or which would endanger the safety or property of the public.
- € No mobile food vendor unit shall be located within fifteen feet of any fire hydrant.

- € No mobile food vendor shall locate within any zoning district except the following: Commercial General; Commercial Arterial; Commercial Downtown; Industrial General; Business Park; and Institutional.
- € No mobile food vendor operating on private property shall displace required parking or landscaping nor block any drives, parking access aisles, fire lanes, sidewalks, or accessible routes required for the private parking by the City's zoning code.
- € No mobile food vendor unit shall be located more than one foot away from the curb of the street on which it is parked.
- € No mobile food vendor unit shall park near an intersection and in a manner that blocks the line-of-sight of drivers using adjacent roadways.

**I, the undersigned, understand that if I locate my mobile vendor unit in any of the above-described prohibited locations or manner that I subject myself to fines and possible revocation of my Mobile Vendor Unit License, as so described in Chapter 4.28 of the Bloomington Municipal Code.**

Vendor:

Name:

David White

Signature:

[Handwritten Signature]

Date:

3-1-19

**John Hamilton**  
**Mayor**  
**CITY OF BLOOMINGTON**  
401 N. Morton St Suite 130  
P.O. Box 100  
Bloomington, Indiana 47402

DEPARTMENT OF ECONOMIC  
& SUSTAINABLE DEVELOPMENT  
p. 812.349.3418  
f. 812.349.3520

### **Standard of Conduct Agreement**

Bloomington Municipal Code Section 4.28.160 provides Standards of Conduct for all Mobile Vendor Units. This Agreement provides a list of said Standards of Conduct. All signatories to this Agreement are required to review this Agreement prior to signing this Agreement.

As a licensed Mobile Vendor Unit, I understand and agree that I cannot and will not conduct business in a manner that would violate any of the Standards of Conduct noted below:

- € Mobile food vendor unit operators shall conduct themselves at all times in an orderly and lawful manner, and shall not make, or cause to be made, any unreasonable noise of such volume as to be in violation of the City of Bloomington Noise Ordinance as stated in Title 14 of the Bloomington Municipal Code
- € A device may not be used which would amplify sounds nor may attention be drawn to the mobile food vendor unit by an aural means or a light-producing device (examples of such devices may include, but are not meant to be limited to the following: bull horns and strobe lights
- € No mobile food vendor unit may be permanently or temporarily affixed to any object, including but not limited to buildings, trees, telephone phones, streetlight poles, traffic signal poles or fire hydrants
- € No mobile food vendor unit may be used to advertise any product which is not authorized to be sold from that unit
- € Each mobile food vendor unit shall be limited to one sandwich board sign that meets the provisions of Section 20.05.086 of the Bloomington Municipal Code regardless of the zoning district in which it locates, provided a sign permit is obtained from the City's Planning and Transportation Department
- € No mobile food vendor unit may make use of any public or private electrical outlet while in operation
- € Each mobile food vendor unit shall protect against littering and shall have both an adequate trash receptacle and a separate receptacle for recyclable materials:
  - The trash and recyclable receptacles shall be emptied sufficiently often to allow disposal of litter and waste by the public at any time;
  - The trash and recyclable receptacles on the mobile food vendor unit shall not be emptied into trash or recyclable receptacles owned by the City of Bloomington;
  - Liquid from the mobile food vendor unit shall not be discharged on or in a City sewer or drain or elsewhere on City property, nor on private property without the express written consent of the owner thereof;

- Before leaving any location each mobile food vendor unit shall first pick up, remove and dispose of all trash, refuse and/or recyclable materials, including products spilled on the ground within twenty feet of the mobile food vendor unit.
- € No mobile food vendor unit shall expose any pedestrian to any undue safety or health hazards nor shall it be maintained so as to create a public nuisance
- € Each mobile food vendor unit shall be maintained free and clear of dirt, and finishes shall not be chipped, faded or unduly marred
- € Foods or beverages which present a substantial likelihood that liquid matter or particles will drop to the street or sidewalk during the process of carrying or consuming the food or beverage shall be sold in proper containers so as to avoid falling to the street or sidewalk
- € Mobile food vendor units which utilize a grill or device that may result in a spark, flame or fire shall adhere to the following additional standards:
  - Be placed approximately 20 feet from a building or structure;
  - Provide a barrier between the grill or device and the general public;
  - The spark, flame or fire shall not exceed 12 inches in height;
  - A fire extinguisher shall be within reaching distance of the mobile food vendor unit operator at all times;
- € Mobile food vendor unit operators shall be required to obey the commands of law enforcement officers or fire officials with respect to activity carried out inside of the City's jurisdictional limits, including, where possible, the removal of the mobile food vendor unit and cessation of such sales
- € No mobile food vendor unit shall ever be left unattended
- € Mobile food vendor units shall not be stored, parked or left overnight on any City property
- € All mobile food vendor units which are food service establishments as defined by Title 10.17 of the Bloomington Municipal Code shall install an approved grease interceptor or grease trap. Foods, oils and greases shall never be discharged into the City's sewer or storm drains
- € All mobile food vendor unit operators are required to collect and pay all applicable and appropriate sales taxes
- € No mobile food vendor shall provide customer seating unless approval has been provided by the City's Board of Public Works and the City's Planning and Transportation Department
- € All mobile food vendors shall comply with the lighting standards found in Chapter 20.05 of the Bloomington Municipal Code
- € All mobile food vendors shall comply with the vision clearance standards found in Chapter 20.05 of the Bloomington Municipal Code
- € No mobile food vendor shall have a drive-thru
- € The decibels of any generator(s) associated with a mobile food vendor unit shall not exceed "70dBA".
  - Such noise measurement shall be made at a height of at least four (4) feet above the ground and at a point approximately twenty-five (25) feet away from where the

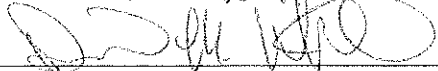
noise is being emitted on a sound level meter operated on the "A" weighting network (scale).

- No person other than the operators shall be within twenty-five (25) feet of the sound level meter during the sample period.
- Sound measurements shall be conducted at that time of day or night when the relevant noise source is emitting sound.
- The sound level measurement shall be determined as follows:
  - Calibrate the sound level meter within one (1) hour before use.
  - Set the sound level meter on the "A" weighted network at slow response.
  - Set the omnidirectional microphone in an approximately seventy degree position in a location which complies with subsections (1) and (2) herein. The operator of the sound level meter shall face the noise source and record the meter's instantaneous response.
  - Recalibrate the sound level meter after use.
- It shall be unlawful for any person to interfere, through the use of sound or otherwise, with the taking of sound level measurement.

**I, the undersigned, understand that if I conduct business in violation of any the above described standards of conduct that I subject myself to fines and possible revocation of my Mobile Vendor Unit License, as so described in Chapter 4.28 of the Bloomington Municipal Code.**

**Vendor:**

Name: David M. White

Signature: 

Date: 3-1-19

City of Bloomington  
Fire Department

Mayor John Hamilton  
Fire Chief Jason Moore

300 E 4th St  
Bloomington IN 47402

(812) 332-9763  
Fax (812) 332-9764

Food Vendor Certificate

---

**Date:** 04/04/2019

**Business Name:** Great White Smoke

**Address:** 108 S ROGERS ST  
Food Cart  
Bloomington, IN 47402

**Phone:** CELL 812-322-5738

The following permit has been issued:

**Permit No.** 19-00148

**Type:** FOOD Temporary Vender/Cooking

**Issued Date:** 04/04/2019

**Effective Date:** 04/04/2019

**Expiration Date:** 04/04/2020

**Notes:** Smoker to be minimum of 10' from any structures or vehicles.

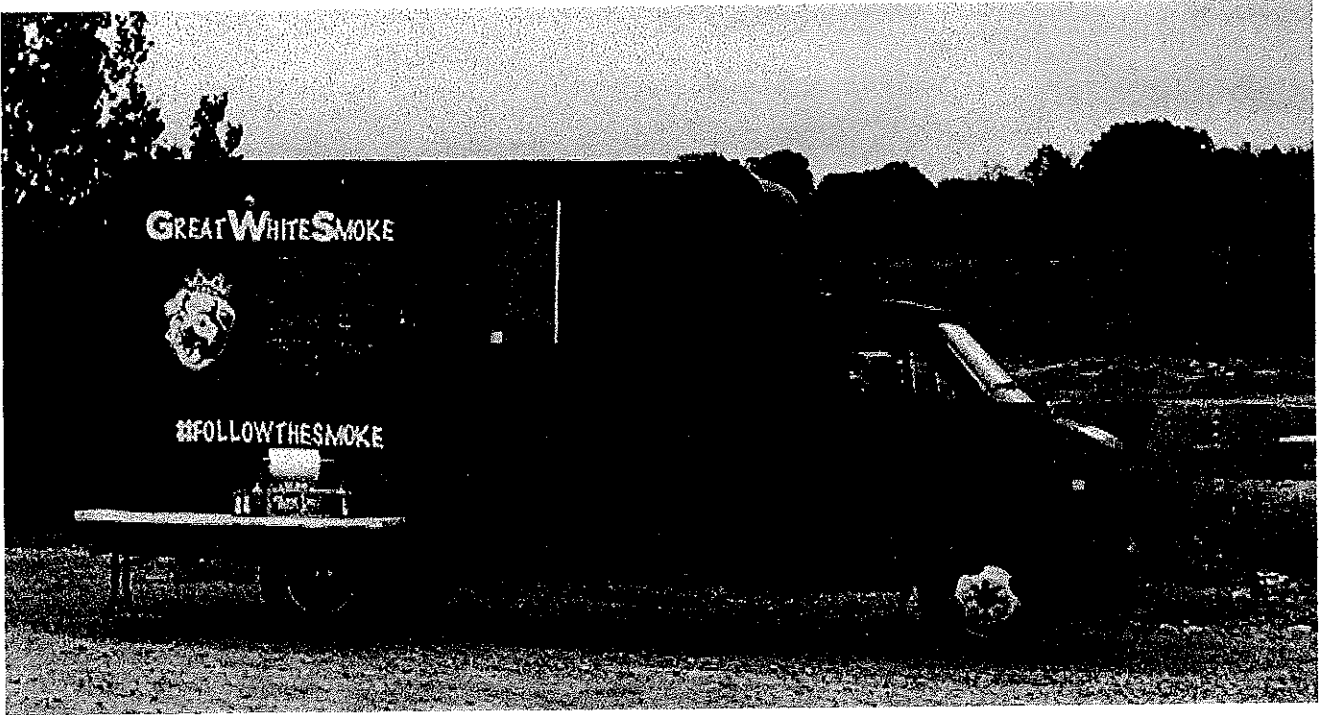
This permit is for a food trailer/vehical operating under the above named and is good for one year from the issue date. All other city rules and ordinance must be followed in conjunction with this permit.

Please contact City of Bloomington for more information.

**Inspector:** Tim Clapp

  
\_\_\_\_\_

**Date** 4/4/2019  
\_\_\_\_\_



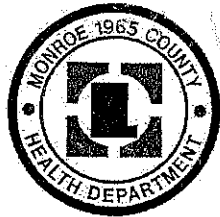


# Mobile Food Service Establishment

Monroe County Health Department

Bloomington, IN 47404-3989

812-349-2542



GREAT WHITE SMOKE LLC

DAVE WHITE

8503 E. MCVILLE ROAD

SOLSBERY, IN 47459

2019

*Having complied with the rules and regulations of the Monroe County Health Department as authorized by the Indiana Administrative Code and the Board of Commissioners of Monroe County, Indiana, is hereby authorized to operate a Food Service Establishment at the above location for the calendar year.*

Issued MAR 28 2019

By *Thomas W. Shaffer*

PERMIT EXPIRES FEBRUARY 29, 2020

**This License Is Not Transferable to Any Other Individual or Location**

**ServSafe**  
National Restaurant Association

# ServSafe® CERTIFICATION

MICHAEL WHITE

for successfully completing the standards set forth for the ServSafe® Food Protection Manager Certification Examination, which is accredited by the American National Standards Institute (ANSI)-Conference for Food Protection (CFP).

13134355

CERTIFICATE NUMBER

5103

EXAM FORM NUMBER

1/7/2016

DATE OF EXAMINATION

1/7/2021

DATE OF EXPIRATION

Local laws apply. Check with your local regulatory agency for recertification requirements.



#0655

Sherman Brown  
SVP, National Restaurant Association Solutions



In accordance with Maritime Labour Convention, 2006, Regulation A1.1 (Regulation 3.2, Standard A3.2)  
©2015 National Restaurant Association Educational Foundation (NRAEF). All rights reserved. ServSafe® and the ServSafe logo are trademarks of the NRAEF.  
National Restaurant Association® and the arc design are trademarks of the National Restaurant Association.  
This document cannot be reproduced or altered.  
14102901 v.1401

Contact us with questions at 175 W Jackson Blvd, Ste 1500, Chicago, IL 60604 or ServSafe@restaurant.org.



CUSTOMER NAME: MICHAEL L WHITE  
Make: GMC  
Year: 1982  
Model: CUTAWAY VAN G3500  
VIN/HIN: 2GDHG31M0C4505332  
Plate Number: TK909NKK  
LAST RENEWAL DATE: 03/07/18  
NEXT RENEWAL DATE: 12/07/18

2018 Registration Fees

AGE:	36
VEHICLE EXCISE TAX:	\$12.00
COUNTY VEHICLE EXCISE/WHEEL TAX:	\$25.00
MUNICIPAL VEHICLE EXCISE/WHEEL TAX:	\$0.00
GROUP FEE:	\$0.00
SPECIAL REG. FEE:	\$0.00
REG. FEE:	\$30.35
TRANSPORTATION INFRASTRUCTURE IMPROVEMENT:	\$15.00
SUPPLEMENTAL FEE:	\$0.00
ADMIN:	\$15.00
Total:	\$97.35

**John Hamilton**  
**Mayor**  
CITY OF BLOOMINGTON  
401 N. Morton St Suite 130  
P.O. Box 100  
Bloomington, Indiana 47402

DEPARTMENT OF ECONOMIC  
& SUSTAINABLE DEVELOPMENT  
p. 812.349.3418  
f. 812.349.3520

**Special Event Consent**

This letter authorizes Great White Smoke LLC, to conduct solicitation  
(Name of mobile vendor)  
within one-block radius of the following Special Event: \_\_\_\_\_  
(Name of Special Event)

This consent shall run concurrent with the Mobile Vendor's License issued by the City of Bloomington, unless revoked as described herein. If at any time the license expires or is revoked by the City of Bloomington, this consent shall be void. The mobile vendor is required to comply with all applicable sections of the Bloomington Municipal Code, Monroe County Code, and Indiana State Code. Failure to do so will cause the license for said location to be revoked.

I understand that if I revoke this Letter of Consent I must do so in writing and must supply a copy of said revocation to the City of Bloomington Economic & Sustainable Development Department at the above-listed address.

**Special Event Representative:**  
Name: \_\_\_\_\_  
Signature: \_\_\_\_\_  
Date: \_\_\_\_\_  
Telephone Number: \_\_\_\_\_

**Mobil Vendor:**  
Name: David White  
Signature: [Signature]  
Date: 3-1-19  
Telephone Number: 812-929-8959



## Board of Public Works Staff Report

---

**Project/Event:** Request to use East 6<sup>th</sup> Street for Bloomington Handmade Market

**Staff Representative:** Sean Starowitz

**Petitioner/Representative:** Talia Halliday

**Date:** April 16, 2019

---

**Report:** Bloomington Handmade Market is requesting to use East 6<sup>th</sup> Street between North College Avenue and North Walnut Street on Saturday, June 8, 2019 from 5:00 a.m. on until 6:00 p.m. for the 2nd outdoor Bloomington Handmade Market. The event will run from 9:00 a.m. to 3:00 p.m. They expect to have 40 or more handmade makers selling their wares. Cardinal Spirits will create a “lounge” for 21 and up. They will partner with other art organizations to provide an educational arts aspect for young and old, and have a DJ and sound system. They inspire to create a one of a kind Bloomington experience to start the summer off in style. Noise Waiver included in Resolution.

Nearby business have been notified of this meeting.

**Recommend**  **Approval**  **Denial** by Sean Starowitz

**CITY OF BLOOMINGTON  
BOARD OF PUBLIC WORKS  
RESOLUTION 2019 - 34**

**BLOOMINGTON HANDMADE MARKET**

WHEREAS, the Board of Public Works is empowered by I.C. 36-9-6-2 to supervise city streets; and

WHEREAS, Bloomington Handmade Market has requested use of city streets to conduct a street event; and

WHEREAS, Bloomington Handmade Market has agreed to provide the City with a Certificate of Insurance naming the City of Bloomington as additionally insured.

NOW, THEREFORE, BE IT RESOLVED that the City of Bloomington approves the event herein described, provided that:

1. The City of Bloomington Board of Public Works agrees that a portion of the following City Street may be utilized to conduct the Bloomington Handmade Market event between the hours of 5 a.m. on Saturday, June 8, 2019 until 6 p.m. Saturday, June 8, 2019: East 6<sup>th</sup> Street between North College Avenue and North Walnut Street.
2. The street closure outlined above is for the purposes of allowing Bloomington Handmade Market to provide a community event of high quality that is mutually beneficial to participants and the community on Saturday, June 8, 2019.
3. Bloomington Handmade Market shall work with City of Bloomington Parking Enforcement regarding a requested closure of any parking spaces. Parking Enforcement shall post "No Parking" signs at appropriate parking spaces at least 24 hours in advance of their closure.
4. Bloomington Handmade Market shall be responsible for developing a Traffic Plan to be approved by the Planning and Transportation Department. Bloomington Handmade Market shall obtain, and place at Bloomington Handmade Market's own expense, any security measures which are deemed prudent and necessary by the Police Department which may include, but are not limited to: anti-vehicle barriers or protection; pedestrian barriers; and other engineering controls or personnel as deemed appropriate. Bloomington Handmade Market agrees to close the streets not before 5 a.m. on Saturday, June 8, 2019 and to remove barricades and signage by 6 p.m. on Saturday, June 8, 2019.
5. By granting permission to utilize City property to facilitate this activity, the Board of Works also waives the City Noise Ordinance in accordance with Section 14.09.070 of the Bloomington Municipal Code, and therefore amplified sound and music may be played until 3 p.m. on the day of the event.
6. Bloomington Handmade Market will be responsible for removing all trash, picking up litter including cigarette butts from the street and sidewalks within these blocks, cleaning any grease or other food products from the pavement and sidewalks, and removing any

signs posted as part of the event. Cleanup shall be completed by 6 p.m. on Saturday, June 8, 2019.

7. Bloomington Handmade Market shall be responsible for notifying the general public, public transit and public safety agencies of the street restrictions in advance by notice at least 48 hours in advance.
8. In consideration for the use of the City's property and to the fullest extent permitted by law, Bloomington Handmade Market, for itself, its officers, directors, agents, employees, members, successors and assigns, does hereby indemnify and hold harmless the City of Bloomington, the Board, and the offices, agents and employees of the City and the Board from any and all claims, demands, damages, costs, expenses or other liability arising out of bodily injury or property damage (collectively "Claims") which may occur as a result of the use of said property, including, but not limited to, any claim or claims brought by third parties, whether or not sounding in tort or contract.
9. \_\_\_\_\_, by signing this agreement, represents that he/she has been fully empowered by proper action of the entity to enter into the agreement and has authority to do so.

ADOPTED THIS 16<sup>th</sup> DAY OF APRIL, 2019.

**BOARD OF PUBLIC WORKS:**

**BLOOMINGTON HANDMADE MARKET**

\_\_\_\_\_  
Kyla Cox Deckard, President

\_\_\_\_\_  
Signature

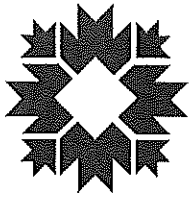
\_\_\_\_\_  
Beth H. Hollingsworth, Vice President

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Dana Palazzo, Secretary

\_\_\_\_\_  
Position

April 16



CITY OF BLOOMINGTON

# SPECIAL EVENT APPLICATION

City of Bloomington  
Department of Economic and Sustainable Development  
401 N. Morton Street, Suite 150  
Bloomington, Indiana 47404  
812-349-3418  
Department of Public Works  
812-349-3410

## 1. Applicant Information

Contact Name:	Talia Halliday		
Contact Phone:	812-345-9607	Mobile Phone:	8123459607
Title/Position:	Organizer		
Organization:	Bloomington Handmade Market		
Address:	116 N Walnut		
City, State, Zip:	Bloomington, IN 47404		
Contact E-Mail Address:	<a href="mailto:bloomingtonhandmademarket@gmail.com">bloomingtonhandmademarket@gmail.com</a>		
Organization E-Mail and URL:	Bloomingtonhandmademarket.com		
Org Phone No:	812-345-9607	Fax No:	

## 2. Any Key Partners Involved (including Food Vendors if applicable)

Organization Name:	Lotus Education and Arts Foundation		
Address:	105 S. Rogers		
City, State, Zip:	Bloomington, IN 47404		
Contact E-Mail Address:	<a href="mailto:loraine@lotusfest.org">loraine@lotusfest.org</a>		
Phone Number:	(812) 336-6599	Mobile Phone:	
Organization Name:	Cardinal Spirits		
Address:	922 South Morton Street		
City, State, Zip:	Bloomington, IN		
E-Mail Address:	<a href="mailto:events@cardinalspirits.com">events@cardinalspirits.com</a>		
Phone Number:	812-325-4310	Mobile Phone:	
Organization Name:	Wonderlab Science Museum		
Address:	308 W. 4h St		
City, State, Zip:	Bloomington		
E-Mail Address:	<a href="mailto:colleen@wonderlab.org">colleen@wonderlab.org</a>		
Phone Number:	(812) 337-1337	Mobile Phone:	



### 3. Event Information

Type of Event	<input type="checkbox"/> Metered Parking Space(s) <input type="checkbox"/> Run/Walk <input checked="" type="checkbox"/> Festival <input type="checkbox"/> Block Party <input type="checkbox"/> Parade <input type="checkbox"/> Other (Explain below in Description of Event)		
Date(s) of Event:	June 8, 2019		
Time of Event:	Start: 9 am	End: 3 pm	
Setup/Teardown time Needed	Date: June 8 2019	Start: 5 am	Date: June 8 2019    End: 6pm
Calendar Day of Week:	Saturday		
Description of Event:	<p>Bloomington Handmade Market is an independent craft fair featuring the work of artists, makers, and craftspersons from all over the Midwest. BHM began in 2009 and has hosted 16 markets over the past nine years. This will be our second annual Summer Fair held on 6<sup>th</sup> St in Downtown Bloomington. We will be host to 40 handmade makers selling their wares. We will partner with local craft distiller Cardinal Spirits to create a 'lounge' 21+ as well as 6<sup>th</sup> Street restaurants that are already present at the venue. From there we will partner with other arts organizations to provide an educational arts aspect for young and old as well as having a DJ and sound-system to create a one of a kind Bloomington experience to start the summer off in style.</p>		
Expected Number of Participants:	2000 attendees 40 vendors	Expected # of vehicles (Use of Parking Spaces to close): closing 6 <sup>th</sup> Street btwn College and Walnut	

### 4. IF YOUR EVENT IS A **NEIGHBORHOOD BLOCK PARTY**, YOU ARE REQUIRED TO SECURE AND ATTACH THE FOLLOWING:

<input type="checkbox"/>	<p>A map of the proposed rights-of-way closure or route in its entirety (streets shall be properly labeled and identified)</p> <ul style="list-style-type: none"> <li>• The starting point shall be clearly marked</li> <li>• The ending point shall be clearly marked</li> <li>• Each intersection along the route shall be clearly identified</li> <li>• A notation of how each intersection is to be blocked shall be specifically noted at each intersection (where type 3 barricades will be placed)</li> </ul>
<input type="checkbox"/>	Notification to businesses/residents that will be impacted by event (copy of notification letter/flyer/other)
<input type="checkbox"/>	<p>A properly executed Maintenance of Traffic Plan</p> <ul style="list-style-type: none"> <li>• Determine if No Parking Signs will be required</li> </ul>
<input type="checkbox"/>	Noise Permit application

**8.**

**CHECKLIST**

<input checked="" type="checkbox"/>	Determine what type of Event
<input checked="" type="checkbox"/>	Complete application with attachment <input type="checkbox"/> Detailed Map <input type="checkbox"/> Proof of notification to businesses/residents (copy of letter/flyer/other) <input type="checkbox"/> Maintenance of Traffic Plan <input type="checkbox"/> Noise Permit Application (if applicable) <input type="checkbox"/> Certificate of Liability Insurance <input type="checkbox"/> Secured a Parade Permit from Bloomington Police Department (if applicable) <input type="checkbox"/> Beer and Wine Permit (if applicable)Waste and Recycling Plan (if applicable) <input type="checkbox"/> Waste and Recycling Plan (if applicable)
<input type="checkbox"/>	Date Application will be heard by Board of Public Works
<input type="checkbox"/>	Approved Parks Special Use Permit (if using a City Park)
<input type="checkbox"/>	If using food vendors assure proper paperwork in order (Monroe County Health Department Licenses & Fire Inspection)

**For City Of Bloomington Use Only**

Date Received:	Received By:	Date Approved:	Approved By:
	Economic & Sustainable Development		
	Bloomington Police		
	Bloomington Fire		
	Planning & Transportation		
	Transit		
	Public Works		
	Board of Public Works		

**BOARD OF PUBLIC WORKS**

---

Kyla Cox Deckard, President

---

Beth H. Hollingsworth, Vice-President

---

Date

---

Dana Palazzo, Secretary

Greetings,

My name is Talia Halliday and I'm writing on behalf of the Bloomington Handmade Market. This year we are planning to host our second annual Summer Fair, Bloomington Handmade Market on June 8<sup>th</sup> from 9am-3pm on 6<sup>th</sup> Street between College and Walnut Streets Downtown. With this market we're hoping to become a central part of downtown and create an outdoor festival unlike any other. Our market will boast 40 independent makers, a craft distillery, a DJ, as well as two community craft booths sponsored by Lotus and Wonderlab to create memories with young children and their families. We are looking to kick-off the summer season with a bang, complementing your local businesses with an indie craft fair and a DJ to create a fun 'block party' esque atmosphere. We hope that we can all work together to create a welcoming atmosphere for our indie craft fair, and downtown, for years to come.

(For reference, the Bloomington Handmade Market began in 2009 at the Waldron, and has since been hosted at the Convention Center every second Saturday in November in addition to our spring shows at Fountain Square Mall. While I organize BHM with a solid team of volunteers and staff, I also own Gather, a local retail shop located on the square at 116 N. Walnut. My heart lies in downtown Bloomington success.)

#### **NOTICE OF PUBLIC MEETING LETTER**

The Board of Public Works of Bloomington, Indiana, has been petitioned to hear a request for a Special Event in Public Right Way for Bloomington Handmade Market.

The Board of Public Works meeting to hear this request will be TBA 2019 Board of Public Works meetings are held in the Council Chambers of the Showers Center City Hall at 401 N. Morton at 5:30 p.m.

The proposal for Bloomington Handmade Market will be on file and may be examined in the Public Works office on the Friday ( ) prior to the Tuesday ( ) meeting.

All persons interested in said proposal may be heard at the time and place as herein set out. If you would rather voice your opinion by phone you may call 812.349.3410 or email [public.works@bloomington.in.gov](mailto:public.works@bloomington.in.gov). Written and verbal objections filed with the Board of Public Works prior to the hearing will be considered.

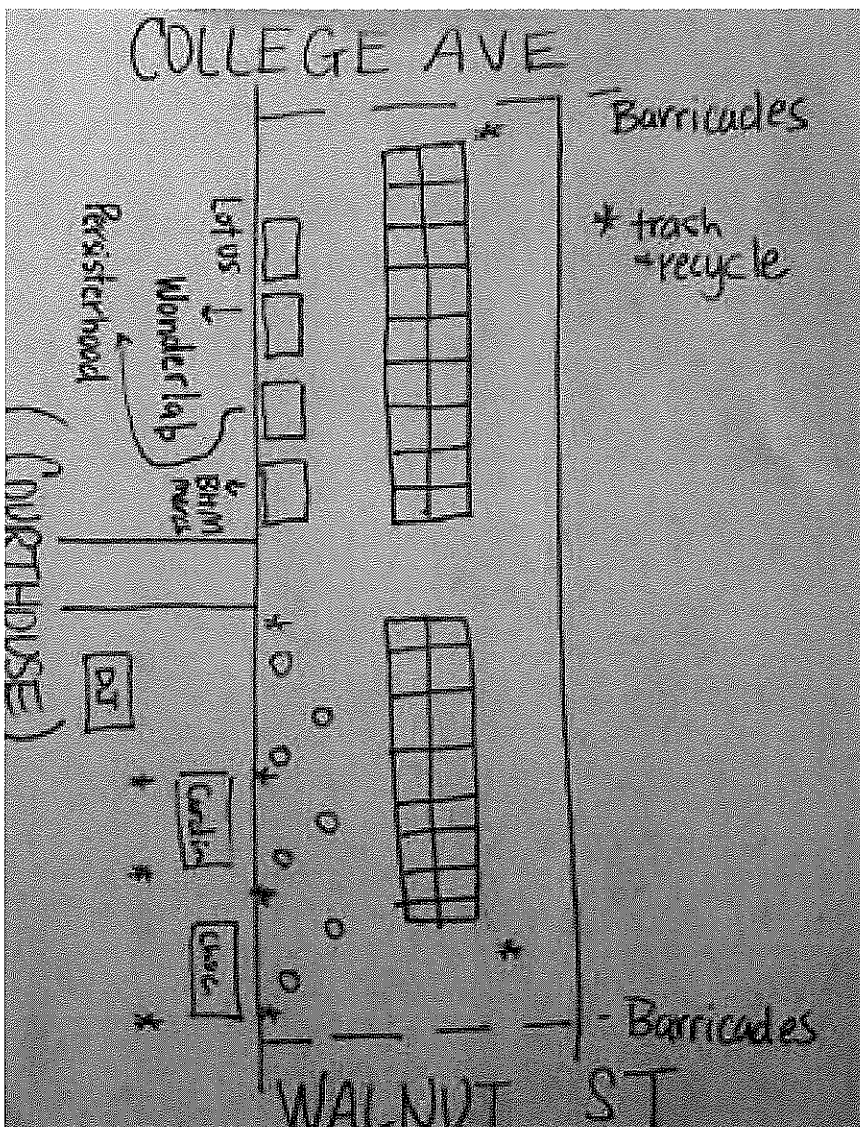
BOARD OF PUBLIC WORKS  
CITY OF BLOOMINGTON, INDIANA

PETITIONER:

DATE:

## Maintenance of Traffic Plan

- 6<sup>th</sup> Street between College and Walnut Streets will be closed.
- All parking spaces on this stretch of 6<sup>th</sup> St will need no parking signs (approx. 24 spaces)
- At each end of 6<sup>th</sup> Street (on College and on Walnut) there will be barricades
- Barricades to be provided, if permitted, by the police who have recently purchased barricades – as well as vehicles
- If Bloomington Police cannot provide barricades, will work with the Warehouse to rent those that they have
- On both College and Walnut, at the entrance to 6<sup>th</sup> St, a “Road closed” sign will be necessary
- As well as “turn right only” signage to indicate the one way road





**JOHN HAMILTON  
MAYOR**

**CITY OF BLOOMINGTON**

401 N Morton St Suite 150  
PO Box 100  
Bloomington IN 47402

**DEPARTMENT OF PUBLIC WORKS  
DEPARTMENT OF ECONOMIC  
& SUSTAINABLE DEVELOPMENT**

ESD 812.349.3418  
PW 812.349.3410

Greetings from the City of Bloomington!

This application is for approval from the Board of Public Works for Temporary Special Events for the use of public rights of way owned by the City of Bloomington. To assure timely approval by the Board of Public Works to your application we ask that you notify us 3 months in advance.

Applications will not be considered unless all relevant portions of the application have been completed in their entirety. Once a completed application is submitted to the City it will be reviewed by City Staff and will then go before the Board of Public Works for consideration. Once approved by the Board of Public Works, the City retains the right to revoke permission if event becomes a public safety concern.

The Board of Public Works has the sole discretion as to whether or not a special approval shall be granted. If the Board of Public Works issues a special approval for use of public right-of-way the Board may prescribe any reasonable conditions or requirements it deems necessary to minimize the adverse effects upon the Bloomington community, surrounding neighborhoods, or emergency service providers.

If the Board of Public Works issues the special approval, the permit holder shall still abide by all other city, county, state and federal laws.

The City of Bloomington  
Department of Economic and Sustainable Development



## SPECIAL EVENT APPLICATION

**City of Bloomington**  
**Department of Economic and Sustainable Development**  
**401 N. Morton Street, Suite 150**  
**Bloomington, Indiana 47404**  
**812-349-3418**  
**Department of Public Works**  
**812-349-3410**

### 1. Applicant Information

Contact Name:	Talia Halliday		
Contact Phone:	812-345-9607	Mobile Phone:	8123459607
Title/Position:	Organizer		
Organization:	Bloomington Handmade Market		
Address:	116 N Walnut		
City, State, Zip:	Bloomington, IN 47404		
Contact E-Mail Address:	<a href="mailto:bloomingtonhandmademarket@gmail.com">bloomingtonhandmademarket@gmail.com</a>		
Organization E-Mail and URL:	Bloomingtonhandmademarket.com		
Org Phone No:	812-345-9607	Fax No:	

### 2. Any Key Partners Involved (including Food Vendors if applicable)

Organization Name:	Lotus Education and Arts Foundation		
Address:	105 S. Rogers		
City, State, Zip:	Bloomington, IN 47404		
Contact E-Mail Address:	loraine@lotusfest.org		
Phone Number:	<a href="tel:8123366599">(812) 336-6599</a>	Mobile Phone:	
Organization Name:	Cardinal Spirits		
Address:	922 South Morton Street		
City, State, Zip:	Bloomington, IN		
E-Mail Address:	events@cardinalspirits.com		
Phone Number:	<a href="tel:8123254310">812-325-4310</a>	Mobile Phone:	
Organization Name:	Wonderlab Science Museum		
Address:	308 W. 4h St		
City, State, Zip:	Bloomington		
E-Mail Address:	colleen@wonderlab.org		
Phone Number:	<a href="tel:8123371337">(812) 337-1337</a>	Mobile Phone:	

### 3. Event Information

Type of Event	<input type="checkbox"/> Metered Parking Space(s) <input type="checkbox"/> Run/Walk <input checked="" type="checkbox"/> Festival <input type="checkbox"/> Block Party <input type="checkbox"/> Parade <input type="checkbox"/> Other (Explain below in Description of Event)	
Date(s) of Event:	June 8, 2019	
Time of Event:	Start: 9 am                      End: 3 pm	
Setup/Teardown time Needed	Date: June 8 2019   Start: 5 am      Date: June 8 2019      End: 6pm	
Calendar Day of Week:	Saturday	
Description of Event:	<p>Bloomington Handmade Market is an independent craft fair featuring the work of artists, makers, and craftspersons from all over the Midwest. BHM began in 2009 and has hosted 16 markets over the past nine years. This will be our second annual Summer Fair held on 6<sup>th</sup> St in Downtown Bloomington. We will be host to 40 handmade makers selling their wares. We will partner with local craft distiller Cardinal Spirits to create a 'lounge' 21+ as well as 6<sup>th</sup> Street restaurants that are already present at the venue. From there we will partner with other arts organizations to provide an educational arts aspect for young and old as well as having a DJ and sound-system to create a one of a kind Bloomington experience to start the summer off in style.</p>	
Expected Number of Participants:	2000 attendees 40 vendors	Expected # of vehicles (Use of Parking Spaces to close): closing 6 <sup>th</sup> Street btwn College and Walnut

### 4. IF YOUR EVENT IS A NEIGHBORHOOD BLOCK PARTY, YOU ARE REQUIRED TO SECURE AND ATTACH THE FOLLOWING:

<input type="checkbox"/>	A map of the proposed rights-of-way closure or route in its entirety (streets shall be properly labeled and identified) <ul style="list-style-type: none"> <li>• The starting point shall be clearly marked</li> <li>• The ending point shall be clearly marked</li> <li>• Each intersection along the route shall be clearly identified</li> <li>• A notation of how each intersection is to be blocked shall be specifically noted at each intersection (where type 3 barricades will be placed)</li> </ul>
<input type="checkbox"/>	Notification to businesses/residents that will be impacted by event (copy of notification letter/flyer/other)
<input type="checkbox"/>	A properly executed Maintenance of Traffic Plan <ul style="list-style-type: none"> <li>• Determine if No Parking Signs will be required</li> </ul>
<input type="checkbox"/>	Noise Permit application



**IF YOUR EVENT IS A RUN/WALK/PARADE, YOU ARE REQUIRED TO SECURE AND ATTACHED THE FOLLOWING: *Moving Events – Use and/or Closure of City Streets/Sidewalks***

<input type="checkbox"/>	A map of the proposed rights-of-way closure or route in its entirety (streets shall be properly labeled and identified) <ul style="list-style-type: none"> <li>• The starting point shall be clearly marked</li> <li>• The ending point shall be clearly marked</li> <li>• The number of lanes to be restricted on each road shall be clearly marked</li> <li>• Each intersection along the route shall be clearly identified</li> <li>• A notation of how each intersection is to be blocked shall be specifically noted at each intersection (ie: Type 3 barricades and/or law enforcement); and</li> <li>• The location of any staging area(s) for the rights-of-way closure and how much space the staging area(s) shall utilize</li> </ul>
<input type="checkbox"/>	Notification to businesses /residents that will be impacted by event of the day the application will be heard by Board of Public Works (Example attached)
<input type="checkbox"/>	Using a City park or trail? Parks & Recreation Department Approved Special Use Permit <input type="checkbox"/> Not applicable
<input type="checkbox"/>	Certificate of Liability Insurance – Proof of insurance listing the City of Bloomington as additional insured for an amount no less than \$1,000,000 per occurrence and \$2,000,000 in the aggregate. <b>DEADLINE:</b> To Public Works no later than five days before event.
<input type="checkbox"/>	A properly executed Maintenance of Traffic Plan *Determine if No Parking Signs will be required      * Determine if Barricades will be required
<input type="checkbox"/>	Secured a Parade Permit from Bloomington Police Department <input type="checkbox"/> Not applicable
<input type="checkbox"/>	Noise Permit application <input type="checkbox"/> Not applicable
<input type="checkbox"/>	Waste and Recycling Plan if more than 100 participates (template attached)

**If YOUR EVENT IS A FESTIVAL/SPECIAL COMMUNITY EVENT YOU ARE REQUIRED TO SECURE AND ATTACH, AND SUBMIT THE FOLLOWING:**

***Stationary Events – Closure of Streets/Sidewalks/Use of Metered Parking***

<input checked="" type="checkbox"/>	A map of the proposed rights-of-way closure in its entirety (streets shall be properly labeled and identified) The starting point shall be clearly marked <ul style="list-style-type: none"> <li>• The ending point shall be clearly marked</li> <li>• The number of lanes to be restricted on each road shall be clearly marked</li> <li>• Each intersection along the route shall be clearly identified</li> <li>• A notation of how each intersection is to be blocked shall be specifically noted at each intersection (ie: type 3 barricades and/or law enforcement); and (use police barricades??)</li> <li>• The location of any staging area(s) for the rights-of-way closure and how much space the staging area(s) shall utilize</li> </ul>
<input checked="" type="checkbox"/>	Notification to business/residents who will be impacted by event of the day the application will be heard by Board of Public Works (Example attached)
<input type="checkbox"/>	Using a City park or trail? Parks & Recreation Department Approved Special Use Permit <input type="checkbox"/> Not applicable
<input checked="" type="checkbox"/>	A properly executed Maintenance of Traffic Plan *Determine if No Parking Signs will be required      * Determine if Barricades will be required
<input checked="" type="checkbox"/>	Noise Permit application <input type="checkbox"/> Not applicable
<input checked="" type="checkbox"/>	Beer & Wine Permit (if applicable, Upland or Function will provide) <input type="checkbox"/> Not applicable
<input checked="" type="checkbox"/>	Certificate of Liability Insurance listing the City of Bloomington as additional insured. For an amount not less than \$1,000,000 per occurrence and \$2,000,000 in the aggregate. <b>DEADLINE:</b> To Public Works no later than five days before event.
<input checked="" type="checkbox"/>	If Food Vendors are part of Festival (Monroe County Health Department Licenses & Fire Inspection) In discussion with King Dough and other local food truck – will provide Licenses when committed
<input checked="" type="checkbox"/>	Waste and Recycling Plan if more than 100 participates (template attached)

**8.  
CHECKLIST**

<input checked="" type="checkbox"/>	Determine what type of Event
<input checked="" type="checkbox"/>	Complete application with attachment <input type="checkbox"/> Detailed Map <input type="checkbox"/> Proof of notification to businesses/residents (copy of letter/flyer/other) <input type="checkbox"/> Maintenance of Traffic Plan <input type="checkbox"/> Noise Permit Application (if applicable) <input type="checkbox"/> Certificate of Liability Insurance <input type="checkbox"/> Secured a Parade Permit from Bloomington Police Department (if applicable) <input type="checkbox"/> Beer and Wine Permit (if applicable)Waste and Recycling Plan (if applicable) <input type="checkbox"/> Waste and Recycling Plan (if applicable)
<input type="checkbox"/>	Date Application will be heard by Board of Public Works
<input type="checkbox"/>	Approved Parks Special Use Permit (if using a City Park)
<input type="checkbox"/>	If using food vendors assure proper paperwork in order (Monroe County Health Department Licenses & Fire Inspection)

**For City Of Bloomington Use Only**

Date Received:	Received By:	Date Approved:	Approved By:
	Economic & Sustainable Development		
	Bloomington Police		
	Bloomington Fire		
	Planning & Transportation		
	Transit		
	Public Works		
	Board of Public Works		



CITY OF BLOOMINGTON

# NOISE PERMIT

City of Bloomington  
401 N. Morton St., Suite 120  
Bloomington, Indiana 47404  
812-349-3589

## Application and Permit Information

This is an application for a permit for relief from Chapter 14.09 (Noise Control) of the Bloomington Municipal Code. Any permit granted by the City of Bloomington must contain all conditions upon which said permit shall be effective. The City may prescribe any reasonable conditions or requirements it deems necessary to minimize adverse effects upon the community or the surrounding neighborhood.

Once a completed application is submitted to the City, it will be reviewed by the Board of Public Works. If the permit is approved, the holder must still abide all other city, state, and federal laws.

Contact Christina Smith with any questions: (812) 349-3589 or [smithc@bloomington.in.gov](mailto:smithc@bloomington.in.gov)

## Event and Noise Information

Name of Event:	Bloomington Handmade Market			
Location of Event:	Downtown Bloomington 6 <sup>th</sup> Street Between College And Walnut			
Date of Event:	June 8, 2019	Time of Event:	Start: 9am	
Calendar Day of Week:	Saturday		End: 3 pm	
Description of Event:	Bloomington Handmade Market is an independent craft fair featuring the work of artists, makers, and craftspersons from all over the Midwest. BHM began in 2009 and has hosted 16 markets over the past nine years. This summer market will be our first foray into an outdoor festival. We will be host to 40 handmade makers selling their wares. We will partner with local craft distiller Cardinal Spirits to create a 'lounge' 21+ as well as 6 <sup>th</sup> Street restaurants that are already present at the venue. From there we will partner with other arts organizations to provide an educational arts aspect for young and old as well as having a DJ and sound-system to create a one of a kind Bloomington experience to start the summer off in style.			
Source of Noise:	<input checked="" type="checkbox"/> DJ	<input type="checkbox"/> Instrument	<input type="checkbox"/> Loudspeaker	Will Noise be Amplified? X Yes <input type="checkbox"/> No
Is this a Charity Event?	<input type="checkbox"/> Yes x No		If Yes, to Benefit:	

## Applicant Information

Name:	Talia Halliday		
Organization:	Bloomington Handmade Market	Title:	Organizer
Physical Address:	116 N. Walnut		
Email Address:	<a href="mailto:bloomingtonhandmademarket@gmail.com">bloomingtonhandmademarket@gmail.com</a>	Phone Number:	812-345-9607
Signature:		Date:	2/25/19

## FOR CITY OF BLOOMINGTON USE ONLY

In accordance with Section 14.09.070 of the Bloomington Municipal Code, We, the Board of Public Works, the designee of the Mayor of the City of Bloomington, hereby waive the City Noise Ordinance for the above mentioned event.

**BOARD OF PUBLIC WORKS**

---

Kyla Cox Deckard, President

---

Beth H. Hollingsworth, Vice-President

---

Date

---

Dana Palazzo, Secretary

# Waste and Recycling Management Plan Template

Event name: Bloomington Handmade Market  
Number of expected attendees: 2000  
Number of food vendors: 1 or 2  
Number of other vendors: 40

**Designated waste and recycling manager:** This may be a staff member or a volunteer. Events expecting over 100 attendees are required to designate a waste and recycling manager who will be in charge of overseeing the implementation of the waste and recycling management plan.

**Event map:** In the event map you submit with your event application, please clearly designate where waste and recycling bins will be placed. Each waste bin should be paired with one or more recycling bins. Also designate any larger collection areas (such as dumpsters) and the path for access by waste haulers.

**TIP:** Recycling bins should be visually distinct from waste bins, and all bins should be clearly labeled for easy use by attendees. ClearStream recycling bins are available for use through [Downtown Bloomington, Inc.](#)

**Targeted waste:** Please enumerate the types of waste expected at the event and plans for collecting each type of item using the following table. Examples are listed, but feel free to modify as appropriate.

Type of waste	Collection plan
Containers	Recycling bins from DBI, waste bins from Republic
Mixed paper	Recycling bins from DBI, waste bins from Republic
Food waste	Waste bins from Republic

\*Note that “compostable” plastics are only compostable in industrial composters, which are not available in the Bloomington area. If you opt for compostable items at your event, ensure that they are compostable paper rather than plastic.

**Collection and hauling system:** Describe where and how waste and recycling will be collected and separated. Include information on how attendees and vendors will be educated on where materials should be placed, including signage, pre-event training and publicity, volunteer-staffed waste management stations, etc.

Events with over 100 attendees must provide staffed (by paid staff or volunteers) waste management stations to ensure that materials are separated according to the waste and recycling management plan.

- 3 totes will be rented from Republic Services and placed near the food vendor area for ease of access.
- In addition, recycling bins from DBI will be utilized and also placed near the food vendor area.
- Republic will collect the totes at the end of the day and BHM staff will take care of the recycling area.
- Proper signage for both recycling and waste will be present in the area.
- Talia Halliday – organizer, will oversee all of the above.

**Vendor and volunteer education and training:** Describe your plans for educating volunteers about waste and recycling management plans at the event, and vendors on what materials will be permitted in order to comply with the Plan and to minimize waste through both reduction and recycling.

**Materials and supplies:** List the materials you plan to have on hand to implement the waste and recycling management plan, including bins, labels, bags, signage, etc.

**Designation of duties:** Clearly designate the volunteers, staff, or other individuals who will be responsible for implementing each component of the waste and recycling management plan.

Greetings,

My name is Talia Halliday and I'm writing on behalf of the Bloomington Handmade Market. This year we are planning to host our second annual Summer Fair, Bloomington Handmade Market on June 8<sup>th</sup> from 9am-3pm on 6<sup>th</sup> Street between College and Walnut Streets Downtown. With this market we're hoping to become a central part of downtown and create an outdoor festival unlike any other. Our market will boast 40 independent makers, a craft distillery, a DJ, as well as two community craft booths sponsored by Lotus and Wonderlab to create memories with young children and their families. We are looking to kick-off the summer season with a bang, complementing your local businesses with an indie craft fair and a DJ to create a fun 'block party' esque atmosphere. We hope that we can all work together to create a welcoming atmosphere for our indie craft fair, and downtown, for years to come.

(For reference, the Bloomington Handmade Market began in 2009 at the Waldron, and has since been hosted at the Convention Center every second Saturday in November in addition to our spring shows at Fountain Square Mall. While I organize BHM with a solid team of volunteers and staff, I also own Gather, a local retail shop located on the square at 116 N. Walnut. My heart lies in downtown Bloomington success.)

## **NOTICE OF PUBLIC MEETING LETTER**

The Board of Public Works of Bloomington, Indiana, has been petitioned to hear a request for a Special Event in Public Right Way for Bloomington Handmade Market.

The Board of Public Works meeting to hear this request will be April 16th 2019 Board of Public Works meetings are held in the Council Chambers of the Showers Center City Hall at 401 N. Morton at 5:30 p.m.

The proposal for Bloomington Handmade Market will be on file and may be examined in the Public Works office on the Friday April 12th prior to the Tuesday April 16th meeting.

All persons interested in said proposal may be heard at the time and place as herein set out. If you would rather voice your opinion by phone you may call 812.349.3410 or email [public.works@bloomington.in.gov](mailto:public.works@bloomington.in.gov). Written and verbal objections filed with the Board of Public Works prior to the hearing will be considered.

**BOARD OF PUBLIC WORKS  
CITY OF BLOOMINGTON, INDIANA**

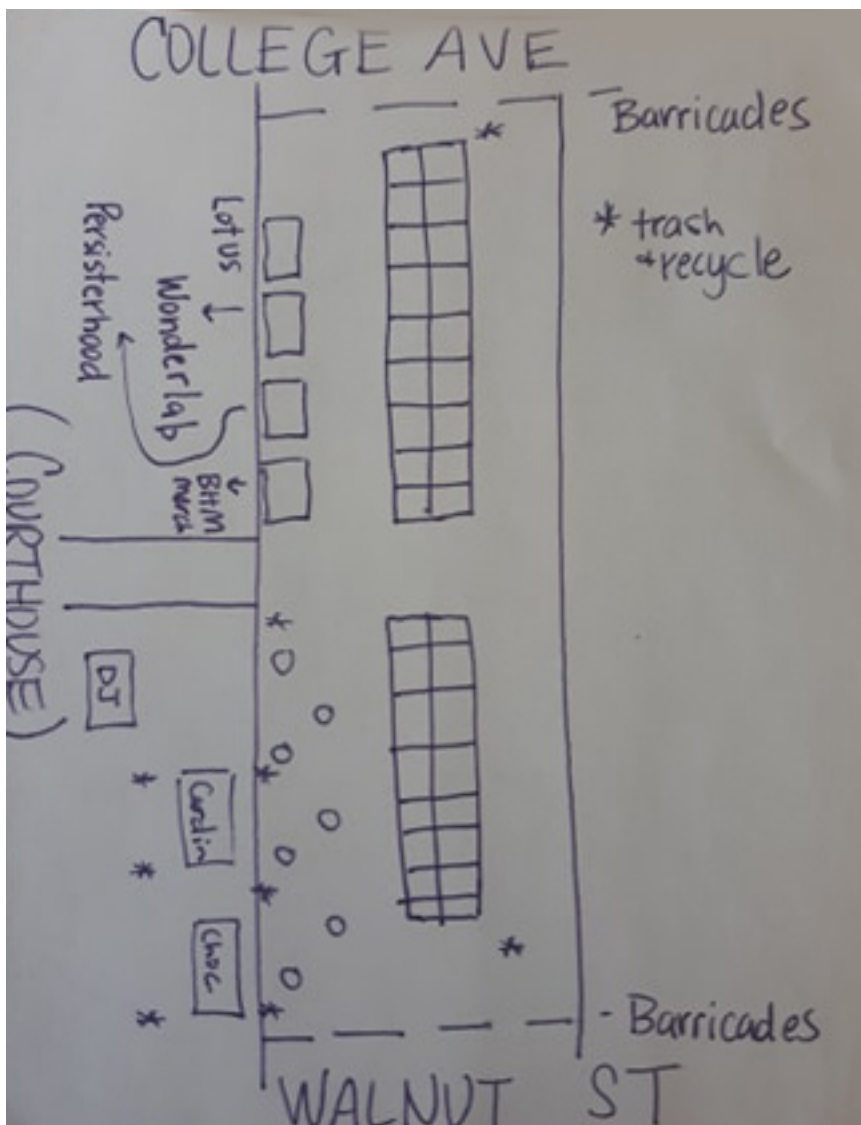
**PETITIONER:  
DATE:03.27.19**

## Contact Information- Other

	<u>Location</u>	<u>Contact</u>	<u>Phone Number</u>
Maintenance of Traffic Plan	401 N. Morton St. Suite 130 Bloomington, IN	City of Bloomington Planning & Transportation	(812)349-3423
Monroe County Health Department (Food Handler Permit)	119 W. 7th St. Bloomington, IN	Sylvia Garrison, Administrator	(812) 349-2543
Waste & Recycling Plan	401 N. Morton Street Suite 150	Jackie Bauer Economic & Sustainable Development	(812) 349.3837
Bloomington Board of Public Works	401 N. Morton St. Suite 120 Bloomington, IN	Christina Smith Dept. of Public Works OR Sean Starowitz Community Arts Director	(812) 349-3589 (812) 349-3534
Bloomington Parks and Recreation Department (Events on City of Bloomington Parks Property)	401 N. Morton St. Suite 250 Bloomington, IN	Becky Barrick Higgins Community Events Manager	(812) 349-3700
Bloomington Fire Department  (If event will have any kind of open	300 E. 4th St. Bloomington, IN	Fire Administration	(812) 332-9763
Bloomington Police Department (Parade Permit)	220 E. Third Bloomington, IN	Police Administration	(812) 339-4477
Master Rental	2022 W. 3 <sup>rd</sup> Street Bloomington, IN	Type 3 Barricades	(812) 332-0600
Indiana Traffic Services	3867 N. Commercial Parkway Greenfield, IN 46140	Type 3 Barricades	(317) 891-8065
Monroe County Emergency Management	2800 S. Kirby Road Bloomington, IN		(812)- 349-2546

## Maintenance of Traffic Plan

- 6<sup>th</sup> Street between College and Walnut Streets will be closed.
- All parking spaces on this stretch of 6<sup>th</sup> St will need no parking signs (approx. 24 spaces)
- At each end of 6<sup>th</sup> Street (on College and on Walnut) there will be barricades
- Type 3 Barricades to be provided, if permitted, by the police who have recently purchased barricades – as well as vehicles
- If Bloomington Police cannot provide barricades, will work with the Warehouse to rent those that they have
- On both College and Walnut, at the entrance to 6<sup>th</sup> St, a “Road closed” sign will be necessary
- As well as “turn right only” signage to indicate the one way road







## Board of Public Works Staff Report

---

**Project/Event:** Disposal of Surplus Items by the City of  
Bloomington – Information Technology Services

**Staff Representative:** Rick Dietz

**Date:** April 12, 2019

---

**Report:**

The Department of Information & Technology Services has a large stock of computer equipment and peripheral's that are inoperable or donate able.

The Department of Information & Technology Services staff believes that the expense of labor, equipment and fuel required to organize and transport all of this equipment for a sale or transfer, exceeds the value of the equipment. These items are attached as Recycle 12 - 2019, and Donation 13 – 2019.

---

**Recommendation and Supporting Justification:**

Under Indiana Code § 5-22-22-6, the City of Bloomington Board of Public Works may determine these devices to be surplus property and may conduct a private sale or transfer the property without advertising, as there is more than one (1) item, and the value of these inoperable and/or outdated devices is less than five thousand dollars (\$5,000).

**Recommend**  **Approval**  **Denial by: Rick Dietz**

**BOARD OF PUBLIC WORKS  
RESOLUTION 2019 - 36**

**TO DISPOSE OF SURPLUS PERSONAL PROPERTY  
OWNED BY THE CITY OF BLOOMINGTON**

WHEREAS, the City of Bloomington Information & Technology Services Department (“ITS”) purchases and provides equipment for City Departments including, but not limited to, computers, computer hard drives, keyboards, monitors, and other computer accessories, which are used by a significant portion of City employees in order to assist the employees in their work on behalf of the City; and

WHEREAS, all of this equipment has limited life cycles; and

WHEREAS, as this equipment becomes inoperable and/or outdated it is returned to ITS by City Departments, and ITS provides those Departments with new replacement equipment; and

WHEREAS, ITS has a large stock of returned equipment which ITS wishes to dispose of as surplus personal property; and

WHEREAS, this equipment is identified in Exhibit A(1) through Exhibit A(4), which are attached hereto and incorporated herein by reference; and

WHEREAS, pursuant to Indiana Code § 5-22-22-6, the City of Bloomington Board of Public Works (hereinafter “Board of Public Works”) may determine this equipment to be surplus property and may conduct a private sale or transfer the property without advertising, as there is more than one (1) item, and the value of this inoperable and/or outdated equipment is less than five thousand dollars (\$5,000); and

WHEREAS, ITS has assessed the value of this equipment contained in Exhibits A(1) through A(4) to be less than five thousand dollars (\$5,000); and

WHEREAS, pursuant to Indiana Code § 5-22-22-8, the Board of Public Works is also authorized to consider this equipment worthless, if the value of the equipment is less than the estimated cost of the sale and transportation of the equipment; and

WHEREAS, in considering the expense of labor, equipment and fuel required to organize and transport all of this equipment contained in Exhibits A(1) through A(4) for a sale or transfer, ITS believes that these costs exceed the value of the equipment; and

NOW, THEREFORE, be it hereby resolved by the Board of Public Works that:

1. The equipment contained in Exhibits A(1), (A)(2), A(3) and (A)(4) are hereby declared to be surplus personal property.
2. The value of the equipment contained in the Exhibits is assessed to be less than five thousand dollars (\$5,000).
3. The costs of transporting this equipment and conducting a private sale exceed the value of the equipment.

4. The equipment contained in Exhibits A(1) through A(4) is therefore determined to be worthless and, pursuant to Indiana Code § 5-22-22-8, may be demolished, donated or junked.

**PASSED AND ADOPTED by the City of Bloomington Board of Public Works this 16 day of April, 2019.**

**BOARD OF PUBLIC WORKS**

\_\_\_\_\_  
Kyla Cox Deckard, President

\_\_\_\_\_  
Beth H. Hollingsworth, Vice President

\_\_\_\_\_  
Dana Palazzo, Secretary

Attest: \_\_\_\_\_  
Rick Dietz, Director  
Information & Technology Services

## IT Department

## Donation 12 - 2019 Info

E.x.A(1)

Lot ID: 27, Date: 01/02/2019, Type:Donation

## Donation Items List

Asset ID	Asset Num	Serial #	Name	Category	Division	Installed Date	Organization	Date
3399	080178	A15573	CFR080178	LCD 1	Community and Family Resources		ServeIT	02/25/2019
5801	090067		HND090067	Monitor	HAND	02/25/2019	ServeIT	02/25/2019
3378	090028	CNK84805T2	CFR090028	LCD 1	Community and Family Resources		ServeIT	02/25/2019
3356	090099	CNC902R0C0	CFR090099	LCD 1	Community and Family Resources		ServeIT	02/25/2019
3380	090031	CNK8480Q56	CFR090031	LCD 1	Community and Family Resources		ServeIT	02/20/2019
3386	090102	CNC902R0CL	CFR090102	LCD 1	Community and Family Resources		ServeIT	02/20/2019
3389	090027	CNK8480Q58	CFR090027	LCD 1	Community and Family Resources		ServeIT	02/19/2019
3391	090026	CNK848109J	CFR090026	LCD 1	Community and Family Resources		ServeIT	02/19/2019
5777	070120		PRK070120	Monitor	Parks and Recreation	02/14/2019	ServeIT	02/14/2019
5774	090012		PRK090012	Monitor	Parks and Recreation	02/14/2019	ServeIT	02/14/2019
3264	090036		OOM090036	Monitor			ServeIT	02/14/2019
3269	080196	MY19H9NQ126230P	oom080196	LCD 1			ServeIT	02/14/2019
5756	070108		PRK070108	Monitor	Parks and Recreation	02/11/2019	ServeIT	02/11/2019
5757	070092		HND070092	Monitor	HAND	02/11/2019	ServeIT	02/11/2019
3558	100125	CN0GRNWX728729AQ14RI	cnt100125	LCD 2	Controller		ServeIT	02/07/2019
5748	070137		LGL070137	Monitor	Legal	02/07/2019	ServeIT	02/07/2019
3536	070122	CN0UH8524822071J01MF	cnt070122	LCD 1	Controller		ServeIT	02/04/2019
3539	070121	CN0UH8524822071T02W6	cnt070121	LCD 2	Controller		ServeIT	02/04/2019
3239	080265	MY19HCGQ929139Y	pln080265	LCD 1	Planning		ServeIT	01/28/2019
3580	050094		trn050094	LCD 1	Training		ServeIT	01/28/2019
5707	170102		pln170102	Monitor	Planning	01/28/2019	ServeIT	01/28/2019
5708	080345		esd080345	Monitor	Economic & Sustainable Development	01/28/2019	ServeIT	01/28/2019
5709	070135		esd070135	Monitor	Economic & Sustainable Development	01/28/2019	ServeIT	01/28/2019
3231	070110	CN0UH8524822071T05AU	pln070110	LCD 1	Planning		ServeIT	01/28/2019

  
 4/12/19

# IT Department

## Recycle 12 - 2019 Info

*Ex. A (2)*

Lot ID: 28, Date: 01/07/2019, Type:Recycle

### Recycled Items List

Asset ID	Asset Num	Serial #	Name	Category	Installed	Description	Location	Date
5790	090887		APC090887	UPS	02/20/2019		Tech-Recyclers	02/20/2019
5789	090888		APC090888	UPS	02/20/2019		Tech-Recyclers	02/20/2019
3289	140260		LGL140260	UPS			Tech-Recyclers	02/20/2019
3257	140029		OOM140029	UPS			Tech-Recyclers	02/20/2019
3514	1601868j		PRS1601868j	UPS			Tech-Recyclers	02/12/2019
5762	1525128	CQYEU2002947	UTS1525128	UPS	09/11/2015		Tech-Recyclers	02/12/2019
5763	1510021		UTS1510021	UPS			Tech-Recyclers	02/12/2019
3057	130238	CQYBV2003344	PWS130238	UPS			Tech-Recyclers	02/12/2019
3398	040334		CFR040334	UPS		UPS	Tech-Recyclers	02/11/2019
3128	040318	BE500U	PLN040318	UPS			Tech-Recyclers	02/07/2019
3568	140369		PRS140369	UPS			Tech-Recyclers	02/07/2019
5743	090480	FDO1339Y0TR	ITS090480	Switch		Cisco Network Switch	Tech-Recyclers	02/06/2019
3102	140018	CQYCX2007101	HND140018	UPS			Tech-Recyclers	02/06/2019
4447	1504359		ASH1504359	UPS			Tech-Recyclers	02/06/2019
4629	030103		fle030103	UPS			Tech-Recyclers	02/05/2019
5726			Keyboards Recycle Lot 12	Keyboard			Tech-Recyclers	02/01/2019
5727			Sharp TV 37"	TV			Tech-Recyclers	02/01/2019
5728			Cybercrime UPS	UPS			Tech-Recyclers	02/01/2019
5729			UPS Recycle Lot 12	UPS			Tech-Recyclers	02/01/2019
5729			UPS Recycle Lot 12	UPS			Tech-Recyclers	02/01/2019
5730			Tape Recorder Recycle 12	Other			Tech-Recyclers	02/01/2019
4358	140039		ROS140039	UPS			Tech-Recyclers	01/23/2019

*OK 4/12/19*

# IT Department

## Donation 13 - 2019 Info

*Ex. A(3)*

Lot ID: 29, Date: 03/01/2019, Type:Donation

### Donation Items List

Asset ID	Asset Num	Serial #	Name	Category	Division	Installed Date	Organization	Date
5870	090316		BTR090316	Monitor	Bloomington Transit		ServeIT	04/09/2019
5871	080901		BTR080901	Monitor	Bloomington Transit		ServeIT	04/09/2019
3306	090357	CN0C201R7444597G782S	hrd090357	LCD 1	Employee Services		ServeIT	04/09/2019
4556	100066		CAS100066	Monitor	Cascades		ServeIT	04/09/2019
5875	100067		CAS100067	Monitor	Cascades		ServeIT	04/09/2019
3125	070407	HA19H9NP608038A	PWS070407	LCD 2	Public Works		ServeIT	04/09/2019
3120	100456	AALMTF051501	PWS100456	LCD 1	Public Works		ServeIT	04/09/2019
1065	140412	FZGDK32	lg140412	Laptop	Legal	02/11/2015	ServeIT	04/02/2019

*Per 4/12/19*

# IT Department

## Recycle 13 - 2019 Info

*Ex. A(4)*

Lot ID: 30, Date: 03/01/2019, Type:Recycle

### Recycled Items List

Asset ID	Asset Num	Serial #	Name	Category	Installed	Description	Location	Date
5886	050005	U60964F5J912950	BTR050005	NetworkPrinter		Brother Printer	Tech-Recyclers	04/10/2019
3563	1524839	CQYES2001375	cnt1524839	UPS		UPS	Tech-Recyclers	04/10/2019
3123	030004		PWS030004	UPS		UPS	Tech-Recyclers	04/10/2019
3037	040050	JB0348020390	ESD040050	UPS		UPS	Tech-Recyclers	04/10/2019
2973	100041		ITS100041	UPS		UPS	Tech-Recyclers	04/10/2019
5881	130124		ITS130124	UPS		UPS	Tech-Recyclers	04/09/2019
3417	140236	4B1341P20016	its140236	UPS		UPS	Tech-Recyclers	04/09/2019
3304	140334	CQYDW2001305	hrd140334	UPS		UPS	Tech-Recyclers	04/09/2019
3077	100042	AEA9W2002598	HND100042	UPS		UPS	Tech-Recyclers	04/09/2019
3498	110113	CPZAO2002456	CNT110113	UPS		UPS	Tech-Recyclers	04/09/2019
3065	140372	CQYDV2000626	CLK140372	UPS		UPS	Tech-Recyclers	04/09/2019
5882	1525155A		ITS1525155A	UPS		UPS	Tech-Recyclers	04/09/2019
5883	030552		ITS030552	UPS		UPS	Tech-Recyclers	04/09/2019
5884	070384		F4X070384	NetworkPrinter		HP Printer	Tech-Recyclers	04/09/2019
5880	010203		BTR010203	Desktop	04/09/2019		Tech-Recyclers	04/09/2019
5879	010202		BTR010202	Copier	04/09/2019		Tech-Recyclers	04/09/2019
5872	020029		BTR020029	Monitor	04/09/2019		Tech-Recyclers	04/09/2019
5873	010108		BTR010108	Desktop	04/09/2019		Tech-Recyclers	04/09/2019
5874	010200		BTR010200	Monitor	04/09/2019		Tech-Recyclers	04/09/2019
1155	130248	btr130248	btr130248	Unknown	01/13/0201		Tech-Recyclers	04/09/2019
5876	010201		BTR010201	Desktop	04/09/2019		Tech-Recyclers	04/09/2019
234	120001	65BZHS1	utl120001	Desktop	11/09/2011		Tech-Recyclers	04/09/2019
5877	020018		BTR020018	Desktop	04/09/2019		Tech-Recyclers	04/09/2019
5878	101436		BTR101436	UPS	04/09/2019		Tech-Recyclers	04/09/2019
3960	130162		CLK130162	MacBook			Tech-Recyclers	04/01/2019
3072	140210	CQYDS2000870	CLK140210	UPS			Tech-Recyclers	03/28/2019
3359	1525155D	CQYEU2002923	cnt1525155D	UPS			Tech-Recyclers	03/28/2019
3381	15010003	CQYDW2002995	cnt15010003	UPS			Tech-Recyclers	03/28/2019
5856	070434		HND070434	NetworkPrinter	03/27/2019		Tech-Recyclers	03/27/2019
4543	090351		DIL090351	UPS			Tech-Recyclers	03/26/2019

*Jan  
4/12/19*

**REGISTER OF PAYROLL CLAIMS**  
**Board: Board of Public Works Claim Register**

Date:	Type of Claim	FUND	Description	Bank Transfer	Amount
4/12/2019	Payroll				405,621.22
					<u>405,621.22</u>

**ALLOWANCE OF CLAIMS**

We have examined the claims listed on the foregoing register of claims, consisting of 1  
claim, and except for the claims not allowed as shown on the register, such claims are hereby allowed in the  
total amount of \$ 405,621.22

**Dated this 16 day of April year of 2019.**

\_\_\_\_\_

**Kyla Cox Deckard President**      **Beth H. Hollingsworth Vice President**      **Dana Palazzo Secretary**

I hereby certify that each of the above listed voucher(s) or bill(s) is (are) true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Fiscal Officer \_\_\_\_\_





## Board of Public Works Staff Report

---

**Project/Event:** Showers Office and Research Center Plat Amendment  
**Petitioner:** Bloomington Redevelopment Commission  
**Staff Representative:** Philippa M. Guthrie, Corporation Counsel  
**Date:** 4/16/19

---

**Report:** The petitioner is seeking approval of an amendment to the final plat of the Showers Office and Research Center (area bounded by B-Line Trail, 10th Street, Morton Street, and 8th Street). The Board of Public Work's (BPW) approval represents the acceptance of public right-of-way. The Plat Committee of the City's Plan Commission approved the plat on March 18, 2019. The City's Redevelopment Commission (RDC) approved the plat at their April 1, 2019, meeting.

The purpose of this plat amendment is threefold. First, it will modify property lines to reflect the redistribution of parking areas and drive aisles through the site. Second, it will clean up confusion arising from the fact that the current plat has two non-adjacent lots titled "Lot 4". To address that issue, the southern portion of the "Lot 4" adjacent to Morton St. is being renamed "Lot 5". Finally, this amendment reflects the lot arrangement that will exist after the pending sale of the northern portion of the "Lot 4" adjacent to Morton St., which is known as the "Red Lot," by the RDC to Monroe County. In effect, the western lot line that delineated that northern portion of "Lot 4" is being removed. This portion of Lot 4 comprising the Red Lot will simply be added to and expand the existing Lot 2, which is already owned by the County.

---

**Recommendation and Supporting Justification:** Staff recommends that the Board approve the Trades District Final Plat.

Recommend  Approval  Denial by Philippa M. Guthrie



## Board of Public Works Staff Report

---

**Project/Event:** Request from City of Bloomington Utilities for temporary road closure on N Jordan Ave between E 10th St and E 7th St

**Staff Representative:** Sara Gomez

**Petitioner/Representative:** Jane Fleig

**Date:** April 16<sup>th</sup>, 2019

---

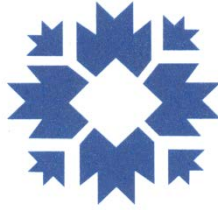
**Report:** City of Bloomington Utilities is requesting a temporary road closure on N Jordan Ave between E 10<sup>th</sup> St and E 7<sup>th</sup> St. The request is to facilitate the replacement of an existing 6" cast iron water main with a new 12" water main. The closure would begin on May 20<sup>th</sup>, 2019 and end by June 28<sup>th</sup>, 2019.

City of Bloomington Utilities has supplied maintenance of traffic plans for all work. CBU has coordinated with adjacent property owners, all IU facilities. They have also contacted IU bus services, Bloomington Transit, and Emergency personnel.

**Recommendation and Supporting Justification:** Staff has reviewed the request and recommends granting permission to City of Bloomington Utilities for the temporary road closure on N Jordan Ave.

Recommend  Approval  Denial by

*Sara Gomez*



**CITY OF BLOOMINGTON UTILITIES**  
Engineering Department

April 10, 2019

*Via Electronic Delivery*

Board of Public Works  
City of Bloomington  
401 N Morton Street  
Bloomington, IN 47404

Re: Jordan Ave requested closure from 7<sup>th</sup> Street to 10<sup>th</sup> Street

Dear Board Members:

The City of Bloomington Utilities Dept. (CBU) is planning to replace about 800 lft of existing 6" 1920's cast iron water main in Jordan Avenue from 10<sup>th</sup> Street to just north of 7<sup>th</sup> Street. In order to avoid existing and planned utilities, the new water main alignment will be in the southbound lane for half the distance and the northbound lane for the rest. This will require full closure of Jordan Avenue during construction. We would like to begin construction as early in May as possible but understand there are several other projects planned in this area this summer so we are requesting our closure begin on Monday, May 20<sup>th</sup> and end by Friday, June 28<sup>th</sup>.

I have attached a proposed traffic maintenance plan for your review and comment. Please note the proposed official detour route (and most likely the route travelers will use even if it is not the official detour) includes 7<sup>th</sup> Street from Jordan Avenue to Union Street. We are aware this section of 7<sup>th</sup> Street is not a City-maintained street so we have requested approval from Indiana University (IU) to use detour route. IU was hoping to have an answer by the time this request was heard by the Board on April 16<sup>th</sup>. If IU is unable to grant permission to use 7<sup>th</sup> Street as the official detour, we will plan on detouring northbound traffic to Indiana Avenue and southbound traffic to Dunn Street.

I have also attached a copy of the email I sent to Adam Wason and Neil Kopper on March 12<sup>th</sup> that has additional information about the project area and the importance of this request.

Thank you so much for your consideration.

Sincerely,

Jane Fleig, PE  
Utilities Engineer  
City of Bloomington Utilities

Attachments

## Jordan Ave. Water Main Replacement

Hello all,

I just wanted to make you aware of a water main replacement project that just elevated itself to construction this summer. As most of you know, IU has been working with a consultant for the reconstruction of Jordan Ave Phases 4, 5 and 6. Phase 4 is reconstruction of Jordan Ave from Jordan creek to about 250' north of 7th Street, Phase 5 is from this point to 10th Street and I think Phase 6 is electrical and landscaping along the corridor. CBU also has a consultant working on a design to replace the existing 6" 1920's cast iron water main with a new 12" water main as we have done with the previous three phases of Jordan Ave reconstruction.

If you will recall, IU had intended on constructing Phase 4 (and possibly Phase 5) this summer but they determined it would be best to push out to summer 2020 because of the planned building at the NE corner of Jordan and 7th. CBU met with IU representatives last week to discuss the coordination and timing issues of the water main replacement because the road will have to be closed for CBU to perform the water main replacement and summertime is the only time IU will want Jordan Ave closed. Unfortunately IU still has not determined whether they will try to build Phase 4 and Phase 5 in one summer or two, but it has become quite clear that one summer will just not allow enough time to complete the entire length of water main replacement and road reconstruction and we really can't wait on their decision. CBU has decided we need to go ahead and replace all of the water main in Phase 5 and a small section of Phase 4 with our own crews this summer. This will leave the rest of Phase 4 to be constructed when Jordan Ave is closed again in 2020 and will likely be contracted out to speed the work at that time.

I hope to receive plans in early April that I can share with everyone but wanted to just put this on everyone's radar as soon as possible. I believe this will require Jordan Ave to be closed from just north of 7th St to 10th Street for at least a month and a half this summer. I am still looking to see if there is any way to keep northbound travel open during construction but I'm not sure it will be possible and will ultimately slow our progress and could be a safety issue. Obviously we can complete our work faster and safer if we can close the entire road. I don't have an exact start date but would like to start in early May, so just after graduation, if we can get all our ducks in a row.

Please let me know if you have any questions or would like to meet to discuss further. I apologize for the somewhat short notice but as we've been working through design and construction issues with our consultant in the last few weeks, it has become quite clear that this is our only option for getting this critical infrastructure replaced.

Thanks so much,  
Jane



Detour

Detour

Road Closed

Detour

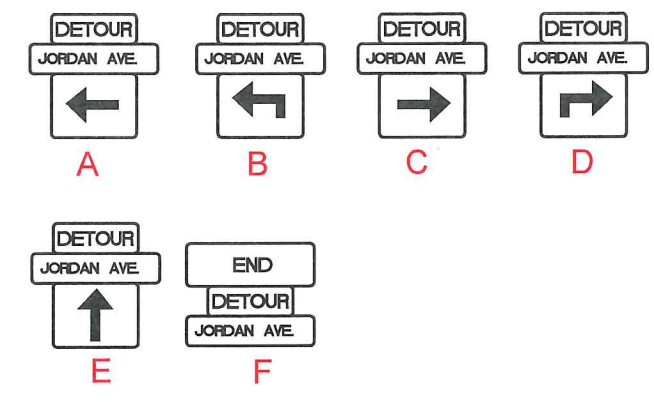
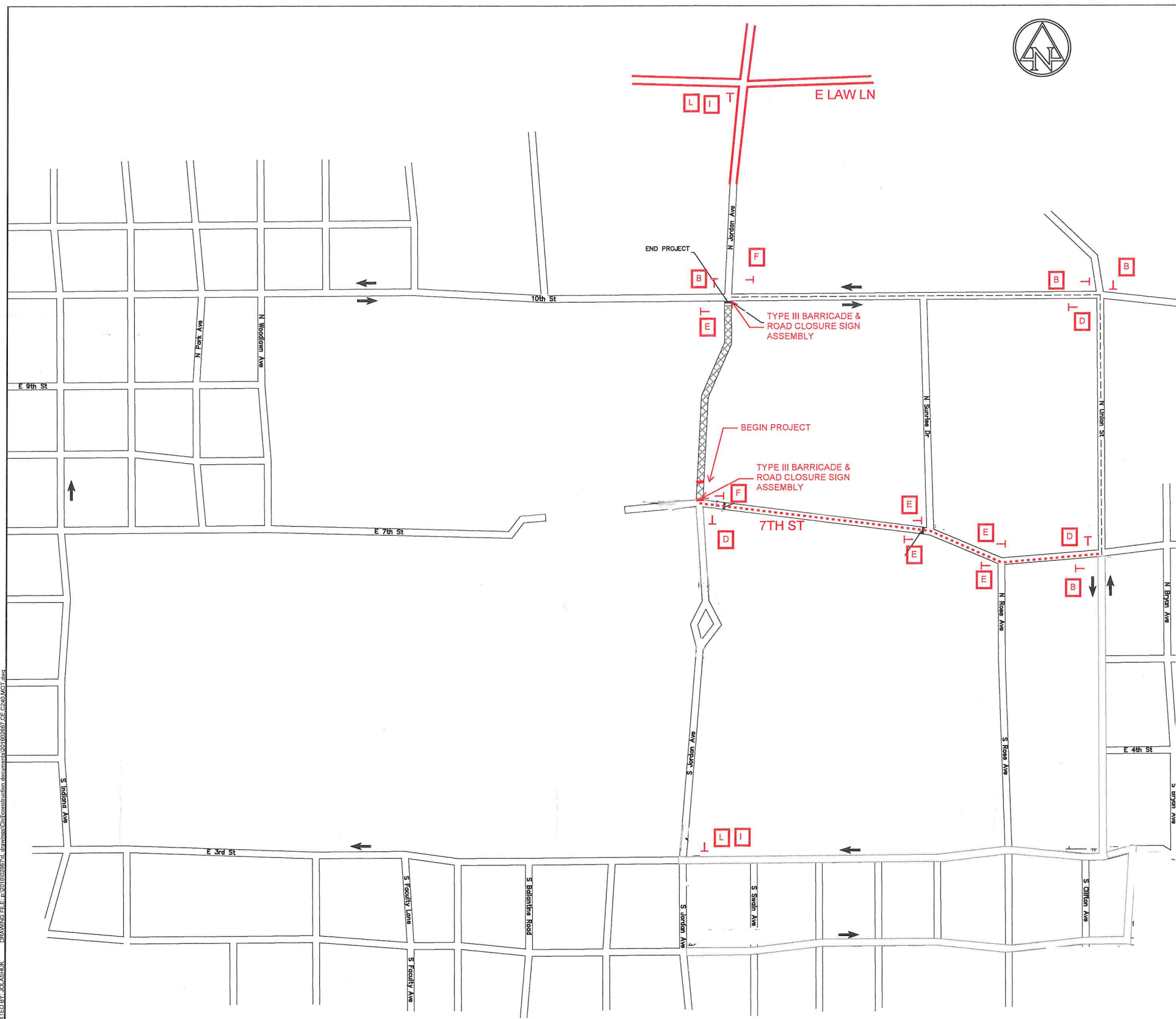
Road Closed

Detour

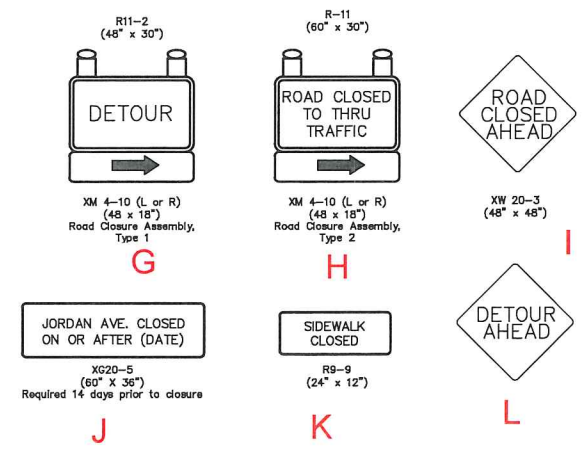
Detour

Detour

PLOT DATE: 1/17/2018 11:48 AM  
 PLOT SCALE: 1:2.8846  
 DRAWING FILE: \\s2016029874.drawing\2016029874.dwg  
 EDIT DATE: 1/12/2018  
 EDITED BY: JOLASHUK



1. ALL SIGNS AND BARRICADES TO BE PLACED IN ACCORDANCE WITH THE LATEST EDITION OF THE MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES.
2. LOCAL TRAFFIC SHALL BE MAINTAINED AT ALL TIMES.
3. FLAGGING OPERATIONS SHALL BE DONE IN ACCORDANCE WITH INDOT STANDARD DRAWINGS AND SPECIFICATIONS.



NOTE:  
 ACCESS TO ALL BUSINESSES AND RESIDENTIAL PROPERTIES SHALL BE MAINTAINED THROUGHOUT DURATION OF THIS PROJECT

LEGEND	
	DETOUR ROUTE
	CONSTRUCTION AREA



## Board of Public Works Staff Report

---

**Project/Event:** Request an agreement for the encroachment of a fence

**Staff Representative:** Liz Carter

**Petitioner/Representative:** Hannah Pollock/Geoff Pollock

**Date:** April 16, 2019

---

**Report:** Mr. Pollock approached City staff to ask about building a fence that would encroach into an unimproved alley which runs along the south side of 918 N. Woodburn Avenue. It would not be possible to build the fence along the property line because of existing trees. The petitioner would also like to tie the fence into an existing fence which is currently encroaching. The existing fence, not constructed by Ms. Pollock, runs north/south through the east/west alley and makes the unimproved alley impassible.

Therefore, the petitioner is requesting an encroachment into an alley that is unusable in its current state.

**Recommendation:** Staff recommends approval of the encroachment agreement.

**Recommend**  **Approval**  **Denial** by Liz Carter

**BOARD OF PUBLIC WORKS  
RESOLUTION 2019 - 37**

**Encroachment with Fence**

**WHEREAS**, Hannah Pollock (hereinafter “Owner”) owns the real property at 918 N. Woodburn Avenue, which real estate is more particularly described in a deed recorded as Instrument Number 2011007857 in the Office of the Recorder of Monroe County (hereinafter “Real Estate”); and

**WHEREAS**, the building on the Real Estate has remained in existence in its current location since construction; and

**WHEREAS**, the City neither desires nor intends to vacate this right of way; and

**WHEREAS**, a fence has been proposed to be built at this location as depicted in Exhibit A, attached hereto and incorporated herein; and

**WHEREAS**, the proposed fence and the existing structures do not prohibit pedestrian traffic along the right of way; and

**WHEREAS**, the City of Bloomington Board of Public Works has authority pursuant to IC 36-9-2-5 to establish, vacate, maintain, and operate public ways, including air ways over sidewalks;

**NOW, THEREFORE, BE IT RESOLVED:**

That the City agrees not to initiate any legal action against Owner or its successor(s) in interest regarding the encroachment into the described right of way provided that:

1. Owner agrees for herself and her successor(s) in interest to release and forever discharge, hold harmless and indemnify the City of Bloomington, its departments, officers, agents, employees and assigns for any and all claims, actions, losses or injuries, including reasonable attorney’s fees, that may arise as a result of Owner’s use of the right of way. In case any claim or action is brought against the City of Bloomington or any of its officers or agents, for the failure, omission or neglect of the Owner or her successor(s) to perform any of the covenants of this Resolution, or for injury or damage caused by alleged negligence of Owner or its agents, subcontractors, employees or successor(s), the Owner or her successor(s) shall indemnify and hold harmless the City and its officers, agents and assigns from any and all losses, damages, costs (including attorney’s fees) or judgments arising out of such claim or action.
2. Owner agrees that no further structural encroachment may be made onto the right of way without first obtaining the Board of Public Works’ approval for the additional encroachment.



3. Owner agrees to maintain the described encroachment and to keep it safe and attractive.
4. The Owner acknowledges that the Board may alter the terms and conditions of this Resolution to address unanticipated problems or may revoke permission if the Board determines the encroachment is undesirable in terms of the general welfare of the City.
5. If at any time it is determined that the right of way should be improved to better serve the public or other public improvements need to be made in the right of way, and the encroaching improvement interferes with the planned public improvements, the City shall provide notice to Owner for removal of the encroachment. The City shall provide said notice to Owner as far in advance as possible of the date the City requires access to the right of way.
6. In the event the Owner sells the Property during the term of this authorization, this authorization will continue under the original conditions and be binding on her successor. However, if current Owner or the new Owner wishes to change the encroachment in any way, she or he must first return to the Board of Public Works for permission to do so.
7. Notice shall be given by the City to Owner, at Owner's last known address, by United States Certified Mail or recognized national overnight delivery carrier.
8. Upon receipt of said notice and prior to the date set forth in the notice, the Owner or her successor(s) shall remove the encroachment described herein. This removal shall be performed at the Owner's expense and without compensation by the City.
9. This Resolution is not intended to relieve Owner or her successor(s) of any provisions of any applicable zoning or other ordinance or statute that may apply to the Property.
10. By executing this Resolution on behalf of the Owner, Hannah Pollock, as sole owner of the Real Estate, represents and certifies that she is fully empowered to execute this Resolution.
11. This Resolution shall be effective upon the following: (a) passage by the Board of Public Works; (b) written acceptance by the Owner; and (c) the return of a copy of the recorded Resolution, which must include the Recorder's file information, to the Department of Public Works.

**CITY OF BLOOMINGTON  
BOARD OF PUBLIC WORKS**

**HANNAH POLLOCK, OWNER**

By: \_\_\_\_\_  
Kyla Cox Deckard, President

By: \_\_\_\_\_  
Hannah Pollock

By: \_\_\_\_\_  
Beth H. Hollingsworth, Vice President

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Dana Palazzo, Secretary

Date: April 16, 2019

STATE OF INDIANA        )  
  )        SS:  
COUNTY OF MONROE    )

Before me, a Notary Public in and for said County and State, personally appeared Kyla Cox Deckard, Beth H. Hollingsworth, and Dana Palazzo, members of the City of Bloomington Board of Public Works, who acknowledged the execution of the foregoing Resolution as their voluntary act and deed.

WITNESS, my hand and notarial seal this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

My Commission Expires: \_\_\_\_\_

\_\_\_\_\_  
Notary Public Signature

Resident of \_\_\_\_\_ County

\_\_\_\_\_  
Printed Name

STATE OF INDIANA        )  
                                  )  
COUNTY OF \_\_\_\_\_)        SS:

Before me, a Notary Public in and for said County and State, personally appeared Hannah Pollock, who acknowledged the execution of the foregoing Resolution as her voluntary act and deed.

WITNESS, my hand and notarial seal this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

My Commission Expires: \_\_\_\_\_

\_\_\_\_\_  
Notary Public Signature

Resident of \_\_\_\_\_ County

\_\_\_\_\_  
Printed Name

I affirm under the penalties for perjury that I have taken reasonable care to redact each Social Security number in this document, unless required by law. Jacquelyn F. Moore

This instrument was prepared by Jacquelyn F. Moore, Attorney at Law, City of Bloomington, P. O. Box 100, Bloomington, Indiana.

March 6, 2019

Re: encroachment into an alley easement

I will be fencing my daughter's backyard at 918 N. Woodburn and request permission to encroach the easement by approximately 2 feet; I've been unable to find the rebar marking the property corner so the 2-foot estimate is +/- 4 inches.

There are dying 4 trees that will eventually be removed running along the property line that prevent fence installation on the property line itself. I would also like to tie the proposed fence into the 4"x6" fence post of the fence that divides the apartment building property to the east from the houses on Woodburn. Three of the trees are smaller to medium sizes while the fourth is large and will require substantially more money to remove. The trees and their shade effectively prevent the cultivation of a sizeable vegetable garden as well as the potential use of solar panels, both of which are desired by the homeowner, Hannah Pollock.

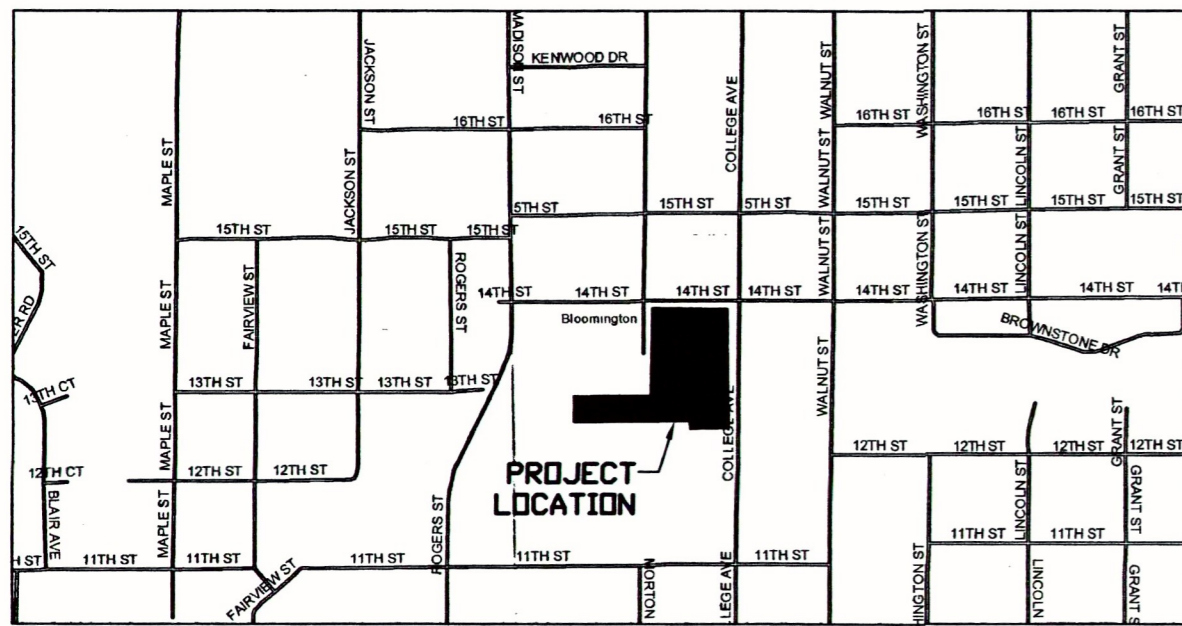
In addition to this letter, I have also attached a PDF binder showing the plat and easement as well as several photos illustrating the fence parameters. Please let me know if anything else is needed on your end.

Sincerely,

Geoffrey Pollock

gpollock@iupui.edu

(317) 657-7873



PROJECT LOCATION MAP  
NTS



# 14th & COLLEGE SUBDIVISION FINAL PLAT

A REPLAT OF LOTS 61, 77, 78, 79, AND 80  
OF KENWOOD ADDITION  
TO THE CITY OF BLOOMINGTON  
MONROE COUNTY, INDIANA

2010016078 SPL \$25.00  
10/19/2010 11:46:24A 2 PGS  
Monroe County Recorder IN  
Recorded as Presented

\*Car Access, Parking, and Maintenance Agreement  
Refer to Recorded Instrument No.:

DEFINITIONS:  
Utility Easement: An easement that allows both private and public utility providers access associated with the installation, maintenance, repair, or removal of utility facilities.

DULY ENTERED  
FOR TAXATION  
OCT 18 2010

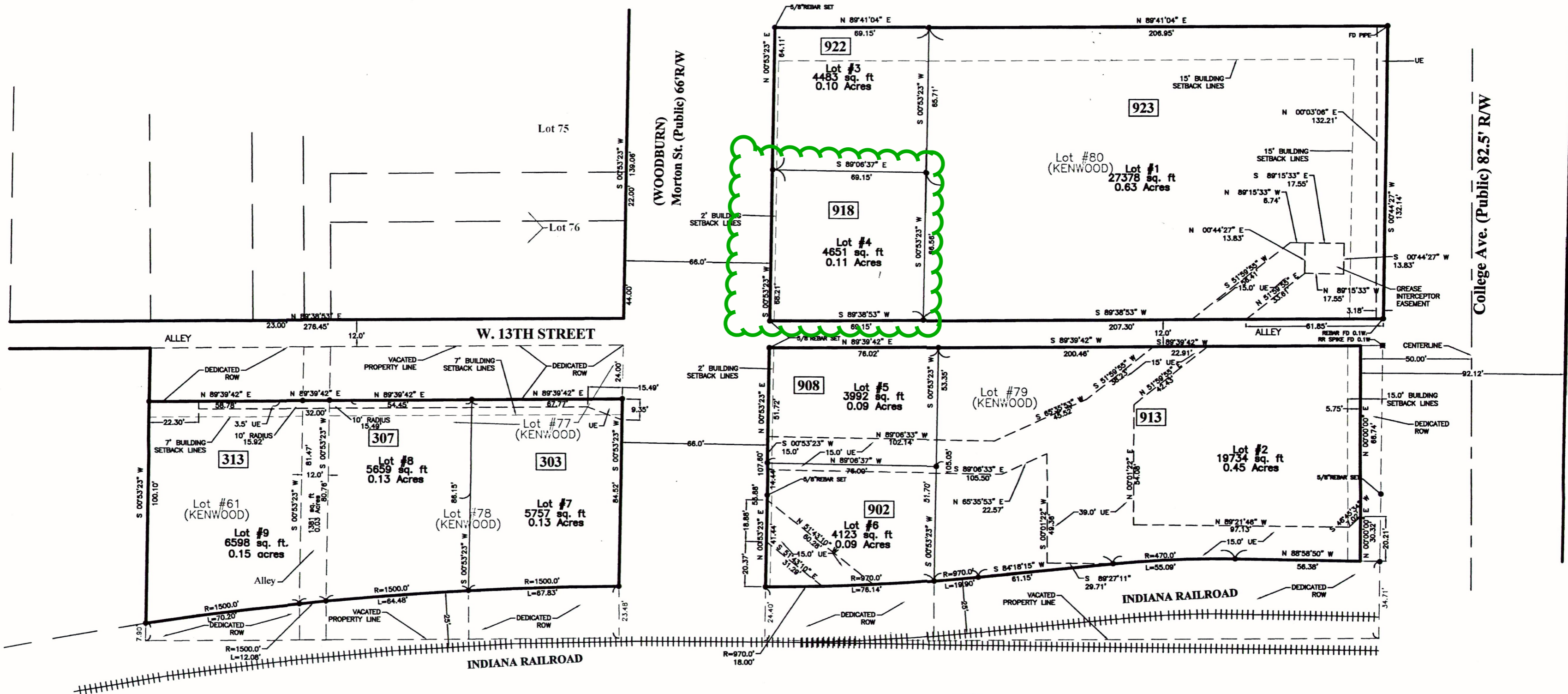
AUSTIN MONROE COUNTY, INDIANA

Knowlton  
#2003-028813

1013 N. College, LLC  
485/455

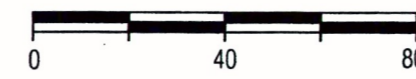
14th St. (Public) 50'R/W

College Ave. (Public) 82.5' R/W



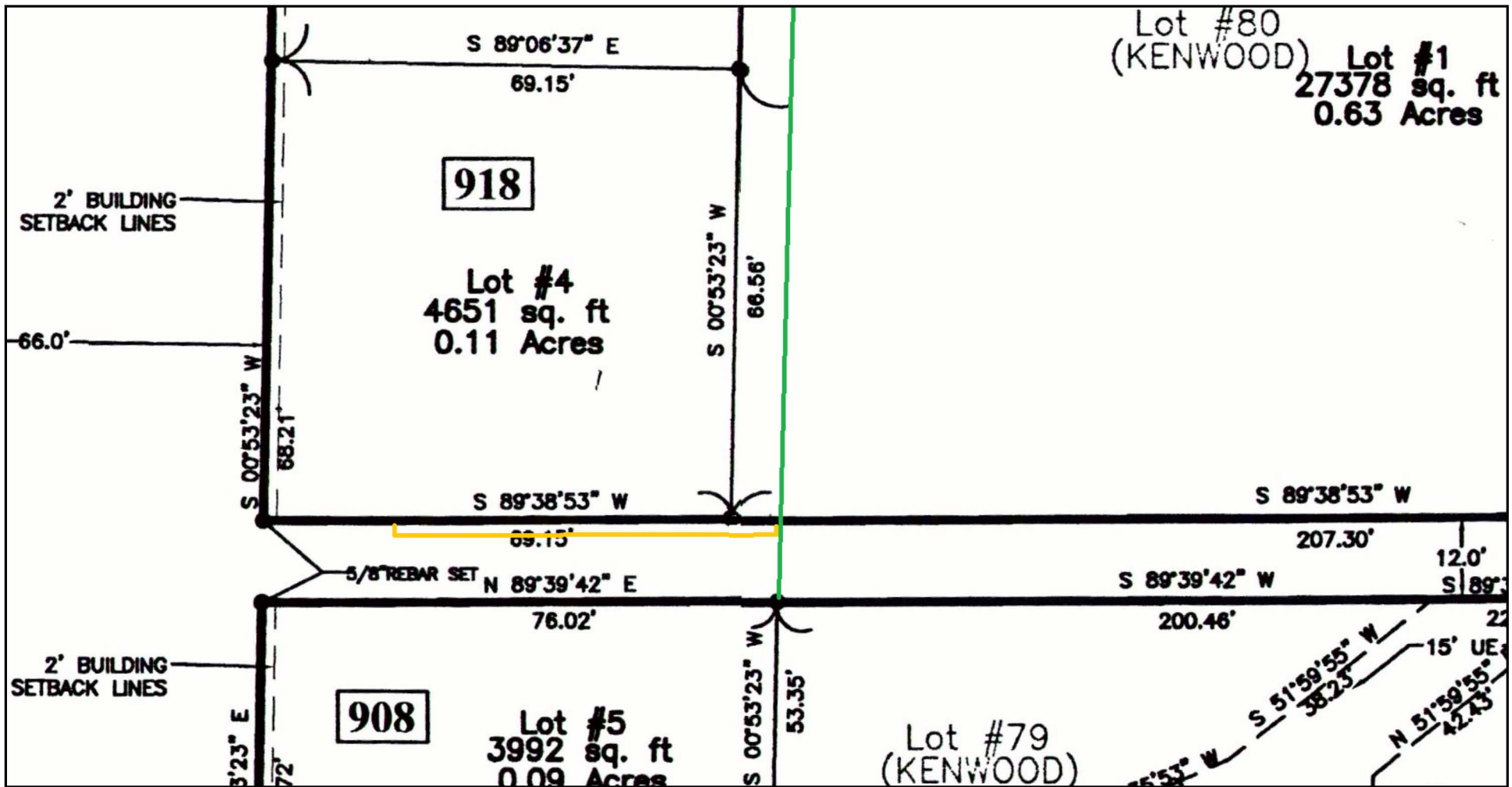
FINAL PLAT

SCALE: 1" = 40'



- LEGEND:
- [123] INDICATES ADDRESS
  - DENOTES 5/8" REBAR SET
  - UE INDICATES UTILITY EASEMENT

PROJECT NO. 6596 (6312)  
PLAT DATE: AUGUST 12, 2010  
(SHEET 1 OF 2)



Proposed encroachment of alley easement, 918 N. Woodburn.

**Yellow:** site of proposed fence along southern property line.

**Green:** fence of apartment building to the east.

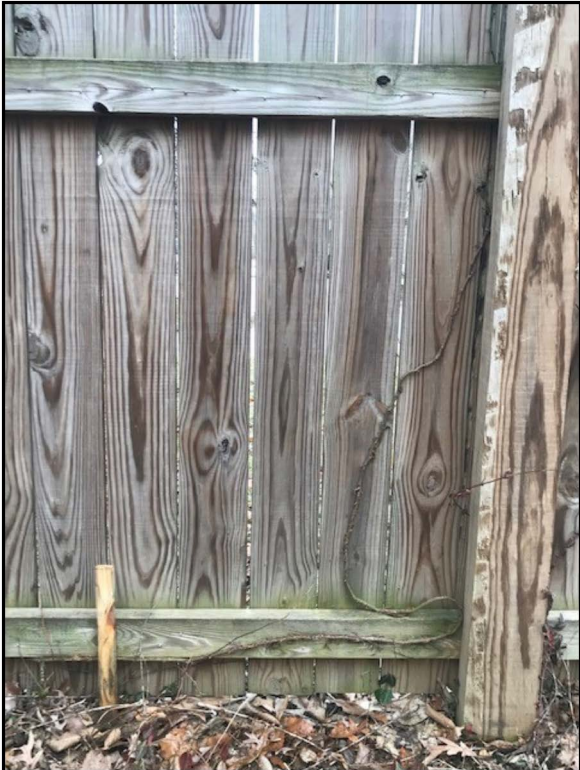


918 Woodburn: southern property line, facing west.  
String marks approximate easement boundary.



918 Woodburn: southern boundary, facing east.  
String marks approximate property line.





918 Woodburn: encroachment.  
Stake: approx. property line.  
Fence post: tie-in point for 918 fence.



918 Woodburn: southern boundary, facing east.  
Multiple trees along property line.



## Board of Public Works Staff Report

---

**Project/Event:** Change Order #1 for the West 17<sup>th</sup> Street Reconstruction Project

**Petitioner/Representative:** Planning and Transportation Department

**Staff Representative:** Matt Smethurst

**Meeting Date:** April 16, 2019

---

Change Order #1 consist of claims for additional work performed or modifications to the work performed that was not part of the original contract.

There were claims submitted for the removal of an additional tree and to adjust the price of removing two other trees.

The original contract amount for the project was \$3,026,526.18. Change Order #1 would result in an increase to the contract of \$4,090.00. The new contract sum including Change Order #1 would be \$3,030,616.18.

This project is TIF funded. The City of Bloomington will be reimbursed through an INDOT Interlocal Agreement and Community Crossings Matching Grant.

Staff has reviewed the proposed change order and recommends approval of Change Order #1 for the West 17<sup>th</sup> Street Reconstruction Project.

**Recommend**    **Approval**    **Denial** by **Matt Smethurst**

# CHANGE ORDER



Project Name:	Change Order Number: 1	Requested By:	<input checked="" type="checkbox"/>
West 17th Street Reconstruction	Date of Change Order: Monday, April 08, 2019	Owner	<input type="checkbox"/>
Contractor:	Engineer's Project #:	Engineer	<input type="checkbox"/>
Reed and Sons Construction, Inc.	NTP Date: Monday, April 01, 2019	Contractor	<input type="checkbox"/>
299 Moorman Road	Allowable Calendar Days: 215 (includes holiday's)	Field	<input type="checkbox"/>
Bloomington, Indiana 47403	Original Completion Date: Friday, November 08, 2019	Other	<input type="checkbox"/>

**The Contract is changed as follows:**

*(Include, where applicable, and undisputed amount attributable to previously executed Construction Change Directives)*

Item #	DESCRIPTION	Quantity	Unit Price	Item Total
1	18" Tree Removal	-2	\$215.00 / Each	(\$430.00)
2	24" Tree Removal	2	\$1,260.00 / Each	\$2,520.00
3	30" Tree Removal	1	\$2,000.00 / Each	\$2,000.00
4			/	
5			/	
6			/	
7			/	
8			/	
9			/	

The original Contract Sum:	<u>\$3,026,526.18</u>
The net change by previously authorized Change Orders:	<u>\$0.00</u>
The Contract Sum prior to this Change Order was:	<u>\$3,026,526.18</u>
The Contract Sum will be changed by this Change Order in the amount of:	<u>\$4,090.00</u>
 The new Contract Sum including this Change Order will be:	 <u>\$3,030,616.18</u>
The Contract Time will be changed by:	<u>0 days</u>
 The date of Substantial Completion as of the date of this Change Order therefore is:	 <u>Friday, November 08, 2019</u>

*(Note: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.)*

**NOT VALID UNTIL SIGNED BY THE ENGINEER, CONTRACTOR AND OWNER**

<u>Planning and Transportation</u>	<u>Reed and Sons Construction, Inc.</u>	<u>Board of Public Works</u>
Transportation & Traffic Engineer	CONTRACTOR	OWNER
<u>401 North Morton Street</u>	<u>299 Moorman Road</u>	<u>401 North Morton Street</u>
ADDRESS	Bloomington, Indiana	ADDRESS
	ADDRESS	
<u>Neil Kopper</u>	<u></u>	<u>Kyla Cox Deckard</u>
TYPED / PRINTED NAME	TYPED / PRINTED NAME	TYPED / PRINTED NAME
<u></u>	<u></u>	<u></u>
SIGNATURE	SIGNATURE	SIGNATURE

# CHANGE PROPOSAL

Reed and Sons Construction, Inc  
 299 Moorman Road\*Bloomington, IN 47403  
 812-824-9237

PROPOSAL SUBMITTED TO:	PHONE:	Fax:	DATE:
City of Bloomington_P&T Dept			February 28, 2019
C/O: Address	<b>Matt Smethurst (owner rep)</b>	RESIDENT REPRESENTATIVE	Tom Mobley(BLN)
401 N Morton St	Job Name: West 17th St Reconstruction Project		
CITY, STATE & ZIP CODE	LOCATION		
Bloomington, IN	Monroe Cty		
ARCHITECT:	DATE OF PLANS	PLAN # / SHEETS	
		site visit	

## Request for Change in Scope of Work

A site visit and survey was done the week of the 25th of February with Tom Smith, Jeff Ellington, and Matt Smethurst in attendance. It was determined and agreed by visual inspection for the following:

about STA: 31+25 an additional 24" tree needed to be removed not indicated on the original plans. Matt asked for a price to add 24" tree removal to contract.

about STA: 29+90 Plans showed a tree marked as 18" on the plans, upon inspection the tree was determined to be 24" instead.

about STA: 22+30 Plans showed a tree marked as 18" on the plans, upon inspection the tree was determined to be 30" instead.

1	DESCRIPTION	Unit Price	Qty	UNIT	SUBTOTAL
2	TREE 24" REMOVE_ADD UNIT PRICE TO ORIGINAL CONTRACT BID SHEET				
3	ADD quantity to original contract	\$ 1,260.00	2	EACH	\$ 2,520.00
4	TREE 30" REMOVE				
5	ADJUST QTY OF ORIGINAL UNIT BID SHEET	\$ 2,000.00	1	EACH	\$ 2,000.00
6	TREE 18" REMOVE				
7	ADJUST QTY OF ORIGINAL UNIT BID SHEET	\$ 215.00	-2	EACH	\$ (430.00)
8	<b>Requested change to original contract</b>			<b>\$</b>	<b>4,090.00</b>

# CHANGE PROPOSAL

Reed and Sons Construction, Inc  
 299 Moorman Road\*Bloomington, IN 47403  
 812-824-9237

All other work not specified above can be performed at the following Unit Price Rates per Time and Material tickets in the field as authorized by owner or owner agent.

Item Description	Unit Price (\$)	Unit Measure
Included with item		
3 man Crew- billed in 4 hour increments after 1st 8hrs Svc truck including basic pwr tools Common Skilled Laborer - 2 each Operating Engineer including TL Backhoe or equivalent Heavy machinery - 1 each	\$ 265.00	hour
Dump truck / tag trailer	\$ 125.00	hour
additional charges for Labor not provided by owner- Burden plus 25%	Labor Burden	125.00%
additional charges for Materials not provided by owner- Invoice plus 10%	Invoice	110.00%
additional charges for Equipment not provided by owner- Invoice plus 10%	Invoice	110.00%
additional charges for Professional Services or Subcontractors not provided by owner- Invoice plus 5%	Invoice	110.00%

Excludes all other work including but not limited to: any allowances, permits and/or right of entry/easements, engineering, design, Layout, surveying, testing, removing/relocating conflicts of existing utilities and/or structures, or remobilizing due to delays beyond our control.

**STANDARD CONDITIONS:** All material is guaranteed to be as specified above. All work is to be completed in a substantial workmanlike manner according to the specifications submitted per standard practices. Any alteration or deviation from the above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents, and/or delays beyond our control.

SUBMITTED BY:

Thomas J Smith

THIS PROPOSAL IS ONLY VALID FOR: 30 DAYS

**ACCEPTANCE OF PROPOSAL:** The above price, terms, and conditions are satisfactory and hereby accepted. By signing here you authorize Reed and Sons Construction, Inc. to do the work as specified.

ACCEPTED BY:

EIN / SS #:

DATED:

## Proposal

Reed and Sons Construction, Inc  
 299 Moorman Road\*Bloomington, IN 47403  
 812-824-9237

<b>Summary Breakdown</b>			
Item #	Description	Cost	Extended Cost
L-1	Reed-Labor	\$ -	
L-2	Plus 25% Markup on Labor	\$ -	
L-T	Reed-Labor; subtotal	\$ -	\$ -
E-1	Reed-Equipment	\$ -	
E-2	Plus 10% Markup on Equipment	\$ -	
E-T	Reed-Equipment; subtotal	\$ -	\$ -
M-1	Reed-Material	\$ -	
M-2	Plus 10% Markup on Material	\$ -	
M-T	Reed-Equipment & Material; subtotal	\$ -	\$ -
Sub-1	Subcontractor/ professional Services	\$ 2,400.00	
Sub-2	Plus 5% Markup on Subcontractors	\$ 120.00	
Sub-T	Reed-Subcontractor; subtotal	\$ 2,520.00	\$ 2,520.00
		Subtotal	\$ 2,520.00
1	Material Sales tax	7%	\$ -
2	1.5% Bond	0.00%	
3	Common administrative rounding		
<b>ADD</b>	<b>Total Estimated</b>		<b>\$ 2,520.00</b>





from



# Invoice / Proposal

J.R. ELLINGTON  
**TREE EXPERT CO.**

680 W. That Road • Bloomington, IN 47403

**812-332-5882**

Licensed and Certified by Indiana State Chemist

Invoice No.

Sheet No.

Date 2-27-19

### Proposal Submitted To

Name Red & Son  
Street 299 Maxman Rd  
City Bloom State IN 47403  
Telephone Number \_\_\_\_\_

### Work To Be Performed At

Name City of Bloomington  
Street 17th St. Project  
City \_\_\_\_\_ State \_\_\_\_\_  
Telephone Number \_\_\_\_\_

We hereby propose to furnish all the materials and perform all the labor necessary for the completion of

new add 24" (\$1200)  
~~24" (\$1200)~~

✓ Change 30" from 18" \$1700 - 200 = \$1,500  
✓ Change 24" from 18" \$1200 - 200 = \$1,000

\$4,900

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work and completed in a substantial workmanlike manner for the sum of

Dollars (\$ \_\_\_\_\_).

with payments to be made as follows: \$ \_\_\_\_\_ Deposit, Balance \$ \_\_\_\_\_ Due Upon Completion.

Any alteration or deviation from above specifications involving extra work, will become an extra charge over and above the estimate. Insurance on above work to be taken out by

J.R. Ellington Tree Experts

Respectfully submitted [Signature]



All work to be completed in 60 days subject to weather, accidents or delays beyond our control.



Note - This proposal may be withdrawn by us if not accepted within 60 days.

### ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outline above. Upon default of payment partial or full, a lien will be place on the property.

Accepted/Date \_\_\_\_\_ Signature \_\_\_\_\_

**After 30 days, a 1-1/2% service charge per month will be assessed to the account.**



# Board of Public Works Staff Report

**Project/Event:** Approval of Contract Supplemental No. 1 for Preliminary Engineering Services with WSP USA Inc. for the Sare Road Multiuse Path and Intersection Improvements Project

**Petitioner/Representative:** Planning and Transportation Department

**Staff Representative:** Neil Kopper, Senior Project Engineer

**Date:** 04/16/2019

**Report:** This project will construct multiuse path on the west side of Sare Road from Buttonwood Lane to Moores Pike. It will also construct intersection improvements at the Sare Road-Moores Pike traffic signal. The project is programmed in the MPO TIP for preliminary engineering (\$270,491 in reimbursable federal funds) and construction (\$1,516,000 in federal funds). WSP USA Inc. is under contract to design this project with an existing total contract of \$339,322. This supplement will include additional geotechnical investigation, reduce right of way engineering fees, and add right of way appraisal and buying services. The net fee increase is \$27,323 and the new total contract amount is \$366,645.

**Recommendation and Supporting Justification:** Staff recommends that the Board approve Contract Supplement 1 for Preliminary Engineering Services with WSP USA Inc. for the Sare Road Multiuse Path and Intersection Improvements Project.

**Recommend**  **Approval**  **Denial** by Neil Kopper

<u>Project Approvals Timeline</u>		
<u>Approval Type</u>	<u>Status</u>	<u>Date</u>
Funding Approval	Approved	08/22/2017
<b>Design Services Contract</b>	<b>Current Item**</b>	<b>04/16/2019</b>
<b>ROW Services Contract</b>	<b>Current Item***</b>	<b>04/16/2019</b>
Public Need Resolution	Future	04/16/2019
Construction Inspection Contract	Future	2019
Construction Contract	N/A*	2020

\* Construction contracts for federally funded projects are approved and managed by INDOT.  
 \*\* Original design contract approved 2/6/2018.  
 \*\*\* ROW services to be added as a part of the design contract.

**LPA - CONSULTING CONTRACT**

**SUPPLEMENTAL NO. 1**

This Supplemental Contract is made and entered into this 16th day of April, 2019, by and between the City of Bloomington, Indiana, acting by and through its proper officials (“LOCAL PUBLIC AGENCY” or “LPA”), and WSP USA Inc. (“the CONSULTANT”), a corporation organized under the laws of the State of New York.

**RECITALS**

WHEREAS, the LPA on February 6, 2018, entered into a contract, providing for the necessary services required in connection with;

Des. No.: 1700736

Project Description: Multiuse path design and intersection improvements along Sare Road from Moores Pike to Buttonwood Lane with signal upgrades and intersection improvements at the intersection of Sare Road and Moores Pike.

WHEREAS, in order to provide for completion of these services it is necessary to amend and supplement the original Contract.

NOW, THEREFORE, it is agreed by and between the parties as follows:

**SECTION I SERVICES BY CONSULTANT.**

The CONSULTANT will provide the amended Services and deliverables described in the Appendix “A1” which is herein attached to and made an integral part of this Contract. All sections of Appendix “A”, from the original contract which are not amended as part of Appendix “A1”, shall remain in full force and effect.

**SECTION II INFORMATION AND SERVICES TO BE FURNISHED BY THE LPA.**

No Changes to Appendix "B".

**SECTION III TERM.**

No Changes to Appendix “C”.

**SECTION IV COMPENSATION.**

The LPA shall pay the CONSULTANT for the Services performed under this Contract as set forth in the amended Appendix “D1” which is herein attached to and made an integral part of this Contract. The maximum amount payable under this Contract shall change from \$339,322.00 to \$366,645.00 representing an increase of \$27,323.00.

All other terms and conditions of the contract shall remain in full force and effect.

In Witness, Whereof, the parties hereto have executed this Supplemental Contract No. 1.

**CONSULTANT**

**LOCAL PUBLIC AGENCY**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Kyla Cox Deckard, President Board of  
Public Works

\_\_\_\_\_  
Duane McKinney, V.P./Area Manager

\_\_\_\_\_  
Terri Porter, Director of Planning and  
Transportation Department

\_\_\_\_\_  
Phillippa M. Guthrie, Corporation Counsel

Attest:

\_\_\_\_\_

**APPENDIX "A1"**  
SCOPE AMENDMENTS – SUPPLEMENT #1

**Section 6: Geotechnical Investigation**

CONSULTANT will perform the geotechnical data collection and prepare the geotechnical report.

**Results/Deliverables**

- Geotechnical data collection and analysis
- Geotechnical Report as outlined by INDOT Geotechnical Design Manual.
- Geotechnical Review of Final tracings submittal

The project will require a geotechnical investigation in accordance with the INDOT Geotechnical Services Section (GSS) 2018 Geotechnical Manual.

Based on review of published geologic mapping, bedrock is anticipated to be shallow and encountered within approximately 10 feet of the ground surface. Furthermore, the mapped bedrock units are of the Borden and Sanders Groups and may be karst prone. There is a mapped sinkhole in the vicinity of Sare Road and Hunters Glen and a mapped karst cave entrance somewhere in the vicinity of Sare Road and Moores Pike. Geologic site reconnaissance is planned during boring staking to visually verify that no additional (karst) swallet or sinkhole features are visually evident within the project limits. If visual indications of karst risk are noted during the site visit or the boring program, a follow-up investigation such as dye tracing or geophysical testing to investigate for subsurface anomalies between planned boring locations may be warranted, and will be proposed as an additional service.

The geotechnical investigation is anticipated to consist of a total of 13 borings (2 road boring (RB), 5 retaining wall boring (RW), 2 test borings (TB) for bridge structure, 2 soundings, and 2 traffic signal (TS) borings. Estimated depths of borings are included in the table below. 24-hour water levels are planned for all borings.

Boring	Location	Purpose	Estimated Depth of Soil	Estimated Rock Coring	Proposed Boring Depth
RW-1	1 200 LFT Retaining Wall	Retaining Wall Boring (Wall from STA 35+00 to 37+00)	10	10	20
RW-2	1 200 LFT Retaining Wall	Retaining Wall Boring (Wall from STA 35+00 to 37+00)	10	10	20
RW-3	1 200 LFT Retaining Wall	Retaining Wall Boring (Wall from STA 35+00 to 37+00)	10	10	20
RW-4	1 130 LFT Retaining Wall	Retaining Wall Boring (Wall from STA 39+00 to 40+30)	10	10	20
RW-5	1 130 LFT Retaining Wall	Retaining Wall Boring (Wall from STA 39+00 to 40+30)	10	10	20
S-1	1 Near Mapped Sinkhole	Sounding in Vicinity of Mapped Sinkhole at Hunter Glen	15		15
S-2	1 Near Mapped Sinkhole	Sounding in Vicinity of Mapped Sinkhole at Hunter Glen	15		15
RB-1	1 North of McCartney Ln	Road Boring For Trail	10	0	10
TB-1	1 Jackson Creek Bridge Crossing	Test Boring for New Bridge Structure	5	20	25
TB-2	1 Jackson Creek Bridge Crossing	Test Boring for New Bridge Structure	5	20	25
RB-2	1 At intersection with Renwick Trail	Road Boring For Trail	10	0	10
TS-1	1 Traffic Signal Boring	Intersection of Sare Road and Moores Pike	5	20	25
TS-2	1 Traffic Signal Boring	Intersection of Sare Road and Moores Pike	5	20	25
	<b>13</b>		<b>120</b>	<b>130</b>	

The multiuse path will have the following elements:

- Two retaining walls (200 LFT and 130 LFT) are anticipated at heights of 5 to 10 feet.
- A new bridge structure for the crossing of Jackson Creek.
- New traffic signal poles at the intersection of Sare Rd./Moores Pike/College Mall Rd.

**Activities**

- Review any previous karst study and/or previous boring data, if available.
- Perform geologic (karst) site reconnaissance and stake boring locations.

- Coordinate Indiana 811 (formerly Indiana Underground Plant Protection Service) for underground utility locate service requests at and around test boring locations.
- Provide traffic control as needed to safely perform the borings.
- Perform laboratory testing on soil samples including classification, moisture content, and unconfined compressive strength, Standard Proctor, and Resilient Modulus tests.
- Develop geotechnical report including generalized review of regional geology and GIS map information on karst geology, test boring logs, discussion of and geotechnical recommendations for the project.

#### **Items Specifically Not Included**

- Geophysical Testing
- Karst Study

### **Section 8: Right-of-way Plan Development**

#### **Task 8.1: Right-of-way Engineering**

The CONSULTANT shall be responsible for activities necessary to certify that the right-of-way has been acquired and the project is clear for construction letting.

The CONSULTANT shall prepare final right-of-way plans, title research, legal descriptions, route survey plats or right-of-way parcel plats, acquisition instruments and other materials to be used in the acquisition of right-of-way in accordance with the Right-of-Way Engineering Procedure Manual, hereinafter called the MANUAL and 865 I.A.C. 1-12.

The CONSULTANT shall compare and study the title information and survey data furnished with it. The CONSULTANT shall write the legal description of every right-of-way parcel in conformity with the MANUAL. All documents, plats and plans prepared by the CONSULTANT are to be checked by the CONSULTANT prior to submittal to INDOT. All documents and plats requiring a seal under this Contract may not be reviewed by INDOT for content.

If the plans, aerial mosaics, title information and surveys are furnished to the CONSULTANT, there is no expressed or implied guarantee that conditions so indicated are entirely representative of those actually existing, or that unforeseen developments will not occur. The CONSULTANT is required to examine carefully all such data and satisfy itself as to the actual conditions. In case of any obvious discrepancy between the information furnished by LPA and the actual conditions of the locality, or in case of errors or omissions in said information supplied by LPA, the CONSULTANT shall make such corrections or additions on the plans, plats, strips, maps, or mosaics as necessary for the proper carrying out of its services. The CONSULTANT is assumed to have made itself familiar with the plans, aerial mosaics, and surveys, and it shall not plead that LPA or the CONSULTANT, if any, who prepared those materials should assume responsibility for adding the information thereto as required by this Contract and by the MANUAL. It shall be the CONSULTANTS duty to immediately inform LPA, in writing, of any such defect, error or omission which cannot be resolved without additional title search or field survey, or which cannot be made without altering the design extent or character of the right-of-way limits as shown by LPA before proceeding on this portion of the work.

The CONSULTANT may, with prior written approval of LPA, undertake additional title research in order to resolve errors or omissions in provided abstracting, as may be deemed necessary by LPA for the purpose of completing the work included in this Contract.

The CONSULTANT may, with the prior written approval of LPA, undertake field surveys for the purpose of checking title of plan data and/or for the acquisition of vital locative and boundary information which is not contained in existing records, as may be considered necessary to complete the work included in this Contract.

The CONSULTANT may, when requested in writing from LPA, undertake additional field work, such as right-of-way staking or general layout, as specifically instructed by LPA. Each right-of-way (parcel) plat and each sheet of legal description and access control clause issued by the CONSULTANT shall be dated and shall bear the signature and seal of the Registered Land Surveyor (Indiana) by whom the same is prepared, or under whose personal supervision the same is prepared by his/ her regularly employed subordinates, and for which he/she takes full responsibility. The CONSULTANT shall bear the responsibility of recording the plats which it prepares.

Taking possession and use by LPA of completed portions of the work, at any time, shall not be deemed as acceptance of the work so taken or used.

The CONSULTANT shall provide to LPA, on appropriate electronic media, a copy of prepared legal descriptions, any computer generated land plats and all calculated coordinate points that relate to the work.

The CONSULTANT agrees to attend such conferences with the officials of LPA and other interested agencies, as may be required, in connection with the work. The CONSULTANT will make its services available to LPA during the land appraising and acquisition for the interpretation of its work where disagreement may arise. The CONSULTANT will be available during appraising and acquisition in the event unforeseen or unusual conditions arise.

The CONSULTANT shall review the construction plans to verify that the right-of-way lines shown match those shown on the final right-of-way plans prior to submitting final construction plans. Deliverables - The CONSULTANT shall furnish the Right-of-Way Plans in accordance with Chapter 85 of the Indiana Design Manual. The CONSULTANT will submit each parcel file to LPA/INDOT upon completion of the described services.

## **Task 8.2: Title Research Services**

### **A. PREPARATION OF TITLE AND ENCUMBRANCE REPORTS – PERMANENT RIGHT-OF-WAY**

#### **1. COVER SHEET**

- a. The TITLE AND ENCUMBRANCE REPORT cover sheet shall follow the format shown below.
- b. The cover sheet of each Title and Encumbrance Report shall be identified with the Project Number, County, Political Township, RW Code Number, Parcel Number, Road Number, Des. Number and the name of the presumptive fee owner as shown on the right-of-way plans.
- c. A brief legal description shall be provided, including the quarter section or subdivision lot number, section number, township and range numbers (including direction), the acreage (unless in subdivision), and the assessed values of the land and improvements.
- d. The record owner(s), as of the certification date, shall be identified exactly as shown in the instrument vesting title in them. The address of the record owner(s) and complete recording information shall also be provided.
- e. Active mortgages shall be shown on the cover sheet. If multiple mortgages are active, a note may be used to direct the reader's attention to the chain of title.
- f. Judgments, easements and tax information shall be identified by the applicable entry numbers from the chain of title. The status of the taxes shall be noted on the cover sheet.
- g. The cover sheet shall include the certification statement shown below. The consultant performing the search shall sign and date the cover sheet.

**TITLE AND ENCUMBRANCE REPORT**

Indiana Department of Transportation  
Division of Production and Planning  
Real Estate Section

**RW Code:**                      **Parcel:**                      **County:**                      **Pol. Twp.:**

**Project:**                                      **Road:**                                      **Des. No.**

**Name on Plans:**

---

Description or Addition	Sec.	Twp.	Rge.	Acreage	Assessed Values		Key Number
					Land	Improve.	

---

**LAST OWNER OF RECORD**

**Name:**

**Address:**

**Title Acquired By:**

---

**MORTGAGE RECORD**

**Mortgage Record:**      **Page:**                      **Amount:**                      **Dated:**

**Mortgagor:**

**Mortgagee:**

---

**Judgments:**

**Easements:**

**Taxes:**

**Taxes are current.**

---

**CERTIFICATE**

I certify that I have searched the records of the above named county for the required period of time and that all recorded transactions which affect the ownership of the caption real estate during that period are set forth in the attached chain of title. I further certify that the information summarized above represents the current status of the fee ownership and encumbrances against the caption real estate.,

**DATED:** \_\_\_\_\_

**SIGNED:** \_\_\_\_\_  
CONSULTANT



2. CAPTION

- a. Page 2 shall begin with the identification of the property covered by the Title and Encumbrance Report, hereinafter referred to as the caption. The caption shall be identified by the instrument number of the instrument conveying title to the current fee owner. Any sell-offs shall be identified in the same manner. See Section A.4 for more information pertaining to the caption.

3. CONTIGUOUS PROPERTY

- a. A statement regarding contiguous property shall follow the caption identification. See Section A.5 for more information pertaining to contiguous property.

4. CHAIN OF TITLE

- a. The chain of title shall be presented as entries which address all conveyances and encumbrances that affect the caption. The entries shall be listed chronologically, by date, from the oldest to the newest.
- b. The chain of title shall begin with the first conveyance of the caption which falls at least twenty years prior to the day of the search and provides an adequate legal description. Each instrument which conveys or encumbers the caption, or a portion thereof, shall be listed as an entry in the chain of title. A copy of each instrument shall be attached to the Title and Encumbrance Report and labeled as to its respective entry number and the recorded book and page (or instrument) number.
- c. Each entry in the chain of title which conveys the caption, or a portion thereof, shall include the following information: grantor, grantee, type of conveyance or legal action, and complete recording information.
- d. Any sell-offs from the caption shall be identified as such and accepted. A copy of the conveyance from the owner of the caption shall be attached. In additions, any instruments referred to in the caption description, or required to define the caption description, shall be copied and attached.
- e. If the real estate described in the caption is part of a subdivision, one legible copy of the subdivision plat shall be furnished, including the complete metes and bounds description, dedication, all approvals and certificates, etc. One legible copy of the subdivision plats for any other subdivisions named in the instruments which convey the caption, or a portion thereof, shall also be furnished.
- f. In the event that the last conveying instrument contains an incomplete or faulty legal description, the Consultant shall make a note to that effect.
- g. When it is necessary to use the legal descriptions from two or more conveying instruments to formulate the caption, each legal description shall be given a tract number for reference purposes.
- h. All easements shall be fully described as to grantor, grantee, and complete recording information. A copy of the instrument shall be attached. Blanket easements which affect the entire caption may be described with a statement to that effect.
- i. Leases, liens, mortgages, assignments of rent, etc. shall be identified and described by the same method used for easements. In addition, any subsequent assignments shall be shown.
- j. The tax statement shall be the last entry and include the following information: the name under which the real estate is assessed, the political township, the "Key" number (with each tract identified, if applicable), the amount and current status of the taxes.
- k. Any defects in the chain of title shall be accompanied by the title researcher's note explaining the defect.

5. CONTIGUOUS PROPERTY

- a. A search for contiguous property is required for the Department's Engineering and Condemnation procedures.
- b. Contiguous property is property that is owned by the same entity as the caption and 1) has "unity for use" with the property, 2) is conveyed in the caption instrument or instruments, or 3) is adjacent to the caption.
- c. Any property conveyed in the caption conveyance must be accounted for. It is either contiguous property (requiring a statement to that effect); has been sold off (requiring a copy of the instrument of conveyance); or is beyond a one mile radius of the caption (requiring a statement to that effect).
- d. Any property that is known to have "unity of use" with the caption shall be shown as contiguous property.
- e. Any property that is indicated on the plans supplied by the Department as being owned by the same entity as owns the caption should be accounted for as contiguous. A statement indicating that contiguous property instruments are attached will suffice.
- f. A statement indicating that no contiguous property was found is required when none of the above conditions have been met.
- g. No liability shall be incurred by the Consultant regarding contiguous property.

6. AUDITOR/ASSESSOR PLATS

- a. The Consultant shall provide one copy of the Auditor's or Assessor's plat(s), which covers the project area, and one copy of any applicable subdivision plat(s).

7. GENERAL

- a. Each Title and Encumbrance Report and the attachments thereto shall be submitted in DUPLICATE.
- b. If there are any questions concerning the information required, or any problems that need to be discussed, please feel free to contact the appropriate District Real Estate Manager.
- c. The Consultant agrees to testify in court on behalf of the State on any title work prepared under this contract should he/she be required to do so by the Department. In consideration for actions taken by the consultant, the department will agree in writing to fees for testimony prior to the date the consultant must testify.
- d. The Consultant agrees to follow accepted principles and techniques as shown and any necessary interpretation of these furnished by the Department. Any parcel that does not meet such requirements shall be further documented without additional compensation to the Consultant.

B. PREPARATION OF TITLE AND ENCUMBRANCE REPORTS – TEMPORARY RIGHT-OF-WAY

1. COVER SHEET

- a. The cover sheet shall follow the format as found in Appendix "A1", with the words "TEMPORARY R/W" added to the title.
- b. The cover sheet of each Temporary R/W Title and Encumbrance Report shall be identified with the Project Number, County, Political Township, RW Code Number, Parcel Number, Road Number, Des. Number and the name of the presumptive fee owner as shown on the right-of-way plans.
- c. A brief legal description shall be provided, including the quarter section or subdivision lot number, section number, township and range numbers (including direction), the acreage (unless in subdivision), and the assessed values of the land and improvements.
- d. The record owner(s), as of the certification date, shall be identified exactly as shown in the instrument vesting title in them. The address of the record owner(s) and complete recording information shall also be provided.
- e. No mortgage search is required for temporary R/W.
- f. No judgment or easement searches are required for temporary R/W.
- g. The status of the taxes shall be noted on the cover sheet.

- h. The cover sheet shall include the certification statement which indicated that the search was abbreviated for temporary R/W purposes only. The consultant performing the search shall sign and date the cover sheet.

2. CAPTION

- a. Page 2 shall begin with the identification of the property covered by the Title and Encumbrance Report, hereinafter referred to as the caption. The caption shall be identified by the instrument number of the instrument conveying title to the current fee owner. Any sell-offs shall be identified in the same manner. See Section A.4 for more information pertaining to the caption.

3. CONTIGUOUS PROPERTY

- a. A statement regarding contiguous property shall follow the caption identification. See Section A.5 for more information pertaining to contiguous property.

4. TAXES

- a. The "key" number and current status of the taxes shall be noted. Any delinquent taxes shall be identified.

5. GENERAL

- a. The Consultant shall furnish a copy of the deed(s) which conveyed the caption to the current fee owner and any sell-offs.
- b. Each Title and Encumbrance Report and the attachments thereto shall be submitted in DUPLICATE.

C. SUPPLEMENTAL TITLE AND ENCUMBRANCE REPORTS (UPDATES)

- 1. When requested, the Consultant shall provide title work from the date of the original Title and Encumbrance Report to the present date. The Consultant shall provide the following, in duplicate:
  - a. A cover sheet which identifies any changes and the associated recording documents. In addition, the Consultant shall note the current status of the taxes; and
  - b. Copies of any documents recorded since the date of the original Title and Encumbrance Report which affect the caption.

**Task 8.3: Appraisal Problem Analysis Services**

The Consultant agrees to make the Appraisal Problem Analysis Report of each and every parcel.

The Appraisal Problem Analysis Report will conform to statutory and judicial determinations regarding non-compensable items as set forth and discussed in "The INDOT Appraisal Manual" (.pdf file format is available on the INDOT website) and/or conferences between the parties.

While the plans, aerial mosaics, title information, survey, parcel plats and calculation sheets have been made with reasonable care, there is no expressed or implied guaranty that conditions so indicated are entirely representative of those existing, or that unlooked-for developments will not occur. The Consultant is required to examine carefully all such data and satisfy itself as to the actual conditions. In case of any obvious discrepancy between the information furnished by LPA/INDOT and the actual conditions of the locality, or in case of errors or omissions in said information supplied by LPA/INDOT, the Consultant shall inform LPA/INDOT, in writing, of any such defect, error or omission which cannot be resolved without altering the design.

The Consultant agrees to updating reports at the request of LPA/INDOT and/or testifying in court on behalf of LPA/INDOT, on any parcels should he/she be required to do so by LPA/INDOT.

The Consultant shall be responsible for input of all required parcel data and related project information into INDOT's Land Records System (LRS) for each parcel assigned by LPA/INDOT.

**Assumptions:**

- A total of thirteen (13) parcels have been identified as potentially impacted, which requires title work from thirteen (13) parcels based on tax identification numbers. Based on preliminary design six (6) parcels have been identified that require right-of-way engineering and appraisal problem analysis.

**Task 8.4: Appraising Services**

The Consultant is to perform a real estate appraisal for six (6) parcels along the proposed route of the Sare Rd. multiuse path and prepare an appraisal report in accordance with "The INDOT Appraisal Manual".

The Consultant agrees to furnish the LPA with all comparables used in the report, consisting of sufficient sales data in the vicinity of the project and of such recent date that a pattern of values may be established. Each comparable property is to be identified by photograph and shall be located on map attached to the report that is to be furnished to the LPA.

The appraisal will conform to statutory and judicial determinations regarding non-compensable items as set forth and discussed in "The INDOT Appraisal Manual" (.pdf file format is available on the INDOT website) and/or conferences between the parties.

The Consultant shall be responsible for input of all required parcel data and related project information into INDOT's Land Records System (LRS) for the parcels.

**Task 8.5: Review Appraisal Services**

The Consultant agrees to make the Review Appraisal Report/Appraisal Problem Analysis Report for the six (6) parcels along the proposed route of the Sare Rd. multiuse path. The Review Appraisal Report / Appraisal Problem Analysis Report will conform to statutory and judicial determinations regarding non-compensable items as set forth and discussed in "The INDOT Appraisal Manual" and/or conferences between the parties.

**Task 8.6: Negotiation Services**

1. The CONSULTANT shall make every reasonable effort to acquire the parcels expeditiously.
2. The CONSULTANT shall make a prompt offer to acquire the parcel for the full amount, which has been established and approved by the LPA as just compensation for the acquisition. The offer shall be made in a Uniform Land and Easement Acquisition Offer letter which shall be given to the parcel owner in person or sent by certified mail with return receipt requested. The CONSULTANT shall also provide the parcel owners a copy of the appraisal (the appraisal copy furnished the owner shall only be on light green paper) explaining the basis for the amount, which has been established. In accomplishing the above, the CONSULTANT shall do the following:
  - a. Make all reasonable efforts to personally contact the owner or his/her designated representative, explain the acquisition, and offer in writing the approved estimate of just compensation. When all efforts to make personal contact have failed or in the event the property owner resides out of state, the owner may be contacted by certified or registered first class mail with return receipt requested or other means appropriate to the situation; and

- b. No later than the first contact where the offer is discussed, the CONSULTANT shall give the owner a brochure describing the land acquisition process and the owner's rights, privileges and obligations.
3. The owner of improvements located on lands being acquired for right-of-way should be offered the option of retaining those improvements at a retention value determined by the CONSULTANT and approved by the LPA.
4. A revised offer and summary statement of just compensation shall be provided the owner if:
  - a. The extent of the taking is revised, or
  - b. The approved estimate of just compensation is revised by the Review Buyer, or
  - c. If the purchase of Excess land requires a new or revised SJC.
5. The CONSULTANT shall maintain adequate records to include a report for each parcel containing but not limited to:
  - a. The date and place of contact;
  - b. The parties of interest contacted;
  - c. The offer made;
  - d. The counter offer or reasons offer was not accepted; and
  - e. The signature of the CONSULTANT, date, and initials of the person contacted.
6. The property owner must be given a copy of the report on each contact.
7. The CONSULTANT further agrees that the parcels shall be sufficiently documented to meet the minimum standards set out in Title 49 CFR Part 24, dated March 2, 1989 and all attachments and amendments thereto. Said Title CFR Part 24 attachments and amendments are incorporated into this Agreement by reference and made a part hereto. The CONSULTANT further agrees to follow accepted principles and techniques in purchase of real estate in accordance with existing State Laws, the "Buying Section Policy and Procedures Manual", this "Appendix "A1", and any necessary interpretation of these furnished by INDOT. Any parcel that does not meet such requirements shall be further documented without additional compensation to the CONSULTANT.
8. When attempts to buy are successful, a signed statement is to be prepared by the CONSULTANT to the effect that:
  - a. The written agreement secured, embodies all considerations agreed to by the property owner;
  - b. The CONSULTANT has no direct or indirect, present or contemplated future personal interest in the property or in any monetary benefit from the acquisition of the property; and
  - c. The agreement was reached without coercion of any type.
9. When attempts to buy are unsuccessful, the CONSULTANT shall record his recommendation for action and submit it to the LPA:

- a. The recommendation shall consider administrative settlement, include the amount of settlement and reasons for a settlement; or
  - b. Otherwise, a condemnation report shall be filled out and submitted with the completed file.
10. The CONSULTANT shall provide an updated title and encumbrance report upon submission of any secured or condemned parcel.
11. The CONSULTANT shall be responsible for input of all required parcel data and related project information into INDOT's Land Records System (LRS) based on the current standards set by INDOT's Central Office.

**Task 8.7: Right-of-way Management**

The CONSULTANT shall coordinate all of the right-of-way services related activities and make sure to complete all of the activities within the schedule established by the LPA.

The CONSULTANT shall provide weekly progress reports for all activities related to right-of-way services to the LPA.

The CONSULTANT shall record the completed parcel with the local agency with jurisdiction and provide a proof of records to the LPA.

**APPENDIX "D1"****A. Amount of Payment**

1. The CONSULTANT shall receive as payment for the satisfactory performance of the work performed under this LPA-CONSULTING CONTRACT SUPPLEMENTAL NO. 1 a maximum amount payable not to exceed **\$366,645.00**, which shall not be increased unless a modification of this Contract is approved in writing by the LPA and the Indiana Department of Transportation. The following is a breakdown of the tasks and associated fees.

Topographic Survey – <b>SJCA (DBE)</b>	\$40,340.00	Lump Sum
Parcel R/W Staking (14 parcels @ \$200 Each)- <b>SJCA (DBE)</b>	\$2,800.00	Per Parcel (NTE)
Environmental Document – <b>NS Services (DBE)</b>	\$25,016.00	Lump Sum
Structure Design	\$36,080.00	Lump Sum
Hydraulics/Permitting	\$34,238.00	Lump Sum
Roadway Design	\$82,348.00	Lump Sum
Geotechnical Engineering/Report	\$59,878.00	NTE
Traffic Design	\$12,392.00	Lump Sum
R/W Engineering	\$23,960.00	NTE
R/W Services	\$41,880.00	NTE
Post Bid Services	\$7,713.00	Hourly NTE
<b>Total Maximum Compensation</b>	<b>\$366,645.00</b>	<b>NTE</b>

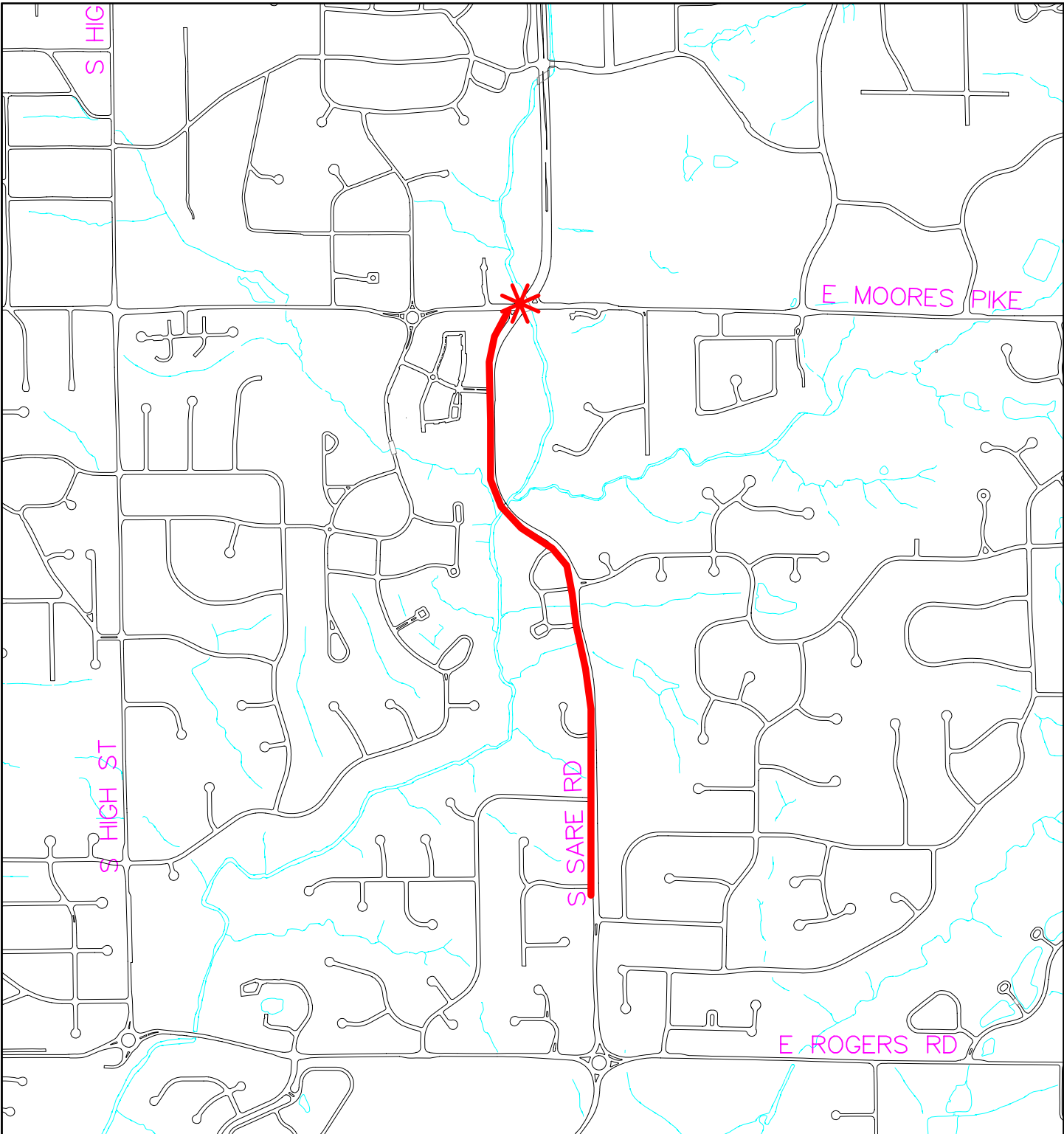
2. The fees for Geotechnical Engineering/Report will be based on the actual number of soil borings necessary to complete the geotechnical report and shall not exceed the amount listed above in the fee schedule unless a modification of this Contract is approved in writing by the LPA and the Indiana Department of Transportation.
3. The fees for R/W Engineering and R/W Services will be based on the actual number of parcels that require R/W Engineering, title work, appraisal problem analysis, appraisal, appraisal review, and buying based on standard INDOT accepted fees. The fee for this work shall not exceed the amount listed above in the fee schedule unless a modification of this Contract is approved in writing by the LPA and the Indiana Department of Transportation.

**B. Method of Payment**

1. The CONSULTANT shall submit a maximum of one invoice voucher per calendar month for work covered under this Contract. The invoice voucher shall be submitted to the LPA. The invoice voucher shall represent the value, to the LPA, of the partially completed work as of the date of the voucher. The CONSULTANT shall attach thereto a summary of each Task, percentage completed, and prior payments.
2. The LPA, for and in consideration of the rendering of the professional services provided for in Appendix "A" from the original Contract and Appendix "A1" from this Supplement No. 1, agrees to pay the CONSULTANT for rendering such services the fees established above in the following manner:
  - a. For completed work, and upon receipt of invoices from the CONSULTANT and approval thereof by the LPA but in no event later than 30 days after receipt of said invoices, payments covering the work performed shall be due and payable to the CONSULTANT. From the partial payment thus computed, there shall be deducted all previous partial fee payments made to the CONSULTANT.

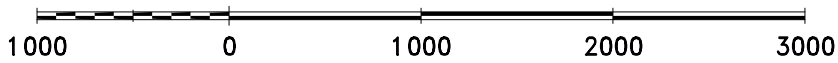
3. In the event of a substantial change in the scope, character, or complexity of the work on the project, the maximum fee payable and the specified fee shall be adjusted in accordance with Item 6 (Changes in Work) of the General Provisions set out in the original Contract and this Supplement No. 1.



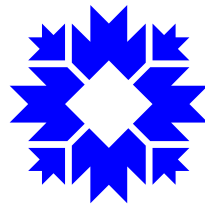


**Sare Road Multiuse Path and Intersection Improvements Project**

By: koppern  
28 Dec 16



City of Bloomington  
Planning & Transportation



Scale: 1" = 1000'

For reference only; map information NOT warranted.



# Board of Public Works Staff Report

**Project/Event:** Resolution 2019-35 Public Need to Purchase Right of Way for the Sare Road Multiuse Path and Intersection Improvements Project

**Petitioner/Representative:** Planning and Transportation Department

**Staff Representative:** Neil Kopper, Senior Project Engineer

**Date:** 04/16/2019

**Report:** This project will construct multiuse path on the west side of Sare Road from Buttonwood Lane to Moores Pike. It will also construct intersection improvements at the Sare Road-Moores Pike traffic signal. Construction is expected in 2020.

The project will require purchase of additional right of way from six parcels. If approved by the Board, this resolution will confirm that the Project serves a public purpose and will authorize the right of way acquisition.

**Recommendation and Supporting Justification:** Staff recommends that the Board approve Resolution 2019-35 Public Need to Purchase Right of Way for the Sare Road Multiuse Path and Intersection Improvements Project.

**Recommend**  **Approval**  **Denial** by Neil Kopper

<u>Project Approvals Timeline</u>		
<u>Approval Type</u>	<u>Status</u>	<u>Date</u>
Funding Approval	Approved	08/22/2017
Design Services Contract	Future**	04/16/2019
ROW Services Contract	Future***	04/16/2019
<b>Public Need Resolution</b>	<b>Current Item</b>	<b>04/16/2019</b>
Construction Inspection Contract	Future	2019
Construction Contract	N/A*	2020

\* Construction contracts for federally funded projects are approved and managed by INDOT.

\*\* Original design contract approved 2/6/2018.

\*\*\* ROW services to be added as a part of the design contract.

**RESOLUTION 2019 – 35**  
**BOARD OF PUBLIC WORKS**  
**SARE ROAD MULTIUSE PATH AND INTERSECTION IMPROVEMENTS**  
**RIGHT OF WAY PURCHASE**

WHEREAS, the City of Bloomington through its Board of Public Works (“City”) intends to construct a multiuse path on the west side of Sare Road from Buttonwood Lane to Moores Pike. In addition, the City also intends to construct intersection improvements at the Sare Road - Moores Pike traffic signal (the “Project”) in Bloomington, Indiana; and

WHEREAS, the City has determined that there is a need for the Project, and that it will serve a public purpose and be of public benefit, and has appropriated money to finance construction of the Project; and

WHEREAS, it is necessary to acquire land and/or easements for construction of the Project from the property owners listed in Attachment A, incorporated herein by reference;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Project serves a public purpose and will benefit the citizens of Bloomington and Monroe County, Indiana.
2. The acquisition of the land and easements from the property owners listed on Attachment A is hereby authorized. In the event the City is unable to reach agreement with a property owner regarding the purchase of the land or easement within 30 days after the issuance of a formal offer to purchase, as provided in Indiana Code 32-24-1, the City is hereby authorized to commence eminent domain proceedings.

Approved this 16th day of April, 2019.

CITY OF BLOOMINGTON, INDIANA  
BOARD OF PUBLIC WORKS

---

Kyla Cox Deckard, President

---

Beth H. Hollingsworth, Vice President

---

Dana Palazzo, Secretary

**Attachment A**

**AFFECTED PROPERTY OWNERS FOR PROJECT**

<u>Parcel #</u>	<u>Owner</u>	<u>Property Address</u>
Parcel 1	Taresah Youngman	2750 E. Spicewood Lane Bloomington, IN 47401
Parcel 3	Judith Allen	2898 S. Sare Road Bloomington, IN 47401
Parcel 4	Christian Frederickson	2894 W. Hunters Glen Bloomington, IN 47401
Parcel 5	Joe Kemp Construction, LLC	2750 S. Sare Road Bloomington, IN 47401
Parcel 7	Donald M. Coller	S. Sare Road Bloomington, IN 47401
Parcel 9	Ramsey Land Development Inc.	2410 E. Moores Pike Bloomington, IN 47401



## Board of Public Works Staff Report

---

**Project/Event:** Award Contract for 2019 Vacuumed Leaves Acceptance  
**Petitioner/Representative:** Street Division  
**Staff Representative:** Joe VanDeventer  
**Meeting Date:** April 16, 2019

---

Green Earth Recycling & Composting has agreed to accept the vacuumed leaves from the City of Bloomington Street Department. Green Earth is a locally owned and operated compost and mulch manufacturing facility.

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> <b>Green Earth Recycling &amp; Composting</b> | <b>\$22.00 per 25cy truckload</b><br><b>\$22.00 per less than truckload</b> |
| <input type="checkbox"/> Maple Grove Gardens, LLC                                 | \$15.00 per 25cy truckload<br>\$10.00 per less than truckload               |

Green Earth Recycling & Composting submitted the only responsive quote; therefore, staff recommends awarding the contract to Green Earth Recycling & Composting.

---

**Recommend**  **Approval by Joe VanDeventer**

**AGREEMENT BETWEEN CITY OF BLOOMINGTON**  
**PUBLIC WORKS DEPARTMENT, STREET DIVISION, AND**  
**GREEN EARTH RECYCLING & COMPOSTING**

This Agreement, entered into on this 16th day of April, 2019, by and between the City of Bloomington Department of Public Works, Street Division, through its Board of Public Works (hereinafter referred to as “Department”), and Green Earth Recycling & Composting (hereinafter referred to as “Contractor”).

**Article 1. Scope of Services** Contractor shall accept daily deliveries of vacuumed leaves collected by the Street Division in its Curbside Leaf Collection program which begins in November and continues through December of each year. Daily deliveries will average from one (1) to ten (10) per day. The total estimated cubic yards collected during this time period is approximately eight thousand five hundred (8,500) cubic yards; however, the Department reserves the right to deliver decreased or increased quantities. These services will be performed (“Services”) for a set price of Twenty-Two Dollars (\$22.00) per twenty-five (25) cubic yards (a truck load) and Twenty-Two Dollars (\$22.00) for less than a truck load for acceptance of the yard waste. Contractor shall diligently provide the Services under this Agreement and shall complete the Services described in this Agreement in a timely manner consistent with the Standard of Care identified in Article 2. Contractor shall complete the Services required under this Agreement on or before Tuesday, December 31, 2020, unless the parties mutually agree to a later completion date. Completion shall mean completion of all work related to the Services. In the performance of Contractor’s work, Contractor agrees to maintain such coordination with the Department as may be requested and desirable, including primary coordination with Joe VanDeventer, Director of Street Operations, Public Works Department. Contractor agrees that any information or documents, including digital GIS information, supplied by the Department pursuant to Article 3, below, shall be used by Contractor for this project only, and shall not be reused or reassigned for any other purpose without the written permission of the Department.

**Article 2. Standard of Care** Contractor shall be responsible for completion of the Services in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances (“Standard of Care”). The Department shall be the sole judge of the adequacy of Contractor’s work in meeting the Standard of Care; however, the Department shall not unreasonably withhold its approval as to the adequacy of Contractor’s performance. Upon notice to Contractor and by mutual agreement between the parties, Contractor will, without additional compensation, correct or replace any and all Services not meeting the Standard of Care.

**Article 3. Responsibilities of the Department** The Department shall provide all necessary information regarding requirements for the Services. The Department shall furnish such information as necessary for the orderly progress of the work, and Contractor shall be entitled to rely upon the accuracy and completeness of such information. The Department’s Project Manager shall act on its behalf with respect to this Agreement.

**Article 4. Compensation** The Department shall pay Contractor for all fees and expenses in an amount not to exceed Ten Thousand Dollars (\$10,000). Contractor shall submit an invoice to the Department upon the completion of the Services described in Article 1. The invoice shall be sent to: Joe VanDeventer, City of Bloomington Public Works, Director of Street Operations, 1981 South Henderson St., Bloomington, Indiana 47401. Invoices may be sent via first class mail postage prepaid or via email. Payment will be remitted to Contractor within forty-five (45) days of receipt of invoice. Additional services not set forth in Article 1, or changes in the Services must be authorized in writing by the Department or its designated project coordinator prior to such work being performed, or expenses incurred. The Department shall not make payment for any unauthorized work or expenses.

**Article 5. Appropriation of Funds** Notwithstanding any other provision of this Agreement, if funds for the continued fulfillment of this Agreement by the Department are at any time not forthcoming or are insufficient, through failure of any entity, including the Department itself, to appropriate funds or otherwise, then the Department shall have the right to terminate this Agreement without penalty.

**Article 6. Schedule** Contractor shall perform the Services according to the following schedule: Services will be on as needed basis upon request of the Department. The time limits established by this schedule shall not be exceeded, except for reasonable cause as mutually agreed to by all parties.

**Article 7. Termination** In the event of a party's substantial failure to perform in accordance with the terms of this Agreement, the other party shall have the right to terminate the Agreement upon written notice. The nonperforming party shall have fourteen (14) calendar days from the receipt of the termination notice to cure or to submit a plan for cure acceptable to the other party. Additionally, the Department may terminate or suspend performance of this Agreement at the Department's prerogative at any time upon written notice to Contractor. Contractor shall terminate or suspend performance of the Services on a schedule acceptable to the Department and the Department shall pay the Contractor for all the Services performed up to the date that written notice is received, plus reasonable termination or suspension expenses. Upon restart, an equitable adjustment shall be made to Contractor's compensation and the schedule of services. Upon termination or suspension of this Agreement, all finished or unfinished reports, drawings, collections of data and other documents generated by Contractor in connection with this Agreement shall become the property of the Department, as set forth in Article 9 herein.

**Article 8. Identity of the Contractor** Contractor acknowledges that one of the primary reasons for its selection by the Department to perform the Services is the qualifications and experience of Contractor. Contractor thus agrees that the Services to be performed pursuant to this Agreement shall be performed by Contractor. Contractor shall not subcontract any part of the Services without the prior written permission of the Department. The Department reserves the right to reject any of the Contractor's personnel or proposed outside professional sub-Contractors, and the Department reserves the right to request that acceptable replacement personnel be assigned to the project.

**Article 9. Ownership of Documents and Intellectual Property** All documents, drawings and specifications, including digital format files, prepared by Contractor and furnished to the Department as part of the Services shall become the property of the Department. Contractor shall retain its ownership rights in its design, drawing details, specifications, databases, computer software and other proprietary property. Intellectual property developed, utilized or modified in the performance of the Services shall remain the property of Contractor.

**Article 10. Independent Contractor Status** During the entire term of this Agreement, Contractor shall be an independent contractor, and in no event shall any of its personnel, agents or sub-contractors be construed to be, or represent themselves to be, employees of the Department. Contractor shall be solely responsible for the payment and reporting of all employee and employer taxes, including social security, unemployment, and any other federal, state, or local taxes required to be withheld from employees or payable on behalf of employees.

**Article 11. Indemnification** Contractor shall defend, indemnify, and hold harmless the City of Bloomington, the Department, and the officers, agents and employees of the City and the Department from any and all claims, demands, damages, costs, expenses or other liability arising out of the Agreement or occasioned by the reckless or negligent performance of any provision thereof, including, but not limited to, any reckless or negligent act or failure to act or any misconduct on the part of the Contractor or its agents or employees, or any independent contractors directly responsible to it (collectively "Claims").

**Article 12. Insurance** During the performance of any and all Services under this Agreement, Contractor shall maintain the following insurance in full force and effect: a) General Liability Insurance, with a minimum combined single limit of \$1,000,000 for each occurrence and \$2,000,000 in the aggregate; b) Automobile Liability Insurance, with a minimum combined single limit of \$1,000,000 for each person and \$1,000,000 for each accident; c) Workers' Compensation Insurance in accordance with the statutory requirements of Title 22 of the Indiana Code; and d) Professional Liability Insurance ("Errors and Omissions Insurance") with a minimum limit of \$1,000,000 annual aggregate. All insurance policies shall be issued by an insurance company authorized to issue such insurance in the State of Indiana. The City of Bloomington, the Department, and the officers, employees and agents of each shall be named as insureds under the General Liability, Automobile, and Worker's Compensation policies, and such policies shall stipulate that the insurance will operate as primary insurance and that no other insurance of the City's will be called upon to contribute to a loss hereunder. Contractor shall provide evidence of each insurance policy to the Department prior to the commencement of work under this Agreement.

**Article 13. Conflict of Interest** Contractor declares that it has no present interest, nor shall it acquire any interest, direct or indirect, which would conflict with the performance of Services under this Agreement. Contractor agrees that no person having any such interest shall be employed in the performance of this Agreement.

**Article 14. Waiver** No failure of either party to enforce a term of this Agreement against the other shall be construed as a waiver of that term, nor shall it in any way affect the party's right to enforce that term. No waiver by any party of any term of this Agreement shall be considered to be a waiver of any other term or breach thereof.

**Article 15. Severability** The invalidity, illegality or unenforceability of any provision of this Agreement or the occurrence of any event rendering any portion or provision of this Agreement void shall in no way affect the validity or enforceability of any other portion or provision of this Agreement. Any void provision shall be deemed severed from this Agreement, and the balance of the Agreement shall be construed and enforced as if it did not contain the particular provision to be held void. The parties further agree to amend this Agreement to replace any stricken provision with a valid provision that comes as close as possible to the intent of the stricken provision. The provisions of this Article shall not prevent this entire Agreement from being void should a provision which is of the essence of this Agreement be determined void.

**Article 16. Assignment** Neither the Department nor the Contractor shall assign any rights or duties under this Agreement without the prior written consent of the other party. Unless otherwise stated in the written consent to an assignment, no assignment will release or discharge the assignor from any obligation under this Agreement.

**Article 17. Third Party Rights** Nothing in this Agreement shall be construed to give any rights or benefits to anyone other than the parties.

**Article 18. Governing Law and Venue** This Agreement shall be governed by the laws of the State of Indiana. Venue of any disputes arising under this Agreement shall be in the Monroe Circuit Court, Monroe County, Indiana.

**Article 19. Non-Discrimination** Contractor shall comply with City of Bloomington Ordinance 2.21.020 and all other federal, state and local laws and regulations governing non-discrimination in all regards, including, but not limited to, employment.

**Article 20. Compliance with Laws** In performing the Services under this Agreement, Contractor shall comply with any and all applicable federal, state and local statutes, ordinances, plans and regulations, including any and all regulations for protection of the environment. Where such statutes, ordinances, plans or regulations of any public authority having any jurisdiction over the project are in conflict, Contractor



shall proceed using its best judgment only after attempting to resolve any such conflict between such governmental agencies, and shall notify the Department in a timely manner of the conflict, attempts of resolution, and planned course of action.

**Article 21. E-Verify** Contractor is required to enroll in and verify the work eligibility status of all newly-hired employees through the E-Verify program. (This is not required if the E-Verify program no longer exists). Contractor shall sign an affidavit, attached as Exhibit A, affirming that Contractor does not knowingly employ an unauthorized alien. Contractor shall require any subcontractors performing work under this contract to certify to the Contractor that, at the time of certification, the subcontractor does not knowingly employ or contract with an unauthorized alien and the subcontractor has enrolled in and is participating in the E-Verify program. Contractor shall maintain on file all subcontractors' certifications throughout the term of the contract with the City.

**Article 22. Notices** Any notice required by this Agreement shall be made in writing to the individuals/addresses specified below:

**Department:** City of Bloomington Public Works, Director of Street Operations, Attn: Joe VanDeventer, 1981 S. Henderson St., Bloomington, Indiana 47401.

**Contractor:** Green Earth Recycling and Composting, Attn: Kevin R. Huntley, 7333 W. Gifford Road, Bloomington Indiana 47403.

Nothing contained in this Article shall be construed to restrict the transmission of routine communications between representatives of the Department and Contractor.

**Article 23. Integration and Modification** This Agreement, including all Exhibits incorporated by reference, represents the entire and integrated agreement between the Department and the Contractor. It supersedes all prior and contemporaneous communications, representations and agreements, whether oral or written, relating to the subject matter of this Agreement. This Agreement may be modified only by a written amendment signed by both parties hereto.

**Article 24. Non-Collusion** Contractor is required to certify that it has not, nor has any other member, representative, or agent of Contractor, entered into any combination, collusion, or agreement with any person relative to the price to be offered by any person nor prevented any person from making an offer nor induced anyone to refrain from making an offer and that this offer is made without reference to any other offer. Contractor shall sign an affidavit, attached hereto as Exhibit B, affirming that Contractor has not engaged in any collusive conduct. Exhibit B is attached hereto and incorporated by reference as though fully set forth.

**Article 25: Renewal** Contractor may give written notice to the Department on or before December 31, 2020, of its desire to renew this Agreement for an additional two (2) year term. In the event that Contractor provides the Department with notice of its desire to renew the Agreement, the Department and Contractor may agree to a two (2) year renewal of this Agreement ("First Renewal"), which if agreed upon would extend the term of this Agreement to December 31, 2022. If a First Renewal is entered, Contractor may give written notice to the Department on or before December 31, 2022, of its desire to renew this Agreement for an additional two (2) year term. In the event that Contractor provides the Department with notice of its desire, the Department and Contractor may agree to an additional two (2) year term of this Agreement ("Second Renewal"), which, if agreed upon, would extend the term of this Agreement to December 31, 2024.

**CITY OF BLOOMINGTON**

**Green Earth Recycling & Composting**

\_\_\_\_\_  
Philippa M. Guthrie, Corporation Counsel

\_\_\_\_\_  
Kevin R. Huntley, Owner

**CITY OF BLOOMINGTON PUBLIC WORKS**

---

Adam Wason, Director

---

Kyla Cox Deckard, President, Board of Public Works



**EXHIBIT B**

STATE OF INDIANA )  
 ) SS:  
COUNTY OF \_\_\_\_\_)

**NON-COLLUSION AFFIDAVIT**

The undersigned offeror or agent, being duly sworn on oath, says that he has not, nor has any other member, representative, or agent of the firm, company, corporation or partnership represented by him, entered into any combination, collusion or agreement with any person relative to the price to be offered by any person nor to prevent any person from making an offer nor to induce anyone to refrain from making an offer and that this offer is made without reference to any other offer.

**OATH AND AFFIRMATION**

I affirm under the penalties of perjury that the foregoing facts and information are true and correct to the best of my knowledge and belief.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

**Good Earth Recycling & Composting**

By: \_\_\_\_\_  
\_\_\_\_\_

STATE OF INDIANA )  
 ) SS:  
COUNTY OF \_\_\_\_\_ )

Before me, a Notary Public in and for said County and State, personally appeared \_\_\_\_\_ and acknowledged the execution of the foregoing this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Notary Public's Signature      My Commission Expires: \_\_\_\_\_

\_\_\_\_\_  
Printed Name of Notary Public      County of Residence: \_\_\_\_\_



**CITY OF BLOOMINGTON QUOTE FORM**  
**RFQ #2019-LEAFING**  
**LEAF AND YARD WASTE COMPOSTING**

**Important:**

Both pages of this Quote Form must be completed for the quote to be valid and accepted.

**SEND OR DELIVER QUOTE TO:**

City of Bloomington Board of Public Works  
 401 N Morton St. Ste. 120  
 Bloomington, IN 47404  
 812-349-3567 (Fax)  
 public.works@bloomington.in.gov

ITEM NO.	DESCRIPTION	COST PER LOAD
	<b>Leaf and Yard Waste Composting Services for City of Bloomington Approximately 10,000 – 10,500 Cubic Yards</b>	
1	Cost per 25 CY Load of <u>Yard Waste</u> :	\$ <u>22.00</u>
	Cost per less than Truckload of <u>Yard Waste</u> :	\$ <u>22.00</u>
2	Cost per 25 CY Load of <u>Vacuumed Leaves</u> :	\$ <u>22.00</u>
	Cost per less than Truckload of <u>Vacuumed Leaves</u> :	\$ <u>22.00</u>

**VENDOR / CONTRACTOR INFORMATION**

Company: Green Earth Recycling + Composting  
 Name (print): Kevin R. Huntley  
 Address: 7333 W. Cifford Rd. Bloomington, IN 47403  
 Telephone: 812-825-3461 Fax: 812-825-3861  
 E-Mail: khuntleyexc@comcast.net  
 Signature: [Handwritten Signature]

*(Must be signed by an authorized company representative.)*



## Board of Public Works Staff Report

---

**Project/Event:** Award Contract for 2019 Yard waste  
**Petitioner/Representative:** Sanitation Division  
**Staff Representative:** Rhea Carter  
**Meeting Date:** April 16, 2019

---

Green Earth Recycling & Composting has agreed to accept yard waste from the City of Bloomington Sanitation Division. Green Earth is a locally owned and operated compost and mulch manufacturing facility.

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> <b>Green Earth Recycling &amp; Composting</b> | <b>\$22.00 per 25cy truckload</b><br><b>\$22.00 per less than truckload</b> |
| <input type="checkbox"/> Maple Grove Gardens, LLC                                 | \$15.00 per 25cy truckload<br>\$10.00 per less than truckload               |

Green Earth Recycling & Composting submitted the only responsive quote; therefore, staff recommends awarding the contract to Green Earth Recycling & Composting.

---

**Recommend**  **Approval by Rhea Carter**

**AGREEMENT BETWEEN CITY OF BLOOMINGTON**  
**PUBLIC WORKS DEPARTMENT, SANITATION DIVISION, AND**  
**GREEN EARTH RECYCLING & COMPOSTING**

This Agreement, entered into on this 16th day of April, 2019, by and between the City of Bloomington Department of Public Works, Sanitation Division, through its Board of Public Works (hereinafter referred to as “Department”), and Green Earth Recycling & Composting (hereinafter referred to as “Contractor”).

**Article 1. Scope of Services** Contractor shall accept yard waste collected by the Sanitation Division in its Yard Waste Collection program. Yard waste shall contain grass clippings, weeds, leaves, twigs, brush, tree trimmings, hedge clippings and other yard and garden materials. Contractor shall accept holiday trees and wreaths. These services will be performed (“Services”) for a set price of Twenty-Two Dollars (\$22.00) per twenty-five (25) cubic yards (a truck load) and Twenty-Two Dollars (\$22.00) for less than a truck load for acceptance of the yard waste. Contractor shall diligently provide the Services under this Agreement and shall complete the Services described in this Agreement in a timely manner consistent with the Standard of Care identified in Article 2. Contractor shall complete the Services required under this Agreement on or before Tuesday, December 31, 2020, unless the parties mutually agree to a later completion date. Completion shall mean completion of all work related to the Services. In the performance of Contractor’s work, Contractor agrees to maintain such coordination with the Department as may be requested and desirable, including primary coordination with Rhea Carter, Sanitation Division Director, Public Works Department. Contractor agrees that any information or documents, including digital GIS information, supplied by the Department pursuant to Article 3, below, shall be used by Contractor for this project only, and shall not be reused or reassigned for any other purpose without the written permission of the Department.

**Article 2. Standard of Care** Contractor shall be responsible for completion of the Services in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances (“Standard of Care”). The Department shall be the sole judge of the adequacy of Contractor’s work in meeting the Standard of Care; however, the Department shall not unreasonably withhold its approval as to the adequacy of Contractor’s performance. Upon notice to Contractor and by mutual agreement between the parties, Contractor will, without additional compensation, correct or replace any and all Services not meeting the Standard of Care.

**Article 3. Responsibilities of the Department** The Department shall provide all necessary information regarding requirements for the Services. The Department shall furnish such information as necessary for the orderly progress of the work, and Contractor shall be entitled to rely upon the accuracy and completeness of such information. The Department’s Project Manager shall act on its behalf with respect to this Agreement.

**Article 4. Compensation** The Department shall pay Contractor for all fees and expenses in an amount not to exceed Six Thousand, Three Hundred Seventy-Five Dollars (\$6,375.00). Contractor shall submit an invoice to the Department upon the completion of the Services described in Article 1. The invoice shall be sent to: Rhea Carter, City of Bloomington Public Works, Sanitation Division, 3406 Old S.R. 37 S, Bloomington, Indiana 47401. Invoices may be sent via first class mail postage prepaid or via email. Payment will be remitted to Contractor within forty-five (45) days of receipt of invoice. Additional services not set forth in Article 1, or changes in the Services must be authorized in writing by the Department or its designated project coordinator prior to such work being performed, or expenses incurred. The Department shall not make payment for any unauthorized work or expenses.

**Article 5. Appropriation of Funds** Notwithstanding any other provision of this Agreement, if funds for the continued fulfillment of this Agreement by the Department are at any time not forthcoming or are insufficient, through failure of any entity, including the Department itself, to appropriate funds or otherwise, then the Department shall have the right to terminate this Agreement without penalty.

**Article 6. Schedule** Contractor shall perform the Services according to the following schedule: Services will be on as needed basis upon request of the Department. The time limits established by this schedule shall not be exceeded, except for reasonable cause as mutually agreed to by all parties.

**Article 7. Termination** In the event of a party's substantial failure to perform in accordance with the terms of this Agreement, the other party shall have the right to terminate the Agreement upon written notice. The nonperforming party shall have fourteen (14) calendar days from the receipt of the termination notice to cure or to submit a plan for cure acceptable to the other party. Additionally, the Department may terminate or suspend performance of this Agreement at the Department's prerogative at any time upon written notice to Contractor. Contractor shall terminate or suspend performance of the Services on a schedule acceptable to the Department and the Department shall pay the Contractor for all the Services performed up to the date that written notice is received, plus reasonable termination or suspension expenses. Upon restart, an equitable adjustment shall be made to Contractor's compensation and the schedule of services. Upon termination or suspension of this Agreement, all finished or unfinished reports, drawings, collections of data and other documents generated by Contractor in connection with this Agreement shall become the property of the Department, as set forth in Article 9 herein.

**Article 8. Identity of the Contractor** Contractor acknowledges that one of the primary reasons for its selection by the Department to perform the Services is the qualifications and experience of Contractor. Contractor thus agrees that the Services to be performed pursuant to this Agreement shall be performed by Contractor. Contractor shall not subcontract any part of the Services without the prior written permission of the Department. The Department reserves the right to reject any of the Contractor's personnel or proposed outside professional sub-Contractors, and the Department reserves the right to request that acceptable replacement personnel be assigned to the project.

**Article 9. Ownership of Documents and Intellectual Property** All documents, drawings and specifications, including digital format files, prepared by Contractor and furnished to the Department as part of the Services shall become the property of the Department. Contractor shall retain its ownership rights in its design, drawing details, specifications, databases, computer software and other proprietary property. Intellectual property developed, utilized or modified in the performance of the Services shall remain the property of Contractor.

**Article 10. Independent Contractor Status** During the entire term of this Agreement, Contractor shall be an independent contractor, and in no event shall any of its personnel, agents or sub-contractors be construed to be, or represent themselves to be, employees of the Department. Contractor shall be solely responsible for the payment and reporting of all employee and employer taxes, including social security, unemployment, and any other federal, state, or local taxes required to be withheld from employees or payable on behalf of employees.

**Article 11. Indemnification** Contractor shall defend, indemnify, and hold harmless the City of Bloomington, the Department, and the officers, agents and employees of the City and the Department from any and all claims, demands, damages, costs, expenses or other liability arising out of the Agreement or occasioned by the reckless or negligent performance of any provision thereof, including, but not limited to, any reckless or negligent act or failure to act or any misconduct on the part of the Contractor or its agents or employees, or any independent contractors directly responsible to it (collectively "Claims").

**Article 12. Insurance** During the performance of any and all Services under this Agreement, Contractor shall maintain the following insurance in full force and effect: a) General Liability Insurance, with a



minimum combined single limit of \$1,000,000 for each occurrence and \$2,000,000 in the aggregate; b) Automobile Liability Insurance, with a minimum combined single limit of \$1,000,000 for each person and \$1,000,000 for each accident; c) Workers' Compensation Insurance in accordance with the statutory requirements of Title 22 of the Indiana Code; and d) Professional Liability Insurance ("Errors and Omissions Insurance") with a minimum limit of \$1,000,000 annual aggregate. All insurance policies shall be issued by an insurance company authorized to issue such insurance in the State of Indiana. The City of Bloomington, the Department, and the officers, employees and agents of each shall be named as insureds under the General Liability, Automobile, and Worker's Compensation policies, and such policies shall stipulate that the insurance will operate as primary insurance and that no other insurance of the City's will be called upon to contribute to a loss hereunder. Contractor shall provide evidence of each insurance policy to the Department prior to the commencement of work under this Agreement.

**Article 13. Conflict of Interest** Contractor declares that it has no present interest, nor shall it acquire any interest, direct or indirect, which would conflict with the performance of Services under this Agreement. Contractor agrees that no person having any such interest shall be employed in the performance of this Agreement.

**Article 14. Waiver** No failure of either party to enforce a term of this Agreement against the other shall be construed as a waiver of that term, nor shall it in any way affect the party's right to enforce that term. No waiver by any party of any term of this Agreement shall be considered to be a waiver of any other term or breach thereof.

**Article 15. Severability** The invalidity, illegality or unenforceability of any provision of this Agreement or the occurrence of any event rendering any portion or provision of this Agreement void shall in no way affect the validity or enforceability of any other portion or provision of this Agreement. Any void provision shall be deemed severed from this Agreement, and the balance of the Agreement shall be construed and enforced as if it did not contain the particular provision to be held void. The parties further agree to amend this Agreement to replace any stricken provision with a valid provision that comes as close as possible to the intent of the stricken provision. The provisions of this Article shall not prevent this entire Agreement from being void should a provision which is of the essence of this Agreement be determined void.

**Article 16. Assignment** Neither the Department nor the Contractor shall assign any rights or duties under this Agreement without the prior written consent of the other party. Unless otherwise stated in the written consent to an assignment, no assignment will release or discharge the assignor from any obligation under this Agreement.

**Article 17. Third Party Rights** Nothing in this Agreement shall be construed to give any rights or benefits to anyone other than the parties.

**Article 18. Governing Law and Venue** This Agreement shall be governed by the laws of the State of Indiana. Venue of any disputes arising under this Agreement shall be in the Monroe Circuit Court, Monroe County, Indiana.

**Article 19. Non-Discrimination** Contractor shall comply with City of Bloomington Ordinance 2.21.020 and all other federal, state and local laws and regulations governing non-discrimination in all regards, including, but not limited to, employment.

**Article 20. Compliance with Laws** In performing the Services under this Agreement, Contractor shall comply with any and all applicable federal, state and local statutes, ordinances, plans and regulations, including any and all regulations for protection of the environment. Where such statutes, ordinances, plans or regulations of any public authority having any jurisdiction over the project are in conflict, Contractor shall proceed using its best judgment only after attempting to resolve any such conflict between such

governmental agencies, and shall notify the Department in a timely manner of the conflict, attempts of resolution, and planned course of action.

**Article 21. E-Verify** Contractor is required to enroll in and verify the work eligibility status of all newly-hired employees through the E-Verify program. (This is not required if the E-Verify program no longer exists). Contractor shall sign an affidavit, attached as Exhibit A, affirming that Contractor does not knowingly employ an unauthorized alien. Contractor shall require any subcontractors performing work under this contract to certify to the Contractor that, at the time of certification, the subcontractor does not knowingly employ or contract with an unauthorized alien and the subcontractor has enrolled in and is participating in the E-Verify program. Contractor shall maintain on file all subcontractors' certifications throughout the term of the contract with the City.

**Article 22. Notices** Any notice required by this Agreement shall be made in writing to the individuals/addresses specified below:

**Department:** City of Bloomington Public Works, Sanitation Division, Attn: Rhea Carter, 3406 Old S.R. 37 S, Bloomington, Indiana 47401.

**Contractor:** Green Earth Recycling and Composting, Attn: Kevin R. Huntley, 7333 W. Gifford Road, Bloomington Indiana 47403.

Nothing contained in this Article shall be construed to restrict the transmission of routine communications between representatives of the Department and Contractor.

**Article 23. Integration and Modification** This Agreement, including all Exhibits incorporated by reference, represents the entire and integrated agreement between the Department and the Contractor. It supersedes all prior and contemporaneous communications, representations and agreements, whether oral or written, relating to the subject matter of this Agreement. This Agreement may be modified only by a written amendment signed by both parties hereto.

**Article 24. Non-Collusion** Contractor is required to certify that it has not, nor has any other member, representative, or agent of Contractor, entered into any combination, collusion, or agreement with any person relative to the price to be offered by any person nor prevented any person from making an offer nor induced anyone to refrain from making an offer and that this offer is made without reference to any other offer. Contractor shall sign an affidavit, attached hereto as Exhibit B, affirming that Contractor has not engaged in any collusive conduct. Exhibit B is attached hereto and incorporated by reference as though fully set forth.

**Article 25: Renewal** Contractor may give written notice to the Department on or before December 31, 2020, of its desire to renew this Agreement for an additional two (2) year term. In the event that Contractor provides the Department with notice of its desire to renew the Agreement, the Department and Contractor may agree to a two (2) year renewal of this Agreement ("First Renewal"), which if agreed upon would extend the term of this Agreement to December 31, 2022. If a First Renewal is entered, Contractor may give written notice to the Department on or before December 31, 2022, of its desire to renew this Agreement for an additional two (2) year term. In the event that Contractor provides the Department with notice of its desire, the Department and Contractor may agree to an additional two (2) year term of this Agreement ("Second Renewal"), which, if agreed upon, would extend the term of this Agreement to December 31, 2024.

**CITY OF BLOOMINGTON**

**Green Earth Recycling & Composting**

\_\_\_\_\_  
Philippa M. Guthrie, Corporation Counsel

\_\_\_\_\_  
Kevin R. Huntley, Owner

**CITY OF BLOOMINGTON PUBLIC WORKS**

---

Adam Wason, Director

---

Kyla Cox Deckard, President, Board of Public Works



**EXHIBIT B**

STATE OF INDIANA )  
 ) SS:  
COUNTY OF \_\_\_\_\_)

**NON-COLLUSION AFFIDAVIT**

The undersigned offeror or agent, being duly sworn on oath, says that he has not, nor has any other member, representative, or agent of the firm, company, corporation or partnership represented by him, entered into any combination, collusion or agreement with any person relative to the price to be offered by any person nor to prevent any person from making an offer nor to induce anyone to refrain from making an offer and that this offer is made without reference to any other offer.

**OATH AND AFFIRMATION**

I affirm under the penalties of perjury that the foregoing facts and information are true and correct to the best of my knowledge and belief.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

**Good Earth Recycling & Composting**

By: \_\_\_\_\_  
\_\_\_\_\_

STATE OF INDIANA )  
 ) SS:  
COUNTY OF \_\_\_\_\_ )

Before me, a Notary Public in and for said County and State, personally appeared \_\_\_\_\_ and acknowledged the execution of the foregoing this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Notary Public's Signature      My Commission Expires: \_\_\_\_\_

\_\_\_\_\_  
Printed Name of Notary Public      County of Residence: \_\_\_\_\_



**CITY OF BLOOMINGTON QUOTE FORM**  
**RFQ #2019-LEAFING**  
**LEAF AND YARD WASTE COMPOSTING**

**Important:**

Both pages of this Quote Form must be completed for the quote to be valid and accepted.

**SEND OR DELIVER QUOTE TO:**

City of Bloomington Board of Public Works  
 401 N Morton St. Ste. 120  
 Bloomington, IN 47404  
 812-349-3567 (Fax)  
 public.works@bloomington.in.gov

ITEM NO.	DESCRIPTION	COST PER LOAD
	<b>Leaf and Yard Waste Composting Services for City of Bloomington Approximately 10,000 – 10,500 Cubic Yards</b>	
1	Cost per 25 CY Load of <u>Yard Waste</u> :	\$ <u>22.00</u>
	Cost per less than Truckload of <u>Yard Waste</u> :	\$ <u>22.00</u>
2	Cost per 25 CY Load of <u>Vacuumed Leaves</u> :	\$ <u>22.00</u>
	Cost per less than Truckload of <u>Vacuumed Leaves</u> :	\$ <u>22.00</u>

**VENDOR / CONTRACTOR INFORMATION**

Company: Green Earth Recycling + Composting  
 Name (print): Kevin R. Huntley  
 Address: 7333 W. Cifford Rd. Bloomington, IN 47403  
 Telephone: 812-825-3461 Fax: 812-825-3861  
 E-Mail: khuntleyexc@comcast.net  
 Signature: [Handwritten Signature]

*(Must be signed by an authorized company representative.)*



## Board of Public Works Staff Report

---

**Request:** Approve MOU with Loren Wood Builders, LLC on E. Short Street

**Petitioner/Representative:** Loren Wood Builders, LLC

**Staff Representative:** Adam Wason, Public Works Director

**Date:** April 16, 2019

---

**Report:** Loren Wood Builders is the developer of B-Town Co-Housing, a new housing development in the city, located at the intersection of S. Maxwell Street E. Short St. Currently, E. Short Street does not connect to S. Highland Ave. to the west due to eighty-five feet of unpaved road.

This MOU to complete the improvements of E. Short Street between S. Maxwell Street and S. Highland Ave., is a collaboration between the City of Bloomington Department of Public Works and Loren Wood Builders, LLC. Loren Wood Builders, LLC, has agreed to perform all work required to prepare the street subgrade for installation of the asphalt roadway for this section of S. Short Street. Loren Wood Builders, LLC, has also agreed to pay for all materials to pave this unfinished portion of E. Short Street including asphalt and subgrade material. In addition Loren Wood Builders, LLC will cover the cost of additional infrastructure improvements including pavement markings and sidewalk installation along the south side of E. Short Street from S. Maxwell Street to S. Highland Avenue. The Department of Public Works will provide the equipment and laborers for the paving of E. Short Street from S. Maxwell Street to S. Highland Ave. All work will be completed under a Right-of-Way Excavation Permit and permit fees will be waived due to City involvement. This work is scheduled to be completed by July 1, 2019.

**Recommendation:** Staff appreciates the petitioner's efforts to improve City infrastructure and resident accessibility. Staff recommends approval of the MOU.

---

**Recommend**  **Approval**  **Denial** by: Adam Wason

**Memorandum of Understanding**  
**Between**  
**City of Bloomington Public Works Department**  
**And**  
**Loren Wood Builders, LLC, as Developer of**  
**B-Town Co-Housing, LLC**

This Memorandum of Understanding (MOU) between the City of Bloomington Public Works Department, (hereinafter "Public Works") and Loren Wood Builders, LLC, as Developer of B-Town Co-Housing, LLC, (hereinafter "Loren Wood Builders") outlines the agreed upon conditions regarding the extension and completion of E. Short Street to connect to S. Highland Avenue (hereinafter "Project").

1. E. Short Street, between S. Maxwell Street and S. Highland Avenue, does not provide a public street as E. Short Street is only partially paved.
2. Beginning at S. Maxwell Street, E. Short Street to the west does not connect to S. Highland Avenue.
3. E. Short Street is unpaved for eighty-five feet (85') from the end of existing E. Short Street pavement to western edge of S. Highland Avenue pavement.
4. Loren Wood Builders agrees to provide all the materials and perform all the necessary work to place the curbs, parabolic speed humps, subgrade treatment Type 1, and seven inches (7") of compacted aggregate base in preparation for the application of asphalt per the plans dated April 4, 2019, (attached hereto and incorporated herein) for the unfinished portion of E. Short Street to S. Highland Avenue. Proper preparation of the subgrade including a proof roll inspection shall be coordinated by Loren Wood Builders with a member of Engineering staff for the Department of Public Works. Loren Wood Builders agrees and acknowledges that all asphalt preparation work shall be completed by July 1, 2019, unless the parties mutually agree in writing to a later completion date.
5. Loren Wood Builders agrees to pay for all materials, including but not limited to asphalt, necessary to pave this unfinished portion of E. Short Street. Invoices for payment of materials will be forwarded by Public Works as they are received from the supplier to Loren Wood Builders. Loren Wood Builders agrees to pay any and all forwarded Project invoices directly to the supplier within 30 days of receipt.
6. Loren Wood Builders also agrees to construct all the remaining items associated with the Project including, but not limited to, pavement markings and a sidewalk along the southern side of E. Short Street as depicted on the plans.
7. Public Works agrees to complete the paving of E. Short Street from S. Maxwell Street to S. Highland Avenue with City provided equipment and labor. This shall include all three of the bituminous asphalt layers depicted in the plans.
8. Work described herein shall be done under a Right-of-Way Excavation Permit issued by The City of Bloomington Planning and Transportation Department. The fees for this permit will be waived due to City involvement and benefit from the addition of this City infrastructure.
9. A Performance Bond for the cost of all work described herein shall be submitted in a form and in an amount approved by the City of Bloomington Planning and Transportation Department.
10. All work described herein shall comply with all City and INDOT Standard Specifications.



**CITY OF BLOOMINGTON**

**LOREN WOOD BUILDERS, LLC**

**Public Works Department**

By: \_\_\_\_\_  
Adam Wason, Director

By: \_\_\_\_\_  
Loren Wood, Manager

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**Board of Public Works**

By: \_\_\_\_\_  
Kyla Cox Deckard, President

**Corporation Counsel**

By: \_\_\_\_\_  
Philippa M. Guthrie



# Board of Public Works Claim Register

Invoice Date Range 04/08/19 - 04/19/19

Vendor	Invoice Description	Contract #	Payment Date	Invoice Amount
<b>Fund 101 - General Fund (S0101)</b>				
<b>Department 01 - Animal Shelter</b>				
<b>Program 010000 - Main</b>				
<b>Account 43430 - Animal Adoption Fees</b>				
Yvonne Sons	01-refund adoption fee-rabbit		04/19/2019	45.00
	Account 43430 - Animal Adoption Fees Totals		1	<u>45.00</u>
<b>Account 52110 - Office Supplies</b>				
6530 - Office Depot, INC	01-swiffer duster		04/19/2019	23.16
6530 - Office Depot, INC	01-wall document holder		04/19/2019	94.49
6530 - Office Depot, INC	01-colored copy paper-9 reams		04/19/2019	19.44
6530 - Office Depot, INC	01-scissors, duct tape		04/19/2019	8.37
6530 - Office Depot, INC	01-spoon		04/19/2019	14.94
6530 - Office Depot, INC	01-anti-fatigue mat		04/19/2019	<u>14.76</u>
	Account 52110 - Office Supplies Totals		6	<u>\$175.16</u>
<b>Account 52210 - Institutional Supplies</b>				
4045 - Datamars, INC	01-microchips-400		04/19/2019	2,447.68
313 - Fastenal Company	01-bleach-3/28/2019		04/19/2019	21.66
313 - Fastenal Company	01-brush, handles, towels, earplugs, hand sanitizer-		04/19/2019	258.71
4586 - Hill's Pet Nutrition Sales, INC	01-canine/feline food-3/22/19		04/19/2019	218.32
3929 - IDEXX Laboratories, INC	01-Parvo diagnostic tests-3/11/2019		04/19/2019	201.00
4633 - Midwest Veterinary Supply, INC	01-antiparasitics, antibiotics, vaccines-3/21/19		04/19/2019	<u>1,808.89</u>
	Account 52210 - Institutional Supplies Totals		6	<u>\$4,956.26</u>
<b>Account 52310 - Building Materials and Supplies</b>				
394 - Kleindorfer Hardware & Variety	01-nylon rope, lynch pins		04/19/2019	<u>10.99</u>
	Account 52310 - Building Materials and Supplies Totals		1	<u>\$10.99</u>
<b>Account 52430 - Uniforms and Tools</b>				
4832 - Animal Care Equipment & Services, LLC	01-safe animal handling supplies-3/21/2019		04/19/2019	<u>189.47</u>
	Account 52430 - Uniforms and Tools Totals		1	<u>\$189.47</u>
<b>Account 53130 - Medical</b>				
54639 - Shake Veterinary Services, INC (Town & Country Vet	01-spay/neuter surgeries-4/2/2019		04/19/2019	535.30
54639 - Shake Veterinary Services, INC (Town & Country Vet	01-spay/neuter surgeries-3/5/2019		04/19/2019	285.00
54639 - Shake Veterinary Services, INC (Town & Country Vet	01-spay/neuter surgeries, amputation-3/26/2019		04/19/2019	<u>1,140.88</u>
	Account 53130 - Medical Totals		3	<u>\$1,961.18</u>
<b>Account 53160 - Instruction</b>				
3560 - First Financial Bank / Credit Cards	01-Training for ACO-Ntnl Animal Care and Control		04/19/2019	<u>575.00</u>
	Account 53160 - Instruction Totals		1	<u>\$575.00</u>



# Board of Public Works Claim Register

Invoice Date Range 04/08/19 - 04/19/19

Vendor	Invoice Description	Contract #	Payment Date	Invoice Amount
<b>Account 53220 - Postage</b>				
4487 - PMB East, INC (PakMail)	01-BOH shipping-4/1/2019		04/19/2019	<u>13.30</u>
	Account 53220 - Postage Totals		1	\$13.30
<b>Account 53230 - Travel</b>				
6869 - Kathryn Ennis	01-per diem reimb-Midwest Vet Conf-2/20-2/24/19		04/19/2019	240.00
3947 - Nadine Eubank	01-per diem reimb-Midwest Vet Conf-2/20-2/24/19		04/19/2019	240.00
6868 - Destinee Alix Hartsburg	01-per diem reimb-Midwest Vet Conf-2/20-2/24/19		04/19/2019	240.00
6867 - Lisa R Ritchel	01-per diem reimb-Midwest Vet Conf-2/20-2/24/19		04/19/2019	<u>240.00</u>
	Account 53230 - Travel Totals		4	\$960.00
<b>Account 53530 - Water and Sewer</b>				
208 - City Of Bloomington Utilities	19-ACC-water/sewer bill March 2019		04/08/2019	<u>395.06</u>
	Account 53530 - Water and Sewer Totals		1	\$395.06
<b>Account 53540 - Natural Gas</b>				
222 - Vectren	19-ACC-gas bill 3/4-4/2/19		04/08/2019	<u>419.98</u>
	Account 53540 - Natural Gas Totals		1	\$419.98
<b>Account 53610 - Building Repairs</b>				
1537 - Indiana Door & Hardware Specialties, INC	19-ACC-repair of employee entrance door		04/19/2019	<u>95.00</u>
	Account 53610 - Building Repairs Totals		1	\$95.00
<b>Account 53910 - Dues and Subscriptions</b>				
5507 - Julia K Eppley	01-Sub. renewal to Association for Animal Welfare		04/19/2019	<u>250.00</u>
	Account 53910 - Dues and Subscriptions Totals		1	<u>\$250.00</u>
	Program 010000 - Main Totals		28	\$10,046.40
<b>Program 010001 - Donations Over \$5K</b>				
<b>Account 53130 - Medical</b>				
3376 - Bloomington Pets Alive, INC	01-spay/neuter surgeries-3/14-3/26/19		04/19/2019	1,125.00
54639 - Shake Veterinary Services, INC (Town & Country Vet	01-emergency visit-3/27/19		04/19/2019	<u>297.40</u>
	Account 53130 - Medical Totals		2	<u>\$1,422.40</u>
	Program 010001 - Donations Over \$5K Totals		2	<u>\$1,422.40</u>
	Department 01 - Animal Shelter Totals		30	\$11,468.80
<b>Department 02 - Public Works</b>				
<b>Program 020000 - Main</b>				
<b>Account 46060 - Other Violations</b>				
Jeffrey & M. Montoya Retseck	14-refund over payment pkg citation #A1602253		04/19/2019	<u>40.00</u>
	Account 46060 - Other Violations Totals		1	\$40.00
<b>Account 53210 - Telephone</b>				
1079 - AT&T	02-radio circuits-phone charges 3/1-3/28/19		04/08/2019	180.64



# Board of Public Works Claim Register

Invoice Date Range 04/08/19 - 04/19/19

Vendor	Invoice Description	Contract #	Payment Date	Invoice Amount
	Account <b>53210 - Telephone</b> Totals		1	\$180.64
Account <b>54510 - Other Capital Outlays</b> 50944 - Cargill Deicing Techno	20-Brine Maker System		04/19/2019	5,000.00
	Account <b>54510 - Other Capital Outlays</b> Totals		1	\$5,000.00
	Program <b>020000 - Main</b> Totals		3	\$5,220.64
	Department <b>02 - Public Works</b> Totals		3	\$5,220.64
Department <b>03 - City Clerk</b> Program <b>030000 - Main</b> Account <b>52410 - Books</b> 3560 - First Financial Bank / Credit Cards	03-book-Chicago Manual of Style-17th Ed.		04/19/2019	81.32
	Account <b>52410 - Books</b> Totals		1	\$81.32
Account <b>53230 - Travel</b> 3560 - First Financial Bank / Credit Cards 3560 - First Financial Bank / Credit Cards 3560 - First Financial Bank / Credit Cards	03-Courtyard-ILMCT Academy Hotel-3/13/19		04/19/2019	376.00
	03-Delta Airlines-IIMC Annual Conference Flight-N.		04/19/2019	486.00
	03-Courtyard-ILMCT Academy Hotel-3/14/19		04/19/2019	376.00
	Account <b>53230 - Travel</b> Totals		3	\$1,238.00
	Program <b>030000 - Main</b> Totals		4	\$1,319.32
	Department <b>03 - City Clerk</b> Totals		4	\$1,319.32
Department <b>04 - Economic &amp; Sustainable Dev</b> Program <b>040000 - Main</b> Account <b>53160 - Instruction</b> 3560 - First Financial Bank / Credit Cards	04 Conference Fee for Sean - Americans for the Arts		04/19/2019	575.00
	Account <b>53160 - Instruction</b> Totals		1	\$575.00
Account <b>53230 - Travel</b> 3560 - First Financial Bank / Credit Cards	04-Delta-Sean's Flight for Americas for the Arts Conf		04/19/2019	296.60
	Account <b>53230 - Travel</b> Totals		1	\$296.60
Account <b>53320 - Advertising</b> 3560 - First Financial Bank / Credit Cards Greenplaque	04-Webscribble-Next City ad-Job posting Asst Dir		04/19/2019	129.00
	04-LEED Gold recognition		04/19/2019	142.00
	Account <b>53320 - Advertising</b> Totals		2	\$271.00
Account <b>53910 - Dues and Subscriptions</b> 1051 - Bloomington Economic Development Corp 3560 - First Financial Bank / Credit Cards	04 - 2019 Annual Membership Dues		04/19/2019	5,250.00
	04-Hootsuite Platform-3/2-4/1/19		04/19/2019	5.99
	Account <b>53910 - Dues and Subscriptions</b> Totals		2	\$5,255.99
Account <b>53960 - Grants</b> 1051 - Bloomington Economic Development Corp	04 Table Sponsorship for Mira Awards 2019		04/19/2019	500.00



# Board of Public Works Claim Register

Invoice Date Range 04/08/19 - 04/19/19

Vendor	Invoice Description	Contract #	Payment Date	Invoice Amount
	Account <b>53960 - Grants</b> Totals		1	\$500.00
Account <b>53990 - Other Services and Charges</b>				
818 - Everywhere Signs, LLC	04 - Removal of Banner after windstorm on History		04/19/2019	235.00
6515 - Green Camino, INC	04 - 2019 composing agreement - city facilities		04/19/2019	120.00
	Account <b>53990 - Other Services and Charges</b> Totals		2	\$355.00
	Program <b>040000 - Main</b> Totals		9	\$7,253.59
	Department <b>04 - Economic &amp; Sustainable Dev</b> Totals		9	\$7,253.59
Department <b>05 - Common Council</b>				
Program <b>050000 - Main</b>				
Account <b>53160 - Instruction</b>				
3560 - First Financial Bank / Credit Cards	05-CNU Registration for Cm Volan and Granger		04/19/2019	825.00
	Account <b>53160 - Instruction</b> Totals		1	\$825.00
Account <b>53910 - Dues and Subscriptions</b>				
3560 - First Financial Bank / Credit Cards	05-CNU membership for Granger		04/19/2019	125.00
3560 - First Financial Bank / Credit Cards	05-CNU membership for Volan		04/19/2019	125.00
	Account <b>53910 - Dues and Subscriptions</b> Totals		2	\$250.00
	Program <b>050000 - Main</b> Totals		3	\$1,075.00
	Department <b>05 - Common Council</b> Totals		3	\$1,075.00
Department <b>06 - Controller's Office</b>				
Program <b>060000 - Main</b>				
Account <b>52110 - Office Supplies</b>				
6530 - Office Depot, INC	06-Note pads and binder clips		04/19/2019	4.16
6530 - Office Depot, INC	06-Note pads and binder clips		04/19/2019	4.33
	Account <b>52110 - Office Supplies</b> Totals		2	\$8.49
Account <b>53170 - Mgt. Fee, Consultants, and Workshops</b>				
5648 - Reedy Financial Group, PC	06-Financial Consulting-services provided thru		04/19/2019	3,248.33
5648 - Reedy Financial Group, PC	06-Financial Consulting-TIF-services provided thru		04/19/2019	2,660.00
5648 - Reedy Financial Group, PC	06-Financial Consulting-FPlan Const-serv. provided		04/19/2019	1,658.73
5648 - Reedy Financial Group, PC	06-Financial Consulting-FPlan Const-serv. provided		04/19/2019	3,640.48
5648 - Reedy Financial Group, PC	06-Financial Consulting-TIF-services provided thru		04/19/2019	2,269.16
	Account <b>53170 - Mgt. Fee, Consultants, and Workshops</b> Totals		5	\$13,476.70
Account <b>53230 - Travel</b>				
880 - Jeff McMillian	06-Mileage Reimbursement for MFOA Meeting		04/19/2019	81.78
	Account <b>53230 - Travel</b> Totals		1	\$81.78
	Program <b>060000 - Main</b> Totals		8	\$13,566.97
	Department <b>06 - Controller's Office</b> Totals		8	\$13,566.97



# Board of Public Works Claim Register

Invoice Date Range 04/08/19 - 04/19/19

Vendor	Invoice Description	Contract #	Payment Date	Invoice Amount
<b>Department 09 - CFRD</b>				
<b>Program 090000 - Main</b>				
<b>Account 53160 - Instruction</b>				
3560 - First Financial Bank / Credit Cards	09-FACES of ACEs-conf. registration for S. Owens		04/19/2019	22.85
	Account <b>53160 - Instruction</b> Totals		1	<u>\$22.85</u>
<b>Account 53310 - Printing</b>				
3892 - Midwest Color Printing, INC	09-business cards for Shatoyia Moss-250 cards		04/19/2019	41.50
	Account <b>53310 - Printing</b> Totals		1	<u>\$41.50</u>
<b>Account 53910 - Dues and Subscriptions</b>				
3560 - First Financial Bank / Credit Cards	09-Animoto-Annual subscription 2019		04/19/2019	224.40
	Account <b>53910 - Dues and Subscriptions</b> Totals		1	<u>\$224.40</u>
<b>Account 53960 - Grants</b>				
1138 - BCT Management, INC	28-09-Be More Awards--facility/equipment rental and		04/19/2019	556.00
	Account <b>53960 - Grants</b> Totals		1	<u>\$556.00</u>
	Program <b>090000 - Main</b> Totals		4	<u>\$844.75</u>
	Department <b>09 - CFRD</b> Totals		4	<u>\$844.75</u>
<b>Department 10 - Legal</b>				
<b>Program 100000 - Main</b>				
<b>Account 53120 - Special Legal Services</b>				
Benita Fox	10-Transcript		04/19/2019	164.00
330 - Ice Miller, LLP	10 legal service environ investigation at IU hospital		04/19/2019	5,688.63
330 - Ice Miller, LLP	10- midland stone property acquisition-Inv. date		04/19/2019	2,814.00
	Account <b>53120 - Special Legal Services</b> Totals		3	<u>\$8,666.63</u>
<b>Account 53160 - Instruction</b>				
6374 - Labor Arbitration Institute	10 seminar Labor Arbitration 80460		04/19/2019	325.00
	Account <b>53160 - Instruction</b> Totals		1	<u>\$325.00</u>
	Program <b>100000 - Main</b> Totals		4	<u>\$8,991.63</u>
<b>Program 101000 - Human Rights</b>				
<b>Account 52110 - Office Supplies</b>				
6530 - Office Depot, INC	10 certif sheets, awards		04/19/2019	12.69
	Account <b>52110 - Office Supplies</b> Totals		1	<u>\$12.69</u>
<b>Account 52420 - Other Supplies</b>				
732 - Barbara E McKinney	10 supplies for BHRC awards McKinney		04/19/2019	49.83
6530 - Office Depot, INC	10-Velcor		04/19/2019	43.99
	Account <b>52420 - Other Supplies</b> Totals		2	<u>\$93.82</u>
<b>Account 53910 - Dues and Subscriptions</b>				



# Board of Public Works Claim Register

Invoice Date Range 04/08/19 - 04/19/19

Vendor	Invoice Description	Contract #	Payment Date	Invoice Amount
6879 - Indiana Consortium of State and Local Human Right	10-2019 annual membership dues		04/19/2019	100.00
	Account <b>53910 - Dues and Subscriptions</b> Totals		1	\$100.00
<b>Account 53990 - Other Services and Charges</b>				
3560 - First Financial Bank / Credit Cards	10- notary public state of Indiana fee Oswald		04/19/2019	18.87
	Account <b>53990 - Other Services and Charges</b> Totals		1	\$18.87
	Program <b>101000 - Human Rights</b> Totals		5	\$225.38
	Department <b>10 - Legal</b> Totals		9	\$9,217.01
<b>Department 11 - Mayor's Office</b>				
<b>Program 110000 - Main</b>				
<b>Account 53160 - Instruction</b>				
3560 - First Financial Bank / Credit Cards	11-US Conf. of Mayors-registration 2019		04/19/2019	950.00
	Account <b>53160 - Instruction</b> Totals		1	\$950.00
<b>Account 53170 - Mgt. Fee, Consultants, and Workshops</b>				
5778 - National Research Center, INC	11-second payment for 2019 city survey		04/19/2019	10,860.00
	Account <b>53170 - Mgt. Fee, Consultants, and Workshops</b> Totals		1	\$10,860.00
<b>Account 53230 - Travel</b>				
3560 - First Financial Bank / Credit Cards	11-Southwest-airfare-Code for America Summit-D.		04/19/2019	168.98
3560 - First Financial Bank / Credit Cards	11-Marriott-CA-hotel- Code for America Summit-D.		04/19/2019	257.00
	Account <b>53230 - Travel</b> Totals		2	\$425.98
<b>Account 53320 - Advertising</b>				
3560 - First Financial Bank / Credit Cards	11-Twitter ad boosts-3/5-3/11/2019		04/19/2019	30.00
3560 - First Financial Bank / Credit Cards	11-Twitter ad boosts-11/10/12-3/4/19		04/19/2019	10.00
6891 - Gatehouse Media Indiana Holdings (Hoosier Times)	11-ads for State of the City		04/19/2019	2,176.96
203 - Indiana University	11-online ads for scooter survey		04/19/2019	300.00
9111 - Monroe County Fair Association	11-ad for Monroe County Fair Book		04/19/2019	65.00
	Account <b>53320 - Advertising</b> Totals		5	\$2,581.96
<b>Account 53910 - Dues and Subscriptions</b>				
3560 - First Financial Bank / Credit Cards	11-Zapier-annual charge		04/19/2019	600.00
5259 - Pacific & Southern Company, INC (Indy Star)	11-IndyStar online access		04/19/2019	4.99
	Account <b>53910 - Dues and Subscriptions</b> Totals		2	\$604.99
<b>Account 53960 - Grants</b>				
5819 - Synchrony Bank	11-tent, weights, costumes for Street Fair		04/19/2019	649.67
5819 - Synchrony Bank	11-tent, weights, costumes for Street Fair		04/19/2019	40.56
5819 - Synchrony Bank	11-table, wagon for Mayor at the Market		04/19/2019	41.99
5819 - Synchrony Bank	11-table, wagon for Mayor at the Market		04/19/2019	129.99
	Account <b>53960 - Grants</b> Totals		4	\$862.21



# Board of Public Works Claim Register

Invoice Date Range 04/08/19 - 04/19/19

Vendor	Invoice Description	Contract #	Payment Date	Invoice Amount
<b>Account 53990 - Other Services and Charges</b>				
3560 - First Financial Bank / Credit Cards	11-Paypal-Indiana University Expand for Devta Kidd		04/19/2019	950.00
2541 - South Central Indiana Interpreting	11-interpretation of State of the City address		04/19/2019	261.36
	<b>Account 53990 - Other Services and Charges Totals</b>	2		<u>\$1,211.36</u>
	<b>Program 110000 - Main Totals</b>	17		<u>\$17,496.50</u>
	<b>Department 11 - Mayor's Office Totals</b>	17		<u>\$17,496.50</u>
<b>Department 12 - Human Resources</b>				
<b>Program 120000 - Main</b>				
<b>Account 53230 - Travel</b>				
5836 - Mary Caroline Buchanan Shaw	12 Reimbursement for parking AIM meeting (3/21/19)		04/19/2019	14.00
	<b>Account 53230 - Travel Totals</b>	1		<u>\$14.00</u>
<b>Account 53320 - Advertising</b>				
6891 - Gatehouse Media Indiana Holdings (Hoosier Times)	12 Job Ads Inv 33119		04/19/2019	358.69
	<b>Account 53320 - Advertising Totals</b>	1		<u>\$358.69</u>
<b>Account 53910 - Dues and Subscriptions</b>				
3560 - First Financial Bank / Credit Cards	12-ELGL All-In-One Membership		04/19/2019	300.00
	<b>Account 53910 - Dues and Subscriptions Totals</b>	1		<u>\$300.00</u>
<b>Account 53990 - Other Services and Charges</b>				
6542 - The Novak Consulting Group, INC	12- Consulting Services for Traffic & Transportation		04/19/2019	7,029.00
	<b>Account 53990 - Other Services and Charges Totals</b>	1		<u>\$7,029.00</u>
	<b>Program 120000 - Main Totals</b>	4		<u>\$7,701.69</u>
	<b>Department 12 - Human Resources Totals</b>	4		<u>\$7,701.69</u>
<b>Department 13 - Planning</b>				
<b>Program 130000 - Main</b>				
<b>Account 52420 - Other Supplies</b>				
5819 - Synchrony Bank	13-Room Divider (4-panel, Cherry Wood)_Carmen &		04/19/2019	165.30
	<b>Account 52420 - Other Supplies Totals</b>	1		<u>\$165.30</u>
<b>Account 53170 - Mgt. Fee, Consultants, and Workshops</b>				
8305 - Schmidt Associates, INC	13-City Architect-Proj. Review-services 1/1-1/31/19		04/19/2019	43.75
	<b>Account 53170 - Mgt. Fee, Consultants, and Workshops Totals</b>	1		<u>\$43.75</u>
<b>Account 53230 - Travel</b>				
6644 - Carlisle T Buddin	13 - Certified Floodplain Managers Exam TRAVEL -		04/19/2019	33.00
	<b>Account 53230 - Travel Totals</b>	1		<u>\$33.00</u>
<b>Account 53310 - Printing</b>				
3892 - Midwest Color Printing, INC	13-business cards-R. Clemens-250		04/19/2019	41.50
	<b>Account 53310 - Printing Totals</b>	1		<u>\$41.50</u>





# Board of Public Works Claim Register

Invoice Date Range 04/08/19 - 04/19/19

Vendor	Invoice Description	Contract #	Payment Date	Invoice Amount
<b>Account 53990 - Other Services and Charges</b>				
6289 - Clarion Associates, LLC	13-UDO Updates-prof. services thru 2/28/2019-Inv.		04/19/2019	8,135.00
	Account 53990 - Other Services and Charges Totals		1	\$8,135.00
	Program 130000 - Main Totals		5	\$8,418.55
	Department 13 - Planning Totals		5	\$8,418.55
<b>Department 19 - Facilities Maintenance</b>				
<b>Program 190000 - Main</b>				
<b>Account 52310 - Building Materials and Supplies</b>				
409 - Black Lumber Co. INC	19-Sanitation-AAA batteries, 8pk D batteries		04/19/2019	31.98
409 - Black Lumber Co. INC	19-Sanitation-switch duplex ivory, duplex outlet plate		04/19/2019	10.38
293 - J&S Locksmith Shop, INC	19- duplicate key for facilities maintenance		04/19/2019	3.50
395 - Kirby Risk Corp	19-City Hall-Levi 10085, Porc 9in LDS PKD		04/19/2019	22.11
395 - Kirby Risk Corp	19-City Hall-Porc 9in LDS Pkd		04/19/2019	221.10
394 - Kleindorfer Hardware & Variety	19-CH-clock, bolts, spacer, light tubes, cold patch		04/19/2019	62.24
394 - Kleindorfer Hardware & Variety	19-CH-propane, torch kit, faucet repair		04/19/2019	119.35
394 - Kleindorfer Hardware & Variety	19-CH-30amp breaker, plunger, baking soda, hair		04/19/2019	44.01
394 - Kleindorfer Hardware & Variety	19-CH-screws, zip ties		04/19/2019	27.01
394 - Kleindorfer Hardware & Variety	19-CH-zip ties, safety glasses, plastic drop cloths		04/19/2019	83.03
394 - Kleindorfer Hardware & Variety	19-CH-box of nuts		04/19/2019	2.30
394 - Kleindorfer Hardware & Variety	19-CH-3 rakes, 2 yard waste bags		04/19/2019	68.25
394 - Kleindorfer Hardware & Variety	19-CH-cable ties		04/19/2019	81.43
53005 - Menards, INC	19-CH-sand mix		04/19/2019	20.76
	Account 52310 - Building Materials and Supplies Totals		14	\$797.45
<b>Account 53530 - Water and Sewer</b>				
208 - City Of Bloomington Utilities	19-Graffiti Team-Temp Mtr-water/sewer bill-March		04/08/2019	15.48
208 - City Of Bloomington Utilities	19-City Hall-water/sewer bill-March 2019		04/08/2019	584.65
	Account 53530 - Water and Sewer Totals		2	\$600.13
<b>Account 53610 - Building Repairs</b>				
321 - Harrell Fish, INC	19-CH-quarterly PM contract-April 2019	BC 2019-23	04/19/2019	1,910.66
321 - Harrell Fish, INC	19-CH-quarterly PM contract-March 2019	BC 2019-23	04/19/2019	1,910.66
6688 - SSW Enterprises, LLC (Office Pride)	19-CH/off site facilities-monthly-March 2019	BC 2018-87	04/19/2019	16,233.80
	Account 53610 - Building Repairs Totals		3	\$20,055.12
	Program 190000 - Main Totals		19	\$21,452.70
	Department 19 - Facilities Maintenance Totals		19	\$21,452.70
<b>Department 28 - ITS</b>				
<b>Program 280000 - Main</b>				



# Board of Public Works Claim Register

Invoice Date Range 04/08/19 - 04/19/19

Vendor	Invoice Description	Contract #	Payment Date	Invoice Amount
<b>Account 53170 - Mgt. Fee, Consultants, and Workshops</b>				
5437 - Columbia Telecommunications Corporation	28-Addendum to Agreement-Director of Bus		04/19/2019	375.00
	Account <b>53170 - Mgt. Fee, Consultants, and Workshops</b> Totals		1	<u>375.00</u>
<b>Account 53230 - Travel</b>				
3560 - First Financial Bank / Credit Cards	28-American Airlines-CA trip-Code for America		04/19/2019	257.00
3560 - First Financial Bank / Credit Cards	28-Delta Airlines-CA trip-Code for America Summit		04/19/2019	187.00
	Account <b>53230 - Travel</b> Totals		2	<u>444.00</u>
<b>Account 53910 - Dues and Subscriptions</b>				
6870 - Carahsoft Technology Corporation	28-LinkedIn Learning		04/19/2019	3,520.00
3560 - First Financial Bank / Credit Cards	28-VMUG VMware User Support Group Subscription		04/19/2019	200.00
3560 - First Financial Bank / Credit Cards	28-Amazon Web Services, Inc-2/1-2/28/19		04/19/2019	22.32
3560 - First Financial Bank / Credit Cards	28-Basecamp 2-3/2-4/2/19		04/19/2019	20.00
3560 - First Financial Bank / Credit Cards	28-Twilio API Services-3/25/2019		04/19/2019	11.95
3560 - First Financial Bank / Credit Cards	28-Twilio API Services-3/11/2019		04/19/2019	11.70
3560 - First Financial Bank / Credit Cards	28-URL Wildcard		04/19/2019	575.75
3560 - First Financial Bank / Credit Cards	28-Squarespace.com for mcpathways.com		04/19/2019	20.00
3560 - First Financial Bank / Credit Cards	28-Squarespace.com mcpathways.com - Subscription		04/19/2019	26.00
5786 - Promevo, LLC	28-GOOGLE DRIVE STORAGE SUBSCRIPTION 50 GB		04/19/2019	7.50
5819 - Synchrony Bank	18-Memberships		04/19/2019	15.00
	Account <b>53910 - Dues and Subscriptions</b> Totals		11	<u>\$4,430.22</u>
	Program <b>280000 - Main</b> Totals		14	<u>\$5,249.22</u>
	Department <b>28 - ITS</b> Totals		14	<u>\$5,249.22</u>
	Fund <b>101 - General Fund (S0101)</b> Totals		129	<u>\$110,284.74</u>
<b>Fund 249 - Grants Non Approp</b>				
Department <b>04 - Economic &amp; Sustainable Dev</b>				
Program <b>G17018 - Bloomington Wide Brownfields</b>				
<b>Account 53170 - Mgt. Fee, Consultants, and Workshops</b>				
4571 - BCA Environmental Consultants, LLC	04 - Contract for Environmental Assessments		04/19/2019	9,003.11
4571 - BCA Environmental Consultants, LLC	04 - Contract for Environmental Assessments		04/19/2019	23,328.27
	Account <b>53170 - Mgt. Fee, Consultants, and Workshops</b> Totals		2	<u>\$32,331.38</u>
	Program <b>G17018 - Bloomington Wide Brownfields</b> Totals		2	<u>\$32,331.38</u>
	Department <b>04 - Economic &amp; Sustainable Dev</b> Totals		2	<u>\$32,331.38</u>
	Fund <b>249 - Grants Non Approp</b> Totals		2	<u>\$32,331.38</u>
<b>Fund 270 - CC Jack Hopkins NR17-42 (S0011)</b>				
Department <b>05 - Common Council</b>				
Program <b>050000 - Main</b>				



# Board of Public Works Claim Register

Invoice Date Range 04/08/19 - 04/19/19

Vendor	Invoice Description	Contract #	Payment Date	Invoice Amount
<b>Account 53960 - Grants</b>				
20872 - Catholic Charities Social Services	15-JH18 Grant-Trauma-Informed Care Program-1/31-		04/19/2019	2,505.00
1663 - Citizens for Community Justice	15-JH18-Proj. Coord/Exec. Dir. expenses-March 2019		04/19/2019	551.18
56 - Middle Way House, INC	15-JH18 Grant-physical improvement for tech closet		04/19/2019	10,756.17
18311 - New Leaf/New Life, INC	15-JH18-Oct/2018-March/2019 QuickBooks		04/19/2019	11,171.99
	Account <b>53960 - Grants</b> Totals	4		<u>\$24,984.34</u>
	Program <b>050000 - Main</b> Totals	4		<u>\$24,984.34</u>
	Department <b>05 - Common Council</b> Totals	4		<u>\$24,984.34</u>
	Fund <b>270 - CC Jack Hopkins NR17-42 (S0011)</b> Totals	4		<u>\$24,984.34</u>
<b>Fund 312 - Community Services</b>				
<b>Department 09 - CFRD</b>				
<b>Program 090003 - Com Serv - Status of Women</b>				
<b>Account 52420 - Other Supplies</b>				
6530 - Office Depot, INC	09-2 reams white cardstock paper-WHM Lunch		04/19/2019	6.30
	Account <b>52420 - Other Supplies</b> Totals	1		<u>\$6.30</u>
<b>Account 53960 - Grants</b>				
6584 - Kira Richardson	09-BCSW Leadership Scholarship Initiative-Recipient		04/19/2019	400.00
	Account <b>53960 - Grants</b> Totals	1		<u>\$400.00</u>
<b>Account 53990 - Other Services and Charges</b>				
199 - Monroe County Government	09-Room/catering/A/V for 2019 WHM Lunch-		04/19/2019	12,829.20
	Account <b>53990 - Other Services and Charges</b> Totals	1		<u>\$12,829.20</u>
	Program <b>090003 - Com Serv - Status of Women</b> Totals	3		<u>\$13,235.50</u>
<b>Program 090014 - Latino Programs</b>				
<b>Account 52420 - Other Supplies</b>				
6418 - Josefa Luce	09-reimburse Josefa for food purchased for Cesar		04/19/2019	180.14
	Account <b>52420 - Other Supplies</b> Totals	1		<u>\$180.14</u>
	Program <b>090014 - Latino Programs</b> Totals	1		<u>\$180.14</u>
<b>Program 090016 - Com Serv - Safe &amp; Civil</b>				
<b>Account 53990 - Other Services and Charges</b>				
4774 - RLJ Lodging II REIT Sub, LLC (Hilton Garden Inn)	09-BHM Gala Venue-170 dinners-3/2/2019		04/19/2019	5,766.34
	Account <b>53990 - Other Services and Charges</b> Totals	1		<u>\$5,766.34</u>
	Program <b>090016 - Com Serv - Safe &amp; Civil</b> Totals	1		<u>\$5,766.34</u>
<b>Program 090018 - CBVN</b>				
<b>Account 52420 - Other Supplies</b>				
5932 - Indiana Bratworks (Board & Blade)	09-Be More Awards--catering-3/26/2019		04/19/2019	1,495.00
6274 - Quality Logo Products	09-Be More Awards - gift mugs		04/19/2019	465.41



# Board of Public Works Claim Register

Invoice Date Range 04/08/19 - 04/19/19

Vendor	Invoice Description	Contract #	Payment Date	Invoice Amount
891 - Lucy Schaich	09-Party City-Be More Awards-reimburse for paper		04/19/2019	54.26
11693 - The Award Center, INC	09-Be More Awards--awards		04/19/2019	440.00
	Account <b>52420 - Other Supplies</b> Totals	4		\$2,454.67
	Program <b>090018 - CBVN</b> Totals	4		\$2,454.67
	Department <b>09 - CFRD</b> Totals	9		\$21,636.65
	Fund <b>312 - Community Services</b> Totals	9		\$21,636.65
<b>Fund 401 - Non-Reverting Telecom (S1146)</b>				
Department <b>25 - Telecommunications</b>				
Program <b>254000 - Infrastructure</b>				
Account <b>53640 - Hardware and Software Maintenance</b>				
13482 - Northern Lights Locating & Inspection, INC	28-BDU Line Locate Services-March 2019		04/19/2019	2,500.00
	Account <b>53640 - Hardware and Software Maintenance</b> Totals	1		\$2,500.00
	Program <b>254000 - Infrastructure</b> Totals	1		\$2,500.00
	Department <b>25 - Telecommunications</b> Totals	1		\$2,500.00
	Fund <b>401 - Non-Reverting Telecom (S1146)</b> Totals	1		\$2,500.00
<b>Fund 450 - Local Road and Street(S0706)</b>				
Department <b>20 - Street</b>				
Program <b>200000 - Main</b>				
Account <b>53520 - Street Lights / Traffic Signals</b>				
223 - Duke Energy	02-420 E. 19th-HAWK Signal-elec. bill 3/4-4/2/19		04/08/2019	13.80
223 - Duke Energy	02-Middle Way House-elec. bill-4/3/19-#3910-3921-		04/08/2019	9.64
223 - Duke Energy	02-420 W. 4th-Crosswalk-energy usage-2/26-3/27/19		04/08/2019	9.41
223 - Duke Energy	02-220 W. Tapp Road-elec. bill dated 4/5/19		04/08/2019	4.70
223 - Duke Energy	02-114 N. Walnut St-elec. bill dated 4/2/19		04/08/2019	883.21
223 - Duke Energy	02-1101 W Tapp Rd-elec. bill 2/25-3/26/19		04/08/2019	9.01
223 - Duke Energy	02-Sunflower & Petal-street light chgs-bill date		04/08/2019	7.39
4186 - Carrier & Gable, INC	20- Dialight LED 12" 15 year Inserts		04/19/2019	39,970.41
5789 - ESL-Spectrum, INC (Lighting Services of Indiana)	20-Downtown Street Lights (9)		04/19/2019	34,956.00
	Account <b>53520 - Street Lights / Traffic Signals</b> Totals	9		\$75,863.57
	Program <b>200000 - Main</b> Totals	9		\$75,863.57
	Department <b>20 - Street</b> Totals	9		\$75,863.57
	Fund <b>450 - Local Road and Street(S0706)</b> Totals	9		\$75,863.57
<b>Fund 451 - Motor Vehicle Highway(S0708)</b>				
Department <b>20 - Street</b>				
Program <b>200000 - Main</b>				
Account <b>52110 - Office Supplies</b>				



# Board of Public Works Claim Register

Invoice Date Range 04/08/19 - 04/19/19

Vendor	Invoice Description	Contract #	Payment Date	Invoice Amount
9523 - Freedom Business Solutions, LLC	20-Color LJ 4600/4650 Black Toner for LaserJet		04/19/2019	119.00
	Account <b>52110 - Office Supplies</b> Totals		1	\$119.00
<b>Account 52340 - Other Repairs and Maintenance</b>				
294 - All-Phase Electric Supply, INC	20-sign materials-MH ballast quad, HID lamp		04/19/2019	78.48
4186 - Carrier & Gable, INC	20- Dialight LED 12" 15 year Inserts		04/19/2019	9,992.60
	Account <b>52340 - Other Repairs and Maintenance</b> Totals		2	\$10,071.08
<b>Account 52420 - Other Supplies</b>				
6070 - 72 Hour LLC (National Auto Fleet Group)	20-2019 Sure-Trac Tilt Bed Trailer		04/19/2019	3,175.00
409 - Black Lumber Co. INC	20-Sidewalk proj.-masonry nails, LNX recip 810R 5PK		04/19/2019	34.98
409 - Black Lumber Co. INC	20-Paving Crew Roller-28 oz CLR cleaner-3		04/19/2019	20.97
409 - Black Lumber Co. INC	20-Spreader boxes-7x9-8' railroad ties-4		04/19/2019	55.96
409 - Black Lumber Co. INC	20-Sidewalk crew-chalk reel, red chalk, 520 crayon,		04/19/2019	12.97
409 - Black Lumber Co. INC	20-Spreader boxes-3/4"x66' plastic electrical tape-		04/19/2019	1.49
313 - Fastenal Company	20-safety supplies-gloves, earplugs, spray paint-		04/19/2019	53.58
313 - Fastenal Company	20-safety/misc. supplies-30SPF SunX Disp Bulk, sm		04/19/2019	232.35
313 - Fastenal Company	20-Tree Crew-HD Pstl/GrsGun-Hse, grease-3/27/19		04/19/2019	32.44
313 - Fastenal Company	20-safety/misc. supplies-gloves, spray paint-3/28/19		04/19/2019	64.28
313 - Fastenal Company	20-Tree crew-14 oz GenPurpLth Grease-4/2/19		04/19/2019	7.21
313 - Fastenal Company	20-Sign crew-socket adapters-4/2/19		04/19/2019	29.80
313 - Fastenal Company	20-safety/misc. supplies-12x1/8x20mm T1CutWhl-		04/19/2019	52.10
394 - Kleindorfer Hardware & Variety	20-Paving/Patching Crews-4 square shovels		04/19/2019	38.76
394 - Kleindorfer Hardware & Variety	20-chain hook, chain		04/19/2019	171.96
394 - Kleindorfer Hardware & Variety	20-bolts, nuts, washers		04/19/2019	8.40
394 - Kleindorfer Hardware & Variety	20-nuts, shovels		04/19/2019	42.15
394 - Kleindorfer Hardware & Variety	20-teflon tape, cleaner, nylon and brass barbs		04/19/2019	36.24
394 - Kleindorfer Hardware & Variety	20-Salt boxes-chain, hooks		04/19/2019	171.96
394 - Kleindorfer Hardware & Variety	20-2 orange traffic flags		04/19/2019	8.98
6262 - Koenig Equipment, INC	20-chainsaw supplies-woodcutter oil, 1 gal. bar/winter-		04/19/2019	29.60
786 - Richard's Small Engine, INC	20-chainsaw supplies-Super 20 chisel chain, 16 bar XF		04/19/2019	58.95
19681 - Southeastern Equipment Co, INC	20-Key for Hot Box (493)		04/19/2019	5.75
19681 - Southeastern Equipment Co, INC	20-Milling head collars for milling machine-3/22/19		04/19/2019	1,765.43
	Account <b>52420 - Other Supplies</b> Totals		24	\$6,111.31
<b>Account 52430 - Uniforms and Tools</b>				
313 - Fastenal Company	20-signs-18-8 TAP 5/16-18X3-4/2/19		04/19/2019	118.60
	Account <b>52430 - Uniforms and Tools</b> Totals		1	\$118.60
<b>Account 53250 - Pagers</b>				



# Board of Public Works Claim Register

Invoice Date Range 04/08/19 - 04/19/19

Vendor	Invoice Description	Contract #	Payment Date	Invoice Amount
332 - Indiana Paging Network, INC	20-Services for Snow Control Pagers-May 2019		04/19/2019	87.26
	Account <b>53250 - Pagers</b> Totals		1	\$87.26
Account <b>53530 - Water and Sewer</b>				
208 - City Of Bloomington Utilities	19-Traffic Bldg-water/sewer bill-March 2019		04/08/2019	37.06
208 - City Of Bloomington Utilities	19-Street Dept-water/sewer bill-March 2019		04/08/2019	117.75
208 - City Of Bloomington Utilities	19-Street Dept-Fire Hydrant meter-water/sewer bill-		04/08/2019	41.84
	Account <b>53530 - Water and Sewer</b> Totals		3	\$196.65
Account <b>53630 - Machinery and Equipment Repairs</b>				
19681 - Southeastern Equipment Co, INC	20-Repairs to Milling Machine-3/22/19		04/19/2019	2,121.28
	Account <b>53630 - Machinery and Equipment Repairs</b> Totals		1	\$2,121.28
Account <b>53910 - Dues and Subscriptions</b>				
2871 - International Municipal Signal Association (IMSA)	20-IMSA Membership Dues 2019-		04/19/2019	400.00
	Account <b>53910 - Dues and Subscriptions</b> Totals		1	\$400.00
Account <b>53920 - Laundry and Other Sanitation Services</b>				
19171 - Aramark Uniform & Career Apparel Group, INC	20-uniform rental (minus payroll ded)-4/3/19		04/19/2019	18.17
19171 - Aramark Uniform & Career Apparel Group, INC	20-mat/towel services-4/3/19		04/19/2019	27.43
19171 - Aramark Uniform & Career Apparel Group, INC	20-uniform rental (minus payroll ded)-3/27/19		04/19/2019	17.57
19171 - Aramark Uniform & Career Apparel Group, INC	20-mat/towel services-3/27/19		04/19/2019	27.43
	Account <b>53920 - Laundry and Other Sanitation Services</b> Totals		4	\$90.60
Account <b>53950 - Landfill</b>				
52226 - Hoosier Transfer Station-3140	20-disp fee sweeper dumps, disp fee cleaning of W.		04/19/2019	2,064.76
10330 - Kevin R Huntley (Green Earth Recycling & Compost)	20-disposal fee-tree limbs-15 loads @ \$20/per load-		04/19/2019	300.00
	Account <b>53950 - Landfill</b> Totals		2	\$2,364.76
Account <b>53990 - Other Services and Charges</b>				
902 - Indiana Underground Plant Protection Service, INC	20-IN 811 calls, monthly tickets-February 2019-597		04/19/2019	567.15
6152 - K&S Rolloff, INC	20-Hauling Fees for Sweeper Dumps-3/25/19		04/19/2019	150.00
6152 - K&S Rolloff, INC	20-Hauling Fees for Sweeper Dumps-3/13/19		04/19/2019	150.00
6152 - K&S Rolloff, INC	20-Hauling Fees for Sweeper Dumps-3/7/19		04/19/2019	150.00
19444 - Jeffery D Todd (Todd Septic Tank Service)	20-pump saltwater collection tanks-3/12/19		04/19/2019	150.00
351 - Young Trucking, INC	20-Hauling Paver & Milling Machine to Bloomington-		04/19/2019	400.00
	Account <b>53990 - Other Services and Charges</b> Totals		6	\$1,567.15
	Program <b>200000 - Main</b> Totals		46	\$23,247.69
	Department <b>20 - Street</b> Totals		46	\$23,247.69
	Fund <b>451 - Motor Vehicle Highway(S0708)</b> Totals		46	\$23,247.69
Fund <b>452 - Parking Facilities(S9502)</b>				
Department <b>26 - Parking</b>				



# Board of Public Works Claim Register

Invoice Date Range 04/08/19 - 04/19/19

Vendor	Invoice Description	Contract #	Payment Date	Invoice Amount
<b>Program 260000 - Main</b>				
<b>Account 43160 - Lot/Garage Leases - Annual</b>				
John Heitler	02-refund prepaid garage parking		04/19/2019	546.00
	Account 43160 - Lot/Garage Leases - Annual Totals		1	<u>546.00</u>
<b>Account 52340 - Other Repairs and Maintenance</b>				
Sarah Asher	Insurance and Insurance Services (All Types)		04/19/2019	434.68
	Account 52340 - Other Repairs and Maintenance Totals		1	<u>434.68</u>
<b>Account 53530 - Water and Sewer</b>				
208 - City Of Bloomington Utilities	19-Morton St Garage-water/sewer bill-March 2019		04/08/2019	27.48
208 - City Of Bloomington Utilities	19-4th Street Garage-water/sewer bill-March 2019		04/08/2019	38.91
	Account 53530 - Water and Sewer Totals		2	<u>\$66.39</u>
<b>Account 53610 - Building Repairs</b>				
3397 - Evens Time, INC	02-Pkg Garages-installation of validator		04/19/2019	2,540.00
392 - Koorsen Fire & Security, INC	02-Morton St Garage-quarterly fire alm mon base-5/1-		04/19/2019	125.97
227 - Otis Elevator Company	02-Morton St Garage-elevator service call-6/13/18		04/19/2019	<u>203.50</u>
	Account 53610 - Building Repairs Totals		3	<u>\$2,869.47</u>
<b>Account 53650 - Other Repairs</b>				
6197 - CE Solutions, INC	02-4th St Garage-Rehab. Proj-serv. thru 3/15/19-Inv.		04/19/2019	<u>7,425.00</u>
	Account 53650 - Other Repairs Totals		1	<u>\$7,425.00</u>
<b>Account 53840 - Lease Payments</b>				
512 - 7th & Walnut , LLC	02-Walnut St Garage-May 2019 garage rent		04/19/2019	18,759.98
3887 - Mercury Development Group, LLC	02-Morton St. Garage-May 2019 garage rent		04/19/2019	<u>36,405.49</u>
	Account 53840 - Lease Payments Totals		2	<u>\$55,165.47</u>
<b>Account 53940 - Temporary Contractual Employee</b>				
5187 - Green Dragon Lawn Care, INC	02-Pkg Garages-salt pkg garages-11/15/2018	BC 2018-87	04/19/2019	525.00
5187 - Green Dragon Lawn Care, INC	02-Pkg Garages-de-icing 12/5 & 12/7/18	BC 2018-87	04/19/2019	1,200.00
5187 - Green Dragon Lawn Care, INC	02-Pkg Garages-snow removal/salt-3/1-3/8/19	BC 2018-87	04/19/2019	<u>2,840.00</u>
	Account 53940 - Temporary Contractual Employee Totals		3	<u>\$4,565.00</u>
	Program 260000 - Main Totals		13	<u>\$71,072.01</u>
	Department 26 - Parking Totals		13	<u>\$71,072.01</u>
	Fund 452 - Parking Facilities(S9502) Totals		13	<u>\$71,072.01</u>
<b>Fund 454 - Alternative Transport(S6301)</b>				
<b>Department 02 - Public Works</b>				
<b>Program 020000 - Main</b>				
<b>Account 46060 - Other Violations</b>				
Edward T. Fry	14-refund over payment pkg citation #G1605515		04/19/2019	40.00



# Board of Public Works Claim Register

Invoice Date Range 04/08/19 - 04/19/19

Vendor	Invoice Description	Contract #	Payment Date	Invoice Amount
	Account <b>46060 - Other Violations</b> Totals		1	\$40.00
Account <b>54310 - Improvements Other Than Building</b> 17 - Bynum Fanyo & Associates, INC	13-Maxwell St. Sidewalk-billing period ending 3/22/19	BC 2018-23	04/19/2019	7,848.00
	Account <b>54310 - Improvements Other Than Building</b> Totals		1	\$7,848.00
	Program <b>020000 - Main</b> Totals		2	\$7,888.00
	Department <b>02 - Public Works</b> Totals		2	\$7,888.00
	Fund <b>454 - Alternative Transport(S6301)</b> Totals		2	\$7,888.00
Fund <b>601 - Cum Cap Development(S2391)</b> Department <b>02 - Public Works</b> Program <b>020000 - Main</b> Account <b>52330 - Street , Alley, and Sewer Material</b> 19278 - Milestone Contractors, LP 19278 - Milestone Contractors, LP	20-asphalt-patching-13.37 tons-3/26-3/27/19	BC 2019-32	04/19/2019	572.90
	20-asphalt-patching-22.90 tons-3/18-3/22/19	BC 2019-32	04/19/2019	1,957.97
	Account <b>52330 - Street , Alley, and Sewer Material</b> Totals		2	\$2,530.87
Account <b>54310 - Improvements Other Than Building</b> 399 - American Structurepoint, INC	13-7th St Protected Bike Lane-serv. 2/1-2/28/19	BC 2018-109	04/19/2019	27,320.50
	Account <b>54310 - Improvements Other Than Building</b> Totals		1	\$27,320.50
Account <b>54450 - Equipment</b> 50944 - Cargill Deicing Techno 6768 - Crafc0, INC (Paving Maintenance Supply)	20-Brine Maker System		04/19/2019	25,000.00
	20-Truck Mounted Marking Striper		04/19/2019	41,973.33
	Account <b>54450 - Equipment</b> Totals		2	\$66,973.33
	Program <b>020000 - Main</b> Totals		5	\$96,824.70
	Department <b>02 - Public Works</b> Totals		5	\$96,824.70
	Fund <b>601 - Cum Cap Development(S2391)</b> Totals		5	\$96,824.70
Fund <b>730 - Solid Waste (S6401)</b> Department <b>16 - Sanitation</b> Program <b>160000 - Main</b> Account <b>52420 - Other Supplies</b> 476 - Southern Indiana Parts, INC (Napa Auto Parts)	16-4 jugs of Def for trucks		04/19/2019	35.96
	Account <b>52420 - Other Supplies</b> Totals		1	\$35.96
Account <b>53130 - Medical</b> 231 - Indiana University Health Bloomington, INC 231 - Indiana University Health Bloomington, INC	16-S. Kinser-drug screen DOT 5 Panel E screen		04/19/2019	45.00
	16-R. Pfeiffer-drug screen DOT 5 Panel E screen		04/19/2019	45.00
	Account <b>53130 - Medical</b> Totals		2	\$90.00
Account <b>53530 - Water and Sewer</b> 208 - City Of Bloomington Utilities	19-Sanitation Bldg-water/sewer bill-March 2019		04/08/2019	171.74





# Board of Public Works Claim Register

Invoice Date Range 04/08/19 - 04/19/19

Vendor	Invoice Description	Contract #	Payment Date	Invoice Amount
	Account <b>53530 - Water and Sewer</b> Totals		1	\$171.74
Account <b>53540 - Natural Gas</b> 222 - Vectren	19-Sanitation-gas bill 3/4-4/2/19		04/08/2019	141.35
	Account <b>53540 - Natural Gas</b> Totals		1	\$141.35
Account <b>53920 - Laundry and Other Sanitation Services</b>				
19171 - Aramark Uniform & Career Apparel Group, INC	16-uniform rental (minus payroll ded)-4/3/19		04/19/2019	4.62
19171 - Aramark Uniform & Career Apparel Group, INC	16-uniform rental (minus payroll ded)-3/27/19		04/19/2019	4.62
19171 - Aramark Uniform & Career Apparel Group, INC	16-mat/towels-3/27/19		04/19/2019	32.26
19171 - Aramark Uniform & Career Apparel Group, INC	16-mat/towel service-4/3/19		04/19/2019	32.26
	Account <b>53920 - Laundry and Other Sanitation Services</b> Totals		4	\$73.76
Account <b>53950 - Landfill</b>				
52226 - Hoosier Transfer Station-3140	16-trash disposal fees-3/4-3/14/19		04/19/2019	10,233.57
52226 - Hoosier Transfer Station-3140	16-recycling fees-3/4-3/14/19		04/19/2019	3,201.24
	Account <b>53950 - Landfill</b> Totals		2	\$13,434.81
	Program <b>160000 - Main</b> Totals		11	\$13,947.62
	Department <b>16 - Sanitation</b> Totals		11	\$13,947.62
	Fund <b>730 - Solid Waste (S6401)</b> Totals		11	\$13,947.62
Fund <b>800 - Risk Management(S0203)</b>				
Department <b>10 - Legal</b>				
Program <b>100000 - Main</b>				
Account <b>52110 - Office Supplies</b>				
6530 - Office Depot, INC	10-fastenr, part, hooks		04/19/2019	13.39
	Account <b>52110 - Office Supplies</b> Totals		1	\$13.39
Account <b>52430 - Uniforms and Tools</b>				
327 - Hoosier Workwear Outlet, INC	10 shoes Hoosier Workwear 351110 jackson		04/19/2019	100.00
327 - Hoosier Workwear Outlet, INC	10 shoes Hoosier Workwear 351113 Shelton		04/19/2019	100.00
	Account <b>52430 - Uniforms and Tools</b> Totals		2	\$200.00
	Program <b>100000 - Main</b> Totals		3	\$213.39
	Department <b>10 - Legal</b> Totals		3	\$213.39
	Fund <b>800 - Risk Management(S0203)</b> Totals		3	\$213.39
Fund <b>801 - Health Insurance Trust</b>				
Department <b>12 - Human Resources</b>				
Program <b>120000 - Main</b>				
Account <b>53990 - Other Services and Charges</b>				
3977 - Cigna Health & Life Insurance Company	12-April 2019 Cigna Dental & Vision Admin \$9,374.01		04/19/2019	2,156.00
18539 - Life Insurance Company Of North America	12-March 2019 LINA \$34,801.99		04/19/2019	4,187.10



# Board of Public Works Claim Register

Invoice Date Range 04/08/19 - 04/19/19

Vendor	Invoice Description	Contract #	Payment Date	Invoice Amount
17785 - The Howard E. Nyhart Company, INC	12-Nyhart Admin Fees		04/19/2019	1,094.14
17785 - The Howard E. Nyhart Company, INC	12-Nyhart ER Cont \$624.44		04/11/2019	624.44
	Account <b>53990 - Other Services and Charges</b> Totals		4	\$8,061.68
<b>Account 53990.1278 - Other Services and Charges Disability LTD</b>				
18539 - Life Insurance Company Of North America	12-March 2019 LINA \$34,801.99		04/19/2019	6,826.09
	Account <b>53990.1278 - Other Services and Charges Disability LTD</b> Totals		1	\$6,826.09
	Program <b>120000 - Main</b> Totals		5	\$14,887.77
	Department <b>12 - Human Resources</b> Totals		5	\$14,887.77
	Fund <b>801 - Health Insurance Trust</b> Totals		5	\$14,887.77
<b>Fund 802 - Fleet Maintenance(\$9500)</b>				
<b>Department 17 - Fleet Maintenance</b>				
<b>Program 170000 - Main</b>				
<b>Account 52230 - Garage and Motor Supplies</b>				
50605 - Bauer Built, INC	17-stock tires		04/19/2019	152.00
4693 - Monroe County Tire & Supply, INC	17 - # 794 tire		04/19/2019	320.50
4693 - Monroe County Tire & Supply, INC	17 - # 794 tire		04/19/2019	98.15
	Account <b>52230 - Garage and Motor Supplies</b> Totals		3	\$570.65
<b>Account 52240 - Fuel and Oil</b>				
349 - White River Cooperative, INC	17 - Unleaded and Diesel Fuels		04/19/2019	19,033.81
	Account <b>52240 - Fuel and Oil</b> Totals		1	\$19,033.81
<b>Account 52320 - Motor Vehicle Repair</b>				
4336 - American Eagle Auto Glass of Terre Haute, INC	17 #4741 windshield		04/19/2019	250.00
244 - Bloomington Ford, INC	17 - #128 sway bar end links		04/19/2019	60.76
244 - Bloomington Ford, INC	17-#p/stock coolant resevoir		04/19/2019	160.50
941 - Central Indiana Truck Equipment Corporation	17 - #964 brackets		04/19/2019	71.50
4335 - Circle Distributing, INC	17 - credit		04/19/2019	(193.66)
4335 - Circle Distributing, INC	17 - #128 shock absorber		04/19/2019	131.84
4335 - Circle Distributing, INC	17 - 3 580 oil		04/19/2019	22.80
4335 - Circle Distributing, INC	17-#621 starter		04/19/2019	178.66
4335 - Circle Distributing, INC	17-#621 starter		04/19/2019	189.34
4335 - Circle Distributing, INC	17-#697 brake booster		04/19/2019	80.24
4335 - Circle Distributing, INC	17-#136/stock brake pads and rotors		04/19/2019	362.72
4335 - Circle Distributing, INC	17-#136/stock brake pads and rotors		04/19/2019	118.66
594 - Curry Auto Center, INC	17 - #702 brake booster		04/19/2019	89.37
594 - Curry Auto Center, INC	17 - #4131 lamp		04/19/2019	116.80
594 - Curry Auto Center, INC	17-#696 coolant connector		04/19/2019	18.55



# Board of Public Works Claim Register

Invoice Date Range 04/08/19 - 04/19/19

Vendor	Invoice Description	Contract #	Payment Date	Invoice Amount
455 - Industrial Service & Supply, INC	17 - 601 fitting		04/19/2019	11.86
796 - Interstate Battery System of Bloomington, INC	17 - #721 battery		04/19/2019	103.00
796 - Interstate Battery System of Bloomington, INC	17-batteries		04/19/2019	618.29
796 - Interstate Battery System of Bloomington, INC	17-batteries		04/19/2019	194.50
4439 - JX Enterprises, INC	17 - #956 doser valve		04/19/2019	371.98
4474 - Ken's Westside Service & Towing, LLC	17-towing services		04/19/2019	75.00
4474 - Ken's Westside Service & Towing, LLC	17-towing services		04/19/2019	50.00
394 - Kleindorfer Hardware & Variety	17 - #423 hardware		04/19/2019	2.28
5260 - M&K Holding CO. (M&K Quality Truck Sales)	17 - #962 mirror		04/19/2019	44.50
4693 - Monroe County Tire & Supply, INC	17 - #244 tire		04/19/2019	92.65
786 - Richard's Small Engine, INC	17 - #408 breaker, condensor, element, muffler		04/19/2019	71.60
6216 - Terminal Supply, INC	17-stock lighting, fuses, nuts and bolts		04/19/2019	243.01
6216 - Terminal Supply, INC	17-stock lighting, fuses, nuts and bolts		04/19/2019	4.25
622 - Truck Country of Indiana, INC (Stoops Freightliner)	17-#963 mirror		04/19/2019	217.17
622 - Truck Country of Indiana, INC (Stoops Freightliner)	17-#426 starter		04/19/2019	431.64
4398 - TruckPro Holding Corporation	17-#423 reman differential		04/19/2019	1,859.58
2096 - West Side Tractor Sales CO.	17 - #730 seals and kits		04/19/2019	96.19
2096 - West Side Tractor Sales CO.	17-#781 cutting edge bolts/nuts and filters		04/19/2019	160.58
2096 - West Side Tractor Sales CO.	17 - #781 filters		04/19/2019	81.78
2096 - West Side Tractor Sales CO.	17-#664 filters		04/19/2019	42.07
<b>Account 52320 - Motor Vehicle Repair Totals</b>			35	<u>\$6,430.01</u>
<b>Account 52420 - Other Supplies</b>				
19275 - Aqua Pro Pool & Spa Specialists, INC	17-a/f replacement lid		04/19/2019	34.95
409 - Black Lumber Co. INC	17-shop supplies		04/19/2019	10.98
313 - Fastenal Company	17 - shop supply sledge hammer		04/19/2019	61.34
5896 - Hahn Automotive Warehouse,INC (Speedway AutoParts)	17-shop supplies		04/19/2019	291.00
<b>Account 52420 - Other Supplies Totals</b>			4	<u>\$398.27</u>
<b>Account 53650 - Other Repairs</b>				
51538 - Economy Termite & Pest Control, INC	19-Fleet Maint-pest control-3/19/2019		04/19/2019	95.00
<b>Account 53650 - Other Repairs Totals</b>			1	<u>\$95.00</u>
<b>Account 53920 - Laundry and Other Sanitation Services</b>				
19171 - Aramark Uniform & Career Apparel Group, INC	17 - uniforms mats and towels	BC 2019-33	04/19/2019	65.66
19171 - Aramark Uniform & Career Apparel Group, INC	17 - uniforms mats and towels	BC 2019-33	04/19/2019	15.89
<b>Account 53920 - Laundry and Other Sanitation Services Totals</b>			2	<u>\$81.55</u>
<b>Program 170000 - Main Totals</b>			46	<u>\$26,609.29</u>
<b>Department 17 - Fleet Maintenance Totals</b>			46	<u>\$26,609.29</u>



# Board of Public Works Claim Register

Invoice Date Range 04/08/19 - 04/19/19

Vendor	Invoice Description	Contract #	Payment Date	Invoice Amount
		Fund 802 - Fleet Maintenance(S9500) Totals	46	\$26,609.29
<b>Fund 804 - Insurance Voluntary Trust</b>				
<b>Department 12 - Human Resources</b>				
<b>Program 120000 - Main</b>				
<b>Account 53990.1241 - Other Services and Charges Vision</b>				
3977 - Cigna Health & Life Insurance Company	12-April 2019 Cigna Dental & Vision Admin \$9,374.01		04/19/2019	7,218.01
		Account 53990.1241 - Other Services and Charges Vision Totals	1	\$7,218.01
<b>Account 53990.1271 - Other Services and Charges Section 125 - URM- City</b>				
17785 - The Howard E. Nyhart Company, INC	12-City/Util URM		04/08/2019	140.51
17785 - The Howard E. Nyhart Company, INC	12-City/Util URM		04/08/2019	290.95
17785 - The Howard E. Nyhart Company, INC	12-City URM		04/08/2019	103.60
17785 - The Howard E. Nyhart Company, INC	12-FSA -DDC & URM-4/9-4/10/2019		04/09/2019	406.00
17785 - The Howard E. Nyhart Company, INC	12-Daily Benefits Card Funding Detail-4/8/2019		04/09/2019	39.00
17785 - The Howard E. Nyhart Company, INC	12-City/Util URM		04/10/2019	150.27
17785 - The Howard E. Nyhart Company, INC	12-City/Util URM		04/11/2019	321.26
17785 - The Howard E. Nyhart Company, INC	12-City/Util URM		04/12/2019	93.31
		Account 53990.1271 - Other Services and Charges Section 125 - URM- City Totals	8	\$1,544.90
<b>Account 53990.1272 - Other Services and Charges Section 125 - DDC- City</b>				
17785 - The Howard E. Nyhart Company, INC	12-FSA -DDC & URM-4/9-4/10/2019		04/09/2019	193.00
		Account 53990.1272 - Other Services and Charges Section 125 - DDC- City Totals	1	\$193.00
<b>Account 53990.1273 - Other Services and Charges Term Life</b>				
18539 - Life Insurance Company Of North America	12-March 2019 LINA \$34,801.99		04/19/2019	14,643.98
		Account 53990.1273 - Other Services and Charges Term Life Totals	1	\$14,643.98
<b>Account 53990.1277 - Other Services and Charges Disability STD</b>				
18539 - Life Insurance Company Of North America	12-March 2019 LINA \$34,801.99		04/19/2019	9,144.82
		Account 53990.1277 - Other Services and Charges Disability STD Totals	1	\$9,144.82
<b>Account 53990.1281 - Other Services and Charges Section 125 - URM- Util</b>				
17785 - The Howard E. Nyhart Company, INC	12-City/Util URM		04/08/2019	225.00
17785 - The Howard E. Nyhart Company, INC	12-City/Util URM		04/08/2019	53.79
17785 - The Howard E. Nyhart Company, INC	12-Daily Benefits Card Funding Detail-4/8/2019		04/09/2019	77.77
17785 - The Howard E. Nyhart Company, INC	12-City/Util URM		04/10/2019	76.96
17785 - The Howard E. Nyhart Company, INC	12-City/Util URM		04/11/2019	25.00
17785 - The Howard E. Nyhart Company, INC	12-City/Util URM		04/12/2019	30.00
		Account 53990.1281 - Other Services and Charges Section 125 - URM- Util Totals	6	\$488.52
<b>Account 53990.1283 - Other Services and Charges Health Savings Account</b>				
17785 - The Howard E. Nyhart Company, INC	12-Nyhart HSA EE Contributions		04/11/2019	17,391.51



# Board of Public Works Claim Register

Invoice Date Range 04/08/19 - 04/19/19

Vendor	Invoice Description	Contract #	Payment Date	Invoice Amount
	Account <b>53990.1283 - Other Services and Charges Health Savings Account</b> Totals		1	<u>\$17,391.51</u>
	Program <b>120000 - Main</b> Totals		19	<u>\$50,624.74</u>
	Department <b>12 - Human Resources</b> Totals		19	<u>\$50,624.74</u>
	Fund <b>804 - Insurance Voluntary Trust</b> Totals		19	<u>\$50,624.74</u>
<b>Fund 978 - City 2016 GO Bond Proceeds</b>				
<b>Department 06 - Controller's Office</b>				
<b>Program 06016A - 2016 A Signal Modernization</b>				
<b>Account 54510 - Other Capital Outlays</b>				
208 - City Of Bloomington Utilities	13-Jordan River Culvert Proj-2nd to 4th-3/18/2019		04/19/2019	<u>1,235.00</u>
	Account <b>54510 - Other Capital Outlays</b> Totals		1	<u>\$1,235.00</u>
	Program <b>06016A - 2016 A Signal Modernization</b> Totals		1	<u>\$1,235.00</u>
<b>Program 06016D - 2016 D Multi Use Paths</b>				
<b>Account 54310 - Improvements Other Than Building</b>				
7059 - Eagle Ridge Civil Engineering Services, LLC	13-Winslow Avenue Sidepath-Inv. date 3/22/2019	BC 2018-111	04/19/2019	<u>1,880.00</u>
	Account <b>54310 - Improvements Other Than Building</b> Totals		1	<u>\$1,880.00</u>
	Program <b>06016D - 2016 D Multi Use Paths</b> Totals		1	<u>\$1,880.00</u>
<b>Program 06016H - 2016 H Exhaust Removl/Guard Rail</b>				
<b>Account 54510 - Other Capital Outlays</b>				
10081 - Strand Associates, INC	13-City Guardrail Assessment-serv. thru 2/28/19-Inv.	BC 2019-04	04/19/2019	<u>10,500.00</u>
	Account <b>54510 - Other Capital Outlays</b> Totals		1	<u>\$10,500.00</u>
	Program <b>06016H - 2016 H Exhaust Removl/Guard Rail</b> Totals		1	<u>\$10,500.00</u>
	Department <b>06 - Controller's Office</b> Totals		3	<u>\$13,615.00</u>
	Fund <b>978 - City 2016 GO Bond Proceeds</b> Totals		3	<u>\$13,615.00</u>
			307	<u>\$586,530.89</u>



# Board of Public Works Claim Register

Invoice Date Range 03/31/19 - 03/31/19

*Bank fee Feb 2019*

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
<b>Fund 101 - General Fund (S0101)</b>										
Department 01 - Animal Shelter										
Program 010000 - Main										
Account 53830 - Bank Charges										
18844 - First Financial Bank, N.A.										
	06-MISCDept02-19	06-Misc Dept Bank Fees Feb 2019	Paid by EFT # 28265		03/31/2019	03/31/2019	03/31/2019		03/31/2019	5.00
				Account 53830 - Bank Charges Totals				Invoice Transactions 1		<u>\$5.00</u>
				Program 010000 - Main Totals				Invoice Transactions 1		<u>\$5.00</u>
				Department 01 - Animal Shelter Totals				Invoice Transactions 1		<u>\$5.00</u>
Department 02 - Public Works										
Program 020000 - Main										
Account 53830 - Bank Charges										
18844 - First Financial Bank, N.A.										
	06-MISCDept02-19	06-Misc Dept Bank Fees Feb 2019	Paid by EFT # 28265		03/31/2019	03/31/2019	03/31/2019		03/31/2019	1.64
				Account 53830 - Bank Charges Totals				Invoice Transactions 1		<u>\$1.64</u>
				Program 020000 - Main Totals				Invoice Transactions 1		<u>\$1.64</u>
				Department 02 - Public Works Totals				Invoice Transactions 1		<u>\$1.64</u>
Department 06 - Controller's Office										
Program 060000 - Main										
Account 53830 - Bank Charges										
18844 - First Financial Bank, N.A.										
	06-MISCDept02-19	06-Misc Dept Bank Fees Feb 2019	Paid by EFT # 28265		03/31/2019	03/31/2019	03/31/2019		03/31/2019	5.00
				Account 53830 - Bank Charges Totals				Invoice Transactions 1		<u>\$5.00</u>
				Program 060000 - Main Totals				Invoice Transactions 1		<u>\$5.00</u>
				Department 06 - Controller's Office Totals				Invoice Transactions 1		<u>\$5.00</u>
Department 13 - Planning										
Program 130000 - Main										
Account 53830 - Bank Charges										
18844 - First Financial Bank, N.A.										
	06-MISCDept02-19	06-Misc Dept Bank Fees Feb 2019	Paid by EFT # 28265		03/31/2019	03/31/2019	03/31/2019		03/31/2019	5.00
				Account 53830 - Bank Charges Totals				Invoice Transactions 1		<u>\$5.00</u>
				Program 130000 - Main Totals				Invoice Transactions 1		<u>\$5.00</u>
				Department 13 - Planning Totals				Invoice Transactions 1		<u>\$5.00</u>
				Fund 101 - General Fund (S0101) Totals				Invoice Transactions 4		<u>\$16.64</u>
<b>Fund 452 - Parking Facilities(S9502)</b>										
Department 26 - Parking										
Program 260000 - Main										
Account 53830 - Bank Charges										
18844 - First Financial Bank, N.A.										
	26-GrgFees 02-19	26-Grg Fees for Feb 2019	Paid by EFT # 28264		03/31/2019	03/31/2019	03/31/2019		03/31/2019	2,275.99
	26-AddGargFee219	26-additonal garage fees	Paid by EFT # 28280		03/31/2019	03/31/2019	03/31/2019		03/31/2019	5.00
				Account 53830 - Bank Charges Totals				Invoice Transactions 2		<u>\$2,280.99</u>
				Program 260000 - Main Totals				Invoice Transactions 2		<u>\$2,280.99</u>
				Department 26 - Parking Totals				Invoice Transactions 2		<u>\$2,280.99</u>
				Fund 452 - Parking Facilities(S9502) Totals				Invoice Transactions 2		<u>\$2,280.99</u>
				Grand Totals				Invoice Transactions 6		<u>\$2,297.63</u>



# Board of Public Works Claim Register

Invoice Date Range 04/03/19 - 04/04/19

Utilities

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
<b>Fund 101 - General Fund (S0101)</b>										
Department 09 - CFRD										
Program 090000 - Main										
Account 52420 - Other Supplies										
4549 - Kroger Limited Partnership I	277058	09-Youth Participatory Budget - snacks -tea,	Paid by Check # 69424		04/03/2019	04/03/2019	04/03/2019		04/04/2019	21.26
					Account 52420 - Other Supplies Totals			Invoice Transactions 1		\$21.26
					Program 090000 - Main Totals			Invoice Transactions 1		\$21.26
					Department 09 - CFRD Totals			Invoice Transactions 1		\$21.26
Department 11 - Mayor's Office										
Program 110000 - Main										
Account 53960 - Grants										
4549 - Kroger Limited Partnership I	184610	11-snacks for City Council meeting	Paid by Check # 69424		04/03/2019	04/03/2019	04/03/2019		04/04/2019	15.61
					Account 53960 - Grants Totals			Invoice Transactions 1		\$15.61
					Program 110000 - Main Totals			Invoice Transactions 1		\$15.61
					Department 11 - Mayor's Office Totals			Invoice Transactions 1		\$15.61
					Fund 101 - General Fund (S0101) Totals			Invoice Transactions 2		\$36.87
<b>Fund 312 - Community Services</b>										
Department 09 - CFRD										
Program 090018 - CBVN										
Account 52420 - Other Supplies										
4549 - Kroger Limited Partnership I	062171	09-Be More Awards- refreshments-candy,	Paid by Check # 69424		04/03/2019	04/03/2019	04/03/2019		04/04/2019	137.92
4549 - Kroger Limited Partnership I	088728	09-Be More Awards-- balloons and Ice	Paid by Check # 69424		04/03/2019	04/03/2019	04/03/2019		04/04/2019	26.93
					Account 52420 - Other Supplies Totals			Invoice Transactions 2		\$164.85
					Program 090018 - CBVN Totals			Invoice Transactions 2		\$164.85
					Department 09 - CFRD Totals			Invoice Transactions 2		\$164.85
					Fund 312 - Community Services Totals			Invoice Transactions 2		\$164.85
<b>Fund 401 - Non-Reverting Telecom (S1146)</b>										
Department 25 - Telecommunications										
Program 254000 - Infrastructure										
Account 53750 - Rentals - Other										
12283 - Smithville Communications	401NMRtn-040119	28-CH/ACC-Internet charges 4/1-4/30/19	Paid by Check # 69425		04/03/2019	04/03/2019	04/03/2019		04/04/2019	1,614.27
					Account 53750 - Rentals - Other Totals			Invoice Transactions 1		\$1,614.27
					Program 254000 - Infrastructure Totals			Invoice Transactions 1		\$1,614.27
Program 256000 - Services										
Account 53150 - Communications Contract										
4170 - Comcast Cable Communications, INC	401NMrtn-3/18/19	28-401 N Morton-business services-4/1-	Paid by Check # 69415		04/03/2019	04/03/2019	04/03/2019		04/04/2019	149.85
12283 - Smithville Communications	401NMRtn-040119	28-CH/ACC-internet charges 4/1-4/30/19	Paid by Check # 69425		04/03/2019	04/03/2019	04/03/2019		04/04/2019	1,136.00
					Account 53150 - Communications Contract Totals			Invoice Transactions 2		\$1,285.85
					Program 256000 - Services Totals			Invoice Transactions 2		\$1,285.85
					Department 25 - Telecommunications Totals			Invoice Transactions 3		\$2,900.12
					Fund 401 - Non-Reverting Telecom (S1146) Totals			Invoice Transactions 3		\$2,900.12
<b>Fund 450 - Local Road and Street(S0706)</b>										
Department 20 - Street										
Program 200000 - Main										
Account 53520 - Street Lights / Traffic Signals										
223 - Duke Energy	95803918016-3/19	02-Gentry Circle-street light chqs-bill date	Paid by Check # 69419		04/03/2019	04/03/2019	04/03/2019		04/04/2019	263.71
223 - Duke Energy	03003920010-3/19	02-642 N Madison-street light chqs-2/26-3/27/19	Paid by Check # 69420		04/03/2019	04/03/2019	04/03/2019		04/04/2019	105.10
223 - Duke Energy	81603883012-3/19	02-street light charges-bill date 3/29/19-#8160-	Paid by Check # 69421		04/03/2019	04/03/2019	04/03/2019		04/04/2019	4.02
223 - Duke Energy	34703920014-3/19	02-1101 W. Tapp Rd-3470-3920-01-4-elec. bill	Paid by Check # 69422		04/03/2019	04/03/2019	04/03/2019		04/04/2019	33.37
223 - Duke Energy	18003894017-3/19	02-electric services-bill date 3/29/19-#1800-	Paid by Check # 69423		04/03/2019	04/03/2019	04/03/2019		04/04/2019	23.60
223 - Duke Energy	69103921015-3/19	02-W. Howe & W. 3rd St-street light chqs-bill date	Paid by Check # 69418		04/03/2019	04/03/2019	04/03/2019		04/04/2019	9.43
					Account 53520 - Street Lights / Traffic Signals Totals			Invoice Transactions 6		\$439.23
					Program 200000 - Main Totals			Invoice Transactions 6		\$439.23
					Department 20 - Street Totals			Invoice Transactions 6		\$439.23
					Fund 450 - Local Road and Street(S0706) Totals			Invoice Transactions 6		\$439.23
					Grand Totals			Invoice Transactions 21		\$3,541.07

REGISTER OF SIHO CLAIMS

Board: Board Of Public Works

Date:	Type of Claim	FUND	Description	Bank Transfer	Amount
1 2/28/2019	EFT	804	FLEX	3/1/2019	1,051.81
2 3/1/2019	EFT	804	FLEX	3/4/2019	450.11
3 3/2/2019	EFT	804	FLEX	3/4/2019	146.05
4 3/3/2019	EFT	804	FLEX	3/4/2019	7.46
5 3/4/2019	EFT	804	FLEX	3/5/2019	27.83
8 3/5/2019	EFT	804	FLEX	3/5/2019	208.08
7 3/5/2019	EFT	804	FLEX	3/5/2019	962.50
8 3/5/2019	EFT	804	FLEX	3/8/2019	763.92
9 3/6/2019	EFT	804	FLEX	3/7/2019	670.39
10 3/7/2019	EFT	804	FLEX	3/8/2019	522.79
11 3/8/2019	EFT	804	Work Comp	3/13/2019	1,062.96
12 3/9/2019	EFT	804	FLEX	3/13/2019	264.90
13 3/10/2019	EFT	804	FLEX	3/13/2019	493.39
14 3/11/2019	EFT	801	IACI	3/12/2019	910,019.28
15 3/12/2019	EFT	804	FLEX	3/13/2019	1,706.00
16 3/12/2019	EFT	804	FLEX	3/14/2019	391.11
17 3/13/2019	EFT	804	FLEX	3/14/2019	498.67
18 3/14/2019	EFT	804	FLEX	3/15/2019	612.73
19 3/15/2019	EFT	801	H.S.A. EE	3/15/2019	17,751.52
20 3/15/2019	EFT	804	FLEX	3/18/2019	317.58
21 3/16/2019	EFT	804	FLEX	3/18/2019	84.49
22 3/17/2019	EFT	804	FLEX	3/18/2019	53.41
27 3/19/2019	EFT	804	FLEX	3/19/2019	718.39
28 3/18/2019	EFT	804	FLEX	3/19/2019	213.21
29 3/19/2019	EFT	804	FLEX	3/20/2019	190.11
26 3/19/2019	EFT	801	CIGNA	3/20/2019	42,975.73
30 3/20/2019	EFT	804	FLEX	3/21/2019	511.63
25 3/21/2019	EFT	804	FLEX	3/22/2019	843.57
24 3/22/2019	EFT	800	Work Comp	3/22/2019	6,037.61
23 3/22/2019	EFT	800	Work Comp	3/22/2019	30,051.12
31 3/22/2019	EFT	804	FLEX	3/25/2019	468.83
32 3/23/2019	EFT	804	FLEX	3/25/2019	127.35
33 3/24/2019	EFT	801	FLEX	3/25/2019	50.42
34 3/25/2019	EFT	804	FLEX	3/26/2019	732.90
35 3/26/2019	EFT	804	FLEX	3/28/2019	558.06
36 3/27/2019	EFT	804	FLEX	3/28/2019	574.57
37 3/26/2019	EFT	804	FLEX	3/27/2019	1,030.18
38 3/28/2019	EFT	804	H.S.A. EE	3/28/2019	17,549.59
39 3/28/2019	EFT	804	FLEX	3/29/2019	529.94
40	EFT	804	FLEX		
41	EFT	804	H.S.A. EE		
42	EFT	804	FLEX		
43	EFT	804	FLEX		
44	EFT	804	FLEX		
45	EFT	804	FLEX		
46	EFT	804	FLEX		
47	EFT	801	H.S.A. EE		
48	EFT	804	FLEX		
49	EFT	801	CIGNA		
50	EFT	804	FLEX		
51	EFT	804	FLEX		
52	EFT	804	FLEX		
					<u>1,041,232.17</u>

ALLOWANCE OF CLAIMS

\$ 1,041,232.17

Dated this \_\_\_\_\_ day of \_\_\_\_\_ year of 20\_\_\_\_\_.

\_\_\_\_\_  
 \_\_\_\_\_

I hereby certify that each of the above listed voucher(s) or bill(s) is (are) true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Fiscal Office \_\_\_\_\_



**REGISTER OF SPECIAL CLAIMS**  
**Board: Board of Public Works Claim Register**

Date:	Type of Claim	FUND	Description	Bank Transfer	Amount
3/31/2019	Bank Fees				2,297.63
4/19/2019	Claims				586,530.89
4/4/2019	Special Utility Claims				3,541.07
	Month Of March HSA/WorkComp/MT & Gym/CIGNA				1,041,232.17
	Sales Tax For February 2019				1,633,601.76
					<b>1,633,601.76</b>

**ALLOWANCE OF CLAIMS**

We have examined the claims listed on the foregoing register of claims, consisting of \_\_\_\_\_ claims, and except for the claims not allowed as shown on the register, such claims are hereby allowed in the total amount of \$ 1,633,601.76

Dated this \_\_\_\_\_ day of \_\_\_\_\_ year of 20\_\_\_\_\_.

\_\_\_\_\_  
Kyla Cox Deckard-President

\_\_\_\_\_  
Beth H. Hollingsworth-Vice President

\_\_\_\_\_  
Dana Palazzo, Secretary

I hereby certify that each of the above listed voucher(s) or bill(s) is (are) true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Fiscal Office \_\_\_\_\_