

UTILITIES SERVICE BOARD MEETING

April 15, 2019

Utilities Service Board meetings are recorded electronically and are available during regular business hours in the office of the Director of Utilities.

Board President Roberts called the regular meeting of the Utilities Service Board to order at 5:00 p.m. The meeting was held in the Utilities Service Board room at the City of Bloomington Utilities Service Center 600 East Miller Drive, Bloomington, Indiana.

Board members present: Julie Roberts, Jim Sherman, Jason Banach, Amanda Burnham, Jean Capler, Jeff Ehman, Sam Frank, and ex-officio Jim Sims.

Staff members present: Michelle Waldon, Phil Peden, Mike Hicks, Phil Peden, Brandon Prince, Jason Wenning, Jane Fleig, Kriste Lindberg, Nolan Hendon, Tom Axsom, Brad Schroeder, Holly McLaughlin, Laura Pettit, and Vic Kelson. James Hall & Garrett Towell came in at item 9.

MINUTES

Board Vice President Sherman moved and Board member Capler seconded the motion to approve the minutes of the April 1st meeting. Motion carried, 7 ayes.

CLAIMS

Sherman moved and Capler seconded the motion to approve standard claims as follows:

Vendor invoices submitted included \$347,367.84 from the Water Utility, \$415,299.82 from the Wastewater Utility, and \$809.47 from the Stormwater Utility. Total Claims approved: \$763,477.13.

Motion carried, 7 ayes.

Board member Burnham asked about the easement acquisitions which Peden from Engineering answered were for the Ralston sewer project which has 4-5 different runs through different properties.

Sherman moved and Capler seconded the motion to approve the ACH claims as follows:

Vendor invoices submitted included \$200,236.53 from the Water Utility; \$0.00 from the Wastewater Utility; and \$0.00 from the Stormwater Utility. Total Claims approved, \$200,236.53.

Motion carried, 7 ayes.

Sherman moved and Capler seconded the motion to approve the utility claims as follows:

Utility invoices submitted included \$107,219.09 from the Water Utility, \$78,578.70 from the Wastewater Utility, and \$0.00 from the Stormwater Utility. Total Claims approved: \$185,797.79.

Motion carried, 7 ayes.

Sherman moved and Capler seconded the motion to approve the wire transfers, fees, and payroll in the amount of \$433,007.44. Motion carried, 7 ayes.

Sherman moved and Capler seconded the motion to approve customer refunds as follows:

Refunds submitted included \$3,400.42 from the Water Utility, \$7,200.96 from the Wastewater Utility, \$0.00 from the Stormwater Utility, and \$0.00 from Sanitation. Total Claims approved: \$10,601.38.

Motion carried, 7 ayes.

Board member Banach asked why the amount refunded was so large; Pettit answered that it was a problem with a meter misread.

APPROVAL OF CONSENT AGENDA

CBU Director Kelson presented the following agreement recommended by staff for approval: American Structurepoint - \$11,517.00 - Amendment 1 Jordan Ave Water Main. As none were removed from the consent agenda by the Board, agreement approved.

REQUEST FOR APPROVAL OF AMENDMENT TO AGREEMENT WITH VET ENVIRONMENTAL *Sherman moved and Capler seconded the motion to approve amendment. Motion carried, 7 ayes.*

Asst Director Engineering Schroeder brought a \$260,000.00 amendment to the contract with VET Environmental for the Griffy plant clean up to continue. Schroeder says the cleanup has been mostly in the building; now it is moving to the grounds, such as tank removal. Schroeder says they are getting close to completion but anticipate 1 more amendment. They are keeping the work moving and the work is driven by IDEM's continuing evaluation and requirements. Ehman asked what the original contract price was. Schroeder said he did not know exactly but the price has gone up aggressively because they continue to find more things each time they go in. Also, much of the money paid to VET goes to hauling waste which has been very expensive and time consuming because of the mixed wastes and finding places that will accept it. Banach asked about checks and balances; who was looking closely at VET invoices? Schroeder says Asst Director Environmental Hall was working very closely with VET, looking at each invoice and ensuring the prices paid to subcontractors and waste sites make sense. Banach asked the estimated completion date. Kelson answered that it was 2-3 months out for clean up completion; then the building would be ready to demolish. Roberts asked about a buyer. Kelson said that was complicated because at this point the building cannot be entered without a respirator and tyvek suit. Schroeder added that the property will have restrictions, even after clean up. Capler clarified that the trespassing, breaking, and spreading of contaminants caused the problems with clean up and Schoreder said that the proliferation of mercury spread all over the building by trespassers and mixed with other contaminants is the main issue. Roberts asked if the Board could vote without seeing the contract; Kelson answered that they could vote on the amendment price or wait. Roberts asked if everyone felt comfortable voting now and Banach confirmed that Legal signs off on the amendment.

REQUEST FOR APPROVAL OF AGREEMENT WITH GREELEY & HANSEN

Sherman moved and Capler seconded the motion to approve agreement. Motion carried, 7 ayes.

Schroeder presented and agreement for \$2.6 million with Greeley and Hansen for work at the Dillman Road Wastewater Treatment Plant. Greeley previously completed a capacity study and then a 20-year plan for the plant which has not only reached 90% capacity but also has aging equipment in need of modernization. Now CBU would like to contract with Greeley to do much of the work detailed in the 20-year plan. The design phase will go through 2019 with bids and construction in 2020. Banach asked if CBU felt that they had done due diligence to ensure the contract price was fair. Schroeder said he and Mike Hicks with Engineering had reviewed all the specs and the fees are comparable to industry standards. Schroeder feels that Greeley is the best choice because of the work they have done in the past and because the work will be very complicated, particularly since the plant must continue running while the work is completed.

OLD BUSINESS: None.

NEW BUSINESS: None.

SUBCOMMITTEE REPORTS: Banach reported that the Property and Planning subcommittee met prior to the regular meeting to hear a request for sewer extension in to Area B. Subcommittee recommends that the request was denied. ***Sherman moved and Capler seconded the motion to deny request. Motion carried, 7 ayes.***

STAFF REPORTS: Kelson reported that senior staff went to Effective Utility Management Seminar and found it very helpful. They will be developing a strategic plan based around the format developed by American Waterworks Association, EPA, and other organizations. Kelson invited Board members to attend the annual Year in Review on Wednesday. Kelson showed a video developed by students at the Academy of Science and Entrepreneurship who worked with Lindberg, CBU Education Specialist. Lindberg then spoke about a clean water pledge drive CBU was hosting along with Harmony school and promoted "WATER: A Celebration!" which is a series of events over the summer with "Water Activities To Educate Residents". Roberts mentioned that the first activity is an art show at the Waldron highlighting water paintings by Dawn Adams. Roberts thanked Lindberg for organizing these events with so many community partners: the Academy, Harmony, Banneker, Friends of Lake Monroe, County Stormwater, Ivy Tech, and more.

PETITIONS AND COMMUNICATIONS: Heather Gustafson presented a request for assistance with a large water bill. Her household had a broken service line over the winter which was repaired within 5 days of knowing about it, but resulted in a \$8,000 bill. CBU has waived the sewer portion, but the bill is still over \$3,000. Gustafson researched programs in other cities and gave the Board members details of those programs. Kelson said it was his understanding that the IURC requires that CBU charge for all water that flows through the meter but that CBU and Legal staff would look into the other programs presented by Gustafson. Capler clarified that rules for sewer lines are different than water lines. Burnham asked why the bill reflects 21 days of leaking. Roberts reminded the group that CBU does manual reads and may not catch leaks except during reads; smart meters will help with this problem. Capler suggested the Gustafson account be "on hold" with no penalties while the staff researched assistance; Pettit agreed.

ADJOURNMENT: Sherman moved to adjourn and the meeting was adjourned at 5:31 p.m.

Julie Roberts, President

DATE