

City of Bloomington Common Council

Legislative Packet

Wednesday, 12 June 2019

Regular Session

For legislation and background material regarding
Ordinance 19-11 and Resolution 19-08, please see
[05 June 2019 Legislative Packet](#).

Legislation and background material regarding
Resolution 19-09, Resolution 19-10, Resolution 19-11 and
Resolution 19-12 is contained herein.

For a schedule of upcoming meetings of the Council and the City's boards and commissions, please consult the City's [Calendar](#).

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Office of the Common Council
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To: Council Members
From: Council Office
Re: Weekly Packet
Date: 07 June 2019

LEGISLATIVE PACKET CONTENTS

**REGULAR SESSION
WEDNESDAY, 12 JUNE 2019**

- Memo from Council Office
- Agenda
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- Resolution 19-11– The Bloomington Youth for Environmental Sustainability (Y.E.S.) Society’s Resolution for Environmental Responsibility and Improvement
 - Memo to Council from Dave Rollo
 - Memo to Council from Maddie Clemmer and Jerrett Alexander
 - Letters of Support and other communications

Contacts: Dave Rollo at rollod@bloomington.in.gov, 812-349-3409; Teddie Mower at teddie.mower@gmail.com
- Resolution 19-12 To Review and Approve the Intra-Category Transfer and Expenditure of \$100,000 or More within a Fund Covered under Ordinance 18-10 (Additional Fiscal Oversight by the Common Council) - Re: Transfer of \$250,000 from Line 399 (Other Services and Charges) to Line 396 (Grants) within the Housing Trust Fund (#905) and Expenditure of Transferred Funds
 - Memo to Council from Jeff Underwood, Controller

Contact: Jeff Underwood at underwoj@bloomington.in.gov, 812-349-3412
- Resolution 19-09 –Authorizing the Allocation of the Jack Hopkins Social Services Program Funds for the Year 2019 and Related Matters
 - Division of the Question – proposed language
 - 2019 Solicitation Letter
 - Elaboration of Criteria
 - 2019 Committee Recommended Allocations
 - Funding Agreement Template

Contact: Chair, Allison Chopra at chopraa@bloomington.in.gov
- Resolution 19-10 – Waiving Current Payments in Lieu of Taxes by the Bloomington Housing Authority to the City
 - Memo to Council from Doris Sims, Director, Housing and Neighborhood Development
 - Computation of Payments in Lieu of Taxes

Contacts: Doris Sims at simsd@bloomington.in.gov, 812-349-3420 ; Amber Skoby at askoby@blha.net, 812.339.3491
- Minutes

MEETING ON WEDNESDAY, 12 JUNE 2019 (REGULAR SESSION). AT-A-GLANCE

Second Reading and Resolutions

- Ordinance 19-11 To Amend Title 2 of the Bloomington Municipal Code Entitled “Administration and Personnel” –Re: Amending Chapter 2.21 Entitled “Department of Law” to Prohibit Discrimination and Harassment of Any Person Doing Sanctioned Work for the City
 - Resolution 19-11 The Bloomington Youth for Environmental Sustainability (Y.E.S.) Society’s Resolution for Environmental Responsibility and Improvement
 - Resolution 19-12 To Review and Approve the Intra-Category Transfer and Expenditure of \$100,000 or More within a Covered Fund under Ordinance 18-10 (Additional Fiscal Oversight by the Common Council) – Re: A \$250,000 Transfer from Line 399 (Other Services and Charges) to Line 396 (Grants) within the Housing Trust Fund (#905) and Expenditure of Transferred Funds
 - Resolution 19-09 Authorizing the Allocation of the Jack Hopkins Social Service Program Funds for the Year 2019 and Other Related Matters
 - Resolution 19-10 Waiving Current Payments in Lieu of Taxes (PILOT) by the Bloomington Housing Authority to the City
 - Resolution 19-08 To Approve a Revised Cooperation Agreement Between the City of Bloomington (“City”) and the Bloomington Housing Authority (“BHA”) for Provision and Operation of Low Income Housing Units and Associated Payment In Lieu of Taxes by BHA in Exchange for City Services
- ➔ *For legislation regarding Ordinance 19-11 and Resolution 19-08, please see the legislation and supporting material issued in the packet for [05 June 2019 Legislative Packet](#).*

Preliminary Matters – Reminders, Etc.

- Councilmember Granger will submit a Conflict of Interest form for Council’s approval during Councilmember Reports. The conflict must be considered before the Council votes on Resolution 19-09 (the Jack Hopkins allocations). Councilmember Granger will sign the conflict form subsequent to Council acceptance.
- PS-LIT Meeting 13 June 2019 at 6pm, Council Chambers

Regular Session (Second Readings and Resolutions) -Summary

Item 1:

Ordinance 19-11

Amend Title 2 Entitled “Administration and Personnel” to Prohibit Discrimination and Harassment of Any Person Doing Sanctioned Work for the City

Please note that Councilmembers Granger and Piedmont-Smith are proposing an amendment (Am 01) to this ordinance to include the non-binary pronoun “they.” The amendment is included in this packet. Otherwise, please see the [05 June 2019 Legislative Packet](#) for the relevant legislation and background material.

Item 2:

Resolution 19-11

The Bloomington Youth for Environmental Sustainability (Y.E.S.) Society’s Resolution for Environmental Responsibility and Improvement

Resolution 19-11 is brought to the Council by the Bloomington Youth for Environmental Sustainability (Y.E.S.) and is sponsored by Councilmember Dave Rollo. You may recall that the students presented a preliminary version of this Resolution to the Council in May 2018. This resolution is the culmination of a multi-year collaboration of students from three Bloomington high schools -- Bloomington High School North, Bloomington High School South, and the Academy of Science and Entrepreneurship – with support and feedback from their respective teachers, Teddie Mower, the Bloomington Commission of Sustainability, the Council, and the City’s Parks and Recreation, Economic and Sustainable Development, and Planning and Transportation departments. The resolution acknowledges threats of climate change and outlines changes the City of Bloomington and community can make to limit carbon emissions. The resolution sets emission and natural gas reduction goals, encourages refillable water stations, walking and biking accessibility for public school students, aims to increase renewable energy sources, increase carbon sequestration through trees, and suggests alternative roof technologies to reduce albedo effects.

Item 3:

Resolution 19-12

**To Review and Approve the Intra-Category Transfer and Expenditure
of \$100,000 or More within a Fund Covered under**

Ordinance 18-10 (Additional Fiscal Oversight by the Common Council)

**- Re: Transfer of \$250,000 from Line 399 (Other Services and Charges) to Line 396
(Grants) within the Housing Trust Fund (#905) and Expenditure of Transferred Funds**

Resolution 19-12 is the first resolution submitted by the Administration under Ordinance 18-10, which was adopted at the end of last year and called for additional oversight by the Common Council of certain fiscal actions to be taken by the City Executive. As summarized in the resolution, those fiscal actions include:

1. the intra-category transfer of \$100,000 or more (Threshold) within certain funds (Funds) (BMC 2.26.200);
2. the submittal and approval of capital plans associated with those Funds and the approval of capital expenditures meeting the Threshold not identified in those capital plans (BMC 2.26.205); and,
3. lastly, other expenditures within those Funds that meet the Threshold and were not previously identified and approved by the Council (BMC 2.26.210),

The Administration has submitted a resolution and memo requesting the approval of an intra-category transfer of \$250,000 from Line 399 (Other Services and Charges) to Line 396 (Grants) within the Housing Trust Fund (#905)¹ and the expenditure of those funds for an affordable housing project. The Council President has agreed to put it on the agenda for action next week because, if approved, the underlying transfer and expenditure would occur during the Council Recess. As the memo indicates, this transfer and expenditure relate to the Mecca Properties project on Crescent Road (which was described in the 2018 Affordable Housing Report) and will divide \$500,000 for that project into a loan (\$250,000) and a grant (\$250,000).²

¹ The State designation of this fund is the Housing Trust Fund while, locally, the City often refers to it as the Housing Development Fund (HDF).

² Note: According to Council records, \$400,000 was budgeted in 399 for 2019 and another \$350,000, which had not been encumbered in 2018, added to the HTF with adoption of App Ord 19-02 for this project.

Item 4:

Resolution 19-09

Authorizing the Allocation of the Jack Hopkins Social Services Program Funds for the Year 2019 and Related Matters

Prologue: *The following description of the 2019 Jack Hopkins Social Services Program, along with the supporting documentation hereto, constitutes the Report of the 2019 Jack Hopkins Social Services Funding Committee pursuant to Bloomington Municipal Code 2.04.230. The Report of the Committee is advisory in nature.*

Note also that staff proposes that the Council consider this resolution by dividing the question. This division will allow Councilmember Granger, an employee of the Shalom Community Center, to remove herself from consideration of any funding for Shalom while providing for her consideration of allocations for all other agencies recommended for funding and other related matters. A draft division of the question form is included in this packet.

This is the 27th year of the Jack Hopkins Social Services Funding Program, named after former Councilmember Jack Hopkins. Since its inception in 1993 through 2018, the City has expended approximately \$4.15 million under this program to serve the needs of our community's most vulnerable residents. Indeed, since the inception of this program, funding has more than tripled: from \$90,000 in 1990 to \$305,000 available in 2019. Each year, the demand for funds exceeds supply, and each year, the Committee works hard to develop a fair and responsive process, one sensitive to local need, and one intended to foster responsible fiscal stewardship.

Res 19-09 implements the recommendations of the 2019 Jack Hopkins Committee. Specifically, the legislation:

- Allocates \$313,193 in grant funds to 27 agency programs. Note that the amount allocated includes the \$305,000 in 2019 budgeted funds as well as \$8,193 in unused 2018 Hopkins funds available through the Jack Hopkins non-reverting fund. The Administration has indicated that it is amenable to including the appropriation of the unused funds in its next appropriation ordinance.
- Approves the *Funding Agreements* with these agencies;
- Delegates questions regarding the interpretation of the *Agreements* to the Chair of the Committee (Councilmember Chopra);
- Authorizes the Chair of each year's Committee to appoint two non-Council member appointees to the Committee; and
- Approves the *Report* of the Hopkins Committee (which is comprised of this summary and the related packet materials).

Committee Members

The Committee is a Standing Committee of the Council, pursuant to BMC 2.04.210. The 2019 Committee included five Council members and two members of the public with experience in social services. The non-Council members are appointed by the Chair:

- Allison Chopra (Chair)
- Dorothy Granger
- Isabel Piedmont-Smith
- Andy Ruff
- Susan Sandberg
- Kaye Lee Johnston
- Nidi Krishnan.

HAND Staff

While Council staff coordinates the program prior to Council action, Dan Niederman, Doris Sims, and Eric Sader of HAND provide critical insight and assistance throughout the process. Once Council approves the recommended allocation, Mr. Niederman provisions for the re-imbursement of funds to agencies, the monitoring of the grants, and otherwise advises agencies post-award.

The 2019 Hopkins Process

The following is a brief summary of the 2019 Hopkins process:

- **Organizational Meeting – 25 February 2019**

The Committee met to establish policies and procedures for the 2019 program. At this meeting the Committee:

- Heard a report of last year's grants from Dan Niederman, HAND department;
- Requested that the policy of establishing a hard deadline for claim submission of December be continued;
- Voted to continue the practice of accepting requests for operational funding that do not fit within one of the long-standing exceptions to the "one time funding" rule: pilot projects, bridge funding, and collaborative projects. However, the Committee voted to add language to the solicitation material making clear that agencies cannot seek operational funds for the same project two years in a row.
- Authorized the Chair to approve the solicitation letter; and
- Established a schedule for 2019.

- **Request for Applications Issued – 04 March 2019**

The Council Office sent solicitation letters directly to social services agencies, posted the letter and application on the Committee's website, and issued a press release. The Council Office sent a reminder to agencies two weeks after the initial call out. The Administration posted notice of the grant availability on the City's social media. The United Way distributed this information to its members and in the Non-Profit Alliance Newsletter. The Council Office issued a press release to local media.

- **Technical Assistance Meeting – 19 March 2019**
The Council Office held a Voluntary Technical Assistance meeting in order to explain the program to, and answer questions from, agency representatives.
- **Deadline for Applications – 01 April 2019, 4:00 pm**
30 timely applications were submitted to the Council Office by the deadline requesting a total of \$617,394.46.
- **Distribution of Packet of Applications – 17 April 2019**
The Council Office distributed summaries and application materials to committee members and staff and posted the same online for the public.
- **Initial Review of Applications by the Committee – 22 April 2019**
The Committee met for an initial review of the 30 applications. The Committee first announced conflicts of interests³ and then reviewed the applications, removed three applications from further consideration, and developed questions to be answered by agencies at the Presentation Hearing. The Committee confirmed that it had as much as \$313,387.18 to distribute (\$305,000 appropriated for 2019 plus \$8,387.18 in unused 2018 monies).
- **Presentations – 02 May 2019**
The Committee met, heard presentations from, and asked questions of 27 agencies. Each agency was afforded 5 minutes to make its presentation. Committee questions followed each presentation.
- **Individual Committee Member Recommendations – 06 May 2019**
Committee members submitted individual recommended allocations and comments to the Council Office. The Council Office averaged allocations and turned those averages, along with compiled comments, to the Committee in interest of its next meeting.
- **Pre-Allocation Meeting – 09 May 2019**
The Committee met and made preliminary recommendations for funding to be considered at its Allocation meeting.
- **Allocation Meeting – 13 May 2019**
The Committee recommended funding 27 agency applications for a total of \$313,193.00. Please note that the Committee offered an opportunity for public comment before voting on its recommendations. Note further that the Committee voted to request that the Administration propose and appropriation ordinance appropriating \$8,193 from the Jack Hopkins non-reverting fund.

³ Councilmember and Committee Member Granger disclosed that she is an employee of the Shalom Community Center and therefore, recused herself from voting on, and participating in discussions associated with, the two proposals submitted by the Shalom Community Center. No other conflicts were indicated.

- **De-Briefing Meeting – 04 June 2019**

The Committee met to review the 2019 program – what worked well and what warrants change in 2020.

- **Council Action – 12 June 2019--** The Common Council will consider the *Resolution* approving recommendations and taking related actions regarding the program.

- **Technical Assistance Meeting for Grantees - Thursday, 20 June 2019, 8:30am, McCloskey Room**– Dan Niederman in the HAND department has scheduled a Technical Assistance meeting at this time to inform funded agencies how to obtain reimbursements under the grant.

Please note that the minutes of the above Committee meetings will be available in the Council Office once they are reviewed and approved by the Committee.

Criteria and Other Program Policies

Former Council member Jack Hopkins established three criteria for this program in 1993. The Committee has elaborated upon the criteria over the years by providing a policy statement, which was sent out with the funding solicitation as well as placed on the Council web page. Those criteria are briefly stated below:

- 1) The program should address a previously-identified priority for social services funding (as indicated in the *Service Community Assessment of Needs [SCAN]*, the City of Bloomington Housing and Neighborhood Development Department’s *Consolidated Plan* or any other community-wide survey of social service needs);
- 2) The funds should provide a one-time investment that, through matching funds or other fiscal leveraging, makes a significant contribution to the program; and
- 3) This investment in the program should lead to broad and long-lasting benefits to the community.

On Criteria: Continued Allowance for Operational Funds

As originally envisioned, Hopkins funds were intended to be a “one-time investment.” This one-time funding rule was intended to encourage innovation, address changing community needs, and to discourage dependency of an agency on Hopkins funding for its on-going operational needs. Over time, the Committee has established exceptions to the “one time funding” rule. Those exceptions allow for requests for operating funds for a pilot project, to bridge the gap left by a loss of another funding source, and for collaborative projects. For the last several years, the Committee has received increasing feedback from agencies calling for a broader allowance for operational requests. Agencies have opined that in the current economic climate, operational funds are the hardest to come by and that such funds are critical for non-profits continued provision of essential services. In response, last year, the Committee voted to accept applications for operational funds that do not fit one of the aforementioned exceptions. The Committee agreed to continue this practice again this year and included the following proviso in its solicitation material:

Continued Allowance for General Operational Funds

Please note that the Committee recognizes the growing need for operational funds that do not fit one of the aforementioned exceptions. For that reason, this year -- in addition to accepting applications for operational funds for pilot, bridge, or collaborative programs -- the Committee is again accepting applications for operational funds that *do not* meet one of the exceptions to the one-time funding rule. However, know that preference will still be given to initiatives that are one-time investments. Know further that this new allowance is specific to the 2019 funding cycle; the Committee may not offer this allowance in 2020.

- Be advised that the Committee will not accept applications from agencies two years in a row for the same operational expense.
- As always, any request for operational funds must be accompanied by a well-developed plan for future funding.

Enhanced Reporting on Efficacy of Operational Funds

Over time, the Committee has worked to build in more meaningful reporting requirements for grantees, such that it might be better positioned to assess the efficacy of a program or agency in future years. This is especially true for operational funds, as the Committee has agreed to continue with the broad operational allowance for 3-4 years before evaluating the change. For that reason, this year's Committee continued 2017's enhanced reporting requirement requiring those who receive operational funds to report back to the Committee at two points: once when the agency submits its final claim in early December (a requirement made of all grantees); and again by 01 March 2020 to provide an update on the project's outcome indicators. Operational costs are those that are recurring and include outlays for personnel, rent, utilities, maintenance, supplies, client services, and other like ongoing budget items.

Recommendation to Fund 27 Programs

The Committee recommended funding 27 agency programs as follows. Summaries and complete applications for all 30 applicants can be found on the [Jack Hopkins Committee website](#).

AGENCY	RECOMMENDED ALLOCATION
Agency 10 Agency on Aging, Alzheimer's Resource, City's Parks and Rec and Commission on Aging – <i>To expand senior center programming of Endwright Center to a location within the city.</i>	\$9,775.00
Amethyst House – <i>To expand case manager's office and purchase of flooring for therapeutic space.</i>	\$15,000.00
Boys and Girls Club of Bloomington – <i>To prepare site for new playground.</i>	\$9,000.00
Catholic Charities Bloomington – <i>To pay five months of therapist salary.</i>	\$13,479.00
Center For Sustainable Living (Indiana Solar for All) – <i>To purchase safety equipment and tools.</i>	\$6,290.00
Center for Sustainable Living and Made Up Mind – <i>To pay for excavation, piping, fixtures at 611 W. 12th Street and 4 months' salary of a temporary employee to oversee expansion of the Glen Carter Memorial Toolshare.</i>	\$20,782.00
Community Kitchen – <i>To purchase awning and a vacuum.</i>	\$1,170.00
Courage to Change Sober Living – <i>To expand Fresh Start Rent subsidy program.</i>	\$5,667.00
Girls Inc., Monroe County - <i>To purchase security system.</i>	\$8,200.00
Habitat for Humanity - <i>To purchase passenger van.</i>	\$19,400.00
Hoosier Hills Food Bank – <i>To match funds for purchase of new refrigerated box truck.</i>	\$5,000.00
LIFEDesigns – <i>To purchase maintenance truck.</i>	\$16,084.00
Made Up Mind – <i>To pay for 6 months' rent, internet and staff positions for 15 hours/week for 6 months.</i>	\$16,500.00
Middle Way House – <i>To purchase AEDs and hearing-impaired accessibility kits.</i>	\$7,470.00
MCUM – <i>To purchase a Compass-N fire alarm replacement and a SSC fire alarm replacement.</i>	\$31,456.00
Mother Hubbard's Cupboard – <i>To purchase computer(s) and software.</i>	\$8,620.00
My Sister's Closet – <i>To purchase equipment, fixtures, materials and staff for online store.</i>	\$9,474.00
New Hope Family Shelter – <i>To provide camp scholarships and purchase equipment.</i>	\$12,653.00
New Leaf - New Life – <i>To purchase computer(s), printer with cartridges, one-year subscription(s) to Office 365 and two part-time staff.</i>	\$12,090.00
Saint Vincent de Paul Society – <i>To fund the Vehicle Assistance Program.</i>	\$8,167.00
Shalom Community Center – <i>To purchase water-efficient toilets, washers and dryers, and a reach-in freezer.</i>	\$12,502.00
Shalom Community Center and LIFEDesigns – <i>To purchase fifty Fingerprint Deadbolt Locks.</i>	\$8,498.00
South Central Indiana Housing Opportunities – <i>To pay for approximately ¼ salary for 13 weeks.</i>	\$5,000.00
South Central Indiana Housing Opportunities and Justice Unlocked – <i>To pay salary for Tenant Assistance table one day per week for 2.5 hours.</i>	\$7,676.00
Special Olympic Indiana Monroe County – <i>To purchase uniforms and equipment and to fund program expansion.</i>	\$5,714.00
Volunteers in Medicine – <i>To fund 6 months Nurse Practitioner salary and benefits for Walk-In Clinic.</i>	\$24,800.00
Wheeler Mission – <i>To purchase security camera upgrades for Men and Women's Centers and a metal detector for the Women's Center.</i>	\$12,726.00
TOTAL	\$313,193.00

Item 5:
Resolution 19-10
Waiving Payments in Lieu of Taxation (PILOT) from the Bloomington Housing Authority to the City

Res 19-10 is an annual resolution requested by the Bloomington Housing Authority which waives any payment in lieu of taxes (PILOT) we might require of them. I.C. §36-7-18-25 exempts housing authorities from the payment of property taxes, but allows these authorities to enter into agreements with political subdivisions to pay a PILOT for the estimated cost of services, improvements, and facilities that are provided by the political subdivisions. In the early 1960s, the Housing Authority agreed to pay the City a PILOT. After acknowledging the services performed by the Housing Authority that might have been provided by the City, and acknowledging the benefits we received from its other services, the resolution waives this obligation.

Doris Sims, Director of the Housing and Neighborhood Development Department has submitted a memo explaining the history of the PILOT obligation. She has also submitted a payment calculation sheet provided by the Bloomington Housing Authority, which is a Housing and Urban Development (HUD) form used to estimate the \$35,365.00 that they would otherwise pay the City for services received during the fiscal year ending September 30, 2018. Doris Sims and Amber Gress Skoby, Executive Director, Bloomington Housing Authority, will be present on Wednesday to explain the resolution.

This resolution is not impacted by the vote on Resolution 19-08 to change the BHA Agreement, as this resolution applies to the waiver of the PILOT for 2018.

Posted: Friday, 07 June 2019

**THE MONROE COUNTY LOCAL INCOME TAX
COUNCIL (TAX COUNCIL)**

NOTICE

**THE
PUBLIC SAFETY LOCAL INCOME TAX COMMITTEE
(PS LIT COMMITTEE)**

WILL MEET AS FOLLOWS:

**THURSDAY, JUNE 13, 2019
6:00 p.m.
CITY COUNCIL CHAMBERS (ROOM 115)
SHOWERS BUILDING
401 NORTH MORTON STREET
BLOOMINGTON, IN, 47404**

THE TAX COUNCIL SERVES AS THE “ADOPTING BODY” IN REGARD TO CERTAIN LOCAL INCOME TAX RATES PER IC 6-3.6 ET AL. IT IS COMPRISED OF FOUR MEMBERS - THE: BLOOMINGTON COMMON COUNCIL, ELLETTSVILLE TOWN COUNCIL, MONROE COUNTY COUNCIL, AND STINESVILLE TOWN COUNCIL. REPRESENTATIVES OF THE MEMBERS SIT ON THE PS LIT COMMITTEE, WHICH WILL MEET AS INDICATED ABOVE TO DISCUSS THE PROCESS OF REVIEWING APPLICATIONS FROM QUALIFYING SERVICE PROVIDERS (QSPs) FOR FUNDING UNDER IC 6-3.6-6-8(c) ALONG WITH THE PROCESS FOR MAKING OTHER RELATED RECOMMENDATIONS TO THE TAX COUNCIL.

PURSUANT TO INDIANA OPEN DOOR LAW (I.C. 5-14-1.5), THIS PROVIDES NOTICE THAT THIS MEETING WILL OCCUR AND IS OPEN FOR THE PUBLIC TO ATTEND, OBSERVE, AND RECORD WHAT TRANSPIRES.

<u>Member</u>	<u>Address</u>	<u>Phone / Email</u>
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Ellettsville Town Council	1150 W. Guy McCown Drive P.O. Box 8 Ellettsville, IN 47429	812-876-3860 / clerktreasurer@ellettsville.in.us
Monroe County Council	100 W. Kirkwood Ave (Room 306) Bloomington IN 47404 -5140	812-349-7312 / counciloffice@co.monroe.in.us
Stinesville Town Council	P.O. Box 66 Stinesville, IN 47464	812-876-8303 / stinesville@bluemarble.net

***** Amendment Form *****

Ordinance #: 19-11
Amendment #: 01
Submitted By: Councilmembers Granger and Piedmont-Smith
Date: 2019

Proposed Amendment:

1. Section 1 or Ordinance 19-11 shall be amended to replace the words “she or he” with “she, he, or they” such that the entire provision shall read as follows:

It is also the public policy of the City of Bloomington to prohibit discrimination against or harassment of individuals, including employees, independent contractors, volunteers, interns, and any others doing sanctioned work for the City. Any such individual who believes she, he, or they have been discriminated against or harassed by a City employee has a right to bring a complaint to the attention of City officials, who will investigate the complaint promptly and take appropriate action. All contracts with the City shall include a clause explaining this right.

2. The synopsis of Ordinance 19-11 shall be amended to replace the words “she or he” with “she, he, or they” such that the synopsis shall read as follows:

SYNOPSIS

This ordinance amends Title 2, “Administration and Personnel,” of the Bloomington Municipal Code at the request of the Bloomington Human Rights Commission and staff. It provides that anyone doing sanctioned work for the City of Bloomington who feels she, he, or they have been discriminated against or harassed by a City employee has the right to bring that concern to the appropriate City official, who will investigate the concern promptly and take appropriate action. It also requires contractors covered by the City’s affirmative action requirements to implement a harassment policy for their employees.

These changes will help ensure that anyone doing work for the City will have at least one avenue of redress, should she, he, or they encounter possible discrimination or harassment at work.

Synopsis

This amendment is sponsored by Councilmember Granger and Piedmont-Smith and replaces the words “she or he” with the words “she, he, or they” in Section 1 of the ordinance and in the synopsis to provide for a non-binary pronoun.

06/5/19 Committee Action: None
06/12/19 Regular Session Action: *Pending*

(June 6, 2019)

RESOLUTION 19-11

THE BLOOMINGTON YOUTH FOR ENVIRONMENTAL SUSTAINABILITY (Y.E.S.) SOCIETY'S RESOLUTION FOR ENVIRONMENTAL RESPONSIBILITY AND IMPROVEMENT

- WHEREAS, in the last decade, Indiana residents have experienced record-breaking heat waves, cold spells, and floods, which have shut down roads, damaged homes and businesses, prolonged construction projects, and made farming increasingly difficult; and
- WHEREAS, the number of extremely hot days per year in southern Indiana is projected to rise to between thirty-eight and fifty-one by mid-century; these changes in Indiana's climate are projected to increase the amount of energy that Hoosier businesses need to cool commercial buildings by 20%; and
- WHEREAS, the National Oceanic and Atmospheric Administration (NOAA) found that the average temperature in Indiana has risen by 1.2 degrees Fahrenheit since 1895, and is expected to increase by 5 or more degrees by 2050; and
- WHEREAS, carbon emissions raise global temperatures by trapping solar energy in the atmosphere; and
- WHEREAS, combustion of fossil fuels can lead to increased amounts of air pollutants, such as nitrous oxides, sulfur oxides, volatile organic compounds, and particulate matter. This reduced air quality leads to increased risk of asthma attacks, high blood pressure, and heart disease, and it can exacerbate symptoms of mental illnesses such as anxiety and depression. Nitrogen oxides and volatile organic compounds lead to ground-level ozone production and smog; and
- WHEREAS, record setting highs for annual global mean temperatures have been recorded 12 times since 1979, with 2014, 2015, and 2016 each breaking the record; and
- WHEREAS, Indiana's frost free season, in which the temperature continuously stays above 32°F, has been extended by an average of nine days beyond what it was in 1895. By 2050, it is projected that the frost-free season will extend up to weeks beyond the 1915-2013 average. This will cause an increase in insect-borne diseases (such as those carried by mosquitoes, ticks, and parasites); and
- WHEREAS, Purdue University's Indiana Climate Change Assessment found that temperature increases decrease soil moisture retention, and extreme rain events cause soil erosion and nutrient runoff. These effects of climate change are a threat to important Indiana crops such as corn, wheat, and soybeans, as shown by the EPA findings that high temperature events have caused over \$1 billion in heat-related losses to the agriculture industry, especially farmers; and
- WHEREAS, increasing temperatures will increase the rate at which blue-green algae can grow. This type of algae is very common in Indiana lakes and streams and is known to have deleterious effects on human health, such as vomiting, nausea, fever, and skin irritation upon skin contact or inhalation, and in rare cases, life-threatening effects; and
- WHEREAS, increasing temperatures cause changes in habitats that encourage invasive species, and higher concentrations of carbon dioxide promote the growth of plants like poison ivy and ragweed; and

WHEREAS, the average Bloomington resident is burning over 20 metric tons of CO₂ per year; and

WHEREAS, grid-supplied electricity is the greatest source of CO₂ emissions in Bloomington, Indiana; and

WHEREAS, the Purdue Indiana Climate Change Impacts Assessment report estimated that the average annual precipitation in Indiana has increased 5.6 inches since 1895, with winters and springs experiencing heavier rain and snowfall, increasing the likelihood of flooding, and polluting water as sewer systems overflow, which can be shown through the fact that, due to annual precipitation increase, there have been around 60 sewer discharges per year in Indianapolis alone, sending 8 billion gallons of untreated sewage into the White River, worsening both water quality and crop productivity; and

WHEREAS, non-commercial vehicles in Bloomington emitted 96,061 metric tons of CO₂ and commercial vehicles in Bloomington emitted 20,730 metric tons of CO₂ in 2015 alone; and

WHEREAS, the members of the Bloomington Commission on Sustainability, the members of the Bloomington City Council, and Bloomington Mayor John Hamilton have consistently shown themselves to be advocates for and allies of the environment and public health.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE COMMON COUNCIL OF THE CITY OF BLOOMINGTON, MONROE COUNTY, INDIANA, THAT:

SECTION 1. The City of Bloomington will encourage all new, commercial buildings and all new, city-owned buildings to be constructed with at least half of the roof being a green roof, a solar roof, a white roof, or a sand roof. A green roof would require the rooftop space to be covered in vegetation in an attempt to sequester carbon from the atmosphere and back into the plants and soil. A solar roof would require solar panels covering the rooftop space in order to generate electricity for the building and/or the city as a whole. A white roof or sand roof would require buildings to have their roofs painted completely white or covered in sand, which would increase the building's albedo and help in lowering the temperature in and around Bloomington. With increasing innovation, it is understood that if there is another technology that would increase the surface albedo of a building roof, it should also be accepted.

SECTION 2. The community of Bloomington will aim to reduce net emissions by 28% by 2025 (calculated from extrapolated data to represent emissions during 2005), as called for by the Paris Climate Accord, and 80% by 2050.

SECTION 3. The community of Bloomington will aim to cut by 15% the use of natural gas for space heating by the year 2025, either through space heating via renewable energy sources or by making efficiency improvements. In addition to this, the City of Bloomington will also increase the percentage of its energy that is renewable for the next ten calendar years by an average margin equal to or greater than 0.5% per year.

SECTION 4. As city park, facility, and trail drinking fountains are retired, the City of Bloomington will replace them with stations that include water bottle fillers. The City of Bloomington will consider non-freeze, refillable water bottle stations in future projects. In addition, the City of Bloomington will work with and encourage entities, such as the Monroe County Public Library and the Bloomington Public Transportation Corporation, to provide public water bottle refilling stations

to the public. This would decrease in CO₂ emissions by abstaining from the consumption of excess single-use plastics and unnecessary transport of water.

SECTION 5. By 2030 (contingent on funding), the City of Bloomington will provide increased walking and biking accessibility within the city limits, particularly to all public schools, in order to reduce the number of automobiles used daily by high school students and parents. The city could begin this process by adding trails off of the B-line that allow for safe and efficient travel and by installing more multi-use pathways, protected bike lanes, or other high-comfort bicycle infrastructure. The city will strive to achieve platinum bike certification standards awarded by the League of American Bicyclists.

SECTION 6. The City of Bloomington will seek to plant trees of equal diameter breast height for every tree that is removed from city-owned property, in order to remove carbon from the air and create a better, safer community. During this replacement process, the City of Bloomington will put an emphasis on biodiversity and using native Indiana plants and trees, giving preference to native species with a higher rate of carbon sequestration. In addition to this, the City of Bloomington will also work with local scientists, researchers, and community members to find new and innovative methods of carbon sequestration and reduction of heat island effect.

PASSED by the Common Council of the City of Bloomington, Monroe County, Indiana, upon this _____ day of _____, 2019.

DAVE ROLLO, President
Bloomington Common Council

ATTEST:

NICOLE BOLDEN, Clerk
City of Bloomington

PRESENTED by me to the Mayor of the City of Bloomington, Monroe County, Indiana, upon this _____ day of _____, 2019.

NICOLE BOLDEN, Clerk
City of Bloomington

SIGNED and APPROVED by me upon this _____ day of _____, 2019.

JOHN HAMILTON, Mayor
City of Bloomington

SYNOPSIS

This resolution is sponsored by Councilmember Rollo. The resolution is the product of Youth for Environmental Sustainability (Y.E.S.) and outlines ways to mitigate the effects of climate change by setting emission and natural gas use reduction goals, methods for reducing CO₂ emissions, and encouraging renewable sources of energy.



**City of Bloomington
Office of the Common Council**

To: Members of the Common Council

From: Councilmember Dave Rollo, President and District IV Representative

Date: June 7, 2019

Re: Resolution 19-11 Youth for Environmental Sustainability (Y.E.S.) Resolution

The Climate Crisis requires action by our community and city government, and these actions should be directed by plans, code and resolutions. Conservation, alternative power generation and sequestration are the broad categories that aim at achieving a net zero emissions future. Among policies adopted by local government, many have been initiated by citizens in our community. We are fortunate that Resolution 19-11 has been offered by Youth for Environmental Sustainability (Y.E.S.), consisting of students from Bloomington High Schools, North and South, and the Academy of Science and Entrepreneurship.

The Resolution was first brought before the Bloomington Commission on Sustainability for their review. It has also been reviewed and modified with input from City staff to complement City efforts to address the Climate Crisis as found in documents such as the Comprehensive Plan, and the Sustainability Action Plan.

As youth will bear many of the consequences of emissions produced in preceding decades, it is important that we seek input from those who have so much at stake, and it is a moral imperative that we take action to incorporate this Resolution into our guiding documents for future policy decisions.

June 7, 2019

Dear Councilmembers,

As young citizens, we are concerned about the future of our planet. After President Trump pulled the United States from the Paris Climate Accord in 2017, the future of the earth looked even more bleak. We are writing to you on behalf of the Youth for Environmental Sustainability of Bloomington. Last year, on May 31st, 2018, we brought our original draft of our “Resolution for Environmental Sustainability and Improvement” to City Council; since then we have been busy revising the resolution based on feedback from many different individuals and organizations within our community.

We think it is important to explain the path that has brought us to this final document. We started in AP Environmental Science (APES) classes at Bloomington High Schools North and South and the environmental science course at the Academy of Science and Entrepreneurship. Each student in these classes was expected to write a whereas statement, then a few students from each school volunteered to bring this project to fruition and write resolution statements for the city. The next step was to meet with the other schools and discuss where we agreed and differed. It is also important to note that we had to trim down the various whereas statements for both clarity and accuracy (Drs. Michael Hamburger and Ben Brabson were incredibly helpful in this process). To our surprise, many of the ideas we had for improving the city were nearly identical, so we merged remaining ideas together and organized the document. Before presenting our first draft of the climate resolution to the City Council of Bloomington, we spoke to the Bloomington Commission on Sustainability, and took many suggestions they offered and proceeded to incorporate these into our resolution. Since our initial presentation to the city council, we have talked to the Bloomington Tree Commission, Historic Preservation Commission, Bloomington Commission on Sustainability, Monroe County Public Library, Bloomington Transit, and Bloomington Environmental Commission. In addition, we have met with several people from various city departments about the feasibility of the resolution statements. We have presented our resolution at the Youth for Environmental Leadership Summit held at IU, Woke Wednesday at Bloomington North High School, The Academy of Science and Entrepreneurship, Bird Fest, and Green Drinks in Bloomington in order to gather citizen support. Now, a year and twelve days later, we present our Resolution for Environmental Responsibility and Improvement.

We were pleased to learn that our ideas are well supported throughout our community. We want to thank Dave Rollo for sponsoring this resolution to City Council. In addition we would like to thank Teddie Phillipson-Mower, Amanda Figolah, Angela Shelton, Ann Burke, Andy Ruff, Michael Hamburger, Ben Brabson, Matt Flaherty, Paula McDevitt, Dave Williams, Beth Rosenberger, Autumn Salamack, the Bloomington Commission on Sustainability, the

Environmental Commission, Historic Preservation Commission, Monroe County Public Library, and Bloomington Transit for their guidance, effort, and support.

Sincerely,

The Youth for Environmental Sustainability of Bloomington

Leadership Team:

Maddie Clemmer
meclemme@iu.edu

Jerrett Alexander
jerretta07@gmail.com



CITY OF BLOOMINGTON
parks and recreation

Mailing Address

Administrative Offices
401 N. Morton Street Suite 250
PO Box 848
Bloomington, IN 47402
Phone: (812) 349-3700
Fax: (812) 349-3705
parks@bloomington.in.gov
www.bloomington.in.gov/parks



Like us on Facebook!
Bloomington Parks and
Recreation Department

Allison-Jukebox

Community Center

351 South Washington Street
Bloomington, IN 47401
(812) 349-3731

Banneker Community Center

930 West 7th Street
Bloomington, IN 47404
(812) 349-3735

Cascades Golf Course

3550 North Kinser Pike
Bloomington, IN 47404
(812) 349-3764

Frank Southern Ice Arena

2100 South Henderson Street
Bloomington, IN 47401
(812) 349-3740

Twin Lakes Recreation Center

1700 West Bloomfield Road
Bloomington, IN 47403
(812) 349-3720

Inclusive Recreation

(812) 349-3747

**Maintenance, Landscaping
& Cemetery Operations**

(812) 349-3498

Urban Forestry

(812) 349-3716

June 5, 2019

Dear Members of the Bloomington Common Council,

This letter is written to express the City of Bloomington Parks and Recreation Department's support of *The Bloomington Youth for Environmental Sustainability (Y.E.S.) Society's Resolution for Environmental Responsibility and Improvement*.

We greatly appreciate the opportunity to collaborate in the student's efforts to promote sustainable policies and practices in the City of Bloomington and whole-heartedly support the initiatives detailed in their Council Resolution Articles 4, 5, and 6.

The Y.E.S. initiative aligns well with our department's ongoing efforts to promote sustainability in the programs and services we provide in the community such as the establishment of an Integrated Pest Management (IPM) policy, maintaining our good standing as the State of Indiana's first *Tree City USA* community, the ongoing transition to install native plant landscaping in our public areas and parks, and our invasive plant management and control practices in our natural areas.

Respectfully,

Paula McDevitt
Director
City of Bloomington
Parks and Recreation Department



**City of Bloomington Commission on Sustainability
Support letter for the Bloomington Youth for Environmental Sustainability
Society's Resolution for Environmental Responsibility and Improvement**

Adopted May 14, 2019

The Bloomington Youth for Environmental Sustainability (Y.E.S.) Society has presented its Resolution for Environmental Responsibility and Improvement (the Resolution), to the City of Bloomington Commission on Sustainability (BCOS).

The Resolution seeks to further sustainability goals within the community and to encourage the City of Bloomington to address future climate change impacts by adopting mitigation efforts. The Resolution aligns with previous and current plans, such as the Sustainability Action Plan, and also addresses gaps not mentioned in these documents. If approved, the Resolution could allow for further creative thinking and sustainable actions to reduce greenhouse gasses within the city of Bloomington while accounting for limitations in governmental autonomy over Bloomington's energy sourcing.

BCOS has reviewed the Resolution and finds that it aligns with both the stated goals of BCOS, as well as with the need for continued steps to increase environmental, economic, and social sustainability within the city of Bloomington. As such, the Bloomington Commission on Sustainability calls on the City Council to adopt the proposed Bloomington Youth for Environmental Sustainability Society's Resolution for Environmental Responsibility and Improvement.

Sincerely,
Bloomington Commission on Sustainability



City of Bloomington
Housing and Neighborhood Development

Bloomington Common Council

June 6, 2019

Members of the Common Council,

The Bloomington Historic Preservation Commission (BHPC) is proud to support the Bloomington Youth for Environmental Sustainability (Y.E.S.) Society's resolution for environmental responsibility and improvement. While many of the activities stated in the resolution are outside of the Commissions purview, the BHPC recognizes the inherent environmental sustainability of the preservation and adaptive reuse of buildings and believes that municipal policies that encourage these actions ultimately result in the reduction of carbon emissions. The BHPC are advocates for environmental and public health and find that the statements in the Y.E.S. resolution are in keeping with the spirit of our historic preservation values. As a result, we the Commissioners of the BHPC recommend that the Bloomington Common Council adopt the Y.E.S. resolution for environmental responsibility and improvement.

Sincerely,

Jeff Goldin, Chair

↩ **Lew May**

To: Jerrett Alexander

5/9/19

[Details](#)



Hi Jerrett

I reviewed your resolution. I have no problem committing Bloomington Public Transportation Corporation to the installation of a water bottle filler for the general public in the interior passenger waiting area at the Downtown Transit Center. Just understand that we are not technically part of the City of Bloomington. We are an independent public transportation corporation. So I would suggest that you change the wording of your resolution to say the Bloomington Public Transportation Corporation commits to installation of a water bottle filler in the interior passenger waiting area of the Downtown Transit Center.

Marilyn Wood

May 20, 2019, 3:52 PM

to meclemme, jerretta07, cherrcar0, Brian, Gary, me

Teddie,

Thanks for your quick response. The Library would be pleased to partner with you. We can commit to installing a water bottle filling station before 2022 in our downtown library.

Please let me know if you need additional information.

Marilyn Wood, Director
Monroe County Public Library
Bloomington, IN 47408
mwood@mcpl.info

Teddie Mower <teddie.mower@gmail.com>

May 20, 2019, 4:24 PM

to Marilyn, meclemme, jerretta07, cherrcar0, Brian, Gary

This is wonderful news. The students and Bloomington thank you for being one of our initial partners on Section 4 of the YES resolution.

We would like to follow-up on this later for potential media attention. We think it's important for our Monroe County citizens to know that the library is supportive of reducing plastic waste.

I think that your e-mail is all we need to show intent, if that is OK.

Teddie

Marilyn Wood

May 20, 2019, 4:47 PM

to meclemme, jerretta07, cherrcar0, Brian, Gary, me

It is fine to use this email. Thanks!

Marilyn Wood, Director
Monroe County Public Library
Bloomington, IN 47408
mwood@mcpl.info

RESOLUTION 19-12

**TO REVIEW AND APPROVE THE INTRA-CATEGORY TRANSFER AND EXPENDITURE
OF \$100,000 OR MORE WITHIN A COVERED FUND UNDER ORDINANCE 18-10
(ADDITIONAL FISCAL OVERSIGHT BY THE COMMON COUNCIL)
- Re: A \$250,000 Transfer from Line 399 (Other Services and Charges) to Line 396 (Grants)
within the Housing Trust Fund (#905) and Expenditure of Transferred Funds**

WHEREAS, on December 20, 2018, the City adopted Ordinance 18-10, which amended Bloomington Municipal Code 2.26 (Controller's Department) by adding Sections 2.26.200, 2.26.205, and 2.26.210, which call for Council review and approval of certain fiscal actions by the City Executive; and

WHEREAS, these fiscal actions include, in brief: the intra-category transfer of \$100,000 or more (Threshold) within certain funds (Funds) (BMC 2.26.200); the submittal and approval of capital plans associated with those Funds and the approval of capital expenditures meeting the Threshold not identified in those capital plans (BMC 2.26.205); and, lastly, other expenditures within those Funds that meet the Threshold and were not previously identified and approved by the Council (BMC 2.26.210); and

WHEREAS, this resolution is has been submitted by the Administration in accordance with Ordinance 18-10 along with a Memorandum, which describes and explains a proposed transfer and expenditure in sufficient detail for the Council to make an informed decision on the matter; and

WHEREAS, the Office of City Clerk has received and posted the request in accordance with Ordinance 18-10; and

WHEREAS, the proposed transfer would move \$250,000 from Line 399 (Other Services and Charges) to Line 396 (Grants) within the Housing Trust Fund (#905) and the proposed expenditure would support an affordable housing project;

NOW, THEREFORE, BE IT RESOLVED BY COMMON COUNCIL OF THE CITY OF BLOOMINGTON, MONROE COUNTY, INDIANA, THAT:

Section 1. The Common Council has reviewed the proposed transfer and expenditure as described and explained in the attached Memorandum and approves the transfer and expenditure subject to all the applicable laws and regulations.

PASSED by the Common Council of the City of Bloomington, Monroe County, Indiana, upon this _____ day of _____, 2019.

DAVE ROLLO, President
Bloomington Common Council

ATTEST:

NICOLE BOLDEN, Clerk

PRESENTED by me to the Mayor of the City of Bloomington, Monroe County, Indiana, upon this _____ day of _____, 2019.

NICOLE BOLDEN, Clerk

SIGNED AND APPROVED by me this _____ day of _____, 2019.

JOHN HAMILTON, Mayor
City of Bloomington

SYNOPSIS

This resolution is submitted in accordance with Ordinance 18-10 (Additional Fiscal Oversight by the Common Council) and proposes the transfer of \$250,000 from Line 399 (Other Services and Charges) to Line 396 (Grants) within the Housing Trust Fund and the expenditure of those funds to support an affordable housing project.



**JOHN HAMILTON
MAYOR**

CITY OF BLOOMINGTON

401 N Morton St
Post Office Box 100
Bloomington IN 47402

**JEFFREY H. UNDERWOOD
CONTROLLER**

CONTROLLER'S OFFICE

p 812.349.3416
f 812.349.3456
controller@bloomington.in.gov

Memorandum

To: Council Members
From: John Hamilton, Mayor & Jeffrey Underwood, Controller
Date: June 7, 2019
Re: Resolution 19-12

Resolution 19-12 represents our request to transfer a portion of the Housing Development Fund (905) for use on the Crescent Road affordable housing project. In the 2019 budget, the amount requested and appropriated for the Housing Development Fund was included in budget line 53990 (Other Services and Charges) as it was not known at the time how funds would need to be allocated between loans and grants for affordable housing projects. The Crescent Road project, which was described in our affordable housing report to the Council in 2018 as the Mecca Properties project, was awarded \$500,000, and it has been determined that half of this award will be a loan and the other half a grant. The project is under construction and funds will need to be awarded now. Therefore, we are requesting approval for a transfer of \$250,000 from line 53990 to line 53960 (Grants) so that the expenditure can be accounted for and reported correctly as a grant on the "Annual Financial Report" to the Indiana State Board of Accounts.

The contractor that will be receiving the grant funds is Union at Crescent, GP.

Thank you for your consideration of this request.

RESOLUTION 19-09

AUTHORIZING THE ALLOCATION OF THE JACK HOPKINS SOCIAL SERVICES PROGRAM FUNDS FOR THE YEAR 2019 AND RELATED MATTERS

- WHEREAS, the Common Council established the Social Services Funding Committee (Committee) in 1993 to make recommendations to the entire Common Council and Mayor regarding the allocation of discretionary social services funds and, in 2002, named the program in the honor of Jack Hopkins, who was instrumental as a Council member in the establishment of this funding program; and
- WHEREAS, according to Resolution 02-16, as amended by Resolution 13-07, the Committee serves as a standing committee of the Council with five members from the Council assigned by the President of the Council; and
- WHEREAS, the Committee also includes two City residents (appointed by the Chair) with experience in social services;
- WHEREAS, this year the Committee includes Council members Allison Chopra (Chair), Dorothy Granger, Isabel Piedmont-Smith, Andy Ruff, and Susan Sandberg along with Kaye Lee Johnston and Nidhi Krishnan; and
- WHEREAS, this year's funding for the Jack Hopkins Committee increased from \$300,000 to \$305,000; and
- WHEREAS, an additional \$8,193 is available through past unused monies in the Jack Hopkins non-reverting fund and the Administration has indicated that it will propose an appropriation ordinance for the same; and
- WHEREAS, the Committee held an Organizational Meeting on February 25, 2019 to establish the program procedures for the year; and
- WHEREAS, at that time, the Committee affirmed its policies which set forth and elaborated upon the following criteria for making their recommendations:
1. The program should address a previously identified priority for social services funds (as indicated in the *Service Community Assessment of Needs* (SCAN), the City of Bloomington Housing and Neighborhood Development Department's *Consolidated Plan*, or any other community-wide survey of social service needs); and
 2. The funds should provide a one-time investment that, through matching funds or other fiscal leveraging, makes a significant contribution to the program; and
 3. This investment in the program should lead to broad and long lasting benefits to the community; and
- WHEREAS, this affirmation included a 2012 change that allowed agencies to submit a second application as part of a collaborative project with one or more other agencies; and
- WHEREAS, this affirmation also included a change in 2016 that allowed agencies to submit requests for operational funding that did not meet one of the long-standing exceptions to the "one time funding requirement:" pilot projects, bridge funding, and collaborative projects; and
- WHEREAS, by the deadline at 4:00 p.m. on April 1, 2019, the Committee received 30 timely applications seeking approximately \$617,394.46 in funding; and
- WHEREAS, on April 22, 2019 the Committee met to discuss the applications, decided to hear from 27 applicants and raised questions to be addressed by the applicants at the presentation hearing, which was held on May 2, 2019; and
- WHEREAS, in the days following the presentations, the members of the Committee evaluated proposals and assigned each proposal a recommended allocation; and
- WHEREAS, on May 9, 2019, the Committee met for a pre-allocation meeting and adopted a preliminary recommendation to fund 27 applications and these recommendations were adopted by the Committee at its Allocation Hearing on May 13, 2019; and
- WHEREAS, all the foregoing meetings were open to the public to attend, observe and record what transpired, and a period of public comment was offered before a vote on the recommendations was taken; and

WHEREAS, funding agreements have or will be executed by the 27 agencies recommended to receive funds, and those agencies understand and agree to abide by the terms of those agreements; and

WHEREAS, the staff of the HAND department will arrange for the disbursement of the grant funds pursuant to the funding agreements, which will be interpreted by the Chair of the Committee;

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE COMMON COUNCIL OF THE CITY OF BLOOMINGTON, MONROE COUNTY, INDIANA, THAT:

SECTION 1. The Common Council now allocates three hundred thirteen thousand one hundred ninety three dollars (\$313,193) set aside for the Jack Hopkins Social Services Funding program to the following agencies for the following amounts and in accordance with the funding agreements approved in Section 2.

SECTION 2. The Council approves the funding agreements for these allocations, copies of which are kept in the Council Office and HAND department files, and directs the Office of the Controller to issue checks in the ordinary course of business to the agency once the staff of the Housing and Neighborhood Development Department submit a copy of the signed agreement and the appropriate purchase orders.

	<u>Agency</u>	<u>Grant</u>	<u>Purpose</u>
a.	Area 10 Agency on Aging, Indiana University Health Alzheimer's Resource, City of Bloomington Parks & Recreation Department, and City of Bloomington Commission on Aging	\$9,775.00	To expand the health and wellness programming of the Endwright Center to a site located within the City of Bloomington corporate boundaries.
b.	Amethyst House	\$15,000.00	To expand the case manager's office at the Women's House located at 515 S. Madison Street and to purchase flooring for the basement of the Men's House, located at 215 N. Rogers Street.
c.	Boys and Girls Club of Bloomington	\$9,000.00	To cover the costs of site preparation for a new outdoor recreational space at the Ferguson Crestmont Club, located at 1111 W. 12th Street.
d.	Catholic Charities Bloomington	\$13,479.00	To pay for the first five months' salary of a specialized therapist devoted to early intervention and treatment of children and families.
e.	Center For Sustainable Living (Indiana Solar for All)	\$6,290.00	To purchase safety equipment and installation tools for the installation of rooftop solar systems for vulnerable residents.
f.	Center for Sustainable Living and Made Up Mind	\$20,782.00	To pay for excavation, piping, fixtures at 611 W. 12th Street and four months' salary of a temporary employee (who is also a M.U.M. client) to oversee expansion of the Glen Carter Memorial Toolshare . (Additional conditions associated with this grant.)
g.	Community Kitchen	\$1,170.00	To purchase awning for vans used in the interest of the Community Kitchen's summer food service delivery programs and to purchase a commercial-grade vacuum cleaner.
h.	Courage to Change Sober Living	\$5,667.00	To expand the <i>Fresh Start</i> rent subsidy program by paying for six months' rent and utilities for two program participants.
i.	Girls Inc., Monroe County	\$8,200.00	To pay for the purchase and installation of a security system with access control.
j.	Habitat for Humanity	\$19,400.00	To purchase a passenger van to be used to transport Habitat volunteers, community members, staff, and partner families.
k.	Hoosier Hills Food Bank	\$5,000.00	To provide challenge matching funds that will serve as a down payment on the purchase of a new, high-payload refrigerated truck with a lift gate.

l.	LIFEDesigns	\$16,084.00	To purchase a maintenance truck.
m.	Made Up Mind	\$16,500.00	To pay for six months' rent at 840 W. 17th, Suite 7; internet service; and two staff positions @\$10/hour, 15 hours/week for six months to staff the Community Center Pilot Project. (Additional conditions associated with this grant.)
n.	Middle Way House	\$7,470.00	To purchase: 1) four automated external defibrillators (AEDs) and accessories for Middle Way House's Child Care, Administration, Emergency Shelter and Transitional Housing Programs and 2) four ADA-compliant guest room kits for deaf or hard-of-hearing residents.
o.	Monroe County United Ministries	\$31,456.00	To purchase a Compass-N fire alarm replacement and a SSC fire alarm replacement.
p.	Mother Hubbard's Cupboard	\$8,620.00	To purchase: 1) three laptop computers for staff involved in The Hub Garden Corps; 2) three desktop computers for intern/volunteer use; 3) an i-Pad; and 4) computer software.
q.	My Sister's Closet	\$9,474.00	To purchase and pay for the following in interest of My Sisters' Closet on-line store: equipment, fixtures, materials, and the salary of the online sales coordinator.
r.	New Hope Family Shelter	\$12,653.00	To pay for: 1) summer enrichment camp scholarships for children, most of whom are impacted by homelessness. Payment for these scholarships includes costs incurred starting June 3, 2019 running through the end of the summer 2019 Summer Camp season; 2) computer tablets; and, 3) classroom equipment.
s.	New Leaf - New Life	\$12,090.00	To purchase computer(s), a printer with cartridges, one-year subscription to Office 365 and to pay the salary of two part-time staff devoted to the Day 1 program.
t.	Saint Vincent de Paul Society	\$8,167.00	To pay for vehicle repair under the <i>Vehicle Assistance Program</i> .
u.	Shalom Community Center, Inc.	\$12,502.00	To purchase: 1) six water-efficient, power-flush toilets, 2) four washers and dryers, and 3) a reach-in freezer.
v.	Shalom Community Center, Inc. and LIFEDesigns	\$8,498.00	To purchase fifty fingerprint deadbolt locks.
w.	South Central Indiana Housing Opportunities	\$5,000.00	To pay for approximately ¼ salary of the Executive Director for 13 weeks.
x.	South Central Indiana Housing Opportunities, Community Justice and Mediation Center, Justice Unlocked, and the Tenant Assistance Project	\$7,676.00	To pay to staff the Tenant Assistance Table for 2.5 hours, one day/week.
y.	Special Olympics Indiana Monroe County	\$5,714.00	To purchase uniforms and equipment and to fund program expansion for the Special Olympics Indiana, Monroe County program.
z.	Volunteers in Medicine	\$24,800.00	To fund 6 months' salary and benefits of a Nurse Practitioner for the Volunteers in Medicine Walk-In Clinic.
aa.	Wheeler Mission	\$12,726.00	To purchase security camera upgrades for the Men's Center (215 S. Westplex Avenue) and Women's Center (400 S. Opportunity Lane) and a metal detector for the Women's Center.

SECTION 3. The Council authorizes the Chair of the Jack Hopkins Social Services Funding Committee to resolve any questions regarding the implementation of the 2019 funding agreements.

SECTION 4. The Council also approves the *Report* of this Standing Committee of the Common Council, which is comprised of the relevant portions of the packet memo and the related packet-materials.

PASSED by the Common Council of the City of Bloomington, Monroe County, Indiana, upon this _____ day of _____, 2019.

DAVE ROLLO, President
Bloomington Common Council

SIGNED and APPROVED by me upon this _____ day of _____, 2019.

JOHN HAMILTON, Mayor
City of Bloomington

ATTEST:

NICOLE BOLDEN, Clerk
City of Bloomington

SYNOPSIS

This resolution brings forward the recommendations of the 2019 Jack Hopkins Social Services Funding Program Committee. The principal task of the Committee is to recommend funding for local social services agency proposals that best meet Program criteria and best meet the needs of the community. This resolution allocates a total of \$313,193 to 27 different agency programs. The resolution also: approves the funding agreements with these agencies; accepts the report of the Committee; and, authorizes the Chair of the Committee to resolve any questions regarding the interpretation of the agreements.

Note: *It is anticipated that the Council will vote on this resolution by dividing the question. The division will consider the resolution in two parts: Part I and Part II. Part I will consider Section 1 and Section 2 (u) and (v). Part II will consider Section 2 (a)-(t) and (w)-(aa) and Sections 3 and 4.*

***** Division of the Question Form *****

Resolution#: 19-01
Division of the Question #: 01
Submitted By: Council Staff
Date: 12 June 2019

Proposed Division:

1. Consideration of Res 19-09 shall be divided into those sections and subsections which allocate funds to Shalom Community Center, Inc. or refer to the entire amount of the allocation (Part I) and into the other sections and subsections of the resolution (Part II). In particular, there shall be a vote on two parts, as follows:

Part I: Consideration of Section 1 and Section 2, subsections (u) and (v) only.
Part II: Consideration of Section 2 (a)-(t) and (w)-(aa), Section 3, and Section 4.

Synopsis

This motion would divide consideration of Res 19-09 into two parts: one that allocates funds to the Shalom Community Center, Inc. and refers to the total amount of funds allocated by this resolution; and, another that includes the balance of the resolution. This division will allow Councilmember Granger, an employee of Shalom, to remove herself from consideration of any funding for Shalom, while providing for her consideration of allocations for all other agencies recommended for funding and other related matters.

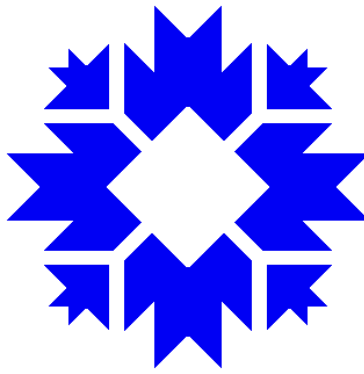
Division of the Question: Part I

06/12/19 Regular Session Action: *Pending*

Division of the Question: Part II

06/12/19 Regular Session Action: *Pending*

(12 June 2019)



City of Bloomington Common Council Jack Hopkins Social Services Funding Committee

04 March 2019

Dear Social Services Agency:

The City of Bloomington Common Council's Jack Hopkins Social Services Funding Committee invites social services agencies serving the needs of City of Bloomington residents to apply for 2019 grant funding. This year, the Committee has \$305,000 (plus reverted funds) to distribute. Each year, the Mayor and City Council have increased funding for the Jack Hopkins initiative. Indeed, since 1993, the Jack Hopkins Committee has granted approximately \$4.15 million to social service agencies who serve our community's most vulnerable residents.

As funding for the Jack Hopkins program has steadily increased over the years, so too has our responsibility to be good stewards of this fund – a fund enabled by local taxpayer dollars. As stewards of these dollars, we strive to fund projects that have the potential for lasting change - projects that will improve the human condition of Bloomington residents in the long run. Please be advised that, depending on the strength of the applicant pool, the Committee may not distribute all of its available funding.

To be eligible for consideration, any proposal must meet the following criteria:

1) Address a previously-identified priority for social services funding.

The need should be documented in the [Service Community Assessment of Needs \(SCAN\)](#), City of Bloomington, Housing and Neighborhood Development Department's [2015-2019 Consolidated Plan](#), or any other community-wide survey of social service needs. High funding priorities include emergency services (food, shelter or healthcare) or other support services to City residents who are: low-moderate income, under 18-years old, elderly, affected with a disability, or are otherwise disadvantaged.

2) Function as a one-time investment.

Hopkins grants are intended to be a one-time investment. This restriction is meant to encourage innovative projects and to allow the funds to address changing community circumstances. While the Committee may provide operational funding for pilot, bridge efforts, and collaborative initiatives, an agency should not expect to receive or rely on the Hopkins fund for on-going costs (e.g., personnel) from year to year.

Continued Allowance for General Operational Funds

Please note that the Committee recognizes the growing need for operational funds that do not fit one of the aforementioned exceptions. For that reason, this year -- in addition to accepting applications for operational funds for pilot, bridge, or collaborative programs -- the Committee is again accepting applications for operational funds that *do not* meet one of the exceptions to the one-time funding rule. However, know that preference will still be given to initiatives that are one-time investments. Know further that this new allowance is specific to the 2019 funding cycle; the Committee may not offer this allowance in 2020.

- Be advised that the Committee will not accept applications from agencies two years in a row for the same operational expense.
- As always, any request for operational funds must be accompanied by a well-developed plan for future funding.

3) Leverage matching funds or other fiscal mechanisms.

Other fiscal mechanisms might include things like number of volunteers or volunteer hours devoted to the proposed project, working in partnership with another agency, and/or other in-kind donations.

4) Make a broad and long-lasting contribution to our community.

As articulated by Jack Hopkins, the co-founder of this program: “[P]riority should be given to projects or programs where investments now will have a positive, long-term spillover effect (such as reduced susceptibility to...diseases, decreased absences from school, reducing lost time from work, [alleviating the effects of poverty]...etc.).” Historically, this criterion has excluded funding events or celebrations.

COLLABORATION – TWO APPLICATIONS ALLOWED

The Committee continues to accept applications for collaborative projects that address community-wide social problems and more efficiently meet the needs of social service agencies and agency clients. Note that if you are submitting a collaborative application, you may submit two applications – an individual application on behalf of your agency and another as part of your collaborative proposal. If submitting an application for a collaborative project, note that applicants must submit a MOU as part of their application.

ELABORATION OF CRITERIA

Over time, the Committee has refined each criterion. A detailed explanation of criteria is provided in the Committee’s *Elaboration of Criteria*, posted on the Committee’s webpage. <http://bloomington.in.gov/jack-hopkins>. Agencies are strongly encouraged to review this document.

OTHER REQUIREMENTS

In addition to satisfying the Jack Hopkins criteria, to be eligible for funding an application must meet the following requirements:

- Hopkins funds are intended to be put to work in the community as soon as possible. For that reason, agencies must submit final claims no later than December 3, 2019.
- The program for which funding is sought ***must primarily benefit City residents***.
- The application must request a minimum of \$1,000.
- The applicant must be a 501(c)(3), or be sponsored by one. In the event the applicant is sponsored by a 501(c)(3), the sponsoring agency must provide a letter acknowledging its fiscal relationship to the applicant. All new applicants are required to submit 501(c)(3) documentation.
- One application per agency, unless participating in a collaborative project.

HOW TO APPLY

To be eligible for consideration, your agency **must** submit the following. Applications that are missing any of the following required information will be eliminated from further consideration.

- ✓ **COMPLETED APPLICATION FORM.** Electronic forms are available at:
<http://bloomington.in.gov/jack-hopkins>.
- ✓ **PROJECT BUDGET DETAILING THE USE OF HOPKINS FUNDS**
- ✓ **A YEAR-END FINANCIAL STATEMENT** including fund balances, total revenue and expenditures
- ✓ **SIGNED, WRITTEN ESTIMATES** if an agency is seeking funding for capital improvements
- ✓ **A MEMORANDUM OF UNDERSTANDING** signed by all agencies participating in an application for a Collaborative Project
- ✓ **501(c)(3) DOCUMENTATION FOR ANY FIRST-TIME HOPKINS APPLICANT**
Agencies who have previously applied from Jack Hopkins funding do not need to provide this documentation.

APPLICATION DEADLINE

MONDAY, 01 APRIL 2019, 4:00 PM

Submit a complete application to
council@bloomington.in.gov

While electronic submissions are strongly encouraged, applicants may also deliver or mail their applications to the Council Office: Suite 110, 401 N. Morton

No late applications accepted.

LIVING WAGE REQUIREMENTS:

Some not-for-profit agencies receiving Jack Hopkins Funds are subject to the City's Living Wage Ordinance, *Bloomington Municipal Code* §2.28. For 2019, the Living Wage is \$13.00 an hour, of which \$1.95 may be in form of health insurance to the covered employee. An agency is subject to the Living Wage Ordinance, **only if all three** of the following are true:

- 1) the agency has at least **15 employees**; *and*
- 2) the agency **receives \$25,000 or more** in assistance from the City **in the same calendar year**; *and*
- 3) at least \$25,000 of the funds received are for the **operation of a social services program**, not for physical improvements.

An agency who meets all three criteria is not obligated to pay the full amount of the living wage in the first two years they received assistance from the City; instead they are subject to a phase-in requirement. Please visit [Living Wage FAQs for Non-Profits](#) to learn more.



HELPFUL HINTS

- **Consult the Application Checklist**
- **Attend the Technical Assistance Meeting**
Tuesday, 19 March, 4:00pm, Hooker Room (#245)
While attendance at the Technical Assistance Meeting is not required, it is strongly encouraged for new applicants and for those agencies whose applications have not been successful in the past. Bring your questions.
- **Read the [Elaboration of Criteria](#)** as posted on the [Committee's webpage](#). This document provides further explanation of the Committee's funding criteria. Agencies whose proposals are not successful sometimes fail because the proposal runs afoul of a rule in this document.
- **Keep your application clear and concise.** Remember, in some years, Committee members have had as many as 50 applications to review.
- **Applications should be self-explanatory and self-contained** (i.e., no need for staff follow up; **no** addenda accepted after the deadline)
- **Review an example of [a well-written application](#)** as posted on the Committee's webpage.
- **Peruse other successful applications** as posted on the [Committee's webpage](#).

2019 JACK HOPKINS SOCIAL SERVICES FUNDING SCHEDULE

Technical Assistance Meeting (attendance optional)	Tuesday, 19 March 2019, 4:00 pm Hooker Room (#245)
APPLICATION DEADLINE	MONDAY, 01 APRIL 2019, 4:00 PM
Invited Agencies Present Applications <i>Failure to attend this meeting may be grounds for disqualification of your application.</i> <u>Note</u> : This year, agencies will make their presentations in <u>reverse</u> alphabetical order.	Thursday, 02 May 2019, 5:30 pm Council Chambers (#115)
Committee Recommends Allocation of Funds (attendance optional)	Monday, 13 May 2019, 5:30 pm, McCloskey
Agencies sign Funding Agreements	early June 2019
Common Council Acts on Committee Recommendations (attendance optional)	Wednesday, 12 June 2019
HAND Technical Assistance Meeting for Grantees On Claims & Reimbursements	Tuesday, 18 June 2019, 8:30 am McCloskey Room (#135)

ABOUT THE JACK HOPKINS COMMITTEE

The Committee is composed of five members of the Bloomington Common Council and two City residents with experience in social services. Councilmembers serving are: Allison Chopra (Chair), Dorothy Granger, Isabel Piedmont-Smith, Andy Ruff, and Susan Sandberg. The citizen appointments are: Kaye Lee Johnston and Nidhi Krishnan.

HELP WITH APPLICATIONS

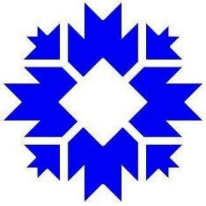
The application process is designed to be simple. However, if you have any questions, please don't hesitate to give us a call. You can contact the Council Office at 812.349.3409 or Dan Niederman in the Housing and Neighborhood Development Department at 812.349.3512.

Thank you for all you do to make our community a better place!

Sincerely,

/s/ Allison M. Chopra

Allison M. Chopra, Chair
2019 Jack Hopkins Social Services Funding Committee
City of Bloomington Common Council



CITY OF BLOOMINGTON, COMMON COUNCIL
JACK HOPKINS SOCIAL SERVICES FUNDING COMMITTEE
2019 GRANT APPLICATION

APPLICATION CHECKLIST

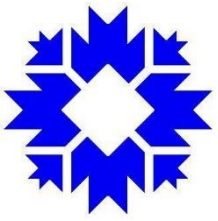
All applicants for 2019 Jack Hopkins funding must submit the following:

- ✓ **COMPLETED APPLICATION FORM**
- ✓ **PROJECT BUDGET DETAILING THE USE OF HOPKINS FUND**
- ✓ **A YEAR-END FINANCIAL STATEMENT** including fund balances, total revenue and expenditures
- ✓ **SIGNED, WRITTEN ESTIMATES** if an agency is seeking funding for capital improvements
- ✓ **A MEMORANDUM OF UNDERSTANDING** signed by all agencies participating in an application for a Collaborative Project
- ✓ **501(c)(3) DOCUMENTATION** for any first-time applicant. (Agencies who have previously applied from Jack Hopkins funding do not need to provide this documentation.)

Incomplete applications will not be considered for funding.

ALL APPLICATIONS DUE BY MONDAY, 01 APRIL, 4:00 PM.
send to: council@bloomington.in.gov

No late applications accepted.



**CITY OF BLOOMINGTON, COMMON COUNCIL
JACK HOPKINS SOCIAL SERVICES FUNDING COMMITTEE
2019 GRANT APPLICATION**

AGENCY CONTACT INFORMATION

Lead Agency Name:

Address:

Phone:

E-Mail:

Website:

President of Board of Directors:

Name of Executive Director:

Phone:

E-Mail:

Name and Title of Person to Present Proposal to the Committee:

Phone:

E-Mail:

Name of Grant Writer:

Phone:

E-Mail:

AGENCY INFORMATION

Lead Agency:

Is Lead Agency a 501(c)(3)? [] Yes [] No

Note: If your agency is a first-time applicant for Jack Hopkins funding, you must provide 501(c)(3) documentation with your application.

Number of Employees:

Full-Time	Part-Time	Volunteers

AGENCY MISSION STATEMENT (150 words or less)

Note to faith-based applicants: If your organization is a faith-based agency, please provide the mission statement of your proposed project, not your agency. Please further note: 1) Hopkins funds may never be used for inherently religious activity; 2) Any religious activity must be separate in time or place from Hopkins-funded activity; 3) Religious instruction cannot be a condition for the receipt of services; and 4) Any Hopkins program must be open to all without a faith test.

PROJECT INFORMATION

Project Name:

Total cost of project:

Requested amount of JHSSF funding:

Total number of City residents anticipated to be served by this project in 2019:

Total number of clients anticipated to be served by this project in 2019:

PROJECT SYNOPSIS (250 words or less)

Please provide a brief overview of your project. This synopsis will be used in a summary of your proposal. Please begin your synopsis with the amount you are requesting and a concrete description of your proposed project. E.g., "We are requesting \$7,000 for an energy-efficient freezer to expand our emergency food service program."

Address where project will be housed:

Do you own or have site control of the property at which the project is to take place?

☐ Yes ☐ No ☐ N/A

If you are seeking funds to capital improvements to real estate and if you do not own the property at which the project the project will take place, please explain your long-term interest in the property. For example, how long has the project been housed at the site? Do you have a contract/option to purchase? If you rent, how long have you rented this property and what is the length of the lease? *Be prepared to provide a copy of your deed, purchase agreement or lease agreement upon the Committee's request.*

Is the property zoned for your intended use? ☐ Yes ☐ No ☐ N/A

If "no," please explain:

If permits, variances, or other forms of approval are required for your project, please indicate whether the approval has been received. If it has not been received, please indicate the entity from which the permitting or approval is sought and the length of time it takes to secure the permit or approval.

Note: Funds will not be disbursed until all requisite variances or approvals are obtained.

Is this a collaborative project? ☐ Yes ☐ No. If yes: List name(s) of agency partner(s):

If this is a collaborative project, please indicate: how your missions, operations and services do or will complement each other; the existing relationship between your agencies and how the level of communication and coordination will change as a result of the project; any challenges and steps you plan to take to address those challenges.

PROJECT COSTS

Is this request for operational funds? ☐ Yes ☐ No

If “yes,” indicate the nature of the operational request:

☐ Pilot ☐ Bridge ☐ Collaborative ☐ None of the Preceding – General request for operational funds pursuant to 2019 funding guidelines.

Other Funds Expected for this Project *(Please indicate source, amount, and whether confirmed or pending):*

Please describe when you plan to submit your claims for reimbursement and what steps precede a complete draw down of funds:

If completion of your project depends on other anticipated funding, please describe when those funds are expected to be received:

FISCAL LEVERAGING *(100 words or less)*

Describe how your project will leverage other resources, e.g., other funds, in-kind contributions, or volunteers.

FUNDING PRIORITIES -- RANKED

Due to limited funds, the Committee may recommend partial funding for a program. In the event the Committee is unable to meet your full request, **will you be able to proceed with partial funding?**
[] Yes [] No

If “yes”, please provide an itemized list of program elements, ranked by priority and cost:

	Item	Cost
Priority #1		
Priority #2		
Priority #3		
Priority #4		
Priority #5		
Priority #6		
Priority #7		
TOTAL REQUESTED		

JACK HOPKINS FUNDING CRITERIA

NEED (200 words or less)

Explain how your project addresses: a previously-identified priority for social services funding as documented in the [Service Community Assessment of Needs](#), the City of Bloomington, Housing and Neighborhood Development Department's [2015-2019 Consolidated Plan](#), or any other community-wide survey of social service needs.

ONE-TIME INVESTMENT (100 words or less)

Jack Hopkins Funds are intended to be a one-time investment. Please explain how your project fits this criterion. If you are requesting operational funds (e.g., salaries, rent, vouchers, etc), please explain how your project satisfies an exception to the one-time funding rule (pilot, bridge, or collaborative). If you are requesting operational funds that do not satisfy one of the aforementioned exceptions, but your request is being made pursuant to the 2019 allowance for operational funds, please make that clear. If you are requesting operational funding, you must detail your plan for future funding.

LONG-TERM BENEFITS (200 words or less)

Explain how your program will have broad and long-lasting benefits for our community.

OUTCOME INDICATORS (100 words or less)

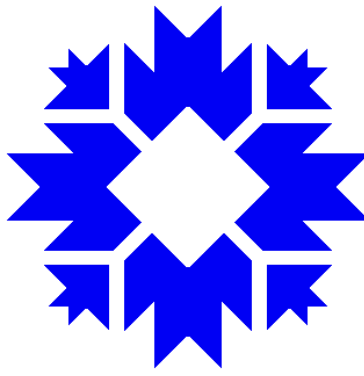
Please describe the outcome indicators you intend to use to measure the success of your project.

The ultimate outcome of a project (e.g., reduced hunger, homelessness or addiction rates) are often not readily observable within the Jack Hopkins funding period. For that reason, we are asking agencies to provide us with outcome indicators. In contrast to program activities (what you bought or did with grant funds) and the long-term impacts of a program (the lasting social change effected by your initiative), the data we seek are the short-term indicators used to measure the change your program has created during the period of your funding agreement. Where possible, this information should be expressed in quantitative terms.

Examples: *an agency providing a service might cite to the number of persons with new or improved access to a service. If funds were used to meet a quality standard, the agency might report the number of people who no longer have access to a substandard service. An agency seeking to purchase equipment or to make a physical improvement might cite to the number of residents with new or improved access to a service or facility. If funds were used to meet a quality standard or to improve quality of a service or facility, an agency might report the number of people who have access to the improved service or facility.*

OTHER COMMENTS *(500 words or less)*

Use this space to provide other information you think the Committee would find useful. Any additional comments should supplement, not restate, information provided in the foregoing.



**City of Bloomington, Common Council
Jack Hopkins Social Services Funding Program
Elaboration of Criteria for Evaluating and Awarding Grants
and Other Policies**

[updated: February 2019]

In 1993 Jack Hopkins wrote a letter outlining a set of criteria for the use of these social services funds. Aside from referring to a more recent community-wide survey, those criteria have served as the basis for allocating the funds ever since. The following is an elaboration of those criteria. These interpretations have been approved by the Jack Hopkins Committee.

- 1. The program should address a previously-identified priority for social services funds (as indicated in the *Service Community Assessment of Needs (SCAN)*, the *City of Bloomington Housing and Neighborhood Development Department's 2010-2014 Consolidated Plan* or any other community-wide survey of social service needs);**

"priority for social services funds"

The Common Council has used these funds for programs that provide food, housing, healthcare, or other services to city residents who are of low or moderate income, under 18-years of age, elderly, affected with a disability, or otherwise disadvantaged.

City Residency - *Programs must primarily serve City residents. Individual programs have occasionally been located outside of the City but, in that case, these funds have never been used for capital projects (e.g. construction, renovation, or improvement of buildings).*

Low income - *Programs primarily serving low-income populations are given a high priority.*

Emergency Services – *Programs primarily providing emergency services (e.g. food, housing, and medical services) will be given a high priority.*

2. The funds should provide a one-time investment that, through matching funds or other fiscal leveraging, make a significant contribution to the program; and

a. “one-time Investment”

This restriction is intended to encourage innovative projects and to allow the funds to address changing circumstances. To make funds available for those purposes, this restriction discourages agencies from relying on these funds from year to year and from using these funds to cover on-going (or operational) costs, particularly those relating to personnel.

Ongoing or Operational Costs

These costs are recurring rather than non-recurring costs. Recurring cost typically include outlays for personnel, rent, utilities, maintenance, supplies, client services, and other like ongoing budget items. Non-recurring costs typically include outlays for capital improvements and equipment.

Exceptions

While ongoing or operational costs are not generally considered a “one time investment,” they will be eligible for funding in three circumstances:

- first, when an agency is proposing start-up funds or a pilot project and demonstrates a well developed plan for funding in future years which is independent of this funding source;*
- second, when an agency demonstrates that an existing program has suffered a significant loss of funding and requires “bridge” funds in order to continue for the current year; or*
- Third, when agencies seek funds as a Collaboration Project (see below)*

Renovation versus Maintenance

Costs associated with the renovation of a facility are an appropriate use of these funds, while the costs associated with the maintenance of a facility are considered part of the operational costs of the program and, when eligible, will be given low priority. When distinguishing between these two kinds of outlays, the Committee will consider such factors as whether this use of funds were the result of unforeseen circumstance or will result in an expansion of services.

Conferences and Travel

Costs associated with travel or attending a conference will generally be considered as an operating cost which, when eligible, will be given low priority.

Computer Equipment

Generally the costs associated with the purchase, installation, and maintenance of personal computers and related equipment will be considered an operational cost and, when eligible, be given low priority. However, the costs associated with system-wide improvements for information and communication technologies, or for specialized equipment may be considered a one-time investment.

Scholarships and Vouchers

Scholarships and vouchers allowing persons to participate in a program are generally considered as an operational cost.

b. “through matching funds or other fiscal leveraging, make a significant contribution to the program”

In the words of Jack Hopkins, who originally proposed these criteria, investments “should be leveraged wherever possible by matching from other sources.” Agencies may demonstrate such leveraging by using matching funds, working in partnership with other agencies, or other means.

Applications from City Agencies and Other Property Tax Based Entities

Over the years the Council has not funded applications submitted by city departments. This is based on the theory that the departments have other, more appropriate avenues for requesting funds and should not compete against other agencies, which do not have the benefit of city resources at their disposal. Except on rare occasions, the Council has not directly or indirectly funded agencies that have the power to levy property taxes or whose primary revenues derive from property taxes.

3. This investment in the program should lead to broad and long lasting benefits to the community.

“broad and long-lasting benefits to the community”

Again, in the words of Jack Hopkins, “priority should be given to projects or programs where investments now will have a positive, long-term spillover effect (such as reduced susceptibility to ...diseases, decreased absences from school, reducing lost time (from work) .., etc).

Funding of Events and Celebrations Discouraged

Historically the Council has not funded applications that promote or implement events or celebrations. It appears that this is based upon the conclusion that these occasions do not engender the broad and long-lasting effects required by this third criterion.

COLLABORATIVE PROJECTS

The Committee wishes to encourage social services agencies to collaborate in order to solve common problems and better address local social services needs. To serve these ends, the Committee will allow agencies to submit an application for funding as a Collaborative Project in addition to submitting a standard application. Applicants pursuing such funding should:

- declare that they are seeking funds as a Collaborative Project and describe the project;
- describe each agency’s mission, operations, and services, and how they do or will complement one another;
- describe the existing relationships between the agencies and how the level of communication and coordination will change as a result of the project;
- identify challenges to the collaboration and set forth steps that address the greatest challenges to its success;
- also address the following standard criteria and how, in particular, the collaborative project:
 - serves a previously-recognized community need,
 - achieves any fiscal leveraging or efficiencies, and
 - provides broad and long lasting benefits to the community.
- Complete a Memorandum of Understanding signed by authorized representatives of collaborating agencies and detailing the allocation of duties between the two agencies.

OTHER POLICIES

Agency acting as fiscal agent must have 501(c) (3) status

The agency which acts as the fiscal agent for the grant must be incorporated as a 501(c)(3) corporation. This policy is intended to assure that grant funds go to organizations: 1) with boards who are legally accountable for implementing the funding agreements; and 2) with the capability of raising matching funds which is an indicator of the long-term viability of the agency. Given its mission, the presence of a board, and its general viability, an exception has historically been made for the Bloomington Housing Authority.

One application per agency – Exception for Collaborative Projects

Except as noted below, each agency is limited to one application. This policy is intended to: 1) spread these funds among more agencies; 2) assure the suitability and quality of applications by having the agency focus and risk their efforts on one application at a time; and 3) lower the administrative burden by reducing the number of applications of marginal value. As noted above, an exception to this rule applies to agencies which submit an application as a Collaborative Project. Those agencies may also submit one other application that addresses the standard criteria.

Requests for Improvements to Real Property not Owned by the Applicant Agency Discouraged

Applicants are advised that the Committee typically does not grant funds to agencies for capital improvements to real property not owned by the agency. Applications for construction, renovation, or improvements to a building not owned by the applicant agency will be given a low priority.

\$1,000 Minimum Dollar Amount for Request

This is a competitive funding program involving many hours on the part of staff and the committee members deliberating upon and monitoring proposals. The \$1,000 minimum amount was chosen as a good balance between the work expended and the benefits gained from awarding these small grants.

Funding Agreement – Reimbursement of Funds –Expenditure Before the End of the Year

The Housing and Neighborhood Development (HAND) Department has been monitoring the funding agreements since 2001. In order to be consistent with the practices it employs in monitoring CDBG and other funding programs, the funding agreements provide for a reimbursement of funds. Rather than receiving the funds before performing the work, agencies either perform the work and seek reimbursement, or enter into the obligation and submit a request for the city to pay for it.

And, in order to avoid having the City unnecessarily encumber funds, agencies should plan to expend and verify these grants before December of the year the grants were awarded, unless specifically approved in the funding agreement. Please note that funds encumbered from one calendar year to the next cannot be reimbursed by use of the City's credit cards.

**2019 JACK HOPKINS SOCIAL SERVICES FUNDING COMMITTEE
RECOMMENDED ALLOCATIONS**

AGENCY	RECOMMENDED ALLOCATION
Agency 10 Agency on Aging, Alzheimer's Resource, City's Parks and Rec and Commission on Aging – <i>To expand senior center programming of Endwright Center to a location within the city.</i>	\$9,775.00
Amethyst House – <i>To expand case manager's office and purchase of flooring for therapeutic space.</i>	\$15,000.00
Boys and Girls Club of Bloomington – <i>To prepare site for new playground.</i>	\$9,000.00
Catholic Charities Bloomington – <i>To pay five months of therapist salary.</i>	\$13,479.00
Center For Sustainable Living (Indiana Solar for All) – <i>To purchase safety equipment and tools.</i>	\$6,290.00
Center for Sustainable Living and Made Up Mind – <i>To pay for excavation, piping, fixtures at 611 W. 12th Street and 4 months' salary of a temporary employee to oversee expansion of the Glen Carter Memorial Toolshare.</i>	\$20,782.00
Community Kitchen – <i>To purchase awning and a vacuum.</i>	\$1,170.00
Courage to Change Sober Living – <i>To expand Fresh Start Rent subsidy program.</i>	\$5,667.00
Girls Inc., Monroe County - <i>To purchase security system.</i>	\$8,200.00
Habitat for Humanity - <i>To purchase passenger van.</i>	\$19,400.00
Hoosier Hills Food Bank – <i>To match funds for purchase of new refrigerated box truck.</i>	\$5,000.00
LIFEDesigns – <i>To purchase maintenance truck.</i>	\$16,084.00
Made Up Mind – <i>To pay for 6 months' rent, internet and staff positions for 20 hours/week for 6 months.</i>	\$16,500.00
Middle Way House – <i>To purchase AEDs and hearing-impaired accessibility kits.</i>	\$7,470.00
MCUM – <i>To purchase a Compass-N fire alarm replacement and a SSC fire alarm replacement.</i>	\$31,456.00
Mother Hubbard's Cupboard – <i>To purchase computer(s) and software.</i>	\$8,620.00
My Sister's Closet – <i>To purchase equipment, fixtures, materials and staff for online store.</i>	\$9,474.00
New Hope Family Shelter – <i>To provide camp scholarships and purchase equipment.</i>	\$12,653.00
New Leaf - New Life – <i>To purchase computer(s), printer with cartridges, one-year subscription(s) to Office 365 and two part-time staff.</i>	\$12,090.00
Saint Vincent de Paul Society – <i>To fund the Vehicle Assistance Program.</i>	\$8,167.00
Shalom Community Center – <i>To purchase water-efficient toilets, washers and dryers, and a reach-in freezer.</i>	\$12,502.00
Shalom Community Center and LIFEDesigns – <i>To purchase fifty Fingerprint Deadbolt Locks.</i>	\$8,498.00
South Central Indiana Housing Opportunities – <i>To pay for approximately ¼ salary for 13 weeks.</i>	\$5,000.00
South Central Indiana Housing Opportunities and Justice Unlocked – <i>To pay salary for Tenant Assistance table one day per week for 2.5 hours.</i>	\$7,676.00
Special Olympic Indiana Monroe County – <i>To purchase uniforms and equipment and to fund program expansion.</i>	\$5,714.00
Volunteers in Medicine – <i>To fund 6 months Nurse Practitioner salary and benefits for Walk-In Clinic.</i>	\$24,800.00
Wheeler Mission – <i>To purchase security camera upgrades for Men and Women's Centers and a metal detector for the Women's Center.</i>	\$12,726.00
GRAND TOTAL	\$313,193.00

FUNDING AGREEMENT
CITY OF BLOOMINGTON - JACK HOPKINS
SOCIAL SERVICES PROGRAM

«Organization»

This Agreement entered into in June 2019 by and between the City of Bloomington, Indiana hereinafter referred to as the "City," and «Organization», hereinafter referred to as the "Agency," provides for the following:

Whereas, the Jack Hopkins Social Services Program Funding Committee (Committee) reviewed Agency applications, heard their presentations, and made funding recommendations to the Common Council;

Whereas, the Common Council adopted Resolution 19-09 which provided funding to this Agency in the amount and for the purposes set forth in Sections I and III of this Agreement;

Whereas, the resolution also delegated the duty of interpreting the Funding Agreement for the City to the Chair of the Committee; and

Whereas, in interpreting the Agreement, the Chair may consider the purposes of the program, the application and comments by Agency representatives, and statements made by decision-makers during deliberations.

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

I. USE OF FUNDS

These funds are intended to serve vulnerable City residents. Agency agrees to use Agreement funds as follows:

«Project_Description»

II. TIME OF PERFORMANCE

The last claim for expenses under this Agreement must be filed no later than December 3, 2019. Requests for extensions must be submitted to the City's Housing and Neighborhood Development Director no later than November 15, 2019. Such request must be submitted in writing. The Director may extend the deadline no later than March 27, 2020.

III. PAYMENT PROCEDURES

It is expressly agreed and understood that the total amount to be paid by the City under this Agreement shall not exceed «Received». Claims for the payment of eligible expenses shall be made against the items specified in Section I, Use of Funds.

The Agency will submit to the City a claim voucher pursuant to City's claim procedures and deadlines for the expenditures corresponding to the agreed upon use of funds outlined above. Along with the claim voucher, the Agency will submit documentation satisfactory to the City, at the City's sole discretion, showing the Agency's expenditures.

IV. ADMINISTRATIVE REQUIREMENTS

A. Accounting Procedures

The Agency agrees to use generally accepted accounting procedures and to provide for:

- (1) Accurate, current, and complete disclosure of the financial component of its activities;
- (2) Records which identify adequately the source and application of funds for City supported activities;
- (3) Effective control over and accountability for all funds, property, and other assets;
- (4) Adequate safeguarding of all such assets and assurance that they are used solely for authorized purposes;
- (5) The City to conduct monitoring activities as it deems reasonably necessary to insure compliance with this Agreement; and
- (6) Return of the funds received under this Agreement that the City determines were not expended in compliance with its terms.

B. Access to Records

The Agency agrees that it will give the City, through any authorized representative, access to, and the right to examine, all records, books, papers or documents related to the funding provided by this Agreement, for the purpose of making surveys, audits, examinations, excerpts, and transcripts.

C. Retention of Records

The Agency agrees that it will retain financial records, supporting documents, statistical records, and all other records pertinent to the funding provided to the Agency for a period of three years from the termination of this Agreement pursuant to Section VII or VIII.

D. Reporting Requirement

The Agency agrees to provide a report describing the Agency's use of Jack Hopkins Social Services funds. The report shall include, but not be limited to: 1) the amount the agency was awarded; 2) a general description of the project; 3) results of the project as measured by the project's outcome indicators; 4) population served by the program; 5) community benefits of the project; 6) a digital photograph depicting the Hopkins-funded project and 7) copies of any written material for the project giving the Jack Hopkins Social Services Funding Committee credit as required by V(G) below. Please report the results of your project clearly, concisely and honestly. Please report both successes and challenges. The report shall not exceed 500 words and shall be submitted in Word format. The report shall be sent to the Housing and Neighborhood Development department no later than the date of Agency's last claim submission. Unless otherwise provided pursuant to Section II, no report shall be submitted any later than December 3, 2019.

Agencies who receive operational funding under this Agreement shall submit two reports: one due by December 3, 2019 as described above, and another providing an update on the project's outcome indicators, due March 1, 2020. Operational costs are those that are recurring and include outlays for personnel, rent, utilities, maintenance, supplies, client services, and other like ongoing budget items.

V. GENERAL CONDITIONS

A. General Compliance

Agency agrees to comply with all applicable federal, State, and local laws, regulations, and policies governing the funds provided under this contract.

B. Independent Contractor

Nothing contained in this Agreement is intended to, or shall be construed in any manner, as creating or establishing the relationship of employer/employee between the parties. The Agency shall at all times remain an "independent contractor" with respect to the services to be performed under this Agreement. None of the benefits provided by an employer to an employee, including but not limited to minimum wage and overtime compensation, workers' compensation insurance and unemployment insurance, shall be available from or through the City to the Agency.

C. Hold Harmless

The Agency shall hold harmless, defend and indemnify the City from any and all claims, actions, suits, charges and judgments whatsoever that arise out of a subrecipient's performance or nonperformance of the services or subject matter called for in this Agreement.

D. Nondiscrimination (for agencies receiving grants in excess of \$10,000)

Agencies receiving grants in excess of Ten Thousand Dollars (\$10,000) shall be subject to Section 2.21.000 et seq. of the Bloomington Municipal Code. Unless specific exemptions apply, the Agency will not discriminate against any employee or applicant for employment because of race, color, religion, ancestry, national origin, sex, disability, sexual orientation or gender identity. The Agency will take affirmative action to insure that all employment practices are free from such discrimination. Such employment practices include but are not limited to the following: hiring, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff, termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. The Agency agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the City setting forth the provisions of this nondiscrimination clause.

E. Living Wage Requirements

(1) This agreement is subject to the City of Bloomington Living Wage Ordinance, Chapter 2.28 of the Bloomington Municipal Code and any implementing regulations. The Living Wage Ordinance requires among other things, that unless specific exemptions apply, all beneficiaries of City subsidies, as defined, shall provide payment of a minimum level of compensation to employees which may include the cost of health benefits. Such rate shall be adjusted annually pursuant to the terms of the Bloomington Living Wage Ordinance.

(2) Under the provisions of the Bloomington Living Wage Ordinance, the City shall have the authority, under appropriate circumstances, to terminate this contract and to seek other remedies as set forth therein, for violations of the Ordinance.

F. Compliance with IC 22-5-1.7 – E-Verify Program

Agency shall sign a sworn affidavit, attached as Exhibit A, affirming that the Agency has enrolled and is participating in the E-Verify Program and affirming that the Agency does not knowingly employ an unauthorized alien. Agency must provide documentation to the City that Agency has enrolled and is participating in the E-Verify program.

G. Jack Hopkins Social Services Funding Committee Recognition

The Agency agrees to provide a credit line for the City of Bloomington Common Council Jack Hopkins Social Services Funding Committee in all written materials about the program and program activities funded pursuant to this Agreement.

VI. NOTICES

Communication and details concerning this Agreement shall be directed to the following representatives:

City: Dan Niederman, Program Manager Housing and Neighborhood Development City of Bloomington P.O. Box 100 Bloomington, IN 47402 Tel: (812) 349-3512 Fax: (812) 349-3582 E-mail: niederm@bloomington.in.gov	Agency: «Director_of_Agency_» «Organization» «Mailing_Address» «City_State_Zip_Code» Tel: «Home Phone» E-mail: «Email_Address»
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VII. TERMINATION OF AGREEMENT

The Agency agrees that this Agreement is subject to the availability of funds and that if funds become unavailable for the performance of this Agreement, the City may terminate the Agreement. If funds become unavailable, the City shall promptly notify the Agency in writing of the termination and the effective date thereof.

It is further agreed that the City may terminate this Agreement in whole or in part if it determines that the Agency has failed to comply with the Agreement or with other conditions imposed by applicable laws, rules and regulations. The City shall promptly notify the Agency in writing of the determination and the reasons for the determination, together with the effective date. The Agency agrees that if the City terminates the Agreement for cause it will refund to the City that portion of the funds that the City determines was not expended in compliance with the Agreement. The Agency shall be responsible for paying any costs incurred by the City to collect the refund, including court costs and reasonable attorneys' fees.

If any provision of this Agreement is held invalid, the remainder of the Agreement shall not be affected thereby, and all other parts of this Agreement shall nevertheless be in full force and effect.

VIII. TERM OF AGREEMENT

Unless terminated as provided in Section VII herein, this Agreement shall terminate upon the City's determination that the provisions of this Agreement regarding use of the Agreement funds have been met by the Agency.

CITY OF BLOOMINGTON, INDIANA

«ORGANIZATION»

By: _____

Dave Rollo
President, Common Council

By: _____

«Pres_BoD»
President, Board of Directors

Date

Date

By: _____

Doris Sims, Director
Housing and Neighborhood Development

By: _____

«Director_of_Agency_»
Executive Director

Date

Date

By: _____

John Hamilton, Mayor

Date

RESOLUTION 19-10

**WAIVING CURRENT PAYMENTS IN LIEU OF TAXES
BY THE BLOOMINGTON HOUSING AUTHORITY TO THE CITY**

WHEREAS, the Bloomington Housing Authority provides a public service to the Bloomington community by providing sanitary, safe and affordable housing for low income people; and

WHEREAS, according to I.C. 36-7-18-25, the Bloomington Housing Authority is exempt from all property taxes, but may enter into an agreement with a political subdivision to pay no more than the estimated costs of services, improvements, or facilities provided by that political subdivision; and

WHEREAS, on May 2, 1961, the Bloomington Housing Authority and City of Bloomington entered into a Cooperation Agreement under which the Bloomington Housing Authority agreed to make annual payments in lieu of taxation based upon the value of services established by Housing and Urban Development guidelines; and

WHEREAS, the City of Bloomington does not desire for the Bloomington Housing Authority to make these payments in lieu of taxes this year;

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE COMMON COUNCIL OF THE CITY OF BLOOMINGTON, MONROE COUNTY, INDIANA, THAT:

SECTION I. In consideration for the provision of services to its residents and property by the Bloomington Housing Authority, the City of Bloomington hereby waives its right to any and all payments in lieu of taxes for the year 2018.

PASSED by the Common Council of the City of Bloomington, Monroe County, Indiana, upon this _____ day of _____, 2019.

DAVE ROLLO, President
Bloomington Common Council

ATTEST:

NICOLE BOLDEN, Clerk
City of Bloomington

PRESENTED by me to the Mayor of the City of Bloomington, Monroe County, Indiana, upon this _____ day of _____, 2019.

NICOLE BOLDEN, Clerk
City of Bloomington

SIGNED and APPROVED by me upon this _____ day of _____, 2019.

JOHN HAMILTON, Mayor
City of Bloomington

SYNOPSIS

This resolution waives the right of the City of Bloomington to receive payments in lieu of taxes from the Bloomington Housing Authority for the year 2018.

Memo

To: Council Members
From: Doris Sims, Director
CC: Amber Skoby, BHA Director
Date: June 5, 2019
Re: BHA PILOT

Resolution 19-10 is an annual request by the Bloomington Housing Authority to waive any payment in lieu of taxes (PILOT) as may be required of the entity. In 1961, the Bloomington Housing Authority entered into a cooperation agreement with the City of Bloomington, which was part of the creation of the Housing Authority. The cooperation agreement states, "Under the constitution and statutes of the State of Indiana, all Projects are exempt from all real and personal property taxes levied or imposed by the Taxing Body, as long as the project continues to serve low income citizens this rule applies."

This year, the BHA is requesting that the City forgive the \$35,365 Payment in Lieu of Taxes as computed on the attached form.

Computation of Payments in Lieu of Taxes

U.S. Department of Housing and Urban Development Office of Public and Indian Housing

For Fiscal Year Ended 2018

OMB Approval No. 2577-0026 (Exp. 10/31/2009)

Public reporting burden for the collection of information is estimated to average .4 hours. This includes the time for collecting, reviewing, and reporting the data. The information will be used for HUD to ascertain compliance with requirements of Section 6(D) of the U.S. Housing Act, which provides for PHA exemptions from real and personal property taxes, and inclusion in the formula data used to determine public housing operating subsidies. Response to this request for information is required in order to receive the benefits to be derived. This agency may not collect this information, and you are not required to complete this form unless it displays a currently valid OMB control number.

Name of Local Agency: Bloomington Housing Authority	Location: Bloomington, Indiana	Contract Number: C-0894	Project Number: IN022
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Part I - Computation of Shelter Rent Charged.

1. Tenant Rental Revenue (FDS Line 703)	\$ 814,528.00	
2. Tenant Revenue Other (FDS Line 704)	73,563.00	
3. Total Rental Charged (Lines 1 & 2)		\$ 888,091.00
4. Utilities Expense (FDS Line 931 - 939)		455,625.00
5. Shelter Rent Charged (Line 3 minus Line 4)		432,466.00

Part II - Computation of Shelter Rent Collected. To be completed only if Cooperation Agreement provides for payment of PILOT on basis of Shelter Rent Collected.)

1. Shelter Rent Charged (Line 5 of Part I, above)	\$ 432,466.00	
2. Add: Accounts Receivable - Tenants (FDS Lines 126, 126.1, & 126.2) at beginning of fiscal year	4,111.00	
3. Less: Tenant Bad Debt Expense (FDS Line 964)	66,230.00	
4. Less: Accounts Receivable - Tenants (FDS Lines 126, 126.1, & 126.2) at end of fiscal year	16,699.00	
5. Shelter Rent Collected (Line 1 plus Line 2 minus Lines 3 & 4)		353,648.00

Part III - Computation of Approximate Full Real Property Taxes.

(1) Taxing Districts	(2) Assessable Value	(3) Tax Rate	(4) Approximate Full Real Property Taxes

Total 0.00

Part IV - Limitation Based on Annual Contribution. (To be completed if Cooperation Agreement limits PILOT to an amount by which real property taxes exceed 20% of annual contribution.)

1. Approximate full real property taxes	\$ 0.00
2. Accruing annual contribution for all projects under the contract	\$
3. Prorata share of accruing annual contribution*	
4. 20% of accruing annual contribution (20% of Line 3)	0.00
5. Approximate full real property taxes less 20% of accruing annual contribution (Line 1 minus Line 4, if Line 4 exceeds Line 1, enter zero)	\$

Part V - Payments in Lieu of Taxes.

1. 10% of shelter rent (10% of Line 6 of Part I or 10% of Line 5 of Part II, whichever is applicable)**	\$ 35,365.00
2. Payments in Lieu of Taxes (If Part IV is not applicable, enter the amount shown on Line 1, above, or the total in Part III, whichever is the lower. If Part IV is applicable, enter the amount shown on Line 1, above, or the amount shown on Line 5 of Part IV, whichever is lower.)	\$ 35,365.00

* Same as Line 2 if the statement includes all projects under the Annual Contributions Contract. If this statement does not include all projects under the Annual Contributions Contract, enter prorata share based upon the development cost of each project.

** If the percentage specified in the Cooperation Agreement or the Annual Contributions Contract with HUD is lower, such lower percentage shall be used.

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties (18 U.S.C. 1001, 1010, 1012: 31 U.S.C. 3729, 3802).

Prepared By: <u>Nika Alexander</u>	Approved By: <u>Amber Skoby</u>
Name: Nika Alexander	Name: Amber Skoby
Title: Director of Finance	Title: Executive Director
Date: <u>4-26-19</u>	Date: <u>4-26-2019</u>

Previous Editions are Obsolete

Page 1 of 1

form HUD-52267 (8/2005)

Print

Reset

In the Council Chambers of the Showers City Hall, Bloomington, Indiana on Wednesday, April 17, 2019 at 6:33pm, Council President Dave Rollo presided over a Regular Session of the Common Council.

COMMON COUNCIL
REGULAR SESSION
April 17, 2019

Members present: Ruff, Piedmont-Smith, Granger, Rollo, Volan, Sims, Sturbaum, Sandberg
Members absent: Chopra

ROLL CALL [6:33pm]

Council President Dave Rollo summarized the agenda.

AGENDA SUMMATION [6:33pm]

There were no minutes for approval.

APPROVAL OF MINUTES

Councilmember Susan Sandberg spoke about the fire at the Notre-Dame Cathedral and offered her condolences.

REPORTS

- COUNCIL MEMBERS [6:36pm]

Councilmember Chris Sturbaum commented on the proposed changes to the city's unified development ordinance (UDO) and highlighted threats to single-family zoning.

Councilmember Jim Sims commented on a recent forum held at Bloomington High School North for candidates and elected officials to speak to students.

Councilmember Steve Volan reminded everyone that the Volunteers in Tutoring Adult Learners (VITAL) Quiz Bowl was taking place that week. He encouraged people to watch and support the event.

Councilmember Isabel Piedmont-Smith commented on her previous experience on a VITAL Quiz Bowl team. Her team departed from the competition upon failing to answer how many stitches there were on a standard baseball (108 double stitches, 216 single stitches).

There were no reports from the Mayor or city offices.

- The MAYOR AND CITY OFFICES

There were no council committee reports.

- COUNCIL COMMITTEES

Joe Bergin introduced himself as Director of City Relations for Indiana University's student government.

- PUBLIC [6:48pm]

Deborah Myerson spoke about the need for affordable housing.

Peter Dorfman spoke about the importance of single-family zoning and voiced his concerns with proposed changes to the city's UDO.

Elizabeth Cox-Ashe voiced concerns with proposed changes to the city's UDO.

Judy Berkshire spoke about accessory dwelling units (ADUs) and protecting single-family zoning.

Tom Shafer spoke about concerns he had with the UDO update process.

David Stewart said he was opposed to changing single-family zoning.

Linda Stewart said she supported single-family zoning and did not want to see it changed.

REPORTS (*cont'd*)

Allen Quaderer voiced concerns with a traffic project along 17th Street.

Marc Cornett spoke about potential changes to the UDO and provided suggestions related to single-family zoning.

Jan Sorby spoke about concerns related to the proposed UDO changes.

Jon Lawrence voiced concerns with the proposed UDO update.

John Kruschke expressed concerns regarding increased density called for by the proposed UDO changes.

Greg Alexander spoke about car ownership and housing.

Sandberg moved and it was seconded to appoint Adriana Mendoza to an advisory seat on the Commission on Hispanic and Latino Affairs. The motion was approved by voice vote.

APPOINTMENTS TO BOARDS AND COMMISSIONS

Sandberg moved and it was seconded to reappoint Tom Coleman to the Tree Commission. The motion was approved by voice vote.

Granger moved and it was seconded to reappoint Chris Etter to the Traffic Commission. The motion was approved by voice vote.

Granger moved and it was seconded to appoint Donté Miller to the Dr. Martin Luther King Jr. Birthday Commission. The motion was approved by voice vote.

Volan moved and it was seconded that Appropriation Ordinance 19-02 be read by title and synopsis only. The motion was approved by voice vote. Chief Deputy Clerk Stephen Lucas read the legislation by title and synopsis, giving the committee do-pass recommendation of Ayes: 7, Nays: 0, Abstain: 2.

LEGISLATION FOR SECOND READING AND RESOLUTIONS [7:25pm]

Volan moved and it was seconded that Appropriation Ordinance 19-02 be adopted.

Appropriation Ordinance 19-02
To Specially Appropriate from the General Fund, Parks General Fund, Local Road & Street Fund, Motor Vehicle Highway Fund, Risk Management Fund, Housing Development Fund, and Vehicle Replacement Fund Expenditures Not Otherwise Appropriated (Appropriating a Portion of the Amount of Funds Reverted to Various City Funds at the End of 2018 for Unmet Needs in 2019)

Jeff Underwood, Controller, explained the purpose of the appropriation ordinance. He explained that allowing departments to request spending out of reverted funds was meant to encourage judicious use of funds by the departments. He summarized the reversion requests based on the funding source and the department. He noted requests of \$100,000 or greater.

Granger asked if the Police Department request was more than \$100,000.

Underwood said no.

Council Questions:

Piedmont-Smith asked what the Police Department had requested.

Underwood corrected himself and said the Police Department had made requests totaling \$119,000. He said the requests were for two vehicles and in-car video systems.

Piedmont-Smith asked for Underwood to go through questions previously submitted by councilmembers. (see attached memo).

Underwood read questions that had been submitted previously by councilmembers and restated the answers that had been provided by staff.

Appropriation Ordinance 19-02
(cont'd)

Granger asked if the Community and Family Resources Department knew what its next series of videos would address.

Underwood said he did not know.

Granger asked if the money for a diversity advisory team would include paid staff.

Underwood said the team would be made up of city staff members. He explained the money would be for a consultant to provide training to those staff members.

Piedmont-Smith questioned the need to spend \$5,000 for a mission statement for the Community and Family Resources Department. She asked why it was necessary.

Underwood said he could not speak about the request as it was not made by his department.

Rollo asked how much the request from the Controller's Office for a consultant would cost.

Underwood said it would cost no more than \$75,500, and he anticipated it would cost less.

Rollo asked if it was common to bring in a consultant to assist cities in transitioning to Generally Accepted Accounting Principles (GAAP) for reporting purposes.

Underwood said yes.

Sims asked what was meant by large units of government.

Underwood said it referred to second-class cities in Indiana, as defined by their populations.

Rollo asked if the transition to GAAP reporting was a requirement.

Underwood said it was required by state statute.

Piedmont-Smith asked if the Controller's Office would have asked for money for the transition to GAAP reporting in the 2020 budget if the reversions had not been available.

Underwood said the money could have come from other projects in the Controller's Office budget, but that would mean giving up something else.

Piedmont-Smith asked how long the transition would take.

Underwood said it would be completed by the end of 2019.

Sims asked if the Fire Department funding gap was due to the Public Safety Local Income Tax (PS-LIT) Committee deciding to fund self-contained breathing apparatus (SCBAs) for township fire departments.

Underwood said that did contribute to the gap, as the city would have received more money from the PS-LIT if the townships had not received funding.

Granger asked how much the Housing and Neighborhood Development Department was requesting to pay for a consultant to assist with completing a Consolidated Plan.

Underwood said \$49,200.

Granger asked if the city used a consultant the last time it updated its Consolidated Plan, and wondered who that was.

Underwood said he believed the city did use a consultant, but he did not know who the consultant was.

Piedmont-Smith asked if the Human Resources diversity training would be available to councilmembers.

Underwood said yes.

Granger asked how much the Human Resources strategic plan consulting would cost.

Underwood said \$25,000.

Granger asked whether the Human Resources project manager was a full-time position or a consultant.

Underwood said that work would be done by a consultant.

Rollo asked when the consulting would be completed.

Underwood said in 2019.

Piedmont-Smith asked how much it would cost.

Underwood said the \$25,000 would pay for both the strategic plan consulting and the project management.

Piedmont-Smith asked if the Mayor's Office had already purchased the tent it had requested.

Underwood said all departments, including the Mayor's Office, had been instructed to not proceed with purchases or projects until funds had been appropriate, unless they had identified other projects to forego.

Granger asked if the project manager requested by the Mayor's Office would be a duplication of services.

Underwood said no, and detailed the work the project manager would perform.

Sturbaum asked if the position was temporary.

Underwood said it would be a contractual position that would only last as long as certain projects were ongoing.

Piedmont-Smith asked why the city needed the help of Schmidt Associates in planning for the current hospital site when the city was already looking for a master site manager.

Underwood said Schmidt Associates would provide assistance in developing a subarea plan that would be created in coordination with neighboring subarea plans.

Piedmont-Smith asked if that work was ready to proceed in 2019.

Underwood said that was what he had been told.

Granger asked why the Planning and Transportation Department was still understaffed.

Underwood said it was a combination of key members of the department being out for health-related reasons, and openings in major positions due to people leaving for other opportunities. He said it was often difficult to fill positions in the department because it was a highly technical field.

Volan asked if the Third Street corridor planning would be done by the same company hired to help design the Convention Center expansion.

Underwood said the work might be completed by different companies, but added that the administration would ensure that the projects were completed in coordination with each other.

Sturbaum asked if Schmidt Associates was on retainer to do work for the city.

Underwood said yes.

Granger said she did not like that the city was using so many consultants to do work.

Piedmont-Smith said that spending \$5,000 to create a mission statement was ridiculous. She also thought it was worth examining

Appropriation Ordinance 19-02
(cont'd)

why the city was using so many consultants. She said she would still support the appropriation ordinance.

Appropriation Ordinance 19-02
(cont'd)

Council Comment:

Volan reminded the Council that they could reduce or remove an item from the appropriation ordinance that they thought was inappropriate.

Sandberg said she understood that consultants were needed in some circumstances, but thought that consultants should understand the community in which they were working.

Rollo agreed that the Council should get some more information regarding the use of consultants, especially when it came to discussing innovation design-thinking. He suggested considering a systems approach to discuss complicated issues that come before the city.

The motion to adopt Appropriation Ordinance 19-02 received a roll call vote of Ayes: 7, Nays: 0, Abstain: 1 (Granger).

Volan moved and it was seconded that Ordinance 19-09 be read by title and synopsis only. The motion was approved by voice vote. Lucas read the legislation by title and synopsis, giving the committee do-pass recommendation of Ayes: 3, Nays: 0, Abstain: 6.

Vote on Appropriation Ordinance 19-02 [8:04pm]

Volan moved and it was seconded that Ordinance 19-09 be adopted.

Ordinance 19-09 To Amend Title 15 of the Bloomington Municipal Code Entitled "Vehicles and Traffic" – Re: Amending Chapter 15.04 (Definitions), 15.56 (Bicycles, Skateboards, and Other Foot-Propelled Vehicles), 15.60 (Miscellaneous Traffic Rules), 15.64 (Traffic Violations Schedule) and Adding a New Chapter 15.58 (Motorized Scooters and Shared Use Motorized Scooters) to Provide for Regulations Governing Motorized Scooters, Shared-Use Motorized Scooters, and Shared-Use Motorized Scooter Operators

Volan moved and it was seconded to suspend the rules to structure and limit deliberations on Ordinance 19-09. The motion received a roll call vote of Ayes: 8, Nays: 0, Abstain: 0.

Mary Catherine Carmichael, Director of Public Engagement, introduced the legislation to the Council. She described how motorized scooters were introduced suddenly to the city in 2018, which was followed by an interim operating agreement with scooter rental companies. She explained the work and considerations that had gone into drafting the proposed ordinance, as well as the stakeholders that had been consulted during that process.

Mike Rouker, City Attorney, presented the legislation to the Council. He provided a broad explanation of the purposes and requirements of the ordinance. He detailed the proposed parking and use regulations of the legislation. He noted the enforcement options available to the city to ensure the regulations were followed by both scooter companies as well as scooter users.

Alex Freeman, General Manager of scooter operator Lime, introduced himself and said he was available to offer comments on amendments or to answer questions.

Volan asked for more information about how tickets would be issued when a scooter was illegally parked by a rider who had already left the scene.

Rouker said the ticket could be issued to the company.

Volan asked if the scooter companies would require riders to photograph where they parked the scooters in an attempt to recover any fines imposed by the city.

Rouker said a company could do that if it wished.

Volan asked if citizens could document poorly-parked scooters and report them to the city.

Rouker explained how people could submit complaints through the city's website.

Granger asked how the city would respond to a scooter that was initially parked legally, but later moved to an illegal location.

Rouker said impoundment was also an enforcement option.

Piedmont-Smith asked if a rider could appeal a citation to the City Clerk's Office.

Rouker said he believed that was the case.

Piedmont-Smith asked if the City Clerk's Office had been consulted about adding that provision to the ordinance.

Rouker said no.

Sturbaum asked how many scooters were in the city.

Rouker said there were between 500 and 600 scooters.

Rollo asked why the scooter companies did not approach the city to work on regulations before deploying their scooters in Bloomington.

Freeman said he had joined Lime after the company came to Bloomington. He said the company was taking a more collaborative approach moving forward.

Piedmont-Smith asked if the city could require that scooter users wear helmets.

Rouker said he would have to look into whether state law would preempt such action.

Sims asked if Lime knew how many riders were wearing helmets.

Freeman said he did not have any information on that.

Piedmont-Smith moved and it was seconded to adopt Amendment 11 to Ordinance 19-09.

Amendment 11 Synopsis: This amendment is sponsored by Councilmember Piedmont-Smith and corrects the date of the arrival of scooters in Bloomington in the first "Whereas" clause of the ordinance.

Ordinance 19-09 (cont'd)
Council questions:

Amendment 11 to Ordinance 19-09

Piedmont-Smith presented the amendment to the Council.

The motion to adopt Amendment 11 to Ordinance 19-09 received a roll call vote of Ayes: 8, Nays: 0, Abstain: 0.

Vote on Amendment 11 to
Ordinance 19-09 [8:52pm]

Piedmont-Smith moved and it was seconded to adopt Amendment 10 to Ordinance 19-09.

Amendment 10 Synopsis: This amendment is sponsored by Councilmember Piedmont-Smith and allows shared-use motorized scooter operators to provide discounts other than a straight 50% price discount as long as the consequence of the discount is at least equivalent to a 50% straight price discount.

Amendment 10 to Ordinance 19-09

Piedmont-Smith presented the amendment to the Council.

The motion to adopt Amendment 10 to Ordinance 19-09 received a roll call vote of Ayes: 8, Nays: 0, Abstain: 0.

Sandberg moved and it was seconded to adopt Amendment 09 to Ordinance 19-09.

Vote on Amendment 10 to Ordinance 19-09 [8:53pm]

Amendment 09 Synopsis: This amendment is sponsored by Councilmember Sandberg and removes a requirement for shared-use motorized scooter operators to provide periodic monthly reports in addition to real-time reporting in MDS format. In addition, this amendment clarifies that while the City may publish real-time information received from shared-use motorized scooter operators, it may not publish or make available to the public at large any information that qualifies as a trade secret or as personally identifiable information.

Amendment 09 to Ordinance 19-09

Sandberg presented and explained the amendment to the Council.

Volan asked how scooter data would be made available to the public.

Rouker explained that the IT Department was working on how to make information accessible to the public, without divulging trade secrets or personal identifying information.

Council questions:

The motion to adopt Amendment 09 to Ordinance 19-09 received a roll call vote of Ayes: 7, Nays: 0, Abstain: 1 (Volan).

Rollo moved and it was seconded to introduce for discussion Amendment 01 to Ordinance 19-09.

Vote on Amendment 09 to Ordinance 19-09 [8:58pm]

Amendment 01 Synopsis: This amendment is sponsored by Councilmembers Rollo and Sturbaum. It removes the allowance for the operation of motorized scooters and shared-use motorized scooters on sidewalks. Such a prohibition is warranted by the volume and speed of shared use motorized scooters.

Amendment 01 to Ordinance 19-09

Rollo explained that the amendment would remove the allowance for the operation of motorized scooters and shared-use motorized scooters on sidewalks.

Sturbaum added that many other cities had similarly prohibited such scooters from being operated on sidewalks due to the dangers they presented to other pedestrians.

Rollo agreed that it was common for other cities to prohibit such scooters from sidewalks, and noted that a physician had previously attended a council meeting to describe the hazards of irresponsible scooter usage to both the rider and pedestrians.

Volan asked why the amendment sponsors did not propose to ban all scooters, as that would be safer.

Sturbaum said he was concerned with pedestrian safety, so he thought it was appropriate to ban scooters from sidewalks.

Volan asked if the sponsors would also prefer to ban bicycles from sidewalks.

Sturbaum said no.

Rollo said he had previously voted against allowing bicycles on sidewalks. He thought the amendment would reduce hazards for pedestrians.

Volan thought scooter riders wanted to use sidewalks to avoid conflicts with car drivers. He asked if Rollo would continue to support Amendment 03 to reduce the maximum speed of scooters from 15 to 10 miles per hour if Amendment 01 were passed.

Rollo said no.

Granger said Amendment 03 would no longer be necessary if Amendment 01 was adopted.

Rollo said that prohibiting scooters altogether might invite state action.

Granger asked for clarification on the difference between sidewalks, sidepaths, and multi-use trails.

Stacy Jane Rhoads, Deputy Council Administrator/Deputy Attorney said Keil Kopper, Interim Engineer in Planning and Transportation, recommended prohibiting scooters from multi-use paths if they were prohibited from sidewalks, as multi-use paths were a type of sidewalk.

Volan asked whether the B-Line trail was a multi-use trail and if scooters would still be allowed on it under Amendment 01.

Rhoads said yes.

Piedmont-Smith asked if someone from the administration could speak on whether the state would prevent Bloomington from banning scooters.

Carmichael said she could not predict what state action might happen, but did not think scooters were that sensitive of a topic at the state house.

Sturbaum asked Rhoads to explain a proposed state bill that would allow local governments to regulate scooters.

Rhoads provided a brief explanation of House Bill 1649, which was pending at the time.

Christine Missik spoke against Amendment 01.

Volan thought the amendment went too far. He said there were better approaches to addressing safety concerns.

Granger thanked the amendment sponsors.

Piedmont-Smith said the amendment went too far in banning scooters from all sidewalks. She thought scooters should be allowed on certain sidewalks, subject to rules and regulations for their usage. She did not support the amendment.

Sims said he was more concerned about scooters in areas where there were more pedestrians. He said he was not sure if it was appropriate to ban scooters from every sidewalk in the city.

Ruff said he agreed with Piedmont-Smith and Sims. He thought it was too broad a rule to ban scooters from all sidewalks.

Rollo said injuries had increased since the scooters arrived in the city. He said pedestrians deserved protection and allowing scooters

Amendment 01 to Ordinance 19-09 (cont'd)

Council questions:

Public comment:

Council comment:

or bicycles on sidewalks was a bad idea. He also thought the amendment would simplify enforcement.

Amendment 01 to Ordinance 19-09 (cont'd)

Volan urged councilmembers to avoid appeals to emotion.

Ruff said that a lot of the information being discussed was anecdotal. He also said the injuries were occurring to scooter riders, not pedestrians. He related his experience commuting by bicycle and how unused many city sidewalks were.

Rollo pointed out that 59% of respondents to a recent city survey favored prohibiting scooters from sidewalks.

Volan moved and it was seconded to introduce for discussion Amendment 06 to Ordinance 19-09.

Amendment 06 to Ordinance 19-09

Amendment 06 Synopsis: This amendment is sponsored by Councilmember Piedmont-Smith and extends the boundaries of the dismount zone for scooters, bicycles and coasters.

Piedmont-Smith explained the areas which would become part of the dismount zone.

Sturbaum asked if it made sense to include the north-south streets between 4th Street and 6th Street in the dismount zone.

Piedmont-Smith said they were not currently in the dismount zone, but she was open to suggestions for amending the boundaries of the zone.

Volan asked if Piedmont-Smith was concerned with signage in the zone.

Piedmont-Smith thought the signage on the pavement needed to be renewed. She also suggested adding some eye-level signage. She thought strict enforcement was also important.

Volan asked the administration if there were any plans for eye-level signage.

Carmichael said there were no specific plans, as the administration wanted to see what was included in the ordinance once it was passed. She said the current signage was not sufficient. She also noted that existing parking spaces in the zone might be removed if the zone were expanded.

Piedmont-Smith said that an upcoming amendment addressed parking scooters on sidewalks.

Freeman said different communities had come up with different solutions, and applauded Bloomington for doing what made sense for its residents. He thought signage was most visible for scooter riders when it was on the sidewalk.

Public comment:

Missik spoke against rules that forced scooters to ride on unsafe roads.

Sandberg said expanding the dismount zone made a lot of sense and agreed the signage should be improved.

Council comment:

Sturbaum said it made sense to add Indiana Avenue between 4th Street and 6th Street to the zone, and thought it might make sense to add other streets as well.

Piedmont-Smith pointed out that many pedestrians in the downtown area wore headphones or earbuds and would not be able

to hear scooter riders approaching. She thought the exact boundary of the zone should be examined.

Amendment 06 to Ordinance 19-09 (cont'd)

Granger said if Amendment 01 did not pass she would support Amendment 06. She also agreed that the signage could be improved.

Sims said he was not interested in expanding the zone throughout the city, but did support expanding it near the city's core area.

Volan suggested that painting streets and sidewalks could be further explored to help improve safety for all road users.

Rollo agreed with Sturbaum that some of the north-south streets downtown should be included in the zone.

Volan moved and it was seconded to introduce for discussion Amendment 07 to Ordinance 19-09.

Amendment 07 to Ordinance 19-09

Amendment 07 Synopsis: This amendment is sponsored by Councilmember Piedmont-Smith and deletes a provision that allows motorized scooter parking at bike racks on sidewalks in the dismount zone. However, scooter parking in dismount zones is still permitted in designated painted boxes on the street.

Piedmont-Smith explained the ordinance and its purpose.

Rollo asked if the administration had a position on the ordinance.

Rouker said the administration preferred a shared-space model for all multimodal transportation. He also noted that one appealing feature of scooters was the idea of point-to-point transportation. He said the more the city limited that feature, the less attractive the scooters would be as a transportation option.

Council questions:

Piedmont-Smith said that using a scooter would still allow a rider to get closer to a destination than a car would, even if the scooter could not be parked on the sidewalk.

Missik said that personally-owned scooters were different since the owner would likely lock the scooter before leaving it.

Public comment:

Freeman agreed that point-to-point travel was one of the major appeals of scooters. He said that painted boxes or corrals generally worked, but cautioned that mandating where people could park would require more enforcement, which could detract from more pressing enforcement challenges.

Sturbaum asked if any corrals or stalls had been designed within the industry.

Freeman said there were lots of different solutions being tried out in various locations, but the most common solution was a painted area on the ground.

Piedmont-Smith said scooters could be knocked over in the way of pedestrians or people trying to use the sidewalk, especially downtown. She thought the appropriate remedy was to not allow scooter parking on sidewalks downtown.

Council comment:

Ruff said that privately-owned bicycles were different than shared scooters and should not necessarily be treated the same.

Volan moved and it was seconded to introduce for discussion Amendment 08 to Ordinance 19-09.

Amendment 08 to Ordinance 19-09

Amendment 08 Synopsis: This amendment is sponsored by Councilmember Piedmont-Smith and replaces the words “painted boxes” with “scooter corrals” to describe the on-street parking areas designated for scooter parking. The amendment also provides that scooter corrals shall be designed to prevent scooters from falling outside of the boundaries of the corral.

Piedmont-Smith described the amendment and the type of corral she was envisioning. She said the point of the proposal was to keep scooters out of the right-of-way.

Beth Rosenbarger, Planning Services Manager, suggested not limiting the corrals to only hold scooters, but to also be available for bicycles.

Volan asked what Piedmont-Smith thought of Rosenbarger’s suggestion.

Piedmont-Smith said she had no problem with it.

Council questions:

Volan moved and it was seconded to introduce for discussion Amendment 03 to Ordinance 19-09.

Amendment 03 to Ordinance 19-09

Amendment 03 Synopsis: This amendment is sponsored by Councilmembers Granger and Rollo and changes the equipment requirement of shared-use motorized scooters by reducing the maximum speed at which such scooters are equipped to operate from 15 MPH to 10 MPH.

Granger explained that the amendment was meant to increase safety for scooter riders on the sidewalk. She said that if scooters were not allowed on sidewalks, she would withdraw the amendment.

Rollo agreed that reducing the speed would increase safety.

Rouker said the administration opposed the amendment. He said it was difficult to find any other community that had intentionally imposed a similar restriction for such a low speed. He said scooters might struggle to travel uphill at a reduced speed. He expressed concerns about the hazard of slow-moving scooters in the roadway. He also pointed out that limiting the speed would increase the cost of the ride to the user, because trips would take longer.

Sims said he had witnessed scooters struggling to climb hills around town.

Council questions:

Volan asked if there was a way limit the acceleration of the scooters so that it took a while to reach top speed.

Freeman said he did not believe that was currently possible. He said the next model scooter did have a throttle with better control over speed.

Ruff asked if the administration would oppose limiting the speed to 15 MPH.

Rouker said no, and pointed out that 15 MPH was the limit in the proposed ordinance. He said 15-20 MPH was the typical range for scooters, but the ordinance limited scooters to 15 MPH given that it also allowed scooters on sidewalks.

Ruff asked if the ordinance applied to private scooters.

Rouker said no.

Ruff asked if speed limits on roadways applied to private scooters.

Rouker said yes, and noted that speed limits on roadways applied to anyone operating in the roadway.

Ruff asked if the increased time of exposure would increase the risk to slower scooter riders.

Rouker said that had not been considered, but was something that the administration could look into.

Rollo asked if the administration supported allowing scooters to travel at 15 MPH on sidewalks. He said he read a study which claimed the average speed of a bicyclist was 10 MPH.

Rouker said the administration wanted scooters to be governed generally to go no faster than 15 MPH. He said the administration encouraged safe, reasonable driving, which might require slower speeds depending on the conditions.

Ruff asked if it was true that 10 MPH was the average speed for a bicyclist.

Rosenbarger said she did not know, but estimated that the average speed was between 10-15 MPH.

Freeman spoke against the amendment.

Granger reiterated that she would withdraw the amendment if scooters were not allowed on sidewalks.

Rollo agreed with Granger.

Volan related an experience he had riding a scooter. He voiced some concerns with the speed of scooters, especially in the downtown area.

Volan moved and it was seconded to introduce for discussion Amendment 04 to Ordinance 19-09.

Amendment 04 Synopsis: This amendment is sponsored by Councilmember Granger and caps the number of scooters permitted to be operated by shared-use motorized scooters operators at a maximum of 200 per company and provides that no more than 600 shared-use motorized scooters may be deployed in the City in aggregate. Because this amendment adds a new section to the ordinance and renumbers subsequent sections, this amendment revises in-text citations.

Granger explained the amendment and noted she was not attached to the specific number limit included in the amendment. She said she wanted to ensure the community was not overrun with scooters.

Rouker said the administration had concerns with the amendment. He said artificially limiting the number of scooters would limit their availability to the entire community. He said it would also limit the

Amendment 03 to Ordinance 19-09 (cont'd)

Public comment:

Council comment:

Amendment 04 to Ordinance 19-09

amount of licensing fees, which could reduce the ability of the city to enforce regulations. He suggested tying the cap, if the Council wanted to impose one, to some objective measure. He said other communities had required companies to average one ride per scooter per day.

Amendment 04 to Ordinance 19-09 (cont'd)

Carmichael reiterated that the city wanted to make data-driven decisions, so she suggested allowing some time for the city to collect data.

Sandberg asked how many scooters were in operation in the city.

Rouker said it was between 500-600 scooters.

Freeman said that his company was much more focused on utilization rates than any specific number of scooters.

Council questions:

Ruff wondered about the possibility of not allowing companies to replace impounded scooters with a replacement scooter. He asked if that idea had been considered.

Rouker said the idea had been considered. He suggested another approach would be to make the impound fees into municipal fines, so that the company had to pay the fee regardless of whether it picked up the impounded scooter.

Missik suggested that the concerns addressed by the amendment could be handled in other ways.

Rollo said he was not convinced that the number of scooters had normalized, so he supported the amendment.

Public comment:

Piedmont-Smith said she opposed the amendment for the reasons stated by the administration. She liked Ruff's idea regarding impounding scooters.

Council comment:

Volan said that the city survey on scooters was anecdotal and not scientific. He also cautioned against companies trying to work around the limits imposed by the city.

Rollo disagreed that the limit in the amendment was arbitrary.

Volan moved and it was seconded to introduce for discussion Amendment 05 to Ordinance 19-09.

Amendment 05 Synopsis: This amendment is sponsored by Councilmembers Granger, Rollo, and Sturbaum and requests that the Administration propose a new Bloomington Police Department officer as part of its 2020 Civil City budget to help with the enforcement of motorized scooter moving violations.

Amendment 05 to Ordinance 19-09

Granger described the amendment.

Sturbaum thought there would be enough money from fees to pay for an officer to enforce the regulations needed because of the scooters.

Rollo agreed that the amendment was a way to internalize the cost of the scooters.

Carmichael said that using the ordinance as a way to put something into the budget was odd. She noted that additional officers were regularly deployed downtown during summer months. She also noted that there were limits on how the city could use fees

generated from scooter companies. She suggested allowing for more time to see how the situation evolved with the new ordinance.

Amendment 05 to Ordinance 19-09

Sandberg pointed out that police officers were part of a union, which could impact how duties were assigned to an officer.

Carmichael said that the budget impact of adding such an officer could be \$100,000, which was not insignificant. She said that only the portion of time an officer spent enforcing scooter regulations could be recouped from the scooter companies. She again suggested taking an incremental approach.

Council questions:

Sturbaum asked if someone other than a police officer could be hired to do enforcement work.

Carmichael passed along that the police chief said it needed to be a sworn officer.

Volan said that the police department did not like enforcing what it saw as low-level violations when it had greater concerns. He asked what assurance there was that scooter regulations would be enforced without an officer dedicated to enforcing them.

Carmichael said that she could not guarantee that officers would want to enforce the regulations, but could guarantee that they would be directed to enforce them.

Piedmont-Smith agreed that the city needed strict enforcement but said she would not want to make an officer's salary dependent on revenue from scooter fees. She also thought the ordinance was not an appropriate place for a budgeting issue.

Council comment:

Sandberg agreed with Piedmont-Smith, but said she was still concerned with enforcement.

Volan said there were still questions to answer regarding how to get strict enforcement and who is best positioned to do it.

Sturbaum spoke about the need for enforcement and education on scooter usage.

David VanDeventer, representative with Lime scooters, spoke about outreach efforts.

Rollo said he thought it was a good amendment because it internalized costs. He said it was a request, not a demand.

Sturbaum thought there was a lot of money being generated by the scooters, so he thought it was appropriate to use some revenue to help pay for enforcement.

Kaleb Crain spoke in support of the ordinance but also asked for an amendment to ban scooter parking on all city sidewalks.

Freeman spoke against limiting the time of day when the scooters could be made available and limiting the scooter speeds below 15 MPH.

Ordinance 19-09 (as amended)
Public comment:

VanDeventer thanked the city for listening to the concerns voiced by all.

Piedmont-Smith suggested exploring a partnership with Centerstone to help with enforcement of scooter regulations. She also noted that the scooters helped generate income for people, while also providing another transportation option.

Council comment:

Sandberg agreed that the limits on the times when scooters could be operated should be examined further.

Volan appreciated the data-driven approach taken by the administration. He said signage would be important for enforcement and compliance. He agreed that the time limit for riding should be reexamined, but said he still had concerns with people riding at night. He thought there should be a direct contact point where people could submit complaints.

Sturbaum said it was such a new issue that more information was needed. He said things could always be fixed later.

Rollo spoke against companies taking advantage of an unregulated environment at the expense of the community. He questioned how environmentally-friendly the scooters were. He reiterated that scooters should not be allowed on sidewalks.

Volan moved and it was seconded to postpone further consideration of Ordinance 19-09 as amended until the Regular Session on May 1, 2019.

Motion to postpone Ordinance 19-09 as amended

The motion to postpone received a roll call vote of Ayes: 8, Nays: 0, Abstain: 0.

Vote on motion to postpone
Ordinance 19-09 as amended
[11:28pm]
LEGISLATION FOR FIRST
READING

Volan moved and it was seconded that Ordinance 19-10 be introduced and read by title and synopsis only. The motion was approved by voice vote. Lucas read the legislation by title and synopsis.

Ordinance 19-10 Approval to
Issue Economic Development
Revenue Bonds Up to an
Aggregate Principal Amount of
\$26,000,000 and Lend the
Proceeds for the Renovation of
Affordable Housing – Re:
Limestone Crossing (formerly
Canterbury House) Apartments
Project, 540 S. Basswood Drive
(Herman & Kittle Properties, Inc.,
Petitioner)

There was no additional public comment.

ADDITIONAL PUBLIC COMMENT

It was moved and seconded to cancel the Committee of the Whole meeting scheduled for April 24, 2019. The motion was approved by voice vote.

COUNCIL SCHEDULE

Volan moved and it was seconded to reschedule the internal work session scheduled for April 18, 2019 to April 26, 2019. The motion was approved by voice vote

The meeting was adjourned at 11:37pm.

ADJOURNMENT

APPROVED by the Common Council of the City of Bloomington, Monroe County, Indiana upon this ____ day of _____, 2019.

APPROVE:

ATTEST:

Dave Rollo, PRESIDENT
Bloomington Common Council

Nicole Bolden, CLERK
City of Bloomington

In the Council Chambers of the Showers City Hall, Bloomington, Indiana on Wednesday, May 15, 2019 at 6:34pm, Council President Dave Rollo presided over a Regular Session of the Common Council.

COMMON COUNCIL
REGULAR SESSION
May 15, 2019

Members present: Ruff (arrived 6:35pm), Piedmont-Smith, Granger, Rollo, Volan, Sims, Sturbaum, Sandberg
Members absent: Chopra

ROLL CALL [6:34pm]

Council President Dave Rollo summarized the agenda.

AGENDA SUMMATION [6:34pm]

Volan moved and it was seconded that the Council structure deliberations on Ordinance 19-09 to limit council questions, public comment, and council comment to not exceed 20 minutes each.

LEGISLATION FOR SECOND
READING AND RESOLUTIONS
[6:36pm]

Michael Rouker, City Attorney, welcomed any questions from the Council.

Ordinance 19-09 - To Amend Title 15 of the Bloomington Municipal Code Entitled "Vehicles and Traffic" – Re: Amending Chapter 15.04 (Definitions), 15.56 (Bicycles, Skateboards, and Other Foot-Propelled Vehicles), 15.60 (Miscellaneous Traffic Rules), 15.64 (Traffic Violations Schedule) and Adding a New Chapter 15.58 (Motorized Scooters and Shared Use Motorized Scooters) to Provide for Regulation Governing Motorized Scooter, Shared- Use Motorized Scooters, and Shared- Use Motorized Scooter Operations.

Councilmember Isabel Piedmont-Smith asked for information about enforcement under the interim operating agreement.

Council Questions:

Rouker said the operating agreement allowed the city to enforce certain regulations regarding scooters blocking the sidewalk. He said the administration had hoped to have more permanent legislation in place, but would engage in enforcement under the operating agreement until such a time.

Piedmont-Smith asked how the fees from the scooter companies paid under the operating agreement had been used.

Alex Crowley, Director of Economic and Sustainable Development, explained that the fee was imposed as a way to offset costs, but it had not yet been spent on any enforcement efforts on the street.

Volan asked about the feasibility of parking scooters between the sidewalk and private property, as well as the feasibility of parking the scooter on the street near the curb.

Rouker said those ideas were still being discussed internally by staff. He noted scooter parking could affect trash pick-up and snow plowing. He said he could have more information for the Council the next time it met on the issue.

Volan asked what would happen if a scooter fell over into the street. He suggested that there would be a much faster response from the city.

Rouker said it was the intent of the city to thoroughly enforce non-moving violations.

Sturbaum asked scooter operators to comment on scooter parking in Indianapolis.

Alex Freeman, General Manager for Lime, described where scooters could be parked in Indianapolis. He also noted that educating scooter riders helped with parking issues.

Granger asked for information about using an outside company to enforce scooter regulations, including the potential cost.

Rouker said it would cost \$140,000 to hire a company to do scooter patrols and to help the city enforce its regulations.

Granger asked if hiring such a company would help free up city staff time.

Rouker said the benefit of using a company would be to avoid a permanent addition to city staff when there was still so much information the city did not yet have about how much enforcement would be needed.

Sims asked if hiring a full time employee to enforce scooter regulations was the plan.

Rouker said it was one option among several. He said the city expected to recoup the costs of enforcement from the scooter companies.

Sims asked if allowing scooter parking in tree plots could pose problems for property owners charged with maintaining that property.

Rouker said it could. He noted there were trade-offs in deciding the most appropriate locations to park scooters.

Rollo asked if the 24-hour service line had been used and if complaints had been remedied in a timely manner.

Rouker said yes.

Sandberg asked what phone number people could call with complaints.

Rouker said he could find out and provide it.

Volan asked if there would be a single reporting line or a separate line for each company.

Rouker said there would be a number displayed on each scooter to call with complaints. He said he did not know if there would also be an independent line that people could call.

Randy Paul spoke about accessibility issues and scooters on sidewalks.

Public Comment:

Kaleb Crain spoke about accessibility issues and the need to ensure safety for all residents.

Alex Freeman, representative of Lime scooter company, voiced concerns with using an outside company to enforce regulations. He also noted the work Lime was doing to address accessibility concerns.

Valerie Merriam spoke about accessibility issues posed by scooters.

Jean Capler spoke about the risk posed by brain injuries due to scooter crashes.

Dave Derka displayed pictures to suggest ways in which scooters could be parked.

Brian Roach, representative of Bird scooter company, spoke about the efforts of his company to reach solutions for parking and usage.

Ordinance 19-09 (cont'd)

Sturbaum suggested that the scooter companies propose solutions to the problems that had been described.

Council Comment:

Piedmont-Smith said that scooter companies should have worked with the city and given more consideration to accessibility before launching their products. She urged the scooter companies to find an easy way for people to report violations. She said her main concern was accessibility and she wanted to continue having conversations to find a solution that worked for everyone.

Granger said she did not like scooters or bicycles on sidewalks. She also hoped to find a good solution for everyone.

Sims said scooter companies had not helped provide for the city's infrastructure that was being used for their products. He also did not appreciate that the city was left to address the problems created by the scooter companies.

Sandberg said she was not satisfied with the response of the scooter companies to accessibility concerns. She said she expected strict enforcement and leadership from the administration to help protect the most vulnerable community residents.

Volan said he still had concerns about enforcing regulations and responding to violations. He said the overriding concern was the speed of motor vehicles in the street that drove cyclists and scooter riders to the sidewalks.

Rollo said scooters could not be allowed to compromise accessibility. He said enforcement of regulations was essential.

Sandberg moved and it was seconded to postpone Ordinance 19-09 to the Regular Session on July 31, 2019.

Motion to postpone Ordinance 19-09

The motion received a roll call vote of Ayes: 8, Nays: 0, Abstain: 0.

Vote on motion to postpone Ordinance 19-09

The meeting was adjourned at 7:38pm.

ADJOURNMENT

APPROVED by the Common Council of the City of Bloomington, Monroe County, Indiana upon this ____ day of _____, 2019.

APPROVE:

ATTEST:

Dave Rollo, PRESIDENT
Bloomington Common Council

Nicole Bolden, CLERK
City of Bloomington

In the Council Chambers of the Showers City Hall, Bloomington, Indiana on Wednesday, May 15, 2019 at 7:45pm, Council President Dave Rollo presided over a Regular Session of the Common Council.

Members present: Ruff, Piedmont-Smith, Granger, Rollo, Volan, Sims, Sturbaum, Sandberg
Members absent: Chopra

Council President Dave Rollo summarized the agenda.

Councilmember Dorothy Granger moved and it was seconded to approve the minutes of April 3, 2019 as corrected. The motion was approved by voice vote.

Councilmember Steve Volan spoke on the passing of Michael Brooks, who had been hit by a vehicle while commuting on his bicycle at night.

Councilmember Chris Sturbaum spoke about the importance of affordable housing owned by local residents.

Granger reminded people to take vacations.

There were no reports from mayor or city offices.

There were no council committee reports.

Kaleb Crain spoke about the need for better information about construction taking place around the city.

Alex Goodlad spoke about concerns related to scooters.

Councilmember Isabel Piedmont-Smith moved and it was seconded to appoint Jennifer Smallwod to the Commission on the Status of Children and Youth. The motion was approved by voice vote.

Volan moved and it was seconded that Appropriations Ordinance 19-03 be read by title and synopsis only. The motion was approved by voice vote. Chief Deputy Clerk Stephen Lucas read the legislation by title and synopsis, giving the committee do-pass recommendation of Ayes: 3, Nays: 0, Abstain: 6.

Volan moved and it was seconded that Appropriations Ordinance 19-03 be adopted.

Mick Renneisen, Deputy Mayor, presented the legislation to the Council. He explained that the food and beverage tax could only be used for certain purposes. He described the need for an expanded convention center, and noted the next steps that would be taken in the process. He said the requested appropriation would not exceed \$200,000 and would help complete necessary steps for issuing a bond against the tax.

Sturbaum asked if approving the appropriation ordinance would be a signal that the Council approved of the larger options for expansion of the convention center.

Renneisen said no, it would just allow the city to explore what options were available.

COMMON COUNCIL
REGULAR SESSION
May 15, 2019

ROLL CALL [7:45pm]

AGENDA SUMMATION [7:45pm]

APPROVAL OF MINUTES [7:46pm]

April 3, 2019 (Regular Session)

REPORTS

- COUNCIL MEMBERS [7:47pm]

- The MAYOR AND CITY OFFICES[

- COUNCIL COMMITTEES

- PUBLIC [7:15pm]

APPOINTMENTS TO BOARDS AND COMMISSIONS

LEGISLATION FOR SECOND READING AND RESOLUTIONS [7:25pm]

Appropriations Ordinance 19-03 - To Specially Appropriate from the Food and Beverage Tax Fund Expenditures Related to the Convention Center Expansion, and Making a Standing Request for Recommendations from the Food and Beverage Tax Advisory Commission as Future Needs for those Expenditures Arise

Council Questions:

Volan asked if the city would receive more design options beyond the four it had already received.

Renneisen described the potential design options that the city was considering.

Volan asked if there was a comparable city that Bloomington was trying to emulate.

Renneisen said there were similar cities around the state, but Bloomington was unique. He said the focus was on making the center the right size.

Volan asked what the range would be.

Renneisen said the existing center had about 44,000 square feet. He thought the expansion would add between 40,000-80,000 square feet.

Volan asked how large the four design options were.

Renneisen said three options were an additional 80,000 square feet, while one option was an additioanl 40,000 square feet.

Alex Goodlad voiced concerns about the impact of the expansion on surrounding areas.

Appropriations Ordinance 19-03
(cont'd)

Public Comment:

Piedmont-Smith said she was opposed to the use of any funds other than the food and beverage tax for the expansion of the convention center.

Council Comment:

Ruff said he shared Piedmont-Smith's concerns about overbuilding the project. He expressed concerns about the impacts of growth on Bloomington and the surrounding regional area.

Sims said he supported the appropriation ordinance. He wondered if revenue generated by the convention center could be used to help pay for the expansion. He said he would like to see more design options that were in between the sizes of the existing options.

Granger said the city should stay within the budget that the food and beverage tax would provide. She said she did not support a huge convention center.

Volan said it appeared the food and beverage tax would only fund the low end of the size range needed for the expansion. He said he did not think regional concerns should stop Bloomington from expanding the convention center. He said the convention center should also operate as a civic space for local groups.

Sturbaum said the convention center needed to be expanded, but he wanted to make clear that the center should not be overbuilt.

Ruff clarified that considering regional areas was an idea included in the City's Comprehensive Plan.

The motion to adopt Appropriaton Ordinance 19-03 received a roll call vote of Ayes: 8, Nays: 0, Abstain: 0.

Vote to adopt Appropriaton Ordinance 19-03 [8:21pm]

There was no legislation for first reading.

LEGISLATION FOR FIRST
READING

Valerie Merriam spoke about open door laws and concerns with recent decisions made by the city.

ADDITIONAL PUBLIC COMMENT
[8:22pm]

Volan moved and it was seconded to cancel the Committee of the Whole scheduled for May 22, 2019. The motion was approved by voice vote.

COUNCIL SCHEDULE [8:24pm]

The meeting was adjourned at 8:27pm.

ADJOURNMENT

APPROVED by the Common Council of the City of Bloomington, Monroe County, Indiana upon this ____ day of _____, 2019.

APPROVE:

ATTEST:

Dave Rollo, PRESIDENT
Bloomington Common Council

Nicole Bolden, CLERK
City of Bloomington

For Approval

In the Council Chambers of the Showers City Hall, Bloomington, Indiana on Wednesday, May 29, 2019 at 6:33pm, Council President Dave Rollo presided over a Regular Session of the Common Council.

COMMON COUNCIL
REGULAR SESSION
May 29, 2019

Members present: Ruff, Chopra, Piedmont-Smith, Granger, Rollo, Volan, Sims, Sandberg
Members absent: Sturbaum

ROLL CALL [6:33pm]

Council President Dave Rollo summarized the agenda.

AGENDA SUMMATION [6:34pm]

There were no minutes for approval.

APPROVAL OF MINUTES

Councilmember Steve Volan noted the passing of bicyclist Michael Brooks and musician David Koontz.

REPORTS

- COUNCIL MEMBERS [6:35pm]

Rollo commented that Koontz was also a talented writer.

Mayor John Hamilton introduced the second biennial citywide survey. He told the Council that the first survey in 2017 helped to establish a baseline of information, gathered data for resource deployment, and increased transparency by sharing the results. He said that he hoped the city would be able to continue to the survey every two years so it could continue to use the data to improve services. He invited Damema Mann, National Research Center, Inc. (NRC), to the podium to summarize and review the survey results in more depth.

- The MAYOR AND CITY OFFICES [6:36pm]

City Survey Report

Volan asked to what extent NRC accounted for students in the survey results.

Mann said the NRC did not sample dormitory housing but any student who lived off campus would have had an equal eligibility to respond to the survey.

Volan asked why the survey results used the terms “excellent, good, fair, and poor”, and did not use the term “neutral”, which would have allowed for a more evenly weighted scale.

Mann explained why the scale was written that way and that there was an option for people who did not know how to respond.

Volan asked if there were peer benchmarks.

Mann said there were.

Councilmember Jim Sims asked if more than 610 people responded to the survey.

Mann said the scientific survey data came from those 610 people. She said there was an opt-in survey that had 132 respondents with separately reported data.

Councilmember Isabel Piedmont-Smith asked where people could find the survey results.

Mary Catherine Carmichael, Community Engagement Director, said they could go to bloomington.in.gov/communitysurvey.

Councilmember Andy Ruff asked for more information on employment and affordability compared to other communities.

Mann explained that communities like Bloomington were highly desirable places to live and thus had more scarcity.

Ruff asked if there were similar cities that did not have problems of affordability.

Mann said she could think of communities where affordability was a larger problem than it was in Bloomington, but not a smaller problem.

• The MAYOR AND CITY OFFICES [cont'd]

Rollo asked if living in a desirable community meant that more people moved to the community, which would add to a housing shortage.

Mann said that was correct.

Rollo asked if the survey asked any questions about the desirability of growth.

Mann said that she would have to look at the customized questions for Bloomington.

Councilmember Susan Sandberg asked if NRC had any suggestions on how to improve the response rate.

Mann said a shorter survey might help with the response rate but it was a trade off. She said the response rate was not a source of concern for the company.

Rollo asked if NRC studied whether wages were keeping up with housing costs.

Mann said that was not the type of research the NRC typically did.

Gwendolen White, Bloomington Commission on Sustainability, presented the annual sustainability awards. The commission considered initiative, impact and innovation in making award decisions in each of three categories: individual, business and nonprofit. The sustainability award winners received statues made of 100% bio-based recycled waste materials by Ryan Mandell, Digital Fabrication Labs Coordinator at Indiana University. The Individual Sustainability Award recipient was Anne Hedin. The Business Sustainability Award was given to Bloomington Cleaners. Sycamore Land Trust and Hoosier Hills Food Bank tied for the year's Nonprofit Sustainability Award.

Sustainability Awards

Brian Payne, Assistant Director of Small Business Development, gave the Annual Tax Abatement and Economic Development Commission (EDC) Report to the Council.

Tax Abatement Report

Rollo asked for clarification on the criteria.

Payne explained the change in criteria for granting a tax abatement.

Volan asked if the city was allowed to make tax abatement guidelines that were not in line with the state.

Payne said the definition was a modification of the tax abatement guidelines the city passed in 2010. He said the state allowed local governments flexibility to add additional factors.

Volan asked to see the changed language.

Sims asked who defined what a significant increase in wages was.

Payne said it would be defined by the EDC and the Council.

Piedmont-Smith asked why the Council had not received a resolution with the recommended changes in criteria.

Payne said that he was not sure who was responsible for presenting a resolution to the Council for action.

Dan Sherman, Council Attorney, said that he had not shared the recommended changes with all of the councilmembers.

Piedmont-Smith asked how the Council missed that Milestone Ventures managed to hire a full time employee at a salary of \$23,200, which was less than a living wage.

Payne said he would have to go back to the original tax abatement application but he would let the Council know.

Ruff asked if there was anything in state code that required analysis of investment without tax abatemnt.

Payne said he was not aware of any state requirements.

Rollo asked if the tax abatement guidelines could also include some considerations for carbon impact reduction.

Payne said that he thought it was accounted for in the guidelines and that there was room for the Council to consider those things in its deliberations for tax abatements.

Rollo asked how many people were being locally employed.

Payne said the Council had done a good job of expressing a preference for local hires.

Sandberg asked if there had been any discussion about providing housing assistance for workers in the form of vouchers.

Payne said that it had not come up in the EDC yet.

Sandberg said that she was concerned about the living wage criteria as well.

Payne said that, even if the citeria changed, the applications would still ask what the salary of any positions would be.

Councilmember Allison Chopra moved and it was seconded to accept the Tax Abatement Report. The motion was approved by voice vote.

There were no council committee reports.

There was no public comment.

Councilmember Dorothy Granger moved and it was seconded to appoint Ian Yarbrough to the Bicycle and Pedestrian Safety Commission. The motion was approved by voice vote.

Granger moved and it was seconded to appoint Caitlin Watkins to the Traffic Commission. The motion was approved by voice vote.

Piedmont-Smith moved and it was seconded to appoint Tracy Gates to the Parking Commission. The motion was approved by voice vote.

There was no legislation for second reading.

There was no legislation for first reading.

There was no additional public comment.

There were no changes to the council schedule.

Chopra moved and it was seconded to adjourn. The motion was approved by voice vote.

- The MAYOR AND CITY OFFICES [*cont'd*]

Vote to accept Tax Abatement Report [8:03pm]

- COUNCIL COMMITTEES
- PUBLIC

APPOINTMENTS TO BOARDS AND COMMISSIONS [8:04pm]

LEGISLATION FOR SECOND READING AND RESOLUTIONS

LEGISLATION FOR FIRST READING

ADDITIONAL PUBLIC COMMENT

COUNCIL SCHEDULE

ADJOURNMENT [8:06pm]

APPROVED by the Common Council of the City of Bloomington, Monroe County, Indiana upon this ____ day of _____, 2019.

APPROVE:

ATTEST:

Dave Rollo, PRESIDENT
Bloomington Common Council

Nicole Bolden, CLERK
City of Bloomington

For Approval

In the Council Chambers of the Showers City Hall, Bloomington, Indiana on Wednesday, June 5, 2019 at 6:31pm, Council President Dave Rollo presided over a Special Session of the Common Council.

COMMON COUNCIL
SPECIAL SESSION
June 5, 2019

Members present: Ruff (arrived at 6:34pm), Chopra, Piedmont-Smith, Granger, Rollo, Volan, Sims, Sturbaum (arrived at 6:33pm), Sandberg
Members absent: None

ROLL CALL [6:32pm]

Council President Dave Rollo summarized the agenda.

AGENDA SUMMATION [6:32pm]

There were no minutes for approval.

APPROVAL OF MINUTES

There was no legislation for second reading.

LEGISLATION FOR SECOND
READING AND RESOLUTIONS

LEGISLATION FOR FIRST READING
[6:34pm]

Volan moved and it was seconded that Ordinance 19-11 be introduced and read by title and synopsis only. The motion was approved by voice vote. City Clerk Nicole Bolden read the legislation by title and synopsis.

Ordinance 19-11 To Amend Title 2 of the Bloomington Municipal Code Entitled "Administration and Personnel" – Re: Amending Chapter 2.21 Entitled "Department of Law" to Prohibit Discrimination and Harassment of Any Person Doing Sanctioned Work for the City

Volan moved and it was seconded to adjourn. The motion was approved by voice vote.

ADJOURNMENT [6:35pm]

APPROVED by the Common Council of the City of Bloomington, Monroe County, Indiana upon this ____ day of _____, 2019.

APPROVE:

ATTEST:

Dave Rollo, PRESIDENT
Bloomington Common Council

Nicole Bolden, CLERK
City of Bloomington