

**AGENDA  
UTILITIES SERVICE BOARD MEETING**

Utilities Service Board Room  
City of Bloomington Utilities  
600 E. Miller Dr.  
Bloomington, Indiana 47402

Julie Roberts, President  
Jim Sherman, Vice President  
Jason Banach  
Amanda Burnham  
Jean Capler  
Jeff Ehman  
Sam Frank  
Terri Porter, ex-officio  
Jim Sims, ex-officio

**Monday June 24, 2019  
5:00 P.M. Regular Meeting**

- I. Call to Order
- II. Approval of the Minutes of Previous Meeting (June 10)
- III. Approval of the Claims
  - a. Standard Invoices
  - b. Utility Bills
  - c. Wire Transfers
  - d. Customer Refunds
- IV. Public Bid Opening Old State Road 37 Water Main Replacement – Jane Fleig
- V. Request Approval of Agreement with Donahue & Associates - Mike Hicks
- VI. Old Business
- VII. New Business
- VIII. Subcommittee Reports
- IX. Staff Reports
- X. Petitions And Communications\*
- XI. Adjournment

\* Public comment will be limited to 5 minutes per person.

**UTILITIES SERVICE BOARD MEETING**  
**June 10, 2019**

***Utilities Service Board meetings are recorded electronically and are available during regular business hours in the office of the Director of Utilities.***

Board Member Frank called the regular meeting of the Utilities Service Board to order at 5:03 p.m. The meeting was held in the Utilities Service Board room at the City of Bloomington Utilities Service Center 600 East Miller Drive, Bloomington, Indiana.

Board members present: Jason Banach, Amanda Burnham, Jean Capler, Jeff Ehman, and Sam Frank.

Staff present: Vic Kelson, Laura Pettit, Holly McLauchlin, James Hall, Chris Wheeler, Phil Peden, Tom Axsom, Brad Schroeder, Michelle Waldon, Nolan Hendon, Brandon Prince, Kelsey Thetonia, Cindy Shaw, and Jane Fleig

**MINUTES**

***Board member Ehman moved and board member Burnham seconded the motion to approve the minutes of the May 28th meeting. Motion carried, 5 ayes.***

**CLAIMS**

***Ehman moved and Burnham seconded the motion to approve the standard claims as follows:***

Standard claims were revised to account for 2 missed payments and 1 entered by mistake. Vendor invoices submitted in the revised version included \$189,459.81 from the Water Utility, \$1,671,477.59 from the Wastewater Utility, \$73,898.35 from the Stormwater Utility, \$2.00 from Water Construction, and \$500.00 from Wastewater Sinking. Total Claims approved: **\$1,935,337.75.**

***Motion carried, 5 ayes.***

***Ehman moved and Burnham seconded the motion to approve ACH claims as follows:***

Utility invoices submitted included an SRF loan, issued by the Bank of New York in the amount of **\$200,236.53.**

***Motion carried, 5 ayes.***

***Ehman moved and Burnham seconded the motion to approve the utility claims as follows:***

Utility invoices submitted included \$101,654.94 from the Water Utility, \$88,722.31 from the Wastewater Utility, and \$0.00 from the Stormwater Utility. Total Claims approved: **\$190,377.25.**

***Motion carried, 5 ayes.***

Director of Finance Pettit mentioned the utility bills are listed differently in this report in an attempt to streamline processes. Specifically, it takes time for the staff to consolidate the report. Burnham suggested if it streamlines processes for the Finance Department, it is fine, but she has no preference as to which method the department uses to list utility bills. Ehman believes it is useful and interesting to see the utility bills broken down, especially if it saves time. The utility bills will be in this format in the future.

***Ehman moved and Burnham seconded the motion to approve the wire transfers, fees, and payroll in the amount of \$460,581.09.***

***Motion carried, 5 ayes.***

***Ehman moved and Burnham seconded the motion to approve customer refunds as follows:*** Refunds submitted included \$1.50 from the Water Utility, \$2,437.31 from the Wastewater Utility, \$0.00 from the Stormwater Utility, and \$0.00 from Sanitation.

**Total Claims approved: \$2,438.81**

***Motion carried, 5 ayes.***

#### **APPROVAL OF CONSENT AGENDA**

CBU Director Kelson presented the following agreements recommended by staff for approval:

- Heritage-Crystal Clean - **\$4,115.00** - Remove Transformers
- Ecologic - **\$22,500.00** - Invasive Plant Control at Weimer Dam Site

As none were removed from consent agenda by the Board, agreements approved.

#### **REQUEST FOR APPROVAL OF AGREEMENT WITH DONAHUE & ASSOCIATES**

***This item was removed from the agenda.***

#### **REQUEST FOR APPROVAL OF CRIDER CHANGE #5 OF IU HEALTH SANITARY SEWER PROJECT**

***Ehman moved and Burnham seconded the motion to approve the agreement.***

***Motion carried, 5 ayes.***

Engineer Peden updated the board on the status of the IU Health project. Both the force main installation and the gravity sewer installation in the Cascades area are approximately halfway complete. There were two alternate bids to this project. Alternate 1 is associated with this change order. Alternate 1 is just north of the 46 bypass near Cascades Drive. Engineers have redesigned the way the sanitary sewer will pass a box culvert that was discovered. There was also a gravity sewer that was found to be over the stream, so these issues will be corrected while contractors are working in this area. While the interceptor pipe is being replaced, they will bury the 8" pipe that was over the top of creek. To bury the pipe, contractors will use a drop manhole and bore under the stream. Peden also addressed the need to reinforce the embankment along the stream. The embankment has eroded where the box culvert goes under Walnut St. and

outlets near Cascades Drive. The contractor will stabilize the embankment by using riprap stone encased in wiring to cover the exposed pipe and manhole. The total cost of this alternative is **\$122,795.00**.

**REQUEST FOR APPROVAL OF RESOLUTION 2019-06 TO DESIGNATE SURPLUS PROPERTY.**

***Ehman moved and Burnham seconded the motion to approve change as follows:  
Motion carried, 5 ayes.***

Assistant City Attorney Wheeler presented a resolution to designate the Griffy WTP structure as a surplus property. The costs associated with cleaning this site according to requirements set forth by the Indiana Department of Environmental Management (IDEM) are much greater than the benefit of remediating the site and selling it to an outside entity. Wheeler clarified that the designation would be for the structure only, not the entire property. Although there is no statute that requires this type of resolution to be brought forth to the board, this project may be infeasible from economic and environmental perspectives without a resolution.

Board member Capler mentioned a statement in the resolution that suggested there may be some future consideration to preserve the facade. Wheeler said there is interest by CBU in preserving some pieces of the facade for historical purposes. For example, there is carving in stone near the front of the building. This front portal has potential to be preserved and used at a later date as a feature of a new building. Capler then asked if there would be concern about contamination. Wheeler suggested there would be no concern with this particular part of the building. Rather, the contamination is contained in the walls and in the pools under the building.

Ehman asked whether or not the potential for a parking lot to be built was impacted by the decision to demolish the building. Assistant Director of Environmental Programs Hall noted that IDEM has offered guidance to CBU to pursue closure of the site. Specifically, IDEM suggested some soil that would have been needed to be hauled off be used to fill in certain spots of the building, which will save CBU money. At the end of the closure process, CBU will have a no further action document that will state environmental restriction covenant on the building. The potential use of the site will be determined by the level of cleanup conducted as well as the amount of land around the site that will be under the restrictive covenant. Kelson reiterated that the site needs to be cleaned and the building needs to be demolished before a conversation about a parking lot can take place. Although CBU has previously expressed interest in holding onto the property itself with the intent of installing a package plant as a source of emergency fire water in the event that Lake Monroe water is unusable, there is no actual plan to do that.

One member asked if there will be ongoing monitoring even after the building is demolished. Hall stated that CBU will leave groundwater monitoring wells in place but the consulting firm responsible for sampling, VET, has asked IDEM to only monitor for 4 quarters. If this request is approved, no more sampling will be required after the 2nd

quarter of 2019 and the site will be set for closure by the end of the year. However, CBU is still waiting on the initial site investigation report, which is due June 24, 2019. Hall suggested the plan is to demolish the building within a year from now, but that date is unknown. He reiterated that demolition and monitoring can occur simultaneously.

Capler noted that the resolution states that CBU would be responsible for continuous air monitoring for the life of the building and any financial responsibility for the building down the road if CBU chooses to sell the building. Hall suggested the potential purchaser of the building will be required to monitor air, and if the owner finds more waste after purchasing it and that business goes bankrupt trying to remediate the site, CBU will then be financially responsible. Wheeler reiterated that CBU will lease the land to the owner of the building, and CBU will always be a potentially responsible party. Capler stated it doesn't make fiscal sense to sell the building given these circumstances.

#### **REQUEST FOR APPROVAL OF RESIDENTIAL GRANT RECIPIENTS**

***Ehman moved and Burnham seconded the motion to approve grantees for residential stormwater grants. Motion carried, 5 ayes.***

MS4 Coordinator Thetonia presented the 11 projects selected by the review committee for approval of funding. The review committee met three times to review a 26 proposals submitted by May 1, 2019, totaling \$167,221.00. The committee discussed and ranked the projects in order to decide which projects were to receive part of the \$35,000 grant. The list of projects are organized by the amount of funding each project received. Ehman, having served on the committee, specifically endorsed the recommended list of proposals to be funded by the grant. Ehman noted high participation among community members, Peden and Theotonia offered useful insight, and the selected proposals were unanimous. Further, the committee selected to fund projects in various geographical locations. The committee put a preference on projects in neighborhoods needing improvements and also considered socioeconomic status to be a factor in deciding which projects were selected.

One board member asked if driveway culvert projects will continue to be selected in future years, particularly because they are expensive and seem to be specific to a single location. Thetonia suggested the quality of driveway culverts can have impacts upstream or downstream. They are important parts of a street's collection and conveyance systems when there is no proper storm infrastructure. Thetonia also suggested a few culverts were ranked highly because they were already planned to be completed in upcoming years by CBU. Therefore, it will benefit both private homeowners and CBU these projects are completed now. Relevancy to CBU needs was part of the project benefit review. Peden explained it is often difficult for homeowners to select the appropriate sized pipe. This process offered CBU the opportunity to require that owners use a specific size in the agreement. Further, no culvert projects will be fully funded by the grant. CBU designated funds to cover the cost

of pipe, backfill, and potentially the full repair of the driveway, but there are other things added to the estimates that homeowners must install on their own.

Every individual or group of individuals who submitted proposals will receive feedback on behalf of the committee, regardless of whether or not their projects were selected. For the projects that were selected, Thetonia will compile before and after pictures, begin writing agreements, and continue to conduct site visits to understand plans to move forward. The proposals that were not selected will receive suggestions from the committee so they can be resubmitted in the future. Thetonia mentioned the list of recommended proposals may be amended to reflect decisions property owners make regarding whether or not to follow through with proposed projects. Thetonia is maintaining a list of individuals or groups of individuals interested in submitting proposals in the future, regardless of whether or not they applied this year.

Thetonia will report back to the board after feedback is provided.

**OLD BUSINESS:** None.

**NEW BUSINESS:** None.

**SUBCOMMITTEE REPORTS:** None.

**STAFF REPORTS:**

Kelson thanked the committee and applicants for the residential stormwater program funding on behalf of CBU staff. Kelson encouraged applicants with proposals that were not selected to apply next year because there were some great ideas, but simply not enough money to fund all projects this year. Kelson also asked for committee members to consider what the appropriate budget should be for next year.

Kelson invited board members to join CBU's Safety Day in honor of National Safety Month on June 26 at 2:00 pm.

On June 4th, CBU staff participated with the Innovation Director in Mayor's office and other directors downtown at a "Lunch and Learn" for city staff who might have applications for the use of the network that supports the smart meter project (street lights, traffic lights, parking meters, etc). CBU was one of many organizations that presented information regarding smart meters. UMS, the contractor for CBU the smart meter project, IU, and one other consulting group gave presentations, which is a good introduction to people outside CBU about how smart meter infrastructure can be used.

Chris Wheeler is conducting research to determine how other communities handling interdepartmental agreements for reimbursements if someone buys bandwidth that may indirectly benefit other individuals. For example, if CBU sells bandwidth to another department and the rate payers in that sector benefit from bandwidth use, then the other

department should be partially responsible for the cost associated with purchasing bandwidth.

**PETITIONS AND COMMUNICATIONS:** None.

**ADJOURNMENT:** Frank moved to adjourn and the meeting was adjourned at 5:37 p.m.

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Julie Roberts, President

DATE

City of Bloomington Utilities  
Accounts Payable by G/L Distribution Report  
Paydate: 06/28/19

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Stormwater O&M
Air-Master Heating & Air Conditioning	E1905	BP19-089 Condensor motor & 4 hours labor	1,130.00			1,130.00	
All-Phase Electric Supply, INC	0740-583487	2 Overload relays for Hearthstone LS - TD19-267	135.96			135.96	
All-Phase Electric Supply, INC	0740-583583	2 Adaptors for Hearthstone LS - TD19-273	29.02			29.02	
All-Phase Electric Supply, INC	0740-583740	3 Starter contactors for West Booster Station TD19-280	572.01	572.01			
American Water Works Association	0001887663	ADMIN19-005 Effective Utility Management Seminar Pettit	625.00	625.00			
American Water Works Association	0001887665	ADMIN19-005 Eff. Utility Mgmt Seminar McLaughlin	825.00	825.00			
American Water Works Association	0001900524	ADMIN19-005 Effective Utility Management Seminar T Axsom	625.00	625.00			
American Water Works Association	0001900526	ADMIN19-005 Effective Utility Management Seminar Schroeder	625.00	625.00			
American Water Works Association	7001677424order#	ADMIN19-005 Effective Utility Management Seminar Hall	625.00	625.00			
Aramark Uniform & Career Apparel Group, INC	05/30/19 Supply	Weekly mats & supplies - May 2019 - MN, SC, BP, DR	1,827.83	733.87		1,093.96	
Aramark Uniform & Career Apparel Group, INC	05/30/19 Uniform	Uniform service - May 2019 - TD, ENG, BP, DR, DIR, PUR, MN	306.78	124.20		182.58	
B&H Electric and Supply, INC	0334378	MN19-106 Parker solenoid coil 120V blue wire	216.13	216.13			
Banc of American Public Capital Corp (Bond Pymnt)	R97474-CBU	CBU portion - Bond cost for ESG Solar Panels - ACCT	237,056.89	94,822.75		142,234.14	
Black Lumber Co. INC	402020	W19-4309 - 2 C-clamps for water @ 7th & Jordan - TD19-254	5.98		5.98		
Black Lumber Co. INC	403787	Paint roller, small paint pan - TD19-287	16.67	16.67			
Black Lumber Co. INC	404283	Parts for buzzer entry in Supply - PUR19-241	23.73	9.49		14.24	
Bloomington High School North	ENV19-048	Silver sponsorship BHSN Theatre Arts Program Ad - ENV19-048	500.00			500.00	
Bloomington Sandwich Co, LLC	ENV19-087	6 Sandwiches for Grant Review Committee meeting ENV19-087	44.54				44.54
Brenntag Mid-South, INC	BMS295306	Robin 120 Polymer 4,600 @ 1.1290 delivered 06/03/19 MN19-252	5,193.40	5,193.40			
Bruce Wilds Security, LLC	10911	24/7 Security of Griffy Plant Grounds - 05/25-06/07/19 - PUR	9,912.00	9,912.00			
Chemical Resources, INC	1116091	Sodium aluminate - 44,820 @ .1823 delivered 5/09/19 - DR	8,349.34			8,349.34	
Chemical Resources, INC	1116339	Sodium aluminate - 44,820 @ .1823 delivered 5/24/19 - DR	8,170.69			8,170.69	
Chemtrade Chemicals Corporation	92651703	Aluminum Sulfate 11.282 @ 434.00 deliverd - 05/29/19 - MN	4,896.39	4,896.39			
Chemtrade Chemicals Corporation	92657834	Aluminum Sulfate 11.059 @ 434.00 deliverd - 06/05/19 - MN	4,799.61	4,799.61			
City Of Bloomington	2019 Benefit #2	July - Dec 2019 Health Insurance / Flex / Basic Life - ACCT	1,227,564.00	428,220.00		713,700.00	85,644.00
City Of Bloomington	BC19-012	Lesley Grcich payment made in error to Utilities #2366968079	30.00			30.00	
Commonwealth Biomonitoring, INC	1961-01	Whole effluent toxicity tests - final effluent - BP19-104	2,000.00			2,000.00	



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Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Stormwater O&M
Core & Main, LP	K389812	PUR19-150 Manhole frame & lid marked sewer (bolt down lid)	3,274.44			3,274.44	
Core & Main, LP	K457565	PUR19-162 Valve 8", anchor coupling, valve 6", tee, lugs	8,570.00	8,570.00			
Core & Main, LP	K467876	PUR19-171 Tap saddle, valve box extens, poly-wrap, anchor coup	21,784.35	21,784.35			
Core & Main, LP	K471012	PUR19-173 Sewer pipe 8", valve box repair inserts, valve box	1,798.40	1,798.40			
Core & Main, LP	K498401	PUR19-183 Brass hex bushing, meter pit 36"x30", monitor cover	3,962.90	3,962.90			
Core & Main, LP	K503761	PUR19-186 4" L&W check valve	2,136.00	2,136.00			
Core & Main, LP	K570030	PUR19-201 200 Storm pipe 12" HDPE-12	1,130.00	1,130.00			
Core & Main, LP	K574487	PUR19-162 MJ tap plug	88.00	88.00			
Core & Main, LP	K592574	TD19-240 2 EJ catch basin backs @ 1700 W Bloomfield RD	266.02				266.02
Cosner's Ice Company	218001718	131 bags of ice delivered 05/29/19 - TD19-272	196.50	78.60		108.08	9.82
Creative Graphics, INC (dba Baugh Enterprises)	6518	Printing & mailing water/wastewater bills - April 2019	11,344.04	4,537.62		6,806.42	
E&B Paving, INC	30018766	Asphalt - Water @ 17th St - 04/19/19 - TD	790.01	790.01			
E&B Paving, INC	30020084	Asphalt - Storm @ 1700 W Bloomfield - SW, TD	237.77				237.77
Electric Plus, INC	21446	PUR19-223 2 Hrs Trouble shoot preheat blower breaker	180.00			180.00	
Electric Plus, INC	21695	PUR19-224 2.5 Trouble shoot air compressors @ Monroe WTP	225.00	225.00			
Electric Plus, INC	22250	DM19-089 Electrician labor to trouble shoot EQ control system	382.50			382.50	
Electric Plus, INC	22341	ENG19-039 Work @ East Tank 607 S St Rd 446	2,650.00	2,650.00			
Environmental Resource Associates	901681	BP19-082 Coliform microbe, ph, demand, hardness simple nutrients	523.82			523.82	
Everett J Prescott, INC	5541435	TD19-259 WS19-20703 25 3/4" IPERL Meters	3,932.50	1,573.00		2,359.50	
Fastenal Company	INBLM212755	Restock supplies in machine - 05/31/19 - PUR	233.51	110.17		123.34	
Fastenal Company	INBLM212853	8 Antibiotic Ointment - PUR19-220	45.36	18.14		27.22	
Fastenal Company	INBLM212877	Restock supplies in machine - 06/07/19 - PUR	221.21	102.85		118.36	
Ferrellgas	RNT7645023	DL19-055 Rental of 120 gal LP tank	25.00	25.00			
First Financial Bank, N.A.	WS19-20701-3	WS19-20701-Fullerton Pike Phase II to 05/31/19 - ENG	1,000.00	750.00		250.00	
Gatehouse Media Indiana Holdings (Hoosier Times)	149972_5519	Ad for Blucher Aeration Basin Improv #656800 - 04/21/19 - DIR	125.68			125.68	
Gatehouse Media Indiana Holdings (Hoosier Times)	149972_6219	Ad for public notice-Groundwater Remediation 5/12/19-ADMIN19-033	3.16	1.26		1.90	
Gatehouse Media Indiana Holdings (Hoosier Times)	155381_22819_cbu	Ad for Laborer & Cashier #'s 618017, 623476 - 02/02-02/09/19- DIR	169.92	119.39		50.53	
Gatehouse Media Indiana Holdings (Hoosier Times)	155381_5519	Ad for Operator @ Blucher #653106 - ADMIN19-035	79.51			79.51	
Greeley And Hansen, LLC	INV-0000584007	S19-6303 - Dillman WWTP NPDES Permit Renewal to 05/24/19 - ENG	1,838.98			1,838.98	
Greeley And Hansen, LLC	INV-0000584008	S19-6304 - Blucher Poole NPDES Permit Renewal to 05/24/19 - ENG	2,668.93			2,668.93	

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Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Stormwater O&M
Greeley And Hansen, LLC	INV-0000584009	S19-6307 - Dillman Rd WWTP Upgrades/Expansion to 05/24/19 - ENG	69,035.21			69,035.21	
Green Camino, INC	1080	Compost removal service @ Service Center - PUR19-237	75.00	30.00		45.00	
HACH Company	11455353	PUR18-420 Ammonia monochloramine reagent set	465.75	465.75			
HD Supply Facilities Maintenance - (USA Bluebook)	886111	TD19-227 2 Pressure gauges	147.90	147.90			
HD Supply Facilities Maintenance - (USA Bluebook)	886112	TD19-227 1 Pressure gauges	73.95	73.95			
HD Supply Facilities Maintenance - (USA Bluebook)	886218	TD19-227 2 Pressure gauges	176.07	176.07			
HD Supply Facilities Maintenance - (USA Bluebook)	897354	BP19-093 Label maker printer cartridge	102.40			102.40	
HD Supply Facilities Maintenance - (USA Bluebook)	898237	BP19-093 Label maker	449.95			449.95	
HD Supply Facilities Maintenance - (USA Bluebook)	905896	TD19-227 15 Pressure gauges	1,109.25	1,109.25			
Hoosier Transfer Station-3140	3140-000016186	Disposal of big geo textile bag - MN19-197	164.10	164.10			
HP Products Corporation	I4399621	Misc Nitrile gloves, cups, can liners, soap, dispenser -DR19-044	523.59			523.59	
Indiana Oxygen Company, INC	9201433	Fill 30 lb propane cylinder @ Service Center PUR19-246	162.96	65.18		97.78	
Indiana Underground Plant Protection Service, INC	77425	Monthly per ticket fee for line locates -04/01-04/30/19 - TD	1,731.85	692.74		1,039.11	
Indiana Water Environment Association, INC (IWEA)	111637	ENG18-127 Registration for W&WW Construction Observation	855.00	342.00		513.00	
Interstate All Battery Center of Bloomington, INC	1903302010134	8 UPS Batteries - MN19-257	231.60	231.60			
Irving Materials, INC	10706071	Concrete - Storm @ 1700 W Bloomfield Rd 05/23/19 - SW, TD	276.25				276.25
Irving Materials, INC	10708846	Concrete - Storm @ W 15th St - 05/31/19 - SW, TD	400.75				400.75
Irving Materials, INC	10708847	Concrete - Sewer @ N Pete Ellis Dr - 05/31/19 - TD	668.00			668.00	
Irving Materials, INC	10710650	Concrete - Storm @ 2037 Hawksmore Dr - 06/04/19 - SW, TD	114.50				114.50
Jack Doheny Companies, INC	C26014	TD19-265 Root cutter	1,168.34			1,168.34	
Jane A Fleig	ENG19-052	Reimbursement for parking - WEF Workshop in Indpls ENG19-052	26.00			26.00	
JCI Jones Chemicals, INC	789646	Sodium Hypochlorite - 4,087 @ .7960 delivered 05/28/19 - DR	3,253.25			3,253.25	
JCI Jones Chemicals, INC	790818	Sodium hypochlorite - 4,537 @ .7960 delivered 06/05/19 - MN	3,611.45	3,611.45			
John Deere Financial (Rural King)	JRNL#E96811/62	6 Bags of grass fertilizer - TD19-282	65.94				65.94
Kirby Risk Corp	s110348125.001	Misc conduit - DM19-081	124.30			124.30	
Kirby Risk Corp	S110348125.002	Misc bushings, flip lids, gang boxes, adapters misc -DM19-081	843.92			843.92	
Kirby Risk Corp	S110430244.001	50 3/4 & 50 1/2 Recessed plugs - DM19-090	190.50			190.50	
Kleindorfer Hardware & Variety	05/25/19 CBU	W18-4213-Misc parts & supplies-04/26-05/22/19 - MN,TD,MS,DR,LS	1,262.51	401.24		820.10	41.17

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Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Stormwater O&M
Koorsen Fire & Security, INC	4780121	Fire alarm monitoring @ Service Center - 07/01-09/30/19 - SC	97.89	39.16		58.73	
Larry Stidd (Bloomington Letter Shop)	4894	4,000 Blue absence reports - TD19-281	205.00	82.00		112.75	10.25
Lawson Products, INC	9306750443	Misc tees, nipples, plugs, adapters, bushings & misc - DM19-092	965.91			965.91	
Lochmueller Group, INC	704781	W19-4300 - East Tank Improvements to 04/30/19 - ENG	13,231.71	13,231.71			
Logical Concepts, INC (Omnisite)	65772	Monthly cellular fee for XR-50 Omni-site - 06/01-06/30/19 - ENG	1,150.00			1,150.00	
MacAllister Machinery Co, INC	R67271323304	Credit memo for 30' Lite Tower - 09/26/18 - ENV	(287.49)	(287.49)			
MacAllister Machinery Co, INC	R67281692601	Rental of Skid Steer w/bush hog attachment 10/09/18 TD18-446	617.13	617.13			
MacAllister Machinery Co, INC	R67311431101	S19-6305-Rental of Excavator-Ralston Proj 06/3-06/12/19 TD19-278	5,670.59			5,670.59	
Menards, INC	21677	Dust mop, broom, dust pan, shelf, plywood - PUR19-141	247.79	99.12		148.67	
Menards, INC	25037	Hammer, master MNIWVN, stain primer, resurfacers, paint MN19-230	375.89	375.89			
Menards, INC	25130	3 Metal nozzles, 2 50' garden hose, 2 resurfacers - MN19-233	110.43	110.43			
Menards, INC	25394	2 42" 3/4HP Galv drum fan for high service area MN19-243	539.98	539.98			
Menards, INC	25831	5 Garden trowels - TD19-274	19.90	7.96		11.94	
Menards, INC	26143	22pc ball hex set, pliers, duolite, brush holder & misc MN19-255	293.23	293.23			
Midwest Color Printing, INC	INV-11023 CBU	PUR19-226 Business cards for Austin Krebbs	36.50	14.60		21.90	
Milestone Contractors, LP	WS19-20701-3	WS19-20701-Fullerton Pike Phase II to 05/31/19 - ENG	19,000.00	14,250.00		4,750.00	
Nalco U.S. 2, INC (Nalco Water Pretreatment)	2339689	E-CBI-016F-XX Carbon guard carbon exchanger - BP	207.03			207.03	
Nalco U.S. 2, INC (Nalco Water Pretreatment)	2339690	E-MBI-016F-XX DI Express service exchanger - BP	167.51			167.51	
Nalco U.S. 2, INC (Nalco Water Pretreatment)	2340586	E-CBI-005F-XX carbon guard carbon exchanger - BP	131.75			131.75	
Nalco U.S. 2, INC (Nalco Water Pretreatment)	2340587	E-MBI-005f-XX DI Express service exchanger - BP	129.87			129.87	
Office Depot, INC	316303128001	Drawer organizer - PUR19-202	12.54	5.02		7.52	
Office Depot, INC	316303129001	"paid" message stamp, "emailed" stamp, "void" stamp -PUR19-202	28.87	11.55		17.32	
Office Depot, INC	317095719001	File organizer, file folders, calendar board & misc PUR19-205	222.90	89.16		133.74	
Office Depot, INC	317102199001	10 Pen refills, Foray pen - PUR19-206	1.95	.78		1.17	
Office Depot, INC	317798958001	4 Plotter paper for Engineering HP T1300 - PUR19-209	125.16	50.06		75.10	
Office Depot, INC	318871684001	Misc 1" binders - PUR19-213	18.43	7.37		11.06	
Pace Analytical Services, INC	1950112411	1631 E Low Level Mercury testing @ Cook Inc-ENV19-093	180.00			180.00	
Ricoh USA, INC	5056680125 CBU	Billing for copier maintenance - 04/17-05/16/19 - PUR	131.13	35.58		95.55	
Rogers Group, INC	0071171074	Stone - Water & stock - 05/13-05/17/19 - TD	789.93	497.75		292.18	
Rogers Group, INC	0071171203	W19-4307, S19-6305 Stone - stock - 05/20-05/24/19 - TD	3,979.49	386.32	2,900.30	692.87	

City of Bloomington Utilities  
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Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Stormwater O&M
Rogers Group, INC	0071171300	S19-6305, W19-4307 - Stone - Stock & storm 05/28-05/30/19 - TD	4,109.87	243.50	3,212.23	629.20	24.94
Schaeffer Manufacturing Company	BS1803-INV1	8 38lb pails of synthetic food grade gear lube - MN19-225	1,434.88	1,434.88			
Schmidt Associates, INC	2018-142.RSW-2	WS19-20702-Roof replacement - DR, BP, MN - ENG	15,397.67	1,847.72		13,549.95	
Seiler Instrument & Mfg Co, INC	INV-381377	ENG19-046 Tack ball, tacks, mag nails, 100' steel tape, ribbon	182.50	73.00		109.50	
Snedegar Construction, INC	75165	TD19-262 Core manhole - 12" @ 2929 W 3rd ST	400.00			400.00	
Snedegar Construction, INC	75453	TD19-263 S19-6305 2 Core manholes 12" @ County Club	800.00			800.00	
SSI Services, LLC	67968	W19-4303-Asbestos pipe insulation removal @ Monroe to 3/15-ENG	6,780.00	6,780.00			
SSI Services, LLC	8832	W18-4224 - Griffy WTP Deconstruction - 01/01/19-02/28/19 - ENG	14,648.00	14,648.00			
SSW Enterprises, LLC (Office Pride)	022019053	Cleaning services - 513562, 513564, 513565, 513566 - DR, MN, SC	7,107.34	2,582.42		4,524.92	
State Of Indiana	000288216	W18-4204 - Dyer Tank voluntary remediation to 01/26/19 - ENG	1,012.50	1,012.50			
State Of Indiana	000288746	W19-4304 - Griffy WTP Remediation - DIR	112.50	112.50			
State Of Indiana	06/10/19 CBU	Monthly Water Usage 05/01-05/31/19 - MN	14,947.19	14,947.19			
Suburban Laboratories, INC	166206	Annual sampling @ Cook Inc for pretreatment permit ENV19-092	907.00			907.00	
Sunbelt Rentals, INC	89912415-0001	2 16" Diamond Saw Blades for truck #629 - TD19-255	300.00	120.00		165.00	15.00
Terry L Sparks	TD19-257	Reimbursement for DOT Physical - TD19-257	90.00	36.00		54.00	
The Novak Consulting Group, INC	1961	Consulting - Organizational assessments for Utilities - ACCT	5,310.00	2,124.00		3,186.00	
United Parcel Service, INC	0000430948209	Shipping charges - 05/10-05/15/19 - ENG, MN, ENV, PUR	97.80	14.44		83.36	
United Parcel Service, INC	0000430948229	Shipping charges - 05/23/19 - LAB, ENV, PUR	68.93	22.60		46.33	
United States Postal Service	PO BOX 1216 6/19	Annual fees for post office box #1216 - ACCT	1,150.00	460.00		690.00	
United States Postal Service	PO BOX 2500 6/19	Annual fees for post office box #2500 - ACCT	1,150.00	460.00		690.00	
Utility Pipe Sales Co., INC	IN083175	PUR19-185 Sewer pipe 4", Tee wye 8"x6", bend 6" 45	1,364.11	1,364.11			
Virtuoso Sourcing Group, LLC	26287	Collection Agency fee - 05/22/19 - AR	26.81	10.72		16.09	
Virtuoso Sourcing Group, LLC	26288	Collection Agency fee - 05/16-05/21/19 - AR	105.74	42.30		63.44	
W.W. Grainger, INC	9185994101	MN19-241 Gate control panel	263.94	263.94			
Wessler Engineering, INC	33507	W18-4218 - N Old SR37 Water Main 04/01-04/30/19 - ENG	15,850.00		15,850.00		
West Side Tractor Sales CO.	B31430	3 cs Indeco grease for hoe rams - TD19-283	231.30	92.52		127.22	11.56
Xylem Water Solutions USA, INC	3556A68956	BP19-079 Rebuild flygt chopper pump for solids handling pit	3,248.50			3,248.50	
Young Trucking, INC	101566	Hauling sludge from Blucher WWTP - 05/14/19 - BP, OP	711.11			711.11	
Young Trucking, INC	101567	Hauling sludge from Dillman WWTP - 05/14-05/15/19 - DR, OP	3,382.29			3,382.29	
Young Trucking, INC	101669	Hauling sludge from Dillman WWTP - 05/22-05/23/19 - DR, OP	4,227.22			4,227.22	
Young Trucking, INC	101670	Hauling sludge from Blucher WWTP - 05/22/19 - BP, OP	632.81			632.81	
Young Trucking, INC	101749	Hauling sludge from Blucher WWTP - 05/31/19 - BP, OP	636.02			636.02	
Young Trucking, INC	101750	Hauling sludge from Dillman WWTP - 05/28-05/30/19 -DR, OP	8,290.13			8,290.13	

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Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Stormwater O&M
		Grand total:	1,836,676.95	689,953.09	21,968.51	1,037,592.84	87,162.51

City of Bloomington Utilities  
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Utility Bills

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Wastewater O&M
AT&T	8123347689 06/19	812-334-7689 Service - Utilities - 06/07-07/06/19	181.81	72.72	109.09
AT&T	849469661 06/19	849469661 Long Distance charges - All Depts (excluding plants)	76.56	30.62	45.94
City Of Bloomington Utilities	06/02/19	Service - Water/Wastewater bills - 05/01-06/02/19 BP, DR, LS, SC	10,103.51	293.29	9,810.22
Comcast Cable Communications, INC	852920119 06/19	8529201190490580 Service @ Service Center 06/15-07/14/19	22.21	8.88	13.33
DirecTV, LLC	36372323365	012965923 Service - Blucher WWTP 06/10-07/09/19	66.99		66.99
DirecTV, LLC	36377970417	019972085 Service -Dillman WWTP	66.99		66.99
DirecTV, LLC	36379144125	012965850 Service - Monroe WTP	66.99	66.99	
Duke Energy	86202826018 6/19	Service - S Washington St Storage	257.81	103.12	154.69
Duke Energy	01302825013 6/19	Service - Gentry E Lift Station	80.47		80.47
Duke Energy	01502837016 6/19	Service - Winston Thomas Lift Station - Lighting	123.57		123.57
Duke Energy	03902824013 6/19	Service - Hearthstone Lift Station	73.03		73.03
Duke Energy	08302838012 6/19	Service - Hyde Park Edward Lift Station	54.72		54.72
Duke Energy	11403651011 6/19	Service - Service Center Building @ 600 E Miller Dr	1,597.18	638.87	958.31
Duke Energy	17302673012 6/19	Service - Hyde Park / Olcott Lift Station	47.37		47.37
Duke Energy	19402830010 6/19	Service - Jeffrey Lift Station	20.02		20.02
Duke Energy	19502809019 6/19	Service - Barge Lane SW Tank	34.79	34.79	
Duke Energy	21303754013 6/19	Service - Knightridge Lift Station	43.60		43.60
Duke Energy	22002815013 6/19	Service - Dogwood Booster Station	296.22	296.22	
Duke Energy	37803925012 6/19	Service - Bulk Water Station @ 3230 S Walnut St	9.01	9.01	
Duke Energy	38302790016 6/19	Service - Park 37 Lift Station	32.71		32.71
Duke Energy	38402673017 6/19	Service - Morningside Drive Lift Station	166.27		166.27
Duke Energy	41003538018 6/19	Service - 04/12-06/07/19 - BS, TD, LS	3,138.87	1,835.47	1,303.40
Duke Energy	41302788012 6/19	Service - Griffy (outdoor lighting) N Dunn St	31.23	31.23	
Duke Energy	46503628023 6/19	Service - Monroe Hospital Lift Station	75.09		75.09
Duke Energy	49903511027 6/19	Service - Cromwell Lift Station	28.87		28.87
Duke Energy	51402835013 6/19	Service - South Tank @ E Miller Drive	137.67	137.67	
Duke Energy	53803705018 6/19	Service - Prow Road Lift Station	28.80		28.80
Duke Energy	60302673015 6/19	Service - Westwood/Glen Oaks Drive Lift Station	550.89		550.89
Duke Energy	64002790015 6/19	Service - Basswood Circle Lift Station	95.72		95.72
Duke Energy	69702789010 6/19	Service - Cory Lane Lift Station	27.07		27.07
Duke Energy	73602809010 6/19	Service - Karst Park Lift Station/Fairgrounds	221.71		221.71
Duke Energy	83303564023 6/19	Service - Adams Street Lift Station	56.41		56.41
Duke Energy	85502786011 6/19	Service - Red Bud Tower Tank	93.55	93.55	
Duke Energy	87402837010 6/19	Service - Winston Thomas Lagoon (lighting)	19.49		19.49
Duke Energy	88403761014 6/19	Service - Monroe Water Treatment Plant Expansion	3,191.01	3,191.01	
Indiana Paging Network, INC	13939779	Pager fees - 07/01-09/30/19 - PUR, TD, MS, MN, BP, DR	89.14	36.83	52.31
Smithville Telephone Co Inc	8128242894 06/19	812-824-2894 Service - Dillman fax	45.41		45.41
Smithville Telephone Co Inc	8128244901 06/19	812-824-4901 Service - Dillman WWTP	199.35		199.35
Smithville Telephone Co Inc	8128247219 06/19	812-824-7219 Service - Monroe intake tower	51.42	51.42	
Smithville Telephone Co Inc	8128249513 6/19	812-824-9513 Service - Monroe WTP	140.49	140.49	
Smithville Telephone Co Inc	8128249572 06/19	812-824-9572 Service - Monroe fax	45.41	45.41	
Smithville Telephone Co Inc	8128763318 6/19	812-876-3318 Service - Blucher WWTP	188.19		188.19
Smithville Telephone Co Inc	8128768264 6/19	812-876-8264 Service - Blucher modem	45.41		45.41

City of Bloomington Utilities  
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Utility Bills

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Wastewater O&M
Smithville Telephone Co Inc	8128769276 06/19	812-876-9276 Service - Blucher fax	45.41		45.41
Smithville Telephone Co Inc	9011000437 6/19	901-100-0437 Service - Monroe Internet connection	49.95	49.95	
Utilities District of Western Indiana REMC	52184-001 6/19	Service - 52184-001 - Fieldstone LS	672.00		672.00
Utilities District of Western Indiana REMC	75843-001 06/19	Service - 75843-001 - Stone Chase LS	132.00		132.00
Vectren	5352776-8 6/19	Service - 5352776 South Central Booster Station	25.42	25.42	
Vectren	5463700-0 6/19	Service - 5463700-0 Service Center	120.45	48.18	72.27
Vectren	5463945-5 6/19	Service - 5463945-5 S Washington St Storage	23.93	9.57	14.36
Vectren	5464376-1 6/19	Service - 5464376-1 Blucher Poole WWTP	55.37		55.37

Grand total:

23,047.56	7,250.71	15,796.85
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**WIRE TRANSFERS, FEES & PAYROLL FOR THE MONTH OF JUNE, 2019**

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INDIANA DEPARTMENT OF REVENUE \$59,813.03  
(SALES TAX - MAY, 2019)

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INDIANA DEPARTMENT OF REVENUE - RECEIPTS TAX \$50,098.98  
2ND QUARTER UTILITY RECEIPTS TAX

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NPC \$20,675.24  
CHARGE CARD FEES - MAY, 2019

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FIRST FINANCIAL \$1,787.18  
ACCOUNT ANALYSIS FEES - MAY, 2019

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GROSS PAYROLL \$343,654.38

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FICA TAX \$25,055.23

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**TOTAL** **\$501,084.04**

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City of Bloomington Utilities  
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**CUSTOMER REFUNDS**

Vendor	Invoice No.	Invoice Description	Invoice Amount	Check No.	Reason for refund	Water Funds	Wastewater Funds	Stormwater Funds	Sanitation
Davey Resource Group	200531-003	Customer refund	\$256.44	26198	2" hyd meter deposit (remaining credit after final bill was processed)		\$256.44		
Gentry Quarters HOA Inc	201121-001	Customer refund	\$538.44	26199	3" hyd meter deposit (remaining credit after final bill was processed)		\$538.44		
Rachel Marie Rogers	16358-019	Customer refund	\$3.57	26200	Overpayment on May bill giving account this remaining credit .		\$3.57		
John White	13842-009	Customer refund	\$48.23	26201	Duplicate payment made in May, giving account this remaining credit after final bill was paid.		\$48.23		
			<u>\$846.68</u>			<u>\$0.00</u>	<u>\$846.68</u>	<u>\$0.00</u>	<u>\$0.00</u>
			\$846.68						



**MEMORANDUM**

**TO: Mayor Hamilton**  
**FROM: Mike Hicks**  
**DATE: June 5, 2019**  
**RE: Professional Services Agreement with Donahue & Associates, Inc. for Blucher Poole WWTP Non-Potable Water System Improvements**

**Funding Source:** 2019 Wastewater Budget 010-U13121

**Total Dollar Amount of Contract:** \$38,000.00

**Expiration Date of Contract:** June 1, 2020

**Department Head Initials of Approval:**

**Due Date For Signature:** 6/24/2019, 5:00 pm

**Record Destruction Date (Legal Dept to fill in):**

**Legal Department Internal Tracking #:**

**PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS ATTORNEY:** Christopher Wheeler

**ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS DEPARTMENTAL EMPLOYEE:** M.Hicks

**Summary of Contract:**

The Scope of Services includes all necessary engineering design required to competitively bid improvements to the Blucher Poole WWTP non-potable water system.