

Central Emergency Dispatch Policy Board

May 21, 2019 Minutes

Members present: Russell Brummett, Mike Cornman, Laury Flint, Joe Qualters & Jayme Washel

Attendees:

Mike Rouker, City Legal	Mike Diekhoff, BPD
Amanda Stephens, Ferguson Law Office	Margie Rice, County Legal
Michael Flory, County Legal	Kevin Patton, Ellettsville FD
Shane Chapman, Monroe Fire Protection District	
Jason Moore, BFD	Tricia Edwards, IUPD
Eli Eccles, BPD	Ryan Pedigo, BPD
Eric Mayo, IUPD	

Meeting called to order at 10:03 a.m. by Chairperson Joe Qualters.

AGENDA

- I. Approval of Minutes: Changes that need to be made to the April 2nd minutes are that the date for the minutes need to be changed from January 22, 2019 to April 2, 2019. Also, Laury's last name needs to be changed from Fling to Flint. Brummett made a motion to approve with the changes. Washel seconded. Unanimously approved.
- II. Personnel Update: Captain Ryan Pedigo stated that there are five openings. The hiring process just closed. They had 104 applicants. Captain Pedigo and the two dispatch supervisors, Amy Wolfe & Marie Murphy will go through the applications and send out testing information.
- III. Committee Reports: None - no active committees.
- IV. Statistics: See packet for stats.
- V. Old Business:
 - *Locution:* No updates.
 - *800 MHz/MDC Update:* No updates.
 - *Ritter Strategic Services:* No representative present. Mike Rouker, City Legal and Margie Rice, County Legal both asked the Board to table this topic. They will reach out to Barry Ritter.
- VI. New Business:
 - *Claims:* Brummett made a motion to approve the 911 fund and PS Lit claims. Washel seconded the motion. Unanimously approved.

- *RFQ*: Four companies responded to the RFQ. All have been interviewed, but City and County are not ready to make a recommendation to the Board. Margie Rice has asked for a special session in June to discuss the RFQ.

As for the organizational structure review, everyone in agreement that they need to start looking for a Telecommunication Manager. Margie asked for the Board's thoughts on that. Qualters endorses the idea with the caveat that the structure may change because of the RFQ. Washel asked what the time frame might be. Rouker thinks that it will take several months. Everyone agrees that it is better to look for a new manager now, rather than wait until after the RFQ is done.

Cornman and Washel commended Captain Pedigo for stepping up and helping to oversee Dispatch in the absence of a telecommunication manager.

- *IUPD – change in location*: Eric Mayo, IUPD, the IUPD Dispatch Center is moving. AT&T requires an addendum to the service agreement because of the move. The County Commissioners will sign off on it. IUPD will pay the cost to move the equipment.

Brummett made a motion to approve the Addendum #1 to Enhanced 9-1-1 Service Agreement with AT&T. Washel seconded the motion. Unanimously approved.

- *Fire Investigation Task Force Activation SOP*: The Monroe County fire departments are all part of the county task force for the investigators. The SOP addresses how to notify a fire investigator. The task force met with Eli Eccles and Captain Ryan Pedigo to come up with the SOP. The investigators are going to use a program called I Am Responding. In an effort to minimize the extra work for dispatch, the incident commander on the scene will radio dispatch and ask them to attach the task force to the call. Once the task force has been attached they can do everything else through the program.

Testing of the I Am Responding program has been going on for a couple of weeks and has gone well.

Brummett made a motion to accept the Fire Investigation Task Force Activation SOP. Cornman seconded the motion. Unanimously approved.

VII. Police/Sheriff/Fire/EMS: Sheriff – Margie brought a concern to Russell Brummett about the ID numbers for deputies on their radios. The County has been trying to

get them programmed into dispatch. Chief Diekhoff will look into the problem and the issue will be resolved quickly.

Police- Dispatch is having delays in receiving warrant information. Warrant information was removed from the City/County shared server and moved to the Jail server, which City does not have access to. Margie suggested that City & County IT have a meeting to look into fixing this issue. Margie will follow up with Sheriff Swain on both the programming and warrant issues.

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- VIII. Public Comment: Shane Chapman asked for an update on the MDT project. Captain Pedigo said that Joe Richardson is in the process of getting a quote together. The MDT's will come with a 3-year maintenance agreement. Once Joe sends Captain Pedigo the quote, they will be ordered.

A special meeting to discuss the 2020 Central Dispatch budget will need to be scheduled by July 1, 2019. Once scheduled a notification will be sent out.

Motion to adjourn the meeting at 10:32 am.

The next regular meeting is scheduled for Tuesday, July 16, 2019 at 10:00 a.m. in the Training Room at BPD.