

UTILITIES SERVICE BOARD MEETING

July 22, 2019

Utilities Service Board meetings are recorded electronically and are available during regular business hours in the office of the Director of Utilities.

Board President Roberts called the regular meeting of the Utilities Service Board to order at 4:59 p.m. The meeting was held in the Utilities Service Board room at the City of Bloomington Utilities Service Center 600 East Miller Drive, Bloomington, Indiana.

Board members present: Julie Roberts, Jim Sherman, Jeff Ehman, Jason Banach, Amanda Burnham, Jean Capler, Sam Frank, and Terry Porter

Staff present: Vic Kelson, Laura Pettit, Holly McLaughlin, Tom Axsom, Brad Schroeder, James Hall, Mike Hicks, and Liberty Flora

MINUTES

Vice President Sherman moved and board member Frank seconded the motion to approve the minutes of the July 8th meeting. Motion carried, 8 ayes. (1 member absent: Sims).

CLAIMS

Sherman moved and Frank seconded the motion to approve the standard claims as follows:

Vendor invoices submitted included \$312,480.91 from the Water Utility, \$200,514.78 from Water Sinking, \$15,984.14 from Water Construction, \$812,905.35 from the Wastewater Utility, and \$11,709.50 from the Stormwater Utility. Total Claims approved: **\$1,354,594.68.**

Motion carried, 8 ayes.

Sherman moved and Frank seconded the motion to approve the utility claims as follows:

Utility invoices submitted included \$56,488.53 from the Water Utility, \$12,972.75 from the Wastewater Utility, and \$0.00 from the Stormwater Utility. Total Claims approved: **\$69,461.28.**

Motion carried, 8 ayes.

Sherman moved and Frank seconded the motion to approve the wire transfers, fees, and payroll for July in the amount of \$360,135.17.

Motion carried, 8 ayes.

Sherman moved and Frank seconded the motion to approve customer refunds as follows: Refunds submitted included \$89.83 from the Water Utility, \$12,334.04 from the Wastewater Utility, \$0.00 from the Stormwater Utility, and \$0.00 from Sanitation. Total Claims approved: **\$12,423.87**

Motion carried, 8 ayes.

APPROVAL OF CONSENT AGENDA

Superintendent Kelson presented one item recommended by staff for approval:

- Black and Veatch - **\$9,720** - First Amendment to Agreement for Chemical Feed System Improvements at Blucher Poole WWTP

As this wasn't removed from consent agenda by the Board, agreement approved.

REQUEST FOR APPROVAL OF AGREEMENT WITH REED AND SONS FOR OLD ST RD 37 WATER MAIN REPLACEMENT

Sherman moved and Frank seconded the motion to approve the agreement.

Motion carried, 8 ayes.

Asst. Director Engineering Shroeder asked for approval of the following agreement:

- Reed and Sons Construction - the base bid was quoted at \$406,910, mandatory add alternate 1 was quoted at \$174,930, mandatory add alternate 2 was quoted at \$98,535, and mandatory add alternate 3 was quoted at \$93,740. The sum of these quotes is **\$774,115.**

REQUEST APPROVAL OF AGREEMENT WITH ELECTRIC PLUS

Sherman moved and Frank seconded the motion to approve the agreement.

Motion carried, 8 ayes.

CBU Capital Projects Manager Hicks presented an agreement with Electric Plus to improve the filter control system at the Dillman Rd. Wessler Engineers have designed these upgrades, and there are 2 components: 1) building of four panels (already approved by board) 2) electrical wire, conduit and mounting of panels. Electric Plus submitted the lowest bid for the second component. Total cost quoted by Electric Plus: **\$27,300.**

BID OPENING FOR PHASE 1 OF PLANT ROOF REPLACEMENTS

Hicks opened two bids received by the deadline (July 8 at 5 pm) for roof replacements at Blucher Poole WWTP, Monroe WTP, and Dillman Rd WWTP. The architect estimated the lump sum cost for each site separately. In all, Blucher Poole WWTP has 8 roofs that need to be replaced, Monroe WTP has 2 roofs that need to be replaced, and Dillman Rd WWTP has 1 roof that needs to be replaced. The bids are as follows:

Building Associates, Inc. - Bloomington, IN

- MWTP - \$61,700
- Blucher Poole WWTP - \$258,400
- Dillman Rd WWTP - \$128,000

Lump sum: \$448,100.00

Blackmoore & Buckner Roofing, LLC - Noblesville, IN

- MWTP - \$138,772
- Blucher Poole WWTP - \$478,249
- Dillman Rd WWTP - \$245,984

Lump sum: \$863,005.00

OLD BUSINESS: None.

NEW BUSINESS: None.

Board member Banach asked if the board members have to vote on the consent agenda. Kelson suggested it is a parliamentary process in which large numbers of small items are handled together. These items are approved by unanimous consent. Board member Ehman would occasionally like to ask questions about items on the consent agenda. If there is opposition or questions regarding a specific item, the item will be removed from the consent agenda and handled separately. Ehman wants to ensure this process is consistent.

SUBCOMMITTEE REPORTS:

The Finance Subcommittee meeting was held July 8th at 4 p.m. to discuss the 2020 draft budget. Board members Burnham, Sherman, and Frank are a part of this group; Roberts was also present. The group discussed the proposed and expected changes to the budget for the upcoming year, including how Effective Utility Management is integrated into the process. They will reconvene in the future as this process evolves.

STAFF REPORTS:

Liberty Flora is the Administrative Specialist and will serve as the liaison to the board.

Ex-officio Porter gave thanks to the MS4 group and Asst. Director Environmental Programs Hall for discussing the adoption of IDEM's Rule 5 process as part of the CBU MS4 program. Porter mentioned the meeting with CBU Planning and Transportation was beneficial because this department has covered Rule 5 in the past.

There was a large main break on an 8" cast iron pipe in the middle of the intersection of Washington St. and Kirkwood Ave. This is the first time CBU has had trouble with this main. Water flooded the streets and caused damage to a nearby building. A boil water advisory was announced. Crews worked through the night to fix the issue. Kelson apologized to both the crew and the community inconvenienced by this main break.

PETITIONS AND COMMUNICATIONS: None.

ADJOURNMENT: Sherman moved to adjourn and the meeting was adjourned at 5:18 p.m.

Julie Roberts, President

DATE