

City of Bloomington Common Council

Legislative Packet

Week of: 22-27 August 2016

Departmental Budget Hearings – 6:00 PM

Monday, 22 August – Thursday, 25 August

Office of the Common Council
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Bloomington, Indiana 47402
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<http://www.bloomington.in.gov/council>



To: Council Members
From: Council Office
Re: Weekly Packet Memo
Date: August 19, 2016

Packet Related Material

Memo Calendar

Material for Departmental Budget Hearings – Monday, August 22nd – Thursday, August 25th:

- **2017 Budget Materials (are online at <http://bloomington.in.gov/budget>)**
 - **City and Departmental Budget Materials** are set forth in order of presentation at the hearings and include the:
 - **Financial Overview** from Jeff Underwood
 - **Departmental Budgets** – with a(n):
 - **Memo** – which opens with a brief statement of “why we (the department) exist” and is followed by an description and explanation of increases and decreases in the budget;
 - **Description of Activities and Goals;**
 - **Organizational Chart;** and
 - **Budget Worksheet Report**
 - *Note: PowerPoint Presentations will be displayed when department heads explain their budgets and should be delivered via email the day of the presentations;*
 - **Hard copies** - A hard copy of this material is available in the Clerk/Council Office for inspection by the public.
 - **Reminder to Council Members:** *Please let me know if you want a hard copy of any or all of this material.*
 - *At this point, I know that Dorothy, Susan & Tim would like hard copies. Any others?*

(Over)

- **Schedule for Budget-Related Hearings and Other Meetings of the Common Council to be Held in August, September, and Early October 2016;**
- **Note Sheet for Departmental Budget Hearings - *Blank***
 - This sheet lists the name of the presenter and also provides some space to record the vote, times, and highlights/questions for each presentation
- **Vote Sheet for Departmental Budget Hearings - *Blank***
 - A completed version of this form will be distributed after the hearings

Memo

Departmental Budget Hearings will be Held Next Week – Monday through Thursday, at 6 p.m. in the Council Chambers

The Departmental Budget Hearings will be held next week from Monday through Thursday. These hearing begin at 6:00 pm in the Council Chambers.

The following Council members chair the meetings on the following nights:

- Monday – Cm. Rollo
- Tuesday – Cm. Sandberg
- Wednesday – Cm. Sturbaum
- Thursday – Cm. Volan

Please see the list of budget materials (above) to learn how and when you may view or obtain them.

Happy Birthday Andy Ruff (August 21st) and Dan Sherman (August 22nd)

**SCHEDULE
FOR BUDGET-RELATED HEARINGS AND
OTHER MEETINGS OF THE COMMON COUNCIL
TO BE HELD IN AUGUST, SEPTEMBER & EARLY OCTOBER OF 2016
SHOWERS BUILDING – 401 NORTH MORTION**

August

Friday, August 12, 2016 12:00 p.m.
Staff/Council Internal Work Session (Council Library)

Monday, August 22, 2016 Chair: Rollo 6:00 pm

Departmental Hearings

Overview – General and Financial

Compensation and Health Insurance

Human Resources *(Unless otherwise indicated by a parenthesis, the budget materials for the following departmental budgets pertain to appropriations from the General Fund.)*

Legal *(Also includes Risk Management and Human Rights as programs with the Risk Management program appropriated via the Risk Management Fund.)*

Information and Technology Services

Telecommunications *(Includes the Telecommunications and Electronic Map Generation Non-Reverting funds.)*

City Council

City Clerk

Controller *(Includes Bond [including Redevelopment], Lease, Special Non-Reverting Improvement [Westside], and Vehicle Replacement funds.)*

Office of the Mayor

Tuesday, August 23, 2016 Chair: Sandberg 6:00 pm

Departmental Hearings

Police Department *(Also includes Board of Public Safety as a program and the Parking Meter, Police Education and Dispatch Training funds.)*

Police Pension *(Includes Police Pension Fund.)*

Fire Department *(Also includes Board of Public Safety as a program)*

Fire Pension *(Includes Fire Pension Fund.)*

Public Transit *(In separate fund; appropriations approved by the Council.)*

Utilities *(Includes the Water, Waste Water, and Storm Water funds.)*

Wednesday, August 24, 2016 Chair: Sturbaum 6:00 pm

Bloomington Housing Authority *(Overview of programs – Budget is reviewed by board and is not included in the Budget Book)*

Departmental Hearings

Housing and Neighborhood Development

Economic and Sustainable Development *(Includes Bloomington Investment Incentive Fund [BIIF].)*

Community and Family Resources

Parks and Recreation *(Parks General Fund)*

Thursday, August 25, 2016 Chair: Volan 6:00 pm

Departmental Hearings

Planning and Transportation *(Includes Alternative Transportation [shared with Police] and Cumulative Capital Development [shared with Public Works] funds.)*

Public Works

Public Works General *(Includes Cumulative Capital Development [shared with Planning and Transportation] and Cumulative Capital Improvement funds.)*

Animal Control

Fleet Maintenance *(Includes Fleet Maintenance Fund.)*

Traffic Control & Streets *(Includes Local Road and Street & Motor Vehicle funds.)*

Sanitation *(Includes Solid Waste Fund)*

Facilities *(Includes Parking Facilities Fund.)*

Council Comment on Budget Hearings

(Immediately Followed by a)

Presiding: Ruff

Common Council Special Session *(primarily to consider scheduling the Regular Session on August 31, 2016 earlier than the currently scheduled starting time of 7:30 pm.)*

Friday, August 26, 2016 12:00 pm
Staff/Council Internal Work Session (Council Library)

Wednesday, August 31, 2016 Presiding Ruff 7:30 pm (*perhaps earlier*)¹
Common Council Regular Session
(Immediately Followed by a)

Chair: Chopra
Common Council Committee of the Whole

September

Friday, September 2, 2016 12:00 pm
Staff/Council Internal Work Session (Council Library)

Wednesday, September 7, 2016 Presiding: Ruff 7:30 p.m.
Common Council Regular Session

Wednesday, September 14, 2016 Chair: Granger 7:30 p.m.
Common Council Committee of the Whole

Wednesday, September 21, 2016 Presiding: Ruff 7:30 p.m.
Common Council Regular Session

Wednesday, September 28, 2016 Presiding: Ruff 7:30 p.m.
Common Council Special Session
Introduction of Budget-Related Legislation
(Immediately Followed By)

Chair: Mayer
Common Council Committee of the Whole
Discussion and Public Hearing on Budget-Related Legislation

October

Wednesday, October 5, 2016 Chair: Piedmont-Smith 7:30 p.m.
Common Council Committee of the Whole

Friday, October 7, 2016 12:00 pm
Staff/Council Internal Work Session (Council Library)

Thursday, October 13, 2016 Presiding: Ruff 7:30 p.m.
Common Council Special Session
Second Reading and Adoption Hearing on Budget-Related Ordinances

(The Council intends to hold the remaining meetings in October according to its posted Annual Schedule.)

Note on Time and Location:

Departmental Budget Hearings start at 6:00 pm; all but one Regular and one Special Session² start at 7:30 pm; and, all Committees of the Whole start either at 7:30 pm or immediately after the preceding Regular or Special Session (as indicated in the above schedule). These meetings will be held in the City Council Chambers (Room 115), 401 North Morton Street.

Staff/Council Internal Work Sessions start at 12:00 p.m. and will be held in the Council Library (Room 110) unless relocated to another room (most likely the McCloskey Room [Room 135]) in order to accommodate the number of attendees.

All of these meetings are open for the public to attend, observe, and record what transpires.

Dated and Posted: August 15, 2016

¹ The Regular Session on August 31, 2016 may start earlier that evening depending upon the decision of the Council at the Special Session to be held on August 25th at the end of the Departmental Budget Hearings.

² The Regular Session and Special Session mentioned in Footnote #1 are the exceptions to the 7:30 pm starting times mentioned above.

NOTE SHEET FOR BUDGET-RELATED MEETINGS HELD IN 2016 FOR THE CITY'S 2017 BUDGET

AUGUST DEPARTMENTAL BUDGET HEARINGS – IN ORDER OF PRESENTATION

<u>Monday, August 22, 2016</u> Department/Speaker	<u>Chair:</u> Time	<u>Rollo</u> Vote	<u>6:00</u> Notes	<u>Absent:</u> _____
General Overview Mayor John Hamilton	<input type="text"/>	<input type="checkbox"/>	_____	_____
Financial Overview Jeff Underwood	<input type="text"/>	<input type="checkbox"/>	_____	_____
Compensation and Health Insurance Caroline Shaw	<input type="text"/>	<input type="checkbox"/>	_____	_____
<i>Note: Unless otherwise indicated by a parenthesis, the budget materials for the following departmental budgets pertain to appropriations from the General Fund.</i>				
Human Resources Caroline Shaw	<input type="text"/>	<input type="text"/>	_____	_____
Legal <i>(Includes Risk Management and Human Rights as Programs and the Risk Management Fund)</i> Philippa Guthrie	<input type="text"/>	<input type="text"/>	_____	_____
Information & Technology Services Rick Dietz	<input type="text"/>	<input type="text"/>	_____	_____

Telecommunications

(Includes Telecommunications Non-Reverting and Map Generation Non-Reverting funds)

Rick Dietz

Common Council

Daniel Sherman

City Clerk

Nicole Bolden

(Note: This budget presentation may be moved to another night, mostly likely on Thursday night after the previously scheduled budget hearings.)

Controller

(Also includes Bond [including Redevelopment], Lease, Special Non-Reverting Improvement [Westside], and Vehicle Replacement funds.)

Jeff Underwood

Office of the Mayor

Mick Renneisen, Deputy Mayor

Recess:

Tuesday, August 23, 2016

Chair

Sandberg

6:00 pm

Absent:

Department/Speaker

Time

Vote

Notes

Police Department

(Includes Parking Meter, Police Education, Dispatch Training, and Wireless Emergency funds.)

Mike Diekhoff

Police Pension

(includes Police Pension Fund)

Jeff Underwood

Fire Department

Jason Moore

Fire Pension

(includes Fire Pension Fund)

Jeff Underwood

Public Transit

(Note: Transit funds are separate from City funds)

Lew May

Utilities

(includes Water, Waste Water, and Storm Water funds)

Vic Kelson

Recess:

Wednesday, August 24, 2016

Chair:

Sturbaum

6:00 pm

Absent:

Department/Speaker

Time

Vote

Notes

Bloomington Housing Authority

Jennifer Osterholt, Exec. Dir.

None

Note: Ms. Osterholt will provide an overview of programs. The budget, however, is reviewed by board and is not included in the City's Budget Book.

Housing & Neighborhood Development

Doris Sims

Economic and Sustainable Development

(Includes Bloomington Investment Incentive Fund [BIIF].)

Linda Williamson

Community and Family Resources

Beverly Calender-Anderson

Parks and Recreation

(includes the Parks General Fund)

Paula McDevitt

Recess:

Thursday, August 25, 2016

Chair:
Time

Volan
Vote

6:00 pm
Notes

Absent:

Department/Speaker

Planning and Transportation

(Includes Alternative Transportation and Cumulative Capital Development funds.)

Christy Langley

Public Works – General

(Includes Cumulative Capital Development and Cumulative Capital Improvement funds.)

Adam Wason

Animal Control

Adam Wason

Fleet Maintenance

(includes Fleet Maintenance Fund.)

Adam Wason

Traffic Control and Streets

(includes Local Road and Street, and Motor Vehicle funds)

Adam Wason

Sanitation (and Recycling)

(also includes Solid Waste Fund)

Adam Wason

Facilities

(includes Parking Facilities Fund)

Adam Wason

(Note: These lines are reserved in the event any budget presentations are shifted to the end of the previously-scheduled hearings.)

Council Comment on the Entire Budget

Adjourn:

SEPTEMBER AND OCTOBER BUDGET MEETINGS

Wednesday, September 28, 2016
Common Council Special Session

Presiding

Ruff

7:30 pm

Absent:

(Immediately followed by)

Committee of the Whole

Chair:

Mayer

Discussion of Budget Related Ordinances

(Including Public Hearing on Proposed Budget for 2017)

Thursday, October 13, 2016
Common Council Special Session

Presiding

Ruff

7:30pm

Absent:

Second Reading of Budget Related Ordinances

(Including Adoption Hearing on Proposed Budget for 2017)

Note: These meetings are in addition to non-budget related meetings held during August, September and October.

Voting Record for August 2016 Budget Hearings Regarding the 2017 Budget

Y-Yes; N- No; P- Pass; A- Absent

	Granger	Sturbaum	Mayer	Sandberg (VP)	Ruff (P)	Volan (Parl-n)	Piedmont- Smith	Chopra	Rollo	Vote Tally
8/22										
Human Resources										
Legal ¹										
Information & Tech Services										
Tele- Communications ²										
City Council										
City Clerk										
Controller ³										
Mayor's Office										
8/23										
Police Department ⁴										
Police Pension ⁵										
Fire Department										
Fire Pension ⁶										
Public Transit ⁷										
Utilities ⁸										
8/24										
Housing and Neighborhood Development										
Economic and Sustainable Development Department ⁹										
Community & Family Resources										
Parks & Recreation ¹⁰										
8/20										
Planning & Transportation ¹¹										
Public Works General ¹²										
Animal Control										
Fleet Maintenance ¹³										
Traffic Control & Streets ¹⁴										
Sanitation (and Recycling) ¹⁵										
Facilities ¹⁶										

¹ Legal - Includes Risk Management and Human Rights as programs with Risk Management appropriated via the Risk Management Fund [800]).

² Telecom - Includes Telecommunications [401] and Electronic Map Generation [409] Non-Reverting funds

³ Controller – Includes following funds – Non-Reverting Improvement Fund I [405], Lease Funds (including BMFC – Showers [508] and 1998 Street Lease [511]; Bond Funds (including Redevelopment [514], 1998 Street Bond II [513], Golf Course Bond [512] & 2001 Parks Bond [516]); and Vehicle Replacement [610] funds.

⁴ Police – Includes Parking Meter [455], Police Education [350] and Dispatch Training [356] Funds

⁵ Police Pension – In separate Police Pension Fund [900].

⁶ Fire Pension – In separate Fire Pension Fund [901]

⁷ Transit located in non-City funds.

⁸ Utilities – Includes Water [009], Wastewater [010] & Storm Water [011] Funds

⁹ ESD – Bloomington Investment Incentive Fund [251]

¹⁰ Parks & Recreation – funded from Parks General Fund [200]

¹¹ Planning and Transportation – Includes Alternative Transportation [454] (shared with Police) and Cumulative Capital Development [601] (shared with Public Works - General) funds

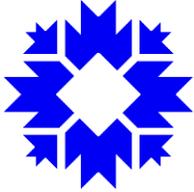
¹² Public Works General – Included Cumulative Capital Development [601] and Cumulative Capital Improvement [600] funds`

¹³ Fleet Maintenance – Includes Fleet Maintenance [802]

¹⁴ Traffic Control & Streets – Includes Local Road and Street (#450), and Motor Vehicle Highway (#451) funds

¹⁵ Sanitation and Recycling – Includes Solid Waste Fund (#730)

¹⁶ Facilities – Includes Parking Facilities Fund [452]



City of Bloomington
Office of the Common Council

To Council Members
From Council Office
Re Weekly Calendar – 22 - 27 August 2016

Monday, 22 August

12:00 pm Board of Public Works – Work Session, Kelly
5:00 pm Utilities Services Board, Utilities
5:30 pm Bloomington Human Rights Commission, McCloskey
5:30 pm Bloomington Public Transportation Corporation – Transit, 130 W Grimes Ln
6:00 pm Common Council Departmental Budget Hearing, Chambers
Happy Birthday to Council Administrator/Attorney Dan Sherman!

Tuesday, 23 August

11:30 am Plan Commission – Work Session, Kelly
4:00 pm Bloomington Community Farmers' Market, Corner of Sixth Street and Madison Street
4:00 pm Board of Park Commissioners, Chambers
5:30 pm Board of Public Works, McCloskey
6:00 pm Common Council Departmental Budget Hearing, Chambers

Wednesday, 24 August

9:30 am Tree Commission, Bryan Park North Shelter, 1001 S Henderson St.
10:00 am Metropolitan Planning Organization – Technical Advisory Committee, McCloskey
5:00 pm Martin Luther King, Jr. Birthday Commission, McCloskey
6:00 pm Common Council Departmental Budget Hearing, Chambers
6:30 pm Metropolitan Planning Organization – Citizens' Advisory Council, McCloskey

Thursday, 25 August

5:00 pm Bloomington Historic Preservation Commission, McCloskey
6:00 pm Common Council Departmental Budget Hearing, Chambers
6:00 pm Neighborhood Improvement Grant, Hooker Room

Friday, 26 August

12:00 pm Council-Staff Internal Work Session, Council Library

Saturday, 27 August

8:00 am Bloomington Community Farmers' Market, Showers Common, 401 N Morton St

*Auxiliary aids for people with disabilities are available upon request with adequate notice. Please contact the applicable board or commission or call (812) 349-3400.