

AGENDA
UTILITIES SERVICE BOARD MEETING

Utilities Service Board Room
City of Bloomington Utilities
600 E. Miller Dr.
Bloomington, Indiana 47402

Julie Roberts, President
Jim Sherman, Vice President
Jason Banach
Amanda Burnham
Jean Capler
Jeff Ehman
Sam Frank
Terri Porter, ex-officio
Jim Sims, ex-officio

Monday September 16, 2019
5:00 P.M. Regular Meeting

- I. Call to Order
- II. Approval of the Minutes of Previous Meeting (September 3)
- III. Approval of the Claims
 - a. Standard Invoices
 - b. Utility Bills
 - c. Wire Transfers
 - d. Customer Refunds
- IV. Request Approval for Services with American Structure Point – Recommendations to Reduce Flooding – Phil Peden
- V. Request Approval for Services with GRW – Design of Rehab Sewer -- Phil Peden
- VI. Request Approval of Third Amendment to Agreement with AECOM – Consulting Services for Dyer Tank -- James Hall
- VII. Request Approval For Services with EMT – Dillman WWTP Breaker Replacement -- Cindy Shaw
- VIII. Old Business
- IX. New Business
- X. Subcommittee Reports
 - a. Initial Discussion of Proposed Lake Lemon Sewer Project
- XI. Staff Reports
- XII. Petitions And Communications*
- XIII. Adjournment

* Public comment will be limited to 5 minutes per person.

UTILITIES SERVICE BOARD MEETING

9/3/2019

Utilities Service Board meetings are recorded [electronically](#) and are available during regular business hours in the office of the Director of Utilities.

Board President Roberts called the regular meeting of the Utilities Service Board to order at 5:00 p.m. The meeting was held in the Utilities Service Board room at the City of Bloomington Utilities Service Center 600 East Miller Drive, Bloomington, Indiana.

Board members present: Julie Roberts, Jim Sherman, Jason Banach, Amanda Burnham, Jean Capler, Jim Sims, Terri Porter, and Sam Frank

Staff present: Vic Kelson, Laura Pettit, Holly McLauchlin, Tom Axsom, Brad Schroeder, James Hall, Mike Hicks, Brandon Prince, Nolan Hendon, Phil Peden, Liberty Flora, Chris Wheeler, Missy Waldon, Cindy Shaw, Jane Fleig, and Kevin White

Other individuals present: Dave Askins

MINUTES

Board member Sherman moved and board member Frank seconded the motion to approve the minutes of the August 19 meeting. Motion carried, 8 ayes. (1 member absent: Ehman).

CLAIMS

Sherman moved and Frank seconded the motion to approve the standard claims as follows:

Vendor invoices submitted included \$208,454.57 from the Water Utility, \$169,875.96 from the Wastewater Utility, \$29,831.45 from Water Construction, \$750.00 from Water Sinking, and \$4,733.63 from the Stormwater Utility. Total Claims approved: **\$413,645.61.**

Motion carried, 8 ayes.

Sherman moved and Frank seconded the motion to approve the utility claims as follows:

Utility invoices submitted included \$6,029.74 from the Water Utility, \$14,984.89 from the Wastewater Utility, and \$0.00 from the Stormwater Utility. Total Claims approved: **\$21,014.63.**

Motion carried, 8 ayes.

Sherman moved and Frank seconded the motion to approve the wire transfers, fees, and payroll for August in the amount of \$354,354.44.

Motion carried, 8 ayes.

Sherman moved and Frank seconded the motion to approve customer refunds as follows: Refunds submitted included \$42.92 from the Water Utility, \$3,922.46 from the Wastewater Utility, \$0.00 from the Stormwater Utility, and \$0.00 from Sanitation. Total Claims approved: **\$3,965.38**

Motion carried, 8 ayes.

APPROVAL OF CONSENT AGENDA

Director Kelson presented eight items recommended by staff for approval:

- Reed and Sons- **\$18,075** - Change Order 1 to Agreement for Old State Rd 37 Water Main Replacement Project
- Smith Brehob & Associates - **\$24,400** - Green Infrastructure Stormwater Improvements
- Layne Christensen Co. - **\$1,742** - Inspection of MWTP Transfer Pump #2 Motor
- Wessler Engineering - **\$20,500** - DRWWTP Disinfection System Improvements
- Alt & Witzig Engineering - **\$3,950** - Evaluation of Covered Outdoor Residuals Storage and Loading Facility at MWTP
- USA Technologies - Credit Card Processing for the South Bulk Water Station
- Terminix International - **\$10,000** - Pest Control at DRWWTP
- Terminix International - **\$1,392.40** - Pest Control at BPWWTP

As these weren't removed from consent agenda by the Board, agreements approved.

REQUEST APPROVAL OF CHANGE ORDER #8 WITH CRIDER & CRIDER

Sherman moved and Frank seconded the motion to approve the agreement.

Motion carried, 8 ayes.

Utilities Engineer Peden presented an amendment to the agreement with Crider & Crider for the IU Hospital Off Site Sanitary Sewer project. Specifically, this is for road repairs on Old State Road 37 near Cascades Park. This contract would have cost CBU more (\$100,700), but the company damaged the road and in turn, credited CBU. This contract is for Crider & Crider to repair the section of road that did not have the sewer line replacement; this was the northbound lane. Peden suggested there were many different layers of material in that section of the road, and it was in poor condition. After being credited, the total cost to repair this section of roadway is **\$88,417.00**

OLD BUSINESS: None.

NEW BUSINESS: None.

SUBCOMMITTEE REPORTS:

On 8/26, the Finance Subcommittee reviewed and recommended 2 items for approval:

1) REQUEST APPROVAL OF RESOLUTION 2019-9

Sherman moved and Frank seconded the motion to approve the resolution.

Motion carried, 8 ayes.

This resolution is related to the sewer rate review. Kelson reintroduced the cost of service study (CoSS), in which he discussed rate history as well as future plant modernization and capacity improvement projects at the wastewater treatment plants. Asst Director- Engineering Schroeder explained that modernization and efficiency are in the first phase, and the plants will be expanded in the second phase. The specific improvements were listed with cost per project as well as total cost over time. With the completion of these projects, the capacity at Dillman is expected to be nearly 20 million MGD, which is expected to be sufficient for 20 years after completion. The plans for digesters have been set aside for future discussion. These future improvements are the largest drivers of this CoSS, but inflation also plays a role.

Kelson presented the establishment of customer classes; this method has legislative precedence, for the method selected for the CoSS has been previously approved by the Indiana Utility Regulatory Commission (IURC). Kelson then introduced consultants from Crowe, Craig Lotz and Jennifer Wilson. These individuals introduced the financial analysis. As mentioned previously, the recommended increase in rates is 3% for all customers, and an additional 12% increase for customers outside city limits to accrue a 5% increase in annual revenue for sewer works. The rate change did not consider the bond refinancing that will be introduced in 2019-10.

Banach noticed 3.24 is used in the analysis of the bond rate, and asked what the consultants see in the bond market. Specifically, what might influence bond rate? In their analysis they included factor of increase, used current rates from last month, and used one basis point for what yield might be. The setup is such that in 2020, there will be a bond issue to pay for the first round of projects. There may be some increase in the bond rate, which is why Crowe used averages. Crowe suggests CBU bond sooner rather than later using the recommended \$10.4 million. \$10.3 million is the excess of the 2 months of O&M cost that the ordinance states CBU must hold (\$900,000). Kelson reiterated that CBU has a lot of cash because projects planned in 2016 were set back to make room for the expansion project. 2024 will be the next bond issue year to pay for next session of big projects; there will also be some bonds that retired at that time, which will allow CBU to have more bonding ability.

Sims asked what happens if people move into the city limits. Kelson suggested the analysis would be redone, ideally during future sewer review years. Capler noticed that the cost per customer is higher outside compared to inside, so when outside customers in a more dense area move in, it will inherently increase the rates for outside customers.

If a low density area moves into the city, the cost for outside customers goes down and the rates for customers inside city limits will go up. Kelson noted that the city's rates are divided against a larger population base, and they may not notice changes to their rates. This only accounts for current sewer customers.

2) REQUEST APPROVAL OF RESOLUTION 2019-10

Sherman moved and Frank seconded the motion to approve the resolution.

Motion carried, 8 ayes.

Asst Director- Finance Petit presented 2 SRF bonds that are eligible for refinancing: 2004b, 2006 b and 2006 c bonds. These will be replaced with a 2019 refunding bond. There will be premium bonds issued that will help buy down outstanding bond principle by \$600,000. There is currently \$589,000 in the debt service reserve fund, which is over the requirement. That money would also buy down the current bond principle that is outstanding. The proposed bond will mature 1/1/2027, the same date as the 3 individual bonds. The refinancing will save CBU approximately \$128,000 per year in debt service payments. The all-in interest true interest cost of the proposed bonds owed is 2.006%, translating to gross savings of \$450,000 with net present value of **\$386,541**.

STAFF REPORTS:

Kelson presented 2 staff reports:

- 1) The rate analysis, bond refunding, and the previous item regarding waivers for sewer connection fees will go to council for first reading on 9/4; the second reading will be held 9/11; the final action is scheduled for 9/18.
- 2) Mold testing at plants - everything is good! No elevated levels of mold (spore count inside was 3-5% of outside percent on average) were found. Kelson noted that there is water damage on some ceiling tiles 2 buildings at Blucher Poole; the ceiling tiles will be replaced after the roofs are replaced.

PETITIONS AND COMMUNICATIONS: None.

ADJOURNMENT: Sherman moved to adjourn; the meeting was adjourned at 6:05 p.m.

Julie Roberts, President

DATE

City of Bloomington Utilities
Accounts Payable by G/L Distribution Report
Paydate: 09/20/19

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Sinking	Water Construction	Wastewater O&M	Stormwater O&M
Affordable Fence, INC	1937	TD19-258 Re-hang double drive gate leaf supply new female hinges	850.00	850.00				
Alliance Of Indiana Rural Water	76921	MN19-353 Operator Handbook online, Disinfection By-products	450.00	450.00				
Allied Wholesale Electrical Supply, LLC	5513316	4"X2" Bushing, 2"x1/2" bushing, 1/2" THD plug - MN19-363	5.12	5.12				
American Society of Civil Engineers	1044510115	ADMIN19-059 ASCE Seminar registration (member cost) Schroeder	1,945.00	778.00			1,167.00	
American Water Works Association	00646419 Conf	ENG19-095 Conference registration fee for Jane Fleig 10/20-23/19	695.00				695.00	
Aqua-Aerobic Systems, Inc	07/17 Seminar	Reimburse one nights hotel stay for Hicks & Schroeder - ENG19-078	362.52				362.52	
Aramark Uniform & Career Apparel Group, INC	08/31/19 Supply	Weekly supplies & mats - August 2019 - MN, SC, BP, DR, LAB	1,723.10	682.95			1,040.15	
Aramark Uniform & Career Apparel Group, INC	08/31/19 Uniform	Uniform service - August 2019 - TD, ENG, BP, DR, DIR, PUR, MN	294.35	123.17			171.18	
Bank of New York	ACCT19-112-9	SRF Bloomington TAS#610026-2011 SRF Loan - Sept 2019	200,514.78		200,514.78			
B L Anderson Co., INC	I2987	DM19-135 Cla Val Setting and start up, training set contrast	930.00				930.00	
BBC Pump And Equipment Company, INC	30055657	TD19-383 2 Wearing rings	863.57				863.57	
BBC Pump And Equipment Company, INC	30055784	TD19-383 9.25 Impeller	1,857.04				1,857.04	
Black Lumber Co. INC	413866	6 Bags of Quikrete Concrete gravel mix - TD19-430	34.74					34.74
Black Lumber Co. INC	414058	4 Bags of Quikrete Concrete gravel mix - TD19-433	23.16					23.16
Black Lumber Co. INC	K13710	2 Roach bait stations, 2 4x4 treated lumber - PUR19-345	38.76	15.50			23.26	
Bloom Environmental, LLC	190904	Mold: Air/Tap Lift Test Reports, Addl air test @plants-ENV19-152	2,100.00	840.00			1,260.00	
Brandon L Prince	TD19-419	Lodging & meals - traveling to GA to pick up trailer-TD19-419	271.72	108.69			163.03	
Bruce Wilds Security, LLC	10923	24/7 Security at Griffy Plant Grounds - 08/17-08/30/19 - PUR	9,912.00	9,912.00				
Bynum Fanyo & Associates, INC	401821-4	S18-6209 - IU Health Hospital Forcemain & LS to 5/24/19-ENG	8,354.74				8,354.74	
Bynum Fanyo & Associates, INC	401821-5	S18-6209 - IU Health Hospital Forcemain & LS to 7/31/19-ENG	16,709.48				16,709.48	
Caitlin Cheek	PUR19-369	Liability for damage from sewer work by Utilities - PUR19-369	295.91				295.91	
Chemical Resources, INC	1119400	Sodium Aluminate - delivered 08/21/19 45,920 @ .1823 - DR	8,371.22				8,371.22	
Chemtrade Chemicals Corporation	92721448	Aluminum Sulfate 11.026 @ 434.00 delivered 08/27/19 - MN	4,785.28	4,785.28				
Chemtrade Chemicals Corporation	92721449	Aluminum Sulfate 10.929 @ 434.00 delivered 08/28/19 - MN	4,743.19	4,743.19				

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Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Sinking	Water Construction	Wastewater O&M	Stormwater O&M
Cintas First Aid & Safety #2	8404260891	Restock First Aid Cabinet @ Dillman 08/09/19 DL19-065	299.52				299.52	
Cintas First Aid & Safety #2	8404273715	Restock first aid cabinet @ Monroe - 08/23/19 - MN19-349	130.92	130.92				
Cloverleaf Tool Co	47362	TD19-396 8"x72" Tube with flange for Vactor #601	276.04				276.04	
Core & Main, LP	L022038	PUR19-316 Hymax couplings 4" 6" 8" 10" 12", megalug 8", 6" PVC	8,664.30	8,664.30				
Cosner's Ice Company	208002849	132 bags of Ice delivered 08/26/19 - TD19-423	198.00	79.20			108.90	9.90
Creative Graphics, INC (dba Baugh Enterprises)	7002	150,000 #10 & 125,000 #9 Envelopes for bills - BC19-019	7,343.88	2,937.55			4,406.33	
Cummins-Allison	5828584	2 Poly Shredder Bags - PUR19-302	156.12	62.45			93.67	
E&B Paving, INC	30023422	W19-4311 - Asphalt - 08/22/19 - TD	967.01			967.01		
E&B Paving, INC	30023688	S19-6305 - Asphalt - 08/28/19 - TD	4,067.96				4,067.96	
E&B Paving, INC	35190256-1 CBU	W18-4213-CBU Portion for S Walnut St Sidewalk@Water Station-ENG	22,447.00	22,447.00				
Erica Penna	ENV19-148	Meal reimbursement-IWEA annual meeting in Ft Wayne ENV19-148	25.00				25.00	
Eurofins Eaton Analytical, INC	S343580	SOC analysis of drinking water required quarterly DL19-072	260.00	260.00				
Fastenal Company	INBLM213743	Restock supplies in machine - 07/26/19 - PUR	310.20	150.41			159.79	
Fastenal Company	INBLM214280	Restock supplies in machine - 08/23/19 - PUR	437.94	221.46			216.48	
Fastenal Company	INBLM214323	30 3/4" - 10 FHNyZ8, 30 HCS 3/4-10 x 3 YZ8 for SE tank TD19-424	59.84	59.84				
Fastenal Company	INBLM214388	1 cs of washers for meter lab - TD19-427	19.80	19.80				
Fastenal Company	INBLM214417	Restock supplies in machine - 08/30/19 - PUR	253.58	128.57			125.01	
First Financial Bank / Credit Cards	2400958924030053	ADMIN19-054C WEFTECH 2019 Conference Exposition Tim Myers	75.00				75.00	
First Financial Bank / Credit Cards	2413746922600140	TD19-412D Gas for round trip to pick up Mainbreak trailer	62.30	62.30				
First Financial Bank / Credit Cards	2413746922700121	TD19-412B Gas for round trip to pick up Mainbreak trailer	68.90	68.90				
First Financial Bank / Credit Cards	2416407922711004	TD19-412A Gas for round trip to pick up Mainbreak trailer	69.65	69.65				
First Financial Bank / Credit Cards	2416407922711184	TD19-412C Gas for round trip to pick up Mainbreak trailer	49.64	49.64				
First Financial Bank / Credit Cards	2420785924117350	ENV19-130 INAFSM conference registration for Thetonia & Linberg	480.00					480.00
First Financial Bank / Credit Cards	2443106924097800	ENV19-102F Flight for WEFTEC Conference Jason Wenning	172.61				172.61	
First Financial Bank / Credit Cards	2449398924002677	ENV19-102F Travel insurance for WEFTEC Conference Jason Wenning	22.75				22.75	
First Financial Bank / Credit Cards	2469216922610074	TD19-411 Triple a trailer/cargo craft for Main breaks	6,397.65	6,397.65				
First Financial Bank / Credit Cards	2469216923610069	ENV19-101 Lodging and sustenance IWEA conference Jason Wenning	321.52				321.52	
First Financial Bank / Credit Cards	2475542923616236	ENG19-093 Hotel while attending IWEA conference Rebekah Fiedler	383.96				383.96	

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First Financial Bank, N.A.	W19-4312 #1	W19-4312 - Retainage - Old SR37 Water Main thru 08/19/19 - ENG	6,797.00			6,797.00		
Fisher Scientific Company, LLC	2367731	Vantage Pro 2 thermometer/weather station - MN19-227	752.99	752.99				
Fisher Scientific Company, LLC	3969948	4 1 1/2 gallon sample luos - MN19-289	67.35	67.35				
Fisher Scientific Company, LLC	9447904	Buffer colored yellow pH 7 20L - DL19-065	342.01				342.01	
Fisher Scientific Company, LLC	9447906	2 Biohazard bags 200/pkg - DL19-066	432.70	432.70				
Fisher Scientific Company, LLC	9447909	Filter paper 100/pk - MN19-289	560.70	560.70				
Fisher Scientific Company, LLC	9959626	Methyl purple indicator 500 ML - DL19-065	39.11				39.11	
Fisher Scientific Company, LLC	9959634	2 Copper ICPM 1000 PPM 100ML, 2 cs beaker red scale MN19-289	541.67	541.67				
Gatehouse Media Indiana Holdings (Hoosier Times)	155381 8/4/19	Ad for Wastewater Plant Operator #704551 7/13/19 ADMIN19-056	86.26				86.26	
Gripp, INC	337363	S18-6204 - Flow monitoring equipment & maintenance - ENG	5,621.52				5,621.52	
HACH Company	11605986	MN19-354 Copper reagent set, cuver 2 copper accuvac	767.45	767.45				
HD Supply Facilities Maintenance - (USA Bluebook)	981528	DL19-076 TNT830 ULR ammonia testing vials, BOD buffer pillows	590.30				590.30	
Hoosier Workwear Outlet, INC	353019	1 Pair of rubber boots for E Smith truck #689 - TD19-410	134.99	54.00			74.24	6.75
HP Products Corporation	I4457566	10 bx LG & 10 bx MED Nitrile Industrial Grade Gloves DR19-063	139.20				139.20	
HP Products Corporation	I4480820	Nitrile gloves XL & L, soap, tissue, can liners, towels DR19-068	468.85				468.85	
IDEXX Laboratories, INC	3052184666	DL19-079 Sample bottles 100ml sterilized w/thiosulfate	1,450.10	1,450.10				
Indiana Underground Plant Protection Service, INC	79044	Monthly per ticket fee for line locates - 07/01-07/31/19 - TD	1,663.45	665.38			998.07	
Interstate All Battery Center of Bloomington, INC	1903301009501	10 3V 1.55AH LIT batteries for defibulator - PUR19-339	39.90	15.96			23.94	
Interstate Battery System of Bloomington, INC	500090351	1 Battery for mower - PUR19-364	69.00	27.60			41.40	
J&S Locksmith Shop, INC	199847	Spring, spark plug terminal, ignition lead 40" - TD19-404	15.97	6.39			8.78	.80
Jackson-Hirsh, INC	1015241	PUR19-322 Laminating pouches letter, legal, ledger square corner	110.16	44.06			66.10	
James Clay Hall	ENV19-135	Meal & park reimburse-Indiana Water Summit in Indpls ENV19-135	41.00	41.00				
James Clay Hall	ENV19-136	Reimburse Reg fee-Indiana Water Summit in Indpls ENV19-136	120.00	120.00				

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Jason Wenning	ENV19-101/106	Meal reimbursement-IWEA annual meeting in Ft Wayne ENV19-101	91.00				91.00	
JCI Jones Chemicals, INC	798141	Sodium hypochlorite -4,668 @ .7960 delivered 08/22/19 - MN	3,715.73	3,715.73				
JCI Jones Chemicals, INC	798401	Sodium hypochlorite - 4,982 @ .7960 delivered 08/26/19 - MN	3,965.67	3,965.67				
JCI Jones Chemicals, INC	798592	Sodium Hypochlorite - 4,292 @ .7960 delivered 08/28/19 - DR	3,416.43				3,416.43	
JJ's Concrete Construction, LLC	50494	Concrete - Water @ E Cape Cod Dr - 08/19/19 - TD	605.00	605.00				
JJ's Concrete Construction, LLC	50495	Concrete - 700 Romans Way - 08/20/19 - TD	660.00	660.00				
JJ's Concrete Construction, LLC	50496	Concrete - Water @ 2000 Crandall Ct - 08/20/19 - TD	935.00	935.00				
JJ's Concrete Construction, LLC	50551	Concrete - Water @ 4314 Overlook Lane - 08/21/19 - TD	440.00	440.00				
JJ's Concrete Construction, LLC	50661	Concrete - Water @ South Booster Station - 08/26/19 - TD	455.00	455.00				
John Deere Financial (Rural King)	JRNL#F88315	3 gallons Shoreklear, 2 gallon sprayer - MN19-359	130.96	130.96				
John Deere Financial (Rural King)	JRNL#F96967/62	Impact, saws all, grinder, driver bit - TD19-390	689.96	689.96				
John Deere Financial (Rural King)	JRNL#F97889/62	Chair for Stihl chain saw, chain saw files - TD19-428	27.44	10.98			16.46	
John Deere Financial (Rural King)	JRNL#G04862/62	Weed eater head for truck #621 - TD19-437	29.95					29.95
K&S Rolloff, INC	43581	Removal of debris from hill area - 08/05/19 - SC	311.14	124.46			186.68	
Kelsey Thetonia	ENV19-146	Meal reimbursement-IWEA annual meeting in Ft Wayne ENV19-146	25.00				25.00	
Kevin W White	ENV19-100	Lodging & meal reimb-IWEA annual meeting in Ft Wayne ENV19-100	399.52				399.52	
Kleindorfer Hardware & Variety	08/25/19 CBU	Misc parts & supplies - 07/26-08/22/19 - MN, TD, BS, ENG, BP, SW	899.21	778.94			120.07	20
KM Repair Service, INC (Quality Repair Service)	25051	DM19-095 Lazer alignment of the roots blower motor	3,360.00				3,360.00	
KMP Hydrant Services, LLC	1630	W19-4305 - 229 Hydrant maintenance & capacity testing - ENG	7,328.00	7,328.00				
Koenig Equipment, INC	P11556	PUR19-357 Lift link for mowing equipment	12.69	5.08			7.61	
Lawson Products, INC	9306946084	20 Lifting chain AISI for Ras Pump #2 - BP19-146	704.43				704.43	
Lawson Products, INC	9306949682	Misc fittings, cable ties, fire & rescue blade, seal MN19-345	236.42	236.42				
Liberty Flora	ENV19-147	Meal reimbursement - IWEA Annual meeting in Ft Wayne- ENV19-147	25.00				25.00	
Logical Concepts, INC (Omnisite)	67121	Monthly cellular fee for XR-50 Omni-site - 09/01-09/30/19 - ENG	1,150.00				1,150.00	
Lores Tyler Steury	ENV19-150	Meal reimbursement - IWEA Annual meeting in Ft Wayne- ENV19-150	25.00				25.00	

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Menards, INC	30768	12 1/2x4/8 OSB boards, 5 2x4x8 boards - PUR19-308	120.00	48.00			72.00	
Menards, INC	31528	Gloves, adapters, couplings, caps, util knife, wrench MN19-346	269.04	269.04				
Menards, INC	31580	Couplings, adapters, flex strap & misc MN19-348	66.40	66.40				
Menards, INC	31828	Roof vent cover, white tape for SE booster - TD19-417	35.96	35.96				
Menards, INC	31972	3 Shop lights, iron drain, knife, grate, Maglite & misc BP19-152	341.74				341.74	
Menards, INC	32149	Jobs 90 GM Poly, PVC bushing, splash block - MN19-364	111.73	111.73				
Menards, INC	32281	28 Glade cone air fresheners - PUR19-366	27.16	10.86			16.30	
Menards, INC	32290	Shelving for main break trailer - TD19-435	329.60	131.84			197.76	
Midwest Color Printing, INC	INV-11442	PUR19-335 Business cards 80# uncoated cover for Erica Penna	36.50	14.60			21.90	
Mitchell & Stark Construction Co., INC	S18-6212#6 Retai	S18-6212-Retainage-Dillman Aeration Basin Improv to 07/11/19-ENG	617.50				617.50	
Nolan Hunt Hendon	ENV19-099	Lodging & subsistence-IWEA Conf in Ft Wayne - ENV19-099	410.52	164.21			246.31	
Nolan Hunt Hendon	ENV19-153	MCCSC Background checks for N Hendon & E Bergen - ENV19-153	36.00	14.40			21.60	
Nugent, INC (Utility Supply Company)	1293647	PUR19-299 8" Hymax couplings, 8" PVC pipe	2,757.52	2,757.52				
Nugent, INC (Utility Supply Company)	1294533	PUR19-262 Blue service poly tubing	312.00	312.00				
Nugent, INC (Utility Supply Company)	1294536	PUR19-262 Misc poly tubing, full seal clamps	1,467.00	1,467.00				
Nugent, INC (Utility Supply Company)	1295379	PUR19-299 Misc full seal clamps, 8" Hymax couplings, 8" PVC pipe	3,611.70	3,611.70				
Nugent, INC (Utility Supply Company)	1296420	PUR19-262 Repair clamps	420.00	420.00				
Office Depot, INC	354860888001	Credit memo for returned mechanical pencils - MN19-317	(15.79)	(15.79)				
Office Depot, INC	363290600001	48 desk-side recycle bins (7 gallon) - ENV19-137	240.00	96.00			144.00	
Office Depot, INC	363606522001	Copy paper: 12 cs letter, 1 cs legal, 1 cs ledger PUR19-324	382.31	152.92			229.39	
Office Depot, INC	365745799001	Markers, paper, post-it notes, tape, binder clips, lead ENG19-085	50.52	20.21			30.31	
Office Depot, INC	365745800001	Desktop calculator - ENG19-085	14.99	6.00			8.99	
Office Depot, INC	366372183001	2 cs copy paper - MN19-350	51.94	51.94				
Office Depot, INC	366466616001	4 Power gear coil cord 12' for R Fawbush - PUR19-337	23.56	9.42			14.14	
Paragon Micro, INC	872611	Dell Optiplex 5060, 22" monitor, UPS for T Zimmerman #1907438	1,294.97	517.99			776.98	
Paragon Micro, INC	876191	NVIDIA Quadro P620 Graphics card, DVI adapter - #1907796	246.97	98.79			148.18	
Paragon Micro, INC	880266	6 Eaton 3S UPS for utilities - #880266	389.94	155.98			233.96	
Rebekah J Fiedler	ENG19-091	Meal reimbursement-IWEA Conf in Ft Wayne 8/21-8/23/19 ENG19-091	164.00	164.00				

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Vendor	Invoice No.	Invoice Description	Invoice	Water	Water	Wastewater	Stormwater
			Amount	Water O&M	Sinking	Construction	O&M
Reed And Sons Construction, INC	W19-4312 #1	W19-4312 - Old SR37 Water Main Replacement to 08/19/19 - ENG	129,143.00			129,143.00	
Repro Graphix	19P-07342	6 Emailed Addendum #1 for Blucher Aeration Basin ENG19-071	30.00			30.00	
Republic Services, INC	0694-002379832	Trash removal @ Dillman & Service Center 09/01-09/30/19-SC	566.63	27.44		539.19	
Republic Services, INC	0694-002381249	Trash removal @ Monroe WTP - 08/01-08/31/19 - MN	117.75	117.75			
Republic Services, INC	0694-002381250	Trash removal @ Blucher WWTP - 08/01-08/31/19 - BP	117.75			117.75	
Ricoh USA, INC	5057379002-cbu	Copier maintenance - 07/17-08/16/19 - DR, BP, MN, SC	131.86	30.71		101.15	
Rogers Group, INC	0071172774	S19-6305 - #53 Stone - stock - 08/19/19 - TD	341.06	88.94		252.12	
Sal Chemical Co., INC	194136	Sodium bisulfite - 33,700 @ .1283 delivered 08/21/19 - DR	4,323.71			4,323.71	
Sexton Wilbert Corp.	973A	PUR19-142 2" & 4" Concrete manhole risers	1,080.00	1,080.00			
Sexton Wilbert Corp.	973B	PUR19-143 20 6" Concrete manhole riser	2,160.00	2,160.00			
Seybert Enterprises (Roly Poly)	1095	ADMIN19-052R Sandwich platter, chips & cookies	133.90	53.56		80.34	
Shawn M Bowles	ENV19-149	Meal reimbursement - IWEA Annual meeting in Ft Wayne-ENV19-149	25.00			25.00	
Sipes Body & Glass Inc	PUR19-353	Deductable only for repair of unit #583 - PUR19-353	1,000.00	400.00		600.00	
Southern Indiana Parts, INC (Napa Auto Parts)	276971	Backhoe grease, tool, valcore, air hose set, air hose PUR19-313	207.08	82.83		124.25	
Stansifer Radio Co, INC	33992	4 Light bulbs for camera on TV truck #550 - TD19-416	19.20			19.20	
Stansifer Radio Co, INC	34033	Wire connectors - stock for lift station pumps - TD19-429	5.44			5.44	
Sunbelt Rentals, INC	88854467-0001	10 Saw blades for truck #673 - TD19-180	130.00	52.00		71.50	6.50
Synchrony Bank	446335777484	Microsoft Surface Dial for V Kelson - #1907853	73.91	29.56		44.35	
Synchrony Bank	465648468864	Microsoft Surface Pen Platinum for V Kelson - #1907853	67.99	27.20		40.79	
The Novak Consulting Group, INC	2038	Organizational assessments for Utilities Departments - ACCT	6,155.00	2,462.00		3,693.00	
The Stables Events, LLC (Izzy's Rentals)	8858	W19-4311 - Portable toilet rental - 08/21-09/17/19 - TD19-409	85.00	85.00			
The Travelers Indemnity	000560425 CBU	PUR19-367 Reimbursement to Travelers Liability Util portion	8,263.92	3,305.57		4,958.35	
The Travelers Indemnity	000564102	PUR19-368 Deductible for claimant DanaBanta stepped on meter lid	5,000.00	2,000.00		3,000.00	
Tom Spencer Concrete Products, INC	7214	PUR19-284 S19-6305 CS-212 12"x50' rolls, joint primer	1,172.50			1,172.50	
Tri-State Bearing Co, INC	1112501-00	4 Bearings for Knightridge LS - TD19-380	724.58			724.58	
ULINE, INC	111566779	PUR19-336 Shelf rack starter unit, pallet rack wire decking	922.59	369.04		553.55	
United Parcel Service, INC	0000430948339	Shipping charges - 08/09-08/13/19 - MN, LAB, PUR	72.42	72.42			
United Parcel Service, INC	0000430948349	Shipping charges - 08/20/19 - LAB, PUR	22.99	22.99			
United Parcel Service, INC	0000430948359	Shipping charges - 08/26-08/28/19 - DIR, ENV, PUR	147.85	118.64		29.21	

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Vendor	Invoice No.	Invoice Description	Invoice	Water	Water	Wastewater	Stormwater
			Amount	O&M	Sinking	Construction	O&M
Univar USA, INC	IN107778	Aqua Ammonia - 19,440 @ .1468 delivered 07/16/19 - MN	2,853.79	2,853.79			
Univar USA, INC	IN110534	Aqua Ammonia - 19,640 @ .1468 delivered 08/23/19 - MN	2,883.15	2,883.15			
Utility Pipe Sales Co, INC	IN085083	PUR19-277 Bend 8", Anchor coupling, reducers, tracer wire	1,900.00	1,900.00			
Utility Pipe Sales Co, INC	IN086028	PUR19-287 Misc pipes, bends, valves coupling, mega-lugs, saddles	25,342.00	25,342.00			
Utility Pipe Sales Co, INC	IN086029	PUR19-277 Tapping sleeve, ss flg romac	804.52	804.52			
Utility Pipe Sales Co, INC	IN086324	PUR19-287 8"x24" Domestic Anchor couplings	596.00	596.00			
Utility Pipe Sales Co, INC	IN086613	PUR19-287 9 1/2" Corp cc x fl 4701b balls	1,398.15	1,398.15			
Utility Pipe Sales Co, INC	IN086614	PUR19-306 8"x6"x8" Tee Wye cut in sdr35 sxqxs	2,068.75	2,068.75			
Utility Pipe Sales Co, INC	IN086751	1 purchase & 1 return of 12x8 SS Tapping sleeve - PUR19-277	(229.52)	(229.52)			
Van Ausdall & Farrar, INC	339680	PUR19-349 Over charges on copiers in ACCT, DIR, ENG 7/1-9/30/18	1,726.30	690.52			1,035.78
Van Ausdall & Farrar, INC	371633	PUR19-351 Over charges on copiers in ACCT, DIR, ENG 1/1-3/31/19	583.24	233.29			349.95
Van Ausdall & Farrar, INC	390069	PUR19-352 Over charges on copiers in ACCT, DIR, ENG 4/1-6/30/19	6,853.06	2,741.24			4,111.82
VET Environmental Engineering, LLC	4097	W17-4113 - Griffy Water Plant Demolition - 06/13-07/30/19 - ENG	21,533.38	21,533.38			
Virtuoso Sourcing Group, LLC	26588	Collection agency fee - 08/19-08/26/19 - AR	58.41	23.36			35.05
VWR International, LLC	8087314714	ENV19-138 cs PETG 1L bottles for Microcystin Algae Toxin MN	228.50	228.50			
W.W. Grainger, INC	9213838007	MN19-278 Pedestal fan 18"	94.92	94.92			
W.W. Grainger, INC	9259793660	DM19-136 Bearings, cork board, oiler	379.85				379.85
W.W. Grainger, INC	9260044475	PUR19-320 Moldex N95 & Condor N95 disposable respirators	163.50	65.40			89.93
W.W. Grainger, INC	9260770467	DM19-136 Key hook steel enamel 6 keys	32.01				32.01
W.W. Grainger, INC	9263641590	DM19-136 Caution drive slow signs	41.60				41.60
W.W. Grainger, INC	9264987869	MN19-278 Bib Overall and Jacket chem suit 2pk	888.06	888.06			
W.W. Grainger, INC	9265243494	DM19-137 Retaining compound, Door stop door mount 4" heigh	130.65				130.65
W.W. Grainger, INC	9268274959	DM19-138 Brute tough 18 volt Li-Ion 1/2 cordless drill bare tool	180.93				180.93
Water Solutions Unlimited, INC	32221	Sodium Permanganate 264.00 @ 7.76 delivered 08/16/19 - MN	2,048.64	2,048.64			
Water Solutions Unlimited, INC	32224	Sodium thiosulfate 260.00 @ 4.64 delivered 08/16/19 - MN	1,206.40	1,206.40			
Water Solutions Unlimited, INC	32280	Sodium thiosulfate 199.99 @ 4.64 delivered 08/23/19 - MN	927.96	927.96			
Water Solutions Unlimited, INC	32281	Sodium thiosulfate 260 @ 4.64 delivered 08/20/19 - MN -	1,206.40	1,206.40			
West Side Tractor Sales CO.	B32319	Cutting edge, edge center, dura-max cutting edge, bolt - DS19-010	824.84				824.84
Young Trucking, INC	102778	Hauling sludge from Blucher WWTP 08/08/19 - BP, OP	642.44				642.44

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Vendor	Invoice No.	Invoice Description	Invoice	Water		Water	Wastewater	Stormwater
			Amount	O&M	Sinking	Construction	O&M	O&M
Young Trucking, INC	102934	Hauling sludge from Blucher Poole - 08/13/19 - BP, OP	608.43				608.43	
Young Trucking, INC	102935	Hauling sludge from Dillman WWTP - 08/13-08/14/19 - DR, OP	6,887.80				6,887.80	
Grand total:			<u>631,561.07</u>	<u>183,515.37</u>	<u>200,514.78</u>	<u>136,907.01</u>	<u>110,023.74</u>	<u>600.17</u>

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Utility Bills

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Wastewater O&M
AT&T	8123311353 08/19	812-331-1353 Service - S Washington St Storage - 08/22-09/21/19	216.39	86.56	129.83
AT&T	8123315400 8/19	812-331-5400 - Service - Centrex main line - 08/22-09/21/19	2,250.26	900.10	1,350.16
Comcast Cable Communications, INC	852920119 09/19	8529201190490580 Service @ Service Center 09/15-10/14/19	22.21	8.88	13.33
Duke Energy	01302825013 9/19	Service - Gentry E Lift Station - 08/01-08/30/19	61.87		61.87
Duke Energy	01402812016 8/19	Service - Woodhave Drive Lift Station - 07/26-08/26/19	28.82		28.82
Duke Energy	03902824013 9/19	Service - Hearthstone Lift Station - 08/01-08/30/19	53.63		53.63
Duke Energy	09302808012 8/19	Service - West Tank Outdoor Lighting @ Waynes Lane	10.13	10.13	
Duke Energy	12102812024 8/19	Service - Cedar Chase Lift Station - 07/26-08/26/19	38.81		38.81
Duke Energy	19402830010 9/19	Service - Jeffrey Lift Station - 08/06-09/04/19	17.30		17.30
Duke Energy	26102806017 8/19	Service - W 3rd St Lift Station	7.39		7.39
Duke Energy	27702673017 8/19	Service - Dillman WWTP @ 100 W Dillman Road - 07/26-08/26/19	52,858.14		52,858.14
Duke Energy	28502808011 8/19	Service - Profile Pkwy Lift Station - 07/26-08/23/19	38.13		38.13
Duke Energy	29603728023 8/19	Service - Vernal Pike Lift Station - 07/22-08/23/19	96.95		96.95
Duke Energy	29803546019 8/19	Service - Micro Motors/Grimes Lane Lift Station 07/29-08/27/19	38.13		38.13
Duke Energy	35302809010 8/19	Service - Westwood Lift Station (outdoor lighting)	10.29		10.29
Duke Energy	45702809014 8/19	Service - Curry Pike Davis Lift Station - 07/25-08/23/19	105.99		105.99
Duke Energy	46503628023 9/19	Service - Monroe Hospital Lift Station - 08/05-09/04/19	74.30		74.30
Duke Energy	48802812011 8/19	Service - East Booster (Outdoor Lighting)	10.29	10.29	
Duke Energy	49903511027 9/19	Service - Cromwell Lift Station - 08/01-08/30/18	24.50		24.50
Duke Energy	50502809013 8/19	Service - Southwest Booster Station - 07/25-08/23/19	1,418.96	1,418.96	
Duke Energy	57103924016 8/19	Service - New Griffy Plant Security Light	35.14	35.14	
Duke Energy	58102812016 8/19	Service - Cedarview Sims Lift Station - 07/26-08/26/19	21.97		21.97
Duke Energy	59202673010 8/19	Service - Monroe Intake Tower - 07/26-08/26/19	44,967.54	44,967.54	
Duke Energy	66702673012 8/19	Service - 3rd Street Underpass Lift Station - 07/26-08/26/19	22.18		22.18
Duke Energy	67602807018 8/19	Service - Kensington Park Lift Station - 07/24-08/22/19	107.91		107.91
Duke Energy	69202673015 8/19	Service - Monroe WTP @ 4770 Shield Ridge Road - 7/26-08/26/19	37,644.76	37,644.76	
Duke Energy	73602809010 8/19	Service - Karst Park Lift Station/Fairgrounds - 07/25-08/08/19	283.02		283.02
Duke Energy	86202826018 9/19	Service - S Washington St Storage - 08/01-08/30/19	304.16	121.66	182.50
Duke Energy	88403761014 8/19	Service - Monroe Water Treatment Plant Expansion - 07/26-08/26/19	2,094.45	2,094.45	
Duke Energy	96602814014 8/19	Service - NW Park Lift Station - 07/29-08/27/19	46.29		46.29
Duke Energy	115037260358/19	Service - Angelina Lane Lift Station - 07/29-08/27/19	50.13		50.13
Duke Energy	351028170188/19	Service - N Russell Road Booster Station - 07/30-08/28/19	533.64	533.64	
Duke Energy	448026730168/19	Service - Tamarron Lift Station - 07/30-08/28/19	480.42		480.42
Duke Energy	543026730158/19	Service - South Booster Station - 07/09-08/26/19	5,106.53	5,106.53	
Duke Energy	693028080158/19	Service - Curry Industrial Park Lift Station - 07/25-08/23/19	20.83		20.83
Duke Energy	826037550108/19	Service - Southeast Pumping Station & Tank - 07/26-08/26/19	5,944.83	5,944.83	
Duke Energy	970036760258/19	Service - Vernal Pike Lift Station - 07/29-08/27/19	35.43		35.43

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Utility Bills

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Wastewater O&M
Indiana Paging Network, INC	14025256	Pager fees - 10/01/19-12/31/19 - PUR, TD, MN, DR	89.14	36.83	52.31
Smithville Telephone Co Inc	8128242894 9/19	812-824-2894 Service - Dillman fax - 08/02-09/01/19	45.99		45.99
Smithville Telephone Co Inc	8128244901 9/19	812-824-4901 Service - Dillman WWTP - 08/02-09/01/19	202.96		202.96
Smithville Telephone Co Inc	8128249513 9/19	812-824-9513 Service - Monroe WTP - 08/02-09/01/19	142.72	142.72	
Smithville Telephone Co Inc	8128249572 9/19	812-824-9572 Service - Monroe fax - 08/02-09/01/19	45.93	45.93	
Smithville Telephone Co Inc	8128763318 9/19	812-876-3318 Service - Blucher WWTP - 08/02-09/01/19	188.32		188.32
Smithville Telephone Co Inc	8128768264 9/19	812-876-8264 Service - Blucher modem - 08/02-09/01/19	45.93		45.93
Smithville Telephone Co Inc	8128769276 9/19	812-876-9276 Service - Blucher fax - 08/02-09/01/19	46.05		46.05
Smithville Telephone Co Inc	9011000437 9/19	901-100-0437 Service- Monroe Internet connection- 08/02-09/01/19	49.95	49.95	
South Central Indiana Remc	2093400200 08/19	Service - Blucher Poole - #2093400200 - 07/20-08/20/19	14,895.10		14,895.10
Utilities District of Western Indiana REMC	52184-001 9/19	Service - 52184-001 - Fieldstone LS - 08/01-09/01/19	712.00		712.00
Utilities District of Western Indiana REMC	75843-001 09/19	Service - 75843-001 - Stone Chase LS - 08/01-09/01/19	131.00		131.00
Vectren	N0833866 09/19	Service - 5464376-1 Blucher Poole WWTP - 07/30-08/29/19	53.27		53.27

Grand total:

171,730.08 99,158.90 72,571.18

WIRE TRANSFERS, FEES & PAYROLL FOR THE MONTH OF SEPTEMBER, 2019

INDIANA DEPARTMENT OF REVENUE (SALES TAX - AUGUST, 2019)	\$67,045.75
INDIANA DEPARTMENT OF REVENUE - RECEIPTS TAX 3RD QUARTER UTILITY RECEIPTS TAX	\$0.00
NPC CHARGE CARD FEES - AUGUST, 2019	\$26,401.95
FIRST FINANCIAL ACCOUNT ANALYSIS FEES - AUGUST, 2019	\$2,967.20
GROSS PAYROLL	\$0.00
FICA TAX	\$0.00
TOTAL	\$96,414.90

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CUSTOMER REFUNDS

Vendor	Invoice No.	Invoice Description	Invoice Amount	Check No.	Reason for refund	Water Funds	Wastewater Funds	Stormwater Funds	Sanitation
Casey Daniel Allegree	15820-002	Customer refund	\$69.34	26392	Customer overpays each bill, giving acct a credit each month until move out.		\$69.34		
Bradley J Blank	25626-032	Customer refund	\$349.20	26393	Leak adjustment in beginning of Sept.		\$349.20		
Brawley Real Estate and Management	5057-031	Customer refund	\$53.80	26394	Meter misread in July, giving account a credit bal when ended.		\$53.80		
Stephanie J Deyo	16683-028	Customer refund	\$52.94	26395	Large meter misread in July, giving acct a credit until move out		\$52.94		
Kristian E Gaynor	5074-031	Customer refund	\$38.50	26396	Overpayment in August, leaving credit bal when finalized.		\$38.50		
Meredith Elaine Hardy	6397-005	Customer refund	\$99.35	26397	Duplicate payment made on final bill in Aug, requested payment be refunded back.		\$99.35		
James H Drew Corp	200363-006	Customer refund	\$376.13	26398	Remaining credit from 2" hyd meter deposit		\$376.13		
Kezley Krajewski	4123-024	Customer refund	\$138.01	26399	Large overpayment in June, giving acct a credit until finalized.		\$138.01		
Paul Proctor	4883-033	Customer refund	\$71.92	26400	Overpaid on their final bill, credit bal remaining when finalized.		\$71.92		
James T Riordan II	17829-007	Customer refund	\$10.09	26401	Large overpayment in April, giving acct a credit each month until finalized.		\$10.09		
William Chandler Snow	5231-033	Customer refund	\$24.23	26402	Remaining credit bal after move out bill finalized.	\$0.95	\$23.28		
Deborah K Sweat	12281-007	Customer refund	\$0.28	26403	Overpayment on their August bill giving acct a credit when finalized.	\$0.28			
Ralph E Tate	32813-001	Customer refund	\$19.25	26404	Large overpayment in July, giving acct a credit until finalized.	\$19.25			
Vision Holdings LLC	26115-032	Customer refund	\$61.26	26405	Overpayment on Aug bill, leaving credit bal when finalized.	\$61.26			
						\$81.74	\$1,282.56	\$0.00	\$0.00
			<u>\$1,364.30</u>						
			\$1,364.30						



MEMORANDUM

TO: Mayor & Controller
FROM: Phil Peden, Utilities
DATE: 09/10/19
RE: Request for Approval of a contract with American Structure Point

Funding Source: stormwater 011-U10500, D19-099

Total Dollar Amount of Contract: Not to Exceed \$56,368.00

Expiration Date of Contract: December 31, 2020

Department Head Initials of Approval:

Due Date For Signature: For USB meeting on Monday September 16, 2019

Record Destruction Date (Legal Dept to fill in): 2030

Legal Department Internal Tracking #: 19-457

PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS ATTORNEY:

Christopher J. Wheeler

ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS DEPARTMENTAL EMPLOYEE:

Phil Peden

Summary of Contract: To complete a drainage analysis, preliminary engineering report, and offer recommendations to reduce flooding downstream.



MEMORANDUM

TO: Mayor & Controller
FROM: Phil Peden, Utilities
DATE: 09/09/19
RE: Request for Approval of a contract with GRW Inc.

Funding Source: wastewater 010-U10500

Total Dollar Amount of Contract: Not to Exceed \$47,500.00

Expiration Date of Contract: December 31, 2020

Department Head Initials of Approval:

Due Date For Signature: 9-11-2019

Record Destruction Date (Legal Dept to fill in): 2030

Legal Department Internal Tracking #: 19-424

PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS ATTORNEY:

Christopher J. Wheeler

ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS DEPARTMENTAL EMPLOYEE:

Phil Peden

Summary of Contract: In an effort to eliminate sanitary sewer overflows, reduce inflow and infiltration, reduce ongoing maintenance, and improve the overall condition of the sanitary sewer we are having GRW design a project to rehab sewer with cured-in-place pipe, grout lateral connections, and inspect old interceptor sewer.



MEMORANDUM

TO: Controller, Mayor, USB

FROM: James Hall

DATE: September 11, 2019

RE: Request for Approval of Third Amendment to 2017 Agreement for Environmental Consulting Services with AECOM

Funding Source: 009-00-900000-U42720

**Total Dollar Amount of Contract: Original Agreement: \$56,239.81
First Amendment Increase: \$ 9,235.00
Second Amendment Increase: \$26,535.53
Third Amendment Increase: \$25,170.70
New Amount: \$117,181.04**

Expiration Date of Contract: 12/31/2019

Department Head Initials of Approval:

Due Date For Signature: 9/16/2019

Record Destruction Date (Legal Dept to fill in): 2029

Legal Department Internal Tracking # (Legal Dept to fill in): 19-455

PLEASE RETURN THIS AGREEMENT TO: Christopher J. Wheeler

SPONSORING DEPARTMENTAL EMPLOYEE: James Hall, CBU

Summary of Contract:

This Third Amendment expands the scope of services to include managing all phases of the remediation bidding process with the intention of selecting the most responsive and responsible bidder and prepare the site for soil remediation by obtaining all necessary permits, and increases the "not to exceed" amount of the overall contract by \$25,170.70 to a new not to exceed of \$117,181.04.



MEMORANDUM

TO: Controller
FROM: Cindy Shaw, Utilities
DATE: September 12, 2019
RE: REQUEST APPROVAL FOR SERVICES WITH ELECTRICAL MAINTENANCE AND TESTING, INC. (EMT)

Funding Source: 010-U10500/S19-6306

Total Dollar Amount of Contract: \$29,400.00

Expiration Date of Contract: April 1, 2020

Department Head Initials of Approval:

Due Date For Signature: September 15, 2019

Record Destruction Date (Legal Dept to fill in): 2030

Legal Tracking #: 19-468

PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS ATTORNEY:

Chris Wheeler

ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS DEPARTMENTAL EMPLOYEE:

Cindy Shaw

Summary of Contract: Replace and rehabilitate three (3) Magneblast primary breakers at Dillman WWTP.